

An Act

LEGISLATIVE ACT 15-15

AN ACT AMENDING LEGISLATIVE ACT #25-14 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2015 – Mod. 12b; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #25-14 Authorizing the Comprehensive Operating Budget for FY 2015 – Mod. 12b**”.

SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2015” or subsequent amendment. The cumulative total of the budget is increased by \$ 0 for a total budget authority of \$ 663,982,378. The following items are identified as components of such change:

Grants Received & Authorized per LA-25-14 (detail attached)	\$	0
Modification Request (see Section 4 below)		<u>0</u>
Cumulative change in budget authority	\$	<u>0</u>

SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #25-14 are applicable to this amendment.

SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 0 to wit:

- A. An increase in the **General Fund** budget authority of \$ 0.

SECTION 5. PROVISIONS AS CUMULATIVE

The provisions of this Act shall be cumulative to existing law.

SECTION 6. SEVERABILITY

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

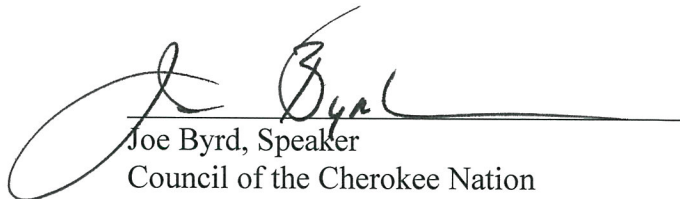
SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

SECTION 8. SELF-HELP CONTRIBUTIONS

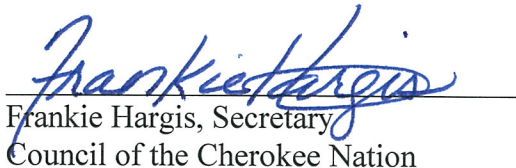
To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 14th day of September, 2015



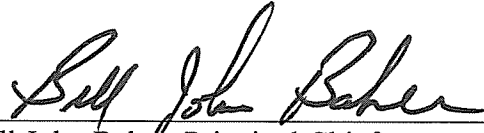
Joe Byrd, Speaker
Council of the Cherokee Nation

ATTEST:



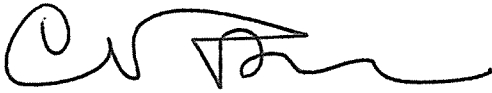
Frankie Hargis, Secretary
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 15 day of September, 2015



Bill John Baker, Principal Chief
Cherokee Nation

ATTEST:



Chuck Hoskin, Jr., Secretary of State
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>Yea</u>	Janees Taylor	<u>Yea</u>
David Walkingstick	<u>Yea</u>	Dick Lay	<u>Yea</u>
Joe Byrd	<u>Yea</u>	Buel Anglen	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Harley Buzzard	<u>Yea</u>
Bryan Warner	<u>Yea</u>	Frankie Hargis	<u>Yea</u>
David W. Thornton, Sr.	<u>Absent</u>	Victoria Vazquez	<u>Yea</u>
Don Garvin	<u>Yea</u>	Wanda Hatfield	<u>Yea</u>
Keith Austin	<u>Yea</u>	Jack D. Baker	<u>Yea</u>
Curtis G. Snell	<u>Yea</u>		

CHEROKEE NATION
 PROPOSED FY 2015 AMENDMENT
 Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2015 Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010042 Charitable Contributions	LA 8-15	-	-	\$ -
	2	1010533 Tribal Summer Youth	LA 10-15	-	(125,000)	\$ 125,000
	3	1010555 Cherokee Day Training Program	LA 10-15	-	125,000	\$ (125,000)
01-Cherokee Nation Total				\$ -	\$ -	\$ -
Grand Total				\$ -	\$ -	\$ -

