

0 PAYROLL WORKSHEET

Accounting Unit Description: Grant Development For CNB
 Accounting Unit Name: 1010080
 For Budget Period: 10/01/2015 - 09/30/2016
 Prepared by: Tanya Johnson
 Printed Date: 03-May-16
 Printed Time: 12:43 PM

Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/WPA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 DIR GRANT SERVICES	E	S	M08	108729	\$29.34	2,080		\$61,027	Full Time	33.00%	5%		\$3,051	\$1,007
2 MGR GRANT DEVELOPMENT	E	S	M07	100814	\$29.04	2,080		\$60,403	Full Time	33.00%	5%		\$3,020	\$997
3 SUPV GRANT DEVELOPMENT	E	S	M05	104055	\$26.13	2,080		\$54,350	Full Time	33.00%	5%		\$2,718	\$897
4 TECHNICAL WRITER III	V	S	P10		\$24.61	2,080		\$51,189	Full Time	33.00%	35%		\$17,916	\$5,912
5										0.00%			\$0	\$0
6										0.00%			\$0	\$0
7										0.00%			\$0	\$0
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover														
52 AU 3% Merit Increase														
53 Christmas Bonus - Regular Full Time													\$801	\$264
54 Christmas Bonus - Regular Part Time													\$9,500	\$3,135
										33.00%				
										13.30%				
Totals													\$37,006	\$12,212

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2015 Comprehensive Budget Narrative
For Internal Purposes Only - Not For Distribution

Department/Program	Executive Director		ED Phone #
08 - Financial Resources	Lacey Horn		918-207-3902
Accounting Unit	Accounting Unit Name		
1010080	Grant Development For CNB		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers
Tanya Johnson		918-453-5303	10/01/2015 - 09/30/2016
FY2015 Budget Approved	FY2016 Budget Request	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ -	\$ 100,000	\$ 100,000	100.00%
Staffing Plan (FTE)	FY2016	FY2015	Net Change in Staffing
Regular Full-Time	1.00	-	1.00
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	1.00	-	1.00

PROGRAM NARRATIVE:

Grant Development administers the front end of the grants processes at Cherokee Nation including management of submissions and approvals by Strategic Budgets.

The Department provides the following services:

- 1) Develops applications as needed,
- 2) Assists other programs with applications and technical assistance,
- 3) Identifies funding sources for identified needs,
- 4) Reviews grant clearance forms and submits same to Strategic Budgets with notes and recommendations,
- 5) Coordinates applications and partnerships among Cherokee Nation programs for identified funding sources,
- 6) Shares information, data and techniques among single source grant application writers within the tribe,
- 7) Coordinates with tribal administration and government resources for the smooth flow information necessary for approvals and submissions, and
- 8) Negotiates with programs to insure that tribal priorities are addressed.

Within this range of duties the staff communicates with federal agencies, participates in webinars and attends technical assistance sessions provided by federal and other agencies for potential grantees in order to insure timely and effective information.

This budget will provide Grant Development Services to CNB per the MOU. The expenses will be reimbursed to CN by CNB.

SIGNIFICANT CHANGES:

This is a new budget for FY 16 for the CN/CNB MOU for Grant Development Services.

CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 -- 09/30/2016	Budget Preparer	Phone: 918-453-5613
Contract Period:		Name:	Gaylon Thompson
Contract Number:		Accounting Unit Director/Manager	Phone: 918-453-5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 918-207-3902
AU Description:	Unappropriated Reserves	Name:	Lacey Horn
Accounting Unit:	1010296	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108243
Date/Time Printed:	05-May-16 02:18 PM		

Notes: Bring final carryover numbers into system from FY 2015 audit.

PART-2

Staffing Summary:	FY 2016 REVISION 2	FY 2016 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Carryover: "unappropriated" PY	490010	\$10,763,743	\$4,211,330	\$ 6,552,413
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 10,763,743	\$ 4,211,330	\$ 6,552,413

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Reserved by appropriation	760060		\$8,415,962		\$2,084,996	\$ 6,330,966
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 8,415,962		\$ 2,084,996	\$ 6,330,966
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		13.86%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 8,415,962		\$ 2,084,996	\$ 6,330,966

Revenues OVER \ (UNDER) Expenditures		\$ 2,347,781	\$ 2,126,334	\$ 221,447
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011		\$914,000	\$914,000	\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net			\$ (914,000)	\$ (914,000)	\$ -

Take to Narrative ==>		\$ 9,329,962	\$ 2,998,996	\$ -
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Excess/(Deficit) of Revenues, Expenditures and Net Transfers		\$ 1,433,781	\$ 1,212,334	\$ 221,447
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CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone: 4279
Contract Period:		Name:	Paula Hamby
Contract Number:		Accounting Unit Director/Manager	Phone: 5340
Accounting Fund:	1-General Fund	Name:	Bruce Davis
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5340
AU Description:	Special Projects	Name:	Bruce Davis
Accounting Unit:	1010390	1st Person Responsible	
Date/Time Printed:	26-Apr-16 01:29 PM	Employee #	Bruce Davis

Place IDC Rate in Part 4 Below
Added an additional employee.

