

Group: Career Services- Education Month/Year of Report: May, 2013

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I. Budget Highlights – Please refer to Monthly Financial Report

None

II. Program Highlights

a. Balanced Scorecard Measures

	<i>April</i>	<i>YTD</i>	<i>Goal</i>	<i>% of Goal</i>
<i>GED Completions</i> – includes individuals completing and receiving a GED or High School Diploma from Talking Leaves Job Corps and Career Literacy.	22	175	250	70%
<i>Training Completions</i> – includes individuals receiving a nationally-recognized certification, credential, or degree while enrolled in one of 11 different vocational training programs.	50	290	450	64.4%
<i>Employment Completions</i> – includes individuals who completed a Work Experience or TERO OJT assignment.	9	56	300	18.7%
<i>Unsubsidized Placement</i> – includes all individuals who entered unsubsidized employment (they got a job!) while enrolled in one of 15 different programs, both employment and vocational.	115	530	500	106%
<i>Retention</i> – includes individuals who were retained in their unsubsidized employment through assistance from a Career Services Program.	28	212	200	106%
<i>Job Readiness Training</i> – includes individuals who completed the Life/Employment Skills Training.	9	131	500	26.2%
<i>WorkKey Credentialing</i> – includes individuals who received a bronze, silver, gold, or platinum WorkKeys credential.	3	198	500	39.6%
<i>Job Bank</i> – includes the number of new individuals	21	158	1,000	15.8%

entering the TERO Job Bank.				
<i>Indian Owned Businesses</i> – includes the number of businesses newly certified as an Indian Owned Business.	11	70	100	70%
<i>Job Fairs</i> – includes the number of Job Fairs held by Career Services.	2	8	15	53.3%
<i>Community Service Projects</i> – this is the number of Community Service Projects completed by youth, both through the Summer Youth Employment Program and Talking Leaves Job Corps.	5	34	50	68%

b. Accomplishments

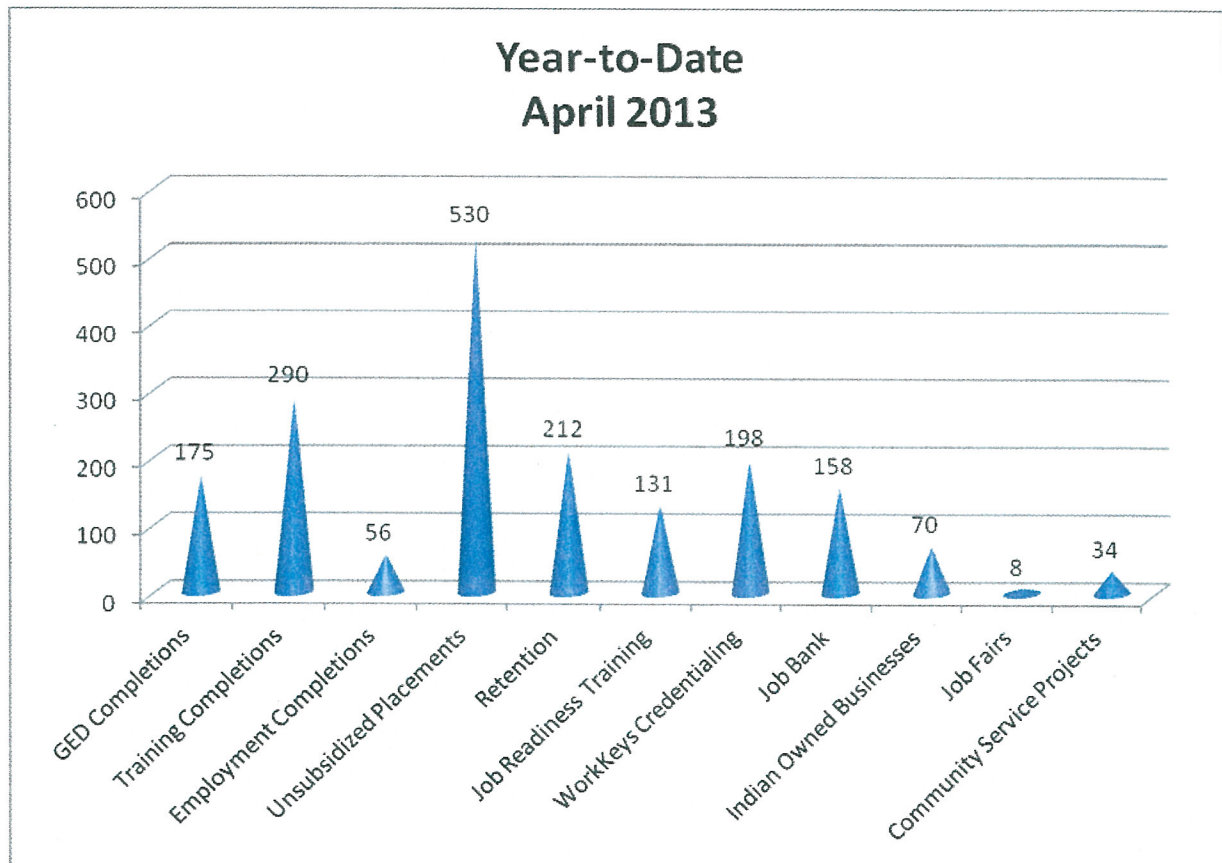
1. The nursing program interviewed and selected four applicants and declined one. There is one applicant waiting to be interviewed and we are expecting six more applications to be submitted. We had three students graduate this month; one from Carl Albert and two from Bacone. All three graduates are finishing up with Human Resources paperwork and will be starting the Nurse Residency Program at Hastings Hospital by the first of June.
2. Career Literacy/Adult Education held graduation receptions for those individuals receiving their GED this year. A total of 81 GED recipients were invited to the receptions.
 - a. May 9th Pryor – 0 in attendance
 - b. May 14th Tahlequah – one in attendance with four guests
 - c. May 16th - Claremore – two students in attendance with three guests
 - d. May 20th- Stilwell – was cancelled due to weather. Haven't rescheduled a date yet.
 - e. May 21st- Sallisaw – six student in attendance with 18 guests.
3. Talking Leaves Job Corps students and staff participated in Job Corps Legislative Day on Monday, May 13 and Cherokee Nation Legislative Day on Tuesday, May 14.
4. Recruitment is back up and running. Tours are every Thursday at 10a.m. and Recruiters are setting up booths at community meetings.
5. TLJC students volunteered at Kiwanis annual Little Olympics Track meet May 7 & 8.

