

An Act

LEGISLATIVE ACT 08-19

AN ACT AMENDING LEGISLATIVE ACT #22-18 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2019 – Mod. 8B; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “An Act Amending Legislative Act #22-18 Authorizing the Comprehensive Operating Budget for FY 2019 – Mod. 8B”.

SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2019” or subsequent amendment. The cumulative total of the budget is increased by \$ 5,666,477 for a total budget authority of \$ 781,281,425. The following items are identified as components of such change:

Grants Received & Authorized per LA-22-18 (detail attached)	\$ 5,323,571
Modification Request (see Section 4 below)	<u>342,906</u>
Cumulative change in budget authority	<u>\$ 5,666,477</u>

SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #22-18 are applicable to this amendment.

SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 342,906 to wit:

- A. An increase in the **General Fund** budget authority of \$ 50,000.
- B. An increase in the **NAHASDA** budget authority of \$ 292,906.

SECTION 5. PROVISIONS AS CUMULATIVE

The provisions of this Act shall be cumulative to existing law.

SECTION 6. SEVERABILITY

The provisions of this Act are severable and if any part or provision hereof shall be held void, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

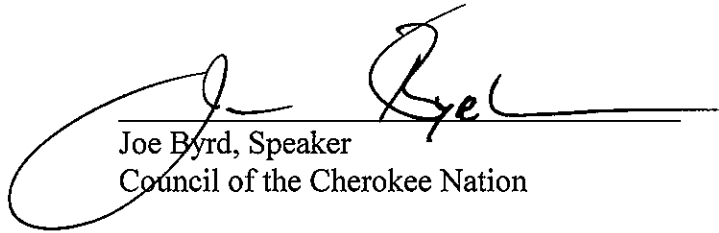
SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

SECTION 8. SELF-HELP CONTRIBUTIONS

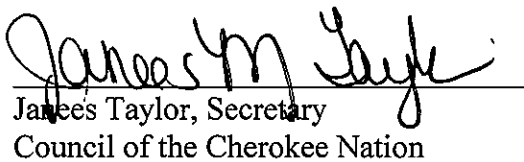
To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 10th day of June, 2019



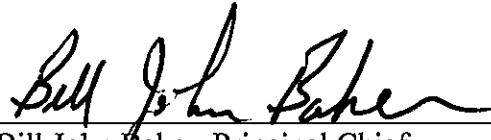
Joe Byrd, Speaker
Council of the Cherokee Nation

ATTEST:



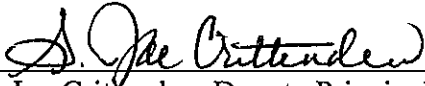
James Taylor, Secretary
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 12th day of June, 2019



Bill John Baker, Principal Chief
Cherokee Nation

ATTEST:



S. Joe Crittenden, Deputy Principal Chief
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>Yea</u>	Harley Buzzard	<u>Yea</u>
Joe Byrd	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
David Walkingstick	<u>Yea</u>	Dick Lay	<u>Yea</u>
Dr. Mike Dobbins	<u>Yea</u>	Buel Anglen	<u>Yea</u>
E.O. "Jr" Smith	<u>Yea</u>	Keith Austin	<u>Yea</u>
Bryan Warner	<u>Yea</u>	Janees Taylor	<u>Yea</u>
Canaan Duncan	<u>Yea</u>	Mary Baker Shaw	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Wanda Hatfield	<u>Yea</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION
PROPOSED FY 2019 AMENDMENT
Sorted by Funding Source

