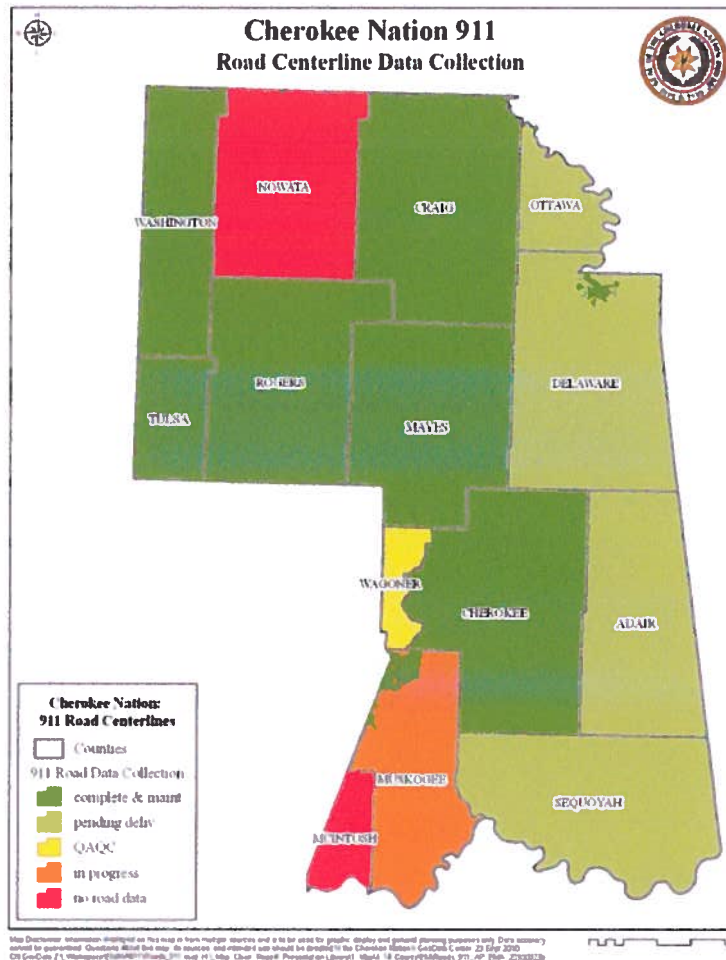GWY DBP

CHEROKEE NATION

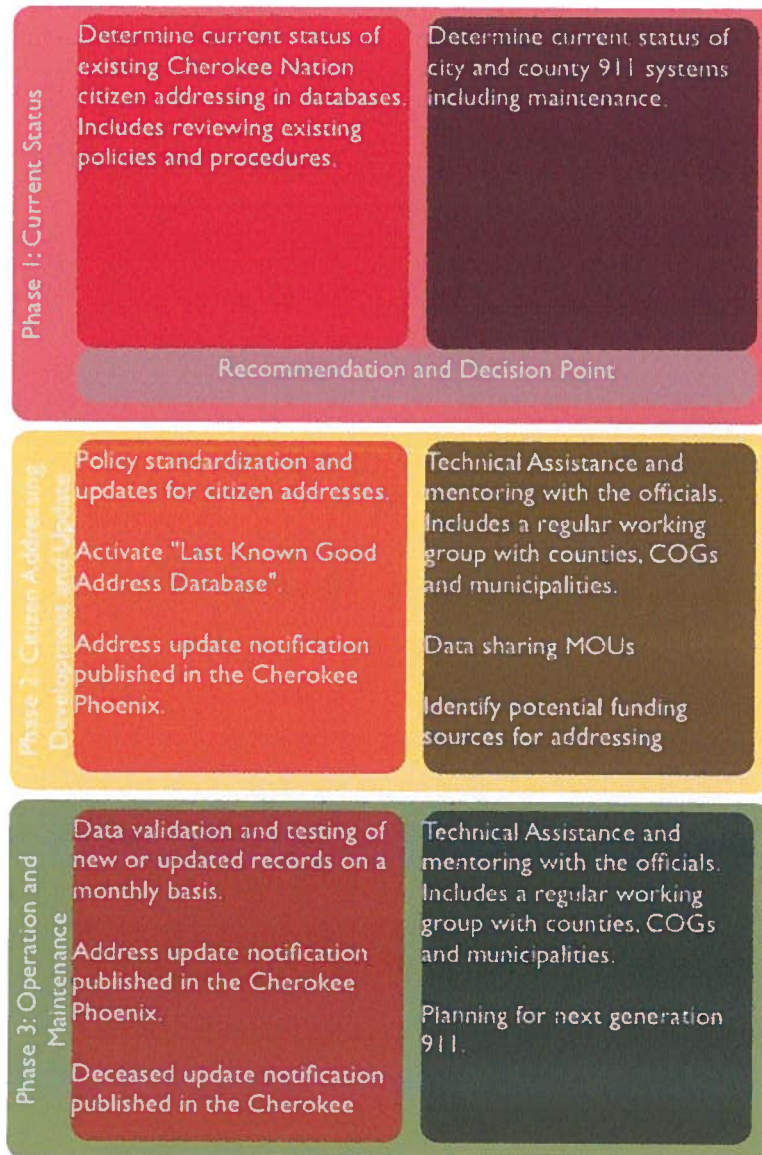## Cherokee Nation Citizen Addressing Update
July 28, 2011
Prepared by: Todd Enlow, Group Leader, Leadership

