

**Group: Marshal Service Month/Year of Report: April 2018
**Executive Director: Shannon Buhl Phone: 918-207-3800
Email: shannon-buhl@cherokee.org****

1. Budget Highlights-Please Refer to Monthly Financial Report

2. Program Highlights for March:

| | |
|---|--|
| <u>District 1 412 North</u> <u>Cases 27</u> Information Report (12) Warrants (6) Other Agency Assists (0) Warnings (5) Citations (17) Alcohol/Drug Arrests (4) A&B/DV (1) Burglary/Theft/Larceny (2) Disorderly Conduct(1) Trespass (1) B&E (1) | <u>(District 2 412 South</u> <u>Cases 25</u> Information Report (10) Warrants (5) Other Agency Assists (38) Warnings (12) Citations (10) Alcohol/Drug Arrests (3) A&B Police Officer (1) DV (1) Burglary/Theft/Larceny (3) MVC (1) B&E (1) Disorderly Conduct (1) |
|---|--|

3. Special Operations:

Dive (0)
SWAT ()
Casino Requests (31)
Task Force (59)

4. Accomplishments:

Red Spear Training Rifle and Pistol training (Dept)
Mid Year Conference IACP(Roach)
TacFlo Sniper Training at OSU (Rainwater/Mead)
Breacher Re certification (Brian Catcher)

5. Security:

Security Violations (4)
Vehicle Assists (19)
Incident Reports (3)
Tahlequah Casino ground breaking

6. Facilities:

- Claremore (0)
- Hastings (17) EDO
- Redbird Smith (0)
- Three Rivers (0)
- Cooweescoowee Ocheleta (0)
- Wilma P Mankiller (0)

7. Community:

March 2018 Community Events

Hands on Active Shooter Quarterly Drills Markoma Gym with employees approx. involved 16

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Hands on Active Shooter Quarterly Drills Child Support with employees approx. involved 15

ALICE PowerPoint at Stilwell First Baptist Church approx. 70 church members

Threat Assessment conducted on Stilwell Library (Changes to building that would reduce active shooter from entering the building and help civilians inside with more protection) ter Quarterly Drills Child Support with employees approx. involved 15

ALICE PowerPoint at Stilwell First Baptist Church approx. 70 church members

Threat Assessment conducted on Stilwell Library (Changes to building that would reduce active shooter from entering the building and help civilians inside with more protection)Community Resource Investigator Shawwna Roach

8. Patrols:

| | |
|------------|------------|
| District 1 | 111 |
| District 2 | <u>270</u> |
| Total | 381 |



April 2018

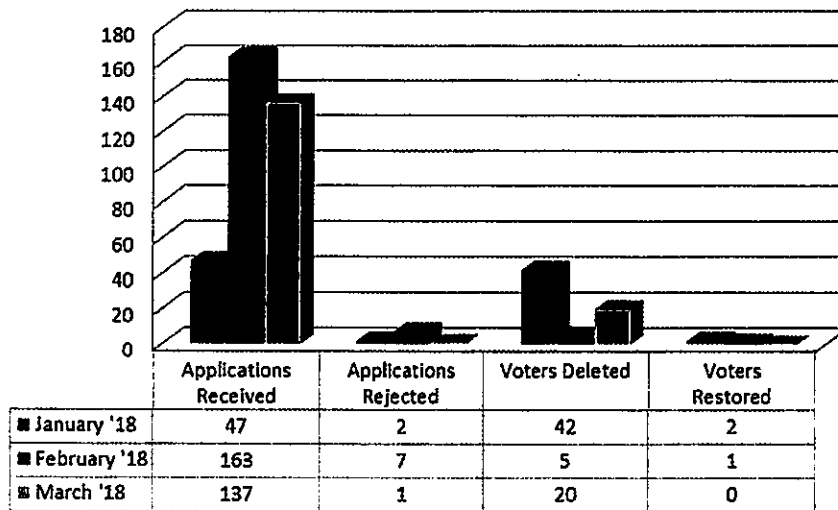
I. Budget Highlights

a.) FY 18 budget is being implemented for use in the 2018 fiscal year.

