

Group: Career Services-Education Month/Year of Report: April, 2014

Group Leader: Diane Kelley Phone: 453-5628 Email: dkelley@cherokee.org

**I. Budget Highlights – Please refer to Monthly Financial Report**

None

**II. Program Highlights**

**a. Balanced Scorecard Measures**

	<i>March</i>	<i>YTD</i>	<i>Goal</i>	<i>% of Goal</i>
<i>GED Completions</i> – includes individuals completing and receiving a GED or High School Diploma from Talking Leaves Job Corps and Career Literacy.	15	117	250	46.80%
<i>Training Completions</i> – includes individuals receiving a nationally-recognized certification, credential, or degree while enrolled in one of 11 different vocational training programs.	43	273	450	60.7%
<i>Employment Completions</i> – includes individuals who completed a Work Experience or TERO OJT assignment.	5	91	300	30.3%
<i>Unsubsidized Placement</i> – includes all individuals who entered unsubsidized employment (they got a job!) while enrolled in one of 15 different programs, both employment and vocational.	89	521	500	104.2%
<i>Retention</i> – includes individuals who were retained in their unsubsidized employment through assistance from a Career Services Program.	18	105	200	52.5%
<i>Job Readiness Training</i> – includes individuals who completed the Life/Employment Skills Training.	11	121	250	48.4%
<i>WorkKey Credentialing</i> – includes individuals who received a bronze, silver, gold, or platinum WorkKeys credential.	24	74	500	4.8%
<i>Job Bank</i> – includes the number of new individuals entering the TERO Job Bank.	24	111	500	22.2%
<i>Indian Owned Businesses</i> – includes the number of businesses newly certified as an Indian Owned Business.	12	52	100	52.0%

<i>Job Fairs</i> – includes the number of Job Fairs held by Career Services.	4	4	15	26.7%
<i>Community Service Projects</i> – this is the number of Community Service Projects completed by youth, both through the Summer Youth Employment Program and Talking Leaves Job Corps.	3	26	50	52.0%

