

Cherokee Nation Tribal Council Community Services Committee Report

Department: **Human Services** Report For: **April for June 2014 Meeting**

Executive Director of Human Services: **Marsha Lamb**

Contact Info: 453-5355 or marsha-lamb@cherokee.org

Employees: 338 Vacancies: 39

Volunteers: 12

Program Highlights for April 2014

- 1. Indian Child Welfare Child Protective Services (CPS):** In April, there were a total of: 172 referrals for neglect only, 35 referrals for physical abuse, and 16 referrals for sexual abuse. We had 8 cases that were out of state this month.
 - a. ICW Court Advocacy and Permanency (CAPS) Units:** There are 1,633 Cherokee children with assigned ICW workers. ICW workers were involved in 501 hearings regarding these children this month.
 - b. ICW for Guardianships and Private Adoptions:** There were 7 placements made this month. We had 7 new homes open and there were a total of 0 children unable to be placed.
 - c. ICW Family Protection Services:** We have 69 children receiving services and 53 adults. This is a new program offering prevention and parenting services to families in the court system to assist in reunification with the children.
 - d. John Ketcher Youth Shelter:** 14 youth spent time at the John Ketcher Youth Shelter this last month.
 - i. Juvenile first time offender program:** There were a total of 9 participants, 2 referrals, and 2 successful completions. We had 12 community service hours this month and 8 volunteers.
 - e. ICW Family & Employee Development:** We had 9 trainings on location, 9 staff trainings, and a total of 57 attendees at these trainings during the month.
- 2. Child Support Services:** The distribution for April was \$246,644. Child Supports Year-to-Date economic impact on our community is \$4,144,640. This is a \$25,344 increase from April 2013. There are approximately 2,323 child support cases. Approximately 1,528 cases are considered active and an additional 195 either in transfer, new application status or are inactive status that our office must review on a daily basis and an additional 600 cases considered closed status. There were over 1400 contacts made with citizens needing assistance on their child support cases.
- 3. Family Assistance (Food Distribution):** There were 10,413 individuals served in April Year-to-Date Individuals Served: 66,045 throughout the 14 county jurisdictional boundaries.
 - a. Family Assistance (Elderly Nutrition):** There were 4,752 hot meals served at Elderly Nutrition Sites and 1,669 Elder Nutrition Home Deliveries in April. Year-to-Date: Hot Meals Served 4,752; Year-to-Date: Home Deliveries: 19,366. ***This programs year begins in April.

Cherokee Nation Tribal Council

Community Services Committee Report

- b. **Family Assistance (LIHEAP):** There were 5 households served for Heating and Cooling Assistance (98% of projected for the year), and 65 households served for Winter/Summer Crisis during the month of April. LIHEAP YTD Served of all types; 2,522.
 - c. **Family Assistance (NAHASDA):** There were a total of 270 Transitional, 76 Residential, and 59 Elderly households served this month within the NAHASDA Program and we have served 1,725 YTD households served.
 - d. **Family Assistance (General, Tribal Emergency, and Burial Assistance):** 242 individuals were helped within General Assistance and YTD 1,774 has been served through this program. There were 47 Families helped within Burial Assistance and 27 family helped with Tribal Emergency Assistance.
 - e. **Elders in Need Program:** This program has been designed for our elders age 60 and older on fixed incomes who are in need of assistance. In the month of April we served a total of 3 Elders in our 14 county jurisdictions and YTD we have served 1,225 households.
 - f. **Senior Case Management:** In the month of April we were able to serve 42 of our Elders with this program. Our YTD Elders served is 151.
4. **Child Care & Development (Child Care Centers):** The Child Care Development Center is rated three stars, the highest possible in Oklahoma. There are a total of 149 children attending our Child Care Development Centers and there are 11 vacancies.
- a. **CC&D (Subsidy):** 1,621 Children received subsidy in April 2014 for the entire Cherokee Nation jurisdiction and over \$352,584.60 was distributed last month alone.
 - b. **CC&D (Resource & Referral):** There were 136 information calls received, 29 parent calls for referrals, 8 community events, 46 home visits for technical assistance, and 82 children receiving home visits. There were 9 trainings held for the month.
 - c. **CC&D (Licensing & Monitoring):** Visits made in April: 22 with a relative provider, 32 with child care centers, and 20 in child care homes.
5. **Special Programs:**
- a. **Office of Veterans Affairs:** The Tribal Veteran's Representative received 42 calls for information and made 36 in person visits with Veterans in April. We also had 36 brick applications during the month. To insure we have a representative to assist the Veterans, Matt Tiger is here various times throughout the week and is reachable by phone (918-822-2563), if needed.
 - b. **Healing to Wellness Court Program:** There were 9 youth participating in the voluntary Reclaiming Futures and Healing to Wellness Court Programs. There were 74 home visits with or about clients and 9 home visits concerning referrals in April. There were 14 drug tests given and 3 calls for resource information and 34 contacts regarding participant treatments this month. We reported 9 cases of reduction in substance abuse.
 - c. **Bright Futures (Truancy Prevention):** The Bright Futures program had 39 cases worked in the month of April. We had 24 referrals to the program last month and there were 39 additional new families agree to services and a total of 91 people served.

Group:	Community Services	Month/Year of Report:	May 2014
Ex. Dir.:	Ron Qualls	Phone: 453-5248	E-mail: ron-qualls@cherokee.org

Water & Sanitation

- IHS provided funding award letters for the following projects:
 - a. OK14E35 Cherokee Nation Scattered Housing \$845,000
 - b. OK14T64 Cherokee/Cherokee RWD # 1 Improvements \$100,000
 - c. OK14T67 Cherokee/Gore PWA WTP & Storage Improvements \$175,000
 - d. OK14T69 Cherokee/Locust Grove WWTP Improvements \$919,000
- Trained 93 food handlers
- Repaired sewer and/or water facilities for 42 homes
- Installed sewer and/or water facilities for 15 homes
- Signed 2 MOA's – Ottawa Co. RWD # 2 and Muskogee Co RWD # 7
- Contractor has completed filter tanks and building has been erected. Starting work on interior framing, plumbing and electrical
- West Siloam Water tower footing is complete and construction underway on concrete pedestal.
- 715 Rd WL project in Cherokee Co is complete.
- Opened bids on Oaks Waterline. Low bidder Ball Construction.
- Oaks Wastewater Lagoons approximately 75% complete.
- Colcord WL start date 5/19/2014

Youth Development

Youth Activities: Due to no youth showing up 3 locations, we held 13 youth activities in April and partnered with ICW to provide an activity where we worked with their foster parents showing them an activity they could do with their children. Total attendance at April youth activities and partnership was 345 youth, 89 parents/community members/B&G Club staff/ volunteers & 6 CYDARS staff.

