

<b>Group:</b>	Management Resources	<b>Month/Year of Report:</b>	FY24 Report for November	
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**I. Budget Highlights**

Please refer to the monthly financials from the Financial Resources Group

**II. Program Highlights**

**Distributing PPE, disinfectant, and other supplies for Departments. (Ongoing)**  
**Construction Planning for FRF funding**

**PLANNING & DEVELOPMENT**

**a.) Accomplishments**

**NEW CONSTRUCTION**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
New Hospital	Early 2023	Piers complete/ Hosp. Design	TBD
New Salina Clinic	Mid-late 2023	Site work	TBD
Woody Hair Community Ctr. (Kenwood)	Mid 2022	Ext. MEP, Slab and Steel Erection	TBD
Marble City Community Ctr.	Jan. 2023	Site, Steel Erection	TBD
Mary L. (Holland) Carson Wellness Ctr.	Mid 2023	Site work	TBD
Walking Trails (Muskogee)	Dec. 2022	Complete (Phase 1)	TBD
Verna Thompson ECC (Tahl.)	Oct. 2023	Site work has started	TBD
Pryor CDC/Head Start	June 2023	Slab on grade	TBD
Sallisaw CDC	TBD	Bidding	TBD
Wilma P Mankiller Capitol Park	TBD	Design/ rough grade/demo (complete)	TBD
Nowata Head Start	Aug. 2023	Exterior Framing	TBD

**P&D Assisting with Speaker Housing**

Type of Speaker Housing	#	In	
		Complete	Progress
Transitional	3	3	
Major Rehab	12	8	4
Replacement	13	5	8
Emergency Mobile Home	26	22	4
Consulted On Pending Home	8		6
<b>Totals</b>	<b>62</b>	<b>38</b>	<b>22</b>

**REMODELING**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Stilwell CDC (Safe Room)	Oct. 2022	Punchlist	Late 2023
Tahlequah CDC (Safe Room)	Oct. 2022	Punchlist	Late 2023
WW Keeler Complex (East End)	March 2023	75% (Phase1)	June 2023
Jay W Sams (Remodel) 2-phases	Nov.2023	Design Ph.2, complete. Bidding	TBD
Sequoyah Football Turf	May 2023	Complete	Complete
Assisting Food Dist.	Ongoing	Ongoing	Ongoing

➤ **FACILITIES MANAGEMENT**

a.) **Accomplishments**

**WORK ORDERS**

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	10/23-11/03	80	Approx 75%

**PROJECTS**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing		Unknown
Several small remodels	Ongoing	Ongoing	TBD
Reworking the Softball Fields	Complete	Complete	Complete
Assisting P&D w/Speaker homes	Ongoing		TBD
Assisting P&D w/JW Sam Remodel	Ongoing		TBD
Asphalt patching projects	Ongoing		

**Continued work on developing a preventative maintenance schedule. Fire extinguisher semi-annual inspection completed. Quarterly generator inspection & service completed. Holiday preparations, set up and tear down completed.**

**FLEET SERVICE CENTER**

**Accomplishments**

- Facility fully open. Serving GSA and Tribal Vehicles

## UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

### PLANNING & DEVELOPMENT

#### **Future Plans/New Initiatives (see pics below for updates)**

- **Tahlequah CDC Storm Shelter** – Punchlist
- **Stilwell CDC Storm Shelter** – Punchlist
- **Master Planning** - Ongoing
- **New Hastings Hospital** – dirt work, footing replacement, MEP, steel erection - ongoing
- **New Salina Clinic** – Dirt work, MEP, footing placement - ongoing
- **New Pryor CDC/Head Start** – Dirt work, MEP, Slab on Grade
- **Tahlequah Head Start** – Dirt work - ongoing
- **Konrad Holmes Walking trail** – Phase 1, 75% complete
- **Walking Trails (Muskogee)** – Phase 1, complete
- **Mary L. (Holland) Carson Wellness Ctr. (Stilwell)** – Dirt work/site MEP - ongoing
- **Woody Hair Community Ctr. - (Kenwood)** – MEP, sheetrock, interior finishes, playground equipment installation, external masonry - ongoing
- **Marble City Community Ctr.** – MEP, sheetrock, exterior masonry - ongoing
- **Wilma P Mankiller Capitol Park design** – **Clean up complete**
- **Nowata Head Start** – MEP, dirt work, steel erection, framing – ongoing
- **Stilwell Food Distribution** – MEP, sheetrock, parking lot – ongoing
- **Verna Thompson Early Childhood** – Dirt work – ongoing
- **Health Warehouse** – MEP, exterior metal, dirt work – all ongoing
- **Career Service Training Center** – Dirt work, MEP, roofing, waterproofing, masonry, interior framing – all ongoing

