

Group: Marshal Service Month/Year of Report: March 2017
 Executive Director: Shannon Buhl Phone: 918-207-3800
 Email: shannon-buhl@cherokee.org

1. Budget Highlights-Please Refer to Monthly Financial Report

2. Program Highlights for February:

<u>District 1 412 North</u>	<u>District 2 412 South</u>
Information Report (4)	Information Report (8)
Warrants (5)	Warrants (13)
Other Agency Assists (30)	Other Agency Assists (107)
Warnings (2)	Warnings (1)
Citations (1)	Citations (25)
Alcohol/Drug Arrests (8)	Alcohol/Drug Arrests (8)
A&B/DV (2)	A&B/DV (1)
Burglary/Theft/Larceny (3)	Burglary/Theft/Larceny (2)
Stolen Vehicle (1)	Child Abuse (2) Trespass (1)
Forgery (1)	DUS (2) Violation P.O. (1)

3. Special Operations:

- Dive (3)
- SWAT (1)
- Task Force (34)
- Casino Requests (25)

4. Accomplishments:

ITEMC-Suzanne Drywater, Cheryl Williams, Merissa Moore
 Kirby Morgan-Joe Rainwater, Shawna Roach, David Johnson
 Reid-Kevin Jackson, Josh Smith
 West Bloomfield-Shannon Buhl
 Polar Plunge

5. Security:

- Security Violations (18)
- Vehicle Assists (34)
- Incident Reports (7)

6. Facilities:

Claremore (0)
Hastings (5) EDO
Redbird Smith (0)
Three Rivers (0)

7. Community:

Franky Dreadfulwater
DARE-Peavine, Dahlonegah, Greasy Schools
Anti-Bullying-Greasy, Dahlonegah, Peavine
Cherokee Tribal Law/History-Peavine

Shawna Roach
Active Shooter-Markoma
Sex Offender Compliance Checks

8. Patrols:

District 1	197
District 2	<u>550</u>
Total	747

Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Email: election-commission@cherokee.org

Website: www.cherokee.org/elections



Phone: 918-458-5899

Toll Free: 1-800-353-2859

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Rules Report February 2017

I. Budget Highlights

- a.) FY17 approved.

II. Program Highlights

- a.) Absentee Ballot Request Forms: We are receiving applications daily and they are being processed as they are received for the 2017 General election.
- b.) Statistical report Attached:

III. Accomplishments

- a.) CNEC is continuing to enhance our street guide database to accommodate district and precinct assignments. CSA has established a list of new streets for the districts. We will receive them in March and they will be merged into the street guide.
- b.) CNEC has stayed current with monthly Tribal Registration deceased and relinquished citizen listings.
- c.) Continue to process Voter Registration Applications and Absentee Ballot Request Forms accordingly.
- d.) Election Director provided election training on equipment and set-up with Staff and Commissioners to prepare for the 2017 election cycle.

IV. Future Plans and Initiatives

- a.) The office will not attend Community and Services Meetings beginning on December 1, 2016 until the end of the 2017 Election Cycle.
- b.) Filing for Candidacy began on February 06, 2017 and ended on February 09, 2017. Hearings on contest of candidacies were held on Feb 23, 2017 according to the election timeline. The Commission certified 33 candidates for eligibility for the 2017 election.

Date Range: 02/01/2017 - 02/28/2017

Applications Received

Voter Registration Applications	355
Absentee Applications	217
Total	572

Registration Applications Rejected

Insufficient Address	13
Legacy	0
No Roll Number	0
Not Signed	2
Under Age	1
Total	16

Deleted Registrations

Duplicate	2
Freedmen	0
Inactive	0
Voter Deceased	40
Voter Relinquished	2
Total	44

Registration Status Changes

Deleted Restored	4
Total	4



CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: March, 2017

Group Leader: Sharon Swepston

Phone:

E-mail: Sharon-sweepston@cherokee.org

I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY17 compared to FY16 as of January 31st 2017 & January 31st 2016, had an overall increase of 6.52%.
2. The month to month revenue comparison for January 2015 (FY16) compared to January 2016 (FY17) shows an increase of 13.85%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY17 new tags issued in the Extended Jurisdictional Boundary for October 539, November 539, December 1,187, January 1,285.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY17 compared to FY16 as of January 31st 2017 & January 31st 2016, had an overall increase of 7.19%.
2. A month to month revenue comparison for January 2016 (FY16) compared to January 2017 (FY17) shows an increase of 3.40%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

