



COUNCIL OF THE CHEROKEE NATION EXECUTIVE & FINANCE COMMITTEE REPORT

Reporting Month: June 2022

Dept: **Financial Resources**

Contact: **Janees Taylor, Treasurer**

janees-taylor@cherokee.org | ext. 5052



Accounts Payable checks disbursed

Current Month 3,716
Year to Date 33,134



Timecards processed

Current Month 18,307
Year to Date 134,545



Reqs. approved for processing

Current Month 1,499
Year to Date 13,924



Purchase orders issued

Current Month 1,355
Year to Date 12,497



Travel expense statements processed

Current Month 125
Year to Date 591



Files received for storage

Current Month 302
Year to Date 8,104



Number of internal billings

Current Month 17
Year to Date 158



Grant reports submitted

Current Month 17
Year to Date 367



Deposits

Current Month 824
Year to Date 6,051

Departmental Goals

- 1 Complete FY21 Audit
100% complete - Audit completed on March 30, 2022
- 2 Obtain Unmodified Audit Opinion
100% complete - Audit completed on March 30, 2022
- 3 No Material Weaknesses on Single Audit
100% complete - Single Audit completed on June 30, 2022
- 4 Reporting requirements completed & submitted for June 2022
82% completion -Required reports were submitted timely in June

Upcoming Events

- 1 FY2023 Comprehensive Budget Cycle underway

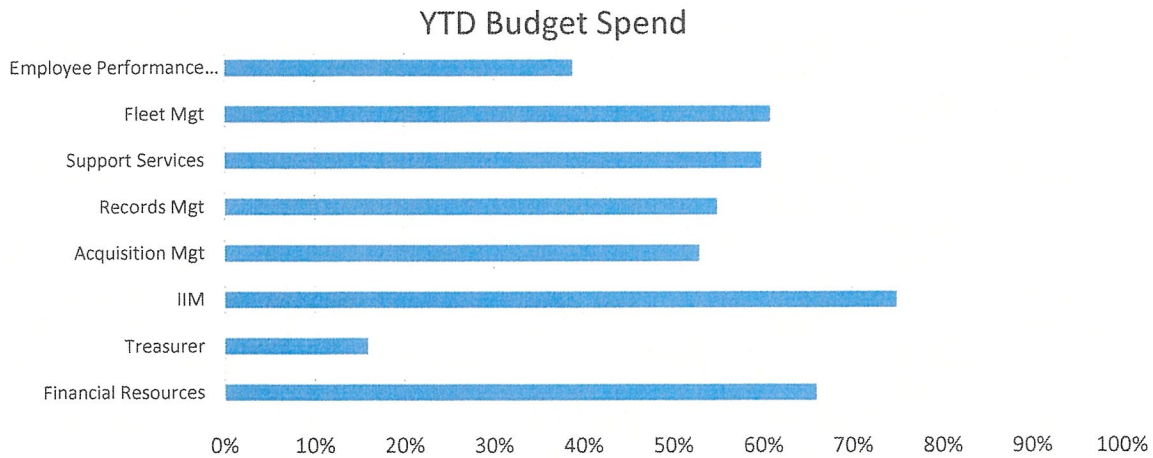
Compliance

- 1 No outstanding borrowings on \$5M Cash Reserve Advance

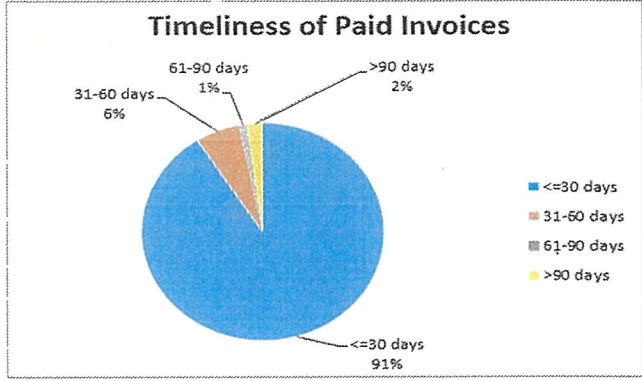
Cherokee Nation Acquisition Management Year-To-Date Bid Report Over \$5,000 Transactions October 1, 2021 through September 30, 2022

