

An Act

LEGISLATIVE ACT 49-21

AN ACT AMENDING LEGISLATIVE ACT #44-21 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2022 – Mod. 1; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #44-21 Authorizing the Comprehensive Operating Budget for FY 2022 – Mod. 1**”.

SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2022” or subsequent amendment. The cumulative total of the budget is increased by **\$4,593,646** for a total budget authority of **\$ 2,989,490,635**. The following items are identified as components of such change:

Grants Received & Authorized per LA 44-21 (detail attached)	\$ 3,195,661
Modification Request (see Section 4 below)	<u>1,397,985</u>
Cumulative change in budget authority	<u>\$ 4,593,646</u>

SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #44-21 are applicable to this amendment.

SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of **\$ 1,397,985** to wit:

- A. An increase in the **IHS Self Governance Health** budget authority of **\$ 334,926**.
- B. An increase in the **NAHASDA** budget authority of **\$ 1,063,059**.

SECTION 5. PROVISIONS AS CUMULATIVE

The provisions of this Act shall be cumulative to existing law.

SECTION 6. SEVERABILITY

The provisions of this Act are severable and if any part or provision hereof shall be held void, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

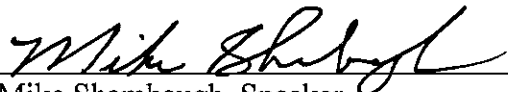
SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

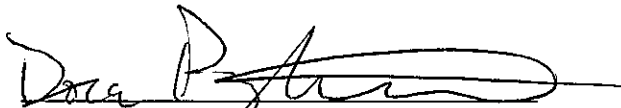
SECTION 8. SELF-HELP CONTRIBUTIONS

To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 15th day of November, 2021


Mike Shambaugh, Speaker
Council of the Cherokee Nation

ATTEST:

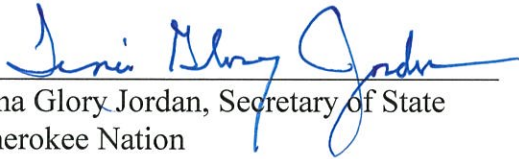

Dora Patzkowski, Secretary
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 19th day of November, 2021



Chuck Hoskin Jr., Principal Chief
Cherokee Nation

ATTEST:



Tina Glory Jordan, Secretary of State
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>Yea</u>	Melvina Shotpouch	<u>Yea</u>
Candessa Tehee	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
Wes Nofire	<u>Yea</u>	Dora Patzkowski	<u>Yea</u>
Dr. Mike Dobbins	<u>Yea</u>	Joe Deere	<u>Yea</u>
E.O. "Jr" Smith	<u>Yea</u>	Keith Austin	<u>Yea</u>
Daryl Legg	<u>Yea</u>	Danny Callison	<u>Yea</u>
Josh Sam	<u>Yea</u>	Jack Kidwell	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Julia Coates	<u>Yea</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION
 PROPOSED FY 2021 AMENDMENT
 Sorted by Funding Source

			Data		
Funding Source	Ref # by FS	Program/Purpose	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
20-DOI - General	1	3205170 Red Wolf	137,000	137,000	\$ -
20-DOI - General Total			\$ 137,000	\$ 137,000	\$ -
40-DHHS-General	2	3401350 Project Hope	525,330	525,330	\$ -
40-DHHS-General Total			\$ 525,330	\$ 525,330	\$ -
75-Federal Other	3	3753300 Federal Transit Program	203,871	203,871	\$ -
	4	3759910 DOT HAF	2,329,460	2,329,460	\$ -
75-Federal Other Total			\$ 2,533,331	\$ 2,533,331	\$ -
Grand Total			\$ 3,195,661	\$ 3,195,661	\$ -

October Grants - Reporting Only

CHEROKEE NATION
PROPOSED FY 2021 AMENDMENT
Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2022- Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010225 Environmental Resources	LA-44-21	-	(124,751)	\$ 124,751
	2	1010274 Secretary of Natural Resources	LA-44-21	-	124,751	\$ (124,751)
01-Cherokee Nation Total				\$ -	\$ -	\$ -
04-Indirect Cost Pool	3	2041006 Grant Services	LA-44-21	-	(156,065)	\$ 156,065
	4	2041074 Secretary Natural Resource IDC	LA-44-21	-	138,267	\$ (138,267)
	5	2041095 Accounting	LA-44-21	-	156,065	\$ (156,065)
	6	2041255 Administration Support IDC	LA-44-21	-	(138,267)	\$ 138,267
04-Indirect Cost Pool Total				\$ -	\$ -	\$ -
32-IHS - Self Governance Health	7	3324000 Behavioral Health	LA-44-21	334,926	334,926	\$ -
32-IHS - Self Governance Health Total				\$ 334,926	\$ 334,926	\$ -
56-NAHASDA	8	3562022 Claremore Office Construction	LA-44-21	150,000	150,000	\$ -
	9	3562098 Planning and Administration	LA-44-21	(150,000)	(150,000)	\$ -
	10	3564029 MAP Program Income	LA-44-21	-	-	\$ -
	11	3566029 Mortgage Assistance	LA-44-21	1,354,836	1,354,836	\$ -
	12	3566049 Self Sufficiency Counseling	LA-44-21	(1,121,685)	(1,121,685)	\$ -
	13	3566069 IDA IHP	LA-44-21	829,908	829,908	\$ -
56-NAHASDA Total				\$ 1,063,059	\$ 1,063,059	\$ -
Grand Total				\$ 1,397,985	\$ 1,397,985	\$ -

Operating Mod #1 - Request

**COMPREHENSIVE BUDGET
FOR FISCAL YEAR 2022**

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	179,807,480	5,025,718	184,833,198	159,775,987	5,656,721	19,400,490	184,833,198	-
Motor Fuels Tax Funding Srce	11,309,014	19,348,346	30,657,360	21,082,013	72,347	9,503,000	30,657,360	-
Motor Vehicle Tax Funding Srce	35,237,192	1,499,449	36,736,641	34,851,214	654,900	1,230,527	36,736,641	-
Permanent Fund Funding Source	9,100	0	9,100	9,100	0	0	9,100	-
DOI General Funding Source	16,862,546	0	16,862,546	15,754,460	1,108,086	0	16,862,546	-
DOI Self Gov Funding Source	36,639,429	79,600	36,719,029	34,980,195	1,728,834	10,000	36,719,029	-
DOI Self Gov Roads Funding Src	3,357,804	0	3,357,804	3,322,499	32,305	3,000	3,357,804	-
Dept of Transportation Fnd Src	97,616,429	0	97,616,429	97,274,815	241,614	100,000	97,616,429	-
DOI PL102-477 Funding Source	212,363,929	0	212,363,929	173,451,011	2,412,738	36,500,180	212,363,929	-
IHS Self Gov Health Funding Sr	869,811,425	0	869,811,425	643,527,636	38,783,789	187,500,000	869,811,425	-
IHS Self Gov TEH Funding Src	19,187,582	0	19,187,582	18,908,690	278,892	0	19,187,582	-
IHS Self Gov Office Funding Src	386,587	0	386,587	350,877	35,710	0	386,587	-
IHS Discretionary Funding Srce	100,500	0	100,500	75,000	0	25,500	100,500	-
DHHS General Funding Source	74,063,830	678,560	74,742,390	69,964,834	4,777,556	0	74,742,390	-
USDA Funding Source	26,796,479	336,703	27,133,182	26,279,538	853,644	0	27,133,182	-
Dept of Education Funding Srce	867,273	82,222	949,495	883,233	51,262	15,000	949,495	-
HUD Funding Source	59,633,377	300,000	59,933,377	58,011,486	421,891	1,500,000	59,933,377	-
Housing Proceeds Funding Src	0	0	0	0	0	0	0	-
EPA Funding Source	2,241,547	0	2,241,547	2,030,396	211,151	0	2,241,547	-
Dept of Labor Funding Source	12,489,847	0	12,489,847	11,564,460	925,387	0	12,489,847	-
Dept of Treasury Funding Source	1,341,406,974	0	1,341,406,974	1,160,013,432	6,143,542	175,250,000	1,341,406,974	-
Federal Other Funding Source	14,775,461	146,335	14,921,796	14,217,024	573,622	131,150	14,921,796	-
State of Oklahoma Funding Srce	775,563	0	775,563	738,954	36,609	0	775,563	-
Private Funding Source	3,098,201	0	3,098,201	3,065,037	33,164	0	3,098,201	-
Indirect Cost Pool Funding Src	63,429,345	4,500	63,433,845	63,433,845	0	0	63,433,845	-
Fringe Pool Funding Source	0	0	0	0	0	0	0	-
Internal Lease Pool Funding Sr	5,470,223	0	5,470,223	5,470,223	0	0	5,470,223	-
Enterprise Funding Source	2,436,773	1,531,150	3,967,923	3,836,814	131,109	0	3,967,923	-
Other Funding Source	288,000	17,000	285,000	280,134	4,866	0	285,000	-
Debt Service Funding Source	0	0	0	0	0	0	0	-
Capital Projects Funding Sourc	60,009,304	227,119,264	287,128,568	287,087,248	41,320	0	287,128,568	-
Total	\$ 3,150,451,214	\$ 256,168,847	\$ 3,406,620,061	\$ 2,910,240,155	\$ 65,211,059	\$ 431,168,847	\$ 3,406,620,061	\$ -

Non Grant Requests

Oper. Mod #1	1,397,985	08/26 E&F
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CAPITAL RECONCILIATION

LA 43-21	\$ 418,527,411
Cap Mod #1	

Total after pending Mod's \$ 3,408,018,046

Total Capital \$ 418,527,411

Operating (LA 44-21) **2,989,490,635** Cumulative Oper
 Capital (LA 43-21) **418,527,411** Cumulative Cap
Grand Total \$ 3,408,018,046

CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight



M e m o

To: Keith Austin, Chairman, Executive & Finance Committee
From: Jody S. Reece
CC: Executive & Finance Committee
Date: 10/14/2021
Re: Review of Operating Budget Mod #1 – Total \$ 4,593,646

Per your request, I have reviewed the administration’s budget modification request for this month’s Executive & Finance Committee Meeting. Below is a summary of my review:

A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets</u>	<u>Amount</u>
DOI General	1	\$ 137,000
DHHS General	1	525,330
Federal Other	2	<u>2,533,331</u>
Total Grant Reporting		<u>\$ 3,195,661</u>

General Fund Cash Match for Grants (1010315) – Start of Year

Cash Out: Grant Required	\$ 1,196,336
Appropriated for Cash Match (future grants)	<u>1,520,179</u>
Original Total Budget	<u>\$ 2,716,515</u>

Original Appropriated for Cash Match – for future grants \$ 1,520,179
Used: None 0 Mod #-

Balance Available for Future Grant Matching \$ 1,520,179

B. MOD #1 Request - Increase in budget authority - \$ 1,397,985

Note: All the Tribally Funded and Indirect Cost Pool budgets in items 1 thru 6 net to \$0.

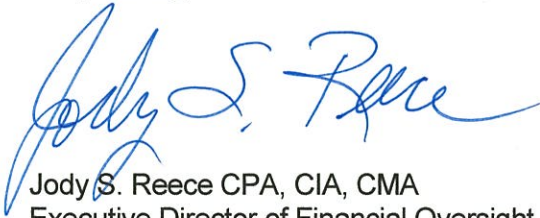
1. Environmental Resources – 1010225 – Tribally Funded Modification requesting decreased expenditure authorization of \$ (124,751). This will zero out this budget and consolidate into the Secretary of Natural Resources budget in item 2.