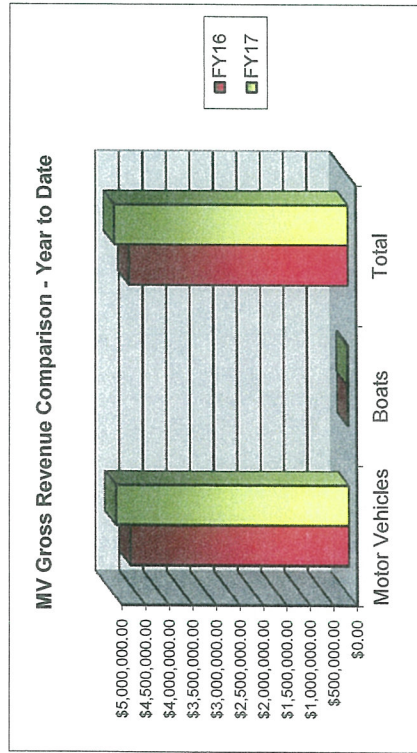
1. The next Tax Commission meeting is scheduled for March 8, 2017 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of March 6, 2017 we have mailed out 246 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for January 2017 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before March 15, 2017.



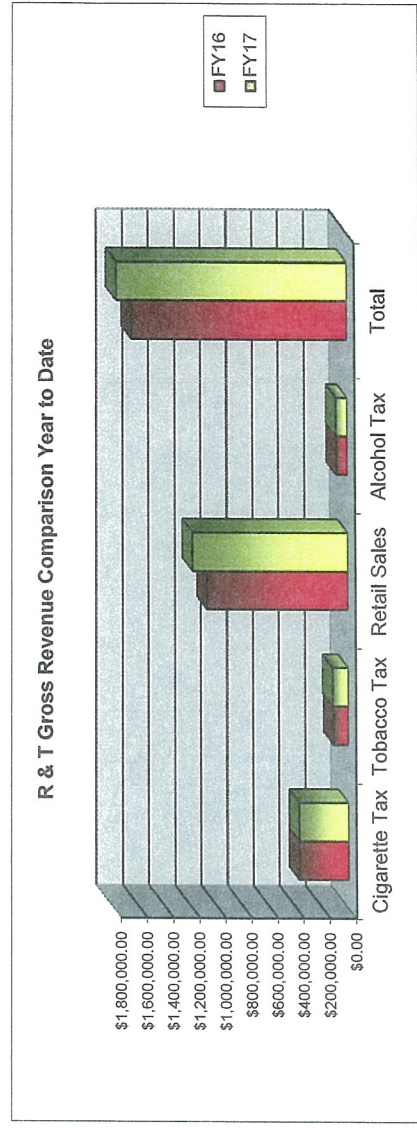
CHEROKEE NATION TAX COMMISSION

JANUARY, 2017

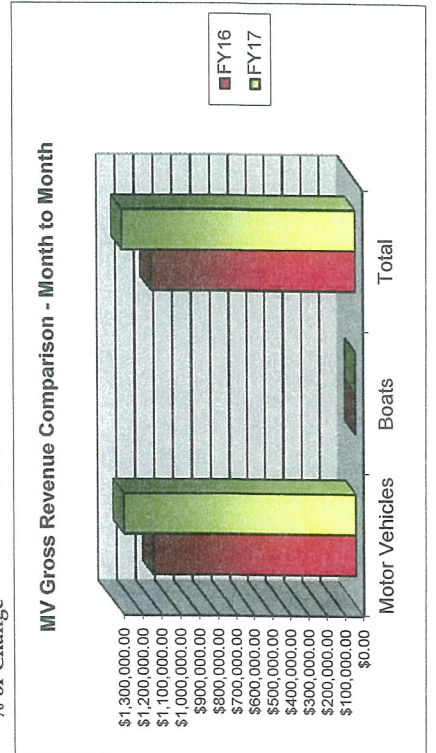
	Motor Vehicles	Boats	Total
FY16	\$4,654,909.04	\$23,610.25	\$4,678,519.29
FY17	\$4,952,603.97	\$30,965.38	\$4,983,569.35
% of Change	6.40%	31.15%	6.52%