PART-2

Staffing Summary:	FY 2016 REVISION 1	FY 2016 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	3.00	2.00	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	3.00	2.00	1.00

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$142,050		\$107,878		\$ 34,172
Fringe benefits	610000	\$46,877		\$35,600		\$ 11,277
Staff development & training	620000	\$100		\$100		\$ -
Supplies	680000	\$3,000		\$3,000		\$ -
Direct billed: telephone expense	690080	\$350		\$350		\$ -
Direct billed: cell/mobile phone	690090	\$1,000		\$1,000		\$ -
Direct billed: mailing cost	690120	\$20		\$20		\$ -
Building rent/lease	700000	\$0		\$0		\$ -
Direct billed: space cost	700080	\$9,785		\$9,785		\$ -
Other operational	760010	\$0		\$0		\$ -
Food	760012	\$2,000		\$2,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC						\$ -
Expenditures SUBJECT to IDC		\$ 205,182	\$ -	\$ 159,733	\$ -	\$ 45,449
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		13.86%		
Indirect Cost Allocation	970000	\$ 28,438		\$ 22,139		\$ 6,299
Total Expenditures			\$ 233,620		\$ 181,872	\$ 51,748

Revenues OVER \ (UNDER) Expenditures		\$ (233,620)	\$ (181,872)	\$ (51,748)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In\Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 233,620	\$ 181,872	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (233,620)	\$ (181,872)	\$ (51,748)
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0 PAYROLL WORKSHEET

Accounting Unit Description: Special Projects
 Accounting Unit Name: 1010390
 For Budget Period: 10/01/2015 - 09/30/2016
 Prepared by: Paula Hamby
 Printed Date: 26-Apr-16
 Printed Time: 01:29 PM

Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/IPA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 SUPV SPEC PROJECTS	E	S	M04	100008	\$27.52	2,080	2,080	\$57,242	Full Time	33.00%	100%		\$57,242	\$18,890
2 COORD SPEC PROJECTS	E	H	P09	108420	\$21.90	2,080	2,080	\$45,552	Full Time	33.00%	100%		\$45,552	\$15,032
3 CUSTOMER SVC REP	N	H	A05	103821	\$16.83	2,080	2,080	\$35,006	Full Time	33.00%	92%		\$32,206	\$10,628
4										0.00%			\$0	\$0
5										0.00%			\$0	\$0
6										0.00%			\$0	\$0
7										0.00%			\$0	\$0
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 AU 3% Merit Increase													\$4,050	\$1,337
53 Christmas Bonus - Regular Full Time													\$3,000	\$990
54 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$142,050	\$46,877

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone: ext. 5534
Contract Period:	05/05/2016 - 09/30/2016	Name:	Shay Smith
Contract Number:		Accounting Unit Director/Manager	Phone: ext. 5534
Accounting Fund:	1-General Fund	Name:	Shay Smith
Funding Source:	01-Cherokee Nation	Executive Director	Phone: ext. 5532
AU Description:	Jay Sewage System	Name:	Anna Knight
Accounting Unit:	1010422	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-1074
Date/Time Printed:	05-May-16 02:12 PM		

Notes: Acct 499000 (Other Income) consists of \$10,000 in matching funds from the City of Jay and \$15,000 in matching funds from CNB.

PART-2

Staffing Summary:

	FY 2016 ORIG REQUEST	FY 2015 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)

Other Income	Account #		Incr \ (Decr)
Please enter a valid account number - >>>	499000	\$25,000	\$ 25,000
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues		\$ 25,000	\$ 25,000

PART-4

Expenditures:

DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$92,800			\$ 92,800
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 92,800		\$ -	\$ 92,800
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		15.13%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 92,800		\$ -	\$ 92,800

Revenues OVER \ (UNDER) Expenditures

	\$ (67,800)	\$ -	\$ (67,800)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN

Other financing sources					
Cash in: tribally required	900000				\$ -
Cash in: grant required	900010				\$ -
Cash in: motor fuel tax	900020				\$ -
Cash in: vehicle tax	900040				\$ -
Cash in: interprogram contract	900050				\$ -
Cash in: debt service	900060				\$ -
	900070				\$ -

Operating Transfers OUT

Other financing uses					
Cash out: tribally required	900001				\$ -
Cash out: grant required	900011				\$ -
Cash out: motor fuel tax	900021				\$ -
Cash out: vehicle tax	900041				\$ -
Cash out: interprogram contract	900051				\$ -
Cash out: debt service	900061				\$ -
	900071				\$ -

Transfers In\Out - Net

	\$ -	\$ -	\$ -
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Take to Narrative ==>

	\$ 92,800	\$ -	\$ -
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers

	\$ (67,800)	\$ -	\$ (67,800)
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Cherokee Nation FY 2016 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
12 - Commerce Services	Anna Knight		ext. 5532
Accounting Unit	Accounting Unit Name		
1010422	Jay Sewage System		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers
Shay Smith		ext. 5534	10/01/2015 - 09/30/2016
FY2015 Budget Approved	FY2016 Budget Request	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ -	\$ 92,800	\$ 92,800	100.00%
Staffing Plan (FTE)	FY2016	FY2015	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	-	-	-

PROGRAM NARRATIVE:

Commerce Services submitted a USDA Rural Business Development Grant application for various improvements in the Jay Industrial Park, one of which is a sewer extension from the Sam Hider Clinic to the site of American Storage Tanks (AST). AST is a new business to the industrial park and requires the sewer extension for operation; they expect to hire approximately 100 people in Jay in the first two years of operation. The grant application scored over 96% of the possible points and we fully expect the grant to be funded, as does the Oklahoma USDA offices, yet are awaiting final approval from the USDA National Office.

The majority of work this grant will fund can wait until the grant is approved and received; however, the sewer extension must begin immediately in order for AST to meet its projected openings and fulfill contracts in place. The sewer extension will be \$92,800, of which \$10,000 will be provided by the City of Jay and \$15,000 will be provided by CNB. The grant application should receive final approval later this summer and the funds will arrive before September 30; these grant funds will reimburse the Cherokee Nation's portion of this budget at \$67,800. The remaining grant funds will make street, curbing and lighting improvements in the Jay Industrial Park.

SIGNIFICANT CHANGES:

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CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone: 4148
Contract Period:		Name:	Jackie Coppin
Contract Number:		Accounting Unit Director/Manager	Phone: 5126
Accounting Fund:	1-General Fund	Name:	Billy Hix
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5248
AU Description:	Individual Water & Sewer	Name:	Ron Qualls
Accounting Unit:	1010431	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	104364
Date/Time Printed:	20-Apr-16 10:54 AM		

Notes: Allocation of \$15,551 as specified in Other Income (499000) from sale of equipment.

PART-2

Staffing Summary:

	FY 2016 REVISION 1	FY 2016 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	4.25	4.25	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	0.60	0.60	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	4.85	4.85	-

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Other Income	499000	\$15,551	\$ 15,551
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			\$ -
Total Revenues		\$ 15,551	\$ 15,551

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$188,144		\$188,144		\$ -
Fringe benefits	610000	\$59,113		\$59,113		\$ -
Staff development & training	620000	\$750		\$750		\$ -
Contract services < \$5K	640000	\$9,000		\$9,000		\$ -
Contract services >=\$5K	650000		\$44,627		\$29,076	\$ 15,551
Client services	670000	\$100,000		\$100,000		\$ -
Supplies	680000	\$2,500		\$2,500		\$ -
Office supplies	680010	\$1,000		\$1,000		\$ -
Direct billed: auto insurance	710100	\$4,108		\$4,108		\$ -
Fuel, oil	720020	\$1,500		\$1,500		\$ -
R & m vehicle	720030	\$500		\$500		\$ -
Direct billed: GSA vehicle	720050	\$74,422		\$74,422		\$ -
Direct billed: gas cards	720070	\$7,058		\$7,058		\$ -
R & m equipment	730040	\$500		\$500		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 44,627		\$ 29,076	\$ 15,551
Expenditures SUBJECT to IDC		\$ 448,595		\$ 448,595		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		13.86%		\$ -
Indirect Cost Allocation	970000	\$ 62,175		\$ 62,175		\$ -
Total Expenditures			\$ 555,397		\$ 539,846	\$ 15,551
Revenues OVER \ (UNDER) Expenditures			\$ (539,846)		\$ (539,846)	\$ -