As discussed during the redistricting process, we began the process of updating and verifying citizen addresses for consideration of apportionment. We have assembled a group to review and make recommendations to update the information of the county and individual citizens. We will report out monthly to the Council on the status of the project as we prepare for the Cherokee Nation election in 2013. Each meeting will be held at 1:30pm on the first Tuesday of each month (August 2, 2011), per the schedule of several Council members.

Cherokee Nation 911
Road Centerline Data Collection

Above is a map that illustrates the status of each county as of December 2010. County updates will be presented monthly as progress is made in each county.

When we began the process, we identified the project phases and tracts illustrated below. The information provided in this report addresses the status of the project in Phases 1 and 2.

Phase 1: Current Status	Determine current status of existing Cherokee Nation citizen addressing in databases. Includes reviewing existing policies and procedures.	Determine current status of city and county 911 systems including maintenance.
	Recommendation and Decision Point	

Phase 2: Citizen Addressing Development and Update	Policy standardization and updates for citizen addresses. Activate "Last Known Good Address Database". Address update notification published in the Cherokee Phoenix.	Technical Assistance and mentoring with the officials. Includes a regular working group with counties, COGs and municipalities. Data sharing MOUs Identify potential funding sources for addressing

Phase 3: Operation and Maintenance	Data validation and testing of new or updated records on a monthly basis. Address update notification published in the Cherokee Phoenix. Deceased update notification published in the Cherokee	Technical Assistance and mentoring with the officials. Includes a regular working group with counties, COGs and municipalities. Planning for next generation 911.

Track 1: Cherokee Citizen Addressing

- The Cherokee Nation Registration Department reports that **766** address changes were processed in May and **1,013** were processed in June 2011.
- The Registration staff also processed **40** "Deceased Notifications" in May and **51** in June 2011.
- The total Cherokee Citizen count continues to grow and the total count world-wide is **312,358** with approximately **118,000** living in the 14-county jurisdiction.
- Registration is awaiting the shipment of a final piece of equipment and supplies to begin the large-scale testing of the new photo-id card system. Once released, this will allow us to connect with and update records for every card printed and re-issued to a citizen. We feel this new photo card will be an incentive for our citizens to update his/her record and address.

Activities this month:

Information Systems had limited citizen mailings requests in the last four months. Since we have not processed mailings, we have not had the opportunity to update the address based on the processing. Below is the information reported from the Last Known Good Address Database in July 2011.

LKGA-DB (02/28/2011 - Last Reg. Data Import)	
Total Address	280,364
PO Box	45,245
BadAddresses (Returns)	57,315
AddressID16 (No/Inappropriate Address)	7,928
RR, HCR, or General Delivery	24,335
Total Addresses	**280,364**

We are preparing a direct mailing to all citizens with a PO Box delivery. This mailer will include information for each citizen and verification and update for each citizen to process and return. This process will include the approximately 45,000 listed above.

Track 2: 911 Addressing

- We have a proposal to IHS to fund initiative to collect and develop information for McIntosh and Nowata counties. The project was fully submitted in April to IHS. We are awaiting notification of funding, but are optimistic that it will be funded.
- The proposal included submitted to IHS was Option 2 (listed below from April 2011 report).
  - Option 1: Internal staff would complete the digitizing after acquiring aerial photography.

- *Option 2: Contract with one of the three or four companies that provide 911 consulting and services.*

• The committee feels that Option 2 is the most efficient use of time and resources to provide the data in time for the 2013 Election cycle.

Activities this month:

Working relationship with EODD staff has been established and we are addressing interlocal agreement language for data sharing. We also had a breakthrough on the updates for several counties. Below is the list of updates:

Sequoyah County
- *Roads dataset is complete*
- *EODD is helping County with addressing changes*
- *EODD will send us the dataset for all of Sequoyah County*

Adair County
- *Initial road dataset is complete they are working on populating the attribute table (basically filling the road names). This is the most time consuming part of creating a roads dataset.*
- *Validations "QA/QC" has to be completed after the attribute table is populated.*
- *EODD is working with the county to develop letters to start the citizen notification process of address changes. Letters for the entire county are complete with the exception of Flint Ridge area.*
- *Time frame for the roads dataset to be completed is 6 months or less.*

McIntosh County
- *EODD has been working on McIntosh County for a little over a year.*
- *The county roads dataset is currently going through the validation process.*
- *According to EODD, McIntosh County has plans to "go live" with their county 911 system in September 2011.*
- *Cherokee Nation GeoData is sending EODD a copy of the CN Jurisdiction so they can send us any validated data that they currently have that is within the Jurisdictional area.*