- Cherokee Heights had 2 youth activities in April on the 1st & 15th, where they had a drug free movie day and played Cherokee Stickball. There were 13 - 17 youth at the meetings, for a total of 30 youth, 1 Cherokee Nation Tribal Council member, and 4 CYDARS staff in attendance.
- Cherokee Village in Catoosa had 1 youth activity scheduled in April on the 21st where they were supposed to make baskets but no youth came. There were 0 youth and 4 CYDARS staff in attendance.
- Brushy had 1 youth activity scheduled in April on the 7th where they were supposed to make size 6 seed bead necklaces, but no youth came. There were 0 youth, 3 adult community members and 2 CYDARS staff in attendance.
- Lost City had one youth activity on Thursday, April 17th, where they made river cane and pony bead necklaces. There were 6 youth, 5 parents/community members and 4 CYDARS staff in attendance.
- Tailholt had one youth activity on Monday, April 28th where they had a blowgun tournament. There were 6 youth, 2 parents/community members and 4 CYDARS staff in attendance.
- Chewey had one youth activity on Tuesday, April 8th, where they played Cherokee Marbles. There were 6 youth 1 parent/community members and 4 CYDARS staff in attendance.
- Chopper Heights in Grove had 1 youth activity scheduled on Monday, April 7th, where they were supposed to make seed bead necklaces but no youth came. There were 0 youth and 3 CYDARS staff in attendance.
- Keeler Heights in Bartlesville had 1 youth activity scheduled on Tuesday, April 22nd, where they were supposed to make seed bead necklaces, but no youth came. There were 0 youth and 3 CYDARS staff in attendance. As we have been to Keeler Heights 4 months in row with no youth have ever come to participate we are going to cancel the youth activities in Bartlesville and try to find another housing site where we will have youth come to participate.
- Keys Boys & Girls club hosted one youth activity on Thursday, April 13th, where they made leather lizard pouches. There were 12 youth, 2 B&G club staff and 4 CYDARS staff in attendance.
- Marryetta Boys & Girls club hosted one youth activity on Thursday, April 10th, where they played Cherokee Stickball. There were 46 youth, 3 B&G club staff and 4 CYDARS staff in attendance.
- Cave Springs Boys & Girls hosted a community youth activity on Thursday, April 24th, where they made beaded key chains. There were 9 youth, 1 B&G club staff and 2 CYDARS staff in attendance.
- Cherokee Elementary Boys & Girls club hosted a community youth activity on Wednesday, April 23rd, where they had Cherokee Story Telling. There were 52 youth, 3 B&G club staff and 4 CYDARS staff in attendance.

- Briggs Boys & Girls club hosted one youth activity on Wednesday, April 9th, where they made leather pouches. There were 29 youth, 3 afterschool staff and 4 CYDARS staff in attendance.
- We partnered with ICW to provide an activity showing their foster parents how to make river cane and pony bead necklaces and telling them the importance of river cane to the Cherokee People so they could do an activity making river cane and pony bead necklaces with their children and teach them the importance of river cane to the Cherokee people as a family activity. There were 17 foster parents, 6 ICW staff and 4 CYDARS staff in attendance.
- We partnered with Cherokee Nation Environmental department and provided a take and make craft for the youth who attended the Environmental Festival. The Environmental department furnished the supplies and we provided the instruction. There were 145 youth, 40 adults and 6 CYDARS staff in attendance.
- We went to the Hulbert Early Childhood 4 year old center and had 1 youth activity where they made leather pouches. There were 17 youth, 2 teachers and 4 CYDARS staff in attendance.

Mailed & handed out 193 copies of flyers about May youth activities to residents, community organizations & participants in Cherokee Heights, Grove, Chewey, Lost City, Catoosa, Brushy & Tailholt, and e-mailed to Keys, Marryetta and Briggs B&G club to post and hand out.

Adult Resident Activities: We held 3 adult resident activities and had 1 adult resident activity which no adult residents showed up for. Total attendance at April adult resident activities was 15 adult residents & 6 CYDARS staff.

- Tom Buffington Heights in Vinita held 1 Adult Resident Activity on Thursday, April 17th, where they made baskets. There were 3 adult residents and 2 CYDARS staff in attendance.
- Will Rogers Senior Housing in Claremore held 1 Adult Resident Activity on Thursday, April 24th, where they made baskets. There were 6 adult residents and 3 CYDARS staff in attendance.
- Keeler Heights in Bartlesville had scheduled 1 Adult Resident Activity on Tuesday, April 22nd, which no adult residents showed up for. There were 3 CYDARS staff in attendance. As we have been to Keeler Heights 3 months in a row and no adult residents have come to participate we have decided to cancel the Adult Resident activities at Keeler Heights and try to find another housing site where the adult residents will participate.
- Wisdom Keepers in Tahlequah held 1 Adult Resident Activity on Thursday, April 10th, where they made booger masks from gourds. There were 6 adult residents and 4 CYDARS staff in attendance.

Mailed and handed out 70 copies of flyer about adult resident activities to residents and housing offices in Claremore and Vinita and e-mailed flyers to Wisdom Keepers, Stilwell Senior Housing and Jay Senior Housing to post.

Cherokee First/Community Youth

- Assisted approximately 11236 clients through walk in and phone calls

1859 Community Youth Fund Applications Funded FY2014

239 Adult Applications Funded 2014

Adair County—566	Nowata County—33	Adair County—74	Nowata County— 14
Cherokee County—738	Ottawa County -43	Cherokee County—86	Ottawa County-2
Craig County—27	Rogers County-22	Craig County—3	Rogers County-1
Delaware County—156	Sequoyah County-135	Delaware County—15	Sequoyah County-20
Mayes County—67	Tulsa County-8	Mayes County—12	Tulsa County-1
Muskogee County—47	Wagoner County-8	Muskogee County—5	Wagoner County-0
McIntosh County—2	Washington County-7	McIntosh County—0	Washington County-6

Community & Culture Outreach:

Cultural Outreach

Technical Assistance Capacity Building

- 13 Community groups assisted in April
- 121 Hours of training received by Cherokee citizens
- COTTA's Last Tuesday Training Simple Organization Machines was attended by 13 different community organization
- Last Tuesday Training was web casted for all Cherokee citizens to either watch live or in the archived form

Community Organization Requesting Assistance in April

Foyil Community Org
Cherokee National Treasures Assoc
Oaks Senior Citizens Community Center
Friends of the Stilwell Library
Friends of the Hulbert Library
Neighborhood Assoc of Chewey
Vian Peace Center
Rural Smallholders Assoc
Encore Performing Society
Orchard Road Community Outreach
Brushy
Tailholt
Friends of the Catoosa Library

COTTA staff provided 1550 hours of service to Cherokee citizens with our California communities, Cherokee Community of Central California, Cherokee Community of Silicon Valley, Cherokee Community of Northern Central Valley and Cherokee Society of the Greater Bay Area

Community Work/Building

Fairfield Community Organization needs 2 clear days to complete their ICDBG asphalt project.

The 5 new projects funded for FY 2014 will receive funding totaling \$151,267. These are:

- Fairfield Community Organization
- Native American Fellowship, Inc. – Project Completed
- Marble City Food Pantry - Project Completed
- Friends of the Hulbert Library
- Tri-Community WEB Association

Volunteer Program

Held community gathering in Tri-Community WED to solicit volunteer project applications for this summer.

