

# An Act

## LEGISLATIVE ACT 35-22

### AN ACT AMENDING LEGISLATIVE ACT #30-22 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2023 – Mod. 1; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

#### SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #30-22 Authorizing the Comprehensive Operating Budget for FY 2023 – Mod. 1**”.

#### SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2023” or subsequent amendment. The cumulative total of the budget is increased by \$ 42,254,401 for a total budget authority of \$ 3,023,119,296. The following items are identified as components of such change:

Grants Received & Authorized per LA 30-22 (detail attached)	\$ 24,400,509
Modification Request (see Section 4 below)	<u>17,853,892</u>
<b>Cumulative change in budget authority</b>	<b><u>\$ 42,254,401</u></b>

#### SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #30-22 are applicable to this amendment.

#### SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 17,853,892 to wit:

- A. An increase in the **Tribally Funded** budget authority of \$ 8,550,297.
- B. An increase in the **Indirect Cost Pool** budget authority of \$ 152,101.
- C. An increase in the **DOI – PL 102-477** budget authority of \$ 1,500,000.
- D. An increase in the **IHS – Self Governance Health** budget authority of \$ 7,651,494.

**SECTION 5. PROVISIONS AS CUMULATIVE**

The provisions of this Act shall be cumulative to existing law.

**SECTION 6. SEVERABILITY**

The provisions of this Act are severable and if any part or provision hereof shall be held void, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

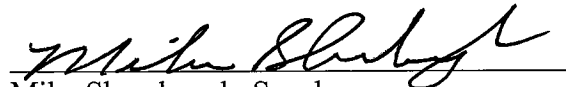
**SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED**

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

**SECTION 8. SELF-HELP CONTRIBUTIONS**

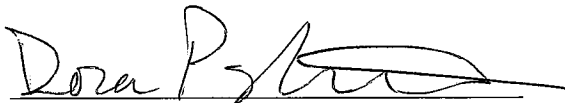
To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 14<sup>th</sup> day of November, 2022



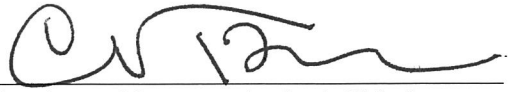
Mike Shambaugh, Speaker  
Council of the Cherokee Nation

ATTEST:



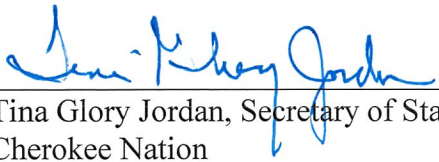
Dora Patzkowski, Secretary  
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 18<sup>th</sup> day of November, 2022



Chuck Hoskin Jr., Principal Chief  
Cherokee Nation

ATTEST:



Tina Glory Jordan, Secretary of State  
Cherokee Nation

**YEAS AND NAYS AS RECORDED:**

Rex Jordan	<u>Yea</u>	Melvina Shotpouch	<u>Yea</u>
Candessa Tehee	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
Wes Nofire	<u>Yea</u>	Dora Smith Patzkowski	<u>Yea</u>
Mike Dobbins	<u>Yea</u>	Joe Deere	<u>Yea</u>
E. O. "Jr." Smith	<u>Yea</u>	Keith Austin	<u>Yea</u>
Daryl Legg	<u>Yea</u>	Danny Callison	<u>Yea</u>
Joshua Sam	<u>Yea</u>	Julia Coates	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Johnny Kidwell	<u>Yea</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION  
 PROPOSED FY 2023 AMENDMENT  
 Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2023-Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
20-DOI - General	1	3205170 Red Wolf	LA30-22	(34,250)	(34,250)	\$ -
	2	3205190 BIA Retail Incubator Grant	New	375,000	375,000	\$ -
	3	3205200 NAB Development Institute	New	75,000	75,000	\$ -
<b>20-DOI - General Total</b>				<b>\$ 415,750</b>	<b>\$ 415,750</b>	<b>\$ -</b>
40-DHHS-General	4	3401280 Youth Risk Behavior Survey	LA30-22	3,000	3,000	\$ -
	5	3401580 Harm Reduction	New	398,960	398,960	\$ -
	6	3401590 IHS SAPATA	New	400,000	400,000	\$ -
	7	3401610 IHS SPIP	New	400,000	400,000	\$ -
	8	3401630 RAD-X Cherokee PROTECT-04S1	New	1,317,488	1,317,488	\$ -
	9	3404420 Graduate Medical Ed	New	2,560,000	2,560,000	\$ -
<b>40-DHHS-General Total</b>				<b>\$ 5,079,448</b>	<b>\$ 5,079,448</b>	<b>\$ -</b>
45-USDA	10	3456600 USDA RBDG Opportunity	New	42,965	42,965	\$ -
	11	3456800 USDA RBDG Revolving Loan Fund	New	214,788	214,788	\$ -
	12	3456900 WIC Technology	New	3,500,000	3,500,000	\$ -
<b>45-USDA Total</b>				<b>\$ 3,757,753</b>	<b>\$ 3,757,753</b>	<b>\$ -</b>
62-EPA	13	3622520 Clean Air ARP	New	32,649	32,649	\$ -
<b>62-EPA Total</b>				<b>\$ 32,649</b>	<b>\$ 32,649</b>	<b>\$ -</b>
70-US Department of Labor	14	3702900 NDWG Quest	New	14,999,978	14,999,978	\$ -
<b>70-US Department of Labor Total</b>				<b>\$ 14,999,978</b>	<b>\$ 14,999,978</b>	<b>\$ -</b>
75-Federal Other	15	3758600 Special Assistant U S Attorney	New	114,931	114,931	\$ -
<b>75-Federal Other Total</b>				<b>\$ 114,931</b>	<b>\$ 114,931</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 24,400,509</b>	<b>\$ 24,400,509</b>	<b>\$ -</b>

## October Operating Grants - Reporting Only

CHEROKEE NATION  
PROPOSED FY 2023 AMENDMENT  
Sorted by Funding Source

Funding Source	Ref # by FS	Program/Purpose	FY 2023- Prior LA	Data		
				Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010090 Communications	LA30-22	-	169,897	\$ (169,897)
	2	1010280 General Fund Operations	LA30-22	5,000,000	5,000,000	\$ -
	3	1010296 Unappropriated Reserve	LA30-22	-	(169,897)	\$ 169,897
	4	1010925 HJSCA Cherokee Community Bldgs	LA30-22	3,550,297	3,550,297	\$ -
<b>01-Cherokee Nation Total</b>				<b>\$ 8,550,297</b>	<b>\$ 8,550,297</b>	<b>\$ -</b>
04-Indirect Cost Pool	5	2040000 Indirect Cost Pool Recovery	LA30-22	152,101	-	\$ 152,101
	6	2041065 Communication IDC	LA30-22	-	152,101	\$ (152,101)
<b>04-Indirect Cost Pool Total</b>				<b>\$ 152,101</b>	<b>\$ 152,101</b>	<b>\$ -</b>
23-DOI-PL 102-477	7	3230000 PL 102 477 Child Care	LA30-22	-	-	\$ -
	8	3230011 Immersion School Furniture	New	1,500,000	1,500,000	\$ -
<b>23-DOI-PL 102-477 Total</b>				<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>
32-IHS - Self Governance Health	9	3323005 Hastings Revenue	LA30-22	(140,240)	(140,240)	\$ -
	10	3323405 CNOHC Revenue	LA30-22	298,328	298,328	\$ -
	11	3325100 Billing	LA30-22	55,557	55,557	\$ -
	12	3325700 Pharmacy Refill Center	LA30-22	7,117,001	7,117,001	\$ -
	13	3327600 Surgical Tech Training Prog	New	320,848	320,848	\$ -
<b>32-IHS - Self Governance Health Total</b>				<b>\$ 7,651,494</b>	<b>\$ 7,651,494</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 17,853,892</b>	<b>\$ 17,853,892</b>	<b>\$ -</b>

## Operating Mod #1 Request

# COMPREHENSIVE BUDGET FOR FISCAL YEAR 2023

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	284,330,282	19,425,019	303,755,301	282,022,027	7,273,881	14,459,393	303,755,301	-
Motor Fuels Tax Funding Srce	10,985,384	19,348,346	30,333,730	20,755,427	73,303	9,505,000	30,333,730	-
Motor Vehicle Tax Funding Srce	37,825,564	1,140,440	38,966,004	37,572,428	877,305	516,271	38,966,004	-
Permanent Fund Funding Source	9,100	0	9,100	9,100	0	0	9,100	-
DOI General Funding Source	19,796,296	0	19,796,296	18,155,996	1,640,300	0	19,796,296	-
DOI Self Gov Funding Source	36,607,914	79,600	36,687,514	34,661,149	2,016,365	10,000	36,687,514	-
DOI Self Gov Roads Funding Src	0	0	0	0	0	0	0	-
Dept of Transportation Fnd Src	83,009,087	0	83,009,087	82,653,716	255,371	100,000	83,009,087	-
DOI PL 102-477 Funding Source	407,665,453	0	407,665,453	358,978,706	2,547,070	46,139,677	407,665,453	-
IHS Self Gov Health Funding Sr	815,494,675	0	815,494,675	749,850,545	46,902,979	18,741,151	815,494,675	-
IHS Self Gov TEH Funding Src	26,090,941	0	26,090,941	25,746,586	344,355	0	26,090,941	-
IHS Self Gov Offic Funding Src	386,587	0	386,587	351,067	35,520	0	386,587	-
IHS Discretionary Funding Srce	150,000	0	150,000	100,000	0	50,000	150,000	-
DHHS General Funding Source	87,489,557	678,560	88,168,117	82,102,714	6,065,403	0	88,168,117	-
USDA Funding Source	28,199,236	1,025,691	29,224,927	28,391,450	833,477	0	29,224,927	-
Dept of Education Funding Srce	1,248,426	87,222	1,335,648	1,227,226	88,422	20,000	1,335,648	-
HUD Funding Source	69,201,765	1,602,501	70,804,266	67,736,707	265,058	2,802,501	70,804,266	-
Housing Proceeds Funding Src	0	0	0	0	0	0	0	-
EPA Funding Source	2,342,588	0	2,342,588	2,132,906	209,682	0	2,342,588	-
Dept of Labor Funding Source	27,398,701	0	27,398,701	26,040,264	1,358,437	0	27,398,701	-
Dept of Treasury Funding Source	1,023,377,070	0	1,023,377,070	1,021,157,960	1,969,110	250,000	1,023,377,070	-
Federal Other Funding Source	17,164,036	147,587	17,311,623	16,639,279	668,137	4,207	17,311,623	-
State of Oklahoma Funding Srce	884,367	0	884,367	825,274	59,093	0	884,367	-
Private Funding Source	6,746,372	0	6,746,372	6,736,204	10,168	0	6,746,372	-
Indirect Cost Pool Funding Src	82,302,528	6,750	82,309,278	82,309,278	0	0	82,309,278	-
Fringe Pool Funding Source	0	0	0	0	0	0	0	-
Internal Lease Pool Funding Sr	5,478,811	0	5,478,811	5,478,811	0	0	5,478,811	-
Enterprise Funding Source	1,166,891	1,699,807	2,866,698	2,733,675	133,023	0	2,866,698	-
Other Funding Source	268,000	17,000	285,000	280,066	4,934	0	285,000	-
Debt Service Funding Source	0	0	0	0	0	0	0	-
Capital Projects Funding Source	406,392,879	47,339,677	453,732,556	453,580,456	152,100	0	453,732,556	-
<b>Total</b>	<b>\$ 3,482,012,510</b>	<b>\$ 92,598,200</b>	<b>\$ 3,574,610,710</b>	<b>\$ 3,408,229,017</b>	<b>\$ 73,783,493</b>	<b>\$ 92,598,200</b>	<b>\$ 3,574,610,710</b>	<b>\$ -</b>

### Non Grant Requests

Oper Mod #1	17,853,892
Cap Mod #1	13,754,571

### CAPITAL RECONCILIATION

LA 29-22	\$ 569,345,306
Cap Mod #1	13,754,571

**Total after pending Mod's** \$ 3,606,219,173

Operating (LA 44-21)	\$ 3,023,119,296	Cumulative Oper
Capital (LA 43-21)	583,099,877	Cumulative Cap
<b>Grand Total</b>	<b>\$ 3,606,219,173</b>	

# CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight



## M e m o

**To:** Keith Austin, Chairman, Executive & Finance Committee  
**From:** Jody S. Reece  
**CC:** Executive & Finance Committee  
**Date:** 10/13/2022  
**Re:** Review of Operating Budget Mod #1 – Total \$ 42,254,401

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Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

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### A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets</u>	<u>Amount</u>
DOI General	3	\$ 415,750
DHHS General	6	5,079,448
USDA	3	3,757,753
EPA	1	32,649
US Dept of Labor	1	14,999,978
Federal Other	1	114,931
<b>Total Grant Reporting</b>		<b><u>\$ 24,400,509</u></b>

### General Fund Cash Match for Grants (1010315) – Start of Year

Cash Out: Grant Required	\$ 1,248,361	
Appropriated for Cash Match (future grants)	<u>1,468,154</u>	
Original Total Budget	<u>\$ 2,716,515</u>	
Original Appropriated for Cash Match – for future grants		\$ 1,468,154
Used: ---		-
---		-
Balance Available for Future Grant Matching		<u>\$ 1,468,154</u>

### B. MOD #1 Request - Increase in budget authority - \$ 17,853,892

1. Communications – 1010090 – Tribally Funded: Modification requesting an increase in expenditure authorization of \$169,897 for two new employees (Social Media Strategist, Coordinator I Public Relations. Half of each FTE is reported here and half in the Communication IDC budget below (6). Funding is provided by unappropriated reserves in

budget 3. The general fund budget is more than half of the total due to the IDC rate being applied. The new expenditure total is \$1,210,864.

