

Group: Marshal Service Month/Year of Report: July 2020
Executive Director: Shannon Buhl Phone: 918-207-3800
Email: shannon-buhl@cherokee.org

1. Budget Highlights-Please Refer to Monthly Financial Report

2. Program Highlights for June 2020:

<u>District 1</u> <u>412 North</u>	<u>District 2</u> <u>412 South</u>
Information Report (9)	Information Report (12)
Warrants (0)	Warrants (5)
Other Agency Assists (19)	Other Agency Assists (31)
Warnings (4)	Warnings (7)
Citations (3)	Citations (6)
Alcohol/Drug Arrests (2)	Alcohol/Drug Arrests (2)
A&B/DV (0)	A&B /DV (0)
Burglary/Theft/Larceny (3)	Burglary/Theft/Larceny (3)
Vandalism (1) MVC (1)	Possession of Stolen Property (1)
Recover Stolen Property (3)	Vandalism (1) MVC (1)
Community Events (0)	Death Investigation (1)
Fraud/Embezzlement (1)	Community Events (4)

3. Special Operations:

Dive/Swift Water (0)
 SWAT (1)
 Casino Requests (0)

4. Accomplishments/Events:

Delivered PPE to various Cherokee Nation Clinics.
 XLDS-Mike Roach, Joe Rainwater, Phillip Manes, Mike Rogers, Mike Reese
 Faron Pritchett, Shawna Roach
 Paramotor-Shannon Buhl, Mike Roach, Mike Rogers

5. Security:

Security Violations (1)
 Vehicle Assists (5)
 Incident Reports (1)
 Events:
 COVID-19 detail assignment to Complex - Further Notice (2 officers in the complex at all times)

6. Facilities:

Hastings (16) EDO

Redbird Smith (0)

Three Rivers (0) EDO

Cooweescoowee Ocheleta (0)

Wilma P Mankiller (0)

7. Community:

Franky Dreadfulwater

Extra patrols in isolated areas and schools during the shutdown.

John Timothy

Delivered PPE to various Cherokee Nation Clinics.

Donated Foods, Natural Resources and properties extra patrols.

SHS Campus Duties.

8. Emergency Management:

Emergency Management

No Report

Operations

1. Communicating daily with Health, Admin and other departments on COVID-19 actions and updates.
2. Coordinating efforts with Food Dist. and Community Food deliveries.
3. Communicating with FEMA on response to COVID-19.
4. Completing documentation needed for FEMA reimbursements and expenses during the May 2019 storms and floods.
5. Attended meetings with local agencies to build partnerships and resource information for COVID-19.
6. Assisted CN Marshal Service operations.
7. Assisted RMRS/MERC operations.

Health Services

1. Assisting with COVID-19 preparedness planning and response operations for Cherokee Nation Health Services.
2. Updating Pandemic Response Plan based off of CDC recommendations.
3. Updating COVID Response Plan based off of CDC recommendations.
4. Updated Cherokee Nation Health Services Emergency Response Plan based off of CDC recommendations.
5. Conducted Hazard Vulnerability Assessments at all Health Centers and W.W. Hastings.

9. Patrols:

District 1	187
District 2	<u>193</u>
Total	380

Concerns addressed from last Rules:



July 2020

I. Budget Highlights

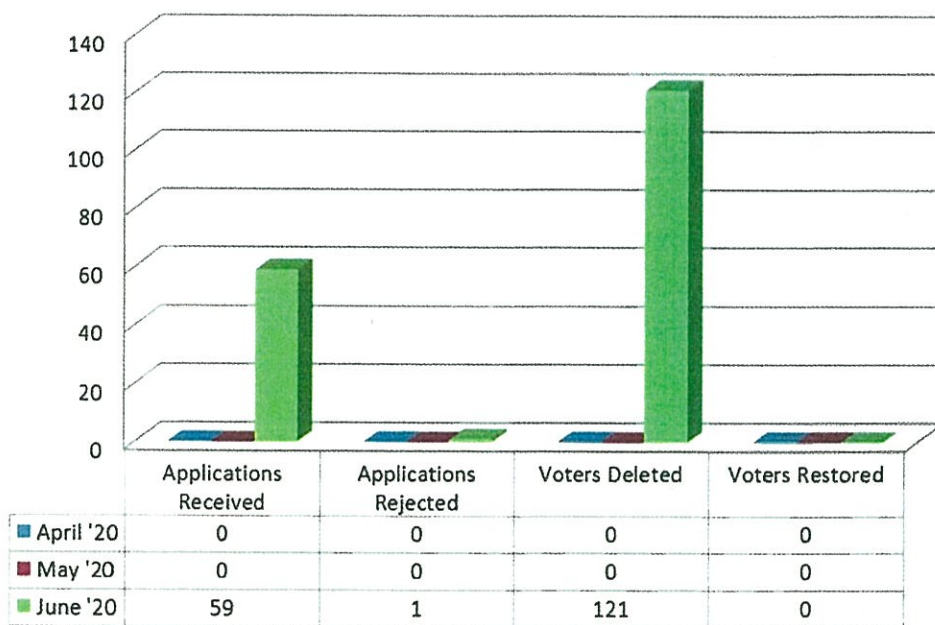
a.) FY20 is on target.

II. Program Highlights

a.) **Voter Processing:** As of 07/06/2020

73,927 Total Registered Voters; 42,165 In-District; 31,762 At-Large

Voter Registration Statistics



b.) **Statistical Report:**

*Detailed Data by District and Precinct is attached.

III. Accomplishments

a.) **Voter Outreach:**

As the Election Commission attends Community Meetings and Outreach events, our primary focus is to register citizens to vote in tribal elections, provide voter education and answer questions.

- **All Voter Outreach has been postponed due to COVID-19.**



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

July 2020 RULES REPORT

Marcus Fears Administrator
marcus-fears@cherokee.org

- **The Election Commission has followed suit with other departments in social distancing. Beginning June 1st, as with many other departments, the Election Commission Office opened its doors for the Phase 1 re-opening. We are back in the office per the guidelines set forth by Cherokee Nation for Phase 1.**

b.) Deceased/Relinquished Status:

The Election Commission Staff are continuing to review each voter's file to ensure our computer database has all documents scanned into the system that are in a voter's file.

The Election Commission has stayed current with monthly Tribal Registration Deceased and Relinquished citizen listings.

IV. Future Plans and Initiatives

- a.) The Election Commission looks forward to working collaboratively on election reform during this non-election cycle.
- b.) The Election Commission has plans to continue Voter Outreach at places such as the Cherokee Nation Clinics and schools
- c.) In 2020 the Election Commission plans on taking their Voter Outreach into schools to reach High School seniors who are eligible to vote.
- d.) Continue to actively update and correct voter's addresses in the Election Commission database.
- e.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. My email and our number are listed at the top of this report.

Chronicle- Voter Registration by District and Precinct

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<u>District</u>	<u>Precinct</u>	<u>Voters</u>
District No. 1	Hulbert	1,234
	Okay	299
	Tahlequah (1)	1,546
Total for District		3,079
District No. 2	Briggs	236
	Lowrey	245
	Tahlequah (2)	2,426
Total for District		2,907
District No. 3	Keys	949
	Tahlequah (3)	1,802
Total for District		2,751
District No. 4	Ft. Gibson	1,079
	Muskogee	544
	Warner	729
Total for District		2,352
District No. 5	Gore	331
	Sallisaw (5)	614
	Vian	1,145
Total for District		2,090
District No. 6	Belfonte	119
	Marble City	172
	Muldrow	1,651
	Sallisaw (6)	1,653
Total for District		3,595
District No. 7	Cave Springs	283
	Chewey	84
	Stilwell (7)	2,555
	Westville (7)	707
Total for District		3,629
District No. 8	Bell	272
	Stilwell (8)	1,091
	Westville (8)	483
Total for District		1,846
District No. 9	Jay (9)	678
	Kansas	1,303