Operating Mod #12b Request

**COMPREHENSIVE BUDGET
FOR FISCAL YEAR 2015**

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	116,515,783	1,793,051	118,308,834	96,768,321	5,267,542	16,272,971	118,308,834	0
Motor Fuels Tax Funding Srce	8,565,704	17,598,343	26,164,047	18,057,709	164,827	7,941,511	26,164,047	0
Motor Vehicle Tax Funding Srce	21,267,071	350,000	21,617,071	19,746,740	521,906	1,348,425	21,617,071	0
Permanent Fund Funding Source	10,300	0	10,300	10,300	0	0	10,300	0
DOI General Funding Source	12,001,876	1,231,446	13,233,322	12,380,232	853,090	0	13,233,322	0
DOI Self Gov Funding Source	14,850,757	79,600	14,930,357	13,533,321	1,393,536	3,500	14,930,357	0
DOI Self Gov Roads Funding Src	14,608,615	0	14,608,615	14,388,311	182,498	37,806	14,608,615	0
Dept of Transportation Fnd Src	64,604,642	0	64,604,642	64,349,416	155,383	99,843	64,604,642	0
DOI PL102-477 Funding Source	19,489,760	0	19,489,760	18,630,213	859,547	0	19,489,760	0
IHS Self Gov Health Funding Sr	290,386,139	0	290,386,139	266,199,225	21,536,914	2,650,000	290,386,139	0
IHS Self Gov TEH Funding Src	4,608,575	65,000	4,673,575	4,353,067	320,508	0	4,673,575	0
IHS Self Gov Offic Funding Src	322,788	0	322,788	283,152	39,636	0	322,788	0
IHS Discretionary Funding Srce	40,000	0	40,000	35,000	0	5,000	40,000	0
DHHS General Funding Source	42,714,635	519,647	43,234,282	39,700,862	3,533,420	0	43,234,282	0
USDA Funding Source	19,662,715	781,824	20,444,539	19,212,636	831,903	400,000	20,444,539	0
Dept of Education Funding Srce	1,139,817	67,154	1,206,971	1,097,358	109,613	0	1,206,971	0
HUD Funding Source	43,942,305	1,005,997	44,948,302	41,887,352	1,845,950	1,215,000	44,948,302	0
Housing Proceeds Funding Src	0	0	0	0	0	0	0	0
EPA Funding Source	1,929,879	0	1,929,879	1,689,710	240,169	0	1,929,879	0
Dept of Labor Funding Source	11,020,066	0	11,020,066	10,126,693	893,373	0	11,020,066	0
Federal Other Funding Source	4,515,699	105,000	4,620,699	2,486,754	222,593	1,911,352	4,620,699	0
State of Oklahoma Funding Srce	1,459,872	2,125	1,461,997	1,329,111	132,886	0	1,461,997	0
Private Funding Source	618,473	196,969	815,442	751,595	63,847	0	815,442	0
Indirect Cost Pool Funding Src	45,116,467	360,900	45,477,367	45,477,367	0	0	45,477,367	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Sr	4,552,592	0	4,552,592	4,552,592	0	0	4,552,592	0
Enterprise Funding Source	1,392,158	2,761,352	4,153,510	4,014,822	38,688	100,000	4,153,510	0
Other Funding Source	288,928	17,000	305,928	285,898	20,030	0	305,928	0
Debt Service Funding Source	0	2,650,000	2,650,000	2,650,000	0	0	2,650,000	0
Capital Projects Funding Sourc	12,391,029	6,142,062	18,533,091	14,791,029	0	3,742,062	18,533,091	0
Total	\$ 758,016,645	\$ 35,727,470	\$ 793,744,115	\$ 718,788,786	\$ 39,227,859	\$ 35,727,470	\$ 793,744,115	\$ -

Non Grant Requests

Oper Mod #12 Req	08/17 E&F
Less Sept Grants Reporting Only	(792,765)
Total after pending Mod's	\$ 792,951,350

CAPITAL RECONCILIATION

LA-24-14	\$ 119,689,431
Capital Mod #1	4,789,600
Capital Mod #2	747,879
Capital Mod #3	3,742,062
Total Capital	\$ 128,968,972

Operating (LA25-14)	\$ 663,982,378	Cumulative Oper
Capital (LA-24-14)	128,968,972	Cumulative Cap
Grand Total	\$ 792,951,350	



CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight

M e m o

To: Janees Taylor, Chairman, Executive & Finance Committee
From: Jody S. Reece
CC: Executive & Finance Committee
Date: 09/09/2015
Re: Review of Operating Budget Modification #12b – **Total \$ 0**

Per your request, I have reviewed the administration’s budget modification request for this month’s Executive & Finance Committee Meeting. Below is a summary of my review:

A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets - Reason</u>	<u>Amount</u>
None		\$ 0
TOTAL GRANTS		\$ 0

General Fund Cash Match for Grants (1010315) – The original budget of \$2,700,072 included \$1,851,460 in Cash Out: Grant Required and \$848,612 in Appropriated for Cash Match for future grants.