II. Program Highlights

a.) **Voter Processing: 137 Applications; 69,370 Registered Voters as of 04/02/2018**

Voter Registration Statistics



b.) **Statistical Report:**

Detailed Data by District and Precinct is Attached

III. Accomplishments

a.) **Youth Council:**

On March 19th three Commissioners and myself had the privilege of speaking to a very intelligent group of Cherokee Nation Youth Council students. We were able to explain what the Election Commission office does not only on a day-to-day basis but our function during an election cycle. This was an extremely bright group of students and we were all so impressed with their questions and professionalism.

b.) **Election Preparation:**

The Election Commission Office is continuing to work and prepare for the 2019 election cycle. We are continuing to looking at the Election Timeline Calendar. We are proceeding month by month examining what takes place in that month of an



election year. To close out March we reviewed Precinct Official Training. It was vital for the new staff to view this training to not only see what is required of each precinct official but also recognize the complexity of performing fair, honest and impartial elections. This month we are analyzing the events that will take place in April 2019 as well as updating the documentation with proper dates as we go.

c.) Community and Service Meetings:

As the Election Commission staff attends Community meetings, our primary focus is to provide voter education, answer questions and register citizens to vote.

- March Events
 - Brushy Community Meeting –4 registrations
 - Jay Community Meeting – 9 registrations

- April Events
 - South Coffeyville Community Meeting – April 17th
 - Vinita Lake Park Community Meeting – April 19th
 - Muskogee Community Meeting – April 23rd

d.) Deceased/Relinquished Status:

The Election Commission has stayed current with monthly Tribal Registration deceased and relinquished citizen listings.

IV. Future Plans and Initiatives

- a.) Continue to actively update and correct voter's addresses in the Election Commission database.
- b.) Attend Community Meetings to improve voter registration and education.
- c.) Run Chronicle Potential Duplicate report. The Election Commission analyzes this report quarterly to ensure there are no duplicate voters registered.
- d.) Continue to prepare for the upcoming 2019 Election.

Date Range: 03/01/2018 - 03/31/2018

Applications Received

| | |
|---------------------------------|------------|
| Voter Registration Applications | 137 |
| Absentee Applications | 0 |
| Total | 137 |

Registration Applications Rejected

| | |
|----------------------|----------|
| Insufficient Address | 0 |
| No Roll Number | 1 |
| Not Signed | 0 |
| Under Age | 0 |
| Total | 1 |

Deleted Registrations

| | |
|--------------------|-----------|
| Duplicate | 0 |
| Voter Deceased | 17 |
| Voter Relinquished | 3 |
| Total | 20 |

Registration Status Changes

| | |
|------------------|----------|
| Deleted Restored | 0 |
| Total | 0 |

Chronicle- Voter Registration by District and Precinct

4/2/2018 8:35 AM

| District | Precinct | Voters |
|---------------------------|-----------------|---------------|
| District No. 1 | Hulbert | 1,144 |
| | Okay | 298 |
| | Tahlequah (1) | 1,502 |
| Total for District | | 2,944 |
| District No. 2 | Briggs | 204 |
| | Lowrey | 226 |
| | Tahlequah (2) | 2,350 |
| Total for District | | 2,780 |
| District No. 3 | Keys | 765 |
| | Tahlequah (3) | 1,703 |
| Total for District | | 2,468 |
| District No. 4 | Ft. Gibson | 1,100 |
| | Muskogee | 507 |
| | Warner | 721 |
| Total for District | | 2,328 |
| District No. 5 | Gore | 296 |
| | Sallisaw (5) | 562 |
| | Vian | 1,130 |
| | Warner | 1 |
| Total for District | | 1,989 |
| District No. 6 | Belfonte | 117 |
| | Marble City | 174 |
| | Muldrow | 1,524 |
| | Sallisaw (6) | 1,376 |
| Total for District | | 3,191 |
| District No. 7 | Cave Springs | 279 |
| | Chewey | 85 |
| | Stilwell (7) | 2,568 |
| | Westville (7) | 744 |
| Total for District | | 3,676 |
| District No. 8 | Bell | 210 |
| | Stilwell (8) | 971 |
| | Westville (8) | 414 |
| Total for District | | 1,595 |
| District No. 9 | Jay (9) | 675 |