2. Secretary of Natural Resources – 1010274 – Tribally Funded: Modification requesting increased expenditure authorization of \$124,751. This brings in the funds from the elimination of the Environmental Resources budget in item 1. New budget expenditure total is \$470,590.
3. Grant Services – 20410006 – Indirect Cost Pool: Modification requesting decreased expenditure authorization of \$ (156,065). The budget funds are moved to the Accounting budget in item 5. New budget expenditure total is \$1,731,033
4. Secretary of Natural Resources – 2041074 – Indirect Cost Pool: Modification requesting increased expenditure authorization of \$138,267. This brings in the budget funds from the elimination of the Administration Support budget in item 6. New budget expenditure total is \$480,696.
5. Accounting – 2041095 – Indirect Cost Pool: Modification requesting increased expenditure authorization of \$156,065. This brings in the funds from the reduction of the Grants Services budget in item 3. New budget expenditure total is \$7,749,540
6. Administration Support IDC – 2041255 – Indirect Cost Pool: Modification requesting decreased expenditure authorization of \$ (138,267). This will zero out this budget and consolidate into the Secretary of Natural Resources budget in item 4.
7. Behavioral Health – 3324000 – IHS Self Governance Health: Modification requesting increased expenditure authorization of \$334,926 to add two part time Physicians to work in Addiction Medicine capacity. New budget expenditure total is \$4,732,428.
8. Claremore Office Construction – 3562022 – NAHASDA: Modification requesting increased expenditure authorization of \$150,000 from ARPA funds (see offset in item 9). New budget expenditure total is \$1,250,000.
9. Planning and Administration – 3562098 – NAHASDA: Modification requesting decreased expenditure authorization of \$ (150,000) from ARPA funds (see offset in item 8). New budget expenditure total is \$1,100,000.
10. MAP Program Income – 3564029 – NAHASDA: Modification requesting a change in expenditure authorization by moving the \$250,000 from Client Services under Commerce to Subgrants going to the CN Housing Authority. Expenditure total remains \$250,000.
11. Mortgage Assistance – 3566029 – NAHASDA: Modification requesting increased expenditure authorization of \$1,354,836. This moves the majority of the funds from the Self Sufficiency Counseling budget under Commerce in item 12 as a Subgrant to the CN Housing Authority. New budget expenditure total is \$3,843,025.
12. Self Sufficiency Counseling – 3566049 – NAHASDA: Modification requesting decreased expenditure authorization of \$1,121,685. This moves most of the funds from this budget to Mortgage Assistance in item 11. New budget expenditure total is \$112,000 with only two partial FTEs remaining in this budget.
13. IDA IHP – 3566069 – NAHASDA: Modification requesting increased expenditure authorization of \$829,908 for the Individual Development Account Program (IDA) aka SAVE and change the authorization for the program as a Subgrant to the CN Housing Authority. New budget expenditure total is \$1,478,581.

Summary:

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,

A handwritten signature in blue ink that reads "Jody S. Reece". The signature is fluid and cursive, with the first name "Jody" being the most prominent.

Jody S. Reece CPA, CIA, CMA
Executive Director of Financial Oversight
Office: 918-453-5573
Cell: 918-525-2017
Email: jody-reece@cherokee.org

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
27 - Secretary of Natural Resources	Chad Harsha		5369
Accounting Unit	Accounting Unit Name		
1010225	ENVIRONMENTAL RESOURCES		
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers	
Christina Carroll	5325	10/01/2021 - 09/30/2022	
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 124,751	\$ -	\$ (124,751)	
ACCOUNTING UNIT PURPOSE			
<p>Because of the reorganization of the entire department of the Secretary of Natural Resources (SONR), this AU assists with administrative payroll, increased space costs and internet services as a result of the physical relocation occurring in FY21 and combines with 1010274 to provide administrative operational expenses for the department.</p>			
PROGRAM NARRATIVE:			
<p>Description: As noted above, this budget provides funding for administrative salaries, and assists AU 1010274 in operational expenses for the department, to include the increased annual space costs and internet services required as a result of physically relocating offices away from complex.</p> <p>Cost Saving Measures: The SONR Department is committed to recycling efforts and utilizes Cherokee Nation (CN) Recycling Center.</p> <p>Reason for Staffing Changes: Staffing change due to re-org from new position titles of Chief Administrator of Programs to Chief Administrator of Operations.</p> <p>Collaborations: This budget partners with all CN government entities/departments/subsidiaries, as well as most CN external affairs.</p>			
SIGNIFICANT CHANGES:			
<p>Transferring all funds and consolidating with 1010274 Secretary of Natural Resources.</p>			

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 5670
Award Period:		Name:	Mary Hicks
Award Number:		Accounting Unit Director/Manager	Phone: 5325
Accounting Fund:	1-General Fund	Name:	Christina Carroll
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5369
AU Description:	ENVIRONMENTAL RESOURCES	Name:	Chad Harsha
Accounting Unit:	1010225	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	108268
Date/Time Printed:	05-Oct-21 04:06 PM		

Notes: Transferring all funds and consolidating with 1010274 Secretary of Natural Resources

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	0.75	(0.75)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		0.75	(0.75)

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$66,169		\$ (66,169)
Fringe benefits	610000	\$0		\$21,440		\$ (21,440)
Staff development & training	620000	\$0		\$800		\$ (800)
Travel-staff	630000	\$0		\$2,000		\$ (2,000)
Contract services < \$5K	640000	\$0		\$500		\$ (500)
Contract services >=\$5K	650000		\$0		\$0	\$ -
Supplies	680000	\$0		\$3,000		\$ (3,000)
Equipment < \$5K	680070	\$0		\$820		\$ (820)
Direct billed: telephone expense	690080	\$0		\$625		\$ (625)
Direct billed: cell/mobile phone	690090	\$0		\$200		\$ (200)
Direct billed: internet	690110	\$0		\$5,400		\$ (5,400)
Direct billed: mailing cost	690120	\$0		\$100		\$ (100)
Direct billed: printing/copying	690130	\$0		\$200		\$ (200)
Direct billed: space cost	700080	\$0		\$9,200		\$ (9,200)
Direct billed: auto insurance	710100	\$0		\$0		\$ -
Direct billed: contractor eqp ins	710140	\$0		\$10		\$ (10)
Employee mileage reimbursement	720040	\$0		\$200		\$ (200)
Direct billed: gas cards	720070	\$0		\$0		\$ -
R & m equipment	730040	\$0		\$0		\$ -
Advertising	740000	\$0		\$200		\$ (200)
Food	760012	\$0		\$1,000		\$ (1,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC			\$ -	\$ 111,864		\$ (111,864)
Indirect Cost Rate (If blank or zero, must explain in Notes above)			11.70%	11.52%		
Indirect Cost Allocation 970000			\$ -	\$ 12,887		\$ (12,887)
Total Expenditures			\$ -	\$ 124,751		\$ (124,751)
Revenues OVER \ (UNDER) Expenditures			\$ -	\$ (124,751)		\$ 124,751

Transfers In/Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net						
Take to Narrative ==>			\$ -	\$ 124,751		\$ -
Excess(Deficit) of Revenues, Expenditures and Net Transfers						
			\$ -	\$ (124,751)		\$ 124,751

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
27 - Secretary of Natural Resources	Chad Harsha		5369
Accounting Unit	Accounting Unit Name		
1010274	Secretary Of Natural Resources		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers
Christina Carroll		5325	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 345,839	\$ 470,590	\$ 124,751	36.07%

ACCOUNTING UNIT PURPOSE

The purpose of this Accounting Unit (AU) is to provide funding for the administrative expenses of the Secretary of Natural Resources (SONR) Department. This budget works together with 1010225 to accomplish those needs.

PROGRAM NARRATIVE:

Description: As noted above, this budget provides funding for administrative salaries, and assists AU 1010225 in operational expenses for the department, to include the increased annual space costs required as a result of physically relocating offices away from complex.

Cost Saving Measures: The SONR Department is committed to recycling efforts and utilizes Cherokee Nation (CN) Recycling Center.

Reason for Staffing Changes: Staffing change due to re-org. Employee (Emp) 108268 from 50% to 15%, and title change. Emp 103722 from 35% to 30% and title change. Emp 101848 from 25% to 50% and 10% added to this AU for Mgr the Administration Operations, which was previously a Special Projects Officer funded other budgets.

Collaborations: This budget partners with all CN government entities/departments/subsidiaries, as well as most CN external affairs.

SIGNIFICANT CHANGES:

Consolidating 1010225 with 1010274.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 5870
Award Period:		Name:	Mary Hicks
Award Number:		Accounting Unit Director/Manager	Phone: 5325
Accounting Fund:	1-General Fund	Name:	Christina Carroll
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5369
AU Description:	Secretary Of Natural Resources	Name:	Chad Harsha
Accounting Unit:	1010274	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108288
Date/Time Printed:	05-Oct-21 03:53 PM		

Notes: Consolidating 1010225 with 1010274

PART-2

Staffing Summary:		FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		2.80	2.05	0.75
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full / Part Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		2.80	2.05	0.75

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
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Please enter a valid account number - >>>		\$ -
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Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$265,680		\$199,491		\$ 66,189
Fringe benefits	610000	\$86,074		\$64,635		\$ 21,439
Staff development & training	620000	\$2,800		\$2,000		\$ 800
Travel-staff	630000	\$6,000		\$4,000		\$ 2,000
Contract services < \$5K	640000	\$500				\$ 500
Contract services >=\$5K	650000		\$5,000		\$5,000	\$ -
Supplies	680000	\$11,000		\$8,000		\$ 3,000
Equipment < \$5K	680070	\$4,564		\$3,744		\$ 820
Direct billed: telephone expense	690080	\$925		\$300		\$ 625
Direct billed: cell/mobile phone	690090	\$3,200		\$3,000		\$ 200
Direct billed: internet	690110	\$6,400		\$1,000		\$ 5,400
Direct billed: mailing cost	690120	\$300		\$200		\$ 100
Direct billed: printing/copying	690130	\$200				\$ 200
Lease/rent: furniture & equip	690500	\$4,000		\$4,000		\$ -
Building rent/lease	700000	\$360		\$360		\$ -
Direct billed: space cost	700080	\$18,600		\$9,400		\$ 9,200
Direct billed: contractor eq ins	710140	\$10				\$ 10
Employee mileage reimbursement	720040	\$1,200		\$1,000		\$ 200
Advertising	740000	\$200		\$0		\$ 200
Food	760012	\$4,827		\$4,500		\$ 327
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 5,000		\$ 5,000	\$ -
Expenditures SUBJECT to IDC		\$ 416,820		\$ 305,630		\$ 111,190
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000	\$ 48,770		\$ 35,209		\$ 13,561
Total Expenditures			\$ 470,590		\$ 345,839	\$ 124,751

Revenues OVER \ (UNDER) Expenditures		\$ (470,590)		\$ (345,839)	\$ (124,751)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In\Out - Net		\$ -	\$ -	\$ -	\$ -
Take to Narrative ==>		\$ 470,590		\$ 345,839	

Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (470,590)		\$ (345,839)	\$ (124,751)
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PAYROLL WORKSHEET

Accounting Unit Description: **Secretary Of Natural Resources** For Budget Period: **10/01/2021 - 09/30/2022** Printed Date: **05-Oct-21**
 Accounting Unit Name: **1010274** Prepared by: **Mary Hicke** Printed Time: **03:53 PM**

Job Title	Position Status Vacant=V New=H Existing=E	Salary Class: Salary = S Hourly = H MO/PA, w, N	Position Code	Emp. #	Pay Rate	TOTAL PERSONNEL COST FOR EMPLOYEE		Expected Wages (Gross)	Series/Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit	
						Expected Hours To Pay on this AU							Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Secretary of Natural Resources	E	S	1578	103680	\$78.24	2080		\$184,810	Full Time	32.40%	50%	X	\$82,410	\$28,701
2 Chief Administrator SONR Operations	E	S	2713	108288	\$50.00	2080		\$104,000	Full Time	32.40%	50%	X	\$52,000	\$18,048
3 Chief Administrator SONR Programs	E	S	2712	103722	\$50.00	2080		\$104,000	Full Time	32.40%	36%	X	\$31,200	\$10,108
4 Administrative Assistant	V	H	1683		\$15.87	2080		\$33,218	Full Time	32.40%	56%	X	\$18,609	\$5,381
5 Manager Administrative Operations	E	S	1159	108780	\$51.13	2080		\$84,750	Full Time	32.40%	36%	X	\$32,375	\$10,490
6 Environmental Law General Counsel	V	S	1794		\$38.08	2080		\$75,005	Full Time	32.40%	56%	X	\$37,503	\$12,151
7										0.00%				
8										0.00%				
9										0.00%				
10										0.00%				
11										0.00%				
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60										0.00%				
61 Anticipated Turnover													\$0	\$0
62 Adjustment to Fringe Benefits													\$0	\$0
63 Shift Differential									Full Time	32.40%			\$0	\$0
64 AU 3% Merit Increase													\$7,583	\$2,450
65 Christmas Bonus - Regular Full Time									Full Time	32.40%			\$ 8,000	\$1,844
66 Christmas Bonus - Regular Part Time									Part Time	12.50%				\$0
Totals												\$86,810	\$86,874	

Please input these totals on the Budget Request Form

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
12 - Commerce Services	Anna Knight		5532
Accounting Unit	Accounting Unit Name		
2041006	Grant Services		
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers	
Stephen Highers	3955	10/01/2021 - 09/30/2022	
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 1,887,098	\$ 1,731,033	\$ (156,065)	-8.27%

ACCOUNTING UNIT PURPOSE

The Grants Department is a department that aides programs to ensure all financial reporting and documentation are completed accurately and in a timely manner.

