

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: x5245
Contract Period:		Name:	Justin Godwin
Contract Number:		Accounting Unit Director/Manager	Phone: x5435
Accounting Fund:	1-General Fund	Name:	Linda O'Leary
Funding Source:	01-Cherokee Nation	Executive Director	Phone: x5644
AU Description:	Registration General Fund	Name:	Chuck Hoskin, Jr.
Accounting Unit:	1010045	1st Person Responsible	
Place IDC Rate In Part 4 Below		Employee #	106524
Date/Time Printed:	08-Aug-17 10:44 AM		

Notes: Funding change for Registration Dept. from IDC Pool AU 2041090.

PART-2

Staffing Summary:	FY 2017 ORIG REQUEST	FY 2016 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	25.50		25.50
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	25.50	-	25.50

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$754,376				\$ 754,376
Fringe benefits	610000	\$253,469				\$ 253,469
Motor vehicle reports	620530	\$250				\$ 250
Contract services < \$5K	640000	\$7,500				\$ 7,500
Contract services >=\$5K	650000		\$42,560			\$ 42,560
Supplies	680000	\$38,116				\$ 38,116
Direct billed: telephone expense	690080	\$2,500				\$ 2,500
Direct billed: cell/mobile phone	690090	\$8,200				\$ 8,200
Direct billed: mailing cost	690120	\$15,000				\$ 15,000
Lease/rent: furniture & equip	690500	\$13,000				\$ 13,000
Direct billed: space cost	700080	\$38,631				\$ 38,631
Direct billed: property insurance	710090	\$300				\$ 300
Direct billed: auto insurance	710100	\$700				\$ 700
Employee mileage reimbursement	720040	\$500				\$ 500
Direct billed: GSA vehicle	720050	\$10,000				\$ 10,000
Capital acquisitions >= \$5K	770000		\$9,127			\$ 9,127
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 51,687		\$ -	\$ 51,687
Expenditures SUBJECT to IDC		\$ 1,142,542		\$ -	\$ -	\$ 1,142,542
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		13.85%		
Indirect Cost Allocation	970000	\$ 135,391		\$ -		\$ 135,391
Total Expenditures			\$ 1,329,620		\$ -	\$ 1,329,620
Revenues OVER \ (UNDER) Expenditures			\$ (1,329,620)		\$ -	\$ (1,329,620)

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In\Out - Net			\$ -		\$ -	\$ -

Take to Narrative ==>

	\$ 1,329,620	\$ -	\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ (1,329,620)	\$ -	\$ (1,329,620)

PAYROLL WORKSHEET

Accounting Unit Description: Registration IDC
 Account Unit Name: 1010045

For Budget Period: 10/01/2016 - 09/30/2017
 Prepared by: Justin Godwin

Printed Date: 04-Aug-17
 Printed Time: 04:56 PM

Job Title	Position New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 TRIBAL REGISTRAR	E	S	E6	101956	\$48.45	2,080		\$100,776	Full Time	33.60%	X	\$50,388	\$16,930	
2 ADMINISTRATIVE ASSISTANT	E	H	A05	101382	\$12.78	2,080		\$26,582	Full Time	33.60%	X	\$13,291	\$4,466	
3 ASSOC TRIBAL REGISTRAR	E	S	M07	106524	\$79.82	2,080		\$62,026	Full Time	33.60%	X	\$31,013	\$10,420	
4 SPECIAL ASSISTANT	E	H	P06	101429	\$14.61	2,080		\$30,389	Full Time	33.60%	X	\$15,195	\$5,106	
5 SUPV REGISTRATION	E	S	M03	102753	\$23.82	2,080		\$49,546	Full Time	33.60%		\$24,378	\$8,191	
6 CLERK III	E	H	A04	100276	\$11.72	2,080		\$24,378	Full Time	33.60%		\$20,738	\$6,968	
7 CLERK II	E	H	A03	101400	\$9.97	2,080		\$20,738	Full Time	33.60%		\$21,902	\$7,359	
8 CLERK III	E	H	A04	102445	\$10.53	2,080		\$21,902	Full Time	33.60%		\$20,363	\$6,842	
9 CLERK III	E	H	A04	102502	\$9.79	2,080		\$20,363	Full Time	33.60%		\$20,363	\$6,842	
10 CLERK III	E	H	A04	102521	\$9.79	2,080		\$20,363	Full Time	33.60%		\$20,363	\$6,842	
11 CUSTOMER SVC REP	E	H	A05	103222	\$14.53	2,080		\$30,222	Full Time	33.60%		\$30,222	\$10,155	
12 CLERK I	E	H	A03	104805	\$9.73	2,080		\$20,238	Full Time	33.60%		\$20,238	\$6,800	
13 CLERK I	E	H	A03	105097	\$9.50	2,080		\$19,760	Full Time	33.60%		\$19,760	\$6,639	
14 CLERK I	E	H	A03	105110	\$9.50	2,080		\$19,760	Full Time	33.60%		\$19,760	\$6,639	
15 CLERK III	E	H	A04	109473	\$11.25	2,080		\$23,400	Full Time	33.60%		\$23,400	\$7,862	
16 CLERK III	E	H	A04	109686	\$10.53	2,080		\$21,902	Full Time	33.60%		\$21,902	\$7,359	
17 CLERK I	V	H	A03	000000	\$9.50	2,080		\$19,760	Full Time	33.60%	X	\$19,760	\$6,639	
18 SUPV TECHNOLOGY	E	S	IS7	108750	\$38.25	2,080		\$79,560	Full Time	33.60%		\$25,542	\$8,582	
19 CLERK III	E	H	A04	101347	\$12.28	2,080		\$25,542	Full Time	33.60%		\$25,542	\$8,582	
20 CLERK I	E	H	A03	102908	\$10.53	2,080		\$21,902	Full Time	33.60%		\$21,902	\$7,359	
21 CLERK III	E	H	A04	103622	\$9.98	2,080		\$20,758	Full Time	33.60%		\$20,758	\$6,975	
22 CLERK III	E	H	A04	103622	\$11.57	2,080		\$24,066	Full Time	33.60%		\$24,066	\$8,088	
23 CLERK II	E	H	A03	107995	\$10.37	2,080		\$21,570	Full Time	33.60%		\$21,570	\$7,248	
24 CLERK III	E	H	A04	101683	\$12.52	2,080		\$26,042	Full Time	33.60%		\$26,042	\$8,750	
25 CLERK III	E	H	A04	102300	\$14.96	2,080		\$31,117	Full Time	33.60%		\$31,117	\$10,455	
26 CLERK III	E	H	A04	102911	\$13.40	2,080		\$27,872	Full Time	33.60%		\$27,872	\$9,365	
27 CLERK III	E	H	A04	103753	\$13.21	2,080		\$27,477	Full Time	33.60%		\$27,477	\$9,232	
28 CLERK III	E	H	A04	103855	\$9.98	2,080		\$20,758	Full Time	33.60%		\$20,758	\$6,975	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48 Anticipated Turnover														
49 Adjustment to Fringe Benefits														
50 AU 3% Merit Increase														
51 Shift Differential														
52 Christmas Bonus - Regular Full Time												\$21,273	\$7,148	
53 Christmas Bonus - Regular Part Time												\$24,000	\$8,064	
Totals										12.90%		\$754,376	\$253,468	

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2017 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #	
14 - Government Resources		Chuck Hoskin, Jr.		x5644	
Accounting Unit			Accounting Unit Name		
1010045			Registration General Fund		
Program Director/Manager			Pgm Dir/Mgr Phone #		Period Budget Covers
Linda O'Leary			x5435		10/01/2016 - 09/30/2017
FY2016 Budget Approved		FY2017 Budget Request		\$ Increase/(Decrease) Requested - Approved	
\$ -		\$ 1,329,620		\$ 1,329,620	
Staffing Plan (FTE)		FY2017		FY2016	
Regular Full-Time		25.50		-	
Regular Part-Time		-		-	
Temporary Full-Time		-		-	
Temporary Part-Time		-		-	
IPA/MOA/Other		-		-	
Total		25.50		-	
				25.50	

PROGRAM NARRATIVE:

The Tribal Registration office processes Certificate of Degree of Indian Blood (CDIB)/ Tribal Citizenship applications and issues CDIB, Citizenship and Photo ID cards. Also, this office issues Indian Preference Letters, provides Tribal verifications, verifies Eagle Feather applications and provides other Registration services as needed.

To be eligible for a CDIB/Tribal Citizenship with the Cherokee Nation, an applicant must be able to provide documents that connect them to an enrolled lineal ancestor, who is listed on the "Dawes Roll" Final Rolls of Citizens and Freedmen of the Five Civilized Tribes, Cherokee Nation with a blood degree.

The Tribal Registration office serves citizens all across the world (mostly in the United States).

	FY14	FY15	FY16 (03/31)	FY16 (Remainder)
New CDIB's issued:	10,667	15,359	9,194	9,200
Processed Ineligible letters:	203	847	503	500
New Tribal Citizens registered:	5,886	14,232	7,560	7,500
Tribal Photo ID's issued:	26,536	16,975	11,093	N/A

External Entities: Bureau of Indian Affairs, Creek/Choctaw/Chickasaw/Seminole Nation(s), other Tribes, Indian Health Service and misc. hospitals/clinics.

Cost Saving Measures: monthly budget review, government rates used during travel and no unnecessary equipment ordered for the staff (try to utilize warehouse surplus at all times).

SIGNIFICANT CHANGES:

This is a new budget. It was formerly funded by the Indirect Cost Pool but is now funded by the General Fund.

PART-1

Budget Period:	10/01/2015 - 09/30/2016	Budget Preparer	Phone:	918-453-5613
Contract Period:		Name:	Gaylon Thompson	
Contract Number:		Accounting Unit Director/Manager	Phone:	918-453-5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	918-207-3902
AU Description:	Unappropriated Reserves	Name:	Lacey Horn	
Accounting Unit:	1010296	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	108243	
Date/Time Printed:	09-Aug-17 09:40 AM			

Notes: Reserved by appropriation reduced for impact from Funding change for Registration Dept. from IDC Pool AU 2041090 for \$1,329,620 and AU 3200000, SHS Education Admin, for \$615,000.

PART-2

Staffing Summary:	FY 2017 REVISION 2	FY 2017 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Carryover: "unappropriated" PY	490010	\$20,641,449	\$20,641,449	\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 20,641,449	\$ 20,641,449	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Reserved by appropriation	760060		\$12,043,483		\$13,988,103	\$ (1,944,620)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 12,043,483		\$ 13,988,103	\$ (1,944,620)
Expenditures SUBJECT TO IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 12,043,483		\$ 13,988,103	\$ (1,944,620)

Revenues OVER \ (UNDER) Expenditures		\$ 8,597,966	\$ 6,653,346	\$ 1,944,620
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$6,006,315		\$5,391,315	\$ 615,000
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In\Out - Net			\$ (6,006,315)		\$ (5,391,315)	\$ (615,000)
Take to Narrative ==>			\$ 18,049,798		\$ 19,379,418	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ 2,591,651		\$ 1,262,031	\$ 1,329,620

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 4148
Contract Period:		Name:	Jackie Coppin
Contract Number:		Accounting Unit Director/Manager	Phone: 5126
Accounting Fund:	1-General Fund	Name:	Billy Hix
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5248
AJ Description:	Community Water & Sewer	Name:	Ron Qualls
Accounting Unit:	1010432	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	104364
Date/Time Printed:	08-Aug-17 10:45 AM		

Notes: Tribal Match to I.H.S. OK17U68 - Multi-County Individual Water & Sewer, and OK17U82 - Cherry Tree RWD - Duck Lane Small Lift Station

