

# An Act

## LEGISLATIVE ACT 25-19

### AN ACT AMENDING LEGISLATIVE ACT #15-19 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2020 – Mod. 2; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

#### SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “An Act Amending Legislative Act #15-19 Authorizing the Comprehensive Operating Budget for FY 2020 – Mod. 2”.

#### SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2020” or subsequent amendment. The cumulative total of the budget is increased by \$ 15,682,739 for a total budget authority of \$ 966,049,102. The following items are identified as components of such change:

Grants Received & Authorized per LA 15-19 (detail attached)	\$ 7,414,789
Modification Request (see Section 4 below)	<u>8,267,950</u>
<b>Cumulative change in budget authority</b>	<b><u>\$ 15,682,739</u></b>

#### SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #15-19 are applicable to this amendment.

#### SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 8,267,950 to wit:

- A. An increase in the **General Fund** budget authority of \$ 7,527,942.
- B. A decrease in the **Motor Vehicle Tax** budget authority of \$ (27,400).
- C. An increase in the **DOI Self Governance** budget authority of \$ 116,500.
- D. An increase in the **IHS Self Governance Health** budget authority of \$ 650,908.

**SECTION 5. PROVISIONS AS CUMULATIVE**

The provisions of this Act shall be cumulative to existing law.

**SECTION 6. SEVERABILITY**

The provisions of this Act are severable and if any part or provision hereof shall be held void, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

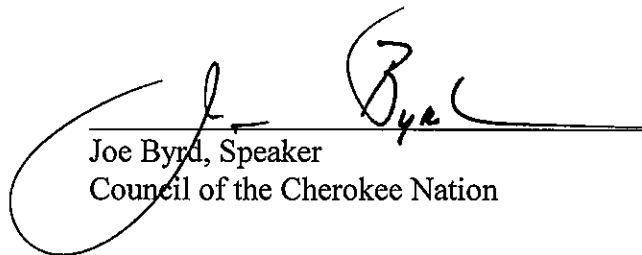
**SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED**

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

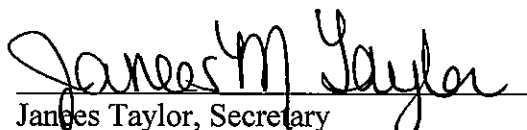
**SECTION 8. SELF-HELP CONTRIBUTIONS**

To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

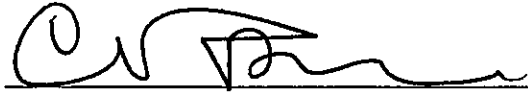
Enacted by the Council of the Cherokee Nation on the 12<sup>th</sup> day of November, 2019

  
\_\_\_\_\_  
Joe Byrd, Speaker  
Council of the Cherokee Nation

ATTEST:

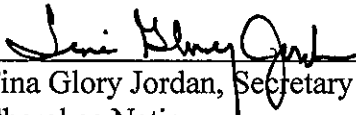
  
\_\_\_\_\_  
James Taylor, Secretary  
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 19th day of November, 2019



Chuck Hoskin Jr., Principal Chief  
Cherokee Nation

ATTEST:



Tina Glory Jordan, Secretary of State  
Cherokee Nation

**YEAS AND NAYS AS RECORDED:**

Rex Jordan	<u>Yea</u>	Harley Buzzard	<u>Yea</u>
Joe Byrd	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
Wes Nofire	<u>Yea</u>	Dora Smith Patzkowski	<u>Yea</u>
Mike Dobbins	<u>Yea</u>	Joe Deere	<u>Yea</u>
E.O. "Jr." Smith	<u>Absent</u>	Keith Austin	<u>Yea</u>
Darryl Legg	<u>Yea</u>	Janees Taylor	<u>Yea</u>
Canaan Duncan	<u>Yea</u>	Julia Coates	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Mary Baker Shaw	<u>Yea</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION  
 PROPOSED FY 2020 AMENDMENT  
 Sorted by Funding Source

			Data		
Funding Source	Ref # by FS	Program/Purpose	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010315 CASH MATCH FOR GRANTS	-	-	\$ -
<b>01-Cherokee Nation Total</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
40-DHHS-General	2	3401230 NARCH9 PROGRAM DIRECTOR	28,462	28,462	\$ -
	3	3401232 NARCH9 POLICY & PROTOCOLS	232,396	232,396	\$ -
	4	3401233 NARCH9 BREAST CANCER PROJECT	70,326	70,326	\$ -
	5	3401330 TRIBAL CAPACITY	7,334	7,334	\$ -
	6	3401331 OPIOID OVERDOSE PREVENTION PROJ	220,540	220,540	\$ -
	7	3401460 RURAL RESIDENCY P&D PROGRAM	250,574	250,574	\$ -
	8	3401470 TRIBAL TANF	5,983,125	5,983,125	\$ -
	9	3401480 GOOD HEALTH AND WELLNESS	375,000	375,000	\$ -
<b>40-DHHS-General Total</b>			<b>\$ 7,202,929</b>	<b>\$ 7,202,929</b>	<b>\$ -</b>
45-USDA	11	3453458 NUTRITION ED GRANT	7,931	7,931	\$ -
	12	3455600 RBDG ENTREPRENEUR TRAINING	84,929	84,929	\$ -
<b>45-USDA Total</b>			<b>\$ 92,860</b>	<b>\$ 92,860</b>	<b>\$ -</b>
62-EPA	13	3622480 HAZARDOUS WASTE MANAGEMENT	99,000	99,000	\$ -
<b>62-EPA Total</b>			<b>\$ 99,000</b>	<b>\$ 99,000</b>	<b>\$ -</b>
75-Federal Other	14	3756000 NEA ART THERAPY	20,000	20,000	\$ -
<b>75-Federal Other Total</b>			<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>
<b>Grand Total</b>			<b>\$ 7,414,789</b>	<b>\$ 7,414,789</b>	<b>\$ -</b>

## October Operating Grants - Reporting Only

CHEROKEE NATION  
PROPOSED FY 2020 AMENDMENT  
Sorted by Funding Source

Funding Source	Ref # by FS	Program/Purpose	FY 2020- Prior LA	Data		
				Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010208 HEALTH DISCRETIONARY	LA-15-19	542	542	\$ -
	2	1010225 ENVIRONMENTAL RESOURCES - ADMIN SUPPORT	LA-15-19	-	(5,300)	\$ 5,300
	3	1010274 SECRETARY OF NATURAL RESOURCES	LA-15-19	-	54,700	\$ (54,700)
	4	1010280 GENERAL FUND OPERATIONS	LA-15-19	27,400	-	\$ 27,400
	5	1010930 Durbin Feeling Language Center	NEW	6,500,000	6,500,000	\$ -
	6	1010940 Career Readiness	NEW	1,000,000	1,000,000	\$ -
	7	1011059 CONSERVATION DISTRICT	LA-15-19	-	(22,000)	\$ 22,000
<b>01-Cherokee Nation Total</b>				<b>\$ 7,527,942</b>	<b>\$ 7,527,942</b>	<b>\$ -</b>
05-Vehicle Tax	8	1050051 HUNTING & FISHING LICENSES	LA-15-19	(27,400)	(27,400)	\$ -
<b>05-Vehicle Tax Total</b>				<b>\$ (27,400)</b>	<b>\$ (27,400)</b>	<b>\$ -</b>
22-DOI - Self Governance	9	3221060 AGRICULTURE	LA-15-19	(588,990)	(588,990)	\$ -
	10	3221080 FOREST DEVELOPMENT	LA-15-19	(242,885)	(242,885)	\$ -
	11	3221085 FORESTRY	LA-15-19	(119,803)	(119,803)	\$ -
	12	3221100 MARSHAL SERVICE	LA-15-19	116,500	116,500	\$ -
	13	3221210 SECRETARY OF NATURAL RESOURCES	NEW	352,572	352,572	\$ -
	14	3221220 LAND MANAGEMENET	NEW	599,106	599,106	\$ -
<b>22-DOI - Self Governance Total</b>				<b>\$ 116,500</b>	<b>\$ 116,500</b>	<b>\$ -</b>
32-IHS - Self Governance Health	15	3322105 STILWELL REVENUE	LA-15-19	86,765	86,765	\$ -
	16	3322205 SALLISAW REVENUE	LA-15-19	225,143	225,143	\$ -
	17	3324000 BEHAVIORAL HEALTH	LA-15-19	92,000	92,000	\$ -
	18	3326000 BH PEDIATRICS	LA-15-19	247,000	247,000	\$ -
<b>32-IHS - Self Governance Health Total</b>				<b>\$ 650,908</b>	<b>\$ 650,908</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 8,267,950</b>	<b>\$ 8,267,950</b>	<b>\$ -</b>

## Operating Mod #2 Request

**COMPREHENSIVE BUDGET  
FOR FISCAL YEAR 2020**

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	107,384,556	1,841,064	109,225,620	91,945,054	5,169,013	12,111,553	109,225,620	0
Motor Fuels Tax Funding Srce	10,834,078	17,476,357	28,310,435	19,695,466	99,469	8,515,500	28,310,435	0
Motor Vehicle Tax Funding Srce	32,881,436	1,126,604	34,008,040	32,083,955	640,502	1,283,583	34,008,040	0
Permanent Fund Funding Source	10,100	0	10,100	10,100	0	0	10,100	0
DOI General Funding Source	11,101,361	538,897	11,640,258	10,557,384	1,082,874	0	11,640,258	0
DOI Self Gov Funding Source	13,964,126	79,600	14,043,726	12,874,957	1,136,269	32,500	14,043,726	0
DOI Self Gov Roads Funding Src	5,708,071	0	5,708,071	5,608,337	36,175	63,559	5,708,071	0
Dept of Transportation Fnd Src	88,299,335	0	88,299,335	87,217,215	236,594	845,526	88,299,335	0
DOI PL102-477 Funding Source	74,091,986	0	74,091,986	59,487,037	1,469,473	13,135,476	74,091,986	0
IHS Self Gov Health Funding Sr	469,361,870	791,174	470,153,044	439,365,945	30,787,099	0	470,153,044	0
IHS Self Gov TEH Funding Src	13,829,320	0	13,829,320	13,547,199	282,121	0	13,829,320	0
IHS Self Gov Offic Funding Src	381,515	0	381,515	341,322	40,193	0	381,515	0
IHS Discretionary Funding Srce	500,000	0	500,000	75,000	0	425,000	500,000	0
DHHS General Funding Source	52,908,865	584,980	53,493,845	49,734,001	3,759,844	0	53,493,845	0
USDA Funding Source	20,679,221	950,634	21,629,855	20,796,731	833,124	0	21,629,855	0
Dept of Education Funding Srce	1,263,996	82,222	1,346,218	1,263,393	67,825	15,000	1,346,218	0
HUD Funding Source	32,000,967	266,667	32,267,634	31,499,098	501,869	266,667	32,267,634	0
Housing Proceeds Funding Src	0	0	0	0	0	0	0	0
EPA Funding Source	2,160,484	0	2,160,484	1,947,705	212,779	0	2,160,484	0
Dept of Labor Funding Source	18,197,904	0	18,197,904	16,994,887	1,203,017	0	18,197,904	0
Federal Other Funding Source	8,209,213	240,363	8,449,576	8,032,667	316,709	100,200	8,449,576	0
State of Oklahoma Funding Srce	1,603,230	0	1,603,230	1,472,765	130,465	0	1,603,230	0
Private Funding Source	1,812,812	0	1,812,812	1,800,150	12,662	0	1,812,812	0
Indirect Cost Pool Funding Src	57,945,373	4,500	57,949,873	57,949,873	0	0	57,949,873	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Sr	5,211,049	0	5,211,049	5,211,049	0	0	5,211,049	0
Enterprise Funding Source	3,361,060	450,200	3,811,260	3,604,044	207,216	0	3,811,260	0
Other Funding Source	211,500	17,000	228,500	221,348	7,152	0	228,500	0
Debt Service Funding Source	0	0	0	0	0	0	0	0
Capital Projects Funding Source	96,997,185	13,135,476	110,132,661	109,341,487	0	791,174	110,132,661	0
<b>Total</b>	<b>\$ 1,130,910,613</b>	<b>\$ 37,585,738</b>	<b>\$ 1,168,496,351</b>	<b>\$ 1,082,678,169</b>	<b>\$ 48,232,444</b>	<b>\$ 37,585,738</b>	<b>\$ 1,168,496,351</b>	<b>\$ -</b>

**Non Grant Requests**

Oper Mod #1	21,499,927	10/15 Council
Cap Mod #1	5,000,000	10/31 E&F
Oper Mod #2	8,267,950	10/31 E&F

**CAPITAL RECONCILIATION**

LA 14-19	\$ 232,215,126
Cap Mod #1	5,000,000
<b>Total Capital</b>	<b>\$ 237,215,126</b>

**Total after pending Mod's** \$ 1,203,264,228

Operating (LA 15-19)	966,049,102	Cumulative Oper
Capital (LA 14-19)	237,215,126	Cumulative Cap
<b>Grand Total</b>	<b>\$ 1,203,264,228</b>	

**CHEROKEE NATION TRIBAL COUNCIL**

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight



**M e m o**

**To:** Janees Taylor, Chairman, Executive & Finance Committee  
**From:** Jody S. Reece  
**CC:** Executive & Finance Committee  
**Date:** 10/17/2019  
**Re:** Review of Operating Budget Modification #2 – Total \$ 15,682,739

Per your request, I have reviewed the administration’s budget modification request for this month’s Executive & Finance Committee Meeting. Below is a summary of my review:

**A. Grant Reporting:**

<u>Funding Source</u>	<u># of Budgets</u>	<u>Amount</u>
DHHS General	9	\$ 7,202,929
USDA	2	92,860
EPA	1	99,000
Federal Other	1	20,000
<b>Total Grant Reporting</b>		<b><u>\$ 7,414,789</u></b>

General Fund Cash Match for Grants (1010315) – Start of Year

Cash Out: Grant Required	\$ 1,839,411
Appropriated for Cash Match (future grants)	<u>1,178,939</u>
Original Total Budget	<u>\$ 3,018,350</u>

Original Appropriated for Cash Match (future grants)	\$ 1,178,839
Used: 3453458 – USDA Nutrition Ed Grant	<u>( 3,788)</u> Oct reporting
Balance Available for Future Grant Matching	<u>\$ 1,175,151</u>

**B. MOD #2 Request - Increase in budget authority - \$ 8,267,950**

1. Health Discretionary – 1010208 – General Fund: Modification requesting an increase in expenditure authorization of \$542 related to carryover for Halloween activities. Funding is a donation from Councilman Shambaugh for Salina Clinic. The new expenditure total is \$150,542 with the net expenditure total remaining at \$150,000.

2. Environmental Resources Admin Support – 1010225 – General Fund: Modification requesting a decrease in expenditure authorization of \$5,300 to free up a portion of the additional funding needed in the Secretary of Natural Resources budget in item 3. The new expenditure total is \$140,296.
3. Secretary of Natural Resources – 1010274 – General Fund: Modification requesting an increase in expenditure authorization of \$54,700 for a new position titled Chief Administrator SONR that is funded at 47%. Funding provided by a \$5,300 reduction in item 2, \$22,000 reduction in item 7, and \$27,400 reduction in item 4 via reduction in item 8. The new expenditure total is \$384,836.
4. General Fund Operations – 1010280 – General Fund: Modification requesting an increase in Transfer In: Motor Fuel Tax. The offset to this is a reduction in the Hunting and Fishing Licenses budget in item 8. This additional excess is used as partial funding for the increase in the Secretary of Natural Resources budget in item 3.
5. Durbin Feeling Language Center – 1010930 – General Fund: New budget requesting expenditure authorization of \$6,500,000. \$5,000,000 is a transfer out to a capital budget that is reported in the capital budget mod. \$1,500,000 is for this operational budget. Funding provided by a special CNB dividend and will be spent according to LA 19-19.
6. Career Readiness – 1010930 – General Fund: New budget requesting expenditure authorization of \$1,000,000. Funding provided by a special CNB dividend and will be spent according to LA 18-19.
7. Conservation District – 1011059 – General Fund: Modification requesting a decrease in expenditure authorization of \$22,000 due to a new USDA grant that is paying for 41% of the position and some of the other operational expenditures. This frees up a portion of the additional funding needed in the Secretary of Natural Resources budget in item 3. The new expenditure total is \$72,490.
8. Hunting & Fishing Licenses – 1050051 – Motor Vehicle Tax: Modification requesting a decrease in expenditure authorization of \$27,400. The previous Wildlife SPO position is changed to an Office System Tech and 20% of the Environmental Resources Senior Director is now funded here. The offsetting reduction in the balancing Transfer In frees up an additional Transfer In shown in General Fund Operations in budget item 4. The new expenditure total is \$649,204.
9. Agriculture – 3221060 – DOI Self Governance: Modification requesting a decrease in expenditure authorization of \$588,990. Budget items 9, 10, and 11 are zeroed out and reprogrammed into new budgets in items 13 and 14. The new expenditure total is \$0.
10. Forest Development – 3221080 – DOI Self Governance: Modification requesting a decrease in expenditure authorization of \$242,885. Budget items 9, 10, and 11 are zeroed out and reprogrammed into new budgets in items 13 and 14. The new expenditure total is \$0.
11. Forestry – 3221085 – DOI Self Governance: Modification requesting a decrease in expenditure authorization of \$119,803. Budget items 9, 10 and 11 are zeroed out and reprogrammed into new budgets in items 13 and 14. The new expenditure total is \$0.

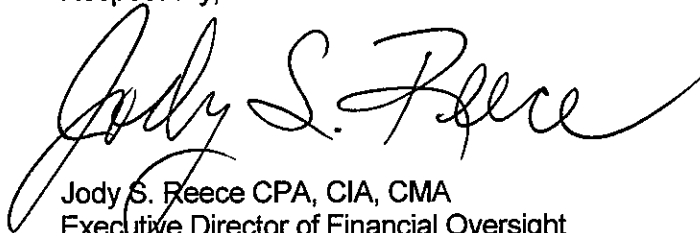


12. Marshal Service – 3221100 – DOI Self Governance: Modification requesting an increase in expenditure authorization of \$116,500. Funding provided by three small DOI SG one-time special funding. The new expenditure total is \$1,882,837.
13. DOI Secretary of Natural Resources – 3221210 – DOI Self Governance: New budget requesting expenditure authorization of \$352,572. New budgets in items 13 and 14 are funded by reprogramming the budgets from items 9, 10, and 11.
14. Land Management – 3221210 – DOI Self Governance: New budget requesting expenditure authorization of \$599,106. New budgets in items 13 and 14 are funded by reprogramming the budgets from items 9, 10, and 11.
15. Stilwell Revenue – 3322105 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$86,765 to add three part time van drivers during the construction period at WPMHC. Staff will park off site due to parking constraints during construction and will be shuttled to and from work. The new expenditure total is \$14,424,751.
16. Sallisaw Revenue – 3322205 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$222,143 to change a vacant full time Advance Practice Registered Nurse to a Physician adds one new LPN and changes a LCSW to a LPC candidate. The new expenditure total is \$13,942,049.
17. Behavioral Health – 3324000 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$92,000 for contract psychiatry services. The new expenditure total is \$4,020,022.
18. BH Pediatrics – 3326000 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$247,000 to add contract services for child psychiatry. The new expenditure total is \$1,656,879.