		% of sub-total - TERO vendor submitted Bid
Award to TERO Vendor	\$50,116,634.97	97%
Award to non-TERO Vendor	\$1,736,985.33	3%
Sub-total bids with a TERO vendor participating	\$51,853,620.30	100%
<hr/>		
Bid - no bids submitted by TERO Vendors	\$27,568,500.26	

October 1, 2021 through June 30th, 2022



Row Labels	APP-INVOICE-2	APP-TRAN-PMT-AMT-7
<=30 days	49,384	306,364,452.46
31-60 days	3,207	20,403,898.55
61-90 days	609	2,078,067.21
>90 days	1,094	2,855,806.45
Grand Total	54,294	331,702,224.67



**Executive & Finance Committee
Career Services
July 2022 Monthly Report
Diane Kelley, Executive Director**

Economic Development-Hunter Palmer

On the Job Training (OJT) Program

- 18 Cherokee Citizens entered into full time employment with our OJT Program in the month of June & July with average starting wages of \$15.22
- Five Cherokee Citizens entered into full time employment with Direct Placement during the month of June with average starting wages of \$14.86

Construction Recruitment Events

The Cherokee Nation Career Services is hosting a series of construction recruitment events to help connect Native and non-Native businesses and contractors to an unprecedented number of tribal building projects ongoing across the 14-county reservation. Cherokee Nation Career Services staff will also be on hand at each event to help businesses and contractors become a TERO vendor.



The flyer features a blue background with a white house icon on the left. The main title 'CONSTRUCTION EVENTS' is in large, bold, blue letters. Below the title, it states 'ALL TRADES AND GENERAL LABORERS NEEDED FOR PENDING CONSTRUCTION PROJECTS (Cherokee, Native, and Non-Native)'. There are six event listings arranged in a 2x3 grid, each with a date, location, and hiring details. At the bottom left is the Cherokee Nation seal, and at the bottom right is contact information for Cherokee Nation Career Services.

CONSTRUCTION EVENTS

ALL TRADES AND GENERAL LABORERS NEEDED
FOR PENDING CONSTRUCTION PROJECTS
(Cherokee, Native, and Non-Native)

August 10 • 2-4 p.m.
Cherokee Casino Will Rogers Downs (meeting room)
20900 S 4200 Rd,
Claremore, OK
Hiring for seven projects in Rogers and Nowata counties.

August 17 • 2-4 p.m.
Cherokee Casino & Hotel Roland
109 Cherokee Blvd,
Roland, OK
Hiring for six construction projects in Sequoyah and Muskogee counties.

August 24 • 2-4 p.m.
Cherokee Casino & Hotel West Siloam Springs (meeting room)
2416 US-412,
West Siloam Springs, OK
Hiring for four construction projects in Adair County

August 31 • 2-4 p.m.
Hard Rock Hotel & Casino Tulsa
777 W Cherokee St,
Catoosa, OK 74015
Hiring for two construction projects in Tulsa and Washington counties.

September 7 • 2-4 p.m.
The District
3882 W. 530
Pryor, OK
Hiring for five construction projects all in Mayes county.

September 14 • 2-4 p.m.
Cherokee Casino Grove (meeting room)
24979 US-59,
Grove, OK
Hiring for five construction projects in Craig and Delaware counties.

For more information, contact:
Cherokee Nation Career Services 918-453-5555
or email channing-rogers@cherokee.org

The first event was held in Tahlequah on Wednesday, July 27, 2022 and was a huge success! More than 120 construction professionals and small business owners came out to learn more about the tribe's upcoming construction projects in Cherokee County. Cherokee Nation's TERO office also received more than 65 TERO vendor applications.

Photos from Tahlequah Construction Event:



Community Partnerships

Career Services partnerd with RAE Corp. and RAE Family Foundation to provide free food boxes to families in need. They utilized Pryor Career Services parking lot in and we had a few Career Servcies staff helping give out the food.

It was the second biggest distribution in terms of number of total people served that they have done since thye started the mobile pantries last fall. 7,400 pounds of food was distrubuted and made a difference for 192 families, 677 people, including 258 children.



Employment Programs-Jeff Vance

Program participants attained employment:

3-External

3-Internal

Employment Programs Success Story-Jeff Vance

A. Littleton, Summer Youth Program

Littleton is a Cherokee citizen and participant in the Youth Work Experience Program at Cherokee Nation Health Services this summer. The Youth Work Experience Program provides youth ages 16-24 with work experience in order to prepare them for the working world.