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Chronicle- Voter Registration by District and Precinct

4/2/2018 8:35 AM

| District | Precinct | Voters |
|---------------------------|-----------------|---------------|
| District No. 9 | Kansas | 1,256 |
| | Kenwood | 129 |
| | Salina (9) | 533 |
| Total for District | | 2,593 |
| District No. 10 | Afton | 584 |
| | Grove | 706 |
| | Jay (10) | 766 |
| | Pryor (10) | 526 |
| | Salina (10) | 198 |
| | Spavinaw | 148 |
| Total for District | | 2,928 |
| District No. 11 | S. Coffeyville | 427 |
| | Vinita | 1,717 |
| | Welch | 133 |
| Total for District | | 2,277 |
| District No. 12 | Bartlesville | 1,557 |
| | Nowata | 687 |
| | Skiatook | 111 |
| Total for District | | 2,355 |
| District No. 13 | Catoosa | 338 |
| | Collinsville | 964 |
| | Tulsa | 1,823 |
| Total for District | | 3,125 |
| District No. 14 | Chelsea | 529 |
| | Claremore (14) | 2,350 |
| | Oologah | 381 |
| Total for District | | 3,260 |
| District No. 15 | Claremore (15) | 796 |
| | Locust Grove | 851 |
| | Pryor (15) | 826 |
| | Salina (15) | 48 |
| Total for District | | 2,521 |
| At Large | At Large | 29,340 |
| Total for District | | 29,340 |
| Grand Total | | 69,370 |

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CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: April, 2018

Group Leader: Sharon Swepston

Phone: 918-453-5377

E-mail: Sharon-sweepston@cherokee.org

I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY18 compared to FY17 as of February 28th 2018 & February 28th 2017, had an overall increase of 11.81%.
2. The month to month revenue comparison for February 2017 (FY17) compared to February 2018 (FY18) shows an increase of 8.87%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY18 new tags issued in the Extended Jurisdictional Boundary for October 627, November 574, December 609, January 1,370, February 1,370, March 1,633.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY18 compared to FY17 as of February 28th 2018 & February 28th 2017, had an overall decrease of 0.79%.
2. A month to month revenue comparison for February 2017 (FY17) compared to February 2018 (FY18) shows a decrease of 9.41%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

1. The next Tax Commission meeting is scheduled for June 13, 2018 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of April 2, 2018 we have mailed out 339 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for February 2018 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before April 15, 2018.



CHEROKEE NATION TAX COMMISSION

FEBRUARY, 2018

| | Cigarette Tax | Tobacco Tax | Retail Sales | Alcohol Tax | Total |
|-------------|---------------|--------------|----------------|--------------|----------------|
| FY17 | \$465,994.74 | \$148,400.64 | \$1,520,966.33 | \$111,812.95 | \$2,247,174.66 |
| FY18 | \$453,719.28 | \$142,416.63 | \$1,522,942.09 | \$110,381.81 | \$2,229,459.81 |
| % of Change | -2.63% | -4.03% | 0.13% | -1.28% | -0.79% |