c. Initiatives

1. Career Services has started the process of converting the Career Services Resource Room to the Career Services Assessment Room to become compliant with the Oklahoma State Department of Education's requirements for the

upgraded GED Testing System. The project should be completed within the next month and will include some minor remodeling including the addition of a glass wall as well as the acquisition of some new computers and secure locker storage. The new system will be completely computer based and will allow us to streamline processes while serving more clients in their assessment endeavors.

2. The Nursing Program has been working since February with John Gritts who is with the U.S Department of Education's Federal Student Aid Department to find out what steps are to be taken in order to help the students in our Surg. Tech Program become eligible for Federal Student Aid. Our long-term goal is for the program to become an accredited institution that is eligible to participate in the Federal Student Aid programs; however, there are certain conditions to be met and we're being told that it could take several years before this becomes a reality. In the meantime, Mr. Gritts will also help us explore the possibility of this program partnering with the same medical school that Hastings Hospital partners with and if this works, the surg. tech program would be able to use their school code for Title IV funding while awaiting eligibility.
3. Talking Leaves Job Corps Center' summer break (Non-Training Days) will be from June 28-July 15.



College Resource Center

Activity March

# of students funded for SP13	2435
# of Promise students	57
# of Directed Studies students	14
# of off-site visits/presentations	20
# of concurrent students funded Spring 13	147

Accomplishments:

1. Funded Concurrent students to 14 Co. Public Schools
Spring Semester funded

County	# of students	
Adair	15	
At large	6	
Cherokee	24	
Craig	11	
Delaware	16	
Mayes	16	
McIntosh	1	
Muskogee	19	
Nowata	2	
Ottawa	6	
Rogers	12	
Sequoyah	16	
Tulsa	1	
Washington	2	
Total	147	\$59,750.00

2. Trained on new online application software
3. Launched new online scholarship application (deadline June 14th)

School visits for scholarship

1. April 19th- Stilwell High School
2. April 23rd- Hilldale High School

3. April 24th – Braggs School
4. April 25th – Unity Day at Stilwell
5. April 26th – Sallisaw Central, Muldrow and Roland High Schools
6. April 30th - Muskogee and Webber Falls High Schools

Future Plans/New Initiatives:

1. FAFSA workshops
2. 14 county wide workshops to assist with online application

- May 1st – Cave Spring and Westville High Schools
- May 2nd – Watts High School
- May 3rd - Sequoyah, Colcord, Tahlequah schools
- May 3rd - Stilwell Resource Fair
- May 6th – Gore, Claremore, Verdigris, Oologah high schools
- May 7th - Skiatook and Jay High Schools
- May 7th - Locust Grove Scholarship night
- May 8th - Cave Springs, Sperry and Catoosa High Schools
- May 9th - Chouteau and Union High Schools
- May 10th - Caney Valley, Sallisaw, Roland and Nowata High Schools
- May 16th - Muldrow High School
- May 18 – Claremore, Cherokee Nation Career Services
- May 20th - Muskogee (Rougher alternative academy)
- May 25 – Pryor, Cherokee Nation Career Services
- May 28 - Nowata High School
- June 4 – Coffeyville Community College
- June 5 – Kansas, Northeast Technology Center
- June 6 – Pryor, Northeast Technology Center
- June 7 – Vinita, Health Center
- June 10 – Rogers State University-Bartlesville
- June 11 – Afton, Northeast Technology Center
- June 12 – Claremore, Northeast Technology Center
- June 13 – Grove, NEO A&M College

4. Awarded Val/Sal scholarships

County	Valedictorian	Salutatorian
Adair-Oklahoma	2	2
Benton-Arkansas	2	0
Cherokee-Oklahoma	3	3
Craig-Oklahoma	5	2
Delaware-Oklahoma	3	0
Labette-Kansas	1	0
Mayes-Oklahoma	9	1
McIntosh	1	0
Muskogee-Oklahoma	5	11
Nowata-Oklahoma	0	1
Osage - Oklahoma	2	0
Ottawa-Oklahoma	2	1

Rogers-Oklahoma	10	2
Sebastian-Arkansas	1	0
Sequoyah	11	1
Tulsa-Oklahoma	3	5
Wagoner-Oklahoma	0	1
Washington-Oklahoma	3	1
Total	63	31

Cherokee Language Programs (CLP)

Activity April/May YTD

# of off-site presentations	60	81
# of participants-Outreach	55	0
# of on-site classes	0	7
# of participants in on-line class	1191	1441

Accomplishments:

1. Nine (9) Community Language Classes are in progress and a total of fifty (50) hours of instruction have been provided at this time at nine (9) class sites. Those sites are Broken Arrow, Catoosa, Evening Shade, Fairfield, Jay, Peavine, Porum, and South Coffeyville. This number includes the Shawnee language class that is taught in Tahlequah.
2. Candessa Tehee, Manager, elected as Secretary of the Language Committee of the Intertribal Council of the Five Civilized Tribes.
3. Staff from Language Technology, the Community Language Program and the Office of Translation attended the Language Committee Meeting on May 7, 2013 of the Intertribal Council of the Five Civilized Tribes.

Future Plans/New Initiatives:

1. Creation of group of Community Language Teachers to meet and share ideas and curriculum.
2. Community Classes for Spring Concluding in May/June
3. Participate in Intertribal Council of the Five Civilized Tribes Southeastern Language Summit May 22-23, 2013 in Durant Oklahoma

Language Technology

Accomplishments:

1. Over 50,000 translations for Microsoft WAC completed by translation team.
2. The Cherokee Nation Dikaneisdi, which consists of over 7,000 terms, were reentered in Unicode for an update of the Cherokee.org website word list.
3. May 3, 2013 – Watts Public School presentation about language technology for their Culture Day. Attended by over 250 students.
4. Collaborated and advised Andrew Cunningham, Director of Research and Development of Social and Digital Inclusion at the State Library of Victoria in Melbourne, Australia on the development of an app for Cherokee

Android Users that allows users to be able to display the Cherokee language on their Android phones and tablets.

Future Plans/New Initiatives

1. Windows 9 upgrade to be completed May 31, 2013.
2. Executive Briefing Visit scheduled to Redmond Washington for May 31, 2013.
3. Upgrades to Google Search and Gmail to be completed March 31, 2013.

Translation

Activity	April/May	YTD
# of internal requests completed	22,841	57,440
# of external requests completed	0	834
# tested for Certification/Proficiency	0-Proficiency 0-Cerification	0-Proficiency 0-Cerification
# of interviews completed	1	0

Accomplishments:

1. Working closely with Language Technology to complete translation projects.
2. Held Speaker’s Bureau meeting on May 9, 2013 at Sequoyah Schools for thirty-four (34) attendees.
3. Durbin Feeling participated in OGAT scoring for the Cherokee Subject Area Test.