2. General Fund Operations – 1010280 – Tribally Funded: Modification requesting an increase in expenditure authorization of \$5,000,000 as a transfer out to the new capital budget Behavioral Health Residential Treatment Center. Funding is provided by unappropriated carryover from the prior year as earmarked from the net proceeds from the Opioid Settlement received in fiscal year 2022. Actual total general fund carryover is unknown at this time, but this amount is well under the expected estimate.
3. Unappropriated Reserve – 1010296 – Tribally Funded: Modification requesting a decrease in expenditure authorization of \$(169,897) in the Reserve by Appropriation account, to provide funding for the Communication budget in item 1. The funding is provided by General Fund carryover.
4. HJSCA Cherokee Community Bldgs – 1010925 – Tribally Funded: Modification requesting an increase in expenditure authorization of \$3,550,297 for the Housing, Jobs, and Sustainable Communities Act. The funding is provided by estimated carryover of the CNB special dividend per the 2019 act. The new expenditure total is \$7,535,297.
5. Indirect Cost Recovery – 2040000 – Indirect Cost Pool: Modification requesting an increase in IDC Recovery authorization of \$152,101 to fund the Communications budget in 6.
6. Communications IDC – 2041065 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$105,101 for half of the cost of two additional employees as explained in budget 1. Funding is provided by additional IDC collections in budget 5.
7. PL 102-477 Child Care – 3230000 – DOI PL 102-477: Modification requesting an increase in expenditure authorization of \$8,321,646 for a transfer out to the Durbin Feeling Language Center capital budget. The new budgeted expenditure total is \$368,636,292.
8. DF Immersion School Furniture – 3230011 – DOI PL 102-477: New budget requesting expenditure authorization of \$1,500,000 funded from PL 102-477 grant funds.
9. Hastings Revenue – 3323005 – IHS Self Governance Health: Modification requesting a decrease in expenditure authorization of \$(140,240) to move two surgery tech positions from WWH Executive Direction to CNOHC Outpatient Surgery. The new budgeted expenditure total is \$91,001,046.
10. CNOHC Revenue – 3323405 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$298,328. Two surgery tech positions moved from WWH Executive Direction, added a new position for Patient Access Auditor, changes five Medical Assistant positions to LPNs, and moved a Patient Access Representative to the Billing budget. The new budgeted expenditure total is \$120,802,883.
11. Billing – 3325100 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$55,557 to move a Patient Access Representative from CNOHC. The new budgeted expenditure total is \$4,501,642.
12. Pharmacy Refill Center – 3325700 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$7,117,001 for increases for postage, mailing



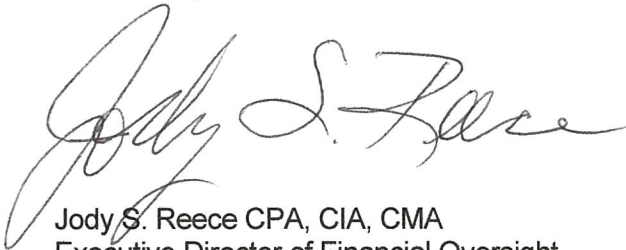
supplies and pharmaceuticals. The increase is based on new packaging required for items requiring cold shipping as well as additional drug costs as refills are moved to the refill center instead of the clinic pharmacies. The new budgeted expenditure total is \$30,915,407.

13. Surgical Tech Training Program – 3327600 – IHS Self Governance Health: New budget requesting expenditure authorization of \$320,848. Prior to his budget, these costs have been spread across several budgets within Health. This new budget will also for all costs to be tracked specifically for the program. The two new positions are budgeted as TBD “to be determined”.

**Summary:**

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA  
Executive Director of Financial Oversight  
Office: 918-453-5573  
Cell: 918-525-2017  
Email: [jody-reece@cherokee.org](mailto:jody-reece@cherokee.org)

Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
01 - Office of the Chief	Julie Hubbard	x3896
Accounting Unit	Accounting Unit Name	
1010090	Communications	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
Julie Hubbard	3896	10/01/2022 - 09/30/2023
FY 2023 ORIG REQUEST	FY 2023 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 1,040,967	\$ 1,210,864	\$ 169,897
% Increase/(Decrease) (Request – Approved) / Approved		
16.32%		

**ACCOUNTING UNIT PURPOSE**

The Account Unit purpose is to provide funding for the promotion of the Cherokee Nation through media, social media, graphic design, video and the Cherokee radio show " Cherokee Voices, Cherokee Sounds".

**PROGRAM NARRATIVE:**

Communications acts as the voice of the tribe, and promotes positive messaging through media, social media, graphic design, video and the Cherokee radio show, Cherokee Voices, Cherokee Sounds.

In FY21 Communications generated a record \$716 Million in ad value revenue for the tribe from international, national and Oklahoma media outlets. In the first seven months of FY22, the Communications department generated \$668 million in ad value revenue, placing the tribe on track for another historic year. Communications has also grown its Cherokee Nation Twitter page from 17,000 to 57,000, Facebook followers from 246,000 to 308,000, Instagram from 16,000 to 31,000, from FY 20 to 22.

Over the past year Communications has continued to expand our team to meet growing market demands. Our social media team focuses on analytics and strategy, and the addition of two content graphic designers has helped the ever-growing demand, including throughout the COVID-19 pandemic. We are set to add a third social media contributor in FY22.

In addition to news releases, media outreach, social media platforms, video content production and graphics, Communications also helps plan events, produces all content and design for the Anadisgoi Magazine, produces a calendar, CAFR/PAFR reports, Cherokee National Holiday artwork, and assists with or oversees multiple other projects for internal and external use.

In the past year, the need and demand on Communications has continued to heavily increase stemming from messaging for COVID-19, vaccines, RRR spending programs and serving as PIOs from the Supreme Court McGirt ruling. In addition, the Cherokee Nation has collaborated with KTUL News 8, KOTV News on 6, Fox 23, KJRH Channel 2, Tulsa World, Oklahoman, Journal Record, Tulsa Public Radio, Cherokee Phoenix, KOSU, Arkansas news stations, 14 county news publications, Native News outlets and national media, including the New York Times, Washington Post, National NPR, LA Times, CNN, Christian Science Monitor, Huffington Post, VICE News, Scholastic Magazine and many more. We also issue Blackboard inclement weather notices to all employees, as well as oversee internal communications of the tribe.

Communications also collaborated with several external entities including the U.S. Navy, U.S. Coast Guard, U.S. Mint, U.S. DOJ, U.S. Department of the Interior, and the White House and President Biden's administration, Oklahoma State University, the University of Oklahoma, Verizon, SalesForce, State of Oklahoma, Trilogy, SKDK PR Firm, Stellantis, Smithsonian, Google and many more.

Departments we have served: Office of the Chief, Office of the Attorney General, Supreme Court, Tribal Council, Marshal Service, Natural Resources, Career Services, Commerce, Child Support, Transportation and Infrastructure, Education Services, Election Commission, Financial Resources, Gaming Commission, Government Relations, Health Services, Housing Authority, Human Resources, Indian Child Welfare, Information Technology, Tax Commission, Facilities, Language Department, Registration, Head Start, CDC, Sequoyah High School.

In FY 23 Communications is asking for an additional employee to assist with the large increase in demand for McGirt-related Communications projects, both internal and external.

Communications also has a need for more advertising to educate the public on our obligations in the McGirt ruling. This starts with brand messaging which is not in the current budget.

Increasing travel costs and a return to "business as usual" with tribal activities, including at-large events throughout the year, and the anticipated return of other vital events, means Communications has also requested an increase to cover those rising costs associated with necessary travel.

**SIGNIFICANT CHANGES:**

None.

**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone: x5541
Award Period:		Name:	Michael Hamlin
Award Number:		Accounting Unit Director/Manager	Phone: 3896
Accounting Fund:	1-General Fund	Name:	Julie Hubbard
Funding Source:	01-Cherokee Nation	Executive Director	Phone: x3896
AU Description:	Communications	Name:	Julie Hubbard
Accounting Unit:	1010090	Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	106368
Date/Time Printed:	30-Sep-22 08:11 AM		

Notes: Added 2 new positions at 50% each.

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2023 REVISION 1</b>	<b>FY 2023 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:	9.50	8.50	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>9.50</b>	<b>8.50</b>	<b>1.00</b>

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>	<b>Incr \ (Decr)</b>
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$637,653		\$523,547		\$ 114,106
Fringe benefits	610000	\$212,339		\$174,344		\$ 37,995
Staff development & training	620000	\$1,000		\$1,000		\$ -
Staff educational reimbursemen	620100	\$3,000		\$3,000		\$ -
Travel-staff	630000	\$16,000		\$16,000		\$ -
Contract services < \$5K	640000	\$5,000		\$5,000		\$ -
Supplies	680000	\$18,000		\$18,000		\$ -
Direct billed: cell/mobile phone	690090	\$5,800		\$5,800		\$ -
Direct billed: mailing cost	690120	\$500		\$500		\$ -
Direct billed: printing/copying	690130	\$300		\$300		\$ -
Building rent/lease	700000	\$480		\$480		\$ -
Direct billed: space cost	700080	\$95,200		\$95,200		\$ -
Direct billed: property insurance	710090	\$200		\$200		\$ -
Direct billed: auto insurance	710100	\$560		\$560		\$ -
Employee mileage reimbursement	720040	\$1,000		\$1,000		\$ -
Direct billed: GSA vehicle	720050	\$4,000		\$4,000		\$ -
Advertising	740000	\$80,000		\$80,000		\$ -
Food	760012	\$3,000		\$3,000		\$ -
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Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>						\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 1,084,032		\$ 931,931		\$ 152,101
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ 126,832		\$ 109,036		\$ 17,796
<b>Total Expenditures</b>			\$ 1,210,864		\$ 1,040,967	\$ 169,897

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (1,210,864)		\$ (1,040,967)	\$ (169,897)
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**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

<b>Operating Transfers OUT</b>			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

<b>Transfers In/Out - Net</b>		\$ -		\$ -	\$ -
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<b>Take to Narrative ==&gt;</b>		\$ 1,210,864		\$ 1,040,967	
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<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (1,210,864)		\$ (1,040,967)	\$ (169,897)
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**PAYROLL WORKSHEET**

Accounting Unit Description: **Communications** For Budget Period: **10/01/2022 - 09/30/2023** Printed Date: **30-Sep-22**  
 Accounting Unit Name: **1010090** Prepared by: **Michael Hamlin** Printed Time: **08:11 AM**

Job Title	Position Status Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Job Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit		
					Pay Rate	Expected Hours To Pay on this AU						Expected Wages (Gross)	Expected Fringe Benefits	
						Regular								Overtime
1 Executive Director Communications	E	S	2285	105368	\$46.83	2080		\$96,890	Full Time	33.30%		\$46,495	\$16,151	
2 Deputy Executive Director Communications	E	S	2586	500180	\$40.88	2080		\$84,988	Full Time	33.30%	X	\$42,495	\$14,151	
3 Budget Analyst II	E	H	2754	500199	\$24.00	2080	200	\$57,120	Full Time	33.30%	X	\$28,560	\$9,510	
4 Manager Creative Services	E	S	2541	101259	\$29.78	2080		\$64,942	Full Time	33.30%	X	\$30,971	\$10,313	
5 Lead Graphics Designer	E	H	1346	108581	\$28.40	2080	200	\$57,892	Full Time	33.30%	X	\$28,946	\$9,510	
6 Graphic Designer I	E	H	2105	502289	\$19.32	2080	200	\$40,584	Full Time	33.30%	X	\$20,292	\$6,764	
7 Coordinator Social Media	E	H	2542	500344	\$24.86	2080	200	\$51,704	Full Time	33.30%	X	\$25,852	\$8,584	
8 Coordinator Social Media	V	H	2542		\$25.24	2080	200	\$52,500	Full Time	33.30%	X	\$26,250	\$8,750	
9 Social Media Strategist	E	H	2585	502576	\$31.25	2080	200	\$67,000	Full Time	33.30%	X	\$33,500	\$11,167	
10 Coordinator II Public Relations	E	H	2107	501309	\$28.05	2080	200	\$58,344	Full Time	33.30%	X	\$29,172	\$9,724	
11 Coordinator I Public Relations	E	H	1718	108399	\$20.05	2080	200	\$41,706	Full Time	33.30%	X	\$20,853	\$6,951	
12 Media Producer	E	H	1736	108679	\$29.85	2080	200	\$52,088	Full Time	33.30%	X	\$26,044	\$8,681	
13 Media Specialist II	E	H	1344	104870	\$19.98	2080	200	\$41,558	Full Time	33.30%	X	\$20,779	\$6,926	
14 Media Specialist II	E	H	1344	101906	\$21.01	2080	200	\$43,700	Full Time	33.30%	X	\$21,850	\$7,283	
15 Manager Administrative Operations	V	S	1159		\$38.46	2080	200	\$79,987	Full Time	33.30%	X	\$39,994	\$13,330	
16 Coordinator IV Public Relations	V	H	2109		\$29.18	2080	200	\$58,488	Full Time	33.30%	X	\$29,244	\$9,748	
17 Archivist	V	H	1355		\$23.91	2080	200	\$49,710	Full Time	33.30%	X	\$24,855	\$8,285	
18 Social Media Strategist	N	H	2585		\$31.25	2080	200	\$65,000	Full Time	33.30%	X	\$32,500	\$10,833	
19 Coordinator I Public Relations	N	H	1718		\$20.05	2080	200	\$41,706	Full Time	33.30%	X	\$20,853	\$6,951	
20										0.00%				
21										0.00%				
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56										0.00%				
57										0.00%				
58										0.00%				
59										0.00%				
60										0.00%				
61 Anticipated Turnover												\$0	\$0	
62 Adjustment to Fringe Benefits												\$0	\$0	
63 Shift Differential												\$0	\$0	
64 AU 3% Merit Increase												\$18,296	\$6,092	
65 Christmas Bonus - Regular Full Time												\$ 5,500	\$3,164	
66 Christmas Bonus - Regular Part Time												\$0	\$0	
<b>Totals</b>											<b>\$637,653</b>	<b>\$212,339</b>		

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #	
08 - Financial Resources	Janees M Taylor	5052	
Accounting Unit	Accounting Unit Name		
1010280	General Fund Operations		
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers	
Jamie Cole	5305	10/01/2022 - 09/30/2023	
FY 2023 ORIG REQUEST	FY 2023 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 12,104,846	\$ 17,104,846	\$ 5,000,000	41.31%
ACCOUNTING UNIT PURPOSE			
To provide overall financial operations of the Cherokee Nation.			
PROGRAM NARRATIVE:			
The General Fund Operations budget is used for the overall operations of the Nation and is contained within the Financial Resources Department.			
SIGNIFICANT CHANGES:			
Increase in estimated dividend budgeted above the FY22 budget amount for dividends. Revision 1 – Transfer out to AU 7969020 using Opioid Settlement Net Proceeds received in FY22.			

CHEROKEE NATION - FY2023 BUDGET REQUEST FORM

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone: 5305
Award Period:		Name:	Jamie Cole
Award Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5052
AU Description:	General Fund Operations	Name:	Janees M Taylor
Accounting Unit:	1010280	Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	106333
Date/Time Printed:	06-Oct-22 04:48 PM		

Notes: \$5M Transfer Out to Fund AU 7969020. The Carryover of \$5M is Net Proceeds from Opioid Settlement received during FY22.

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2023 REVISION 1</b>	<b>FY 2023 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
Interest income	440010	\$50,000	\$50,000	\$ -
Dividends from Component Units	460000	\$51,000,000	\$51,000,000	\$ -
Contributions & donations	480010	\$25,000	\$25,000	\$ -
Carryover: "unappropriated" PY	490010	\$5,000,000		\$ 5,000,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 56,075,000</b>	<b>\$ 51,075,000</b>	<b>\$ 5,000,000</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Contract services >=\$5K	650000		\$6,300		\$6,300	\$ -
Property taxes	710000		\$60,000		\$60,000	\$ -
Bank service charge	760020		\$15,000		\$15,000	\$ -
Unallowable costs	760070		\$400,000		\$400,000	\$ -
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Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 481,300		\$ 481,300	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>		11.70%		11.70%		
<b>Indirect Cost Allocation</b>	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 481,300		\$ 481,300	\$ -

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ 55,593,700		\$ 50,593,700	\$ 5,000,000
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**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010		\$415,000	\$415,000	\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011		\$16,623,546	\$11,623,546	\$ 5,000,000
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>		\$	(16,208,546)	\$ (11,208,546)	\$ (5,000,000)
<b>Take to Narrative ==&gt;</b>		\$	17,104,846	\$ 12,104,846	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$	39,385,154	\$ 39,385,154	\$ -

Cherokee Nation FY 2023 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
08 - Financial Resources	Janees M Taylor		5052
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
1010296	Unappropriated Reserve		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Jamie Cole		5305	10/01/2022 - 09/30/2023
<b>FY 2023 ORIG REQUEST</b>	<b>FY 2023 REVISION 1</b>	<b>\$ Increase/(Decrease) Requested – Approved</b>	<b>% Increase/(Decrease) (Request – Approved) / Approved</b>
\$ 8,144,333	\$ 7,974,436	\$ (169,897)	-2.09%

**ACCOUNTING UNIT PURPOSE**

To authorize estimated General Fund carryover.