Grant Development (GD) assists programs with research of funding opportunities, development of competitive applications and grant budgets, review of grant clearance forms to ensure programs meet requirements and performing a review of applications before submission. **Grants Management (GM)** performs reviews of awards before the acceptance of awards by the Nation, assists programs with compliance of deliverables and programmatic reporting, and retains the records of grant related documentation.

PROGRAM NARRATIVE:

Grant Development administers the front end of the grants processes at Cherokee Nation including the management of review, approval and submission of applications.

The Department provides the following services:

1. Develops applications as needed,
2. Assists other programs with applications and technical assistance,
3. Identifies funding sources for identified needs,
4. Reviews grant clearance forms,
5. Coordinates applications and partnerships among Cherokee Nation programs for identified funding sources,
6. Shares information, data and techniques among single source grant application writers within the tribe,
7. Coordinates with tribal administration and government resources for the smooth flow information necessary for approvals and submissions, and
8. Negotiates with programs to insure that tribal priorities are addressed.

Within this range of duties the staff communicates with federal agencies, participates in webinars and attends technical assistance sessions provided by federal and other agencies for potential grantees in order to insure timely and effective information. Grants Management is a post-award resource which provides administrative support for all externally funded programs in order to better serve our Indian constituents and to promote maximum efficiency in Tribal administrative accountability and practices. Primary responsibility for overseeing the operations of the grants administration function, including monitoring and evaluating compliance with applicable federal, state, funding or other agency requirements.

SIGNIFICANT CHANGES:

Budget Modification to move this Accounting Unit from Financial Resources to Commerce.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 5285
Award Period:		Name:	Kathy Nelson
Award Number:		Accounting Unit Director/Manager	Phone: 3955
Accounting Fund:	2-Internal Service	Name:	Stephen Highers
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 5532
AU Description:	Grant Services	Name:	Anna Knight
Accounting Unit:	2041006	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	106591
Date/Time Printed:	05-Oct-21 04:38 PM		

Notes:

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	19.00	19.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:	1.00	1.00	-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	20.00	20.00	-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$1,165,761		\$1,190,892	\$ (25,131)
Fringe benefits	610000		\$371,721		\$379,863	\$ (8,142)
Staff development & training	620000		\$0		\$50,000	\$ (50,000)
Travel-staff	630000		\$0		\$25,000	\$ (25,000)
Contract services >=\$5K	650000		\$64,001		\$81,793	\$ (17,792)
Supplies	680000		\$5,000		\$20,000	\$ (15,000)
Equipment < \$5K	680070		\$0		\$15,000	\$ (15,000)
Direct billed: telephone expense	690080		\$10,000		\$10,000	\$ -
Direct billed: cell/mobile phone	690090		\$18,000		\$18,000	\$ -
Direct billed: mailing cost	690120		\$1,000		\$1,000	\$ -
Direct billed: printing/copying	690130		\$2,500		\$2,500	\$ -
Direct billed: space cost	700080		\$90,000		\$90,000	\$ -
Employee mileage reimbursement	720040		\$600		\$600	\$ -
Food	760012		\$250		\$250	\$ -
Depreciation expense	780000		\$2,200		\$2,200	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,731,033		\$ 1,887,098	\$ (156,065)
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)			11.70%		11.52%	
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 1,731,033		\$ 1,887,098	\$ (156,065)

Revenues OVER \ (UNDER) Expenditures		\$ (1,731,033)		\$ (1,887,098)	\$ 156,065
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net			\$ -		\$ -

Take to Narrative ==>		\$ 1,731,033		\$ 1,887,098	
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ (1,731,033)		\$ (1,887,098)	\$ 156,065

PAYROLL WORKSHEET

Accounting Unit Description: **Grant Services** For Budget Period: **10/01/2021 - 09/30/2022** Printed Date: **08-Oct-21**
 Accounting Unit Name: **Z641008** Prepared by: **Kathy Nelson** Printed Time: **04:38 PM**

Job Title	Position Status Vacant=V Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Position Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Totals For This Accounting Unit						
					Pay Rate	Expected Hours Regular	Overtime	Expected Wages (Gross)	Series/Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
1 Director Grants	V	S	2807		\$44.94	2080		\$93,475	Full Time	32.40%	100%		\$93,475	\$30,288
2 Manager Grant Development	E	S	2132	500107	\$33.90	2080		\$70,704	Full Time	32.40%	100%		\$70,704	\$23,660
3 Manager Grant Management	E	S	1013	104055	\$38.98	2080		\$82,347	Full Time	32.40%	100%		\$82,347	\$26,680
4 Supervisor Grant Development	E	S	1014	103928	\$33.81	2080		\$69,908	Full Time	32.40%	100%		\$69,908	\$22,651
5 Supervisor Grant Management	E	S	2131	104411	\$33.81	2080		\$69,908	Full Time	32.40%	100%		\$69,908	\$22,651
6 Grant Specialist IV	E	H	2628	108432	\$39.50	2080		\$85,927	Full Time	32.40%	100%		\$85,927	\$27,815
7 Grant Specialist III	E	H	2622	500668	\$31.51	2080		\$65,541	Full Time	32.40%	100%		\$65,541	\$21,225
8 Grant Specialist II	E	H	2621	501809	\$23.23	2080		\$48,318	Full Time	32.40%	100%		\$48,318	\$15,655
9 Grant Specialist I	E	H	2621	107794	\$21.90	2080		\$45,552	Full Time	32.40%	100%		\$45,552	\$14,759
10 Grant Specialist I	E	H	2620	502318	\$19.79	2080		\$41,163	Full Time	32.40%	100%		\$41,163	\$13,337
11 Grant Specialist I	E	H	2620	103105	\$19.79	2080		\$41,163	Full Time	32.40%	100%		\$41,163	\$13,337
12 Grant Specialist I	E	H	2620	100869	\$22.04	2080		\$45,843	Full Time	32.40%	100%		\$45,843	\$14,853
13 Grant Specialist I	E	H	2620	000000	\$19.79	2080		\$41,163	Full Time	32.40%	100%		\$41,163	\$13,337
14 Grant Specialist I	E	H	2620	000000	\$19.79	2080		\$41,163	Full Time	32.40%	100%		\$41,163	\$13,337
15 Grant Specialist I	E	H	2620	000000	\$19.79	2080		\$41,163	Full Time	32.40%	100%		\$41,163	\$13,337
16 Grant Specialist I	E	H	2620	000000	\$22.15	2080		\$46,072	Full Time	32.40%	100%		\$46,072	\$14,927
17 Grant Analyst	E	H	2623	108831	\$35.84	2080		\$74,547	Full Time	32.40%	100%		\$74,547	\$24,153
18 Grant Assistant	E	H	2625	101893	\$23.81	2080		\$48,109	Full Time	32.40%	100%		\$48,109	\$15,611
19 Grant Project Officer	E	S	2224	108669	\$22.96	2080		\$47,133	Full Time	32.40%	100%		\$47,133	\$15,271
20 Intern III	E	H	1745	000000	\$11.45	2080		\$23,816	Temp FT or PT	6.00%	100%		\$23,816	\$1,905
21										0.00%				
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58										0.00%				
59										0.00%				
60										0.00%				
61 Anticipated Turnover													\$0	\$0
62 Adjustment to Fringe Benefits													\$0	\$0
63 Shift Differential													\$0	\$0
64 AU 3% Merit Increase										32.40%			\$33,401	\$10,848
65 Christmas Bonus - Regular Full Time													\$19,000	\$6,158
66 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$1,165,761	\$371,721

Please input these totals on
on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
27 - Secretary of Natural Resources	Chad Harsha		5369
Accounting Unit	Accounting Unit Name		
2041074	Secretary Natural Resource IDC		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers
Christina Carroll		5325	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 342,429	\$ 480,696	\$ 138,267	40.38%

ACCOUNTING UNIT PURPOSE

The purpose of this Indirect Costs (IDC) Accounting Unit is to provide funding for the administrative expenses of the Secretary of Natural Resources (SONR) Department. This budget works together with 2041255 to accomplish those needs.

PROGRAM NARRATIVE:

Description: As noted above, this budget provides funding for administrative salaries, and assists AU 2041255 in operational expenses for the department, to include the increased annual space costs required as a result of physically relocating offices away from complex.

Cost Saving Measures: The SONR Department is committed to recycling efforts and utilizes Cherokee Nation (CN) Recycling Center.

Reason for Staffing Changes: Staffing change due to re-org. Title change for Chief Administrator of SONR Operations from 35% to 50%, Title change for Chief Administrator of SONR Programs from 30% to 50%. Administrative Assistant from 20% to 50% and 20% added to this Accounting Unit for Manager of Administration Operations, which was previously a Special Projects Officer funded other budgets.

Collaborations: This budget partners with all CN government entities/departments/subsidiaries, as well as most CN external affairs.