Original Appropriated for Cash Match (future grants)	\$ 848,612
Used: 3852500 - Community Action Project	(13,747)
Reduced to provide funding for community building donations	(14,000)
3453454 – Food Distribution Other	(6,384)
 Balance Available	 <u>\$ 814,481</u>

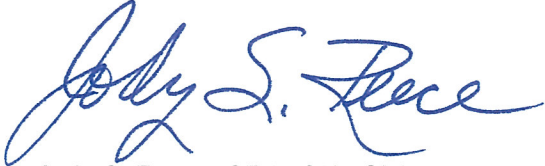
B. MOD #12b Request - (3 budgets) Increase in budget authority - \$ 0

- Added to Substitution Mod Charitable Contributions – 1010042 – General Fund:** Modification requesting a change in the budget narrative to include land purchases and a reallocation to include land purchases. There is no change to the total dollar budget.
- Tribal Summer Youth – 1010533 – General Fund:** Modification requesting a decrease in expenditure authorization of \$125,000 with these available funds used to increase the Cherokee Day Training Program in item 3. These funds were reallocated in the exact opposite way three months ago to make sure that the Summer Youth Program would have sufficient funds. The new total budget is \$1,042,925.
- Cherokee Day Training Program – 1010555 – General Fund:** Modification requesting an increase in expenditure authorization of \$125,000 from unused funds available in item 2. The new total is \$2,936,064.

Summary:

After reviewing the submission of Mod #12b by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any further information, please do not hesitate to contact me.

Respectfully,

A handwritten signature in blue ink that reads "Jody S. Reece". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Jody S. Reece CPA, CIA, CMA
Executive Director of Financial Oversight
Office: 918-453-5573
Cell: 918-525-2017
Email: jody-reece@cherokee.org

CHEROKEE NATION - FY2015 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2014 - 09/30/2015	Budget Preparer	Phone:	x5670
Contract Period:		Name:	Mary Hicks	
Contract Number:		Accounting Unit Director/Manager	Phone:	918-982-4201
Accounting Fund:	1-General Fund	Name:	Kimberly Teehee	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	918-982-4201
AU Description:	CHARITABLE CONTRIBUTIONS	Name:	Kimberly Teehee	
Accounting Unit:	1010042	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	587	
Date/Time Printed:	09-Sep-15 12:22 PM			

Notes: Narrative Modification and Land Purchases..

PART-2

Staffing Summary:	FY 2015 REVISION 4	FY 2015 REVISION 3	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contributions & donations	750000		\$2,015,727		\$2,119,950	\$ (104,223)
Land	770050		\$104,223		\$0	\$ 104,223
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 2,119,950		\$ 2,119,950	\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		15.13%		15.13%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 2,119,950		\$ 2,119,950	\$ -

Revenues OVER \ (UNDER) Expenditures		\$ (2,119,950)	\$ (2,119,950)	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net		\$ -	\$ -	\$ -	\$ -

Take to Narrative ==>		\$ 2,119,950	\$ 2,119,950	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (2,119,950)	\$ (2,119,950)	\$ -
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Cherokee Nation FY 2015 Comprehensive Budget Narrative

Group/Department	Executive Director		ED Phone #
01 - Principal Chief	Kimberly Teehee		918-982-4201
Accounting Unit	Accounting Unit Name		
1010042	CHARITABLE CONTRIBUTIONS		
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers	
Kimberly Teehee	918-982-4201	10/01/2014 - 09/30/2015	
FY2014 Budget Approved	FY2015 Budget Request	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 2,119,950	\$ 2,119,950	\$ -	0.00%
Staffing Plan (FTE)	FY2015	FY2014	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	-	-	-

PROGRAM NARRATIVE:

This program funds charitable contributions from the Cherokee Nation for organizations that support Cherokee youth, Cherokee history, crisis intervention and sports. It also supports other charitable organizations that do work in the community on housing, substance abuse, food security, among other issues. This budget includes the purchase of land by Cherokee Nation for which title to the land will remain with Cherokee Nation and the use of the land will be directed by a lease to a community organization or other organization for a specified purpose.