**PROGRAM NARRATIVE:**

This budget authorizes the use of General Fund carryover. This year's budget is funded with FY 2021 carryover.

**SIGNIFICANT CHANGES:**

No significant changes.

**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone:	5305
Award Period:		Name:	Jamie Cole	
Award Number:		Accounting Unit Director/Manager	Phone:	5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5052
AU Description:	Unappropriated Reserve	Name:	Janees M Taylor	
Accounting Unit:	1010296	Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	106333	
Date/Time Printed:	06-Oct-22 04:47 PM			

Notes: Reduction in Reserved by Appropriation to fund AU 1010090.

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2023 REVISION 1</b>	<b>FY 2023 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	-	-	-

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
Carryover: "appropriated" PY	490000	\$50,010,000	\$50,010,000	\$ -
Please enter a valid account number - >>>				\$ -
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Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 50,010,000</b>	<b>\$ 50,010,000</b>	<b>\$ -</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Reserved by appropriation	760060		\$7,974,436		\$8,144,333	\$ (169,897)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 7,974,436</b>		<b>\$ 8,144,333</b>	<b>\$ (169,897)</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>		<b>11.70%</b>		<b>11.70%</b>		
<b>Indirect Cost Allocation</b>	970000	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Total Expenditures</b>			<b>\$ 7,974,436</b>		<b>\$ 8,144,333</b>	<b>\$ (169,897)</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ 42,035,564</b>		<b>\$ 41,865,667</b>	<b>\$ 169,897</b>

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>		<b>\$ 7,974,436</b>		<b>\$ 8,144,333</b>		<b>\$ -</b>
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ 42,035,564</b>		<b>\$ 41,865,667</b>		<b>\$ 169,897</b>



Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
01 - Office of the Chief	SOS Tina Glory Jordan	5101
Accounting Unit	Accounting Unit Name	
1010925	HJSCA Cherokee Community Bldgs	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
Kevin Stretch	4917	10/01/2022 - 09/30/2023
FY 2023 ORIG REQUEST	FY 2023 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 3,985,000	\$ 7,535,297	\$ 3,550,297
		% Increase/(Decrease) (Request – Approved) / Approved
		89.09%

**ACCOUNTING UNIT PURPOSE**

The Housing, Jobs and Sustainable Communities Act (HJSCA) Cherokee Community Buildings Accounting Unit provides funding for the Sustainable Communities Act grant expenditures.

**PROGRAM NARRATIVE:**

To provide funding for Cherokee Nation community buildings for green-friendly efforts such as upgrading air-conditioning/heating systems, internet connectivity, insulation, windows and other cost-saving renewable energy technology. Funding cannot be used for direct services to needy individuals or families.

**SIGNIFICANT CHANGES:**

Budget Mod to budget estimated unspent funding from FY22.

CHEROKEE NATION - FY2023 BUDGET REQUEST FORM

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone:	4953
Award Period:		Name:	Mary A. Campbell	
Award Number:		Accounting Unit Director/Manager	Phone: 4917	
Accounting Fund:	1-General Fund	Name:	Kevin Stretch	
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5101	
AU Description:	HJSCA Cherokee Community Bldgs	Name:	SOS Tina Glory Jordan	
Accounting Unit:	1010925	Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	102456	
Date/Time Printed:	06-Oct-22 04:46 PM			

Notes:

**PART-2**

<b>Staffing Summary:</b>		<b>FY 2023 REVISION 1</b>	<b>FY 2023 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:				-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full / Part Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		-	-	-

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
Dividends from Component Units	460000	\$7,535,297	\$3,985,000	\$ 3,550,297
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 7,535,297</b>	<b>\$ 3,985,000</b>	<b>\$ 3,550,297</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Contract services < \$5K	640000	\$50,000		\$50,000		\$ -
Contract services >=\$5K	650000		\$7,050,297		\$3,500,000	\$ 3,550,297
Client services	670000	\$20,000		\$20,000		\$ -
Capital acquisitions >= \$5K	770000		\$406,810		\$406,810	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 7,457,107</b>		<b>\$ 3,906,810</b>	<b>\$ 3,550,297</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 70,000</b>		<b>\$ 70,000</b>		<b>\$ -</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		<b>11.70%</b>		<b>11.70%</b>		
Indirect Cost Allocation	970000	<b>\$ 8,190</b>		<b>\$ 8,190</b>		<b>\$ -</b>
<b>Total Expenditures</b>			<b>\$ 7,535,297</b>		<b>\$ 3,985,000</b>	<b>\$ 3,550,297</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In\Out - Net</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Take to Narrative ==&gt;</b>		<b>\$ 7,535,297</b>		<b>\$ 3,985,000</b>		
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
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Cherokee Nation FY 2023 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
08 - Financial Resources	Janees M Taylor		5052
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
2040000	Indirect Cost Pool Recovery		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Jamie Cole		5305	10/01/2022 - 09/30/2023
<b>FY 2023 ORIG REQUEST</b>	<b>FY 2023 REVISION 1</b>	<b>\$ Increase/(Decrease) Requested – Approved</b>	<b>% Increase/(Decrease) (Request – Approved) / Approved</b>
\$ -	\$ -	\$ -	

**ACCOUNTING UNIT PURPOSE**

Recovery for all Indirect Cost Accounting Units/Budgets for Cherokee Nation.

**PROGRAM NARRATIVE:**

This budget is the recovery accounting unit for the Indirect Cost Pool.

**SIGNIFICANT CHANGES:**

No significant changes.

**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone:	5305
Award Period:		Name:	Jamie Cole	
Award Number:		Accounting Unit Director/Manager	Phone: 5305	
Accounting Fund:	2-Internal Service	Name:	Jamie Cole	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 5052	
AU Description:	Indirect Cost Pool Recovery	Name:	Janees M Taylor	
Accounting Unit:	2040000	Person Responsible		
<b>Place IDC Rate in Part 4 Below</b>				
Date/Time Printed:	06-Oct-22	Employee #	106333	
	04:45 PM			

Notes: To fund AU 2041065.

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2023 REVISION 1</b>	<b>FY 2023 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	-	-	-

**PART-3**

<b>Revenues:</b>	<i>(Show as positive #)</i>	<b>Account #</b>			<b>Incr \ (Decr)</b>
IDC recovery		410285	\$67,537,708	\$67,385,607	\$ 152,101
Carryover: "unappropriated" PY		490010	\$3,923,872	\$3,923,872	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
<b>Total Revenues</b>			<b>\$ 71,461,580</b>	<b>\$ 71,309,479</b>	<b>\$ 152,101</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ -		\$ -	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ -		\$ -	\$ -

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ 71,461,580	\$ 71,309,479	\$ 152,101
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**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>		\$ -	\$ -		\$ -

<b>Take to Narrative ==&gt;</b>		\$ -	\$ -	\$ -
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ 71,461,580</b>	<b>\$ 71,309,479</b>	<b>\$ 152,101</b>

Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #
01 - Office of the Chief		Julie Hubbard		x3896
Accounting Unit		Accounting Unit Name		
2041065		Communications IDC		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers	
Julie Hubbard		3896	10/01/2022 - 09/30/2023	
FY 2023 ORIG REQUEST		FY 2023 REVISION 1		% Increase/(Decrease) (Request – Approved) / Approved
\$ 862,256		\$ 1,014,357		\$ 152,101 17.64%
ACCOUNTING UNIT PURPOSE				
The Account Unit purpose is to provide funding for the promotion of the Cherokee Nation through media, social media, graphic design, video and the Cherokee radio show " Cherokee Voices, Cherokee Sounds".				
PROGRAM NARRATIVE:				
<p>Communications acts as the voice of the tribe, and promotes positive messaging through media, social media, graphic design, video and the Cherokee radio show, Cherokee Voices, Cherokee Sounds.</p> <p>In FY21 Communications generated a record \$716 Million in ad value revenue for the tribe from international, national and Oklahoma media outlets. In the first seven months of FY22, the Communications department generated \$668 million in ad value revenue, placing the tribe on track for another historic year. Communications has also grown its Cherokee Nation Twitter page from 17,000 to 57,000, Facebook followers from 246,000 to 308,000, Instagram from 16,000 to 31,000, from FY 20 to 22.</p> <p>Over the past year Communications has continued to expand our team to meet growing market demands. Our social media team focuses on analytics and strategy, and the addition of two content graphic designers has helped the ever-growing demand, including throughout the COVID-19 pandemic. We are set to add a third social media contributor in FY22.</p> <p>In addition to news releases, media outreach, social media platforms, video content production and graphics, Communications also helps plan events, produces all content and design for the Anadisgoi Magazine, produces a calendar, CAFR/PAFR reports, Cherokee National Holiday artwork, and assists with or oversees multiple other projects for internal and external use.</p> <p>In the past year, the need and demand on Communications has continued to heavily increase stemming from messaging for COVID-19, vaccines, RRR spending programs and serving as PIOs from the Supreme Court McGirt ruling. In addition, the Cherokee Nation has collaborated with KTUL News 8, KOTV News on 6, Fox 23, KJRH Channel 2, Tulsa World, Oklahoman, Journal Record, Tulsa Public Radio, Cherokee Phoenix, KOSU, Arkansas news stations, 14 county news publications, Native News outlets and national media, including the New York Times, Washington Post, National NPR, LA Times, CNN, Christian Science Monitor, Huffington Post, VICE News, Scholastic Magazine and many more. We also issue Blackboard inclement weather notices to all employees, as well as oversee internal communications of the tribe.</p> <p>Communications also collaborated with several external entities including the U.S. Navy, U.S. Coast Guard, U.S. Mint, U.S. DOJ, U.S. Department of the Interior, and the White House and President Biden’s administration, Oklahoma State University, the University of Oklahoma, Verizon, Salesforce, State of Oklahoma, Trilogy, SKDK PR Firm, Stellantis, Smithsonian, Google and many more.</p> <p>Departments we have served: Office of the Chief, Office of the Attorney General, Supreme Court, Tribal Council, Marshal Service, Natural Resources, Career Services, Commerce, Child Support, Transportation and Infrastructure, Education Services, Election Commission, Financial Resources, Gaming Commission, Government Relations, Health Services, Housing Authority, Human Resources, Indian Child Welfare, Information Technology, Tax Commission, Facilities, Language Department, Registration, Head Start, CDC, Sequoyah High School.</p> <p>In FY 23 Communications is asking for an additional employee to assist with the large increase in demand for McGirt-related Communications projects, both internal and external.</p> <p>Communications also has a need for more advertising to educate the public on our obligations in the McGirt ruling. This starts with brand messaging which is not in the current budget.</p> <p>Increasing travel costs and a return to "business as usual" with tribal activities, including at-large events throughout the year, and the anticipated return of other vital events, means Communications has also requested an increase to cover those rising costs associated with necessary travel.</p>				
SIGNIFICANT CHANGES:				
None.				

**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone: x5541
Award Period:		Name:	Michael Hamlin
Award Number:		Accounting Unit Director/Manager	Phone: 3896
Accounting Fund:	2-Internal Service	Name:	Julie Hubbard
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: x3896
AU Description:	Communications IDC	Name:	Julie Hubbard
Accounting Unit:	2041065	Person Responsible	
Date/Time Printed: 30-Sep-22 08:15 AM		Employee #	106368

Notes: Added 2 new positions at 50% each.

**PART-2**

Staffing Summary:	FY 2023 REVISION 1	FY 2023 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	9.50	8.50	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>9.50</b>	<b>8.50</b>	<b>1.00</b>

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$637,653		\$523,547	\$ 114,106
Fringe benefits	610000		\$212,339		\$174,344	\$ 37,995
Staff development & training	620000		\$5,000		\$5,000	\$ -
Travel-staff	630000		\$48,000		\$48,000	\$ -
Contract services < \$5K	640000		\$5,000		\$5,000	\$ -
Supplies	680000		\$30,000		\$30,000	\$ -
Equipment < \$5K	680070		\$15,000		\$15,000	\$ -
Printing cost	690070		\$300		\$300	\$ -
Direct billed: telephone expense	690080		\$1,135		\$1,135	\$ -
Direct billed: cell/mobile phone	690090		\$1,425		\$1,425	\$ -
Direct billed: internet	690110		\$280		\$280	\$ -
Direct billed: mailing cost	690120		\$5,000		\$5,000	\$ -
Direct billed: printing/copying	690130		\$1,500		\$1,500	\$ -
Direct billed: space cost	700080		\$47,600		\$47,600	\$ -
Direct billed: property insurance	710090		\$200		\$200	\$ -
Direct billed: auto insurance	710100		\$1,125		\$1,125	\$ -
Employee mileage reimbursement	720040		\$1,500		\$1,500	\$ -
Direct billed: gas cards	720070		\$1,300		\$1,300	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 1,014,357</b>		<b>\$ 862,256</b>	<b>\$ 152,101</b>
<b>Expenditures SUBJECT to IDC</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Indirect Cost Rate (if blank or zero, must explain in Notes above)</b>		<b>11.70%</b>		<b>11.70%</b>		
<b>Indirect Cost Allocation</b>	<b>970000</b>					
<b>Total Expenditures</b>			<b>\$ 1,014,357</b>		<b>\$ 862,256</b>	<b>\$ 152,101</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ (1,014,357)</b>		<b>\$ (862,256)</b>	<b>\$ (152,101)</b>
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**Transfers In\Out - (Show ALL as Positive Numbers)**

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

<b>Transfers In\Out - Net</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>		<b>\$ 1,014,357</b>		<b>\$ 862,256</b>	

<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (1,014,357)</b>		<b>\$ (862,256)</b>	<b>\$ (152,101)</b>
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**PAYROLL WORKSHEET**

Accounting Unit Description: Communications IDC For Budget Period: 10/01/2022 - 09/30/2023 Printed Date: 30-Sep-22  
 Accounting Unit Name: 2041065 Prepared by: Michael Hamlin Printed Time: 08:15 AM