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
Transfers In\Out - Net			\$ -	\$ -
Take to Narrative ==>			\$ 555,397	\$ 539,846
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ (539,846)	\$ (539,846)

0 PAYROLL WORKSHEET

Accounting Unit Description: Individual Water & Sewer
 Accounting Unit Name: 1010431
 For Budget Period: 10/01/2015 - 09/30/2016
 Prepared by: Jackie Coppin
 Printed Date: 20-Apr-16
 Printed Time: 10:54 AM

Job Title	Position New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 ENVIR HLTH SPEC III	E	S	EV6	102222	\$23.58	2,080	0.00	\$49,046	Full Time	33.00%	0%	100%	\$0	\$0
2 ENVIR HLTH TECH	E	H	EV1	103783	\$15.68	2,080	0.00	\$32,614	Full Time	33.00%	0%	100%	\$0	\$0
3 MGR SANITATION FAC CONST	E	S	M07	104384	\$30.80	2,080	0.00	\$64,064	Full Time	33.00%	0%	100%	\$0	\$0
4 PROJECT INSPECTOR	E	H	T04	101897	\$17.85	2,080	0.00	\$37,128	Full Time	33.00%	30%	70%	\$11,138	\$3,676
5 ENVIR HLTH SPEC I	E	H	EV3	101943	\$16.22	2,080	0.00	\$33,738	Full Time	33.00%	0%	100%	\$0	\$0
6 CIVIL ENGR TECH	E	H	P07	106747	\$20.98	2,080	0.00	\$43,638	Full Time	33.00%	0%	100%	\$0	\$0
7 BUDGET ANALYST	E	H	P07	104825	\$22.15	2,080	0.00	\$46,072	Full Time	33.00%	0%	100%	\$0	\$0
8 ADMIN SECRETARY	E	H	A04	107978	\$10.08	2,080	0.00	\$20,966	Full Time	33.00%	0%	100%	\$0	\$0
9 SKILLED LABORER	E	H	G06	100236	\$10.72	2,080	0.00	\$22,298	Full Time	33.00%	25%	75%	\$5,575	\$1,840
10 PROJECT INSPECTOR	E	H	T04	108732	\$17.85	1,040	0.00	\$18,584	Temp FT or PT	9.60%	0%	100%	\$0	\$0
11 SKILLED LABORER	E	H	G06	100838	\$10.64	2,080	0.00	\$22,131	Full Time	33.00%	10%	90%	\$2,213	\$730
12 PROJECT INSPECTOR	E	H	T04	100443	\$17.85	2,080	0.00	\$36,878	Full Time	33.00%	30%	70%	\$11,138	\$3,676
13 ENVIR HLTH SPEC I	E	H	EV3	108751	\$17.73	2,080	0.00	\$36,878	Full Time	33.00%	0%	100%	\$0	\$0
14 DIR OFFICE OF ENV HEALTH & ENG	E	S	EV9	104685	\$38.35	2,080	0.00	\$79,768	Full Time	33.00%	0%	100%	\$0	\$0
15 PROJECT INSPECTOR	E	H	T04	107722	\$19.42	2,080	0.00	\$40,394	Full Time	33.00%	25%	75%	\$10,099	\$3,333
16 CLERK I	E	H	A03	103577	\$9.00	2,080	0.00	\$18,720	Full Time	33.00%	0%	100%	\$0	\$0
17 CIVIL ENGR TECH	E	H	P07	107142	\$24.63	2,080	0.00	\$51,230	Full Time	33.00%	0%	100%	\$0	\$0
18 SUPV PROJECT INSPECTOR	E	S	M05	100185	\$29.80	2,080	0.00	\$61,984	Full Time	33.00%	30%	70%	\$18,595	\$6,136
19 WATER WELL INSTALL SPEC	E	H	T08	103441	\$18.39	2,080	0.00	\$38,251	Full Time	33.00%	20%	80%	\$7,650	\$2,525
20 SANITATION INSTALL SPEC	E	H	T03	106154	\$13.45	2,080	0.00	\$27,976	Full Time	33.00%	20%	80%	\$5,595	\$1,840