“I was born in Los Angeles, but was raised in Washington D.C., and grew up coming to Tulsa every summer and during the holidays,” said Littleton. “We would visit the Heritage Center and other historical sites, and I just always wanted to spend more time here.” Littleton’s sister came to the Cherokee Nation and spent a summer working in the Youth Work Experience Program. She shared her stories about working in the tribal community outreach office and this sparked an interest in Littleton to apply for the program.

“I was going to school at Stanford University in California at that time, and was wishing I could come to Tahlequah and take advantage of the Work Experience Program,” said Littleton. “I was already in college at Stanford at this point and thinking I wanted to study pre-med, human biology and go to medical school.” Littleton graduated from Stanford this past spring, plans to pursue her masters in the fall in bio-medical informatics, and apply to medical school next spring. She is very interested in rural medicine and serving those who are underserved in their communities.

“I applied to participate in the Youth Work Experience Program, was accepted, and have had a wonderful experience working with Cherokee Nation Health Services this summer,” said Littleton. “I am shadowing some incredible doctors, and getting to work at the Wilma P. Mankiller Health Center in Stilwell, and the Cherokee Nation Outpatient Health Center in Tahlequah.” Littleton has been able to gain a great deal of knowledge about informatics and direct patient care during her summer in the Youth Work Experience Program. “I have a great deal of gratitude to the doctors, Cherokee Nation Health Services and Career Services for providing me with this opportunity,” said Littleton. “I would definitely like to consider attending medical school at the Cherokee Nation. I am so grateful to have been given this opportunity to learn about health care. I would love to come back to serve the Cherokee people as a medical professional.”



Gadugi Portal Call Center-Gina Blackfox

In June 2022, the Gadugi Call Center assumed all Registration calls. Two registration Clerks remain on-site to assist call techs with research. Call techs have limited information utilizing the registration tool. The COVID assistance was extended until 2024 for applications received prior to June 1, 2022 and processing for current members who missed the June 1, 2022 deadline.

In addition to taking registration calls and daily set up portal accounts, the operators continue to take calls regarding new portal accounts and account recoveries, and applications posted in the Gadugi Portal:

- Open Applications
 - COVID-19 Assistance Application through June 1, 2024
 - Water Survey February 14, 2022
 - Wildlife Harvest Reporting

- Closed Applications
 - CN 2022-23 Scholarship Application
 - WIC Application 2022
 - 2022 Emergency Utility Assistance Application
 - The Public Health Wellness Survey
 - The Meat Processing Facility Survey
 - 2022 Clothes for Kids

Highlights

- Currently staffed with 19 Call Techs
- July incoming calls received on various inquiries totaled 18,999 calls
- Center is 100% compliant with COVID vaccinations
- Safety Training, offered by CNB, August 2, 2022
- Weekly meetings are held with participants to discuss application updates
- Hold monthly session between participants and Career Services counselor

Restore

The focus and goal of RESTORE is to provide a one-year temporary job placement to those individuals, business and organizations impacted by COVID-19. RESTORE assists these individuals with humanitarian and clean up jobs within the 14-county jurisdiction of Cherokee Nation.

Total Program Participants to date- 259

- Active- 35
- New Applicants- 0
- Hold- 8
- Termed- 216 (85 Full-time Employment)

JOBS/Tribal TANF-Jonathan Crittenden

- Services provided to 428 recipients for the month of July
- Issued approximately \$6,600.00 in work participation incentives to 21 eligible parents
- Issued an additional \$1,278.00 in Grade/Attendance and Graduation Incentives to 8 eligible TANF youth
- One transitional client exited the program; D. Haddock successfully exited the program this month after gaining and maintaining full time employment for one full year; she has been gainfully employed with Eckerd Connects. Ms. Haddock was also eligible to receive the one-time monetary Transitional incentive of \$2,500.
- JOBS/Tribal TANF staff attended and completed the 2022 University of California-Davis Tribal TANF Institute in Sacramento, CA the week of July 18th to 22nd. Those completing the institute included:
 - April Cross, TANF Area Coordinator – Northern Counties
 - Taylor Goodrich, Career Specialist – Tahlequah
 - Shane Callahan, Career Specialist – Sallisaw
 - Frankie Major, Career Specialist – Tulsa
 - Daryk Meigs, Compliance Monitor – Northern Counties
 - Brad Sams, Special Projects Officer
- JOBS/Tribal TANF has begun providing services in our new Career Services office location in Wagoner County
 - 109 N. Casaver Ave. Wagoner, OK 74467.
 - TANF Staff will be available on Tuesdays, Thursdays, and by appointment

Cherokee Nation
Coming Home
Reentry Program

"Welcome back to the Cherokee Nation."