Funding Source	Ref # by FS	Program/Purpose	FY 2019 Prior LA	Data		
				Amend. Change to Sources	Amend. Expenses Total Change	Net Change
20-DOI - General	1	3201530 Trial Advocacy Training	New	89,540	89,540	\$ -
20-DOI - General Total				\$ 89,540	\$ 89,540	\$ -
40-DHHS-General	2	3401000 Headstart Administration	LA 22-18	19,327	19,327	\$ -
	3	3401010 Headstart Centers	LA 22-18	692,055	692,055	\$ -
	4	3401060 Headstart Training and T A	LA 22-18	2,536	2,536	\$ -
	5	3401250 Improvin Health CWY Traditions	LA 22-18	123,731	123,731	\$ -
	6	3401410 Pilot UCD MAT	New	14,334	14,334	\$ -
	7	3402010 Early Headstart All Centers	LA 22-18	952,499	952,499	\$ -
	8	3402600 Diabetes Grant	LA 22-18	3,082,935	3,082,935	\$ -
	9	3402605 Diabetes Special Grant	LA 22-18	19,465	19,465	\$ -
	10	3402610 Diabetes Grant Health Ed	LA 22-18	31,444	31,444	\$ -
	11	3402630 Diabetes Program - Stilwell	LA 22-18	(16,774)	(16,774)	\$ -
	12	3402640 Diabetes Program - Sallisaw	LA 22-18	23,360	23,360	\$ -
	13	3402650 Diabetes Program - Jay	LA 22-18	76,767	76,767	\$ -
	14	3402660 Diabetes Program - Salina	LA 22-18	45,017	45,017	\$ -
	15	3402670 Diabetes Program - Nowata	LA 22-18	5,519	5,519	\$ -
	16	3402675 Diabetes Program - Contract Health	LA 22-18	(88,650)	(88,650)	\$ -
	17	3402680 Diabetes Program - Muskogee	LA 22-18	71,830	71,830	\$ -
	18	3402685 Diabetes Program - Vinita	LA 22-18	6,475	6,475	\$ -
	19	3402695 Diabetes Program - Ochelata	LA 22-18	2,219	2,219	\$ -
40-DHHS-General Total				\$ 5,064,089	\$ 5,064,089	\$ -
45-USDA	20	3455500 Socially Disadvantaged Groups	New	156,047	156,047	\$ -
45-USDA Total				\$ 156,047	\$ 156,047	\$ -
50-US Department of Education	21	3509010 Title IA Charter Schools 84 010A	Mar. Grants	(1,494)	(1,494)	\$ -
	22	3509020 Charter School Special Educatn	Feb. Grants	452	452	\$ -
	23	3509040 Title IIA Charter School	Mar. Grants	(63)	(63)	\$ -
	24	3509060 Charter School Title IV Student Support	New	15,000	15,000	\$ -
50-US Department of Education Total				\$ -	\$ 13,895	\$ -
Grand Total				\$ 5,323,571	\$ 5,323,571	\$ -

May Operating Grants - Reporting Only

CHEROKEE NATION
 PROPOSED FY 2019 AMENDMENT
 Sorted by Funding Source

			Data		
Funding Source	Ref # by FS	Program/Purpose	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010310 Indirect Cost Shortfall	-	(200,000)	\$ 200,000
	2	1010522 Emergency Management Disaster Fund	50,000	250,000	\$ (200,000)
01-Cherokee Nation Total			\$ 50,000	\$ 50,000	\$ -
56-NAHASDA	3	3566060 Transitional Emergency Housing	292,906	292,906	\$ -
56-NAHASDA Total			\$ 292,906	\$ 292,906	\$ -
Grand Total			\$ 342,906	\$ 342,906	\$ -