21 ENVIR HLTH SPEC II	E	S	EV4	104369	\$23.72	2,080	0.00	\$49,338	Full Time	33.00%	30%	70%	\$14,706	\$4,859
22 SUPV PROJECT INSPECTOR	E	S	M05	101405	\$26.40	2,080	0.00	\$54,912	Full Time	33.00%	30%	70%	\$16,474	\$5,436
23 LABORER	E	H	G05	109981	\$10.24	2,080	0.00	\$20,363	Full Time	33.00%	0%	100%	\$0	\$0
24 ADMIN SECRETARY	E	H	A04	100953	\$9.79	2,080	0.00	\$20,363	Full Time	33.00%	0%	100%	\$0	\$0
25 SPECIAL ASSISTANT	E	H	P06	103827	\$16.07	2,080	0.00	\$33,426	Full Time	33.00%	0%	100%	\$0	\$0
26 APPRENTICE ELECTRICIAN	E	H	EL1	106710	\$16.15	2,080	0.00	\$33,592	Full Time	33.00%	20%	80%	\$6,718	\$2,217
27 SUPV PROJECT INSPECTOR	E	S	M05	109204	\$28.28	2,080	0.00	\$58,822	Full Time	33.00%	25%	75%	\$14,706	\$4,859
28 MGR ENGINEERING	E	S	M07	107950	\$28.51	2,080	0.00	\$59,301	Full Time	33.00%	0%	100%	\$0	\$0
29 SANITATION INSTALL SPEC	E	H	T03	103509	\$15.35	2,080	0.00	\$31,928	Full Time	33.00%	20%	80%	\$6,386	\$2,107
30 SKILLED LABORER	E	H	G06	107436	\$12.66	2,080	0.00	\$26,333	Full Time	33.00%	30%	70%	\$7,900	\$2,607
31 SANITATION INSTALL SPEC	E	H	T03	103048	\$13.21	2,080	0.00	\$27,477	Full Time	33.00%	30%	70%	\$8,243	\$2,720
32 COORD HOUSING INFRA	E	H	P07	108091	\$21.05	2,080	0.00	\$43,846	Full Time	33.00%	0%	100%	\$0	\$0
33 SUPV PROJECT INSPECTOR	E	S	M05	104271	\$28.10	2,080	0.00	\$58,448	Full Time	33.00%	40%	60%	\$23,379	\$7,715
34 LABORER	E	H	G05	101814	\$10.55	2,080	0.00	\$21,944	Full Time	33.00%	10%	90%	\$2,194	\$724
35 ENVIR HLTH SPEC III	E	S	EV6	104334	\$30.62	2,080	0.00	\$63,690	Full Time	33.00%	0%	100%	\$0	\$0
36 LABORER	E	H	G05	102253	\$9.50	2,080	0.00	\$19,760	Full Time	33.00%	30%	70%	\$5,928	\$1,956
37 LABORER	E	H	G05	103352	\$9.25	2,080	0.00	\$19,240	Temp FT or PT	9.60%	30%	70%	\$5,772	\$554
38 SANITATION INSTALL SPEC	E	H	T03	000000	\$10.53	2,080	0.00	\$21,902	Temp FT or PT	9.60%	30%	70%	\$6,571	\$631
39 SKILLED LABORER	E	H	G06	000000	\$9.50	2,080	0.00	\$19,760	Full Time	33.00%	0%	100%	\$0	\$0
40 ENVIR HLTH SPEC III	E	S	EV6	000000	\$20.83	2,080	0.00	\$43,326	Full Time	33.00%	0%	100%	\$0	\$0
41													\$0	\$0
42													\$0	\$0
43													\$0	\$0
44													\$0	\$0
45													\$0	\$0
46													\$0	\$0
47													\$0	\$0
48													\$0	\$0
49													\$0	\$0
50													\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 AU 3% Merit Increase													\$0	\$0
53 Christmas Bonus - Regular Full Time													\$0	\$0
54 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$186,144	\$59,113