Job Title	Position Status Vacant=V Existing=E	Salary Class: New=N MOA/PA=N	Job Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE				Totals For This Accounting Unit					
					Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Executive Director Communications	E	S	2285	106368	\$46.63	2080		\$96,980	Full Time	33.30%	50%	X	\$48,490	\$16,149
2 Deputy Executive Director Communications	E	S	2999	500160	\$40.85	2080		\$84,968	Full Time	33.30%	50%	X	\$42,484	\$14,151
3 Budget Analyst I	E	H	2754	500159	\$24.00	2080	200	\$51,120	Full Time	33.30%	50%	X	\$25,560	\$8,510
4 Manager Creative Services	E	S	2541	101259	\$29.78	2080		\$61,942	Full Time	33.30%	50%	X	\$30,971	\$10,313
9 Lead Graphics Designer	E	H	1346	109581	\$28.40	2080	200	\$67,592	Full Time	33.30%	50%	X	\$33,796	\$11,254
6 Graphic Designer I	E	H	2105	502269	\$19.32	2080	200	\$40,382	Full Time	33.30%	50%	X	\$20,191	\$7,656
7 Coordinator Social Media	E	H	2642	502344	\$24.86	2080	200	\$58,167	Full Time	33.30%	50%	X	\$29,084	\$9,951
8 Coordinator Social Media	V	H	2542		\$25.24	2080	200	\$60,071	Full Time	33.30%	50%	X	\$30,036	\$10,002
9 Social Media Strategist	E	H	2565	502576	\$31.25	2080	200	\$74,375	Full Time	33.30%	50%	X	\$37,188	\$12,384
10 Coordinator II Public Relations	E	H	2107	501309	\$28.05	2080	200	\$65,759	Full Time	33.30%	50%	X	\$32,880	\$11,118
11 Coordinator I Public Relations	E	H	1716	108399	\$20.05	2080	200	\$47,719	Full Time	33.30%	50%	X	\$23,860	\$7,945
12 Media Producer	E	H	1738	108679	\$29.85	2080	200	\$71,043	Full Time	33.30%	50%	X	\$35,522	\$11,829
13 Media Specialist II	E	H	1344	104670	\$19.96	2080	200	\$47,505	Full Time	33.30%	50%	X	\$23,753	\$7,810
14 Media Specialist II	E	H	1344	101506	\$21.01	2080	200	\$50,004	Full Time	33.30%	50%	X	\$25,002	\$8,328
15 Manager Administrative Operations	V	S	1159		\$38.46	2080		\$79,997	Full Time	33.30%	50%	X	\$39,999	\$13,320
16 Coordinator IV Public Relations	V	H	2109		\$29.18	2080	200	\$68,448	Full Time	33.30%	50%	X	\$34,224	\$11,563
17 Archivist	V	H	1355		\$23.91	2080	200	\$58,908	Full Time	33.30%	50%	X	\$29,453	\$9,475
18 Social Media Strategist	N	H	2565		\$31.25	2080	200	\$74,375	Full Time	33.30%	50%	X	\$37,188	\$12,384
19 Coordinator I Public Relations	N	H	1716		\$20.05	2080	200	\$47,719	Full Time	33.30%	50%	X	\$23,860	\$7,945
20										0.00%				
21										0.00%				
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57										0.00%				
58										0.00%				
59										0.00%				
60										0.00%				
61 Anticipated Turnover													\$0	\$0
62 Adjustment to Fringe Benefits													\$0	\$0
63 Shift Differential									Full Time	33.30%			\$0	\$0
64 AU 3% Merit Increase													\$18,296	\$6,092
65 Christmas Bonus - Regular Full Time									Full Time	33.30%			\$ 9,500	\$3,164
66 Christmas Bonus - Regular Part Time									Part Time	12.50%			\$0	\$0
<b>Totals</b>													<b>\$637,653</b>	<b>\$212,339</b>

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2023 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
13 - Human Services	Jennifer Kirby		918-453-5150
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
3230000	PL 102-477 Child Care		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Leah Duncan		918-207-3914	10/01/2022 - 09/30/2023
<b>FY 2023 ORIG REQUEST</b>	<b>FY 2023 REVISION 1</b>	<b>\$ Increase/(Decrease) Requested – Approved</b>	<b>% Increase/(Decrease) (Request – Approved) / Approved</b>
\$ 368,636,292	\$ 368,636,292	\$ -	0.00%

**ACCOUNTING UNIT PURPOSE**

Child Care Development funds are intended to improve the availability, affordability, and quality of childcare services. Child Care and Development is comprised of several programs that offer, subsidy payments to providers for payment of childcare, child care licensing, resource and referral and two child development centers.

**PROGRAM NARRATIVE:**

The majority of funding is spent on subsidy payments for eligible families to assist with the cost of childcare throughout our 14 county reservation. Expansions of both Tahlequah and Stilwell Child Development Centers will begin. Programs to assist providers improve the quality of care will continue to be implemented and expanded. Cherokee Parents home visiting program provides parenting classes and training for clients. Plans to construct a new child development center in Pryor Creek have begun.

Number of children served through childcare assistance payments to providers (Subsidy)

2020~ 2,506  
 2021~ 2,609  
 2022~ 2,284 (Oct. 1, 2021-May 6, 2022)

Eligibility for program:

Families must be 1) Indian 2) Income eligible (85% state median income) 3) working, attending college/training or participating in job search 4) have children under the age of 13 or up to the age of 19 with special needs.

Other Child Care and Development services include operation of two childcare centers, a licensing unit, and resource & referral services

Capacity for the two childcare centers is approximately 200 children plus an additional 50 children are served during summer care.

Database tracks over 4,000 applications due to children entering and exiting the program multiple times. It also tracks payments to over 500 child care provider facilities (day care homes, day care centers and relative providers). Data for the Licensing Department visits is also tracked with the new system.

Service Area: Cherokee National reservation area plus the entire county of all partial counties in the reservation.

Other Department Collaboration:

- Information Technology
- Facilities
- Planning and Development
- Head Start
- Career Services
- Child Support Enforcement
- Grant Development

**SIGNIFICANT CHANGES:**

Subsidy continues to work under an Emergency policy due to the pandemic. These major changes will increase Subsidy expenses substantially. New provider and emergency grants were added this year to entice licensed providers to contract with Cherokee Nation and assist providers with increased costs due to emergency situations.



**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone:	5305
Award Period:		Name:	Jamie Cole	
Award Number:		Accounting Unit Director/Manager	Phone:	918-207-3914
Accounting Fund:	3-Special Revenue	Name:	Leah Duncan	
Funding Source:	23-DOI-PL 102-477	Executive Director	Phone:	918-453-5150
AU Description:	PL 102-477 Child Care	Name:	Jennifer Kirby	
Accounting Unit:	3230000	Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	108455	
Date/Time Printed:	03-Oct-22 03:40 PM			

Notes: Transfer Out amount of \$8,321,646 to AU 7965900 to complete the construction of the Durbin Feeling Language Center.

**PART-2**

Staffing Summary:	FY 2023 REVISION 1	FY 2023 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	126.00	126.00	-
# of Regular Part-Time Employee Equivalents:	1.50	1.50	-
# of Temp. Full / Part Time Employee Equivalents:	7.00	7.00	-
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>134.50</b>	<b>134.50</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$61,718,076	\$61,718,076	\$ -
Customer fees	410020	\$11,552	\$11,552	\$ -
Carryover: "appropriated" PY	490000	\$306,487,361	\$306,487,361	\$ -
Inter-program revenue	496000	\$203,432	\$203,432	\$ -
Other Income	499000	\$215,871	\$215,871	\$ -
Please enter a valid account number ->>>				\$ -
Please enter a valid account number ->>>				\$ -
Please enter a valid account number ->>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 368,636,292</b>	<b>\$ 368,636,292</b>	<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$5,319,190		\$5,319,190		\$ -
Fringe benefits	610000	\$1,760,438		\$1,760,438		\$ -
Staff development & training	620000	\$100,000		\$100,000		\$ -
Recruitment	620500	\$1,000		\$1,000		\$ -
Background checks	620510	\$1,000		\$1,000		\$ -
Motor vehicle reports	620530	\$1,000		\$1,000		\$ -
Contract services < \$5K	640000	\$100,000		\$100,000		\$ -
Contract services >=\$5K	650000		\$100,000,000		\$100,000,000	\$ -
Subgrants >= \$5K	660050		\$35,691,305		\$35,691,305	\$ -
Client services	670000	\$2,000,000		\$2,000,000		\$ -
Student activities	670110		\$100,000		\$100,000	\$ -
Supplies	680000	\$500,000		\$500,000		\$ -
COVID 19	680999	\$20,000		\$20,000		\$ -
Communication & reproduction	690000	\$200,000		\$200,000		\$ -
Building rent/lease	700000	\$200,000		\$200,000		\$ -
Direct billed: property insurance	710090	\$50,000		\$50,000		\$ -
Direct billed: auto insurance	710100	\$10,000		\$10,000		\$ -
Direct billed: general liab ins	710120	\$5,000		\$5,000		\$ -
Direct billed: contractor eqp ins	710140	\$1,000		\$1,000		\$ -
R & m vehicle	720030	\$1,000		\$1,000		\$ -
Employee mileage reimbursement	720040	\$25,000		\$25,000		\$ -
Direct billed: GSA vehicle	720050	\$100,000		\$100,000		\$ -
Direct billed: gas cards	720070	\$1,000		\$1,000		\$ -
Building maintenance	730000	\$200,000		\$200,000		\$ -
Day Workers	760000	\$5,000		\$5,000		\$ -
Bank service charge	760020		\$10,000		\$10,000	\$ -
License/notary fees	760024	\$1,000		\$1,000		\$ -
Capital acquisitions >= \$5K	770000		\$166,531,646		\$174,853,292	\$ (8,321,646)
Please enter a valid account number ->>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 302,332,951</b>		<b>\$ 310,654,597</b>	<b>\$ (8,321,646)</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 10,601,628</b>		<b>\$ 10,601,628</b>		<b>\$ -</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ 1,240,390		\$ 1,240,390		\$ -
<b>Total Expenditures</b>			<b>\$ 314,174,969</b>		<b>\$ 322,496,615</b>	<b>\$ (8,321,646)</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ 54,461,323</b>		<b>\$ 46,139,677</b>	<b>\$ 8,321,646</b>

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$54,461,323		\$46,139,677	\$ 8,321,646
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ (54,461,323)</b>		<b>\$ (46,139,677)</b>	<b>\$ (8,321,646)</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 368,636,292</b>		<b>\$ 368,636,292</b>	
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>





Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
28 - Language	Howard Paden	4995
Accounting Unit	Accounting Unit Name	
3230011	DF Immersion School Furniture	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
Howard Paden	4995	10/01/2022 - 09/30/2023
FY 2022 BUDGET	FY 2023 ORIG REQUEST	\$ Increase/(Decrease) Requested – Approved
\$ -	\$ 1,500,000	\$ 1,500,000
% Increase/(Decrease) (Request – Approved) / Approved		
100.00%		

**ACCOUNTING UNIT PURPOSE**

To purchase furniture for the new Durbin Feeling Immersion School

**PROGRAM NARRATIVE:**

To purchase furniture for the newly constructed Durbin Feeling Immersion School.

**SIGNIFICANT CHANGES:**

New Budget.

CHEROKEE NATION - FY2023 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone:	5306
Award Period:		Name:	Laura Adair	
Award Number:		Accounting Unit Director/Manager	Phone:	4995
Accounting Fund:	3-Special Revenue	Name:	Howard Paden	
Funding Source:	23-DOI-PL 102-477	Executive Director	Phone:	4995
AU Description:	DF Immersion School Furniture	Name:	Howard Paden	
Accounting Unit:	3230011	Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	108018	
Date/Time Printed:	21-Sep-22 04:29 PM			

Notes

PART-2

<b>Staffing Summary:</b>	<b>FY 2023 ORIG REQUEST</b>	<b>FY 2022 BUDGET</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:	0.00		-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	-	-	-

PART-3

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>	<b>Incr \ (Decr)</b>
Grants / contracts revenue	400000	\$ 1,500,000
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ 1,500,000

PART-4

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Capital acquisitions >= \$5K	770000		\$1,500,000			\$ 1,500,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			\$ 1,500,000		\$ -	\$ 1,500,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>		11.70%		11.70%		
<b>Indirect Cost Allocation</b>	970000	\$ -				\$ -
<b>Total Expenditures</b>			\$ 1,500,000		\$ -	\$ 1,500,000

<b>Revenues OVER \ (UNDER) Expenditures</b>	\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

<b>Operating Transfers IN</b>			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

<b>Operating Transfers OUT</b>			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

<b>Transfers In/Out - Net</b>	\$ -	\$ -	\$ -
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<b>Take to Narrative ==&gt;</b>	\$ 1,500,000	\$ -	\$ -
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ -	\$ -	\$ -
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CHEROKEE NATION AUDIT WORKSHEET

COMPONENT NAME: PL 102-477  
 COMPONENT NUMBER: 3230000, 3231000, 3232000  
 GRANT NUMBER: GT-OSGT905-06  
 GRANT PERIOD: 10/01/16 END  
 GRANT AGENCY: DOI-PL 102-477  
 ACCOUNTANT: Chris Campbell  
 PREPARED BY: Chris Campbell  
 REVIEWED BY: Ashley Canoe

21-Sep-22

GRANT PERIOD	GRANT HISTORY	3230000	3231000
	Grant funds 323XXX	Childcare	Employment-Training
GRANT AMOUNT			
FY-02	12,653,192.00	7,983,752.00	4,669,440.00
FY-03	9,941,346.00	7,425,666.00	2,515,680.00
FY-04	10,100,230.00	7,640,339.00	2,459,891.00
FY-05	10,045,493.00	7,816,751.00	2,228,742.00
FY-06	11,714,790.00	9,777,377.00	1,937,413.00
FY-07	11,916,674.00	9,949,248.00	1,967,426.00
FY-08	12,230,054.00	10,297,446.00	1,932,608.00
FY-09	11,317,356.00	9,384,749.00	1,932,607.00
FY-10	11,317,234.00	9,384,627.00	1,932,607.00
FY-11	14,214,198.00	12,356,091.00	1,858,107.00
FY 12	11,597,020.00	9,861,138.00	1,735,882.00
FY 12 Carrvover from ES CC grant	5.59	5.59	0.00
FY 13	11,828,267.00	10,177,911.00	1,650,356.00
FY 14	11,605,029.30	9,851,962.00	1,753,067.30
FY 15	15,477,396.00	13,772,907.00	1,704,489.00
FY 16	13,948,029.00	12,112,853.00	1,835,176.00
FY 17	19,672,685.00	16,605,359.00	3,067,326.00
FY 18	43,878,531.00	40,710,574.00	3,167,957.00
FY 19	43,175,155.00	40,728,894.00	2,446,261.00
FY 20	77,898,886.50	66,419,295.00	11,479,591.50
FY 21	259,311,101.00	256,637,885.00	2,673,216.00
FY 22	64,370,405.00	63,042,830.00	1,327,575.00
TOTAL GRANT AMOUNT	688,213,077.39	631,937,659.59	56,275,417.80
AMOUNT RECEIVED			
FY-02	12,653,192.00	7,983,752.00	4,669,440.00
FY-03	9,941,346.00	7,425,666.00	2,515,680.00
FY-04	10,100,230.00	7,640,339.00	2,459,891.00
FY-05	10,045,493.00	7,816,751.00	2,228,742.00
FY-06	11,714,790.00	9,777,377.00	1,937,413.00
FY-07	11,911,149.00	9,943,723.00	1,967,426.00
FY-08	12,230,054.00	10,297,446.00	1,932,608.00
FY-09	11,322,881.00	9,390,274.00	1,932,607.00
FY-10	9,384,627.00	9,384,627.00	0.00
FY-11	16,146,805.00	12,356,091.00	3,790,714.00
FY-12	11,103,082.00	9,367,200.00	1,735,882.00
FY12 Carryover from ES CC grant	5.59	5.59	0.00
FY-13	12,322,205.00	10,671,849.00	1,650,356.00
FY-14	10,726,806.30	8,973,739.00	1,753,067.30
FY-15	16,355,619.00	14,651,130.00	1,704,489.00
FY-16	13,833,775.00	11,998,599.00	1,835,176.00
FY-17	18,562,225.00	16,719,613.00	1,842,612.00
FY 18	43,878,531.00	40,710,574.00	3,167,957.00
FY 19	43,903,654.00	40,728,894.00	3,174,760.00
FY 20	78,395,101.50	66,419,295.00	11,975,806.50
FY 21	259,311,101.00	256,637,885.00	2,673,216.00
FY 22	64,370,405.00	63,042,830.00	1,327,575.00

