

HUMAN SERVICES

Tribal Council Monthly Report

April 2020

Marsha Lamb

Executive Director

Email: marsha-lamb@cherokee.org

Phone Number: 918-453-5355

Number of Employees	386
Number of Vacancies	85
Number of Volunteers	75

Kara Pasqua

Director of Child Support Services

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Jennifer Kirby

Director of Youth Services & Special Projects

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Phone Number: (918) 453-5150

Penny Norseworthy

Director of Finance

Email: penny-norseworthy@cherokee.org

Phone Number: (918) 453-5375

Jennifer Kirby

Interim Director of Family Assistance

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Phone Number: (918) 453-5150

Tricia Peoples

Director of Child Care Development Centers

Email: tricia-peoples@cherokee.org

Phone Number: (918) 453-5045

Lou Stretch

Interim Director of Indian Child Welfare

Email: lou-stretch@cherokee.org

Phone Number: (918) 453-7480



Shawn Duch

Interim Director of ONE FIRE

Email: shawna-duch@cherokee.org

Phone Number: (918) 453-4257

HUMAN SERVICES

Tribal Council Monthly Report

TABLE OF CONTENTS

<u>Youth Services & Special Projects</u>	1
John A. Ketcher Youth Services Center	1
Youth Services	2
Cherokee PARENTS	3
<u>Child Care & Child Development</u>	4
Child Care Development Centers	4
Subsidy	4
Resource & Referral	5
Licensing & Monitoring	5
<u>Family Assistance Department</u>	6
Food Distribution	6
BIA Social Services	6
LIHEAP	7
Elder Services	7
Burial Assistance	8
NAHASDA	9
Family Assistance	9
School Clothing Programs	10
<u>Cherokee First</u>	11
Cherokee First Reception	11
Community Youth	11
Community Adult	12



HUMAN SERVICES

Tribal Council Monthly Report

TABLE OF CONTENTS

<u>Indian Child Welfare</u>	13-21
Programs with Court Interaction	13 & 14
Eligibility Notices, Prevention & Intervention	15
Child Protective Services	16 & 17
Certification & Placement Services	18 & 19
<u>Office of Child Support</u>	20-22
<u>ONE FIRE</u>	23

Human Services Announcements:



YOUTH SERVICES & SPECIAL PROJECTS

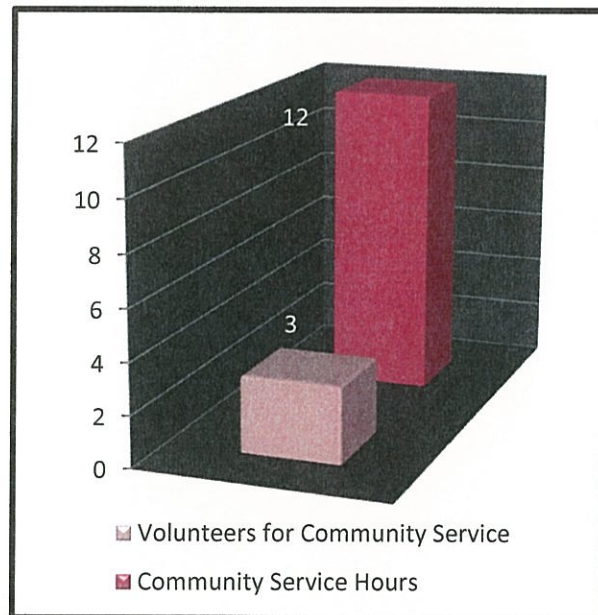
Director - Jennifer Kirby

Number of Employees	21
Number of Vacancies	3
Number of Volunteers	0

Programs
John A. Ketcher Youth Services Center
Youth Services
Cherokee PARENTS
Veteran's Center

John A. Ketcher Youth Services Center :

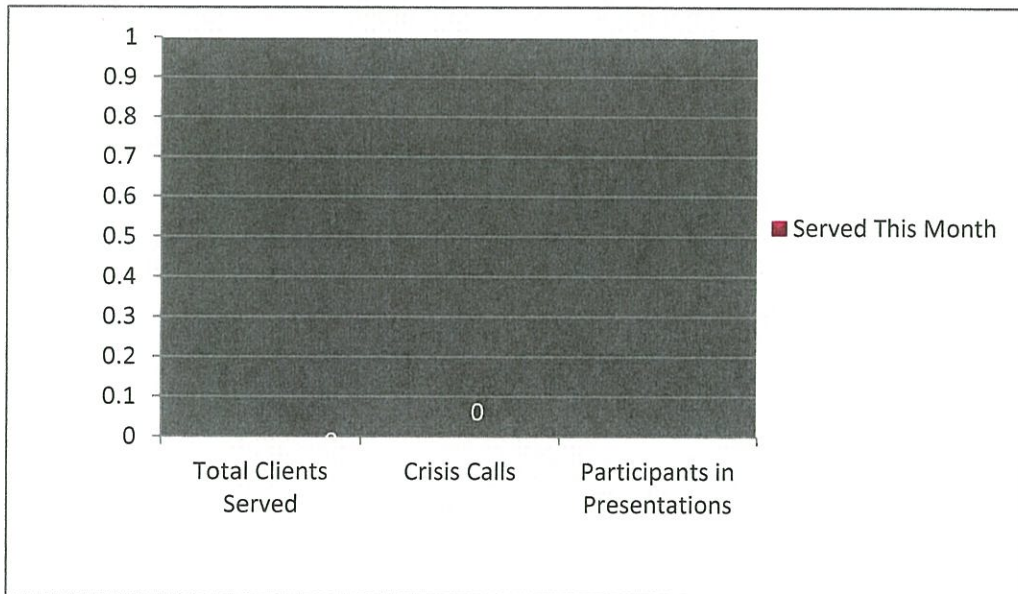
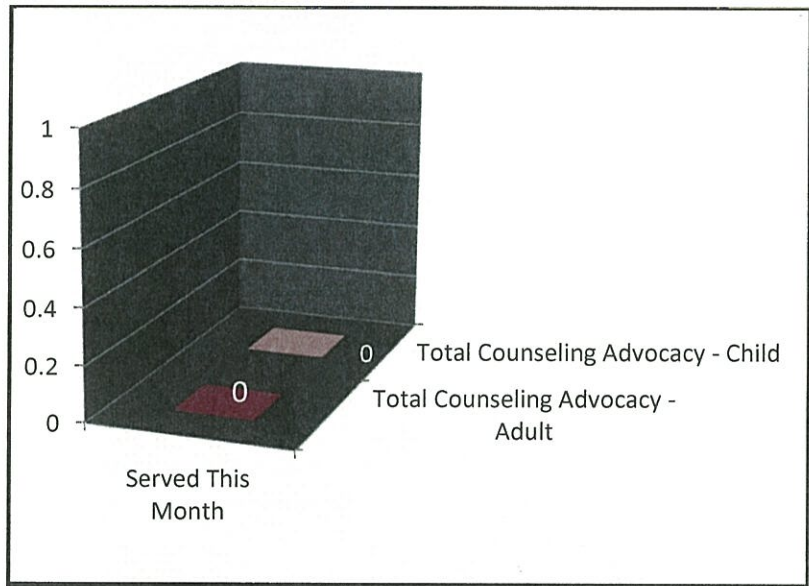
Young people served	4
Admissions	4



YOUTH SERVICES & SPECIAL PROJECTS

Youth Services :

Total Community Events & Presentations 0

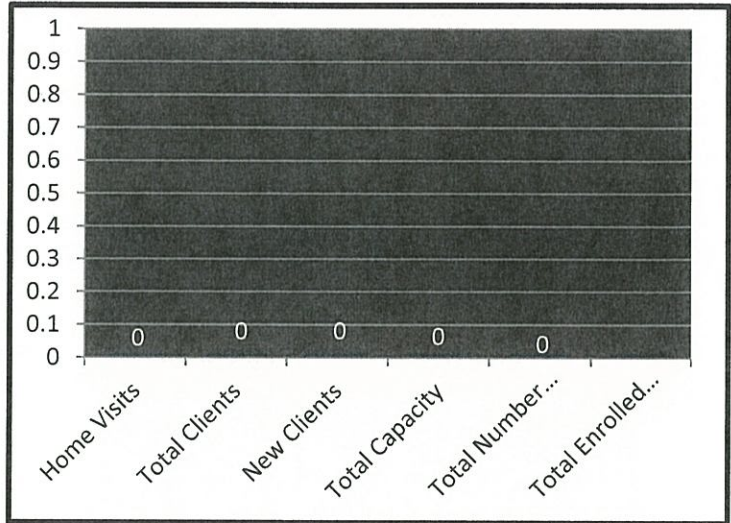


YOUTH SERVICES & SPECIAL PROJECTS

Cherokee PARENTS :

Total Clients	0
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Our majority focus for March shifted to COVID-19 starting March 16th. We were not able to get a report for the Youth Services at the time this report was submitted.



Child Care Development Centers :

- *Stilwell and Tahlequah Child Care and Development Centers have been closed.
- *Subsidy had 15 Referrals, 123 Parent Applications, 1403 contact by email, phone, or office. Currently 10 staff are working from home.
- *Resource & Referral placed weekly calls to child care providers and parents, delivered plants to 93 child care providers, staff volunteered at Food Distribution. There were 64 Emergency grants, 15 Facility Improvement grants, 4 STARS grants, 4 Relative Provider grants, 5 New Provider grants processed.
- *Licensing staff have been working from home and volunteered at Food Distribution.



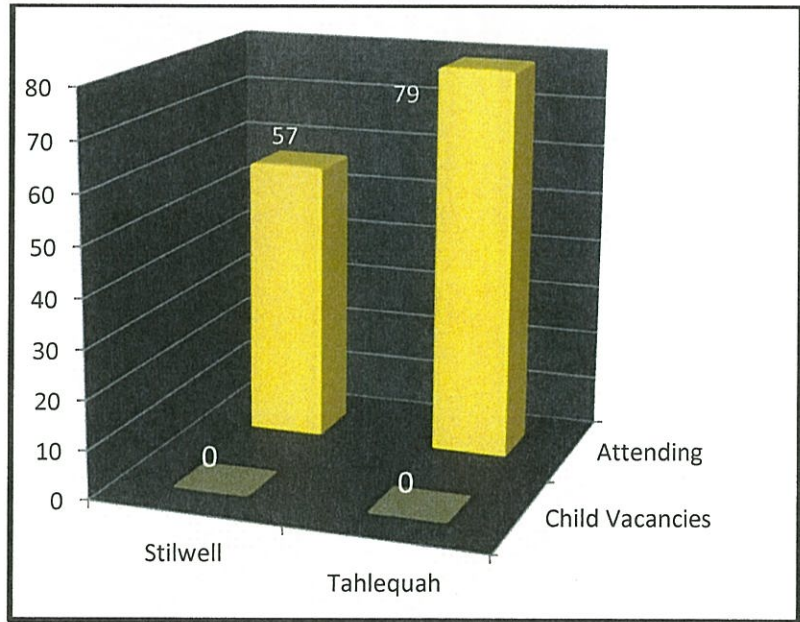
CHILD CARE & CHILD DEVELOPMENT

Director - Tricia Peoples

Number of Employees	110
Number of Vacancies	27
Number of Volunteers	0

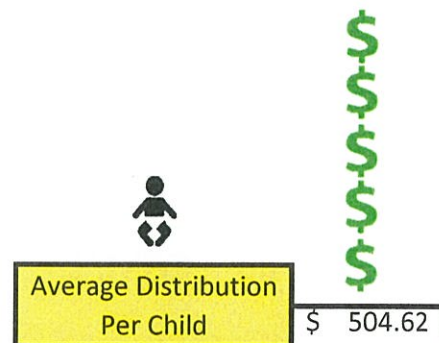
Programs
Child Care Development Centers
Subsidy
Resource & Referral
Licensing & Monitoring

Child Care Development Centers :



Subsidy :

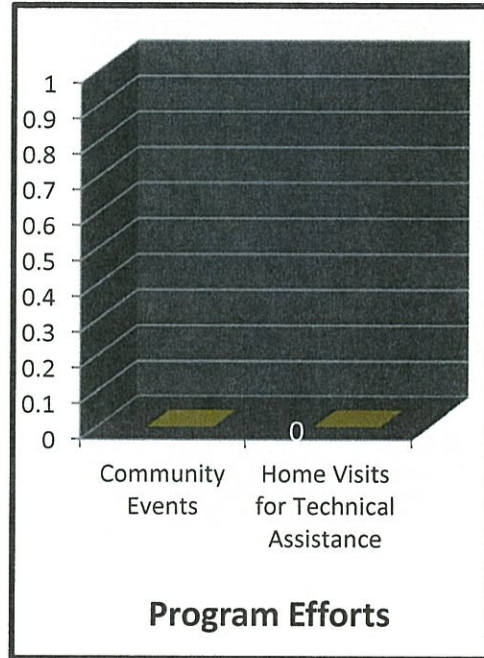
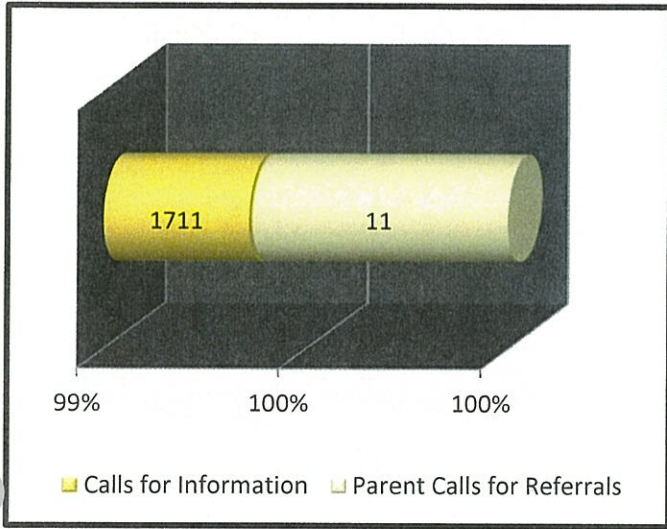
Children Receiving	1,817
Amount Distributed	\$ 916,887.70