SIGNIFICANT CHANGES:

Staffing changes as result of Department Re-Org, noted above.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 5670
Award Period:		Name:	Mary Hicks
Award Number:		Accounting Unit Director/Manager	Phone: 5325
Accounting Fund:	2-Internal Service	Name:	Christina Carroll
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 5369
AU Description:	Secretary Natural Resource IDC	Name:	Chad Harsha
Accounting Unit:	2041074	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	108268
Date/Time Printed:	04-Oct-21 08:54 AM		

Notes: Transferring funds from 2041255 to consolidate with Secretary Natural Resource IDC 2041074

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	3.20	2.35	0.85
# of Regular Part-Time Employee Equivalents:			-
# of Temp, Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	3.20	2.35	0.85

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$288,887		\$223,584	\$ 65,303
Fringe benefits	610000		\$93,600		\$72,442	\$ 21,158
Staff development & training	620000		\$4,000		\$1,000	\$ 3,000
Travel-staff	630000		\$8,000		\$3,000	\$ 5,000
Contract services < \$5K	640000		\$500		\$0	\$ 500
Contract services >=\$5K	650000		\$6,000		\$0	\$ 6,000
Supplies	660000		\$15,000		\$10,000	\$ 5,000
Equipment < \$5K	680070		\$10,189		\$4,783	\$ 5,406
Direct billed: telephone expense	690080		\$1,250		\$250	\$ 1,000
Direct billed: cell/mobile phone	690090		\$5,800		\$4,800	\$ 1,000
Direct billed: internet	690110		\$2,500		\$500	\$ 2,000
Direct billed: mailing cost	690120		\$20		\$20	\$ -
Lease/rent: furniture & equip	690500		\$8,000		\$4,000	\$ 4,000
Building rent/lease	700000		\$3,600		\$3,600	\$ -
Direct billed: space cost	700080		\$23,100		\$6,000	\$ 17,100
Direct billed: auto insurance	710100		\$550		\$550	\$ -
Employee mileage reimbursement	720040		\$500		\$500	\$ -
Depreciation expense	780000		\$9,200		\$7,400	\$ 1,800
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 480,696		\$ 342,429	\$ 138,267
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.62%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 480,696		\$ 342,429	\$ 138,267

Revenues OVER \ (UNDER) Expenditures		\$ (480,696)		\$ (342,429)	\$ (138,267)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN	
Other financing sources	900000
Cash in: tribally required	900010
Cash in: grant required	900020
Cash in: motor fuel tax	900040
Cash in: vehicle tax	900050
Cash in: interprogram contract	900060
Cash in: debt service	900070

Operating Transfers OUT	
Other financing uses	900001
Cash out: tribally required	900011
Cash out: grant required	900021
Cash out: motor fuel tax	900041
Cash out: vehicle tax	900051
Cash out: interprogram contract	900061
Cash out: debt service	900071

Transfers In/Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 480,696	\$ 342,429	
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Excess \ (Deficit) of Revenues, Expenditures and Net Transfers	\$ (480,696)	\$ (342,429)	\$ (138,267)
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PAYROLL WORKSHEET

Accounting Unit Description: **Secretary Natural Resource IDC** For Budget Period: **10/01/2021 - 09/30/2022** Printed Date: **04-Oct-21**
 Accounting Unit Name: **2021074** Prepared by: **Mary Hicks** Printed Time: **08:54 AM**

Job Title	Position Status Vacant=V New=N Existing=E	Salary Class: Hourly=H MOANPA=N	Position Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Totals For This Accounting Unit						
					Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Secretary of Natural Resources	E	S	1579	103963	\$79.24	2080		\$154,819	Full Time	32.40%	50%	X	\$32,410	\$38,701
2 Environmental Law General Counsel	V	S	1794		\$38.06	2080		\$79,096	Full Time	32.40%	50%	X	\$37,503	\$12,151
3 Chief Administrator SONR Operations	E	S	2713	108268	\$59.00	2080		\$104,000	Full Time	32.40%	50%	X	\$52,000	\$16,848
4 Chief Administrator SONR Programs	E	S	2712	103722	\$59.00	2080		\$104,000	Full Time	32.40%	50%	X	\$52,000	\$16,848
5 Administrative Assistant	V	H	1603		\$15.97	2080		\$33,218	Full Time	32.40%	50%	X	\$15,629	\$5,281
6 Manager Administrative Operations	E	S	1158	108790	\$31.13	2080		\$64,750	Full Time	32.40%	50%	X	\$32,375	\$10,592
7 Manager Ethnobiology	N	S	2896	108819	\$21.64	2080		\$45,035	Full Time	32.40%	10%	X	\$4,584	\$1,476
8 Cultural Biologist I	N	H	1345		\$14.48	2080		\$30,118	Full Time	32.40%	10%	X	\$3,012	\$976
9										0.00%				
10										0.00%				
11										0.00%				
12										0.00%				
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57										0.00%				
58										0.00%				
59										0.00%				
60										0.00%				
61 Anticipated Turnover													\$0	\$0
62 Adjustment to Fringe Benefits													\$0	\$0
63 Shift Differential									Full Time	32.40%			\$0	\$0
64 AU 3% Merit Increase													\$8,414	\$2,728
65 Christmas Bonus - Regular Full Time									Full Time	32.40%			\$0	\$0
66 Christmas Bonus - Regular Part Time									Part Time	12.36%			\$0	\$0
Totals												\$28,887	\$93,680	

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
08 - Financial Resources	Janees M Taylor		5052
Accounting Unit	Accounting Unit Name		
2041095	Accounting		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers
Jamie Cole		5305	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 7,593,475	\$ 7,749,540	\$ 156,065	2.06%

ACCOUNTING UNIT PURPOSE

To fund the operations of the Financial Resources Department.

PROGRAM NARRATIVE:

The Financial Resources Department provides financial support for all groups within the Nation.

The Accounting department is responsible for Accounts Payable, Accounts Receivable, Cash Management, General Ledger, Budgeting, Financial Reporting and Payroll operations of the Nation.

SIGNIFICANT CHANGES:

Requesting an additional staff with this increase to be offset with a reduction on Budget 2041006.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone:	5305
Award Period:		Name:	Jamie Cole	
Award Number:		Accounting Unit Director/Manager	Phone:	5305
Accounting Fund:	2-Internal Service	Name:	Jamie Cole	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone:	5052
AU Description:	Accounting	Name:	Janees M Taylor	
Accounting Unit:	2041095	1st Person Responsible	Employee #	106333
Date/Time Printed:		Place IDC Rate In Part 4 Below		
		06-Oct-21 08:24 AM		
Notes:				

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	77.65	76.65	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	77.65	76.65	1.00

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$5,085,146		\$4,967,271	\$ 117,875
Fringe benefits	610000		\$1,647,589		\$1,609,399	\$ 38,190
Staff development & training	620000		\$25,000		\$25,000	\$ -
Recruitment	620500		\$10,000		\$10,000	\$ -
Travel-staff	630000		\$25,000		\$25,000	\$ -
Contract services >=\$5K	650000		\$90,000		\$90,000	\$ -
Accounting/auditing >= \$5K	650020		\$350,000		\$350,000	\$ -
Supplies	680000		\$65,000		\$65,000	\$ -
Equipment < \$5K	680070		\$15,000		\$15,000	\$ -
Direct billed: telephone expense	690080		\$19,000		\$19,000	\$ -
Direct billed: cell/mobile phone	690090		\$15,000		\$15,000	\$ -
Direct billed: mailing cost	690120		\$25,000		\$25,000	\$ -
Direct billed: printing/copying	690130		\$7,500		\$7,500	\$ -
Lease/rent: furniture & equip	690500		\$19,000		\$19,000	\$ -
Direct billed: space cost	700080		\$207,857		\$207,857	\$ -
Direct billed: auto insurance	710100		\$1,200		\$1,200	\$ -
Employee mileage reimbursement	720040		\$4,000		\$4,000	\$ -
Direct billed: GSA vehicle	720050		\$7,000		\$7,000	\$ -
Building maintenance	730000		\$3,500		\$3,500	\$ -
Food	760012		\$500		\$500	\$ -
Bank service charge	760020		\$125,000		\$125,000	\$ -
Depreciation expense	780000		\$2,248		\$2,248	\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 7,749,540		\$ 7,593,475	\$ 156,065
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 7,749,540		\$ 7,593,475	\$ 156,065

Revenues OVER \ (UNDER) Expenditures		\$ (7,749,540)		\$ (7,593,475)	\$ (156,065)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900070			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -

Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -

Transfers In/Out - Net		\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 7,749,540		\$ 7,593,475	

Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ (7,749,540)		\$ (7,593,475)	\$ (156,065)
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PAYROLL WORKSHEET

For Internal Purposes Only - Not For Distribution

Accounting Unit Description: Accounting	For Budget Period: 10/01/2021 - 09/30/2022	Printed Date: 06-Oct-21
Accounting Unit Name: 2041095	Prepared by: Jamie Cole	Printed Time: 08:24 AM