Future Plans/New Initiatives:

1. Next Speaker’s Bureau Meeting June 13, 2013 at Sequoyah Schools.
2. Next Language Consortium Meeting June 26-28, 2013 in Cherokee North Carolina.

Head Start

Activity	April	YTD
# of students enrolled	693 HS 210 EHS	680 HS 210 EHS
# of classrooms/sites	63 classrooms 23 sites	63 classrooms 23 sites
# of parent meetings conducted	17	369
# of site visits by HS/ECU staff	1921	1816
# of PD hours completed	24 hours offered	1253 hours offered

Accomplishments:

1. One staff completed her AA in child development and one staff completed her MBA.
2. Several staff completed their initial CLASS preparatory training.
3. Lowrey and Shady Grove sites are complete with facilities and playground improvement plans.

Future Plans/New Initiatives:

1. Webbers Falls and Nowata are scheduled for completion of their improvement plan in June.
2. Lead Teacher's are conducting peer reviews of all sites.
3. National Indian Head Start Director's Association Annual Conference will be held in Spokane, WA on June 10 – 14, 2013.

Sequoyah Schools

Activity	April	YTD
Student GPA	3.43	3.43
ADA	94.94%	96.63%
EOI Pass Rate	76% (winter 2011 test administration) 65% (spring 2012 test administration)	70% (2011-2012 school year)
ACT Average	17.39 (avg of December 2012 ACT tests) 17.49 (avg of February 2013 ACT tests) No ACT tests given during March	17.67 (avg of all test scores for all current students) 18.37 (avg of highest scores for all current students)

Accomplishments:

- The slow pitch softball team was District and Regional champion.
- The baseball team was District champion.
- Courtney Jones and Ryan Helsley were selected to the Indian All-State basketball team.
- End of Instruction Testing was completed May 7 in Algebra I, Algebra II, Geometry, English II, English III, Biology and U.S. History.
- Thirteen students were inducted into the Oklahoma Indian Student Honor Society.

Future Plans/New Initiatives:

- Sequoyah Schools graduation will be held Friday, May 17 at 6:30 p.m. at The Place Where They Play.
- Professional development is scheduled for Monday, May 20. This will be the last day for teachers to report.

JOM/ Johnson O'Malley Program

Activity	May 2013	YTD
# of students on JOM program	24,246 (5/16/13)	
# of schools participating	68	
# of communities participating	5	
# of special events	5	35
# participants students/adults	1568/90	11,046/1605
# of schools on MVT grant	14	14
% complete of all MVT Grant	95%	95%

Accomplishments:

1. **JOM Application Workshop** held on May 2, 2013. Great composition of attendees: 53 schools; 1 administrator; 17 school personnel; 36 JOM contacts and 15 IEC members.
2. 2013-14 JOM Application's Call for Funds mailed to Superintendents, JOM Contacts and IEC Chair on May 14th.

3. Cherokee Cultural Competition Award Certificates and winners gift cards were distributed to schools during the JOM Application Workshop held on May 2nd.
4. **Cherokee Cultural Enrichment in Schools** held at Watts Public School May 6 – 9, 2013. Participants included: **73** students; **5** school staff.
5. Special Projects staff planned and presented at **Welch’s Cultural Day** activities held on April 25, 2013. **68** students; **3** school staff; **3** parents participated; 5 Co-Partner staff.
6. **Cherokee Teacher Enrichment Institute** held April 18 & 19 and May 6 & 7, 2013. **10** adults participants.
7. Special Projects completed the edit process for 2 of the 14 children’s books produced from the **CTE II class “Cherokee Books by Cherokees**.
8. Year End **JOM Awards Banquets** attended by JOM staff during the month of May:
 - Hulbert: 200
 - Fairland: 80
 - Grove: 200
 - Gore: 60
9. 2 staff attended **Inter-Tribal Council meeting** of 5 Tribes on May 7th in Catoosa, OK.
10. Roland JOM Program contracted with Elizabeth Scott (**Art Classes**) and Sonya Ayres (**Cherokee Pottery**). Total student participation: **914**
11. JOM staff met with the following school Superintendents: Okay, Osage and Peggs
12. JOM staff attended and presented crafts during the JOM Cultural Day activities :
 - Dahlongeah: **150** students
 - Greasy: **54** students
 - Peavine: **69** students
 - Spavinaw: **40** students
 - Stilwell: **200** students