Please input these totals on the Budget Request Form!

GL Commitment Analysis Report

GL298 Date 05/04/16
Time 09:47

Company 1 Cherokee Nation
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 12
Year 2016

Acct Unit	1010431	Individual Water and Sewer	Budget	1 FY 2016 Approved Budget	Total	Budget	Budget Balance
Account	Expenditures	Encumbrances	Commitments				
499000 0000	15,551.00-	0.00	0.00	15,551.00-	0.00	15,551.00	*
Other Income							
600000 0000	37,548.82	0.00	0.00	37,548.82	188,144.00	150,595.18	
Salaries & wages							
610000 0000	20,325.45	0.00	0.00	20,325.45	59,113.00	38,787.55	
Fringe benefits							
610160 0000	2,807.85-	0.00	0.00	2,807.85-	0.00	2,807.85	
Annual leave used (contra)							
610180 0000	2,807.85	0.00	0.00	2,807.85	0.00	2,807.85-	
Full time vacation taken							
610200 0000	1,790.72	0.00	0.00	1,790.72	0.00	1,790.72-	
Sick leave							
610210 0000	1,790.72-	0.00	0.00	1,790.72-	0.00	1,790.72	
Sick leave used (contra)							
610260 0000	1,810.18-	0.00	0.00	1,810.18-	0.00	1,810.18	
Holiday leave used (contra)							
610270 0000	1,810.18	0.00	0.00	1,810.18	0.00	1,810.18-	
Holiday observance: full-time							
620000 0000	0.00	0.00	0.00	0.00	750.00	750.00	
Staff development & training							
640000 0000	0.00	0.00	0.00	0.00	9,000.00	9,000.00	
Contract services < \$5K							
650000 0000	78,701.86	17,743.14	0.00	96,445.00	29,076.00	67,369.00-	
Contract services >=\$5K							
670000 0000	65,338.58	25,610.04	509.00	91,457.62	100,000.00	8,542.38	
Client services							
680000 0000	500.00	1,500.00	0.00	2,000.00	2,500.00	500.00	
Supplies							
680010 0000	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
Office supplies							
710100 0000	2,291.01	0.00	0.00	2,291.01	4,108.00	1,816.99	
Direct billed: auto insurance							
720020 0000	974.50	0.00	0.00	974.50	1,500.00	525.50	
Fuel, oil							
720030 0000	0.00	500.00	0.00	500.00	500.00	0.00	
R & m vehicle							
720050 0000	18,957.10	0.00	0.00	18,957.10	74,422.00	55,464.90	
Direct billed: GSA vehicle							

CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Name:	Phone:	5670.
Contract Period:		Name:	Mary Hicks	Phone:	4917
Contract Number:		Accounting Unit Director/Manager	Rob Daughtery	Phone:	5644
Accounting Fund:	1-General Fund	Executive Director	SOS Chuck Hoskin, Jr.	Employee #	109347
Funding Source:	01-Cherokee Nation	1st Person Responsible			
AU Description:	Community Cultural Outreach				
Accounting Unit:	1010577				
Date/Time Printed:	03-May-16 05:01 PM				

Notes: Fund additional travel and In-District Cultural Presentations.

PART-2

Staffing Summary:	FY 2016 REVISION 1	FY 2016 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.00	2.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	2.00	2.00	-

PART-3

Revenues:	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$107,749		\$107,749		\$ -
Fringe benefits	610000	\$35,557		\$35,557		\$ -
Staff development & training	620000	\$4,000		\$4,000		\$ -
Travel-staff	630000	\$106,431		\$50,000		\$ 56,431
Contract services < \$5K	640000	\$14,406		\$12,156		\$ 2,250
Client services	670000	\$2,000		\$2,000		\$ -
Client food	670230	\$5,000		\$5,000		\$ -
Supplies	680000	\$11,000		\$8,000		\$ 3,000
Direct billed: telephone expense	690080	\$200		\$200		\$ -
Direct billed: cell/mobile phone	690090	\$1,400		\$1,400		\$ -
Direct billed: internet	690110	\$800		\$800		\$ -
Direct billed: mailing cost	690120	\$22,319		\$20,000		\$ 2,319
Direct billed: printing/copying	690130	\$28,085		\$7,500		\$ 20,585
Lease/rent: furniture & equip	690500	\$1,650		\$1,650		\$ -
Building rent/lease	700000	\$1,800		\$1,800		\$ -
Direct billed: auto insurance	710100	\$2,300		\$2,300		\$ -
Direct billed: GSA vehicle	720050	\$4,567		\$2,500		\$ 2,067
Food	760012	\$9,500		\$3,500		\$ 6,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC						\$ -
Expenditures SUBJECT to IDC		\$ 358,764		\$ 266,112		\$ 92,652
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		13.86%		\$ -
Indirect Cost Allocation	970000	\$ 49,725		\$ 36,883		\$ 12,842
Total Expenditures		\$ 408,489		\$ 302,995		\$ 105,494

Revenues OVER \ (UNDER) Expenditures		\$ (408,489)		\$ (302,995)		\$ (105,494)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					\$ -
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Take to Narrative ==>		\$ 408,489		\$ 302,995		\$ -
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ (408,489)		\$ (302,995)		\$ (105,494)

0 PAYROLL WORKSHEET

Accounting Unit Description: Community Cultural Outreach
 Accounting Unit Name: 1010577
 For Budget Period: 10/01/2015 - 09/30/2016
 Prepared by: Mary Hicks
 Printed Date: 29-Apr-16
 Printed Time: 10:44 AM

Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 CULTURAL OUTREACH OFFICER	E	S	M05	108249	\$29.06	2,080		Full Time	33.00%	100%		\$60,445	\$19,947
2 HISTORY & CULTURAL SPEC	E	H	ED1	100084	\$20.30	2,080		Full Time	33.00%	100%		\$42,224	\$13,934
3													
4													
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46													
47													
48													
49													
50													
51 Anticipated Turnover													
52 AU 3% Merit Increase													
53 Christmas Bonus - Regular Full Time													
54 Christmas Bonus - Regular Part Time													
Totals												\$107,749	\$35,557

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone: 453-5636
Contract Period:		Name:	AMI SAMS
Contract Number:		Accounting Unit Director/Manager	Phone: 453-5290
Accounting Fund:	1-General Fund	Name:	BRET HAYES
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 453-5557
AU Description:	CONTRACT HEALTH SERVI DIVIDEND	Name:	CONNIE DAVIS
Accounting Unit:	1010900	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	105602
Date/Time Printed:	14-Apr-16 08:50 AM		
Notes:			

PART-2

Staffing Summary:	FY 2016 REVISION 1	FY 2016 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Dividends from Component Units	460000	\$6,250,000	\$6,250,000	\$ -
Carryover: "appropriated" PY	490000	\$2,601,676		\$ 2,601,676
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 8,851,676	\$ 6,250,000	\$ 2,601,676

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract health service >= \$5K	650050		\$8,851,676		\$6,250,000	\$ 2,601,676
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 8,851,676		\$ 6,250,000	\$ 2,601,676
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		13.86%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 8,851,676		\$ 6,250,000	\$ 2,601,676

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In\Out - Net		\$ -		\$ -	\$ -

Take to Narrative ==>		\$ 8,851,676	\$ 6,250,000	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -
---	--	------	------	------

Account Nbr	Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
01090	CHS_DIVIDEND Contract Health Servi Dividend				
132010-0000	Due from component units	554,199.30	2,861,926.90	2,650,158.05	765,968.15
200460-0000	Accrued expenses - other	5,647,685.74	1,532,974.87	450.00	4,115,160.87
200500-0000	Auto due to/from	7,695,162.61	2,665,788.21	3,959,482.07	6,401,468.75
340000-0000	Fund Balance Reserved	2,601,676.17			2,601,676.17
460000-0000	Dividends from Component Units	0.00		2,861,926.90	2,861,926.90
650050-0000	Contract health service >= \$5K	0.00	2,459,620.81	48,293.77	2,411,327.04
*** Totals		0.00	9,520,310.79	9,520,310.79	0.00



CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone: 453-5636
Contract Period:		Name:	AMI SAMS
Contract Number:		Accounting Unit Director/Manager	Phone: 453-5557
Accounting Fund:	1-General Fund	Name:	CONNIE DAVIS
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 453-5557
AJ Description:	SUBSTANCE ABUSE TREATMENT	Name:	CONNIE DAVIS
Accounting Unit:	1011015	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	109064
Date/Time Printed:	14-Apr-16 08:59 AM		

Notes:

PART-2

Staffing Summary:

	FY 2016 REVISION 1	FY 2016 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Carryover: "appropriated" PY	
Please enter a valid account number - >>>	\$ 290,230
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	
Total Revenues	\$ 290,230

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	\$0				\$ -
Fringe benefits	\$0				\$ -
Contract health service >= \$5K		\$546,391		\$256,161	\$ 290,230
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Expenditures NOT Subject to IDC					
Expenditures SUBJECT to IDC		\$ 546,391		\$ 256,161	\$ 290,230
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.86%		13.86%	\$ -
Indirect Cost Allocation	970000				\$ -
Total Expenditures		\$ 546,391		\$ 256,161	\$ 290,230

Revenues OVER \ (UNDER) Expenditures	\$ (256,161)	\$ (256,161)	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN

Account #	Incr \ (Decr)
Other financing sources	
Cash in: tribally required	
Cash in: grant required	\$256,161
Cash in: motor fuel tax	
Cash in: vehicle tax	
Cash in: interprogram contract	
Cash in: debt service	

Operating Transfers OUT

Account #	Incr \ (Decr)
Other financing uses	
Cash out: tribally required	
Cash out: grant required	
Cash out: motor fuel tax	
Cash out: vehicle tax	
Cash out: interprogram contract	
Cash out: debt service	

Transfers In\Out - Net	\$ 256,161	\$ 256,161	\$ -
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Take to Narrative ==>	\$ 546,391	\$ 256,161	\$ -
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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01105