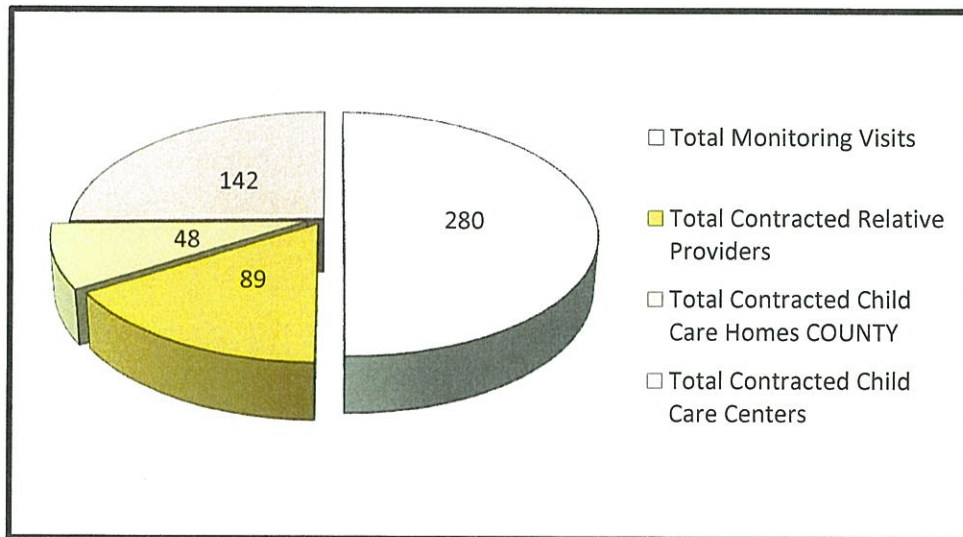
CHILD CARE & CHILD DEVELOPMENT

Resource & Referral :

Trainings for the Month	0
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Licensing & Monitoring :



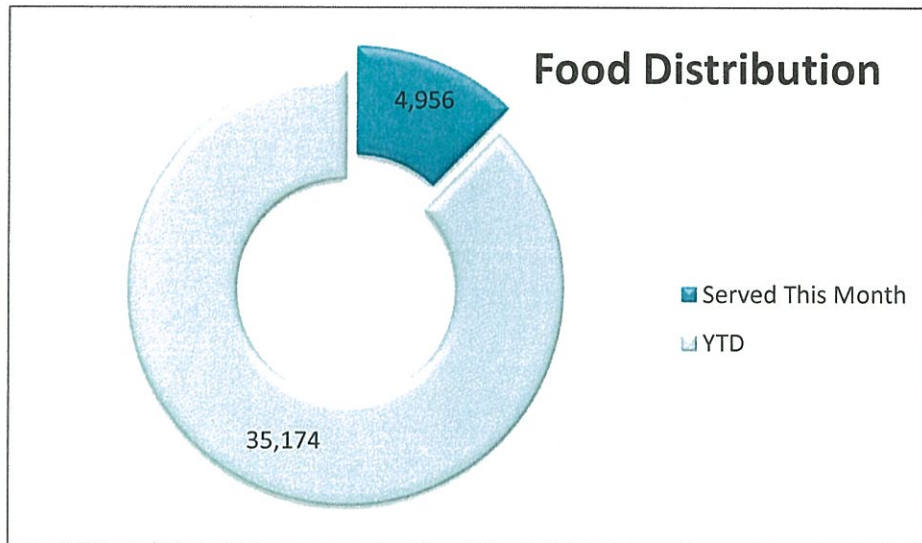
FAMILY ASSISTANCE DEPARTMENT

Interim Director - Jennifer Kirby

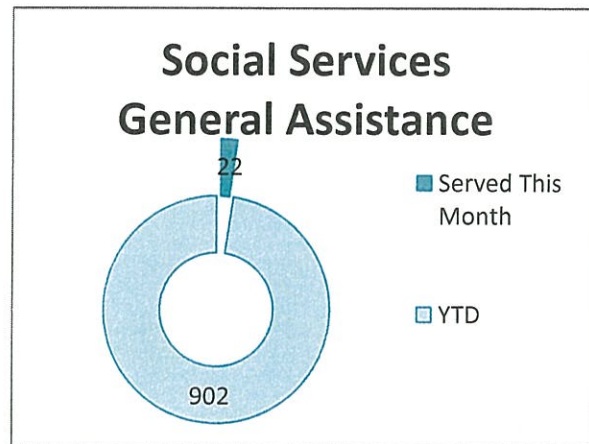
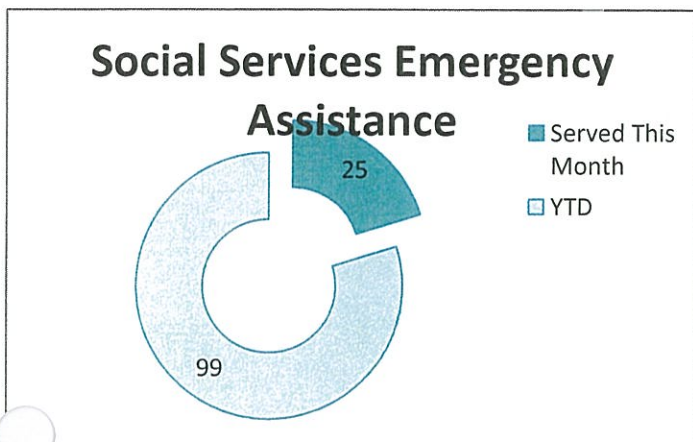
Number of Employees	114
Number of Vacancies	8
Number of Volunteers	75

Programs
Food Distribution
Social Services
Burial Assistance
Elder Care
Family Assistance
LIHEAP
NAHASDA
CITGO

Food Distribution :

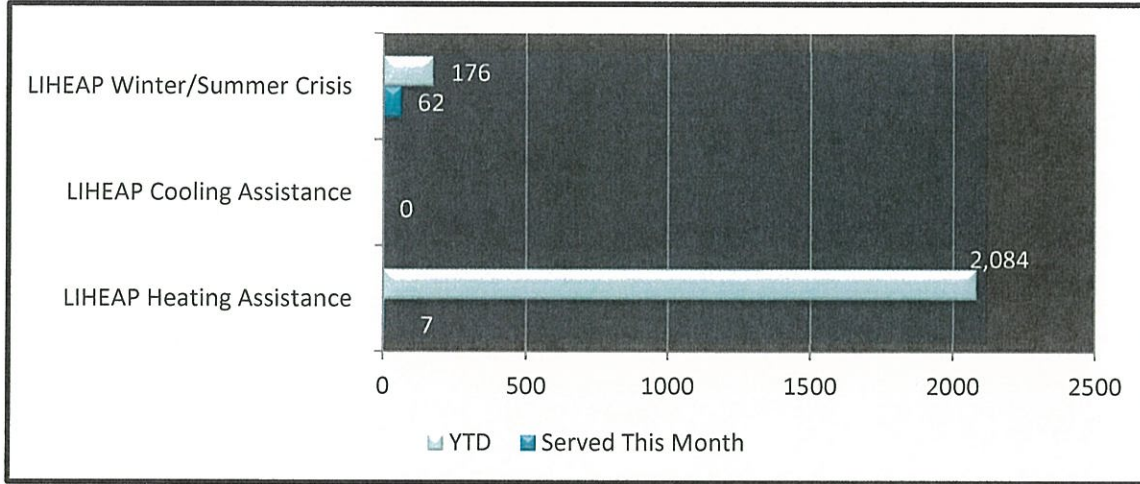


BIA Social Services :



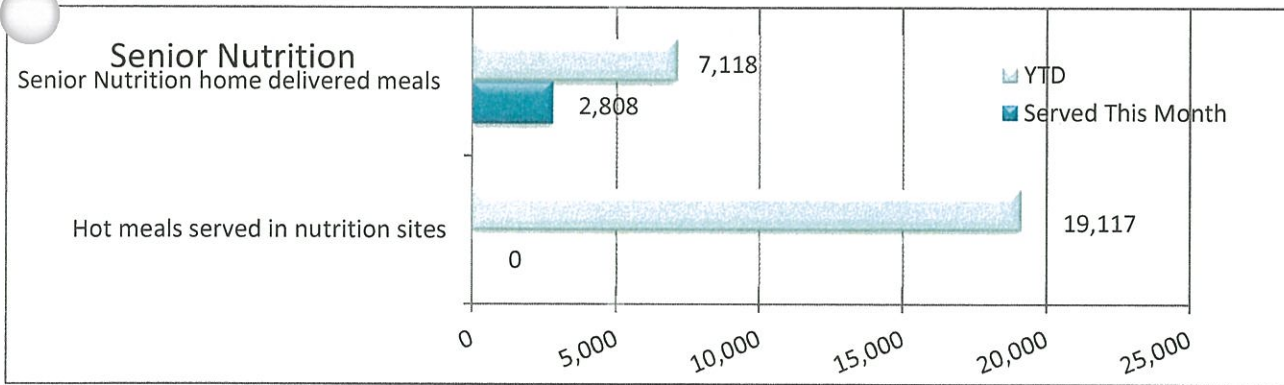
FAMILY ASSISTANCE DEPARTMENT

LIHEAP:

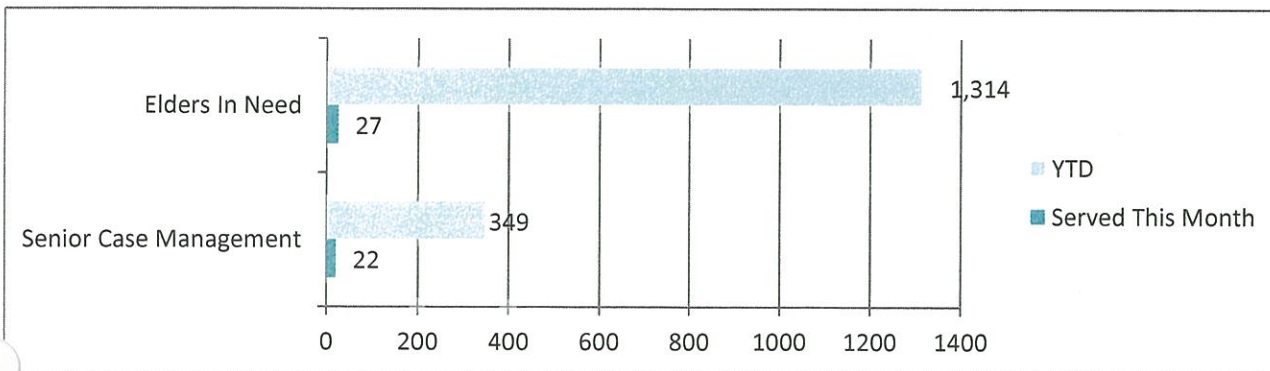


*(LIHEAP COOLING ASSISTANCE) Program starts in December and ends in February

Elder Services :



*Program starts in April

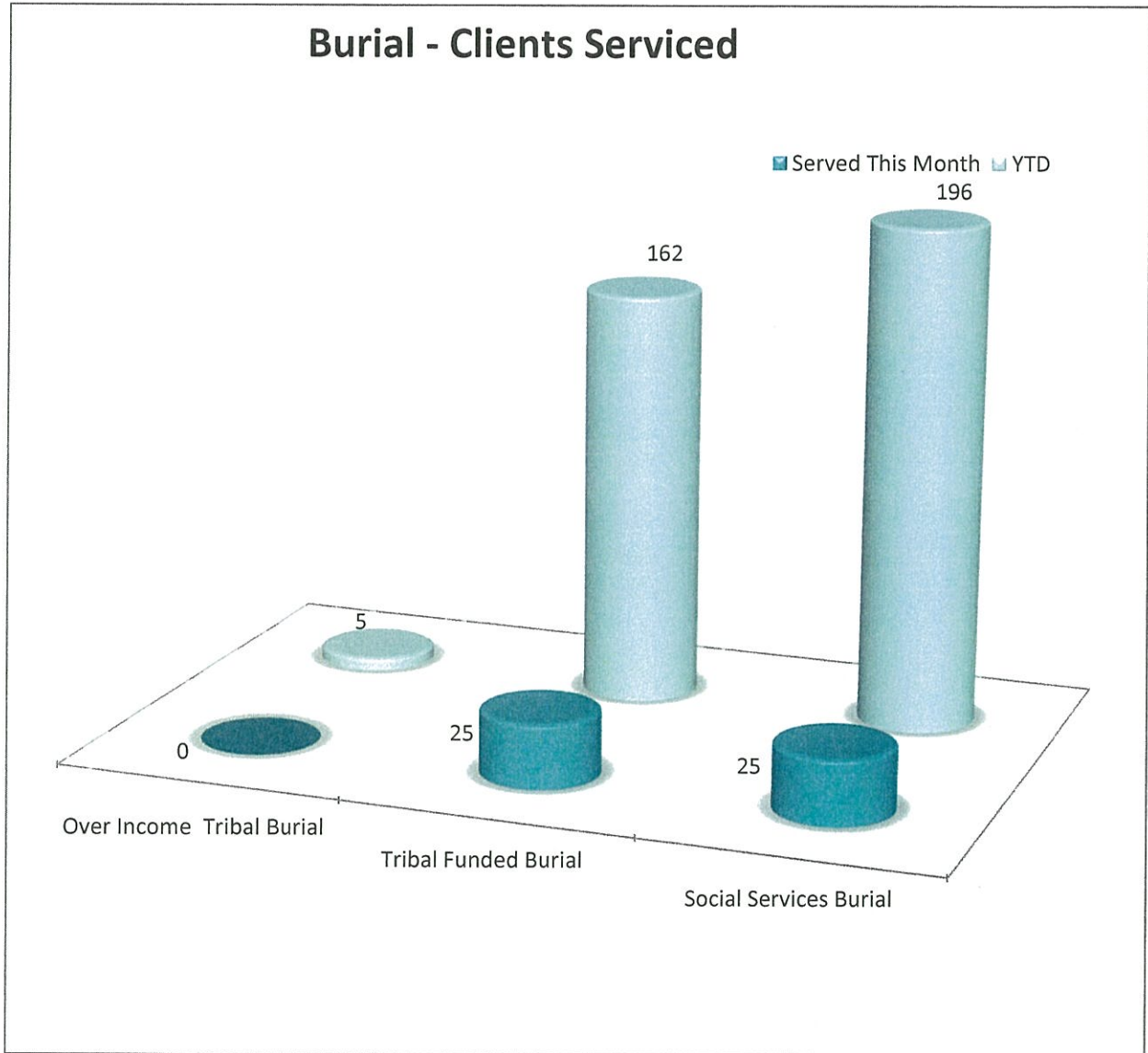


*Elders In Need Monies are dispersed in February and August.