Cultural Outreach

25 People completed the Cherokee History & Humanities Course held in Muldrow in April.

Held the second of the Cultural Seminar series webcast covering Cherokee Genealogy

Participated in Cherokee Days at the National Museum for the American Indian (5000 people attended the three and a half day event)

ROADS

Cherokee Nation Transit received \$300,000 from FTA for bus replacement. These funds will be used to purchase CNG buses.

Status on Other Projects:

ADAIR COUNTY PROJECTS:

1. Chewey Road – Designer: Red Plains Engineering. Revised 60% drawings received 3/22/13. RP working on 90% completion. R/W will now submit for appraisals.
2. Dahlenogah South – Designer: Holloway Updike & Bellen HUB submitted 90% plans on 5/10/13. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
3. Bell North – Designer: Red Plains Engineering. 60% Review Revisions were submitted to CN on 4/11/2014.
4. CNI Industrial Access – Designer: D. Moore Designer submitted 90% plans for check on 10/30/2013.
5. Dahlenogah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. Awaiting 30% set of plans. Wes Stewart of HUB is currently reviewing the Carson's list of concerns.

6. Lyon Switch – Designer: J. Shehi. Project was turned in for a 30% review on 8/20/12. Sent back to designer for revisions on 4/26/13.
7. Malloy Hollow– Designer: D. Moore. 60% plans submitted on 6/06/13. Getting clearance from ODWC for design on their land.
8. North Salem (Bethel Road) – Designer: Red Plains. 60% review revisions were submitted on 4/11/2014.
9. Smith Hollow – Designer: Red Plains Engineering. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
10. Bell School South – Designer: A. Harris - Survey is complete. Preliminary Design began 04/2013. Request for proposal sent to Guy Engineering on 1/24/2014 for Pavement Design and Hydraulic Study. Rocky Mountain School Loop- Designer: A. Harris - Survey is complete. Preliminary Design began 04/2013. Request for proposal sent to Guy Engineering on 1/24/2014 for Pavement Design and Hydraulic Study.
11. Honey Hill Phase I – Designer: HUB Engineering – Design plans are complete. The condemnation monies of \$16,310.00 have been paid to every party in the condemnation. Awaiting word from the ADA about what is the next step for us to proceed to construction. Utility letters were sent out for estimates for relocation.
12. Bunch Road – Designer: Nickle & Associates has been selected as the engineering firm to design this project. R/W has completed ownership research and sent it to Nickle & Associates 2/28/14. Task order was issued 1/17/2014.
13. Oak Ridge Road and Oak Ridge Extension – Designer: CGA Engineering. R/W has completed ownership research for Oak Ridge and mailed it 2/28/14. CGA will be doing the research for Oak Ridge Extension. Task order was issued 2/25/14.
14. Sally Bull Hollow – Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13. Task order was issued on 3/13/14.
15. The following projects are pending design –
 - Chance Road
 - Greasy Rehab – repair to damaged areas due to the heavy trucks hauling building material to the Greasy School during its construction
 - Bidding Springs Road
 - Lyon South Road

CHEROKEE COUNTY PROJECTS:

1. Cedar Hollow I & II – Designer: Native American Consulting Engineers (NACE). A community meeting was held on October 10, 2013 at the Briggs School cafeteria. The project was discussed and preliminary plans were presented to the residents. Many residents spoke out against the project and they were asked to provide their comments in written form and submit them to the Roads Dept. The comments that are received will be analyzed and a determination will be made on the future of this project. R/W is waiting on NACE to send the base drawing. R/W will use the drawing to determine the percentage of people that are for or against the proposed project.
2. Dreadfulwater Road – Designer: A. Harris. 30% Plans were submitted for review on 02/14/2013. Task order was sent to HUB Engineering on 3/7/14 for pavement design and engineer’s approval of plans.
3. Hulbert-Lost City – Designer: A. Harris. Coordination with utility companies are underway. Plan and Hand was conducted on May 29, 2013. Sent to HUB Engineering for Final Check on 4/7/2014.
4. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Preliminary survey complete. Plan in Hand was conducted on May 29, 2013. Submitted corrections on the Design Certification with exceptions into the FHWA for approval on 3/12/14. FHWA Checklist for Environmental has been submitted to the environmental department to begin review.
5. Tenkiller School –Designer: Red Plains. Plans are complete. Completed acquisition as of June 18, 2013. Received Archeological Report. Received clearance of Utility Easement for Electric to remain on South side of Road. No underground utilities will be allowed in the area of the gravesites. Archeologist to be on site during excavation. Sent out letter to utilities companies to obtain estimates for utility relocations. Ozark Electric and ATT are ready to relocate. RWD #7 plans are near completion. Still need estimated time to begin relocation for Windstream and NOPFA.
6. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share

their knowledge of site issues. Still waiting to know where Hasting plans for driveway entrance. Waiting for Pavement design and hydrology from CGA.

7.00 Highway 62/SHS Intersection – Designer: CGA Engineers. Survey complete. 30% plans have been received. CGA is addressing comments given by ODOT at meeting on 3/6/14.

8. The following projects are pending design:

- Job Corps Access Road
- Mud Valley road
- 4-Mile Road

CRAIG COUNTY PROJECTS:

1. NS-4340 Road - Designer: Guy Engineering (Contracted through the county). Met with engineering firm at the Craig County Courthouse on July 30, 2013 to discuss preliminary design. Met with Guy Engineering, County Commissioner Roy Bible, and utility companies on 11/13/13 to define a scope of utility relocations and right of way/utility easements needed for the project. Preliminary 30% plans were submitted on 11/26/2013. Completed 30% check on 3/12/14. Plan in Hand meeting was 4/3/14 at the Craig County Commissioner's barn with Roy Bible and Guy Engineering staff. Held preliminary community meeting for the project 4/15/14 at the White Oak school cafeteria. R/W videoed the project and sent a copy of the video to Guy Engineering.

2. NS-4410 Road (7th Street/Turnpike Bridge) – Designer: Guy Engineering (Contracted through the county).

DELAWARE COUNTY PROJECTS:

D0525 Road – Designer: Scott & Associates.

Jay/Kenwood Bridges (Bridges 53, 67, 68, and 71) - Designer: Rose & McCrary, P.C. Project was bid and three bids were received March 4, 2014. Paradigm was the lowest responsible bid at \$5,592,242.85.

1. Kansas-Bull Hollow – Designer: Scott & Associates. 60% revisions were submitted on 12/3/2013.

2. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. R/W has completed checking exhibits and easements and mailed back to HUB 2/28/14. 90% plans were submitted for review on 5/10/2013. There is a hold up with Zone A issues on this project.

3. Leach/Kenwood Road – Designer: D. Moore. R/W is needed in another area, R/W is currently checking the easements and exhibits for acquisition. There is a hold up with Zone A issues on this project.