SUBST_ABU_TREAT Substance Abuse Treatment

Account Nbr Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
200460-0000 Accrued expenses - other	50,485.59-	549.76		49,935.83-
200500-0000 Auto due to/from	340,715.62	2,240.00	257,951.88-	85,003.74
340000-0000 Fund Balance Reserved	290,230.03-	0.00	500.00-	290,230.03-
480010-0000 Contributions & donations	0.00	257,402.12	1,740.00-	500.00-
650050-0000 Contract health service >= \$5K	0.00	260,191.88		255,662.12
*** Totals				
	0.00	260,191.88	260,191.88	0.00



CHEROKEE NATION - FY2016 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone: x5367
Accounting Fund:	5-Permanent	Name:	Jennifer Pigeon
Funding Source:	95-Permanent Funds	Executive Director	Phone: x5153
AU Description:	Skinner Family Living Trust	Name:	Ron Etheridge
Accounting Unit:	5951210	1st Person Responsible	Employee #
Place IDC Rate in Part 4 Below			106665
Date/Time Printed:	03-May-16 09:48 AM		

Notes:

PART-2

Staffing Summary:

	FY 2016 ORIG REQUEST	FY 2015 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Interest income	440010	\$141	\$ 141
Contributions & donations	480010	\$19,000	\$ 19,000
Carryover: "unappropriated" PY	490010	\$110,180	\$ 110,180
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			\$ -
Total Revenues		\$ 129,321	\$ 129,321

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.86%		15.14%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures		\$ -		\$ -		\$ -

Revenues OVER \ (UNDER) Expenditures	\$ 129,321	\$ -	\$ 129,321
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021	\$129,321			\$ 129,321
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In\Out - Net	\$ (129,321)	\$ -	\$ (129,321)
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Take to Narrative ==>	\$ 129,321	\$ -	\$ (129,321)
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Excess(Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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Cherokee Nation FY 2016 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #	
06 - Education Services		Ron Etheridge		x5153	
Accounting Unit			Accounting Unit Name		
5951210			Skinner Family Living Trust		
Program Director/Manager			Pgm Dir/Mgr Phone #		Period Budget Covers
Jennifer Pigeon			x5367		10/01/2015 - 09/30/2016
FY2015 Budget Approved		FY2016 Budget Request		\$ Increase/(Decrease) Requested – Approved	
\$ -		\$ 129,321		\$ 129,321	
Staffing Plan (FTE)		FY2016		FY2015	
				Net Change in Staffing	
Regular Full-Time		-		-	
Regular Part-Time		-		-	
Temporary Full-Time		-		-	
Temporary Part-Time		-		-	
IPA/MOA/Other		-		-	
Total		-		-	

PROGRAM NARRATIVE:

The Skinner Family Living Trust was established in fiscal year 2015 by a willed contribution of \$110,000 to be used for youth development projects. An additional amount of \$19,000 was received during fiscal year 2016. Income from the trust is used to provide support for youth development projects. During fiscal year 2016, the Court ruled that all funds from the trust could be used to make needed repairs to the John A. Ketcher Youth Shelter. Necessary repairs include roofing, remodeling bathrooms, outside lighting, sprinkler system, flooring and a natural gas generator.

SIGNIFICANT CHANGES:

Budget to transfer funds to General Fund for the Repairs of the John A. Ketcher Youth Shelter.

95120

Account Nbr	Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
160132-0000	Skinner Trust	110,179.43	19,140.80		129,320.23
200500-0000	Auto due to/from	0.00	19,000.00		0.00
340000-0000	Fund Balance Reserved	110,179.43		19,000.00	110,179.43
440000-0000	Investment Revenue	0.00		140.80	140.80
480010-0000	Contributions & donations	0.00		19,000.00	19,000.00
*** Totals		0.00	38,140.80	38,140.80	0.00

Cherokee Nation Act/Resolution Proposal Form

ADMINISTRATIVE CLEARANCE

Dept/Program:

Signature/Initial Date

Executive Director:

Signature/Initial Date

Treasurer: (Required: Grants/Contracts/Budgets)

Gaylon Thompson 5/4/16
Signature/Initial Date

Government Resources:

Signature/Initial Date

Administration Approval:

Bill John Baker 5/5/16
Signature/Initial Date

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

William 5/10/16
Signature/Initial Date

Standing Committee & Date:

Executive Finance
Spalding

Chairperson:

Taylor
Signature/Initial Date

Returned to Presenter:

Date

Act Resolution

TITLE: AN ACT AMENDING LEGISLATIVE ACT #17-15 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2016 OPERATING - MOD 08 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE:

05-10-16P12:40 RCVD