Job Title	Position Status Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Job Code	Emp. #	Pay Rate		Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits	
					Regular	Overtime	Regular	Overtime								
					TOTAL PERSONNEL COST FOR EMPLOYEE											
														Totals For This Accounting Unit		
1 Treasurer	E	S	1001	501325	\$105.06		2080		\$218,625	Full Time	32.40%	75%	X	\$163,894	\$53,102	1
2 Financial Analyst	E	S	1284	104159	\$31.49		2080		\$65,499	Full Time	32.40%	100%		\$65,499	\$21,222	2
3 Manager Financial Logistics	E	S	2570	502053	\$33.15		2080		\$68,952	Full Time	32.40%	100%		\$68,952	\$22,340	3
4 Senior Director Federal Funds-Compliance	E	S	2578	502031	\$56.02		2080		\$116,522	Full Time	32.40%	100%		\$116,522	\$37,753	4
5 Financial Compliance Officer	E	S	1819	101304	\$39.06		2080		\$81,245	Full Time	32.40%	60%	X	\$48,747	\$15,794	5
6 Accounting Assistant II	N	H	1862	000000	\$18.00		2080		\$37,440	Full Time	32.40%	100%		\$37,440	\$12,131	6
7 New Position TBD	N	S	0	000000	\$57.69		2080		\$119,995	Full Time	32.40%	100%		\$119,995	\$38,878	7
8 Financial Analyst	N	S	1284	000000	\$28.84		2080		\$59,987	Full Time	32.40%	100%		\$59,987	\$19,436	8
9 Accountant II	N	S	1859	000000	\$24.03		2080		\$49,982	Full Time	32.40%	100%		\$49,982	\$16,194	9
10 Controller	E	S	1005	106333	\$86.02		2080		\$178,922	Full Time	32.40%	100%		\$178,922	\$57,971	10
11 Financial Executive Assistant	N	S	1004	000000	\$30.00		2080		\$62,400	Full Time	32.40%	100%		\$62,400	\$20,218	11
12 Senior Financial Analyst	E	S	1856	108657	\$38.94		2080		\$80,995	Full Time	32.40%	100%		\$80,995	\$26,242	12
13 Financial Reporting & Systems Analyst	E	S	1925	108156	\$47.65		2080		\$99,112	Full Time	32.40%	100%		\$99,112	\$32,112	13
14 Director Tribal Revenue	E	S	2616	108639	\$54.72		2080		\$113,818	Full Time	32.40%	100%		\$113,818	\$36,877	14
15 Manager Accounting-Finance	E	S	1150	107312	\$38.52		2080		\$80,122	Full Time	32.40%	100%		\$80,122	\$25,960	15
16 Coordinator Individual Indian Monies	E	S	1011	106367	\$25.25		2080		\$52,520	Full Time	32.40%	30%	X	\$15,756	\$5,105	16
17 Supervisor Accounting Finance	E	S	1008	501434	\$30.83		2080		\$64,126	Full Time	32.40%	100%		\$64,126	\$20,777	17
18 Accountant II	E	S	1859	106267	\$25.58		2080		\$53,206	Full Time	32.40%	100%		\$53,206	\$17,239	18
19 Accountant II	E	S	1859	104891	\$29.68		2080		\$61,734	Full Time	32.40%	100%		\$61,734	\$20,002	19
20 Investment Analyst	V	S	1854	000000	\$32.57		2080		\$67,746	Full Time	32.40%	100%		\$67,746	\$21,950	20
21 Accounting Assistant II	V	H	1862	000000	\$18.00		2080		\$37,440	Full Time	32.40%	100%		\$37,440	\$12,131	21
22 Manager Accounting-Finance	E	S	1150	100457	\$36.49		2080		\$75,899	Full Time	32.40%	100%		\$75,899	\$24,591	22
23 Supervisor Accounting Finance	E	S	1008	105948	\$31.68		2080		\$65,894	Full Time	32.40%	100%		\$65,894	\$21,350	23
24 Accountant I	E	S	1860	103877	\$24.93		2080		\$51,854	Full Time	32.40%	100%		\$51,854	\$16,801	24
25 Accounting Assistant I	E	H	1861	103433	\$17.55		2080		\$36,504	Full Time	32.40%	100%		\$36,504	\$11,827	25
26 Accounting Assistant III	E	H	1863	102373	\$25.07		2080		\$52,146	Full Time	32.40%	100%		\$52,146	\$16,895	26
27 Supervisor Accounting Finance	E	S	1008	101025	\$31.68		2080		\$65,894	Full Time	32.40%	100%		\$65,894	\$21,350	27
28 Accountant II	E	S	1859	109952	\$23.10		2080		\$48,048	Full Time	32.40%	100%		\$48,048	\$15,568	28
29 Accountant II	E	S	1859	104408	\$23.10		2080		\$48,048	Full Time	32.40%	100%		\$48,048	\$15,568	29
30 Accountant II	E	S	1859	100462	\$23.10		2080		\$48,048	Full Time	32.40%	100%		\$48,048	\$15,568	30
31 Accountant I	E	S	1860	500831	\$21.46		2080		\$44,637	Full Time	32.40%	100%		\$44,637	\$14,462	31
32 Accountant I	E	S	1860	501664	\$19.38		2080		\$40,310	Full Time	32.40%	100%		\$40,310	\$13,060	32
33 Accountant II	N	S	1859	000000	\$24.03		2080		\$49,982	Full Time	32.40%	100%		\$49,982	\$16,194	33
34 Accountant II	N	S	1859	000000	\$24.03		2080		\$49,982	Full Time	32.40%	100%		\$49,982	\$16,194	34
35 Manager Accounting-Finance	E	S	1150	109916	\$38.32		2080		\$79,708	Full Time	32.40%	100%		\$79,708	\$25,625	35
36 Supervisor Accounting Finance	E	S	1008	100349	\$38.49		2080		\$80,059	Full Time	32.40%	100%		\$80,059	\$25,939	36
37 Accounting Assistant III	E	H	1863	106896	\$24.73		2080		\$51,438	Full Time	32.40%	100%		\$51,438	\$16,666	37
38 Accountant II	E	S	1859	109743	\$25.58		2080		\$53,206	Full Time	32.40%	100%		\$53,206	\$17,239	38
39 Supervisor Accounting Finance	E	S	1008	102830	\$31.68		2080		\$65,894	Full Time	32.40%	100%		\$65,894	\$21,350	39
40 Accountant II	V	S	1859	000000	\$24.03		2080		\$49,982	Full Time	32.40%	100%		\$49,982	\$16,194	40
41 Coordinator Vehicles	E	H	1010	104330	\$22.22		2080		\$46,218	Full Time	32.40%	100%		\$46,218	\$14,975	41
42 Fleet Management Specialist	V	H	1931	000000	\$18.00		2080		\$37,440	Full Time	32.40%	100%		\$37,440	\$12,131	42
43 Financial Analyst	E	S	1284	103267	\$26.57		2080		\$55,266	Full Time	32.40%	100%		\$55,266	\$17,906	43
44 Director Tribal Budgets	E	S	2618	105850	\$47.66		2080		\$99,133	Full Time	32.40%	100%		\$99,133	\$32,119	44
45 Financial Analyst	V	S	1284	000000	\$28.84		2080		\$59,987	Full Time	32.40%	100%		\$59,987	\$19,436	45
46 Manager Accounting-Finance	E	S	1150	120111	\$38.52		2080		\$80,122	Full Time	32.40%	100%		\$80,122	\$25,960	46
47 Supervisor Accounting Finance	E	S	1008	501115	\$31.68		2080		\$65,894	Full Time	32.40%	100%		\$65,894	\$21,350	47
48 Accountant II	E	S	1859	104156	\$27.14		2080		\$56,451	Full Time	32.40%	100%		\$56,451	\$18,290	48
49 Accountant II	V	S	1859	000000	\$24.03		2080		\$49,982	Full Time	32.40%	100%		\$49,982	\$16,194	49
50 Accounting Assistant II	E	H	1862	100256	\$19.55		2080		\$40,664	Full Time	32.40%	100%		\$40,664	\$13,175	50
51 Director Tribal Financial Operations	E	S	2617	109499	\$53.45		2080		\$111,176	Full Time	32.40%	100%		\$111,176	\$36,021	51
52 Accounting Assistant II	E	H	1862	107963	\$19.83		2080		\$41,246	Full Time	32.40%	100%		\$41,246	\$13,364	52
53 Accounting Assistant II	E	H	1862	104335	\$19.83		2080		\$41,246	Full Time	32.40%	100%		\$41,246	\$13,364	53
54 Manager Accounting-Finance	E	S	1150	102149	\$33.27		2080		\$69,202	Full Time	32.40%	100%		\$69,202	\$22,421	54
55 Supervisor Accounting Finance	V	S	1008	000000	\$29.80		2080		\$61,984	Full Time	32.40%	100%		\$61,984	\$20,083	55
56 Accounting Assistant II	E	H	1862	104995	\$16.64		2080		\$34,611	Full Time	32.40%	100%		\$34,611	\$11,214	56
57 Accounting Assistant II	E	H	1862	101217	\$16.64		2080		\$34,611	Full Time	32.40%	100%		\$34,611	\$11,214	57
58 Accounting Assistant II	E	H	1862	501097	\$19.25		2080		\$40,040	Full Time	32.40%	100%		\$40,040	\$12,973	58
59 Accounting Assistant II	E	H	1862	500059	\$19.83		2080		\$41,246	Full Time	32.40%	100%		\$41,246	\$13,364	59

60	Manager Accounting-Finance	E	S	1150	105800	\$40.13	2080		\$83,470	Full Time	32.40%	100%		\$83,470	\$27,044	60
61	Supervisor Accounting-Finance	E	S	1008	109491	\$34.14	2080		\$71,011	Full Time	32.40%	100%		\$71,011	\$23,008	61
62	Accounting Assistant II	E	H	1862	108232	\$18.04	2080		\$37,523	Full Time	32.40%	100%		\$37,523	\$12,157	62
63	Accounting Assistant II	E	H	1862	106521	\$18.04	2080		\$37,523	Full Time	32.40%	100%		\$37,523	\$12,157	63
64	Accounting Assistant III	E	H	1863	100010	\$25.07	2080		\$52,146	Full Time	32.40%	100%		\$52,146	\$16,895	64
65	Accounting Assistant I	E	H	1861	501371	\$18.94	2080		\$39,395	Full Time	32.40%	100%		\$39,395	\$12,764	65
66	Accounting Assistant III	E	H	1863	103655	\$23.11	2080		\$48,069	Full Time	32.40%	100%		\$48,069	\$15,574	66
67	Senior Financial Analyst	E	S	1856	500455	\$38.94	2080		\$80,995	Full Time	32.40%	100%		\$80,995	\$26,242	67
68	Manager Accounting-Finance	E	S	1150	108363	\$38.52	2080		\$80,122	Full Time	32.40%	100%		\$80,122	\$25,960	68
69	Supervisor Accounting-Finance	E	S	1008	501460	\$33.15	2080		\$68,952	Full Time	32.40%	100%		\$68,952	\$22,340	69
70	Accountant II	N	S	1859	000000	\$24.03	2080		\$49,982	Full Time	32.40%	100%		\$49,982	\$16,194	70
71	Accounting Assistant II	E	H	1862	100362	\$16.64	2080		\$34,611	Full Time	32.40%	100%		\$34,611	\$11,214	71
72	Accounting Assistant II	E	H	1862	500025	\$18.04	2080		\$37,523	Full Time	32.40%	100%		\$37,523	\$12,157	72
73	Accounting Assistant II	E	H	1862	109312	\$19.17	2080		\$39,874	Full Time	32.40%	100%		\$39,874	\$12,919	73
74	Accounting Assistant II	E	H	1862	100065	\$18.64	2080		\$38,771	Full Time	32.40%	100%		\$38,771	\$12,562	74
75	Accounting Assistant II	E	H	1862	101416	\$22.79	2080		\$47,403	Full Time	32.40%	100%		\$47,403	\$15,359	75
76	Accounting Assistant III	E	H	1863	108937	\$21.16	2080		\$44,013	Full Time	32.40%	100%		\$44,013	\$14,260	76
77	Accounting Assistant III	E	H	1863	104725	\$23.35	2080		\$48,568	Full Time	32.40%	100%		\$48,568	\$15,736	77
78	Accounting Assistant II	V	H	1862	000000	\$16.35	2080		\$34,008	Full Time	32.40%	100%		\$34,008	\$11,019	78
79	Grant Project Officer	E	S	2624	108729	\$56.67	2080		\$117,874	Full Time	32.40%	100%		\$117,874	\$38,191	79
80											0.00%					80
81											0.00%					81
82	Anticipated Turnover													\$0	\$0	82
83	Adjustment to Fringe Benefits													\$0	\$0	83
84	Shift Differential									Full Time	32.40%			\$0	\$0	84
85	AU 3% Merit Increase													\$145,868	\$47,260	85
86	Christmas Bonus - Regular Full Time									Full Time	32.40%			\$77,000	\$24,948	86
87	Christmas Bonus - Regular Part Time									Part Time	12.30%			\$0	\$0	87
													Totals	\$5,085,146	\$1,647,589	

Please input these totals on
on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
27 - Secretary of Natural Resources	Chad Harsha	5369
Accounting Unit	Accounting Unit Name	
2041255	Administration Support IDC	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
Christina Carroll	5325	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 138,267	\$ -	\$ (138,267)

ACCOUNTING UNIT PURPOSE

The purpose of this accounting unit has changed over the years. Because of the reorganization of the entire department of the Secretary of Natural Resources (SONR), this Accounting Unit assists with administrative payroll, increased space costs and internet services as a result of the physical relocation occurring in FY21 and combines with 1010225 to provide administrative operational expenses for the department.

PROGRAM NARRATIVE:

Description: As noted above, this budget provides funding for administrative salaries, and assists AU 1010225 in operational expenses for the department, to include the increased annual space costs and internet services required as a result of physically relocating offices away from complex.

Cost Saving Measures: The SONR Department is committed to recycling efforts and utilizes Cherokee Nation (CN) Recycling Center.

Reason for Staffing Changes: Staffing change due to re-org. Director Position eliminated at 20%. Chief Administrator SONR Operations added to this AU at 15% (previously SPA funded other budgets); Title change for Emp 103722 to Chief Administrator SONR Programs, funding change from 10% to 20%, SPO title change to Manager of Administrative Operations, funding change from 50% to 30%. Title change from Cultural Biologist to Manager of Ethnobiology, funding from 30% to 10% and new Cultural Biologist added at 10%

Collaborations: This budget partners with all CN government entities/departments/subsidiaries, as well as most CN external affairs.