4. Twin Oaks/Bull Hollow Road- Designer: D. Moore. Construction started August 1, 2012. Construction is 100% complete. Final inspection held January 20, 2014. Final payment to contractor is pending.

MAYES COUNTY PROJECTS:

1. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Final Plans are complete. R/W has submitted the last restricted package for Nancy Soldier to CN real Estate services. Utility relocation is complete. Ready to bid.

2. Chimney Rock Hollow I & II – Designer: Guy Engineering (Contracted through the county). Received 30% plans on 3/10/14.

3. Murphy Bridge (Bridge 108) – Check for \$543,730.11 to Mayes County is being processed. The County is a sub recipient of IRRB funds and will perform all labor/work. Project was bid by ODOT with two bids submitted. Meridian Contracting, Inc. was awarded the bid at \$648,002.00

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Project is approximately 90% complete. ABB survey was a success, no beetles were found. ROW is waiting on 7 appraisals for special entrances in preparation for acquisition to begin.

2. Ross Road Rehab – Designer: D. Moore. Preliminary survey complete. Began preliminary design. Waiting on boring and pavement design from HUB Engineering.

3. Texanna Road – Designer: TBD

ROGERS COUNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

1. Moonshine Road – Designer: J. Shehi. Preliminary survey complete. Began preliminary design. Waiting on proposal from Nickle and Associates for hydrology and pavement design.
2. Nicut South Rehab- Designer: D. Moore. Glover and Associates working on drainage structures project 45% complete.
3. Dwight Mission/Sequoyah Landing Road – Designer: TBD

CHEROKEE TRANSIT SYSTEM:

Ridership on all five current routes for the month of March 2014 are:

1. Sallisaw to Tahlequah – 141 rides
2. Pryor to Catoosa – 1,271 rides
3. Salina to Tahlequah - 213 rides
4. Stilwell to Tahlequah – 112 rides
5. Muskogee to Tahlequah – 129 rides
6. Tahlequah to Claremore – 159 rides
7. Jay to Tahlequah – 133 rides
8. Tahlequah to Catoosa – 547 rides
9. Individual Demand Response Trips: 2,038

Note: Ridership reports run 1 month behind

FUTURE PLANS/NEW INITIATIVES

WATER & SANITATION:

- Plan on starting the Nowata WL the week of May 27th.
- Finalizing plans for 2015 project submittal list to IHS.
- Final inspection of Hulbert Sewer Project.

YOUTH DEVELOPMENT:

We have 10 youth activities scheduled for May 2014.

We will have activities in:

- Brushy, on Monday, May 5th, 5 p.m. – 7 p.m.;
- Chopper Heights, Grove on Monday, May 5th, 3:30 p.m. – 5 p.m.;
- Cherokee Heights on the 1st and 3rd Tuesdays, May 6th & 20th, 4 p.m. – 6 p.m.;
- Chewey on Tuesday, May 13^h, from 5 p.m. – 7 p.m.;
- Catoosa, Cherokee Village on Monday, May 1st, from 4 p.m. – 5:30 p.m.; 19th
- Lost City on Thursday, May 15th from 6 p.m. – 8 p.m.;
- Tailholt will not have a community youth activity in May as their regularly scheduled day is Memorial Day;
- Keys Boys and Girls Club will host a community youth activity on Thursday, May 1st, from 3:30 p.m. – 5 p.m.;
- Briggs Boys and Girls Club will host a community youth activity on Wednesday, May 14th, from 3:30 p.m. – 5
- Marryetta Boys and Girls Club will not host a community youth activity in May as their regularly scheduled day is their graduation;
- Cherokee Elementary in Tahlequah Boys and Girls Club will not host a community youth in May as they will be out of school on their regularly scheduled day and do not have
- Boys & Girls Club in the summer;
- Cave Springs Boys and Girls Club will not host a community youth in May as they will be
- Out of school on their regularly scheduled day and do not have Boys & Girls Club in the summer;
- We will also be partnering with Conoco/Phillips Native American Employee Association for their Native American Cultural Day at Woolaroc on Saturday, May 31st, 9 a.m. – 12 p.m..

We have 5 adult resident activities scheduled so far for May 2014.

We will have activities at:

- Stilwell Senior Housing, on Thursday, May 1st, 10 a.m. – 11:30 a.m., this is a Cherokee Nation senior housing site;
- Jay Senior Housing, on Tuesday, May 6th, 10 a.m. – 11:30 a.m., this is a Cherokee Nation senior housing site;
- Wisdom Keepers, Tahlequah, on Thursday, May 8th, 1 p.m. – 3 p.m., this is a Cherokee Nation senior housing site;
- Tom Buffington Heights, Vinita, on Thursday, May 15th, 1 p.m. – 3 p.m., this is senior and handicap site;
- Will Rogers Senior Housing, Claremore, on Thursday, May 22nd, 2 p.m. – 4 p.m.

Community & Culture Outreach:

- Cherokee Community Leaders Conference May 30 – 31 at NSU.
- Scheduled Last Tuesday Community Curriculum Training (June 24 Board Roles and Responsibilities)
- Cherokee History presentation in Denver May 1-3
- Planning for large (500) volunteer group this summer

Rehab/Emergency/Handicap Accessibility/LBP			
Month/Year of Report: October 01, 2013 thru May16, 2014			
County	Projected FY 2014	Completed this Month	Total Completed FY 2014
Adair	32	5	67
Cherokee	54	11	81
Craig	1	2	2
Delaware	5	4	43
Mayer	25	1	20
McIntosh	2	0	0
Muskogee	16	1	3
Nowata	6	0	3
Ottawa	2	0	0
Rogers	34	1	9
Sequoyah	34	7	54
Tulsa	37	1	9
Wagoner	5	0	3
Washington	21	1	8
Total	274	34	302

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Housing Authority Month/Year of Report: June, 2014