Brian Vance
918-316-1964
brian-vance@cherokee.org

Heather McKinnis
918-316-3262
heather-mckinnis@cherokee.org

Nancy Davidson
918-316-9367
nancy-davidson@cherokee.org

Kyron Gonzales
918-316-8564
kyron-gonzales@cherokee.org

Madison Threet
918-316-3621
madison-threet@cherokee.org

Chelsey Sawney
918-316-0525
chelsey-sawney@cherokee.org

The Reentry Program will contact you with a counselor closet to you.

Coming Home Reentry Program

The Cherokee Nation offers the 'Coming Home' Reentry Program to Cherokee citizens who are Justice-Involved or have been recently released from incarceration and are returning to, or reside in, the 14-county reservation in northeastern Oklahoma.

The Coming Home Reentry Program operates within the Career Services department of the Cherokee Nation. Career Services provides employment and training programs leading to self-sustaining careers and jobs for participants. Reentry services and assistance are on a case-by-case basis and can include, but are not limited to, the following; counseling, health care, behavioral health, clothing, hygiene, housing, driver's license reinstatement, employment, vocational training, and other relevant services.



G.W.V.9 D3F
CHEROKEE NATION®
Career Services

Contact Us Today • 918-453-5555
Cherokee Nation Reentry Program
P.O. Box 948
Tahlequah, OK 74464

Commerce Services

Securing and enhancing the financial well-being of Cherokee people, businesses and communities

Anna Knight, Executive Director
918-453-5532
anna-knight@cherokee.org

Community Economic Impact

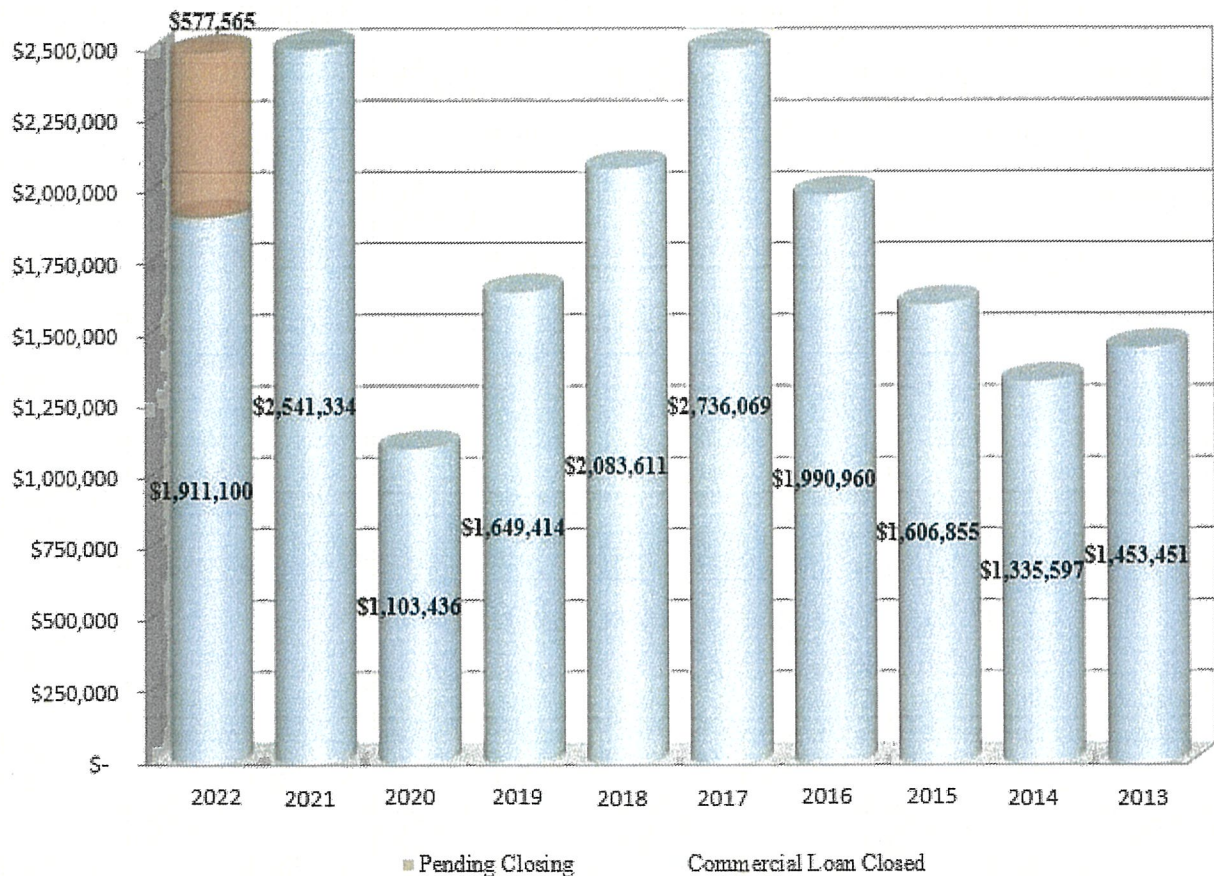
Small businesses employ nearly half of the American workforce; they create 2 out of 3 net new private sector jobs; they invest 68% of revenues to build and sustain communities. – SBA 2021