SIGNIFICANT CHANGES:

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CHEROKEE NATION - FY2015 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2014 - 09/30/2015	Budget Preparer	Phone:	5310
Contract Period:	10/01/2014 - 09/30/2015	Name:	Debra Lack	
Contract Number:		Accounting Unit Director/Manager	Phone:	5698
Accounting Fund:	1-General Fund	Name:	Jeff Vance	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5628
AU Description:	Tribal Summer Youth	Name:	S. Diane Kelley	
Accounting Unit:	1010533	1st Person Responsible		
	Place IDC Rate in Part 4 Below	Employee #		104885
Date/Time Printed:	30-Jul-15			01:59 PM

Notes: This modification is to move \$125,000 from Tribal Summer Youth Program to the Day Training for the remainder of this fiscal year.

PART-2

Staffing Summary:		FY 2015 REVISION 2	FY 2015 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		2.10	2.10	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:		0.57	0.57	-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		2.67	2.67	-

PART-3

Revenues:	(Show as positive #)	Account #		Incr \ (Decr)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues			\$ -	\$ -

PART-4

Expenditures:		Account #	Subject to IDC ?	Subject to IDC ?	Incr \ (Decr)
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!			YES	NO	
Salaries & wages		600000	\$93,914	\$93,914	\$ -
Fringe benefits		610000	\$25,932	\$25,932	\$ -
Salaries & wages: participants		600030		\$794,290	\$ -
Fringe benefits		610000	\$41,501	\$41,501	\$ (125,000)
Client services		670000	\$34,156	\$34,156	\$ -
Supplies		680000	\$15,957	\$15,957	\$ -
Food		760012	\$4,500	\$4,500	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
Expenditures NOT Subject to IDC				\$ 794,290	\$ -
Expenditures SUBJECT to IDC			\$ 215,960	\$ 215,960	\$ (125,000)
Indirect Cost Rate (If blank or zero, must explain in Notes above)			15.13%	15.13%	\$ -
Indirect Cost Allocation		970000	\$ 32,675	\$ 32,675	\$ -
Total Expenditures			\$ 1,042,925	\$ 1,167,925	\$ (125,000)

Revenues OVER \ (UNDER) Expenditures		\$ (1,042,925)	\$ (1,167,925)	\$ 125,000
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources				
Cash in: tribally required	900000			\$ -
Cash in: grant required	900010			\$ -
Cash in: motor fuel tax	900020			\$ -
Cash in: vehicle tax	900040			\$ -
Cash in: interprogram contract	900050			\$ -
Cash in: debt service	900060			\$ -
	900070			\$ -
Operating Transfers OUT				
Other financing uses				
Cash out: tribally required	900001			\$ -
Cash out: grant required	900011			\$ -
Cash out: motor fuel tax	900021			\$ -
Cash out: vehicle tax	900041			\$ -
Cash out: interprogram contract	900051			\$ -
Cash out: debt service	900061			\$ -
	900071			\$ -

Transfers In\Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 1,042,925	\$ 1,167,925	\$ -
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (1,042,925)	\$ (1,167,925)	\$ 125,000
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0 PAYROLL WORKSHEET

Accounting Unit Description: Tribal Summer Youth For Budget Period: 10/01/2014 - 09/30/2015 Printed Date: 30-Jul-15
 Accounting Unit Name: 1010533 Prepared by: Debra Lack Printed Time: 02:38 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Hourly = S MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime						
1 TEACHER	V	H	T01	100000	\$13.77	520	Temp FT or PT	9.80%	100%		\$7,160	\$702
2 TEACHER	V	H	T01	100000	\$13.77	520	Temp FT or PT	9.80%	100%		\$7,160	\$702
3 TEACHER	V	H	T01	100000	\$13.77	520	Temp FT or PT	9.80%	100%		\$7,160	\$702
4 ACCOUNT CLERK II	E	H	A05	100178	\$11.82	2,080	Full Time	33.10%	15%	X	\$3,688	\$1,221
5 EMP TRNG PGRM SPEC	E	H	P05	100259	\$14.05	2,080	Full Time	33.10%	15%	X	\$4,384	\$1,451
6 EMP TRNG PGRM SPEC	E	H	P05	100553	\$12.33	2,080	Full Time	33.10%	10%	X	\$2,565	\$849
7 EMP TRNG PGRM SPEC	E	H	P05	100653	\$20.34	2,080	Full Time	33.10%	15%	X	\$6,346	\$2,101
8 EMP TRNG PGRM SPEC	E	H	P05	100701	\$16.00	2,080	Full Time	33.10%	10%	X	\$3,328	\$1,102
9 COORD DAY TRAINING PGRM	E	S	M04	100731	\$17.44	2,080	Full Time	33.10%	15%	X	\$5,441	\$1,801
10 EMP TRNG PGRM SPEC	E	H	P05	102522	\$20.34	2,080	Full Time	33.10%	15%	X	\$6,346	\$2,101
11 EMP TRNG PGRM SPEC	E	H	P05	102724	\$20.34	2,080	Full Time	33.10%	15%	X	\$6,346	\$2,101
12 EMP TRNG PGRM SPEC	E	H	P05	103776	\$13.61	2,080	Full Time	33.10%	15%	X	\$4,246	\$1,405
13 DIR EMPLOYMENT PGRMS	E	S	M07	103812	\$28.08	2,080	Full Time	33.10%	15%	X	\$8,761	\$2,900
14 ADMIN SECRETARY	E	H	A04	104050	\$12.33	2,080	Full Time	33.10%	15%	X	\$3,847	\$1,273
15 VOC STUDENT SVCS COUNSELOR	E	H	P08	109220	\$16.87	2,080	Full Time	33.10%	10%	X	\$3,509	\$1,161
16 EMP TRNG PGRM SPEC	E	H	P05	109022	\$13.65	2,080	Full Time	33.10%	15%	X	\$4,259	\$1,410
17 EMP TRNG PGRM SPEC	E	H	P05	106731	\$17.35	2,080	Full Time	33.10%	15%	X	\$5,413	\$1,792
18 DATA ENTRY TECH II	E	H	A04	106860	\$11.92	2,080	Full Time	33.10%	15%	X	\$3,719	\$1,231
19								0.00%			\$0	\$0
20 Anticipated Turnover											\$0	\$0
21 AU 3% Merit Increase											\$2,735	\$755
22 Christmas Bonus - Regular Full Time								33.10%				\$0
23 Christmas Bonus - Regular Part Time								13.40%				\$0
Totals											\$93,914	\$25,932

Please input these totals on
on the Budget Request Form!

CHEROKEE NATION - FY2015 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2014 - 09/30/2015	Budget Preparer Name:	Debra Lack	Phone:	5310
Contract Period:		Accounting Unit Director/Manager Name:	Jeff Vance	Phone:	5698
Contract Number:		Executive Director Name:	S. Diane Kelley	Phone:	5628
Accounting Fund:	1-General Fund	1st Person Responsible Employee #:	104885		
Funding Source:	01-Cherokee Nation				
AU Description:	Cherokee Day Training Program				
Accounting Unit:	1010555				
Place IDC Rate in Part 4 Below					
Date/Time Printed:	30-Jul-15 01:22 PM				

Notes: This modification is to move \$125,000 from Tribal Summer Youth Program to the Day Training for the remainder of this fiscal year.

PART-2

Staffing Summary:

	FY 2015 REVISION 2	FY 2015 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	20.65	20.65	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	20.65	20.65	-

PART-3

Revenues: (Show as positive #)

Account #			Incr \ (Decr)
499000	Other Income	\$1,025,000	\$1,025,000
	Please enter a valid account number - >>>		\$ -
	Please enter a valid account number - >>>		\$ -
	Please enter a valid account number - >>>		\$ -
	DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
	Total Revenues	\$ 1,025,000	\$ 1,025,000

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
600000	\$554,369		\$554,369		\$ -
610000	\$183,498		\$183,498		\$ -
620000	\$6,000		\$6,000		\$ -
630000	\$3,000		\$3,000		\$ -
670000	\$15,000		\$15,000		\$ -
670005		\$1,800,000		\$1,675,000	\$ 125,000
680000	\$60,000		\$60,000		\$ -
690000	\$35,000		\$35,000		\$ -
700000	\$100,000		\$100,000		\$ -
710000	\$1,500		\$1,500		\$ -
720000	\$7,200		\$7,200		\$ -
760010	\$1,500		\$1,500		\$ -
760012	\$7,500		\$7,500		\$ -
760020	\$10,199		\$10,199		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Expenditures NOT Subject to IDC					
Expenditures SUBJECT to IDC					
	\$ 986,766	\$ 1,800,000	\$ 986,766	\$ 1,675,000	\$ 125,000
Indirect Cost Rate (If blank or zero, must explain in Notes above)					
	15.13%		15.13%		\$ -
Indirect Cost Allocation					
970000	\$ 149,298		\$ 149,298		\$ -
Total Expenditures					
		\$ 2,936,064		\$ 2,811,064	\$ 125,000