Chronicle- Voter Registration by District and Precinct

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<u>District</u>	<u>Precinct</u>	<u>Voters</u>
District No. 9	Kenwood	131
	Salina (9)	544
Total for District		2,656
District No. 10	Afton	609
	Grove	722
	Jay (10)	802
	Pryor (10)	547
	Salina (10)	200
	Spavinaw	166
Total for District		3,046
District No. 11	S. Coffeyville	468
	Vinita	1,785
	Welch	136
Total for District		2,389
District No. 12	Bartlesville	1,653
	Nowata	715
	Skiatook	131
Total for District		2,499
District No. 13	Catoosa	343
	Collinsville	960
	Tulsa	1,825
Total for District		3,128
District No. 14	Chelsea	565
	Claremore (14)	2,526
	Oologah	439
Total for District		3,530
District No. 15	Claremore (15)	855
	Locust Grove	880
	Pryor (15)	878
	Salina (15)	55
Total for District		2,668
At Large	At Large	31,762
Total for District		31,762
Grand Total		73,927



CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: July, 2020

Group Leader: Sharon Swepston

Phone: 918-453-5377

E-mail: Sharon-sweepston@cherokee.org

I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY20 compared to FY19 as of May 31st 2020 & May 31st 2019, had an overall decrease of 8.43%.
2. The month to month revenue comparison for May 2019 (FY19) compared to May 2020 (FY20) shows a decrease of 26.62%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY20 new tags issued in the Extended Jurisdictional Boundary for October 783, November 1,785, December 662, January 1,389, February 679, March 1,439, April 404, May 781.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY20 compared to FY19 as of May 31st 2020 & April 31st 2019, had an overall decrease of 21.26%.
2. A month to month revenue comparison for May 2019 (FY19) compared to May 2020 (FY20) shows a decrease of 77.40%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

1. The next Tax Commission meeting is scheduled for September 9, 2020 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of July 1, 2020 we have mailed out 419 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for May 2020 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before July 15, 2020.

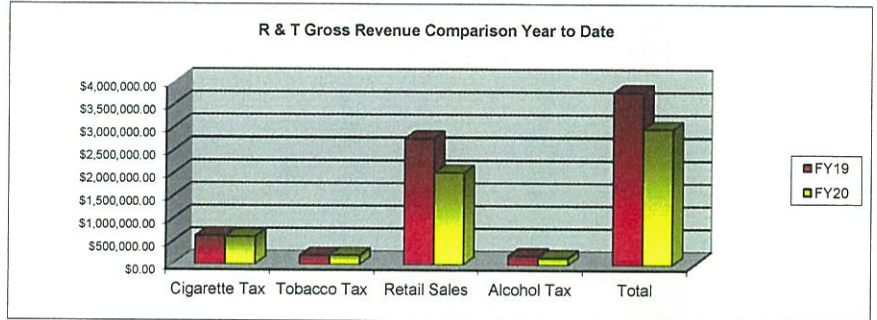
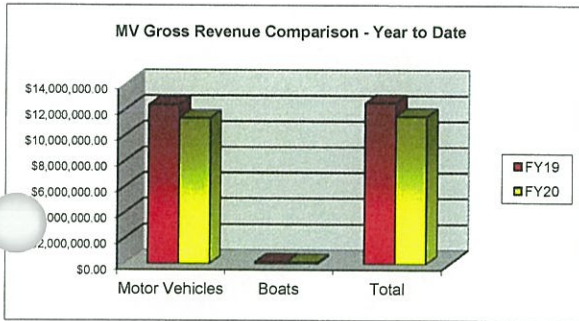


CHEROKEE NATION TAX COMMISSION

	Motor Vehicles	Boats	Total
FY19	\$12,356,858.46	\$162,503.54	\$12,519,362.00
FY20	\$11,333,736.22	\$129,952.06	\$11,463,688.28
% of Change	-8.28%	-20.03%	-8.43%

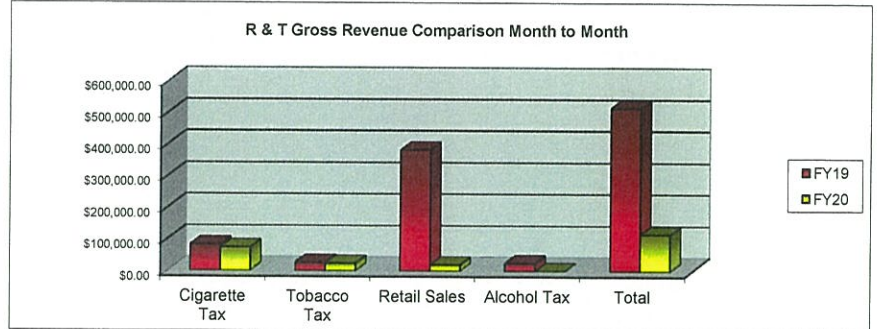
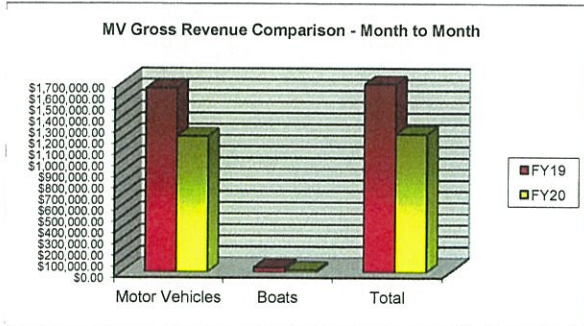
MAY, 2020

	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY19	\$629,757.44	\$194,925.24	\$2,769,191.81	\$194,289.47	\$3,788,163.96
FY20	\$604,856.40	\$199,827.17	\$2,027,129.13	\$151,143.33	\$2,982,956.03
% of Change	-3.95%	2.51%	-26.80%	-22.21%	-21.26%



	Motor Vehicles	Boats	Total
FY19	\$1,645,392.42	\$41,177.32	\$1,686,569.74
FY20	\$1,217,362.87	\$20,280.44	\$1,237,643.31
% of Change	-26.01%	-50.75%	-26.62%

	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY19	\$82,859.36	\$25,978.83	\$382,899.98	\$24,781.97	\$516,520.14
FY20	\$74,107.92	\$23,457.26	\$19,157.71	\$0.00	\$116,722.89
% of Change	-10.56%	-9.71%	-95.00%	-100.00%	-77.40%



HUMAN RESOURCES

June 2020

ALANA CASTEEL, INTERIM EXECUTIVE DIRECTOR
Extension 5243

As of June 30, 2020, the total number of Employees is 4087. Of those employees, 3351 are Cherokee and 264 are members of another Federally recognized tribe.

EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	71	401
% of Cherokees Hired	81	83
% of Indians Hired	1	5
% of All Others Hired	18	12
# of Applications Received	484	3007
# of Interview Panels Sent	145	845

COMPENSATION

Processed	Monthly	YTD
# of Terminations	24	248
# of Voluntary Terminations	20	183
# of Involuntary Terminations	4	65

BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	5	25
401(k) Distributions	63	305
401(k) Loans	37	106
401(k) Hardship	0	17
FMLA	36	207
COBRA	30	296
Short Term Disability	11	75

EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	0	58



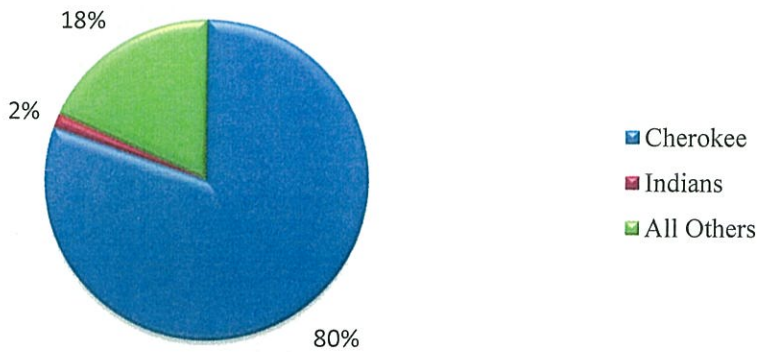
Human Resources

ONBOARDING/BACKGROUND/COMPENSATION/EMPLOYEE RELATIONS & DEVELOPMENT

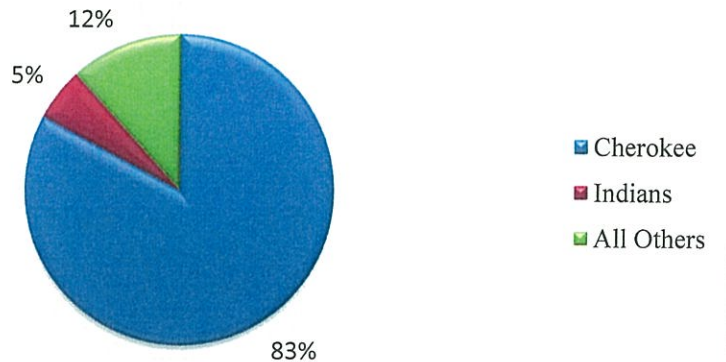
Monthly Report

June 2020

Monthly Number of Employees Hired: 71

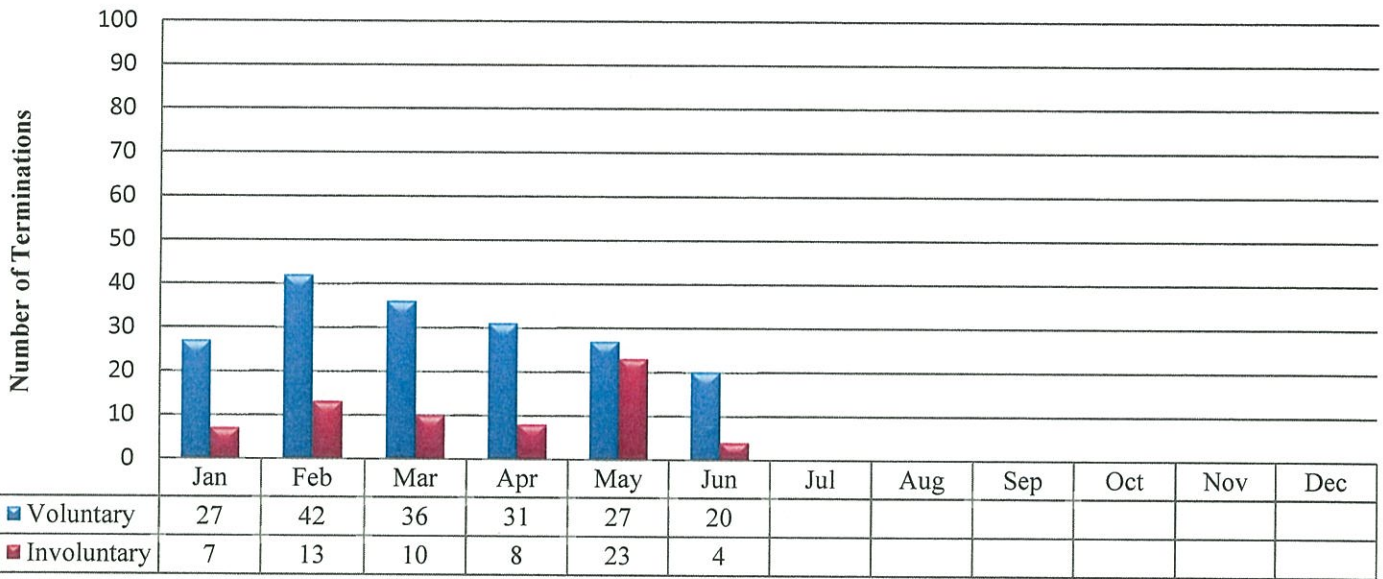


YTD Number of Employees Hired: 401

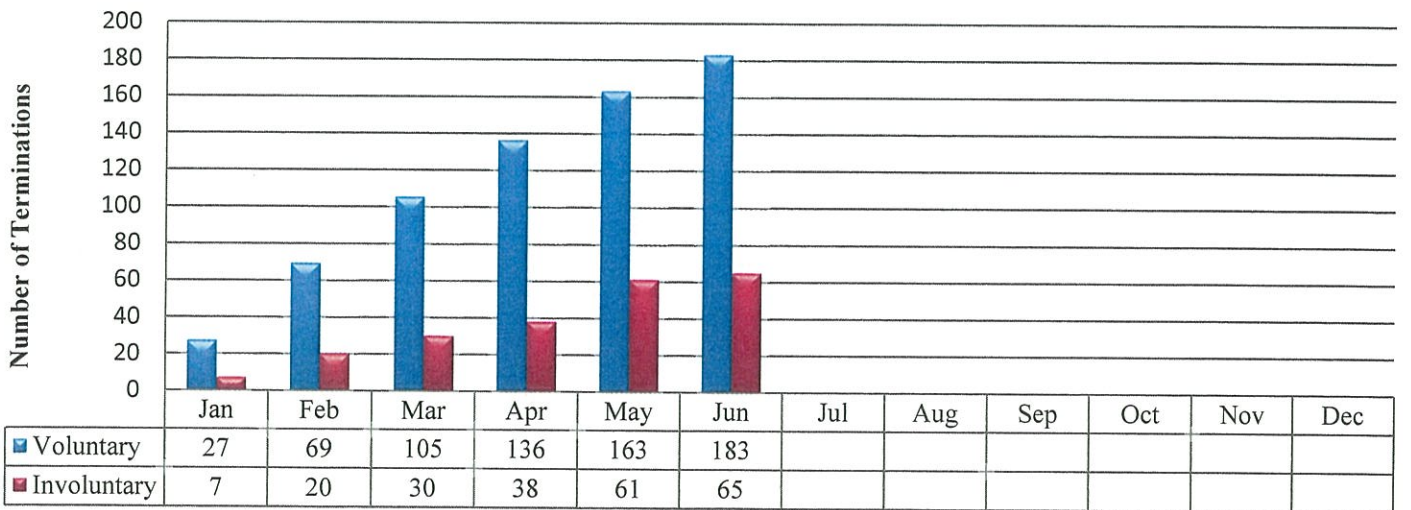




Monthly Terminations

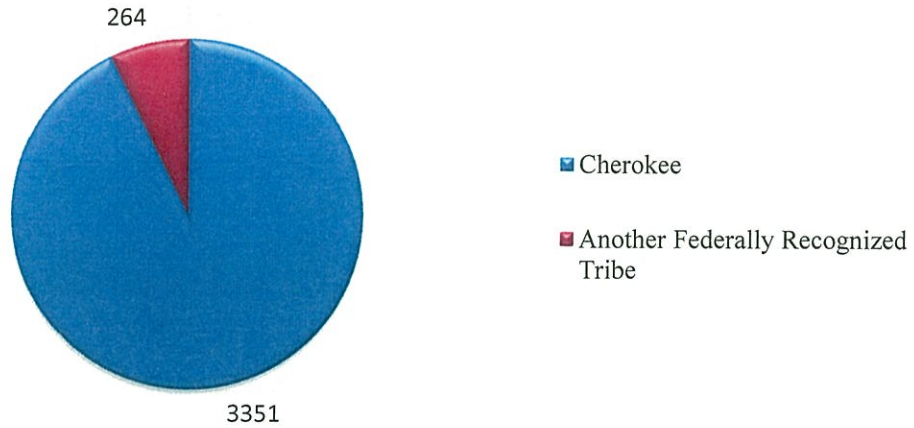


YTD Terminations

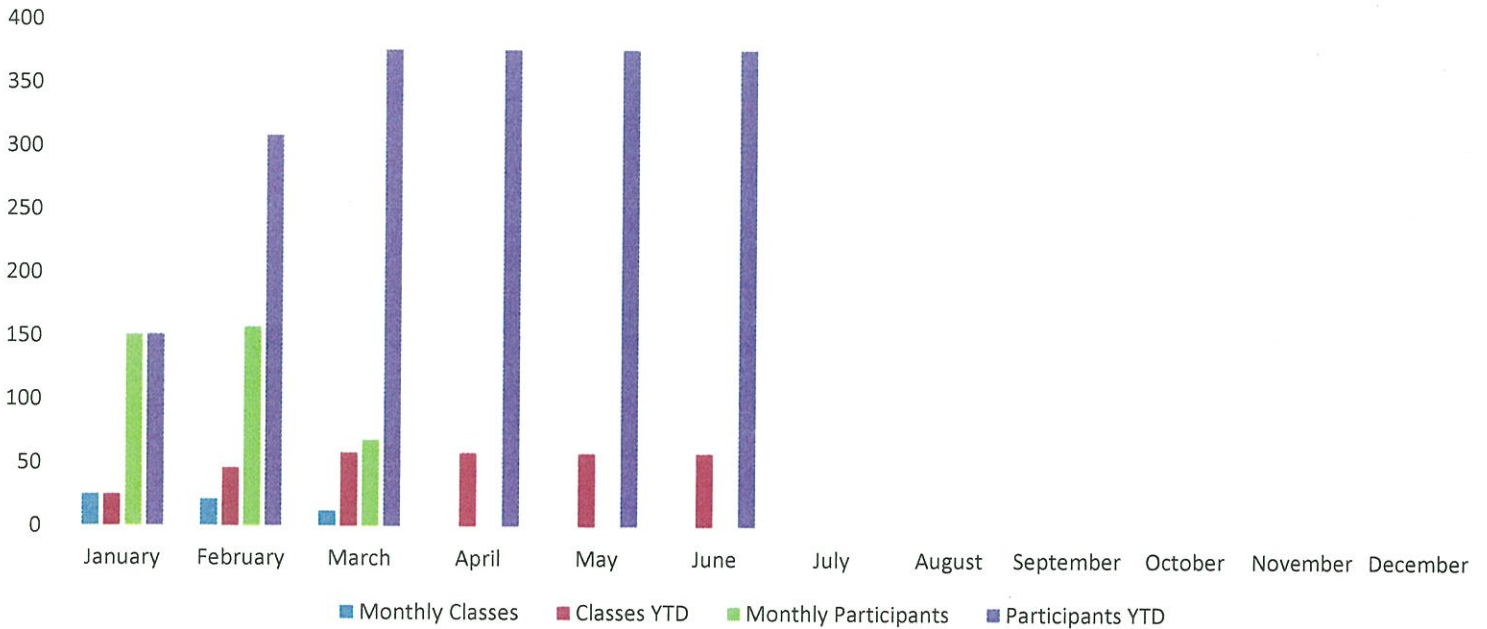




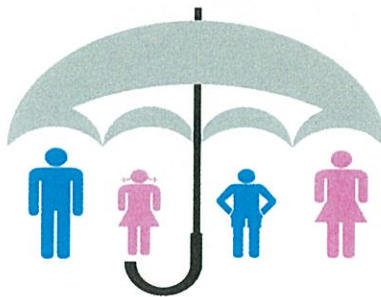
Cherokee Nation Employees: 4087



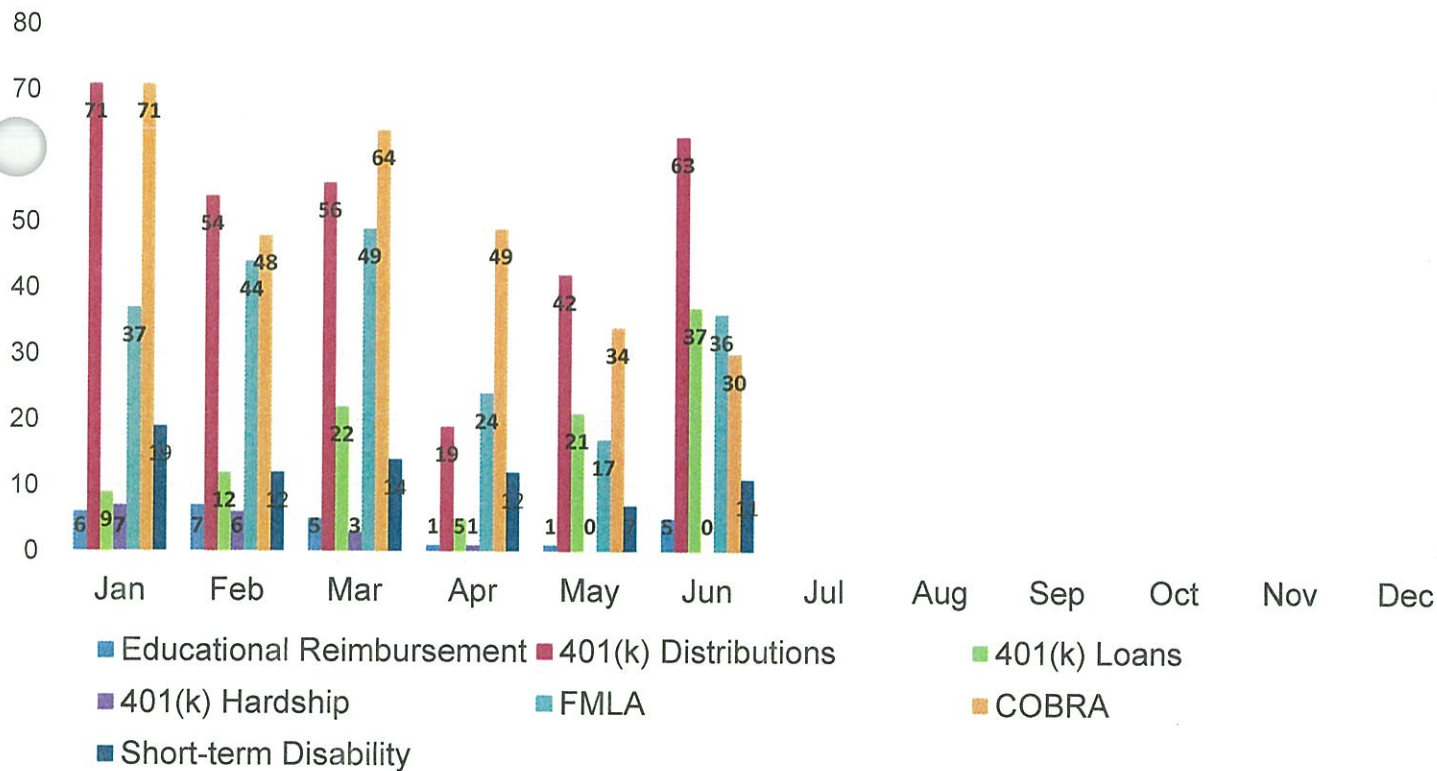
Summary of PassPort Training Classes & Participants - Monthly & YTD



***No Trainings were held in May**



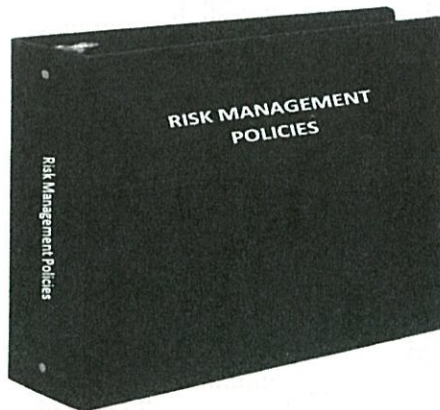
2020 MONTHLY REPORTS



RISK MANAGEMENT
June 2020
ALANA CASTEEL, INTERIM EXECUTIVE DIRECTOR
Extension 5243

Casino Inspections: This month we continued working with Gaming Commission to complete re-opening inspections on casinos. Below are the casino inspections completed this month:

- Roland
 - West Siloam Springs
 - South Coffeyville
 - Grove
 - Ramona
 - Hard Rock including Hotel Towers
- All Casinos now Open.



SAFETY POLICIES COMPLETED for SHS:

- Hazard Communication
- Fire Prevention Plan
- Hearing Protection
- PPE Policy
- Confined Space
- Lockout / Tagout Policy
- Fall Protection
- Respiratory Protection
- Bloodborne Pathogens

SAFETY POLICIES COMPLETED for RM MANUAL:

- Fleet Safety
- PPE
- Forklift Safety
- Fall Protection
- Hearing Conservation
- Trenching and Excavation
- Heavy Equipment
- Electrical Safety
- Walking and Working Surfaces
- Accident Investigation
- Scaffolding Safety
- Fire Prevention
- Aerial Lifts
- Respiratory Protection
- Material Handling
- Lead Protection
- Department Safety Officer
- Boiler Safety Facility Inspections
- Fire Drills/Emergency Evacuation
- Ergonomics
- Hazard Communication
- First Aid
- Confined Space with Permit
- Ladder Safety
- Lock Out / Tag Out
- Evacuation Plan Policy
- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Stairways and Walkways
- Fire Extinguisher Training Policy
- Asbestos Policy
- Occupational Safety
- Pesticide Handling

***OSU Medical School**



CONSTRUCTION SAFETY:

- OSU Medical School Construction – Work continues. COVID Policy in place.
- Stilwell Clinic Construction – Will resume work July 6th. COVID 19 plan reviewed and in place.
- Marshal Service Storm Shelter – Construction has begun. Recommendation sent to implement COVID 19 plan.

STATUS of CNSTRUCTION PROJECTS:



TRAININGS CONDUCTED:

- Kitchen Safety Training provided to KAWI Café staff.
- Summer Youth Training began June 4th. Classroom training was not provided due to Covid-19. Students took all trainings on computer.