Cherokee Nation Economic Development Trust Authority has invested \$21,808,050 in 400 privately owned small businesses impacting 1,712 community based jobs since 2010

Dollars Invested in the Local Economies Through Small Business Lending

Dollars Invested in Local Economy



Small Business Loans Approved Pending Close July 2022

Small Business Loans Closed July 2022

Community	County	Business Type	Startup or Expansion
Tahlequah	Cherokee	Service Organization	Expansion
Haskell	Muskogee	Logistics	Start-up
Tahlequah	Cherokee	Tourism	Start-up
Tahlequah	Cherokee	Artist	Start-up
Park Hill	Cherokee	Food Service	Start-up
Eufaula	McIntosh	Retail	Start-up
Vian	Sequoyah	Retail	Expansion
Tahlequah	Cherokee	Retail	Expansion
Woodall	Cherokee	Agriculture	Start-up

Community	Loan Purpose	Project Costs	Owner Equity	Jobs
Eucha	Construction	50,000	28%	2
Tahlequah	Agriculture	\$100,000	57%	2
Tulsa	Retail	\$25,000	71%	4
Hulbert	Trucking	\$100,000	1%	2
Tahlequah	Food Service	\$8,600	27%	1

Consumer Loans Close

1,320 consumer loans totaling \$2,104,562 have been made through the Small Business Assistance Center in fiscal year 2022.

Small Business Client Highlight

Safe Haven Child Development Center opened in Bartlesville in early 2020. Through a loan from CNEDTA, Ciera Estes started this business with a hope to begin serving her area with quality child care. The business has grown and now serves 120 children and employs 17 employees.

Over the past couple of months a child care facility in Bartlesville closed and Ciera sought to purchase and re-open the facility that would allow 90 children to continue to be served and employ 9 employees. CNEDTA is happy to report that we have been able to assist Safe Haven with a down payment loan to purchase this property and keep a facility open for families to be served in Bartlesville. So now Safe Haven employs 26 and serves 210 children in the Bartlesville area.



The CNEDTA loan program was crucial in getting this business started and helping them to expand and provide a much needed service in this part of the reservation.



Small Business Lending Impact 2010 through 2022 by County

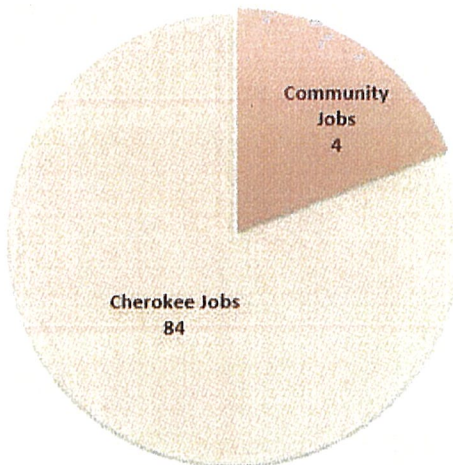
CNEDTA loan dollars leverage additional economic investments!

Since 2015, CNEDTA loans leveraged \$42 million in private community investments.