**Summary:**

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA  
Executive Director of Financial Oversight  
Office: 918-453-5573  
Cell: 918-525-2017  
Email: jody-reece@cherokee.org

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Name:	AMI SAMS	Phone:	453-5636
Contract Period:		Accounting Unit Director/Manager	Name:	STEPHEN JONES	Phone:	4044
Contract Number:		Executive Director	Name:	STEPHEN JONES	Phone:	4044
Accounting Fund:	1-General Fund	1st Person Responsible	Employee #	110369		
Funding Source:	01-Cherokee Nation					
AU Description:	HEALTH DISCRETIONARY					
Accounting Unit:	1010208					
	Place IDC Rate in Part 4 Below					
Date/Time Printed:	04-Oct-19					08:32 AM

Notes:

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	-	-	-

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Carryover: "appropriated" PY	490000	\$542	\$ 542
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
<b>Total Revenues</b>		\$ 542	\$ 542

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Staff development & training	620000	\$21,300		\$21,300		\$ -
Recruitment	620500	\$10,000		\$10,000		\$ -
Travel-staff	630000	\$3,500		\$3,500		\$ -
Contract services < \$5K	640000	\$15,000		\$15,000		\$ -
Supplies	680000	\$52,541		\$52,061		\$ 480
Utilities	700010	\$5,000		\$5,000		\$ -
Advertising	740000	\$10,000		\$10,000		\$ -
Other operational	760010	\$1,000		\$1,000		\$ -
Food	760012	\$15,000		\$15,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 133,341		\$ 132,861		\$ 480
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 17,201		\$ 17,139		\$ 62
<b>Total Expenditures</b>		\$ 150,542		\$ 150,000		\$ 542
<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (150,000)		\$ (150,000)		\$ -

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ 150,542		\$ 150,000		
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (150,000)		\$ (150,000)		\$ -



Council of the Cherokee Nation  
Community Assistance

Journal Entry

Council Member Information	Contact Person
Name: <u>Djiler Shambugh</u>	Name: <u>Lynne Reynolds</u>
District: _____	Address: _____
Approved: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City / State / Zip: _____
Amount: \$ <u>542.00</u>	Phone Number: <u>918-434-8503</u>
Signature: _____	Cell: _____
Signature: _____	Email: <u>lynne-reynolds@cherokee.org</u>

**Organizational Information**

Name of Organization: CN Arno Salinas Health Center

Address: 900 ~~th~~ Owen Walters Blvd, Salinas, OK 74365

Event/Purpose requesting funds for: Halloween Candy

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Total Amount of Request: \$ 542.00

Activities organization has done or plans to do to raise funds: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Community Assistance Funds May be Used for the Purpose of:**

1. Supporting community organizations which: (a) are governed by individuals, a majority of whom are citizens of the Cherokee Nation; (b) Serve a constituency or membership of which majority are citizens of the Cherokee Nation; or (c) Engage in activities that substantially impact the health, welfare, or education of Cherokee Citizens.
2. Supporting schools, county governments or municipal governments, for activities which substantially impact the health, welfare or education of Cherokee Citizens.
3. Addressing certain hardships.

**Cherokee Nation Journal Entry Form**

Fiscal Year: 2019 Journal Entry # (Accounting only): \_\_\_\_\_  
 Period: 12 Document (Accounting only) Reference (Accounting only) Reversing (Yes/No): \_\_\_\_\_  
 Program: Tribal Council

Item No.	Accounting Unit	Account Number	Activity	Category	Description	Debit Amount	Credit Amount
1	1010700	750000			Community Assistance	542.00	
2	1010208	680000			AMO Salina Health Center		542.00
3							
4							
5							
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20						542.00	542.00

REMARKS: District #9 Community Assistance Donation for Halloween Candy

Prepared by: \_\_\_\_\_ Date: 9/26/2019  
 \*Authorized by: Gayle Miller Date: 9/26/2019  
 To Be Paid Accountant: \_\_\_\_\_  
 Accounting Use Only  
 To Be Charged Accountant: \_\_\_\_\_  
 Accounting Use Only  
 To Be Charged Accountant: \_\_\_\_\_  
 Accounting Use Only  
 Manager/Supervisor: \_\_\_\_\_  
 Accounting Use Only  
 Uploaded by: \_\_\_\_\_  
 Accounting Use Only

\*BY SIGNING I CERTIFY THAT THE EXPENDITURES ARE WITHIN AUTHORIZED BUDGET/APPROPRIATION LEVEL, IN COMPLIANCE WITH FUNDING REQUIREMENTS, CN POLICY AND RECEIPT OF GOODS AND SERVICES.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer Name:	Mary Hicks	Phone:	5670
Contract Period:		Accounting Unit Director/Manager Name:	David Justice	Phone:	5567
Contract Number:		Executive Director Name:	Chad Harsha	Phone:	5369
Accounting Fund:	1-General Fund	1st Person Responsible Employee #:	103722		
Funding Source:	01-Cherokee Nation				
AU Description:	Environmetnal Resources - Admin Support				
Accounting Unit:	1010225				
Date/Time Printed:	09-Oct-19 12:22 PM				

Notes: \$5,300 balance transferred to 1010274

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.70	0.70	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>0.70</b>	<b>0.70</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$41,533		\$40,505		\$ 1,028
Fringe benefits	610000	\$18,038		\$17,690		\$ 348
Staff development & training	620000	\$1,000		\$1,000		\$ -
Travel-staff	630000	\$2,000		\$5,000		\$ (3,000)
Contract services < \$5K	640000	\$3,000		\$3,000		\$ -
Contract services >=\$5K	650000		\$26,001		\$25,967	\$ 34
Supplies	680000	\$15,000		\$15,000		\$ -
Equipment < \$5K	680070	\$2,000		\$2,000		\$ -
Direct billed: telephone expense	690080	\$570		\$570		\$ -
Direct billed: cell/mobile phone	690090	\$300		\$300		\$ -
Direct billed: internet	690110	\$30		\$30		\$ -
Direct billed: mailing cost	690120	\$100		\$100		\$ -
Direct billed: printing/copying	690130	\$200		\$200		\$ -
Direct billed: space cost	700080	\$7,200		\$7,200		\$ -
Direct billed: auto insurance	710100	\$840		\$840		\$ -
Direct billed: contractor eqp ins	710140	\$25		\$25		\$ -
Employee mileage reimbursement	720040	\$200		\$200		\$ -
Direct billed: gas cards	720070	\$300		\$300		\$ -
R & m equipment	730040	\$1,000		\$1,000		\$ -
Advertising	740000	\$6,400		\$5,000		\$ 1,400
Food	760012	\$1,500		\$6,000		\$ (4,500)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 26,001		\$ 25,967	\$ 34
<b>Expenditures SUBJECT to IDC</b>		\$ 101,236		\$ 105,960		\$ (4,724)
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>		12.90%		12.90%		
<b>Indirect Cost Allocation</b>	970000	\$ 13,059		\$ 13,669		\$ (610)
<b>Total Expenditures</b>		\$ 140,296		\$ 145,596		\$ (5,300)

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (140,296)		\$ (145,596)		\$ 5,300
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In\Out - Net</b>		\$ -		\$ -		\$ -
<b>Take to Narrative ==&gt;</b>		\$ 140,296		\$ 145,596		\$ -

<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (140,296)		\$ (145,596)		\$ 5,300
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**PAYROLL WORKSHEET**

Accounting Unit Description: Environmental Resources - Admin Support  
 Accounting Unit Name: 1010225  
 For Internal Purposes Only - Not For Distribution  
 For Budget Period: 10/01/2019 - 09/30/2020  
 Prepared by: Mary Hicks

Printed Date: 09-Oct-19  
 Printed Time: 12:18 PM

Job Title	Position Status	Vacancy	Salary Class	MOAR/PA = N	Grade Range	Emp. #	Employee Name	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series Status	Fringe Rate %	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits	
								Regular	Overtime								
1 Environmental Resources Senior Director	E		S		232	107951	David Justice	2060		\$35,010	Full Time	33.80%	20%	X	\$17,002	\$5,747	
2 SONR Admin Support Special Projects Officer	E		S		141	108190	Mary Hicks	2080		\$44,889	Full Time	33.80%	50%	XI	\$22,350	\$7,564	
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71 Anticipated Turnover																	
72 Adjustment to Fringe Benefits																	
73 Shift Differential																	
74 AU 3% Merit Increase																	
75 Christmas Bonus - Regular Full Time																	
76 Christmas Bonus - Regular Part Time																	
<b>Totals</b>																	

Please Input these totals on the Budget Request Form

Totals \$41,533 \$18,038

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone:	5670
Contract Period:		Name:	Mary Hicks	
Contract Number:		Accounting Unit Director/Manager	Phone:	5369
Accounting Fund:	1-General Fund	Name:	Chad Harsha	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5369
AU Description:	Secretary of Natural Resources	Name:	Chad Harsha	
Accounting Unit:	1010274	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	108687	
Date/Time Printed:	07-Oct-19 08:15 AM			

Notes: New position Chief Administrator SONR (funded at 47%) not yet available in payroll job title drop down box. SPA salary includes proposed 05% increase A  
 \$54,700 increase is requested for this gen fund budget, to be funded by transferring: \$22,000 from 1011059; \$27,400 from 1050051; \$5,300 from 1010225

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.47	2.00	0.47
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>2.47</b>	<b>2.00</b>	<b>0.47</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$220,434		\$182,528		\$ 37,906
Fringe benefits	610000	\$74,506		\$61,693		\$ 12,813
Staff development & training	620000	\$1,000		\$1,000		\$ -
Travel-staff	630000	\$6,000		\$6,000		\$ -
Contract services >=\$5K	650000		\$7,691		\$10,453	\$ (2,562)
Supplies	680000	\$8,000		\$8,000		\$ -
Equipment < \$5K	680070	\$1,500		\$1,500		\$ -
Direct billed: telephone expense	690080	\$300		\$300		\$ -
Direct billed: cell/mobile phone	690090	\$3,330		\$3,330		\$ -
Direct billed: internet	690110	\$25		\$25		\$ -
Direct billed: mailing cost	690120	\$20		\$20		\$ -
Lease/rent: furniture & equip	690500	\$3,500		\$3,500		\$ -
Building rent/lease	700000	\$360		\$360		\$ -
Direct billed: space cost	700080	\$8,700		\$8,700		\$ -
Employee mileage reimbursement	720040	\$1,000		\$1,000		\$ -
Direct billed: GSA vehicle	720050	\$200		\$200		\$ -
Food	760012	\$5,000		\$5,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 7,891		\$ 10,453	\$ (2,562)
Expenditures SUBJECT TO IDC		\$ 333,875		\$ 283,166		\$ 50,719
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 43,070		\$ 36,527		\$ 6,543
<b>Total Expenditures</b>			\$ 384,836		\$ 330,136	\$ 54,700

Revenues OVER \ (UNDER) Expenditures	\$ (384,836)	\$ (330,136)	\$ (54,700)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -
Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -
<b>Transfers In/Out - Net</b>		\$ -	\$ -

Take to Narrative ==>	\$ 384,836	\$ 330,136	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (384,836)	\$ (330,136)	\$ (54,700)
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**PAYROLL WORKSHEET**

Accounting Unit Description: Secretary of Natural Resources  
 Accounting Unit Name: 1010274  
 For Budget Period: 10/01/2019 - 09/30/2020  
 Prepared by: Mary Hicks  
 Printed Date: 07-04-19  
 Printed Time: 08:16 AM

Job Title	Position Status Vacant=V New=N Existing=E	Salary Class: Hourly = S MO/PA = M	Position Code	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	Charged to this AU	On Multiple AUs	Totals For This Accounting Unit	
							Regular	Overtime					Expected Wages (Gross)	Expected Wages (Gross) Fringe Benefits
1 Secretary of Natural Resources	E	S	851	369	105853	\$69.72	2080		Full Time	33.80%	50%	\$72,609	\$74,508	
2 Secretary of Natural Resources Special Projects Analyst	E	S	887	262	106887	\$32.05	2080		Full Time	33.80%	50%	\$13,332	\$13,900	
3 Secretary of Natural Resources Special Projects Analyst	E	S	879	141	106871	\$24.49	2080		Full Time	33.80%	25%	\$12,215	\$12,700	
4 Secretary of Natural Resources Administrative Assistant	E	H	2925	18	101848	\$14.15	2080		Full Time	33.80%	25%	\$7,258	\$7,487	
5 Secretary of Natural Resources Administrative Assistant	V	S	3211	344		\$42.10	2080		Full Time	33.80%	50%	\$43,784	\$44,789	
6 SOAR Environmental Law General Counsel	N	S	2845	88	103722	\$42.33	2080		Full Time	33.80%	47%	\$41,983	\$43,987	
7										0.00%		\$0	\$0	
8										0.00%		\$0	\$0	
9										0.00%		\$0	\$0	
10										0.00%		\$0	\$0	
11										0.00%		\$0	\$0	
12										0.00%		\$0	\$0	
13										0.00%		\$0	\$0	
14										0.00%		\$0	\$0	
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16										0.00%		\$0	\$0	
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67										0.00%		\$0	\$0	
68										0.00%		\$0	\$0	
69										0.00%		\$0	\$0	
70										0.00%		\$0	\$0	
71 Anticipated Turnover												\$0	\$0	
72 Adjustment to Fringe Benefits												\$0	\$0	
73 Shift Differential												\$0	\$0	
74 AU 3% Merit Increase												\$0	\$0	
75 Christmas Bonus - Regular Full Time												\$5,333	\$5,333	
76 Christmas Bonus - Regular Part Time												\$1,014	\$1,014	
Totals												\$220,434	\$224,506	

Please input these totals on the Budget Request Form



CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone:	5354
Contract Period:		Name:	Daniel Stroup	
Contract Number:		Accounting Unit Director/Manager	Phone:	5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5305
AU Description:	General Fund Operations	Name:	Jamie Cole	
Accounting Unit:	1010280	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	106333	
Date/Time Printed:	10-Oct-19 10:38 AM			

Notes:

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Interest income	440010	\$125,000	\$125,000	\$ -
Dividends from Component Units	460000	\$41,100,000	\$41,100,000	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 41,225,000</b>	<b>\$ 41,225,000</b>	<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	500000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Contract services >=\$5K	650000		\$6,300		\$6,300	\$ -
Property taxes	710000		\$30,000		\$30,000	\$ -
Bank service charge	760020		\$25,000		\$25,000	\$ -
Reserved by appropriation	760060		\$403,182		\$403,182	\$ -
Unallowable costs	760070		\$454,000		\$454,000	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 918,482		\$ 918,482	\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		14.05%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 918,482</b>		<b>\$ 918,482</b>	<b>\$ -</b>

Revenues OVER \ (UNDER) Expenditures		\$ 40,306,518	\$ 40,306,518	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010		\$1,391,585	\$1,391,585
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050		\$184,379	\$156,979
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -

Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011		\$9,954,354	\$9,954,354
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -

Transfers In/Out - Net		\$ (8,378,390)	\$ (8,405,790)	\$ 27,400
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Take to Narrative ==>		\$ 10,872,836	\$ 10,872,836	
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Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ 31,928,128	\$ 31,900,728	\$ 27,400
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**CHEROKEE NATION - FY2020 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 4953
Contract Period:		Name:	Mary A. Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 4917
Accounting Fund:	1-General Fund	Name:	Kevin Stretch
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5101
AU Description:	Durbin Feeling Language Center	Name:	Todd Enlow
Accounting Unit:	1010930	1st Person Responsible	
Date/Time Printed: 16-Oct-19 03:03 PM		Employee #	109347

Notes: Transfer out to 7965900.

**PART-2**

Staffing Summary:	FY 2020 ORIG REQUEST	FY 2019 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Dividends from Component Units	460000	\$6,500,000	\$ 6,500,000
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 6,500,000</b>	<b>\$ - \$ 6,500,000</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Staff development & training	620000	\$10,000		\$0		\$ 10,000
Travel-staff	630000	\$12,731		\$0		\$ 12,731
Client services	670000	\$1,200,000		\$0		\$ 1,200,000
Supplies	680000	\$48,091		\$0		\$ 48,091
Direct billed: cell/mobile phone	690090	\$1,500		\$0		\$ 1,500
Direct billed: mailing cost	690120	\$1,000		\$0		\$ 1,000
Direct billed: printing/copying	690130	\$1,000		\$0		\$ 1,000
Direct billed: space cost	700080	\$10,000		\$0		\$ 10,000
Capital acquisitions >= \$5K	770000		\$50,000			\$ 50,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 50,000		\$ -	\$ 50,000
<b>Expenditures SUBJECT to IDC</b>		\$ 1,284,322		\$ -		\$ 1,284,322
Indirect Cost Rate (if blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 165,678		\$ -		\$ 165,678
<b>Total Expenditures</b>			\$ 1,500,000		\$ -	\$ 1,500,000
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ 5,000,000		\$ -	\$ 5,000,000

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$5,000,000			\$ 5,000,000
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In/Out - Net</b>			\$ (5,000,000)		\$ -	\$ (5,000,000)
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<b>Take to Narrative ==&gt;</b>			\$ 6,500,000		\$ -	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ -		\$ -	\$ -
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Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
01 - Office of the Chief	Todd Enlow		5101
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
1010930	Durbin Feeling Language Center		
<b>Program Director/Manager</b>	<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Kevin Stretch	4917	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved)/ Approved</b>
\$ -	\$ 6,500,000	\$ 6,500,000	100.00%
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	-	-	-

**PROGRAM NARRATIVE:**

**DESCRIPTION:** The Cherokee Nation has a need to preserve the Cherokee Language. This budget was created to expand the Cherokee Master Apprentice Language Program and create and expand other language programs for the purpose of preserving and expanding the Cherokee Language programs. There are currently around 2000 first language Cherokee speakers.