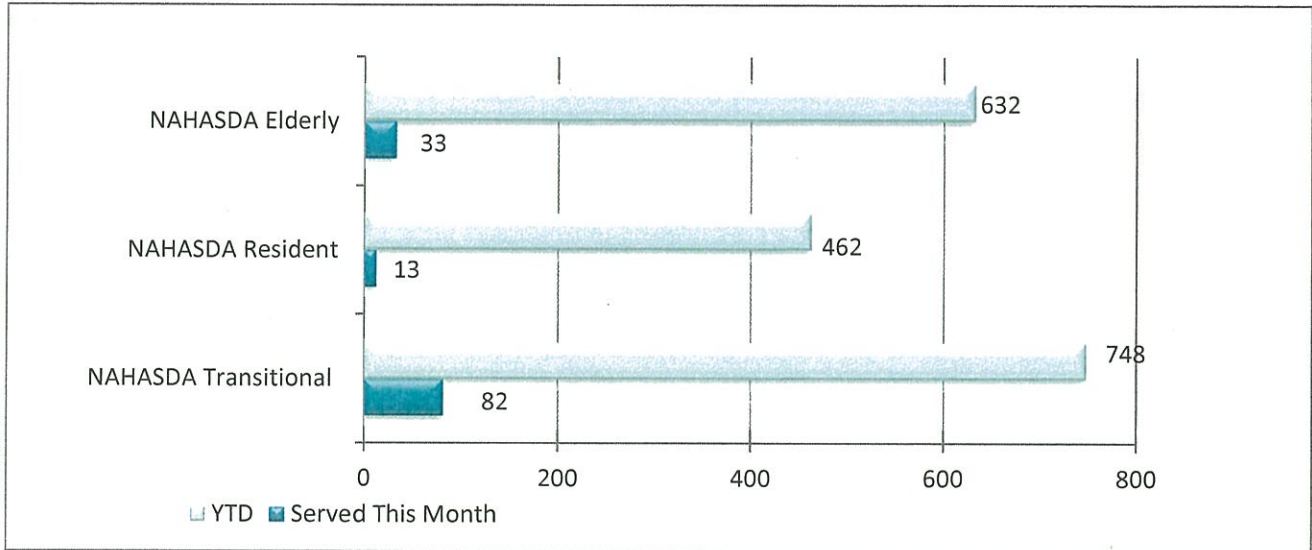
FAMILY ASSISTANCE DEPARTMENT

Burial Assistance :

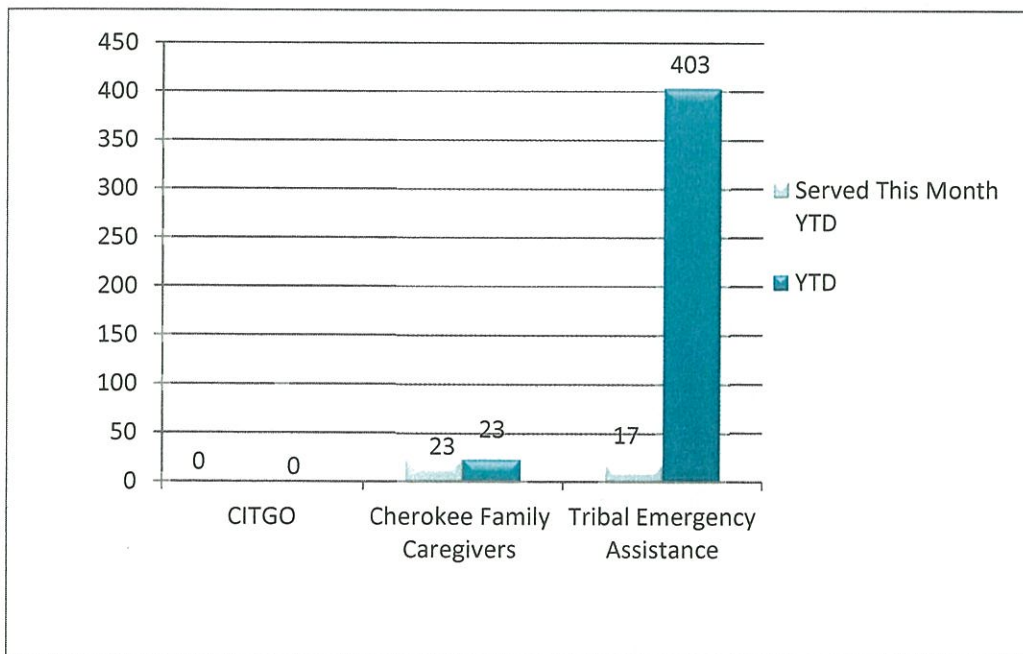


FAMILY ASSISTANCE DEPARTMENT

NAHASDA :

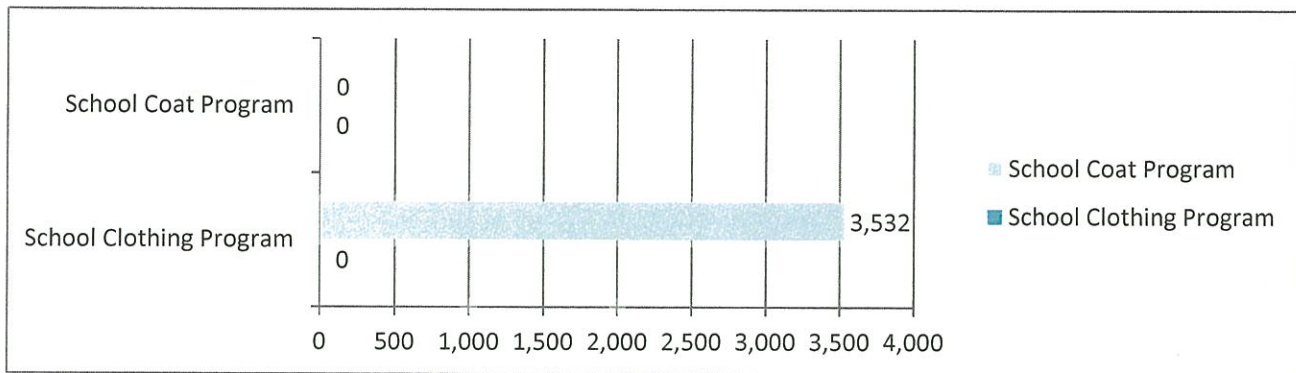


Family Assistance :



FAMILY ASSISTANCE DEPARTMENT

School Clothing Assistance Programs :



*School Clothing Program starts in July, before the school year begins.

Family Assistance:

Majority of the focus shifted to COVID 19 starting on March 16th. Elder Nutrition-Carry-out/Shelf-stable meals only 8 sites reporting for the month of April. Adjusted: Cherokee Family Caregivers there are only 23 clients for the month and for the year, same clients every month, no new clients were added.



CHEROKEE FIRST

Administrative Officer - Janelle Smith

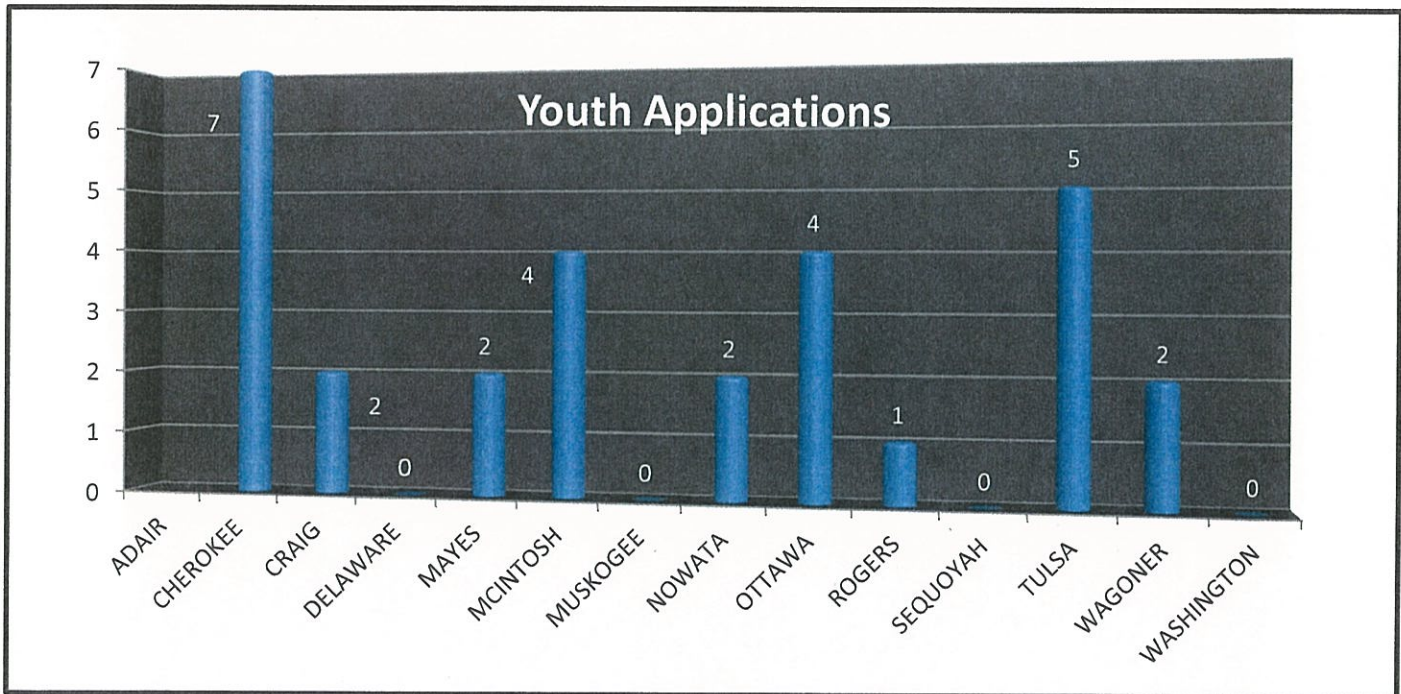
Number of Employees	3
Number of Vacancies	0
Number of Volunteers	0

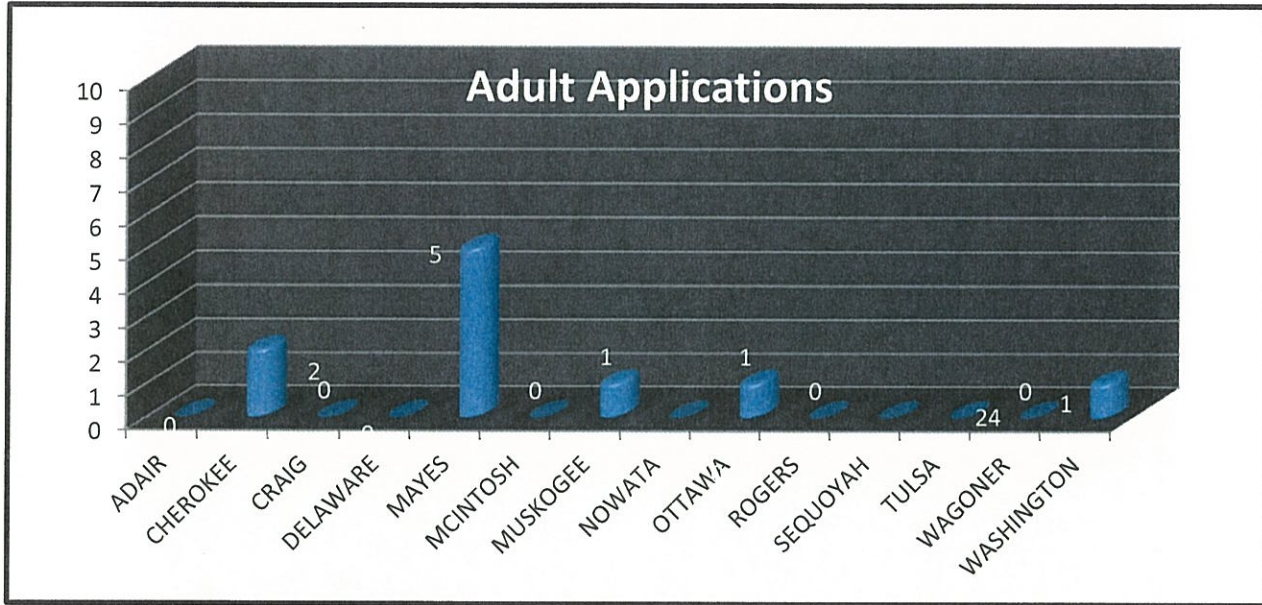
Programs
Reception
Community Youth

Reception :

Total Walk Ins/Phone Calls Taken	79
Total Applications Taken	41

Community Youth :





Overview of Community Leadership Program Applications

Total Youth	31
Total Adult	10

Monthly Total Amount Distributed

April	\$ 8,200.00
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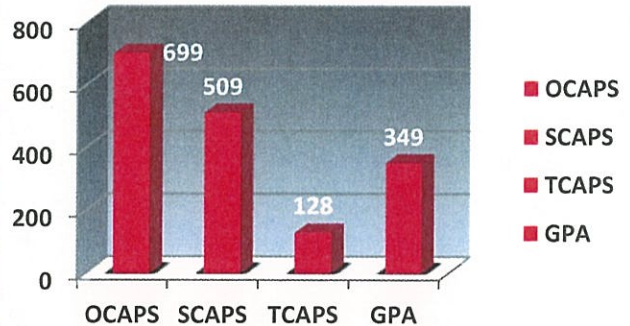
INDIAN CHILD WELFARE

Interim Director - Lou Stretch

**Month of April:
1,685 Children
with Assigned ICW Workers**

Programs With Court Interaction:

Programs With Court Interaction



OCAPS: Out-Of-District Court Advocacy and Permanency Services

Involved in child welfare cases in non-jurisdiction counties in Oklahoma and all 50 states. Most work is done telephonically or electronically. Emphasis on education about the Indian Child Welfare Act and ensuring States comply with it.

SCAPS: State Court Advocacy and Permanency Services

Involved in child welfare cases inside the 14 counties of which all or part are within the jurisdiction of the Nation.

Emphasis on education about the Indian Child Welfare Act and ensuring OKDHS compliance, and sometimes provide Tribal Foster Homes.

Provides services to the families when OKDHS fails to do so or as an alternative to OK DHS services.

TCAPS: Tribal Court Advocacy and Permanency Services

Involved in child welfare cases which are wholly under the jurisdiction of the Nation and OKDHS is not involved.

These cases originate on Indian Country or are transferred in from State district courts. Hearings are held at our Tribal Court House. Tribal Foster Homes are fully utilized.

GPA: Guardianships and Private Adoptions

Involved in civil adoption cases to include voluntary adoption, involuntary adoption and birth parent adoptions.

Monitors Guardianships and Private Adoptions for compliance with the Indian Child Welfare Act and the best interests of children.

Serves Cherokee children and their families in Tribal Courts and State Courts throughout the United States.

CPS: Child Protective Services

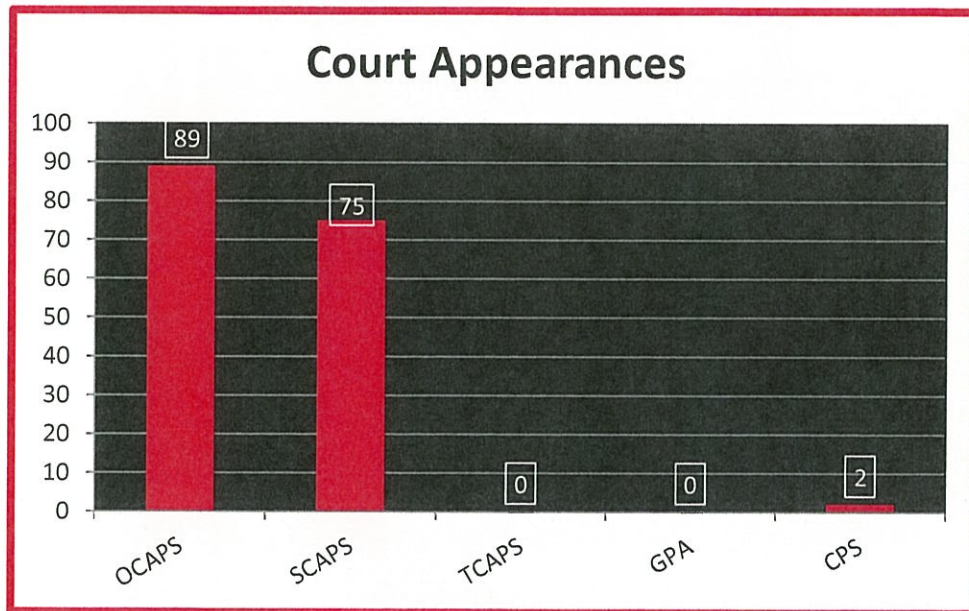
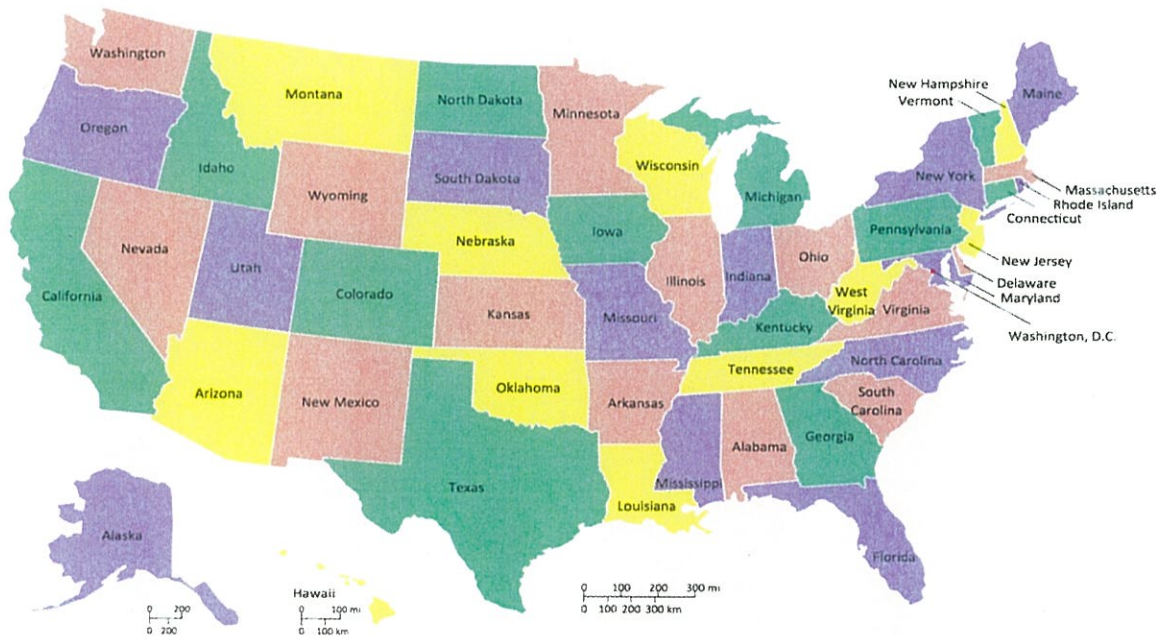
Receives referrals involving allegations of maltreatment of Cherokee children.

Investigates allegations of child maltreatment in Indian Country and co-investigates with DHS in



INDIAN CHILD WELFARE

In April: ICW worked on cases in 27 States and appeared in court 166 times on behalf of Cherokee Children and families.



INDIAN CHILD WELFARE

Efficient & Effective Work

Eligibility Notices

When a County or State’s child welfare agency gets involved in the life of a family that they suspect to be Cherokee, they’re required by the Indian Child Welfare Act (ICWA) to send Notice to the tribe. The tribe must then reply to confirm or deny whether the children are members of (or eligible to become members of) the tribe. Currently, with six case workers processing approximately 200-300 pieces of mail, per month, response times may vary due to vacancies and depending on amount of mail received. The tribe has a goal of responding between 45-60 days.

Month of April

Cherokee Nation received:

- State of Oklahoma – 388 notices involving 657 children.
- Outside of Oklahoma – 439 notices for 686 children.
- Totaling – 827 notices and 1,343 children.
- The average Response-to-Notice time

Prevention and Intervention

Indian Child Welfare Family Protection Services Unit (FPS) assists families in need of hands-on training to correct the conditions that lead to children being removed from their home. These services often include completing a 28 week parenting program that discusses topics like discipline, nutrition, budgeting, and housekeeping. We primarily assist all our tribal CAPS cases but can assist in State cases when a request is made. This helps insure that families have the tools they need to be reunited. We have also added Triple P Parenting curriculum to our program this year.

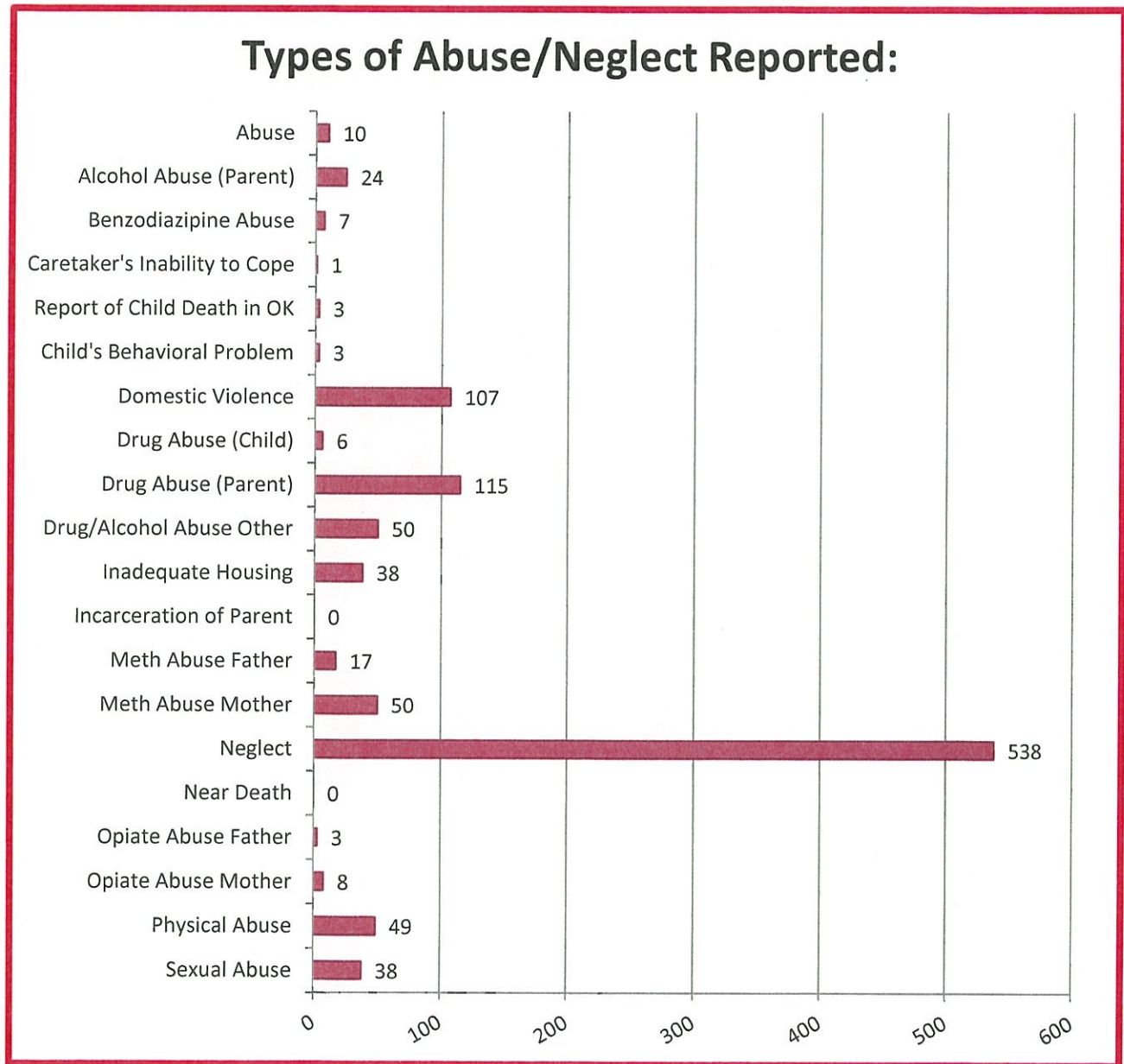
Month of April

FPS served 25 children and 18 families.



INDIAN CHILD WELFARE

Child Protective Services



***Almost all referrals are for a primary reason as well as neglect.**



INDIAN CHILD WELFARE

Child Protective Services

Month of April:

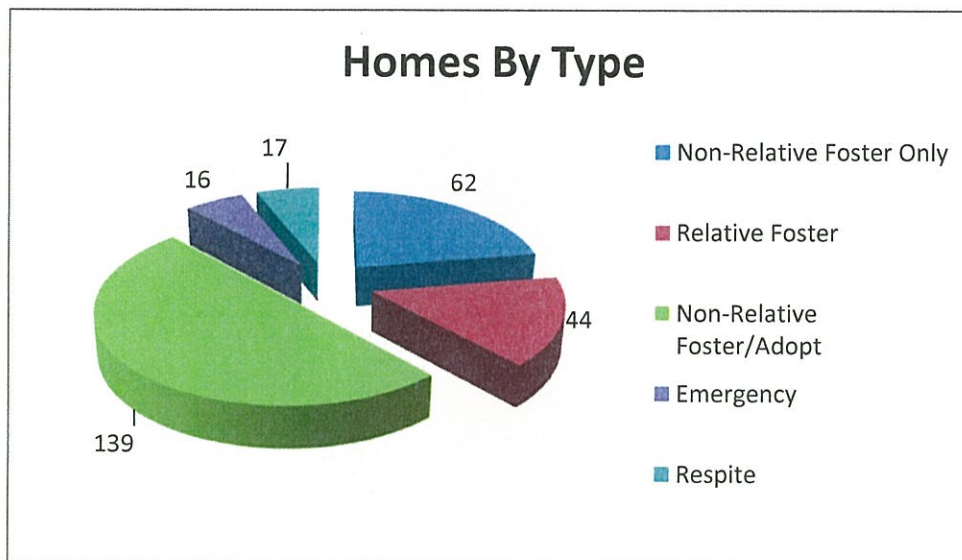
- **Child Protective Services (CPS) received 280 referrals of child abuse/neglect.**
- **280 referrals involved 517 children**
 - 1 of the 280 were co-investigated by OKDHS and CPS
 - 7 of the 280 cases were investigated by CPS on Indian Country
- **3 Cherokee child(ren) were removed from Tribal land due to confirmed abuse/neglect.**



INDIAN CHILD WELFARE

Certification & Placement

(Foster & Adoptive Homes)



