

An Act

LEGISLATIVE ACT 07-17

AN ACT AMENDING LEGISLATIVE ACT #22-16 AUTHORIZING THE COMPREHENSIVE CAPITAL BUDGET FOR FISCAL YEAR 2017 – Mod. 2; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #22-16 Authorizing the Comprehensive Capital Budget for FY 2017 – Mod. 2**”.

SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Capital Budget Act for Fiscal Year 2017” or subsequent amendment. The cumulative total of the capital budget is increased by **\$ 1,819,222** for a total capital budget authority of **\$ 279,650,695**. The following items are identified as the components of such change:

| | |
|---|----------------------------|
| Grants Received & Authorized per L.A. 22-16 (detail attached) | \$ 0 |
| Modification Request (per Section 4 below) | <u>1,819,222</u> |
| Cumulative change in budget authority | <u>\$ 1,819,222</u> |

SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #22-16 are applicable to this amendment.

SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive capital budget authorization by an increase of **\$ 1,819,222** to wit:

A. An increase in the **Motor Vehicle Tax** budget authority of **\$ 1,819,222**.

SECTION 5. PROVISIONS AS CUMULATIVE

The provisions of this Act shall be cumulative to existing law.

SECTION 6. SEVERABILITY

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

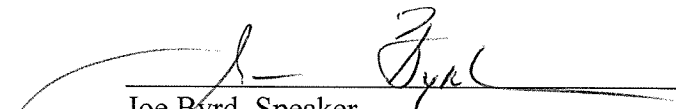
SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

SECTION 8. SELF-HELP CONTRIBUTIONS

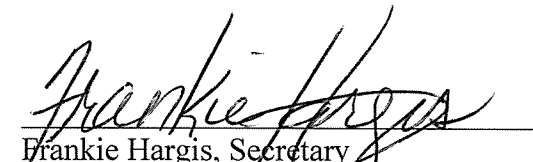
To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Passed by the Cherokee Council on the 21st day of February, 2017



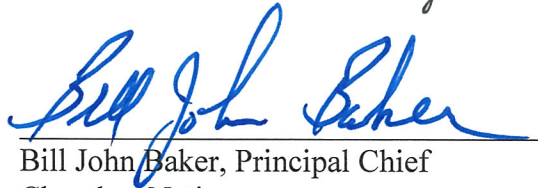
Joe Byrd, Speaker
Council of the Cherokee Nation

ATTEST:



Frankie Hargis, Secretary
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 23 day of February, 2017



Bill John Baker, Principal Chief
Cherokee Nation

ATTEST:



Chuck Hoskin, Jr., Secretary of State
Cherokee Nation

YEAS AND NAYS AS RECORDED:

| | | | |
|------------------------|------------|------------------|------------|
| Rex Jordan | <u>Yea</u> | Janees Taylor | <u>Yea</u> |
| David Walkingstick | <u>Yea</u> | Dick Lay | <u>Yea</u> |
| Joe Byrd | <u>Yea</u> | Buel Anglen | <u>Yea</u> |
| Shawn Crittenden | <u>Yea</u> | Harley Buzzard | <u>Yea</u> |
| Bryan Warner | <u>Yea</u> | Frankie Hargis | <u>Yea</u> |
| David W. Thornton, Sr. | <u>Yea</u> | Victoria Vazquez | <u>Yea</u> |
| Don Garvin | <u>Yea</u> | Wanda Hatfield | <u>Yea</u> |
| Keith Austin | <u>Yea</u> | Jack D. Baker | <u>Yea</u> |
| Curtis G. Snell | <u>Yea</u> | | |

