

Group: Career Services- Education Month/Year of Report: April, 2013

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I. Budget Highlights – Please refer to Monthly Financial Report

None

II. Program Highlights

a. Balanced Scorecard Measures

	<i>March</i>	<i>YTD</i>	<i>Goal</i>	<i>% of Goal</i>
<i>GED Completions</i> – includes individuals completing and receiving a GED or High School Diploma from Talking Leaves Job Corps and Career Literacy.	26	153	250	61.2%
<i>Training Completions</i> – includes individuals receiving a nationally-recognized certification, credential, or degree while enrolled in one of 11 different vocational training programs.	57	240	450	53.3%
<i>Employment Completions</i> – includes individuals who completed a Work Experience or TERO OJT assignment.	9	47	300	15.7%
<i>Unsubsidized Placement</i> – includes all individuals who entered unsubsidized employment (they got a job!) while enrolled in one of 15 different programs, both employment and vocational.	94	452	500	90.4%
<i>Retention</i> – includes individuals who were retained in their unsubsidized employment through assistance from a Career Services Program.	28	184	200	92%
<i>Job Readiness Training</i> – includes individuals who completed the Life/Employment Skills Training.	0	122	500	24.4%
<i>WorkKey Credentialing</i> – includes individuals who received a bronze, silver, gold, or platinum WorkKeys credential.	0	195	500	39%
<i>Job Bank</i> – includes the number of new individuals	18	137	1,000	13.7%

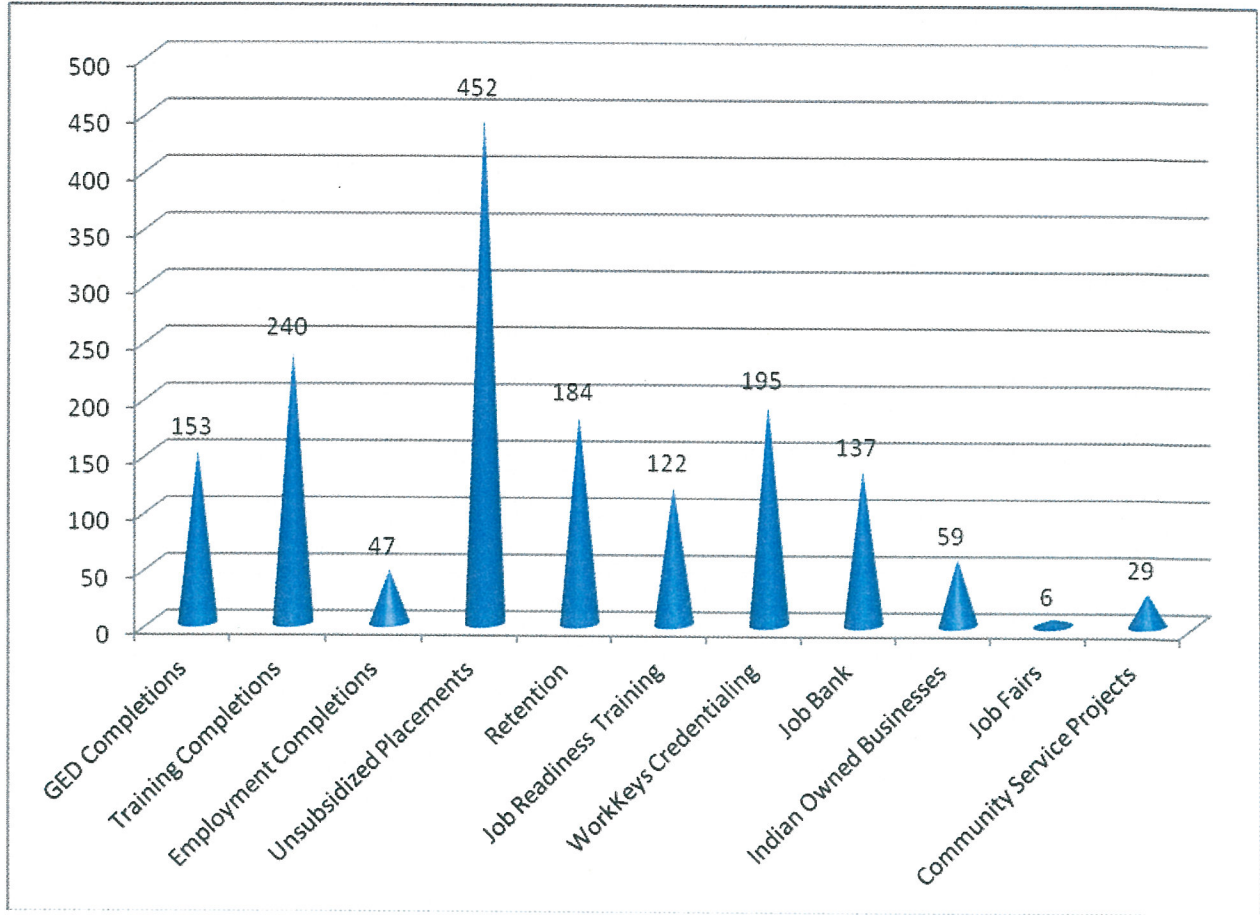
entering the TERO Job Bank.				
<i>Indian Owned Businesses</i> – includes the number of businesses newly certified as an Indian Owned Business.	13	59	100	59%
<i>Job Fairs</i> – includes the number of Job Fairs held by Career Services.	0	6	15	40%
<i>Community Service Projects</i> – this is the number of Community Service Projects completed by youth, both through the Summer Youth Employment Program and Talking Leaves Job Corps.	7	29	50	58%

b. Accomplishments

1. Career Literacy/Adult Education has hired a new teacher for the Claremore area. Mr. Ed Anderson has worked with Career Literacy/Adult Education several summers with our Basic Skills classes. We are very happy to welcome Ed as fulltime staff.
2. The Surg. Tech. and the NACTEP Business Technology classes held Open House on April 25, 2013. We were very happy to have many visitors tour and learn about the programs.
3. Our Vocational Programs had two individuals recently released from Federal Prison complete vocational training in Asbestos. They are now both employed, earning more than \$15.00/per hour.

c. Initiatives

1. Friday, May 3rd will be the first day of our Resource Fair entitled, “Knowledge is Power”, that Career Services is holding in conjunction with Commerce Services and Human Services. The Resource Fair will be held every Friday from 9 am to 4 pm during the whole month of May in the Council Chambers and is open to all Cherokee Nation employees and the public as a way of sharing a small portion of information on our programs and services.



College Resource Center

Activity	March
# of students funded for SP13	2435
# of Promise students	57
# of Directed Studies students	14
# of off-site visits/presentations	13
# of participants-Outreach	730
# of concurrent students funded Spring 13	146

Accomplishments:

1. Reached 5 counties this month for culture presentations.
2. Funded Concurrent students to 14 Co. Public Schools.
3. Trained on the new online application by Intertribal Software.
4. Hired 3 new Scholarship Advisors.

Future Plans/New Initiatives:

1. FAFSA workshops
2. Implementation of the new software and online application Target date of April 22
3. Awarded Val/Sal scholarships
4. Will be going out to schools to assist students with filling out online application
5. Fall scholarship deadline is June 30th.

Cherokee Language Programs (CLP)

Activity	March/April	YTD
# of off-site presentations	21	21
# of participants-Outreach	0	0
# of on-site classes	1	6
# of participants in on-line class	250	0

Accomplishments:

1. One (1) Employee Immersion Class delivered at the complex to a total of seven (7) students.
2. Eleven (11) Community Language Classes are in progress and a total of 24 hours of instruction have been provided at this time at nine (11) class sites. Those sites are Bartlesville, Broken Arrow, Catoosa, Evening Shade, Fairfield, Jay, Peavine, Porum, Rocky Mountain and South Coffeyville. This number includes the Shawnee language class.
3. Fifteen (15) See-Say-Write books were distributed to language class students.

4. Online language class registration is underway with 200 students enrolled in the Cherokee I course, 20 in the Cherokee II and 30 in the Cherokee III. This spring marks 10 years of online language classes.

Future Plans/New Initiatives:

1. Online Cherokee classes will begin April 22.
2. Creation of group of Community Language Teachers to meet and share ideas and curriculum.
3. Two Community Language Classes will conclude in April.

CLP - Language Technology

Accomplishments:

1. Began translation of WAC (web authored content) for the Microsoft Office system.
2. First Cycle of translations complete for Windows 9. More cycles to come.
3. 79,000 translations for Microsoft WAC completed by translation team.
4. Conducted three conference calls with Microsoft WAC team, two conference calls with Windows 9 team, three conference calls with Microsoft representative and three meetings with translation team for discussion of ongoing projects.

Future Plans/New Initiatives

1. First round of translations for Microsoft WAC to be completed April 30, 2013. Full project to be completed by July 30, 2013.
2. Windows 9 upgrade to be completed May 31, 2013.
3. Executive Briefing Visit scheduled to Redmond Washington for May 31, 2013.
4. Upgrades to Google Search and Gmail to be completed March 31, 2013.

CLP - Translation

Activity	March/April	YTD
# of internal requests completed	13,992	34,599
# of external requests completed	523	834
# tested for Certification/Proficiency	0-Proficiency 0-Cerification	0-Proficiency 0-Cerification
# of interviews completed	0	0

Accomplishments:

1. Working closely with Language Technology to complete translation projects.
2. Translated material for granite panels to appear in memorial at Chattanooga Tennessee.
3. Participated in Language Consortium meeting for creation of new words and curriculum sharing between eastern Cherokee and western Cherokee.

Future Plans/New Initiatives:

1. Office of Translation to attend Language Committee meeting for Five Tribes Inter-Tribal Meeting on May 7, 2013 in Catoosa, Oklahoma.
2. Next Speakers Bureau May 9, 2013, 12:30pm – 4:00 pm, Sequoyah Schools Recreation Room.

Head Start

Activity	March/April	YTD
# of students enrolled	680 HS 210 EHS	680 HS 210 EHS
# of classrooms/sites	63 classrooms 23 sites	63 classrooms 23 sites
# of parent meetings conducted	20	352
# of site visits by HS/ECU staff	82	1816
# of PD hours completed	48 hours offered	1229 hours offered

Accomplishments:

1. The Jay playground project was completed.
2. Hosted three Alternative Spring Break groups from Texas, Massachusetts and Washington, DC that volunteered in the classroom and completed various projects.
3. Received Certified Excellent Business award from Certified Healthy Oklahoma.
4. Approximately 26 sets of eye glasses were provided to the ECU children through a collaborative effort with SoonerCare.

Future Plans/New Initiatives:

1. The quarterly Superintendent's meeting will be held on April 23, 2013 in the ECU Conference room.
2. The Office of Head Start Leadership Institute will be held on April 28 – May 2, 2013 in Washington, DC.

Sequoyah Schools

Activity	March	YTD
Student GPA	3.43	3.43
ADA	94.80%	96.78%
EOI Pass Rate	76% (winter 2011 test administration) 65% (spring 2012 test administration)	70% (2011-2012 school year)
ACT Average	17.39 (avg of December 2012 ACT tests) 17.49 (avg of February 2013 ACT tests) No ACT tests given during March	17.67 (avg of all test scores for all current students) 18.37 (avg of highest scores for all current students)

Accomplishments:

- The Band went to NEO at Miami, Oklahoma to perform at a Concert Contest on April 4, 2013. They received a Superior Rating. Students are preparing for a concert at Woodall School as well as an end of year concert for Sequoyah Schools.
- The girls golf team has qualified for the Regional Golf Tournament which will be held Tuesday, April 23 at Verdigris.
- The girls slow pitch softball team won their district playoffs and will be advancing to regionals on April 25 and the boys baseball team will play in their district tournament at Sequoyah on April 25.

- The drama/debate team had one student finish in 6th place at the state finals. The team also placed second in the state for their academic achievements by having a cumulative GPA of 3.8.

Future Plans/New Initiatives:

- Sequoyah Schools Alumni Celebration will be held May 3 and 4.
- Spring End of Instruction tests will be administered April 23 - May 7.
- The school will be hosting a blood drive May 3.
- Plans are being made for Teacher Appreciation Week, which will be held May 6-10.

Graduation will be May 17 at 6:30 in The Place Where They Play. We have 77 seniors graduating this year.

JOM/ Johnson O'Malley Program

Activity	April 2013	YTD
# of students on JOM program	24,207 (4/12/13)	
# of schools participating	68	
# of communities participating	5	
# of special events	3	30
# participants students/adults	574/71	9478/1515
# of schools on MVT grant	14	14
% complete of all MVT Grant	95%	95%

Accomplishments:

1. **Cherokee Challenge Bowl Competition:**
 Division 2 (3-5) – 13 schools; 115 students; 45 adults:
 Division 3 (6-8) – 12 schools; 125 students; 21 adults:
 Division 4 (9 – 12) – 5 schools; 35 students; 5 adults:
2. Assisted Oklahoma Council for Indian Education with the Oklahoma American Indian Challenge Bowl in Shawnee, Ok. 31 teams participated in the 2013 competition.
3. 1 CN JOM staff assisted in Rocky Mountain’s Cultural Day activities: Made Cherokee dolls and traditional clothing; 200 students.
4. Attended Hulbert JOM Banquet on 4-16-13.
5. 1 staff attended the annual MVT check distribution on 4-12-13.
6. Cherokee Heritage Center Outreach Program: Verdigris Public Schools: 51 students attended Pottery class and 48 students made Cherokee baskets.
7. Continue MVT grant closeout.
8. Annual Spring Student Count conducted the week of April 8 – 12, 2013. 24,207 current student count.
9. Co-Partner Director attended the Native Americans in Philanthropy Institute April 3-5, 2013. Served as a conference planning committee member for the conference held at the Hard Rock Hotel and Conference Center. 160 attendees

Future Plans/New Initiatives:

1. Cherokee Teacher Enrichment Institute: April 18 & 19
2. Grove Cultural Program for Grades K – 2 scheduled for April 23, 2013.
3. Welch Culture Day: April 25, 2013
4. JOM Application Workshop: May 2, 2013
5. Cherokee Cultural Enrichment in Schools:
 Claremore: April 29 – May 3
 Watts: May 6 – 10
6. Attend End of Year School Banquets: Fairland on 4-27-13 and Grove on 5-2-13.
7. Monitor JOM Cultural programs throughout April and May.