PART-2

Staffing Summary:	FY 2017 REVISION 2	FY 2017 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.36	1.36	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.36	1.36	-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number ->>>		\$ -
Please enter a valid account number ->>>		\$ -
Please enter a valid account number ->>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	900000	\$61,582		\$61,582		\$ -
Fringe benefits	910000	\$20,693		\$20,693		\$ -
Contract services < \$5K	940000	\$9,500		\$9,500		\$ -
Contract services >=\$5K	950000		\$372,152		\$483,052	\$ (110,900)
Subgrants >=\$5K	960050		\$700,000		\$700,000	\$ -
Client services	970000	\$24,404		\$24,404		\$ -
Supplies	980000	\$1,000		\$1,000		\$ -
Direct billed: auto insurance	710100	\$1,000		\$1,000		\$ -
Fuel, oil	720020	\$5,200		\$5,200		\$ -
R & m vehicle	720030	\$1,000		\$1,000		\$ -
R & m equipment	730040	\$1,200		\$1,200		\$ -
Food	760012	\$5,000		\$5,000		\$ -
Please enter a valid account number ->>>						\$ -
Please enter a valid account number ->>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,072,152		\$ 1,183,052	\$ (110,900)
Expenditures SUBJECT to IDC		\$ 130,579		\$ 130,579		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		\$ -
Indirect Cost Allocation	970000	\$ 15,474		\$ 15,474		\$ -
Total Expenditures			\$ 1,218,205		\$ 1,329,105	\$ (110,900)
Revenues OVER \ (UNDER) Expenditures			\$ (1,218,205)		\$ (1,329,105)	\$ 110,900

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021		\$110,900		\$ 110,900
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net			\$ (110,900)		\$ (110,900)

Take to Narrative ==>

	\$ 1,329,105	\$ 1,329,105
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ (1,329,105)	\$ (1,329,105)

PAYROLL WORKSHEET

Accounting Unit Description: Community Water & Sewer
 Accounting Unit Name: 1010432
 For Budget Period: 10/01/2016 - 09/30/2017
 Prepared by: Jackie Coppin
 Printed Date: 01-Aug-17
 Printed Time: 11:32 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 ENVIR HLTH SPEC III	E	S	E06	102222	\$24.89	2,080		\$51,771	Full Time	33.60%	0%	100%	\$0	\$0
2 ENVIR HLTH TECH	E	H	E07	103783	\$16.15	2,080		\$33,592	Full Time	33.60%	0%	100%	\$0	\$0
3 MGR SANITATION FAC CONST	E	S	M07	104364	\$31.72	2,080		\$65,978	Full Time	33.60%	0%	100%	\$0	\$0
4 PROJECT INSPECTOR	E	H	T04	101897	\$18.01	2,080		\$37,461	Full Time	33.60%	0%	100%	\$0	\$0
5 ENVIR HLTH SPEC I	E	H	E03	101943	\$16.71	2,080		\$34,757	Full Time	33.60%	0%	100%	\$0	\$0
6 CIVIL ENGR TECH	E	H	P07	108747	\$21.61	2,080		\$44,949	Full Time	33.60%	0%	100%	\$0	\$0
7 BUDGET ANALYST	E	H	A04	107978	\$22.81	2,080		\$47,445	Full Time	33.60%	0%	100%	\$0	\$0
8 ADMIN SECRETARY	E	H	P07	104825	\$10.38	2,080		\$21,580	Full Time	33.60%	0%	100%	\$0	\$0
9 SANITATION INSTALL SPEC	E	H	T03	100238	\$10.72	2,080		\$22,288	Full Time	33.60%	32%	68%	\$7,135	\$2,397
10 PROJECT INSPECTOR	E	H	T04	108732	\$17.85	1,040		\$18,564	Temp FT or PT	9.20%	0%	100%	\$0	\$0
11 PROJECT INSPECTOR	E	H	T04	100443	\$17.85	2,080		\$37,128	Full Time	33.60%	10%	70%	\$3,713	\$1,248
12 ENVIR HLTH SPEC I	E	H	E03	108751	\$16.25	2,080		\$37,560	Full Time	33.60%	0%	100%	\$0	\$0
13 DIR OFFICE OF ENV HLTH AND ENG	E	S	E06	104685	\$38.34	2,080		\$79,747	Full Time	33.60%	0%	100%	\$0	\$0
14 PROJECT INSPECTOR	E	H	T04	107722	\$20.00	2,080		\$41,600	Full Time	33.60%	42%	68%	\$17,472	\$5,871
15 CLERK I	E	H	A03	103577	\$9.53	2,080		\$19,622	Full Time	33.60%	0%	100%	\$0	\$0
16 CIVIL ENGR TECH	E	H	P07	107142	\$24.63	2,080		\$51,230	Full Time	33.60%	0%	100%	\$0	\$0
17 SUPV PROJECT INSPECTOR	E	S	M05	100185	\$29.79	2,080		\$61,963	Full Time	33.60%	0%	100%	\$0	\$0
18 WATER WELL INSTALL SPEC	E	H	T08	103441	\$18.94	2,080		\$39,395	Full Time	33.60%	0%	100%	\$0	\$0
19 SANITATION INSTALL SPEC III	E	H	T07	106154	\$15.59	2,080		\$32,427	Full Time	33.60%	0%	100%	\$0	\$0
20 ENVIR HLTH SPEC II	E	S	E04	104369	\$24.43	2,080		\$50,814	Full Time	33.60%	0%	100%	\$0	\$0
21 SUPV PROJECT INSPECTOR	E	S	M05	101405	\$26.39	2,080		\$54,891	Full Time	33.60%	0%	100%	\$0	\$0
22 LABORER	E	H	G05	109591	\$10.24	2,080		\$21,299	Full Time	33.60%	0%	100%	\$0	\$0
23 APPRENTICE ELECTRICIAN	E	H	E11	106710	\$16.15	2,080		\$33,592	Full Time	33.60%	0%	100%	\$0	\$0
24 SUPV PROJECT INSPECTOR	E	S	M05	109204	\$29.13	2,080		\$60,590	Full Time	33.60%	42%	68%	\$25,448	\$8,551
25 MGR ENGINEERING	E	S	M07	107950	\$29.37	2,080		\$61,090	Full Time	33.60%	0%	100%	\$0	\$0
26 SANITATION INSTALL SPEC III	E	H	T07	103509	\$18.65	2,080		\$38,792	Full Time	33.60%	0%	100%	\$0	\$0
27 SKILLED LABORER	E	H	G06	107436	\$13.04	2,080		\$27,123	Full Time	33.60%	0%	100%	\$0	\$0
28 SANITATION INSTALL SPEC III	E	H	T07	103048	\$17.15	2,080		\$35,672	Full Time	33.60%	0%	100%	\$0	\$0
29 COORD HOUSING INFRA	E	H	P07	108091	\$21.71	2,080		\$45,157	Full Time	33.60%	0%	100%	\$0	\$0
30 SUPV PROJECT INSPECTOR	E	S	M05	104271	\$28.94	2,080		\$60,195	Full Time	33.60%	10%	100%	\$6,020	\$2,023
31 LABORER	E	H	G05	101814	\$10.55	2,080		\$21,944	Full Time	33.60%	0%	100%	\$0	\$0
32 MGR ENVIR HLTH	E	S	E07	104334	\$31.53	2,080		\$65,582	Full Time	33.60%	0%	100%	\$0	\$0
33 LABORER	E	H	G05	102253	\$9.50	2,080		\$19,760	Full Time	33.60%	0%	100%	\$0	\$0
34 CLERK I	V	H	A03	0000	\$9.00	2,080		\$18,720	Full Time	33.60%	0%	100%	\$0	\$0
35 SANITATION INSTALL SPEC	V	H	T03	0000	\$10.53	2,080		\$21,902	Full Time	33.60%	0%	100%	\$0	\$0
36 SKILLED LABORER	V	H	G06	0000	\$9.50	2,080		\$19,760	Full Time	33.60%	0%	100%	\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49 Anticipated Turnover													\$0	\$0
50 Adjustment to Fringe Benefits													\$0	\$0
51 AU 3% Merit Increase													\$0	\$0
52 Shift Differential													\$0	\$0
53 Christmas Bonus - Regular Full Time												\$1,794	\$603	\$0
54 Christmas Bonus - Regular Part Time												\$0	\$0	\$0
Totals													\$61,562	\$20,693

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5310
Contract Period:		Name:	Debra Lack
Contract Number:		Accounting Unit Director/Manager	Phone: 5698
Accounting Fund:	1-General Fund	Name:	Jeff Vance
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5628
AJ Description:	Tribal Summer Youth	Name:	S. Diane Kelley
Accounting Unit:	1010533	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	104885
Date/Time Printed:	11-Aug-17 12:19 PM		

Notes: Modification requesting to supplement the Tribal Summer Youth budget from the Tribal Day Training budget. The total number of TSY is 520 which continued throughout the summer on the eight week program.

PART-2

Staffing Summary:		FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		2.45	2.45	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		2.45	2.45	-

PART-3

Revenues:	(Show as positive #)	Account #		Incr \ (Decr)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues			\$ -	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$86,598		\$86,598		\$ -
Fringe benefits	610000	\$29,096		\$29,096		\$ -
Salaries & wages: participants	600030		\$1,050,000		\$765,600	\$ 284,400
Fringe benefits	610000	\$89,250		\$65,076		\$ 24,174
Staff development & training	620000	\$2,500		\$4,000		\$ (1,500)
Recruitment	620500	\$0		\$2,279		\$ (2,279)
Travel-staff	630000	\$6,403		\$6,403		\$ -
Client services	670000	\$10,000		\$14,940		\$ (4,940)
Training cost: client/not staff	670030	\$0		\$11,969		\$ (11,969)
Supplies	680000	\$5,300		\$13,083		\$ (7,783)
Direct billed: cell/mobile phone	690090	\$1,500		\$1,500		\$ -
Direct billed: mailing cost	690120	\$2,500		\$2,500		\$ -
Direct billed: printing/copying	690130	\$500		\$500		\$ -
Utilities	700010	\$0		\$500		\$ (500)
Employee mileage reimbursement	720040	\$500		\$500		\$ -
Direct billed: GSA vehicle	720050	\$0		\$4,500		\$ (4,500)
Food	760012	\$4,500		\$4,500		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,050,000		\$ 765,600	\$ 284,400
Expenditures SUBJECT to IDC		\$ 238,647		\$ 247,944		\$ (9,297)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation		970000	\$ 28,280	\$ 29,381		\$ (1,101)
Total Expenditures			\$ 1,316,927		\$ 1,042,925	\$ 274,002
Revenues OVER \ (UNDER) Expenditures			\$ (1,316,927)		\$ (1,042,925)	\$ (274,002)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 1,316,927		\$ 1,042,925	
Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ (1,316,927)		\$ (1,042,925)	\$ (274,002)

0 PAYROLL WORKSHEET

Accounting Unit Description: Tribal Summer Youth
 Accounting Unit Name: 1010533
 For Budget Period: 10/01/2016 - 09/30/2017
 Prepared By: Debra Lack
 Printed Date: 11-Aug-17
 Printed Time: 12:19 PM

Job Title	Position Vacant-V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = M	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 BUDGET ANALYST	E	H	P07	109121	\$15.84	2.080		\$32,947	Full Time	33.60%	15%	X	\$4,942	\$1,661
2 CAREER SPECIALIST	E	H	P07	109172	\$14.93	2.080		\$31,054	Full Time	33.60%	10%	X	\$3,105	\$1,043
3 CAREER SPECIALIST	E	H	P07	100653	\$21.36	2.080		\$44,429	Full Time	33.60%	15%	X	\$6,664	\$2,239
4 CAREER SPECIALIST	E	H	P07	101262	\$15.38	2.080		\$31,990	Full Time	33.60%	10%	X	\$3,199	\$1,075
5 COORD DAY TRAINING PGRM	E	S	M04	100731	\$18.50	2.080		\$38,480	Full Time	33.60%	15%	X	\$5,772	\$1,939
6 CAREER NAVIGATOR	E	H	P08	102522	\$16.19	2.080		\$33,675	Full Time	33.60%	15%	X	\$5,051	\$1,697
7 CAREER SPECIALIST	E	H	P07	102724	\$21.36	2.080		\$44,429	Full Time	33.60%	15%	X	\$6,664	\$2,239
8 CAREER SPECIALIST	E	H	P07	102340	\$14.93	2.080		\$31,054	Full Time	33.60%	15%	X	\$4,658	\$1,565
9 DIR EMPLOYMENT PGRMS	E	S	M07	103612	\$29.80	2.080		\$61,984	Full Time	33.60%	20%	X	\$12,397	\$4,165
10 ADMIN SECRETARY	E	H	A04	104050	\$13.08	2.080		\$27,206	Full Time	33.60%	15%	X	\$4,081	\$1,371
11 CAREER SPECIALIST	V	H	P07	100000	\$14.93	2.080		\$31,054	Full Time	33.60%	50%	X	\$15,527	\$5,217
12 DATA ENTRY TECH II	V	H	A04	100000	\$9.50	2.080		\$19,760	Full Time	33.60%	50%	X	\$9,880	\$3,320
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47 Anticipated Turnover													\$0	\$0
48 Adjustment to Fringe Benefits													\$0	\$0
49 AU 3% Merit Increase													\$2,458	\$826
50 Shift Differential													\$0	\$0
51 Christmas Bonus - Regular Full Time										33.60%			\$2,200	\$739
52 Christmas Bonus - Regular Part Time										12.90%			\$0	\$0
Totals													\$86,598	\$29,096

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5310
Contract Period:		Name:	Debra Lack
Contract Number:		Accounting Unit Director/Manager	Phone: 5698
Accounting Fund:	1-General Fund	Name:	Jeff Vance
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5528
AU Description:	Cherokee Day Training Program	Name:	S. Diane Kalley
Accounting Unit:	1010555	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	104885
Date/Time Printed:	11-Aug-17 12:19 PM		

Notes: Modification requesting to supplement the Tribal Summer Youth budget from the Tribal Day Training budget. The total number of TSY is 520 which continued throughout the summer on the eight week program. This will leave remaining monies for the reduced Day Training program.