CHEROKEE NATION
 PROPOSED FY 2017 AMENDMENT
 Sorted by Funding Source

| | | | | Data | | |
|-----------------------------|-------------|-----------------------------------|------------------|--------------------------|------------------------------|-------------|
| Funding Source | Ref # by FS | Program/Purpose | FY 2017 Prior LA | Amend. Change to Sources | Amend. Expenses Total Change | Net Change |
| 05-Vehicle Tax | 1 | 1052000 MVT Highways Construction | LA 23-16 | 1,819,222 | 1,819,222 | \$ - |
| 05-Vehicle Tax Total | | | | \$ 1,819,222 | \$ 1,819,222 | \$ - |
| Grand Total | | | | \$ 1,819,222 | \$ 1,819,222 | \$ - |

Capital Mod #2 Request

**COMPREHENSIVE BUDGET
FOR FISCAL YEAR 2017**

| Funding Source | Revenues | Transfers In | Total | Direct Exp. | Indir. Exp. | Transfers Out | Total | NET |
|---------------------------------|-----------------------|----------------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|-------------|
| Tribally Funded Funding Source | 92,340,762 | 1,491,430 | 93,832,192 | 77,393,908 | 4,276,896 | 12,161,388 | 93,832,192 | 0 |
| Motor Fuels Tax Funding Srce | 9,094,252 | 17,299,025 | 26,393,277 | 18,360,434 | 91,332 | 7,941,511 | 26,393,277 | 0 |
| Motor Vehicle Tax Funding Srce | 24,803,219 | 1,126,604 | 25,929,823 | 23,417,717 | 475,929 | 2,036,177 | 25,929,823 | 0 |
| Permanent Fund Funding Source | 10,100 | 0 | 10,100 | 10,100 | 0 | 0 | 10,100 | 0 |
| DOI General Funding Source | 10,392,025 | 0 | 10,392,025 | 9,492,530 | 899,495 | 0 | 10,392,025 | 0 |
| DOI Self Gov Funding Source | 14,567,470 | 79,600 | 14,647,070 | 13,511,924 | 1,131,646 | 3,500 | 14,647,070 | 0 |
| DOI Self Gov Roads Funding Src | 9,386,614 | 0 | 9,386,614 | 9,253,572 | 112,841 | 20,201 | 9,386,614 | 0 |
| Dept of Transportation Fnd Src | 72,048,214 | 0 | 72,048,214 | 71,750,077 | 198,294 | 99,843 | 72,048,214 | 0 |
| DOI PL102-477 Funding Source | 25,723,581 | 0 | 25,723,581 | 24,937,482 | 786,099 | 0 | 25,723,581 | 0 |
| IHS Self Gov Health Funding Sr | 283,690,939 | 1,300,439 | 284,991,378 | 266,366,217 | 18,531,937 | 93,224 | 284,991,378 | 0 |
| IHS Self Gov TEH Funding Src | 7,353,615 | 0 | 7,353,615 | 7,094,460 | 259,155 | 0 | 7,353,615 | 0 |
| IHS Self Gov Office Funding Src | 322,788 | 0 | 322,788 | 291,326 | 31,462 | 0 | 322,788 | 0 |
| IHS Discretionary Funding Srce | 40,000 | 0 | 40,000 | 35,000 | 0 | 5,000 | 40,000 | 0 |
| DHHS General Funding Source | 40,741,365 | 557,804 | 41,299,169 | 37,126,989 | 2,908,706 | 1,263,474 | 41,299,169 | 0 |
| USDA Funding Source | 19,531,137 | 818,085 | 20,349,222 | 19,655,887 | 693,335 | 0 | 20,349,222 | 0 |
| Dept of Education Funding Srce | 1,075,546 | 63,957 | 1,139,503 | 1,088,296 | 51,207 | 0 | 1,139,503 | 0 |
| HUD Funding Source | 41,573,581 | 1,199,190 | 42,772,771 | 40,955,793 | 717,239 | 1,099,739 | 42,772,771 | 0 |
| Housing Proceeds Funding Src | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| EPA Funding Source | 1,758,050 | 0 | 1,758,050 | 1,583,819 | 174,231 | 0 | 1,758,050 | 0 |
| Dept of Labor Funding Source | 10,229,719 | 0 | 10,229,719 | 9,416,859 | 812,860 | 0 | 10,229,719 | 0 |
| Federal Other Funding Source | 3,949,942 | 0 | 3,949,942 | 3,514,238 | 185,704 | 250,000 | 3,949,942 | 0 |
| State of Oklahoma Funding Srce | 1,223,946 | 0 | 1,223,946 | 1,128,947 | 94,999 | 0 | 1,223,946 | 0 |
| Private Funding Source | 369,107 | 159,738 | 528,845 | 478,490 | 50,355 | 0 | 528,845 | 0 |
| Indirect Cost Pool Funding Src | 46,575,174 | 27,900 | 46,603,074 | 46,603,074 | 0 | 0 | 46,603,074 | 0 |
| Fringe Pool Funding Source | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Internal Lease Pool Funding Sr | 4,617,237 | 0 | 4,617,237 | 4,617,237 | 0 | 0 | 4,617,237 | 0 |
| Enterprise Funding Source | 3,222,404 | 934,739 | 4,157,143 | 4,023,957 | 133,186 | 0 | 4,157,143 | 0 |
| Other Funding Source | 276,590 | 17,000 | 293,590 | 277,000 | 16,590 | 0 | 293,590 | 0 |
| Debt Service Funding Source | 186,456 | 12,253,224 | 12,439,680 | 12,439,680 | 0 | 0 | 12,439,680 | 0 |
| Capital Projects Funding Sourc | 179,740,643 | 483,035 | 180,223,678 | 167,381,485 | 4,480 | 12,837,713 | 180,223,678 | 0 |
| Total | \$ 904,844,476 | \$ 37,811,770 | \$ 942,656,246 | \$ 872,206,498 | \$ 32,637,978 | \$ 37,811,770 | \$ 942,656,246 | \$ - |