FINAL JOM Budget Revision due May 10, 2013.

Education Liaison Support (ELS)

Activity	March	YTD
TEDNA	Monthly Board Meeting	6
Public School Outreach	0	5
Techniques of Successful Superintendents (TOSS)	1 Meeting—Hosted by Belfonte Public School on the Bell Campus	6 Meetings
Institutional Review Board (IRB)	No Meeting in March	5 Meetings
Community Meetings	0	2
NCAI Planning Committee	1-Organizing meeting	1 Meeting
Indian Education Curriculum Work Group	2- meeting	3 Meeting

Accomplishments:

1. **TEDNA**— The Board discussed recommendations for the ESEA reauthorization, specifically the Native Class Act and Indian Education
2. **TOSS**— Discussion centered on the new grading formula to be developed by the State Department of Education and the amount of cuts in funding to the schools.
3. **IRB**— No meeting to report
4. **Public School Outreach**—Preparing for the teacher institute in late July. Dates set for July 29- 31-, 2013.
5. **Teacher Curriculum Resource Workgroup**---Continue to participate with other educators across Oklahoma to develop teaching resources for the Classroom teachers. These resources are to address the history, language, and lifeways of individual tribes.

Future Plans/New Initiatives:

1. Design a standardized data management procedure for Education Services—Accomplishment is slowed due to the preparation for Public School Appreciation Day.
2. Culture Site—Develop a proposal for a culture site and walking trail.

(ELS) Tribal Youth Council

(ELS) Program Liaison

Accomplishments:

1. Assisted work group with STEM outreach efforts and continue to do so
2. Ongoing, answering various inquires regarding Education Services via email, phone, Facebook, etc.
3. Assisting with Language Programs Projects
4. Assist various programs with editing documents, and continue to do so
5. Assist as needed and coordinate Public Relations efforts for Education Services with the Communications Department
6. Manage Miss Cherokee budget. Coordinate monthly Miss Cherokee Committee meetings and Miss Cherokee activities.
7. Assisted with the overall event planning for the Public School Appreciation Day (MVT Check Distribution) held on Friday, April 12.
8. Serving on the NCAI Local Planning Committee for the 70th Annual Convention to be held in October 2013.
9. Coordinated Education Services Booths during the NSU Symposium of the American Indian, April 10-12.
10. Coordinated Education Services Booth during the COTTA Conference on April 12.

Future Plans/New Initiatives:

1. Event Planning for Education Services
-TBA - CN Day at the Capitol
2. Planning Meetings for Cherokee National Holiday to begin April 17.
3. Develop New Promotional Materials for Education services and programs as needed.

(ELS) Lang Tech support

(ELS) Cultural Resource

Heritage Center

Accomplishments:

1. **Archives:** Cherokee Land Patent selected by the Oklahoma Cultural Heritage Trust as one of 10 Most Endangered Artifacts in the state. The official announcement will be made at a press conference in the Governor's Blue Room at the Oklahoma State Capitol on Wednesday, May 1 at 9:30 a.m.
2. **Administration:** Cheryl Parrish, former CHC Finance Supervisor and Cherokee citizen, was appointed as Interim Executive Director, and we welcomed new CNHS Board leadership: Michael Kelley, President, Susan Chapman-Plumb, Vice-President.
3. **Ancient Village:** Began operating 6 days per week as of March 1; recorded a total of 1306 visitors for the month.
4. **Museum:** Tulsa Global Alliance brought delegates from China to tour the facility. Tonia Weavel and Mickel Yantz hosted.
5. **The Oklahoma Tourism and Recreation Department** filmed on site for their upcoming Ad campaign "OKLAHOMA" 2013 featuring Tommy Wildcat and Catherine Foreman-Gray.

Future Plans / Initiatives:

1. **Trail of Tears Art Show:** Opening reception this Friday, April 19th pm. Funded by the Bank of Oklahoma and the Chickasaw Nation. Invitations sent early March and promotional material is being distributed. Runs through May 27th.
2. **Diligwa – New Ancient Village:** construction nearing completion with target opening date of June 3. Applications for seasonal villagers are coming in and interviews are being conducted. We anticipate increased attendance in this year to the new attraction.
3. **Cherokee Gospel Sing:** May 18th. Local Cherokee groups sing gospel songs in Cherokee and English. A free hog fry is provided to the guests and participants.
4. **April 19th Board of Trustees meeting:** The quarterly board meeting will be held with discussions on CHC first quarter performance and creating initiatives for the future.