TOTAL RECEIPTS	688,213,077.39	631,937,659.59	56,275,417.80
<b>Remaining Amount</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
OTHER RECEIPTS			
FY-02	(4,470.79)	(4,470.79)	0.00
FY-03	(4.16)	(5.25)	1.09
FY-04	59.54	59.54	0.00
FY-05	79,205.04	79,205.04	0.00
FY-06	384,639.35	384,639.35	0.00
FY-07	734,596.45	734,596.45	0.00
FY-08	498,744.52	498,744.52	0.00
FY-09	567,905.60	567,824.60	81.00
FY-10	716,307.55	716,307.55	0.00
FY-11	720,902.95	720,902.95	0.00
FY-12	760,371.53	760,371.53	0.00
FY-13	669,553.31	669,553.31	0.00
FY-14	785,237.81	785,237.81	0.00
FY-15	831,430.02	828,778.02	2,652.00
FY-16	886,947.21	886,947.21	0.00
FY-17	910,483.11	910,483.11	0.00
FY 18	863,422.50	863,422.50	0.00
FY 19	1,113,832.35	1,113,832.35	0.00
FY 20	915,169.16	915,169.16	0.00
FY 21	964,547.53	964,547.53	0.00
FY 22	966,307.28	966,307.28	0.00
TOTAL OTHER RECEIPTS	13,365,187.86	13,362,453.77	2,734.09
EXPENDITURES			
FY-02	7,146,166.01	4,378,054.87	2,768,111.14
FY-03	10,451,254.31	7,958,027.62	2,493,226.69
FY-04	9,149,818.21	6,965,924.51	2,183,893.70
FY-05	9,540,452.52	7,495,426.35	2,045,026.17
FY-06	11,271,921.11	8,950,363.95	2,321,557.16
FY-07	11,828,922.51	9,081,944.06	2,746,978.45
FY-08	12,373,637.70	10,076,909.60	2,296,728.10
FY-09	12,908,679.48	10,351,257.55	2,557,421.93
FY-10	12,465,585.00	10,268,264.78	2,197,320.22
FY-11	11,729,611.16	10,506,219.25	1,223,391.91
FY-12	17,278,003.21	16,236,921.55	1,041,081.66
FY-13	12,272,437.37	10,969,459.10	1,302,978.27
FY-14	11,995,661.08	10,583,449.50	1,412,211.58
FY-15	13,151,533.60	11,986,181.93	1,165,351.67
FY-16	14,452,323.39	13,230,098.19	1,222,225.20
FY-17	16,461,741.02	13,649,312.95	2,812,428.07
FY 18	18,346,365.80	15,094,334.00	3,252,031.80
FY 19	42,420,078.21	39,055,784.77	3,364,293.44
FY 20	35,501,762.10	26,060,375.00	9,441,387.10
FY 21	38,731,760.14	31,905,983.87	6,825,776.27
FY 22	23,477,098.13	19,543,546.85	3,933,551.28
TOTAL EXPENDITURES	352,954,812.06	294,347,840.25	58,606,971.81
UNEXPENDED BALANCE	348,623,453.19	350,952,273.11	(2,328,819.92)
GRANT REC / (PAY)	(348,623,453.19)	(350,952,273.11)	2,328,819.92

Cherokee Nation FY 2023 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
07 - Health Services	Stephen Jones		539-234-2722
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
3323005	HASTINGS REVENUE		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Kimberlee Chuculate		918-458-3675	10/01/2022 - 09/30/2023
<b>FY 2023 ORIG REQUEST</b>	<b>FY 2023 REVISION 1</b>	<b>\$ Increase/(Decrease) Requested – Approved</b>	<b>% Increase/(Decrease) (Request – Approved) / Approved</b>
\$ 95,478,871	\$ 95,338,631	\$ (140,240)	-0.15%

**ACCOUNTING UNIT PURPOSE**

The purpose of this accounting unit is to record the revenues and expenditures related to WW Hastings Hospital (WWH).

**PROGRAM NARRATIVE:**

Cherokee Nation W.W. Hastings provides comprehensive primary and tertiary care along with a full range of medical and surgical services in both inpatient and outpatient settings in Northeast Oklahoma. The following are some of the services offered at WWH: Dietary Services, Diagnostic studies including electrocardiogram (ECG) , Emergency Services (encompassing the Emergency Department and Urgent Care), Surgical Services (including Bariatric Surgery ), Hospitalist Service, Pediatric Hospitalist Services, Laboratory Services, Imaging Services (interventional radiology, ultrasound, radiological services, outpatient echocardiogram, and computed tomography), Infusion services, Women’s Health (including obstetrics, gynecology, and urogynecological surgery), Orthopedic Surgery, Pharmacy Services, Physical Rehabilitation Services (e.g., Physical, Speech, and Occupational Therapy), Respiratory Therapy, Medication Assisted Therapy (MAT Clinic), and Social Services ( patient discharge planning and patient advocacy).

Program eligibility is determined under the Indian Health Service (IHS) “Open Door Policy” and includes citizens from over 250 federally recognized tribes.

WWH is accredited via DNV (Det Norske Veritas), and has earned ISO 9001 (International Organization for Standardization) certification for its Quality Management System which is evidence of the commitment to Continual Quality Improvement. In 2022, W.W. Hastings Hospital participated in a successful reaccreditation survey.

In FY 2021 W.W. Hastings had approximately 80,353 visits. Due to the pandemic, there was a decrease in Urgent Care and Emergency Room visits and surgeries, longer length of stay for inpatients, and a 5% decrease in deliveries. The current patient numbers are 50,915 and we are on pace to see an approximate increase of 5% from FY2021 numbers by the end of FY 2022. Since the COVID-19 pandemic has improved, the hospital anticipates being able to maximize all current service lines, while having the ability to treat and care for higher acuity patients within the facility.

The hospital continues to strive for maximizing access to care while containing costs; some cost containment and revenue generating measures implemented during Fiscal Year 2022 include:

- Incorporated service lines such as Cardiology, Neurology, and Nephrology to reduce the amount of patient transfers, which allowed the patients to receive their care locally.
- Implementation of a Tahlequah Campus Ambulance to ensure better access and aid in responsibly managing resources.
- Cherokee Nation Health Services was able add an Orthopedic surgeon to enhance patient access and increase the health system’s capability to perform Orthopedic procedures and surgeries at the hospital.

**SIGNIFICANT CHANGES:**

Moving 2 surgery tech positions from WWH Executive Direction to CNOHC Outpatient Surgery.



**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer:	Ami Sams	Phone:	539-234-2713
Award Number:		Name:	Ami Sams		
Accounting Fund:	3-Special Revenue	Accounting Unit Director/Manager:	Kimberlee Chuculate	Phone:	918-458-3675
Funding Source:	32-IHS-Self Governance-Health	Executive Director:	Stephen Jones	Phone:	539-234-2722
AU Description:	HASTINGS REVENUE	Name:	Stephen Jones		
Accounting Unit:	3323005	Person Responsible:			
	Place IDC Rate in Part 4 Below	Employee #:	103179		
Date/Time Printed:	30-Sep-22	08:29 AM			

Notes:

**PART-2**

<b>Staffing Summary:</b>		<b>FY 2023 REVISION 1</b>	<b>FY 2023 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:		449.90	451.90	(2.00)
# of Regular Part-Time Employee Equivalents:		5.75	5.75	-
# of Temp. Full / Part Time Employee Equivalents:		20.00	20.00	-
# of Other Employee Equivalents:		26.00	26.00	-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>501.65</b>	<b>503.65</b>	<b>(2.00)</b>

**PART-3**

<b>Revenues:</b>	<i>(Show as positive #)</i>	<b>Account #</b>			<b>Incr \ (Decr)</b>
Grants / contracts revenue		400000	\$33,426,984	\$33,567,224	\$ (140,240)
Charges for Goods and Services		410000	\$196,271	\$196,271	\$ -
Medicaid unrestricted		470030	\$23,664,340	\$23,664,340	\$ -
Medicare restricted		470040	\$12,105,089	\$12,105,089	\$ -
Medicare Part D		470080	\$176,607	\$176,607	\$ -
Medicaid RX unrestricted		470080	\$5,036,419	\$5,036,419	\$ -
Insurance income		470120	\$20,248,961	\$20,248,961	\$ -
Insurance RX		470150	\$483,960	\$483,960	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
<b>Total Revenues</b>			<b>\$ 95,338,631</b>	<b>\$ 95,478,871</b>	<b>\$ (140,240)</b>

**PART-4**

<b>Expenditures:</b>		<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!			YES	NO	YES	NO	
Salaries & wages		600000	\$35,750,898		\$35,845,085		\$ (94,187)
Fringe benefits		610000	\$11,312,823		\$11,344,187		\$ (31,364)
Staff development & training		620000	\$150,000		\$150,000		\$ -
Travel-staff		630000	\$90,000		\$90,000		\$ -
Contract services < \$5K		640000	\$50,000		\$50,000		\$ -
Contract services >=\$5K		650000		\$9,000,000		\$9,000,000	\$ -
MOA/IPA contracts >=\$5K		650030		\$3,957,200		\$3,957,200	\$ -
Supplies on agreement: RX		660010		\$4,000,000		\$4,000,000	\$ -
Supplies on agreement: medical		660020		\$3,000,000		\$3,000,000	\$ -
Supplies		680000	\$9,000,000		\$9,000,000		\$ -
Supplies: health/medical		680020	\$5,000,000		\$5,000,000		\$ -
Direct billed: telephone expense		690080	\$160,000		\$160,000		\$ -
Direct billed: cell/mobile phone		690090	\$80,000		\$80,000		\$ -
Direct billed: pager		690100	\$50,000		\$50,000		\$ -
Direct billed: internet		690110	\$2,000		\$2,000		\$ -
Direct billed: mailing cost		690120	\$20,000		\$20,000		\$ -
Lease/rent: furniture & equip		690500	\$200,000		\$200,000		\$ -
Utilities		700010	\$900,000		\$900,000		\$ -
Direct billed: property insurance		710090	\$200,000		\$200,000		\$ -
Direct billed: auto insurance		710100	\$15,000		\$15,000		\$ -
Employee mileage reimbursement		720040	\$5,000		\$5,000		\$ -
Direct billed: GSA vehicle		720050	\$160,000		\$160,000		\$ -
R & m equipment		730040	\$200,000		\$200,000		\$ -
Food		760012	\$1,500		\$1,500		\$ -
Capital acquisitions >=\$5K		770000		\$285,000		\$285,000	\$ -
Please enter a valid account number - >>>							
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!							
<b>Expenditures NOT Subject to IDC</b>				\$ 20,242,200		\$ 20,242,200	\$ -
<b>Expenditures SUBJECT to IDC</b>			\$ 63,347,221		\$ 63,472,772		\$ (125,551)
Indirect Cost Rate (If blank or zero, must explain in Notes above)			11.70%		11.70%		
Indirect Cost Allocation	970000		\$ 7,411,625		\$ 7,426,314		\$ (14,689)
<b>Total Expenditures</b>				<b>\$ 91,001,046</b>		<b>\$ 91,141,286</b>	<b>\$ (140,240)</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>				<b>\$ 4,337,585</b>		<b>\$ 4,337,585</b>	<b>\$ -</b>

<b>Transfers In/Out - (Show ALL as Positive Numbers)</b>							
<b>Operating Transfers IN</b>							
Other financing sources	900000						\$ -
Cash in: tribally required	900010						\$ -
Cash in: grant required	900020						\$ -
Cash in: motor fuel tax	900040						\$ -
Cash in: vehicle tax	900050						\$ -
Cash in: interprogram contract	900060						\$ -
Cash in: debt service	900070						\$ -
<b>Operating Transfers OUT</b>							
Other financing uses	900001						\$ -
Cash out: tribally required	900011		\$4,337,585		\$4,337,585		\$ -
Cash out: grant required	900021						\$ -
Cash out: motor fuel tax	900041						\$ -
Cash out: vehicle tax	900051						\$ -
Cash out: interprogram contract	900061						\$ -
Cash out: debt service	900071						\$ -
<b>Transfers In/Out - Net</b>			<b>\$ (4,337,585.00)</b>		<b>\$ (4,337,585.00)</b>		<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 95,338,631</b>		<b>\$ 95,478,871</b>		<b>\$ -</b>
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

