Non Grant Requests

| CAPITAL RECONCILIATION | | Total after pending Mod's |
|----------------------------|-----------------------|---------------------------|
| LA-22-16 | \$ 277,754,636 | |
| Capital Mod # 1 | 76,837 | |
| Capital Mod #2 | 1,819,222 | |
| Total Capital | \$ 279,650,695 | \$ 946,342,511 |
| Non Grant Requests | | |
| Oper Mod #4 Req | 1,867,043 | 01/26 E&F |
| Cap Mod #2 Req | 1,819,222 | 01/26 E&F |
| Operating (LA23-16) | \$ 666,691,816 | <i>Cumulative Oper</i> |
| Capital (LA-22-16) | 279,650,695 | <i>Cumulative Cap</i> |
| Grand Total | \$ 946,342,511 | |



CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight

Mem o

To: Janees Taylor, Chairman, Executive & Finance Committee
From: Jody S. Reece
CC: Executive & Finance Committee
Date: 01/12/2017
Re: Review of Capital Budget Modification #2 – **Total \$ 1,819,222**

Per your request, I have reviewed the administration’s budget modification request for this month’s Executive & Finance Committee Meeting. Below is a summary of my review:

A. Grant Reporting:

| <u>Funding Source</u> | <u># of Budgets - Reason</u> | <u>Amount</u> |
|-----------------------|------------------------------|---------------|
| None | None | \$ 0 |
| TOTAL GRANTS | | \$ 0 |

B. MOD #2 Request - (1 budgets) Increase in budget authority - \$ 1,819,222

- MVT Highways Construction – 1052000 – Vehicle Tax: Modification requesting an increase in expenditure authorization of \$1,819,222 for the allocation of the 2016 Motor Vehicle Taxes. The original budget of \$4,764,758 was an estimate and the new budget total is \$6,583,980. The new budget total includes \$4,079,612 carryover and \$2,504,368 current allocation. The current allocation is an increase of \$171,780 over last year’s allocation. The MVT allocation to highways/roads is 20% of the total motor vehicle tax revenues. Of this total, 90% is allocated to this construction budget and 10% is allocated to the roads administration budget presented in the operating budget modification.