Revenues OVER \ (UNDER) Expenditures

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN

900000	Other financing sources				\$ -
900010	Cash in: tribally required				\$ -
900020	Cash in: grant required				\$ -
900040	Cash in: motor fuel tax				\$ -
900050	Cash in: vehicle tax				\$ -
900060	Cash in: interprogram contract				\$ -
900070	Cash in: debt service				\$ -

Operating Transfers OUT

900001	Other financing uses				\$ -
900011	Cash out: tribally required				\$ -
900021	Cash out: grant required				\$ -
900041	Cash out: motor fuel tax				\$ -
900051	Cash out: vehicle tax				\$ -
900061	Cash out: interprogram contract				\$ -
900071	Cash out: debt service				\$ -

Transfers In\Out - Net

	Take to Narrative ==>	\$ 2,936,064	\$ 2,811,064	\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers				
		\$ (1,911,064)	\$ (1,786,064)	\$ (125,000)

0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Day Training Program
 Accounting Unit Name: 1070555
 For Budget Period: 10/01/2014 - 09/30/2015
 Prepared by: Debra Lack
 Printed Date: 30-Jul-15
 Printed Time: 01:22 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/IFA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate %	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits	
						Regular	Overtime								
						Totals For This Accounting Unit									
1 CLERK I	V	H	A03	100000	\$9.50	2,080		\$19,760	Full Time	33.10%	100%		\$19,760	\$6,541	
2 CLERK II	V	H	A03	100000	\$9.50	2,080		\$19,760	Full Time	33.10%	100%		\$19,760	\$6,541	
3 CLERK II	V	H	A03	100000	\$9.50	2,080		\$19,760	Full Time	33.10%	100%		\$19,760	\$6,541	
4 CUSTOMER SVC REP	V	H	A05	100000	\$9.50	2,080		\$19,760	Full Time	33.10%	100%		\$19,760	\$6,541	
5 EMP TRNG PGRM SPEC	V	H	P05	100000	\$14.05	2,080		\$29,224	Full Time	33.10%	35%	X	\$10,228	\$3,385	
6 EMP TRNG PGRM SPEC	E	H	P05	100436	\$12.70	2,080		\$26,416	Full Time	33.10%	30%	X	\$7,925	\$2,623	
7 ADMIN ASST	E	H	A05	100480	\$11.15	2,080		\$23,192	Full Time	33.10%	50%	X	\$11,586	\$3,838	
8 EMP TRNG PGRM SPEC	E	H	P05	100553	\$12.33	2,080		\$25,646	Full Time	33.10%	35%	X	\$8,976	\$2,971	
9 EMP TRNG PGRM SPEC	E	H	P05	100653	\$20.34	2,080		\$42,307	Full Time	33.10%	15%	X	\$6,346	\$2,101	
10 EMP TRNG PGRM SPEC	E	H	P05	100701	\$16.00	2,080		\$33,280	Full Time	33.10%	30%	X	\$9,984	\$3,305	
11 COORD DAY TRAINING PGRM	E	S	M04	100731	\$17.44	2,080		\$36,275	Full Time	33.10%	40%	X	\$14,510	\$4,803	
12 EMP TRNG PGRM SPEC	E	H	P05	102522	\$12.33	2,080		\$25,646	Full Time	33.10%	85%	X	\$21,799	\$7,215	
13 CLERK I	E	H	A03	102547	\$9.50	2,080		\$19,760	Full Time	33.10%	100%		\$19,760	\$6,541	
14 CLERK III	E	H	A04	102634	\$9.75	2,080		\$20,280	Full Time	33.10%	100%		\$20,280	\$6,713	
15 CLERK I	E	H	A03	102835	\$9.75	2,080		\$19,760	Full Time	33.10%	100%		\$19,760	\$6,541	
16 CLERK I	E	H	A03	102340	\$9.75	2,080		\$20,280	Full Time	33.10%	100%		\$20,280	\$6,713	
17 CUSTOMER SVC REP	E	H	A05	102408	\$9.97	2,080		\$20,738	Full Time	33.10%	100%		\$20,738	\$6,864	
18 ADMIN OFFICER	V	S	M03	100000	\$14.89	2,080		\$30,971	Full Time	33.10%	100%		\$30,971	\$10,251	
19 EMP TRNG PGRM SPEC	E	H	P05	102724	\$20.34	2,080		\$42,307	Full Time	33.10%	25%	X	\$10,577	\$3,501	
20 EMP TRNG PGRM SPEC	E	H	P05	103108	\$20.34	2,080		\$42,307	Full Time	33.10%	25%	X	\$10,577	\$3,501	
21 EMP TRNG PGRM SPEC	E	H	P05	103776	\$13.61	2,080		\$28,309	Full Time	33.10%	35%	X	\$9,908	\$3,280	
22 DIR EMPLOYMENT PGRMS	E	S	M07	103612	\$28.08	2,080		\$58,406	Full Time	33.10%	30%	X	\$17,522	\$5,800	
23 MGR ACCOUNTING FINANCE	E	S	AM2	104885	\$25.72	2,080		\$53,498	Full Time	33.10%	5%	X	\$2,675	\$885	
24 VOC ACCOUNTING SVCS COUNSELOR	E	H	P08	109220	\$16.87	2,080		\$35,090	Full Time	33.10%	10%	X	\$3,509	\$1,161	
25 EMP TRNG PGRM SPEC	E	H	P05	109022	\$13.65	2,080		\$28,392	Full Time	33.10%	15%	X	\$4,259	\$1,410	
26 CUSTOMER SVC REP	E	H	A05	106660	\$10.03	2,080		\$20,862	Full Time	33.10%	50%	X	\$10,431	\$3,453	
27 EMP TRNG PGRM SPEC	E	H	P05	106731	\$17.35	2,080		\$36,088	Full Time	33.10%	30%	X	\$10,826	\$3,583	
28 COORD JOBS BUSINESS DEV	E	H	P07	108611	\$16.32	2,080		\$33,946	Full Time	33.10%	100%		\$33,946	\$11,236	
29 BUDGET ANALYST	E	H	P07	109121	\$15.38	2,080		\$31,990	Full Time	33.10%	100%		\$31,990	\$10,589	
30 PROPERTY MGMT SPEC	E	H	A03	109399	\$10.73	2,080		\$22,318	Full Time	33.10%	20%	X	\$4,464	\$1,478	
31 CLERK I	E	H	A03	102838	\$9.25	2,080		\$19,240	Full Time	33.10%	100%		\$19,240	\$6,368	
32 CLERK I	E	H	A03	102872	\$9.25	2,080		\$19,240	Full Time	33.10%	100%		\$19,240	\$6,368	
33 LIFE SKILLS INSTRUCTOR	E	H	P07	106419	\$16.65	2,080		\$34,632	Full Time	33.10%	100%		\$34,632	\$11,463	
34										0.00%			\$0	\$0	
35										0.00%			\$0	\$0	
36										0.00%			\$0	\$0	
37										0.00%			\$0	\$0	
38										0.00%			\$0	\$0	
39										0.00%			\$0	\$0	
40										0.00%			\$0	\$0	
41										0.00%			\$0	\$0	
42										0.00%			\$0	\$0	
43										0.00%			\$0	\$0	
44										0.00%			\$0	\$0	
45										0.00%			\$0	\$0	
46										0.00%			\$0	\$0	
47										0.00%			\$0	\$0	
48										0.00%			\$0	\$0	
49										0.00%			\$0	\$0	
50										0.00%			\$0	\$0	
51 Anticipated Turnover															
52 AU 3% Merit Increase													\$15,780	\$5,223	
53 Christmas Bonus - Regular Full Time													\$12,600	\$4,171	
54 Christmas Bonus - Regular Part Time															
Totals														\$554,369	\$183,498

Please input these totals on the Budget Request Form!

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

ADMINISTRATIVE CLEARANCE

Dept/Program:

Signature/Initial _____ Date _____

Executive Director:

Signature/Initial _____ Date _____

Treasurer: (Required: Grants/Contracts/Budgets)

Gaylon Thompson 7-29-15

Signature/Initial _____ Date _____

Government Resources:

Signature/Initial _____ Date _____

Administration Approval:

Bill John Baker 7/30/15

Signature/Initial _____ Date _____

TITLE: AN ACT AMENDING LEGISLATIVE ACT #25-14 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2015 OPERATING - MOD 12 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE:

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

Brittany 8/5/15

Signature/Initial _____ Date _____

Standing Committee & Date:

Executive + Finance

Chairperson: *8/17/15*

Taylor

Signature/Initial _____ Date _____

Returned to Presenter: _____

Date _____

08-05-15A 09:52 RCVD