Future Plans/New Initiatives:

- 1) 2013-14 JOM On-line application: May 20-June 28, 2013
- 2) Special Projects will continue the edit process for the remaining 12 “Cherokee Books by Cherokees”.
- 3) CTE trip meeting will be held on June 13, 2013 to prepare for “Retracing Cherokee Footsteps”. Criteria to participate is based on successful completion of 60 classroom hours.
- 4) Final JOM Reimbursement claims due June 28, 2013
- 5) 2013-14 JOM application due June 28, 2013
- 6) Trip planned to explore cost of publishing the “Cherokee Books by Cherokees”. Council Oaks, Chickasaw Press; OU Press.

Education Liaison Support (ELS)

Activity	February	YTD
- TEDNA	Monthly Board Meeting	
- Public School Outreach	0	5
- Techniques of Successful Superintendents (TOSS)	1 Meeting – Hosted by Belfonte Public School on the Bell Campus	5 Meetings
- Community Meetings	0	2

- NCAI Planning Committee	- Organizing Meeting	1 Meeting
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Indian Education Curriculum 2-Meeting 3 Meeting

Work Group

Accomplishments:

1. **TEDNA**— The Board discussed recommendations for the ESEA reauthorization, specifically the Native Class Act and Indian Education
2. **TOSS**— Discussed centered on the new grading formula to be developed by the State Department of Education and the amount of cuts in funding to the schools.
3. **IRB**—No meeting to report
Cherokee Leadership Styles Among Women and Men was tabled until an updated proposal is submitted.
4. **Public School Outreach**— Continue to prepare for the teacher institute in late July
Teacher Curriculum Resource Workgroup---Participated in a teleconference with other educators across Oklahoma to develop teaching resources for the Classroom teachers. These resources are to address the history, language, and lifeways of individual tribes.

Future Plans/New Initiatives:

1. Design a standardized data management procedure for Education Services—Staff met with the Choctaw Nation Education Director and staff. Choctaw Nation is piloting software to track students on a daily basis.
2. Culture Site—Develop a proposal for a culture site and walking trail.

(ELS) Program Data

Accomplishments:

1. Cherokee Nation Motor Vehicle Tax – Filling request for data.
2. Cherokee Nation Motor Vehicle Tax – Preparing for the Fall 2013 MVT
3. Higher Education – Fill requests regarding students
4. Cultural Resources – Organizing what schools are participating in all the outreach resources that are available through the Education Services Department.

(ELS) Tribal Youth Council

Accomplishments:

1. **Trail of Tears Awards of Excellence**
 - 2013-2014 Budget for Trail of Tears awards was submitted at the same amount.
2. **Remember the Removal Bike Ride**
 - The Bike Ride is on track to depart May 30, 2013 and return to Tahlequah on June 21, 2013.
 - Students have been selected and the training rides have begun.
3. **Tribal Youth Council**
 - **May Meeting**
 - Meeting was held at RCCA in Claremore.
 - TYC voted to remove three (3) members do to lack of participation at events and meetings. Specifically the lack of quorum has prevented the TYC from doing business and successfully Executing their plans for this year. Due to the circumstances the TYC declared an emergency to Act without a quorum.
 - Members voted off the Council:

- William Eli Chaser
- Claudia Blake Baker
- Keaton Rayne Sheets

As a result of the declaration of an emergency the TYC was able to establish a quorum and conduct business, which included the confirmation of the actions conducted under the declared emergency.

- Additional actions by the TYC at the May-2013
 - Confirmed the assignment of Carter Copeland to District 5. His later appointment will be to District 10 of the new district plan in August.
 - Confirmed the assignment of Chance Fletcher of District 5 to temporary fill the Vacancy in District 2 until a citizen from that District can fill that seat.
- The TYC is continuing to plan a stickball tournament location and date TBA.
- TYC is working on a campaign for Teen Pregnancy Prevention in partnership with Behavioral Health with Barbara Williams.