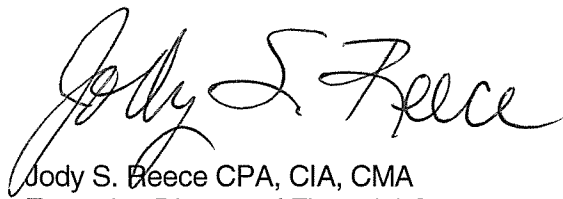
Total Roads Construction Allocation:

| | |
|------------------------------------|--|
| 2017 allocation from 2016 revenues | \$2,504,368 (\$166,958 per council member) |
| 2016 allocation from 2015 revenues | \$2,332,588 (\$155,505 per council member) |
| 2015 allocation from 2014 revenues | \$2,036,787 (\$135,786 per council member) |
| 2014 allocation from 2013 revenues | \$1,705,612 (\$113,707 per council member) |
| 2013 allocation from 2012 revenues | \$1,585,629 (\$105,709 per council member) |

Summary:

After reviewing the submission of Capital Mod #2 by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover or other estimates. If I can provide any further information, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink that reads "Jody S. Reece". The signature is written in a cursive style with a large, looping initial "J".

Jody S. Reece CPA, CIA, CMA
Executive Director of Financial Oversight
Office: 918-453-5573
Cell: 918-525-2017
Email: jody-reece@cherokee.org

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

| | | | | | |
|--------------------|-------------------------|--|---------------|--------|------|
| Budget Period: | 10/01/2016 - 09/30/2017 | Budget Preparer Name: | Jackie Coppin | Phone: | 4148 |
| Contract Period: | | Accounting Unit Director/Manager Name: | Michael Lynn | Phone: | 5396 |
| Contract Number: | | Executive Director Name: | Ron Qualls | Phone: | 5248 |
| Accounting Fund: | 1-General Fund | 1st Person Responsible Employee #: | 104869 | | |
| Funding Source: | 05-Vehicle Tax | | | | |
| AU Description: | MVT Highways Constr | | | | |
| Accounting Unit: | 1052000 | | | | |
| Date/Time Printed: | | Place IDC Rate in Part 4 Below | | | |
| 27-Dec-16 | | 11:09 AM | | | |
| Notes: | | | | | |

PART-2

Staffing Summary:

| | FY 2017 REVISION 1 | FY 2017 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | | | |
| # of Regular Part-Time Employee Equivalents: | | | |
| # of Temp. Full-Time Employee Equivalents: | | | |
| # of Temp. Part-Time Employee Equivalents: | | | |
| # of Other Employee Equivalents: | | | |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | | |

PART-3

| Revenues: | Account # | | | Incr \ (Decr) |
|--|-----------|---------------------|---------------------|---------------------|
| Carryover: "appropriated" PY | 490000 | \$6,583,980 | \$4,764,758 | \$ 1,819,222 |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | \$ - |
| Total Revenues | | \$ 6,583,980 | \$ 4,764,758 | \$ 1,819,222 |

PART-4

Expenditures:

| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|-----------|------------------|---------------------|------------------|---------------------|---------------------|
| | | YES | NO | YES | NO | |
| Salaries & wages | 600000 | \$0 | | | | \$ - |
| Fringe benefits | 610000 | \$0 | | | | \$ - |
| Contract services >=\$5K | 650000 | | \$6,583,980 | | \$4,764,758 | \$ 1,819,222 |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | \$ - |
| Expenditures NOT Subject to IDC | | | | | | |
| Expenditures SUBJECT to IDC | | | \$ 6,583,980 | | \$ 4,764,758 | \$ 1,819,222 |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | \$ - | | \$ - | | \$ - |
| Indirect Cost Allocation | 970000 | 11.85% | | 13.86% | | \$ - |
| Total Expenditures | | | \$ 6,583,980 | | \$ 4,764,758 | \$ 1,819,222 |

