

Group:	Management Resources	Month/Year of Report:	FY21 Report for March Mtg.	
Executive Director:	David Moore	Phone:	David – (918) 453-5000 X. 4137	E-mail: david-moore@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

Distributing PPE, disinfectant and other supplies for our return to work. (ongoing)

a.) Accomplishments

Continue to maintain our properties with a largely reduced staff

LAND MANAGEMENT

OBJECTIVE	ACTUAL	YTD
New fencing projects		
Chemical Brush/Weed Control (spray) <i>*Spring only*</i>		
Lease Compliance/Tribal land inspections		
Mechanical Weed/Brush Control		
Provide Technical Assistance to Communities		
Hay baled (2020)	1563	1563
Hay stored for Bison	442	654
Hay to sale	0	1121
Crops for families from Jay Garden	13	155
Bales of hay sold	1121	1121

Resources Projects

- Building fence – Roach place – Bull Hollow
- Welding on corral
- Equipment maintenance
- Brush hog various properties
- Cut wood for elders – Bull Hollow & Dahlongegah

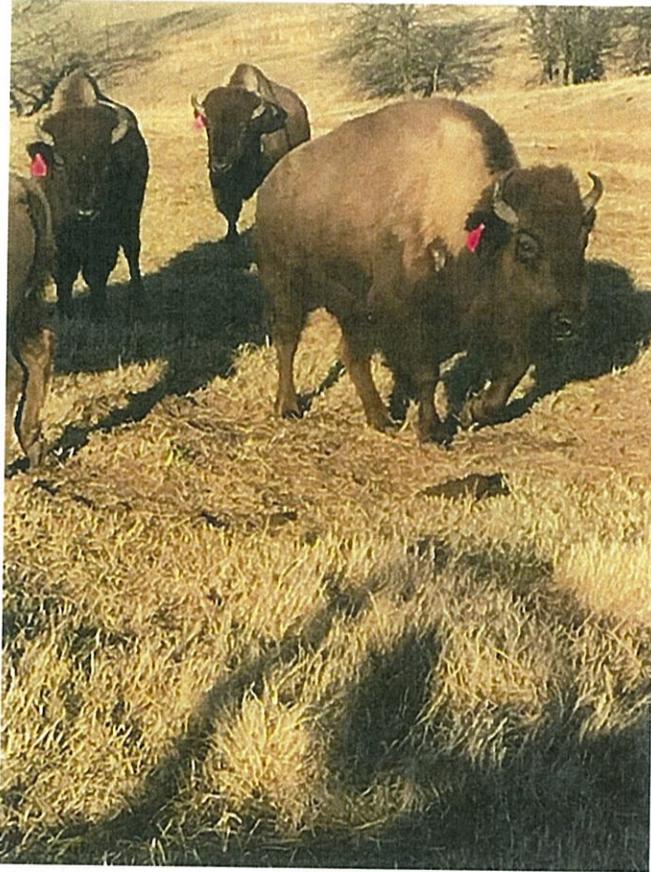
Community Assistance Projects

Jay Community Garden

- Garden maintenance
- Tend to potted plants
- Spray fungicide on fruit trees

Bison Project

- Four new babies
- Buffalo are healthy and doing well
- Buffalo herd now at approximately 160



GROUNDS MAINTENANCE

- | | | | |
|------------------------------|-------------------------------------|--------------------------|--------------------------|
| Beaver Property (by Yonkers) | <input type="checkbox"/> | Garland, Texas Property | <input type="checkbox"/> |
| Belfonte | <input type="checkbox"/> | Greenhaw Tract | <input type="checkbox"/> |
| Bull Hollow Com. Bldg. | <input type="checkbox"/> | Jay Food Distribution | <input type="checkbox"/> |
| Bull Hollow Shop | <input checked="" type="checkbox"/> | Kenwood Trailer Park | <input type="checkbox"/> |
| Candy Mink Springs | <input type="checkbox"/> | Locust Grove Property | <input type="checkbox"/> |
| Catoosa Truck Stop | <input type="checkbox"/> | Murphy | <input type="checkbox"/> |
| Cherry Tree | <input type="checkbox"/> | Rocky Ford Park | <input type="checkbox"/> |
| Dahlongegah Park | <input type="checkbox"/> | Canada House (Duck Lane) | <input type="checkbox"/> |
| Dahlongegah Shop | <input checked="" type="checkbox"/> | Tahlonteeskee | <input type="checkbox"/> |
| Flint Courthouse | <input checked="" type="checkbox"/> | Taylor Ferry | <input type="checkbox"/> |

PLANNING & DEVELOPMENT

b.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Mankiller Clinic (CNB)	January 2020	40%	See below comments
Catoosa Tag Office	Early 2021	Drawings complete	Awaiting to award
Durbin Feeling Language Center	Early 2021	Design Phase	Preparing to award CM
Pryor CDC	Early 2021	Design Phase	TBD
Working on several projects for Cares Act (See below)	September 8 th		

REMODELING

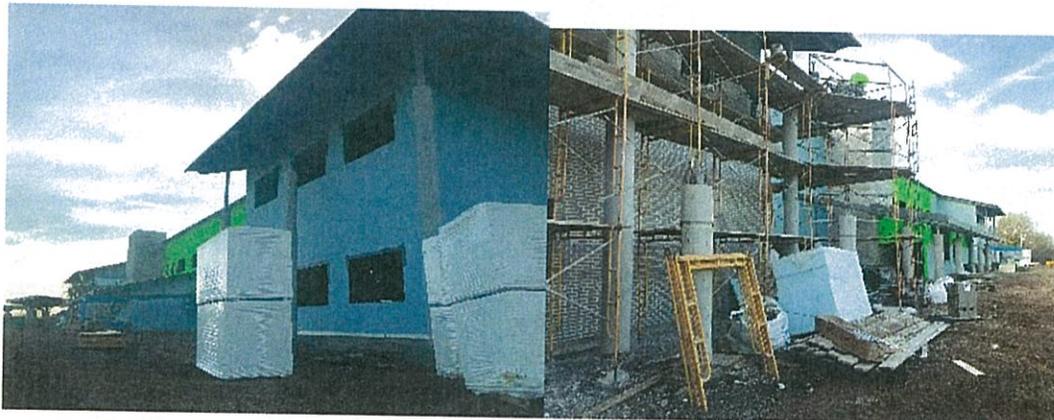
PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Keeler/Registration Vault	January 2021	Drawings complete	TBD
Tahlequah CDC	Early 2021	Drawings 100% review	TBD

➤ Hastings Hospital Grounds

Construction documents for retention area are complete.

WP Mankiller

- MEP ongoing
- Interior framing ongoing
- Exterior siding ongoing.
- Masonry ongoing



CARES Act Projects

80% completed. Last 20% is punch phase items.



Pryor



Stilwell PPE

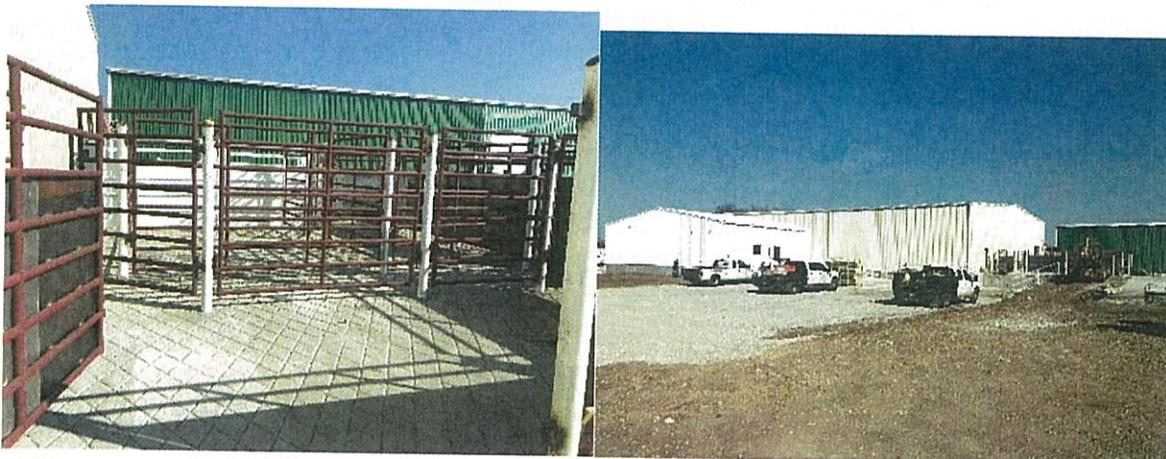


Vinita



Stilwell testing site

Tahlequah Meat Processing – Sheetrock, MEP, flooring scheduled to be complete 3/24/21, roof installed over pens, MEP ongoing, electrical ongoing,



Processing Plant

➤ **FACILITIES MANAGEMENT**

b.) Accomplishments

WORK ORDERS

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	3/1-3/19	87 Total	Approx 70%

PROJECTS

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing	Ongoing	Unknown

Procuring supplies for phased reopening of CN departments. Continued work on developing a preventative maintenance schedule. Roof repairs are in progress.

FLEET SERVICE CENTER

d.) Accomplishments

- Facility fully open

UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

LAND MANAGEMENT

e.) Future Plans/New Initiatives

- Fixing Fence
- Mowing
- Maintain properties
- Feeding and caring for the Bison and preparing for anticipated Surplus

PLANNING & DEVELOPMENT

f.) Future Plans/New Initiatives

- **CN/OSU Osteopathic Medical School** – Complete
- **Mankiller Clinic** – MEP ongoing, Interior framing ongoing, Exterior siding ongoing, Masonry ongoing
- **Durbin Feeling Language Center** – Preparing to award to CM
- **Processing Plant** – Construction ongoing, machinery being installed

FACILITIES MANAGEMENT

Cleaning, sanitizing and general maintenance of properties

Performing PM (preventive maintenance) duties

g.) Future Plans/New Initiatives

- **Markoma Drainage Project**
- **Continued implementation of new sanitizing procedures**

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: March 2021

Executive Director: Tina Glory Jordan

Email: tina-glory-jordan@cherokee.org

Phone: 918-453-5101

Director: Ginger Reeves

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Phone: 918-453-5675

Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Purchases. None during this reporting period.

2. Appraisals. Four appraisals were approved during this reporting period.
3. Last Will and Testaments. Four LW&Ts were prepared and endorsed; one was a District Court approval. Four additional interviews were taken.
4. Quiet Title Notices. Six notices were received, researched and returned.
5. Inventory/Heirships. One inventory/heirship was requested and completed.
6. Leases. Three grazing leases were submitted for cancellation due to non-payment.
7. Rights of Way/Easements/Service Line Agreements. One ROW was submitted; two are pending. Two service line agreements are pending.
8. Rights of Entry. Seven rights of entry were requested and prepared.
9. On-Site Inspections, Trespass issues, Home visits. 11 on-site inspections were requested and completed; one trespass issue was addressed.
10. Maps/platting. 21 requests for maps/platting assistance were received and completed.
11. Land status calls. 51 land status verification calls were completed during the month, with 14 after hours. 26 boundary-related memos were requested and addressed.
12. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
13. Stats. 51 client sign-ins; 87 phone inquiries, 54 obituaries were processed.
14. Financial transactions. During the month of March \$24,368.54 was processed as lease payments and \$49,944.95 was processed through lockbox.
15. Impact Aid. One impact aid verification request was processed during the month.
16. TAAMS. All encoding at the BIA-EORO is on hold due to the pandemic, awaiting re-opening of EORO in mid-April. Currently, four staffers are performing final review and updates.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, March (FY21)
Senior Director: Wayne Isaacs

Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

Activity	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	72	375	42%
6 ERR (Roads)	0	0	0%

b.) Lead-Based Paint Activities

Activity	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	8	61	24%

c.) Radon Activities

Activity	# this month	Year to date	% of annual goal
50 Radon Tests	0	14	28%

d.) Asbestos Activities

Activity	# this month	Year to date	% of annual goal
150 Asbestos Tests	4	59	39%

e.) Home Energy Audits

Activity	# this month	Year to date	% of annual goal
150 Energy Audits	0	0	0%

f.) Mold/IAQ Inspections

Activity	# this month	Year to date	% of annual goal
30 Mold/IAQ Inspections	2	15	50%

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

g) Landfill Inspection Dates & Meetings:

Mar 1st, Mar 3rd, Mar 5th, Mar 8th, Mar 10th, Mar 12th, Mar 15th, Mar 17th, Mar 22nd.

II Highlights:

Household Hazardous Waste:

- Staff worked on the Hazardous Waste Quarterly Report, received approval and signatures and this report has been submitted to EPA Region 6 Hazardous Waste Grant Project Officer.
- Staff reviewed final manifest and invoices from the vendor and submitted final invoices for payment for the household hazardous waste collection events.

Clean Water Program:

- Staff submitted the budget and work plan for the FY22 Clean Water 106 grant to EPA Region 6.
- Staff attended the ATTAINS (Assessment and Total Maximum Daily Load Tracking and Implementation Systems) training that covered batch upload of water data on March 8.
- Staff performed stream sampling on Saline Creek, Spavinaw Creek, Sallisaw Creek, and Spring Creek during March 8 – 11 for water quality; samples were taken to Green Country Testing for water quality testing for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.

ATTAINS Environmental Exchange Network Grant:

- Staff continued working with EPA Headquarter Staff on the ATTAINS Mentorship trainings. Staff scheduled several more trainings and sent calendar invites to the participants.
- Staff worked on researching ways to store ATTAINS videos.
- Staff participated in the ATTAINS Rollout “Introduction to ATTAINS” Training on January 25th. Cherokee Nation hosted the training and saved the presentation on the ITEC Website.