PART-2

Staffing Summary:		FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		13.30	11.65	1.65
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		13.30	11.65	1.65

PART-3

Revenues:	<i>(Show as positive #)</i>	Account #			Incr \ (Decr)
Other Income		499000	\$1,025,000	\$1,025,000	\$ -
Please enter a valid account number - >>>					
Please enter a valid account number - >>>					
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Total Revenues			\$ 1,025,000	\$ 1,025,000	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$364,099		\$323,322		\$ 40,777
Fringe benefits	610000	\$122,337		\$108,635		\$ 13,702
Staff development & training	620000	\$8,000		\$3,500		\$ 4,500
Travel-staff	630000	\$0		\$5,000		\$ (5,000)
Client services - Human Svcs	670005		\$798,304		\$1,095,212	\$ (296,908)
Supplies	680000	\$22,000		\$30,000		\$ (8,000)
Communication & reproduction	690000	\$25,000		\$10,000		\$ 15,000
Building rent/lease	700000	\$50,000		\$85,000		\$ (35,000)
Property taxes	710000	\$500		\$500		\$ -
Vehicle lease	720000	\$500		\$500		\$ -
Advertising	740000	\$0		\$3,500		\$ (3,500)
Food	760012	\$1,000		\$3,000		\$ (2,000)
Please enter a valid account number - >>>						
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 798,304		\$ 1,095,212	\$ (296,908)
Expenditures SUBJECT to IDC		\$ 593,436		\$ 572,957		\$ 20,479
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000	\$ 70,322		\$ 67,895		\$ 2,427
Total Expenditures			\$ 1,462,062		\$ 1,736,064	\$ (274,002)

Revenues OVER \ (UNDER) Expenditures		\$ (437,062)		\$ (711,064)	\$ 274,002
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900080					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900081					\$ -
Cash out: debt service	900071					\$ -

Transfers In/Out - Net		\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 1,462,062		\$ 1,736,064	

Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (437,062)		\$ (711,064)	\$ 274,002
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0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Day Training Program For Budget Period: 10/01/2016 - 09/30/2017 Printed Date: 11-Aug-17
 Accounting Unit Name: 1010555 Prepared by: Debra Lack Printed Time: 12:19 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
						TOTAL PERSONNEL COST FOR EMPLOYEE								
1 DATA ENTRY TECH II	E	H	A04	104267	\$9.79	2,080		\$20,363	Full Time	33.60%	100%	\$20,363	\$6,842	
2 CLERK I	E	H	A03	103268	\$9.55	2,080		\$19,864	Full Time	33.60%	100%	\$19,864	\$6,674	
3 CAREER SPECIALIST	E	H	P07	100436	\$15.38	2,080		\$31,990	Full Time	33.60%	30%	\$9,587	\$3,225	
4 CAREER SPECIALIST	E	H	P07	102838	\$15.38	2,080		\$31,990	Full Time	33.60%	75%	\$23,993	\$8,062	
5 CAREER SPECIALIST	E	H	P07	109172	\$14.93	2,080		\$31,054	Full Time	33.60%	35%	\$10,869	\$3,652	
6 CAREER SPECIALIST	E	H	P07	100655	\$21.36	2,080		\$44,429	Full Time	33.60%	15%	\$6,664	\$2,239	
7 COORD DAY TRAINING PGRM	E	S	M04	100731	\$18.50	2,080		\$39,480	Full Time	33.60%	40%	\$15,392	\$5,172	
8 CAREER SPECIALIST	E	H	P07	102522	\$14.93	2,080		\$31,054	Full Time	33.60%	85%	\$26,366	\$8,969	
9 CLERK I	E	H	A03	102547	\$9.79	2,080		\$20,363	Full Time	33.60%	100%	\$20,363	\$6,842	
10 CLERK III	E	H	A04	104888	\$9.50	2,080		\$19,760	Full Time	33.60%	100%	\$19,760	\$6,639	
11 CLERK I	E	H	A03	102835	\$9.50	2,080		\$19,760	Full Time	33.60%	100%	\$19,760	\$6,639	
12 CLERK I	V	H	A03	100000	\$9.00	2,080		\$18,720	Full Time	33.60%	100%	\$18,720	\$6,290	
13 DIR FINANCE	E	S	AM3	104885	\$31.00	2,080		\$64,480	Full Time	33.60%	25%	\$16,120	\$5,416	
14 CAREER SPECIALIST	E	H	P07	101262	\$15.38	2,080		\$31,990	Full Time	33.60%	10%	\$3,199	\$1,075	
15 LIFE SKILLS INSTRUCTOR	E	H	P07	106611	\$16.81	2,080		\$34,965	Full Time	33.60%	50%	\$17,483	\$5,874	
16 BUDGET ANALYST	E	H	P07	103322	\$14.93	2,080		\$31,054	Full Time	33.60%	100%	\$31,054	\$10,434	
17 CLERK I	E	H	A03	101734	\$9.25	2,080		\$19,240	Full Time	33.60%	100%	\$19,240	\$6,465	
18 LIFE SKILLS INSTRUCTOR	E	H	P07	108419	\$17.66	2,080		\$36,733	Full Time	33.60%	50%	\$18,367	\$6,171	
19 CLERK I	V	H	A03	100000	\$9.00	2,080		\$18,720	Full Time	33.60%	100%	\$18,720	\$6,290	
20 CAREER SPECIALIST	E	H	P07	109022	\$14.93	2,080		\$31,054	Full Time	33.60%	15%	\$4,658	\$1,565	
21								\$0		0.00%		\$0	\$0	
22								\$0		0.00%		\$0	\$0	
23								\$0		0.00%		\$0	\$0	
24								\$0		0.00%		\$0	\$0	
25								\$0		0.00%		\$0	\$0	
26								\$0		0.00%		\$0	\$0	
27								\$0		0.00%		\$0	\$0	
28								\$0		0.00%		\$0	\$0	
29								\$0		0.00%		\$0	\$0	
30								\$0		0.00%		\$0	\$0	
31								\$0		0.00%		\$0	\$0	
32								\$0		0.00%		\$0	\$0	
33								\$0		0.00%		\$0	\$0	
34								\$0		0.00%		\$0	\$0	
35								\$0		0.00%		\$0	\$0	
36								\$0		0.00%		\$0	\$0	
37								\$0		0.00%		\$0	\$0	
38								\$0		0.00%		\$0	\$0	
39								\$0		0.00%		\$0	\$0	
40								\$0		0.00%		\$0	\$0	
41								\$0		0.00%		\$0	\$0	
42								\$0		0.00%		\$0	\$0	
43								\$0		0.00%		\$0	\$0	
44								\$0		0.00%		\$0	\$0	
45								\$0		0.00%		\$0	\$0	
46								\$0		0.00%		\$0	\$0	
47								\$0		0.00%		\$0	\$0	
48								\$0		0.00%		\$0	\$0	
49 Anticipated Turnover														
50 Adjustment to Fringe Benefits														
51 AU 3% Merit Increase														
52 Shift Differential														
53 Christmas Bonus - Regular Full Time														
54 Christmas Bonus - Regular Part Time														
Totals													\$364,039	\$122,337

Please input these totals on the Budget Request Form

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5324
Contract Period:		Name:	Dena Tucker
Contract Number:		Accounting Unit Director/Manager	Phone: 7258
Accounting Fund:	1-General Fund	Name:	Brandon Scott
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 7258
AU Description:	Cherokee Publications GF	Name:	Brandon Scott
Accounting Unit:	1011070	1st Person Responsible	Employee # 104064
Date/Time Printed:	08-Aug-17 10:47 AM		

PART-2

Notes: AU1011071 adds \$5,692 to AU1011070 for the "Cherokee Nation Elder/Veteran Subscription Fund" which is funded by donations to cover the cost of 1 year subscriptions for Cherokee Nation elders and Veterans. Funds in this account are distributed between AU2041030 (CN Publications - IDC) and AU1011070 (CN Publications GF) Due to a donation by Cherokee Nation Businesses in the amount of \$10,000, an increase is necessary for this budget. There is also an increase in revenue in the amount of \$12,355

Staffing Summary:	FY 2017 REVISION 5	FY 2017 REVISION 4	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	7.25	7.25	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	0.06	0.06	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	7.31	7.31	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Merchandise sales	410040	\$3,300	\$600	\$ 2,700
Subscription income	410150	\$6,600	\$6,600	\$ -
Royalty payments	410152	\$415	\$110	\$ 305
Other newspaper sales	410154	\$55	\$55	\$ -
Distribution income	410155	\$14,520	\$14,520	\$ -
Advertising income	410160	\$74,250	\$64,900	\$ 9,350
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 99,140	\$ 86,785	\$ 12,355

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$293,230		\$293,230		\$ -
Fringe benefits	610000	\$98,213		\$98,213		\$ -
Staff development & training	620000	\$8,250		\$8,250		\$ -
Travel-staff	630000	\$4,500		\$4,500		\$ -
Contract services >=\$5K	650000	\$16,300		\$16,300		\$ -
Supplies	680000	\$9,000		\$9,000		\$ -
Equipment < \$5K	680070	\$12,081		\$9,667		\$ 2,414
Mailing cost	690050	\$64,441		\$51,975		\$ 12,466
Direct billed: telephone expense	690080	\$1,925		\$1,925		\$ -
Direct billed: cell/mobile phone	690090	\$6,600		\$6,600		\$ -
Direct billed: mailing cost	690120	\$1,760		\$1,760		\$ -
Direct billed: printing/copying	690130	\$2,915		\$2,915		\$ -
Direct billed: space cost	700080	\$27,600		\$27,600		\$ -
Direct billed: auto insurance	710100	\$616		\$616		\$ -
Direct billed: GSA vehicle	720050	\$5,759		\$5,759		\$ -
Other operational	760010	\$6,782		\$6,510		\$ 272
Food	760012	\$300		\$300		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 560,272		\$ 545,120		\$ 15,152
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000	\$ 66,392		\$ 64,597		\$ 1,795
Total Expenditures		\$ 626,664		\$ 609,717		\$ 16,947