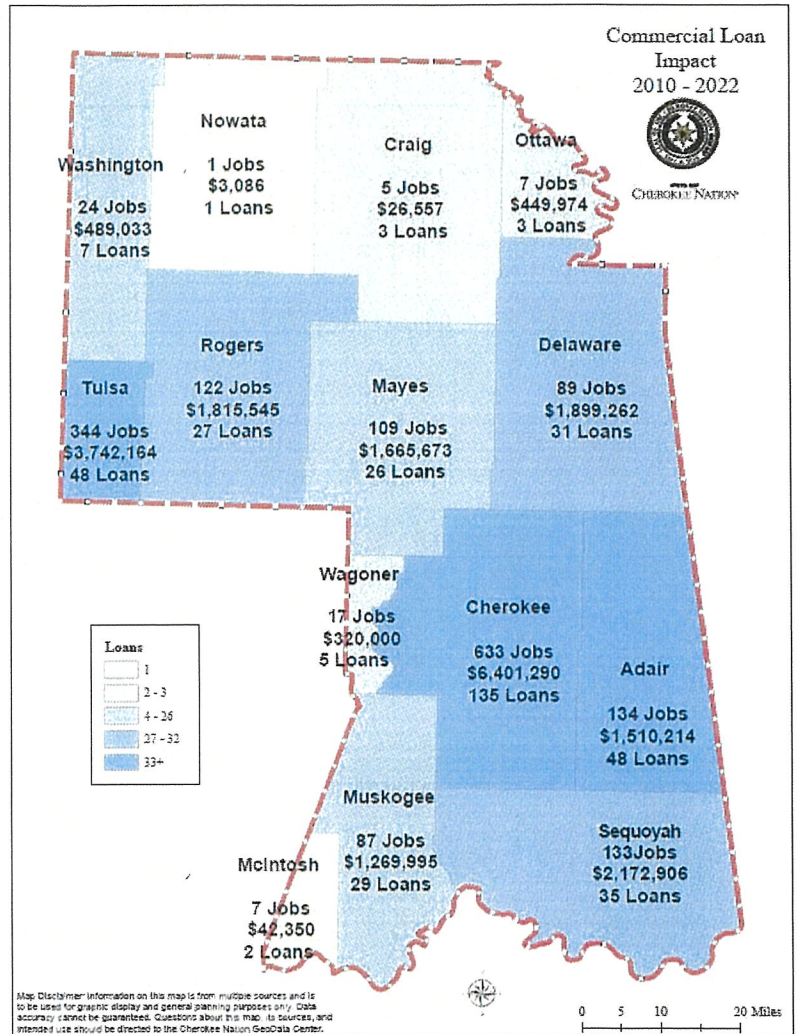
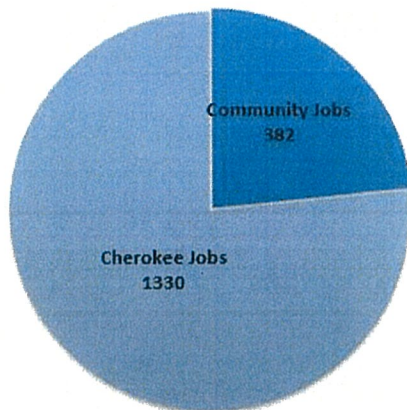
In 2022, CNEDTA loans leveraged an additional \$3.5 million in private community investments.

Small Businesses Create Community Based Jobs

Jobs Created FY 2022



Jobs Created FY10-22



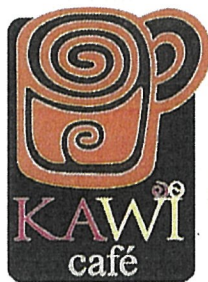
County	Economic Investment	Businesses	Jobs
Adair	\$1,510,214	48	134
Cherokee	\$6,401,290	135	633
Craig	\$26,557	3	5
Delaware	\$1,899,262	31	89
Mayes	\$1,665,673	26	109
McIntosh	\$42,350	2	7
Muskogee	\$1,269,995	29	87
Nowata	\$3,086	1	1
Ottawa	\$449,974	3	7
Rogers	\$1,815,545	27	122
Sequoyah	\$2,172,906	35	133
Tulsa	\$3,742,164	48	344
Wagoner	\$320,000	5	17
Washington	\$489,033	7	24
Totals	\$21,808,050	400	1,712

Cherokee Nation Economic Development Trust Authority

A Cherokee Nation chartered nonprofit corporation
Certified as a Community Development Financial Institution

Lending Assets

Available Commercial Capital	\$1,599,564
Available Consumer Capital	\$1,043,374
Approved Grants Pending Distribution	\$0
Approved Grants Pending Receipt	\$623,000
Total Available Capital	\$3,265,938
Outstanding Commercial Loans	\$10,560,258
Outstanding Consumer Loans	\$2,278,745
Total Outstanding Loans	\$12,839,003



- Total Graduates 96
- Total Re-entry/Recent Offenders 51
- Total Day Training 45
- Total Opening Small Business 5

*All participants have been low income American Indians.