**SIGNIFICANT CHANGES:**

New budget for FY 20. Transfer out of \$5,000,000 to 7965900 for the renovation of the language preservation building.

**CHEROKEE NATION - FY2020 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5310
Contract Period:		Name:	Debra Lack
Contract Number:		Accounting Unit Director/Manager	Phone: 5723
Accounting Fund:	1-General Fund	Name:	Debra Lack
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5628
AU Description:	CAREER READINESS	Name:	S. Diane Kelley
Accounting Unit:	1010940	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	104885

**PART-2**

Date/Time Printed:	Notes:		
<b>Staffing Summary:</b>		<b>FY 2020 ORIG REQUEST</b>	<b>FY 2019 BUDGET</b>
# of Regular Full-Time Employee Equivalents:		5.50	
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>5.50</b>	<b>-</b>

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>		<b>Incr \ (Decr)</b>
Dividends from Component Units	460000	\$1,000,000	\$ 1,000,000
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 1,000,000</b>	<b>\$ -</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
Salaries & wages	600000	\$155,253				\$ 155,253
Fringe benefits	610000	\$52,475				\$ 52,475
Staff development & training	620000	\$10,000				\$ 10,000
Travel-staff	630000	\$10,000				\$ 10,000
Client services	670000	\$60,000				\$ 60,000
Client services - Human Svcs	670005		\$153,910			\$ 153,910
Training cost: client/not staff	670030		\$248,849			\$ 248,849
Tuition/scholarships	670090		\$107,562			\$ 107,562
Supplies	680000	\$25,000				\$ 25,000
Communication & reproduction	690000	\$10,000				\$ 10,000
Building rent/lease	700000	\$18,000				\$ 18,000
Vehicle lease	720000	\$18,000				\$ 18,000
Advertising	740000	\$50,000				\$ 50,000
Food	760012	\$25,000				\$ 25,000
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 510,321</b>		<b>\$ -</b>	<b>\$ 510,321</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 433,728</b>		<b>\$ -</b>		<b>\$ 433,728</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		<b>12.90%</b>		<b>14.05%</b>		
Indirect Cost Allocation	970000	<b>\$ 55,951</b>		<b>\$ -</b>		<b>\$ 55,951</b>
<b>Total Expenditures</b>		<b>\$ 1,000,000</b>		<b>\$ -</b>		<b>\$ 1,000,000</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In\Out - Net</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
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<b>Take to Narrative ==&gt;</b>		<b>\$ 1,000,000</b>		<b>\$ -</b>		<b>\$ -</b>
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
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**PAYROLL WORKSHEET**

Accounting Unit Description: CAREER READINESS  
 Accounting Unit Name: 1010940  
 For Budget Period: 10012019 - 09/30/2020  
 Prepared by: Debra Leck  
 Printed Date: 09-Jan-09  
 Printed Time: 12:00 AM

Job Title	Position Status	Vacant/ New/H Existing=E	Salary Class: Hourly = S MDA/PA = N	Grade Range	Position Code	Emp. #	Pay Rate	Expected Hours to Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit		
								Regular	Overtime						Expected Fringe Benefits	Expected Wages (Gross)	
1 Career Services Special Projects Officer	N	S		143	1238	100000	\$16.19	2080		\$33,675	Full Time	33.60%	100%		\$33,675	\$11,362	
2 TED Re-entry Business Development Jobs Coordinator	N	H		68	1354	100000	\$16.61	2080		\$34,965	Full Time	33.60%	100%		\$34,965	\$11,818	
3 Manager Economic Development	N	S		223	3337	100000	\$22.67	2080		\$47,154	Full Time	33.60%	100%		\$47,154	\$15,938	
4 TUES TED RE-ENTRY Career Specialist	N	H		88	3007	100000	\$14.93	2080		\$31,054	Full Time	33.60%	100%		\$31,054	\$10,353	
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71 Anticipated Turnover																	
72 Adjustment to Fringe Benefits																	
73 Shift Differential																	
74 AU 3% Merit Increase																	
75 Christmas Bonus - Regular Full Time																	
76 Christmas Bonus - Regular Part Time																	
Totals															\$155,253	\$52,476	

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>	
19 - Career Services		S. Diane Kelley		5628	
<b>Accounting Unit</b>			<b>Accounting Unit Name</b>		
1010940			CAREER READINESS		
<b>Program Director/Manager</b>			<b>Rgm Dir/Mgr Phone #</b>		<b>Period Budget Covers</b>
Debra Lack			5723		10/01/2019 - 09/30/2020
<b>FY2019 Budget Approved</b>		<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested = Approved</b>		<b>% Increase/(Decrease) (Request = Approved) / Approved</b>
\$ -		\$ 1,000,000	\$ 1,000,000		100.00%
<b>Staffing Plan (FTE)</b>		<b>FY2020 Budget Request</b>	<b>FY2019</b>		<b>Net Change in Staffing</b>
Regular Full-Time		5.50	-		5.50
Regular Part-Time		-	-		-
Temporary Full-Time		-	-		-
Temporary Part-Time		-	-		-
IPA/MOA/Other		-	-		-
Total		5.50	-		5.50

**PROGRAM NARRATIVE:**

**Program Description**

**History:** Previously, a very limited amount of economic development activities were supported by administrative funds from our federally funded programs and a small supplemental amount of tribal funds. Career Services is often called upon to conduct many economic development type activities that require the presentation of the Cherokee Nation to the public, Inter-Tribal, and government agencies. These can range from meeting with potential employers, to hosting a job fair, to an all-out presentation to a major business considering locating in our area. These types of activities require a great deal of preparation, utilizing large amounts of supplies for promotional materials, signs, banners, decorations, etc. Our federally funded program budgets are extremely limited in these areas. These funds allow us to expand our work on economic development through a partnership with CNB.

**Eligibility:** Use of the funds will support economic development activities in conjunction with CNB economic development activities. Businesses involved will be those with which Cherokee Nation is working to provide employment opportunities to tribal citizens. Individuals assisted with these funds will be tribal citizens of a federally recognized Cherokee tribe residing within the jurisdictional service area or continuous counties who are seeking employment.

**Services:** *On-the-Job Training* – Trains individuals in occupational trades on the job in the public and private sector. Employers can negotiate an OJT contract with Career Services for reimbursement of one-half an individual's hourly wage during the initial training period, not to exceed six months. *Employment Preparation Training* – a temporary or part-time assignment that encourages individuals to develop good work habits and basic work skills. Prepares individuals for employment in the public and private sector. *Vocational Training* – Assists individuals with expenses to attend vocational training. *Specialized Training* – Conduct specialized training in areas identified by employers. *Job Fairs* – Multiple job fairs will be held for new or expanding businesses to attract new employees. *Direct Placement* – Assists employed individuals with a one-time supportive service for employment-related needs.

**Intended Outcomes:** To create jobs for Cherokee Citizens.

**Metrics:** The number of Cherokee citizens who enter unsubsidized employment.

**SIGNIFICANT CHANGES:**

New budget for FY 20

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 5567
Accounting Fund:	1-General Fund	Name:	David Justice
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5704
AU Description:	Conservation District	Name:	Pat Gwin
Accounting Unit:	1011059	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	108687
Date/Time Printed:	09-Oct-19 11:53 AM		

Notes: 41% of existing FTE funded by new USDA Grant.  
\$22,000 transferred from this Gen Fund Budget to 1010274

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.59	1.00	(0.41)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>0.59</b>	<b>1.00</b>	<b>(0.41)</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$31,994		\$49,589		\$ (17,595)
Fringe benefits	610000	\$10,814		\$16,761		\$ (5,947)
Staff development & training	620000	\$1,300		\$1,000		\$ 300
Travel-staff	630000	\$4,500		\$2,843		\$ 1,657
Contract services < \$5K	640000	\$2,023		\$2,000		\$ 23
Supplies	680000	\$7,000		\$5,000		\$ 2,000
Equipment < \$5K	680070	\$4,076		\$4,000		\$ 76
Direct billed: cell/mobile phone	690090	\$1,000		\$1,000		\$ -
Direct billed: space cost	700080	\$1,000		\$1,000		\$ -
Employee mileage reimbursement	720040	\$500		\$500		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ 64,207		\$ 83,693		\$ (19,486)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 8,283		\$ 10,797		\$ (2,514)
<b>Total Expenditures</b>			\$ 72,490		\$ 94,490	\$ (22,000)
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (72,490)		\$ (94,490)	\$ 22,000

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ -		\$ -	\$ -

Take to Narrative ==>

		\$ 72,490		\$ 94,490		
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (72,490)		\$ (94,490)		\$ 22,000

0 PAYROLL WORKSHEET

Accounting Unit Description: Conservation District  
 Accounting Unit Name: 1011059  
 For Budget Period: 10/01/2019 - 09/30/2020  
 Prepared by: Mary Hicks  
 Printed Date: 04-04-19  
 Printed Time: 04:05 PM

Job Title	Position Status	Vacant=V New=N Existing=E	Salary Class	MO/MPA = N	Position Code	Grade Range	Emp. #	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
								Regular	Overtime							
1 Conservation District Administrative Operations Manager	E		S		2355	223	500067	\$24.52	2080	\$51,007	Full Time	33.80%	XH	\$30,091	\$10,171	
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72 Anticipated Turnover																
73 Amount to Fringe Benefits																
74 Shift Differential																
75 AU 3% Merit Increase																
76 Christmas Bonus - Regular Full Time																
77 Christmas Bonus - Regular Part Time																
Totals										\$51,007	Full Time	33.80%		\$30,091	\$10,171	
Please input these totals on the Budget Request Form!																

Totals \$31,884 \$10,214



CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

**PART-1**

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer:	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager:	Phone: 5369
Accounting Fund:	1-General Fund	Name:	Chad Harsha
Funding Source:	05-Vehicle Tax	Executive Director:	Phone: 5369
AU Description:	Hunting & Fishing Licenses	Name:	Chad Harsha
Accounting Unit:	1050051	1st Person Responsible:	
Place IDC Rate in Part 4 Below		Employee #	108687
Date/Time Printed:	10-Oct-19 10:33 AM		

Notes: Wildlife SPO position changed to Office System Tech. (position not currently in drop down menu). Plus 20% of Environmental Resources Senior Director added  
Surplus funding \$27,400 moved to gen fund 1010274

**PART-2**

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.70	1.50	0.20
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>1.70</b>	<b>1.50</b>	<b>0.20</b>

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$60,636		\$76,771		\$ (16,135)
Fringe benefits	610000	\$20,495		\$25,948		\$ (5,453)
Travel-staff	630000	\$100		\$100		\$ -
Contract services >=\$5K	650000		\$5,000		\$5,000	\$ -
General assistance	670050		\$405,013		\$355,000	\$ 50,013
Client food	670230	\$1,000		\$1,000		\$ -
Supplies	680000	\$4,100		\$4,100		\$ -
Equipment < \$5K	680070	\$500		\$500		\$ -
Direct billed: telephone expense	690080	\$450		\$450		\$ -
Direct billed: cell/mobile phone	690090	\$3,550		\$3,550		\$ -
Direct billed: internet	690110	\$20		\$20		\$ -
Direct billed: mailing cost	690120	\$90,000		\$136,980		\$ (46,980)
Direct billed: printing/copying	690130	\$20,000		\$20,000		\$ -
Direct billed: space cost	700080	\$3,450		\$3,450		\$ -
Direct billed: auto insurance	710100	\$600		\$600		\$ -
Direct billed: GSA vehicle	720050	\$5,760		\$5,760		\$ -
Advertising	740000	\$500		\$500		\$ -
Food	760012	\$500		\$500		\$ -
Bank service charge	760020	\$200		\$200		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 410,013		\$ 360,000	\$ 50,013
Expenditures SUBJECT to IDC		\$ 211,861		\$ 280,429		\$ (68,568)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 27,330		\$ 36,175		\$ (8,845)
<b>Total Expenditures</b>			\$ 649,204		\$ 676,604	\$ (27,400)

Revenues OVER \ (UNDER) Expenditures		\$ (649,204)		\$ (676,604)	\$ 27,400
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**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050		\$649,204		\$ (27,400)
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In/Out - Net</b>		\$ 649,204		\$ 676,604	\$ (27,400)
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Take to Narrative ==>		\$ 649,204		\$ 676,604	
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<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: **Hunting & Fishing Licenses**      Accounting Unit Name: **1050051**      For Budget Period: **10/01/2019 - 09/30/2020**      Printed Date: **09-Oct-19**  
 Preparer: **MARY HICKS**      Printed Time: **12:23 PM**

Job Title	Position Status	Vacancy	New=N	Existing=E	MCA/OPA = N	Hourly = H	Salary = S	Position Code	Grade	Emp. #	PW Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-States	Fringe Rate%	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
												Regular	Overtime						
1 Office System Technician	N					H		2945	1A	101848	\$19.42	2080		\$25,210	Full Time	33.80%		\$25,210	\$4,921
2 Secretary Natural Resources Administrative Assistant	E					H		2925	1A	101848	\$14.45	2080		\$29,432	Full Time	33.80%	XH	\$14,716	\$4,874
3 Environmental Resources Senior Director	N					S		2979	262	107719	\$40.81	2080		\$85,670	Full Time	33.80%	X	\$17,002	\$5,747
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70																			
71 Anticipated Turnover																			
72 Adjustment to Fringe Benefits																			
73 Shift Differential																			
74 AU 3% Merit Increase																			
75 Christmas Bonus - Regular Full Time																			
76 Christmas Bonus - Regular Part Time																			
<b>Totals</b>																			

Please input these totals on the Budget Request Form

Totals: \$60,636      \$20,455

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5431
Contract Period:		Name:	Alan Turner
Contract Number:		Accounting Unit Director/Manager	Phone: 7069
Accounting Fund:	3-Special Revenue	Name:	Dale Glory
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 4137
AU Description:	SG Agriculture	Name:	David Moore
Accounting Unit:	3221060	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	105979
Date/Time Printed:	11-Oct-19 12:29 PM		

Notes: Budget reduction is intended to be used between 2 requested budgets (1 from the Secretary of Natural Resource's office & 1 for Management Resources).

PART-2

Staffing Summary:

	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	4.80	(4.80)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>-</b>	<b>4.80</b>	<b>(4.80)</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$0	\$588,990	\$(588,990)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		\$ -	\$ 588,990	\$(588,990)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$248,435		\$(248,435)
Fringe benefits	610000	\$0		\$83,972		\$(83,972)
Travel-staff	630000	\$0		\$3,500		\$(3,500)
Supplies	680000	\$0		\$34,661		\$(34,661)
Direct billed: telephone expense	690080	\$0		\$2,800		\$(2,800)
Direct billed: cell/mobile phone	690090	\$0		\$3,850		\$(3,850)
Direct billed: internet	690110	\$0		\$1,500		\$(1,500)
Direct billed: mailing cost	690120	\$0		\$100		\$(100)
Direct billed: printing/copying	690130	\$0		\$100		\$(100)
Utilities	700010	\$0		\$5,000		\$(5,000)
Direct billed: space cost	700080	\$0		\$25,320		\$(25,320)
Direct billed: property insurance	710090	\$0		\$1,500		\$(1,500)
Direct billed: auto insurance	710100	\$0		\$9,500		\$(9,500)
Direct billed: contractor eqp ins	710140	\$0		\$900		\$(900)
Fuel, oil	720020	\$0		\$2,000		\$(2,000)
Direct billed: GSA vehicle	720050	\$0		\$49,772		\$(49,772)
Direct billed: gas cards	720070	\$0		\$15,000		\$(15,000)
R & m equipment	730040	\$0		\$10,000		\$(10,000)
Capital acquisitions >= \$5K	770000		\$0		\$26,850	\$(26,850)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ -		\$ 26,850	\$(26,850)
Expenditures SUBJECT to IDC		\$ -		\$ 497,910		\$(497,910)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ -		\$ 64,230		\$(64,230)
<b>Total Expenditures</b>		\$ -		\$ 588,990		\$(588,990)
<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ -		\$ -		\$ -

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ -		\$ 588,990		\$ -
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -		\$ -

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
11 - Management Resources	David Moore		4137
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
3221060	SG Agriculture		
<b>Program Director/Manager</b>	<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Dale Glory	7069	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>
\$ 588,990	\$ -	\$ (588,990)	
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>
Regular Full-Time	-	4.80	(4.80)
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	-	4.80	(4.80)

**PROGRAM NARRATIVE:**

Description:

This budget is part of the Cherokee Nation/Department of Interior (CN/DOI) Annual Funding Agreement (AFA). Agricultural funds are delineated in the AFA for the CN to carry out its trust responsibility/function in the field of agriculture and agriculture related activities (provides for Trust Management of tribal natural resources) Budget covers personnel, equipment, and material and supply costs.

Specific Outcomes:

Management of the CN agriculture and natural resources base for optimization of the Tribe. There have been no findings of imminent jeopardy in our annual DOI trust reviews

Metrics used to evaluate the effectiveness of the program:

Program funds and resources are limited to tribal lands, restricted tracts and related resources that have a direct impact to strategic enabling function of CN. These lands/Natural resources encompass the Tribal Jurisdictional Service Area (TJSA), other parts of Oklahoma and Texas.

Number of participants served current and last two completed Fiscal years (FY17-March31, FY19)

Program provides physical, material and technical assistance to 100,000+ acres of tribal lands accessible to all CN citizens.

Number of Cherokees served for current and last two completed Fiscal years (FY17-March 31, FY19)

All Cherokees

Number of non-Cherokee served last two fiscal years

None

Cost savings measures the department is employing

Staff completes all equipment & building repairs within their within their capacity.

Reasons for changes in staffing patterns (if changes exist)

N/A

Departments and outside entities with which you collaborated:

Budget collaborates with all CN governmental entities.

Types/sources of external funding researched by the program:

Budget collaborates with all CN Governmental agencies, other federally recognized tribes, educational institutions and federal/state/local government entities.