Revenues OVER \ (UNDER) Expenditures		\$ (527,524)		\$ (522,932)		\$ (4,592)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$38,692		\$34,100	\$ 4,592
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In/Out - Net		\$ 38,692		\$ 34,100		\$ 4,592
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Take to Narrative ==>		\$ 626,664		\$ 609,717		
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (488,832)		\$ (488,832)		\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Publications GF For Budget Period: 10/01/2016 - 09/30/2017 Printed Date: 01-Aug-17
 Accounting Unit Name: 1011070 Prepared by: Dena Tucker Printed Time: 10:42 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 EDITOR	E	S	EX4	109820	\$39.62	2,080		\$82,400	Full Time	33.60%	X	\$45,320	\$15,228	
2 ASST EDITOR	E	S	M05	107270	\$24.61	2,080		\$51,180	Full Time	33.60%	X	\$28,149	\$9,458	
3 ASST EDITOR	E	S	M05	104423	\$23.20	2,080		\$48,246	Full Time	33.60%	X	\$26,535	\$8,916	
4 MULTIMEDIA EDITOR	E	S	M05	108692	\$22.41	2,080		\$46,610	Full Time	33.60%	X	\$25,636	\$8,614	
5 ADMIN OFFICER	E	S	M03	104064	\$18.00	2,080		\$37,440	Full Time	33.60%	X	\$20,592	\$6,919	
6 ADMINISTRATIVE ASSISTANT	E	H	A05	107571	\$14.36	2,080		\$29,869	Full Time	33.60%	X	\$16,428	\$5,520	
7 REPORTER	E	H	P07	102211	\$15.38	2,080		\$31,990	Full Time	33.60%	X	\$17,595	\$5,912	
8 NEWS WRITER	E	H	P04	104365	\$12.67	800		\$10,136	Full Time	33.60%	X	\$5,575	\$1,873	
9 NEWS WRITER	E	H	P04	120235	\$11.78	2,080		\$24,502	Full Time	33.60%	X	\$13,476	\$4,528	
10 NEWS WRITER	E	H	P04	500344	\$11.44	560		\$6,406	Full Time	33.60%	X	\$3,523	\$1,184	
11 MEDIA SPECIALIST II	E	H	CM3	108679	\$22.80	2,080		\$47,424	Full Time	33.60%	X	\$26,083	\$8,764	
12 ADVERTISING REPRESENTATIVE	E	H	T04	107370	\$15.10	2,080		\$31,408	Full Time	33.60%	X	\$17,274	\$5,804	
13 ADVERTISING REPRESENTATIVE	E	H	G07	102568	\$12.83	2,080		\$26,686	Full Time	33.60%	X	\$14,677	\$4,933	
14 DISTRIBUTION SPECIALIST	E	H	G07	102568	\$10.72	2,080		\$22,298	Full Time	33.60%	X	\$12,264	\$4,121	
15 INTERN III	E	H	IN3	500369	\$10.41	224		\$2,332	Temp FT or PT	9.20%	X	\$1,283	\$118	
16 SR REPORTER	E	H	P09	109198	\$18.72	1,080		\$20,218	Full Time	33.60%	X	\$11,120	\$3,736	
17										0.00%		\$0	\$0	
18										0.00%		\$0	\$0	
19										0.00%		\$0	\$0	
20										0.00%		\$0	\$0	
21										0.00%		\$0	\$0	
22										0.00%		\$0	\$0	
23										0.00%		\$0	\$0	
24										0.00%		\$0	\$0	
25										0.00%		\$0	\$0	
26										0.00%		\$0	\$0	
27										0.00%		\$0	\$0	
28										0.00%		\$0	\$0	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48										0.00%		\$0	\$0	
49										0.00%		\$0	\$0	
50	Anticipated Turnover											\$0	\$0	
51	Adjustment to Fringe Benefits											\$0	\$0	
52	AU 3% Merit Increase											\$0	\$0	
53	Shift Differential											\$0	\$0	
54	Christmas Bonus - Regular Full Time											\$0	\$0	
55	Christmas Bonus - Regular Part Time											\$0	\$0	
Totals													\$293,230	\$95,213

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone:	5324
Contract Period:		Name:	Dena Tucker	
Contract Number:		Accounting Unit Director/Manager	Phone:	7258
Accounting Fund:	1-General Fund	Name:	Brandon Scott	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5101
AJ Description:	CN Publications Sub Donations	Name:	Chuck Hoskin, Jr.	
Accounting Unit:	1011071	1st Person Responsible	Employee # 104064	
Date/Time Printed:	08-Aug-17 10:47 AM			

PART-2

Notes: Due to a donation by Cherokee Nation Businesses in the amount of \$10,000, an increase is necessary for this budget. AU1011071 is funded through donations made by various CN entities, CN Council Members, Board members and private citizens. Donations are solicited throughout the year to cover the cost of 1 year subscriptions for Cherokee Nation elders and Veterans. Cash out: Tribally Required - funds in this account are distributed between AU2041030 (CN Publications - IDC) and AU1011070 (CN Publications GF) to cover the expense of 1 year subscriptions for Cherokee Nation tribal elders and Veterans.

Staffing Summary:

	FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Contributions & donations	480010	\$10,350	\$2,000	\$ 8,350
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 10,350	\$ 2,000	\$ 8,350

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		11.85%		13.86%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ -		\$ -	\$ -
Revenues OVER \ (UNDER) Expenditures			\$ 10,350		\$ 2,000	\$ 8,350

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011	\$10,350		\$2,000	\$ 8,350
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net			\$ (10,350)	\$ (2,000)	\$ (8,350)
Take to Narrative ==>			\$ 10,350	\$ 2,000	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -	\$ -	\$ -

GL Commitment Analysis Report

Acct Unit	1011071	CN Publications Sub Donations	Budget	1 FY 2017 Approved Budget	Total	Budget	Budget Balance
Account	Expenditures	Encumbrances	Commitments				
480010 0000	10,350.00-	0.00	0.00	10,350.00-	2,000.00-	8,350.00	
Contributions & donations							
900011 0000	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00	
Cash out: tribally required							
Acct Unit Total	8,350.00-	0.00	0.00	8,350.00-	0.00	8,350.00	
Company Total	8,350.00-	0.00	0.00	8,350.00-	0.00	8,350.00	
Report Total	8,350.00-	0.00	0.00	8,350.00-	0.00	8,350.00	

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5671
Contract Period:		Name:	Kathy Nelson
Contract Number:		Accounting Unit Director/Manager	Phone: 7069
Accounting Fund:	1-General Fund	Name:	Gunter Gulager
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5340
AU Description:	Land Development	Name:	Bruce Davis
Accounting Unit:	1012350	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	102220
Date/Time Printed:	08-Aug-17 10:48 AM		

Notes: Budget Mod is to move revenue in expenses in the amount of \$9609

PART-2

Staffing Summary:	FY 2017 REVISION 4	FY 2017 REVISION 3	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	15.95	15.95	-
# of Regular Part-Time Employee Equivalents:	1.40	1.40	-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	17.35	17.35	-

PART-3

Revenues:	Account #			Incr \ (Decr)
Property Rentals	420000	\$600,000	\$800,000	\$ -
Other Income	499000	\$86,199	\$76,590	\$ 9,609
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 686,199	\$ 676,590	\$ 9,609

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$626,234		\$626,234		\$ -
Fringe benefits	610000	\$193,893		\$193,893		\$ -
Staff development & training	620000	\$500		\$500		\$ -
Travel-staff	630000	\$3,000		\$3,000		\$ -
Contract services < \$5K	640000	\$27,170		\$27,170		\$ -
Contract services >=\$5K	650000		\$11,924		\$11,924	\$ -
Supplies	680000	\$86,692		\$86,692		\$ -
Feed	680055	\$11,219		\$11,219		\$ -
Direct billed: telephone expense	690080	\$1,102		\$1,102		\$ -
Direct billed: cell/mobile phone	690090	\$5,274		\$5,274		\$ -
Direct billed: internet	690110	\$2,000		\$2,000		\$ -
Utilities	700010	\$23,100		\$23,100		\$ -
Direct billed: space cost	700080	\$3,566		\$3,566		\$ -
Property taxes	710000		\$16,000		\$16,000	\$ -
Direct billed: property insurance	710090	\$4,500		\$4,500		\$ -
Direct billed: auto insurance	710100	\$1,300		\$1,300		\$ -
Direct billed: contractor eqp ins	710140	\$2,500		\$2,500		\$ -
Fuel, oil	720020	\$6,000		\$6,000		\$ -
R & m vehicle	720030	\$2,000		\$2,000		\$ -
Employee mileage reimbursement	720040	\$2,000		\$2,000		\$ -
Direct billed: gas cards	720070	\$6,000		\$6,000		\$ -
Building maintenance	730000	\$1,200		\$1,200		\$ -
Grounds maintenance	730020	\$25,232		\$25,232		\$ -
R & m equipment	730040	\$15,067		\$6,476		\$ 8,591
Advertising	740000	\$100		\$100		\$ -
Other operational	760010	\$1,000		\$1,000		\$ -
Food	760012	\$2,500		\$2,500		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 27,924		\$ 27,924	\$ -
Expenditures SUBJECT to IDC		\$ 1,033,149		\$ 1,024,568		\$ 8,591
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000	\$ 122,428		\$ 121,410		\$ 1,018
Total Expenditures		\$ 1,183,501		\$ 1,173,892		\$ 9,609

Revenues OVER \ (UNDER) Expenditures		\$ (497,302)		\$ (497,302)	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In/Out - Net			\$ -		\$ -
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Take to Narrative ==>		\$ 1,183,501		\$ 1,173,892	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (497,302)		\$ (497,302)	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Land Development For Budget Period: 10/01/2016 - 09/30/2017 Printed Date: 01-Aug-17
 Accounting Unit Name: 1012350 Prepared by: Kathy Nelson Printed Time: 10:45 AM

Job Title	Position Vacant=N New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits	
					Pay Rate	Expected Hours To Pay on this AU								Expected Wages (Gross)
						Regular	Overtime							
1 SPECIAL PROJECTS OFFICER	E	S	P09	108477	\$24.26	2,080		\$50,470	Full Time	33.60%	100%	\$50,470	\$15,958	
2 NATURAL RESOURCES TECH	E	H	T04	107492	\$18.56	2,080		\$38,605	Full Time	33.60%	100%	\$38,605	\$12,971	
3 SKILLED LABORER	E	H	G05	109739	\$12.38	2,080		\$25,750	Full Time	33.60%	100%	\$25,750	\$8,652	
4 NATURAL RESOURCES SPEC	E	H	P08	108904	\$20.52	2,080		\$42,682	Full Time	33.60%	100%	\$42,682	\$14,341	
5 NATURAL RESOURCES SPEC	E	S	P08	108195	\$26.89	2,080		\$55,931	Full Time	33.60%	100%	\$55,931	\$18,779	
6 SPECIAL PROJECTS OFFICER	E	H	P09	108195	\$27.80	2,080		\$57,816	Full Time	33.60%	100%	\$57,816	\$19,428	
7 MAINT SKILLED LABORER	E	H	G06	106326	\$12.51	2,080		\$26,021	Full Time	33.60%	100%	\$26,021	\$8,743	
8 DIR NATURAL RESOURCES	E	S	M08	102220	\$32.02	2,080		\$66,611	Part Time	12.90%	15%	\$9,992	\$3,357	
9 MAINTENANCE WORKER	E	H	G05	102866	\$12.77	2,080		\$26,562	Full Time	33.60%	100%	\$26,562	\$8,743	
10 MAINT SKILLED LABORER	E	H	G06	108967	\$11.78	2,080		\$24,502	Full Time	33.60%	100%	\$24,502	\$8,206	
11 SUPV NATURAL RES FIELD	E	S	M05	107618	\$26.37	2,080		\$54,847	Full Time	33.60%	20%	\$10,969	\$3,686	
12 MAINT TECHNICIAN	E	H	G06	106123	\$12.52	2,080		\$26,042	Full Time	33.60%	100%	\$26,042	\$8,750	
13 SUPV NATURAL RES FIELD	E	S	M05	108818	\$19.91	2,080		\$41,413	Full Time	33.60%	100%	\$41,413	\$13,915	
14 HEAVY EQUIP OPR	E	H	CV3	104062	\$17.23	2,080		\$35,638	Full Time	33.60%	100%	\$35,638	\$12,042	
15 MAINT TECHNICIAN	E	H	G06	104617	\$15.35	2,080		\$31,928	Full Time	33.60%	100%	\$31,928	\$10,728	
16 MAINTENANCE WORKER	E	H	G05	103177	\$11.25	2,080		\$23,400	Full Time	33.60%	100%	\$23,400	\$7,862	
17 LABORER	E	H	G05	102210	\$11.25	2,080		\$23,400	Full Time	33.60%	100%	\$23,400	\$7,862	
18 FORESTRY TECH	E	H	T03	103059	\$17.37	2,080		\$36,130	Full Time	33.60%	50%	\$18,065	\$6,070	
19 MAINT TECHNICIAN	E	H	G06	103047	\$15.35	2,080		\$31,928	Full Time	33.60%	100%	\$31,928	\$10,728	
20 MAINTENANCE WORKER	E	H	G05	102310	\$9.50	2,080		\$19,760	Part Time	12.90%	80%	\$15,808	\$2,039	
21 SKILLED LABORER	E	H	G06	500189	\$9.30	2,080		\$19,344	Full Time	33.60%	75%	\$14,508	\$4,875	
22 LEAD HEAVY EQUIP FINISH OPERAT	N	H	T07	103054	\$20.32	2,080		\$42,266	Full Time	33.60%	25%	\$10,567	\$3,551	
23										0.00%		\$0	\$0	
24										0.00%		\$0	\$0	
25										0.00%		\$0	\$0	
26										0.00%		\$0	\$0	
27										0.00%		\$0	\$0	
28										0.00%		\$0	\$0	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48										0.00%		\$0	\$0	
49 Anticipated Turnover												\$29,000	\$0	
50 Adjustment to Fringe Benefits												\$15,000	\$5,040	
51 INCENTIVE AWARDS												\$1,000	\$129	
52 Shift Differential														
53 Christmas Bonus - Regular Full Time														
54 Christmas Bonus - Regular Part Time														
Totals												\$626,234	\$193,893	