Operating Mod #8B Request

COMPREHENSIVE BUDGET FOR FISCAL YEAR 2019

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	101,964,238	1,267,372	103,231,610	83,712,903	5,409,726	14,108,374	103,231,003	607
Motor Fuels Tax Funding Srce	9,295,674	17,338,610	26,634,284	18,549,398	107,290	7,977,596	26,634,284	0
Motor Vehicle Tax Funding Srce	32,369,030	1,126,604	33,495,634	31,285,997	623,976	1,585,661	33,495,634	0
Permanent Fund Funding Source	10,100	0	10,100	10,100	0	0	10,100	0
DOI General Funding Source	10,905,409	446,691	11,352,100	10,262,537	1,089,563	0	11,352,100	0
DOI Self Gov Funding Source	14,236,084	79,600	14,315,684	12,973,133	1,289,816	52,735	14,315,684	0
DOI Self Gov Roads Funding Srce	6,650,986	0	6,650,986	6,485,297	111,257	54,432	6,650,986	0
Dept of Transportation Fnd Srce	78,319,668	0	78,319,668	78,027,881	191,944	99,843	78,319,668	0
DOI PL102-477 Funding Source	32,206,606	0	32,206,606	30,934,319	1,272,287	0	32,206,606	0
IHS Self Gov Health Funding Sr	373,330,199	0	373,330,199	320,222,308	26,107,891	27,000,000	373,330,199	0
IHS Self Gov TEH Funding Srce	17,006,563	296,000	17,302,563	17,018,061	284,502	0	17,302,563	0
IHS Self Gov Office Funding Srce	381,515	0	381,515	337,586	43,929	0	381,515	0
IHS Discretionary Funding Srce	175,000	0	175,000	45,000	0	130,000	175,000	0
DHHS General Funding Source	47,920,334	572,688	48,493,022	44,922,777	3,570,245	0	48,493,022	0
USDA Funding Source	22,385,473	995,583	23,381,056	22,533,264	847,792	0	23,381,056	0
Dept of Education Funding Srce	1,263,996	82,222	1,346,218	1,245,817	85,401	15,000	1,346,218	0
HUD Funding Source	33,599,346	316,667	33,916,013	32,960,898	638,448	316,667	33,916,013	0
Housing Proceeds Funding Srce	0	0	0	0	0	0	0	0
EPA Funding Source	2,086,552	0	2,086,552	1,862,404	224,148	0	2,086,552	0
Dept of Labor Funding Source	15,479,107	0	15,479,107	14,259,218	1,219,889	0	15,479,107	0
Federal Other Funding Source	12,046,474	278,098	12,324,572	10,523,047	424,250	1,377,275	12,324,572	0
State of Oklahoma Funding Srce	1,519,970	0	1,519,970	1,393,240	126,730	0	1,519,970	0
Private Funding Source	1,366,649	200,550	1,567,199	1,501,611	65,588	0	1,567,199	0
Indirect Cost Pool Funding Srce	50,362,890	9,184	50,372,074	50,372,074	0	0	50,372,074	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Sr	5,709,873	0	5,709,873	5,709,873	0	0	5,709,873	0
Enterprise Funding Source	3,497,434	2,152,273	5,649,707	5,430,308	219,399	0	5,649,707	0
Other Funding Source	216,768	17,000	233,768	225,408	8,360	0	233,768	0
Debt Service Funding Source	0	0	0	0	0	0	0	0
Capital Projects Funding Source	126,318,186	27,538,441	153,856,627	153,856,627	0	0	153,856,627	0
Total	\$ 1,000,624,124	\$ 52,717,583	\$ 1,053,341,707	\$ 956,661,086	\$ 43,962,431	\$ 52,717,583	\$ 1,053,341,100	\$ 607

Non Grant Requests

CAPITAL RECONCILIATION	
LA 21-18	\$ 167,732,803
Cap Mod #1	111,808,391
Cap Mod #2	952,003
Cap Mod #3	805,933
Cap Mod #4	7,061,159
Total adjustment	40,000 Note 1
Total Capital	\$ 288,400,289

Oper Mod #8B	342,906	06/10 Council
Oper Mod #7	15,997,708	05/13 Council

Total after pending Mod's \$ 1,069,681,714

Operating (LA 22-18)	781,281,425	Cumulative Oper
Capital (LA 21-18)	288,400,289	Cumulative Cap
Grand Total	\$ 1,069,681,714	

Note 1: Adjustment between operating mod 6 and capital mod 4. Reported in operating mod 8.

Operating Mod-8B request June

Jody Reese: 6/10/2019

CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight



M e m o

To: Janees Taylor, Chairman, Executive & Finance Committee
From: Jody S. Reece
CC: Executive & Finance Committee
Date: 06/10/2019
Re: Review of Operating Budget Modification #8B – Total \$ 5,666,477

Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets</u>	<u>Amount</u>
DOI General	1	\$ 89,540
DHHS General	18	5,064,089
USDA	1	156,047
US Dept of Ed	1	13,895
Total Grant Reporting		<u>\$ 5,323,571</u>

General Fund Cash Match for Grants (1010315) – Start of Year

Cash Out: Grant Required	\$ 1,878,362
Appropriated for Cash Match (future grants)	<u>1,807,710</u>
Original Total Budget	<u>\$ 3,686,072</u>

Original Appropriated for Cash Match (future grants)	\$ 1,807,710	
Used: 3758200 Pre-Disaster Mitigation Grant	(82,630)	Mod #2
3453458 Nutrition Ed Grant	(7,232)	Mod #3
3405100 Child Support Services – reduced match	13,822	Mod #4
3758500 SHS School Violence Prevention (SVPP)	(157,733)	Mod #5
3753300 Federal Transit Program – reduced match	35,729	Mod #5