| | | | | |
|---|--|------|------|------|
| Revenues OVER \ (UNDER) Expenditures | | \$ - | \$ - | \$ - |
|---|--|------|------|------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN | | | | | |
|---------------------------------|--------|--|--|--|------|
| Other financing sources | | | | | |
| Cash in: tribally required | 900000 | | | | \$ - |
| Cash in: grant required | 900010 | | | | \$ - |
| Cash in: motor fuel tax | 900020 | | | | \$ - |
| Cash in: vehicle tax | 900040 | | | | \$ - |
| Cash in: interprogram contract | 900050 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | \$ - |
| Other financing uses | | | | | |
| Cash out: tribally required | 900001 | | | | \$ - |
| Cash out: grant required | 900011 | | | | \$ - |
| Cash out: motor fuel tax | 900021 | | | | \$ - |
| Cash out: vehicle tax | 900041 | | | | \$ - |
| Cash out: interprogram contract | 900051 | | | | \$ - |
| Cash out: debt service | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In/Out - Net | | | | | \$ - |

| | | | | |
|--|--|--------------|--------------|------|
| Take to Narrative ==> | | \$ 6,583,980 | \$ 4,764,758 | \$ - |
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | | \$ - | \$ - | \$ - |

| | AU 1051010 | AU 1051011 | AU 1051012 | AU 1051020 | AU 1052000 | AU 1052010 | AU 1054100 |
|---------------------------|--------------|--------------|-------------|--------------|----------------|--------------|--------------|
| | | | | | ROADS | | |
| | | | | | CONSTR | | |
| FY 2011 Budget | 107,495.53 | 120,666.64 | 33,026.43 | | 2,845,334.84 | 560,396.75 | 209,314.78 |
| FY 2011 Expenses | (107,949.45) | (93,479.35) | (16,380.86) | | (756,895.35) | (402,281.97) | (203,047.62) |
| FY 2012 Carryover | (453.92) | 27,187.29 | 16,645.57 | | 2,088,439.49 | 158,114.78 | 6,267.16 |
| FY 2011 MVT - Transfer In | 90,245.18 | 90,772.93 | 14,777.00 | | 1,793,670.21 | 165,963.36 | 252,202.94 |
| FY 2012 Budget | 89,791.26 | 117,960.22 | 31,422.57 | | 3,882,109.70 | 324,078.14 | 258,470.10 |
| | | | | | | | |
| FY 2012 Budget | 89,791.26 | 117,960.22 | 31,422.57 | | 3,882,109.70 | 324,078.14 | 258,470.10 |
| FY 2012 Expenses | (81,036.57) | (90,772.92) | (45,888.95) | | (2,071,904.56) | (123,492.32) | (232,409.00) |
| FY 2013 Carryover | 8,754.69 | 27,187.30 | (14,466.38) | | 1,810,205.14 | 200,585.82 | 26,061.10 |
| FY 2012 MVT - Transfer In | 97,495.80 | 86,307.76 | 26,638.20 | | 1,585,629.48 | 176,181.05 | 258,328.00 |
| FY 2013 Budget | 106,250.49 | 113,495.06 | 12,171.82 | 334,744.00 | 3,395,834.62 | 376,766.87 | 284,389.10 |
| | | | | | | | |
| FY 2013 Available | 106,250.49 | 113,495.06 | 12,171.82 | 334,743.98 | 3,395,834.62 | 376,766.87 | 284,389.10 |
| FY 2013 Expenses | (76,574.89) | (113,495.00) | (12,168.82) | (124,658.72) | (885,842.00) | (151,844.73) | (247,669.25) |
| FY 2013 Carryover | 29,675.60 | 0.06 | 3.00 | 210,085.26 | 2,509,992.62 | 224,922.14 | 36,719.85 |
| FY 2013 MVT Allocation | 102,368.44 | 82,380.92 | 28,360.65 | 360,073.62 | 1,705,611.95 | 189,512.44 | 290,268.72 |
| FY 2014 Available | 132,044.04 | 82,380.98 | 28,363.65 | 570,158.88 | 4,215,604.57 | 414,434.58 | 326,988.57 |
| | | | | | | | |
| FY 2014 Available | 132,044.04 | 82,380.98 | 28,363.65 | 570,158.88 | 4,215,604.57 | 414,434.58 | 326,988.57 |
| FY 2014 Expenses | (92,962.66) | (82,381.00) | (27,376.66) | (370,891.95) | (2,147,330.60) | (154,401.44) | (254,834.73) |
| FY 2014 Carryover | 39,081.38 | (0.02) | 986.99 | 199,266.93 | 2,068,273.97 | 260,033.14 | 72,153.84 |
| FY 2014 MVT Allocation | 107,851.84 | 41,591.80 | 30,691.88 | 429,988.26 | 2,036,786.56 | 226,309.62 | 343,585.72 |
| FY 2015 Available | 146,933.22 | 41,591.78 | 31,678.87 | 629,255.19 | 4,105,060.53 | 486,342.76 | 415,739.56 |
| | | | | | | | |
| FY 2015 Available | 146,933.22 | 41,591.78 | 31,678.87 | 629,255.19 | 4,105,060.53 | 486,342.76 | 415,739.56 |
| FY 2015 Expenses | (98,409.86) | (41,591.00) | (6,886.89) | (352,659.01) | (1,144,154.18) | (160,323.43) | (336,173.46) |
| FY 2015 Carryover | 48,523.36 | 0.78 | 24,791.98 | 276,596.18 | 2,960,906.35 | 326,019.33 | 79,566.10 |
| FY 2015 MVT Allocation | 121,097.49 | 30,108.94 | 34,410.22 | 492,435.26 | 2,332,588.07 | 259,176.45 | 454,512.27 |
| FY 2016 Available | 169,620.85 | 30,109.72 | 59,202.20 | 769,031.44 | 5,293,494.42 | 585,195.78 | 534,078.37 |
| | | | | | | | |
| FY 2016 Available | 169,620.85 | 30,109.72 | 59,202.20 | 769,031.44 | 5,293,494.42 | 585,195.78 | 534,078.37 |
| FY 2016 Expenses | (137,343.27) | (30,108.94) | (54,270.89) | (333,210.65) | (1,213,882.35) | (174,599.52) | (412,982.26) |
| FY 2016 Carryover | 32,277.58 | 0.78 | 4,931.31 | 435,820.79 | 4,079,612.07 | 410,596.26 | 121,096.11 |
| FY 2016 MVT Allocation | 124,525.72 | 25,304.69 | 33,628.60 | 528,699.84 | 2,504,367.67 | 278,263.07 | 476,944.46 |
| FY 2017 Available | 156,803.30 | 25,305.47 | 38,559.91 | 964,520.63 | 6,583,979.74 | 688,859.33 | 598,040.57 |



Cherokee Nation Act/Resolution Proposal Form

Act Resolution

TITLE: AN ACT AMENDING LEGISLATIVE ACT #22-16 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2017 CAPITAL - MOD 2 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE:

01-10-17 P02:38 IN

| | |
|--|------|
| <u>ADMINISTRATIVE CLEARANCE</u> | |
| Dept/Program: | |
| Signature/Initial | Date |
| Executive Director: | |
| Signature/Initial | Date |
| Treasurer: (Required: Grants/Contracts/Budgets) | |
| <i>ARC G. LAH 1/10/17</i> | |
| Signature/Initial | Date |
| Government Resources: | |
| Signature/Initial | Date |
| Administration Approval: | |
| <i>[Signature] 1-10-17</i> | |
| Signature/Initial | Date |

| | |
|---|------|
| <u>LEGISLATIVE CLEARANCE:</u> | |
| Legal & Legislative Coordinator: | |
| Signature/Initial | Date |
| <i>[Signature] 1/10/17</i> | |
| Standing Committee & Date: | |
| <i>Executive & Finance 01/26/17</i> | |
| Chairperson: | |
| Signature/Initial | Date |
| <i>Taylor</i> | |
| Returned to Presenter: | |
| Signature/Initial | Date |