**SIGNIFICANT CHANGES:**

Zeroing out this budget to create a new DOI budget for Management Resources.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5296
Contract Period:		Name:	Alan Turner
Contract Number:		Accounting Unit Director/Manager	Phone: 7059
Accounting Fund:	3-Special Revenue	Name:	Dale Glory
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 4137
AU Description:	SG Forest Development	Name:	David Moore
Accounting Unit:	3221080	1st Person Responsible	
Date/Time Printed:		Employee #	105979

Notes: Budget reduction is intended to be used between 2 requested budgets (1 from the Secretary of Natural Resource's office & 1 for Management Resources).

PART-2

Staffing Summary:

	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		2.00	(2.00)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>-</b>	<b>2.00</b>	<b>(2.00)</b>

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$0	\$242,885 (242,885)
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>Total Revenues</b>			
		\$ -	\$ 242,885 (242,885)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$102,269		\$ (102,269)
Fringe benefits	610000	\$0		\$34,567		\$ (34,567)
Supplies	680000	\$0		\$6,162		\$ (6,162)
Direct billed: telephone expense	690080	\$0		\$1,500		\$ (1,500)
Direct billed: cell/mobile phone	690090	\$0		\$1,050		\$ (1,050)
Direct billed: internet	690110	\$0		\$1,010		\$ (1,010)
Direct billed: mailing cost	690120	\$0		\$100		\$ (100)
Utilities	700010	\$0		\$8,000		\$ (8,000)
Direct billed: space cost	700080	\$0		\$6,500		\$ (6,500)
Direct billed: property insurance	710090	\$0		\$1,000		\$ (1,000)
Direct billed: auto insurance	710100	\$0		\$2,800		\$ (2,800)
Direct billed: contractor eqp ins	710140	\$0		\$175		\$ (175)
Fuel, oil	720020	\$0		\$2,000		\$ (2,000)
Direct billed: GSA vehicle	720050	\$0		\$44,000		\$ (44,000)
Direct billed: gas cards	720070	\$0		\$2,000		\$ (2,000)
R & m equipment	730040	\$0		\$2,000		\$ (2,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ -		\$ 215,133		\$ (215,133)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ -		\$ 27,752		\$ (27,752)
<b>Total Expenditures</b>		\$ -		\$ 242,885		\$ (242,885)

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -
Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In/Out - Net	\$ -	\$ -
Take to Narrative ==>	\$ -	\$ 242,885
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>
11 - Management Resources		David Moore		4137
<b>Accounting Unit</b>		<b>Accounting Unit Name</b>		
3221080		SG Forest Development		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Dale Glory		7069	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>	
\$ 242,885	\$ -	\$ (242,885)		
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>	
Regular Full-Time	-	2.00	(2.00)	
Regular Part-Time	-	-	-	
Temporary Full-Time	-	-	-	
Temporary Part-Time	-	-	-	
IPA/MOA/Other	-	-	-	
Total	-	2.00	(2.00)	

**PROGRAM NARRATIVE:**

Description: Cherokee Nation/Department of Interior (CN/DOI) Annual Funding Agreement (AFA) funds this budget. The forestry and wildfire preparedness funds are delineated in the AFA for the CN to carry out its trust responsibility/function in the field of forestry, forest development and wildfire pre-suppression (provide for the Trust Management of our tribal natural resources as required by the CN Self-Governance Compact). Budget covers personnel, equipment, material, supplies, vehicles and operating expenses.

Specific Outcomes: Management of CN Forestry and related natural resources base for the optimization of the Tribe. There have been no findings of imminent jeopardy in Natural Resources annual DOI trust reviews.

Metrics used to evaluate the effectiveness of the program: Program funds & resources are limited to tribal lands, restricted tracts and those related resources which have a direct impact to strategic enabling functions of CN. These lands/natural resources encompass the Tribal Jurisdictional Service Area (TJSA), other parts of Oklahoma & Texas.

Number of participants served for current and last two completed Fiscal years (FY17-March 31, FY19): This program provides physical, material and technical assistance to 100,000+ acres of tribal lands accessible to all CN citizens.

Number of Cherokees served for current and last two completed Fiscal years (FY17-March 31, FY19): All Cherokees.

Number of non-Cherokees served for current and last two completed Fiscal years (FY17-March 31, FY19): None.

Cost savings measures the department is employing: Staff completes all equipment & building repairs within their capacity.

Reasons for changes in staffing patterns (if changes exist): N/A

Departments and outside entities with which you collaborated: Budget collaborates with all CN governmental agencies, other federally recognized tribes, educational institutions, and federal/state/local governmental entities.

Types/sources of external funding researched by the program: We are working with USDA to receive grant for Loblolly pine tree thinning on our properties.

**SIGNIFICANT CHANGES:**

No significant changes.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5760
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 5704
Accounting Fund:	3-Special Revenue	Name:	Pat Gwin
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 5369
AU Description:	SG FORESTRY	Name:	Chad Harsha
Accounting Unit:	3221085	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	103722
Date/Time Printed:	11-Oct-19 11:47 AM		
Notes:	Funding combined with new AU 322XXXX		

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	0.63	(0.63)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>-</b>	<b>0.63</b>	<b>(0.63)</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$0	\$105,303	\$ (105,303)
Other Income	499000	\$0	\$14,500	\$ (14,500)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ -</b>	<b>\$ 119,803</b>	<b>\$ (119,803)</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	800000	\$0		\$38,257		\$ (38,257)
Fringe benefits	610000	\$0		\$15,432		\$ (15,432)
Contract services >=\$5K	650000		\$0		\$37,511	\$ (37,511)
Supplies	680000	\$0		\$12,000		\$ (12,000)
Equipment < \$5K	680070	\$0		\$4,000		\$ (4,000)
Direct billed: telephone expense	690080	\$0		\$300		\$ (300)
Direct billed: cell/mobile phone	690090	\$0		\$600		\$ (600)
Direct billed: internet	690110	\$0		\$100		\$ (100)
Direct billed: mailing cost	690120	\$0		\$100		\$ (100)
Direct billed: printing/copying	690130	\$0		\$100		\$ (100)
R & m equipment	730040	\$0		\$2,000		\$ (2,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ -		\$ 37,511	\$ (37,511)
<b>Expenditures SUBJECT TO IDC</b>		\$ -		\$ 72,889		\$ (72,889)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ -		\$ 9,403		\$ (9,403)
<b>Total Expenditures</b>			\$ -		\$ 119,803	\$ (119,803)
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ -		\$ -	\$ -

Transfers In\Out - (Show ALL as Positive Numbers)

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>			\$ -		\$ 119,803	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ -		\$ -	\$ -

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>
27 - Secretary of Natural Resources		Chad Harsha		5369
<b>Accounting Unit</b>		<b>Accounting Unit Name</b>		
3221085		SG FORESTRY		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Pat Gwin		5704	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>	
\$ 119,803	\$ -	\$ (119,803)		
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>	
Regular Full-Time	-	0.63	(0.63)	
Regular Part-Time	-	-	-	
Temporary Full-Time	-	-	-	
Temporary Part-Time	-	-	-	
IPA/MOA/Other	-	-	-	
Total	-	0.63	(0.63)	

**PROGRAM NARRATIVE:**

**Description/Significant Changes:** Budget was created in FY12 for Administration Support Department (Environmental Resources) to retain a certain amount of the Natural Resources District (NRD) Forestry funds (Accounting Unit (AU) 3221080) for the purpose of conducting certain Bureau of Indian Affairs (BIA) related forestry activities related to administration, forest management plans, forest development projects, and non-wood forest product projects. Staff under this AU provide for Government Performance Reporting Act (GPRA), Forest Management Plan (FMP) and project development as required by the Cherokee Nation (CN)/BIA Self Governance Compact. This budget is an internal CN Executive Branch enabling function. This budget is tied directly/indirectly to service delivery for CN Tribal Resources... no people. There are no significant changes from previous fiscal year.

**Intended Outcome(s):** These activities are CN/BIA Self-Governance (SG) Compact Tribal Priority Allocation (TPA) and non-TPA line items. They require the CN conduct certain forest/forest development activities as funding levels allow. Current forest/forest development levels require certain reporting and administrative activities with only minimal development funds. The primary outcome of choice is "no findings of imminent jeopardy" to trust resources during the Department of the Interior (DOI) trust reviews. Additionally, preservation, maintenance and enhancement of Cherokee Nation trust resources (as such related to CN/BIA SG Compact functions).

**Evaluation Metrics:** These budget levels fluctuate and the activities therein fluctuate accordingly. Additionally these funds are tied to CN Tribal Trust resources and not citizenry.

**Success Rates:** The primary outcome of choice is "no findings of imminent jeopardy" to trust resources during DOI trust reviews. There were no such findings in FY17 or FY18.

**Number of Participants/Cherokees/Non-Cherokees served:** This budget is earmarked by the DOI for CN forest and forest-related Tribal Trust resources; it is not connected to CN citizen service delivery

**Cost Saving Measures:** N/A the budget remains unchanged from previous fiscal years.

**Staffing Change Rationale:** N/A the budget remains unchanged from previous fiscal years.

**Collaboration:** This budget partners with numerous CN Governmental entities/departments/subsidiaries, other federally recognized Tribes, educational institutions and scientific research facilities.

**External Funding:** Administration Support Department does research/submit/receive external grant funding.

**SIGNIFICANT CHANGES:**

Zeroing out this budget to create new DOI budget for SONR



CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 4976
Contract Period:		Name:	Suzanne Drywater
Contract Number:		Accounting Unit Director/Manager	Phone: 3813
Accounting Fund:	3-Special Revenue	Name:	Scott Craig
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 3816
AU Description:	Marshal Service DOI	Name:	Shannon Buhl
Accounting Unit:	3221100	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	107195
Date/Time Printed:	09-Oct-19 11:46 AM		

Notes:

PART-2

Staffing Summary:

	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	16.44	16.00	0.44
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>16.44</b>	<b>16.00</b>	<b>0.44</b>

PART-3

Revenues:	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$ 1,882,837	\$ 1,766,337	\$ 116,500
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 1,882,837</b>	<b>\$ 1,766,337</b>	<b>\$ 116,500</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$997,796		\$997,795		\$ 1
Fringe benefits	610000	\$337,254		\$337,255		\$ (1)
Staff development & training	620000	\$10,000		\$10,000		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Contract services < \$5K	640000	\$8,525		\$8,525		\$ -
Supplies	680000	\$93,215		\$93,215		\$ -
Sensitive supplies	680075	\$60,131				\$ 60,131
Direct billed: cell/mobile phone	690090	\$14,000		\$14,000		\$ -
Direct billed: space cost	700080	\$13,247		\$13,247		\$ -
R & m vehicle	720030	\$14,132		\$14,132		\$ -
Direct billed: gas cards	720070	\$20,758		\$20,758		\$ -
R & m equipment	730040	\$20,100		\$20,100		\$ -
Advertising	740000	\$500		\$500		\$ -
Other operational	760010	\$14,988		\$14,988		\$ -
Capital acquisitions >= \$5K	770000		\$48,612			\$ 48,612
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 48,612		\$ -	\$ 48,612
<b>Expenditures SUBJECT to IDC</b>		\$ 1,624,646		\$ 1,564,515		\$ 60,131
Indirect Cost Rate (if blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 209,579		\$ 201,822		\$ 7,757
<b>Total Expenditures</b>		<b>\$ 1,882,837</b>		<b>\$ 1,766,337</b>		<b>\$ 116,500</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ -		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>		<b>\$ 1,882,837</b>		<b>\$ 1,766,337</b>		
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

**PAYROLL WORKSHEET**


Accounting Unit Description: **Marshal Services DCI**      For Budget Period: **10/01/2019 - 09/30/2020**      Printed Date: **09-Oct-19**  
 Accounting Unit Name: **3221100**      Prepared by: **Suzanne Drywater**      Printed Time: **11:23 AM**

Job Title	Vacancy/ New/ Existing	Position Status	Salary Class: Hourly = H MO/PA = N	Position Code	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series/Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
								Regular	Overtime							
1 Marshal Services Administration Lead Dispatcher	E	H	H	2774	38	101675	\$13.25	2080	100	\$29,548	Full Time	33.80%	100%		\$0.987	
2 Marshal Services Administration Dispatcher	E	H	H	2775	38	101676	\$13.25	2080	100	\$29,548	Full Time	33.80%	100%		\$10,017	
3 Marshal Services Administration Dispatcher	V	H	H	2775	38	501203	\$13.25	2080	100	\$29,548	Full Time	33.80%	100%		\$5,902	
4 Marshal Services Administration Dispatcher	V	H	H	2775	38	501354	\$11.81	2080	100	\$25,238	Full Time	33.80%	100%		\$3,902	
5 Marshal Services Administration Dispatcher	V	H	H	2775	38	000000	\$12.21	2080	100	\$27,228	Full Time	33.80%	100%		\$9,208	
6 Marshal Services Administrative Officer	E	S	S	2249	98	108332	\$21.76	2080	100	\$45,253	Full Time	33.80%	100%		\$15,298	
7 Marshal Services Special Projects Officer	E	S	S	2251	141	108630	\$19.59	2080	100	\$40,749	Full Time	33.80%	100%		\$13,773	
8 Marshal Services Administrative Operations Manager	E	S	S	2247	270	107589	\$32.18	2080	100	\$68,942	Full Time	33.80%	100%		\$22,626	
9 Marshal Services Executive Director	E	S	S	2244	382	107164	\$75.80	2080	100	\$157,664	Full Time	33.80%	100%		\$52,200	
10 Patrol Captain	E	H	H	559	350	106944	\$54.53	2080	100	\$113,428	Full Time	33.80%	100%		\$37,842	
11 Sergeant I B	E	H	H	557	257	107205	\$33.19	2080	200	\$55,192	Full Time	33.80%	100%		\$19,652	
12 Patrol C Deputy Marshal	E	H	H	2768	166	108290	\$23.76	2080	200	\$74,381	Full Time	33.80%	100%		\$25,141	
13 Patrol C Deputy Marshal	E	H	H	559	275	108547	\$23.76	2080	200	\$74,381	Full Time	33.80%	100%		\$25,141	
14 Patrol C Deputy Marshal	E	H	H	557	166	104935	\$20.76	2080	200	\$49,409	Full Time	33.80%	100%		\$16,700	
15 Patrol C Deputy Marshal	E	H	H	557	166	107632	\$24.87	2080	200	\$55,460	Full Time	33.80%	100%		\$18,745	
16 Patrol C Deputy Marshal	E	H	H	557	166	108573	\$24.80	2080	200	\$58,548	Full Time	33.80%	100%		\$19,788	
17 Patrol C Deputy Marshal	N	H	H	557	166	000000	\$18.50	2080	50	\$39,888	Full Time	33.80%	44%		\$17,668	
18										\$0		0.00%			\$0	
19										\$0		0.00%			\$0	
20										\$0		0.00%			\$0	
21										\$0		0.00%			\$0	
22										\$0		0.00%			\$0	
23										\$0		0.00%			\$0	
24										\$0		0.00%			\$0	
25										\$0		0.00%			\$0	
26										\$0		0.00%			\$0	
27										\$0		0.00%			\$0	
28										\$0		0.00%			\$0	
29										\$0		0.00%			\$0	
30										\$0		0.00%			\$0	
31										\$0		0.00%			\$0	
32										\$0		0.00%			\$0	
33										\$0		0.00%			\$0	
34										\$0		0.00%			\$0	
35										\$0		0.00%			\$0	
36										\$0		0.00%			\$0	
37										\$0		0.00%			\$0	
38										\$0		0.00%			\$0	
39										\$0		0.00%			\$0	
40										\$0		0.00%			\$0	
41										\$0		0.00%			\$0	
42										\$0		0.00%			\$0	
43										\$0		0.00%			\$0	
44										\$0		0.00%			\$0	
45										\$0		0.00%			\$0	
46										\$0		0.00%			\$0	
47										\$0		0.00%			\$0	
48										\$0		0.00%			\$0	
49										\$0		0.00%			\$0	
50										\$0		0.00%			\$0	
51										\$0		0.00%			\$0	
52										\$0		0.00%			\$0	
53										\$0		0.00%			\$0	
54										\$0		0.00%			\$0	
55										\$0		0.00%			\$0	
56										\$0		0.00%			\$0	
57										\$0		0.00%			\$0	
58										\$0		0.00%			\$0	
59										\$0		0.00%			\$0	
60										\$0		0.00%			\$0	
61										\$0		0.00%			\$0	
62										\$0		0.00%			\$0	
63										\$0		0.00%			\$0	
64										\$0		0.00%			\$0	
65										\$0		0.00%			\$0	
66										\$0		0.00%			\$0	
67										\$0		0.00%			\$0	
68										\$0		0.00%			\$0	
69										\$0		0.00%			\$0	
70										\$0		0.00%			\$0	
71 Anticipated Turnover										\$0		0.00%			\$0	
72 Adjustment to Fringe Benefits										\$0		0.00%			\$0	
73 Shift Differential										\$0		0.00%			\$0	
74 AU 3% Merit Increase										\$29,595		33.80%			\$9,655	
75 Christmas Bonus - Regular Full Time										16,000		33.80%			\$5,408	
76 Christmas Bonus - Regular Part Time										\$0		12.10%			\$0	
<b>Totals</b>										<b>\$997,786</b>					<b>\$337,254</b>	

Please input these totals on the Budget Request Form!

Cost Code	Program Name	Obligation Amount	Date Entered	Entered By
J3035 NON TPA	Law Enforcement - 638 Tribal ATO Comment: FY 2018 distribution Law Enforcement – 638 Tribal funds. This is a one-time (nonrecurring) distribution of funds and cannot be used for facility needs such as maintenance, repair, or construction. Please reference Dear Tribal Leader Letter. 18OIP318	\$60,131	07/05/2019	Lance Fisher
	Rollup T9240 Total:	\$60,131		
	2018 Compact Total:	\$60,131		
Account	Summar of Self Governance Accounts	Total Obligations		
T9240	S/G OIP (2 Year)	\$60,131		
	Report Total:	\$60,131		

Authority to Obligate: All conditions and restrictions contained in 42 BIAM Supplement 4 apply to this agreement. You may not exceed this limitation without additional authority signed by the allottee of these funds.

  
 Signature of Authorizing Official  
 Director, Office of Self-Governance

AUG 26 2019  
 Date

This Funding Agreement/Amendment is offered under authority of Title IV, P.L. 100-472, P.L. 102-184, and P.L. 93-638 as amended, the Indian Self-Determination and Education Assistance Act.

Listing of Increases/Decreases

Cost Code	Description	Amount
92120 NON TPA	Preparedness FY 2018 distribution of Preparedness IDC funds. This is a one-time distribution of funds. 19FIR013	\$5,397
92120 NON TPA	Preparedness FY 2019 distribution of Preparedness funds for support of the 2019 Tribal Prevention Program. This is a one-time distribution of funds. 19FIR014	\$22,000
	ROLLUP 92900 Total:	\$27,397
95400 NON TPA	Child Care Development Fund (Mandatory) FY 2019 2nd allocation of Mandatory Child Care Development Funds. These funds are available pursuant to P.L. 102-477, Department of Health & Human Services (HHS). One-time distribution of funds. 19CCDFM2	\$1,033,403
	ROLLUP 95400 Total:	\$1,033,403
95130 NON TPA	Supplemental Youth Services-LABOR FY 2019 Workforce Innovation and Opportunity Act (WIOA) – Youth Services Funds Allocation – Supplemental Youth funds transfer from the Department of Labor pursuant to P.L. 102-477. This is a one-time distribution of funds. 19LBR01	\$661,171
95140 NON TPA	Comprehensive Services(Adult)-LABOR FY 2019 Workforce Innovation and Opportunity Act (WIOA) – Adult Comprehensive Services Funds Allocation – funds transfer from the Department of Labor pursuant to P.L. 102-477. This is a one-time distribution of funds. 19LBR02	\$1,285,875
	ROLLUP 95700 Total:	\$1,947,046
J3035 NON TPA	Law Enforcement - 638 Tribal FY 2019 distribution of Law Enforcement - 638 Tribal funds - Base Opioid Initiative. Distribution of base funds & cannot be used for facility needs such as maintenance, repair, or construction. Please reference Dear Tribal Leader Letter. 19OIP167	\$33,754
	ROLLUP T9240 Total:	\$33,754
	COMPACT TOTAL:	\$3,041,600

REQUEST NO.: OSG2468

DEPARTMENT OF THE INTERIOR  
 SELF-GOVERNANCE COMPACT/FUNDING AGREEMENT AND AMENDMENTS  
 AUTHORITY TO OBLIGATE

COMPACT NO.: GT-OSGT905-18

DOC REQUEST NO.: 26

COMPACT TRIBE/TRIBAL CONSORTIUM: CHEROKEE NATION

COMPACT PERIOD: Fiscal Year 2018

DATE: Monday, August 26, 2019

ACCT Line	BFY	Program	Description	Current Authority	Increase Decrease	Total Authority
1	18-19	T9240	S/G OIP (2 Year)	\$12,933,303	\$22,615	\$12,955,918
2	18-19	T9A40	S/G OIP - UTB (2 Year)	\$11,000	\$0	\$11,000
4	2018	92900	S/G BLM-FIRE MANAGEMENT	\$43,180	\$0	\$43,180
5	2018	95400	S/G HHS-CHILDCARE DEVELOP	\$6,892,551	\$0	\$6,892,551
6	2018	95800	S/G HHS-CHILDCARE BLOCK	\$33,818,023	\$0	\$33,818,023
10	2018	90710	S/G -TRUST IMPROVEMENT - APPRAISALS	\$11,413	\$0	\$11,413
16	2018	94120	S/G DAMAGE ASSESSMENT	\$19,739	\$0	\$19,739
17	2018	95700	S/G LABOR-JTPA IV-A, II-B	\$1,935,014	\$0	\$1,935,014
Total:				\$55,664,223	\$22,615	\$55,686,838

Authority to Obligate: All conditions and restrictions contained in 42 BIAM Supplement 4 apply to this agreement. You may not exceed this limitation without additional authority signed by the allottee of these funds.

*Shane M. Freeman*  
 Signature of Authorizing Official  
 Director, Office of Self-Governance

AUG 26 2019  
 Date

This Funding Agreement/Amendment is offered under authority of Title IV, P.L. 100-472, P.L. 102-184, and P.L. 93-638 as amended, the Indian Self-Determination and Education Assistance Act.

Listing of Increases/Decreases

Cost Code	Description	Amount
J3035 NON TPA	Law Enforcement - 638 Tribal FY 2018 distribution of Law Enforcement - 638 Tribal funds - Base Opioid Initiative. Distribution of base funds & cannot be used for facility needs such as maintenance, repair, or construction. Please reference Dear Tribal Leader Letter. 18OIP334	\$22,615
	ROLLUP T9240 Total:	\$22,615
	COMPACT TOTAL:	\$22,615

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 3979
Contract Period:		Name:	Julie Justice
Contract Number:		Accounting Unit Director/Manager	Phone: 3979
Accounting Fund:	3-Special Revenue	Name:	Julie Justice
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 5369
AU Description:	DOI Secretary of Natural Resources	Name:	Chad Harsha
Accounting Unit:	3221210	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	108687
Date/Time Printed:	11-Oct-19 01:07 PM		

Notes: Receiving \$352,572 from Management Resources via restructuring of the two groups. Combining funds with existing SONR SG Forestry AU 3221085.

PART-2

Staffing Summary:	FY 2020 ORIG REQUEST	FY 2019 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	3.00	0.00	3.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$338,072	\$ 338,072
Other Income	499000	\$14,500	\$ 14,500
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 352,572</b>	<b>\$ - \$ 352,572</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$172,314				\$ 172,314
Fringe benefits	610000	\$58,242				\$ 58,242
Staff development & training	620000	\$1,000				\$ 1,000
Travel-staff	630000	\$3,500				\$ 3,500
Supplies	680000	\$46,431				\$ 46,431
Direct billed: telephone expense	690080	\$1,000				\$ 1,000
Direct billed: cell/mobile phone	690090	\$1,000				\$ 1,000
Direct billed: internet	690110	\$1,000				\$ 1,000
Direct billed: space cost	700080	\$9,000				\$ 9,000
Direct billed: auto insurance	710100	\$1,200				\$ 1,200
Direct billed: GSA vehicle	720050	\$14,000				\$ 14,000
Direct billed: gas cards	720070	\$3,600				\$ 3,600
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>						\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 312,287		\$ -		\$ 312,287
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		14.05%		
Indirect Cost Allocation	970000	\$ 40,285		\$ -		\$ 40,285
<b>Total Expenditures</b>		<b>\$ 352,572</b>		<b>\$ -</b>		<b>\$ 352,572</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
---	--	-------------	--	-------------	--	-------------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>						<b>\$ -</b>

Take to Narrative ==>		\$ 352,572		\$ -		\$ -
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
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**PAYROLL WORKSHEET**

Accounting Unit Description: DOI Secretary of Natural Resources  
 Accounting Unit Name: 3221210  
 For Budget Period: 10/1/2019 - 09/30/2020  
 Prepared by: Julie Justice  
 Printed Date: 11-Oct-19  
 Printed Time: 01:08 PM

Job Title	Position Status	Salary Class	Position Code	Grade Range	Emp. #	Expected Hours To Pay		Expected Wages (Gross)	Fringe Rate %	% Changed to this AU	On Multiple AUs	Totals For This Accounting Unit	
						Regular	Overtime					Expected Wages (Gross)	Expected Fringe Benefits
1 Community Gardens Natural Resources Specialist	Existing-E	Hourly = H MOA/PA = N	2444	123	108004	2080	0	\$45,530	33.80%	100%		\$45,530	\$15,277
2 Dahnongah Natural Resources Specialist	Existing-E	Hourly = H	586	123	104453	2080	0	\$45,530	33.80%	100%		\$45,530	\$15,277
3 Dahnongah Natural Resources Specialist	Existing-E	Hourly = H	586	123	000000	2080	0	\$57,470	33.80%	100%		\$57,470	\$19,425
4								\$0	0.00%			\$0	\$0
5								\$0	0.00%			\$0	\$0
6								\$0	0.00%			\$0	\$0
7								\$0	0.00%			\$0	\$0
8								\$0	0.00%			\$0	\$0
9								\$0	0.00%			\$0	\$0
10								\$0	0.00%			\$0	\$0
11								\$0	0.00%			\$0	\$0
12								\$0	0.00%			\$0	\$0
13								\$0	0.00%			\$0	\$0
14								\$0	0.00%			\$0	\$0
15								\$0	0.00%			\$0	\$0
16								\$0	0.00%			\$0	\$0
17								\$0	0.00%			\$0	\$0
18								\$0	0.00%			\$0	\$0
19								\$0	0.00%			\$0	\$0
20								\$0	0.00%			\$0	\$0
21								\$0	0.00%			\$0	\$0
22								\$0	0.00%			\$0	\$0
23								\$0	0.00%			\$0	\$0
24								\$0	0.00%			\$0	\$0
25								\$0	0.00%			\$0	\$0
26								\$0	0.00%			\$0	\$0
27								\$0	0.00%			\$0	\$0
28								\$0	0.00%			\$0	\$0
29								\$0	0.00%			\$0	\$0
30								\$0	0.00%			\$0	\$0
31								\$0	0.00%			\$0	\$0
32								\$0	0.00%			\$0	\$0
33								\$0	0.00%			\$0	\$0
34								\$0	0.00%			\$0	\$0
35								\$0	0.00%			\$0	\$0
36								\$0	0.00%			\$0	\$0
37								\$0	0.00%			\$0	\$0
38								\$0	0.00%			\$0	\$0
39								\$0	0.00%			\$0	\$0
40								\$0	0.00%			\$0	\$0
41								\$0	0.00%			\$0	\$0
42								\$0	0.00%			\$0	\$0
43								\$0	0.00%			\$0	\$0
44								\$0	0.00%			\$0	\$0
45								\$0	0.00%			\$0	\$0
46								\$0	0.00%			\$0	\$0
47								\$0	0.00%			\$0	\$0
48								\$0	0.00%			\$0	\$0
49								\$0	0.00%			\$0	\$0
50								\$0	0.00%			\$0	\$0
51								\$0	0.00%			\$0	\$0
52								\$0	0.00%			\$0	\$0
53								\$0	0.00%			\$0	\$0
54								\$0	0.00%			\$0	\$0
55								\$0	0.00%			\$0	\$0
56								\$0	0.00%			\$0	\$0
57								\$0	0.00%			\$0	\$0
58								\$0	0.00%			\$0	\$0
59								\$0	0.00%			\$0	\$0
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62								\$0	0.00%			\$0	\$0
63								\$0	0.00%			\$0	\$0
64								\$0	0.00%			\$0	\$0
65								\$0	0.00%			\$0	\$0
66								\$0	0.00%			\$0	\$0
67								\$0	0.00%			\$0	\$0
68								\$0	0.00%			\$0	\$0
69								\$0	0.00%			\$0	\$0
70								\$0	0.00%			\$0	\$0
71 Anticipated Turnover								\$0	0.00%			\$0	\$0
72 Adjustment to Fringe Benefits								\$0	0.00%			\$0	\$0
73 Shift Differential								\$0	0.00%			\$0	\$0
74 AU 3% Merit Increase								\$0	0.00%			\$0	\$0
75 Christmas Bonus - Regular Full Time								\$0	0.00%			\$0	\$0
76 Christmas Bonus - Regular Part Time								\$0	0.00%			\$0	\$0
<b>Totals</b>								\$172,314	12.10%			\$58,242	\$0

Please Input these totals on the Budget Request Form

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
27 - Secretary of Natural Resources	Chad Harsha		5369
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
3221210	DOI Secretary of Natural Resources		
<b>Program Director/Manager</b>	<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Julie Justice	3979	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>
\$ -	\$ 352,572	\$ 352,572	100.00%
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>
Regular Full-Time	3.00	-	3.00
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	3.00	-	3.00

**PROGRAM NARRATIVE:**

**Intended Outcomes:** Assist in conducting government enabling functions of the Secretary of Natural Resources and CN Executive Administration. Establish a new agricultural program to protect land, water and other resources. Funding moved from Management resources agriculture and forestry budgets will staff transfers. Staff will be responsible for inspecting compliance issues related to recreation, timber harvesting, livestock grazing, protection of fish, wildlife, and other applicable plant / animal life.

**Cherokees Served:** Since all Cherokee Nation tribal members benefit directly or indirectly from conservation and responsible management of our natural resources, it is estimated that a Tribal Conservation District will serve over 300,000 citizens.

**SIGNIFICANT CHANGES:**

Significant Changes: A total of \$380,572.00 will be transferred from AU's 3221060 & 3221080 and combined with existing Environmental Resources / Admin Support AU 3221085 to support salaries, fringe, supply needs and associated staffing costs.



## Janet Baker

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**From:** Ashley Canoe  
**Sent:** Friday, October 11, 2019 1:27 PM  
**To:** Janet Baker  
**Cc:** Chris D. Campbell; Budget Submittals  
**Subject:** RE: AU's 3221210; 3221220; 3221080; 3221060; & 3221085

I approve

*Ashley Canoe  
Manager, Accounting/Finance  
Cherokee Nation Financial Resources  
Phone - (918) 453-5000 x7374  
Fax - (918) 458-6105*

**From:** Janet Baker <janet-baker@cherokee.org>  
**Sent:** Friday, October 11, 2019 1:22 PM  
**To:** Ashley Canoe <ashley-canoe@cherokee.org>  
**Cc:** Chris D. Campbell <chris-campbell@cherokee.org>; Budget Submittals <grpUd-BudgetSubmittals@cherokee.org>  
**Subject:** AU's 3221210; 3221220; 3221080; 3221060; & 3221085

Ashley,  
Please review these budgets and let us know if they are good to include in Oct. Mod 2. Please approve the AU number for DOI Secretary of Natural Resources as AU 3221210 and the AU number for Land Management as AU 3221220.  
Thank you,

Janet Baker  
Financial Resources  
Accounting Assistant II  
Ext: 7109

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5296
Contract Period:		Name:	Alan Turner
Contract Number:		Accounting Unit Director/Manager	Phone: 7069
Accounting Fund:	3-Special Revenue	Name:	Dale Glory
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 4137
AU Description:	Land Management	Name:	David Moore
Accounting Unit:	3221220	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	105979
Date/Time Printed:	11-Oct-19 01:06 PM		

Notes: Combined fund amounts remaining from AU 3221060 and 3221080

PART-2

Staffing Summary:	FY 2020 ORIG REQUEST	FY 2019 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	6.00		6.00
# of Regular Part-Time Employee Equivalents:	1.00		1.00
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employees Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>

PART-3

Revenues:	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$599,106	\$ 599,106
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 599,106</b>	<b>\$ - \$ 599,106</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$302,267				\$ 302,267
Fringe benefits	610000	\$98,893				\$ 98,893
Staff development & training	620000	\$500				\$ 500
Travel-staff	630000	\$3,000				\$ 3,000
Contract services < \$5K	640000	\$12,000				\$ 12,000
Contract services >=\$5K	650000		\$16,465			\$ 16,465
Supplies	680000	\$13,000				\$ 13,000
Equipment < \$5K	680070	\$3,000				\$ 3,000
Direct billed: telephone expense	680080	\$1,102				\$ 1,102
Direct billed: cell/mobile phone	690090	\$5,274				\$ 5,274
Direct billed: internet	690110	\$1,000				\$ 1,000
Utilities	700010	\$23,100				\$ 23,100
Direct billed: space cost	700080	\$3,566				\$ 3,566
Property taxes	710000		\$12,720			\$ 12,720
Direct billed: property insurance	710090	\$4,500				\$ 4,500
Direct billed: auto insurance	710100	\$1,300				\$ 1,300
Direct billed: contractor eqp ins	710140	\$2,500				\$ 2,500
Fuel, oil	720020	\$10,000				\$ 10,000
R & m vehicle	720030	\$4,000				\$ 4,000
Employee mileage reimbursement	720040	\$1,000				\$ 1,000
Direct billed: gas cards	720070	\$6,000				\$ 6,000
Building maintenance	730000	\$1,200				\$ 1,200
Grounds maintenance	730020	\$2,000				\$ 2,000
R & m equipment	730040	\$5,500				\$ 5,500
Advertising	740000	\$100				\$ 100
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC		\$ 504,802	\$ 29,185	\$ -	\$ -	\$ 29,185
Expenditures SUBJECT to IDC				\$ -	\$ -	\$ 504,802
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		14.05%		
Indirect Cost Allocation	970000	\$ 65,119		\$ -		\$ 65,119
<b>Total Expenditures</b>		<b>\$ 599,106</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 599,106</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In/Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 599,106	\$ -	\$ -
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: Land Management  
 Accounting Unit Name: 3221220  
 For Budget Period: 10/1/2019 - 09/30/2020  
 Prepared by: Alan Turner  
 Printed Date: 11-Oct-19  
 Printed Time: 01:06 PM

Job Title	Position Status	Salary Class	Position Code	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Fringe Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime							
1 Daikonegah Natural Resources Technician	E	H	2446	30	103057	\$18.47	2080		\$38,418	Full Time	33.80%		X	\$5,493	
2 Natural Resources Field Supervisor	E	S	2442	184	107618	\$27.16	2080		\$56,483	Full Time	33.80%		X	\$9,577	
3 Bull Hollow Special Projects Officer	E	S	2443	141		\$24.26	2080		\$50,451	Full Time	33.80%		X	\$7,692	
4 Bull Hollow Forestry Technician	E	H	2445	20	103059	\$17.37	2080		\$36,130	Full Time	33.80%		X	\$5,493	
5 Bull Hollow Forest Heavy Equipment Finish Operator	E	H	2448	74	103054	\$20.93	2080		\$43,534	Full Time	33.80%		X	\$6,595	
6 Bull Hollow Forestry Technician	E	H	590	4	102895	\$13.15	2080		\$27,352	Part Time	12.10%		X	\$4,197	
7 Natural Resources Forestry Technician	E	S	2440	270	120104	\$32.98	2080		\$68,598	Full Time	33.80%		X	\$10,393	
8 Natural Resources Special Projects Officer	E	S	595	141	108195	\$29.23	2080		\$60,798	Full Time	33.80%		X	\$9,192	
9 Tsa La Gi Special Assistant	E	S	2447	76	109646	\$29.02	2080		\$41,642	Full Time	33.80%		X	\$6,347	
10 Natural Resources Special Projects Officer A	E	S	3020	141	109570	\$22.91	2080		\$47,653	Full Time	33.80%		X	\$7,132	
11 Daikonegah Maintenance Construction Technician B	E	H	2177	30	102210	\$12.45	2080		\$25,895	Full Time	33.80%	100%	X	\$3,854	
12														\$3,763	
13														\$0	
14														\$0	
15														\$0	
16														\$0	
17														\$0	
18														\$0	
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67														\$0	
68														\$0	
69														\$0	
70														\$0	
71 Anticipated Turnover														\$0	
72 Adjustment to Fringe Benefits														\$0	
73 Shift Differential														\$0	
74 3% Merit Increase														\$0	
75 Christmas Bonus - Regular Full Time														\$6,800	
76 Christmas Bonus - Regular Part Time														\$1,000	
Totals														\$302,267	
														\$17,171	

Please input these totals on the Budget Request Form

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>
11 - Management Resources		David Moore		4137
<b>Accounting Unit</b>		<b>Accounting Unit Name</b>		
3221220		Land Management		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Dale Glory		7069	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>	
\$ -	\$ 599,106	\$ 599,106	100.00%	
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>	
Regular Full-Time	6.00	-	6.00	
Regular Part-Time	1.00	-	1.00	
Temporary Full-Time	-	-	-	
Temporary Part-Time	-	-	-	
IPA/MOA/Other	-	-	-	
Total	7.00	-	7.00	

**PROGRAM NARRATIVE:**

Description: Provide for the Trust Management of tribal natural resources as required by the Cherokee Nation (CN) self-governance compact and Cherokee Nation/Department of Interior (CN/DOI) Annual Funding Agreement (AFA) funds this budget. These funds provide for the majority of the physical operation & maintenance functions on tribal lands (agricultural, forest development, maintenance & rehabilitation). The budget funds some personnel, equipment, materials and supplies expenditures.

Specific Outcomes: Management of CN land & natural resources for the optimization of the Tribe. There have been no findings of imminent jeopardy in annual DOI trust reviews concerning Land Management.

Metrics used to evaluate the effectiveness of the program: Program funds & resources are limited to tribal lands, restricted tracts and those related resources which have a direct impact to strategic enabling functions of CN. These lands/natural resources encompass the Tribal Jurisdictional Service Area (TJSA), other parts of Oklahoma & Texas.

Number of participants served for current and last two completed Fiscal years (FY17-March 31, FY19): This program provides physical, material and technical assistance to 100,000+ acres of tribal lands accessible to all CN citizens.

Number of Cherokees served for current and last two completed Fiscal years (FY17-March 31, FY19): All Cherokees.

Number of non-Cherokees served for current and last two completed Fiscal years (FY17-March 31, FY19): None.

Cost savings measures the department is employing: Staff completes all equipment & building repairs within their capacity.

Success rates for FY19: Mechanical Weed Brush Control on 2,469 acres & provided crops to 68 families from the fall garden.

Cost savings measures the department is employing: Staff completes all equipment & building repairs within their capacity.

Reasons for changes in staffing patterns (if changes exist): Staff changes were made to best utilize the funds by combining AU 3221060 & AU 3221080.

Departments and outside entities with which you collaborated: Budget collaborates with all CN governmental agencies, other federally recognized tribes, educational institutions, and federal/state/local governmental entities.

Types/sources of external funding researched by the program: N/A

The type of external funding that the program expects to receive during FY2020:

**SIGNIFICANT CHANGES:**

Significant changes to establish new budget came from funds moved out of AU 3221060 & AU 3221080 of \$642,677. Shifted salaries between AU 1012350 and the requested budget to best fulfill our mission of land management.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Name:	AMI SAMS	Phone:	453-5636
Contract Period:		Accounting Unit Director/Manager	Name:	CHRISTIE HARRIS	Phone:	918-696-8805
Contract Number:	3-Special Revenue	Executive Director	Name:	STEPHEN JONES	Phone:	4044
Accounting Fund:	32-IHS-SELF Governance-Health	1st Person Responsible	Employee #	100232		
Funding Source:	STILWELL REVENUE					
AU Description:	3322105					
Accounting Unit:	Place IDC Rate in Part 4 Below					
Date/Time Printed:	03-Oct-19					04:41 PM

Notes:

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	129.55	129.55	-
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:	3.00		3.00
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:	3.00	3.00	-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>135.55</b>	<b>132.55</b>	<b>3.00</b>

PART-3

Revenues: (Show as positive #)	Account #				Incr \ (Decr)
Grants / contracts revenue	400000	\$3,124,751	\$3,037,986	\$	86,765
Medicaid unrestricted	470030	\$2,800,000	\$2,800,000	\$	-
Medicare restricted	470040	\$2,400,000	\$2,400,000	\$	-
Medicaid RX unrestricted	470080	\$1,700,000	\$1,700,000	\$	-
Insurance income	470120	\$1,500,000	\$1,500,000	\$	-
Insurance RX	470150	\$2,900,000	\$2,900,000	\$	-
Please enter a valid account number - >>>				\$	-
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>					
<b>Total Revenues</b>		<b>\$ 14,424,751</b>	<b>\$ 14,337,986</b>	<b>\$</b>	<b>86,765</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$7,079,843		\$7,009,144		\$ 70,699
Fringe benefits	610000	\$2,375,242		\$2,369,090		\$ 6,152
Staff development & training	620000	\$60,000		\$60,000		\$ -
Recruitment	620500	\$1,000		\$1,000		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Contract services < \$5K	640000	\$30,000		\$30,000		\$ -
Contract services >=\$5K	650000		\$550,000		\$550,000	\$ -
MOA/IPA contracts >=\$5K	650030		\$360,000		\$360,000	\$ -
Supplies on agreement: office	660000		\$10,000		\$10,000	\$ -
Supplies on agreement: RX	660010		\$1,400,000		\$1,400,000	\$ -
Supplies on agreement: medical	660020		\$30,000		\$30,000	\$ -
Supplies	680000	\$650,000		\$650,000		\$ -
Direct billed: telephone expense	690080	\$80,000		\$80,000		\$ -
Direct billed: cell/mobile phone	690090	\$15,000		\$15,000		\$ -
Direct billed: internet	690110	\$4,000		\$4,000		\$ -
Direct billed: mailing cost	690120	\$35,000		\$35,000		\$ -
Direct billed: printing/copying	690130	\$10,000		\$10,000		\$ -
Lease/rent: furniture & equip	690500	\$45,000		\$45,000		\$ -
Utilities	700010	\$175,000		\$175,000		\$ -
Direct billed: property insurance	710090	\$55,000		\$55,000		\$ -
Direct billed: auto insurance	710100	\$5,000		\$5,000		\$ -
Employee mileage reimbursement	720040	\$5,000		\$5,000		\$ -
Direct billed: GSA vehicle	720050	\$50,000		\$50,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 2,360,000		\$ 2,360,000	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 10,695,086		\$ 10,618,234		\$ 76,851
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 1,379,666		\$ 1,369,752		\$ 9,914
<b>Total Expenditures</b>			<b>\$ 14,424,751</b>		<b>\$ 14,337,986</b>	<b>\$ 86,765</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -

Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -

Transfers In/Out - Net	\$ -	\$ -
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Take to Narrative ==>	\$ 14,424,751	\$ 14,337,986
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Excess(Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -
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Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>
07 - Health Services		STEPHEN JONES		4044
<b>Accounting Unit</b>		<b>Accounting Unit Name</b>		
3322105		STILWELL REVENUE		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
CHRISTIE HARRIS		918-696-8805	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested=Approved</b>	<b>% Increase/(Decrease) (Request=Approved) // Approved</b>	
\$ 14,337,986	\$ 14,424,751	\$ 86,765	0.61%	
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>	
Regular Full-Time	129.55	129.55	-	
Regular Part-Time	-	-	-	
Temporary Full-Time	3.00	-	3.00	
Temporary Part-Time	-	-	-	
IPA/MOA/Other	3.00	3.00	-	
<b>Total</b>	<b>135.55</b>	<b>132.55</b>	<b>3.00</b>	

**PROGRAM NARRATIVE:**

The Wilma P. Mankiller Health Center in Stilwell is an outpatient health center providing medical services including pediatrics, family medicine, dental, optometry, physical therapy, pharmacy, laboratory, radiology, nutritional services, mammography, public health nursing, WIC, contract health services, behavioral health, and community health promotion. Healthcare is provided to those who are determined to be eligible for services under current Indian Health Services regulations and who have provided documentation. Certain programs funded by other than IHS may be restricted to the users who meet the eligibility requirements established by the funding source. Service area includes primarily Adair County and surrounding communities but our health center also serves eligible individuals from the 14 county area and entire U.S.

Our clinic has been a participant in the Indian Health Service Quality and Innovative Learning Network and the CMS Comprehensive Primary Care (CPC) Initiative since 2012 and currently a participant in the CMS Comprehensive Primary Care Plus (CPC+) model. Our clinic works diligently to create partnerships within the local community. We collaborate with local schools, the Adair County Health Department, and local community organizations to promote primary disease prevention and positive health outcomes for our community and tribal citizens.

In 2015, our clinic expanded from 37,000 sq ft to approximately 65,000 sq ft. In October 2015, we opened our new 28,000 sq ft addition which houses Primary Care, Radiology, Lab, Diabetes Clinic and Registration. This expansion gave those departments much needed additional space to be able to more efficiently care for our patients. Along with this additional space has come a growth in staff, including an increase in medical providers. This growth has and will continue to allow us to increase access for our patient population. In the coming months, we will be preparing for the expansion of the original facility to approximately 80,000 sq ft which will make the entire health center over 100,000 total sq ft.

Metrics used to evaluate effectiveness of the program include but are not limited to Comprehensive Diabetes Care and Outcomes, Health Risk Screenings, and overall Health Outcomes. We also evaluate our program based on objectives defined under the 6 Pillars (Finance, People, Growth, Service, Quality, Community) which include objectives categorized under patient satisfaction, access, productivity, financial measures, community involvement, infection prevention, and employee development.

In FY17, the Wilma P. Mankiller Health Center had 69,919 patient visits with 88.1% Cherokee patients. For FY18, patient visits were 50,013 and for FY19, October through March, patient visits were 26,088.

Staffing changes requested for FY20 consist of adding the following positions: (1) Managed Care Coordinator: We currently average 800 referrals per month; therefore, the workload of our two MCCs has increased exponentially over recent years. A third MCC will assist with the workload increase as well as handle Palladian/pain management referrals which average 5-10 per day. (2) Special Projects Officer: This position is being added at the request of the Health Executive Director to assist the Clinic Medical Director with administrative tasks and allowing that provider to focus more on patient care.



Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

**SIGNIFICANT CHANGES:**

This budget modification adds 3 temporary part time Van Drivers during the construction period at WPMHC. Trailers have been brought in the parking lot at WPMHC to house many of the displaced services during the construction period limiting parking space. Staff at the facility will be required to park off site and be shuttled to and from work.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Name:	AMI SAMS	Phone:	453-5636
Contract Period:		Accounting Unit Director/Manager	Name:	JERRY CAUGHMAN	Phone:	918-775-9150
Contract Number:	3-Special Revenue	Executive Director	Name:	STEPHEN JONES	Phone:	4044
Accounting Fund:	32-IRS-SELF Governance-Health	1st Person Responsible	Employee #	102002		
Funding Source:	SALLISAW REVENUE					
AU Description:	3322205					
Accounting Unit:	Place IDC Rate in Part 4 Below					
Date/Time Printed:	04-Oct-19 08:03 AM					

Notes:

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	126.35	125.35	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>126.35</b>	<b>125.35</b>	<b>1.00</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$2,942,049	\$2,716,906	\$ 225,143
Medicaid unrestricted	470030	\$2,900,000	\$2,900,000	\$ -
Medicare restricted	470040	\$2,200,000	\$2,200,000	\$ -
Medicaid RX unrestricted	470080	\$1,600,000	\$1,600,000	\$ -
Insurance income	470120	\$1,900,000	\$1,900,000	\$ -
Insurance RX	470150	\$2,400,000	\$2,400,000	\$ -
Please enter a valid account number - >>>				\$ -
<b>Total Revenues</b>		<b>\$ 13,942,049</b>	<b>\$ 13,716,906</b>	<b>\$ 225,143</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$6,864,507		\$6,715,466		\$ 149,041
Fringe benefits	610000	\$2,320,207		\$2,269,830		\$ 50,377
Staff development & training	620000	\$50,000		\$50,000		\$ -
Recruitment	620500	\$2,500		\$2,500		\$ -
Travel-staff	630000	\$5,000		\$5,000		\$ -
Contract services < \$5K	640000	\$8,000		\$8,000		\$ -
Contract services >=\$5K	650000		\$750,000		\$750,000	\$ -
Locum tenens >=\$5K	650040		\$10,000		\$10,000	\$ -
Supplies on agreement: office	660000		\$6,000		\$6,000	\$ -
Supplies on agreement: RX	660010		\$1,700,000		\$1,700,000	\$ -
Supplies on agreement: medical	660020		\$200,000		\$200,000	\$ -
Supplies	660000	\$200,000		\$200,000		\$ -
Direct billed: telephone expense	690080	\$50,000		\$50,000		\$ -
Direct billed: cell/mobile phone	690090	\$15,000		\$15,000		\$ -
Direct billed: mailing cost	690120	\$30,000		\$30,000		\$ -
Lease/rent: furniture & equip	690500	\$65,000		\$65,000		\$ -
Utilities	700010	\$200,000		\$200,000		\$ -
Direct billed: property insurance	710090	\$50,000		\$50,000		\$ -
Direct billed: auto insurance	710100	\$6,000		\$6,000		\$ -
Employee mileage reimbursement	720040	\$5,000		\$5,000		\$ -
Direct billed: GSA vehicle	720050	\$50,000		\$50,000		\$ -
Building maintenance	730000	\$60,000		\$60,000		\$ -
R & m equipment	730040	\$2,000		\$2,000		\$ -
Capital acquisitions >=\$5K	770000		\$5,000		\$5,000	\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			\$ 2,671,000		\$ 2,671,000	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 9,983,214		\$ 9,783,796		\$ 199,418
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 1,287,835		\$ 1,262,110		\$ 25,725
<b>Total Expenditures</b>			<b>\$ 13,942,049</b>		<b>\$ 13,716,906</b>	<b>\$ 225,143</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In\Out - Net</b>		\$ -		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>		\$ 13,942,049		\$ 13,716,906	

<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -	\$ -
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PAYROLL WORKSHEET

Accounting Unit Description: SALLISAW REVENUE For Budget Period: 10/01/2019 - 09/30/2020 Prepared by: AMI-SAMS

Printed Date: 04-Oct-19  
Printed Time: 08:02 AM

Table with columns: Job Title, Position Status, Salary Class, Grade, Range, Emp. #, Pay Rate, Expected Hours (Regular/Overtime), Expected Wages (Gross), Fringe Rates, % Charged to this AU, On Multiple AUs, Expected Wages (Gross), Expected Fringe Benefits, and Totals For This Accounting Unit.

76	RSHC Medical Records Patient Benefits Coordinator	H	1745	18	103916	\$13.85	2680		\$28,806	Full Time	33.80%	100%	\$28,806	\$9,737	76
77	RSHC Nursing Records Supervisor	S	1740	42	108158	\$11.91	2680		\$35,385	Full Time	33.80%	100%	\$35,385	\$11,960	77
78	RSHC Nursing Assistant	H	1784	4	102716	\$11.91	2680		\$24,482	Full Time	33.80%	100%	\$24,482	\$8,275	78
79	RSHC Nursing Assistant	V	1784	4		\$11.91	2680		\$24,482	Full Time	33.80%	100%	\$24,482	\$8,275	79
80	RSHC Optometry Clerk III	H	357	6	105464	\$15.82	2680		\$24,068	Full Time	33.80%	100%	\$24,068	\$8,134	80
81	RSHC Patient Services Advocate	E	1779	41	103944	\$15.82	2680		\$24,068	Full Time	33.80%	100%	\$24,068	\$8,134	81
82	RSHC Patient Services Advocate	E	1779	41	103944	\$15.82	2680		\$24,068	Full Time	33.80%	100%	\$24,068	\$8,134	82
83	RSHC Pharmacist	E	356	351	500801	\$18.60	2680		\$41,280	Full Time	33.80%	100%	\$41,280	\$13,955	83
84	RSHC Pharmacist	E	356	351	500801	\$18.60	2680		\$41,280	Full Time	33.80%	100%	\$41,280	\$13,955	84
85	RSHC Pharmacist	E	356	351	500801	\$18.60	2680		\$41,280	Full Time	33.80%	100%	\$41,280	\$13,955	85
86	RSHC Pharmacist	E	356	351	500801	\$18.60	2680		\$41,280	Full Time	33.80%	100%	\$41,280	\$13,955	86
87	RSHC Pharmacist	E	356	351	500801	\$18.60	2680		\$41,280	Full Time	33.80%	100%	\$41,280	\$13,955	87
88	RSHC Pharmacy Clerk III	E	358	6	501035	\$11.34	2680		\$23,587	Full Time	33.80%	100%	\$23,587	\$8,134	88
89	RSHC Pharmacy Supervisor	H	358	6	101222	\$11.34	2680		\$23,587	Full Time	33.80%	100%	\$23,587	\$8,134	89
90	RSHC Pharmacy Supervisor	E	1765	350	110998	\$18.01	2680		\$28,535	Full Time	33.80%	100%	\$28,535	\$9,792	90
91	RSHC Pharmacy Supervisor	E	1765	350	107774	\$18.01	2680		\$28,535	Full Time	33.80%	100%	\$28,535	\$9,792	91
92	RSHC Pharmacy Technician	E	1765	60	106918	\$15.15	2680		\$33,592	Full Time	33.80%	100%	\$33,592	\$11,959	92
93	RSHC Pharmacy Technician	E	1765	60	106920	\$15.15	2680		\$33,592	Full Time	33.80%	100%	\$33,592	\$11,959	93
94	RSHC Pharmacy Technician	E	1765	60	107853	\$15.15	2680		\$33,592	Full Time	33.80%	100%	\$33,592	\$11,959	94
95	RSHC Pharmacy Technician	E	1765	60	107853	\$15.15	2680		\$33,592	Full Time	33.80%	100%	\$33,592	\$11,959	95
96	RSHC Phlebotomist I	E	1772	8	104836	\$9.89	2680		\$20,911	Full Time	33.80%	100%	\$20,911	\$7,176	96
97	RSHC Phlebotomist I	E	1772	8	500502	\$9.89	2680		\$20,911	Full Time	33.80%	100%	\$20,911	\$7,176	97
98	RSHC Physical Activity Specialist I	E	1745	122	500394	\$18.74	2680		\$42,892	Full Time	33.80%	100%	\$42,892	\$14,498	98
99	RSHC Physical Therapist Assistant	E	3108	106	500514	\$18.74	2680		\$42,892	Full Time	33.80%	100%	\$42,892	\$14,498	99
100	RSHC Physical Therapist Supervisor	E	3108	106	500514	\$18.74	2680		\$42,892	Full Time	33.80%	100%	\$42,892	\$14,498	100
101	RSHC Physical Therapy Clerk III	E	362	6	500100	\$8.79	2680		\$20,953	Full Time	33.80%	100%	\$20,953	\$7,200	101
102	RSHC Physician	E	1749	397	110152	\$103.33	2680		\$21,523	Full Time	33.80%	100%	\$21,523	\$7,200	102
103	RSHC Physician	S	1749	397	110156	\$103.33	2680		\$21,523	Full Time	33.80%	100%	\$21,523	\$7,200	103
104	RSHC Physician	V	1749	397	110166	\$112.43	2680		\$18,424	Full Time	33.80%	100%	\$18,424	\$6,075	104
105	RSHC Physician Assistant	S	1749	397	110540	\$69.30	2680		\$14,421	Full Time	33.80%	100%	\$14,421	\$4,973	105
106	RSHC Public Health Licensed Practical Nurse	E	1750	348	110540	\$69.30	2680		\$14,421	Full Time	33.80%	100%	\$14,421	\$4,973	106
107	RSHC Public Health Licensed Practical Nurse	E	1750	348	110540	\$69.30	2680		\$14,421	Full Time	33.80%	100%	\$14,421	\$4,973	107
108	RSHC Public Health Nursing Clerk II	V	1759	101	107894	\$18.63	2680		\$33,750	Full Time	33.80%	100%	\$33,750	\$11,489	108
109	RSHC Public Health Nursing Supervisor	E	363	6	104108	\$14.26	2680		\$47,823	Full Time	33.80%	100%	\$47,823	\$16,189	109
110	RSHC Public Health Registered Nurse	E	1737	233	101565	\$30.80	2680		\$29,881	Full Time	33.80%	100%	\$29,881	\$10,075	110
111	RSHC Public Health Registered Nurse	E	1761	416	102592	\$26.10	2680		\$57,868	Full Time	33.80%	100%	\$57,868	\$19,559	111
112	RSHC Public Health Registered Nurse	E	1761	416	102592	\$26.10	2680		\$57,868	Full Time	33.80%	100%	\$57,868	\$19,559	112
113	RSHC Quality Management Nurse	E	1763	224	105992	\$38.00	2680		\$28,021	Full Time	33.80%	100%	\$28,021	\$9,674	113
114	RSHC Radiology Clerk III	E	350	6	100798	\$22.13	2680		\$46,030	Full Time	33.80%	100%	\$46,030	\$15,588	114
115	RSHC Registered Nurse-A	E	1760	416	501118	\$27.45	2680		\$53,280	Full Time	33.80%	100%	\$53,280	\$18,012	115
116	RSHC Registered Nurse-A	E	1760	416	102037	\$27.45	2680		\$53,280	Full Time	33.80%	100%	\$53,280	\$18,012	116
117	RSHC Registered Nurse-A	E	1760	416	500443	\$31.95	2680		\$66,456	Full Time	33.80%	100%	\$66,456	\$22,462	117
118	RSHC Registered Nurse-B	E	1762	416	104517	\$22.65	2680		\$47,112	Full Time	33.80%	100%	\$47,112	\$15,924	118
119	RSHC Registered Nurse-B	E	1762	416	104494	\$22.65	2680		\$47,112	Full Time	33.80%	100%	\$47,112	\$15,924	119
120	RSHC Security Communications Officer III	E	3274	41	104790	\$14.65	2680		\$30,427	Full Time	33.80%	100%	\$30,427	\$10,500	120
121	RSHC Security Communications Officer III	E	3274	41	109219	\$15.59	2680		\$43,846	Full Time	33.80%	100%	\$43,846	\$15,128	121
122	RSHC Special Projects Officer	V	2802	141		\$17.28	2680		\$60,000	Full Time	33.80%	100%	\$60,000	\$20,300	122
123	Behavioral Health Licensed Clinical Social Worker A	V	1568	207		\$28.85	2680		\$50,000	Full Time	33.80%	100%	\$50,000	\$16,900	123
124	Behavioral Health Licensed Professional Counselor	V	2928	88		\$21.63	2680		\$50,000	Full Time	33.80%	100%	\$50,000	\$16,900	124
125	RSHC Clinical Dietitian	V	1756	231		\$24.04	2680		\$37,440	Full Time	33.80%	100%	\$37,440	\$12,652	125
126	RSHC Medical Licensed Practical Nurse	N	1758	101		\$18.00	2680		\$0	Part Time	12.10%	100%	\$0	\$0	126
127									\$0				\$0	\$0	127
128									\$0				\$0	\$0	128
129									\$0				\$0	\$0	129
130									\$0				\$0	\$0	130
131									\$0				\$0	\$0	131
132									\$0				\$0	\$0	132
133									\$0				\$0	\$0	133
134									\$0				\$0	\$0	134
135									\$0				\$0	\$0	135
136									\$0				\$0	\$0	136
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141									\$0				\$0	\$0	141
142									\$0				\$0	\$0	142
143									\$0				\$0	\$0	143
144									\$0				\$0	\$0	144
145									\$0				\$0	\$0	145
146									\$0				\$0	\$0	146
147									\$0				\$0	\$0	147
148									\$0				\$0	\$0	148
149									\$0				\$0	\$0	149
150	Anticipated Turnover								\$0				\$0	\$0	150
151	RVU Bonus								\$20,000		33.80%		\$20,000	\$6,760	151
152	Shift Differential								\$0				\$0	\$0	152
153	Christmas Bonus - Regular Full Time								\$195,656		33.80%		\$195,656	\$66,132	153
154	AU 3% Merit Increase								\$127,000		33.80%		\$127,000	\$42,926	154
155	Christmas Bonus - Regular Part Time								\$0				\$0	\$0	155
156	Christmas Bonus - Regular Part Time								\$0				\$0	\$0	156

Please input these totals on the Budget Request Form!

Totals \$6,884,507 \$2,320,207

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone#</b>	
07 - Health Services		STEPHEN JONES		4044	
<b>Accounting Unit</b>			<b>Accounting Unit Name</b>		
3322205			SALLISAW REVENUE		
<b>Program Director/Manager</b>			<b>Pgm Dir/Mgr Phone#</b>		<b>Period Budget Covers</b>
JERRY CAUGHMAN			918-775-9150		10/01/2019 - 09/30/2020
<b>FY2019 Budget Approved</b>		<b>FY2020 Budget Request</b>		<b>\$ Increase/(Decrease) Requested - Approved</b>	
\$ 13,716,906		\$ 13,942,049		\$ 225,143	
				<b>% Increase/(Decrease) (Request - Approved) / Approved</b>	
				1.64%	
<b>Staffing Plan (FTE)</b>		<b>FY2020 Budget Request</b>		<b>FY2019</b>	
Regular Full-Time		126.35		125.35	
Regular Part-Time		-		-	
Temporary Full-Time		-		-	
Temporary Part-Time		-		-	
IPA/MOA/Other		-		-	
Total		126.35		125.35	
				1.00	

**PROGRAM NARRATIVE:**

The Redbird Smith Health Center in Sallisaw, Oklahoma is an outpatient health center providing outpatient medical services including pediatrics, family medicine, dental, optometry, pharmacy, laboratory, radiology, nutritional services, public health nursing, WIC, contract health services, behavioral health, and health promotion & disease prevention.

Healthcare is provided to those who are determined to be eligible for services under current Indian Health Services regulations and who have provided documentation. Certain programs funded by other than IHS may be restricted to the users who meet the eligibility requirements established by the funding source. Service area includes primarily Sequoyah County and surrounding communities, but our health center also serves eligible individuals from the 14 county jurisdictions of the Cherokee Nation and entire country.

Measures are used to evaluate effectiveness of program include but are not limited Comprehensive Diabetes Care and Outcomes, Informed Consent Audits, Maintaining Accreditation, and overall Health Outcomes. We also evaluate our program based on items including vaccination rates, patient goal setting/self-management of health conditions, and productivity.

Redbird Smith Health Center completed a clinic expansion in 2015 of a 28,000 square feet addition to our annex and a completed a remodel of our existing clinical space. Our total clinic square footage is now approximately 63,000.

This expansion has allowed us to add space for additional services. We have been able to add a Physical Therapy Department which the demand has grown by leaps and bounds.

In the FY20 we plan on adding a Medical Social Worker and an additional provider of Behavioral Health. We have been working on Behavioral Health Integration and believe that these positions will help in accomplishing this goal. We are also requesting additional support staff in Primary Care, as well as an additional nutritionist to help serve our patient population.

We collaborate with local schools, the Sequoyah County Health Department, local coalition and community organizations to promote primary disease prevention and positive health outcomes for our community and tribal citizens.

**SIGNIFICANT CHANGES:**

This budget modification changes a vacant full time Advanced Practice Registered Nurse to a Physician, adds 1 new LPN and changes a LCSW to a LPC Candidate.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5636
Contract Period:		Name:	Ami Sams
Contract Number:		Accounting Unit Director/Manager	Phone: 7087
Accounting Fund:	3-Special Revenue	Name:	Jill Skinner
Funding Source:	32-IHS-SELF Governance-Health	Executive Director	Phone: 4044
AU Description:	Behavioral Health	Name:	Stephen Jones
Accounting Unit:	3324000	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	107027
Date/Time Printed:	04-Oct-19 08:12 AM		

Notes:

PART-2

Staffing Summary:

	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	31.38	31.38	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:	0.17	0.17	-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>31.55</b>	<b>31.55</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$3,470,022	\$3,378,022	\$ 92,000
Medicaid unrestricted	470030	\$230,000	\$230,000	\$ -
Medicare restricted	470040	\$170,000	\$170,000	\$ -
Insurance income	470120	\$150,000	\$150,000	\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 4,020,022</b>	<b>\$ 3,928,022</b>	<b>\$ 92,000</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$2,016,084		\$2,016,084		\$ -
Fringe benefits	610000	\$678,911		\$678,911		\$ -
Staff development & training	620000	\$5,000		\$5,000		\$ -
Staff educational reimbursemen	620100	\$7,000		\$7,000		\$ -
CME Training	620300	\$15,000		\$15,000		\$ -
Recruitment	620500	\$1,000		\$1,000		\$ -
Motor vehicle reports	620530	\$200		\$200		\$ -
Travel-staff	630000	\$15,000		\$15,000		\$ -
Contract services < \$5K	640000	\$10,000		\$10,000		\$ -
Contract services >=\$5K	650000		\$801,870		\$709,870	\$ 92,000
Supplies	680000	\$22,000		\$22,000		\$ -
Direct billed: telephone expense	690080	\$7,000		\$7,000		\$ -
Direct billed: cell/mobile phone	690090	\$4,000		\$4,000		\$ -
Direct billed: internet	690110	\$1,500		\$1,500		\$ -
Direct billed: mailing cost	690120	\$1,200		\$1,200		\$ -
Direct billed: printing/copying	690130	\$500		\$500		\$ -
Lease/rent: furniture & equip	690500	\$25,000		\$25,000		\$ -
Direct billed: property insurance	710090	\$2,300		\$2,300		\$ -
Direct billed: auto insurance	710100	\$16,000		\$16,000		\$ -
Vehicle lease	720000	\$250		\$250		\$ -
Employee mileage reimbursement	720040	\$2,500		\$2,500		\$ -
Direct billed: GSA vehicle	720050	\$20,000		\$20,000		\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 801,870		\$ 709,870	\$ 92,000
<b>Expenditures SUBJECT to IDC</b>		\$ 2,850,445		\$ 2,850,445		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		
Indirect Cost Allocation	970000	\$ 367,707		\$ 367,707		\$ -
<b>Total Expenditures</b>		<b>\$ 4,020,022</b>		<b>\$ 3,928,022</b>		<b>\$ 92,000</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In\Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 4,020,022	\$ 3,928,022	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: Behavioral Health  
 Accounting Unit Name: 3324000

For Budget Period: 10/1/2019 - 09/30/2020  
 Prepared by: Aml Sams

Printed Date: 04-Oct-19  
 08:12 AM

Job Title	Position Status	Salary Class: Hourly - H MO/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Behavioral Health Biostatistician	E	S	1573	258	\$34.98	2080		\$72,758	Full Time	33.80%	100%	\$72,758	\$24,592	
2 Behavioral Health Budget Analyst	E	H	1557	98	\$24.63	2080		\$51,646	Full Time	33.80%	100%	\$51,646	\$17,456	
3 Behavioral Health Case Manager	V	S	1552	77	\$14.32	2080		\$28,786	Full Time	33.80%	100%	\$28,786	\$9,396	
4 Behavioral Health Child Services Associate Director	E	S	1552	244	\$67.50	2080		\$130,000	Full Time	33.80%	100%	\$130,000	\$43,540	
5 Behavioral Health Clinic Administrator I	V	S	1552	322	\$44.63	2080		\$85,830	Full Time	50%	X	\$85,830	\$15,688	
6 Behavioral Health Clinical Services Supervisor CITW	E	S	263	236	\$31.25	2080		\$65,000	Full Time	33.80%	100%	\$65,000	\$21,970	
7 Behavioral Health Clinical Services Supervisor CITW	E	S	263	236	\$31.25	2080		\$65,000	Full Time	33.80%	100%	\$65,000	\$21,970	
8 Behavioral Health Clinical Services Supervisor Ciemore	E	S	1555	236	\$31.25	2080		\$65,000	Full Time	33.80%	100%	\$65,000	\$21,970	
9 Behavioral Health Licensed Alcohol & Drug Counselor	V	S	1570	207	\$26.65	2080		\$55,331	Full Time	33.80%	100%	\$55,331	\$18,280	
10 Behavioral Health Licensed Alcohol & Drug Counselor	E	S	1576	101	\$19.68	2080		\$20,000	Full Time	33.80%	100%	\$20,000	\$6,578	
11 Behavioral Health Licensed Alcohol & Drug Counselor	E	S	1576	101	\$19.68	2080		\$20,000	Full Time	33.80%	100%	\$20,000	\$6,578	
12 Behavioral Health Practitioner Under Supervision	V	S	1243	64	\$29.43	2080		\$59,204	Full Time	33.80%	100%	\$59,204	\$19,142	
13 Behavioral Health Practitioner Under Supervision	E	S	1551	363	\$16.68	2080		\$34,715	Full Time	33.80%	100%	\$34,715	\$11,415	
14 Behavioral Health Research and Evaluation Coordinator	E	S	1551	363	\$16.68	2080		\$34,715	Full Time	33.80%	100%	\$34,715	\$11,415	
15 CITW Behavioral Health Administrative Assistant	E	H	1580	10	\$12.38	2080		\$25,771	Full Time	33.80%	100%	\$25,771	\$8,711	
16 CITW Behavioral Health Advanced Practice RN	E	S	270	346	\$50.00	2080		\$174,000	Full Time	33.80%	100%	\$174,000	\$53,002	
17 CITW Behavioral Health Advanced Practice RN	E	S	270	346	\$50.00	2080		\$174,000	Full Time	33.80%	100%	\$174,000	\$53,002	
18 CITW Behavioral Health Advanced Practice RN	E	S	270	346	\$50.00	2080		\$174,000	Full Time	33.80%	100%	\$174,000	\$53,002	
19 CITW Behavioral Health Health Clerk II	E	H	1584	6	\$9.50	2080		\$19,760	Full Time	33.80%	100%	\$19,760	\$6,678	
20 CITW Behavioral Health Licensed Alcohol and Drug Counselor	E	S	1584	6	\$50.0374	2080		\$104,000	Full Time	33.80%	100%	\$104,000	\$32,448	
21 CITW Behavioral Health Licensed Professional Counselor A	E	S	2717	207	\$28.85	2080		\$60,000	Full Time	33.80%	100%	\$60,000	\$20,280	
22 CITW Behavioral Health Licensed Professional Counselor A	E	S	1585	207	\$28.85	2080		\$60,000	Full Time	33.80%	100%	\$60,000	\$20,280	
23 CITW Behavioral Health Licensed Professional Counselor A	E	S	1585	207	\$28.85	2080		\$60,000	Full Time	33.80%	100%	\$60,000	\$20,280	
24 CITW Behavioral Health Licensed Professional Counselor B	E	S	809	207	\$13.75	2080		\$55,010	Full Time	75%	X	\$55,010	\$15,210	
25 CITW Behavioral Health Licensed Professional Counselor B	E	S	809	207	\$13.75	2080		\$55,010	Full Time	75%	X	\$55,010	\$15,210	
26 CITW Behavioral Health Special Projects Officer	E	S	1559	141	\$17.76	2080		\$51,022	Full Time	50%	X	\$51,022	\$17,945	
27 CITW Behavioral Health Special Projects Officer	E	S	1559	141	\$17.76	2080		\$51,022	Full Time	50%	X	\$51,022	\$17,945	
28 CITW Behavioral Health Technician	E	S	2999	7	\$11.54	2080		\$24,000	Full Time	33.80%	100%	\$24,000	\$8,172	
29 CITW Behavioral Health Technician	E	S	3127	109	\$10.672	2080		\$24,000	Full Time	33.80%	100%	\$24,000	\$8,172	
30 Claremore Behavioral Health Licensed Professional Counselor	E	H	3184	6	\$17.37	2080		\$24,068	Full Time	33.80%	100%	\$24,068	\$8,174	
31 Claremore Behavioral Health Licensed Professional Counselor	E	H	3184	6	\$17.37	2080		\$24,068	Full Time	33.80%	100%	\$24,068	\$8,174	
32 Claremore Behavioral Health Licensed Professional Counselor	V	S	268	207	\$20.82	2080		\$60,000	Full Time	33.80%	100%	\$60,000	\$20,280	
33 Claremore Behavioral Health Medical Social Worker	V	S	2932	141	\$20.89	2080		\$43,659	Full Time	33.80%	100%	\$43,659	\$14,157	
34 Healing Hospital Behavioral Health Psychologist	E	S	1572	288	\$47.12	2080		\$88,010	Full Time	33.80%	65%	X	\$88,010	\$27,687
35 Registered Nurse	V	H	3333	418	\$27.61	2080		\$57,429	10 hrs FT & PT	8.70%	17%		\$8,763	\$649
36 Claremore Behavioral Health Clerk III	N		3104	6	\$11.57	2080		\$24,066	Full Time	33.80%	100%	\$24,066	\$8,134	
37								\$0		0.00%		\$0	\$0	
38								\$0		0.00%		\$0	\$0	
39								\$0		0.00%		\$0	\$0	
40								\$0		0.00%		\$0	\$0	
41								\$0		0.00%		\$0	\$0	
42								\$0		0.00%		\$0	\$0	
43								\$0		0.00%		\$0	\$0	
44								\$0		0.00%		\$0	\$0	
45								\$0		0.00%		\$0	\$0	
46								\$0		0.00%		\$0	\$0	
47								\$0		0.00%		\$0	\$0	
48								\$0		0.00%		\$0	\$0	
49								\$0		0.00%		\$0	\$0	
50								\$0		0.00%		\$0	\$0	
51								\$0		0.00%		\$0	\$0	
52								\$0		0.00%		\$0	\$0	
53								\$0		0.00%		\$0	\$0	
54								\$0		0.00%		\$0	\$0	
55								\$0		0.00%		\$0	\$0	
56								\$0		0.00%		\$0	\$0	
57								\$0		0.00%		\$0	\$0	
58								\$0		0.00%		\$0	\$0	
59								\$0		0.00%		\$0	\$0	
60								\$0		0.00%		\$0	\$0	
61								\$0		0.00%		\$0	\$0	
62								\$0		0.00%		\$0	\$0	
63								\$0		0.00%		\$0	\$0	
64								\$0		0.00%		\$0	\$0	
65								\$0		0.00%		\$0	\$0	
66								\$0		0.00%		\$0	\$0	
67								\$0		0.00%		\$0	\$0	
68								\$0		0.00%		\$0	\$0	
69								\$0		0.00%		\$0	\$0	
70								\$0		0.00%		\$0	\$0	
71 Anticipated Turnover														
72 Adjustment to Fringe Benefits														
73 Shift Differential														
74 AU 3% Merit Increase														
75 Christmas Bonus - Regular Full Time														
76 Christmas Bonus - Regular Part Time														
<b>Totals</b>														
												\$	\$57,760	
												\$	\$11,154	
												\$	\$33,000	
												\$	\$2,018,084	
												\$	\$0	
												\$	\$678,911	

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>
07 - Health Services		Stephen Jones		4044
<b>Accounting Unit</b>		<b>Accounting Unit Name</b>		
3324000		Behavioral Health		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Juli Skinner		7087	10/01/2019 - 09/30/2020	
<b>FY2019 Budget Approved</b>	<b>FY2020 Budget Request</b>	<b>\$ Increase/(Decrease) Requested = Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>	
\$ 3,928,022	\$ 4,020,022	\$ 92,000	2.34%	
<b>Staffing Plan (FTE)</b>	<b>FY2020 Budget Request</b>	<b>FY2019</b>	<b>Net Change in Staffing</b>	
Regular Full-Time	31.38	31.38	-	
Regular Part-Time	-	-	-	
Temporary Full-Time	-	-	-	
Temporary Part-Time	0.17	0.17	-	
IPA/MOA/Other	-	-	-	
Total	31.55	31.55	-	

**PROGRAM NARRATIVE:**

**Detailed description of the program:** This budget represents the core foundation of Behavioral Health provided by the Indian Health Service Funding Agreement. Funds are used for the provision of patient care, including psychiatry, mental health/substance abuse individual and group counseling, case management, family services, and psychological assessments. Funds are also used for prevention programs that conduct public health interventions designed to prevent and reduce substance abuse, mental illness, and violence. Funds also cover the administrative costs of behavioral health including quality management, data analysis, strategic planning, research and evaluation, staff development & training, GSA vehicles, other such as mobile phones, and facility costs.

**Specific intended outcome(s) of the program:** Access to mental health and substance abuse services leading to improved clinical outcomes and quality of life for patients. This provision of public health programs reduces the incidence and prevalence of behavioral health problems in our communities.

**List of metrics used to evaluate the effectiveness of the program:** Metrics have been difficult to develop due to shortcomings in the current electronic health records system and unreliable access to public health surveillance data specific to behavioral health problems and/or American Indian populations in the TJSA. Current metrics are under development including patient outcomes measures, provider productivity, staffing pattern analyses, and community/population measures.

**Success Rates: Unknown.** Anecdotally, we have many patients who make significant improvements and many who remain chronically impaired.

**The number of participants served:**

(Patients served are reflected below and the prevention programs serve the entire population of the TJSA.)

Patient visits for outpatient services (not including chart reviews, telephones consults, etc):

<b>Number of Client Visits</b>		
	<b>Patients</b>	<b>Visits</b>
FY 19	2,243	7,386
Cherokees served (80%)	1,794	5,909
Referrals received	888	
Projected requests	1300	



Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

**The tribal affiliation of participants served**

Department serves all Federally Recognized Tribes.

W.W. Hastings Indian Hospital, Health Quality Management Program, CN Human Resources, CN OneFire Victim Services, CN Career Services, CN Medical Director, CN Health Executive Director, Northeastern State University, Oklahoma State University, University of Oklahoma, CN Institutional Review Board, CN Public Health Nursing, CN

**SIGNIFICANT CHANGES:**

The contract services line item increased to cover the cost of Psychiatry.

CHEROKEE NATION - FY2020 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2019 - 09/30/2020	Budget Preparer	Phone: 5636
Contract Period:		Name:	Ami Sams
Contract Number:		Accounting Unit Director/Manager	Phone: 7087
Accounting Fund:	3-Special Revenue	Name:	Julie Skinner
Funding Source:	32-IHS-SELF Governance-Health	Executive Director	Phone: 4044
AU Description:	BH Pediatrics	Name:	Stephen Jones
Accounting Unit:	3326000	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	107027
Date/Time Printed:	04-Oct-19 08:20 AM		

Notes:

PART-2

Staffing Summary:	FY 2020 REVISION 1	FY 2020 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	18.50	18.50	-
# of Regular Part-Time Employee Equivalents:	0.50	0.50	-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>19.00</b>	<b>19.00</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$981,879	\$734,879	\$ 247,000
Medicaid unrestricted	470030	\$600,000	\$600,000	\$ -
Insurance income	470120	\$75,000	\$75,000	\$ -
Please enter a valid account number - >>>				\$ -
<b>Total Revenues</b>		<b>\$ 1,656,879</b>	<b>\$ 1,409,879</b>	<b>\$ 247,000</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$875,439		\$875,439		\$ -
Fringe benefits	610000	\$295,389		\$295,389		\$ -
Staff development & training	620000	\$3,500		\$3,500		\$ -
CME Training	620300	\$1,750		\$1,750		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Contract services >=\$5K	650000		\$257,000		\$10,000	\$ 247,000
Supplies	680000	\$35,000		\$35,000		\$ -
Direct billed: telephone expense	690080	\$1,500		\$1,500		\$ -
Direct billed: cell/mobile phone	690090	\$2,000		\$2,000		\$ -
Direct billed: internet	690110	\$500		\$500		\$ -
Direct billed: mailing cost	690120	\$300		\$300		\$ -
Direct billed: printing/copying	690130	\$250		\$250		\$ -
Lease/rent: furniture & equip	690500	\$2,000		\$2,000		\$ -
Direct billed: property insurance	710090	\$2,000		\$2,000		\$ -
Employee mileage reimbursement	720040	\$300		\$300		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 257,000		\$ 10,000	\$ 247,000
Expenditures SUBJECT to IDC		\$ 1,239,928		\$ 1,239,928		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		12.90%		12.90%		\$ -
Indirect Cost Allocation	970000	\$ 159,951		\$ 159,951		\$ -
<b>Total Expenditures</b>		<b>\$ 1,656,879</b>		<b>\$ 1,409,879</b>		<b>\$ 247,000</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In\Out - Net		\$ -		\$ -		\$ -
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Take to Narrative ==>		\$ 1,656,879		\$ 1,409,879		
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: BHI Pediatrics  
 Accounting Unit Name: 3326000  
 For Budget Period: 10/01/2019 - 09/30/2020  
 Prepared By: Ami Samis  
 Printed Date: 04-Oct-19  
 Printed Time: 09:20 AM

TOTAL PERSONNEL COST FOR EMPLOYEE															Totals For This Accounting Unit		
Job Title	Position Status Vacancy New Exchange	Salary Class: Hourly = H MOA/PA = N	Position Code	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits		
							Regular	Overtime									
1 Behavioral Health Administrative Operations Manager	V	S	2944	270		\$27.39	2080		\$56,971	Full Time	33.80%	100%	\$56,971	\$19,256			
2 Behavioral Health Child Welfare Associate Director	V	S	1553	244		\$32.74	2080		\$68,699	Full Time	33.80%	100%	\$68,699	\$23,017			
3 Behavioral Health Child Welfare Director	V	S	1564	98		\$15.81	2080		\$32,469	Full Time	33.80%	100%	\$32,469	\$10,883			
4 Behavioral Health Custodian	V	H	1585	4	102897	\$9.79	2090		\$20,463	Full Time	33.80%	100%	\$20,463	\$6,863			
5 Behavioral Health Evidence Based Interventions Specialist	E	S	1581	123	105262	\$22.76	2080		\$47,241	Full Time	33.80%	50%	\$23,671	\$8,003			
6 Behavioral Health Evidence Based Interventions Specialist	E	S	1581	123	101464	\$21.45	2080		\$44,616	Full Time	33.80%	100%	\$44,616	\$15,080			
7 Behavioral Health Family Care Manager A	V	S	1563	98	500181	\$19.29	2080		\$40,723	Full Time	33.80%	100%	\$40,723	\$13,562			
8 Behavioral Health Family Care Manager A	V	S	1563	98	500181	\$19.29	2080		\$40,723	Full Time	33.80%	100%	\$40,723	\$13,562			
9 Behavioral Health Family Care Manager B	V	S	1569	98		\$18.19	2080		\$37,814	Full Time	33.80%	100%	\$37,814	\$12,781			
10 Behavioral Health LCM/MSW Under Supervision	E	S	1569	98	101464	\$22.00	2080		\$45,760	Full Time	33.80%	100%	\$45,760	\$15,467			
11 Behavioral Health Licensed Clinical Social Worker A	E	S	1568	98		\$28.85	2080		\$60,000	Full Time	33.80%	100%	\$60,000	\$20,280			
12 Behavioral Health Licensed Clinical Social Worker A	E	H	3339	207	102877	\$28.85	2080		\$60,000	Part Time/ACA	32.50%	50%	\$30,000	\$9,750			
13 Cascade Behavioral Health Clerk III	E	H	1583	6	108161	\$19.50	2080		\$42,522	Full Time	33.80%	100%	\$42,522	\$14,241			
14 Cascade Behavioral Health Clerk III	E	H	1583	6	102844	\$19.50	2080		\$42,522	Full Time	33.80%	100%	\$42,522	\$14,241			
15 Cascade Behavioral Health Psychologist	E	H	1583	6	102844	\$37.24	2080		\$79,760	Full Time	33.80%	100%	\$79,760	\$26,533			
16 Cascade Behavioral Health Psychologist	E	H	1581	269	110522	\$37.24	2080		\$79,760	Full Time	33.80%	100%	\$79,760	\$26,533			
17 Master Social Worker Under Supervision for Clinical Licenses	E	S	3343	88	500398	\$21.75	2080		\$45,240	Full Time	33.80%	100%	\$45,240	\$15,291			
18 Cascade Behavioral Health Specialist	N	H	1581	76		\$24.99	2080		\$52,000	Full Time	33.80%	100%	\$52,000	\$17,456			
19 Master Social Worker Under Supervision for Clinical Licenses	N	S	1556	236		\$31.00	2080		\$63,480	Full Time	33.80%	100%	\$63,480	\$21,194			
20 Master Social Worker Under Supervision for Clinical Licenses	N	S	3343	88		\$21.83	2080		\$45,400	Full Time	33.80%	100%	\$45,400	\$15,210			
21									\$0		0.00%		\$0	\$0			
22									\$0		0.00%		\$0	\$0			
23									\$0		0.00%		\$0	\$0			
24									\$0		0.00%		\$0	\$0			
25									\$0		0.00%		\$0	\$0			
26									\$0		0.00%		\$0	\$0			
27									\$0		0.00%		\$0	\$0			
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29									\$0		0.00%		\$0	\$0			
30									\$0		0.00%		\$0	\$0			
31									\$0		0.00%		\$0	\$0			
32									\$0		0.00%		\$0	\$0			
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34									\$0		0.00%		\$0	\$0			
35									\$0		0.00%		\$0	\$0			
36									\$0		0.00%		\$0	\$0			
37									\$0		0.00%		\$0	\$0			
38									\$0		0.00%		\$0	\$0			
39									\$0		0.00%		\$0	\$0			
40									\$0		0.00%		\$0	\$0			
41									\$0		0.00%		\$0	\$0			
42									\$0		0.00%		\$0	\$0			
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47									\$0		0.00%		\$0	\$0			
48									\$0		0.00%		\$0	\$0			
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66									\$0		0.00%		\$0	\$0			
67									\$0		0.00%		\$0	\$0			
68									\$0		0.00%		\$0	\$0			
69									\$0		0.00%		\$0	\$0			
70									\$0		0.00%		\$0	\$0			
71 Anticipated Turnover													\$0	\$0			
72 Accrual to Fringe Benefits													\$0	\$0			
73 Shift Differential													\$0	\$0			
74 20-3% Merit Increase													\$0	\$0			
75 Christmas Bonus - Regular Full Time													\$24,930	\$8,415			
76 Christmas Bonus - Regular Part Time													\$19,000	\$5,422			
Totals													\$875,439	\$295,389			

Please input these totals on the Budget Request Form

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

<b>Department//Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>	
07 - Health Services		Stephen Jones		4044	
<b>Accounting Unit</b>			<b>Accounting Unit Name</b>		
3326000			BH Pediatrics		
<b>Program Director//Manager</b>			<b>Pgm Dir//Mgr Phone#</b>		<b>Period Budget Covers</b>
Juli Skinner			7087		10/01/2019 - 09/30/2020
<b>FY2019 Budget Approved</b>		<b>FY2020 Budget Request</b>		<b>\$ Increase/(Decrease) Requested=Approved</b>	
\$ 1,409,879		\$ 1,656,879		\$ 247,000	
				<b>% Increase/(Decrease) (Request=Approved) // Approved</b>	
				17.52%	
<b>Staffing Plan (FTE)</b>		<b>FY2020 Budget Request</b>		<b>FY2019</b>	
				<b>Net Change in Staffing</b>	
Regular Full-Time		18.50		18.50	
Regular Part-Time		0.50		0.50	
Temporary Full-Time		-		-	
Temporary Part-Time		-		-	
IPA/MOA/Other		-		-	
Total		19.00		19.00	

**PROGRAM NARRATIVE:**

The HERO Project supports the development of a comprehensive system of care for Native American children and their families. The HERO Project started with opening a pediatric behavioral health unit to provide access to high quality behavioral health services and to maximize revenue generation to sustain the program activities such as child level interventions, parenting support, community strengthening, cultural activities, integration of programs, and youth engagement. In addition, the HERO project encourages development of a youth-led leadership body, a social media/marketing campaign to reduce stigma surrounding behavioral health concerns; and other macro-level partnerships inside and outside Cherokee Nation to encourage cooperation and collaboration, cost savings, and effective service delivery.

**Specific intended outcomes.** The program has three named goals. The goals are:

1. Develop a tribally-operated comprehensive system of care to address the needs of children with or at risk for serious emotional or behavioral disturbances, and their families.
2. Ensure sustainability of the comprehensive system of care through community engagement, continuous quality improvement and evaluation activities, and policy and financing reforms.
3. Develop a continuum of holistic services and activities that promote child wellness, development, and mental health.

**Evaluation Metrics** There are three major outcomes being measured, with 14 subordinate outcomes also being measured. The three major questions are:

1. What impact did the HERO Project have on Cherokee Nation's children and families?
2. What strategies and processes were used to engage key partners toward coordinated programs that take a comprehensive view of health and wellbeing?
3. What impact did the HERO Project have on Cherokee Nation's community as a whole?

Performance measures for services include: mental illness symptomatology; employment and education; crime and criminal justice; stability in housing; rates of readmission to psychiatric hospitals; social support and social connectedness; and client perceptions of care. This information is gathered through baseline surveys and follows up surveys every six months and a final survey upon completion of services. Performance measures for infrastructure include: policy changes; community readiness to change; collaboration and coordination between organizations; changes to funding; youth/family participation in SOC grant activities; and reach of social marketing and outreach.

**Number of Cherokees served**

**Number of non-Cherokees served**

FY 16 229  
FY 17 496  
FY 18 Actual 412  
FY 18 Projected 823

FY 16 58  
FY 17 123  
FY 18 Actual 102  
FY 18 Projected 205

Cherokee Nation FY 2020 Comprehensive Budget Narrative  
For Internal Purposes Only - Not For Distribution

FY 19 Actual 665

FY19 Actual 166

FY 19 Projected 1290

FY 19 Projected 322

**Success Rates**The HERO Project has served a total of 1,420 children since FY 16 with clinical evidenced based interventions such as Parent Child Interaction Therapy; Trauma focused cognitive behavioral therapy, Child Parent interaction Therapy and others. HERO Project served approximately 1,300 school aged children in 6 schools with a school based intervention provided to education providers to facilitate their understanding of the impact of relationships and environments on young children's social and emotional wellbeing and overall development.

**SIGNIFICANT CHANGES:**

Increase to contract services is to add Child Psychiatry.

# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

**ADMINISTRATIVE  
CLEARANCE**

Dept/Program: \_\_\_\_\_

AN ACT AMENDING LEGISLATIVE ACT #15-19 AUTHORIZING  
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2020  
OPERATING – MOD 02 ; AND DECLARING AN EMERGENCY

**TITLE:**

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Executive Director:**

DEPARTMENT CONTACT: Daniel Stroup

RESOLUTION PRESENTER: \_\_\_\_\_

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Treasurer: (Required:  
Grants/Contracts/Budgets)**

COUNCIL SPONSOR: \_\_\_\_\_

**NARRATIVE:**

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Government Resources:**

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Administration Approval:**

*Todd Enlow*

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**LEGISLATIVE CLEARANCE:**

**Legal & Legislative Coordinator:**

*Stacie* 10/16/19

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Standing Committee & Date:**

*Executive Finance*

**Chairperson:** 10/31/19

*Taylor*

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Returned to Presenter:** \_\_\_\_\_

Date \_\_\_\_\_

OCT 16 '19 PM 4:53