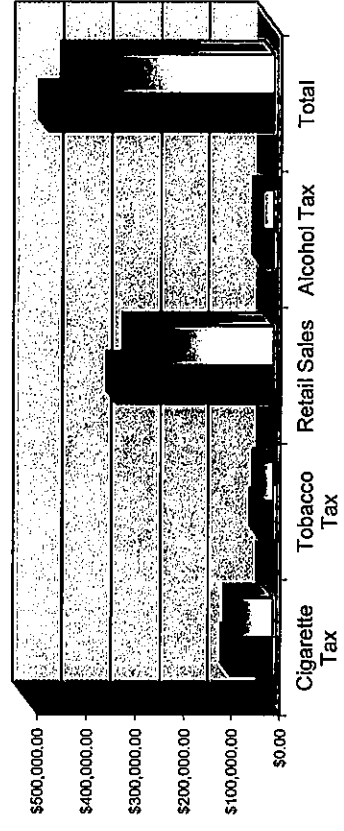
R & T Gross Revenue Comparison Year to Date



R & T Gross Revenue Comparison Month to Month

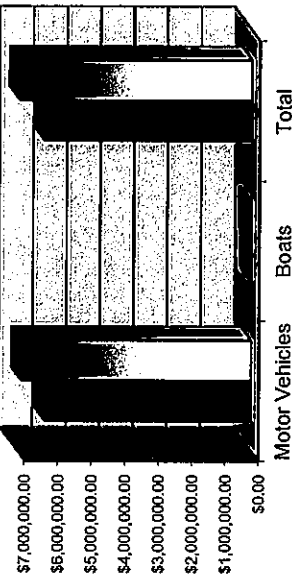
| | Cigarette Tax | Tobacco Tax | Retail Sales | Alcohol Tax | Total |
|-------------|---------------|-------------|--------------|-------------|--------------|
| FY17 | \$88,037.04 | \$27,568.84 | \$326,279.26 | \$23,748.39 | \$465,633.53 |
| FY18 | \$82,404.48 | \$22,035.02 | \$293,821.56 | \$23,575.63 | \$421,836.69 |
| % of Change | -6.40% | -20.07% | -9.95% | -0.73% | -9.41% |

R & T Gross Revenue Comparison Month to Month



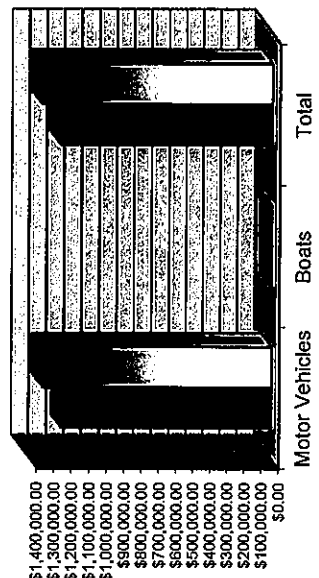
| | Motor Vehicles | Boats | Total |
|-------------|----------------|-------------|----------------|
| FY17 | \$6,169,205.66 | \$40,105.60 | \$6,209,311.26 |
| FY18 | \$6,872,405.18 | \$70,216.75 | \$6,942,621.93 |
| % of Change | 11.40% | 75.08% | 11.81% |

MV Gross Revenue Comparison - Year to Date



| | Motor Vehicles | Boats | Total |
|-------------|----------------|------------|----------------|
| FY17 | \$1,216,809.19 | \$9,140.22 | \$1,225,949.41 |
| FY18 | \$1,324,857.19 | \$9,814.72 | \$1,334,671.91 |
| % of Change | 8.88% | 7.38% | 8.87% |

MV Gross Revenue Comparison - Month to Month



I. Budget Highlights – please refer to Monthly Financial Report.

Description of budget exceptions: No budget exceptions to report.

II. Program Highlights

a. Tribal Interior Budget Committee Meeting – March 20th - 22nd

Karen Ketcher and Bryan Shade attended the Tribal Interior Budget Committee Meeting in Washington, DC. Representatives from the DOI updated the tribal leaders in attendance on activities within DOI and BIA. Representatives from each BIA Regional Office were available to present the top 10 priorities for their individual Regions.

b. Self-Governance Advisory Committee (DOI) & Tribal Self-Governance Advisory Committee (IHS) Meetings – March 27th -29th