Please input these totals on the Budget Request Form

GL Commitment Analysis Report

Acct Unit	1012350	Land Development Land Ops	Budget	1 FY 2017 Approved Budget	Total	Budget	Budget Balance
Account	Expenditures	Encumbrances	Commitments				
420000 0000	699,468.45-	0.00	0.00	699,468.45-	600,000.00-	99,468.45	
Property Rentals							
480010 0000	109.56-	0.00	0.00	109.56-	0.00	109.56	
Contributions & donations							
499000 0000	86,199.20-	0.00	0.00	86,199.20-	76,590.00-	9,609.20	
Other Income							
600000 0000	396,059.64	0.00	0.00	396,059.64	626,234.00	230,174.36	
Salaries & wages							
610000 0000	216,929.38	0.00	0.00	216,929.38	193,893.00	23,036.38-	
Fringe benefits							
610160 0000	26,332.41-	0.00	0.00	26,332.41-	0.00	26,332.41	
Annual leave used (contra)							
610180 0000	18,625.58	0.00	0.00	18,625.58	0.00	18,625.58-	
Full time vacation taken							
610185 0000	7,706.83	0.00	0.00	7,706.83	0.00	7,706.83-	
Vacation sell back							
610200 0000	11,078.12	0.00	0.00	11,078.12	0.00	11,078.12-	
Sick leave							
610210 0000	11,078.12-	0.00	0.00	11,078.12-	0.00	11,078.12	
Sick leave used (contra)							
610260 0000	19,305.98-	0.00	0.00	19,305.98-	0.00	19,305.98	
Holiday leave used (contra)							
610270 0000	19,305.98	0.00	0.00	19,305.98	0.00	19,305.98-	
Holiday observance: full-time							
620000 0000	135.00	0.00	0.00	135.00	500.00	365.00	
Staff development & training							
620530 0000	86.37	0.00	0.00	86.37	0.00	86.37-	
Motor vehicle reports							
630000 0000	0.00	0.00	0.00	0.00	3,000.00	3,000.00	
Travel-staff							
640000 0000	9,695.11	3,071.10	0.00	12,766.21	27,170.00	14,403.79	
Contract services < \$5K							
650000 0000	27,904.88	20,125.50	0.00	48,030.38	11,924.00	36,106.38-	
Contract services >=\$5K							
680000 0000	39,274.59	12,625.02	0.00	51,899.61	66,692.00	14,792.39	
Supplies							
680010 0000	0.00	88.00	0.00	88.00	0.00	88.00-	
Office supplies							

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone:	5305
Contract Period:		Name:	Jamie Cole	
Contract Number:		Accounting Unit Director/Manager	Phone:	5305
Accounting Fund:	2-Internal Service	Name:	Jamie Cole	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone:	3902
AU Description:	Indirect Cost Pool Recovery	Name:	Lacey A. Horn	
Accounting Unit:	2040000	1st Person Responsible		
	Place IDC Rate in Part 4 Below	Employee #		101613
Date/Time Printed:	04-Aug-17 05:13 PM			

Notes: Budget decrease of \$1,188,102 for AU 2041090.

PART-2

Staffing Summary:		FY 2017 REVISION 4	FY 2017 REVISION 3	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:				-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS				-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
IDC recovery	410285	\$30,371,551	\$31,559,853	\$ (1,188,102)
Carryover: "unappropriated" PY	490010	\$8,593,996	\$8,593,996	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 38,965,547	\$ 40,153,649	\$ (1,188,102)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$0			\$ -
Fringe benefits	610000		\$0			\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures SUBJECT to IDC		\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -

Revenues OVER \ (UNDER) Expenditures		\$ 38,965,547	\$ 40,153,649	\$ (1,188,102)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In\Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ -	\$ -	\$ -
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ 38,965,547	\$ 40,153,649	\$ (1,188,102)
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CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5324
Contract Period:		Name:	Dena Tucker
Contract Number:		Accounting Unit Director/Manager	Phone: 7258
Accounting Fund:	2-Internal Service	Name:	Brandon Scott
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 7258
AU Description:	Cherokee Publications IDC	Name:	Brandon Scott
Accounting Unit:	2041030	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	104064
Date/Time Printed:	08-Aug-17 12:10 PM		

PART-2

Notes: AU1011071 adds \$4,658 to AU 2041030 for the "Cherokee Nation Elder/Veteran Subscription Fund" which is funded by donations to cover the cost of 1 year subscriptions for Cherokee Nation elders and Veterans. Funds in this account are distributed between AU2041030 (CN Publications - IDC) and AU1011070 (CN Publications GF) Due to a donation by Cherokee Nation Businesses in the amount of \$10,000, an increase is necessary for this budget. There is also an increase in revenue in the amount of \$7,650

Staffing Summary:	FY 2017 REVISION 4	FY 2017 REVISION 3	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	5.92	5.92	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	0.05	0.05	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	5.97	5.97	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Subscription income	410150	\$5,400	\$5,400	\$ -
Royalty payments	410152	\$340	\$90	\$ 250
Other newspaper sales	410154	\$45	\$45	\$ -
Distribution income	410155	\$11,880	\$11,880	\$ -
Advertising income	410160	\$80,750	\$53,100	\$ 7,650
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 78,415	\$ 70,515	\$ 7,900

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$239,917		\$239,917	\$ -
Fringe benefits	610000		\$80,357		\$80,357	\$ -
Staff development & training	620000		\$6,750		\$6,750	\$ -
Travel-staff	630000		\$4,000		\$4,000	\$ -
Contract services >=\$5K	650000		\$13,400		\$13,400	\$ -
Supplies	680000		\$8,598		\$8,598	\$ -
Equipment < \$5K	680070		\$14,150		\$10,250	\$ 3,900
Mailing cost	690060		\$50,283		\$42,525	\$ 7,758
Direct billed: telephone expense	690080		\$1,575		\$1,575	\$ -
Direct billed: cell/mobile phone	690090		\$5,400		\$5,400	\$ -
Direct billed: mailing cost	690120		\$2,000		\$2,000	\$ -
Direct billed: printing/copying	690130		\$2,385		\$2,385	\$ -
Direct billed: space cost	700080		\$22,600		\$22,600	\$ -
Direct billed: auto insurance	710100		\$503		\$503	\$ -
Direct billed: GSA vehicle	720050		\$4,713		\$4,713	\$ -
Other operational	760010		\$800		\$800	\$ -
Please enter a valid account number - >>>						
Please enter a valid account number - >>>						
Please enter a valid account number - >>>						
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 457,431		\$ 445,773	\$ 11,658
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 457,431		\$ 445,773	\$ 11,658

Revenues OVER \ (UNDER) Expenditures		\$ (379,016)	\$ (375,258)	\$ (3,758)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$31,658		\$27,900	\$ 3,758
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In\Out - Net			\$ 31,658		\$ 27,900	\$ 3,758
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Take to Narrative ==>		\$ 457,431	\$ 445,773	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (347,358)	\$ (347,358)	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Publications IDC For Budget Period: 10/01/2016 - 09/30/2017 Printed Date: 01-Aug-17
 Accounting Unit Name: 2041030 Prepared by: Dena Tucker Printed Time: 08:13 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 EDITOR	E	S	EX4	109920	\$39.62	2,080		\$82,400	Full Time	33.60%	45%	X	\$37,080	\$12,459
2 ASST EDITOR	E	S	M05	107270	\$24.61	2,080		\$51,180	Full Time	33.60%	45%	X	\$23,031	\$7,738
3 ASST EDITOR	E	S	M05	104423	\$23.20	2,080		\$48,246	Full Time	33.60%	45%	X	\$21,711	\$7,295
4 MULTIMEDIA EDITOR	E	S	M05	108692	\$22.41	2,080		\$46,610	Full Time	33.60%	45%	X	\$20,975	\$7,048
5 ADMIN OFFICER	E	S	M03	104064	\$18.00	2,080		\$37,440	Full Time	33.60%	45%	X	\$16,848	\$5,661
6 ADMINISTRATIVE ASSISTANT	E	H	A05	107571	\$14.36	2,080		\$29,869	Full Time	33.60%	45%	X	\$13,441	\$4,516
7 REPORTER	E	H	P07	102211	\$15.38	2,080		\$31,990	Full Time	33.60%	45%	X	\$14,396	\$4,837
8 NEWS WRITER	E	H	P04	104365	\$12.67	800		\$10,136	Full Time	33.60%	45%	X	\$4,561	\$1,532
9 NEWS WRITER	E	H	P04	120235	\$11.78	2,080		\$24,502	Full Time	33.60%	45%	X	\$11,026	\$3,705
10 NEWS WRITER	E	H	P04	500344	\$11.44	560		\$6,406	Full Time	33.60%	45%	X	\$2,883	\$969
11 MEDIA SPECIALIST II	E	H	CM3	108679	\$22.80	2,080		\$47,424	Full Time	33.60%	45%	X	\$21,341	\$7,171
12 ADVERTISING SPECIALIST	E	H	T08	103562	\$15.10	2,080		\$31,408	Full Time	33.60%	45%	X	\$14,134	\$4,749
13 ADVERTISING REPRESENTATIVE	E	H	T04	107370	\$12.83	2,080		\$26,686	Full Time	33.60%	45%	X	\$12,009	\$4,035
14 DISTRIBUTION SPECIALIST	E	H	G07	102508	\$10.72	2,080		\$22,298	Full Time	33.60%	45%	X	\$10,034	\$3,371
15 INTERN III	E	H	IN3	500369	\$10.41	224		\$2,332	Temp FT or PT	9.20%	45%	X	\$1,049	\$97
16 SR REPORTER	E	H	P09	109198	\$18.72	1,080		\$20,218	Full Time	33.60%	45%	X	\$9,098	\$3,057
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49 Anticipated Turnover													\$0	\$0
50 Adjustment to Fringe Benefits													\$0	\$0
51 AU 3% Merit Increase													\$0	\$0
52 Shift Differential													\$0	\$0
53 Christmas Bonus - Regular Full Time													\$0	\$0
54 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$239,917	\$80,357

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: x5245
Contract Period:		Name:	Justin Godwin
Contract Number:		Accounting Unit Director/Manager	Phone: x5435
Accounting Fund:	2-Internal Service	Name:	Linda O'Leary
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: x5644
AU Description:	Registration IDC	Name:	Chuck Hoskin, Jr.
Accounting Unit:	2041090	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	106524
Date/Time Printed:	04-Aug-17 04:46 PM		

Notes:

PART-2

Staffing Summary:	FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	25.50	(25.50)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		25.50	(25.50)