SIGNIFICANT CHANGES:

Staffing changes as noted above due to Re-Org

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 5670
Award Period:		Name:	Mary Hicks
Award Number:		Accounting Unit Director/Manager	Phone: 5325
Accounting Fund:	2-Internal Service	Name:	Christina Carroll
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 5399
AU Description:	Administration Support IDC	Name:	Chad Harsha
Accounting Unit:	2041255	1st Person Responsible	
Place IDC Rate In Part 4 Below		Employee #	108268
Date/Time Printed:	04-Oct-21 09:04 AM		

Notes: Transferring all funds and consolidating with 2041074 SONR IDC

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	0.85	(0.85)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	-	0.85	(0.85)

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues	\$ -	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$0	\$65,303	\$ (65,303)	
Fringe benefits	610000		\$0	\$21,158	\$ (21,158)	
Staff development & training	620000		\$0	\$3,000	\$ (3,000)	
Travel-staff	630000		\$0	\$5,000	\$ (5,000)	
Contract services < \$5K	640000		\$0	\$500	\$ (500)	
Contract services >=\$5K	650000		\$0	\$6,000	\$ (6,000)	
Supplies	680000		\$0	\$5,000	\$ (5,000)	
Equipment < \$5K	680070		\$0	\$5,406	\$ (5,406)	
Direct billed: telephone expense	690080		\$0	\$1,000	\$ (1,000)	
Direct billed: cell/mobile phone	690090		\$0	\$1,000	\$ (1,000)	
Direct billed: internet	690110		\$0	\$2,000	\$ (2,000)	
Lease/rent: furniture & equip	690500		\$0	\$4,000	\$ (4,000)	
Direct billed: space cost	700080		\$0	\$17,100	\$ (17,100)	
Direct billed: auto insurance	710100		\$0	\$0	\$ -	
Direct billed: gas cards	720070		\$0	\$0	\$ -	
R & m equipment	730040		\$0	\$0	\$ -	
Depreciation expense	780000		\$0	\$1,800	\$ (1,800)	
Please enter a valid account number - >>>					\$ -	
Please enter a valid account number - >>>					\$ -	
Please enter a valid account number - >>>					\$ -	
Please enter a valid account number - >>>					\$ -	
Please enter a valid account number - >>>					\$ -	
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -	\$ 138,267	\$ (138,267)	
Expenditures SUBJECT to IDC			\$ -	\$ -	\$ -	
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000		\$ -	\$ -	\$ -	
Total Expenditures			\$ -	\$ 138,267	\$ (138,267)	

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In/Out - Net	\$ -	\$ -
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Take to Narrative ==>	\$ -	\$ 138,267
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -
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Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
07 - Health Services	R. Stephen Jones		539-234-2722
Accounting Unit	Accounting Unit Name		
3324000	Behavioral Health		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers
Juli Skinner		918-772-4046	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 4,397,502	\$ 4,732,428	\$ 334,926	7.62%

ACCOUNTING UNIT PURPOSE

The purpose of this accounting unit is to fund adult services for patients 21 year of age and over. The services that are funded are adult psychiatry, psychological testing and assessment, individual and family therapy services, support staff and evaluation services.

PROGRAM NARRATIVE:

Description of Program:

Funds are used for the provision of patient care, including psychiatry, mental health/substance abuse services for individuals and families, family care management, and psychological assessments. Funds are also used for prevention programs that conduct public health interventions designed to prevent and reduce substance abuse, mental illness, and violence. Funds also cover the administrative costs of behavioral health including quality management, data analysis, strategic planning, research and evaluation, staff development and training, General Service Administration vehicles, and maintenance/facility costs.

Specific intended outcome(s) of the program:

Access to mental health, substance abuse services and public health programs leading to improved clinical outcomes to improve the health and quality of life for individuals, families and our communities.

List of metrics used to evaluate the effectiveness of the program:

Continuing to develop metrics including patient outcome measure, provider productivity, staffing pattern analyses and community/population measures.

Success Rates:

As metrics are continually being developed our success rates should be better measured.

The number of participants served:

FY-20
 Master Level Therapists & Psychologists/Tahlequah & Claremore
 5,175

Psychiatrists/Advanced Practice Registered Nurse
 11,781 Visits

Total
 16,956

SIGNIFICANT CHANGES:

This budget modification is adding two Part Time Physicians to work in an Addiction Medicine capacity.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 918-772-4046
Award Period:		Name:	Juli Skinner
Award Number:		Accounting Unit Director/Manager	Phone: 918-772-4046
Accounting Fund:	3-Special Revenue	Name:	Juli Skinner
Funding Source:	32-IHS-Self Governance-Health	Executive Director	Phone: 539-234-2722
AU Description:	Behavioral Health	Name:	R. Stephen Jones
Accounting Unit:	3324000	1st Person Responsible	
Date/Time Printed: 04-Oct-21 09:13 AM		Employee #	107027

Notes: Transfer out to PHWF per LA 12-21.

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	36.88	36.88	-
# of Regular Part-Time Employee Equivalents:	0.60	0.60	-
# of Temp. Full / Part Time Employee Equivalents:	1.75	0.75	1.00
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	39.23	38.23	1.00

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$3,927,167	\$3,592,241	\$ 334,926
Medicaid unrestricted	470030	\$453,982	\$453,982	\$ -
Medicare restricted	470040	\$81,909	\$81,909	\$ -
Insurance income	470120	\$269,370	\$269,370	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 4,732,428	\$ 4,397,502	\$ 334,926

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$2,913,424		\$2,644,624		\$ 268,800
Fringe benefits	610000	\$837,253		\$815,505		\$ 21,748
Staff development & training	620000	\$6,000		\$6,000		\$ -
Staff educational reimbursemen	620100	\$7,000		\$7,000		\$ -
CME Training	620300	\$18,500		\$15,000		\$ 3,500
Recruitment	620500	\$1,000		\$1,000		\$ -
Motor vehicle reports	620530	\$200		\$200		\$ -
Travel-staff	630000	\$10,000		\$10,000		\$ -
Contract services < \$5K	640000	\$10,000		\$10,000		\$ -
Contract services >=\$5K	650000		\$367,000		\$367,000	\$ -
Supplies	660000	\$10,000		\$10,000		\$ -
Direct billed: telephone expense	690080	\$8,000		\$8,000		\$ -
Direct billed: cell/mobile phone	690090	\$8,000		\$8,000		\$ -
Direct billed: internet	690110	\$5,000		\$5,000		\$ -
Direct billed: mailing cost	690120	\$2,000		\$2,000		\$ -
Direct billed: printing/copying	690130	\$500		\$500		\$ -
Lease/rent: furniture & equip	690500	\$5,000		\$5,000		\$ -
Direct billed: property insurance	710090	\$3,000		\$3,000		\$ -
Direct billed: auto insurance	710100	\$18,000		\$18,000		\$ -
Vehicle lease	720000	\$450		\$450		\$ -
Employee mileage reimbursement	720040	\$3,000		\$3,000		\$ -
Direct billed: GSA vehicle	720050	\$25,000		\$25,000		\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 367,000		\$ 367,000	\$ -
Expenditures SUBJECT to IDC		\$ 3,891,327		\$ 3,597,279		\$ 294,048
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.62%		
Indirect Cost Allocation 970000		\$ 455,285		\$ 414,407		\$ 40,878
Total Expenditures			\$ 4,713,612		\$ 4,378,686	\$ 334,926
Revenues OVER \ (UNDER) Expenditures			\$ 18,816		\$ 18,816	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -
Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011	\$18,816	\$18,816
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -
Transfers In/Out - Net		\$ (18,816)	\$ (18,816)
Take to Narrative ==>		\$ 4,732,428	\$ 4,397,502
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -

PAYROLL WORKSHEET

Accounting Unit Description: Behavioral Health For Budget Period: 10/01/2021 - 09/30/2022 Printed On: 04-Oct-21
 Accounting Unit Name: 3324005 Prepared by: Jill Skinner Printed Date: 08:13 AM

Job Title	Position Status	Vacant	New/E	Salary Class	Hourly * H	MO/PA * N	Position Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Totals For This Accounting Unit							
									Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits	
										Regular	Overtime								
1 Advanced Practice Registered Nurse	E		S	1567	110394				\$81.07	2080		\$127,028	Full Time	32.40%	100%		\$127,028	\$41,158	
2 Advanced Practice Registered Nurse	E		S	1567	120082				\$50.00	2080		\$104,000	Full Time	32.40%	100%		\$104,000	\$33,898	
3 Behavioral Health Technician	E		H	1722	500440				\$18.70	2080		\$38,986	Full Time	32.40%	100%		\$38,986	\$9,253	
4 Biostatistician	E		S	1568	108012				\$38.00	2080		\$74,880	Full Time	32.40%	100%		\$74,880	\$22,261	
5 Budget Analyst	V		H	1633					\$18.00	2080		\$37,440	Full Time	32.40%	100%		\$37,440	\$12,131	
6 Budget Analyst	V		H	1633					\$18.00	2080		\$37,440	Full Time	32.40%	100%		\$37,440	\$12,131	
7 Coordinator Behavioral Health Research and Evaluation	E		S	1316	110298				\$40.81	2080		\$84,888	Full Time	32.40%	85%	X	\$84,888	\$35,522	
8 Director Behavioral Health	E		S	1114	103572				\$59.56	2080		\$123,885	Full Time	32.40%	85%	X	\$123,885	\$55,522	
9 Director Behavioral Health	E		S	1114	103287				\$48.00	2080		\$101,820	Full Time	32.40%	100%		\$101,820	\$33,022	
10 Family Care Manager	E		H	1370	501903				\$15.55	2080		\$32,344	Full Time	32.40%	100%		\$32,344	\$10,662	
11 Family Care Manager	V		H	1370					\$15.55	2080		\$32,344	Full Time	32.40%	100%		\$32,344	\$10,662	
12 Health Registration Specialist	E		H	1641	502041				\$17.97	2080		\$37,378	Full Time	32.40%	100%		\$37,378	\$9,741	
13 Health Registration Specialist	E		H	1641	502051				\$12.68	2080		\$26,374	Full Time	32.40%	100%		\$26,374	\$8,545	
14 Health Registration Specialist	E		H	1641	101890				\$14.54	2080		\$30,243	Full Time	32.40%	100%		\$30,243	\$9,789	
15 Health Registration Specialist	V		H	1641					\$14.54	2080		\$30,243	Full Time	32.40%	100%		\$30,243	\$9,789	
16 Licensed Practical Nurse LPN	E		H	1645	500398				\$21.54	2080		\$44,803	Full Time	32.40%	100%		\$44,803	\$14,518	
17 Licensed Professional Counselor LPC	E		S	1643	103758				\$36.51	2080		\$73,881	Full Time	32.40%	30%	X	\$73,881	\$22,158	
18 Licensed Professional Counselor LPC	E		S	1643	1061318				\$32.59	2080		\$67,787	Full Time	32.40%	100%		\$67,787	\$21,883	
19 Licensed Professional Counselor LPC	E		S	1643	1120239				\$33.57	2080		\$69,826	Full Time	32.40%	100%		\$69,826	\$22,824	
20 Licensed Professional Counselor LPC	E		S	1643	101542				\$44.44	2080		\$86,435	Full Time	32.40%	100%		\$86,435	\$28,848	
21 Licensed Professional Counselor LPC	E		S	1643	100548				\$31.84	2080		\$65,811	Full Time	32.40%	100%		\$65,811	\$21,323	
22 Licensed Professional Counselor LPC	E		S	1643	102801				\$35.83	2080		\$73,588	Full Time	32.40%	100%		\$73,588	\$22,789	
23 Licensed Professional Counselor LPC	E		S	1643	102384				\$35.53	2080		\$73,902	Full Time	32.40%	100%		\$73,902	\$23,575	
24 Licensed Professional Counselor LPC	E		S	1643	103375				\$33.57	2080		\$69,826	Full Time	32.40%	100%		\$69,826	\$22,824	
25 Licensed Professional Counselor LPC	E		S	1643	104422				\$33.57	2080		\$69,826	Full Time	32.40%	100%		\$69,826	\$22,824	
26 Licensed Professional Counselor LPC	V		S	1643					\$36.00	2080		\$75,840	Full Time	32.40%	100%		\$75,840	\$24,544	
27 Licensed Professional Counselor LPC	V		S	1643					\$36.00	2080		\$75,840	Full Time	32.40%	100%		\$75,840	\$24,544	
28 Master Social Worker MSW Under Supervision	E		S	1378	502180				\$22.02	2080		\$45,882	Full Time	32.40%	100%		\$45,882	\$15,814	
29 Medical Social Worker	E		S	1380	502174				\$34.72	2080		\$72,216	Full Time	32.40%	100%		\$72,216	\$23,399	
30 Physician Assistant	E		S	1557	501863				\$53.37	2080		\$111,010	Full Time	32.40%	100%		\$111,010	\$35,887	
31 Pre-Doctoral Psychology Resident	E		S	2644					\$13.70	2080		\$28,496	Full Time	32.40%	100%		\$28,496	\$9,233	
32 Pre-Doctoral Psychology Resident	V		S	2644					\$13.70	2080		\$28,496	Full Time	32.40%	100%		\$28,496	\$9,233	
33 Psychiatrist	V		S	1572					\$117.78	2080		\$245,003	Part Time	12.30%	80%		\$147,002	\$18,081	
34 Psychologist	V		S	1662					\$40.00	2080		\$83,200	Full Time	32.40%	100%		\$83,200	\$26,957	
35 Registered Nurse RN PRN	E		H	1548					\$27.81	2080		\$57,838	Temp FT or PT	8.00%	75%		\$45,372	\$3,448	
36 Senior Director Behavioral Health	E		S	1807	107027				\$58.90	2080		\$118,352	Full Time	32.40%	85%	X	\$100,598	\$32,584	
37 Special Projects Officer	E		S	1384	101831				\$25.96	2080		\$53,987	Full Time	32.40%	100%		\$53,987	\$17,455	
38 Special Projects Officer	E		S	1384	107534				\$24.74	2080		\$51,459	Full Time	32.40%	100%		\$51,459	\$16,873	
39 Supervisor Behavioral Health Clinical Services	E		S	1238	102813				\$37.73	2080		\$78,478	Full Time	32.40%	100%		\$78,478	\$25,427	
40 Supervisor Behavioral Health Clinical Services	V		S	1238					\$32.85	2080		\$68,328	Full Time	32.40%	100%		\$68,328	\$22,138	
41 Supervisor Behavioral Health Prevention Program	E		S	1772	107872				\$29.88	2080		\$61,756	Full Time	32.40%	20%	X	\$12,351	\$4,002	
42 Physician Hrb	H		H	2316					\$125.00	2080		\$258,000	Temp FT or PT	8.00%	50%		\$130,000	\$10,400	
43 Physician Hrb	H		H	2316					\$125.00	2080		\$258,000	Temp FT or PT	8.00%	50%		\$130,000	\$10,400	
44																			
45																			
46																			
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53																			
54																			
55																			
56																			
57																			
58																			
59																			
60																			
61 Anticipated Turnover																		\$0	\$0
62 Adjustment to Fringe Benefits																		\$0	\$0
63 Shift Differential																		\$0	\$0
64 AU 3% Merit Increase																		\$63,736	\$26,028
65 Christmas Bonus - Regular Full Time																		\$8,000	\$12,312
66 Christmas Bonus - Regular Part Time																		\$60	\$83
Totals																		\$2,819,424	\$893,283