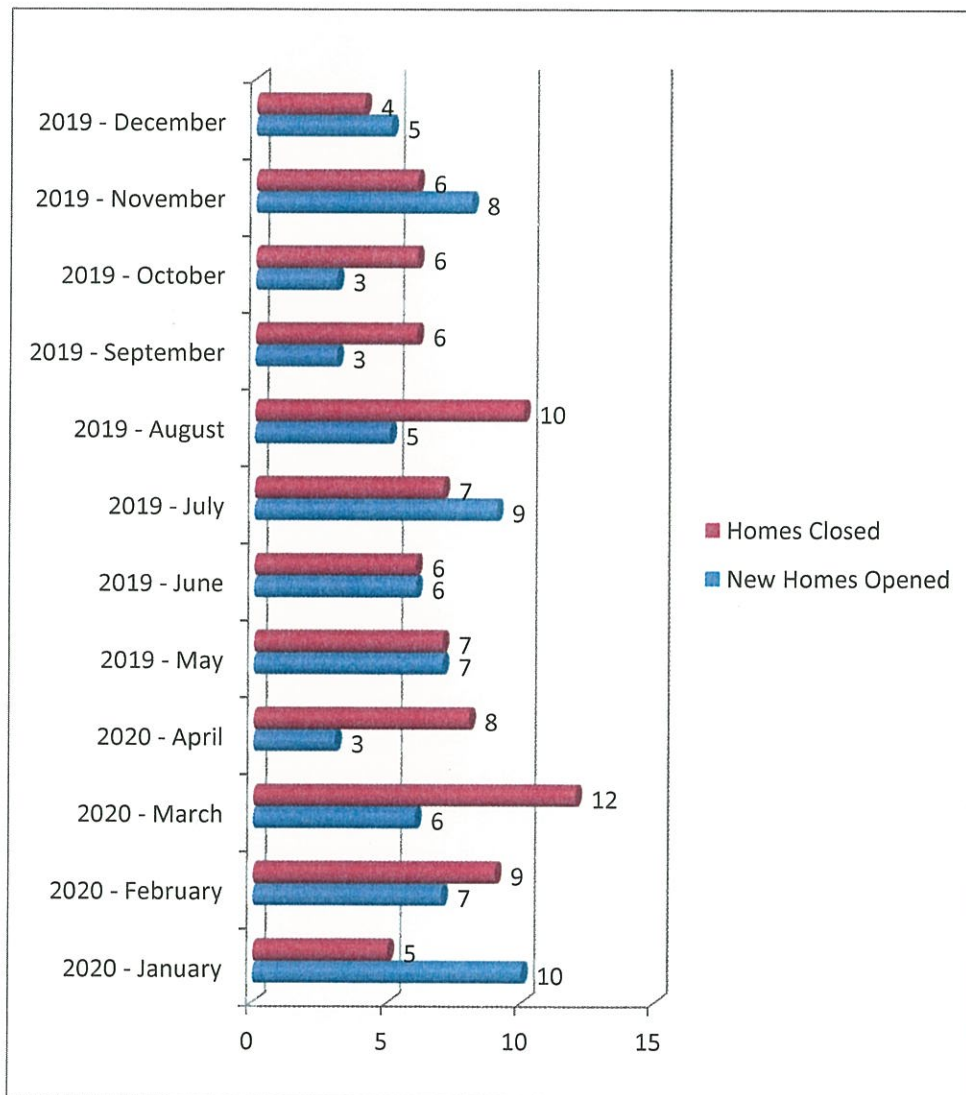
Types of Certified Placement Resource Homes

- Non-Relative Adoptive: Families who hope to adopt children when the children’s parents’ rights are terminated. These homes do not take foster placements.
- Non-Relative Fost/Adopt: Families who take foster placement of children knowing their parental rights are not terminated and they could return home, but if they don’t the placement family will have the first chance to adopt them.
- Non-Relative Foster: Families who are willing to take in children they do not know on a temporary basis, but may last years. These families usually do not adopt children.
- Relative Adoptive/Foster: Families who are related to the children and are fostering them or planning to adopt them. They do not take in children they are not related to.
- Emergency/Respite: Families that take very short-term placement of children while more permanent placements are sought or when only a short-term placement is needed.



INDIAN CHILD WELFARE

Certification & Placement
(Foster & Adoptive Homes)



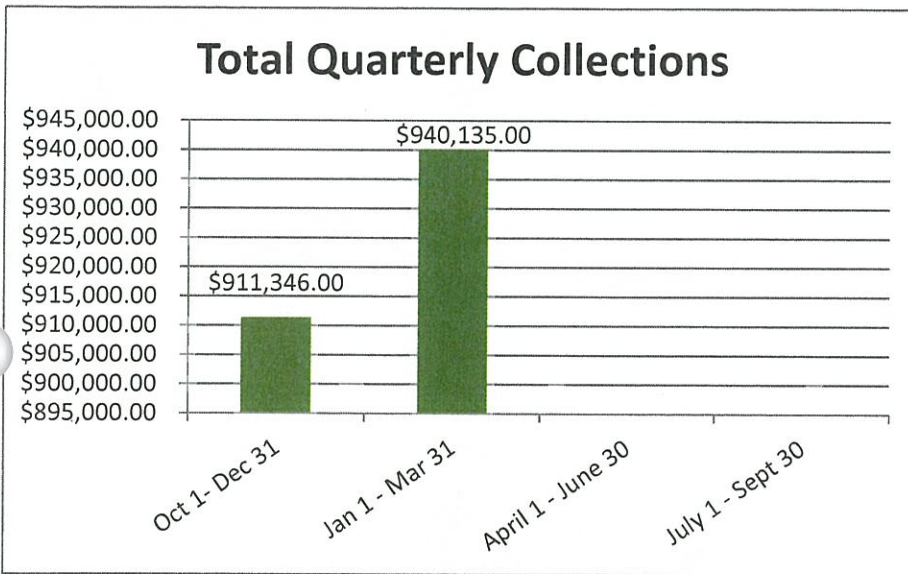
OFFICE OF CHILD SUPPORT

Director - Kara Pasqua

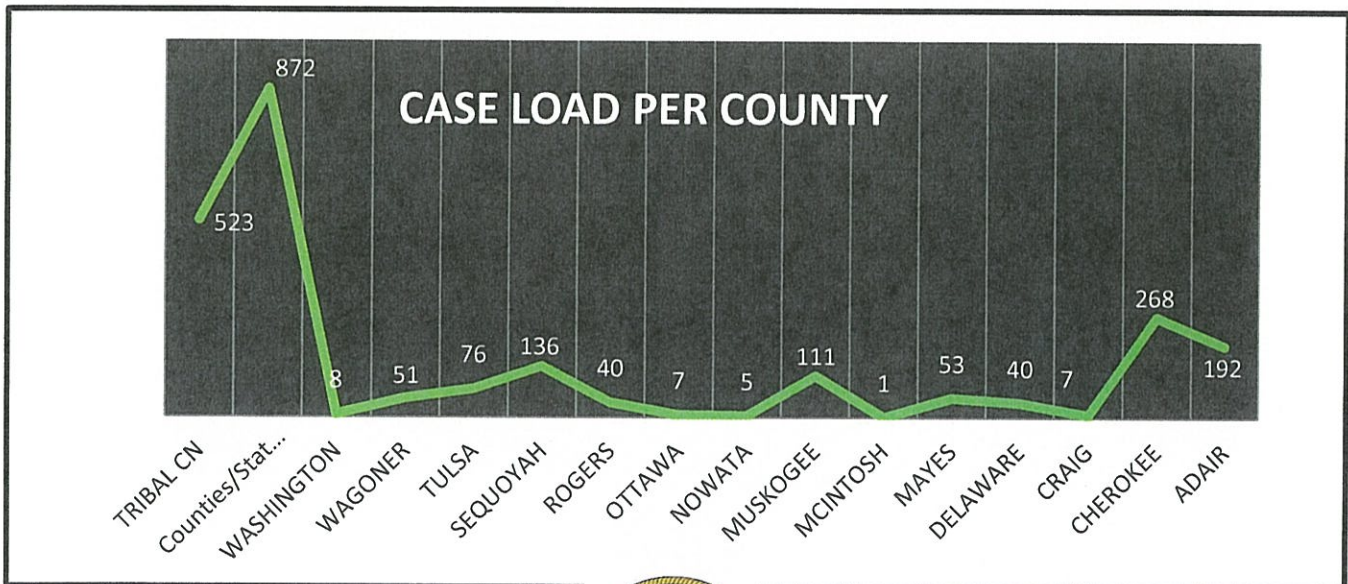
Number of Employees	36
Number of Vacancies	0
Number of Volunteers	0

April Collections-CN Payment Center only:	\$ 294,535.00
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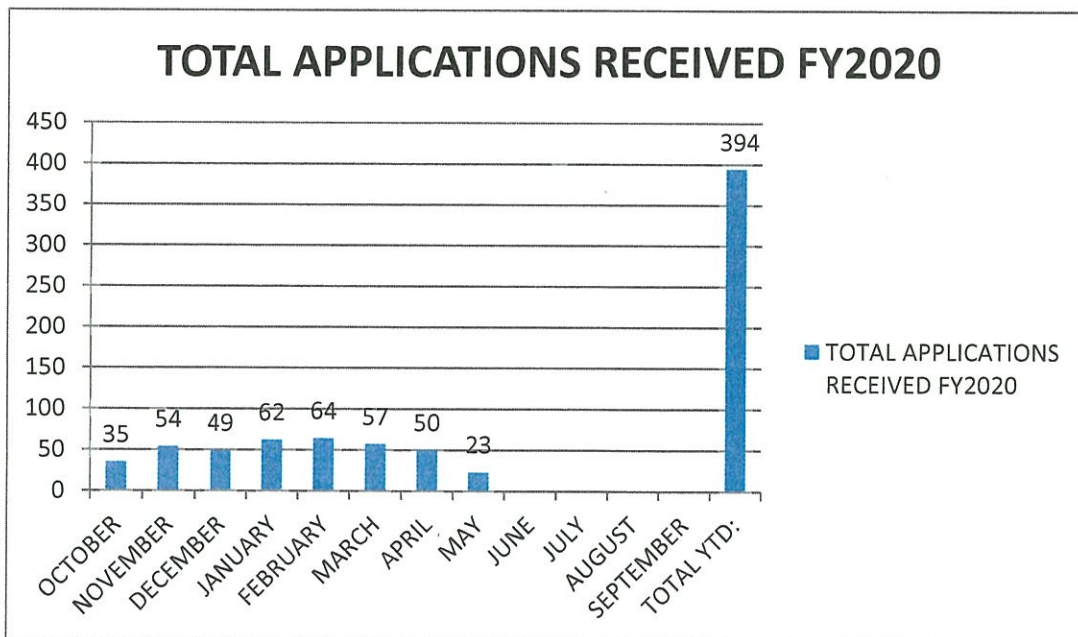
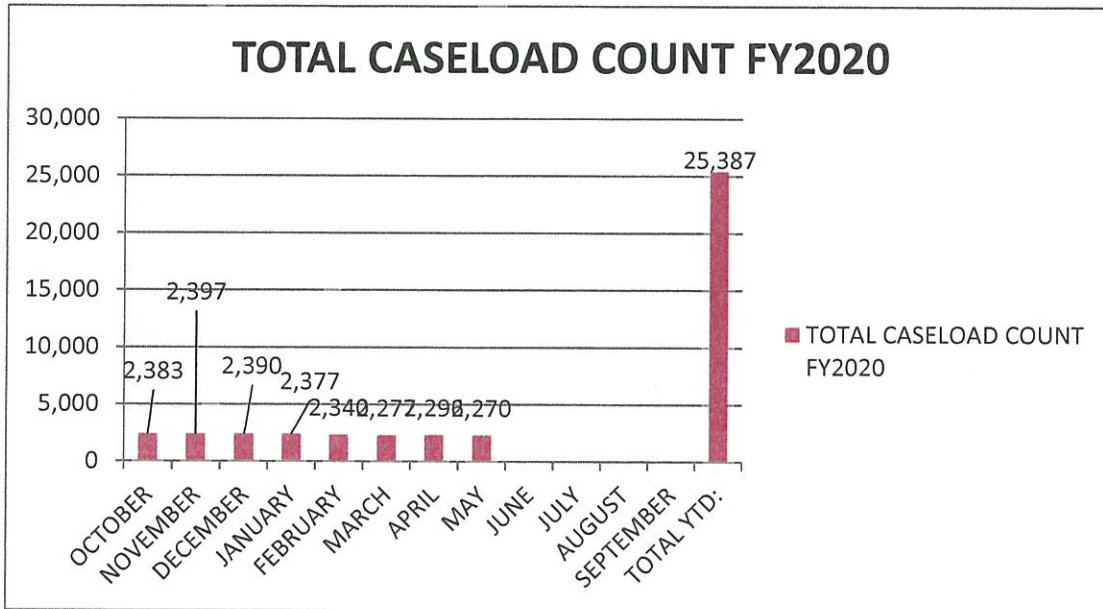
Total Client Contacts	4,482
Total Court Hearings	0
Total Active Efforts Case	279
Total Case Assessments for Service	0
Total Applications Distributed	34



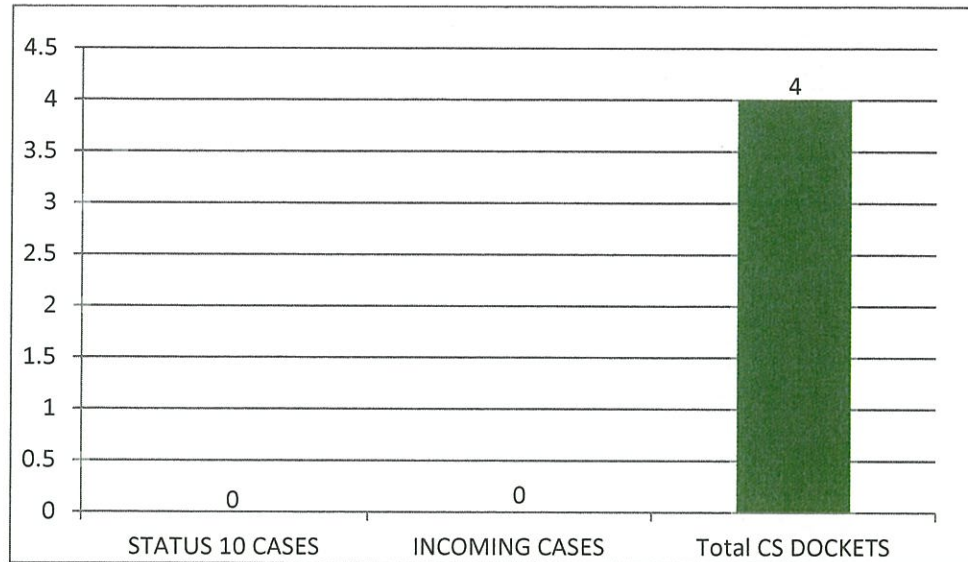
*Includes payment center collections, tax intercepts, and other special collections



OFFICE OF CHILD SUPPORT



OFFICE OF CHILD SUPPORT



Child Support:

The Office of Child Support services appreciates being able to report the following: Since March 25, the Office of Child Support has been closed to general public and staff continued to telework regularly through the entire month of April due to the Government wanting to ensure the health and safety measures were in place to assist with flattening the curve of COVID-19 positive cases. A majority of the staff continued to complete duties they could away from the office. This included contacting our program clients and making sure they had information about resources that may be of a benefit to them during the shelter at home rules a majority of our Oklahoma communities had in place. AS a result, the client contact number increased significantly this past month due to the fact that it allowed staff to focus on providing clients referrals and resource information. The program continued to regularly process payments through the month by ensuring essential payment center staff were coming in on MWF's. On May 4, 2020, the program implemented a staggering of case management staff who desired to come into office one day a week to complete job responsibilities that entailed them to be in the office. The program also made sure the main phone line was answered by a staff person who then routed messages to appropriate staff. The program will be ready to open its doors to the public June 1, 2020 from 8 a.m.-5p.m. with a staggering of approximately 1/2 the staff and with CDC safety guidelines in place to protect visitors and staff. The program can continue to be reached by email at childsupport1@cherokee.org Or by calling 918-453-5444. The program has received feedback from 187 clients since March 25, that the COVID-19 situation has affected their employment. The affects include the following: reduction in hours, reduction in jobs as self-employed, loss of job, loss of hours at a job. The program is focused on working with all those individuals who have been affected to help them with referrals and assisting on their child support cases in the most fair and equitable manner. The program distributed 34 requested applications via walk in's mail outs, email, or downloaded through our new child support website and received 23



ONE FIRE

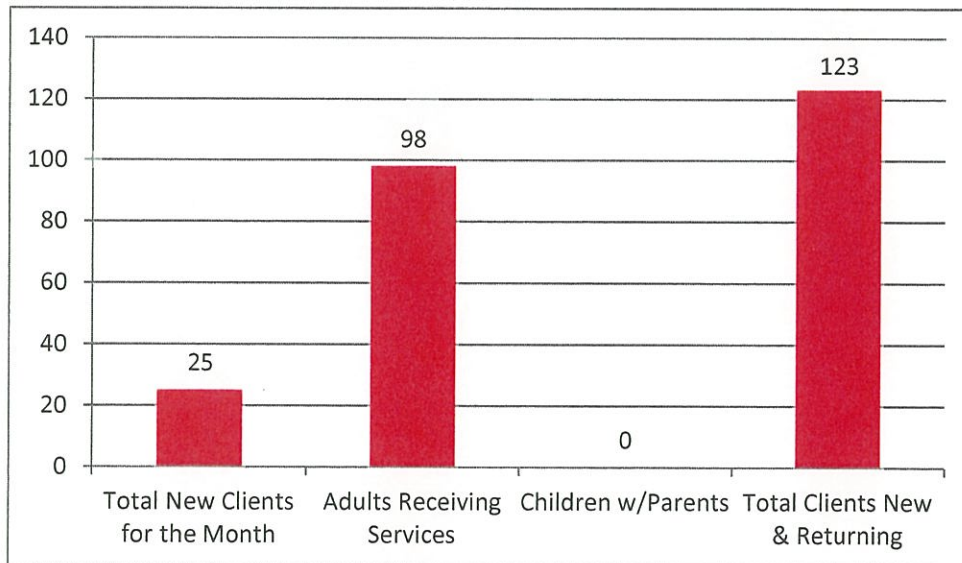
Interim Director - Shawna Duch

ONE FIRE - **O**ur **N**ation **E**nding **F**ear, **I**ntimidation, **R**ape, and **E**ndangerment.

Cherokee Nation ONE FIRE is a victim services unit now under Human Services. It has been in place since 2013 and has served over 700 victims in just the last three years.

Funded through Federal Grants, ONE FIRE offers a variety of support services for victims of domestic violence, sexual assault and stalking that including, rental assistance, utility assistance, emergency food, referrals for housing and emergency shelter, legal referrals and advocacy assistance. To adults who are victims of other crimes, ONE FIRE offers court advocacy and referrals for all previously listed services. The program does not discriminate and offers assistance to those who qualify (victims of crime) and reside within the tribe's 14 county jurisdiction.

Physical Locations – Tahlequah and Sallisaw



CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

Group Community Services **Month/Year of Report:** June 2020 (Data for April 2020 Activities)
Executive Director: Michael Lynn **Phone:** 453-5396 **E-mail:** michael-lynn@cherokee.org

I. Budget Highlights

- Preparing FY2021 budgets in accordance with Treasurers guidance memo
- IHS funded FY20 construction projects:

PDS Project Number	Project Name	Estimated Homes	Federal Award
OK20F26	Cherokee Scattered New, Renovated & Like New Homes	100	\$ 3,000,000.00
OK20W13	CHEROKEE / Kenwood - Sewer Lagoon Rehab	37	\$ 697,000.00
OK20W23	CHEROKEE / Nowata MA - Raw Water Intake	1800	\$ 57,000.00
OK20W32	CHEROKEE / Stilwell ADA - 1M Gallon Standpipe Rehab	1718	\$ 123,000.00

II. Program Highlights

a.) Balanced Scorecard Measures

- 23 new water & septic installs
- 12 water & septic repairs
- 3 water analyses performed
- 0 site evaluations
- 0 soil tests
- 54 food handlers trained
- 46 facility inspections, technical assistance and investigations
- 2 indoor air quality investigations

• Accomplishments

This has been a very challenging past couple of months for the OEH&E program. The COVID-19 pandemic forced a large reduction in our force due to age and medical conditions. The remaining staff have carried on as best we can with the unusual restrictions coming from working at home.

OEH staff have been instrumental in insuring that the emergency food distribution program has been operated in a safe and sanitary manner. Sanitation Facilities Construction staff have continued to provide emergency services for elderly and disabled Cherokees and the Engineering staff have stepped up to help inspect projects being installed by contractors insuring that both the participants on the waiting list continue to be served and the Cherokee employees of those contractors continue to earn a paycheck.

• Future Plans

Phased reopening scheduled to begin on June 1st.

OFFICE OF ENVIRONMENTAL HEALTH

Director: Billy Hix

Phone: 453-5126

PERFORMANCE: APRIL 2020

DISTRICT # & COUNTY	FACILITY DATA SYSTEM			Food Handlers Trng	INDOOR AIR QUALITY Sampling/TA	Water Test Completed BACT/Chemical	Primary Drinking Water Standards Violations	Well Assessments	Site Evals	Perc Tests	Soil Profiles	Reduce # of Priority Violations
	Inspections Referrals	Investigations - Complaints	Technical Assistance									
1, 2 & 3 Cherokee/Wagoner	3		29	50	1	1	1					
4 - Muskogee/McIntosh	1											
5 & 6 Sequoyah					1							
7 & 8 Adair			2			2	3					
9 & 10 Delaware/Ottawa	1											
11 - Craig												
12 - Nowata/Washington												
13 - Tulsa			7	4								
14 - Rogers	1											
15 - Mayes	2											
MONTHLY TOTAL	8	0	38	54	2	3	4	0	0	0	0	0
YEAR TO DATE	402			879	10	139	81	10	126	93	47	
ANNUAL GOAL	800			1300				50	230	268	110	
% COMPLETE	50%			68%				20%	55%	47%	43%	

HIGHLIGHTS:

Training - Webinar - Safe and Proper Use of Disinfectants and Household Cleaners - COVID-19/Microorganisms

Meetings - OEH ZOOM

Misc. - Lauren Fishinghawk, Jeremy Freise, Jerry Bigfeather and Lisa West assisted with the emergency food supply packaging. Lauren put in 76 1/2 hours this month volunteering!
Lauren developed contingency plan for the emergency food supply project.

PROGRAM DESCRIPTION:

This office helps to ensure that tribal facilities are operated in a safe and sanitary manner and provides Tribal members with services and information to lead environmentally healthy lifestyles through inspections and investigations related to food, vectors, water and waste water. This office further provides food service training for certification, environmental disease prevention training, injury prevention intervention, water sampling, and indoor air quality investigations.

CHEROKEE NATION
ENGINEERING & SANITATION FACILITIES CONSTRUCTION

MONTHLY REPORT FOR **2020 April**– COMMUNITY WATER & WASTEWATER PROJECTS

PROJECT NAME: Cherokee RWD #7 System Improvements – OK18V03
DESCRIPTION: Installation of 2 Booster Pump Stations, 2 Water Storage Tanks and 23,500 l.f. of 6-inch and 2-inch water line.
TRIBAL HOMES: 351 +/-
FUNDING SOURCE(S): I.H.S. / USDA / Rural Water District #7
STATUS: In Progress. Construction Phase. Water Tower
CN DISTRICTS IMPACTED: DIST 2 / DIST 3

PROJECT NAME: Cherry Tree Wastewater Force Main to Stilwell – OK18V44
DESCRIPTION: Construction of 21,500 l.f. of 6-inch force main to City of Stilwell Wastewater Collection System. Develop Closeout plan for existing lagoons at Cherry Tree Industrial Park.
TRIBAL HOMES: 68 +/-
FUNDING SOURCE(S): I.H.S. / E.P.A.
STATUS: Preliminary Phase
CN DISTRICTS IMPACTED: DIST 7 / DIST 8

PROJECT NAME: Delaware County RWD #11 Phase II – OK11S56
DESCRIPTION: Installation of 8 miles of 8-inch, 6-inch, 4-inch and 2-inch waterline to serve tribal homes in the Leach/Rose/Teresita areas.
TRIBAL HOMES: 75 +/-
FUNDING SOURCE(S): I.H.S. / Cherokee Nation / DEQ DWSRF
STATUS: In Progress. Connecting Tribal Homes to Project.
CN DISTRICTS IMPACTED: DIST 9 / DIST 2

PROJECT NAME: Delaware PWA – Wastewater System Rehabilitation – OK18V48
DESCRIPTION: Replacement of approximately 4,000 l.f. of sewer main along with 14 manholes and service connections.
TRIBAL HOMES: 39 +/-
FUNDING SOURCE(S): I.H.S. / Cherokee Nation / Municipality
STATUS: Pending Construction Start
CN DISTRICTS IMPACTED: DIST 12

PROJECT NAME: Kenwood Water District – Water Loss Reduction Phase I – OK16U28
DESCRIPTION: Install route meters and additional valves to isolate leaks and prioritize worst areas for replacement projects.
TRIBAL HOMES: 174 +/-
FUNDING SOURCE(S): I.H.S. / EPA
STATUS: In-Progress – Mapping and Analysis
CN DISTRICT IMPACTED: DIST 9

PROJECT NAME: Ottawa County RWD #6 – New Tower and Well – OK18V33
DESCRIPTION: Installation of a new 120 ft. Water Storage Tower and new Community Well to address water availability issues during peak demand periods.
TRIBAL HOMES: 127 +/-
FUNDING SOURCE(S): I.H.S. / RWD
STATUS: Well Complete – Tower Under Construction
CN DISTRICTS IMPACTED: DIST 10

PROJECT NAME: Pine Ridge WL Extension – Cherokee RWD #3 – OK18V31
DESCRIPTION: Construction approximately 6,500 l.f. of 2-inch waterline along Pine Ridge Road and 525 Road in Cherokee County.
TRIBAL HOMES: 7 +/-
FUNDING SOURCE(S): I.H.S. / Cherokee Nation
STATUS: Preliminary Phase
CN DISTRICTS IMPACTED: DIST 2

PROJECT NAME: Sequoyah County Water Association / Water Main Replacement – OK18V00
DESCRIPTION: Replacement of SCWA 12-inch main distribution line with a new 24-inch main.
TRIBAL HOMES: 956 +/-
FUNDING SOURCES: I.H.S. / USDA
STATUS: In Progress. 90%
CN DISTRICTS IMPACTED: DIST 5 / DIST 6

PROJECT NAME: TPWA – Blue Bird Dr WLX – OK19V56
DESCRIPTION: Install 6,300' of 12" & 6"
TRIBAL HOMES: 4
FUNDING SOURCE(S): EPA
STATUS: Preliminary
CN DISTRICTS IMPACTED: 3

PROJECT NAME: Stilwell Area Development Authority – WWTP Improvements – OK18V32
DESCRIPTION: Upgrades and improvements to Stilwell's Wastewater Treatment Plant.
TRIBAL HOMES: 676 +/-
FUNDING SOURCE(S): EPA CWA Set-Aside / USDA - RD
STATUS: In Progress.
CN DISTRICTS IMPACTED: DIST 7 / DIST 8

PROJECT NAME: Iron Side Water District (Craig Co.) – Transmission/System Rehabilitation – OK19V72
DESCRIPTION: 7,000' of 6", 25,000 gal. Standpipe
TRIBAL HOMES: 64
FUNDING SOURCE(S): EPS/IHS/Other
STATUS: Preliminary
CN DISTRICTS IMPACTED: 11

PROJECT NAME: North 586 Rd Waterline Extension – OK19W02
DESCRIPTION: 3,800' of 4", 1,300' of 2"
TRIBAL HOMES: 6 +/-
FUNDING SOURCE(S): I.H.S. / Other
STATUS: Preliminary Phase
CN DISTRICTS IMPACTED: DIST 9

PROJECT NAME: Cherokee #3/N. Bryant Rd. – OK19V81
DESCRIPTION: 7,900 LF of 6"
TRIBAL HOMES: 2
FUNDING SOURCE(S): IHS
STATUS: Preliminary
CN DISTRICTS IMPACTED: 1

PROJECT NAME: Cherokee #3/W Grandview Rd. – OK19V81
DESCRIPTION: 6,800 LF of 4"
TRIBAL HOMES: 10
FUNDING SOURCE(S): IHS/Other
STATUS: Preliminary
CN DISTRICTS IMPACTED: 1

PROJECT NAME: Cherokee #3/W. 750 Rd – OK19V82
DESCRIPTION: 5,500 LF of 4"
TRIBAL HOMES: 8
FUNDING SOURCE(S): IHS/Other
STATUS: Preliminary
CN DISTRICTS IMPACTED: 1

PROJECT NAME: Cherokee #11 / Distribution System Improvements – OK19V85
DESCRIPTION: Water loss survey, replace 5 mi. waterline, Construct 2.5 mi of 8", Standby power.
TRIBAL HOMES: 724
FUNDING SOURCE(S): IHS/Other
STATUS: Preliminary Phase
CN DISTRICTS IMPACTED: 1

PROJECT NAME: Cherokee County / Tenkiller Utility Authority – OK19V89
DESCRIPTION: 3.3 MGD Treatment Plant, 95,235 lf of 6", 93,890 lf of 8", 41,560 lf of 10", 84,785 lf of 12", 59,935 lf of 16", 5,970 lf of 20", 5 storage tanks, 14 connections to existing water systems.
TRIBAL HOMES: 1678
FUNDING SOURCE(S): IHS/USDA-RD
STATUS: Preliminary
CN DISTRICTS IMPACTED: 1,2,15

PROJECT NAME: Rogers County / Inola PWA – WW System Rehabilitation – OK19V90
DESCRIPTION: 14,720 lf of pipe rehab/replacement, 73 manhole rehabs.
TRIBAL HOMES: 91
FUNDING SOURCE(S): EPA CWA, IHS
STATUS: Preliminary
CN DISTRICTS IMPACTED: 15

PROJECT NAME: Muskogee County / Braggs PWA – Sewer System Upgrade – OK19V91
DESCRIPTION: Install 8" & 12" sewer line, new manholes, lift stations, sludge removal.
TRIBAL HOMES: 45
FUNDING SOURCE(S): IHS / Other
STATUS: Preliminary
CN DISTRICTS IMPACTED: 4

PROJECT NAME: Mayes County / Locust Grove PWA – OOWA Connection – OK19V94
DESCRIPTION: 45,000 lf of 12", 695 gpm pump station to connect to Oklahoma Ordinance Works Authority located in Mid America Industrial Park.
TRIBAL HOMES: 307
FUNDING SOURCE(S): IHS / Other
STATUS: Preliminary
CN DISTRICTS IMPACTED: 9,15

PROJECT NAME: Cherokee County / TPWA – Indian Meadows SS – OK19W00
DESCRIPTION: Install 5,000' of 12" sewer main and 9,000' of 8" sewer main to connect homes to TPWA sewer system.
TRIBAL HOMES: 118
FUNDING SOURCE(S): IHS
STATUS: Pre-Construction
CN DISTRICTS IMPACTED: 3

Community Youth Development and Adult Resident Services

April 2020 Monthly Report

Youth Activities:

All Youth Development activities were canceled for April 2020 due to COVID 19 precautions.