509	Clerk III	V	H	1817		\$16.37	2080		\$34,050	Full Time	33.30%	100%		\$34,050	\$11,339	509
510	Clinic Communications Operator	E	H	1668	106528	\$17.13	2080		\$35,630	Full Time	33.30%	100%		\$35,630	\$11,665	510
511	Clinic Communications Operator	E	H	1668	502508	\$14.48	2080		\$30,139	Full Time	33.30%	100%		\$30,139	\$10,036	511
512	Clinic Communications Operator	E	N	0	487		2080			Full Time	33.30%	100%				512
513	Clinic Communications Operator	E	N	0	190		2080			Full Time	33.30%	100%				513
514	Clinic Communications Operator	E	H	1668	120072	\$17.71	2080		\$36,837	Full Time	33.30%	100%		\$36,837	\$12,267	514
515	Clinic Communications Operator	E	H	1668	103009	\$12.93	2080		\$26,894	Full Time	33.30%	100%		\$26,894	\$8,956	515
516	Clinic Communications Operator	E	H	1668	500890	\$12.14	2080		\$25,251	Full Time	33.30%	100%		\$25,251	\$8,409	516
517	Clinic Communications Operator	E	H	1668	502052	\$12.00	2080		\$24,960	Full Time	33.30%	100%		\$24,960	\$8,312	517
518	Clinic Communications Operator	E	H	1668	502001	\$13.31	2080		\$27,685	Full Time	33.30%	100%		\$27,685	\$9,218	518
519	Clinic Communications Operator	E	H	1668	502873	\$12.00	2080		\$24,960	Part Time	12.60%	50%		\$12,480	\$1,572	519
520	Clinic Communications Operator	E	H	1668	501419	\$12.00	2080		\$24,960	Full Time	33.30%	100%		\$24,960	\$8,312	520
521	Director Health Services Security	E	S	1785	104993	\$24.69	2080		\$51,355	Full Time	33.30%	100%		\$51,355	\$17,101	521
522	Security Communications Officer I	E	H	1699	502504	\$12.00	2080		\$24,960	Full Time	33.30%	100%		\$24,960	\$8,312	522
523	Security Communications Officer I	E	H	1699	502885	\$12.00	2080		\$24,960	Full Time	33.30%	100%		\$24,960	\$8,312	523
524	Security Communications Officer I	E	H	1699	502848	\$12.00	2080		\$24,960	Full Time	33.30%	100%		\$24,960	\$8,312	524
525	Security Communications Officer III	E	H	2033	501147	\$13.84	2080		\$28,787	Full Time	33.30%	100%		\$28,787	\$9,586	525
526	Security Communications Officer III	E	H	2033	502561	\$17.29	2080		\$35,963	Full Time	33.30%	100%		\$35,963	\$11,976	526
527	Security Communications Officer III	E	N	0	211		2080			Full Time	33.30%	100%				527
528	Security Communications Officer III	E	H	2033	502336	\$16.73	2080		\$34,798	Full Time	33.30%	100%		\$34,798	\$11,588	528
529	Security Communications Officer III	E	H	2033	502734	\$17.28	2080		\$35,963	Full Time	33.30%	100%		\$35,963	\$11,976	529
530	Security Communications Officer III	E	H	2033	502515	\$16.37	2080		\$34,050	Full Time	33.30%	100%		\$34,050	\$11,339	530
531	Security Communications Officer III	E	H	2033	501287	\$16.07	2080		\$33,426	Full Time	33.30%	100%		\$33,426	\$11,131	531
532	Security Communications Officer III	E	H	2033	500690	\$21.53	2080		\$44,782	Full Time	33.30%	100%		\$44,782	\$14,912	532
533	Security Communications Officer III	E	N	0	142		2080			Full Time	33.30%	100%				533
534	Security Communications Officer III	E	H	2033	505559	\$17.60	2080		\$36,608	Full Time	33.30%	100%		\$36,608	\$12,180	534
535	Security Communications Officer III	E	H	2033	501921	\$13.84	2080		\$28,787	Full Time	33.30%	100%		\$28,787	\$9,586	535
536	Security Communications Officer III	E	H	2033	500730	\$19.48	2080		\$40,518	Full Time	33.30%	100%		\$40,518	\$13,492	536
537	Security Communications Officer III	E	H	2033	101775	\$17.29	2080		\$35,963	Full Time	33.30%	100%		\$35,963	\$11,976	537
538	Security Communications Officer III	E	H	2033	502856	\$14.45	2080		\$30,056	Full Time	33.30%	100%		\$30,056	\$10,009	538
539	Security Communications Officer III	E	H	2033	500975	\$15.22	2080		\$31,858	Full Time	33.30%	100%		\$31,858	\$10,542	539
540	Security Communications Officer III	E	H	2033	591197	\$21.53	2080		\$44,782	Full Time	33.30%	100%		\$44,782	\$14,912	540
541	Security Communications Officer III	E	H	2033	501641	\$16.86	2080		\$35,089	Full Time	33.30%	100%		\$35,089	\$11,678	541
542	Security Communications Officer III	E	H	2033	501039	\$17.24	2080		\$35,859	Full Time	33.30%	100%		\$35,859	\$11,941	542
543	Security Communications Officer III	E	H	2033	502079	\$16.37	2080		\$34,050	Full Time	33.30%	100%		\$34,050	\$11,339	543
544	Security Communications Officer III	E	H	2033	502694	\$17.29	2080		\$35,963	Full Time	33.30%	100%		\$35,963	\$11,976	544
545	Security Communications Officer III	E	H	2033	104534	\$14.60	2080		\$30,784	Full Time	33.30%	100%		\$30,784	\$10,251	545
546	Security Communications Officer III	E	H	2033	501459	\$14.60	2080		\$30,368	Full Time	33.30%	100%		\$30,368	\$10,113	546
547	Security Communications Officer III	E	H	2033	109108	\$16.86	2080		\$35,089	Full Time	33.30%	100%		\$35,089	\$11,678	547
548	Security Communications Officer III	E	H	2033	502222	\$14.88	2080		\$30,950	Full Time	33.30%	100%		\$30,950	\$10,305	548
549	Security Communications Officer III	E	H	2033	501762	\$18.34	2080		\$38,147	Part Time/ACA	32.10%	50%		\$19,074	\$6,123	549
550	Security Communications Officer III	E	H	2033	502789	\$14.45	2080		\$30,056	Full Time	33.30%	100%		\$30,056	\$10,009	550
551	Security Communications Officer III	V	H	2033		\$16.37	2080		\$34,050	Full Time	33.30%	100%		\$34,050	\$11,339	551
552	Security Communications Officer III	V	H	2033		\$16.86	2080		\$35,089	Part Time	12.60%	75%		\$26,302	\$3,314	552
553	Security Communications Officer III	V	H	2033		\$13.05	2080		\$27,144	Full Time	33.30%	100%		\$27,144	\$9,039	553
554	Supervisor Health Services Security	E	H	1223	500746	\$25.34	2080		\$52,707	Full Time	33.30%	100%		\$52,707	\$17,551	554
555	Supervisor Health Services Security	E	H	1223	500506	\$19.69	2080		\$40,955	Full Time	33.30%	100%		\$40,955	\$13,638	555
556	Administrative Assistant	E	H	1663	109843	\$21.76	2080		\$45,281	Full Time	33.30%	100%		\$45,281	\$15,072	556
557	Deputy Hospital Administrator	E	S	2335	103179	\$45.41	2080		\$94,453	Full Time	33.30%	100%		\$94,453	\$31,453	557
558	Senior Director Hospital Administration	E	S	2343	501867	\$79.84	2080		\$166,067	Full Time	33.30%	100%		\$166,067	\$55,300	558
559	Special Projects Officer	E	S	1364	107830	\$26.80	2080		\$55,328	Full Time	33.30%	100%		\$55,328	\$18,424	559
560											0.00%					560
561	Anticipated Turnover													\$0	\$0	561
562	RVU Bonus Estimate													\$450,000	\$149,850	562
563	Shift Differential									Full Time	33.30%			\$3,090,000	\$999,000	563
564	AU 3% Merit Increase													\$927,536	\$291,653	564
565	Christmas Bonus - Regular Full Time									Full Time	33.30%			\$450,000	\$149,850	565
566	Christmas Bonus - Regular Part Time									Part Time	12.60%			\$5,500	\$693	566
<b>Totals</b>													<b>\$36,750,898</b>	<b>\$11,312,823</b>		

Please input these totals on  
on the Budget Request Form!

Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
07 - Health Services	STEPHEN JONES	539-234-2722
Accounting Unit	Accounting Unit Name	
3323405	CNOHC Revenue	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
KEELI DUNCAN	539-234-2715	10/01/2022 - 09/30/2023
FY 2023 ORIG REQUEST	FY 2023 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 124,707,821	\$ 125,006,149	\$ 298,328
		% Increase/(Decrease) (Request – Approved) / Approved
		0.24%

**ACCOUNTING UNIT PURPOSE**

To track revenues and expenditures associated with the Cherokee Nation Outpatient Health Center in Tahlequah.

**PROGRAM NARRATIVE:**

The Cherokee Nation Outpatient Health Center (CNOHC) is 469,000 square feet in size and offers a complete ambulatory health care center with multi-specialty medical services. The Primary Service Area is the fourteen (14) county Cherokee Nation Reservation; the Secondary Service Area is the Tulsa Area and parts of the Creek jurisdiction, Southern Kansas, Southwest Missouri, and Northwest and Western Arkansas.

Cherokee Nation Outpatient Health Center strives to provide the highest quality of care and patient experience in every aspect. Valuable metrics and data is reported monthly to respective committees to ensure health outcomes are meeting acceptable measures, and action plans are created to make adjustments when measures fall short. Since opening in October of 2019, the facility has seen substantial growth in number of patients served as each service line becomes more established.

**FY20- 46,497 Individual Patients Served**

- 81.21% Cherokee Nation
- 18.79% Non-Cherokee
  - Total Patient Visits: 269,087

**FY21- 68,281 Individual Patients Served**

- 75.05% Cherokee Nation
- 24.95% Non-Cherokee
- Total Patient Visits: 365,338

**FY22- 44,190 Individual Patients Served (data through March 2022 only)**

- 78.83% Cherokee Nation
- 21.17% Non-Cherokee
  - Total Patient Visits: 167,179

If the health center continues in relatively the same rate as it is now, it is projected to see as many or more patient visits by the end of FY22 as it did in FY21.

**SIGNIFICANT CHANGES:**

Moved 2 surgical tech positions from Hastings to CNOHC, added a new position for a Patient Access Auditor, changes 5 Medical Assistant positions to LPNs (these were new positions approved in the FY23 budget but determined LPNs were needed instead of Medical Assistants, moved on Patient Access Representative out of this budget and to Billing.

**CHEROKEE NATION - FY2023 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Name:	AMI SAMS	Phone:	539-234-2713
Award Period:		Accounting Unit Director/Manager	Name:	KEELI DUNCAN	Phone:	539-234-2715
Award Number:		Executive Director	Name:	STEPHEN JONES	Phone:	539-234-2722
Accounting Fund:	3-Special Revenue	Person Responsible	Employee #	501633		
Funding Source:	32-IHS-Self Governance-Health					
AU Description:	CNOHC Revenue					
Accounting Unit:	3323405					
Place IDC Rate in Part 4 Below						
Date/Time Printed:	04-Oct-22	08:11 AM				

Notes: Transfer out to PHWF, AU 1017000

**PART-2**

Staffing Summary:	FY 2023 REVISION 1	FY 2023 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	590.02	588.02	2.00
# of Regular Part-Time Employee Equivalents:	1.60	1.60	-
# of Temp. Full / Part Time Employee Equivalents:	9.70	9.70	-
# of Other Employee Equivalents:	57.00	57.00	-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>658.32</b>	<b>656.32</b>	<b>2.00</b>

**PART-3**

Revenues: (Show as positive #)	Account #				Incr \ (Decr)
Grants / contracts revenue	400000	\$64,959,484	\$64,661,156	\$	298,328
Charges for Goods and Services	410000	\$520,586	\$520,586	\$	-
Health services income	470010	\$217,112	\$217,112	\$	-
Medicaid unrestricted	470030	\$21,779,760	\$21,779,760	\$	-
Medicare restricted	470040	\$8,304,308	\$8,304,308	\$	-
Medicare Part D	470060	\$3,846,017	\$3,846,017	\$	-
Medicaid RX unrestricted	470080	\$9,157,523	\$9,157,523	\$	-
Insurance income	470120	\$12,116,791	\$12,116,791	\$	-
Insurance RX	470150	\$4,104,568	\$4,104,568	\$	-
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>					
<b>Total Revenues</b>		<b>\$ 125,006,149</b>	<b>\$ 124,707,821</b>	<b>\$</b>	<b>298,328</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$44,730,406		\$44,530,047		\$ 200,359
Fringe benefits	610000	\$14,466,794		\$14,400,073		\$ 66,721
Staff development & training	620000	\$360,000		\$360,000		\$ -
Recruitment	620500	\$50,000		\$50,000		\$ -
Travel-staff	630000	\$180,000		\$180,000		\$ -
Contract services < \$5K	640000	\$50,000		\$50,000		\$ -
Contract services >=\$5K	650000	\$15,000,000		\$15,000,000		\$ -
MOA/IPA contracts >=\$5K	650030	\$8,000,000		\$8,000,000		\$ -
Supplies on agreement: office	660000					\$ -
Supplies on agreement: RX	660010	\$10,000,000		\$10,000,000		\$ -
Supplies on agreement: medical	660020	\$3,750,000		\$3,750,000		\$ -
Supplies	680000	\$4,000,000		\$4,000,000		\$ -
Supplies: health/medical	680020	\$5,000,000		\$5,000,000		\$ -
Direct billed: telephone expense	690080	\$400,000		\$400,000		\$ -
Direct billed: cell/mobile phone	690090	\$200,000		\$200,000		\$ -
Direct billed: mailing cost	690120	\$65,000		\$65,000		\$ -
Lease/rent: furniture & equip	690500	\$500,000		\$500,000		\$ -
Utilities	700010	\$3,000,000		\$3,000,000		\$ -
Direct billed: property insurance	710090	\$750,000		\$750,000		\$ -
Direct billed: auto insurance	710100	\$50,000		\$50,000		\$ -
Employee mileage reimbursement	720040	\$28,000		\$28,000		\$ -
Direct billed: GSA vehicle	720050	\$100,000		\$100,000		\$ -
R & m equipment	730040	\$1,000,000		\$1,000,000		\$ -
Food	760012	\$50,000		\$50,000		\$ -
Capital acquisitions >=\$5K	770000	\$300,000		\$300,000		\$ -
Please enter a valid account number - >>>						
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC		\$ 37,050,000		\$ 37,050,000		\$ -
Expenditures SUBJECT to IDC		\$ 74,980,200		\$ 74,713,120		\$ 267,080
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ 8,772,683		\$ 8,741,435		\$ 31,248
<b>Total Expenditures</b>		<b>\$ 120,802,883</b>		<b>\$ 120,504,555</b>		<b>\$ 298,328</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ 4,203,266</b>		<b>\$ 4,203,266</b>		<b>\$ -</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011	\$4,203,266		\$4,203,266		\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>		<b>\$ (4,203,266.00)</b>		<b>\$ (4,203,266.00)</b>		<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>		<b>\$ 125,006,149</b>		<b>\$ 124,707,821</b>		<b>\$ -</b>
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>



