Please input these totals on the Budget Request Form!

FY22 IHS Budgets Summary

AU	Program	FY22 Request	Compact	Compact Carryover	Health Services	Medicaid	Medicare	Medicare Part D	Medicaid RX	Insurance	Insurance RX	Other Income	Goods & Serv	Net	Transfer In (Out)	FY21 Budget	Increase/ (Decrease)	% Change
3324000	Behavioral Health	4,397,502	3,592,241			453,982	81,909			269,370				-	(18,816)	4,020,022	377,480	9.39%
Totals		626,116,407	294,398,119	43,925,769	886,535	51,078,302	39,857,990	14,697,318	14,633,784	54,390,862	11,651,494	1,000	695,234	-	(4,500,000)	498,792,178	27,324,229	5.48%
COVID FUNDS																		
COVID Totals		343,161,261	343,161,261	0	0	0	0	0	0	0	0	0	0	0	0	109,177,603	233,983,598	214.31%

869,277,608

Total 3rd Party Revenue Budgeted:

187,792,519

FY21 Recurring IHS Funding Estimate:

Hospitals & Clinics	163,733,859
Dental	14,577,928
Mental Health	6,174,450
Alcohol & Substance Abuse	4,859,196
Indian Health Care Improvement Fund	10,937,792
Public Health Nursing	6,354,604
Health Education	1,108,474
CHR's	2,509,102
Direct Operations	1,442,049
Self-Governance	23,307
Contract Health	27,526,504
Facilities Support	8,575,193
M&I*	2,205,748
Equipment	699,953
CSC Direct*	14,897,716
CSC Indirect* Calc based on historical	37,085,360
F20-21 BEMAR unbudgeted in FY21	2,267,093
FY22 Budget Estimate	304,777,308
Unbudgeted funds	10,378,189

FY22 COVID Funds:

3326500 PPPHCEA-estimated carryover	26,000,000	IDC comes out of funding
3326800 CRRSA Vaccine-estimated carryover	10,500,000	IDC on top of funding
CRRSA Testing	32,911,600	IDC on top of funding
ARPA Lost Reimbursement	148,998,219	IDC comes out of funding
ARPA Services/PRC	29,978,286	IDC on top of funding
ARPA IT & Telehealth	4,776,681	IDC on top of funding
ARPA Vaccine	32,676,950	IDC on top of funding
ARPA Testing, Cont Tr, Mon, Mit	57,272,049	IDC on top of funding
FY22 COVID Funding Estimate	343,113,785	

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
20 - HACN	Jerri Killer	1111
Accounting Unit	Accounting Unit Name	
3562022	Claremore Office Construction	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
Erna Reeves	1229	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 1,100,000	\$ 1,250,000	\$ 150,000
% Increase/(Decrease) (Request – Approved) / Approved		
13.64%		

ACCOUNTING UNIT PURPOSE

The purpose of this Accounting Unit (AU) is to respond to COVID-19 by reducing overcrowding in the Claremore Office.

PROGRAM NARRATIVE:

COVID-19 Respond

DESCRIPTION: Purchase land and construct a new office in Claremore, OK.

OUTCOME: Reduce over-crowding.

TYPES AND LEVEL OF ASSISTANCE: The current office in Claremore is not located near any of our rental units and is in a remote area. It is also overcrowded, with several tribal departments sharing the space. The staff had to work in groups during the pandemic to ensure social distancing.

SIGNIFICANT CHANGES:

None

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 1184
Award Period:	10/01/2021 - 09/30/2022	Name:	Jo Rumbley
Award Number:		Accounting Unit Director/Manager	Phone: 1229
Accounting Fund:	3-Special Revenue	Name:	Erna Reeves
Funding Source:	36-NAHASDA	Executive Director	Phone: 1111
AU Description:	Claremore Office Construction	Name:	Jerri Killer
Accounting Unit:	3562022	1st Person Responsible	
Date/Time Printed: 07-Oct-21 03:07 PM		Employee #	109515

Notes: 2021 American Rescue Plan - ARP

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp, Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$1,250,000	\$1,100,000	\$ 150,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 1,250,000	\$ 1,100,000	\$ 150,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Subgrants >= \$5K	660050		\$1,250,000		\$1,100,000	\$ 150,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,250,000		\$ 1,100,000	\$ 150,000
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 1,250,000		\$ 1,100,000	\$ 150,000
Revenues OVER \ (UNDER) Expenditures			\$ -		\$ -	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net		\$ -	\$ -	\$ -	\$ -	\$ -
Take to Narrative ==>			\$ 1,250,000		\$ 1,100,000	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #
20 - HACN		Jerri Killer		1111
Accounting Unit		Accounting Unit Name		
3562098		Planning and Administration		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers	
Erna Reeves		1229	10/01/2021 - 09/30/2022	
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved	
\$ 1,250,000	\$ 1,100,000	\$ (150,000)	-12.00%	
ACCOUNTING UNIT PURPOSE				
<p>The purpose of this AU is to respond to COVID-19. This will help with our administrative costs to keep all programs running smoothly.</p>				
PROGRAM NARRATIVE:				
<p>DESCRIPTION: Funding will be used for administrative costs such as staff salaries, training, supplies, etc. for Housing Authority Finance, Procurement, Human Resources, Payroll, Accounts Payable, Insurance Administration, Information Technology and communication with Housing Authority Board. Oversight of the Low Rent, Housing Management, Community Shield, and Rental Assistance Programs are maintained through this budget.</p> <p>In accordance with figure based on Indian Housing Plan.</p>				
SIGNIFICANT CHANGES:				
None				

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: 1184
Award Period:		Name:	Jo Rumbley
Award Number:		Accounting Unit Director/Manager	Phone: 1229
Accounting Fund:	3-Special Revenue	Name:	Erna Reeves
Funding Source:	56-NAHASDA	Executive Director	Phone: 1111
AU Description:	Planning and Administration	Name:	Jerri Killer
Accounting Unit:	3562098	1st Person Responsible	
Date/Time Printed: 07-Oct-21 02:57 PM		Employee #	109515

Notes: 2021 American Rescue Plan - ARP

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$1,100,000	\$1,250,000	\$ (150,000)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 1,100,000	\$ 1,250,000	\$ (150,000)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Subgrants >= \$5K	660050	\$1,100,000		\$1,250,000		\$ (150,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC		\$ 1,100,000		\$ 1,250,000		\$ (150,000)
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures		\$ 1,100,000		\$ 1,250,000		\$ (150,000)

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -
---	--	-------------	--	-------------	--	-------------

Transfers In/Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ 1,100,000		\$ 1,250,000		\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #
20 - HACN	Jerri Killer		1111
Accounting Unit	Accounting Unit Name		
3564029	MAP Program Income		
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers	
Shay Stanfill	1155	10/01/2021 - 09/30/2022	
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved
\$ 250,000	\$ 250,000	\$ -	0.00%
ACCOUNTING UNIT PURPOSE			
Mortgage Assistance for over income households who receive Mortgage Assistance Program (MAP) funding.			
PROGRAM NARRATIVE:			
<p>DESCRIPTION: Provide down payment and closing costs for families with incomes at 80-100% of the national median and families over 100% of median, with Housing and Urban Development (HUD) approval. MAP provides up to \$20,000 in down payment and closing costs. This activity will use program income to cover the amounts that are not allowable under 24 CFR 1000.110 (d)(2) when a family is not low income at the time assistance is provided to ensure they receive the full benefit.</p> <p>OUTCOME: Eligible households utilize funds for down payment and closing costs to purchase their first home.</p> <p>In accordance with Indian Housing Plan (IHP).</p>			
SIGNIFICANT CHANGES:			
This budget is moving under the authority of HACN.			

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone:	1184
Award Period:		Name:	Jo Rumbley	
Award Number:		Accounting Unit Director/Manager	Phone:	1155
Accounting Fund:	3-Special Revenue	Name:	Shay Stanfill	
Funding Source:	56-NAHASDA	Executive Director	Phone:	1111
AJ Description:	MAP Program Income	Name:	Jerri Killer	
Accounting Unit:	3564029	1st Person Responsible		
Place IDC Rate in Part 4 Below				
Date/Time Printed:	06-Oct-21	12:12 PM	Employee #	109515
Notes:				

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Program income	499050	\$ 250,000
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ 250,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	800000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Subgrants >= \$5K	660050		\$250,000			\$ 250,000
Client services - Comm Svcs	670007				\$250,000	\$ (250,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC		\$ 250,000		\$ 250,000		\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.62%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures		\$ 250,000		\$ 250,000		\$ -
Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ 250,000		\$ 250,000		\$ -
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #
20 - HACN		Jerri Killer		1111
Accounting Unit		Accounting Unit Name		
3566029		Mortgage Assistance		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers	
Shay Stanfill		1155	10/01/2021 - 09/30/2022	
FY 2022 ORIG REQUEST		FY 2022 REVISION 1		% Increase/(Decrease) (Request – Approved) / Approved
\$ 2,488,189		\$ 3,843,025		\$ 1,354,836 54.45%
ACCOUNTING UNIT PURPOSE				
Down payment and closing cost assistance for first time homebuyers.				
PROGRAM NARRATIVE:				
<p>DESCRIPTION: The Integrated Self Sufficiency Solutions Program, Mortgage Assistance Program (MAP), is a family self-sufficiency counseling program tied to homeownership sustainability. Households work with a self sufficiency counselor for a period of 6 to 60 months to identify and overcome obstacles associated with family self-sufficiency, attainment of a non-predatory mortgage and the sustainability of a mortgage. Financial assistance is provided to eligible participants for down payment and closing assistance at closing, post self-sufficiency counseling.</p> <p>OUTCOME: Assist renters to become homeowners.</p> <p>In accordance with Indian Housing Plan (IHP).</p>				
SIGNIFICANT CHANGES:				
Combined AU's 3566029 and 3566049.				