Karen Ketcher participated as an Eastern Oklahoma Regional representative to the DOI/SGAC. Much of the discussion at this meeting surrounded the signing of the FY 2018 Omnibus Appropriations Bill which was signed into law on March 23, 2018, and its impact on the Tribes. The IHS/TSGAC meeting discussions included: Updates from the Office of Tribal Self-Governance; Office of Information Technology; budget and legislative updates; contract support cost workgroup update; Indian Health Care Improvement Fund workgroup update; IHS strategic Plan; and the Affordable Care Act update.

c. BIA meeting pertaining to regulatory guidelines pertinent to the Local Emphasis Area (LEA)

Karen Ketcher and Chris Barnhart, Natural Resource Special Projects, met with BIA Regional Director, Deputy Regional Director, Regional Environmentalist, Regional Natural Resource Officer and Forester to discuss the need for environmental reviews and cultural surveys on those properties within the LEA.

d. National Tribal Land Association Meeting – April 9th – 11th

Karen Ketcher together with Real Estate Services and Natural Resources staff attended the National Tribal Land Association's National Conference at the Hard Rock Convention Center. The conference focused on master planning of Tribal lands; converting trust land to restricted fee land; the Hearth Act and expanding lease opportunities; Indian Land Probates; and the Federal Farm Bill.



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Cherokee Nation Gaming Commission

Director's Report

6 APRIL 2018

2018 COMPACT FEE PAYMENTS

| | State | Fair Meadows | OHRC | Sub-Total | YTD |
|----------|------------------------|----------------------|----------------------|------------------------|-----------------|
| Jan | \$ 956,443.95 | \$ 54,454.36 | \$ 198,339.83 | \$ 1,209,238.14 | \$ 1,209,238.14 |
| Feb | \$ 1,373,811.58 | \$ 54,554.36 | \$ 221,266.66 | \$ 1,649,632.60 | \$ 2,858,870.74 |
| Mar | \$ 1,672,054.37 | \$ 53,670.96 | \$ 257,460.29 | \$ 1,983,185.62 | \$ 4,842,056.36 |
| Apr | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| May | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| June | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| July | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| Aug | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| Sept | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| Oct | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| Nov | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| Dec | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| YTD Adj. | \$ - | \$ - | \$ - | \$ - | \$ 4,842,056.36 |
| | \$ 4,002,309.90 | \$ 162,679.68 | \$ 677,066.78 | \$ 4,842,056.36 | |

| NIGC Fee Payments | |
|-------------------|---------------------|
| March | \$ 78,013.87 |
| June | \$ - |
| September | \$ - |
| December | \$ - |
| TOTAL | \$ 78,013.87 |

| | |
|--|------------------------|
| Total Compact & NIGC Fee Payments | \$ 4,920,070.23 |
|--|------------------------|

COMPACT FEE PAYMENT SUMMARY

| | State | Fair Meadows | OHRC | Sub-Total | LTD |
|------|--------------------------|------------------------|-------------------------|--------------------------|-------------------|
| 2005 | \$ 2,948,594.00 | \$ 500,040.00 | \$ 1,478,858.36 | \$ 4,927,492.36 | \$ 4,927,492.36 |
| 2006 | \$ 7,629,889.06 | \$ 1,788,222.63 | \$ 7,238,117.75 | \$ 16,656,229.44 | \$ 21,583,721.80 |
| 2007 | \$ 11,472,065.73 | \$ 962,047.93 | \$ 4,573,604.66 | \$ 17,007,718.32 | \$ 38,591,440.12 |
| 2008 | \$ 11,656,274.15 | \$ 765,407.17 | \$ 3,457,394.08 | \$ 15,879,075.40 | \$ 54,470,515.52 |
| 2009 | \$ 12,258,076.70 | \$ 749,466.52 | \$ 2,393,709.96 | \$ 15,401,253.18 | \$ 69,871,768.70 |
| 2010 | \$ 12,530,548.89 | \$ 654,902.38 | \$ 2,245,073.51 | \$ 15,430,524.78 | \$ 85,302,293.48 |
| 2011 | \$ 12,842,971.99 | \$ 624,666.63 | \$ 2,263,371.18 | \$ 15,731,009.80 | \$ 101,033,303.28 |
| 2012 | \$ 13,191,133.21 | \$ 635,500.83 | \$ 2,429,283.07 | \$ 16,255,917.11 | \$ 117,289,220.39 |
| 2013 | \$ 13,775,089.66 | \$ 671,503.73 | \$ 2,454,446.83 | \$ 16,901,040.22 | \$ 134,190,260.61 |
| 2014 | \$ 13,491,207.55 | \$ 694,488.92 | \$ 2,468,666.10 | \$ 16,654,362.57 | \$ 150,844,623.18 |
| 2015 | \$ 14,936,985.92 | \$ 710,606.84 | \$ 2,660,767.00 | \$ 18,308,359.76 | \$ 169,152,982.94 |
| 2016 | \$ 15,320,619.36 | \$ 696,172.36 | \$ 2,664,645.01 | \$ 18,681,436.73 | \$ 187,834,419.67 |
| 2017 | \$ 16,188,946.50 | \$ 668,836.84 | \$ 2,624,492.88 | \$ 19,482,276.22 | \$ 207,316,695.89 |
| 2018 | \$ 4,002,309.90 | \$ 162,679.68 | \$ 677,066.78 | \$ 4,842,056.36 | \$ 212,158,752.25 |
| | \$ 111,795,850.94 | \$ 8,046,246.74 | \$ 31,002,525.50 | \$ 212,158,752.25 | |

LICENSING SUMMARY

| Location | Key Employee | PMO | Total |
|---------------|--------------|--------------|--------------|
| Catoosa | 1,024 | 395 | 1,419 |
| Catoosa - SS | 8 | 1 | 9 |
| CNGC | - | 60 | 60 |
| Corporate | 80 | 119 | 199 |
| Ft. Gibson | 73 | 34 | 107 |
| Grove | 79 | 38 | 117 |
| Ramona | 76 | 43 | 119 |
| Roland | 222 | 102 | 324 |
| Sallisaw | 70 | 39 | 109 |
| SCC | 69 | 33 | 102 |
| Tahlequah | 109 | 66 | 175 |
| WSS | 405 | 158 | 563 |
| TOTALS | 2,215 | 1,088 | 3,303 |

VENDOR LICENSES

| Entity | Class A | Class C | Exempt | Total |
|-------------|---------|---------|--------|-------|
| Companies | 107 | - | | 107 |
| Individuals | 842 | - | - | 842 |

GAMING MACHINES

| Vendor | Catoosa | Cat SS | Ft. Gibson | Roland | Roland TP | Sallisaw | WSS | Ramona | Tahl. | SCV | Grove | Totals |
|-------------------------|--------------|-----------|------------|------------|-----------|------------|--------------|------------|------------|------------|------------|--------------|
| CLASS II | | | | | | | | | | | | |
| AGS | - | - | - | - | - | - | - | - | 22 | - | - | 22 |
| Bally | - | - | - | 8 | - | - | - | - | - | - | - | 8 |
| Cadillac Jack | 20 | - | 6 | 8 | - | - | - | - | 8 | - | - | 42 |
| Eclipse | - | - | - | - | - | - | - | - | 27 | - | - | 27 |
| Multimedia | - | - | - | 16 | - | 4 | - | - | - | - | 14 | 34 |
| Nova | - | - | - | - | - | - | - | - | 8 | - | - | 8 |
| Rocket | 20 | - | - | - | - | - | - | - | - | - | 6 | 26 |
| VGT | 929 | 52 | 212 | 320 | 33 | 107 | 604 | 196 | 141 | 126 | 143 | 2,863 |
| Sub-Total | 969 | 52 | 218 | 352 | 33 | 111 | 604 | 196 | 206 | 126 | 163 | 3,030 |
| COMPACT | | | | | | | | | | | | |
| AGS | 58 | 4 | 22 | 31 | 4 | 10 | 32 | 13 | 4 | 14 | 22 | 214 |
| Ainsworth | 60 | - | - | 27 | - | 12 | 51 | - | 14 | 8 | 8 | 180 |
| Aristocrat | 127 | 10 | 30 | 44 | - | 6 | 119 | 24 | 11 | 16 | 31 | 418 |
| Aruze | 46 | - | 4 | 24 | - | - | 30 | 8 | 10 | 14 | 12 | 148 |
| Bally | 248 | 6 | 59 | 94 | - | 24 | 255 | 53 | 46 | 30 | 43 | 858 |
| Cadillac Jack | 10 | - | - | 8 | - | - | 6 | 6 | - | - | - | 30 |
| IGT | 460 | 2 | 77 | 117 | 14 | 59 | 292 | 57 | 71 | 34 | 85 | 1,268 |
| Incredible Technologies | 23 | - | 10 | 8 | - | - | 21 | 6 | 9 | 6 | 6 | 89 |
| Konami | 80 | - | 27 | 36 | - | 12 | 78 | 27 | 23 | 16 | 8 | 307 |
| Multimedia | 53 | - | 14 | 35 | 8 | 6 | 65 | 24 | 14 | 14 | 4 | 237 |
| Nova | - | - | - | - | - | - | - | - | - | - | - | - |
| Speilo | 20 | - | 4 | 14 | - | - | 17 | 6 | - | - | - | 61 |
| WMS | 176 | 7 | 14 | 66 | 6 | 13 | 54 | 34 | 5 | 22 | 15 | 412 |
| Sub-Total | 1,361 | 29 | 261 | 504 | 32 | 142 | 1,020 | 258 | 207 | 174 | 234 | 4,222 |
| Grand Total | 2,330 | 81 | 479 | 856 | 65 | 253 | 1,624 | 454 | 413 | 300 | 397 | 7,252 |
| Class II | 969 | 52 | 218 | 352 | 33 | 111 | 604 | 196 | 206 | 126 | 163 | 3,030 |
| % of floor | 41.59% | 64.20% | 45.51% | 41.12% | 50.77% | 43.87% | 37.19% | 43.17% | 49.88% | 42.00% | 41.06% | 41.78% |
| Compact | 1,361 | 29 | 261 | 504 | 32 | 142 | 1,020 | 258 | 207 | 174 | 234 | 4,222 |
| % of floor | 58.41% | 35.80% | 54.49% | 58.88% | 49.23% | 56.13% | 62.81% | 56.83% | 50.12% | 58.00% | 58.94% | 58.22% |
| TOTAL | 2,330 | 81 | 479 | 856 | 65 | 253 | 1,624 | 454 | 413 | 300 | 397 | 7,252 |

CARD / TABLE GAMES

| Card & Table Games | | | | |
|-------------------------------|----------------|---------------|------------|--------------|
| Game | Catoosa | Roland | WSS | Total |
| Poker | 14 | - | 8 | 22 |
| 3-Card Poker | 1 | 1 | 1 | 3 |
| Prog. 3-Card Poker | 1 | - | - | 1 |
| Blazin' 7's | - | 1 | 1 | 2 |
| Mississippi Stud Prog | 1 | - | 1 | 2 |
| WPT Heads Up Hold'em | 2 | 1 | - | 3 |
| Progressive UTH | 3 | 1 | 3 | 7 |
| Blackjack | 14 | 2 | 6 | 22 |
| FreeBet Blackjack | 3 | 1 | 1 | 5 |
| 21 + 3 | 5 | 1 | 4 | 10 |
| Bonus Roulette | 3 | 1 | 1 | 5 |
| Bonus Craps | 1 | - | - | 1 |
| TOTAL | 48 | 9 | 26 | 83 |

HUMAN RESOURCES

March 2018

NASON MORTON, EXECUTIVE DIRECTOR
Extension 5682

Human Resources is currently working on the revision of Cherokee Nation Human Resources Policies and Procedures (CNHRPP), Chapter III and portions of Chapter II. As of February 27, 2018, the total number of Employees is 3633. Of those employees, 2985 are Cherokee and 269 are members of another Federally recognized tribe.

EMPLOYMENT

| Processed | Monthly | YTD |
|----------------------------|---------|------|
| Number of Employees Hired | 49 | 149 |
| % of Cherokees Hired | 80% | 73% |
| % of Indians Hired | 6% | 13% |
| % of All Others Hired | 14% | 13% |
| # of Applications Received | 322 | 1002 |
| # of Interview Panels Sent | 78 | 231 |

COMPENSATION

| Processed | Monthly | YTD |
|-------------------------------|---------|-----|
| # of Terminations | 17 | 78 |
| # of Voluntary Terminations | 14 | 63 |
| # of Involuntary Terminations | 3 | 15 |

BENEFITS

| Processed | Monthly | YTD |
|------------------------------------|---------|-----|
| Educational Reimbursement Requests | 1 | 20 |
| 401(k) Distributions | 56 | 162 |
| 401(k) Loans | 33 | 71 |
| 401(k) Hardship | 4 | 8 |
| FMLA | 45 | 154 |
| COBRA | 46 | 155 |
| Short Term Disability | 22 | 49 |

EMPLOYEE RELATIONS & DEVELOPMENT

| Orientations/Trainings Presented | Monthly | YTD |
|----------------------------------|---------|-----|
| Trainings Presented | 27 | 363 |

RISK MANAGEMENT
March 2018
NASON MORTON, EXECUTIVE DIRECTOR
Extension 5682

INSPECTIONS:

Life Safety Code and OSHA Regulation inspections were conducted on the below sites:

- W.W. Hastings Hospital – DNV Preparation
- Wilma P. Mankiller Clinic – BELFOR
- Redbird Smith Health Center - DNV
- Tahlequah ICW
- Stilwell CDC
- Court Inspection Egress
- Jack Brown Center – All Buildings (5)
- Wilma P. Mankiller – DNV
- Salina Clinic – DNV
- Jay Clinic – DNV
- Cascade Building – DNV
- Clinic in the Woods – DNV
- Sequoyah Cabin – Property Information
- QI Pre-DNV Inspections – Scheduled for April

Technical Assistance:

- Commutation Agreements – Complete
- Contractor Safety Manual – Binder completed for approval.
- Summer Youth Orientation Scheduling
- Building Trades – Plan Review
- Meetings with FEMA and EM over 2015 water loss
- Community Building Endorsement Change to include Builders Risk
- Audit Inquiries – Open and Reserved Claims and Cause of Loss - Complete
- Fire Protection System Recommendation sent to Architect for New Health Center
- Pollution Policy Renewal – Landfill
- Student Accident Camp Policy Renewal
- Contract Review – multiple – insurance questions
- Claims Meeting – Property Casualty
- GHR – Safety Review
- Evac. Plan Update for all Cherokee County property location – to be provided to Tahlequah Fire Department – Complete
- Property Schedule Review for Renewal

Trainings:

- Fire Extinguisher Training – Stilwell Clinic – 72 attendees
- Fire Extinguisher Training – Vinita Clinic – 15 attendees
- Back/F/E/ Blood borne Training – Stilwell Clinic – 21 attendees
- Safety Training – Sallisaw – 246 attendees
- Fire Extinguisher Training – SHS Staff – 15 attendees
- Safety Training – Ochelata Clinic – 47 attendees
- Safety Training – Sallisaw Clinic – 60 attendees
- Safety Training – Tribal Facilities – 55 attendees
 - **Total for March Trainings – 531 attendees**

- All Employee Fire Extinguisher Training – Scheduled for April 26th
- Summer Youth Safety Orientations – scheduled at 7 locations
- Emergency Evacuation Training – HERO Project – April 6th
- Safety Trainings scheduled for the following clinics:
 - Sallisaw
 - Vinita
 - Ochelata
 - Stilwell