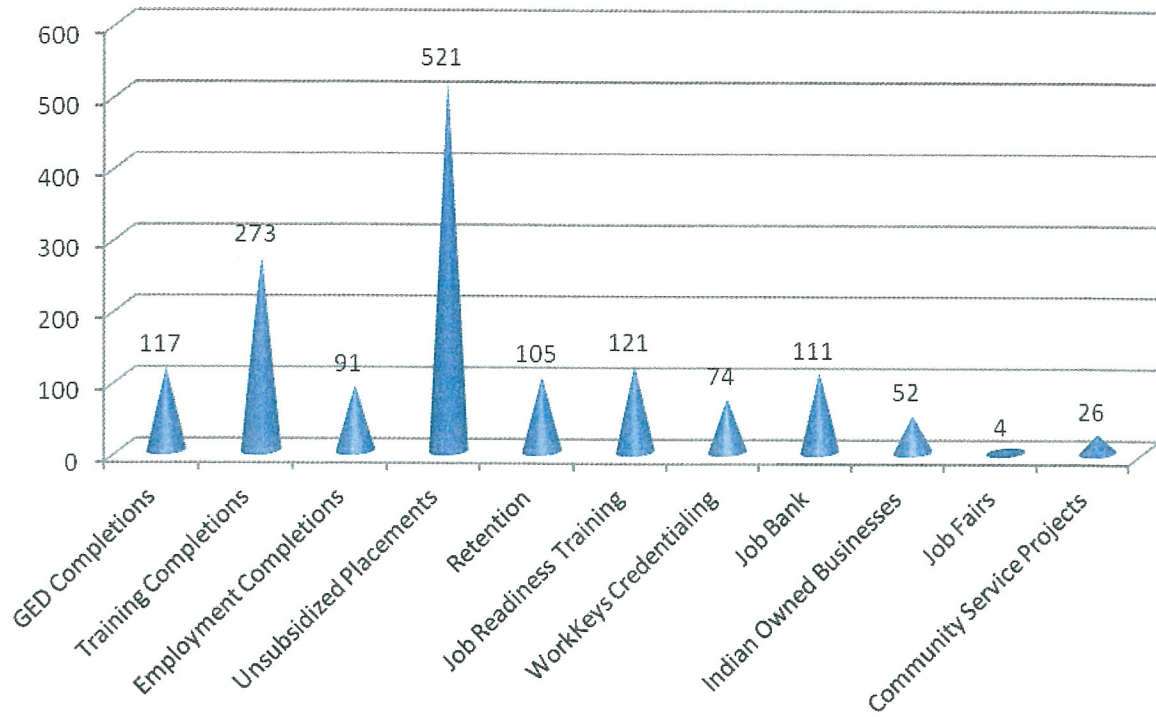
**b. Accomplishments**

1. The Adult Education Teachers have been TABE testing for SYEP.
2. The Adult Education Teachers are assisting their clients get familiar with the new online GED testing.
3. The Adult Education Staff toured the Union Public Schools GED program. We visited with Union’s GED testing director and two teachers.
4. Vocational Rehabilitation Program had a Program Review, by a Principal Investigator approved by the U.S. Department of Education, Rehabilitation Services Administration.

**c. Initiatives**

1. The Business Technology Students will be recognized on April 23 for Administrative Professionals Day with an Award Luncheon.
2. Food Services’ Specialized Training with North East Technology Center and Indian Capital Area Technology Center; to begin in April 2014 and run through September 2014.

## March 2014 Year-to-Date



**Group: Education Services**

**Month/Year: March/ April 14**

**Deputy Executive Director: Bill Andoe**

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**College Resource Center**

**Activity**

# of Spring applicants funded as of 2/6	2588
# of Promise students	41 NSU / 7 RSU
# of Directed Studies students	13
# of concurrent students Spring 2014	228

Fall 2014 Scholarship Application is now open! <https://scholarships.cherokee.org>

**Accomplishments:**

April	Outreach	Location of the Events	
1	Community meeting	Vian	Ashlee Chaudoin
2	Outreach College Resources	Afton	Ashlee Chaudoin
2	Outreach College Resources	Fairland	Ashlee Chaudoin
2	Outreach College Resources	Stilwell ICTC	Bobbie Jo Eagleton
2	Outreach College Resources	Stilwell Middle School	Brian Jackson
3	Outreach College Resources	Vinita High School	Ashlee Chaudoin
4	Outreach College Resources	Colcord	Ashlee Chaudoin
4	Outreach College Resources	Dewey	Ashlee Chaudoin
7	Outreach College Resources	Warner	Ashley Hopper
9	Outreach Storytelling	Cherokee, NC	Robert Lewis
8	Outreach College Resources	Vian	Ashley Hopper
9	Outreach College Resources	Webbers Falls	Sonya Davidson
9-11	NSU Symposium	NSU	Ashlee Chaudoin KristenThomas
9	Community Meeting	TCC	Ashlee Chaudoin
10	Outreach Archery-After School Program	Norwood	Brian Jackson
10	Outreach Storytelling	Pryor	Robert Lewis
11	Outreach Storytelling	Shadow Mountain	Robert Lewis
11	Outreach Storytelling	OU Norman	Robert Lewis
12	Outreach Storytelling	Sam Noble Museum , OKC	Robert Lewis
14	Outreach College Resources	Porum	Cynthia Hubbard
15	Outreach College Resources	Foyil	Ashlee Chaudoin
15	Outreach Storytelling	Claremore	Robert Lewis

16	Outreach College Resources	Sallisaw ICTC	Bobbie Eagleton
16	Outreach Storytelling	Tulsa JOM	Robert Lewis
17	Outreach Culture	Foyil Community Bldg	JP Johnson / Robert Lewis
17	Outreach Storytelling	Foyil Community Bldg/Elder Nutrition Site	Robert Lewis
21	Outreach Storytelling	Bartlesville Elder Care	Robert Lewis
21	Cherokee Nation Day at the Capitol	OKC	Ashlee Chaudoin
22	Outreach Storytelling	Rogers AR Elementary School	Robert Lewis
22	Outreach College Resources	Bartlesville	Ashlee Chaudoin
23	Outreach Storytelling	Sallisaw	Robert Lewis
23	Outreach College Resources	Cave Springs	Brian Jackson
24	Outreach Storytelling	Rogers, AR	Robert Lewis
28	Outreach Storytelling	Locust Grove	Robert Lewis
29	Outreach Storytelling	Roosevelt	Robert Lewis
30	Outreach Storytelling	Oologah	Robert Lewis
30	Outreach	Kenwood	Brian Jackson

**UPCOMING SCHOLARSHIP WORKSHOPS**

Workshop dates, times, and locations:

May 20<sup>th</sup> from 2-6 at ICTC in Sequoyah County

May 22<sup>nd</sup> from 2-6 at ICTC in Muskogee County

May 27<sup>th</sup> from 2-6 at ICTC in Cherokee County

May 29<sup>th</sup> from 2-6 at ICTC in Adair County

**Cherokee Language Programs (CLP)**

Activity	March/April	YTD
# of off-site presentations	3	12
# of participants-Outreach	97	138
# of on-site classes	3	6
# of participants in on-line class	129	129

**Accomplishments:**

1. Provided translation assistance to the Translation Department, including audio recordings
2. Attended the 2014 Cherokee Language Consortium Meeting
3. The Spring Cherokee Language Community Classes continue with contract instructors throughout the 14 counties

4. Prepared copies of the Cherokee See Say Write books for more Cherokee Language Community Class instructors
5. Online Cherokee Class started
6. Mailed out Cherokee Cultural packets to 11
7. Lula Elk has started a Cherokee class in South Coffeyville
8. Ed Fields taught 2 Cherokee Immersion courses.
9. Sarah Hawk has been holding Shawnee courses and creating curriculum content including songs and lesson plans.

#### **Future Plans/New Initiatives:**

1. Development of a core curriculum to assist the community language instructors with the assistance of the Cherokee Language Consortium, including hosting intermediate level course for the community classes.
2. Spring Community Language Courses with contract instructors continues through the spring
3. Lula Elk will begin teaching a new Online Cherokee Language Course for the Spring that focuses on basket making, gathering of nature materials, etc. in the Cherokee language.
4. Continue to offer several Employee Cherokee Language Immersion Courses onsite at Cherokee Nation complex as well as offsite at several CN clinics and other facilities
5. Developing a new Shawnee online language course (pending Shawnee board approval)

#### **Language Technology**

##### **Accomplishments:**

1. Transcribe Gilcrease documents for weekly meetings
2. 2 day language presentation for 1,055 children at Indian Territory Days at Heritage Center March 27 & 28th
3. Syllabary lesson video for YouTube channel
4. Continue translations for Microsoft Windows 8.1
5. Continue translations for Microsoft Office Online
6. Continue translations for Google
7. Maintaining Cherokee language documents upload on Cherokee.org website
8. Printed handout posters for translation (10 of each- planets, script numbers, English and Cherokee speaker community maps, United States)
9. Assisting with Cherokee New Testament editing adding red lettering where Jesus' dialogue appears
10. Beta testing of new Cherokee fonts for Michael Everson
11. Continue working with Michael Everson on lower case Cherokee font
12. Microsoft Office online releases QR5 update
13. Install Cherokee on computers and iPhones at Stilwell high school for the Cherokee Language Class
14. Created 8 new images for foam stress relief handout idea
15. Volunteered for Cherokee Consortium meeting April 9 – 11<sup>th</sup>, 2014
16. Presented on Cherokee language technology at the Cherokee Days event at the National Museum of the American Indian in Washington DC April 3 – 5, 2014.
17. Presented at the Revitalizing Endangered Languages Conference at NSU April 12, 2014 on Cherokee language technology.
18. Presented at the Cherokee Humanities Course on Cherokee Language Technology April 14, 2014.

## Future Plans/New Initiatives

1. Continue to create instructional videos on how to use various technologies in the Cherokee language
2. Continue to develop the Cherokee Language section on the Cherokee.org website which will offer language materials, information, and documents for public download
3. Develop, design, and print Cherokee language activity books
4. Consult and provide Unicode with Cherokee language guidance for the encoding of the archaic MV syllable and for upper and lower case syllabary input on digital devices.
5. Offer training to CNE for its marketing group on how to use the Cherokee language on digital devices to aid with the translations that the Office of Translation provides to CNE.
6. Meet with Google and Apple to discuss further initiatives with their software products.
7. Translate more Microsoft products into Cherokee such as Skype.