Executive Director: Gary J. Cooper Phone: 918-456-5482 ext. 1111

Foreclosure Report

Case Number	County	Foreclosure Notice Received	Date Assistance Received	Type of Assistance	Amount Due HACN
CJ-2012-144	Adair	12/27/12	6/17/05	MAP	\$2,214.97
CJ-2013-22	Adair	3/25/12	7/1/05	MAP	\$6,388.00
CJ-2012-265	Cherokee	10/31/12	11/2/06	MAP	\$6,013.00
CJ-2012.272	Cherokee	11/9/12	6/30/08	MAP	\$8,388.00
CJ-2012.303	Cherokee	12/18/12	4/30/08	MAP	\$8,013.00
CJ-2012-261	Cherokee	11/1/12	12/11/07	MAP	\$7,638.00
CJ-2012-254	Cherokee	1/23/13	5/27/07	MAP	\$6,513.00
CJ-2013-77	Cherokee	4/12/13	1/1/08	MAP	\$6,888.00
CJ-2012-086	Craig	11/7/12	11/1/07	MAP	\$8,300.00
CJ-2010-36	Craig	12/27/12	3/2/06	MAP	\$2,194.67
CJ-2009-298	Mayes	2/25/13	1/1/07	MAP	\$5,388.00
CJ-2012-507	Muskogee	12/7/12	3/2/06	MAP	\$4,888.00
CJ-2012-550	Muskogee	12/19/12	3/21/08	MAP	\$7,888.00
CJ-2009-274	Ottawa	1/7/13	6/1/07	MAP	\$6,013.00
CJ-2012-613	Rogers	10/19/12	9/29/04	MAP	\$2,000.00
CJ-2012-608	Rogers	10/25/12	10/12/07	MAP	\$8,333.00
CJ-2012-636	Rogers	10/31/12	4/30/08	MAP	\$8,138.00
CJ-2012-218	Sequoyah	10/18/12	3/15/07	MAP	\$6,638.00
CJ-2012-226	Sequoyah	10/18/12	11/22/06	MAP	\$6,013.00
CJ-2012-240	Sequoyah	10/30/12	7/7/12	MAP	\$5,429.67
CJ-2013-114	Tulsa	1/17/13	11/20/07	MAP	\$7,263.00
CJ-2013-812	Tulsa	3/1/13	6/1/07	MAP	\$7,625.00
CJ-2012-307	Washington	10/19/12	3/31/06	MAP	\$5,138.00
CJ-2012-322	Washington	11/4/12	5/26/05	MAP	\$2,513.00
CJ-2012-336	Washington	11/9/12	5/25/07	MAP	\$9,416.29

Reflects only those where HACN is the mortgage holder (pre-May'08)

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

MORTGAGE ASSISTANCE:

The following employee and/or relatives were approved as eligible to receive services for Mortgage Assistance pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation.

None to report

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

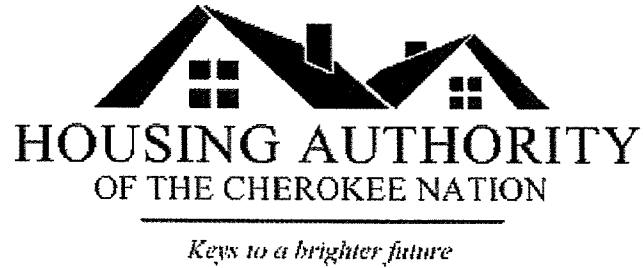
The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Aline Woodard, sister is Anita Giboney of HACN
Josephine Beaver, sister is Virginia Holloway of HACN

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: (Non-NAHASDA Program)

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

Kimberly Parris, uncle is Roy Caviness of CN Comm Services



Announcements

Board of Commissioners Meeting:

Tuesday, June 17th - Regular Meeting

Office Closures:

July

4 Independence Day

IHBG Negotiated Rulemaking Committee Meeting

June

11-13 Scottsdale, AZ

Email & Communications Update:

Employees can now be reached at *firstname.lastname@hacn.org*

Example: gary.cooper@hacn.org

Emails sent to an old address will automatically be forwarded.

The HACN has completed a new telephone system upgrade. All offices and staff may now be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Housing Authority of the Cherokee Nation
Month Ending: April, 2014

Current Program Participants:

County	Rental Assistance				Homeownership		Loans		Totals	
	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable Mortgage Program	Total Housing Participants	% of Participants	
Adair	468	148	10	130	19	21	0	900	15%	
Cherokee	497	177	37	319	36	58	3	1,480	25%	
Craig	37	56	0	13	0	2	0	150	2%	
Delaware	329	131	11	99	3	21	0	678	11%	
McIntosh	10	N/A	0	6	0	0	0	17	0%	
Mayes	232	118	9	69	1	13	0	527	9%	
Muskogee	139	49	2	58	9	17	0	321	5%	
Nowata	23	46	3	10	0	2	0	107	2%	
Ottawa	14	N/A	1	7	0	6	0	31	1%	
Rogers	126	72	7	91	0	43	5	463	8%	
Sequoyah	523	N/A	14	215	5	43	3	985	16%	
Tulsa	55	N/A	2	25	0	5	0	142	2%	
Wagoner	8	N/A	1	69	0	2	0	83	1%	
Washington	30	37	1	28	0	3	0	123	2%	
Total:	2,491	834	98	1,139	73	236	11	6,007	100%	
			1,223	1,212		247				

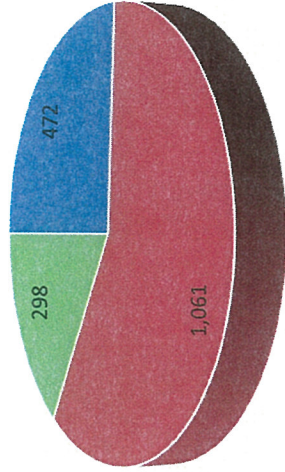
Current Applications:

County	Mortgage Assistance	NAHASDA Home-ownership	Community Shield Insurance	Low Rent Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	77	13	39	117	77	169	9%	492	10%
Cherokee	235	72	40	208	265	481	26%	1,301	26%
Craig	22	4	2	7	20	31	2%	86	2%
Delaware	71	26	17	122	66	178	10%	480	10%
McIntosh	7	0	0	0	0	9	0%	16	0%
Mayes	90	15	24	150	79	153	8%	511	10%
Muskogee	67	32	7	28	62	143	8%	339	7%
Nowata	12	1	2	16	9	41	2%	81	2%
Ottawa	18	1	2	0	7	21	1%	49	1%
Rogers	143	30	5	19	121	152	8%	470	9%
Sequoyah	150	27	39	0	114	246	13%	576	12%
Tulsa	93	3	3	0	116	131	7%	346	7%
Wagoner	18	6	0	0	11	29	2%	64	1%
Washington	43	6	2	42	28	47	3%	168	3%
Total:	1,046	236	182	709	975	1,831	100%	4,979	100%

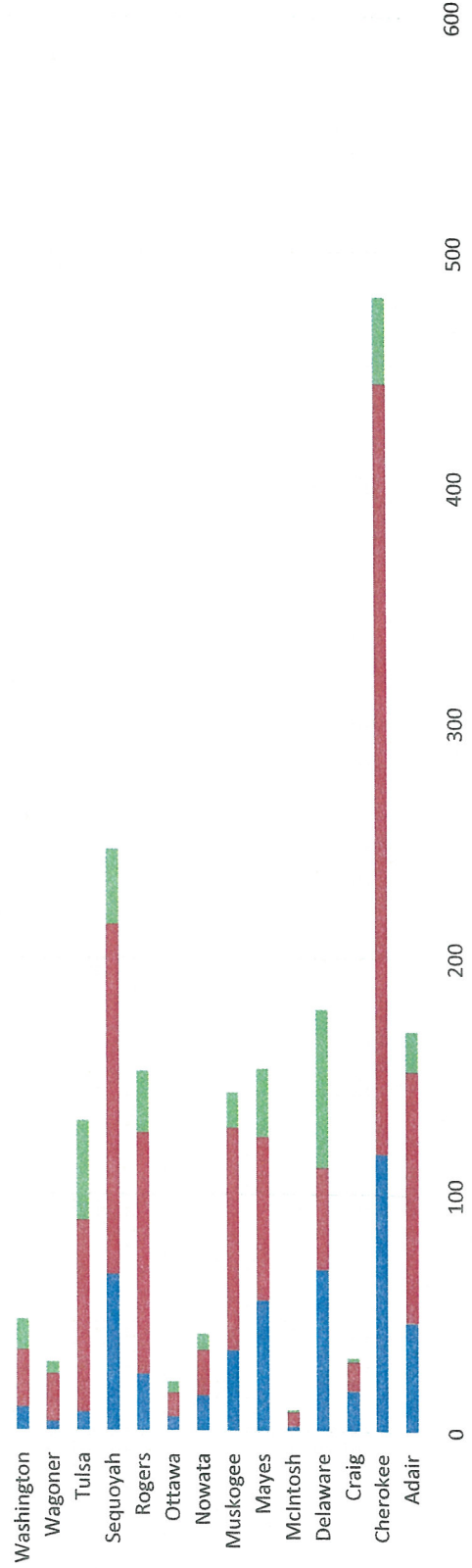
New Construction Homeownership Program Application Data

By Has Land/Does not have land:

County	Has Land	Will Accept HACN Land	Neither	% With Land	% W/O Land	Total Apps
Adair	46	106	17	27%	73%	169
Cherokee	117	327	37	24%	76%	481
Craig	17	12	2	55%	45%	31
Delaware	68	43	67	38%	62%	178
McIntosh	2	6	1	22%	78%	9
Mayes	55	69	29	36%	64%	153
Muskogee	34	94	15	24%	76%	143
Nowata	15	19	7	37%	63%	41
Ottawa	6	10	5	29%	71%	21
Rogers	24	102	26	16%	84%	152
Sequoyah	66	148	32	27%	73%	246
Tulsa	8	81	42	6%	94%	131
Wagoner	4	20	5	14%	86%	29
Washington	10	24	13	21%	79%	47
Total:	472	1,061	298	26%	74%	1,831



■ Has Land ■ Will Accept HACN Land ■ Neither



New Construction Homeownership Program

Application Data - Date Ranges

(Inception to December 31, 2013)

County	Self-Help		April '12		May-Jun '12		Jul-Sep '12		Oct-Dec '12		Jan-Mar '13		Apr-Jun '13		Jul-Dec '13	
	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land
Adair	8	6	4	23	10	14	10	22	14	7	11	10	8	11	9	12
Cherokee	15	28	27	91	14	54	18	58	16	23	13	25	14	24	36	37
Craig	1	1	1	1	2	1	3	6	1	1	1	1	1	0	4	2
Delaware	8	3	19	35	7	21	6	17	7	7	10	5	3	4	12	5
McIntosh	0	0	1	1	1	1	0	2	0	1	0	0	0	0	1	2
Mayes	2	1	9	22	12	16	9	18	7	6	2	15	5	5	7	10
Muskogee	3	0	7	16	3	28	5	24	2	7	1	7	2	11	11	13
Nowata	2	2	1	1	1	4	3	6	1	1	3	2	1	0	4	7
Ottawa	0	0	0	1	1	1	1	2	0	1	0	1	1	1	2	2
Rogers	0	6	2	28	6	20	7	17	1	12	1	12	3	11	4	14
Sequoyah	0	3	13	44	7	24	11	35	6	9	5	11	7	13	12	24
Tulsa	0	0	0	7	0	16	0	24	1	11	1	12	1	16	1	20
Wagoner	0	0	0	7	2	1	1	5	0	2	1	2	1	1	1	7
Washington	0	2	0	4	4	4	1	6	0	1	1	3	0	4	3	4
Total:	39	52	84	281	70	205	75	242	56	89	50	106	47	101	107	159
% of Total:	43%	57%	23%	77%	25%	75%	24%	76%	39%	61%	32%	68%	32%	68%	40%	60%
Combined	91		365		275		317		145		156		148		266	
Combined %	5%		21%		16%		18%		8%		9%		8%		15%	

**New Construction Homeownership Program
Development Files Processing**

Month of:
April, 2014

County	Waiting List	Applications		Processing								Construction		Land Development	Under Construction	Construction Complete
		App Problem	App Processing	Stg I		Stg II		Stg III		Stg IV		Under/Ready Const	Construction Complete			
				Prelim Review	Site Inspect	Problem Files	Survey Pending	Survey Rec'd	Process Closing	In Processing						
Adair	132	2	0	6	0	0	2	0	0	12	13	19	2	20	13	19
Cherokee	367	5	3	21	0	6	8	0	0	25	38	36	8	60	38	36
Craig	16	0	1	2	0	2	0	0	0	2	5	0	1	6	5	0
Delaware	128	1	0	4	0	1	3	3	0	10	29	3	1	21	29	3
McIntosh	7	0	0	0	0	0	0	0	0	0	2	0	0	0	2	0
Mayes	114	1	2	6	0	1	2	0	0	9	17	1	3	18	17	1
Muskogee	116	0	0	2	0	1	1	0	0	12	12	9	0	16	12	9
Nowata	26	1	1	4	0	0	0	0	0	2	7	0	2	6	7	0
Ottawa	18	0	0	0	0	0	0	0	0	0	2	0	0	0	2	0
Rogers	127	1	5	3	0	0	0	0	0	7	9	0	6	10	9	0
Sequoyah	194	1	0	9	0	1	2	2	19	19	20	5	1	33	20	5
Tulsa	124	2	4	1	0	0	0	0	0	0	1	0	6	1	1	0
Wagoner	27	0	0	1	0	0	0	0	0	0	2	0	0	1	2	0
Washington	36	0	1	2	0	0	0	0	5	5	4	0	1	7	4	0
Total:	1432	14	17	61	0	12	18	5	103	161	73	31	199	161	73	464
			31				199				234					

STAGE I:
Copies of Deed(s), etc.
Check Floodmaps/Floodplain
Identify Utility Companies
Contact for Site Inspection

STAGE II:
Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

STAGE III:
Order/Receive Survey
Order/Receive Perc Test
Receive Utility Assurance
Receive Abstract from participant

STAGE IV:
Survey Review / Identify Barriers / Process for Closing

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/Road and Transit Dept. **Month/Year of Report:** May 2014

Group Leader: Ron Qualls **Phone:** 918-453-5248 **E-mail:** ron-qualls@cherokee.org

I. Budget Highlights:

II. Program Highlights

a) Accomplishments:

b) Future Plans/New Initiatives

c) Status on Other Projects:

ADAIR COUNTY PROJECTS:

1. Chewey Road – Designer: Red Plains Engineering. Revised 60% drawings received 3/22/13. RP working on 90% completion. R/W will now submit for appraisals.
2. Dahlonegah South – Designer: Holloway Updike & Bellen HUB. 90% checked plans were returned for revisions on 5/14/14. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
3. Bell North – Designer: Red Plains Engineering. 60% Review Revisions were submitted to CN on 4/11/2014.
4. CNI Industrial Access – Designer: D. Moore Designer submitted 90% plans for check on 10/30/2013. Plans sent to HUB Engineering for final check and approval on 5/14/14.
5. Dahlonegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. Awaiting 30% set of plans.-Wes Stewart of HUB is currently reviewing the Carson’s list of concerns. Decision was made to stay with current design in Carson’s property.
6. Lyon Switch – Designer: J. Shehi. Project was turned in for a 30% review on 8/20/12. Sent back to designer for revisions on 4/26/13.
7. Malloy Hollow– Designer: D. Moore. 60% plans submitted on 6/06/13. Getting clearance from ODWC for design on their land. Proceeding with plan check.
8. North Salem (Bethel Road) – Designer: Red Plains. 60% review revisions were submitted on 4/11/2014.
9. Smith Hollow – Designer: Red Plains Engineering. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
10. Bell School South – Designer: A. Harris - Survey is complete. Preliminary Design began 04/2013. Request for proposal sent to Guy Engineering on

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

1/24/2014 for Pavement Design and Hydraulic Study. Guy Engineering met with designers on project on May 20, 2014 to evaluate the project.

11. Rocky Mountain School Loop- Designer: D. Moore -Survey is complete. Preliminary Design began 04/2013. Request for proposal sent to Guy Engineering on 1/24/2014 for Pavement Design and Hydraulic Study. Guy Engineering met with designers on project on May 20, 2014 to evaluate the project.
12. Honey Hill Phase I – Designer: HUB Engineering – Design plans are complete. The condemnation monies of \$16,310.00 have been paid to every party in the condemnation. Awaiting word from the ADA about what is the next step for us to proceed to construction. Utility letters were sent out for estimates for relocation.
13. Bunch Road – Designer: Nickle & Associates has been selected as the engineering firm to design this project. R/W has completed ownership research and sent it to Nickle & Associates 2/28/14. Task order was issued 1/17/2014. Nickle has approximately 7% of preliminary design and 14% of survey started.
14. Oak Ridge Road and Oak Ridge Extension – Designer: CGA Engineering. R/W has completed ownership research for Oak Ridge and mailed it 2/28/14. CGA will be doing the research for Oak Ridge Extension. Task order was issued 2/25/14. 50% of preliminary survey and 20% of preliminary design has been completed.
15. Sally Bull Hollow – Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13. Task order was issued on 3/13/14.
16. The following projects are pending design –
 - Chance Road
 - Greasy Rehab
 - Bidding Springs Road
 - Lyon South Road

CHEROKEE COUNTY PROJECTS:

1. Cedar Hollow I & II – Designer: Native American Consulting Engineers (NACE). A community meeting was held on October 10, 2013 at the Briggs School cafeteria. The project was discussed and preliminary plans were presented to the residents. Many residents spoke out against the project and they were asked to provide their comments in written form and submit them to the Roads Dept. The comments that are received will be analyzed and a determination will be made on the future of this project. R/W is waiting on NACE to send the base drawing. R/W will use the drawing to determine the percentage of people that are for or against the proposed project.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

2. Dreadfulwater Road – Designer: A. Harris. 30% Plans were submitted for review on 02/14/2013. Task order was sent to HUB Engineering on 3/7/14 for pavement design and engineer’s approval of plans. Check complete and 30% Plan in Hand conducted on 4/29/14.
3. Hulbert-Lost City – Designer: A. Harris. Coordination with utility companies are underway. Plan and Hand was conducted on May 29, 2013. Sent to HUB Engineering for Final Check on 4/7/2014.
4. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Preliminary survey complete. Plan in Hand was conducted on May 29, 2013. Submitted corrections on the Design Certification with exceptions into the FHWA for approval on 3/12/14. Had meeting with FHWA on 5/7/14 to review Design Certification. FHWA Checklist for Environmental has been submitted to the environmental department to begin review.
5. Tenkiller School –Designer: Red Plains. Plans are complete. Completed acquisition as of June 18, 2013. Received Archeological Report. Received clearance of Utility Easement for Electric to remain on South side of Road. No underground utilities will be allowed in the area of the gravesites. Archeologist to be on site during excavation. Sent out letter to utilities companies to obtain estimates for utility relocations. Ozark Electric have almost completed relocation. NOPFA are ready for relocation but would like to be in the same trench as RWD#7. Still waiting on ATT and RWD#7.
6. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share their knowledge of site issues. Still waiting to know where Hasting plans for driveway entrance. Waiting for Pavement design and hydrology from CGA.
7. Highway 62/SHS Intersection – Designer: CGA Engineers. Bid announcement has been sent, a pre-bid conference was held on May 22nd and a bid opening is scheduled for June 10th.
8. The following projects are pending design:
 - Job Corps Access Road
 - Mud Valley road
 - 4-Mile Road

CRAIG COUNTY PROJECTS:

1. NS-4340 Road - Designer: Guy Engineering (Contracted through the county). Met with engineering firm at the Craig County Courthouse on July 30, 2013 to discuss preliminary design. Met with Guy Engineering, County Commissioner Roy Bible, and utility companies on 11/13/13 to define a scope of utility relocations and right of way/utility easements needed for the project. Preliminary 30% plans were submitted on 11/26/2013. Completed 30% check on 3/12/14. Plan in Hand meeting was 4/3/14 at the Craig County Commissioner’s barn with Roy Bible and Guy Engineering staff. Held preliminary community meeting for the project 4/15/14 at the White Oak school cafeteria. R/W videoed the project and sent a copy of the video to Guy Engineering.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

2. NS-4410 Road (7th Street/Turnpike Bridge) – Designer: Guy Engineering (Contracted through the county).

DELAWARE COUNTY PROJECTS:

1. D0525 Road – Designer: Scott & Associates.
2. Jay/Kenwood Bridges (Bridges 53, 67, 68, and 71) - Designer: Rose & McCrary, P.C. Project was bid and three bids were received March 4, 2014. Paradigm was the lowest responsible bid at \$5,592,242.85. Construction on bridges is expected to begin before mid June, 2014.
3. Kansas-Bull Hollow – Designer: Scott & Associates. 60% revisions were submitted on 12/3/2013.
4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. R/W has completed checking exhibits and easements and mailed back to HUB 2/28/14. 90% plans were submitted for review on 5/10/2013. There is a hold up with Zone A issues on this project.
5. Leach/Kenwood Road – Designer: D. Moore. R/W is needed in another area, R/W is currently checking the easements and exhibits for acquisition. There is a hold up with Zone A issues on this project.
6. Twin Oaks/Bull Hollow Road- Designer: D. Moore. Construction started August 1, 2012. Construction is 100% complete. Final invoice has been received and is being processed for payment.

MAYES COUNTY PROJECTS:

9. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Prebid conference was March 20, 2014 and Bid Opening will be June 12, 2014.
 - 1.
 2. Chimney Rock Hollow I & II – Designer: Guy Engineering (Contracted through the county). Received 30% plans on 3/10/14. Plan in Hand was conducted on May 15, 2014. Preliminary Meeting will be scheduled in the future.
 3. Murphy Bridge (Bridge 108) – Check for \$543,730.11 to Mayes County. is being processed. The County is a sub recipient of IRRB funds and will perform all labor/work. Project was bid by ODOT with two bids submitted. Meridian Contracting, Inc. was awarded the bid at \$648,002.00. Preconstruction conference was held on May 22nd Work is scheduled to start July 7, 2014.

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Project is approximately 90% complete. Sent 90% check to HUB for revisions and final

**CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT**

plans. ABB survey was a success, no beetles were found. ROW is waiting on 2 appraisals for special entrances in preparation for acquisition to begin.

2. Ross Road Rehab – Designer: D. Moore. Preliminary survey complete. Began preliminary design. Waiting on boring and pavement design from HUB Engineering. Met with HUB on April 28, 2014 for a 30% PIH.
3. Texanna Road – Designer: TBD

ROGERS COYNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

1. Moonshine Road – Designer: J. Shehi. Preliminary survey complete. Began preliminary design. Waiting on proposal from Nickle and Associates for hydrology and pavement design.
2. Nicut South Rehab- Designer: D. Moore. Glover and Associates working on drainage structures project 45% complete.
3. Dwight Mission/Sequoyah Landing Road – Designer: TBD

d) CHEROKEE TRANSIT SYSTEM:

Specifications for the purchase of new CNG buses are under review.

Ridership on all five current routes for the month of March 2014 are:

1. Sallisaw to Tahlequah – 190 rides
2. Pryor to Catoosa – 1,383 rides
3. Salina to Tahlequah – 295 rides
4. Stilwell to Tahlequah – 99 rides
5. Muskogee to Tahlequah – 178 rides
6. Tahlequah to Claremore – 198 rides
7. Jay to Tahlequah – 153 rides
8. Tahlequah to Catoosa – 708 rides
9. Individual Demand Response Trips: 2,216

Note: Ridership reports run 1 month behind.

Rehab/Emergency/Handicap Accessibility/LBP			
Month/Year of Report: October 01, 2013 thru May16, 2014			
County	Projected FY 2014	Completed this Month	Total Completed FY 2014
Adair	32	5	67
Cherokee	54	11	81
Craig	1	2	2
Delaware	5	4	43
Mayes	25	1	20
McIntosh	2	0	0
Muskogee	16	1	3
Nowata	6	0	3
Ottawa	2	0	0
Rogers	34	1	9
Sequoyah	34	7	54
Tulsa	37	1	9
Wagoner	5	0	3
Washington	21	1	8
Total	274	34	302

Group: Commerce

Month/Year of Report: June 2014

Group Leader: Anna Knight

Phone: 453-5532

Email: aknight@cherokee.org

Program Highlights

a. Notable events

1. The **Commerce Group began processing all MAP applications** in May; there are close to 340 applications in the pipeline right now. This service was previously performed by HACN.
2. Program to date, **517 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
3. **Dave Ramsey Financial Peace University** is being held at Hastings Hospital. 15 people are currently enrolled in the class.
4. YTD, Self Sufficiency staff members have worked with 11 families facing foreclosure. **Staff helped 1 family save their home from foreclosure.** 3 families are still in the process of trying to save their homes; 7 families have dropped out of the program.
5. **464 consumer loans totaling \$499,073** have been made through the Small Business Assistance Center. **Current numbers unavailable at report time, updated information will be provided in the Committee meeting.*
6. The **Free Tax Preparation services were provided** for the 2013 tax season. **1,501 taxpayers used the Cherokee Nation VITA services.**

Tax Year	2009	2010	2011	2012	2013	2014 YTD
Returns Filed	1,785	2,118	2,681	1,553	1,577	1,501
Total Refunds	\$1,946,918	\$2,650,028	\$3,574,658	\$2,251,918	\$2,046,317	\$2,116,837

Average household income: \$23,407
 Average refund: \$1,628

7. **Mortgage Assistance Program FY 14 Usage:**

Stick built homes	103
Stick built with 184 financing	68
Mobile homes	5
Mobile homes with 184 financing	0
Total homes purchased	108

c. Future plans/new initiatives

Workshops and Classes			
Date	Location	Time	Workshop
June 9, 11 & 12	O-Si-Yo Training Room	4 pm to 8 pm	Homebuyers Training
June 18 & 19	Claremore Housing Office	10 am to 5 pm	Homebuyers Training
June 25 & 26	Sallisaw Housing Office	10 am to 5 pm	Homebuyers Training
July 1 & 2	O-Si-Yo Training Room	10 am to 5 pm	Homebuyers Training
July 8 & 9	Jay Housing Office	10 am to 5 pm	Homebuyers Training
July 14, 15 & 16	Claremore Housing Office	4 pm to 8 pm	Homebuyers Training
July 28, 29 & 30	Sallisaw Housing Office	4 pm to 8 pm	Homebuyers Training

b. Balanced Scorecard Measures

Objective	Metric	2014 Goal	Year to Date Achievement Notes/Comments
Families Housed	# of Families Obtaining Homeownership with MAP	153 families	108
Homeownership Training	a. # of Families Attending Homeownership Training	a. 800	a. 386
	b. % satisfaction	b. 100%	b. 100%
Families Increasing Financial Management Skills	a. # of Families Increasing Skills	a. 2,500	a. 673
	b. % satisfaction	b. 100%	b. 100%
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	750 Families	517 Families
		a. Actively Pursuing	a. 458 families actively pursuing goals <ul style="list-style-type: none"> • 13% mortgage ready • 12% short-term • 69% long-term • 2% AMP • 4% credit counseling
		b. Achieved Goals	b. 59 families have completed self-sufficiency counseling and obtained a non-predatory mortgage
Debt to Income Ratio Reduction	% of Families Reducing non-housing debt to income ratio	> 10%	32%
Attrition Rate	% of Families Abandoning Counseling	< 20% Attrition Rate	12.66% Attrition Rate
Families Housed	MAP Foreclosure Rate in Relation to CN Jurisdiction Foreclosure Rate	Within 3% of the low range based on Federal Reserve data	CN jurisdiction foreclosure rate range 2% – 8% (Q1 2014) MAP foreclosure rate 2.4% Foreclosure rate is based on the % of active foreclosure filings/proceedings for MAP distributions made after 05/01/08.

Match Savings Program	# active participants	240	146
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d. Foreclosure information

1. The Federal Reserve periodically updates mortgage delinquency data by state and county; below is the most recent Serious Delinquency data, all mortgage types, available from the Federal Reserve.

Serious Delinquency (120 + days) rate by county Q1 2014			
County	Percentage Range	County	Percentage Range
Adair	6% - 8%	Nowata	6% - 8%
Cherokee	4% - 6%	Ottawa	4% - 6%
Craig	4% - 6%	Rogers	4% - 6%
Delaware	4% - 6%	Sequoyah	4% - 6%
Mayes	4% - 6%	Tulsa	2% - 4%
McIntosh	4% - 6%	Wagoner	2% - 4%
Muskogee	4% - 6%	Washington	4% - 6%