(ELS) Program Liaison

Accomplishments:

1. Assisted work group with STEM outreach
2. Assisting with Language Programs Projects
3. Assist as needed and coordinate Public Relations efforts for Education Services with the Communications Department
4. Manage Miss Cherokee budget. Coordinate monthly Miss Cherokee Committee meetings and Miss Cherokee activities.
5. Serving on the NCAI Local Planning Committee for the 70th annual Convention to be held in October 2013.
6. Coordinated Education Services booth for CN Day at the Capitol, May 14.

Future Plans/New Initiatives:

1. Event Planning for Education Services
 - 5/16 – Council Community Meeting-Locust Grove
 - 5/21 – Council Community Meeting – Dewey
 - 5/23 – Council Community Meeting- Nowata
2. Planning Meetings for Cherokee National Holiday began April 17.
3. Develop New Promotional Materials for Education Services and programs as needed.

(ELS) Lang Tech support

1. Planetarium content creation work
2. Researching full dome the technology for the Planetarium
3. Fixed the Hard Drive on the Mac computer for the Planetarium
4. Designing Educational Cherokee Material for the Planetarium
5. Creating Storyboard of traditional material for the community
6. Working on designing work in 3d Software for Animation of Planetarium.

Heritage Center

- **Administrative**

Roy Hamilton joined the Heritage Center as CN Contract manager and has been working to build a relationship between the Heritage Center and Tribal Council. We are pleased to have him with us.

- **Education and Outreach:**

Indian Territory Days, April 4-5: CHC hosted approximately 427 students and teachers from across the 14 county area during this annual outdoor educational event. Visitors discover Cherokee culture firsthand by participating in activities, games, crafts and living history.

Outreach presentations on stick ball, pottery, basket weaving, blow guns and darts were given to 449 students from 8 schools in the 14 county area.

- **Archives:**

ODL Recognition: Tom Mooney and Cheryl Parrish represented Cherokee Nation and the Heritage Center at the state capitol at the Oklahoma Department of Library's Cultural Heritage Trust conference. The Cherokee Land patent, issued by President Van Buren granting 7 million acres to the Cherokee people has been nominated as one of the state's most endangered artifacts and is competing with 9 others for the top honor. Online voting is available and continues through June 1.

- **Admissions and Group Tours:**

Admissions for April: 619 visitors

Group Tours: 833 visitors

Total Visitors 1452

55 new or renewal memberships were deposited for a total of \$2525.00

- **Trail of Tears Art Show:**

Opening Reception was held April 19th with approx 98 guests attending. 144 works were submitted from 79 artists from across the country representing 14 tribes. Art sales totaling \$16,739.00 were recorded in the month of April with CHC retaining 30% of that in commissions and 70% paid to the artist.

- **Genealogy conference:**

Saturday April 13, 2013, Gene Norris spoke at the LDS Family History Conference in Springdale AR with 25 people in attendance.

- **New Village – Diligwa:**

In anticipation of the tourist season and grand opening of the new village, 9 seasonal villagers have been hired and are starting the training process. All structures have now been completed with construction continuing on the water feature, sidewalks and landscaping for the grand opening date of June 3.



Cultural Tourism Update
Cherokee Nation Tribal Council Education and Cultural Committee
June, 2013

Key Project Summary

Capital Projects

Cherokee National Capitol Update

- Construction began January 17th and is currently on schedule. Construction will be complete by early July.
- Partial funding provided by Save America's Treasures Grant of \$150K, as a reimbursement upon project completion.
- Held an event on April 30th to signify the importance of the cupola returning to the Capitol
 - Received regional news coverage by major networks in Tulsa and OKC, as well as regional online and print coverage
- Work completed to date:
 - Waterproof process is complete on North and South Sides
 - Demolition of back porch/entry
 - Reconstruction of back porch has begun
 - Wood restoration (windows, soffits, and fascia) has begun
 - Installation of Cupola

Saline Courthouse:

- Roof repairs will be completed in June.

Museum Promotions:

- Currently marketing the museums through a discounted self-guided tour package, Cherokee Compass. This is being promoted regionally through print, radio, online and digital billboard.

Tours:

- Hosted more than 800 students on Spring education tours from schools across the Cherokee Nation
- Currently partnering with Cherokee Nation COTTA to book community tours. These tours, including bus and tour guide, are offered free to CN communities. This information was presented at the annual COTTA conference on April 12. 3 community tours are booked.
- Currently have 18 motor coach groups booked throughout the remainder of the year, while still pursuing multiple sales leads

Retail

- New Cherokee Nation Pendleton blanket is currently being developed