## Translation

Activity	March/April	YTD
# of internal requests completed	17,773	33,631
# of external requests completed	155	3,083
# tested for Certification/Proficiency	2-Proficiency 0-Cerification	2-Proficiency 0-Cerification

## Accomplishments:

1. John Ross spoke about the Trail of Tears and performed the closing prayer at the Remembrance Day at the Cherokee Heritage Center on March 24, 2014.
2. Translation Department employees were interviewed by Dr. Colleen Fitzgerald and her students as part of a linguistic research for the University of Texas – Arlington.
3. Anna Sixkiller opened the Leadership Arts meeting March 19 with a Cherokee speech and talk about basketmaking.
4. Planned and coordinated the Cherokee Language Consortium in which 33 fluent members of the Consortium from the Eastern Band of Cherokee Indians, the United Keetoowah Band, and Cherokee Nation gathered together at the meeting which was hosted by Cherokee Nation April 9, 10, and 11, 2014.
5. Continue working closely with Language Technology to work on updates on Microsoft and Google translation projects.
6. Weekly meetings held with Language Technology to translate Gilcrease archival materials.
7. Gathering of Cherokee language documentation for research.
8. Coordinated and attended March & April Speakers Bureau meeting.
9. Continued consultation with contract encoding specialist Michael Everson about development of upper and lower case typing in Cherokee and the addition of the “missing” Cherokee syllable “MV” to the syllabary chart
10. Continue recording videos for the Let’s Talk Cherokee video series with Communications.
11. Proofreading and editing of the Cherokee New Testament for a digital ebook and new print edition which will include the words of Jesus in red lettering.

## Future Plans/New Initiatives:

1. Next Speaker’s Bureau Meeting May 2014 at Sequoyah Schools.
2. Plan for next Language Consortium Meeting June 2014 in Cherokee, NC.
3. Open the Cherokee literacy class for enrollment for fluent Cherokee speakers in the communities

4. Record Cherokee speakers reading early reader books.

**Sequoyah Schools**

Activity	April	YTD
Student GPA	3.78	3.78
ADA	95.14%	96.50%
EOI Pass Rate	75% (winter 2012 test administration) 73% (spring 2013 test administration)	74% (2012-2013 school year)
ACT Average	18.90 (avg of October 2013 ACT tests) 18.27 (avg of December 2013 ACT tests) 17.74 (avg of February 2014 ACT tests)	18.83 (avg of all test scores for all current students) 19.33 (avg of highest scores for all current students)

**Accomplishments:**

- Sequoyah had students from our Art department place in the One Fire poster contest, the County Art Show, and the Congressional Art Show.
- Forty-five new members were inducted into the National Honor Society on April 1.
- Students currently enrolled in English II completed mock interviews. The students were required to dress appropriately for an interview and interview with local business owners.

**Future Plans/New Initiatives:**

- There will be an open chess tournament at Sequoyah High School on April 26 sponsored by the Sequoyah and Woodall chess clubs.
- Sequoyah will have two male students attending Boys State this year and one female student attending Girls State. The attendees were selected by members of the American Legion.
- Sixteen students will be inducted into the Oklahoma Indian Student Honor Society on April 17.
- The band will march in the Strawberry Festival parade on May 10.

**Head Start**

Activity	March	YTD
# of students enrolled	653 HS 200 EHS	678 HS 296 EHS
# of classrooms/sites	63 classrooms 23 sites	63 classrooms 23 sites



# of parent meetings conducted	17 Conducted	115
# of site visits by HS/ECU staff	50 Site Visits	662
# of PD hours completed	16 hours offered	484.5 hours offered
Credit Card Expenditures - Travel	\$	\$

Child Adult Care Food Program (CACFP)  
Monthly Meal Counts and Reimbursement  
February

Breakfast 4088	Lunch 4264	Snack 4191
Total Food Cost – \$32,542.41		Reimbursement – \$23,612.95

Accomplishments:

1. Survived the Federal Triennial Review with a team of 10 Early/Head Start specialists.
2. 6 administrative staff obtained 1<sup>st</sup> Aide/CPR Instructor Certifications.
3. 45 Alternative Spring Break students visited the ECU and assisted in preparing for the review.
4. 2 staff members obtained their CDA this month.

Future Plans/New Initiatives:

1. Week of the Young Child Festivities will be held on April 7 – 11, 2014.
2. GPS Leadership Institute will be in Tulsa, OK on April 15 – 17, 2014.
3. The monthly Policy Council meeting will be held on April 22, 2014.
4. The Quarterly Superintendents meeting will be held on April 23, 2014.
5. The Quarterly Health Advisory Board meeting will be on April 24, 2014.

**JOM/ Johnson O'Malley Program**

Activity	April 2014	YTD
# of students on JOM program	24,571	
# of schools participating	66	
# of communities participating	5	
# of special events	5	27
# participants students/adults	301/219	4,332/753
# of schools/staff participating in Special Events & JOM events	45/50	210/515

ACCOMPLISHMENTS:

1. JOM: 3 staff attended the 20<sup>th</sup> National Johnson O'Malley Conference held in Denver, Co. CN JOM staff conducted 2 workshops that focused on IEC Roles and Responsibilities. A total of 61 attended training. Great job team.
2. Salina Community JOM program was this year's recipient of the National JOM Exemplary Award for Region 3A. Salina was honored at the 2014 NJOM Awards Banquet. Kudos to Salina JOM!!
3. Attended Jay and Wickliffe IEC meetings: 7 IEC members, 2 students and 1 JOM contact.
4. Provided on site technical assistance with JOM enrollment to Greasy, Dahlongegah, Rocky Mt. And Bell.
5. Site visits with the following: (6) schools: Bluejacket, Grove, Salina, Jay, Colcord and Foyil.
6. JOM Year End Awards Banquet: Fairland PS – 69 students and 77 adults attended this event.
7. 2014 Spring Count conducted during the week of April 7 – 11, 2014.
8. SPECIAL PROJECTS: Cherokee Art Competition Artwork displayed in the Education Services hallway from March 7 thru 17<sup>th</sup>. Art reception held on March 13<sup>th</sup> (3) schools; (54) parents; (40) students.
9. Cherokee Challenge Bowl Competition held for Grades 6-8 and 9-12. (18) schools; (175) students; (20) parents; and (35) school staff.
10. Cherokee Language Methods for Teachers class was held March 27 & 28. (11) schools; (15) adult participants.

**FUTURE PLANS/NEW INITIATIVES:**

1. New Moon Festival (Grades 3 – 5) will be held April 17 – Cherokee Heritage Center
2. Cherokee Teacher Enrichment/Cherokee Language Methods for Teachers: Language curriculum development for these two enrichment classes was held April 15 & 16 at Tenkiller Lodge.
3. Cherokee Language Methods for Teachers class will be held April 22-23 and May 8-9 at Tenkiller Lodge.
4. Amayetli Discovery (Grades 6 – 8) will be held April 24<sup>th</sup> at the Cherokee Heritage Center.
5. Co-Partner Program will conduct its annual JOM Application Workshop on May 1<sup>st</sup>. Training will be held in the Tribal Council Chamber with lunch at the Restaurant of the Cherokee.
6. Cherokee Teacher Enrichment classes will be held May 6-7 at Tenkiller Lodge.

**Education Advocacy**

Activity	March/April	YTD
TEDNA	Monthly Board Meeting	6
Public School Coop/MVT	Techniques of Successful Superintendents (TOSS)	Met with Superintendent groups in Miami, Jay, Tahlequah and Bartlesville.  Each school within CN JSA has been visited.
	Teachers of Successful Students (TOSS)	Teacher Institute will be held June 4 & 5, 2014 in the University Center at NSU  The keynote speaker will be Todd Whitaker  Professional development

		days that were cancelled due to weather are being rescheduled.
Institutional Review Board (IRB)	March 2014 Minutes April 2014 Meeting Agenda	6 Meetings
Community Meetings	1	1

**Accomplishments:**

1. TEDNA— Monthly Board Meeting: Continuing to advocate for funding of Tribal Education Departments.
2. TOSS— Superintendent’s meetings are ongoing and are being scheduled on a monthly or bi-monthly basis.
3. Public School Coop/MVT—
  - The Registration Forms for the Summer Teacher Institute are being received from school. The deadline for registration is April 15, 2015
  - Recruitment for workshop presentations is ongoing.

**Future Plans/New Initiatives:**

1. TOSS Superintendent meetings
  - April 3 TOSS-Miami
  - April 4 – Trail of Tears Applications Deadline
  - April 9 TOSS-Tahlequah and Claremore
  - April 15 TOSS-Bartlesville.
  - April 10 &11 Inter Tribal—Catoosa
  - April 12 – Robotics Scrimmage, Oologah
  - April 14 – Ed Committee Meeting
  - Tribal Council Meeting
  - April 15 – Camp Cherokee Applications Available to the Public
  - April 20 – Trail of Tears
  - April 15 – OIE Consultation, Norman
  - April 16 – IRB
  - April 17 – Managers Meeting
  - April 24 – Managers Meeting
  - April 30—BIE Work Group Consultation

**Program Liaison**

**Accomplishments:**

1. Ongoing, answering various inquiries regarding Education Services via email, phone, Facebook, etc.
2. Assisting with Language Programs Project.
3. Create and maintain a monthly Education Services Calendar.
4. Assist various programs with editing documents, and continue to do so.
5. Assist as needed and coordinate Public Relations efforts for Education Services with the Communication Department.

6. Manage Miss Cherokee budget. Coordinate monthly Miss Cherokee Committee meetings and Miss Cherokee activities. Also Serve as Chaperone for Miss Cherokee as needed.
7. Coordinates Miss Cherokee Committee with Jr. Miss Cherokee and Little Cherokee Ambassadors to streamline policy and Procedures for consistency. 2014-2015 Applications and Policy and Procedures are finalized. Applications will be posted on the Cherokee Nation website, news release via Communications, and sent to schools.
8. Coordinated booth workers and materials for the Education Services Booth during Cherokee Nation Community Meetings. Chaperoned Miss Cherokee at several of the meetings.
  - A. Inter-Tribal Meeting – April 11, 2014.
9. Serving on the Steering Committee for the Cherokee Nation Tribal Youth Council

**Future Plans/New Initiatives:**

1. Develop New Promotional Materials for Education Services and Programs as needed.
2. CN Community Meetings/Event to set up Education Services Booth with materials and workers, as needed:
  - April 15, Council Community Meeting, Dry Creek
  - April 21, Cherokee Nation Legislative Day, OKC
  - May 17, Council Community Meeting, Wickliffe School
3. Assists work groups with STEM outreach efforts and continue to do so. (VEX Robotics Competition and Cherokee Nation National Science and Engineering Fair).
4. Monitors future travel for Miss Cherokee with Miss Cherokee Committee approval.
5. Photo ID Events:
  - April 15-Kansas NTC
  - April 21-Westville HS



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SEQUOYAH SCHOOLS  
*School of Choice*



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Leroy Qualls  
*Superintendent*

Jolyn Rose  
*Principal*

Holly Davis  
*Elementary Principal*

Bill John Baker  
*Principal Chief*

S. Joe Crittenden  
*Deputy Principal Chief*

**SUPERINTENDENT REPORT TO EDUCATION COMMITTEE  
MAY 2014**

**UPCOMING DATE OF EVENTS:**

April 22 Girls Slow-Pitch wins District Championship  
April 25-27 Dormitory Token Economy Trip to St. Louis, MO  
April 29-30 Baseball District @ Keys High School  
May 1<sup>st</sup> – Girls Slow-Pitch @ Regional Tournament in Heavener  
May 2<sup>nd</sup>, *Beauty and the Beast* Performance for faculty and students, 1:00 p.m.  
May 1<sup>st</sup> -3<sup>rd</sup>, *Beauty and the Beast* Performance 7:00 p.m.  
May 2<sup>nd</sup>-4<sup>th</sup> Band Trip to San Antonio, Texas  
May 3<sup>rd</sup>, Graduation Powwow, 2:00 p.m.  
May 3, Alumni Banquet, 5:00 p.m.  
May 6<sup>th</sup>, 6<sup>th</sup> Grade Graduation (Immersion)  
May 6<sup>th</sup> Entrepreneurship Day (new gymnasium sponsored by Cherokee Nation)  
May 7<sup>th</sup>, Baccalaureate Services, 6:30  
May 8<sup>th</sup>, Accreditation Visit  
May 9<sup>th</sup> All English Classes attending Renaissance Fair  
May 11<sup>th</sup> – May 15, Senior Class Trip to Florida  
May 12-13 MAP Testing 8:00-11:00  
May 13<sup>th</sup>, Kindergarten Graduation (Immersion)  
May 14<sup>th</sup> Semester Test (2<sup>nd</sup> & 4<sup>th</sup> block)  
May 15<sup>th</sup>, Semester Tests (1<sup>st</sup> and 3<sup>rd</sup> block)  
May 15<sup>th</sup>, Awards assembly for undergraduate, 9:30  
May 16<sup>th</sup>, Senior Assembly, 9:30  
May 16<sup>th</sup>, Graduation Ceremony, 6:30

**ACADEMIC REPORT** – to be reported by Jolyn Rose

*School of Choice*