Balance Available for Future Grant Matching	<u>\$ 1,609,666</u>
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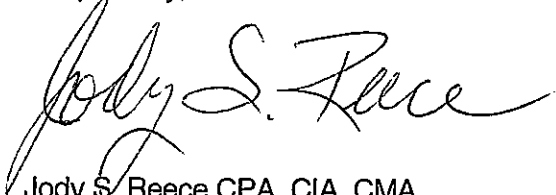
B. MOD #8B Request - (3 budgets) Increase in budget authority - \$ 342,906

1. A - NEW Indirect Cost Shortfall – 1010310 – General Fund: Modification requesting a decrease in expenditure authorization of \$200,000 to free up funding for the budget in item 2. The new expenditure total is \$339,424.
2. A - NEW Emergency Management Disaster Fund – 1010522 – General Fund: Modification requesting an increase in expenditure authorization of \$250,000 for flood related expenditures including supplies, staff travel, and food. The funding is provided by an estimated \$50,000 contributions/donations and \$200,000 general fund monies freed up from the budget in item 1. The new expenditure total is \$450,000 with a new net expenditure total of \$400,000.
3. B - NEW Transitional Emergency Housing – 3566060 – NAHASDA: Modification requesting an increase in expenditure authorization of \$292,906 for flood related emergency housing expenditures. The funding is provided by NAHASDA carryover funding. The new expenditure total is \$1,341,358.

Summary:

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA
Executive Director of Financial Oversight
Office: 918-453-5573
Cell: 918-525-2017
Email: jody-reece@cherokee.org

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Name:	Jamie Cole	Phone:	5305
Contract Period:		Accounting Unit Director/Manager	Name:	Jamie Cole	Phone:	5305
Contract Number:		Executive Director	Name:	Jamie Cole	Phone:	5305
Accounting Fund:	1-General Fund	1st Person Responsible	Employee #	106333		
Funding Source:	01-Cherokee Nation					
AU Description:	Indirect Cost Shortfall					
Accounting Unit:	1010310					
Date/Time Printed:	30-May-19 07:56 AM					

Notes: Reduction to offset increase for 1010522 - Emergency Mgmt Disaster Fund.

PART-2

Staffing Summary:	FY 2019 REVISION 2	FY 2019 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 339,424		\$ 539,424		\$ (200,000)
Total Expenditures		\$ 339,424		\$ 539,424		\$ (200,000)

Revenues OVER \ (UNDER) Expenditures	\$ (339,424)	\$ (539,424)	\$ 200,000
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In\Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 339,424	\$ 539,424	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ (339,424)	\$ (539,424)	\$ 200,000
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CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Phone: 4976
Contract Period:		Name:	Suzanne Drywater
Contract Number:		Accounting Unit Director/Manager	Phone: 3830
Accounting Fund:	1-General Fund	Name:	Jeremie Fisher
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3816
AU Description:	Emergency Management Disaster Fund	Name:	Shannon Buhl
Accounting Unit:	1010522	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	106002
Date/Time Printed:	30-May-19 08:14 AM		

Notes: Increase requested for emergency management costs incurred during the natural disasters. Estimated amount for Contributions and Donations to be received.

PART-2

Staffing Summary:

	FY 2019 REVISION 4	FY 2019 REVISION 3	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.48	1.00	0.48
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.48	1.00	0.48

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Contributions & donations	480010	\$50,000	\$ 50,000
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues		\$ 50,000	\$ 50,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	800000	\$123,136		\$66,560		\$ 56,576
Fringe benefits	610000	\$41,688		\$22,565		\$ 19,123
Staff development & training	620000	\$1,000		\$1,000		\$ -
Travel-staff	630000	\$15,000		\$0		\$ 15,000
Contract services < \$5K	640000	\$2,000		\$2,000		\$ -
Supplies	680000	\$199,240		\$80,737		\$ 118,503
Food	760012	\$12,500		\$2,500		\$ 10,000
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 394,564		\$ 175,362		\$ 219,202
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 55,436		\$ 24,638		\$ 30,798
Total Expenditures		\$ 450,000		\$ 200,000		\$ 250,000

Revenues OVER \ (UNDER) Expenditures	\$ (400,000)	\$ (200,000)	\$ (200,000)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In/Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 450,000	\$ 200,000	\$ -
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Excess/(Deficit) of Revenues, Expenditures and Net Transfers	\$ (400,000)	\$ (200,000)	\$ (200,000)
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0 PAYROLL WORKSHEET

Accounting Unit Description: Emergency Management Disaster Fund
 Accounting Unit Name: 1010522
 For Budget Period: 10/1/2018 - 09/30/2019
 Prepared by: Suzanne Dryweller
 Printed Date: 30-May-19
 Printed Time: 08:01 AM

Job Title	Position Status	Salary Class	Position Code	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit	
							Regular	Overtime						Expected Wages (Gross)	Expected Fringe Benefits
1 Emergency Disaster Workers	V	H	xx	1	100000	\$40.00	2,000		\$83,200	Full Time	33.85%	80%	\$86,960	\$22,487	
2 Emergency Disaster Workers	V	H	xx	1	100000	\$40.00	2,000		\$83,200	Full Time	33.85%	80%	\$86,960	\$22,487	
3													\$0	\$0	
4													\$0	\$0	
5													\$0	\$0	
6													\$0	\$0	
7													\$0	\$0	
8													\$0	\$0	
9													\$0	\$0	
10													\$0	\$0	
11													\$0	\$0	
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28													\$0	\$0	
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67													\$0	\$0	
68													\$0	\$0	
69													\$0	\$0	
70	Anticipated Turnover												\$0	\$0	
71	Adjustment to Fringe Benefits												\$0	\$0	
72	3% Merit Increase												\$0	\$0	
73	Shift Differential												\$0	\$0	
74	Christmas Bonus - Regular Full Time												\$0	\$0	
75	Christmas Bonus - Regular Part Time												\$0	\$0	
76													\$0	\$0	
Totals													\$123,138	\$41,888	

Please Input these Totals on the Budget Request Form

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer Name:	Penny Norseworthy	Phone:	5375
Contract Period:		Accounting Unit Director/Manager Name:	Jennifer Kirby	Phone:	5150
Contract Number:		Executive Director Name:	Marsha Lamb (13)	Phone:	5355
Accounting Fund:	3-Special Revenue	1st Person Responsible Employee #:	109145		
Funding Source:	56-NAHASDA				
AU Description:	Transitional Emergency Housing				
Accounting Unit:	356600				
Date/Time Printed:	10-Jun-19 12:51 PM				

Notes: Request for additional funding.

PART-2

Staffing Summary:

	FY 2019 REVISION 2	FY 2019 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	3.87	3.87	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	3.87	3.87	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$1,341,358	\$1,048,452	\$ 292,906
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 1,341,358	\$ 1,048,452	\$ 292,906

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$139,586		\$139,586		\$ -
Fringe benefits	610000	\$47,181		\$47,181		\$ -
Staff development & training	620000	\$500		\$500		\$ -
Travel-staff	630000	\$4,257		\$4,257		\$ -
Client services - Human Svcs	670005		\$1,101,798		\$808,892	\$ 292,906
Supplies	680000	\$3,824		\$3,824		\$ -
Communication & reproduction	690000	\$100		\$100		\$ -
Direct billed: telephone expense	690080	\$1,000		\$1,000		\$ -
Direct billed: cell/mobile phone	690090	\$3,600		\$3,600		\$ -
Direct billed: mailing cost	690120	\$500		\$500		\$ -
Lease/rent: furniture & equip	690500	\$5,000		\$5,000		\$ -
Direct billed: space cost	700080	\$4,500		\$4,500		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,101,798		\$ 608,892	\$ 292,906
Expenditures SUBJECT to IDC		\$ 210,048		\$ 210,048		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		\$ -
Indirect Cost Allocation	970000	\$ 29,512		\$ 29,512		\$ -
Total Expenditures			\$ 1,341,358		\$ 1,048,452	\$ 292,906

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -

Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -

Transfers In/Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 1,341,358	\$ 1,048,452	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -
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PAYROLL WORKSHEET

Accounting Unit Description: Transitional Emergency Housing
 Accounting Unit Name: 3588060
 For Budget Period: 10/01/2018 - 09/30/2019
 Prepared By: Pandy Rosenzweig
 Printed Date: 10-Jun-19
 Printed Time: 12:51 PM

Job Title	Position Status	Salary Class	Vacant	New/H	Existing/E	Position Code	Grade	Emp. #	P/W Rate	Expected Hours To Pay		Expected Wages (Gross)	Series/Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
										Regular	Overtime							
1 Tahlequah Family Assistance Family Advocate II-A	E	S				3162	123	100417	\$16.26	2,680		\$33,800	Full Time	33.80%		X	\$10,810	\$3,656
2 Tahlequah Family Assistance Family Advocate II-A	E	S				3162	123	100567	\$26.38	2,680		\$54,682	Full Time	33.80%		X	\$17,492	\$5,812
3 Tahlequah Family Assistance Family Advocate II-A	E	S				3162	123	120244	\$16.19	2,680		\$33,615	Full Time	33.80%		X	\$10,776	\$3,632
4 Tahlequah Family Assistance Family Advocate I-A	E	H				477	76	500520	\$13.77	2,680		\$28,632	Full Time	33.80%		X	\$9,165	\$3,038
5 Manager Family Assistance - A	E	S				2148	244	103354	\$32.74	2,680		\$58,943	Full Time	33.80%		X	\$18,850	\$6,355
6 Tahlequah Family Assistance - A	E	S				2148	244	103376	\$28.26	2,680		\$53,696	Full Time	33.80%		X	\$16,753	\$5,645
7 Tahlequah Family Assistance Family Advocate II-A	E	S				3162	123	103702	\$16.20	2,680		\$33,696	Full Time	33.80%		X	\$10,753	\$3,645
8 Family Assistance Family Advocate II-A	E	H				2154	19	103876	\$17.18	2,680		\$35,734	Full Time	33.80%		X	\$11,435	\$3,965
9 Family Assistance Family Advocate II-A	E	S				3162	123	104339	\$20.00	2,680		\$43,472	Full Time	33.80%		X	\$13,911	\$4,702
10 Family Assistance Administrative Secretary	V	H				2158	6	100000	\$0.00	2,680		\$0.00	Full Time	33.80%		X	\$1,936	\$0.00
11 Family Assistance Administrative Clerk I-A	E	H				2159	2	120794	\$9.50	2,680		\$18,760	Full Time	33.80%		X	\$5,728	\$1,936
12 Family Assistance Family Advocate Supervisor	E	H				2152	145	108618	\$71.67	2,680		\$25,792	Full Time	33.80%		X	\$5,158	\$1,728
13 Family Assistance Family Advocate Supervisor	E	S				2152	145	108618	\$71.67	2,680		\$45,698	Full Time	33.80%		X	\$14,623	\$4,943
14 Tahlequah Family Assistance Family Advocate I-A	E	H				477	76	109100	\$16.51	2,680		\$34,133	Full Time	33.80%		X	\$10,923	\$3,652
15 Tahlequah Family Assistance Family Advocate I-A	E	H				477	76	109255	\$14.61	2,680		\$30,389	Full Time	33.80%		X	\$9,724	\$3,267
16																	\$0	\$0
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67																	\$0	\$0
68																	\$0	\$0
69																	\$0	\$0
70																	\$0	\$0
71 Participated Turnover																	\$0	\$0
72 Adjustment to Fringe Benefits																	\$0	\$0
73 2% Merit Increase																	\$0	\$0
74 Christmas Bonus - Regular Full Time																	\$4,471	\$1,511
75 Christmas Bonus - Regular Part Time																	\$1,000	\$338
76 Christmas Bonus - Regular Part Time																	\$1,000	\$338
Totals																	\$128,866	\$47,183

Please input these totals on the Budget Request Form!

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

AN ACT AMENDING LEGISLATIVE ACT #22-18 AUTHORIZING
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2019
OPERATING - MOD 08 ; AND DECLARING AN EMERGENCY

TITLE: _____

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE:

**ADMINISTRATIVE
CLEARANCE**

Dept/Program:

Signature/Initial _____ Date _____

Executive Director:

Signature/Initial _____ Date _____

**Treasurer: (Required:
Grants/Contracts/Budgets)**

Gaylon Thompson 5-9-19
Signature/Initial _____ Date _____

Government Resources:

Signature/Initial _____ Date _____

Administration Approval:

Bill Baker 5-9-19
Signature/Initial _____ Date _____

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

Stoke 5/9/19
Signature/Initial _____ Date _____

Standing Committee & Date:

Executive Finance 5/30/19

Chairperson:

Taylor
Signature/Initial _____ Date _____

Returned to Presenter: _____

Date

MAY 9 '19 PM 4:05

JUN 13 '19 AM 10:30