### FACILITIES MANAGEMENT

**Cleaning, sanitizing and general maintenance of properties**

**Performing PM (preventive maintenance) duties**

#### **Future Plans/New Initiatives**

- Continued implementation of sanitizing procedures
- Continuing to complete work orders
- Attending to work orders as they come in.
- Constructing new road for firing range near completion

# Facilities Management

Cleaning and landscaping at JW Sam - Catoosa



**Kenwood Community Center:**

MEP, sheetrock, interior finishes, playground equipment installation, external masonry - ongoing



**Marble City Community Center:**

MEP, sheetrock, exterior masonry - ongoing



**New Salina Clinic:**

Dirt work, MEP, footing placement – ongoing



**Pryor Child Development Center:**

Dirt work, MEP, footings – ongoing





**New CN Hospital:**

dirt work, footing replacement, MEP, steel erection - ongoing



**Nowata Head Start:**

MEP, dirt work, steel erection, framing – ongoing



**Stilwell Donated Foods Addition:**

MEP, sheetrock, parking lot – ongoing



**Mary Holland Carson Wellness Center:**

Dirt work – ongoing/site MEP



**Career Services:**

Dirt work, MEP, roofing, water proofing, masonry work, interior framing - ongoing



**Stilwell CDC:**

Interior finishes and MEP. work – ongoing



**Tahlequah CDC:**

Interior finishes and MEP work – ongoing



**Verna Thompson Early Childhood:**

Dirt work – ongoing





**CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE  
REPORT**

**Group:** Government Resources

**Month/Year of Report:** November 2023

**Executive Director:** Ginger Reeves

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**Real Estate Services**

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Bilingual Interpreter
- Business, Agriculture and Residential leasing for Trust/Restricted land
- Environmental Reviews
- Fee to Trust Applications
- Land status calls
- Land acquisitions for Cherokee Nation
- Last Will & Testaments
- Probate information for restricted property/research/prep
- Administrative Law Judgments for Trust land probates/research/prep
- Quiet Title research
- Restricted/Allotted land caretaker
- Report for Distributions
- Rights of Entry/Rights of Way/Easements/Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

**I. Budget Highlights:** None.

**II. Program Highlights:**

1. Purchases. No purchases were made during the month of November to date.
2. Quiet Title Notices. Two quiet title notices were received from the Solicitor's office, researched and returned.

3. Leases. Two new Restricted hunting leases were submitted; two are pending and one was approved. Two new tribal grazing leases were completed.
4. Last Will & Testaments. Three LW&Ts were prepared and endorsed; two required District Court Approval; seven two interviews were completed; four drafts prepared.
5. Inventory/Heirships. Six inventory/heirships were requested and returned.
6. Report for Distribution/IIM Set-ups. Four RFDs were requested, researched and submitted to BIA; one IIM setup was completed.
7. Rights of Entry. Four rights of entry were requested and completed.
8. On-Site Inspections/Home visits. One on-site inspections were requested and completed.
9. Maps/platting. Two requests for maps/platting assistance were received and completed.
10. Land status calls. 16 land status verification calls were completed during the month.
11. Financial transactions. During the month of November, \$17,026.33 was processed as lease payments and \$210,535.93 was processed through lockbox.
12. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
13. Research. Two staffers continue performing multi-county research.
14. TAAMS. Coordinating with EORO to get files encoded, additional staff being processed for TAAMS computer and accessibility. Currently, three staffers are performing final review and updates.
15. Stats. 43 client sign-ins; 46 phone inquiries; 52 obituaries were processed.
16. Additional highlights.
  - Two staffers attended both elder conferences on 10/25 and 10/27.
  - Two staffers attended the Phase 1 ESA Training for environmental inspection of property
  - Two staffers attended Eagleview training

## **Natural Resources Monthly Report** for December 2023 Tribal Council

The Natural Resources Department falls under the supervision of the Secretary of Natural Resources. The department is comprised of the following departments: Wildlife Conservation, Land Management and Agriculture, Geographic Information Systems, Historic Preservation, Ethnobiology, Solid Waste Management, and Environmental Programs.