Kawi Café a model experiential entrepreneurship-training program

Managed by Commerce business coaches, we collaborate with Career Re-entry Programs to provide hands on entrepreneurial training in the Kawi Cafe.

The Kawi Café is excited to unveil a new menu of traditional Cherokee foods with a modern twist. We hope you'll stop in to see and try the new menu soon.

Artists as Entrepreneurs and Community Tourism as Economic Development

Increasing the business capacity of artists and tourism capacity of communities

The Cherokee Arts Center continues to host monthly Third Thursday Virtual Art Classes on the Cherokee Arts Center & Spider Gallery Facebook page (facebook.com/CherokeeArtsCenter).

Cherokee artists Keli Gonzales, Kindra Swafford, Jeff Edwards and Jerry Sutton will have work featured in this show and will be available to visitors during our 70th Cherokee National Holiday. Prints of the syllabary are available to purchase in two sizes on watercolor paper with antique parchment look.



Procurements Awarded to Certified Cherokee/Indian-Owned Small Business
88.66% of CIOB Eligible Procurement Opportunities were awarded to CIOBs

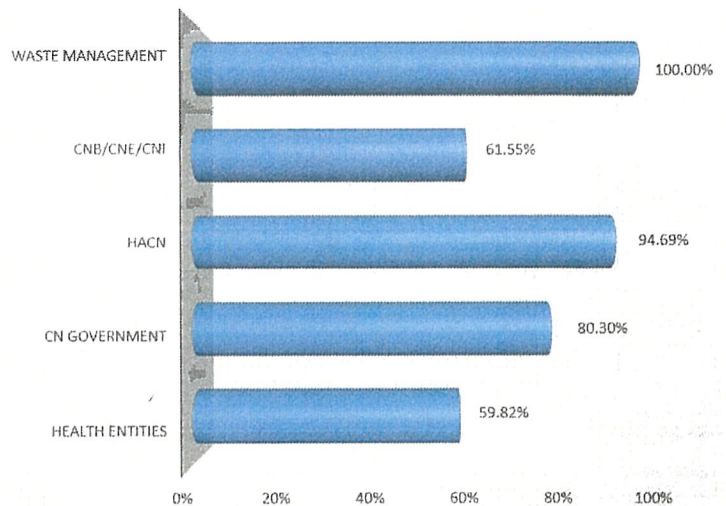


TERO Procurement Opportunities	
Entity	% Awarded
CN Government	96.8%
CNE	79.83%
Health Entities*	95.75%
CNI	2.20%

*Health Entities are PACE/Elder Care and CN Home Health

72.03% of Employees are registered Cherokee Nation Citizens

Includes companies majority owned; does not include temporary or government contract employees



2021 - 2023 Commerce Services Grant Applications Underway and Recently Submitted:

Pending and Approved

Please note some grants submitted under the Cherokee Nation Economic Development Trust Authority (CNETA)

Grant Submitted	Purpose	Funding Year	Amount Requested	Status	Notes
USDA RDBG	Small Business	2022	\$219,020	Awarded	Revolving Loan Fund
CDFI	Lending Programs	2022	\$1,300,000	Pending	SBAC Lending Programs
BIA Incubator	Small Business	2022	\$300,000	Pending	SBAC Small Business
USDA RDBG	Artists Entrepreneurs	2022	\$137,340	Awarded	Entrepreneurial Curriculum and Mentorship
USDA RDBG	Small Business	2022	\$67,321	Awarded	Coaching Services Federal Procurement Entrepreneur Training
IRS VITA	Tax Preparation	2023	\$36,000	Pending	VITA Tax Program 2023
SBA Prime	Kawi Café	2023	\$150,000	Pending	Kawi Café participants and operations
USDA SDGG	Technical Training	2023	\$100,000	Pending	Training for Community Groups