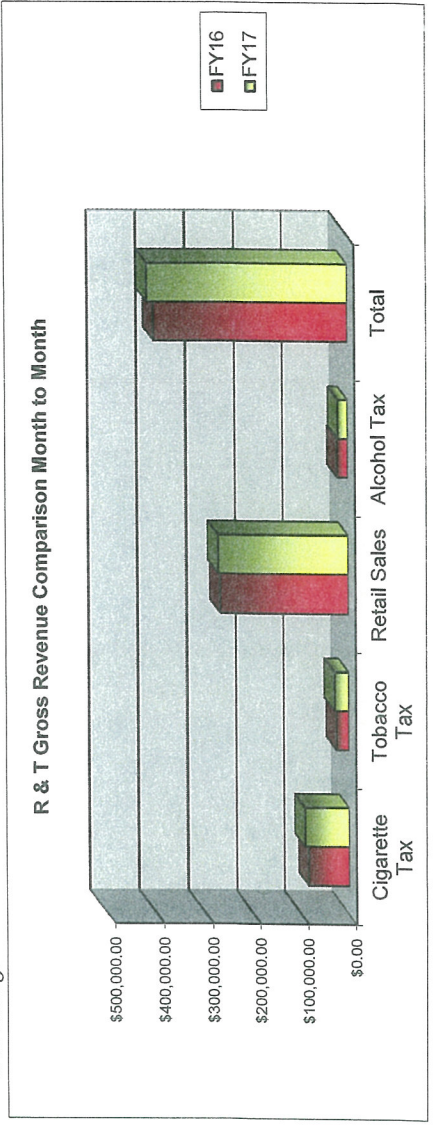
	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY16	\$380,018.64	\$111,666.91	\$1,085,113.29	\$85,270.98	\$1,662,069.82
FY17	\$377,957.70	\$120,831.80	\$1,194,687.07	\$88,064.56	\$1,781,541.13
% of Change	-0.54%	8.21%	10.10%	3.28%	7.19%



	Motor Vehicles	Boats	Total
FY16	\$1,103,532.09	\$5,012.12	\$1,108,544.21
FY17	\$1,258,150.99	\$3,921.70	\$1,262,072.69
% of Change	14.01%	-21.76%	13.85%



	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY16	\$84,794.32	\$26,268.07	\$267,423.43	\$21,966.45	\$400,452.27
FY17	\$92,460.56	\$29,818.15	\$271,444.24	\$20,332.22	\$414,055.17
% of Change	9.04%	13.51%	1.50%	-7.44%	3.40%



Reporter: Karen Ketcher Phone: 918-772-4130 Email: karen-ketcher@cherokee.org

I. Budget Highlights – please refer to Monthly Financial Report

Description of Budget exceptions: No budget exceptions to report.

II. Program Highlights

1. USDA – National Agricultural Statistics Service Meeting:

On February 6 I met with USDA National Agriculture Statistics Service (NASS) in OKC. NASS collects, assembles, analyzes and disseminates data about U.S. agriculture. They conduct more than 400 weekly, monthly, quarterly, or annual surveys each year in order to provide data and reports that others rely on to make farm-level, business, and policy decisions related to agriculture. Every five years, they also conduct the Census of Agriculture, a complete count of U. S. farms and ranches, regardless of size or type of operation. In addition, USDA utilizes NASS data in reporting to Capitol Hill and indicating the agriculture needs of the small, limited-resource and minority farmers. If the Nation's citizens are not counted, then USDA doesn't know they are out there. We discussed methods of outreach to our citizens. The possibility of entering into a Cooperative Agreement between NASS/USDA and the Nation whereby NASS would partner with the Nation to improve coverage of Cherokee Nation members and promote response and understanding of the Census of Agriculture.

2. 2019 DOI/BIA Budget formulation:

On February 8, Karen Ketcher and Bryan Shade attended the BIA, EORO 2019 annual budget meeting in Muskogee. The BIA discussed the FY 2019 budget formulation process utilizing the Tribal Budget Survey that was completed and submitted by the Tribes. The top preferred programs and unfunded obligations that were identified by the Tribes were discussed. Since all Tribes had not submitted their information the discussion was limited. Each Regional Office across the Nation is allowed 15 minutes or less to present their Region's priorities and unfunded obligations at the National Tribal Interior Budget Council meeting in March. This year, the Nation's ICW program will be one of the programs highlighted in the Region's video presentation.

3. Congressman Markwayne Mullin Roundtable discussion:

On February 9, Karen Ketcher, Bryan Shade, Cliff Powell, Brian Hail and Lisa Pivec attended an Indian Health Services roundtable discussion with Congressman Markwayne Mullin in Muskogee, OK. Congressman Mullin reassured those present that he was supportive of the Indian Health Care Improvement Act (IHCA) and other Affordable Care Act provisions serving American Indians and Alaskan Natives. He hoped to gain insight into what the Tribes were thinking with regard to the IHCA and draw from their comments when looking at the repeal of the ACA. He ventured to say that he felt the Nation and other Tribes in eastern Oklahoma have the best run IHS compacted and contracted health facilities in the Nation. He asked if we would be willing to share our best practices and processes with other tribes across the Nation that are experiencing difficulties in their Health facilities whether direct service or contract/compact facilities.

HUMAN RESOURCES

February 2017

NASON MORTON, EXECUTIVE DIRECTOR
Extension 5682

Human Resources is currently working on the revision of Cherokee Nation Human Resources Policies and Procedures (CNHRPP), Chapter III, portions of Chapter II and portions of Chapter V. Benefits. As of February 15, 2017, the total number of Employees is 3644. Of those employees, 2995 are Cherokee and 275 are members of another Federally recognized tribe.

EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	21	72
% of Cherokees Hired	71	69
% of Indians Hired	14	4
# of Applications Received	368	788
# of Interview Panels Sent	73	136

COMPENSATION

Processed	Monthly	YTD
# of Terminations	17	55
# of Voluntary Terminations	14	41
# of Involuntary Terminations	3	14

BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	3	11
401(k) Distributions	42	95
401(k) Loans	22	40
401(k) Hardship	4	9
FMLA	27	58
COBRA	43	84
Short Term Disability	15	23

EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	28	55

RISK MANAGEMENT
February 2017
NASON MORTON, EXECUTIVE DIRECTOR
Extension 5682

INSPECTIONS:

Life Safety Code and OSHA Regulation inspections were conducted on the below sites:

- Cherokee Nation Environmental Programs
- FIC Building
- Air and Water Lab
- Cherokee Nation Facilities Warehouse
- Community Services Sewer and Water Building
- Cherokee Nation Human Resources
- Locust Grove Human Services
- Locust Grove Housing Authority
- Vinita Housing Authority
- Vinita Housing Authority Shop
- SHS Main Building
- SHS Science Building
- SHS Weight Room
- Patrick House
- Financial Resource Building
- Tahlequah Housing Authority
- Cherokee Nation Historical Society
- Tax Commission Administration
- Environmental Health
- Tahlequah Tag Office

CONSTRUCTION INSPECTIONS:

- W.W. Keeler Complex 2nd Story Project
- New Tahlequah Health Center

Technical Assistance:

- QI Inspections for the following clinics: Jay, Stillwell, Vinita, Ochelata, Nowata, Muskogee, Salina, Gadugi
- Jay Clinic one year warranty walk through with CNCR
- Second review For EMS CAAS Accreditation
- Bound Owners Protective Professional Indemnity Coverage for New Tahlequah Health Center
- Scheduled Summer Youth Orientations
- Evacuation plan updates for Three Rivers Health Clinic
- Revised Motor Vehicle Usage Policy for review
- Provided Contractor Safety Manual for review
- Boiler Inspections with Hartford Steam and Boiler – Sallisaw and Salina Clinics

Trainings:

- Three Rivers Health Center: Fire Extinguisher-180
- Cherokee Nation ECU: Fire Extinguisher-6; Tornado-6; Earthquake-6