### **Wildlife Conservation**

#### **Cherokee Nation Controlled Hunts**

In the month of October, we hosted Youth, Cherokee Speaker, and Elder hunters. The take is indicated below:

Controlled Hunt Type	Wildlife	Non-Wildlife	Total
Youth	1	2	10
Speaker (Muzzleloader)	2	1	8
Elder (Muzzleloader)	2	6	9

The age range for the Elder hunt was 55-72 years of age.

#### **Remaining Controlled hunts**

- Cherokee Veteran: November 24 - 26
- Open: December 1 -3

#### **Outreach Activities**

- Attended Elder Summit events
- Staff presented to Biology classes at Sequoyah High School on methods used to determine the number of hunters per year for CN controlled hunts.
- Advised numerous rural schools on fishing programs and opportunities.
- Assisting CN Public Health with a grandparents fishing day located at the complex pond on Monday, November 20<sup>th</sup>.

### **Land Management and Agriculture**

Department maintained regular operations including: spraying, fence building, brush hogging, mowing, haying and hauling hay, managing cattle and buffalo herds, cutting wood, etc. The department hosted the October Resources meeting at the Bull Hollow Buffalo Ranch.

## Geographic Information Systems

### Requests

- **69 GIS Projects**
  - CN Buildings location updates
  - First Steps to HOPE client mapping
  - Mapping for BIA Fuels projects
  - Mapping for HACN Solar for All Grant
  - Magellan Advisors CN Broadband expansion updates
  - Working with CNIT on Server Migrations
  - CN Building location updates
  - Property research for CNAG
  - CN Hunting and Fishing map updates
  - CN Environmental grant date
  - CN Broadband Tower location mapping
- **14 Address Requests**
- **36 GIS Software Maintenance/Updates** (GIS server migration preparation)

From 10/09/2023 – 10/22/2023, the GIS Web Apps had **18,012** views.

## Tribal Historic Preservation Office

### Section 106 Reviews:

Non-TCNS	Oct 2023	YTD
<b>TOTAL</b>	<b>158</b>	<b>158</b>

TCNS	Oct 2023	YTD
<b>TOTAL</b>	<b>58</b>	<b>58</b>

### Meetings:

- Completed Section 106 for 216 federal undertakings.
- Participated in 19 consultations to discuss ongoing projects within our ancestral homelands and reservation. Meetings included the following agencies:
  - Department of Energy;
  - Kentucky State Historic Preservation Office;
  - Federal Emergency Management Agency (SC);
  - Federal Highway Administration (IL);
  - United States Army Corps of Engineers (USACE), Mobile District;
  - United States Department of Agriculture (USDA), United States Forest Service;
    - Forest-specific project update meetings for Cherokee National Forest and the Mark Twain National Forest,
    - Planning meetings for Bridging the Gap 2024 Conference,
    - and Tribal programs.
  - USDA, Rural Utility Services (KY); and

- State Agencies
  - State of Arkansas. Continued discussions about research project on Dwight Mission (Arkansas location).
  - Oklahoma Water Resources Board, Tahlequah Public Works Authority, and
  - Kentucky State Historic Preservation Office.

**Outreach:**

- **October 17** – Volunteer participation in Diniyotli Festival held at the Will Rogers Birthplace at Oologah for approximately 500 students.

**Ethnobiology**

**Seed bank FY2022:**

- orders – 4629 packages delivered– 9583

**Seed bank FY2023:**

- Anticipate application opening in February 2024

**Activities:**

- Ordered Trees for the Annual Tree giveaway for Spring 2024
- Seedbank/Native Plant Site
  - Harvest nearly complete
  - Drying and Processing seeds/products
  - Arranging Sunchoke tuber harvest Nov/Dec

**Solid Waste Management**

Maintaining regular operations. Current cell is on track for closure by the end of 2024. New cell construction has commenced.

**Cherokee Nation Environmental Programs**

**National Environmental Policy Act (NEPA) Program**

<i>Program Highlights</i>	<i># this month</i>	<i>Year to date</i>
<b>Environmental Review Records</b>	44	44
<b>Lead-Based Paint Activities</b>		
<b>Asbestos Activities</b>		
<b>Mold/Indoor Air Inspections</b>		
<b>Meth Lab Assessments</b>	0	0

***Work Ongoing:***

CNEP Staff continue/completed work on NEPA Reports for Special Projects for Cherokee Nation

***In progress:***

- Speaker Village in Kenwood - ER
- Ochelata Duplexes - Construction of 3 duplexes
- Redbird Smith Estates - Construction of 8 duplexes and 12 new homes
- Waterline project in Cherokee County – Installation of 2,900 feet of waterline

***Completed:***

- Lyon Switch Road – Updating Section 7 and 404 Permit
- Malloy Hollow Road – Updating Section 7 and 404 Permit

**Natural Resource Damage Assessment and Restoration (NRDAR)**

***Tar Creek***

- Staff participated in the Tar Creek Trustee Council Meeting on October 12<sup>th</sup>.
- Staff participated in the TCTCIT Monthly Call on October 13<sup>th</sup>.
- Staff participated in the Tribal Apprenticeship Call on October 18<sup>th</sup>.

***National Zinc***

- No activities were conducted during this timeframe.

***Tulsa County Smelter Complex***

- Staff attended the Webinar Meeting with Cherokee Nation Staff, Cherokee Nation Attorney General Staff and ABT Associates to discuss the Tribal Cultural Claim.
- Staff has been working with the Cherokee Nation Attorney General Staff assigned to this case and has provided information about the Tulsa County Smelter Trustee Council.

***Brownfields***

- Staff is working on a grant application for the Community-Wide Assessment Grant for the States and Tribes. This funding is a new opportunity from the Environment Infrastructure Investment and Jobs Act (IIJA) from BUILD (Brownfields Utilization, Investment, and Local Development) Act, Bipartisan Infrastructure Law.
- Staff attended the Lead-Based Paint Refresher Class.
- Staff attended the Inter-Tribal Council of the Five Civilized Tribes Quarterly Meeting in Catoosa, Oklahoma on October 19, 2023.

***Brownfields BIL Grant***

- Staff continued to work on the Marble City Project Phase II Report. Staff is reviewing the sampling analysis data for the Marble City Project.
- Staff completed the Phase II Project for the Collinsville Brick Plant.

- Staff corresponded with video designer to discuss content for both Brownfields videos. Staff had a meeting with the Fourkiller Films & Video Production with Canaan Duncan.

***Cherokee Nation Phase I ESA Work – Cherokee Nation Housing Authority***

- Cherokee Nation Environmental Programs Staff has completed all Cherokee Nation Housing Authority Projects and do not have any request at this time.

***Special Projects – Phase I ESA***

***ARPA/EPC***

- Staff received a special project request from the Cherokee Nation Department of Commerce.
- Staff has started working on the Tahlequah Phoenix Park Project.
- Staff has conducted the site inspection and ordered EDR Reports.

***ATTAINS Environmental Exchange Network Grant***

- Staff is working on the reimbursements for Tribes that participated in the ATTAINS Tribal Workshop.
- Four Tribes have been reimbursed during this timeframe.
- Staff will continue to work on reimbursements for the next month.

***Tribal Food Sustainability Grant***

- Staff worked on preparation activities and participated in the Mazie School Food Waste Audit that was conducted on September 28<sup>th</sup>.
- Staff is working on the Final Closeout Grant Reporting and this report will be submitted by the end of the month.

***Miscellaneous***

- Staff attended the Cherokee Speaker's Gathering.
- Staff worked on the Cherokee Nation Environmental Programs request to assist with information for the chemical removal at the Cherokee Nation Business Warehouse.
- Staff is working with a Hazardous Waste Vendor and has received a quote. This quote has been submitted to David Moore with Cherokee Nation Facilities Department.

***General Assistance Program***

- Staff participated on the monthly Regional Tribal Operations Committee (RTOC) conference call and provided a summary of the meeting to the Tribal and EPA representatives.
- Staff will be attending the upcoming Region 6 EPA Tribal Caucus and RTOC meetings being held in Albuquerque, New Mexico, November 14-16, 2023.
- Staff attended meeting with SONR group at Chota Center.
- Staff attended the Inter-Tribal Council/Natural Resource committee meeting held on October 19<sup>th</sup> at the Hard Rock.
- Staff is completing final reports for the GAP, GAP ITEC and Lead Certification grant programs.

- Staff is working to make a workplan schedule for GAP, GAP ITEC and Lead grants for FY 2024.

### ***Lead Paint Certification***

- Staff completed quarterly reports for CN and ODEQ submission.

### ***CN Clean Air Program***

- Four litterfall samplers were set up near Dahlongegah School on September 12; the samplers will be in place for duration of the fall season and will collect litterfall for mercury analysis. Samples are collected every four weeks; the first round of samples were collected on October 10. The second round of samples will be collected on November 7.
- Staff submitted the quarterly and final reports for the American Rescue Plan (ARP) air monitoring grant to EPA Region 6.
- Staff submitted the quarterly report for the Enhanced Air Monitoring for Communities Sensor Studies grant to EPA Region 6.
- Staff submitted the quarterly and final reports for the Clean Air Program grant to EPA Region 6.
- The quarterly mobile monitoring report will be sent to Chickasaw Nation by the end of October. The mobile monitor is currently located in Ada, OK, and will be at this location until July 2024. The monthly check was performed on October 23.
- Staff is working on the Quality Assurance Project Plan (QAPP) for the Enhanced Air Quality Monitoring for Communities (ARP) grant activities. The equipment purchased under this grant will be deployed in November at the Pryor and Stilwell monitoring sites.

### ***CN Exchange Network Grant***

- Staff has been working with Windsor Solutions to load radon data records into the CDC RAD (rapid address identifier) tool and TAMU (Texas A&M University) GeoServices and get back the proper geocoding results. We recently heard from CDC that the tribal census tracts will be offered through the TAMU service in September 2023. A no-cost extension from EPA Region 6 was approved to extend the grant through September 2024.
- Staff will attend the Tribal Exchange Network Group (TXG) fall meeting November 30 – December 1.

### ***CN Clean Water Program***

- Staff is working to enter all remaining FY23 data into the EPA Water Quality Exchange (WQX) and the Assessment, Total Maximum Daily Load (TMDL) Tracking and Implementation System (ATTAINS) database.
- Staff attended the CyanoSymposium that EPA hosted on October 16.
- Staff has submitted the FY24 bid for laboratory services and will be waiting for the bid to close.
- Staff will be sampling Baron Fork Creek, Little Lee Creek, Caney Creek, and Fourteen Mile Creek for water quality during the month of November.
- Staff will be attending the Lake Frances Wetlands Center Wetland Opportunities Workshop on November 3.



- Staff will be submitting the FY23 final report to EPA for the Clean Water 106 Grant.
- Staff will be submitting data to the Water Quality Exchange and the ATTAINS data base during the month of November.

***CN Pesticide Program***

- Staff is working on the fourth quarter and final reports for FY23.
- Staff presented at the Inter-Tribal Council of the Five Civilized Tribes Natural Resources session on October 19.
- Staff will attend the EPA/State/Tribal Pre-SFIREG (State FIFRA Issues Research and Evaluation Group) 2023 meeting November 6-7.
- Staff continues to enter data into the Pesticides Notification System.

***The Inter-Tribal Environmental Council***

Inter-Tribal Environmental Council (ITEC) is a consortium of Native American tribes from Oklahoma, Louisiana, Texas, and New Mexico. *CNEP serves the consortia as the lead environmental agency.* In this capacity, CNEP provides technical assistance, data analysis, multi-media sampling, and training opportunities to the 44 member tribes. These efforts are funded under the following programs:

***ITEC Underground Storage Tanks Program (UST):***

- Staff has begun the process of updating the facility layer in the Criteria Ranking of Underground Storage Tanks (CRUST) GIS program. The focus is on management changes, updating the 2023 sites that were inspected by EPA, then current photos of those sites will be added.
- Staff is getting appraisals for the current tribal vehicle in preparation for purchasing a replacement.
- Staff will be assisting with the UST inspection for the Ottawa Tribe on October 30.

***ITEC Brownfields Activities***

- Staff participated in the EPA Brownfields States & Tribal Response Program Calls. The focus of these calls was the Tribal Region 6 Call and the Grant Timelines for new grants.
- Staff began working on the Brownfields 128a 4<sup>th</sup> quarter report.
- Staff participated in the Region 6 Brownfields 128(a) Guidance Webinar.

**NOTE:**

*CN Programs* - are programs that serve the Cherokee Nation.

*ITEC Programs* - are programs that serve both the Cherokee Nation and the other 44 ITEC tribes.

*U.S. EPA Region 6* consists of the following states – Oklahoma, New Mexico, Texas, Louisiana, and Arkansas.