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0	\$0	\$754,376	\$ (754,376)	
Fringe benefits	610000	\$0	\$0	\$253,469	\$ (253,469)	
Motor vehicle reports	620530	\$0	\$0	\$250	\$ (250)	
Contract services < \$5K	640000	\$0	\$0	\$7,500	\$ (7,500)	
Contract services >=\$5K	650000	\$0	\$0	\$42,560	\$ (42,560)	
Supplies	660000	\$0	\$0	\$38,116	\$ (38,116)	
Direct billed: telephone expense	690080	\$0	\$0	\$2,500	\$ (2,500)	
Direct billed: cell/mobile phone	690090	\$0	\$0	\$8,200	\$ (8,200)	
Direct billed: mailing cost	690120	\$0	\$0	\$15,000	\$ (15,000)	
Lease/rent: furniture & equip	690500	\$0	\$0	\$13,000	\$ (13,000)	
Direct billed: space cost	700080	\$0	\$0	\$38,631	\$ (38,631)	
Direct billed: property insurance	710090	\$0	\$0	\$300	\$ (300)	
Direct billed: auto insurance	710100	\$0	\$0	\$700	\$ (700)	
Employee mileage reimbursement	720046	\$0	\$0	\$500	\$ (500)	
Direct billed: GSA vehicle	720050	\$0	\$0	\$10,000	\$ (10,000)	
Depreciation expense	780000	\$0	\$0	\$3,000	\$ (3,000)	
Please enter a valid account number - >>>					\$ -	
Please enter a valid account number - >>>					\$ -	
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -	\$ -	\$ 1,188,102	\$ (1,188,102)	
Expenditures SUBJECT to IDC		\$ -	\$ -	\$ -	\$ -	
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%	11.85%			
Indirect Cost Allocation	970000	\$ -	\$ -	\$ -	\$ -	
Total Expenditures		\$ -	\$ -	\$ 1,188,102	\$ (1,188,102)	
Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ (1,188,102)	\$ 1,188,102	

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net		\$ -	\$ -	\$ -	\$ -
Take to Narrative ==>		\$ -	\$ -	\$ 1,188,102	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ (1,188,102)	\$ 1,188,102

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1		Budget Period: 10/01/2016 - 09/30/2017		Budget Preparer		Phone: x5387	
Contract Period: 10/01/2016 - 06/30/2017		Name:		Jennifer Pigeon			
Contract Number: A16AV00838		Accounting Unit Director/Manager		Phone: x5172			
Accounting Fund: 3-Special Revenue		Name:		Leroy Qualls			
Funding Source: 20-DOI-General		Executive Director		Phone: x5153			
AU Description: SHS Education Admin		Name:		Ron Etheridge			
Accounting Unit: 3200000		1st Person Responsible		Employee #		102012	
Date/Time Printed: 09-Aug-17 09:27 AM		Place IDC Rate in Part 4 Below					

Notes:

PART-2							
Staffing Summary:							
		FY 2017 REVISION 3		FY 2017 REVISION 2		Incr \ (Decr)	
# of Regular Full-Time Employee Equivalents:		56.08		56.08		-	
# of Regular Part-Time Employee Equivalents:						-	
# of Temp. Full-Time Employee Equivalents:						-	
# of Temp. Part-Time Employee Equivalents:		2.55		2.55		-	
# of Other Employee Equivalents:						-	
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		58.63		58.63		-	

PART-3							
Revenues: (Show as positive #)		Account #				Incr \ (Decr)	
Grants / contracts revenue		400000		\$4,378,944		\$4,378,944 \$ -	
Please enter a valid account number - >>>						\$ -	
Please enter a valid account number - >>>						\$ -	
Please enter a valid account number - >>>						\$ -	
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!							
Total Revenues				\$ 4,378,944		\$ 4,378,944 \$ -	

PART-4									
Expenditures:		Account #		Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)	
				YES NO		YES NO			
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!									
Salaries & wages		600000		\$2,380,809		\$2,380,809		\$ -	
Fringe benefits		610000		\$779,897		\$779,897		\$ -	
Staff development & training		620000		\$1,500		\$1,500		\$ -	
Recruitment		620500		\$500		\$500		\$ -	
Background checks		620510		\$300		\$300		\$ -	
Motor vehicle reports		620530		\$450		\$450		\$ -	
Travel-staff		630000		\$20,000		\$20,000		\$ -	
Contract services < \$5K		640000		\$35,000		\$35,000		\$ -	
Contract services >=\$5K		650000		\$75,000		\$75,000		\$ -	
Client services		670000		\$1,000		\$1,000		\$ -	
Student activities		670110		\$882,390		\$87,390		\$ 815,000	
Client food		670230		\$290,000		\$290,000		\$ -	
Client Food Recovered (Contra)		670235		(\$285,000)		(\$285,000)		\$ -	
Supplies		680000		\$55,000		\$55,000		\$ -	
Equipment < \$5K		680070		\$9,219		\$9,219		\$ -	
Direct billed: telephone expense		690080		\$22,000		\$22,000		\$ -	
Direct billed: cell/mobile phone		690080		\$20,000		\$20,000		\$ -	
Direct billed: internet		690110		\$85,000		\$85,000		\$ -	
Direct billed: mailing cost		690120		\$7,000		\$7,000		\$ -	
Direct billed: printing/copying		690130		\$1,500		\$1,500		\$ -	
Utilities		700010		\$125,000		\$125,000		\$ -	
Direct billed: space cost		700080		\$80,000		\$80,000		\$ -	
Direct billed: property insurance		710090		\$1,500		\$1,500		\$ -	
Direct billed: auto insurance		710100		\$7,500		\$7,500		\$ -	
Direct billed: general liab ins		710120		\$50,000		\$50,000		\$ -	
Direct billed: contractor eqp ins		710140		\$300		\$300		\$ -	
R & m vehicle		720030		\$8,500		\$8,500		\$ -	
Employee mileage reimbursement		720040		\$1,500		\$1,500		\$ -	
Direct billed: GSA vehicle		720050		\$91,000		\$91,000		\$ -	
Direct billed: gas cards		720070		\$15,310		\$15,310		\$ -	
R & m equipment		730040		\$15,825		\$15,825		\$ -	
Advertising		740000		\$2,500		\$2,500		\$ -	
Food		780012		\$5,000		\$5,000		\$ -	
Recovered: internal services		780090		(\$20,000)		(\$20,000)		\$ -	
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!									
Expenditures NOT Subject to IDC				\$ 757,390		\$ 142,390		\$ 615,000	
Expenditures SUBJECT to IDC				\$ 3,787,710		\$ 3,787,710		\$ -	
Indirect Cost Rate (if blank or zero, must explain in Notes above)				11.85%		11.85%			
Indirect Cost Allocation		970000		\$ 448,844		\$ 448,844		\$ -	
Total Expenditures				\$ 4,993,944		\$ 4,378,944		\$ 615,000	

Revenues OVER \ (UNDER) Expenditures				\$ (615,000)		\$ -		\$ (615,000)	
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN									
Other financing sources		900000						\$ -	
Cash in: tribally required		900010		\$815,000				\$ 815,000	
Cash in: grant required		900020						\$ -	
Cash in: motor fuel tax		900040						\$ -	
Cash in: vehicle tax		900050						\$ -	
Cash in: interprogram contract		900060						\$ -	
Cash in: debt service		900070						\$ -	

Operating Transfers OUT									
Other financing uses		900001						\$ -	
Cash out: tribally required		900011						\$ -	
Cash out: grant required		900021						\$ -	
Cash out: motor fuel tax		900041						\$ -	
Cash out: vehicle tax		900051						\$ -	
Cash out: interprogram contract		900061						\$ -	
Cash out: debt service		900071						\$ -	

Transfers In/Out - Net				\$ 615,000		\$ -		\$ 615,000	
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Take to Narrative ==>				\$ 4,993,944		\$ 4,378,944			
---------------------------------	--	--	--	--------------	--	--------------	--	--	--

Excess(Deficit) of Revenues, Expenditures and Net Transfers				\$ -		\$ -		\$ -	
--	--	--	--	------	--	------	--	------	--

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 4148
Contract Period:		Name:	Jackie Coppin
Contract Number:		Accounting Unit Director/Manager	Phone: 5126
Accounting Fund:	3-Special Revenue	Name:	Billy Hix
Funding Source:	33-IHS-Self Governance-TEH	Executive Director	Phone: 5248
AU Description:	ERS Projects	Name:	Ron Qualls
Accounting Unit:	3332000	1st Person Responsible	
Date/Time Printed:		Employee #	104364
		Place IDC Rate in Part 4 Below	

Notes: Tribal Matching Funds (1010432) for I.H.S. Projects OK17U68 - Multi-County Individual Water & Sewer, and OK17U82 - Cherry Tree RWD - Duck Lane Small Lift Station. I.H.S. Project OK17U68 Grant Increase in the amount of \$872,100, and OK17U82 Grant Increase amount of \$123,000 bringing a total Grant Increase amount to \$995,100

PART-2

Staffing Summary:

	FY 2017 REVISION 3	FY 2017 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents	12.90	12.90	-
# of Regular Part-Time Employee Equivalents			-
# of Temp. Full-Time Employee Equivalents	0.35	0.35	-
# of Temp. Part-Time Employee Equivalents			-
# of Other Employee Equivalents			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	13.25	13.25	-

PART-3

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Grants / contracts revenue 400000	\$ 7,220,265
Carryover: "appropriated" PY 490000	\$ 102,174
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	
Total Revenues	\$ 7,322,439

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages 600000	\$485,276		\$485,276		\$ -
Fringe benefits 610000	\$159,786		\$159,786		\$ -
Contract services < \$5K 640000	\$25,000		\$25,000		\$ -
Contract services >=\$5K 650000		\$3,945,226		\$2,839,226	\$ 1,106,000
Subgrants >=\$5K 660050		\$2,500,000		\$2,500,000	\$ -
Client services 670000	\$208,351		\$208,351		\$ -
Supplies 680000	\$20,000		\$20,000		\$ -
Direct billed: auto insurance 710100	\$3,200		\$3,200		\$ -
Fuel, oil 720020	\$2,000		\$2,000		\$ -
R & m vehicle 720030	\$1,500		\$1,500		\$ -
Direct billed: GSA vehicle 720050	\$50,000		\$50,000		\$ -
R & m equipment 730040	\$8,000		\$8,000		\$ -
Capital acquisitions >=\$5K 770000		\$25,000		\$25,000	\$ -
Indirect cost (Contra) 970002		(\$114,129)		(\$114,129)	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Expenditures NOT Subject to IDC		\$ 6,356,097		\$ 5,250,097	\$ 1,106,000
Expenditures SUBJECT to IDC	\$ 963,113		\$ 963,113		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)	11.85%		11.85%		
Indirect Cost Allocation 970000	\$ 114,129		\$ 114,129		\$ -
Total Expenditures		\$ 7,433,339		\$ 6,327,339	\$ 1,106,000

Revenues OVER \ (UNDER) Expenditures

	\$ (110,900)	\$ -	\$ (110,900)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources					
Cash in: tribally required 900010					\$ -
Cash in: grant required 900020		\$110,900			\$ 110,900
Cash in: motor fuel tax 900040					\$ -
Cash in: vehicle tax 900050					\$ -
Cash in: interprogram contract 900060					\$ -
Cash in: debt service 900070					\$ -
Operating Transfers OUT					
Other financing uses					
Cash out: tribally required 900011					\$ -
Cash out: grant required 900021					\$ -
Cash out: motor fuel tax 900041					\$ -
Cash out: vehicle tax 900051					\$ -
Cash out: interprogram contract 900061					\$ -
Cash out: debt service 900071					\$ -
Transfers In\Out - Net		\$ 110,900		\$ -	\$ 110,900

Take to Narrative ==>

	\$ 7,433,339	\$ 6,327,339
--	--------------	--------------

Excess\ (Deficit) of Revenues, Expenditures and Net Transfers

	\$ -	\$ -	\$ -
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PAYROLL WORKSHEET

Accounting Unit Description: EHS Projects
 Accounting Unit Name: 3332000
 For Budget Period: 10/01/2016 - 09/30/2017
 Printed Date: 01-Aug-17
 Printed Time: 04:39 PM