655	Patient Access Representative	V	H	2602		\$13.45	2080		\$27,976	Full Time	33.30%	100%		\$27,976	\$9,316	655
656	Patient Access Representative	V	H	2602		\$16.38	2080		\$34,070	Full Time	33.30%	100%		\$34,070	\$11,345	656
657	Patient Access Representative	V	H	2602		\$13.45	2080		\$27,976	Full Time	33.30%	100%		\$27,976	\$9,316	657
658	Patient Access Representative	V	H	2602		\$14.15	2080		\$29,432	Full Time	33.30%	100%		\$29,432	\$9,601	658
659	Patient Access Representative	V	H	2602		\$13.45	2080		\$27,976	Full Time	33.30%	100%		\$27,976	\$9,316	659
660	Patient Access Representative	V	H	2602		\$13.45	2080		\$27,976	Full Time	33.30%	100%		\$27,976	\$9,316	660
661	Patient Benefit Coordinator	E	H	1372	103908	\$18.23	2080		\$37,918	Full Time	33.30%	100%		\$37,918	\$12,627	661
662	Patient Benefit Coordinator	E	N	0	185		2080			Full Time	33.30%	100%				662
663	Patient Benefit Coordinator	E	H	1372	101783	\$16.83	2080		\$35,166	Full Time	33.30%	100%		\$35,166	\$11,042	663
664	Patient Benefit Coordinator	E	N	1372	502465	\$16.29	2080		\$33,862	Full Time	33.30%	100%		\$33,862	\$11,276	664
665	Patient Benefit Coordinator	E	N	0	393		2080			Full Time	33.30%	100%				665
666	Patient Benefit Coordinator	V	H	1372		\$15.07	2080		\$31,346	Full Time	33.30%	100%		\$31,346	\$10,438	666
667	Patient Benefit Coordinator	V	H	1372		\$14.49	2080		\$30,139	Full Time	33.30%	100%		\$30,139	\$10,035	667
668	Patient Benefit Coordinator	V	H	1372		\$18.69	2080		\$39,291	Full Time	33.30%	100%		\$39,291	\$13,084	668
669	Patient Benefit Coordinator	V	H	1372		\$18.69	2080		\$39,291	Full Time	33.30%	100%		\$39,291	\$13,084	669
670	Hospital Property Management Specialist	E	H	1836	281	\$18.92	2080		\$39,354	Full Time	33.30%	100%		\$39,354	\$13,105	670
671	Hospital Property Management Specialist	E	H	1836	103230	\$15.81	2080		\$32,885	Full Time	33.30%	100%		\$32,885	\$10,951	671
672	Hospital Property Management Specialist	E	H	1836	102262	\$16.98	2080		\$35,110	Full Time	33.30%	100%		\$35,110	\$11,692	672
673	Hospital Property Management Specialist	E	H	1836	109666	\$16.28	2080		\$33,862	Full Time	33.30%	100%		\$33,862	\$11,276	673
674	Hospital Property Management Specialist	E	H	1836	109559	\$19.49	2080		\$40,539	Full Time	33.30%	100%		\$40,539	\$13,499	674
675	Hospital Property Management Specialist	E	H	1836	108795	\$16.03	2080		\$33,342	Full Time	33.30%	100%		\$33,342	\$11,103	675
676	Hospital Property Management Specialist	E	H	1836	108831	\$19.60	2080		\$40,768	Full Time	33.30%	100%		\$40,768	\$13,576	676
677	Hospital Property Management Specialist	E	H	1836	502080	\$16.28	2080		\$33,862	Full Time	33.30%	100%		\$33,862	\$11,276	677
678	Hospital Property Management Specialist	E	H	1836	501990	\$16.28	2080		\$33,862	Full Time	33.30%	100%		\$33,862	\$11,276	678
679	Hospital Property Management Specialist	E	H	1836	105751	\$16.28	2080		\$33,862	Full Time	33.30%	100%		\$33,862	\$11,276	679
680	Hospital Property Management Specialist	V	H	1836		\$15.81	2080		\$32,885	Full Time	33.30%	100%		\$32,885	\$10,851	680
681	Manager Health Materials Management	E	S	1980	100830	\$26.52	2080		\$55,163	Full Time	33.30%	100%		\$55,163	\$18,359	681
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801	Anticipated Turnover											\$0		\$0	801
802	RVU Bonus Estimate											\$1,000,000		\$333,000	802
803	Shift Differential						Full Time	33.30%				\$0		\$0	803
804	AU 3% Merit Increase						Full Time					\$1,258,415		\$405,617	804
805	Christmas Bonus - Regular Full Time						Full Time	33.30%				\$582,000		\$197,136	805
806	Christmas Bonus - Regular Part Time						Part Time	12.60%				\$1,500		\$189	806
							Totals					\$44,730,406		\$14,466,784	

Please input these totals on  
on the Budget Request Form!

Cherokee Nation FY 2023 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
07 - Health Services	Stephen Jones		539-234-2722
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
3325100	Billing		
<b>Program Director/Manager</b>		<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Jason Loepf		918-207-3746	10/01/2022 - 09/30/2023
<b>FY 2023 ORIG REQUEST</b>	<b>FY 2023 REVISION 1</b>	<b>\$ Increase/(Decrease) Requested – Approved</b>	<b>% Increase/(Decrease) (Request – Approved) / Approved</b>
\$ 4,446,085	\$ 4,501,642	\$ 55,557	1.25%

**ACCOUNTING UNIT PURPOSE**

The purpose of this accounting unit is to track all costs related to the 3<sup>rd</sup> party billing function in Health Services.

**PROGRAM NARRATIVE:**

The Billing department performs all third party billing functions for Cherokee Nation Health Services, including Medical, Pharmacy and Dental. This department focuses on claims submissions; follow up on claim denials or non-payment, and posting of payments to patient accounts.

**SIGNIFICANT CHANGES:**

Moving 1 Patient Access Representative from CNOHC to Billing.

CHEROKEE NATION - FY2023 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone: 539-234-2713
Award Period:		Name:	Ami Sams
Award Number:		Accounting Unit Director/Manager	Phone: 918-207-3746
Accounting Fund:	3-Special Revenue	Name:	Jason Loepp
Funding Source:	32-IHS-Self Governance-Health	Executive Director	Phone: 539-234-2722
AU Description:	Billing	Name:	Stephen Jones
Accounting Unit:	3325100	Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	362
Date/Time Printed:	06-Oct-22 04:43 PM		

Notes:

PART-2

Staffing Summary:	FY 2023 REVISION 1	FY 2023 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	46.00	45.00	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:	9.00	9.00	-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>55.00</b>	<b>54.00</b>	<b>1.00</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$4,501,642	\$4,446,085	\$ 55,557
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
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Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 4,501,642</b>	<b>\$ 4,446,085</b>	<b>\$ 55,557</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$1,702,006		\$1,664,693		\$ 37,313
Fringe benefits	610000	\$566,774		\$554,349		\$ 12,425
Staff development & training	620000	\$35,000		\$35,000		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Contract services < \$5K	640000	\$5,000		\$5,000		\$ -
Contract services >=\$5K	650000		\$907,000		\$907,000	\$ -
MOA/IPA contracts >=\$5K	650030		\$912,971		\$912,971	\$ -
Supplies	680000	\$20,000		\$20,000		\$ -
Direct billed: telephone expense	690080	\$15,000		\$15,000		\$ -
Direct billed: cell/mobile phone	690090	\$3,000		\$3,000		\$ -
Direct billed: mailing cost	690120	\$6,000		\$6,000		\$ -
Direct billed: printing/copying	690130	\$1,000		\$1,000		\$ -
Lease/rent: furniture & equip	690500	\$25,000		\$25,000		\$ -
Direct billed: property insurance	710090	\$1,000		\$1,000		\$ -
Employee mileage reimbursement	720040	\$1,000		\$1,000		\$ -
Please enter a valid account number - >>>						\$ -
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DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,819,971		\$ 1,819,971	\$ -
Expenditures SUBJECT to IDC		\$ 2,400,780		\$ 2,351,042		\$ 49,738
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ 280,891		\$ 275,072		\$ 5,819
<b>Total Expenditures</b>			<b>\$ 4,501,642</b>		<b>\$ 4,446,085</b>	<b>\$ 55,557</b>

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In/Out - Net		\$ -	\$ -	\$ -	\$ -
Take to Narrative ==>		\$ 4,501,642		\$ 4,446,085	

Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: Billing For Budget Period: 10/01/2022 - 09/30/2023 Printed Date: 06-Oct-22  
 Accounting Unit Name: 3325100 Prepared by: Ami Sams Printed Time: 04:43 PM

TOTAL PERSONNEL COST FOR EMPLOYEE													Totals For This Accounting Unit	
Job Title	Position Status Vacant=V Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Job Code	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Clerk III	E	H	101341	1817	\$19.46	2080		\$40,477	Full Time	33.30%	100%	\$40,477	\$13,479	
2 Data Entry Technician II	E	N		0	157	2080			Full Time	33.30%	100%			
3 Data Entry Technician II	E	H	2012	501878	\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
4 Data Entry Technician II	E	H	2012	103574	\$12.31	2080		\$25,605	Full Time	33.30%	100%	\$25,605	\$8,526	
5 Data Entry Technician II	E	H	2012	502639	\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
6 Data Entry Technician II	E	H	2012	103399	\$14.53	2080		\$30,222	Full Time	33.30%	100%	\$30,222	\$10,064	
7 Data Entry Technician II	E	N		0	391	2080			Full Time	33.30%	100%			
8 Data Entry Technician II	E	H	2012	105830	\$17.72	2080		\$36,858	Full Time	33.30%	100%	\$36,858	\$12,274	
9 Data Entry Technician II	E	H	2012	502670	\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
10 Data Entry Technician II	E	N		0	201	2080			Full Time	33.30%	100%			
11 Data Entry Technician II	E	H	2012	100252	\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
12 Data Entry Technician II	E	H	2012	100258	\$13.46	2080		\$27,997	Full Time	33.30%	100%	\$27,997	\$9,323	
13 Data Entry Technician II	V	H	2012		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
14 Data Entry Technician II	V	H	2012		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
15 Data Entry Technician II	V	H	2012		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
16 Data Entry Technician II	V	H	2012		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
17 Data Entry Technician II	V	H	2012		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
18 Data Entry Technician II	V	H	2012		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
19 Data Entry Technician III	E	H	2013	501795	\$15.13	2080		\$31,470	Full Time	33.30%	100%	\$31,470	\$10,480	
20 Data Entry Technician III	E	H	2013	101891	\$18.78	2080		\$39,082	Full Time	33.30%	100%	\$39,082	\$13,008	
21 Data Entry Technician III	E	N		0	386	2080			Full Time	33.30%	100%			
22 Data Entry Technician III	E	N		0	250	2080			Full Time	33.30%	100%			
23 Director Billing	E	S	2009	103473	\$41.82	2080		\$86,994	Full Time	33.30%	100%	\$86,994	\$28,069	
24 Health Claims Biller I Certified	E	H	2253	107884	\$19.35	2080		\$38,168	Full Time	33.30%	100%	\$38,168	\$12,710	
25 Health Claims Biller I Certified	E	H	2253	502870	\$14.90	2080		\$30,992	Full Time	33.30%	100%	\$30,992	\$10,320	
26 Health Claims Biller I Certified	V	H	2253		\$16.87	2080		\$35,080	Full Time	33.30%	100%	\$35,080	\$11,685	
27 Health Claims Biller I Non-Certified	E	H	2251	502271	\$15.97	2080		\$33,216	Full Time	33.30%	100%	\$33,216	\$11,062	
28 Health Claims Biller I Non-Certified	E	H	2251	502813	\$15.32	2080		\$31,866	Full Time	33.30%	100%	\$31,866	\$10,611	
29 Health Claims Biller I Non-Certified	E	H	2251		\$14.08	2080		\$28,286	Full Time	33.30%	100%	\$28,286	\$9,752	
30 Health Claims Biller I Non-Certified	E	H	2251		\$14.08	2080		\$28,286	Full Time	33.30%	100%	\$28,286	\$9,752	
31 Health Claims Biller I Non-Certified	E	H	2251	501195	\$12.40	2080		\$25,792	Full Time	33.30%	100%	\$25,792	\$8,589	
32 Health Claims Biller I Non-Certified	E	H	2251	501924	\$14.08	2080		\$28,286	Full Time	33.30%	100%	\$28,286	\$9,752	
33 Health Claims Biller I Non-Certified	E	H	2251	502251	\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
34 Health Claims Biller I Non-Certified	V	H	2251		\$15.78	2080		\$33,822	Full Time	33.30%	100%	\$33,822	\$11,030	
35 Health Claims Biller I Non-Certified	V	H	2251		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
36 Health Claims Biller I Non-Certified	V	H	2251		\$12.00	2080		\$24,860	Full Time	33.30%	100%	\$24,860	\$8,312	
37 Health Claims Biller I Non-Certified	E	H	2252	104813	\$12.86	2080		\$26,749	Full Time	33.30%	100%	\$26,749	\$8,907	
38 Health Claims Biller I Non-Certified	E	H	2252	500205	\$15.08	2080		\$31,368	Full Time	33.30%	100%	\$31,368	\$10,445	
39 Health Claims Biller I Non-Certified	E	H	2252	108075	\$17.65	2080		\$36,712	Full Time	33.30%	100%	\$36,712	\$12,229	
40 Health Claims Biller I Non-Certified	E	H	2252	101972	\$15.49	2080		\$32,219	Full Time	33.30%	100%	\$32,219	\$10,729	
41 Health Claims Biller I Non-Certified	E	H	2252	104390	\$14.08	2080		\$28,286	Full Time	33.30%	100%	\$28,286	\$9,752	
42 Health Claims Biller I Non-Certified	E	H	2252	103548	\$16.43	2080		\$34,174	Full Time	33.30%	100%	\$34,174	\$11,580	
43 Health Claims Biller I Non-Certified	E	H	2252	500224	\$15.08	2080		\$31,368	Full Time	33.30%	100%	\$31,368	\$10,445	
44 Health Claims Biller III Certified	E	H	2255	105325	\$24.73	2080		\$51,438	Full Time	33.30%	100%	\$51,438	\$17,129	
45 Health Claims Biller III Certified	E	H	2255	101463	\$20.30	2080		\$42,224	Full Time	33.30%	100%	\$42,224	\$14,081	
46 Medical Billing Clerk - Certified	E	N		0	126	2080			Full Time	33.30%	100%			
47 Medical Billing Clerk - Certified	E	N		0	148	2080			Full Time	33.30%	100%			
48 Office Manager	E	H	1126	108450	\$21.81	2080		\$45,365	Full Time	33.30%	100%	\$45,365	\$15,107	
49 Patient Access Representative	E	H	2802	107177	\$16.95	2080		\$35,258	Full Time	33.30%	100%	\$35,258	\$11,740	
50 Special Projects Officer	E	S	1364	101046	\$23.83	2080		\$49,557	Full Time	33.30%	100%	\$49,557	\$16,502	
51 Supervisor Health Claims Billing	E	N		0	514	2080			Full Time	33.30%	100%			
52 Supervisor Health Claims Billing	E	N		0	392	2080			Full Time	33.30%	100%			
53 Supervisor Health Billing	E	S	2680	108471	\$31.16	2080		\$64,907	Full Time	33.30%	100%	\$64,907	\$21,581	
54 Supervisor II Health Billing	E	S	2681	108886	\$33.19	2080		\$69,041	Full Time	33.30%	100%	\$69,041	\$22,991	
55 Supervisor II Health Billing	E	S	2681	102132	\$33.29	2080		\$69,242	Full Time	33.30%	100%	\$69,242	\$23,058	
56										0.00%				
57										0.00%				
58										0.00%				
59										0.00%				
60										0.00%				
61 Participated Turnover												\$0	\$0	
62 RVU Bonus Estimate												\$0	\$0	
63 Shift Differential									Full Time	33.30%		\$0	\$0	
64 AU 3% Merit Increase												\$48,233	\$16,962	
65 Christmas Bonus - Regular Full Time												\$46,000	\$15,319	
66 Christmas Bonus - Regular Part Time													\$0	
Totals												\$1,702,008	\$568,774	

Please input these totals on the Budget Request Form



Cherokee Nation FY 2023 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
07 - Health Services	STEPHEN JONES	539-234-2722
Accounting Unit	Accounting Unit Name	
3325700	PHARMACY REFILL CENTER	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
KARI BARRETT	539-234-1140	10/01/2022 - 09/30/2023
FY 2023 ORIG REQUEST	FY 2023 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 23,798,406	\$ 30,915,407	\$ 7,117,001
% Increase/(Decrease) (Request – Approved) / Approved		
29.91%		

**ACCOUNTING UNIT PURPOSE**

The purpose of this AU is to provide a more efficient way to meet the pharmaceutical needs of our patients. The refill center services all our Health Centers and provides mail out services directly to patients.