Adult Resident Activities:

All Adult Resident activities were canceled for April 2020 due to COVID 19 precautions.

Mailed out 189 post cards to adult participants telling them we miss coming out to do activities with them and that we hope they are well and we are looking forward to having activities again when it is safe.

Staff members called 106 elder adult resident activities participants to check on them and let them know we are thinking of them.

Activities scheduled in the future:

We have no youth activities scheduled for May 2020, due to COVID-19 precautions.

We will have activities at:

Youth M.O.V.E., Sequoyah High School, Room 4, 1st Monday, 3:30 pm. – 5 pm., after school resumes in August;
Cherokee Heights on the 1st & 3rd Tuesdays, 4:00 pm. – 6:00 pm., as soon as it is safe to have group gatherings;
Chewey on the 2nd Tuesday, 5:00 pm. – 7:00 pm., as soon as it is safe to have group gatherings;
Briggs Boys & Girls Club on the second Wednesday, 3:30 pm. – 5:15 pm. After school resumes in August;
Maryetta Boys & Girls Club on the second Thursday, 4 pm. – 5:30 pm., after school resumes in August;
Rocky Mountain Boys & Girls Club on the 3rd Monday, 4 pm. – 5:30 pm., after school resumes in August;
Oaks Community on the 3rd Thursday, March 19th, 5:30 pm. – 7:00 pm., as soon as it is safe to have group gatherings;
Zion Boys & Girls Club on the 4th Thursday, March 26th, 4 pm. – 5:30 pm., after school resumes in August;
Talking Leaves Job Corp, on the 4th Tuesday, March 24th, 4:00 pm. – 5:30 pm., as soon as it is safe to have group gatherings.

We have no adult resident activities scheduled for May 2020, due to COVID-19 precautions.

As soon as it is safe to have group gatherings without hands on instructions being considered unsafe we will have activities on the following schedule at:

Houston Johnson Heights, Warner, on the 1st Monday, 9:30 am. – 11 am.;
Porum Senior Nutrition Site, Wheeler Estates, Porum, on the 1st Monday, 12:30 pm. – 2 pm.;
Cherokee Heights, Pryor, on the 1st Tuesday, 4:00 pm. – 6:00 pm.;
Stilwell Senior Housing, on the 1st Thursday, 10 am. – 11:30 am.;
Tsalagi Apartments, Sallisaw, on the 1st Thursday, 2 pm. – 3:30 pm.;
Swimmer/Autumn Heights/Leon Daniels, Tahlequah at the Gregg Glass Building, on the 2nd Monday, 1:30 pm. – 3 pm.;
Jay Senior Housing, on the 2nd Tuesday, 10:00 am. – 11:30 am.;
Chewey, on the 2nd Tuesday, 5:00 pm. – 7:00 pm.;
Wisdom Keepers, Tahlequah, on the 2nd Thursday, 1:00 pm. – 3:00 pm.;
Tom Buffington Heights, Vinita, on the 3rd Thursday, 1:00 pm. – 3:00 pm.;
Oaks Family Support Center, on the 3rd Thursday, 5:30 pm. – 7:00 pm.;
Greasy Nutrition Center, on the 4th Monday, 1 pm. – 2:30 pm.;
Lost City, on the 4th Tuesday, 1:30 pm. – 3:00 pm.;
Will Rogers Senior Housing, Claremore, on the 4th Thursday, 2:00 pm. – 4:00 pm..

During the time of our canceled activities 4 staff members worked from home, researching on the internet and looking for new project ideas and documenting them, learning new techniques and skills, planning for future activities and doing prep for them, looking up activities we can do with the Elder groups we work with that will be fun for them and help combat the effects of Alzheimer's & Dementia, putting together an activity book for our elder participants with puzzles and coloring sheets to help with this, viewing webinars on working with youth, working with the aging, working with difficult people, engaging youth, suicide prevention, drug abuse prevention & dealing with anxiety, reviewed power points from webinars, viewed how to videos on Cherokee moccasin making, twining and gathering and making baskets from honeysuckle and buckbrush, documented projects by making materials and equipment lists, step by step instructions with pictures as needed and project prep guidance sheets and making files with this information on each project we know how to do, worked on reports and filing, working up presentations for future activities on saying no to drugs, staying safe & setting goals for youth with activity books and games to reinforce learning from the presentations.

One staff member transferred to a position with Behavioral Health on April 13th, so that left 3 of us working from home the rest of the month.

2 of our staff were on admin leave as one does not have a computer at home to use to look up projects and do documentation and the other does not get a strong enough phone signal at his home in Moody for his hot spot to work.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Housing Authority Month/Year of Report: June, 2020
Executive Director: Gary J. Cooper
Deputy Director: Erna Reeves Phone: 918-456-5482

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Housing Authority of the Cherokee Nation / Cherokee Nation Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: (Non-NAHASDA Program)

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report

HOUSING REHABILITATION PROGRAM

The following employee and/or relatives were approved to receive services from the Housing Rehabilitation program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report



Keys to a brighter future

Announcements

Board of Commissioners Meeting:

June 16 June Regular BOC Meeting at 5:30 p.m.

Office Closures:

July 3 Independence Day

Other Info:

In response to the Coronavirus Pandemic, HACN continues to operate and perform essential emergency services. All offices are currently closed to the public but available for telephone applications. On site staffing is limited on a daily basis. Services continue to be offered. Entry into any occupied residential unit will be for essential emergency repairs only. All housing assistance programs continue to operate and we encourage citizens to call us with question as entry to our offices is limited.

All offices and staff of the HACN may be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Employee Email is:

firstname.lastname@hacn.org

www.hacn.org

Housing Authority of the Cherokee Nation
Month Ending: April, 2020

Current Program Participants:

County	Community Shield Insurance	Low Rent Apartments	Rental Assistance			Homeownership		Loans	Totals		
			Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs Under Mgmt	New Construction Homes Under Mgmt		Title VI / Other Mortgage Programs	Total Housing Participants	% of Participants
Adair	298	163	100	0	10	97	75	17	760	14%	
Cherokee	283	189	362	9	23	199	179	56	1,300	24%	
Craig	22	50	26	0	0	8	28	2	136	3%	
Delaware	201	112	70	0	13	59	111	24	590	11%	
McIntosh	14	N/A	1	0	0	3	3	0	21	0%	
Mayes	142	113	50	0	12	46	58	13	434	8%	
Muskogee	71	52	27	1	7	44	55	14	271	5%	
Nowata	23	41	14	0	1	11	27	0	117	2%	
Ottawa	11	N/A	0	0	3	6	7	4	31	1%	
Rogers	71	64	161	4	12	65	40	41	458	9%	
Sequoyah	319	N/A	162	4	16	133	141	54	829	16%	
Tulsa	32	N/A	95	2	3	25	9	3	169	3%	
Wagoner	7	N/A	1	0	0	49	4	2	63	1%	
Washington	19	40	29	0	1	28	11	3	131	2%	
Total:	1,513	824	1,098	20	101	773	748	233	5,310	100%	
			1,219			1,521		233			

Current Applications:

County	Rehab Programs	Rehab Replacement Homes	Rehab Replacement Mobile	NAHASDA Home-ownership	Community Shield Insurance	Rental Properties / Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	246	0	0	12	13	59	69	152	10%	551	11%
Cherokee	212	0	0	8	9	410	381	383	25%	1,403	28%
Craig	43	0	0	1	0	19	13	50	3%	126	2%
Delaware	145	0	0	6	5	158	72	173	11%	559	11%
McIntosh	5	0	0	0	0	N/A	0	11	1%	16	0%
Mayes	90	0	0	5	3	58	55	115	7%	326	6%
Muskogee	75	0	0	3	1	57	83	99	6%	318	6%
Nowata	29	0	0	10	1	26	8	40	3%	114	2%
Ottawa	15	0	0	0	0	N/A	7	20	1%	42	1%
Rogers	67	0	0	28	5	102	111	140	9%	453	9%
Sequoyah	208	0	0	23	9	N/A	248	167	11%	655	13%
Tulsa	65	0	0	22	3	N/A	118	140	9%	348	7%
Wagoner	9	0	0	3	0	N/A	10	30	2%	52	1%
Washington	26	0	0	10	0	37	27	37	2%	137	3%
Total:	1,235	0	0	131	49	926	1,202	1,557	100%	5,100	100%

Housing Authority of the Cherokee Nation
 Month Ending: April, 2020



Tribal HUD - VASH

VA Supportive Housing Program

County	Applications			Assistance	Totals	
	Referrals Received / Applications Processing	Vouchers Issued	Waiting List	Housed Veteran	Total	% of Participants
Adair	0	1	0	0	1	6%
Cherokee	0	1	0	7	8	47%
Craig	0	0	0	0	0	0%
Delaware	0	0	0	1	1	6%
McIntosh	0	0	0	0	0	0%
Mayer	0	0	0	0	0	0%
Muskogee	0	0	0	1	1	6%
Nowata	0	0	0	0	0	0%
Ottawa	0	0	0	0	0	0%
Rogers	0	0	0	2	2	12%
Sequoyah	0	0	0	0	0	0%
Tulsa	0	0	0	3	3	18%
Wagoner	0	0	0	0	0	0%
Washington	0	0	0	1	1	6%
Total:	0	2	0	15	17	100%



Keys to a brighter future

TRIBAL HUD-VASH HOUSING VOUCHER PROGRAM

THE HOUSING AUTHORITY OF THE CHEROKEE NATION AND THE DEPARTMENT OF VETERAN AFFAIRS ARE OFFERING A HOUSING VOUCHER PROGRAM FOR NATIVE AMERICAN VETERANS WHO ARE HOMELESS OR AT-RISK OF BECOMING HOMELESS.

FOR MORE INFORMATION OR FOR AN APPOINTMENT TO SEE IF YOU QUALIFY FOR THIS PROGRAM, PLEASE CONTACT LISA LOOK AT THE JACK C. MONTGOMERY VAMC.

DEPARTMENT OF VETERAN AFFAIRS
Lisa Look, MSW, LCSW, LADAC
Tribal HUD/VASH Case Manager for Cherokee Nation
1011 Honor Heights Drive
Muskogee, Oklahoma 74401
Phone: (918) 616-8794 | Fax: (918) 577-3329
Lisa.Look@va.gov

**New Construction Homeownership Program
Development Files Processing**

Month of:
Apr, 2020

County	Waiting List	Applications		Processing						Construction		In Processing	Land Development	Under Construction	Construction Complete	
		App Problem	App Processing	Stg I	Stg II	Stg III	Stg IV	Under/Ready Const	Construction Complete							
				Prelim Review	Site Inspect	Problem Files	Survey Pending			Land Dev	Process Closing					
Adair	128	0	2	0	0	0	0	0	12	9	76	2	12	9	76	
Cherokee	356	0	3	0	0	0	0	0	2	17	184	3	2	17	184	
Craig	47	0	0	0	0	0	0	0	0	2	29	0	0	2	29	
Delaware	153	0	1	0	0	0	0	1	1	16	114	1	2	16	114	
McIntosh	10	0	0	0	0	0	0	0	0	1	3	0	0	1	3	
Mayes	102	0	0	0	0	0	0	1	2	10	57	0	3	10	57	
Muskogee	93	0	1	0	0	0	0	0	0	5	57	1	0	5	57	
Nowata	39	0	0	0	0	0	0	1	0	0	27	0	1	0	27	
Ottawa	20	0	0	0	0	0	0	0	0	0	7	0	0	0	7	
Rogers	137	0	0	0	0	0	0	1	0	2	37	0	1	2	37	
Sequoyah	148	0	4	0	0	0	0	1	3	11	140	4	4	11	140	
Tulsa	140	0	0	0	0	0	0	0	0	0	9	0	0	0	9	
Wagoner	25	0	0	0	0	0	0	1	1	3	4	0	2	3	4	
Washington	37	0	0	1	0	0	0	0	0	0	12	0	1	0	12	
Total:	1,435	0	11	1	0	0	0	6	21	76	756	11	28	76	756	
		11		28						832						

STAGE I:
Copies of Deed(s), etc.
Check Floodmaps/Floodplain
Identify Utility Companies
Contact for Site Inspection

STAGE III:
Order/Receive Survey
Order/Receive Perc Test
Receive Utility Assurance
Receive Abstract from participant

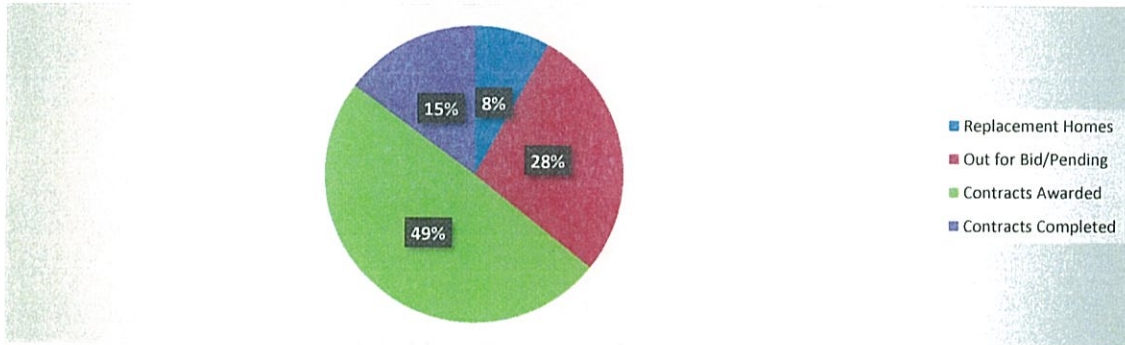
STAGE II:
Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

STAGE IV:
Survey Review / Identify Barriers / Process for Closing

Housing Rehabilitation Programs - Job Statistics

Month Ending:
April, 2020

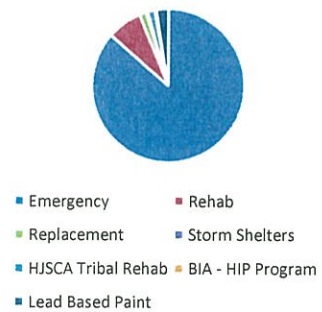
Replacement Homes	12
Out for Bid/Pending	41
Contracts Awarded	73
Contracts Completed	22



Rehab

Classification	Monthly Activity	Year to Date
Emergency	9	235
Rehab	0	20
Replacement	0	4
Storm Shelters	0	1
HJSCA Tribal Rehab	0	4
BIA - HIP Program	0	1
Lead Based Paint	0	7
All Rehab jobs	9	272

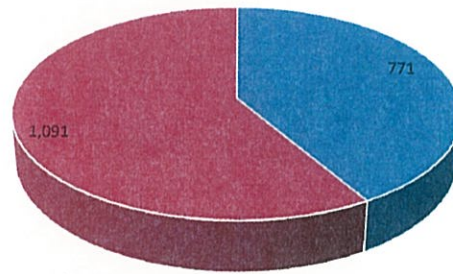
* started new fiscal year



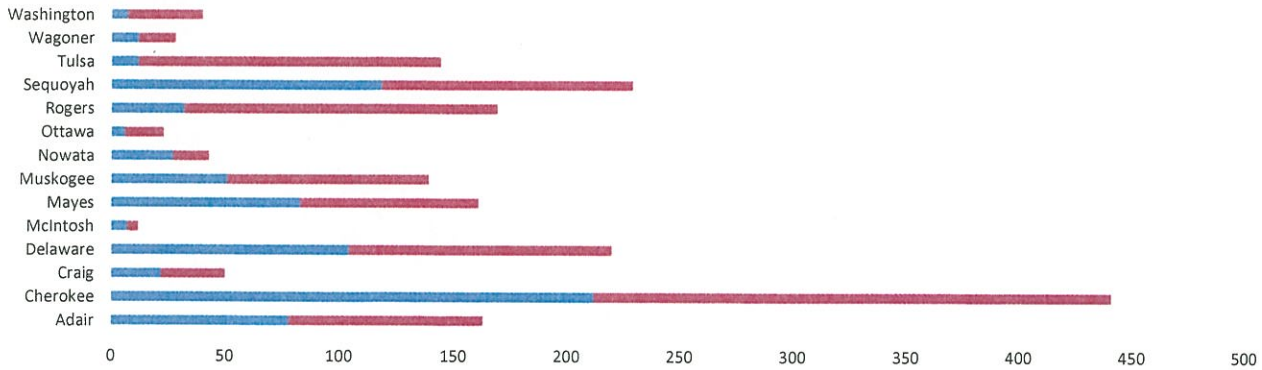
**New Construction Homeownership Program
Application Data**

By Has Land/Does not have land:

County	Has Land	Without Land	% With Land	% W/O Land	Total Apps
Adair	78	85	48%	52%	163
Cherokee	212	229	48%	52%	441
Craig	22	28	44%	56%	50
Delaware	104	116	47%	53%	220
McIntosh	7	5	58%	42%	12
Mayes	83	78	52%	48%	161
Muskogee	51	88	37%	63%	139
Nowata	27	16	63%	37%	43
Ottawa	6	17	26%	74%	23
Rogers	32	137	19%	81%	169
Sequoyah	118	111	52%	48%	229
Tulsa	12	132	8%	92%	144
Wagoner	12	16	43%	57%	28
Washington	7	33	18%	83%	40
Total:	771	1,091	41%	59%	1,862

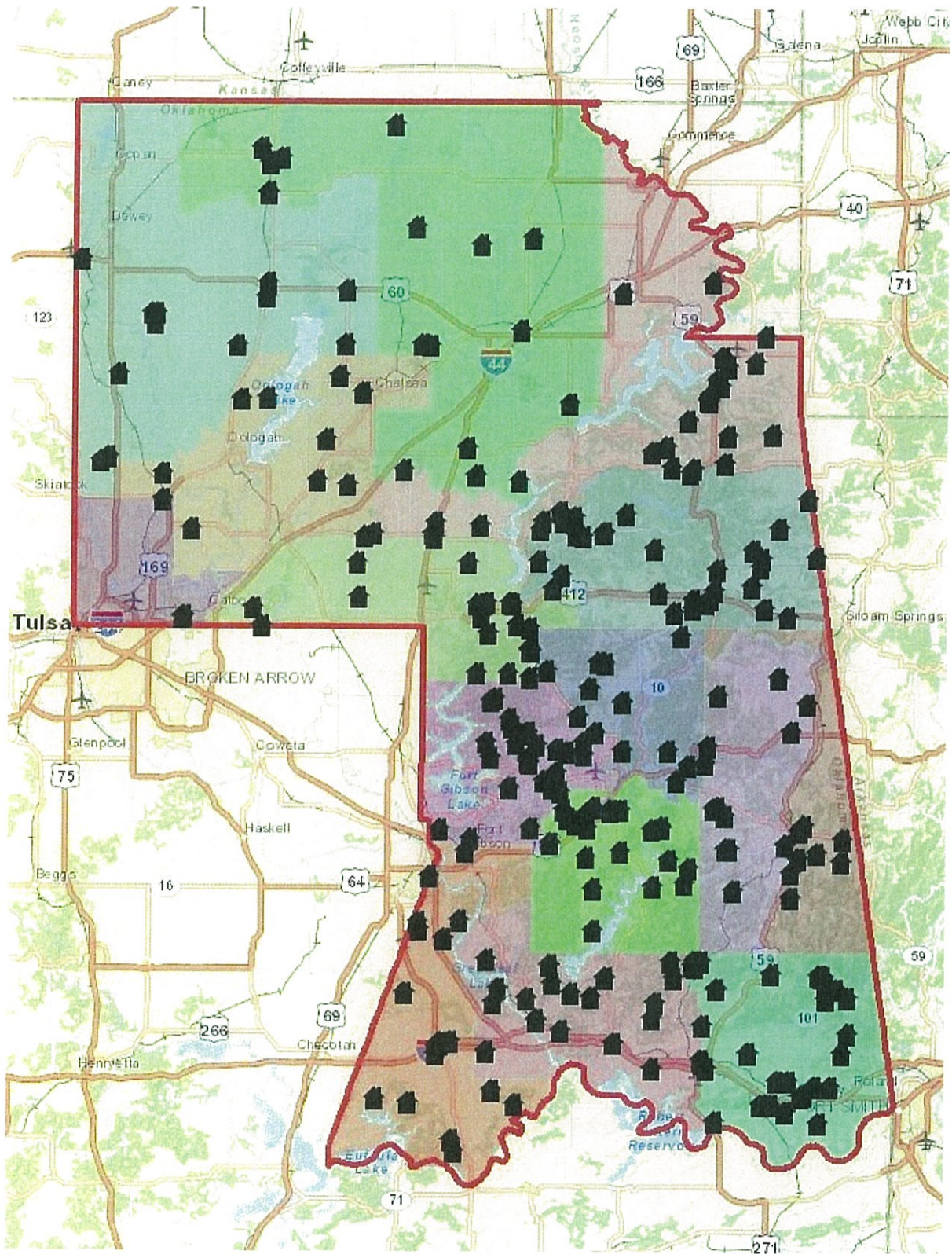


■ Has Land ■ Without Land



Statistics as of: May 30, 2017

HACN New Construction Program



The above map is a representation of locations that the HACN has inspected sites for and/or built new homes on the New Home Construction Program.

Commerce Services

Securing and enhancing the financial well-being of the Cherokee people, businesses and communities

Anna Knight, Executive Director
918-453-5532
anna-knight@cherokee.org

Service Additions and Modifications

As a result of COVID-19, the Commerce Services Self Sufficiency Program has modified and/or added these services

- Virtual tax preparation and filing
- Online homebuyers education
- Economic Stimulus Payment assistance
- Unemployment benefits assistance

For information about any of these services, please contact the Small Business Assistance Center at 918-453-5536

Asset Building



Mortgage Assistance Program

38 Families became homeowners through financial counseling and down payment assistance.

8 families used the HUD 184 Loan Program.

Since FY2009, **1,835 households** have used the Mortgage Assistance Program to invest in their family's future and purchase a home.

MAP Household Averages

Household Income	\$39,739.63
Home Price	\$105,631.47
Equity Created	19.72%

iSave

iSave is a *matched savings program* wherein income eligible families save money over a period of time and the iSave program matches the families' savings to build financial assets. **103 families are actively saving in iSave** for home rehabilitation. **49 families have received matching funds** to make home repairs or improvements.

Matching funds can be used for anything that increases the value of the primary residence, for example, a storm shelter, flooring, fencing, sidewalks, major appliance replacement, roofing, plumbing, etc.

Financial Empowerment Program

The Financial Empowerment Program is a three year grant targeted at increasing the self-sufficiency of Housing Authority of Cherokee Nation residents through financial coaching, financial education, and linkage to supportive services such as GED attainment, post-secondary education, access to state and tribal benefits, improving job prospects, and much more. Three counselors are on board to provide services to the 14 county area.

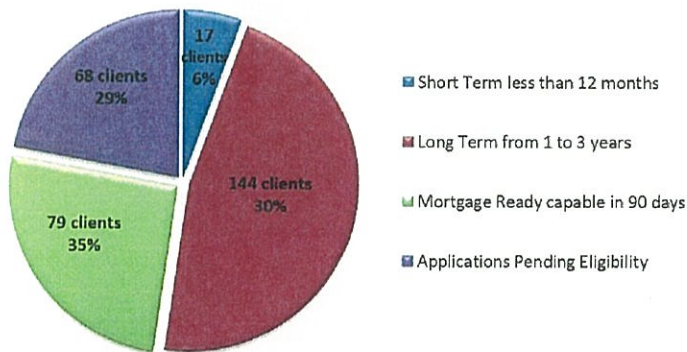
Sally Cummins, located in Tahlequah, 918-456-5482 ext. 1140, sally-cummins@cherokee.org

Amy Henry, located in Jay 918-456-5482 ext. 1145, amy-henry@cherokee.org

Vanessa Robinson, located in Claremore, 918-342-6803, vanessa-robinson@cherokee.org

Financial Counseling

MAP Applications and Financial Counseling



308 families are in the home buyers' pipeline, either having completed or active in financial counseling.

Since FY07, **963 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.

22 families this year have finished counseling to obtain a non-predatory mortgage.

680 families have participated in financial and credit coaching this year; 280 of them are still actively pursuing their goals.

Financial Counseling Impact

Debt to Income with Mortgage	31.6%
Debt to Income Reduction after Counseling	2.60%
Increase in Net Worth	\$20,987.50

1,092 consumer loans totaling \$1,273,716.20 have been made through the Small Business Assistance Center as of March 15th. Self Sufficiency staff members have helped **5 families facing foreclosure and are currently working with 1 family.**

Families purchasing a home must attend an intensive **homeownership training** class. Year to date **57 families have attended these classes**, which are held throughout the Cherokee Nation.

Financial education classes are offered at no cost. Employees and the public have the opportunity to attend financial education classes on topics ranging from creating spending plans to balancing checkbooks. Year to date, **400 people have attended community and work based financial education classes.**

Volunteer Income Tax Assistance (VITA)

The Volunteer Income Tax Assistance Program provides free tax preparation and filing services for families in Cherokee Nation. **In-person tax preparation will resume June 1st.** Please contact the Small Business Assistance Center at 918-453-5536 for more information.

Year	Number of Returns Prepared/Filed	\$ Amount of Tax Refunds Received
2020 YTD	1,546	Information unavailable
2019	1,966	\$2.5 M
2018	1,589	\$2.3 M
2017	1,609	\$2.4 M
2016	1,799	\$2.2 M
2015	1,652	\$1.9 M
2014	1,270	\$2.1 M
2013	1,577	\$2.0 M
2012	1,553	\$2.2 M
2011	2,681	\$3.6 M
2010	2,118	\$2.7 M

The more you know:

While initial information about the **Economic Stimulus Payments** indicated payments would be in the form of direct deposit or paper check, the IRS has now added prepaid debit cards to the method of payment distribution. The cards come in a non-descript plain envelope from Money Network Cardholder Services that may easily be mistaken for junk mail. The cards can be used anywhere Visa is accepted just like a normal debit card with no activation fees or purchase fees. The cards can also be used at in-network ATMs to withdraw cash with no fee and the recipient can transfer funds from the prepaid card to their bank account with no fee. For more information about the cards or to find an in-network ATM, consumers may visit www.eipcard.com.

Information about your stimulus payment can be found by visiting the IRS website at <https://www.irs.gov/coronavirus-tax-relief-and-economic-impact-payments>.

We're here to help; contact us at 918-453-5536 if you need assistance.

Training Schedule

In-person classes have been temporarily suspended however we are now offering **online Homebuyers Education**.

Interested in participating in the class? Contact Susan Sharp at 918-453-5536 or susan-sharp@cherokee.org.

Workshops and Classes			
June 8-11	Online	11:30 am – 12:30 pm	Homebuyers Training
June 8-11	Online	5:30 pm – 6:30 pm	Homebuyers Training