Prepared by: Jackie Coppin

Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 ENVR HLTH SPEC III	E	S	EV6	102222	\$24.89	2,080		\$51,771	Full Time	33.60%	0%	100%	\$0	\$0
2 ENVR HLTH TECH	E	H	EV1	103783	\$16.15	2,080		\$33,592	Full Time	33.60%	0%	100%	\$0	\$0
3 MGR SANITATION FAC CONST	E	S	M07	104364	\$31.72	2,080		\$66,978	Full Time	33.60%	5%	95%	\$3,299	\$1,108
4 PROJECT INSPECTOR	E	H	T04	101897	\$18.01	2,080		\$37,461	Full Time	33.60%	70%	30%	\$26,223	\$8,811
5 ENVR HLTH SPEC I	E	H	EV3	101943	\$16.71	2,080		\$34,757	Full Time	33.60%	0%	100%	\$0	\$0
6 CIVIL ENGR TECH	E	H	P07	108747	\$21.61	2,080		\$44,949	Full Time	33.60%	0%	100%	\$0	\$0
7 BUDGET ANALYST	E	H	P07	104825	\$22.81	2,080		\$47,445	Full Time	33.60%	5%	95%	\$2,372	\$797
8 ADMIN SECRETARY	E	H	A04	107978	\$10.38	2,080		\$21,590	Full Time	33.60%	5%	95%	\$1,080	\$363
9 SANITATION INSTALL SPEC	E	H	T03	100238	\$10.72	2,080		\$22,298	Full Time	33.60%	30%	70%	\$6,689	\$2,248
10 PROJECT INSPECTOR	E	H	T04	108732	\$17.85	1,040		\$18,564	Temp FT or PT	9.20%	70%	30%	\$12,995	\$1,195
11 PROJECT INSPECTOR	E	H	T04	104443	\$17.85	2,080		\$37,128	Full Time	33.60%	70%	30%	\$25,990	\$8,733
12 ENVR HLTH SPEC I	E	H	EV3	108751	\$18.25	2,080		\$37,960	Full Time	33.60%	0%	100%	\$0	\$0
13 DIR OFFICE OF ENV HLTH AND ENG	E	S	EV9	104685	\$38.34	2,080		\$79,747	Full Time	33.60%	15%	85%	\$11,962	\$4,019
14 PROJECT INSPECTOR	E	H	T04	107722	\$20.00	2,080		\$41,600	Full Time	33.60%	30%	70%	\$12,480	\$4,193
15 CLERK I	E	H	A07	103577	\$9.53	2,080		\$19,822	Full Time	33.60%	5%	95%	\$891	\$333
16 CIVIL ENGR TECH	E	H	P07	107142	\$24.63	2,080		\$51,230	Full Time	33.60%	0%	100%	\$0	\$0
17 SUPV PROJECT INSPECTOR	E	S	M05	100185	\$29.79	2,080		\$61,963	Full Time	33.60%	70%	30%	\$43,374	\$14,574
18 WATER WELL INSTALL SPEC	E	H	T06	103441	\$18.94	2,080		\$39,395	Full Time	33.60%	70%	30%	\$27,577	\$9,266
19 SANITATION INSTALL SPEC III	E	H	T07	106154	\$15.59	2,080		\$32,427	Full Time	33.60%	80%	20%	\$25,942	\$6,717
20 ENVR HLTH SPEC II	E	S	EV4	104369	\$24.43	2,080		\$50,814	Full Time	33.60%	0%	100%	\$0	\$0
21 SUPV PROJECT INSPECTOR	E	S	M05	101405	\$26.39	2,080		\$54,891	Full Time	33.60%	70%	30%	\$38,424	\$12,910
22 LABORER	E	H	G05	109981	\$10.24	2,080		\$21,299	Full Time	33.60%	70%	30%	\$14,909	\$5,009
23 APPRENTICE ELECTRICIAN	E	H	EL1	108710	\$16.15	2,080		\$33,592	Full Time	33.60%	70%	30%	\$23,514	\$7,901
24 SUPV PROJECT INSPECTOR	E	S	M05	109204	\$29.13	2,080		\$60,590	Full Time	33.60%	30%	70%	\$18,177	\$6,107
25 MGR ENGINEERING	E	S	M07	107950	\$29.37	2,080		\$61,090	Full Time	33.60%	15%	85%	\$9,164	\$3,079
26 SANITATION INSTALL SPEC III	E	H	T07	103509	\$18.65	2,080		\$38,792	Full Time	33.60%	80%	20%	\$31,034	\$10,427
27 SKILLED LABORER	E	H	G06	107436	\$13.04	2,080		\$27,123	Full Time	33.60%	70%	30%	\$18,986	\$6,379
28 SANITATION INSTALL SPEC III	E	H	T07	103048	\$17.15	2,080		\$35,672	Full Time	33.60%	70%	30%	\$24,970	\$8,390
29 COORD HOUSING INFRA	E	H	P07	108091	\$21.71	2,080		\$45,157	Full Time	33.60%	0%	100%	\$0	\$0
30 SUPV PROJECT INSPECTOR	E	S	M05	104271	\$28.94	2,080		\$60,195	Full Time	33.60%	40%	60%	\$24,078	\$8,090
31 LABORER	E	H	G05	101814	\$10.55	2,080		\$21,944	Full Time	33.60%	90%	10%	\$19,750	\$6,636
32 MGR ENVR HLTH	E	S	EV7	104334	\$31.53	2,080		\$65,582	Full Time	33.60%	0%	100%	\$0	\$0
33 LABORER	E	H	G05	102253	\$9.50	2,080		\$19,760	Full Time	33.60%	70%	30%	\$13,832	\$4,648
34 CLERK I	V	H	A03	0000	\$9.00	2,080		\$18,720	Full Time	33.60%	0%	100%	\$0	\$0
35 SANITATION INSTALL SPEC	V	H	T03	0000	\$10.53	2,080		\$21,902	Full Time	33.60%	80%	20%	\$17,522	\$5,887
36 SKILLED LABORER	V	H	G06	0000	\$9.50	2,080		\$19,760	Full Time	33.60%	80%	20%	\$15,808	\$5,311
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49 Anticipated Turnover													\$0	\$0
50 Adjustment to Fringe Benefits													\$0	\$0
51 AU 3% Merit Increase													\$0	\$0
52 Shift Differential													\$0	\$0
53 Christmas Bonus - Regular Full Time													\$0	\$0
54 Christmas Bonus - Regular Part Time													\$0	\$0
TOTALS FOR THIS ACCOUNTING UNIT														
TOTALS												\$485,276	\$159,785	

Please input these totals on the Budget Request Form!



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Oklahoma City Area Indian Health Service
701 Market Drive
Oklahoma City, OK 73114

June 28, 2017

CERTIFIED MAIL

Bill John Baker, Principal Chief
Cherokee Nation
P. O. Box 948
Tahlequah, Oklahoma 74465

RE: FY 2017 Indian Health Service, P.L. 86-121 Regular Project Funding, and
Environmental Protection Agency Clean Water Act Indian Set-Aside Funding

Dear Chief Baker:

Notification has been received regarding fiscal year 2017 Indian Health Service Public Law 86-121 Sanitation Facilities Construction funding to serve existing homes. This "Regular" funding is to provide water, wastewater and solid waste facilities for existing Native American owned homes.

Based on the amount of funding available and the priority listing from the IHS Sanitation Deficiency System (SDS), the following projects are eligible for this fiscal year 2017 funding, if you so desire:

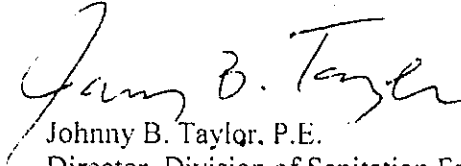
Project #	SDS #	Project Title	IHS Funding	Other Funding	Total Funding
OK17U68	OK11999-0003	Cherokee Multi-County Scattered Housing	\$872,100.00	\$96,900.00*	\$969,000.00
OK17U82	OK01109-0S02	Cherokee / Cherry Tree RWD - Duck Lane Small	\$123,000.00	\$14,000.00*	\$137,000.00

*Funds not received by IHS Finance

Project documents may be prepared by your staff and submitted to this office for all of the projects to receive funding. The planning and engineering design portions are to be funded at this time and the IHS funding may be provided through Project Scope and Construction Project Agreement documents for planning in accordance with Title V, Tribal Self-Governance Program, Public Law 106-260, as regulated in 42 C.F.R Part 137, FY 2002.

Copies of the SDS project narratives for each of these projects are available online at the IHS STARS website for the information and use of you and your staff. If you or your staff has questions, please contact me at 405-951-3782.

Sincerely,



Johnny B. Taylor, P.E.

Director, Division of Sanitation Facilities Construction
Office of Environmental Health and Engineering

xc: Billy Hix, Cherokee Nation Engineering and Sanitation, Tahlequah, OK
Chris Sams, Cherokee Nation Engineering and Sanitation, Tahlequah, OK
Casen Leblanc, Cherokee Nation Engineering and Sanitation, Tahlequah, OK
Project Files
PDS

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone:	5285
Contract Period:	10/01/14 - 09/30/17	Name:	Mary Campbell	
Contract Number:	151NA0137378	Accounting Unit Director/Manager	Phone:	5534
Accounting Fund:	3-Special Revenue	Name:	Shay Smith	
Funding Source:	75-Federal Other	Executive Director	Phone:	5532
AU Description:	CDFI	Name:	Anna Knight	
Accounting Unit:	3753207	1st Person Responsible		
Date/Time Printed:		Employee #	10-1074	
		Place IDC Rate in Part 4 Below		

Notes: Cash Out (acct 900011) is the amount to be loaned out to clients; \$1,211,589 will be transferred to the loan fund (AU 4109030). \$411,589 of this amount is carryover from the 2015 award 151NA013738 and \$800,000 is from the 2016 award 161NA020415.

PART-2

Staffing Summary:

	FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)

Account #			Incr \ (Decr)
400000	Grants / contracts revenue	\$1,211,589	\$ 250,000 \$ 961,589
	Please enter a valid account number - >>>		\$ -
	Please enter a valid account number - >>>		\$ -
	Please enter a valid account number - >>>		\$ -
Total Revenues			
		\$ 1,211,589	\$ 250,000 \$ 961,589

PART-4

Expenditures:

Account #		Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
	Salaries & wages	\$0		\$0		\$ -
610000	Fringe benefits	\$0		\$0		\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
Expenditures NOT Subject to IDC						
		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures SUBJECT to IDC						
	Indirect Cost Rate (If blank or zero, must explain in Notes above)	11.85%		13.86%		\$ -
970000	Indirect Cost Allocation	\$ -		\$ -		\$ -
Total Expenditures						
		\$ -	\$ -	\$ -	\$ -	\$ -

Revenues OVER \ (UNDER) Expenditures

		\$ 1,211,589	\$ 250,000	\$ 961,589
--	--	--------------	------------	------------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
900000	Other financing sources			\$ -
900010	Cash in: tribally required			\$ -
900020	Cash in: grant required			\$ -
900040	Cash in: motor fuel tax			\$ -
900050	Cash in: vehicle tax			\$ -
900060	Cash in: interprogram contract			\$ -
900070	Cash in: debt service			\$ -
Operating Transfers OUT				
900001	Other financing uses			\$ -
900011	Cash out: tribally required			\$ -
900021	Cash out: grant required	\$1,211,589	\$250,000	\$ 961,589
900041	Cash out: motor fuel tax			\$ -
900051	Cash out: vehicle tax			\$ -
900061	Cash out: interprogram contract			\$ -
900071	Cash out: debt service			\$ -
Transfers In/Out - Net				
		\$ (1,211,589)	\$ (250,000)	\$ (961,589)
Take to Narrative ==>				
		\$ 1,211,589	\$ 250,000	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers				
		\$ -	\$ -	\$ -

CHEROKEE NATION AUDIT WORKSHEET

14-Jul-17

COMPONENT NAME: CDFI Grant
 COMPONENT NUMBER: 3753207
 GRANT NUMBER: 131NA011567
 GRANT PERIOD: 09/19/13 09/30/16
 GRANT AGENCY: Department of the Treasury
 ACCOUNTANT: Bonnie Cookson
 PREPARED BY: Bonnie Cookson
 REVIEWED BY: Ashley Cance

CFDA No 21.020

GRANT HISTORY	
GRANT PERIOD	TOTAL
New Awards:	
FY13 LOAN FUNDS	750,000.00
FY14 LOAN FUNDS	750,000.00
FY15 LOAN FUNDS	500,000.00
FY16 LOAN FUNDS	800,000.00
TOTAL GRANT AMOUNT	2,800,000.00
AMOUNT RECEIVED	
FY14	750,000.00
FY15	750,000.00
FY16	500,000.00
FY17	800,000.00
TOTAL RECIEPTS	2,800,000.00
Amount Remaining: 0.00	
OTHER RECEIPTS	
FY 14	194.81
FY14 Rolled to FB	(194.81)
FY 15	456.96
FY15 Rolled to FB	(456.96)
FY 16	257.12
FY 16 Rolled to FB	(257.12)
FY 17	122.99
FY 17 Rolled to FB	(122.99)
TOTAL OTHER RECEIPTS	0.00
EXPENDITURES	
FY 14	338,647.60
FY 15	436,031.55
FY 15 Rolled to FB	(178.56)
FY 16	814,375.35
FY 16 Rolled to FB	(464.66)
FY 17	
FY 17 Rolled to FB	
TOTAL EXPENDITURES	1,588,411.28
UNEXPENDED BALANCE	1,211,588.72
GRANT REC / (PAY)	(1,211,588.72)



CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 918-207-3836
Accounting Fund:	3-Special Revenue	Name:	Sara Hill
Funding Source:	75-Federal Other	Executive Director	Phone: 918-207-3836
AU Description:	Tribal Historic Preservation Office	Name:	Sara Hill
Accounting Unit:	3756100	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108281
Date/Time Printed:	08-Aug-17 10:49 AM		

Notes: Budgeting Carryover of \$951,791 and current year Revenue estimate of \$1,650,000. Grant funds expended during FY 16. Reserved by Appropriation for net funding less expenses for the Tribal Historic Preservation Office.