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer:	Phone: 1184
Award Period:		Name:	Jo Rumbley
Award Number:		Accounting Unit Director/Manager:	Phone: 1155
Accounting Fund:	3-Special Revenue	Name:	Shay Stanfill
Funding Source:	56-NAHASDA	Executive Director:	Phone: 1111
AU Description:	Mortgage Assistance	Name:	Jerrl Killer
Accounting Unit:	3566029	1st Person Responsible:	
Date/Time Printed: 05-Oct-21 04:51 PM		Employee #:	109515

Notes: combined AU's 3566029 and 3566049.

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$3,843,025	\$2,488,189	\$ 1,354,836
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 3,843,025	\$ 2,488,189	\$ 1,354,836

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Subgrants >= \$5K	660050		\$3,843,025			\$ 3,843,025
Client services - Comm Svcs	670007			\$2,488,189		\$ (2,488,189)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 3,843,025		\$ 2,488,189	\$ 1,354,836
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 3,843,025		\$ 2,488,189	\$ 1,354,836
Revenues OVER \ (UNDER) Expenditures			\$ -		\$ -	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net		\$ -	\$ -	\$ -	\$ -	\$ -
Take to Narrative ==>		\$ 3,843,025		\$ 2,488,189		\$ -
Excess \ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director		ED Phone #						
12 - Commerce Services	Anna Knight		(918) 453-5532						
Accounting Unit	Accounting Unit Name								
3566049	Self Sufficiency Counseling								
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers							
Stephen Highers	(918) 207-3955	10/01/2021 - 09/30/2022							
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved	% Increase/(Decrease) (Request – Approved) / Approved						
\$ 1,233,685	\$ 112,000	\$ (1,121,685)	-90.92%						
ACCOUNTING UNIT PURPOSE									
Allow Cherokee citizens the opportunity to obtain home ownership.									
PROGRAM NARRATIVE:									
<p>Program description: The Self Sufficiency Counseling Program provides financial education, individualized credit coaching and workshop style financial education.</p> <p>Specific intended outcome(s) of the program: The goals of the program are to increase the financial skills of participating households, help them obtain personal financial goals and obtain non-predatory financing.</p> <p>Metrics used to evaluate the effectiveness of the program:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Metric</th> <th style="text-align: right; border-bottom: 1px solid black;">2022 Goal</th> </tr> </thead> <tbody> <tr> <td># of families obtaining homeownership</td> <td style="text-align: right;">300</td> </tr> <tr> <td>Mortgage Assistance Program foreclosure rate in relation to Cherokee Nation reservation foreclosure rate</td> <td style="text-align: right;">within 3%</td> </tr> </tbody> </table> <p>The number of participants served:</p> <ul style="list-style-type: none"> • FY2019 Families obtaining home ownership and completing financial education 842 • FY2020 Families obtaining home ownership and completing financial education 898 • FY2021 Families obtaining home ownership and completing financial education through May 2021 594 • Projected to be served for remainder of FY2021 340 <p>Success rates and rationale for measure: Since FY2009, 1,864 households have used the Mortgage Assistance Program to invest in their family's future and purchase a home. Since FY07, 978 families unable to obtain a non-predatory mortgage on their own have completed self-sufficiency counseling and obtained a non-predatory mortgage.</p> <p>Cost saving measures your department is utilizing: Commerce Services continuously searches for grant funding to offset program and administrative costs.</p> <p>Reasons for changes in staffing (if changes exist): none</p> <p>List the departments and outside entities with which you collaborated: Area banks, Housing Authority of Cherokee Nation, Oklahoma Native Assets Coalition</p> <p>The types/sources of external funding researched by the program: n/a</p> <p>The type(s) of external funding that the program expects to receive during FY 2022: n/a</p>				Metric	2022 Goal	# of families obtaining homeownership	300	Mortgage Assistance Program foreclosure rate in relation to Cherokee Nation reservation foreclosure rate	within 3%
Metric	2022 Goal								
# of families obtaining homeownership	300								
Mortgage Assistance Program foreclosure rate in relation to Cherokee Nation reservation foreclosure rate	within 3%								
SIGNIFICANT CHANGES:									
Transferring a portion of funding to HACN AU 3566029.									

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone: (918) 453-5285
Award Number:		Name:	Kathy Nelson
Accounting Fund:	3-Special Revenue	Accounting Unit Director/Manager	Phone: (918) 207-3955
Funding Source:	56-NARASDA	Name:	Stephen Highers
AU Description:	Self Sufficiency Counseling	Executive Director	Phone: (918) 453-5532
Accounting Unit:	3566049	Name:	Anna Knight
Date/Time Printed: 05-Oct-21 05:02 PM		1st Person Responsible	Employee # 106591
Notes: Transferring a portion of funding to HACN AU 3566029.			

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.37	19.00	(17.63)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.37	19.00	(17.63)

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$112,000	\$1,233,685	\$ (1,121,685)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 112,000	\$ 1,233,685	\$ (1,121,685)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$60,767		\$765,618		\$ (704,851)
Fringe benefits	610000	\$19,688		\$248,062		\$ (228,374)
Staff development & training	620000	\$0		\$4,000		\$ (4,000)
Motor vehicle reports	620530	\$0		\$30		\$ (30)
Travel-staff	630000	\$6,000		\$500		\$ 5,500
Contract services >=SSK	650000	\$0			\$5,000	\$ (5,000)
Supplies	680000	\$0		\$14,724		\$ (14,724)
Communication & reproduction	690000	\$0		\$1,000		\$ (1,000)
Direct billed: telephone expense	690080	\$500		\$4,500		\$ (4,000)
Direct billed: cell/mobile phone	690090	\$500		\$9,000		\$ (8,500)
Direct billed: internet	690110	\$454		\$500		\$ (46)
Direct billed: mailing cost	690120	\$0		\$1,000		\$ (1,000)
Direct billed: printing/copying	690130	\$0		\$2,500		\$ (2,500)
Building rent/lease	700000	\$0		\$960		\$ (960)
Direct billed: space cost	700080	\$9,360		\$41,168		\$ (31,808)
Direct billed: property insurance	710090	\$0		\$500		\$ (500)
Direct billed: auto insurance	710100	\$0		\$2,200		\$ (2,200)
Employee mileage reimbursement	720040	\$1,000		\$2,500		\$ (1,500)
Direct billed: GSA vehicle	720060	\$2,000		\$2,000		\$ -
Direct billed: gas cards	720070	\$0		\$1,000		\$ (1,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -	\$ 5,000		\$ (5,000)
Expenditures SUBJECT to IDC		\$ 100,269		\$ 1,101,762		\$ (1,001,493)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000	\$ 11,731		\$ 126,923		\$ (115,192)
Total Expenditures		\$ 112,000		\$ 1,233,685		\$ (1,121,685)

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In/Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 112,000	\$ 1,233,685	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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PAYROLL WORKSHEET

Accounting Unit Description: Self Sufficiency Counseling For Budget Period: 10/01/2021 - 09/30/2022 Printed Date: 08-Oct-21
 Accounting Unit Name: 3586049 Prepared by: Kathy Nelson Printed Time: 05:03 PM

Job Title	Position Status Vacant=V New=N Existing=E	Salary Class: Hourly = H MOA/NPA = N	Position Code	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Totals For This Accounting Unit						
					Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Mortgage Loan Officer	E	N	1324	109218	\$21.40	2050		\$44,512	Full Time	32.40%	82%	\$77,597	\$8,641	
2 Supervisor Housing Assistance Program	E	S	1204	120283	\$18.53	2050		\$38,548	Full Time	32.40%	75%	\$28,810	\$9,387	
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56										0.00%				
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59										0.00%				
60	Anticipated Turnover											\$0	\$0	
61	Adjustment to Fringe Benefits											\$0	\$0	
62	Shift Differential								Full Time	32.40%		\$0	\$0	
63	AU 3% Merit Increase								Full Time	0.00%		\$2,260	\$732	
64	Christmas Bonus - Regular Full Time								Full Time	32.40%		\$ 2,000	\$648	
65	Christmas Bonus - Regular Part Time								Part Time	12.30%			\$0	
66														
Totals											\$80,747	\$18,598		

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

Department/Program	Executive Director	ED Phone #
20 - HACN	Jerri Killer	1111
Accounting Unit	Accounting Unit Name	
3566069	IDA IHP	
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers
Shay Stanfill	1155	10/01/2021 - 09/30/2022
FY 2022 ORIG REQUEST	FY 2022 REVISION 1	\$ Increase/(Decrease) Requested – Approved
\$ 648,673	\$ 1,478,581	\$ 829,908
		% Increase/(Decrease) (Request – Approved) / Approved
		127.94%

ACCOUNTING UNIT PURPOSE

Matched savings program to help improve quality of existing infrastructure for Native American Housing Assistance and Self-Determination Act (NAHASDA) eligible clients.

PROGRAM NARRATIVE:

DESCRIPTION: The Individual Development Account Program (iSave) is a matched savings program for low to moderate income households used to incentivize savings and building equity in the participant's primary residence. Matching funds may only be used on a home owned by the participant or leased from the Housing Authority of the Cherokee Nation. Funds are disbursed for projects after the participant has saved their own money for at least six months. Matching funds may be used for projects that increase the value of the primary residence.

OUTCOME: Participants improve quality of existing infrastructure.

In accordance with Indian Housing Plan (IHP).

SIGNIFICANT CHANGES:

This budget is moving under the authority of HACN.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2021 - 09/30/2022	Budget Preparer	Phone:	1184
Award Period:		Name:	Jo Rumbley	
Award Number:		Accounting Unit Director/Manager	Phone:	1155
Accounting Fund:	3-Special Revenue	Name:	Shay Stanfill	
Funding Source:	56-NAHASDA	Executive Director	Phone:	1111
AU Description:	IDA IHP	Name:	Jerri Kilier	
Accounting Unit:	3566069	1st Person Responsible		
Date/Time Printed:		Employee #	109515	
		Place IDC Rate in Part 4 Below		
		Notes:		

PART-2

Staffing Summary:	FY 2022 REVISION 1	FY 2022 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full / Part Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$1,478,581	\$648,673	\$ 829,908
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 1,478,581	\$ 648,673	\$ 829,908

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Subgrants >= \$5K	660050		\$1,478,581			\$ 1,478,581
Client services	670000			\$581,665		\$ (581,665)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
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Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 1,478,581		\$ -	\$ 1,478,581
Expenditures SUBJECT to IDC		\$ -		\$ 581,665		\$ (581,665)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.70%		11.52%		
Indirect Cost Allocation	970000	\$ -		\$ 67,008		\$ (67,008)
Total Expenditures			\$ 1,478,581		\$ 648,673	\$ 829,908

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
---	--	-------------	--	-------------	-------------

Transfers In/Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net						\$ -
Take to Narrative ==>		\$ 1,478,581		\$ 648,673		
Excess \ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

ADMINISTRATIVE CLEARANCE

Dept/Program:

Signature/Initial Date

Executive Director:

Signature/Initial Date

Treasurer: (Required:
Grants/Contracts/Budgets)

Signature/Initial Date

Government Resources:

Signature/Initial Date

Administration Approval:

Signature/Initial Date

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

Signature/Initial Date

Standing Committee & Date:

Chairperson:

Signature/Initial Date

Returned to Presenter:

Date

AN ACT AMENDING LEGISLATIVE ACT #44-21 AUTHORIZING
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2022
TITLE: OPERATING – MOD 1; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Daniel Stroup

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE:

James M Taylor 10.8.21

Carla Montgomery 10/13/21

Stoke 10/13/21

Executive Finance 10/28/21

Austin

OCT 13 '21 AM 9:40