**PROGRAM NARRATIVE:**

**Program Description:** The Central Refill Center (CRC) Pharmacy fills the refills processed by the Cherokee Nation Health Centers and W.W. Hastings Hospital. The CRC serves as the central location for direct dispensing to the patient through mail order delivery via the United States Postal Service (USPS). For FY22 as of May 2, 2022, the CRC has filled 686,752 prescriptions (FY21 486,813 by 5/10/21) with a daily average of 3,729 prescriptions per day (FY21 3,300 by 5/10/21). During FY22, the CRC has an error rate of 0.0000039%, approximately 1 error per 255,421 refills dispensed (FY21 0.0000082%, approx. 1 error/120,940 refills).

**Metrics used to evaluate effectiveness:**

Standard	CN CRC Pharmacy (Oct 21-Apr 22)
Average medication cost per prescription	<b>\$21.92</b>
Average postage/package	<b>\$3.86</b>
Average prescriptions/RPh	<b>932/day</b>
Average mail order packages	<b>1,786/day</b>

**The number of participants served:**

- Actuals for FY 2020- 226,081\*
- Actuals for FY 2021 – 235,124\*
- Actuals for FY 2022 as of May 2021- 163,020\*
- Projected to be served for remainder of FY 2022 – 81,509\*

**The number of Cherokees served:**

- Actuals for FY 2020- 203,482\*
- Actuals for FY 2021- 141,081\*
- Actuals for FY 2022 as of May 2022 – 146,725\*
- Projected to be served for remainder of FY 2022- 73,362\*

**The number of non-Cherokees served:**

- Actuals for FY 2020- 18,928\*\*
- Actuals for FY 2021- 18,928\*\*
- Actuals for FY 2022 as of May 2022 – 12,618\*\*
- Projected to be served for remainder of FY 2022 – 6,309\*\*

\*Current data unavailable; estimated growth of 4% added to FY21 data

\*\*Current data unavailable; no estimated change to FY21 data

**SIGNIFICANT CHANGES:**

Budget mod includes increases for postage, mailing supplies and pharmaceuticals. These increases are estimates based on new packaging required for items requiring cold shipping as well as additional drug costs for the Refill Center as we attempt to move many refills from the clinic pharmacies to the refill center.

CHEROKEE NATION - FY2023 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone: 539-234-2713
Award Period:		Name:	AMI SAMS
Award Number:		Accounting Unit Director/Manager	Phone: 539-234-1140
Accounting Fund:	3-Special Revenue	Name:	KARI BARRETT
Funding Source:	32-IHS-Self Governance-Health	Executive Director	Phone: 539-234-2722
AU Description:	PHARMACY REFILL CENTER	Name:	STEPHEN JONES
Accounting Unit:	3325700	Person Responsible	
Date/Time Printed: 30-Sep-22 09:07 AM		Employee #	513

Notes:

PART-2

Staffing Summary:	FY 2023 REVISION 1	FY 2023 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	15.00	15.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>15.00</b>	<b>15.00</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$30,915,407	\$23,798,406	\$ 7,117,001
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 30,915,407</b>	<b>\$ 23,798,406</b>	<b>\$ 7,117,001</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$901,321		\$901,320		\$ 1
Fringe benefits	610000	\$300,140		\$300,140		\$ -
Staff development & training	620000	\$5,000		\$5,000		\$ -
CME Training	620300	\$10,000		\$10,000		\$ -
Travel-staff	630000	\$5,000		\$5,000		\$ -
Contract services >=\$5K	650000		\$5,000		\$5,000	\$ -
MOA/IPA contracts >=\$5K	650030		\$240,000		\$240,000	\$ -
Supplies on agreement: RX	660010		\$25,000,000		\$19,000,000	\$ 6,000,000
Supplies	680000	\$850,000		\$350,000		\$ 500,000
Mailing cost	690060	\$3,000,000		\$2,500,000		\$ 500,000
Direct billed: cell/mobile phone	690090	\$1,000		\$1,000		\$ -
Lease/rent: furniture & equip	690500	\$3,500		\$3,500		\$ -
Employee mileage reimbursement	720040	\$500		\$500		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 25,245,000</b>		<b>\$ 19,245,000</b>	<b>\$ 6,000,000</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 5,076,461</b>		<b>\$ 4,076,460</b>		<b>\$ 1,000,001</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ 593,946		\$ 476,946		\$ 117,000
<b>Total Expenditures</b>		<b>\$ 30,915,407</b>		<b>\$ 23,798,406</b>		<b>\$ 7,117,001</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
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Transfers In\Out - (Show ALL as Positive Numbers)					
<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>		<b>\$ 30,915,407</b>		<b>\$ 23,798,406</b>	<b>\$ -</b>
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**PAYROLL WORKSHEET**

Accounting Unit Description: PHARMACY REFILL CENTER For Budget Period: 10/01/2022 - 09/30/2023 Printed Date: 30-Sep-22  
 Accounting Unit Name: 3326700 Prepared by: TREY KIMBLE Printed Time: 09:07 AM

Job Title	Position Status VacanteV News=N Exiting=E	Salary Class: Salary = S Hourly = H MOA/NPA = N	Job Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Totals For This Accounting Unit						
					Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Pharmacist	E	S	1588	500134	\$52.88	2080		\$110,000	Full Time	33.30%	100%		\$110,000	\$36,630
2 Pharmacist	E	S	1588	110453	\$52.88	2080		\$110,000	Full Time	33.30%	100%		\$110,000	\$36,630
3 Pharmacist	E	S	1588	110177	\$58.99	2080		\$118,535	Full Time	33.30%	100%		\$118,535	\$39,472
4 Pharmacist	E	S	1588	110534	\$52.88	2080		\$110,000	Full Time	33.30%	100%		\$110,000	\$36,630
5 Pharmacy Technician	E	H	1659	502488	\$15.91	2080		\$33,093	Full Time	33.30%	100%		\$33,093	\$11,020
6 Pharmacy Technician	E	H	1659	108958	\$22.09	2080		\$45,947	Full Time	33.30%	100%		\$45,947	\$15,300
7 Pharmacy Technician	E	H	1659	105422	\$22.09	2080		\$45,947	Full Time	33.30%	100%		\$45,947	\$15,300
8 Pharmacy Technician	E	H	1659	108281	\$20.30	2080		\$42,224	Full Time	33.30%	100%		\$42,224	\$14,081
9 Pharmacy Technician	E	H	1659	102862	\$20.30	2080		\$42,224	Full Time	33.30%	100%		\$42,224	\$14,081
10 Pharmacy Technician	V	H	1659		\$16.69	2080		\$34,715	Full Time	33.30%	100%		\$34,715	\$11,560
11 Pharmacy Technician	E	H	1659	102373	\$16.46	2080		\$35,397	Full Time	33.30%	100%		\$35,397	\$12,786
12 Pharmacy Technician	E	H	1659	100829	\$22.09	2080		\$45,947	Full Time	33.30%	100%		\$45,947	\$15,300
13 Pharmacy Technician	E	H	1659	500305	\$20.30	2080		\$42,224	Full Time	33.30%	100%		\$42,224	\$14,081
14 Pharmacy Technician	E	H	1659	108762	\$20.30	2080		\$42,224	Full Time	33.30%	100%		\$42,224	\$14,081
15 Supervisor Pharmacy	E	N	0	513	\$0.00	2080		\$0	Full Time	33.30%	100%		\$0	\$0
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59										0.00%				
60										0.00%				
61 Anticipated Turnover													\$0	\$0
62 RVU Bonus Estimate													\$0	\$0
63 Shift Differential									Full Time	33.30%			\$0	\$0
64 AU 3% Merit Increase													\$25,844	\$8,608
65 Christmas Bonus - Regular Full Time									Full Time	33.30%			\$14,000	\$4,662
66 Christmas Bonus - Regular Part Time									Part Time	12.50%			\$0	\$0
<b>Totals</b>												\$901,321	\$300,140	

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2023 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>	<b>ED Phone #</b>
07 - Health Services	Stephen Jones	539-234-2722
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>	
3327600	Surgical Tech Training Prog	
<b>Program Director/Manager</b>	<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Wayne Coldwell	539-234-2723	10/01/2022 - 09/30/2023
<b>FY 2022 BUDGET</b>	<b>FY 2023 ORIG REQUEST</b>	<b>\$ Increase/(Decrease) Requested – Approved</b>
\$ -	\$ 320,848	\$ 320,848
		<b>% Increase/(Decrease) (Request – Approved) / Approved</b>
		100.00%

**ACCOUNTING UNIT PURPOSE**

This budget will establish an AU to track costs associated with the Cherokee Nation Surgical Technology Program. This program has been in existence for many years; however, FY23 is the first time we will be setting up a budget/AU to track program costs specific to the program.

**PROGRAM NARRATIVE:**

The Cherokee Nation W.W. Hastings Hospital Surgical Technology Program prepares graduates to function as members of the surgical team, assisting the surgeon, professional nurse, or anesthetist in a variety of surgical arenas. Theory and practice of surgical asepsis are the focuses of the program. Students develop knowledge and skills in maintaining aseptic technique within the surgical areas of health care delivery. The curriculum combines didactic, college laboratory and clinical experience with an emphasis on acquiring clinical skills. The study of operating room technology is planned sequentially, making use of all prior learning so that students can synthesize course material and focus on applying it in operating room practice. Students will have clinical experiences in a variety of surgical cases, including endoscopic and obstetrics. Cherokee Nation W.W. Hastings Hospital Surgical Technology Program students who complete the 10 month program will be able to test for the NBSTSA (National Board of Surgical Technology and Surgical Assisting) or NCCT (National Center for Competency Testing) Certifying Examination.

The Cherokee Nation W.W. Hastings Hospital Surgical Technology Program is accredited through Commission on Accreditation of Allied Health Education Programs (CAAHEP). The Program is currently working on an accreditation with ACAP (Assessment-Based Certificate Program).

Students must be at least 18 years old by the first day of class. Enrollment is limited to 5 students twice a year January and August. Students must meet all entrance requirements. It is the applicant's responsibility to be sure their documentation is turned in and complete.

As part of the Cherokee Nation W.W. Hastings Hospital Surgical Technology Program, you will be required to practice your skills in facilities requiring background checks. Before you can be assigned to a hospital, clinic or other facility for your clinical or externship experience, you must have a background check that includes a sex offender check, violent offender check, and criminal offender check.

Students will attend class Monday-Friday from 8:00 - 4:00pm each day for the first semester (5 months) during the didactic portion of the program. Second semester (5 months) the first 4 months students will do their Clinical education hours Tuesday- Friday from 6:15am until cases are finished for the day. Students will also attend class on Monday from 08:00am - 4:00 pm. Second semester final month students will be in class 8:00-4:00 M-F to study for national exam.

**SIGNIFICANT CHANGES:**

Prior to this budget, these costs have been spread across several AU's within Health. This budget will allow for all program costs to be budgeted and tracked specifically for the surgical technology training program.

CHEROKEE NATION - FY2023 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2022 - 09/30/2023	Budget Preparer	Phone: 539-234-2713
Award Period:		Name:	Ami Sams
Award Number:		Accounting Unit Director/Manager	Phone: 539-234-2723
Accounting Fund:	3-Special Revenue	Name:	Wayne Coldwell
Funding Source:	32-IHS-Self Governance-Health	Executive Director	Phone: 539-234-2722
AU Description:	Surgical Tech Training Prog	Name:	Stephen Jones
Accounting Unit:	3327600	Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	104903
Date/Time Printed:	30-Sep-22 09:26 AM		

Notes:

PART-2

Staffing Summary:	FY 2023 ORIG REQUEST	FY 2022 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.00		2.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$320,848	\$ 320,848
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 320,848</b>	<b>\$ - \$ 320,848</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$159,595				\$ 159,595
Fringe benefits	610000	\$53,146				\$ 53,146
Staff development & training	620000	\$9,000				\$ 9,000
Travel-staff	630000	\$9,000				\$ 9,000
Educational support	670070	\$11,600				\$ 11,600
Supplies	680000	\$7,000				\$ 7,000
Direct billed: cell/mobile phone	690090	\$2,400				\$ 2,400
Lease/rent: furniture & equip	690500	\$5,000				\$ 5,000
Direct billed: space cost	700080	\$30,000				\$ 30,000
Food	760012	\$500				\$ 500
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ 287,241		\$ -		\$ 287,241
Indirect Cost Rate (if blank or zero, must explain in Notes above)		11.70%		11.70%		
Indirect Cost Allocation	970000	\$ 33,607		\$ -		\$ 33,607
<b>Total Expenditures</b>			<b>\$ 320,848</b>		<b>\$ -</b>	<b>\$ 320,848</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

Transfers In\Out - (Show ALL as Positive Numbers)						
<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 320,848</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**PAYROLL WORKSHEET**

Accounting Unit Description: Surgical Tech Training Prog For Budget Period: 10/01/2022 - 09/30/2023 Printed Date: 30-Sep-22  
 Accounting Unit Name: 3327600 Prepared by: Ami Sams Printed Time: 09:26 AM

Job Title	Position Status Vacant=N Existing=E	Salary Class: Hourly = H MOA/PA = N	Job Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Totals For This Accounting Unit							
					Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits	
						Regular	Overtime								
1 New position TBD	N	S	0000		\$39.86	2080		\$82,909	Full Time	33.30%	100%		\$82,909	\$27,609	1
2 New position TBD	N	S	0000		\$33.70	2080		\$70,098	Full Time	33.30%	100%		\$70,098	\$23,342	2
3										0.00%					3
4										0.00%					4
5										0.00%					5
6										0.00%					6
7										0.00%					7
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61 Participated Turnover													\$0	\$0	61
62 RVU Bonus Estimate													\$0	\$0	62
63 Shift Differential									Full Time	33.30%			\$0	\$0	63
64 AU 3% Merit Increase													\$4,590	\$1,529	64
65 Christmas Bonus - Regular Full Time									Full Time	33.30%			\$2,000	\$656	65
66 Christmas Bonus - Regular Part Time									Part Time	12.60%				\$0	66
<b>Totals</b>												\$159,595	\$53,148		

Please input these totals on the Budget Request Form

**ADMINISTRATIVE CLEARANCE**

Dept/Program:

Signature/Initial Date

**Executive Director:**

Signature/Initial Date

**Treasurer: (Required: Grants/Contracts/Budgets)**

*James M. Taylor* 10-6-22  
Signature/Initial Date

**Government Resources:**

Signature/Initial Date

**Administration Approval:**

*G. Williams* 10/11/22  
Signature/Initial Date

**LEGISLATIVE CLEARANCE:**

**Legal & Legislative Coordinator:**

*Stoke* 10/11/22  
Signature/Initial Date

**Standing Committee & Date:**

*Executive Finance*  
*Austin* 10/27/22  
Signature/Initial Date

Signature/Initial Date

**Returned to Presenter:** \_\_\_\_\_  
Date

**Cherokee Nation  
Act/Resolution Proposal Form**

Act       Resolution

AN ACT AMENDING LEGISLATIVE ACT #30-22 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2023  
**TITLE:** OPERATING – MOD 01; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Daniel Stroup

RESOLUTION PRESENTER: \_\_\_\_\_

COUNCIL SPONSOR: \_\_\_\_\_

**NARRATIVE:**