PART-2

Staffing Summary:

	FY 2017 REVISION 3	FY 2017 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.00	1.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.00	1.00	-

PART-3

Revenues: (Show as positive #)

Account #				Incr \ (Decr)
Grants / contracts revenue	400000	\$0	\$272,150	\$ (272,150)
Carryover: "appropriated" PY	490000	\$951,791	\$0	\$ 951,791
Other Income	499000	\$1,650,000	\$0	\$ 1,650,000
Please enter a valid account number - >>>				
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 2,601,791	\$ 272,150	\$ 2,329,641

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	600000	\$49,954		\$49,954	\$ -
Fringe benefits	610000	\$21,784		\$21,784	\$ -
Staff development & training	620000	\$3,000		\$3,000	\$ -
Travel-staff	630000	\$15,000		\$15,000	\$ -
Contract services < \$5K	640000	\$3,500		\$3,500	\$ -
Contract services >=\$5K	650000		\$85,000	\$0	\$85,000
Supplies	680000	\$53,634		\$53,634	\$ -
Equipment < \$5K	680070	\$500		\$500	\$ -
Direct billed: cell/mobile phone	690090	\$1,600		\$1,600	\$ -
Building rent/lease	700000	\$800		\$800	\$ -
Direct billed: space cost	700080	\$9,650		\$9,650	\$ -
Direct billed: GSA vehicle	720050	\$6,400		\$6,400	\$ -
Direct billed: gas cards	720070	\$1,500		\$1,500	\$ -
Reserved by appropriation	760060		\$2,329,641	\$0	\$ 2,329,641
Please enter a valid account number - >>>					
Please enter a valid account number - >>>					
Please enter a valid account number - >>>					
Please enter a valid account number - >>>					
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Expenditures NOT Subject to IDC		\$ 2,414,641		\$ 85,000	\$ 2,329,641
Expenditures SUBJECT to IDC		\$ 167,322		\$ 167,322	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%	
Indirect Cost Allocation	970000	\$ 19,828		\$ 19,828	\$ -
Total Expenditures		\$ 2,601,791		\$ 272,150	\$ 2,329,641
Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net		\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 2,601,791		\$ 272,150	\$ -
Excess/(Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: Tribal Historic Preservation Office For Budget Period: 10/01/2016 - 09/30/2017 Printed Date: 08-Aug-17
 Accounting Unit Name: 3756100 Prepared by: Many Hicks Printed Time: 10:17 AM

Job Title	Position Vacant=N Existing=E	Salary Class: Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 SPECIAL PROJECTS OFFICER	E	S	P09	104642	\$22.85	2,080		\$47,528	Full Time	33.60%	100%		\$47,528	\$15,969
2										0.00%			\$0	\$0
3										0.00%			\$0	\$0
4										0.00%			\$0	\$0
5										0.00%			\$0	\$0
6										0.00%			\$0	\$0
7										0.00%			\$0	\$0
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49 Anticipated Turnover													\$0	\$0
50 Adjustment to Fringe Benefits													\$0	\$0
51 AU 3% Merit Increase													\$1,426	\$479
52 Shift Differential													\$0	\$0
53 Christmas Bonus - Regular Full Time										33.60%			\$1,000	\$336
54 Christmas Bonus - Regular Part Time										12.90%			\$0	\$0
Totals													\$49,954	\$21,784

Please input these totals on
on the Budget Request Form!

CHEROKEE NATION AUDIT WORKSHEET

8-Aug-17

COMPONENT NAME: Tribal Historic Perservation Office
ACCOUNTING UNIT: 3756100
GRANT/CONTRACT: P15AF00112
GRANT PERIOD: 02/02/15 09/30/16
GRANT AGENCY: U.S. Dept of the Interior, National Parks Service
ACCOUNTANT: Bonnie Cookson
PREPARED BY: Bonnie Cookson
REVIEWED BY: Sandra Snell
CFDA No 15.904

FUND BALANCE AS OF:	10/01/16	951,791.36
AMOUNT RECEIVED:		
OTHER INCOME:	1,545,977.56	
TOTAL REVENUE		<u>1,545,977.56</u>
CURRENT YEAR EXPENDITURES		140,035.48
NET INCOME/(LOSS)		<u>1,405,942.08</u>
FUND BALANCE AS OF:	09/30/17	<u><u>2,357,733.44</u></u>

CHEROKEE NATION AUDIT WORKSHEET

COMPONENT NAME: Tribal Historic Preservation Office
 Accounting Unit 3756100
 GRANT NUMBER: P16AF00118
 GRANT PERIOD: 06/22/16 09/30/17
 GRANT AGENCY: U.S. Dept of the Interior, National Parks Service
 ACCOUNTANT: Bonnie Cookson
 PREPARED BY: Bonnie Cookson
 REVIEWED BY: Ashley Canoe
 CFDA No 15.904

		P15AF00112	P16AF00118
GRANT PERIOD	TOTAL	06/22/16 09/30/17	06/22/16 09/30/17
GRANT AMOUNT			
FY 2015	57,434.00	57,434.00	
FY 2016	60,607.00		60,607.00
FY 2017	0.00		
TOTAL GRANT AMOUNT	118,041.00	57,434.00	60,607.00
AMOUNT RECEIVED			
FY 2015	49,258.57	49,258.57	
FY 2016	22,977.05	8,175.43	14,801.62
FY 2017	45,805.38		45,805.38
TOTAL RECIEPTS	118,041.00	57,434.00	60,607.00
ENTITLEMENTS	0.00	0.00	0.00
OTHER RECEIPTS			
FY 2015	2,000.00	2,000.00	
FY 2016	1,009,350.00		1,009,350.00
FY 2017	1,545,977.56		1,545,977.56
Income Rolled to FB	0.00		
TOTAL OTHER RECEIPTS	2,557,327.56	2,000.00	2,555,327.56
EXPENDITURES			
FY 2015	55,417.98	55,417.98	
FY 2016	122,181.66	4,016.02	118,165.64
FY 2017	140,035.48		140,035.48
Expenses Rolled to FB	(140,035.48)		(140,035.48)
TOTAL EXPENDITURES	177,599.64	59,434.00	118,165.64
UNEXPENDED BALANCE	2,497,768.92	0.00	2,497,768.92
GRANT REC / (PAY)	(2,497,768.92)	0.00	(2,497,768.92)

*Other Receipts

CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5285
Contract Period:		Name:	Mary Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	4-Enterprise	Name:	Shay Smith
Funding Source:	10-Enterprise	Executive Director	Phone: 5532
AU Description:	Commercial Loan Fund	Name:	Anna Knight
Accounting Unit:	4109030	1st Person Responsible	Employee #
	Place IDC Rate in Part 4 Below		10-1074
Date/Time Printed:	08-Aug-17 10:50 AM		

Notes: Amount budgeted in 670000 is only entered to balance the budget. Cash in from AU 3753207 - balance of CDFI loan funds available for commercial lending.

PART-2

Staffing Summary:

	FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)

Account #				Incr \ (Decr)
Interest income	440010	\$230	\$100	\$ 130
Interest income - loans/notes	441000	\$115,000	\$111,000	\$ 4,000
Loan processing fee income	499021	\$39,000	\$31,000	\$ 8,000
Late fee income	499023	\$7,700	\$7,700	\$ -
Please enter a valid account number - >>>				\$ -
Total Revenues		\$ 161,930	\$ 149,800	\$ 12,130

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	600000	\$0	\$0	\$ -	\$ -
Fringe benefits	610000	\$0	\$0	\$ -	\$ -
Client services - Comm Svcs	670007	\$1,108,519	\$134,800	\$ 973,719	\$ 973,719
Bad debts	760050	\$265,000	\$265,000	\$ -	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Expenditures NOT Subject to IDC		\$ 1,373,519	\$ 399,800	\$ 973,719	\$ 973,719
Expenditures SUBJECT to IDC		\$ -	\$ -	\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%	13.86%		
Indirect Cost Allocation	970000	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 1,373,519	\$ 399,800	\$ 973,719	\$ 973,719

Revenues OVER \ (UNDER) Expenditures

	\$ (1,211,589)	\$ (250,000)	\$ (961,589)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020	\$1,211,589	\$250,000	\$ 961,589	\$ 961,589
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net		\$ 1,211,589	\$ 250,000	\$ 961,589	\$ 961,589

Take to Narrative ==>

	\$ 1,373,519	\$ 399,800	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers

	\$ -	\$ -	\$ -
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GL Commitment Analysis Report

Acct Unit	4109030	Commercial Loan Fund	Budget	1 FY 2017 Approved Budget	Total	Budget	Budget Balance
Account	Expenditures	Incumbrances	Commitments				
440010 0000	227.14-	0.00	0.00	227.14-	100.00-	127.14	
Interest income							
441000 0000	113,849.75-	0.00	0.00	113,849.75-	111,000.00-	2,849.75	
Interest income - loans/notes							
499000 0000	.28-	0.00	0.00	.28-	0.00	.28	
Other Income							
499020 0000	25.00-	0.00	0.00	25.00-	0.00	25.00	
NSF fee income							
499021 0000	38,607.76-	0.00	0.00	38,607.76-	31,000.00-	7,607.76	
Loan processing fee income							
499023 0000	6,957.48-	0.00	0.00	6,957.48-	7,700.00-	742.52-	
Late fee income							
670007 0000	0.00	0.00	0.00	0.00	134,800.00	134,800.00	
Client services - Comm Svcs							
760010 0000	430.00	0.00	0.00	430.00	0.00	430.00-	
Other operational							
760020 0000	316.21	0.00	0.00	316.21	0.00	316.21-	
Bank service charge							
760050 0000	8,867.05	0.00	0.00	8,867.05	265,000.00	256,132.95	
Bad debts							
900020 0000	1,004,358.52-	0.00	0.00	1,004,358.52-	250,000.00-	754,358.52	
Cash in: grant required							
Acct Unit Total	1,154,412.67-	0.00	0.00	1,154,412.67-	0.00	1,154,412.67	
Company Total	1,154,412.67-	0.00	0.00	1,154,412.67-	0.00	1,154,412.67	
Report Total	1,154,412.67-	0.00	0.00	1,154,412.67-	0.00	1,154,412.67	

**ADMINISTRATIVE
CLEARANCE**

Dept/Program:

Signature/Initial Date

Executive Director:

Signature/Initial Date

Treasurer: (Required:
Grants/Contracts/Budgets)

Gaylon Thompson 8/9/17
Signature/Initial Date

Government Resources:

Signature/Initial Date

Administration Approval:

John Baker 8/10/17
Signature/Initial Date

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

B. Burtain 8/15/17
Signature/Initial Date

Standing Committee & Date:

Executive & Finance
8/31/17

Chairperson:

Taylor
Signature/Initial Date

Returned to Presenter:

Date

**Cherokee Nation
Act/Resolution Proposal Form**

Act Resolution

TITLE: AN ACT AMENDING LEGISLATIVE ACT #23-16 AUTHORIZING
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2017
OPERATING - MOD 11 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE: