Department: Human Services Report For: December for February 2014 Meeting

Executive Director of Human Services: Marsha Lamb

Contact Info: 453-5355 or marsha-lamb@cherokee.org Employees: 362 Vacancies: 41

Volunteers: 53

Program Highlights for December 2013

1. Indian Child Welfare Child Protective Services (CPS): In December, there were a total of: 133 referrals for neglect only, 39 referrals for physical abuse, and 15 referrals for sexual abuse. We had 4 cases that were out of state this month.

- a. ICW Court Advocacy and Permanency (CAPS) Units: There are 1668 Cherokee children with assigned ICW workers. ICW workers were involved in 437 hearings regarding these children this month.
- b. ICW for Guardianships and Private Adoptions: There were 14 placements made this month. We had 16 new homes open and there were a total of 19 children unable to be placed.
- c. **ICW Family Protection Services:** We have 52 children receiving services and 33 adults. This is a new program offering prevention and parenting services to families in the court system to assist in reunification with the children.
- d. **John Ketcher Youth Shelter:** 16 youth spent time at the John Ketcher Youth Shelter this last month.
 - i. **Juvenile first time offender program:** There were a total of 4 participants, 6 referrals, and 4 successful completions. We had 24 community service hours this month and 4 volunteers.
- e. **ICW Family & Employee Development:** We had 26 trainings on location, 0 staff trainings, and a total of 55 attendees at these trainings during the month.
- 2. Child Support Services: The distribution for December was \$274,160. Child Supports Year-to-Date economic impact on our community is \$3,245,437. This is an \$83,428 increase from December 2012. There are approximately 2,195 child support cases. Approximately 1372 cases are considered active and an additional 173 either in transfer, new application status or are inactive status that our office must review on a daily basis and an additional 650 cases considered closed status. There were over 1150 contacts made with citizens needing assistance on their child support cases.
- **3. Family Assistance (Food Distribution):** There were 10,297 individuals served in December. Year-to-Date Individuals Served: 30,649 throughout the 14 county jurisdictional boundaries.
 - a. Family Assistance (Elderly Nutrition): There were 3,495 hot meals served at Elderly Nutrition Sites and 1,211 Elder Nutrition Home Deliveries in December. Year-to-Date: Hot Meals Served 41,153; Year-to-Date: Home Deliveries: 14,589. ***This programs year begins in April.

- b. **Family Assistance (LIHEAP):** There were 674 households served for Heating and Cooling Assistance, and 0 households served for Winter/Summer Crisis during the month of December. LIHEAP YTD Served of all types; 780.
- c. Family Assistance (NAHASDA): There were a total of 189 Transitional, 60 Residential, and 38 Elderly households served this month within the NAHASDA Program and we have served 1054 YTD households served.
- d. Family Assistance (General, Tribal Emergency, and Burial Assistance): 234 individuals were helped within General Assistance and YTD 710 has been served through this program. There were 9 Families helped within Burial Assistance and 24 family helped with Tribal Emergency Assistance.
- e. **Elders in Need Program:** This program has been designed for our elders age 60 and older on fixed incomes who are in need of assistance. In the month of December we served a total of 0 Elders in our 14 county jurisdictions and YTD we have served 0 households.
- f. **Senior Case Management:** In the month of December we were able to serve 54 of our Elders with this program. Our YTD Elders served is 154.
- 4. Child Care & Development (Child Care Centers): The Child Care Development Center is rated three stars, the highest possible in Oklahoma. There are a total of 142 children attending our Child Care Development Centers and there are 20 vacancies.
 - a. **CC&D** (Subsidy): 1535 Children received subsidy in December 2013 for the entire Cherokee Nation jurisdiction and over \$333,952.75 was distributed last month alone.
 - b. **CC&D** (Resource & Referral): There were 153 information calls received, 8 parent calls for referrals, 8 community events, 33 home visits for technical assistance, and 67 children receiving home visits. There were 5 trainings held for the month.
 - c. **CC&D** (Licensing & Monitoring): Visits made in December: 31 with a relative provider, 28 with child care centers, and 16 in child care homes.

5. Special Programs:

- a. Office of Veterans Affairs: The Tribal Veteran's Representative received 25 calls for information and made 7 in person visits with Veterans in December. To insure we have a representative to assist the Veterans, Matt Tiger is here various times throughout the week and is reachable by phone (918-822-2563), if needed.
- b. Healing to Wellness Court Program: There were 6 youth participating in the voluntary Reclaiming Futures and Healing to Wellness Court Programs. There were 37 home visits with or about clients and 16 home visits concerning referrals in December. There were 6 drug tests given and 0 calls for resource information and 6 contacts regarding participant treatments this month.
- c. **Bright Futures (Truancy Prevention):** The Bright Futures program had 38 cases worked in the month of December. We had I referral to the program last month and there were 38 additional new families agree to services and a total of 104 people served.

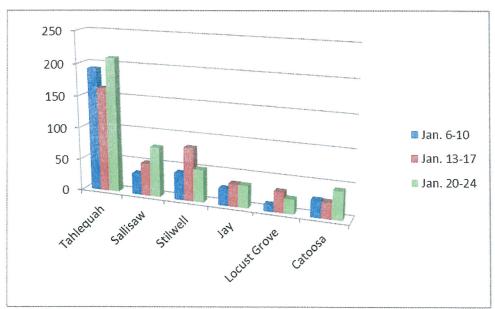
6. Administrative Initiatives

- a. There is a great need for foster home placement within Cherokee Nation. Please have anyone who may be interested contact Indian Child Welfare at 918-458-6900.
- b. Family Assistance

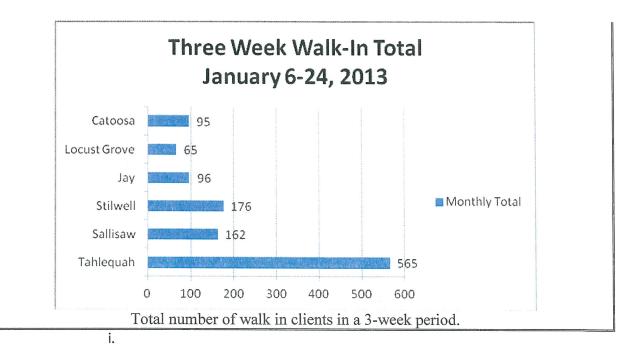
Office Traffic Report for January 6-24, 2014

OFFICE	Jan. 6-10	Jan. 13- 17	Jan. 20- 24	Monthly Total
Tahlequah	192	163	210	565
Sallisaw	33	51	78	162
Stilwell	42	83	51	176
Jay	26	35	35	96
Locust Grove	10	32	23	65
Catoosa	26	25	44	95
Weekly Total	329	389	441	1159

This table illustrates the actual number of clients that walked in for services at all offices.



This graph depicts a comparison of each office per week.



Group: Community Services Month/Year of Report: January 2014

K. Dir.: Ron Qualls Phone: 453-5248 E-mail: ron-qualls@cherokee.org

Water & Sanitation

• Federal budget passed. IHS should start issuing project award notices shortly.

- Trained 111 food handlers
- Repaired sewer and/or water facilities for 28 homes
- Installed sewer and/or water facilities for 13 homes
- Held Pre Construction Meeting on Kenwood WTP. Awaiting on final submittals from contractor to issue Notice to Proceed.
- Met with IHS to discuss changes in Sanitation Deficiency System and how projects will need to be developed.
- Met with Delaware RWD # 10 and Pettit Mtn Water Co to draft MOA's for assistance with water issues.
- Delaware RWD # 11 has secured financing for remainder of Colcord WL Connection project. ODEQ has tentatively agreed to forgive 100% of the loan for the project. Engineer estimates bidding project in April.
- Began entering projects for FY2015 funding.
- Repaired Water Treatment Plant for Pettit Mtn. Water Co.
- Made temporary repair to Marble City Sewage Lift Station.

Youth Development

Youth Activities: Due to weather and holidays we held 4 youth activities. Total attendance at December youth activities was 39 youth, 5 parents/community members/B&G Club staff/ volunteers & 6 CYD staff.

- Cherokee Heights had 2 youth activities in December the 3rd & 17th; where they made Christmas cards for veterans, Clay ornaments and Sharpie Tie Dyed t-shirts. There were 7-8 youth at each meeting for a total of 15 youth, 1 parent & 6 CYDADS staff in attendance.
- Cherokee Village in Catoosa had one youth activity on Monday, December 16th. There were no youth and 5 CYD staff in attendance.
- Lost City had one youth activity on Thursday, December 19th, where they made corn husk doll angels. There was 1 youth, 2 parents/community members and 4 CYD staff in attendance.
- Tailholt cancelled their youth activity for December 23rd, as they felt it was to close to the holidays and everyone would be busy with family events.
- Chewey's youth activity on Tuesday, December 10th was cancelled due to bad weather and road conditions.
- Chopper Heights in Grove had 1 youth activity on Monday, December 2nd, and had no youth and 6 CYD staff in attendance.
- Houston Johnson Heights in Warner's youth activity on Monday, December 9th was cancelled due to bad weather and road conditions.
- Keys Boys & Girls club cancelled their youth activity on Thursday, December 5th, due to no school due to weather.
- Marryetta Boys & Girls club hosted a community youth event on Thursday, December 12th, where they made Christmas cards for veterans and clay Christmas ornaments. There were 23 youth, 2 B&G staff and 4 CYD staff in attendance.
- Cave Springs Boys & Girls club did not host a community youth event in December as school was out and there was no boys & girls club on their regularly scheduled day.
- Cherokee Elementary Boys & Girls club did not host a community youth event in December as school was out and there was no boys & girls club on their regularly scheduled day.
- Briggs Boys & Girls club cancelled their youth event on Wednesday, December 11th, due to bad weather and no school.

Mailed & handed out 230 copies of flyers about January youth activities to residents, community organizations & participants in Cherokee Heights, Grove, Chewey, Lost City, Catoosa, Warner & Tailholt, and e-mailed to Keys, Marryetta, Cherokee Elementary, Briggs and Cave Springs B&G club to post and hand out.

Cherokee First/Community Youth

• Assisted approximately 1350 clients through walk in and phone calls

1330 Community Youth Fund Applications Funded FY2014 95 Adult Applications Funded 2014

Adair County—445	Nowata County—27	Adair County—57	Nowata County—8
Cherokee County—531	Ottawa County -22	Cherokee County—59	Ottawa County-0
Craig County—19	Rogers County-11	Craig County—2	Rogers County-
Delaware County—110	Sequoyah County-88	Delaware County—11	Sequoyah County-15
Mayes County—30	Tulsa County-8	Mayes County—5	Tulsa County-1
Muskogee County—30	Wagoner County-8	Muskogee County—4	Wagoner County-
McIntosh County—0	Washington County-1	McIntosh County—0	Washington County-5

Community & Culture Outreach:

Technical Assistance Capacity Building

- 5 Community groups assisted in November
- 11 Hours of training received by Cherokee citizens
- Read and scored 31 COTTA Capacity Building Grant applications

Cherokee Nation Waste
Management
Echota Ceremonial Grounds*
Matthew 25 House
Patrick Ceremonial Community*
Rocky Ford Community
Association

Community Work/Building

- 7 communities have requested for funds totaling \$431,767 for all projects
- ICBDG projects at Chewey and Project A are waiting additional bids, the Fairfield project has been approved for an additional \$26,800 to asphalt the basketball court

Volunteer Program

- Volunteer program staff are setting up community meetings to start getting applications and gathering information on local volunteers.
- Working with school districts in the northern districts of the Nation to secure a location for large volunteer groups to stay during the summer.

Cultural Outreach

Every Tuesday throughout November, Cherokee History & Preservation hosted history and culture presentations in the council chambers at the Cherokee Nation Tribal Complex.

- Cherokee Nation River Cane Initiative
- History of the Cherokee National Treasures
- Cherokee Language- From Talking Leaves to Pixels
- Cherokee Nation and the American Civil War

(All presentations were archived and are available for online viewing at Cherokee.org.)

Cherokee Nation History & Preservation partnered with the future US Marshals Museum in Fort Smith, AR on a Goingsnake Massacre commemoration event, November 8-9. The presentations are archived and available for online viewing on Cherokee.org. Other Events:

Vinita Clinic, Councilman Victoria Mitchell event.

- Nowata community.
- Stillwell high school.
- Pryor with Chief to Birthday Party 100 year old Buck Hampton.
- Chelsea Community.

- University of Florida
- Piney Hill Jay with Chief Baker
- Pittsburg State University, Pittsburg Kansas
- Chief's Luncheon Dwight Mission.

November 850 people attend events hosted by the Community Outreach and History Preservation programs.

ROADS

ADAIR COUNTY PROJECTS:

- 1. Chewey Road Designer: Red Plains Engineering. Revised 60% drawings received 3/22/13. RP working on 90% completion. R/W is currently checking all exhibits and easements.
- 2. Dahlonegah South Designer: Holloway Updike & Bellen HUB submitted 90% plans on 5/10/13. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
- 3. Bell North Designer: Red Plains Engineering. 30% Review and Plan in Hand was complete on 9/19/11. Contract modifications were done to include low water crossings, and changes to the BOP and EOP.
- 4. CNI Industrial Access Designer: D. Moore Designer submitted 90% plans for check on 10/30/2013.
- 5. Dahlonegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. Awaiting 30% set of plans. Wes Stewart of HUB is currently reviewing the Carson's list of concerns.
- 6. Lyon Switch Designer: J. Shehi. Project was turned in for a 30% review on 8/20/12. Sent back to designer for revisions on 4/26/13.
- 7. Malloy Hollow- Designer: D. Moore. 60% plans submitted on 6/06/13. Getting clearance from ODWC for design on their land.
- 8. North Salem (Bethel Road) Designer: Red Plains. It was decided to stay with the original alignment.
- 9. Smith Hollow Designer: Red Plains Engineering. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
- 10. Bell School South (Designer: A. Harris) Survey is complete. Preliminary Design began 04/2013.
- 11. Rocky Mountain School Loop-(Designer: A. Harris) -Survey is complete. Preliminary Design began 04/2013.
- 12. Honey Hill Phase I (HUB Engineering) Design plans are complete. The condemnation monies of \$16,310.00 have been paid to every party in the condemnation. Awaiting word from the ADA about what is the next step for us to proceed to construction. Utility letters were sent out for estimates for relocation.
- 13. The following projects are still pending design
 - Bunch Road
 - · Chance Road
 - Greasy Rehab repair to damaged areas due to the heavy trucks hauling building material to the Greasy School during its construction
 - Oak Ridge Road survey is complete. R/W finished research 7/29/11
 - Oak Ridge East Extension
 - Sally Bull Hollow Pending design. Right of Way research is complete

CHEROKEE COUNTY PROJECTS:

- 1. Cedar Hollow I & II Designer: Native American Consulting Engineers (NACE). A community meeting was held on October 10, 2013 at the Briggs School cafeteria. The project was discussed and preliminary plans were presented to the residents. Many residents spoke out against the project and they were asked to provide their comments in written form and submit them to the Roads Dept. The comments that are received will be analyzed and a determination will be made on the future of this project. R/W is waiting on NACE to send the base drawing. R/W will use the drawing to determine the percentage of people that are for or agaist the proposed project.
- 2. Dreadfulwater Road Designer: A. Harris. 30% Plans were submitted for review on 02/14/2013.
- 3. Hulbert-Lost City Designer: A. Harris. Coordination with utility companies are underway. Plan and Hand was conducted on May 29, 2013.
- 4. Lost City Road Designer: Holloway Updike & Bellen. Right of way research is complete. Preliminary survey complete. Plan in Hand was conducted on May 29, 2013. HUB submitted the Design Certification with exceptions to be turned into the FHWA for approval. FHWA Checklist for Environmental has been submitted to the environmental department to begin review.
- 5. Tenkiller School –Designer: Red Plains. Plans are complete. Completed acquisition as of June 18, 2013. Received Archeological Report. Received clearance of Utility Easement for Electric to remain on South side

- of Road. No underground utilities will be allowed in the area of the gravesites. Archeologist to be on site during excavation. Sent out letter to utilities companies to obtain estimates for utility relocations. Have obtained half of the estimates. Setting up meetings with utility companies to discuss relocations.
- 6. Ross Street- Designer: D. Moore Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share their knowledge of site issues. Still waiting to know where Hasting plans to
- 7. The following projects are still pending design:
 - Job Corps Access Road

Craig County Projects:

1. NS-4340 Road: Designer: Guy Engineering (Contracted through the county). Met with engineering firm at the Craig County Courthouse on July 30, 2013 to discuss preliminary design. Met with Guy Engineering, County Comissioner Roy Bible, and utility companies on 11/13/13 to define a scope of utility relocations and right of way/utility easements needed for the project.

DELAWARE COUNTY PROJECTS:

- D0525 Road the engineering and design of this project has been awarded to Scott & Associates, TERO certified.
- 2. Jay-Kenwood Bridges R/W has submitted all four R/W packages to CN Real Estate Services. Design is complete. Utility relocation is complete. Contracts are being prepared for bid.
- 3. Kansas-Bull Hollow Designer: Scott & Associates. 60% review was completed on 8/17/2012.
- 4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. R/W is currently checking exhibits and easements. 90% plans were submitted for review on 5/10/2013.
- 5. Leach/Kenwood Road Designer: D. Moore. R/W is needed in another area, R/W is currently checking the easements and exhibits for acquisition.
- 6. Twin Oaks/Bull Hollow Road- Designer: D. Moore. Construction started August 1, 2012. Construction is 99% completewaiting on final inspection

MAYES COUNTY PROJECTS:

- 1. Cedar Crest Road Designer: Holloway Updike & Bellen. Rossco Construction has been selected as the contractor for this project. Contract for this project is \$2,244,835.46. Construction is 100% complete
- 2. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Final Plans are complete. R/W has submitted the last restricted package for Nancy Soldier to CN real Estate services. Relocation will be coordinated by the County and reimbursed by the Nation. Utility relocations are in progress. Contract is being prepared for bid.
- 3. The following project is still pending design
 - Chimney Rock Hollow I&II
- 4. Murphy Bridge (108 Bridge) Check for \$543,730.11 to Mayes County is being processed. The County is a sub receipient of IRRB funds and will perform all labor/work.

MUSKOGEE COUNTY PROJECTS:

- 1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Project is approximately 90% complete. ABB survey was a success, no beetles were found. ROW is getting appraisals in preparation for acquisition to begin.
- 2. Ross Road Rehab Designer: D. Moore. Preliminary survey complete. Began preliminary design. . Borings for pavement design were completed on Friday, February 8, 2013.

SEQUOYAH COUNTY PROJECTS:

- 1. Moonshine Road Designer: J. Shehi. Preliminary survey complete. Began preliminary design
- 2. Nicut South Rehab- Adair Designer: D. Moore. Glover's bid of \$2,828,005.73 was complete and accurate and therefore was accepted. Construction began Nov. 11 2013

c) CHEROKEE TRANSIT SYSTEM:

Ridership on all five current routes for the month of November are:

- 1. Sallisaw to Tahlequah 265 rides
- 2. Pryor to Catoosa − 1,134 rides
- 3. Salina to Tahlequah 286 rides
- 4. Stilwell to Tahlequah 163 rides
- 5. Muskogee to Tahlequah 185 rides
- 6. Tahlequah to Claremore 203 rides
- 7. Jay to Tahlequah 129 rides
- 8. Tahlequah to Catoosa 493 rides
- 9. Individual Demand Response Trips: 1,309

No reports have been submitted by Grand Gateway for Demand Response

Note: Ridership reports run 1 month behind.

FUTURE PLANS/NEW INITIATIVES

WATER & SANITATION:

- Meeting with Fairland to discuss projects.
- Helping Pettit Mountain Water Company perform a water leak survey.
- Meeting with Ft. Gibson to discuss future Water Treatment Plant improvements.

OUTH DEVELOPMENT:

We will have activities in:

- Chopper Heights, Grove on Monday, January 6th, 3:30 p.m. 5 p.m.; cancelled office Closed due to weather;
- Cherokee Heights on the 1st and 3rd Tuesdays, January 7th & 21st, 4 p.m. 6 p.m.;
- Houston Johnson Heights, Warner on Monday January 13th, 3:15 p.m. 5 p.m.;
- Chewey on Tuesday, January 14th, from 5 p.m. 7 p.m.;
- Catoosa, Cherokee Village on Monday, January 20th, from 4 p.m. − 5:30 p.m.;
- Lost City on Thursday, January 16th from 6 p.m. 8 p.m.;
- Tailholt on Monday, January 27th, from 4 p.m. 6 p.m.;
- Keeler Heights, Bartlesville on Tuesday, January 28th, from 3:30 p.m. 5 p.m.;
- Keys Boys and Girls Club will not host a community youth activity in January as they are out of school for Christmas break on their regularly scheduled day;
- Briggs Boys and Girls Club will host a community youth activity on Wednesday, January 8th, from 3:30 p.m. 5 p.m.:
- Marryetta Boys and Girls Club will host a community youth activity on Thursday, January 9th, from 4 p.m. 5:30 p.m.;
- Cherokee Elementary in Tahlequah Boys and Girls Club will host a community youth Activity on Wednesday, January 22nd, from 3:30 p.m. 5 p.m.
- Cave Springs Boys and Girls Club will host a community youth activity on Thursday ,January 23rd, from 4 p.m. 5:30 p.m.

Community & Culture Outreach:

Scheduling Last Tuesday Community Curriculum Training (January 28 – Community Assessments)

- Planning Community Leaders training Saturday Jan, 11
- January 5-9 Kansas State University students volunteering in the Welling area

Reh	Rehab/Emergency/Handicap Accessibility/LBP								
Month/Y	ear of Report: October 0	1, 2013 thru January	/ 17, 2014						
County	Projected FY 2013	Completed this Month	Total Completed FY 2013						
Adair	32	6	31						
Cherokee	54	8	42						
Craig	1	0	0						
Delaware	5	3	19						
Mayes	25	1	11						
McIntosh	2	0	0						
Muskogee	16	0	5						
Nowata	6	0	0						
Ottawa	2	0	0						
Rogers	34	2	6						
Sequoyah	34	5	17						
Tulsa	37	0	2						
Wagoner	5	0	0						
Washington	21	2	3						
Total	274	27	136						

CHEROKEE NATION TRIBAL COUNCIL COMMUNITY SERVICES COMMITTEE REPORT

Housing

Month/Year

Group: Authority

of Report:

February, 2014

Executive Director:

Gary J. Cooper

Phone:

918-456-5482 ext. 1111

Foreclosure Report

Foreciosure	Keport				
		Foreclosure	Date		
Case		Notice	Assistance	Type of	Amount Due
Number	County	Received	Received	Assistance	HACN
CJ-2012-144	Adair	12/27/12	6/17/05	MAP	\$2,214.97
CJ-2013-22	Adair	3/25/12	7/1/05	MAP	\$6,388.00
CJ-2012-265	Cherokee	10/31/12	11/2/06	MAP	\$6,013.00
CJ-2012.272	Cherokee	11/9/12	6/30/08	MAP	\$8,388.00
CJ-2012.303	Cherokee	12/18/12	4/30/08	MAP	\$8,013.00
CJ-2012-261	Cherokee	11/1/12	12/11/07	MAP	\$7,638.00
CJ-2012-254	Cherokee	1/23/13	5/27/07	MAP	\$6,513.00
CJ-2013-77	Cherokee	4/12/13	1/1/08	MAP	\$6,888.00
CJ-2012-086	Craig	11/7/12	11/1/07	MAP	\$8,300.00
CJ-2010-36	Craig	12/27/12	3/2/06	MAP	\$2,194.67
CJ-2009-298	Mayes	2/25/13	1/1/07	MAP	\$5,388.00
CJ-2012-507	Muskogee	12/7/12	3/2/06	MAP	\$4,888.00
CJ-2012-550	Muskogee	12/19/12	3/21/08	MAP	\$7,888.00
CJ-2009-274	Ottawa	1/7/13	6/1/07	MAP	\$6,013.00
CJ-2012-613	Rogers	10/19/12	9/29/04	MAP	\$2,000.00
CJ-2012-608	Rogers	10/25/12	10/12/07	MAP	\$8,333.00
CJ-2012-636	Rogers	10/31/12	4/30/08	MAP	\$8,138.00
CJ-2012-218	Sequoyah	10/18/12	3/15/07	MAP	\$6,638.00
CJ-2012-226	Sequoyah	10/18/12	11/22/06	MAP	\$6,013.00
CJ-2012-240	Sequoyah	10/30/12	7/7/12	MAP	\$5,429.67
CJ-2013-114	Tulsa	1/17/13	11/20/07	MAP	\$7,263.00
CJ-2013-812	Tulsa	3/1/13	6/1/07	MAP	\$7,625.00
CJ-2012-307	Washington	10/19/12	3/31/06	MAP	\$5,138.00
CJ-2012-322	Washington	11/4/12	5/26/05	MAP	\$2,513.00
CJ-2012-336	Washington	11/9/12	5/25/07	MAP	\$9,416.29

Reflects only those where HACN is the mortgage holder (pre-May'08)

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

MORTGAGE ASSISTANCE:

The following employee and/or relatives were approved as eligible to receive services for Mortgage Assistance pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation.

Jerrad Copeland, son of Jerry Copeland, CN Human Services
Jerrad Copeland, grandson of Shirley Copeland, CN Comm Srvcs

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

William Fairchild, unknown relative of Lori Dorr, Comm Srvc

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Lori Goad, unknown relative of Randall Carey, CN Comm Srvcs Lori Goad, unknown relative of Naomi Carey, CN Human Srvcs Timothy Holder, uncle of Jeremy Holderby, HACN Ophfema McNeil, aunt of Staci Crow, CN Community Services

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: (Non-NAHASDA Program)

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report



Keys to a brighter future

Announcements

Board of Commissioners Meeting:

Tuesday, February 18th - Regular Meeting

Office Closures:

February
17 President's Day

Email & Communications Update:

Employees can now be reached at firstname.lastname@hacn.org
Example: gary.cooper@hacn.org
Emails sent to an old address will automatically be forwarded.

The HACN has completed a new telephone system upgrade. All offices and staff may now be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482 800-837-2869

Housing Authority of the Cherokee Nation Month Ending: December, 2013

Current Program Participants:

			Rei	ntal Assistan	ce	Homeov	vnership	Lo	ans	Totals	
County	Community Shield Insurance	Low Rent Apartments	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home- ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable Mortgage Program	Total Housing Participants	% of Participants
Adair	471	263	93	4	10	129	19	22	0	1,011	16%
Cherokee	484	197	314	30	26	324	34	65	3	1,477	24%
Craig	37	60	44	0	2	13	0	2	0	158	3%
Delaware	323	122	80	2	14	102	0	25	0	668	11%
McIntosh	9	N/A	0	0	0	6	0	3	0	18	0%
Mayes	226	134	80	3	7	72	0	15	0	537	9%
Muskogee	138	55	51	2	2	60	9	22	0	339	6%
Nowata	23	46	24	0	4	10	0	2	0	109	2%
Ottawa	12	N/A	2	1	4	7	0	6	0	32	1%
Rogers	122	79	117	0	13	93	0	48	5	477	8%
Sequoyah	516	N/A	166	8	11	216	5	44	3	969	16%
Tulsa	54	N/A	49	0	3	25	0	5	0	136	2%
Wagoner	8	N/A	5	0	0	69	0	3	0	85	1%
Washington	35	49	23	0	1	28	0	3	0	139	2%
Total:	2,458	1,005	1,048	50	97	1,154	67	265	11	6,155	100%
				1,195		1,	221	2	.76		

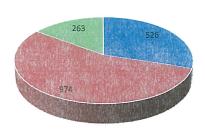
Current Applications:

тетррисатона									
			Community						
	Mortgage	NAHASDA	Shield	Low Rent	Rental	New Home	%	Total	% of
County	Assisatance	Home-ownership	Insurance	Apartments	Assistance	Construction	NHCP	Apps	Total
Adair	61	17	36	62	132	179	10%	487	9%
Cherokee	186	73	33	229	487	493	28%	1,501	29%
Craig	18	4	2	21	23	27	2%	95	2%
Delaware	63	26	14	87	103	169	10%	462	9%
McIntosh	8	0	0	0	3	10	1%	21	0%
Mayes	83	17	23	105	129	146	8%	503	10%
Muskogee	56	31	6	19	98	140	8%	350	7%
Nowata	12	1	2	14	20	39	2%	88	2%
Ottawa	18	1	3	0	11	14	1%	47	1%
Rogers	122	30	6	21	170	144	8%	493	9%
Sequoyah	125	30	29	0	226	224	13%	634	12%
Tulsa	75	3	2	0	153	110	6%	343	7%
Wagoner	13	6	0	0	11	31	2%	61	1%
Washington	37	6	1	45	42	37	2%	168	3%
Total:	877	245	157	603	1,608	1,763	100%	5,253	100%

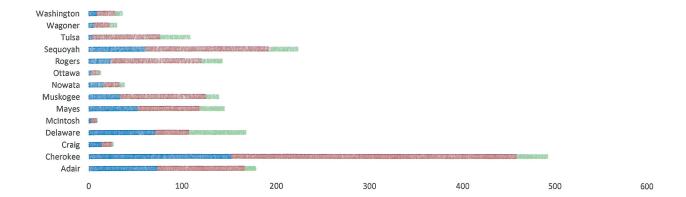
New Construction Homeownership Program Application Data

By Has Land/Does not have land:

	Has	Will Accept		% With	% W/O	Total
County	Land	HACN Land	Neither	Land	Land	Apps
Adair	74	93	12	41%	59%	179
Cherokee	153	306	34	31%	69%	493
Craig	14	11	2	52%	48%	27
Delaware	72	36	61	43%	57%	169
McIntosh	3	6	1	30%	70%	10
Mayes	53	66	27	36%	64%	146
Muskogee	34	92	14	24%	76%	140
Nowata	16	17	6	41%	59%	39
Ottawa	3	8	3	21%	79%	14
Rogers	24	97	23	17%	83%	144
Sequoyah	61	132	31	27%	73%	224
Tulsa	4	73	33	4%	96%	110
Wagoner	6	17	8	19%	81%	31
Washington	9	20	8	24%	76%	37
Total:	526	974	263	30%	70%	1,763



Has = Will Accept = Neither Land HACN Land



New Construction Homeownership Program Application Data - Date Ranges

	Self-l	lelp	April	'12	May-J	un '12	Jul-Se	p ' 12	Oct-De	ec 12	Jan-M	ar '13	Apr-Ju	ın '13	Jul-De	c '13
County	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land	Has Land	No Land						
Adair	8	6	4	23	10	14	10	22	14	7	11	10	8	11	9	12
Cherokee	15	28	27	91	14	54	18	58	16	23	13	25	14	24	36	37
Craig	1	1	1	1	2	1	Ċ	6	1	1	1	1	1	0	4	2
Delaware	8	3	19	35	7	21	6	17	7	7	10	5	3	4	12	5
McIntosh	0	0	1	1	1	1	0	2	0	1	0	0	0	0	1	2
Mayes	2	1	9	22	12	16	9	18	7	6	2	15	5	5	7	10
Muskogee	3	0	7	16	3	28	5	24	2	7	1	7	2	11	11	13
Nowata	2	2	1	1	1	4	3	6	1	1	3	2	1	0	4	7
Ottawa	0	0	0	1	1	1	1	2	0	1	0	1	1	1	2	2
Rogers	0	6	2	28	6	20	7	17	1	12	1	12	3	11	4	14
Sequoyah	0	3	13	44	7	24	11	35	6	9	5	11	7	13	12	24
Tulsa	0	0	0	7	0	16	0	24	1	11	1	12	1	16	1	20
Wagoner	0	0	0	7	2	1	1	5	0	2	1	2	1	1	1	7
Vashington	0	2	0	4	4	4	1	6	0	1	1	3	0	4	3	4
Total:	39	52	84	281	70	205	75	242	56	89	50	106	47	101	107	159
% of Total:	43%	57%	23%	77%	25%	75%	24%	76%	39%	61%	32%	68%	32%	68%	40%	60%
Combined	9:	1	36	5	27	75	31	L7	14	15	15	6	14	48	26	56
Combined %	59	%	21	%	16	5%	18	1%	8'	%	9'	%	8	%	15	5%

New Construction Homeownership Program Development Files Processing

Month of: Dec, 2013

			Processing												
_		Applic	ations	Stg I	St	g II	Stg	111	Stg IV	Cons	truction	ing	ent	E C	E .
County	Waiting List	App Problem	App Processing	Prelim Review	Site Inspect	Problem Files	Survey Pending	Survey Rec'd	Process Closing	Under / Ready Const	Construction Complete	In Processing	Land Development	Under Construction	Construction Complete
Adair	109	2	31	8	6	2	1	1	11	9	19	33	29	9	19
Cherokee	347	2	83	0	0	5	0	. 0	15	39	34	85	20	39	34
Craig	14	1	3	0	0	0	1	0	4	4	0	4	5	4	0
Delaware	106	0	21	8	0	3	0	0	10	21	0	21	21	21	0
McIntosh	8	0	0	0	0	0	0	0	2	0	0	0	2	0	0
Mayes	98	1	16	0	1	3	1	0	11	16	0	17	16	16	0
Muskogee	113	1	0	7	2	0	0	0	7	10	9	1	16	10	9
Nowata	22	2	4	1	0	0	0	0	6	3	0	6	7	3	0
Ottawa	11	0	0	0	0	0	0	0	1	2	0	0	1	2	. 0
Rogers	122	1	4	1	0	2	0	0	11	6	0	5	14	6	0
Sequoyah	170	0	6	0	5	5	0	0	21	20	5	6	31	20	5
Tulsa	106	2	1	0	0	0	0	0	1	0	0	3	1	0	0
Wagoner	21	0	1	0	0	0	0	0	4	0	0	1	4	0	0
Washington	26	0	2	1	0	1	0	0	4	3	0	2	6	3	0
Total:	1273	12	172	26	14	21	3	1	108	133	67	184	173	133	67
		1	84		173						200		5	57	

STAGE I:

E I:

Copies of Deed(s), etc.

Check Floodmaps/Floodplain

Identify Utility Companies

Contact for Site Inspection

TAGE III:

Order/Receive Survey Order/Receive Perc Test Receive Utility Assurance Receive Abstract from participant STAGE II:

Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

STAGE IV:

Survey Review / Identify Barriers / Process for Closing

COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/Road and Transit Dept. Month/Year of Report: Jan 2014

Group Leader: Ron Qualls Phone: 918-453-5248 E-mail: ron-qualls@cherokee.org

I. Budget Highlights:

II. Program Highlights

a) Accomplishments:

1

- b) Future Plans/New Initiatives
- c) Status on Other Projects:

ADAIR COUNTY PROJECTS:

- 1. Chewey Road Designer: Red Plains Engineering. Revised 60% drawings received 3/22/13. RP working on 90% completion. R/W will now submit for appraisals. Dahlonegah South Designer: Holloway Updike & Bellen HUB submitted 90% plans on 5/10/13. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
- 2. Bell North Designer: Red Plains Engineering. 30% Review and Plan in Hand was complete on 9/19/11. Contract modifications were done to include low water crossings, and changes to the BOP and EOP.
- 3. CNI Industrial Access Designer: D. Moore Designer submitted 90% plans for check on 10/30/2013.
- 4. Dahlonegah West-Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. Awaiting 30% set of plans. Wes Stewart of HUB is currently reviewing the Carson's list of concerns.
- 5. Lyon Switch Designer: J. Shehi. Project was turned in for a 30% review on 8/20/12. Sent back to designer for revisions on 4/26/13.
- 6. Malloy Hollow– Designer: D. Moore. 60% plans submitted on 6/06/13. Getting clearance from ODWC for design on their land.
- 7. North Salem (Bethel Road) Designer: Red Plains. It was decided to stay with the original alignment.
- 8. Smith Hollow Designer: Red Plains Engineering. R/W has completed the checking process of exhibits and easements. R/W will now submit for appraisals.
- 9. Bell School South Designer: A. Harris Survey is complete. Preliminary Design began 04/2013.
- 10. Rocky Mountain School Loop- Designer: A. Harris -Survey is complete. Preliminary Design began 04/2013.

COMMUNITY SERVICES COMMITTEE REPORT

- 11. Honey Hill Phase I Designer: HUB Engineering Design plans are complete. The condemnation monies of \$16,310.00 have been paid to every party in the condemnation. Awaiting word from the ADA about what is the next step for us to proceed to construction. Utility letters were sent out for estimates for relocation.
- 12. Bunch Road Designer: Nickle & Associates has been selected as the engineering firm to design this project. R/W has completed ownership research and will be sending it to Nickle & Associates.
- 13. Oak Ridge Road and Oak Ridge Extension Designer: CGA Engineering
- 14. Sally Bull Hollow Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13.
- 15. The following projects are pending design
 - Chance Road
 - Greasy Rehab repair to damaged areas due to the heavy trucks hauling building material to the Greasy School during its construction
 - Bidding Springs Road
 - Lyon South Road

CHEROKEE COUNTY PROJECTS:

- 2. Cedar Hollow I & II Designer: Native American Consulting Engineers (NACE). A community meeting was held on October 10, 2013 at the Briggs School cafeteria. The project was discussed and preliminary plans were presented to the residents. Many residents spoke out against the project and they were asked to provide their comments in written form and submit them to the Roads Dept. The comments that are received will be analyzed and a determination will be made on the future of this project. R/W is waiting on NACE to send the base drawing. R/W will use the drawing to determine the percentage of people that are for or agaist the proposed project.
- 3. Dreadfulwater Road Designer: A. Harris. 30% Plans were submitted for review on 02/14/2013.
- 4. Hulbert-Lost City Designer: A. Harris. Coordination with utility companies are underway. Plan and Hand was conducted on May 29, 2013.
- 5. Lost City Road Designer: Holloway Updike & Bellen. Right of way research is complete. Preliminary survey complete. Plan in Hand was conducted on May 29, 2013. HUB submitted the Design Certification with exceptions to be turned into the FHWA for approval. FHWA Checklist for Environmental has been submitted to the environmental department to begin review.
- 6. Tenkiller School –Designer: Red Plains. Plans are complete. Completed acquisition as of June 18, 2013. Received Archeological Report. Received clearance of Utility Easement for Electric to remain on South side of Road. No underground utilities will be allowed in the area of the gravesites. Archeologist to be on site during excavation. Sent out letter to utilities

COMMUNITY SERVICES COMMITTEE REPORT

- companies to obtain estimates for utility relocations. Have obtained half of the estimates. Setting up meetings with utility companies to discuss relocations.
- 7. Ross Street- Designer: D. Moore Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share their knowledge of site issues. Still waiting to know where Hasting plans for driveway entrance.
- 8. Highway 62/SHS Intersection Desiger: CGA Engineers. Survey complete. 30% plans have been received.
- 9. The following projects are pending design:
 - Job Corps Access Road
 - Mud Valley road
 - 4-Mile Road

CRAIG COUNTY PROJECTS:

- NS-4340 Road Designer: Guy Engineering (Contracted through the county).
 Met with engineering firm at the Craig County Courthouse on July 30, 2013 to
 discuss preliminary design. Met with Guy Engineering, County Comissioner
 Roy Bible, and utility companies on 11/13/13 to define a scope of utility
 relocations and right of way/utility easements needed for the project.
 Preliminary 30% plans were submitted on 11/26/2013.
- 2. NS-4410 Road (7th Street/Turnpike Bridge) Designer: Guy Engineering (Contracted through the county).

DELAWARE COUNTY PROJECTS:

- 1. D0525 Road Designer: Scott & Associates.
- 2. Jay-Kenwood Bridges R/W has submitted all four R/W packages to CN Real Estate Services. Design is complete. Utility relocation is complete. Contracts are being prepared for bid.
- 3. Kansas-Bull Hollow Designer: Scott & Associates. 60% revisions were submitted on 12/3/2013.
- 4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. R/W is currently checking exhibits and easements. 90% plans were submitted for review on 5/10/2013.
- 5. Leach/Kenwood Road Designer: D. Moore. R/W is needed in another area, R/W is currently checking the easements and exhibits for acquisition.
- 6. Twin Oaks/Bull Hollow Road- Designer: D. Moore. Construction started August 1, 2012. Construction is 100% complete. Final inspection held January 20, 2014.

MAYES COUNTY PROJECTS:

COMMUNITY SERVICES COMMITTEE REPORT

- 1. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Final Plans are complete. R/W has submitted the last restricted package for Nancy Soldier to CN real Estate services. Utility relocation is complete. Contract is being prepared for bid.
- 2. Chimney Rock Hollow I & II Deisnger: Guy Engineering (Contracted through the county).
- 3. Murphy Bridge (Bridge 108) Check for \$543,730.11 to Mayes County is being processed. The County is a sub receipient of IRRB funds and will perform all labor/work.

MUSKOGEE COUNTY PROJECTS:

- 1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Project is approximately 90% complete. ABB survey was a success, no beetles were found. ROW is getting appraisals in preparation for acquisition to begin.
- 2. Ross Road Rehab Designer: D. Moore. Preliminary survey complete. Began preliminary design.
- 3. Texanna Road Designer: TBD

ROGERS COYNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

- 1. Moonshine Road Designer: J. Shehi. Preliminary survey complete. Began preliminary design
- 2. Nicut South Rehab- Designer: D. Moore. Glover and Associates working on drainage structures project 10% complete.
- 3. Dwight Mission/Sequoyah Landing Road Designer: TBD

d) CHEROKEE TRANSIT SYSTEM:

Ridership on all five current routes for the month of December 2013 are:

- 1. Sallisaw to Tahlequah 162 rides
- 2. Pryor to Catoosa 997 rides
- 3. Salina to Tahlequah 157 rides
- 4. Stilwell to Tahlequah 169 rides
- 5. Muskogee to Tahlequah 62 rides
- 6. Tahlequah to Claremore 184 rides
- 7. Jay to Tahlequah 117 rides

COMMUNITY SERVICES COMMITTEE REPORT

- 8. Tahlequah to Catoosa 465 rides
- 9. Individual Demand Response Trips: 1,109

No reports have been submitted by Grand Gateway for Demand Response

Note: Ridership reports run 1 month behind.

Group:	Commerce	Month/Year of Report:	January 2014

Group Leader: Anna Knight Phone: 453-5532 Email: aknight@cherokee.org

Program Highlights

a. Notable events

1. Commerce Services partnered with the FDIC's Alliance for Economic Inclusion to offer **Credit Report Saturday** in January at NSU's John Vaughn Library. 35 people attended the event to obtain a free copy of their credit report.

- 2. Program to date, **484 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
- 3. YTD, Self Sufficiency staff members have worked with 10 families facing foreclosure. **Staff helped 1 family save their home from foreclosure**. 4 families are still in the process of trying to save their homes; 5 families have dropped out of the program.

c. Future plans/new initiatives

- 1. The Volunteer Income Tax Assistance Program kicks off February 3rd. Cherokee Nation employees will prepare and file both state and federal income taxes at no cost for families making less than \$58,000 in 2013.
- 2. **Dave Ramsey Financial Peace University** will be offered in Tahlequah; tentative dates are April 22 through June 24 from 5:30 to 7:30 pm Tuesday evenings at Hastings Hospital.
- 3. Financial Education Trainers will be providing Promise Scholars with training on household budgeting and predatory lending in the coming weeks.

Workshops and Classes										
Date Location Time Workshop										
February 4 – 5	Sallisaw	10:00 am to 5:00 pm	Homebuyers Training							
February 10 – 11 – 12	Claremore	4:00 pm to 8:00 pm	Homebuyers Training							
February 18 – 19	Tahlequah	10:00 am to 5:00 pm	Homebuyers Training							

b. Balanced Scorecard Measures

Objective	Metric	2014 Goal	Year to Date Achievement Notes/Comments
Families Housed	# of Families Obtaining Homeownership with MAP	153 families	55
Homeownership Training	a. # of Families AttendingHomeownership Trainingb. % satisfaction	a. 800 b. 100%	a. 127 b. 100%
Families Increasing Financial Management Skills	a. # of Families Increasing Skillsb. % satisfaction	a. 2,500 b. 100%	a. 360 b. 100%
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	750 Families a. Actively Pursuing b. Achieved Goals	 474 Families a. 446 families actively pursuing goals 9% mortgage ready 11% short-term 67% long-term 2% AMP 10% credit counseling b. 28 families have completed self-sufficiency counseling and obtained a non-predatory mortgage
Debt to Income Ratio Reduction	% of Families Reducing non- housing debt to income ratio	> 10%	23%
Attrition Rate	% of Families Abandoning Counseling	< 20% Attrition Rate	5.69% Attrition Rate
Families Housed	MAP Foreclosure Rate in Relation to CN Jurisdiction Foreclosure Rate	Within 3% of the low range based on Federal Reserve data	CN jurisdiction foreclosure rate range 2% – 8% (Q2 2013) MAP foreclosure rate 2.4% Foreclosure rate is based on the % of active foreclosure filings/proceedings for MAP distributions made after 05/01/08.
Match Savings Program	# active participants	240	140

d. Foreclosure information

1. The Federal Reserve periodically updates mortgage delinquency data by state and county; below is the most recent Serious Delinquency data, all mortgage types, available from the Federal Reserve.

Serious Delinquency (120 + days) rate by county Q3 2013			
County	Percentage Range	County	Percentage Range
Adair	>8%	Nowata	6% - 8%
Cherokee	4% - 6%	Ottawa	4% - 6%
Craig	4% - 6%	Rogers	4% - 6%
Delaware	4% - 6%	Sequoyah	6% - 8%
Mayes	4% - 6%	Tulsa	4% - 6%
McIntosh	4% - 6%	Wagoner	4% - 6%
Muskogee	6% - 8%	Washington	6% - 8%