

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer Name:	Justin Godwin	Phone:	x5245
Contract Period:		Accounting Unit Director/Manager Name:	Linda O'Leary	Phone:	x5435
Contract Number:	1-General Fund	Executive Director Name:	Chuck Hoskin, Jr.	Phone:	x5644
Accounting Fund:	01-Cherokee Nation	1st Person Responsible:			
Funding Source:	Registration GF	Employee #	106624		
AU Description:	1010045				
Accounting Unit:					
Place IDC Rate in Part 4 Below					
Date/Time Printed:	13-Mar-18	03:49 PM			

Notes:

**PART-2**

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	16.20	17.00	(0.81)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>16.20</b>	<b>17.00</b>	<b>(0.81)</b>

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$504,908		\$523,753		\$ (18,845)
Fringe benefits	610000	\$159,646		\$175,979		\$ (6,333)
Contract services < \$5K	640000	\$10,000		\$9,000		\$ 1,000
Supplies	680000	\$0		\$2,154		\$ (2,154)
Direct billed: telephone expense	690080	\$2,600		\$3,000		\$ (400)
Direct billed: cell/mobile phone	690090	\$3,000		\$7,500		\$ (4,500)
Direct billed: internet	690110	\$500		\$500		\$ -
Direct billed: mailing cost	690120	\$15,000		\$10,000		\$ 5,000
Direct billed: space cost	700080	\$48,000		\$26,000		\$ 22,000
Direct billed: property insurance	710090	\$150		\$150		\$ -
Employee mileage reimbursement	720040	\$0		\$500		\$ (500)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ 753,804		\$ 758,536		\$ (4,732)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 105,909		\$ 99,368		\$ 6,541
<b>Total Expenditures</b>			\$ 859,713		\$ 857,904	\$ 1,809

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (859,713)		\$ (857,904)	\$ (1,809)
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**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In/Out - Net</b>		\$ -		\$ -	\$ -
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Take to Narrative ==>		\$ 859,713		\$ 857,904	
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<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (859,713)		\$ (857,904)	\$ (1,809)
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**PAYROLL WORKSHEET**

Accounting Unit Description: Registration GF  
 Accounting Unit Name: 1010045  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Justin Godwin  
 Printed Date: 13-Mar-18  
 Printed Time: 03:49 PM

Job Title	Position	Salary Class: Hourly = H MOA/PA = N	Grade	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Tribal Registrar	E	S	EX6	101956	\$48.45	2,080		\$100,776	Full Time	33.60%	8%	X	\$7,558	\$2,539
2 Associate Tribal Registrar	E	S	M07	106524	\$31.84	2,080		\$65,811	Full Time	33.60%	25%	X	\$16,453	\$5,528
3 Registration Supervisor	N	S	M03	106382	\$14.89	2,080		\$30,971	Full Time	33.60%	55%	X	\$17,034	\$5,723
4 Customer Service Representative	E	H	A05	100276	\$12.67	2,080		\$26,354	Full Time	33.60%	50%		\$13,177	\$4,427
5 Customer Service Representative	E	H	A05	102136	\$10.41	2,080		\$21,653	Full Time	33.60%	50%		\$10,827	\$3,638
6 Customer Service Representative	E	H	A05	102445	\$11.39	2,080		\$23,681	Full Time	33.60%	40%		\$9,476	\$3,184
7 Customer Service Representative	E	H	A05	102602	\$10.90	2,080		\$22,672	Full Time	33.60%	50%		\$11,336	\$3,809
8 Clerk III	E	H	A03	102521	\$10.38	2,080		\$21,590	Full Time	33.60%	100%		\$21,590	\$7,254
9 Customer Service Representative	E	H	A05	103222	\$15.42	2,080		\$32,074	Full Time	33.60%	100%		\$32,074	\$10,777
10 Clerk II	E	H	A03	104805	\$10.84	2,080		\$22,547	Full Time	33.60%	45%		\$10,746	\$3,408
11 Clerk I	E	H	A03	105097	\$9.82	2,080		\$20,426	Full Time	33.60%	45%		\$9,192	\$3,089
12 Enrollment Specialist	E	H	A05	106373	\$11.53	2,080		\$23,862	Full Time	33.60%	50%		\$11,991	\$4,029
13 Clerk III	V	H	A03	100000	\$11.57	2,080		\$24,066	Full Time	33.60%	50%		\$12,033	\$4,043
14 Clerk III	E	H	A03	109886	\$11.18	2,080		\$23,254	Full Time	33.60%	100%		\$23,254	\$7,813
15 Clerk III	E	H	A03	102900	\$15.41	2,080		\$32,053	Full Time	33.60%	100%		\$32,053	\$10,770
16 Clerk III	E	H	A03	102911	\$13.40	2,080		\$27,872	Full Time	33.60%	100%		\$27,872	\$9,365
17 Clerk III	E	H	A03	103753	\$14.02	2,080		\$29,162	Full Time	33.60%	50%		\$14,581	\$4,899
18 Clerk III	E	H	A03	101890	\$12.46	2,080		\$25,917	Full Time	33.60%	65%		\$16,946	\$5,660
19 Tribal Registrar	E	S	EX6	101956	\$52.78	2,080		\$109,782	Full Time	33.60%	42%	X	\$46,108	\$15,492
20 Associate Tribal Registrar	E	S	M07	106524	\$34.42	2,080		\$71,594	Full Time	33.60%	25%	X	\$17,899	\$6,014
21 Enrollment Specialist	E	H	A05	100276	\$13.30	2,080		\$27,564	Full Time	33.60%	50%		\$13,892	\$4,648
22 Registration Supervisor	E	S	M03	102753	\$23.82	2,080		\$49,546	Full Time	33.60%	25%		\$12,387	\$4,162
23 Enrollment Specialist	E	H	A05	102136	\$10.93	2,080		\$22,734	Full Time	33.60%	50%		\$11,367	\$3,819
24 Enrollment Specialist	E	S	M03	102445	\$16.36	2,080		\$34,029	Full Time	33.60%	60%		\$20,417	\$6,880
25 Registration Supervisor	E	H	A05	102502	\$11.45	2,080		\$23,816	Full Time	33.60%	50%		\$11,908	\$4,001
26 Enrollment Specialist	E	H	A03	102962	\$9.50	2,080		\$19,760	Full Time	33.60%	0%		\$0	\$0
27 Clerk III	E	H	A03	104805	\$11.38	2,080		\$23,670	Full Time	33.60%	55%		\$13,019	\$4,374
28 Clerk II	E	H	A03	105097	\$10.31	2,080		\$21,445	Full Time	33.60%	55%		\$11,795	\$3,963
29 Clerk I	E	H	A03	105110	\$9.53	2,080		\$19,822	Full Time	33.60%	25%		\$4,986	\$1,665
30 Clerk III	E	H	A03	109473	\$11.94	2,080		\$24,835	Full Time	33.60%	50%		\$12,418	\$4,172
31 Enrollment Specialist	E	H	A05	103753	\$14.72	2,080		\$30,618	Full Time	33.60%	50%		\$15,309	\$5,144
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 Adjustment to Fringe Benefits													\$0	\$0
53 AU 3% Merit Increase													\$0	\$0
54 Shift Differential													\$0	\$0
55 Christmas Bonus - Regular Full Time													\$0	\$0
56 Christmas Bonus - Regular Part Time													\$0	\$0
<b>Totals</b>													\$504,908	\$169,648

Please Input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: x5367
Contract Period:		Name:	Jennifer Pigeon
Contract Number:		Accounting Unit Director/Manager	Phone: x5367
Accounting Fund:	1-General Fund	Name:	Jennifer Pigeon
Funding Source:	01-Cherokee Nation	Executive Director	Phone: x5153
AU Description:	Concurrent Enrollment	Name:	Ron Etheridge
Accounting Unit:	1010177	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	106665
Date/Time Printed:	28-Feb-18 02:56 PM		

Notes: \$245k increase to fund scholarship policy changes from LA02-18. Will fund Fall 2018 semester.

PART-2

Staffing Summary:

	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Tuition/scholarships	670090		\$520,200		\$275,200	\$ 245,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			\$ 520,200		\$ 275,200	\$ 245,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 520,200		\$ 275,200	\$ 245,000
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (520,200)		\$ (275,200)	\$ (245,000)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 520,200		\$ 275,200	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (520,200)		\$ (275,200)	\$ (245,000)

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name: Jennifer Pigeon	Phone: x5367
Contract Number:		Accounting Unit Director/Manager	Name: Holly Davis	Phone: x5914
Accounting Fund:	1-General Fund	Executive Director	Name: Ron Etheridge	Phone: x5153
Funding Source:	01-Cherokee Nation	1st Person Responsible	Employee #	100809
AU Description:	Cherokee Charter School			
Accounting Unit:	1010211			
Date/Time Printed:	13-Mar-18 12:06 PM			

Notes: Increase to cover salaries for Certified Teachers at Immersion from AU 3802400 and increased space cost.

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2018 REVISION 2</b>	<b>FY 2018 REVISION 1</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:	26.36	22.10	4.26
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>26.36</b>	<b>22.10</b>	<b>4.26</b>

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>	<b>Incr \ (Decr)</b>
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>		
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$1,258,392		\$1,075,291		\$ 183,101
Fringe benefits	610000	\$422,821		\$361,298		\$ 61,523
Staff development & training	620000	\$500		\$500		\$ -
Travel-staff	630000	\$5,500		\$5,500		\$ -
Contract services < \$5K	640000	\$5,500		\$5,500		\$ -
Contract services >=\$5K	650000		\$35,000		\$35,000	\$ -
Student activities	670110		\$3,000		\$3,000	\$ -
Client food	670230	\$123,237		\$123,237		\$ -
Client Food Recovered (Contra)	670235	(\$40,000)		(\$40,000)		\$ -
Supplies	680000	\$9,000		\$9,000		\$ -
Equipment < \$5K	680070	\$3,500		\$3,500		\$ -
Direct billed: telephone expense	690080	\$1,057		\$1,057		\$ -
Direct billed: call/mobile phone	690090	\$4,300		\$4,300		\$ -
Direct billed: mailing cost	690120	\$450		\$450		\$ -
Direct billed: printing/copying	690130	\$150		\$150		\$ -
Direct billed: space cost	700080	\$159,402		\$120,907		\$ 38,495
Direct billed: property insurance	710090	\$18,000		\$18,000		\$ -
Direct billed: auto insurance	710100	\$2,900		\$2,900		\$ -
Direct billed: general lab ins	710120	\$850		\$850		\$ -
R & m vehicle	720030					\$ -
Direct billed: GSA vehicle	720050	\$19,000		\$19,000		\$ -
Direct billed: gas cards	720070	\$2,467		\$2,467		\$ -
Food	760012	\$500		\$500		\$ -
Bank service charge	760020		\$600		\$600	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 38,600		\$ 38,600	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 1,997,526		\$ 1,714,407		\$ 283,119
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 280,653		\$ 240,874		\$ 39,779
<b>Total Expenditures</b>			\$ 2,316,779		\$ 1,993,881	\$ 322,898
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (2,316,779)		\$ (1,993,881)	\$ (322,898)

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>			\$ 2,316,779		\$ 1,993,881	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (2,316,779)		\$ (1,993,881)	\$ (322,898)

**0 PAYROLL WORKSHEET**

Accounting Unit Description: Cherokee Charter School  
 Accounting Unit Name: 1010211  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Jennifer Piggion  
 Printed Date: 12-Mar-18  
 Printed Time: 03:14 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Changed to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Cherokee Inn Charter School CR2 Cert Ear	E	S	BA2	106568	\$21.64	2,080		\$45,011	Full Time	33.60%	100%	\$45,011	\$15,124	
2 Cherokee Inn Teacher Assistant II	E	H	C03	107679	\$23.71	2,080		\$49,317	Full Time	33.60%	100%	\$49,317	\$16,571	
3 Cherokee Inn Teacher Assistant I	E	H	C01	103839	\$20.22	2,080		\$42,058	Full Time	33.60%	100%	\$42,058	\$14,131	
4 Cherokee Inn Teacher Assistant I	E	H	C01	102889	\$18.35	2,080		\$38,168	Full Time	33.60%	100%	\$38,168	\$12,824	
5 Cherokee Inn Teacher Assistant II	E	H	C03	106874	\$22.61	2,080		\$47,029	Full Time	33.60%	100%	\$47,029	\$15,802	
6 Elementary Principal	E	S	C13	100809	\$39.67	2,080		\$82,514	Full Time	33.60%	100%	\$82,514	\$27,725	
7 Cherokee Inn Teacher Assistant II	E	H	C03	106780	\$22.29	2,080		\$46,363	Full Time	33.60%	100%	\$46,363	\$15,578	
8 Cherokee Inn Teacher Assistant II	E	H	C03	109732	\$18.87	2,080		\$39,250	Full Time	33.60%	100%	\$39,250	\$13,188	
9 Cherokee Inn Charter School CR2 Cert Ear	E	S	BA2	106569	\$22.08	2,080		\$45,926	Full Time	33.60%	100%	\$45,926	\$15,431	
10 Language Curriculum Specialist	E	H	C09	107968	\$27.06	2,080		\$56,285	Full Time	33.60%	100%	\$56,285	\$18,912	
11 Clerk II	E	H	A03	101965	\$10.27	2,080		\$21,362	Full Time	33.60%	100%	\$21,362	\$7,178	
12 Cherokee Inn Teacher Assistant II	E	H	C03	103847	\$18.87	2,080		\$39,250	Full Time	33.60%	100%	\$39,250	\$13,188	
13 Bus Driver	E	H	G05	108384	\$14.85	2,080		\$30,888	Full Time	33.60%	100%	\$30,888	\$10,378	
14 Transition Specialist	E	H	ED5	109010	\$24.20	2,080		\$50,336	Full Time	33.60%	100%	\$50,336	\$16,913	
15 Cherokee Inn Teacher Assistant II	E	H	C03	108032	\$12.36	2,080		\$48,006	Full Time	33.60%	100%	\$48,006	\$16,130	
16 Cherokee Inn Charter School CR2 Cert Ear	E	S	MA2	101468	\$17.89	2,080		\$25,709	Full Time	33.60%	100%	\$25,709	\$8,638	
17 Cherokee Inn Charter School CR2 Cert Ear	E	S	MA2	101468	\$17.89	2,080		\$25,709	Full Time	33.60%	100%	\$25,709	\$8,638	
18 Language Program Assistant	E	H	C15	108675	\$17.22	2,080		\$37,419	Full Time	33.60%	100%	\$37,419	\$12,573	
19 Food Service Worker	E	H	G05	120236	\$9.27	1,760		\$35,818	Full Time	33.60%	100%	\$35,818	\$12,035	
20 Cherokee Inn Charter School Academic Co	E	S	MA1	1000000	\$22.27	2,080		\$46,322	Full Time	33.60%	100%	\$46,322	\$15,482	
21 Cherokee Inn Teacher Assistant II	E	H	C03	103949	\$22.51	2,080		\$46,821	Full Time	33.60%	100%	\$46,821	\$15,964	
22 SHS Superintendent	E	S	EX6	105322	\$52.53	2,080		\$109,262	Full Time	33.60%	25%	\$27,316	\$9,178	
23 Certified Secondary Education Teacher	E	S	BA1	103194	\$21.37	2,080		\$44,460	Full Time	33.60%	100%	\$44,460	\$14,935	
24										0.00%		\$0	\$0	
25 Certified Secondary Education Teacher	E	S	BA1	500411	\$15.42	1,330		\$20,509	Full Time	33.60%	100%	\$20,509	\$6,881	
26 Cherokee Inn Charter School CR3 Cert Ear	E	S	BA2	109927	\$22.29	1,330		\$29,648	Full Time	33.60%	100%	\$29,648	\$9,962	
27 Certified Secondary Education Teacher	E	S	BA1	106439	\$19.65	1,330		\$26,134	Full Time	33.60%	67%	\$17,597	\$5,913	
28 Certified Secondary Education Teacher	E	S	BA1	500491	\$18.70	1,330		\$24,871	Full Time	33.60%	100%	\$24,871	\$8,357	
29 Cherokee Inn Charter School CR2 Cert Ear	E	S	BA2	101441	\$20.60	1,330		\$27,398	Full Time	33.60%	100%	\$27,398	\$9,206	
30 Cherokee Inn Charter School CR3 Cert Ear	E	S	BA2	106115	\$22.20	1,330		\$29,525	Full Time	33.60%	100%	\$29,525	\$9,920	
31 Cherokee Inn Charter School CR2 Cert Ear	E	S	BA2	102246	\$21.22	1,330		\$28,220	Full Time	33.60%	100%	\$28,220	\$9,492	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35 Lum. Sum Incentives 10 Certified Teachers	E				\$5,000.00	10		\$50,000	Full Time	33.60%	100%	\$50,000	\$16,800	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46 Anticipated Turnover												\$0	\$0	
47 Adjustment to Fringe Benefits												\$0	\$0	
48 AU 3% Merit Increase												\$34,191	\$11,488	
49 Teacher pay increase for 10 certified teachers (July - September 2018)												\$12,500	\$4,200	
50 Christmas Bonus - Regular Full Time												\$22,000	\$7,392	
51 Christmas Bonus - Regular Part Time												\$1,258,392	\$422,821	

Totals For This Accounting Unit  
 Totals  
 Please input these totals on  
 the Budget Request Form!

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name: Gaylor Thompson	Phone: 5613
Contract Period:		Accounting Unit Director/Manager	Name: Jamie Cole	Phone: 5305
Contract Number:		Executive Director	Name: Lacey A. Horn	Phone: 3902
Accounting Fund:	1-General Fund	1st Person Responsible	Employee #	101613
Funding Source:	01-Cherokee Nation			
AU Description:	Unappropriated Reserves			
Accounting Unit:	1010296			
Date/Time Printed:	13-Mar-18 04:47 PM			

Notes: Bring in FY 2017 carryover of \$9,304,380, transfer out of \$1,977,938 to AU 1024001.

**PART-2**

Staffing Summary:	FY 2018 REVISION 3	FY 2018 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Carryover: "appropriated" PY	490000	\$37,500	\$37,500	\$ -
Carryover: "unappropriated" PY	490010	\$20,971,990	\$11,667,610	\$ 9,304,380
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 21,009,490</b>	<b>\$ 11,705,110</b>	<b>\$ 9,304,380</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Reserved by appropriation	760060		\$7,645,719		\$1,551,396	\$ 6,094,323
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 7,645,719		\$ 1,551,396	\$ 6,094,323
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 7,645,719</b>		<b>\$ 1,551,396</b>	<b>\$ 6,094,323</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ 13,363,771</b>		<b>\$ 10,153,714</b>	<b>\$ 3,210,057</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$2,349,529		\$371,591	\$ 1,977,938
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			<b>\$ (2,349,529)</b>		<b>\$ (371,591)</b>	<b>\$ (1,977,938)</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 9,996,248</b>		<b>\$ 1,922,987</b>	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ 11,014,242</b>		<b>\$ 9,782,123</b>	<b>\$ 1,232,119</b>

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone: 5483
Accounting Fund:	1-General Fund	Name:	Bryan Shade
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5844
AU Description:	Office of Veterans Affairs	Name:	Chuck Hoskin Jr
Accounting Unit:	1010380	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	102555
Date/Time Printed:	13-Mar-18 12:07 PM		

Notes: Adjust positions and increase supplies.

PART-2

<b>Staffing Summary:</b>	<b>FY 2018 REVISION 1</b>	<b>FY 2018 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:	3.00	2.45	0.55
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>3.00</b>	<b>2.45</b>	<b>0.55</b>

PART-3

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>	<b>Incr \ (Decr)</b>
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$126,136		\$69,552		\$ 56,584
Fringe benefits	610000	\$42,382		\$23,369		\$ 19,013
Staff development & training	620000	\$2,500		\$2,500		\$ -
Travel-staff	630000	\$40,000		\$40,000		\$ -
Client services	670000	\$5,500		\$5,500		\$ -
Supplies	680000	\$34,200		\$19,200		\$ 15,000
Equipment < \$5K	680070	\$7,000		\$7,000		\$ -
Communication & reproduction	690000	\$2,000		\$2,000		\$ -
Direct billed: telephone expense	690080	\$2,000		\$2,000		\$ -
Direct billed: cell/mobile phone	690090	\$2,500		\$2,500		\$ -
Direct billed: mailing cost	690120	\$2,000		\$2,000		\$ -
Direct billed: printing/copying	690130	\$2,000		\$2,000		\$ -
Direct billed: space cost	700080	\$128,068		\$128,068		\$ -
Direct billed: GSA vehicle	720050	\$6,000		\$6,000		\$ -
Food	760012	\$5,000		\$5,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ 407,286		\$ 316,889		\$ 90,597
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 57,224		\$ 41,486		\$ 15,738
<b>Total Expenditures</b>			\$ 464,510		\$ 358,175	\$ 106,335

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (464,510)		\$ (358,175)		\$ (106,335)
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Transfers In/Out - (Show ALL as Positive Numbers)

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In/Out - Net</b>		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ 464,510		\$ 358,175		

<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (464,510)		\$ (358,175)		\$ (106,335)
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0 PAYROLL WORKSHEET

Accounting Unit Description: Office of Veterans' Affairs  
 Accounting Unit Name: 1010380  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Connie Chardler  
 Printed Date: 07-Mar-18  
 Printed Time: 03:13 PM

TOTAL PERSONNEL COST FOR EMPLOYEE														
Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Clerk I	E	H	A03	104971	\$10.08	2,080	0	\$20,965	Full Time	33.60%	0%	\$0	\$0	
2 Youth Services & Special Projects Director	E	S	M08	108145	\$29.93	2,080	0	\$62,254	Full Time	33.60%	0%	\$0	\$0	
3 Customer Service Representative	E	H	A05	102443	\$11.37	2,080	0	\$23,650	Full Time	33.60%	0%	\$0	\$0	
4 Special Projects Officer S	E	S	P09	104975	\$29.96	2,080	0	\$62,317	Full Time	33.60%	0%	\$0	\$0	
5 Veterans Center Manager	E	S	M03	102591	\$38.38	2,080	0	\$79,855	Full Time	33.60%	100%	\$79,855	\$26,831	
6 Customer Service Representative	E	H	A05	500445	\$10.93	2,080	0	\$22,734	Full Time	33.60%	100%	\$22,734	\$7,639	
7 Clerk I	E	H	A03	500447	\$10.84	2,080	0	\$22,347	Full Time	33.60%	100%	\$22,347	\$7,576	
8										0.00%		\$0	\$0	
9										0.00%		\$0	\$0	
10										0.00%		\$0	\$0	
11										0.00%		\$0	\$0	
12										0.00%		\$0	\$0	
13										0.00%		\$0	\$0	
14										0.00%		\$0	\$0	
15										0.00%		\$0	\$0	
16										0.00%		\$0	\$0	
17										0.00%		\$0	\$0	
18										0.00%		\$0	\$0	
19										0.00%		\$0	\$0	
20										0.00%		\$0	\$0	
21										0.00%		\$0	\$0	
22										0.00%		\$0	\$0	
23										0.00%		\$0	\$0	
24										0.00%		\$0	\$0	
25										0.00%		\$0	\$0	
26										0.00%		\$0	\$0	
27										0.00%		\$0	\$0	
28										0.00%		\$0	\$0	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48										0.00%		\$0	\$0	
49										0.00%		\$0	\$0	
50										0.00%		\$0	\$0	
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time														
56 Christmas Bonus - Regular Part Time														
Totals												\$126,136	\$42,382	

Please input these totals on the Budget Request Form!



**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 4148
Contract Period:		Name:	Jackie Johnson-Reese
Contract Number:		Accounting Unit Director/Manager	Phone: 5126
Accounting Fund:	1-General Fund	Name:	Billy Hix
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5248
AU Description:	Community Water & Sewer	Name:	Ron Qualis
Accounting Unit:	1010432	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	104364
Date/Time Printed:	13-Mar-18 12:14 PM		

Notes: carryover request of \$146,897

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2018 REVISION 1</b>	<b>FY 2018 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:	1.41	1.41	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>1.41</b>	<b>1.41</b>	<b>-</b>

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
Carryover: "appropriated" PY	490000	\$146,897		\$ 146,897
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 146,897</b>	<b>\$ -</b>	<b>\$ 146,897</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$67,369		\$67,369		\$ -
Fringe benefits	610000	\$22,636		\$22,636		\$ -
Contract services < \$5K	640000	\$9,500		\$9,500		\$ -
Contract services >=\$5K	650000		\$472,678		\$472,678	\$ -
Subgrants >= \$5K	660050		\$846,897		\$700,000	\$ 146,897
Client services	670000	\$23,252		\$24,404		\$ (1,152)
Supplies	680000	\$1,000		\$1,000		\$ -
Direct billed: auto insurance	710100	\$1,000		\$1,000		\$ -
Fuel, oil	720020	\$5,200		\$5,200		\$ -
R & m vehicle	720030	\$1,000		\$1,000		\$ -
R & m equipment	730040	\$1,200		\$1,200		\$ -
Food	760012	\$5,000		\$5,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 1,319,575		\$ 1,172,678	\$ 146,897
<b>Expenditures SUBJECT TO IDC</b>		\$ 137,157		\$ 138,309		\$ (1,152)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 19,270		\$ 18,118		\$ 1,152
<b>Total Expenditures</b>			<b>\$ 1,476,002</b>		<b>\$ 1,329,105</b>	<b>\$ 146,897</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ (1,329,105)</b>		<b>\$ (1,329,105)</b>	<b>\$ -</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>			<b>\$ 1,476,002</b>		<b>\$ 1,329,105</b>	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ (1,329,105)</b>		<b>\$ (1,329,105)</b>	<b>\$ -</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: Community Water & Sewer  
 Accounting Unit Name: 1010432  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Jackie Johnson-Reese  
 Printed Date: 09-Mar-18  
 Printed Time: 02:00 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Environmental Health Specialist III	E	S	EV6	102222	\$25.02	2,080		\$52,039	Full Time	33.60%			\$0	\$0
2 Environmental Health Technician	E	H	EV1	103783	\$16.63	2,080		\$34,590	Full Time	33.60%			\$0	\$0
3 Construction Manager	E	S	M07	104364	\$31.72	2,080		\$65,979	Full Time	33.60%	5%	X	\$3,259	\$1,108
4 Project Inspector III	E	H	T08	101897	\$18.01	2,080		\$37,461	Full Time	33.60%			\$0	\$0
5 Environmental Health Specialist I	E	H	EV3	101943	\$17.21	2,080		\$35,797	Full Time	33.60%			\$0	\$0
6 Civil Engineering Technician	E	H	P07	108747	\$22.26	2,080		\$46,301	Full Time	33.60%			\$0	\$0
7 Administrative Secretary	E	H	A04	107878	\$10.38	2,080		\$21,590	Full Time	33.60%			\$0	\$0
8 Skilled Laborer	E	H	G06	100236	\$10.72	2,080		\$22,298	Full Time	33.60%			\$0	\$0
9 Project Inspector III	E	H	T08	108732	\$17.85	2,080		\$37,128	Part Time	33.60%	32%	X	\$7,135	\$2,397
10 Project Inspector III	E	H	T08	100443	\$17.85	2,080		\$37,128	Full Time	33.60%			\$0	\$0
11 Environmental Health Specialist I	E	H	EV3	108751	\$18.60	2,080		\$39,104	Full Time	33.60%	10%	X	\$3,713	\$1,248
12 Office of Environmental Health and Engineering	E	H	EV9	104685	\$20.60	2,080		\$42,848	Full Time	33.60%			\$0	\$0
13 Project Inspector III	E	H	T08	107722	\$20.60	2,080		\$42,848	Full Time	33.60%			\$0	\$0
14 Clerk I	E	H	A03	103577	\$9.53	2,080		\$19,822	Full Time	33.60%			\$0	\$0
15 Civil Engineering Technician	E	H	P07	107142	\$24.63	2,080		\$40,581	Full Time	33.60%	42%	X	\$17,996	\$6,047
16 Water Well Installation Specialist	E	H	T08	103441	\$19.51	2,080		\$35,672	Full Time	33.60%			\$0	\$0
17 Sanitation Installation Specialist III	E	H	T07	106154	\$17.15	2,080		\$35,672	Full Time	33.60%			\$0	\$0
18 Environmental Health Specialist II	E	H	EV4	104369	\$25.17	2,080		\$52,346	Full Time	33.60%			\$0	\$0
19 Project Inspector Supervisor	E	S	M06	101405	\$27.19	2,080		\$56,552	Full Time	33.60%			\$0	\$0
20 Laborer	E	H	G05	108981	\$10.24	2,080		\$21,299	Full Time	33.60%			\$0	\$0
21 Apprentice Electrician	E	H	EL1	106710	\$16.15	2,080		\$33,592	Full Time	33.60%			\$0	\$0
22 Project Inspector Supervisor	E	S	M06	109204	\$30.77	2,080		\$62,993	Full Time	33.60%			\$0	\$0
23 Engineering Manager	E	S	M07	107850	\$30.28	2,080		\$49,693	Full Time	33.60%	42%	X	\$26,877	\$9,031
24 Project Inspector Supervisor	E	S	M06	103509	\$32.69	2,080		\$67,934	Full Time	33.60%			\$0	\$0
25 Skilled Laborer	E	H	G06	107438	\$13.43	2,080		\$27,934	Full Time	33.60%			\$0	\$0
26 Sanitation Installation Specialist III	E	H	T07	103048	\$17.15	2,080		\$35,672	Full Time	33.60%			\$0	\$0
27 Coordinator Housing and Infrastructure	E	H	P07	108091	\$21.71	2,080		\$45,157	Full Time	33.60%			\$0	\$0
28 Project Inspector Supervisor	E	S	M06	104271	\$30.71	2,080		\$63,873	Full Time	33.60%	10%	X	\$6,387	\$2,146
29 Laborer	E	H	G05	101814	\$10.55	2,080		\$21,944	Full Time	33.60%			\$0	\$0
30 Environmental Health Manager	E	S	EV7	104334	\$31.74	2,080		\$66,015	Full Time	33.60%			\$0	\$0
31 Laborer	E	H	G05	102253	\$9.50	2,080		\$19,760	Full Time	33.60%			\$0	\$0
32 Clerk I	E	H	A03	000000	\$9.00	2,080		\$18,720	Full Time	33.60%			\$0	\$0
33 Skilled Laborer	E	H	G05	000000	\$9.50	2,080		\$19,760	Full Time	33.60%			\$0	\$0
34 Engineering Manager	E	N	O	000552	\$0.00	2,080		\$0	Full Time	33.60%	0%	X	\$0	\$0
35									Full Time	0.00%			\$0	\$0
36									Full Time	0.00%			\$0	\$0
37									Full Time	0.00%			\$0	\$0
38									Full Time	0.00%			\$0	\$0
39									Full Time	0.00%			\$0	\$0
40									Full Time	0.00%			\$0	\$0
41									Full Time	0.00%			\$0	\$0
42									Full Time	0.00%			\$0	\$0
43									Full Time	0.00%			\$0	\$0
44									Full Time	0.00%			\$0	\$0
45									Full Time	0.00%			\$0	\$0
46									Full Time	0.00%			\$0	\$0
47									Full Time	0.00%			\$0	\$0
48									Full Time	0.00%			\$0	\$0
49									Full Time	0.00%			\$0	\$0
50									Full Time	0.00%			\$0	\$0
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time													\$1,952	\$659
56 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$67,368	\$22,638

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5375
Contract Period:		Name:	Penny Norseworthy/Stephen Walker
Contract Number:		Accounting Unit Director/Manager	Phone: 5150
Accounting Fund:	1-General Fund	Name:	Jennifer Kirby
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5355
AU Description:	Senior Nutrition Sites	Name:	Marsha Lamb
Accounting Unit:	1010450	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	109145
Date/Time Printed:	28-Feb-18 09:36 AM		

Notes: One full time staff member included. An additional \$50k requested for client food.

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.59	0.59	1.00
# of Regular Part-Time Employee Equivalents:	12.26	12.26	-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>13.85</b>	<b>12.85</b>	<b>1.00</b>

PART-3

Revenues:	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$218,992		\$208,503		\$ 10,489
Fringe benefits	610000	\$37,084		\$34,134		\$ 2,950
Client food	670230	\$98,626		\$48,626		\$ 50,000
Supplies	680000	\$2,000		\$2,000		\$ -
Direct billed: telephone expense	690080	\$800		\$800		\$ -
Direct billed: mailing cost	690120	\$500		\$500		\$ -
Direct billed: printing/copying	690130	\$1,000		\$1,000		\$ -
Utilities	700010	\$4,000		\$4,000		\$ -
Direct billed: space cost	700080	\$4,700		\$4,700		\$ -
Property insurance	710010	\$1,000		\$1,000		\$ -
Direct billed: auto insurance	710100	\$500		\$500		\$ -
Employee mileage reimbursement	720040	\$500		\$500		\$ -
Direct billed: GSA vehicle	720050	\$2,000		\$2,000		\$ -
R & m equipment	730040	\$500		\$500		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 372,202		\$ 308,763		\$ 63,439
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 52,294		\$ 40,448		\$ 11,846
<b>Total Expenditures</b>			\$ 424,496		\$ 349,211	\$ 75,285
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (424,496)		\$ (349,211)	\$ (75,285)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
<b>Transfers In/Out - Net</b>		\$ -		\$ -
Take to Narrative ==>		\$ 424,496		\$ 349,211
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (424,496)		\$ (349,211) \$ (75,285)

**0 PAYROLL WORKSHEET**

Accounting Unit Description: **Senior Nutrition Sites** For Budget Period: **10/01/2017 - 09/30/2018** Printed Date: **28-Feb-18**  
 Accounting Unit Name: **1010450** Prepared by: **Penny Noreworthy/Stephen Walker** Printed Time: **09:27 AM**

Job Title	Position Vacant-V New-N Existing-E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit	
						Regular	Overtime						Expected Wages (Gross)	Expected Fringe Benefits
1 Cook I	E	H	G05	500222	\$10.27	1,040	0	\$10,881	Part Time	13.10%	98%	X	\$10,467	\$1,371
2 Cook I	E	H	G05	100409	\$9.89	1,700	0	\$16,813	Part Time	13.10%	98%	X	\$16,477	\$2,158
3 Cook I	E	H	G05	103220	\$9.50	1,040	0	\$9,880	Part Time	13.10%	98%	X	\$9,682	\$1,268
4 Cook I	E	H	G05	100000	\$9.50	1,040	0	\$9,880	Part Time	13.10%	98%	X	\$9,682	\$1,268
5 Cook I	E	H	G05	102023	\$10.34	2,080	0	\$21,507	Part Time	13.10%	50%	X	\$10,754	\$1,409
6 Cook I	E	H	G05	500304	\$9.27	1,040	0	\$9,641	Part Time	13.10%	98%	X	\$9,448	\$1,238
7 Cook Foreman	E	H	M02	102825	\$15.60	2,080	0	\$32,448	Full Time	33.60%	2%	X	\$649	\$218
8 Cook I	E	H	G05	102839	\$9.71	1,700	0	\$16,507	Part Time	13.10%	98%	X	\$16,177	\$2,119
9 Cook I	E	H	G05	102885	\$10.58	1,700	0	\$17,986	Part Time	13.10%	98%	X	\$17,626	\$2,309
10 Cook I	E	H	G05	106074	\$10.63	1,700	0	\$18,071	Part Time	13.10%	98%	X	\$17,710	\$2,320
11 Cook I	E	H	G05	108863	\$11.32	1,700	0	\$19,244	Part Time	13.10%	98%	X	\$18,659	\$2,471
12 Cook I	E	H	G05	108421	\$11.52	1,700	0	\$19,584	Part Time	13.10%	98%	X	\$19,192	\$2,514
13 Cook I	E	H	G05	108847	\$11.22	1,700	0	\$19,074	Part Time	13.10%	98%	X	\$18,693	\$2,448
14 Cook I	E	H	G05	100000	\$9.50	1,700	0	\$16,150	Part Time	13.10%	98%	X	\$15,827	\$2,073
15 Family Advocate I	E	H	P06	100447	\$16.23	2,080	0	\$33,800	Full Time	33.60%	10%	X	\$3,380	\$1,136
16 Family Assistance Manager	E	H	P06	103895	\$14.61	2,080	0	\$30,389	Full Time	33.60%	10%	X	\$3,039	\$1,021
17 Elder Services Advocate	E	S	M07	103354	\$32.74	2,080	0	\$68,099	Full Time	33.60%	10%	X	\$6,810	\$2,288
18 Administrative Secretary	E	H	A05	103976	\$17.18	2,080	0	\$35,734	Full Time	33.60%	10%	X	\$3,573	\$1,201
19 Human Services Assistant Manager	E	H	A04	104378	\$15.31	2,080	0	\$31,845	Full Time	33.60%	5%	X	\$1,692	\$535
20 Nutrition Aide	E	S	M05	107818	\$22.41	2,080	0	\$46,613	Full Time	33.60%	12%	X	\$5,694	\$1,800
21 Nutrition Aide	N	H	A05	100000	\$9.50	2,080	0	\$19,760	Full Time	33.60%	100%		\$0	\$0
22										0.00%			\$19,760	\$6,639
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 Adjustment to Fringe Benefits													\$0	\$0
53 AU 3% Merit Increase													\$0	\$0
54 Shift Differential													\$0	\$0
55 Christmas Bonus - Regular Full Time													\$0	\$0
56 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$216,992	\$37,064

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 4917
Accounting Fund:	1-General Fund	Name:	Robert Daugherty
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5644
AU Description:	Community Technical Assistance	Name:	SOS Chuck Hoskin, Jr.
Accounting Unit:	1010575	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	109347
Date/Time Printed:	14-Mar-18 09:36 AM		

Notes: Reallocate per anticipated expenses; one time carryover funds of \$367,000.

PART-2

Staffing Summary:	FY 2018 REVISION 3	FY 2018 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	6.20	6.20	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>6.20</b>	<b>6.20</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>		
<b>Total Revenues</b>		<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$274,580		\$255,046		\$ 19,534
Fringe benefits	610000	\$92,259		\$85,696		\$ 6,563
Staff development & training	620000	\$4,500		\$3,000		\$ 1,500
Travel-staff	630000	\$15,000		\$20,157		\$ (5,157)
Contract services < \$5K	640000	\$76,410		\$100,000		\$ (23,590)
Contract services >=\$5K	650000		\$850,047		\$490,304	\$ 359,743
Client food	670230	\$13,000				\$ 13,000
Supplies	680000	\$119,000		\$140,000		\$ (21,000)
Printing cost	690070	\$2,000				\$ 2,000
Direct billed: telephone expense	690080	\$1,000		\$925		\$ 75
Direct billed: cell/mobile phone	690090	\$7,800		\$9,625		\$ (1,825)
Direct billed: internet	690110	\$1,500		\$700		\$ 800
Direct billed: mailing cost	690120	\$2,600		\$2,600		\$ -
Direct billed: printing/copying	690130	\$2,400		\$2,400		\$ -
Lease/rent: furniture & equip	690500	\$2,000		\$2,000		\$ -
Utilities	700010	\$1,000		\$1,500		\$ (500)
Direct billed: space cost	700080	\$36,000		\$36,000		\$ -
Direct billed: property insurance	710090	\$19,900		\$9,900		\$ 1,000
Direct billed: auto insurance	710100	\$1,680		\$1,680		\$ -
R & m vehicle	720030	\$2,000				\$ 2,000
Direct billed: GSA vehicle	720050	\$22,000		\$0		\$ 22,000
Direct billed: gas cards	720070	\$7,600		\$5,600		\$ 2,100
R & m equipment	730040	\$6,000		\$1,000		\$ 5,000
Building improvements < \$5K	730060	\$1,000		\$1,000		\$ -
Advertising	740000	\$1,000		\$5,000		\$ (4,000)
Other operational	760010	\$200		\$200		\$ -
Food	760012	\$1,000		\$20,000		\$ (19,000)
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ 850,047		\$ 490,304	\$ 359,743
Expenditures SUBJECT to IDC		\$ 704,429		\$ 703,929		\$ 500
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation 970000		\$ 98,972		\$ 92,216		\$ 6,757
<b>Total Expenditures</b>		<b>\$ 1,553,448</b>		<b>\$ 1,286,448</b>		<b>\$ 367,000</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ (1,653,448)</b>		<b>\$ (1,286,448)</b>		<b>\$ (367,000)</b>
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Insurance recoveries	910010		\$49,075		\$49,075	\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ 49,075</b>		<b>\$ 49,075</b>	<b>\$ -</b>

Take to Narrative ==>		<b>\$ 1,653,448</b>		<b>\$ 1,286,448</b>		<b>\$ (367,000)</b>
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<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (1,604,373)</b>		<b>\$ (1,237,373)</b>		<b>\$ (367,000)</b>
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0 PAYROLL WORKSHEET

Accounting Unit Description: Community Technical Assistance      For Budget Period: 10/1/2017 - 09/30/2018      Printed Date: 07-Mar-18  
 Accounting Unit Name: 1010575      Prepared by: Mary Hicks      Printed Time: 03:21 PM

Line	Job Title	Position Vacant=V New=N Existing=E	Salary Class: Hourly = H MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
						Pay Rate								
1	Community & Cultural Outreach Director	E	S	M07	107927	2,080		\$60,507	Full Time	33.60%	50%	XH	\$30,254	\$10,166
2	Technical Assistance Specialist	E	H	P07	500149	175		\$43,875	Full Time	33.60%	90%	XH	\$39,488	\$13,268
3	Technical Assistance Specialist	E	H	P07	102459	2,080		\$41,856	Full Time	33.60%	50%	XH	\$27,427	\$9,215
4	Technical Assistance Specialist	E	H	P07	100070	2,080		\$42,797	Full Time	33.60%	90%	XH	\$38,517	\$12,942
5	Admin Assistant	E	H	P07	104237	175		\$42,329	Full Time	33.60%	90%	XH	\$38,086	\$12,800
6	Volunteer Field Specialist	E	H	A05	106801	2,080		\$35,734	Full Time	33.60%	60%	XH	\$27,440	\$7,204
7	Volunteer Coordinator	E	H	P06	101646	100		\$31,621	Full Time	33.60%	100%	XH	\$31,621	\$10,625
8						2,080		\$35,526	Full Time	33.60%	90%	XH	\$31,973	\$10,743
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51	Anticipated Turnover												\$0	\$0
52	Adjustment to Fringe Benefits												\$0	\$0
53	AU 3% Merit Increase												\$0	\$0
54	Shift Differential												\$0	\$0
55	Christmas Bonus - Regular Full Time												\$7,764	\$2,609
56	Christmas Bonus - Regular Part Time												\$8,000	\$2,688
Totals													\$274,580	\$92,289

Please input these totals on the Budget Request Form!

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 4995
Contract Period:		Name:	Howard Paden
Contract Number:		Accounting Unit Director/Manager	Phone: 4917
Accounting Fund:	1-General Fund	Name:	Rob Daugherty
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5844
AU Description:	Focus Group for Cherokee Language and Culture	Name:	Chuck Hoskin Jr.
Accounting Unit:	1010583	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108018
Date/Time Printed:	12-Mar-18 09:07 AM		
Notes:			

**PART-2**

Staffing Summary:	FY 2018 ORIG REQUEST	FY 2017 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>		
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Travel-staff	630000	\$4,000				\$ 4,000
Contract services >=\$5K	650000		\$33,600			\$ 33,600
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 33,600		\$ -	\$ 33,600
<b>Expenditures SUBJECT to IDC</b>		\$ 4,000		\$ -		\$ 4,000
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		11.85%		
Indirect Cost Allocation	970000	\$ 562		\$ -		\$ 562
<b>Total Expenditures</b>			\$ 38,162		\$ -	\$ 38,162

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (38,162)		\$ -	\$ (38,162)
---	--	-------------	--	------	-------------

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -		\$ -	\$ -

<b>Take to Narrative ==&gt;</b>		\$ 38,162		\$ -	
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<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (38,162)		\$ -	\$ (38,162)
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Cherokee Nation FY 2018 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>	<b>ED Phone #</b>
01 - Office of the Chief	Chuck Hoskin Jr.	5644
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>	
1010583	Focus Group for Cherokee Language and Culture	
<b>Program Director/Manager</b>	<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>
Rob Daughtery	4917	10/01/2017 - 09/30/2018
<b>FY2017 Budget Approved</b>	<b>FY2018 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>
\$ -	\$ 38,162	\$ 38,162
<b>Staffing Plan (FTE)</b>	<b>FY2018 Budget Request</b>	<b>FY2017</b>
Regular Full-Time	-	-
Regular Part-Time	-	-
Temporary Full-Time	-	-
Temporary Part-Time	-	-
IPA/MOA/Other	-	-
Total	-	-

**PROGRAM NARRATIVE:**

The Cherokee Nation's Master Apprentice Language Program proposes to conduct a professional focus group with an ambitious aim to elicit empirical data regarding the framework Cherokee Nation citizens use when they speak, write, and think, about the Cherokee language; they endeavor to explore how Cherokee citizens understand the value and esteem of the Cherokee language. This research will be utilized to develop and design a strategic plan with a long term vision for the preservation of Cherokee identity via language and cultural initiatives.

It has become manifestly apparent that the Cherokee language is currently imperiled, despite (or due to) the false belief that it is still being spoken in local communities and families by young and old alike in abundance. These questions are designed to illuminate the dire situation while motivating Cherokee citizens to awaken their sense of propriety over our cultural birthright; in this the restoration and rejuvenation of the Cherokee language is key to that survival. In addition to quantitative data about language speakers, further qualitative information is necessary so that project planners can discern what factors motivate decisions and to further illuminate what will inspire Cherokee citizens to take up and actively attempt to acquire, study, learn, and teach their native language. Without further data that will be provided by this focus group, the Cherokee Nation will only continue designing language initiatives that could have been better and more strategically targeted for success. Because the Cherokee language is imperiled, there is little time for trial and error.

As a boon from this project, a significant amount of collateral data on causal and correlative topics is anticipated to be discerned from this interviewing process. Through extended analysis, this data will be instrumental for in supporting the development and execution of the goals and initiatives of both the Medicine keepers and the Secretary of Natural Resources. Resultantly supportive of related cultural programs and projects, such strategically targeted questioning will focus on the intrinsic relationship between cultural values, abstract thinking, and language; further demonstrating the matrimony of Cherokee identity to the indigenous Cherokee understanding of the natural world. Additionally the survey will further our knowledge about the sorts of information that will drive action and evoke opinions regarding Cherokee language perpetuation.

The surveys will be administered by an outside third party, the Osiyo Group, co-founded by Cherokee Nation citizen Ronetta Briggs. There will be five in-jurisdiction focus group meetings centered in Adair County, Cherokee County, Muskogee County, Rogers County and Sequoyah County. Three out of jurisdiction meetings set in Oklahoma City, Dallas and Bakersfield, California will collect perspectives and gauge attitudes of citizens living beyond the Cherokee Nation's reservation boundaries. Technology has created many potential opportunities to teach language without regard to physical distance, and a motivated off-reservation citizen today could potentially acquire their language as quickly and organically as an on-reservation Cherokee citizen.

This project will be a one-time expenditure, and will not require any additional employees nor necessitate the expansion of any programs. It is not a 'wish list' item, but a critical piece of data collection for strategic planning that will give us insight into the thinking of a broad cross-section of Cherokee Nation citizens.

The Cherokee Nation will be contracting with Osiyo Groups, a well renowned company owned by two Cherokees. This group will be gathering data from 8 different locations with 13 different groups. Each group will be comprised of 12

Cherokee citizens and each group will represent a different demographic. Each citizen that participates will receive an incentive of a Hundred dollars which is standard for focus groups, which will total \$15,600.00 and is a part of Osiyo Group's contract. Their organization and facilitation fee will be \$15,000.00 and their travel will total \$3,000.00. Which makes the total



## Cherokee Nation FY 2018 Comprehensive Budget Narrative

of Osiyo Group's contract \$33,600.00. Two staff members of Cherokee Nation will also be require to attended, support, feed information to the facilitator from a live feed in another room. This will total \$4,000.00 travel for staff. The Entire project cost will be \$38,162.

**SIGNIFICANT CHANGES:**

New budget

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	918-207-3979
Contract Period:		Name:	Julie Justice	
Contract Number:		Accounting Unit Director/Manager	Phone:	918-207-3836
Accounting Fund:	1-General Fund	Name:	Sara Hill	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	918-207-3836
AU Description:	Conservation District	Name:	Sara Hill	
Accounting Unit:	1011059	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	108281	
Date/Time Printed:	13-Mar-18 12:17 PM			

Notes:

PART-2

Staffing Summary:	FY 2018 ORIG REQUEST	FY 2017 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.25		0.25
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>0.25</b>	<b>-</b>	<b>0.25</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$12,143				\$ 12,143
Fringe benefits	610000	\$4,080				\$ 4,080
Staff development & training	620000	\$500				\$ 500
Travel-staff	630000	\$1,000				\$ 1,000
Contract services >=\$5K	650000		\$1,000			\$ 1,000
Supplies	680000	\$2,500				\$ 2,500
Equipment < \$5K	680070	\$2,000				\$ 2,000
Direct billed: cell/mobile phone	690090	\$500				\$ 500
Direct billed: space cost	700080	\$500				\$ 500
Employee mileage reimbursement	720040	\$250				\$ 250
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ 23,473	\$ 1,000	\$ -	\$ -	\$ 23,473
Expenditures SUBJECT to IDC		\$ 3,298		\$ -	\$ -	\$ 3,298
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		11.85%		
Indirect Cost Allocation	970000					
<b>Total Expenditures</b>		<b>\$ 27,771</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,771</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ (27,771)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (27,771)</b>

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
Take to Narrative ==>		<b>\$ 27,771</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (27,771)</b>		<b>\$ -</b>		<b>\$ (27,771)</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: Conservation District  
 Accounting Unit Name: 1011059  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Julie Justice  
 Printed Date: 12-Mar-18  
 Printed Time: 09:11 AM

Job Title	Position	Salary Class: Vacant=V New=N Existing=E	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Manager Admin Operations	N	S	M05		\$22.67	2,060		\$47,154	Full Time	33.60%	25%		\$11,788	\$3,961
2										0.00%			\$0	\$0
3										0.00%			\$0	\$0
4										0.00%			\$0	\$0
5										0.00%			\$0	\$0
6										0.00%			\$0	\$0
7										0.00%			\$0	\$0
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51										0.00%			\$0	\$0
52 Anticipated Turnover														
53 Adjustment to Fringe Benefits														
54 AU 3% Merit Increase														
55 Christmas Bonus - Regular Full Time									Full Time	33.60%			\$354	\$119
56 Christmas Bonus - Regular Part Time									Part Time	33.60%			\$0	\$0
										13.10%				
Totals													\$12,143	\$4,080

Please input these totals on the Budget Request Form

Cherokee Nation FY 2018 Comprehensive Budget Narrative

<b>Department/Program</b>	<b>Executive Director</b>		<b>ED Phone #</b>
27 - Secretary of Natural Resources	Sara Hill		918-207-3836
<b>Accounting Unit</b>	<b>Accounting Unit Name</b>		
1011059	Conservation District		
<b>Program Director/Manager</b>	<b>Pgm Dir/Mgr Phone #</b>	<b>Period Budget Covers</b>	
Sara Hill	918-207-3836	10/01/2017 - 09/30/2018	
<b>FY2017 Budget Approved</b>	<b>FY2018 Budget Request</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>
\$ -	\$ 27,771	\$ 27,771	100.00%
<b>Staffing Plan (FTE)</b>	<b>FY2018 Budget Request</b>	<b>FY2017</b>	<b>Net Change in Staffing</b>
Regular Full-Time	0.25	-	0.25
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	0.25	-	0.25

**PROGRAM NARRATIVE:**

**Description:** This is a new budget to support the development of a new Cherokee Nation Tribal Conservation District as negotiated by the Cherokee Nation, the United States Department of Agriculture (USDA), the Natural Resources Conservation Service (NRCS) and/or other appropriate governmental agencies. Cherokee Nation acreage held in trust status or owned in fee by the tribe will serve as a start up opportunity for the new conservation district program(s), with opportunity for growth as detailed in an initial 3 year expansion plan.

**Purpose:** To establish a Cherokee Nation conservation district that allows for self-governed management of land, water, local plant & animal species, and other natural resources within the Cherokee Nation's jurisdictional area; and provide local administration of federal conservation programs to tribal land owners for accessing benefits such as livestock management assistance, range/pasture improvement, wetlands preservation, erosion control, hazardous fuel mitigation, etc. A tribally led conservation district will enable the Nation to make conservation mgmt. decisions based on resources that are directly valuable to Cherokees (tangibly, culturally, ceremonially, etc.). Similarly, the district will be able to make decisions on which federal programs to administer based on tribal-specific considerations; and determine if alternatives solutions exist that might otherwise address conservation program goals without overtly impacting the presence or availability of targeted species or areas.

**Intended Outcomes:** Assist in conducting government enabling functions of the Secretary of Natural Resources and CN Executive Administration. Establish a Tribal Conservation District and build capacity incrementally to provide targeted services to underserved tribal lands.

**Process Measures / Additional Staffing:** This is a new budget proposal based on a long term plan. A Conservation Manager will be hired and an advisory board will be established. The board will be comprised of three (3) to five (5) individuals with specific cultural, conservation, institutional or agricultural knowledge to provide directional priorities to the program. The Conservation Manager will work with the board, Cherokee Nation staff, tribal citizens, and state and federal agencies to identify operational priorities and secure additional funding.

**Collaboration:** This budget will partner with numerous CN governmental entities / departments / subsidiaries, CN communities, other federally recognized tribes, state and local governments, educational institutions, private businesses and scientific research facilities.

**External Funding:** External funding will be actively sought through grants and partnerships with the NRCS and other governmental agencies as appropriate.

**Cherokees Served:** Since all Cherokee Nation tribal members benefit directly or indirectly from conservation and responsible management of our natural resources, it is estimated that a Tribal Conservation District will serve over 300,000 citizens.

**SIGNIFICANT CHANGES:**

**Significant Changes:** There are no changes to report, as this is a new budget request.

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer:	Name: Mary Hicks	Phone:	5670
Contract Period:		Accounting Unit Director/Manager:	Name: Pat Gwin	Phone:	5704
Contract Number:		Executive Director:	Name: Sara Hill	Phone:	3836
Accounting Fund:	1-General Fund	1st Person Responsible:	Employee #:	103722	
Funding Source:	01-Cherokee Nation				
AU Description:	NRD Ethnobiology				
Accounting Unit:	1011063				
Place IDC Rate in Part 4 Below					
Date/Time Printed:	23-Feb-18	12:58 PM			

Notes: Budget Other Income received from Reimbursement from Univ. of Colorado and Book Royalties

**PART-2**

Staffing Summary:	FY 2018 REVISION 2	FY 2018 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.63	0.63	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>0.63</b>	<b>0.63</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other Income	499000	\$3,077		\$ 3,077
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 3,077</b>	<b>\$ -</b>	<b>\$ 3,077</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$39,442		\$39,442		\$ -
Fringe benefits	610000	\$17,752		\$17,752		\$ -
Staff development & training	620000	\$50		\$50		\$ -
Travel-staff	630000	\$1,200		\$500		\$ 700
Supplies	680000	\$10,000		\$10,000		\$ -
Equipment < \$5K	680070	\$3,000		\$1,000		\$ 2,000
Direct billed: telephone expense	690080	\$450		\$450		\$ -
Direct billed: cell/mobile phone	690090	\$1,050		\$1,050		\$ -
Direct billed: internet	690110	\$100		\$100		\$ -
Direct billed: mailing cost	690120	\$2,000		\$2,000		\$ -
Direct billed: printing/copying	690130	\$3,000		\$3,000		\$ -
Direct billed: space cost	700080	\$4,498		\$4,498		\$ -
Direct billed: gas cards	720070	\$100		\$100		\$ -
R & m equipment	730040	\$2,925		\$2,927		\$ (2)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 85,567		\$ 82,569		\$ 2,698
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 12,022		\$ 11,643		\$ 379
<b>Total Expenditures</b>		<b>\$ 97,589</b>		<b>\$ 94,512</b>		<b>\$ 3,077</b>
Revenues OVER \ (UNDER) Expenditures			\$ (94,512)		\$ (94,512)	\$ -

**Transfers In\Out - (Show ALL as Positive Numbers)**

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 97,589		\$ 94,512		
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (94,512)		\$ (94,512)	\$ -

**PAYROLL WORKSHEET**

Accounting Unit Description: **NRD Ethnobiology** For Budget Period: **10/01/2017 - 09/30/2018** Printed Date: **23-Feb-18**  
 Accounting Unit Name: **1011063** Prepared by: **Mary Hicks** Printed Time: **12:58 PM**

Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Serfas-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overline							
1 Secretary of Natural Resources Administrative Liaison	E	S	M08	103722	\$36.98	2,080	100	\$76,918	Full Time	33.60%	30%	X H	\$23,075	\$7,753
2 Cultural Biologist	E	H	P08	108619	\$18.04	2,080	100	\$40,229	Full Time	33.60%	33%	X H	\$13,276	\$4,461
3										0.00%			\$0	\$0
4										0.00%			\$0	\$0
5										0.00%			\$0	\$0
6										0.00%			\$0	\$0
7										0.00%			\$0	\$0
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time														
56 Christmas Bonus - Regular Part Time														
<b>Totals</b>													<b>\$39,442</b>	<b>\$17,752</b>

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5324
Contract Number:		Name:	Dena Tucker	
Accounting Fund:	1-General Fund	Accounting Unit Director/Manager	Phone:	7258
Funding Source:	01-Cherokee Nation	Name:	Brandon Scott	
AU Description:	Cherokee Publications GF	Executive Director	Phone:	5101
Accounting Unit:	1011070	Name:	Chuck Hoskin, Jr.	
	Place IDC Rate in Part 4 Below	1st Person Responsible		
Date/Time Printed:	13-Mar-18	Employee #	104064	
	12:21 PM			

PART-2

Notes: FY 2018 Carry Over Funding Request-CN Publications. This department is funded through CN Publications IDC-2041030 (45%) and CN Publication GF-1011070 (55%). Request for additional funding for general operations and printing/mailing of the Cherokee Phoenix newspaper for the remainder of the fiscal year.

Staffing Summary:	FY 2018 REVISION 3	FY 2018 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	7.70	7.70	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	0.08	0.08	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>7.78</b>	<b>7.78</b>	

PART-3

Revenues:	Account #			Incr \ (Decr)
Merchandise sales	410040	\$4,500	\$4,500	\$ -
Subscription income	410150	\$6,600	\$6,600	\$ -
Royalty payments	410152	\$110	\$110	\$ -
Other newspaper sales	410154	\$55	\$55	\$ -
Distribution income	410155	\$14,520	\$14,520	\$ -
Advertising income	410180	\$64,900	\$64,900	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 90,685</b>	<b>\$ 90,685</b>	<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	800000	\$307,300		\$307,300		\$ -
Fringe benefits	810000	\$102,859		\$102,859		\$ -
Staff development & training	620000	\$1,785		\$915		\$ 870
Travel-staff	630000	\$5,400		\$3,240		\$ 2,160
Contract services < \$5K	640000	\$11,730		\$10,285		\$ 1,445
Contract services >=\$5K	650000		\$5,600	\$0		\$ 5,600
Supplies	880000	\$3,790		\$2,960		\$ 830
Equipment < \$5K	680070	\$830		\$830		\$ -
Mailing cost	690060	\$50,000		\$27,146		\$ 22,854
Direct billed: telephone expense	690080	\$2,675		\$2,195		\$ 480
Direct billed: cell/mobile phone	690090	\$4,500		\$4,500		\$ -
Direct billed: internet	690110	\$235		\$285		\$ (50)
Direct billed: mailing cost	690120	\$1,760		\$1,760		\$ -
Direct billed: printing/copying	690130	\$2,255		\$2,255		\$ -
Direct billed: space cost	700080	\$27,525		\$23,909		\$ 3,616
Direct billed: auto insurance	710100	\$600		\$578		\$ 22
Direct billed: GSA vehicle	720050	\$7,205		\$7,205		\$ -
Other operational	760010	\$4,640		\$4,000		\$ 640
Food	760012	\$300		\$300		\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 5,600	\$ -		\$ 5,600
Expenditures SUBJECT to IDC		\$ 535,389		\$ 502,522		\$ 32,867
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 75,222		\$ 65,830		\$ 9,392
<b>Total Expenditures</b>			<b>\$ 616,211</b>	<b>\$ 568,352</b>		<b>\$ 47,859</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ (525,526)</b>	<b>\$ (477,667)</b>		<b>\$ (47,859)</b>

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010	\$5,500		\$ 5,500
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
<b>Transfers In/Out - Net</b>		<b>\$ 5,500</b>		<b>\$ 5,500</b>
Take to Narrative ==>		<b>\$ 616,211</b>		<b>\$ 568,352</b>
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (520,026)</b>		<b>\$ (472,167)</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Publications GF For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 01-Mar-18  
 Accounting Unit Name: 1011070 Prepared by: Debra Tucker Printed Time: 10:46 AM

Job Title	Position	Salary Class:	Grade Range	Emp. #	Expected Hours To Pay on this AU		Series-Status	Fringe Rate-%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime						
1 Cherokee Phoenix Executive Editor	E	S	EX4	109920	2,080		Full Time	33.60%	55%	X	\$45,320	\$15,228
2 Assistant Editor	E	S	M05	107270	2,080		Full Time	33.60%	55%	X	\$27,329	\$9,183
3 Assistant Editor	E	S	M05	104423	2,080		Full Time	33.60%	55%	X	\$26,078	\$8,742
4 Multimedia Editor	E	S	M05	108692	2,080		Full Time	33.60%	55%	X	\$26,636	\$8,814
5 Administrative Officer	E	S	M03	104064	2,080		Full Time	33.60%	55%	X	\$20,592	\$6,919
6 Administrative Assistant	E	H	A05	107571	2,080		Full Time	33.60%	55%	X	\$15,947	\$5,358
7 Reporter	E	H	P07	102211	2,080		Full Time	33.60%	55%	X	\$17,595	\$5,912
8 News Writer	E	H	P04	104365	2,080		Full Time	33.60%	55%	X	\$14,495	\$4,870
9 News Writer	E	H	P04	120235	2,080		Full Time	33.60%	55%	X	\$13,476	\$4,528
10 News Writer	E	H	P04	500344	2,080		Full Time	33.60%	55%	X	\$13,087	\$4,397
11 Media Producer	E	H	CM2	108579	2,080		Full Time	33.60%	55%	X	\$26,083	\$8,764
12 Advertising Specialist	E	H	T08	103562	2,080		Full Time	33.60%	55%	X	\$16,771	\$5,635
13 Advertising Representative	V	H	T04		2,080		Full Time	33.60%	55%	X	\$14,677	\$4,931
14 Distribution Specialist	E	H	G07	102508	2,080		Full Time	33.60%	55%	X	\$12,284	\$4,121
15 Intern I	V	H	IN1		320		Temp FT or PT	9.40%	55%	X	\$1,584	\$149
16								0.00%			\$0	\$0
17								0.00%			\$0	\$0
18								0.00%			\$0	\$0
19								0.00%			\$0	\$0
20								0.00%			\$0	\$0
21								0.00%			\$0	\$0
22								0.00%			\$0	\$0
23								0.00%			\$0	\$0
24								0.00%			\$0	\$0
25								0.00%			\$0	\$0
26								0.00%			\$0	\$0
27								0.00%			\$0	\$0
28								0.00%			\$0	\$0
29								0.00%			\$0	\$0
30								0.00%			\$0	\$0
31								0.00%			\$0	\$0
32								0.00%			\$0	\$0
33								0.00%			\$0	\$0
34								0.00%			\$0	\$0
35								0.00%			\$0	\$0
36								0.00%			\$0	\$0
37								0.00%			\$0	\$0
38								0.00%			\$0	\$0
39								0.00%			\$0	\$0
40								0.00%			\$0	\$0
41								0.00%			\$0	\$0
42								0.00%			\$0	\$0
43								0.00%			\$0	\$0
44								0.00%			\$0	\$0
45								0.00%			\$0	\$0
46								0.00%			\$0	\$0
47								0.00%			\$0	\$0
48								0.00%			\$0	\$0
49								0.00%			\$0	\$0
50								0.00%			\$0	\$0
51 Anticipated Turnover											\$0	\$0
52 Adjustment to Fringe Benefits											\$6,726	\$2,921
53 AU 3% Merit Increase											\$0	\$0
54 Shift Differential											\$7,700	\$2,587
55 Christmas Bonus - Regular Full Time											\$0	\$0
56 Christmas Bonus - Regular Part Time											\$0	\$0
<b>Totals</b>											<b>\$307,300</b>	<b>\$102,859</b>

Please input these totals on the Budget Request Form!



**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: x5367
Contract Period:		Name:	Jennifer Pigeon
Contract Number:		Accounting Unit Director/Manager	Phone: x5367
Accounting Fund:	1-General Fund	Name:	Jennifer Pigeon
Funding Source:	02-Motor Fuel Tax	Executive Director	Phone: x5153
AU Description:	MFT Higher Ed Scholarships	Name:	Ron Etheridge
Accounting Unit:	1024001	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10665
Date/Time Printed:	13-Mar-18 12:33 PM		

Notes: Increase to fund up to 4,650 scholarships for the Fall 2018 semester. Transfer In of \$1,977,938 from AU 1010296.

**PART-2**

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Contributions & donations	480010	\$ 45
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ 45

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Tuition/scholarships	670090		\$14,921,983		\$12,944,000	\$ 1,977,983
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 14,921,983		\$ 12,944,000	\$ 1,977,983
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 14,921,983		\$ 12,944,000	\$ 1,977,983
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (14,921,938)		\$ (12,944,000)	\$ (1,977,938)

**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$11,336,952		\$9,359,014	\$ 1,977,938
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040		\$3,584,986		\$3,584,986	\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ 14,921,938		\$ 12,944,000	\$ 1,977,938

Take to Narrative ==>

<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -		\$ -
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CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5305
Contract Period:		Name:	Jamie Cole	
Contract Number:		Accounting Unit Director/Manager	Phone:	5305
Accounting Fund:	2-Internal Service	Name:	Jamie Cole	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone:	3902
AU Description:	Indirect Cost Pool Recovery	Name:	Lacey A. Horn	
Accounting Unit:	2040000	1st Person Responsible		
	Place IDC Rate in Part 4 Below	Employee #	101613	
Date/Time Printed:	13-Mar-18	04:02 PM		

Notes:

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
IDC recovery	410285	\$35,607,751	\$35,489,162	\$ 118,589
Carryover: "unappropriated" PY	490010	\$3,731,532	\$3,731,532	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
<b>Total Revenues</b>		<b>\$ 39,339,283</b>	<b>\$ 39,220,694</b>	<b>\$ 118,589</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures SUBJECT to IDC		\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		11.85%		\$ -
Indirect Cost Allocation	970000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ 39,339,283</b>	<b>\$ 39,220,694</b>		<b>\$ 118,589</b>

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>		\$ -	\$ -	\$ -	\$ -
Take to Narrative ==>		\$ -	\$ -	\$ -	\$ -
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ 39,339,283</b>	<b>\$ 39,220,694</b>		<b>\$ 118,589</b>

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5924
Contract Period:		Name:	Dana Tucker	
Contract Number:		Accounting Unit	Director/Manager	Phone: 7258
Accounting Fund:	2-Internal Service	Name:	Brandon Scott	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone:	5101
AU Description:	Cherokee Publications IDC	Name:	Chuck Hoskin, Jr.	
Accounting Unit:	2041030	1st Person Responsible		
Place IDC Rate In Part 4 Below		Employee #	104064	
Date/Time Printed:	01-Mar-18 08:28 AM			

Notes: FY 2018 Carry Over Funding Request-CN Publications. This department is funded through CN Publications IDC-2041030 (45%) and CN Publication GF-1011070 (55%). Request for additional funding for general operations and printing/mailling of the Cherokee Phoenix newspaper for the remainder of the fiscal year.

**PART-2**

Staffing Summary:	FY 2018 REVISION 2	FY 2018 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	6.30	6.30	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	0.07	0.07	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>6.37</b>	<b>6.37</b>	

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Subscription income	410150	\$5,400	\$5,400	\$ -
Royalty payments	410152	\$90	\$90	\$ -
Other newspaper sales	410154	\$45	\$45	\$ -
Distribution income	410155	\$11,880	\$11,880	\$ -
Advertising income	410160	\$53,100	\$53,100	\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 70,515</b>	<b>\$ 70,515</b>	<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000		\$251,429		\$251,429	\$ -
Fringe benefits	610000		\$84,159		\$84,159	\$ -
Staff development & training	620000		\$1,465		\$800	\$ 665
Travel-staff	630000		\$4,500		\$2,720	\$ 1,780
Contract services < \$5K	640000		\$9,700		\$8,415	\$ 1,285
Contract services >=\$5K	650000		\$4,600		\$0	\$ 4,600
Supplies	680000		\$3,200		\$3,090	\$ 110
Mailing cost	690060		\$28,000		\$10,534	\$ 17,466
Direct billed: telephone expense	690080		\$1,575		\$1,575	\$ -
Direct billed: cell/mobile phone	690090		\$3,200		\$3,700	\$ (500)
Direct billed: internet	690110		\$150		\$100	\$ 50
Direct billed: mailing cost	690120		\$3,310		\$1,440	\$ 1,870
Direct billed: printing/copying	690130		\$1,826		\$1,826	\$ -
Direct billed: space cost	700080		\$22,520		\$19,207	\$ 3,313
Direct billed: auto insurance	710100		\$500		\$473	\$ 27
Direct billed: GSA vehicle	720050		\$5,875		\$5,875	\$ -
Other operational	760010		\$1,000		\$250	\$ 750
Please enter a valid account number - >>>						
Please enter a valid account number - >>>						
Please enter a valid account number - >>>						
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 425,009		\$ 395,593	\$ 29,416
<b>Expenditures SUBJECT to IDC</b>			\$ -		\$ -	\$ -
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>			14.05%		11.85%	
<b>Indirect Cost Allocation</b>		970000	\$ -		\$ -	\$ -
<b>Total Expenditures</b>			<b>\$ 425,009</b>		<b>\$ 395,593</b>	<b>\$ 29,416</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ (354,494)</b>		<b>\$ (325,078)</b>	<b>\$ (29,416)</b>
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**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$4,500		\$4,500	\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ 4,500</b>		<b>\$ 4,500</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 425,009</b>		<b>\$ 395,593</b>	

<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (349,994)</b>		<b>\$ (320,578)</b>	<b>\$ (29,416)</b>
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0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Publications IDC For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 01-Mar-18  
 Accounting Unit Name: 2041030 Prepared by: Dena Tucker Printed Time: 08:28 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate %	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
						TOTAL PERSONNEL COST FOR EMPLOYEE								
1 Cherokee Phoenix Executive Editor	E	S	EX4	105920	\$39.62	2,080		\$82,400	Full Time	33.60%	45%	\$37,080	\$12,459	
2 Assistant Editor	E	S	M05	107270	\$23.89	2,080		\$49,589	Full Time	33.60%	45%	\$22,360	\$7,513	
3 Assistant Editor	E	S	M05	104423	\$22.74	2,080		\$47,305	Full Time	33.60%	45%	\$21,287	\$7,152	
4 Multimedia Editor	E	S	M05	106692	\$22.41	2,080		\$46,610	Full Time	33.60%	45%	\$20,975	\$7,048	
5 Administrative Officer	E	S	M03	104064	\$18.00	2,080		\$37,440	Full Time	33.60%	45%	\$16,848	\$5,665	
6 Administrative Assistant	E	H	A05	107571	\$13.94	2,080		\$28,995	Full Time	33.60%	45%	\$13,048	\$4,384	
7 Reporter	E	H	P07	102211	\$15.38	2,080		\$31,990	Full Time	33.60%	45%	\$14,396	\$4,837	
8 News Writer	E	H	P04	104365	\$12.67	2,080		\$26,354	Full Time	33.60%	45%	\$11,859	\$3,985	
9 News Writer	E	H	P04	120235	\$11.78	2,080		\$24,502	Full Time	33.60%	45%	\$11,026	\$3,705	
10 News Writer	E	H	P04	500344	\$11.44	2,080		\$23,795	Full Time	33.60%	45%	\$10,708	\$3,598	
11 Media Producer	E	H	CM2	108679	\$22.80	2,080		\$47,424	Full Time	33.60%	45%	\$21,341	\$7,171	
12 Advertising Specialist	E	H	T08	103562	\$14.66	2,080		\$30,493	Full Time	33.60%	45%	\$13,722	\$4,511	
13 Advertising Representative	V	H	T04		\$12.83	2,080		\$26,886	Full Time	33.60%	45%	\$12,009	\$4,035	
14 Distribution Specialist	V	H	G07	102508	\$10.72	2,080		\$22,298	Full Time	33.60%	45%	\$10,054	\$3,371	
15 Intern I	V	H	IN1		\$9.00	920		\$2,880	Temp FT or PT	9.40%	45%	\$1,286	\$122	
16										0.00%		\$0	\$0	
17										0.00%		\$0	\$0	
18										0.00%		\$0	\$0	
19										0.00%		\$0	\$0	
20										0.00%		\$0	\$0	
21										0.00%		\$0	\$0	
22										0.00%		\$0	\$0	
23										0.00%		\$0	\$0	
24										0.00%		\$0	\$0	
25										0.00%		\$0	\$0	
26										0.00%		\$0	\$0	
27										0.00%		\$0	\$0	
28										0.00%		\$0	\$0	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48										0.00%		\$0	\$0	
49										0.00%		\$0	\$0	
50										0.00%		\$0	\$0	
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time														
56 Christmas Bonus - Regular Part Time														
Totals												\$251,428	\$84,155	

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 918-453-5619
Contract Period:		Name:	Melody Blackbear
Contract Number:		Accounting Unit Director/Manager	Phone: 918-453-5393
Accounting Fund:	2-Internal Service	Name:	Jon B. James
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 918-453-4268
AU Description:	Information Technology - IDC	Name:	Jarrod Welch
Accounting Unit:	2041110	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	104693
Date/Time Printed:	14-Mar-18 09:35 AM		

PART-2

Notes: Employee #102308 added to Technology Supervisory position, one Clerk II position vacant, added two new Clerk III positions. Removed employee #109192; employee is terminated. Employee #100212 revised position to Systems Administrator III. Employee #106781 revised position to Computer Hardware Tech I. Added Employee #108750 as Business Systems Analyst IV.

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Deer)
# of Regular Full-Time Employee Equivalents:	51.45	49.45	2.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>51.45</b>	<b>49.45</b>	<b>2.00</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Deer)
Other Income	499000	\$266,000	\$266,000	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 266,000</b>	<b>\$ 266,000</b>	<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Deer)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$3,143,392		\$3,076,346	\$ 67,046
Fringe benefits	610000		\$1,055,781		\$1,033,654	\$ 22,127
Staff development & training	620000		\$5,000		\$5,000	\$ -
Staff educational reimbursemen	620100		\$10,000		\$10,000	\$ -
Recruitment	620500		\$2,500		\$2,500	\$ -
Travel-staff	630000		\$28,000		\$28,000	\$ -
Mileage-travel exp stmt	630020		\$2,000		\$2,000	\$ -
Tolls/parking-travel	630040		\$250		\$250	\$ -
Per diem	630050		\$2,500		\$2,500	\$ -
Lodging	630070		\$5,000		\$5,000	\$ -
Air fares	630090		\$7,500		\$7,500	\$ -
Ground fares	630100		\$200		\$200	\$ -
Baggage fees	630110		\$250		\$250	\$ -
Supplies	680000		\$10,000		\$10,000	\$ -
Direct billed: telephone expense	690080		\$10,000		\$10,000	\$ -
Direct billed: cell/mobile phone	690090		\$46,000		\$46,000	\$ -
Direct billed: internet	690110		\$80,000		\$80,000	\$ -
Direct billed: mailing cost	690120		\$200		\$200	\$ -
Building rent/lease	700000		\$1,440		\$1,440	\$ -
Direct billed: space cost	700080		\$149,000		\$149,000	\$ -
Direct billed: property insurance	710090		\$2,000		\$2,000	\$ -
Direct billed: auto insurance	710100		\$5,500		\$5,500	\$ -
R & m vehicle	720030		\$3,000		\$3,000	\$ -
Direct billed: GSA vehicle	720050		\$35,000		\$35,000	\$ -
Direct billed: gas cards	720070		\$1,500		\$1,500	\$ -
R & m equipment	730040		\$2,200		\$2,200	\$ -
Advertising	740000		\$250		\$250	\$ -
Depreciation expense	780000		\$42,452		\$42,452	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 4,650,916		\$ 4,561,742	\$ 89,173
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 4,650,916</b>		<b>\$ 4,561,742</b>	<b>\$ 89,173</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ (4,384,915)</b>		<b>\$ (4,295,742)</b>	<b>\$ (89,173)</b>

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
Take to Narrative ==>			<b>\$ 4,650,916</b>		<b>\$ 4,561,742</b>	
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ (4,384,915)</b>		<b>\$ (4,295,742)</b>	<b>\$ (89,173)</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: Information Technology - IDC For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 13-Mar-18  
 Accounting Unit Name: 2041110 Prepared by: Melody Blackbear Printed Time: 9:57 PM

Job Title	Position	Salary Class: Hourly = S MO/IFA = N	Grade Range	Emp. #	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime							
1 Application Developer I	E	S	I11	102857	2,080	2,080	\$52,088	Full Time	33.60%	100%		\$52,088	\$17,502
2 Application Developer III	E	S	I18	105478	2,080	2,080	\$79,828	Full Time	33.60%	100%		\$79,828	\$26,823
3 Application Developer V	E	S	I28	100389	2,080	2,080	\$106,739	Full Time	33.60%	100%		\$106,739	\$35,864
4 Application Developer V	E	S	I28	103065	2,080	2,080	\$106,125	Full Time	33.60%	100%		\$106,125	\$35,656
5 Applications Support Analyst	E	H	I05	102520	2,080	2,080	\$33,259	Full Time	33.60%	100%		\$33,259	\$11,175
6 Budget Analyst H	E	H	P07	104549	2,080	2,080	\$35,027	Full Time	33.60%	100%		\$35,027	\$11,769
7 System Administrator III	E	S	I19	100212	2,080	2,080	\$72,487	Full Time	33.60%	100%		\$72,487	\$24,349
8 Business Systems Analyst III	E	S	I18	105269	2,080	2,080	\$77,295	Full Time	33.60%	100%		\$77,295	\$25,971
9 Chief Information Officer	E	S	I28	104693	2,080	2,080	\$122,767	Full Time	33.60%	100%		\$122,767	\$41,250
10 Computer Hardware Technician I	E	S	I05	101834	2,080	2,080	\$34,258	Full Time	33.60%	100%		\$34,258	\$11,797
11 Computer Hardware Technician I	E	H	I05	101834	2,080	2,080	\$41,933	Full Time	33.60%	100%		\$41,933	\$14,089
12 Computer Hardware Technician II	E	H	I07	101159	2,080	2,080	\$44,283	Full Time	33.60%	100%		\$44,283	\$14,879
13 Computer Hardware Technician II	E	H	I07	101008	2,080	2,080	\$42,994	Full Time	33.60%	100%		\$42,994	\$14,446
14 Computer Hardware Technician II	E	H	I07	107784	2,080	2,080	\$48,027	Full Time	33.60%	100%		\$48,027	\$16,137
15 Coordinator IT Projects	E	S	I09	105883	2,080	2,080	\$25,000	Full Time	33.60%	100%		\$25,000	\$7,500
16 Executive Chief Information Officer	E	S	EX11	500229	2,080	2,080	\$108,17	Full Time	33.60%	100%		\$108,17	\$35,456
17 Computer Hardware Technician I	E	H	I05	106781	2,080	2,080	\$33,259	Full Time	33.60%	100%		\$33,259	\$11,175
18 Help Desk Technician I	E	H	I02	120117	2,080	2,080	\$11,111	Full Time	33.60%	100%		\$11,111	\$3,703
19 Help Desk Technician II	E	H	I05	103990	2,080	2,080	\$13,333	Full Time	33.60%	100%		\$13,333	\$4,411
20 Help Desk Technician III	E	H	I05	100974	2,080	2,080	\$17,774	Full Time	33.60%	100%		\$17,774	\$5,925
21 Manager Operations	E	S	I22	105043	2,080	2,080	\$42,52	Full Time	33.60%	100%		\$42,52	\$14,232
22 Manager Support	E	S	I22	106593	2,080	2,080	\$39,98	Full Time	33.60%	100%		\$39,98	\$13,398
23 Manager Systems	E	S	I22	104664	2,080	2,080	\$33,161	Full Time	33.60%	100%		\$33,161	\$11,089
24 Manager Technology	E	S	I22	106749	2,080	2,080	\$38,432	Full Time	33.60%	100%		\$38,432	\$12,713
25 Manager Web	E	S	I22	106444	2,080	2,080	\$35,261	Full Time	33.60%	100%		\$35,261	\$11,743
26 Multi Media Developer II	E	H	I09	103312	2,080	2,080	\$35,261	Full Time	33.60%	100%		\$35,261	\$11,743
27 Multi Media Developer IV	E	H	I14	108930	2,080	2,080	\$42,182	Full Time	33.60%	100%		\$42,182	\$14,173
28 Multi Media Technician I	E	H	I14	108930	2,080	2,080	\$33,259	Full Time	33.60%	100%		\$33,259	\$11,175
29 Network Technician I	E	H	I07	500351	2,080	2,080	\$28,142	Full Time	33.60%	100%		\$28,142	\$9,456
30 Network Technician II	E	H	I09	101054	2,080	2,080	\$39,312	Full Time	33.60%	100%		\$39,312	\$13,209
31 Network Technician IV	E	H	I15	100003	2,080	2,080	\$45,760	Full Time	33.60%	100%		\$45,760	\$15,375
32 Security Systems Technician V	E	H	I16	106379	2,080	2,080	\$63,752	Full Time	33.60%	100%		\$63,752	\$21,421
33 System Administrator I	E	S	I11	102083	2,080	2,080	\$69,909	Full Time	33.60%	100%		\$69,909	\$23,469
34 System Administrator I	E	S	I11	102309	2,080	2,080	\$49,337	Full Time	33.60%	100%		\$49,337	\$16,577
35 Business Systems Analyst IV	E	S	I19	109750	2,080	2,080	\$56,093	Full Time	33.60%	100%		\$56,093	\$18,847
36 System Administrator II	E	S	I15	100996	2,080	2,080	\$84,396	Full Time	33.60%	100%		\$84,396	\$28,357
37 System Administrator III	E	S	I19	106149	2,080	2,080	\$63,752	Full Time	33.60%	100%		\$63,752	\$21,422
38 Telecommunications Technician IV	E	S	I15	108154	2,080	2,080	\$56,093	Full Time	33.60%	100%		\$56,093	\$18,847
39 Web Developer I	E	S	I11	109690	2,080	2,080	\$71,032	Full Time	33.60%	100%		\$71,032	\$23,887
40 Web Technician I	E	H	I09	103268	2,080	2,080	\$46,218	Full Time	33.60%	100%		\$46,218	\$15,427
41 Application Developer I	V	S	I11		2,080	2,080	\$39,312	Full Time	33.60%	0%		\$0	\$0
42 Executive Assistant	V	H	P07		2,080	2,080	\$18,90	Full Time	33.60%	100%		\$18,90	\$6,300
43 Network Technician I	V	H	I07		2,080	2,080	\$33,259	Full Time	33.60%	100%		\$33,259	\$11,175
44 Web Technician I	V	H	I09		2,080	2,080	\$43,555	Full Time	33.60%	100%		\$43,555	\$14,634
45 Computer Hardware Technician II	V	H	I07	106539	2,080	2,080	\$47,549	Full Time	33.60%	100%		\$47,549	\$15,976
46 Chief of Staff	E	S	EX8	101548	2,080	2,080	\$22,86	Full Time	33.60%	100%		\$22,86	\$7,657
47 Technology Supervisor	E	S	I19	102308	2,080	2,080	\$66,30	Full Time	33.60%	45%		\$62,057	\$20,851
48 Clerk III	E	H	A04	101347	2,080	2,080	\$54,995	Full Time	33.60%	100%		\$54,995	\$18,478
49 Clerk II	V	H	A03		2,080	2,080	\$28,454	Full Time	33.60%	100%		\$28,454	\$9,581
50 Clerk II	V	H	A04	103822	2,080	2,080	\$18,760	Full Time	33.60%	100%		\$18,760	\$6,639
51 Clerk II	V	H	A03		2,080	2,080	\$20,758	Full Time	33.60%	100%		\$20,758	\$6,975
52 Clerk III	V	H	A04	107885	2,080	2,080	\$24,024	Full Time	33.60%	100%		\$24,024	\$8,072
53 Clerk III	V	H	A04		2,080	2,080	\$19,760	Full Time	33.60%	100%		\$19,760	\$6,639
54 Anticipated Turnover					2,080	2,080	\$19,760	Full Time	33.60%	100%		\$19,760	\$6,639
55 Adjustment to Fringe Benefits							\$0				\$0	\$0	
56 AU 3% Merit Increase							\$80,057	Full Time	33.60%		\$80,057	\$28,861	
57 Shift Differential							\$0	Full Time	33.60%		\$0	\$0	
58 Christmas Bonus - Regular Full Time							\$51,480	Full Time	13.10%		\$51,480	\$17,287	
59 Christmas Bonus - Regular Part Time							\$0	Part Time			\$0	\$0	
<b>Totals</b>							<b>\$3,143,392</b>				<b>\$3,143,392</b>	<b>\$1,056,781</b>	

Please input these totals on the Budget Request Form

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name: Penny Norseworthy/Stephen Walker	Phone: 5375
Contract Period:		Accounting Unit Director/Manager	Name: Marsha Lamb	Phone: 5355
Contract Number:		Executive Director	Name: Marsha Lamb	Phone: 5355
Accounting Fund:	2-Internal Service	1st Person Responsible	Employee #	102555
Funding Source:	04-Indirect Cost Pool			
AU Description:	Human Services Programs Mgmt			
Accounting Unit:	2041185			
Date/Time Printed:	09-Mar-18 02:03 PM			

Notes: reduced Vacant Deputy Executive Director position to 50%; added contract services of \$40,766 for the TAM database; added \$7,393 to balance budget based on payroll worksheet change

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	6.55	7.05	(0.50)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>6.55</b>	<b>7.05</b>	<b>(0.50)</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$373,201		\$409,249	\$ (36,048)
Fringe benefits	610000		\$129,395		\$137,506	\$ (8,111)
Staff development & training	620000		\$8,000		\$8,000	\$ -
Recruitment	620500		\$500		\$500	\$ -
Travel-staff	630000		\$45,000		\$45,000	\$ -
Contract services < \$5K	640000		\$6,000		\$6,000	\$ -
Contract services >=\$5K	650000		\$58,159		\$10,000	\$ 48,159
Supplies	680000		\$22,826		\$22,826	\$ -
Communication & reproduction	690000		\$2,500		\$2,500	\$ -
Direct billed: telephone expense	690080		\$5,000		\$5,000	\$ -
Direct billed: cell/mobile phone	690090		\$10,000		\$10,000	\$ -
Direct billed: mailing cost	690120		\$5,000		\$5,000	\$ -
Direct billed: printing/copying	690130		\$8,000		\$8,000	\$ -
Lease/rent: furniture & equip	690500		\$1,500		\$1,500	\$ -
Direct billed: space cost	700080		\$21,000		\$21,000	\$ -
Direct billed: auto insurance	710100		\$2,000		\$2,000	\$ -
Employee mileage reimbursement	720040		\$3,000		\$3,000	\$ -
Direct billed: GSA vehicle	720050		\$5,000		\$5,000	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 702,081		\$ 702,081	\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 702,081		\$ 702,081	\$ -
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (702,081)		\$ (702,081)	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>			\$ -		\$ -
Take to Narrative ==>			\$ 702,081		\$ 702,081
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (702,081)		\$ (702,081)

0 PAYROLL WORKSHEET

Accounting Unit Description: Human Services Programs Mgmt For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 03-Mar-18  
 Accounting Unit Name: 2041185 Prepared by: Penny Norseworthy/Stephen Walker Printed Time: 02:08 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours to Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Executive Assistant	E	H	P07	100184	\$18.66	2,080	0	\$38,813	Full Time	33.60%	100%		\$38,813	\$13,041
2 Human Services Executive Director	E	S	EX6	102555	\$51.84	2,080	0	\$107,827	Full Time	33.60%	100%		\$107,827	\$36,230
3 Director Finance	E	S	AM3	104367	\$41.77	2,080	0	\$86,882	Full Time	33.60%	100%		\$86,882	\$28,192
4 Budget Analyst H	E	H	P07	105506	\$21.03	2,080	0	\$43,742	Full Time	33.60%	100%		\$43,742	\$14,697
5 Human Services Property Mgmt Tech	E	H	A05	103083	\$12.03	2,080	0	\$25,022	Full Time	33.60%	100%		\$25,022	\$8,407
6 Account Clerk III	E	H	A06	102291	\$14.86	2,080	0	\$30,909	Full Time	33.60%	10%	X	\$5,491	\$2,181
7 Clerk I	E	H	A03	102800	\$10.32	2,080	0	\$21,466	Full Time	33.60%	10%	X	\$2,147	\$721
8 Human Services Deputy Executive Director	V	S	EX5		\$37.27	2,080	0	\$77,622	Full Time	33.60%	50%	X	\$38,761	\$13,024
9 Administrative Officer	E	S	M03	103455	\$19.42	2,080	0	\$40,394	Full Time	33.60%	24%	X	\$9,695	\$3,268
10 Special Projects Officer S	E	S	P09	104875	\$29.66	2,080	0	\$62,317	Full Time	33.60%	50%	X	\$31,158	\$10,468
11								\$0		0.00%			\$0	\$0
12								\$0		0.00%			\$0	\$0
13								\$0		0.00%			\$0	\$0
14								\$0		0.00%			\$0	\$0
15								\$0		0.00%			\$0	\$0
16								\$0		0.00%			\$0	\$0
17								\$0		0.00%			\$0	\$0
18								\$0		0.00%			\$0	\$0
19								\$0		0.00%			\$0	\$0
20								\$0		0.00%			\$0	\$0
21								\$0		0.00%			\$0	\$0
22								\$0		0.00%			\$0	\$0
23								\$0		0.00%			\$0	\$0
24								\$0		0.00%			\$0	\$0
25								\$0		0.00%			\$0	\$0
26								\$0		0.00%			\$0	\$0
27								\$0		0.00%			\$0	\$0
28								\$0		0.00%			\$0	\$0
29								\$0		0.00%			\$0	\$0
30								\$0		0.00%			\$0	\$0
31								\$0		0.00%			\$0	\$0
32								\$0		0.00%			\$0	\$0
33								\$0		0.00%			\$0	\$0
34								\$0		0.00%			\$0	\$0
35								\$0		0.00%			\$0	\$0
36								\$0		0.00%			\$0	\$0
37								\$0		0.00%			\$0	\$0
38								\$0		0.00%			\$0	\$0
39								\$0		0.00%			\$0	\$0
40								\$0		0.00%			\$0	\$0
41								\$0		0.00%			\$0	\$0
42								\$0		0.00%			\$0	\$0
43								\$0		0.00%			\$0	\$0
44								\$0		0.00%			\$0	\$0
45								\$0		0.00%			\$0	\$0
46								\$0		0.00%			\$0	\$0
47								\$0		0.00%			\$0	\$0
48								\$0		0.00%			\$0	\$0
49								\$0		0.00%			\$0	\$0
50								\$0		0.00%			\$0	\$0
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time														
56 Christmas Bonus - Regular Part Time														
Totals													\$373,201	\$125,395

Please input these totals on the Budget Request Form!



CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	4148
Contract Period:		Name:	Jackie Johnson-Reese	
Contract Number:		Accounting Unit Director/Manager	Phone:	5248
Accounting Fund:	2-Internal Service	Name:	Ron Qualls	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone:	5248
AU Description:	Community Development	Name:	Ron Qualls	
Accounting Unit:	2041195	1st Person Responsible		
Place IDC Rate In Part 4 Below		Employee #	103965	
Date/Time Printed:	14-Mar-18	04:49 PM		

Notes:

PART-2

Staffing Summary:

	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	3.50	4.00	(0.50)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>3.50</b>	<b>4.00</b>	<b>(0.50)</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$236,653		\$299,803	\$ (23,150)
Fringe benefits	610000		\$79,515		\$87,294	\$ (7,779)
Staff development & training	620000		\$5,000		\$13,000	\$ (8,000)
Travel-staff	630000		\$5,000		\$30,274	\$ (25,274)
Supplies	680000		\$100,066		\$71,051	\$ 29,015
Direct billed: telephone expense	690080		\$1,000		\$1,000	\$ -
Direct billed: cell/mobile phone	690090		\$25,000		\$9,598	\$ 15,402
Direct billed: mailing cost	690120		\$112		\$112	\$ -
Direct billed: printing/copying	690130		\$3,000		\$3,000	\$ -
Direct billed: space cost	700080		\$44,816		\$16,282	\$ 28,534
Direct billed: property insurance	710090		\$2,000		\$2,000	\$ -
Direct billed: auto insurance	710100		\$567		\$567	\$ -
Employee mileage reimbursement	720040		\$500		\$500	\$ -
Direct billed: gas cards	720070		\$3,000		\$3,000	\$ -
Food	760012		\$500		\$4,500	\$ (4,000)
Depreciation expense	780000		\$432		\$5,180	\$ (4,748)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 507,161		\$ 507,161	\$ -
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.06%		11.85%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
<b>Total Expenditures</b>			\$ 507,161		\$ 507,161	\$ -

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (507,161)	\$ (507,161)	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN	
Other financing sources	900000
Cash in: tribally required	900010
Cash in: grant required	900020
Cash in: motor fuel tax	900040
Cash in: vehicle tax	900050
Cash in: interprogram contract	900060
Cash in: debt service	900070

Operating Transfers OUT	
Other financing uses	900001
Cash out: tribally required	900011
Cash out: grant required	900021
Cash out: motor fuel tax	900041
Cash out: vehicle tax	900051
Cash out: interprogram contract	900061
Cash out: debt service	900071

<b>Transfers In/Out - Net</b>	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 507,161	\$ 507,161	
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<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (507,161)	\$ (507,161)	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: Community Development  
 Accounting Unit Name: 20441195  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared By: Jackie Johnson-Reese  
 Printed Date: 14-Mar-18  
 Printed Time: 04:47 PM

Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 Community Services Executive Director	E	S	EX6	103985	\$48.52	2,080		Full Time	33.60%	100%	H	\$103,000	\$34,808
2 Special Projects Officer S	E	S	P09	104825	\$25.84	2,080		Full Time	33.60%	50%	H	\$53,755	\$18,031
3 Special Projects Officer S	E	S	P09	108398	\$26.79	2,080		Full Time	33.60%	100%	H	\$55,730	\$18,725
4 Special Assistant H	E	H	P06	101881	\$19.36	2,080		Full Time	33.60%	100%	H	\$40,269	\$13,550
5 Community Youth Development & Adult Resident Svcs Manager	E	S	M05	107925	\$22.63	0		Full Time	33.60%	0%	XH	\$0	\$0
6 Residential Organization Coordinator	E	H	A08	101273	\$14.26	0		Full Time	33.60%	0%	XH	\$0	\$0
7									0.00%			\$0	\$0
8									0.00%			\$0	\$0
9									0.00%			\$0	\$0
10									0.00%			\$0	\$0
11									0.00%			\$0	\$0
12									0.00%			\$0	\$0
13									0.00%			\$0	\$0
14									0.00%			\$0	\$0
15									0.00%			\$0	\$0
16									0.00%			\$0	\$0
17									0.00%			\$0	\$0
18									0.00%			\$0	\$0
19									0.00%			\$0	\$0
20									0.00%			\$0	\$0
21									0.00%			\$0	\$0
22									0.00%			\$0	\$0
23									0.00%			\$0	\$0
24									0.00%			\$0	\$0
25									0.00%			\$0	\$0
26									0.00%			\$0	\$0
27									0.00%			\$0	\$0
28									0.00%			\$0	\$0
29									0.00%			\$0	\$0
30									0.00%			\$0	\$0
31									0.00%			\$0	\$0
32									0.00%			\$0	\$0
33									0.00%			\$0	\$0
34									0.00%			\$0	\$0
35									0.00%			\$0	\$0
36									0.00%			\$0	\$0
37									0.00%			\$0	\$0
38									0.00%			\$0	\$0
39									0.00%			\$0	\$0
40									0.00%			\$0	\$0
41									0.00%			\$0	\$0
42									0.00%			\$0	\$0
43									0.00%			\$0	\$0
44									0.00%			\$0	\$0
45									0.00%			\$0	\$0
46									0.00%			\$0	\$0
47									0.00%			\$0	\$0
48									0.00%			\$0	\$0
49									0.00%			\$0	\$0
50									0.00%			\$0	\$0
51 Anticipated Turnover												\$0	\$0
52 Adjustment to Fringe Benefits												\$0	\$0
53 AU 3% Merit Increase												\$0	\$0
54 Shift Differential												\$0	\$0
55 Christmas Bonus - Regular Full Time												\$0	\$0
56 Christmas Bonus - Regular Part Time												\$0	\$0
Totals									13.10%			\$236,653	\$79,515

Please Input these totals on the Budget Request Form

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name:	Amanda Chuculate	Phone:	918-453-5273
Contract Period:		Accounting Unit Director/Manager	Name:	Ginger Reeves	Phone:	918-453-5875
Contract Number:		Executive Director	Name:	Chuck Hoskin, Jr.	Phone:	918-453-5644
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	106365		
Funding Source:	22-DOI-Self Governance					
AU Description:	SG Real Estate Services					
Accounting Unit:	3221000					
Date/Time Printed:	09-Mar-18 01:52 PM					

Notes: \$200,000 given to clear probate backlog;

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	12.27	12.27	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>12.27</b>	<b>12.27</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$1,272,992	\$1,272,992	\$ -
Carryover: "appropriated" PY	490000	\$200,000		\$ 200,000
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 1,472,992</b>	<b>\$ 1,272,992</b>	<b>\$ 200,000</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$700,637		\$700,637		\$ -
Fringe benefits	610000	\$235,415		\$235,415		\$ -
Staff development & training	620000	\$3,000		\$3,000		\$ -
Travel-staff	630000	\$5,500		\$5,500		\$ -
Tolls/parking-travel	630040	\$200		\$200		\$ -
Contract services < \$5K	640000	\$7,500		\$7,500		\$ -
Legal services < \$5K	640010	\$7,500		\$7,500		\$ -
Contract services >=\$5K	650000		\$250,000		\$50,000	\$ 200,000
Supplies	680000	\$5,993		\$15,000		\$ (9,007)
Equipment < \$5K	680070	\$1,500		\$1,500		\$ -
Communication & reproduction	690000	\$7,500		\$7,500		\$ -
Printing cost	690070	\$500		\$500		\$ -
Direct billed: telephone expense	690080	\$2,500		\$2,500		\$ -
Direct billed: cell/mobile phone	690090	\$7,500		\$7,500		\$ -
Direct billed: mailing cost	690120	\$1,200		\$1,200		\$ -
Direct billed: printing/copying	690130	\$250		\$250		\$ -
Lease/rent: furniture & equip	690500	\$6,000		\$6,000		\$ -
Building rent/lease	700000	\$250		\$250		\$ -
Direct billed: space cost	700080	\$61,500		\$61,500		\$ -
Direct billed: property insurance	710090	\$345		\$345		\$ -
Direct billed: auto insurance	710100	\$1,500		\$1,500		\$ -
Direct billed: contractor eqp ins	710140	\$40		\$40		\$ -
Employee mileage reimbursement	720040	\$400		\$400		\$ -
Direct billed: GSA vehicle	720050	\$13,000		\$13,000		\$ -
Advertising	740000	\$1,000		\$1,000		\$ -
Filing fees	760025	\$1,600		\$1,600		\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 250,000		\$ 50,000	\$ 200,000
<b>Expenditures SUBJECT to IDC</b>		\$ 1,072,330		\$ 1,081,337		\$ (9,007)
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>		14.05%		13.10%		
<b>Indirect Cost Allocation</b>	970000	\$ 150,662		\$ 141,655		\$ 9,007
<b>Total Expenditures</b>			<b>\$ 1,472,992</b>		<b>\$ 1,272,992</b>	<b>\$ 200,000</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>			<b>\$ -</b>		<b>\$ -</b>

Take to Narrative ==>		\$ 1,472,992	\$ 1,272,992	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: SG Real Estate Services For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 09-Mar-18  
 Accounting Unit Name: 3221000 Prepared by: Amanda Chuculate Printed Time: 01:52 PM

Job Title	Position Vacant=N Existing=E	Salary Class: Hourly = S MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
						TOTAL PERSONNEL COST FOR EMPLOYEE								
1 Real Estate Services Director	E	S	RS6	106365	\$41.88	2,080		\$87,110	Full Time	33.60%	100%		\$87,110	\$20,269
2 Real Estate Services Supervisor	E	S	RS4	108514	\$26.52	2,080		\$55,162	Full Time	33.60%	100%		\$55,162	\$18,534
3 Realty Specialist III	E	H	RS3	108040	\$28.87	2,080	200	\$68,711	Full Time	33.60%	100%		\$68,711	\$23,087
4 Realty Specialist III	E	H	RS3	104543	\$28.06	2,080	80	\$61,732	Full Time	33.60%	100%		\$61,732	\$20,742
5 Realty Specialist III	E	H	RS3	104037	\$28.16	2,080	80	\$64,152	Full Time	33.60%	100%		\$64,152	\$21,555
6 Realty Specialist III	E	H	RS3	107766	\$24.35	2,080	80	\$53,570	Full Time	33.60%	100%		\$53,570	\$18,004
7 Realty Specialist III	E	H	RS3	104776	\$25.83	2,080	80	\$56,826	Full Time	33.60%	100%		\$56,826	\$19,004
8 Realty Specialist II	E	H	RS4	104274	\$29.00	2,080	80	\$63,800	Full Time	33.60%	100%		\$63,800	\$21,437
9 Realty Specialist II	E	H	RS4	104816	\$18.39	2,080	80	\$40,458	Full Time	33.60%	100%		\$40,458	\$13,584
10 Realty Specialist I	E	H	RS1	101602	\$15.14	2,080	80	\$33,308	Full Time	33.60%	100%		\$33,308	\$11,191
11 Clerk III	E	H	A03	108378	\$12.97	2,080	80	\$28,534	Full Time	33.60%	100%		\$28,534	\$9,587
12 Clerk I	E	H	A03	107578	\$14.02	2,080	60	\$30,423	Full Time	33.60%	100%	X	\$30,423	\$10,222
13 Assistant Attorney General I	E	S	AG2	100240	\$42.42	2,080		\$88,234	Full Time	0.00%	27%		\$23,823	\$8,005
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 Adjustment to Fringe Benefits													\$20,028	\$6,730
53 AU 3% Merit Increase													\$0	\$0
54 Shift Differential													\$13,000	\$4,368
55 Christmas Bonus - Regular Full Time													\$0	\$0
56 Christmas Bonus - Regular Part Time													\$0	\$0
Totals													\$700,637	\$235,415

Please input these totals on the Budget Request Form

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: x5245
Contract Period:		Name:	Justin Godwin
Contract Number:		Accounting Unit Director/Manager	Phone: x5435
Accounting Fund:	3-Special Revenue	Name:	Linda O'Leary
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: x5644
AU Description:	Registration SG	Name:	Chuck Hoskin, Jr.
Accounting Unit:	3222180	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	106524
Date/Time Printed:	13-Mar-18 03:55 PM		

Notes:

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	12.32	11.00	1.32
# of Regular Part-Time Employee Equivalents:		0.50	(0.50)
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>12.32</b>	<b>11.50</b>	<b>0.82</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$856,354	\$856,354	\$ -
Carryover: "appropriated" PY	490000	\$95,845		\$ 95,845
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 952,199</b>	<b>\$ 856,354</b>	<b>\$ 95,845</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$439,708		\$406,390		\$ 33,318
Fringe benefits	610000	\$147,739		\$133,638		\$ 14,101
Travel-staff	630000	\$84,000		\$84,000		\$ -
Contract services < \$5K	640000	\$8,100		\$4,000		\$ 4,100
Contract services >=\$5K	650000		\$13,700	\$0		\$ 13,700
Client services	670000	\$300		\$300		\$ -
Supplies	680000	\$78,237		\$78,237		\$ -
Direct billed: telephone expense	690080	\$2,200		\$2,500		\$ (300)
Direct billed: cell/mobile phone	690090	\$5,600		\$5,000		\$ 600
Direct billed: internet	690110	\$600		\$600		\$ -
Direct billed: mailing cost	690120	\$15,000		\$15,000		\$ -
Direct billed: space cost	700080	\$32,000		\$26,000		\$ 6,000
Direct billed: auto insurance	710100	\$600		\$0		\$ 600
Direct billed: GSA vehicle	720050	\$7,000		\$0		\$ 7,000
Employee mileage reimbursement	720040	\$1,500		\$1,500		\$ -
Motor vehicle reports	620530	\$300		\$0		\$ 300
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 13,700		\$ -	\$ 13,700
<b>Expenditures SUBJECT to IDC</b>		\$ 822,884		\$ 757,165		\$ 65,719
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.06%		13.10%		
Indirect Cost Allocation	970000	\$ 115,615		\$ 99,189		\$ 16,426
<b>Total Expenditures</b>			\$ 952,199		\$ 856,354	\$ 95,845

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>		\$ -		\$ -	\$ -

<b>Take to Narrative ==&gt;</b>		\$ 952,199	\$ 856,354	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -	\$ -	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: Registration SG  
 Accounting Unit Name: 3222180  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Justin Godwin  
 Printed Date: 13-Mar-18  
 Printed Time: 03:55 PM

Job Title	Position	Salary Class: Hourly = H MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime						
1 Tribal Registrar	E	S	EX6	101956	2,080		Full Time	33.60%	8%	X	\$8,062	\$2,709
2 Associate Tribal Registrar	E	S	M07	106524	2,080		Full Time	33.60%	25%	X	\$16,453	\$5,528
3 Special Assistant H	E	H	P06	101429	2,080		Full Time	33.60%	100%		\$32,240	\$10,833
4 Special Assistant H	E	H	P06	102936	2,080		Full Time	33.60%	100%		\$44,283	\$14,379
5 Sr Enrollment Specialist	E	H	A06	101878	2,080		Full Time	33.60%	19%		\$53,010	\$17,272
6 Registration Supervisor	E	S	M03	105845	2,080		Full Time	33.60%	100%		\$42,162	\$14,166
7 Enrollment Specialist	E	H	A05	101863	2,080		Full Time	33.60%	50%		\$29,037	\$9,678
8 Clerk III	E	H	A03	103855	2,080		Full Time	33.60%	50%		\$20,758	\$6,912
9 Clerk I	E	H	A03	100969	2,080		Full Time	33.60%	45%		\$22,027	\$7,330
10 Clerk II	E	H	A03	102928	2,080		Full Time	33.60%	45%		\$23,171	\$7,631
11 Clerk III	E	H	A03	105430	2,080		Full Time	33.60%	50%		\$24,419	\$8,062
12 Clerk III	E	H	A03	102908	2,080		Full Time	33.60%	50%		\$24,419	\$8,062
13 Special Assistant H	E	H	P06	101400	2,080		Full Time	33.60%	50%		\$28,642	\$9,547
14 Clerk III	N	H	A03	109473	2,080		Full Time	33.60%	50%		\$24,835	\$8,172
15 Enrollment Specialist	N	H	A05	101847	2,080		Full Time	33.60%	50%		\$28,454	\$9,478
16 Tribal Registrar	E	S	EX6	101866	2,080		Full Time	0.00%			\$0	\$0
17 Associate Tribal Registrar	E	S	M07	106524	2,080		Full Time	33.60%	42%	X	\$109,782	\$36,108
18 Administrative Assistant	E	H	A05	101382	2,080		Full Time	33.60%	25%	X	\$71,594	\$23,492
19 Administrative Assistant	E	H	A05	101878	2,080		Full Time	33.60%	15%		\$26,682	\$8,814
20 Administrative Assistant	E	H	A05	101878	2,080		Full Time	33.60%	15%		\$26,682	\$8,814
21 Enrollment Specialist	E	H	A05	101863	2,080		Full Time	33.60%	81%		\$34,653	\$11,540
22 Enrollment Specialist	E	H	A05	108601	2,080		Full Time	33.60%	50%		\$30,493	\$10,163
23 Enrollment Specialist	E	H	A05	103855	2,080		Full Time	33.60%	0%		\$23,982	\$7,912
24 Clerk II	E	H	A05	100869	2,080		Full Time	33.60%	50%		\$23,130	\$7,631
25 Clerk II	E	H	A03	102928	2,080		Full Time	33.60%	55%		\$23,837	\$7,875
26 Enrollment Specialist	E	H	A05	105430	2,080		Full Time	33.60%	55%		\$24,336	\$8,062
27								33.60%	50%		\$0	\$0
28								0.00%			\$0	\$0
29								0.00%			\$0	\$0
30								0.00%			\$0	\$0
31								0.00%			\$0	\$0
32								0.00%			\$0	\$0
33								0.00%			\$0	\$0
34								0.00%			\$0	\$0
35								0.00%			\$0	\$0
36								0.00%			\$0	\$0
37								0.00%			\$0	\$0
38								0.00%			\$0	\$0
39								0.00%			\$0	\$0
40								0.00%			\$0	\$0
41								0.00%			\$0	\$0
42								0.00%			\$0	\$0
43								0.00%			\$0	\$0
44								0.00%			\$0	\$0
45								0.00%			\$0	\$0
46								0.00%			\$0	\$0
47								0.00%			\$0	\$0
48								0.00%			\$0	\$0
49								0.00%			\$0	\$0
50								0.00%			\$0	\$0
51 Anticipated Turnover											\$0	\$0
52 Adjustment to Fringe Benefits											\$0	\$0
53 AU 3% Merit Increase											\$0	\$0
54 Shift Differential											\$0	\$0
55 Christmas Bonus - Regular Full Time											\$0	\$0
56 Christmas Bonus - Regular Part Time											\$0	\$0

Totals For This Accounting Unit  
 Expected Wages (Gross) \$469,708  
 Expected Fringe Benefits \$147,739  
 Total \$617,447

Please Input these totals on  
 on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5310
Contract Period:		Name:	Debra Lack	
Contract Number:		Accounting Unit Director/Manager	Phone:	5698
Accounting Fund:	3-Special Revenue	Name:	Jeff Vance	
Funding Source:	23-DOI-PL 102-477	Executive Director	Phone:	5628
AU Description:	PL 102 477 Emp and Trng	Name:	S. Diane Kelley	
Accounting Unit:	3231000	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	104865	
Date/Time Printed:	20-Feb-18	10:24 AM		

Notes: This budget revision is to reallocate funds for PL 102-477 and budget carry over funds. The salaries have been adjusted to account for the switching over to the new grant PL 102-477.

PART-2

Staffing Summary:		FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		2.31	6.00	(3.69)
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		2.31	6.00	(3.69)

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$694,382	\$1,800,000	\$ (1,105,618)
Please enter a valid account number ->>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 694,382	\$ 1,800,000	\$ (1,105,618)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$95,724		\$237,253		\$ (141,529)
Fringe benefits	610000	\$32,162		\$79,718		\$ (47,556)
Fringe benefits	610000	\$35,000		\$63,750		\$ (28,750)
Staff development & training	620000	\$2,500		\$5,000		\$ (2,500)
Travel-staff	630000	\$15,000		\$14,000		\$ 1,000
Contract services < \$5K	640000	\$0		\$5,000		\$ (5,000)
Contract services >=\$5K	650000		\$8,500			\$ 8,500
Client services	670000	\$4,000		\$52,000		\$ (48,000)
Client services - Human Svcs	670005		\$0		\$93,427	\$ (93,427)
Training cost:client/not staff	670030		\$5,000		\$750,000	\$ (745,000)
Tuition/scholarships	670090		\$169,254		\$124,422	\$ 44,832
Supportive services	670120	\$15,000		\$13,000		\$ 2,000
Client testing/evaluation	670160	\$7,603		\$7,603		\$ -
Client tuition/fees	670170		\$105,019		\$105,019	\$ -
Supplies	680000	\$35,000		\$36,958		\$ (1,958)
Direct billed: telephone expense	690080	\$15,000		\$15,000		\$ -
Direct billed: cell/mobile phone	690090	\$6,500		\$6,500		\$ -
Direct billed: mailing cost	690120	\$6,500		\$6,500		\$ -
Direct billed: printing/copying	690130	\$0		\$8,500		\$ (8,500)
Utilities	700010	\$0		\$4,500		\$ (4,500)
Direct billed: space cost	700080	\$46,179		\$46,179		\$ -
Employee mileage reimbursement	720040	\$2,500		\$3,600		\$ (1,100)
Direct billed: GSA vehicle	720050	\$35,000		\$35,000		\$ -
Building maintenance	730000	\$250		\$250		\$ -
Advertising	740000	\$2,600		\$2,600		\$ -
Please enter a valid account number ->>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 287,773		\$ 1,072,868	\$ (785,095)
Expenditures SUBJECT to IDC		\$ 356,518		\$ 642,911		\$ (286,393)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 50,091		\$ 84,221		\$ (34,130)
Total Expenditures			\$ 694,382		\$ 1,800,000	\$ (1,105,618)
Revenues OVER \ (UNDER) Expenditures			\$ -		\$ -	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 694,382		\$ 1,800,000	
Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: PL 102 477 Emp and Trng For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 14-Mar-18  
 Accounting Unit Name: 3231000 Prepared by: Debra Lack Printed Time: 08:26 AM

Line	Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime							
1	Career Specialist	E	H	P07	100436	\$16.32	2,080		\$33,946	Full Time	33.60%	10%	\$3,264	\$1,097	
2	Career Specialist	E	H	P07	100653	\$21.36	2,080		\$44,429	Full Time	33.60%	12%	\$5,126	\$1,722	
3	Day Training Program Coordinator	E	S	M04	100731	\$19.06	2,080		\$39,645	Full Time	33.60%	17%	\$6,862	\$2,306	
4	Career Specialist	E	H	P07	103108	\$23.34	2,080		\$45,547	Full Time	33.60%	10%	\$4,568	\$1,568	
5	Career Specialist	E	H	P07	102774	\$14.93	2,080		\$31,054	Full Time	33.60%	13%	\$4,160	\$1,404	
6	Employment Programs Director	E	S	M07	103872	\$33.19	2,080		\$69,035	Full Time	33.60%	31%	\$21,242	\$7,137	
7	Admin. Secretary	E	H	A04	104050	\$13.47	2,080		\$28,018	Full Time	33.60%	33%	\$9,160	\$3,078	
8	Operations Director	E	S	M07	105059	\$36.71	2,080		\$76,357	Full Time	33.60%	19%	\$14,684	\$4,954	
9	Career Specialist	E	H	P07	101931	\$15.84	2,080		\$32,947	Full Time	33.60%	10%	\$3,169	\$1,064	
10	Customer Services Representative	E	H	A05	103580	\$10.41	2,080		\$21,653	Full Time	33.60%	38%	\$8,328	\$2,788	
11	Clerk II	E	H	A03	500355	\$9.25	2,080		\$19,240	Full Time	33.60%	38%	\$7,400	\$2,466	
12											0.00%		\$0	\$0	
13											0.00%		\$0	\$0	
14											0.00%		\$0	\$0	
15											0.00%		\$0	\$0	
16											0.00%		\$0	\$0	
17											0.00%		\$0	\$0	
18											0.00%		\$0	\$0	
19											0.00%		\$0	\$0	
20											0.00%		\$0	\$0	
21											0.00%		\$0	\$0	
22											0.00%		\$0	\$0	
23											0.00%		\$0	\$0	
24											0.00%		\$0	\$0	
25											0.00%		\$0	\$0	
26											0.00%		\$0	\$0	
27											0.00%		\$0	\$0	
28											0.00%		\$0	\$0	
29											0.00%		\$0	\$0	
30											0.00%		\$0	\$0	
31											0.00%		\$0	\$0	
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34											0.00%		\$0	\$0	
35											0.00%		\$0	\$0	
36											0.00%		\$0	\$0	
37											0.00%		\$0	\$0	
38											0.00%		\$0	\$0	
39											0.00%		\$0	\$0	
40											0.00%		\$0	\$0	
41											0.00%		\$0	\$0	
42											0.00%		\$0	\$0	
43											0.00%		\$0	\$0	
44											0.00%		\$0	\$0	
45											0.00%		\$0	\$0	
46											0.00%		\$0	\$0	
47											0.00%		\$0	\$0	
48											0.00%		\$0	\$0	
49											0.00%		\$0	\$0	
50	Anticipated Turnover														
51	Adjustment to Fringe Benefits														
52	AU 3% Merit Increase														
53	Shift Differential														
54	Christmas Bonus - Regular Full Time												\$2,642	\$888	
55	Christmas Bonus - Regular Part Time												\$5,000	\$1,680	
Totals For This Accounting Unit													\$95,724	\$32,162	

Please input these totals on the Budget Request Form!



CHEROKEE NATION AUDIT WORKSHEET

COMPONENT NAME: PL 102-477  
 COMPONENT NUMBER: 3230000, 3231000, 3232000  
 GRANT NUMBER: GT-OSGT905-06  
 GRANT PERIOD: #VALUE! END  
 GRANT AGENCY: DOI-PL 102-477  
 ACCOUNTANT: Chris Campbell  
 PREPARED BY: Chris Campbell  
 REVIEWED BY: Ashley Canoe

21-Feb-18

GRANT PERIOD	GRANT HISTORY		3230000	3231000
	Grant funds		Childcare	Employment-Training
	323XXX			
GRANT AMOUNT				
FY-02	12,653,192.00	7,983,752.00	4,669,440.00	
FY-03	9,941,346.00	7,425,666.00	2,515,680.00	
FY-04	10,100,230.00	7,640,339.00	2,459,891.00	
FY-05	10,045,493.00	7,816,751.00	2,228,742.00	
FY-06	11,714,790.00	9,777,377.00	1,937,413.00	
FY-07	11,916,674.00	9,949,248.00	1,967,426.00	
FY-08	12,230,054.00	10,297,446.00	1,932,608.00	
FY-09	11,317,356.00	9,384,749.00	1,932,607.00	
FY-10	11,317,234.00	9,384,627.00	1,932,607.00	
FY-11	14,214,198.00	12,356,091.00	1,858,107.00	
FY-12	11,597,020.00	9,861,138.00	1,735,882.00	
FY-12 Carryover from ES CC grant	5.59	5.59	0.00	
FY-13	11,828,267.00	10,177,911.00	1,650,356.00	
FY-14	11,605,029.30	9,851,962.00	1,753,067.30	
FY-15	15,477,396.00	13,772,907.00	1,704,489.00	
FY-16	13,948,029.00	12,112,853.00	1,835,176.00	
FY-17	19,672,685.00	16,605,359.00	3,067,326.00	
<b>TOTAL GRANT AMOUNT</b>	<b>199,578,998.89</b>	<b>164,398,181.59</b>	<b>35,180,817.30</b>	
AMOUNT RECEIVED				
FY-02	12,653,192.00	7,983,752.00	4,669,440.00	
FY-03	9,941,346.00	7,425,666.00	2,515,680.00	
FY-04	10,100,230.00	7,640,339.00	2,459,891.00	
FY-05	10,045,493.00	7,816,751.00	2,228,742.00	
FY-06	11,714,790.00	9,777,377.00	1,937,413.00	
FY-07	11,911,149.00	9,943,723.00	1,967,426.00	
FY-08	12,230,054.00	10,297,446.00	1,932,608.00	
FY-09	11,322,881.00	9,390,274.00	1,932,607.00	
FY-10	9,384,627.00	9,384,627.00	0.00	
FY-11	16,146,805.00	12,356,091.00	3,790,714.00	
FY-12	11,103,082.00	9,367,200.00	1,735,882.00	
FY-12 Carryover from ES CC grant	5.59	5.59	0.00	
FY-13	12,322,205.00	10,671,849.00	1,650,356.00	
FY-14	10,726,806.30	8,973,739.00	1,753,067.30	
FY-15	16,355,619.00	14,651,130.00	1,704,489.00	
FY-16	13,833,775.00	11,998,599.00	1,835,176.00	
FY-17	19,786,939.00	16,719,613.00	3,067,326.00	
<b>TOTAL RECEIPTS</b>	<b>199,578,998.89</b>	<b>164,398,181.59</b>	<b>35,180,817.30</b>	
Remaining Amount	0.00	0.00	0.00	
OTHER RECEIPTS				
FY-02	(4,470.79)	(4,470.79)	0.00	
FY-03	(4.16)	(5.25)	1.09	
FY-04	59.54	59.54	0.00	
FY-05	79,205.04	79,205.04	0.00	
FY-06	384,639.35	384,639.35	0.00	
FY-07	734,596.45	734,596.45	0.00	
FY-08	498,744.52	498,744.52	0.00	
FY-09	567,905.60	567,824.60	81.00	
FY-10	716,307.55	716,307.55	0.00	
FY-11	720,902.95	720,902.95	0.00	
FY-12	760,371.53	760,371.53	0.00	
FY-13	669,553.31	669,553.31	0.00	
FY-14	785,237.81	785,237.81	0.00	
FY-15	831,430.02	828,778.02	2,652.00	
FY-16	886,947.21	886,947.21	0.00	
FY-17	910,483.11	910,483.11	0.00	
<b>TOTAL OTHER RECEIPTS</b>	<b>8,541,909.04</b>	<b>8,539,174.95</b>	<b>2,734.09</b>	
EXPENDITURES				
FY-02	7,146,166.01	4,378,054.87	2,768,111.14	
FY-03	10,451,254.31	7,958,027.62	2,493,226.69	
FY-04	9,149,818.21	6,965,924.51	2,183,893.70	
FY-05	9,540,452.52	7,495,426.35	2,045,026.17	
FY-06	11,271,921.11	8,950,363.95	2,321,557.16	
FY-07	11,828,922.51	9,081,944.06	2,746,978.45	
FY-08	12,373,637.70	10,076,909.60	2,296,728.10	
FY-09	12,908,679.48	10,351,257.55	2,557,421.93	
FY-10	12,465,585.00	10,268,264.78	2,197,320.22	
FY-11	11,729,611.16	10,506,219.25	1,223,391.91	
FY-12	17,278,003.21	16,236,921.55	1,041,081.66	
FY-13	12,272,437.37	10,969,459.10	1,302,978.27	
FY-14	11,995,661.08	10,583,449.50	1,412,211.58	
FY-15	13,151,533.60	11,986,181.93	1,165,351.67	
FY-16	14,452,323.39	13,230,098.19	1,222,225.20	
FY-17	16,461,741.02	13,649,312.95	2,812,428.07	

1,224,714.00 DOI SG

1,224,714.00 DOI SG

1,800,000.00 AVE PL102 RECEIPTS PER YEAR  
 1,200,000.00 DOI FUNDS PER PL 102-477 PLAN  
 3,000,000.00 EXPECTED FUNDING FY18

TOTAL EXPENDITURES	194,477,747.68	162,687,815.76	31,789,931.92
UNEXPENDED BALANCE	13,643,160.25	10,249,540.78	3,393,619.47
GRANT REC / (PAY)	(13,643,160.25)	(10,249,540.78)	(3,393,619.47)

6,393,619.47 TOTAL AVAILABLE FOR FY18



CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5310
Contract Period:		Name:	Debra Lack	
Contract Number:		Accounting Unit Director/Manager	Phone:	5698
Accounting Fund:	3-Special Revenue	Name:	Jeff Vance	
Funding Source:	23-DOI-PL 102-477	Executive Director	Phone:	5628
AU Description:	PL 102-477 Career Svcs	Name:	S. Diane Kelley	
Accounting Unit:	3231100	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	104885	
Date/Time Printed:	06-Mar-18 08:54 AM			

Notes: This budget revision is to reallocate funds among the line items and it accounts for the redistribution of percentage of salaries from those moving over from 3231000. This revision also budgets for the carry over from FY 17. Also, moving a Clerk from the TERO program to the PL 102-477 program.

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	23.49	18.80	4.69
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	1.00	2.00	(1.00)
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>24.49</b>	<b>20.80</b>	<b>3.69</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$5,627,991	\$2,929,203	\$ 2,698,788
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 5,627,991</b>	<b>\$ 2,929,203</b>	<b>\$ 2,698,788</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	800000	\$990,933		\$822,303		\$ 168,630
Fringe benefits	610000	\$327,293		\$266,499		\$ 60,794
Fringe benefits	610000	\$82,907		\$82,907		\$ -
Staff development & training	620000	\$5,000		\$5,000		\$ -
Travel-staff	630000	\$85,000		\$14,000		\$ 51,000
Contract services < \$5K	640000	\$5,000		\$5,000		\$ -
Client services	670000	\$52,000		\$52,000		\$ -
Training cost:client/not staff	670030		\$918,910		\$918,910	\$ -
Educational support	670070	\$750,000			\$125,000	\$ 625,000
Tuition/scholarships	670090		\$1,543,899		\$244,331	\$ 1,299,568
Supportive services	670120	\$13,000		\$13,000		\$ -
Client testing/evaluation	670160	\$7,603		\$7,603		\$ -
Client tuition/fees	670170		\$343,169		\$19,222	\$ 323,947
Supplies	680000	\$47,000		\$36,958		\$ 10,042
Direct billed: telephone expense	690080	\$15,000		\$15,000		\$ -
Direct billed: cell/mobile phone	690090	\$6,500		\$6,500		\$ -
Direct billed: mailing cost	690120	\$6,500		\$6,500		\$ -
Direct billed: printing/copying	690130	\$8,500		\$8,500		\$ -
Utilities	700010	\$4,500		\$4,500		\$ -
Direct billed: space cost	700080	\$46,179		\$46,179		\$ -
Employee mileage reimbursement	720040	\$3,600		\$3,600		\$ -
Direct billed: GSA vehicle	720050	\$35,000		\$35,000		\$ -
Building maintenance	730000	\$250		\$250		\$ -
Advertising	740000	\$2,600		\$2,600		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 2,805,978		\$ 1,307,463	\$ 1,498,515
Expenditures SUBJECT to IDC		\$ 2,474,365		\$ 1,433,899		\$ 1,040,466
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 347,648		\$ 187,841		\$ 159,807
<b>Total Expenditures</b>			<b>\$ 5,627,991</b>		<b>\$ 2,929,203</b>	<b>\$ 2,698,788</b>
Revenues OVER \ (UNDER) Expenditures			\$ -		\$ -	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 5,627,991		\$ 2,929,203	
Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

**PAYROLL WORKSHEET**

For Internal Purposes Only - Not For Distribution  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Accounting Unit Name: 3231100  
 Prepared by: Debra Lack

Printed Date: 05-Mar-18  
 Printed Time: 02:33 PM

Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Career Services Executive Director	E	S	A03	100218	\$47.05	2,080		\$97,864	Full Time	33.60%	60%	X	\$97,864	\$19,729
2 Adult Ed Teacher	E	S	P06	104332	\$13.77	2,080		\$28,642	Full Time	33.60%	100%		\$28,642	\$9,624
3 Career Specialist	E	H	P07	100436	\$16.32	2,080		\$33,946	Full Time	33.60%	35%	X	\$11,881	\$3,992
4 Career Specialist	E	H	P07	100436	\$21.36	2,080		\$44,429	Full Time	33.60%	48%	X	\$21,326	\$7,165
5 Career Specialist	E	H	P07	100000	\$15.84	2,080		\$32,947	Full Time	33.60%	70%	X	\$23,063	\$7,749
6 Adult Ed Teacher	V	S	P06	100000	\$14.93	2,080		\$31,054	Full Time	33.60%	100%		\$31,054	\$10,434
7 Administrative Secretary	E	H	A04	109430	\$10.52	2,080		\$21,882	Temp FT or PT	9.40%	100%		\$21,882	\$2,057
8 Alternative Education & Assessment Manager	E	S	M05	102411	\$28.45	2,080		\$59,176	Full Time	33.60%	100%		\$59,176	\$19,983
9 Career Specialist	E	H	P07	102724	\$22.66	2,080		\$47,133	Full Time	33.60%	100%		\$47,133	\$13,465
10 Compliance Supervisor	E	S	M03	102915	\$23.82	2,080		\$49,546	Full Time	33.60%	100%	X	\$49,546	\$16,647
11 Grants and Compliance Director	E	S	M07	102922	\$36.71	2,080		\$76,357	Full Time	33.60%	80%	X	\$61,086	\$20,525
12 Career Specialist	E	H	P07	103108	\$23.34	2,080		\$48,547	Full Time	33.60%	70%	X	\$33,983	\$11,418
13 Special Assistant H	E	H	P06	106860	\$15.05	2,080		\$31,304	Full Time	33.60%	50%	X	\$15,652	\$5,259
14 Supv Alternative Education	E	H	M03	107524	\$18.72	2,080		\$41,018	Full Time	33.60%	50%	X	\$20,509	\$6,891
15 Career Specialist	E	H	P07	500230	\$16.20	2,080		\$33,896	Full Time	33.60%	60%	X	\$20,218	\$6,793
16 Property Mgmt. Specialist	E	H	A03	105959	\$11.05	2,080		\$22,984	Full Time	33.60%	60%	X	\$18,387	\$6,173
17 Clerk I	E	H	A03	106948	\$9.53	2,080		\$19,822	Full Time	33.60%	100%		\$19,822	\$6,680
18 Career Specialist	E	H	P07	100553	\$15.38	2,080		\$31,990	Full Time	33.60%	70%	X	\$22,383	\$7,524
19 Career Specialist	E	H	P07	101274	\$14.93	2,080		\$31,054	Full Time	33.60%	62%	X	\$19,253	\$6,469
20 Testing Assistant	E	H	A05	102925	\$10.94	2,080		\$22,755	Full Time	33.60%	75%	X	\$11,378	\$3,823
21 Career Specialist	E	H	P07	103023	\$16.32	2,080		\$33,946	Full Time	33.60%	75%	X	\$25,460	\$8,555
22 Vocational Programs Director	E	S	M07	103150	\$30.44	2,080		\$63,315	Full Time	33.60%	35%	X	\$22,160	\$7,446
23 Administrative Assistant	E	H	A05	103668	\$11.37	2,080		\$23,650	Full Time	33.60%	100%		\$23,650	\$7,948
24 Director Finance	E	S	A03	104885	\$34.21	2,080		\$71,157	Full Time	33.60%	50%	X	\$35,579	\$11,955
25 Special Projects Officer H	E	H	P09	108271	\$17.77	2,080		\$36,962	Full Time	33.60%	80%	X	\$29,570	\$8,303
26 Budget Analyst H	E	H	P07	109121	\$15.84	2,080		\$32,947	Full Time	33.60%	75%	X	\$24,710	\$8,303
27 Career Specialist	E	H	P07	109172	\$15.84	2,080		\$32,947	Full Time	33.60%	50%	X	\$16,474	\$5,535
28 Testing Assistant	E	H	A05	120279	\$10.94	2,080		\$22,755	Full Time	33.60%	100%		\$22,755	\$7,646
29 Career Navigator	E	H	P08	108096	\$19.91	2,080		\$41,413	Full Time	33.60%	23%	X	\$9,526	\$3,200
30 Coordinator Jobs Business Development	E	H	P07	105619	\$15.38	2,080		\$31,990	Full Time	33.60%	23%	X	\$7,358	\$2,472
31 Career Navigator	E	H	P08	109679	\$17.18	2,080		\$35,734	Full Time	33.60%	23%	X	\$8,219	\$2,762
32 Coordinator Jobs Business Development	E	H	P07	104650	\$15.84	2,080		\$32,947	Full Time	33.60%	23%	X	\$7,578	\$2,546
33 Career Specialist	E	H	P07	100000	\$14.93	2,080		\$31,054	Full Time	33.60%	23%	X	\$7,142	\$2,400
34 Day Training Program Coordinator	N	S	M04	100731	\$19.06	2,080		\$39,645	Full Time	33.60%	28%	X	\$11,101	\$3,730
35 Employment Programs Director	N	S	M07	103812	\$33.19	2,080		\$69,035	Full Time	33.60%	49%	X	\$33,966	\$11,419
36 Admin Secretary	N	H	A04	104050	\$13.47	2,080		\$28,018	Full Time	33.60%	52%	X	\$14,656	\$4,923
37 Operations Director	N	S	M07	105058	\$36.71	2,080		\$76,357	Full Time	33.60%	31%	X	\$23,494	\$7,894
38 Career Specialist	N	H	P07	101931	\$15.84	2,080		\$32,947	Full Time	33.60%	19%	X	\$5,069	\$1,703
39 Customer Service Representative	N	H	A05	103580	\$10.41	2,080		\$21,653	Full Time	33.60%	62%	X	\$13,325	\$4,477
40 Clerk II	N	H	A03	500355	\$9.25	2,080		\$19,240	Full Time	33.60%	62%	X	\$11,840	\$3,978
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 Adjustment to Fringe Benefits													\$0	\$0
53 AU 3% Merit Increase													\$0	\$0
54 Shift Differential													\$0	\$0
55 Christmas Bonus - Regular Full Time													\$28,250	\$9,333
56 Christmas Bonus - Regular Part Time													\$20,000	\$6,720
													\$1,000	\$1,311
Totals													\$990,933	\$327,293

Please input these totals on the Budget Request Form!

CHEROKEE NATION AUDIT WORKSHEET

COMPONENT NAME: PL 102-477  
 COMPONENT NUMBER: 3230000, 3231000, 3232000 21-Feb-18  
 GRANT NUMBER: GT-OSGT905-06  
 GRANT PERIOD: #VALUE! END  
 GRANT AGENCY: DOI-PL 102-477  
 ACCOUNTANT: Chris Campbell  
 PREPARED BY: Chris Campbell  
 REVIEWED BY: Ashley Canoe

GRANT PERIOD	GRANT HISTORY		3230000	3231000
	Grant funds		Childcare	Employment-Training
	323XXX			
GRANT AMOUNT				
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FY-16	13,948,029.00		12,112,853.00	1,835,176.00
FY-17	19,672,685.00		16,605,359.00	3,067,326.00
<b>TOTAL GRANT AMOUNT</b>	<b>199,578,998.89</b>		<b>164,398,181.59</b>	<b>35,180,817.30</b>
AMOUNT RECEIVED				
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FY-03	9,941,346.00		7,425,666.00	2,515,680.00
FY-04	10,100,230.00		7,640,339.00	2,459,891.00
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FY-07	11,911,149.00		9,943,723.00	1,967,426.00
FY-08	12,230,054.00		10,297,446.00	1,932,608.00
FY-09	11,322,881.00		9,390,274.00	1,932,607.00
FY-10	9,384,627.00		9,384,627.00	0.00
FY-11	16,146,805.00		12,356,091.00	3,790,714.00
FY-12	11,103,082.00		9,367,200.00	1,735,882.00
FY-12 Carryover from ES CC grant	5.59		5.59	0.00
FY-13	12,322,205.00		10,671,849.00	1,650,356.00
FY-14	10,726,806.30		8,973,739.00	1,753,067.30
FY-15	16,355,619.00		14,651,130.00	1,704,489.00
FY-16	13,833,775.00		11,998,599.00	1,835,176.00
FY-17	19,786,939.00		16,719,613.00	3,067,326.00
<b>TOTAL RECEIPTS</b>	<b>199,578,998.89</b>		<b>164,398,181.59</b>	<b>35,180,817.30</b>
Remaining Amount	0.00		0.00	0.00
OTHER RECEIPTS				
FY-02	(4,470.79)		(4,470.79)	0.00
FY-03	(4.16)		(5.25)	1.09
FY-04	59.54		59.54	0.00
FY-05	79,205.04		79,205.04	0.00
FY-06	384,639.35		384,639.35	0.00
FY-07	734,596.45		734,596.45	0.00
FY-08	498,744.52		498,744.52	0.00
FY-09	567,905.60		567,824.60	81.00
FY-10	716,307.55		716,307.55	0.00
FY-11	720,902.95		720,902.95	0.00
FY-12	760,371.53		760,371.53	0.00
FY-13	669,553.31		669,553.31	0.00
FY-14	785,237.81		785,237.81	0.00
FY-15	831,430.02		828,778.02	2,652.00
FY-16	886,947.21		886,947.21	0.00
FY-17	910,483.11		910,483.11	0.00
<b>TOTAL OTHER RECEIPTS</b>	<b>8,541,909.04</b>		<b>8,539,174.95</b>	<b>2,734.09</b>
EXPENDITURES				
FY-02	7,146,166.01		4,378,054.87	2,768,111.14
FY-03	10,451,254.31		7,958,027.62	2,493,226.69
FY-04	9,149,818.21		6,965,924.51	2,183,893.70
FY-05	9,540,452.52		7,495,426.35	2,045,026.17
FY-06	11,271,921.11		8,950,363.95	2,321,557.16
FY-07	11,828,922.51		9,081,944.06	2,746,978.45
FY-08	12,373,637.70		10,076,909.60	2,296,728.10
FY-09	12,908,679.48		10,351,257.55	2,557,421.93
FY-10	12,465,585.00		10,268,264.78	2,197,320.22
FY-11	11,729,611.16		10,506,219.25	1,223,391.91
FY-12	17,278,003.21		16,236,921.55	1,041,081.66
FY-13	12,272,437.37		10,959,459.10	1,302,978.27
FY-14	11,995,661.08		10,583,449.50	1,412,211.58
FY-15	13,151,533.60		11,986,181.93	1,165,351.67
FY-16	14,452,323.39		13,230,098.19	1,222,225.20
FY-17	16,461,741.02		13,649,312.95	2,812,428.07

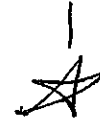
1,224,714.00 DOI SG

1,224,714.00 DOI SG

1,800,000.00 AVE PL102 RECEIPTS PER YEAR  
 1,200,000.00 DOI FUNDS PER PL 102-477 PLAN  
 3,000,000.00 EXPECTED FUNDING FY18

TOTAL EXPENDITURES	194,477,747.68	162,687,815.76	31,789,931.92
UNEXPENDED BALANCE	13,643,160.25	10,249,540.78	3,393,619.47
GRANT REC/(PAY)	(13,643,160.25)	(10,249,540.78)	(3,393,619.47)

6,393,619.47 TOTAL AVAILABLE FOR FY18



CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name:	AMI SAMS	Phone:	918-453-5636
Contract Period:		Accounting Unit Director/Manager	Name:	BRET HAYES	Phone:	453-5290
Contract Number:		Executive Director	Name:	CHARLES GRIM	Phone:	453-5557
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	105602		
Funding Source:	32-IHS-Self Governance-Health					
AU Description:	CONTRACT HEALTH SERVICE					
Accounting Unit:	3324200					
	Place IDC Rate in Part 4 Below					
Date/Time Printed:	22-Feb-18 11:30 AM					

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	42.50	42.50	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:	1.81	1.81	-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>44.31</b>	<b>44.31</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$31,263,936	\$31,263,936	\$ -
Medicaid unrestricted	470030	\$50,000	\$50,000	\$ -
Medicare restricted	470040	\$175,000	\$175,000	\$ -
Insurance income	470120	\$200,000	\$200,000	\$ -
Carryover: "unappropriated" PY	490010	\$4,000,000		\$ 4,000,000
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 35,688,936</b>	<b>\$ 31,688,936</b>	<b>\$ 4,000,000</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$2,178,314		\$2,178,314		\$ -
Fringe benefits	610000	\$635,887		\$635,887		\$ -
Staff development & training	620000	\$10,000		\$10,000		\$ -
Travel-staff	630000	\$10,000		\$10,000		\$ -
Contract services >=\$5K	650000		\$25,000		\$25,000	\$ -
Contract health service >=\$5K	650050		\$32,411,571		\$28,438,662	\$ 3,972,909
Office supplies	680010	\$40,000		\$40,000		\$ -
Direct billed: telephone expense	690080	\$10,000		\$10,000		\$ -
Direct billed: cell/mobile phone	690090	\$12,000		\$12,000		\$ -
Direct billed: mailing cost	690120	\$25,000		\$25,000		\$ -
Lease/rent: furniture & equip	690500	\$12,000		\$12,000		\$ -
Direct billed: space cost	700080	\$75,000		\$75,000		\$ -
Direct billed: property insurance	710090	\$300		\$300		\$ -
Direct billed: auto insurance	710100	\$1,200		\$1,200		\$ -
Employee mileage reimbursement	720040	\$4,000		\$4,000		\$ -
Direct billed: GSA vehicle	720050	\$8,000		\$8,000		\$ -
Recovered: internal services	760090	(\$170,000)		(\$170,000)		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ 32,436,571		\$ 28,463,662	\$ 3,972,909
Expenditures SUBJECT to IDC		\$ 2,851,701		\$ 2,851,701		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 400,684		\$ 373,573		\$ 27,091
<b>Total Expenditures</b>		<b>\$ 35,688,936</b>		<b>\$ 31,688,936</b>		<b>\$ 4,000,000</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>		\$ -		\$ -	\$ -

Take to Narrative ==>	\$ 35,688,936	\$ 31,688,936	\$ -
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Excess(Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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**PAYROLL WORKSHEET**

Accounting Unit Description: **CONTRACT HEALTH SERVICE** For Budget Period: **10/01/2017 - 09/30/2018** Printed Date: **22-Feb-18**  
 Accounting Unit Name: **3324200** Prepared by: **AMI SAMS** Printed Time: **11:30 AM**

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MDA(MPA = N)	Grade Range	Emp. #	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected	
					Regular	Overtime						Wages (Gross)	Fringe Benefits
1 Administrative Assistant	E	H	A05	101866	2,080		\$25,314	Full Time	33.60%	100%		\$25,314	\$5,508
2 Administrative Officer	E	S	M03	101092	2,080		\$46,488	Full Time	33.60%	100%		\$46,488	\$15,620
3 Clerk II	E	H	A03	108261	2,080		\$19,822	Full Time	33.60%	100%		\$19,822	\$6,980
4 Clerk II	E	H	A03	105817	2,080		\$20,363	Full Time	33.60%	100%		\$20,363	\$6,842
5 Clerk II	E	H	A03	103578	2,080		\$24,315	Full Time	33.60%	100%		\$24,315	\$6,170
6 Clerk II	E	H	A03	105029	2,080		\$22,776	Full Time	33.60%	100%		\$22,776	\$7,653
7 Clerk II	E	H	A03	104966	2,080		\$19,760	Full Time	33.60%	100%		\$19,760	\$6,639
8 Clerk II	E	H	A03	109229	2,080		\$24,918	Full Time	33.60%	100%		\$24,918	\$9,372
9 Clerk II	E	H	A03	106305	2,080		\$26,333	Full Time	33.60%	100%		\$26,333	\$9,848
10 Clerk II	E	H	A03	101369	2,080		\$21,091	Full Time	33.60%	100%		\$21,091	\$7,087
11 Contract Health Director	E	S	H83	108364	780		\$85,662	Full Time	33.60%	100%		\$85,662	\$28,850
12 Contract Health Physician A	E	S	H01	110300	2,080		\$22,503	Temp FT or PT	9.40%	100%		\$22,503	\$2,115
13 Contract Health Physician B	E	S	H01	110305	2,080		\$95,694	Full Time	33.60%	50%	X	\$182,832	\$61,432
14 Contract Health Physicians Medical Director	E	S	H01	110300	900		\$341,100	Temp FT or PT	9.40%	100%		\$341,100	\$32,063
15 Contract Health Physicians Practice Management Director	E	S	H03	110374	2,080		\$29,570	Full Time	33.60%	100%		\$29,570	\$7,136
16 Data Entry Technician I	E	S	M86	104903	2,080		\$88,400	Full Time	33.60%	100%		\$88,400	\$23,702
17 Data Entry Technician I	E	H	A03	109798	2,080		\$54,579	Full Time	33.60%	100%		\$54,579	\$18,339
18 Data Entry Technician I	E	H	A03	103908	2,080		\$20,738	Full Time	33.60%	100%		\$20,738	\$6,465
19 Data Entry Technician I	E	H	A03	103777	2,080		\$19,760	Full Time	33.60%	100%		\$19,760	\$6,988
20 Data Entry Technician I	E	H	A03	100020	2,080		\$20,738	Full Time	33.60%	100%		\$20,738	\$6,465
21 Data Entry Technician I	E	H	A03	100286	2,080		\$19,760	Full Time	33.60%	100%		\$19,760	\$6,988
22 Data Entry Technician II	E	H	A05	107738	2,080		\$19,240	Full Time	33.60%	100%		\$19,240	\$6,539
23 Data Entry Technician III	E	H	A05	102118	2,080		\$34,986	Full Time	33.60%	100%		\$34,986	\$6,465
24 Data Entry Technician III	E	H	A05	102118	2,080		\$23,088	Full Time	33.60%	100%		\$23,088	\$11,765
25 Data Entry Technician III	E	H	A05	107311	2,080		\$22,298	Full Time	33.60%	100%		\$22,298	\$7,387
26 Data Entry Technician III	E	H	A05	103909	2,080		\$24,149	Full Time	33.60%	100%		\$24,149	\$8,303
27 Data Entry Technician III	E	H	A05	101060	2,080		\$23,982	Full Time	33.60%	100%		\$23,982	\$7,387
28 Data Entry Technician III	E	H	A05	101060	2,080		\$30,576	Full Time	33.60%	100%		\$30,576	\$9,637
29 Data Entry Technician III	E	H	A05	104391	2,080		\$21,653	Full Time	33.60%	100%		\$21,653	\$7,275
30 Health Claims Auditor	V	H	A05	10411	2,080		\$21,653	Full Time	33.60%	100%		\$21,653	\$7,275
31 Health Claims Auditor	E	H	A05	108484	2,080		\$22,298	Full Time	33.60%	100%		\$22,298	\$7,492
32 Health Claims Auditor	E	H	A05	100932	2,080		\$21,986	Full Time	33.60%	100%		\$21,986	\$7,387
33 Health Claims Auditor	E	H	A05	107117	2,080		\$24,710	Full Time	33.60%	100%		\$24,710	\$8,303
34 Health Claims Auditor	E	H	A05	109996	2,080		\$21,986	Full Time	33.60%	100%		\$21,986	\$7,387
35 Health Claims Auditor	E	H	A05	102519	2,080		\$28,683	Full Time	33.60%	100%		\$28,683	\$9,637
36 Health Claims Auditor	E	H	A05	105193	2,080		\$26,957	Full Time	33.60%	100%		\$26,957	\$9,058
37 Health Claims Auditor	V	H	A05	108374	2,080		\$34,237	Full Time	33.60%	100%		\$34,237	\$11,504
38 Health Registration Specialist	N	H	A05	193276	2,080		\$31,117	Temp FT or PT	9.40%	100%		\$31,117	\$2,035
39 Managed Care Coordinator	E	H	A06	102462	2,080		\$24,814	Full Time	33.60%	100%		\$24,814	\$10,455
40 Medical Case Manager	E	H	N09	107522	2,080		\$63,294	Full Time	33.60%	100%		\$63,294	\$21,267
41 Medical Case Manager	E	S	N09	101688	2,080		\$63,294	Full Time	33.60%	100%		\$63,294	\$21,267
42 Patient Benefits Coordinator	E	S	A05	107307	2,080		\$55,734	Full Time	33.60%	100%		\$55,734	\$12,007
43 Supervisor Contract Health	E	S	M03	103714	2,080		\$34,061	Full Time	33.60%	100%		\$34,061	\$11,713
44 Supervisor Contract Health	E	S	M03	103778	2,080		\$41,475	Full Time	33.60%	100%		\$41,475	\$13,930
45 Support Services Technician I	E	H	G05	103003	2,080		\$20,363	Full Time	33.60%	100%		\$20,363	\$6,842
46													
47													
48													
49													
50													
51 Anticipated Turnover													
52 Adjustment to Fringe Benefits													
53 AU 5% Merit Increase													
54 Shift Differential													
55 Christmas Bonus - Regular Full Time												\$62,223	\$18,110
56 Christmas Bonus - Regular Part Time												\$42,000	\$14,112
Totals												\$2,178,314	\$635,387

Please input these totals on the Budget Request Form



2018	3324100	Ambulance Service	FY 2018	Approved Budget	470030	(332,000.00)					
2018	3324100	Ambulance Service	FY 2018	Approved Budget	470040	(450,660.00)					
2018	3324100	Ambulance Service	FY 2018	Approved Budget	470120	(400,000.00)					
2018	3324200	Contract Health Service	FY 2018	Approved Budget	400000	(31,263,936.00)					(31,263,936.00)
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470030	(50,000.00)					(50,000.00)
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470035	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470040	(175,000.00)					(175,000.00)
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470045	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470047	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470120	(200,000.00)					(200,000.00)
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470125	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470126	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470127	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470128	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470210	-					-
2018	3324200	Contract Health Service	FY 2018	Approved Budget	470215	-					-
										(4,000,000.00)	(4,000,000.00)
2018	3324210	CHS Sponsorship Program	FY 2018	Approved Budget	490010	-					-
2018	3324210	CHS Sponsorship Program	FY 2018	Approved Budget	470040	(50,000.00)					(50,000.00)
2018	3324300	Public Health Nursing	FY 2018	Approved Budget	470120	(100,000.00)					(100,000.00)
2018	3324400	Dental	FY 2018	Approved Budget	400000	(1,009,499.00)					(1,009,499.00)
					400000	(14,460,710.00)					(14,460,710.00)
											(35,688,936.00)

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

<b>PART-1</b>		Budget Period: 10/01/2017 - 09/30/2018		Budget Preparer Name: AMI SAMS Phone: 453-5636	
Contract Period:		Contract Number:		Accounting Unit Director/Manager Name: STEPHEN JONES Phone: 458-3100	
Accounting Fund: 3-Special Revenue		Funding Source: 32-IHS-Self Governance-Health		Executive Director Name: CHARLES GRIM Phone: 453-5680	
AU Description: DENTAL		Accounting Unit: 3324400		1st Person Responsible Employee #: 110369	
Date/Time Printed: 14-Mar-18 08:48 AM		Place IDC Rate in Part 4 Below			

Notes: Payroll change includes pay rate adjustments, reduced anticipated turnover and merit increases adjusted to reflect actual pay.

<b>PART-2</b>	<b>Staffing Summary:</b>	<b>FY 2018 REVISION 1</b>	<b>FY 2018 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
	# of Regular Full-Time Employee Equivalents:	171.00	170.00	1.00
	# of Regular Part-Time Employee Equivalents:	1.70	1.70	-
	# of Temp. Full-Time Employee Equivalents:			-
	# of Temp. Part-Time Employee Equivalents:	1.25	1.25	-
	# of Other Employee Equivalents:	10.00	11.00	(1.00)
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>183.95</b>	<b>183.95</b>	<b>-</b>

<b>PART-3</b>	<b>Revenues:</b> (Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
	Grants / contracts revenue	400000	\$14,465,710	\$14,460,710	\$ 5,000
	Health services income	470010	\$100,000	\$89,600	\$ 9,400
	Medicaid restricted	470020	\$3,500,000	\$2,407,893	\$ 1,092,107
	Insurance dental	470140	\$2,306,693	\$1,379,312	\$ 927,381
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
<b>Total Revenues</b>			<b>\$ 20,372,403</b>	<b>\$ 18,338,515</b>	<b>\$ 2,033,888</b>

<b>PART-4</b>	<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
	DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
	Salaries & wages	600000	\$11,191,253		\$9,933,446		\$ 1,257,807
	Fringe benefits	610000	\$3,605,285		\$3,205,817		\$ 399,468
	Staff development & training	620000	\$27,913		\$27,913		\$ -
	CME Training	620300	\$45,000		\$45,000		\$ -
	Travel-staff	630000	\$10,000		\$10,000		\$ -
	Contract services >=\$5K	650000		\$20,000		\$20,000	\$ -
	MOA/IPA contracts >=\$5K	650030		\$1,381,678		\$1,381,678	\$ -
	Supplies on agreement: medical	680020		\$500,000		\$500,000	\$ -
	Supplies	680000	\$1,305,836		\$1,300,836		\$ 5,000
	Employee mileage reimbursement	720040	\$10,000		\$10,000		\$ -
	Please enter a valid account number - >>>						\$ -
	Please enter a valid account number - >>>						\$ -
	Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!							
<b>Expenditures NOT Subject to IDC</b>				<b>\$ 1,901,678</b>		<b>\$ 1,901,678</b>	<b>\$ -</b>
<b>Expenditures SUBJECT to IDC</b>			<b>\$ 16,195,287</b>		<b>\$ 14,533,012</b>		<b>\$ 1,662,275</b>
	Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
	Indirect Cost Allocation	970000	\$ 2,275,438		\$ 1,903,825		\$ 371,613
<b>Total Expenditures</b>			<b>\$ 20,372,403</b>		<b>\$ 18,338,515</b>		<b>\$ 2,033,888</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>				<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

<b>Transfers In/Out - (Show ALL as Positive Numbers)</b>							
<b>Operating Transfers IN</b>							
	Other financing sources	900000					\$ -
	Cash in: tribally required	900010					\$ -
	Cash in: grant required	900020					\$ -
	Cash in: motor fuel tax	900040					\$ -
	Cash in: vehicle tax	900050					\$ -
	Cash in: interprogram contract	900060					\$ -
	Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>							
	Other financing uses	900001					\$ -
	Cash out: tribally required	900011					\$ -
	Cash out: grant required	900021					\$ -
	Cash out: motor fuel tax	900041					\$ -
	Cash out: vehicle tax	900051					\$ -
	Cash out: interprogram contract	900061					\$ -
	Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>				<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
Take to Narrative ==>			\$ 20,372,403		\$ 18,338,515		
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

**0 PAYROLL WORKSHEET**

Accounting Unit Description: DENTAL  
 Accounting Unit Name: 3524400  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: AMI SAMS  
 Printed Date: 14-Mar-18  
 Printed Time: 08:49 AM

Job Title	Position Vacants= New=N Existing=E	Salary Class: Salary = S Hourly = H MO/PTA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate-%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 AMOHC Dental Clinic Supervisor	E	N	A05	509		2,080	Full Time	\$31,200	Full Time	33.60%	100%	\$31,200	\$0	
2 Dental Assistant	E	H	H01	104521	\$15.00	2,080	Full Time	\$27,040	Full Time	33.60%	100%	\$27,040	\$10,483	
3 Dental Assistant	E	H	H01	103409	\$13.00	2,080	Full Time	\$27,040	Full Time	33.60%	100%	\$27,040	\$9,085	
4 Dental Assistant	E	H	H01	102720	\$13.00	2,080	Full Time	\$29,120	Full Time	33.60%	100%	\$29,120	\$9,085	
5 Dental Assistant	E	H	H01	103407	\$14.00	2,080	Full Time	\$33,280	Full Time	33.60%	100%	\$33,280	\$9,784	
6 Dental Assistant	E	H	H01	103408	\$16.00	2,080	Full Time	\$34,960	Full Time	33.60%	100%	\$34,960	\$11,182	
7 Dental Assistant	E	H	H01	103408	\$16.00	2,080	Full Time	\$31,200	Full Time	33.60%	100%	\$31,200	\$9,387	
8 Dental Assistant	E	H	H01	109468	\$15.00	2,080	Full Time	\$29,120	Full Time	33.60%	100%	\$29,120	\$10,483	
9 Dental Assistant Supervisor	E	H	H02	102879	\$25.00	2,080	Full Time	\$83,500	Full Time	33.60%	100%	\$83,500	\$17,472	
10 Dental Assistant Supervisor	E	H	H02	102879	\$25.00	2,080	Full Time	\$70,000	Full Time	33.60%	100%	\$70,000	\$28,056	
11 Dental Hygienist	E	S	H08	500101	\$40.14	2,080	Full Time	\$168,000	Full Time	33.60%	100%	\$168,000	\$23,520	
12 Dental Hygienist	E	S	H08	500584	\$33.65	2,080	Full Time	\$26,624	Full Time	33.60%	100%	\$26,624	\$9,448	
13 Dentist S	E	S	H05	110431	\$80.77	2,080	Full Time	\$28,475	Full Time	33.60%	100%	\$28,475	\$9,365	
14 Health Registration Specialist	E	H	A05	109869	\$13.40	2,080	Full Time	\$38,646	Full Time	33.60%	100%	\$38,646	\$8,813	
15 Office Manager	E	H	M02	101831	\$12.80	2,080	Full Time	\$33,778	Full Time	33.60%	100%	\$33,778	\$12,985	
16 Clerk III	E	H	A03	103533	\$13.69	2,080	Full Time	\$26,884	Full Time	33.60%	100%	\$26,884	\$11,007	
17 Dental Assistant	E	H	H01	103706	\$12.61	2,080	Full Time	\$38,459	Full Time	33.60%	100%	\$38,459	\$9,036	
18 Dental Assistant	E	H	H01	103706	\$12.61	2,080	Full Time	\$27,040	Full Time	33.60%	100%	\$27,040	\$9,085	
19 Dental Assistant	E	H	H01	109267	\$16.24	2,080	Full Time	\$42,848	Full Time	33.60%	100%	\$42,848	\$14,397	
20 Dental Assistant	E	H	H01	109468	\$15.75	2,080	Full Time	\$39,000	Full Time	33.60%	100%	\$39,000	\$12,985	
21 Dental Assistant	E	H	H01	103118	\$12.93	2,080	Full Time	\$37,523	Full Time	33.60%	100%	\$37,523	\$12,922	
22 Dental Assistant	E	H	H01	106651	\$18.49	2,080	Full Time	\$24,918	Full Time	33.60%	100%	\$24,918	\$8,372	
23 Dental Assistant	E	H	H01	104368	\$18.04	2,080	Full Time	\$25,500	Full Time	33.60%	100%	\$25,500	\$7,768	
24 Dental Assistant	E	H	H01	103608	\$13.00	2,080	Full Time	\$24,960	Full Time	33.60%	100%	\$24,960	\$8,387	
25 Dental Assistant Supervisor	E	H	H02	103542	\$20.60	2,080	Full Time	\$43,680	Full Time	33.60%	100%	\$43,680	\$14,676	
26 Dental Hygienist	E	S	H08	110462	\$43.75	2,080	Full Time	\$78,000	Full Time	33.60%	100%	\$78,000	\$25,536	
27 Dental Hygienist	E	S	H08	500479	\$33.65	2,080	Full Time	\$178,000	Full Time	33.60%	100%	\$178,000	\$28,808	
28 Dentist S	E	S	H05	110484	\$78.61	2,080	Full Time	\$23,338	Full Time	33.60%	100%	\$23,338	\$7,842	
29 Office Manager	E	H	A05	102280	\$11.98	2,080	Full Time	\$135,200	Temp FT or PT	9.40%	100%	\$135,200	\$12,709	
30 Health Registration Specialist	E	H	M02	107771	\$15.99	2,080	Full Time	\$67,600	Temp FT or PT	9.40%	100%	\$67,600	\$6,354	
31 SHHC Dental Clinic Supervisor	E	H	H05	500573	\$108.41	2,080	Full Time	\$7,600	Temp FT or PT	9.40%	100%	\$7,600	\$6,354	
32 Dental Assistant	E	H	H01	500270	\$14.00	2,080	Full Time	\$24,960	Temp FT or PT	9.40%	100%	\$24,960	\$6,354	
33 Dental Assistant	E	H	H01	500416	\$12.00	2,080	Full Time	\$24,960	Temp FT or PT	9.40%	100%	\$24,960	\$6,354	
34 Dental Assistant	E	H	H01	500416	\$14.00	2,080	Full Time	\$24,960	Temp FT or PT	9.40%	100%	\$24,960	\$6,354	
35 Dental Assistant	E	H	H01	500504	\$12.00	2,080	Full Time	\$24,960	Temp FT or PT	9.40%	100%	\$24,960	\$6,354	
36 Dental Assistant	E	H	H01	500504	\$12.00	2,080	Full Time	\$24,960	Temp FT or PT	9.40%	100%	\$24,960	\$6,354	
37 Dental Assistant Supervisor	E	H	H02	101264	\$21.00	2,080	Full Time	\$43,680	Full Time	33.60%	100%	\$43,680	\$14,676	
38 Dental Hygienist	E	S	H08	110498	\$36.54	2,080	Full Time	\$76,000	Full Time	33.60%	100%	\$76,000	\$25,536	
39 Dentist S	E	S	H05	110430	\$85.58	2,080	Full Time	\$23,338	Full Time	33.60%	100%	\$23,338	\$7,842	
40 Health Registration Specialist	E	H	A05	104239	\$11.22	2,080	Full Time	\$135,200	Temp FT or PT	9.40%	100%	\$135,200	\$12,709	
41 Dentist H	E	H	H05	110456	\$130.00	1,940	Full Time	\$67,600	Temp FT or PT	9.40%	100%	\$67,600	\$6,354	
42 Dentist H	E	H	H05	110456	\$130.00	520	Full Time	\$7,600	Temp FT or PT	9.40%	100%	\$7,600	\$6,354	
43 Dentist H	E	H	H05	110456	\$130.00	520	Full Time	\$7,600	Temp FT or PT	9.40%	100%	\$7,600	\$6,354	
44 Dentist H	E	H	H05	110456	\$130.00	520	Full Time	\$7,600	Temp FT or PT	9.40%	100%	\$7,600	\$6,354	
45 Dental Assistant	E	H	H01	500252	\$12.00	2,080	Full Time	\$24,960	Full Time	33.60%	100%	\$24,960	\$8,387	
46 Dental Assistant	E	H	H01	109439	\$17.00	2,080	Full Time	\$35,360	Full Time	33.60%	100%	\$35,360	\$11,881	
47 Dental Assistant	E	H	H01	109853	\$20.00	2,080	Full Time	\$41,600	Full Time	33.60%	100%	\$41,600	\$13,978	
48 Dental Assistant	E	H	H01	102951	\$14.20	2,080	Full Time	\$31,200	Full Time	33.60%	100%	\$31,200	\$9,924	
49 Dental Assistant	E	H	H01	103662	\$15.00	2,080	Full Time	\$22,880	Full Time	33.60%	100%	\$22,880	\$7,688	
50 Dental Assistant	E	H	H01	500433	\$11.00	2,080	Full Time	\$27,040	Full Time	33.60%	100%	\$27,040	\$9,085	
51 Dental Assistant	E	H	H01	103279	\$13.00	2,080	Full Time	\$24,960	Full Time	33.60%	100%	\$24,960	\$8,387	
52 Dental Assistant	E	H	H01	120263	\$12.00	2,080	Full Time	\$24,960	Full Time	33.60%	100%	\$24,960	\$8,387	
53 Dental Assistant	E	H	H01	103411	\$12.00	2,080	Full Time	\$37,440	Full Time	33.60%	100%	\$37,440	\$12,580	
54 Dental Assistant Supervisor	E	H	H02	1092716	\$23.00	2,080	Full Time	\$47,840	Full Time	33.60%	100%	\$47,840	\$16,074	
55 Dental Hygienist	E	S	H08	107548	\$44.47	2,080	Full Time	\$86,500	Full Time	33.60%	100%	\$86,500	\$21,080	
56 Dental Hygienist	E	S	H08	106658	\$41.59	2,080	Full Time	\$217,500	Full Time	33.60%	100%	\$217,500	\$29,084	
57 Dental Hygienist	E	S	H05	110520	\$104.87	2,080	Full Time	\$232,500	Full Time	33.60%	100%	\$232,500	\$29,084	
58 Dentist S	E	S	H05	500490	\$111.78	2,080	Full Time	\$217,500	Full Time	33.60%	100%	\$217,500	\$29,084	
59 Dentist S	E	S	H05	500490	\$104.87	2,080	Full Time	\$217,500	Full Time	33.60%	100%	\$217,500	\$29,084	
60 Dentist S	E	S	H05	110009	\$111.04	2,080	Full Time	\$22,963	Full Time	33.60%	100%	\$22,963	\$7,716	
61 Health Registration Specialist	E	H	A05	103370	\$11.04	2,080	Full Time	\$22,963	Full Time	33.60%	100%	\$22,963	\$7,716	

**TOTAL PERSONNEL COST FOR EMPLOYEE**

Totals For This Accounting Unit

62	Health Registration Specialist	E	H	A05	103305	\$12.60	2,080	\$25,208	Full Time	33.60%	100%	\$8,906
63	Office Manager	E	H	M02	120280	\$12.25	2,080	\$25,480	Full Time	33.60%	100%	\$8,561
64	Dental Assistant	E	H	HD1	500070	\$16.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
65	Dental Assistant	E	H	HD1	103128	\$16.24	2,080	\$33,779	Full Time	33.60%	100%	\$11,350
66	Dental Assistant	E	H	HD1	120068	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
67	Dental Assistant	E	H	HD1	100058	\$17.00	2,080	\$35,360	Full Time	33.60%	100%	\$11,881
68	Dental Assistant	E	H	HD1	100058	\$17.00	2,080	\$35,360	Full Time	33.60%	100%	\$11,881
69	Dental Assistant	E	H	HD1	500096	\$14.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
70	Dental Assistant	E	H	HD1	108327	\$12.00	2,080	\$29,120	Full Time	33.60%	100%	\$9,784
71	Dental Assistant	E	H	HD1	105755	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
72	Dental Assistant	E	H	HD1	108492	\$17.00	2,080	\$35,360	Full Time	33.60%	100%	\$11,881
73	Dental Assistant	E	H	HD1	101840	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
74	Dental Assistant	E	H	HD1	500208	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
75	Dental Assistant	E	H	HD1	105342	\$17.95	2,080	\$37,336	Full Time	33.60%	100%	\$12,545
76	Dental Assistant	E	H	HD1	100987	\$13.37	2,080	\$27,810	Full Time	33.60%	100%	\$9,344
77	Dental Assistant	E	H	HD1	102239	\$16.00	2,080	\$33,280	Full Time	33.60%	100%	\$11,182
78	Dental Assistant	E	H	HD1	500081	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
79	Dental Assistant	E	H	HD1	102279	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
80	Dental Assistant	E	H	HD1	102199	\$16.00	2,080	\$33,280	Full Time	33.60%	100%	\$11,182
81	Dental Assistant	E	H	HD1	102170	\$17.40	2,080	\$36,192	Full Time	33.60%	100%	\$12,161
82	Dental Assistant	E	H	HD1	108591	\$19.00	2,080	\$39,520	Full Time	33.60%	100%	\$13,279
83	Dental Assistant	E	H	HD1	100078	\$16.23	2,080	\$33,758	Full Time	33.60%	100%	\$11,343
84	Dental Assistant	E	H	HD1	500116	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
85	Dental Assistant	E	H	HD1	108966	\$10.27	2,080	\$21,362	Full Time	33.60%	100%	\$7,178
86	Dental Assistant	E	H	HD1	500507	\$16.00	2,080	\$33,280	Full Time	33.60%	100%	\$11,182
87	Dental Assistant Supervisor	V	H	HD1	101046	\$11.00	2,080	\$22,880	Full Time	33.60%	100%	\$7,688
88	Dental Hygienist	E	S	H08	110461	\$35.82	2,080	\$42,848	Full Time	33.60%	100%	\$14,397
89	Dental Hygienist	E	S	H08	110465	\$43.75	2,080	\$91,000	Full Time	33.60%	100%	\$25,032
90	Dental Hygienist	E	S	H08	100063	\$44.47	2,080	\$82,500	Full Time	33.60%	100%	\$25,078
91	Dental Hygienist	E	S	O	108	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0
92	Dental Hygienist	E	S	H08	110460	\$35.82	2,080	\$42,848	Full Time	33.60%	100%	\$14,397
93	Dental S	E	S	H05	500141	\$18.27	2,080	\$36,800	Full Time	33.60%	100%	\$12,260
94	Dental S	E	S	H05	110525	\$78.44	2,080	\$189,000	Full Time	33.60%	100%	\$53,424
95	Dental S	E	S	H05	110576	\$87.26	2,080	\$181,500	Full Time	33.60%	100%	\$50,984
96	Dental S	E	S	H05	110513	\$76.44	2,080	\$169,000	Full Time	33.60%	100%	\$48,424
97	Dental S	E	S	H05	110337	\$85.10	2,080	\$177,000	Full Time	33.60%	100%	\$51,472
98	Dental S	E	S	H05	110409	\$42.83	2,080	\$89,500	Full Time	33.60%	100%	\$26,424
99	Dental S	E	S	H05	110364	\$143.03	2,080	\$297,500	Full Time	33.60%	100%	\$89,960
100	Health Registration Specialist	E	H	A05	104303	\$12.43	2,080	\$25,854	Full Time	33.60%	100%	\$8,667
101	Health Registration Specialist	E	H	A05	101849	\$13.64	2,080	\$28,371	Full Time	33.60%	100%	\$9,533
102	Health Registration Specialist	E	H	A05	108985	\$12.72	2,080	\$26,458	Full Time	33.60%	100%	\$8,890
103	Health Registration Specialist	E	H	A05	106937	\$15.30	2,080	\$31,824	Full Time	33.60%	100%	\$10,693
104	Health Registration Specialist	E	H	A05	106937	\$15.30	2,080	\$31,824	Full Time	33.60%	100%	\$10,693
105	Office Manager	E	H	M02	108876	\$16.30	2,080	\$33,936	Full Time	33.60%	100%	\$11,175
106	Dental Assistant	E	H	HD1	108440	\$14.16	2,080	\$27,240	Full Time	33.60%	100%	\$9,000
107	Dental Assistant	E	H	HD1	105672	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
108	Dental Assistant	E	H	HD1	108330	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
109	Dental Assistant	E	H	HD1	103807	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
110	Dental Assistant	E	H	HD1	500204	\$11.33	2,080	\$22,368	Full Time	33.60%	100%	\$7,288
111	Dental Assistant	V	H	HD1	11100	\$11.00	2,080	\$22,880	Full Time	33.60%	100%	\$7,688
112	Dental Assistant	V	H	HD1	103684	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
113	Dental Assistant	E	H	HD1	500098	\$15.45	2,080	\$32,136	Full Time	33.60%	100%	\$10,788
114	Dental Assistant	E	H	HD1	106969	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
115	Dental Assistant	E	H	HD1	500089	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$8,387
116	Dental Assistant	E	H	HD1	103251	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$10,483
117	Dental Assistant	E	H	HD1	102372	\$16.00	2,080	\$33,280	Full Time	33.60%	100%	\$11,182
118	Dental Assistant	E	H	HD1	500502	\$11.00	2,080	\$22,880	Full Time	33.60%	100%	\$7,688
119	Dental Assistant	V	H	HD1	102025	\$24.00	2,080	\$48,800	Full Time	33.60%	100%	\$15,533
120	Dental Assistant Supervisor	V	H	H08	101980	\$42.31	2,080	\$88,000	Full Time	33.60%	100%	\$26,544
121	Dental Hygienist	E	S	H08	110472	\$37.98	2,080	\$79,000	Full Time	33.60%	100%	\$23,568
122	Dental Hygienist	E	S	H08	500492	\$35.82	2,080	\$74,500	Full Time	33.60%	100%	\$23,032
123	Dental Hygienist	E	S	O	609	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0
124	Dental Hygienist	E	S	H05	102120	\$72.12	2,080	\$150,000	Full Time	33.60%	100%	\$45,000
125	Dental S	V	S	H05	102120	\$13.08	2,080	\$27,168	Full Time	33.60%	100%	\$8,752
126	Dental S	V	S	H05	106739	\$12.60	2,080	\$26,208	Full Time	33.60%	100%	\$8,208
127	Health Registration Specialist	E	H	A05	100888	\$15.98	2,080	\$33,259	Full Time	33.60%	100%	\$11,175
128	Health Registration Specialist	E	H	M02	110157	\$106.49	2,080	\$221,500	Full Time	33.60%	100%	\$67,424

133	Dental Assistant	E	H	HDI	104937	\$18.53	2,080	\$38,542	Full Time	33.60%	100%	\$38,542	\$12,950	133
134	Dental Assistant	E	H	HDI	100637	\$18.31	2,080	\$38,085	Full Time	33.60%	100%	\$38,085	\$12,787	134
135	Dental Assistant	E	H	HDI	103948	\$21.00	2,080	\$43,680	Full Time	33.60%	100%	\$43,680	\$14,676	135
136	Dental Assistant	E	H	HDI	109919	\$19.00	2,080	\$39,520	Full Time	33.60%	100%	\$39,520	\$13,279	136
137	Dental Assistant	E	H	HDI	101651	\$10.53	2,080	\$21,902	Full Time	33.60%	100%	\$21,902	\$7,359	137
138	Dental Assistant	E	H	HDI	500307	\$12.00	2,080	\$24,960	Full Time	33.60%	100%	\$24,960	\$8,387	138
139	Dental Assistant	E	N	HDI	103125	\$12.36	2,080	\$25,709	Full Time	33.60%	100%	\$25,709	\$8,638	139
140	Dental Assistant	E	N	O	105	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0	\$0	140
141	Dental Assistant	E	H	HDI	104284	\$21.00	2,080	\$43,680	Full Time	33.60%	100%	\$43,680	\$14,676	141
142	Dental Assistant	E	H	HDI	104908	\$20.98	2,080	\$43,638	Full Time	33.60%	100%	\$43,638	\$14,662	142
143	Dental Assistant	E	H	HDI	500500	\$11.00	2,080	\$22,880	Full Time	33.60%	100%	\$22,880	\$7,688	143
144	Dental Assistant Supervisor	E	H	HDI	100196	\$25.76	2,080	\$55,581	Full Time	33.60%	100%	\$55,581	\$18,003	144
145	Dental Hygienist	E	S	H08	100270	\$39.42	2,080	\$82,000	Full Time	33.60%	100%	\$82,000	\$27,562	145
146	Dental Hygienist	E	S	H08	102847	\$34.38	2,080	\$71,500	Full Time	33.60%	100%	\$71,500	\$24,024	146
147	Dentist S	E	S	H05	110339	\$85.10	2,080	\$177,000	Full Time	33.60%	100%	\$177,000	\$59,472	147
148	Dentist S	V	S	H05		\$77.98	2,080	\$162,198	Full Time	33.60%	100%	\$162,198	\$54,459	148
149	Dentist S	E	S	H05	110509	\$83.65	2,080	\$174,000	Full Time	33.60%	100%	\$174,000	\$58,484	149
150	Health Registration Specialist	E	H	A05	101251	\$11.92	2,080	\$24,794	Full Time	33.60%	100%	\$24,794	\$8,331	150
151	Health Registration Specialist	E	H	A05	102888	\$11.04	2,080	\$22,963	Full Time	33.60%	100%	\$22,963	\$7,716	151
152	Office Manager	E	H	M02	106806	\$16.47	2,080	\$34,258	Full Time	33.60%	100%	\$34,258	\$11,511	152
153	Dental Assistant	E	H	HDI	120276	\$13.00	2,080	\$27,040	Full Time	33.60%	100%	\$27,040	\$8,085	153
154	Dental Assistant	E	H	HDI	104099	\$19.10	2,080	\$39,728	Full Time	33.60%	100%	\$39,728	\$13,349	154
155	Dental Assistant	E	H	HDI	100762	\$18.00	2,080	\$37,440	Full Time	33.60%	100%	\$37,440	\$12,580	155
156	Dental Assistant	E	N	O	480	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0	\$0	156
157	Dental Assistant	E	H	HDI	103864	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$31,200	\$10,483	157
158	Dental Assistant	E	H	HDI	109442	\$16.00	2,080	\$33,280	Full Time	33.60%	100%	\$33,280	\$11,182	158
159	Dental Assistant	E	H	HDI	500459	\$11.00	2,080	\$22,880	Full Time	33.60%	100%	\$22,880	\$7,688	159
160	Dental Assistant	E	H	HDI	109781	\$23.51	2,080	\$53,081	Full Time	33.60%	100%	\$53,081	\$17,828	160
161	Dental Assistant	E	N	O	489	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0	\$0	161
162	Dental Assistant	E	N	O	477	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0	\$0	162
163	Dental Assistant	E	H	HDI	103096	\$14.00	2,080	\$28,120	Full Time	33.60%	100%	\$28,120	\$9,784	163
164	Dental Assistant	E	H	HDI	120288	\$16.80	2,080	\$34,944	Full Time	33.60%	100%	\$34,944	\$11,741	164
165	Dental Assistant	E	H	HDI	500462	\$11.00	2,080	\$22,880	Full Time	33.60%	100%	\$22,880	\$7,688	165
166	Dental Assistant	V	H	HDI		\$17.00	2,080	\$35,360	Full Time	33.60%	100%	\$35,360	\$11,881	166
167	Dental Assistant	E	H	HDI	500052	\$13.00	2,080	\$27,040	Full Time	33.60%	100%	\$27,040	\$9,085	167
168	Dental Assistant	E	N	O	546	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0	\$0	168
169	Dental Assistant	E	H	HDI	100783	\$15.00	2,080	\$31,200	Full Time	33.60%	100%	\$31,200	\$10,483	169
170	Dental Assistant	E	H	HDI	101311	\$23.00	2,080	\$47,840	Full Time	33.60%	100%	\$47,840	\$16,074	170
171	Dental Assistant Supervisor	E	H	HDI	101231	\$23.00	2,080	\$47,840	Full Time	33.60%	100%	\$47,840	\$16,074	171
172	Dental Hygienist	E	S	H08	110488	\$44.47	2,080	\$92,500	Full Time	33.60%	100%	\$92,500	\$31,080	172
173	Dental Hygienist	E	S	H08	102634	\$37.26	2,080	\$77,500	Full Time	33.60%	100%	\$77,500	\$26,040	173
174	Dentist H	E	H	H05	110407	\$182.64	1,040	\$188,750	Part Time	13.10%	100%	\$188,750	\$20,796	174
175	Dentist S	E	H	H05	110500	\$175.00	416	\$72,800	Part Time	13.10%	100%	\$72,800	\$9,537	175
176	Dentist S	E	N	O	614	\$54.375	1,040	\$54,375	Part Time	13.10%	100%	\$54,375	\$7,123	176
177	Dentist S	V	S	H05		\$72.12	2,080	\$150,000	Full Time	33.60%	100%	\$150,000	\$50,400	177
178	Dentist S	E	S	H05	110454	\$104.57	1,040	\$109,750	Part Time	13.10%	100%	\$109,750	\$14,246	178
180	Dentist S	E	S	H05	110455	\$133.41	2,080	\$277,500	Full Time	33.60%	100%	\$277,500	\$83,240	180
181	Dentist S	E	S	H05	110256	\$104.57	2,080	\$217,500	Full Time	33.60%	100%	\$217,500	\$73,080	181
182	Dentist S	E	S	H05	110249	\$104.57	2,080	\$217,500	Full Time	33.60%	100%	\$217,500	\$73,080	182
183	Health Registration Specialist	E	H	A05	107255	\$10.72	2,080	\$22,288	Full Time	33.60%	100%	\$22,288	\$7,482	183
184	Health Registration Specialist	E	H	A05	105659	\$12.07	2,080	\$25,397	Full Time	33.60%	100%	\$25,397	\$8,553	184
185	Office Manager	V	H	M02		\$12.07	2,080	\$25,106	Full Time	33.60%	100%	\$25,106	\$8,438	185
186	Secretary	E	N	O	493	\$0.00	2,080	\$0	Full Time	33.60%	100%	\$0	\$0	186
187	Special Assistant H	E	H	P06	101430	\$16.18	2,080	\$33,654	Full Time	33.60%	100%	\$33,654	\$11,308	187
188	WVWHH Dental Clinic Senior Director	E	S	H62	110369	\$152.64	2,080	\$317,500	Full Time	33.60%	100%	\$317,500	\$106,650	188
189	WVWHH Dental Clinic Supervisor	E	S	H06	110135	\$118.25	2,080	\$245,957	Full Time	33.60%	100%	\$245,957	\$82,642	189
190								\$0		0.00%		\$0	\$0	190
191	Anticipated Turnover											(\$579,951)		191
192	Adjustment to Fringe Benefits											\$0		192
193	AU 3% Merit Increase											\$0		193
194	Shift Differential											\$0		194
195	Christmas Bonus - Regular Full Time											\$170,000	\$57,120	195
196	Christmas Bonus - Regular Part Time											\$2,000	\$262	196
Totals													\$1,191,253	\$3,605,285

Please input these totals on the Budget Request Form!

2018	3324200	Contract Health Service	FY 2018 Approved Budget	470045	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470047	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470120	(200,000.00)				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470125	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470126	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470127	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470128	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470210	-				
2018	3324200	Contract Health Service	FY 2018 Approved Budget	470215	-				
2018	3324210	CHS Sponsorship Program	FY 2018 Approved Budget	470040	(50,000.00)				
2018	3324210	CHS Sponsorship Program	FY 2018 Approved Budget	470120	(100,000.00)				
2018	3324300	Public Health Nursing	FY 2018 Approved Budget	400000	(1,009,499.00)	Est. Budget Increase	New Budget Total		
2018	3324400	Dental	FY 2018 Approved Budget	400000	(14,460,710.00)	(5,000.00)	(14,465,710.00)		
2018	3324400	Dental	FY 2018 Approved Budget	470010	(90,600.00)	(9,400.00)	(100,000.00)		
2018	3324400	Dental	FY 2018 Approved Budget	470020	(2,407,893.00)	(1,092,107.00)	(3,500,000.00)		
2018	3324400	Dental	FY 2018 Approved Budget	470130	-				
2018	3324400	Dental	FY 2018 Approved Budget	470140	(1,379,312.00)	(927,381.00)	(2,306,693.00)		
2018	3324500	Optometry	FY 2018 Approved Budget	400000	(2,811,185.00)		(20,372,403.00)		
2018	3324500	Optometry	FY 2018 Approved Budget	470120	-				
2018	3324600	Biomedical Engineering	FY 2018 Approved Budget	400000	(3,037,295.00)				
2018	3324700	Clinical Support	FY 2018 Approved Budget	400000	(1,792,303.00)				
2018	3324800	Quality Management	FY 2018 Approved Budget	400000	(2,595,219.00)				
2018	3324800	Quality Management	FY 2018 Approved Budget	400000	(4,043,461.00)				
2018	3324900	Health Facilities	FY 2018 Approved Budget	400000					

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name:	LAURA MCCULLOUGH	Phone:	918-772-4085
Contract Period:		Accounting Unit Director/Manager	Name:	CHARLES GRIM	Phone:	453-5680
Contract Number:		Executive Director	Name:	CHARLES GRIM	Phone:	453-5680
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	110227		
Funding Source:	32-IHS-Self Governance-Health					
AU Description:	HEALTH ADMINISTRATION					
Accounting Unit:	3325400					
Place IDC Rate in Part 4 Below						
Date/Time Printed:	26-Feb-18 10:17 AM					

Notes:

**PART-2**

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	18.30	18.30	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>18.30</b>	<b>18.30</b>	

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$ 1,778,113	\$ 1,538,063	\$ 240,050
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 1,778,113</b>	<b>\$ 1,538,063</b>	<b>\$ 240,050</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$814,099		\$814,099		\$ -
Fringe benefits	610000	\$273,538		\$273,538		\$ -
Staff development & training	620000	\$5,000		\$5,000		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Wings activities	670130	\$200,000				\$ 200,000
Contract services >=\$5K	650000		\$115,336		\$115,336	\$ -
Supplies	680000	\$35,000		\$35,000		\$ -
Direct billed: telephone expense	690080	\$2,000		\$2,000		\$ -
Direct billed: cell/mobile phone	690090	\$15,000		\$15,000		\$ -
Direct billed: mailing cost	690120	\$1,500		\$1,500		\$ -
Lease/rent: furniture & equip	690500	\$10,000		\$10,000		\$ -
Utilities	700010	\$20,000		\$20,000		\$ -
Direct billed: space cost	700080	\$50,000		\$50,000		\$ -
Direct billed: property insurance	710090	\$800		\$800		\$ -
Employee mileage reimbursement	720040	\$5,000		\$5,000		\$ -
Direct billed: GSA vehicle	720050	\$6,000		\$6,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 115,336		\$ 115,336	\$ -
Expenditures SUBJECT to IDC		\$ 1,457,937		\$ 1,257,937		\$ 200,000
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 204,840		\$ 164,790		\$ 40,050
<b>Total Expenditures</b>			<b>\$ 1,778,113</b>		<b>\$ 1,538,063</b>	<b>\$ 240,050</b>

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -
Transfers In/Out - (Show ALL as Positive Numbers)						
<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ -			\$ -
Take to Narrative ==>		\$ 1,778,113		\$ 1,538,063		
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -		\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: HEALTH ADMINISTRATION  
 Accounting Unit Name: 3325400

For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: LAURA MCCULLOUGH

Printed Date: 23-Feb-18  
 Printed Time: 04:58 PM

Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Fringe Benefits
						Regular	Overtime						
1 Administrative Assistant	V	H	A05		\$12.82	2,080		\$26,666	Full Time	33.60%	100%	\$8,960	
2 Ambulatory Services Senior Director	E	S	H92	104096	\$53.68	2,080		\$111,654	Full Time	33.60%	100%	\$37,516	
3 C/P Program Liaison	E	S	M06	108617	\$32.87	2,080		\$68,370	Full Time	33.60%	80%	\$18,378	
4 C/P Public Health Senior Director	E	S	H92	103522	\$53.68	2,080		\$111,654	Full Time	33.60%	100%	\$37,516	
5 Clerk I	E	H	A03	107121	\$9.79	2,080		\$20,363	Full Time	33.60%	100%	\$6,842	
6 Clerk I	E	H	A03	107886	\$11.02	2,080		\$22,922	Full Time	33.60%	100%	\$7,702	
7 Clerk II	E	H	A04	101117	\$12.92	2,080		\$26,874	Full Time	33.60%	100%	\$9,030	
8 Clerk III	E	H	A04	109225	\$11.34	2,080		\$23,587	Full Time	33.60%	100%	\$7,639	
9 Clerk III	E	H	A04	107177	\$12.28	2,080		\$25,542	Full Time	33.60%	100%	\$8,582	
10 Clerk III	E	H	A04	109860	\$10.58	2,080		\$22,006	Full Time	33.60%	100%	\$7,394	
11 Clerk III	V	H	A04		\$10.08	2,080		\$20,966	Full Time	33.60%	100%	\$7,045	
12 Clerk III	V	H	A04		\$12.18	2,080		\$25,334	Full Time	33.60%	100%	\$8,512	
13 Health Services Compliance Auditor	E	S	M07	103262	\$32.87	2,080		\$68,370	Full Time	33.60%	100%	\$22,972	
14 Manager Admin Operations	E	S	M06	103674	\$28.45	2,080		\$59,176	Full Time	33.60%	100%	\$19,883	
15 Office Manager	E	H	M02	102999	\$12.29	2,080		\$25,563	Full Time	33.60%	100%	\$8,589	
16 Patient Benefits Coordinator	V	H	A05		\$13.24	2,080		\$27,539	Full Time	33.60%	100%	\$9,253	
17 Special Projects Officer S	E	S	P09	102814	\$22.27	2,080		\$46,322	Full Time	33.60%	100%	\$15,664	
18 Special Projects Officer S	E	S	P09	102342	\$28.82	2,080		\$99,946	Full Time	33.60%	50%	\$10,071	
19								\$0		0.00%		\$0	
20								\$0		0.00%		\$0	
21								\$0		0.00%		\$0	
22								\$0		0.00%		\$0	
23								\$0		0.00%		\$0	
24								\$0		0.00%		\$0	
25								\$0		0.00%		\$0	
26								\$0		0.00%		\$0	
27								\$0		0.00%		\$0	
28								\$0		0.00%		\$0	
29								\$0		0.00%		\$0	
30								\$0		0.00%		\$0	
31								\$0		0.00%		\$0	
32								\$0		0.00%		\$0	
33								\$0		0.00%		\$0	
34								\$0		0.00%		\$0	
35								\$0		0.00%		\$0	
36								\$0		0.00%		\$0	
37								\$0		0.00%		\$0	
38								\$0		0.00%		\$0	
39								\$0		0.00%		\$0	
40								\$0		0.00%		\$0	
41								\$0		0.00%		\$0	
42								\$0		0.00%		\$0	
43								\$0		0.00%		\$0	
44								\$0		0.00%		\$0	
45								\$0		0.00%		\$0	
46								\$0		0.00%		\$0	
47								\$0		0.00%		\$0	
48								\$0		0.00%		\$0	
49								\$0		0.00%		\$0	
50								\$0		0.00%		\$0	
51 Anticipated Turnover								\$0				\$0	
52 Adjustment to Fringe Benefits								\$0				\$0	
53 AU 3% Merit Increase								\$0				\$0	
54 Shift Differential								\$23,158	Full Time	33.60%		\$7,781	
55 Christmas Bonus - Regular Full Time								\$19,000	Full Time	33.60%		\$6,384	
56 Christmas Bonus - Regular Part Time								\$0	Part Time	13.10%		\$0	
<b>Totals</b>												\$814,099	\$273,638

Please Input these totals on the Budget Request Form



Year	Account	Description	FY 2018 Approved Budget	400000	(3,028,944.00)							
2018	3325100	Billing	FY 2018 Approved Budget	400000	(3,028,944.00)							
2018	3325200	Outpatient Medical Coding	FY 2018 Approved Budget	400000	(2,093,169.00)							
2018	3325200	Outpatient Medical Coding	FY 2018 Approved Budget	400000	(878,407.00)							
2018	3325300	Finance	FY 2018 Approved Budget	400000	(1,538,063.00)							
2018	3325400	Health Administration	FY 2018 Approved Budget	470030	-							
2018	3325400	Health Administration	FY 2018 Approved Budget	470130	-							
2018	3325600	Chronic Care Pilot Project	FY 2018 Approved Budget	490010	-					(240,050.00)	(240,050.00)	
2018	3325700	Pharmacy Refill Center	FY 2018 Approved Budget	490000	(93,962.00)					(240,050.00)	(1,778,113.00)	
2018	3325700	Pharmacy Refill Center	FY 2018 Approved Budget	400000	(12,461,357.00)							
2018	3325800	Compreh Primary Care Init Proj	FY 2018 Approved Budget	400000	-							
2018	3325800	Compreh Primary Care Init Proj	FY 2018 Approved Budget	470040	(950,000.00)							
Est. Budget Increase											-	(1,538,063.00)
Total New Budget											-	(1,538,063.00)

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 4148
Contract Period:		Name:	Jackie Johnson-Reese
Contract Number:		Accounting Unit Director/Manager	Phone: 8126
Accounting Fund:	3-Special Revenue	Name:	Billy Hix
Funding Source:	33-IHS-Self Governance-TEH	Executive Director	Phone: 5248
AU Description:	EHS Administration	Name:	Ron Qualls
Accounting Unit:	3331000	1st Person Responsible	
Place IDC Rate In Part 4 Below		Employee #	104364
Date/Time Printed:	28-Feb-18 02:23 PM		

Notes: IDC for 3331000 is \$163,272, for 3332000 it is \$123,260 and for 3333000 it is \$8,833 making a total IDC amount of \$295,365.

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	17.69	17.69	-
# of Regular Part-Time Employee Equivalents:	0.30	0.30	-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>17.99</b>	<b>17.99</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$2,289,194	\$2,161,476	\$ 127,718
Carryover: "appropriated" PY	490000	\$551,111	\$746,144	\$ (195,033)
Income received from HACN	499040	\$255,709	\$218,925	\$ 36,784
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 3,106,014</b>	<b>\$ 3,126,545</b>	<b>\$ (20,531)</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$798,235		\$798,235		\$ -
Fringe benefits	610000	\$268,927		\$268,927		\$ -
Staff development & training	620000	\$9,000		\$9,000		\$ -
Motor vehicle reports	620530	\$250		\$250		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Contract services < \$5K	640000	\$2,500		\$2,500		\$ -
Contract services >=\$5K	650000		\$1,440,484		\$1,461,015	\$ (20,531)
MOA/IPA contracts >=\$5K	650030		\$123,815		\$123,815	\$ -
Client services	670000	\$1,000		\$1,000		\$ -
Supplies	680000	\$20,500		\$20,500		\$ -
Office supplies	680010	\$15,000		\$15,000		\$ -
Equipment < \$5K	680070	\$500		\$500		\$ -
Direct billed: telephone expense	690080	\$3,500		\$3,500		\$ -
Direct billed: cell/mobile phone	690090	\$18,000		\$18,000		\$ -
Direct billed: internet	690110	\$2,500		\$2,500		\$ -
Direct billed: mailing cost	690120	\$1,000		\$1,000		\$ -
Lease/rent: furniture & equip	690500	\$14,000		\$14,000		\$ -
Utilities	700010	\$5,000		\$5,000		\$ -
Electric	700025	\$1,500		\$1,500		\$ -
Direct billed: space cost	700080	\$12,500		\$12,500		\$ -
Direct billed: property insurance	710090	\$500		\$500		\$ -
Direct billed: auto insurance	710100	\$8,500		\$8,500		\$ -
Direct billed: contractor eqp ins	710140	\$4,000		\$4,000		\$ -
Direct billed: GSA vehicle	720050	\$37,435		\$37,435		\$ -
Direct billed: gas cards	720070	\$3,000		\$3,000		\$ -
Testing: environmental	760040	\$1,000		\$1,000		\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ 1,584,299		\$ 1,584,830		\$ (20,531)
Expenditures SUBJECT to IDC		\$ 1,246,350		\$ 1,246,350		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		\$ -
Indirect Cost Allocation	970000	\$ 295,365		\$ 295,365		\$ -
<b>Total Expenditures</b>		<b>\$ 3,106,014</b>		<b>\$ 3,126,545</b>		<b>\$ (20,531)</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In/Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 3,106,014	\$ 3,126,545	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: EHS Administration  
 Accounting Unit Name: 3331000  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Printed Date: 28-Feb-18  
 Printed Time: 02:23 PM  
 Prepared by: Jackie Johnson-Riese

Job Title	Position Vacant=N New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay		Expected Wages (Gross)	Series Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime							
1 Environmental Health Specialist III	E	S	EV6	102222	2,080		\$52,039	Full Time	33.60%	100%	H	\$52,039	\$17,485
2 Environmental Health Technician	E	H	EV1	103763	2,080		\$34,590	Full Time	33.60%	100%	H	\$34,590	\$11,622
3 Construction Manager	E	S	M07	104364	2,080		\$65,979	Full Time	33.60%	95%	HX	\$62,680	\$21,060
4 Project Inspector III	E	H	T08	101857	2,080		\$37,451	Full Time	33.60%	0%	HX	\$0	\$0
5 Environmental Health Specialist I	E	H	EV3	101943	2,080		\$35,797	Full Time	33.60%	100%	H	\$35,797	\$12,028
6 Civil Engineering Technician	E	H	P04	108747	2,080		\$46,301	Full Time	33.60%	100%	H	\$46,301	\$15,557
7 Administrative Secretary	E	H	A04	107978	2,080		\$21,500	Full Time	33.60%	95%	HX	\$20,511	\$6,892
8 Skilled Laborer	E	H	G06	100236	2,080		\$22,298	Full Time	33.60%	13%	HX	\$22,899	\$9,74
9 Project Inspector III	E	H	T08	108732	2,080		\$37,128	Full Time	33.60%	30%	HX	\$11,138	\$3,742
10 Project Inspector III	E	H	T08	100443	2,080		\$39,104	Full Time	33.60%	60%	HX	\$23,462	\$7,883
11 Environmental Health Specialist I	E	H	EV3	108751	2,080		\$39,104	Full Time	33.60%	85%	HX	\$67,796	\$22,779
12 Office of Environmental Health and Engineering	E	S	EV9	104685	2,080		\$42,848	Part Time	13.10%	13%	HX	\$5,570	\$790
13 Project Inspector III	E	H	T08	107722	2,080		\$42,848	Part Time	33.60%	95%	HX	\$19,831	\$6,327
14 Clerk I	E	H	A03	103577	2,080		\$19,822	Full Time	33.60%	100%	H	\$6,087	\$2,045
15 Civil Engineering Technician	E	H	P07	107142	2,080		\$51,230	Full Time	33.60%	15%	HX	\$6,087	\$2,045
16 Water Well Installation Specialist	E	H	T08	109441	2,080		\$40,581	Full Time	33.60%	0%	HX	\$0	\$0
17 Sanitation Installation Specialist III	E	H	T07	106154	2,080		\$52,346	Full Time	33.60%	60%	HX	\$31,408	\$10,563
18 Environmental Health Specialist II	E	S	EV4	104389	2,080		\$25,17	Full Time	33.60%	0%	HX	\$0	\$0
19 Project Inspector Supervisor	E	S	M06	101405	2,080		\$56,552	Full Time	33.60%	0%	HX	\$0	\$0
20 Laborer	E	H	G05	109991	2,080		\$21,299	Full Time	33.60%	0%	HX	\$0	\$0
21 Apprentice Electrician	E	H	EL1	106710	2,080		\$33,582	Full Time	33.60%	15%	HX	\$5,039	\$1,693
22 Project Inspector Supervisor	E	S	M06	109204	2,080		\$63,993	Full Time	33.60%	13%	HX	\$8,318	\$2,795
23 Engineering Manager	E	S	M07	107950	2,080		\$62,933	Full Time	33.60%	85%	HX	\$53,493	\$17,974
24 Project Inspector Supervisor	E	S	M06	103609	2,080		\$49,893	Full Time	33.60%	0%	HX	\$0	\$0
25 Skilled Laborer	E	H	G06	107436	2,080		\$27,954	Full Time	33.60%	0%	HX	\$0	\$0
26 Sanitation Installation Specialist III	E	H	T07	103048	2,080		\$35,672	Full Time	33.60%	0%	HX	\$0	\$0
27 Coordinator Housing and Infrastructure	E	H	P07	108691	2,080		\$45,157	Full Time	33.60%	0%	HX	\$0	\$0
28 Project Inspector Supervisor	E	S	M06	104271	2,080		\$63,873	Full Time	33.60%	100%	H	\$45,157	\$16,173
29 Laborer	E	H	G05	101814	2,080		\$21,944	Full Time	33.60%	0%	HX	\$0	\$0
30 Environmental Health Manager	E	S	EV7	104334	2,080		\$66,015	Full Time	33.60%	75%	HX	\$49,511	\$16,636
31 Laborer	E	H	G05	102253	2,080		\$19,760	Full Time	33.60%	0%	HX	\$0	\$0
32 Clerk I	E	H	A03	000000	2,080		\$18,720	Full Time	33.60%	100%	HX	\$18,720	\$6,290
33 Skilled Laborer	E	H	G06	000000	2,080		\$19,760	Full Time	33.60%	100%	HX	\$19,760	\$6,639
34 Engineering Manager	E	N	O	000552	2,080		\$53,785	Full Time	33.60%	0%	X	\$0	\$0
35 Special Projects Officer, S	E	S	P08	104825	2,080		\$26,878	Full Time	33.60%	50%	X	\$0	\$0
36 Administrative Assistant	V	H	A05	000000	2,080		\$21,653	Full Time	33.60%	100%	H	\$21,653	\$9,031
37 Administrative Assistant	V	H	A05	000000	2,080		\$21,653	Full Time	33.60%	100%	H	\$21,653	\$9,031
38 Skilled Laborer	E	H	G06	120252	2,080		\$19,344	Full Time	33.60%	100%	H	\$0	\$0
39 Sanitation Installation Specialist I	E	H	T03	109989	2,080		\$21,802	Full Time	33.60%	0%	X	\$0	\$0
40							\$0	Full Time	33.60%			\$0	\$0
41							\$0	Full Time	33.60%			\$0	\$0
42							\$0	Full Time	33.60%			\$0	\$0
43							\$0	Full Time	33.60%			\$0	\$0
44							\$0	Temp FT or PT	9.40%			\$0	\$0
45							\$0	Full Time	33.60%			\$0	\$0
46							\$0	0.00%	0.00%			\$0	\$0
47							\$0	0.00%	0.00%			\$0	\$0
48							\$0	0.00%	0.00%			\$0	\$0
49							\$0	0.00%	0.00%			\$0	\$0
50							\$0	0.00%	0.00%			\$0	\$0
51 Anticipated Turnover							\$0					\$0	\$0
52 Adjustment to Fringe Benefits							\$0					\$0	\$0
53 AU 3% Merit Increase							\$0					\$0	\$0
54 Shift Differential							\$0					\$0	\$0
55 Christmas Bonus - Regular Full Time							\$22,216	Full Time	33.60%			\$22,216	\$7,430
56 Christmas Bonus - Regular Part Time							\$35,000	Part Time	33.60%			\$35,000	\$11,760
Totals							\$798,238		13.10%			\$500	\$66

Please input these totals on the Budget Request Form!

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ACCT-UNIT	VALUE-NAME	Budget Description	ACCOUNT	BUDGET-DTL	Budget Increase	Budgeted under	Total New Budget
			490000	(2,100,000.00)		400000	
			400000	(2,161,476.00)	(137,718.00)	(2,850,305.00)	(2,850,305.00)
			490000	(746,144.00)	195,033.00		
			499040		(255,709.00)		(255,709.00)
					(198,394.00)	(2,850,305.00)	(3,106,014.00)
3329060	Health Clinic Con Debt Service	FY 2018 Approved Budget	490000	(2,100,000.00)			
3331000	EHS Administration	FY 2018 Approved Budget	400000	(2,161,476.00)	(137,718.00)	(2,850,305.00)	(2,850,305.00)
3331000	EHS Administration	FY 2018 Approved Budget	490000	(746,144.00)	195,033.00		
3331000	EHS Administration	FY 2018 Approved Budget	499040		(255,709.00)		(255,709.00)
3332000	EHS Projects	FY 2018 Approved Budget					
3332000	EHS Projects	FY 2018 Approved Budget	400000	(2,000,000.00)	(753,327.00)	(5,553,970.00)	(5,553,970.00)
3332000	EHS Projects	FY 2018 Approved Budget	490000	(3,757,878.00)	957,235.00		
3333000	Water Sanitation Envir Reviews	FY 2018 Approved Budget	400000	(88,427.00)		(5,553,970.00)	(5,553,970.00)
3342000	Office of Self Governance	FY 2018 Approved Budget	400000	(205,334.00)			
3347000	Geo Data Center SG DHHS	FY 2018 Approved Budget	400000	(117,454.00)			
3349990	IHS Other System AU	FY 2018 Approved Budget	400000	(117,454.00)			

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1		Budget Preparer		Phone:
Budget Period:	10/01/2017 - 09/30/2018	Name:	Jackie Johnson-Reese	
Contract Period:		Accounting Unit Director/Manager	Billy Hix	
Contract Number:		Name:	Ron Qualls	
Accounting Fund:	3-Special Revenue	Executive Director	Phone: 5248	
Funding Source:	33-IHS-Self Governance-TEH	Name:	Ron Qualls	
AU Description:	ERS Projects	1st Person Responsible	Employee # 104364	
Accounting Unit:	3332000	Employee #	104364	
Date/Time Printed:	13-Mar-18 05:36 PM	Place IDC Rate In Part 4 Below		

Notes:

PART-2 Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	11.90	11.90	-
# of Regular Part-Time Employee Equivalents:	0.70	0.70	-
# of Temp. Full-Time Employee Equivalents:	0.60	0.60	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>13.20</b>	<b>13.20</b>	<b>-</b>

PART-3 Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$2,753,327	\$2,000,000	\$ 753,327
Carryover: "appropriated" PY	490000	\$4,186,192	\$3,757,878	\$ 428,314
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 6,939,519</b>	<b>\$ 5,757,878</b>	<b>\$ 1,181,641</b>

PART-4 Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$472,774		\$472,774		\$ -
Fringe benefits	610000	\$150,092		\$150,092		\$ -
Contract services < \$5K	640000	\$25,000		\$25,000		\$ -
Contract services >=\$5K	650000		\$3,537,224		\$2,291,961	\$ 1,245,263
Subgrants >=\$5K	660050		\$2,500,000		\$2,500,000	\$ -
Client services	670000	\$144,729		\$208,351		\$ (63,622)
Supplies	680000	\$20,000		\$20,000		\$ -
Direct billed: auto insurance	710100	\$3,200		\$3,200		\$ -
Fuel, oil	720020	\$2,000		\$2,000		\$ -
R & m vehicle	720030	\$1,500		\$1,500		\$ -
Direct billed: GSA vehicle	720050	\$50,000		\$50,000		\$ -
R & m equipment	730040	\$8,000		\$8,000		\$ -
Capital acquisitions >=\$5K	770000		\$25,000		\$25,000	\$ -
Indirect cost (Contra)	970002		(\$123,260)		(\$123,260)	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 5,938,964		\$ 4,693,701	\$ 1,245,263
Expenditures SUBJECT to IDC		\$ 877,295		\$ 940,917		\$ (63,622)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 123,260		\$ 123,260		\$ -
<b>Total Expenditures</b>		<b>\$ 6,939,519</b>		<b>\$ 5,757,878</b>		<b>\$ 1,181,641</b>

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)					
<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>		\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 6,939,519		\$ 5,757,878	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -	\$ -

**PAYROLL WORKSHEET**

Accounting Unit Name: 3332000 EHS Projects For Budget Period: 10/1/2017 - 09/30/2018 Printed Date: 13-Mar-18  
 Accounting Unit Name: 3332000 Jackie Johnson-Reese Prepared by: 10/1/2017 - 09/30/2018 Printed Time: 05:36 PM

Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 Environmental Health Specialist III	E	S	EV6	102222	\$25.02	2,080		Full Time	33.60%			\$0	\$0
2 Environmental Health Technician	E	H	EV1	103783	\$16.63	2,080		Full Time	33.60%			\$0	\$0
3 Construction Manager	E	S	M07	104364	\$31.72	2,080		Full Time	33.60%			\$0	\$0
4 Project Inspector III	E	H	T08	101897	\$18.01	2,080		Full Time	33.60%	70%	X	\$26,223	\$8,811
5 Environmental Health Specialist I	E	H	EV3	101943	\$17.21	2,080		Full Time	33.60%			\$0	\$0
6 Civil Engineering Technician	E	H	P07	108747	\$22.26	2,080		Full Time	33.60%			\$0	\$0
7 Administrative Secretary	E	H	A04	107878	\$10.98	2,080		Full Time	33.60%			\$0	\$0
8 Skilled Laborer	E	H	G08	100236	\$10.72	2,080		Full Time	33.60%	5%	X	\$1,080	\$363
9 Project Inspector III	E	H	T08	108732	\$17.85	2,080		Part Time	33.60%	30%	X	\$2,248	\$724
10 Project Inspector III	E	H	T08	100443	\$17.85	2,080		Full Time	33.60%	70%	X	\$25,900	\$8,405
11 Environmental Health Specialist I	E	S	EV3	108751	\$18.80	2,080		Full Time	33.60%	70%	X	\$25,900	\$8,405
12 Office of Environmental Health and Engineering Director	E	S	EV9	104685	\$38.35	2,080		Full Time	33.60%			\$0	\$0
13 Project Inspector III	E	H	T08	103722	\$20.60	2,080		Full Time	33.60%	15%	X	\$11,954	\$4,020
14 Clerk I	E	H	A03	103577	\$9.53	2,080		Full Time	33.60%	30%	X	\$12,854	\$4,319
15 Civil Engineering Technician	E	H	P07	107142	\$24.63	2,080		Full Time	33.60%	5%	X	\$991	\$333
16 Water Well Installation Specialist	E	H	T08	103441	\$19.51	2,080		Full Time	33.60%	70%	X	\$28,407	\$9,545
17 Sanitation Installation Specialist III	E	H	T07	106154	\$17.15	2,080		Full Time	33.60%	80%	X	\$28,538	\$9,589
18 Environmental Health Specialist II	E	S	EV4	104369	\$25.17	2,080		Full Time	33.60%			\$0	\$0
19 Project Inspector Supervisor	E	S	M06	101405	\$27.19	2,080		Full Time	33.60%	70%	X	\$39,586	\$13,301
20 Laborer	E	H	G05	109981	\$10.24	2,080		Full Time	33.60%	70%	X	\$14,909	\$5,009
21 Apprentice Electrician	E	H	EL1	106710	\$16.15	2,080		Full Time	33.60%	70%	X	\$23,514	\$7,901
22 Project Inspector Supervisor	E	S	M06	109204	\$30.77	2,080		Full Time	33.60%	30%	X	\$19,188	\$6,451
23 Engineering Manager	E	S	M07	107950	\$30.26	2,080		Full Time	33.60%	15%	X	\$9,440	\$3,172
24 Project Inspector Supervisor	E	S	M06	103509	\$23.89	2,080		Full Time	33.60%	80%	X	\$39,754	\$13,367
25 Skilled Laborer	E	H	G06	107436	\$13.43	2,080		Full Time	33.60%	70%	X	\$19,554	\$6,670
26 Sanitation Installation Specialist III	E	H	T07	103048	\$21.71	2,080		Full Time	33.60%	70%	X	\$24,970	\$8,390
27 Coordinator Housing and Infrastructure	E	H	P07	108091	\$20.71	2,080		Full Time	33.60%			\$0	\$0
28 Project Inspector Supervisor	E	S	M06	104271	\$30.71	2,080		Full Time	33.60%	40%	X	\$25,549	\$8,584
29 Laborer	E	H	G05	101814	\$10.95	2,080		Full Time	33.60%	90%	X	\$19,750	\$6,636
30 Environmental Health Manager	E	H	EV7	104334	\$31.74	2,080		Full Time	33.60%			\$0	\$0
31 Laborer	E	H	G05	102253	\$9.50	2,080		Full Time	33.60%	70%	X	\$13,832	\$4,648
32 Clerk I	V	H	A03	000000	\$9.00	2,080		Full Time	33.60%			\$0	\$0
33 Skilled Laborer	V	H	G06	000000	\$9.30	2,080		Full Time	33.60%	80%	X	\$15,775	\$5,200
34 Engineering Manager	E	N	O	000552	\$0.00	2,080		Full Time	33.60%	0%	X	\$0	\$0
35 Skilled Laborer	E	H	G06	120252	\$9.30	2,080		Full Time	33.60%	60%	X	\$11,606	\$3,900
36 Sanitation Installation Specialist I	E	H	T03	109898	\$10.53	2,080		Temp F or PT	9.40%	60%		\$1,235	\$1,235
37									0.00%			\$0	\$0
38									0.00%			\$0	\$0
39									0.00%			\$0	\$0
40									0.00%			\$0	\$0
41									0.00%			\$0	\$0
42									0.00%			\$0	\$0
43									0.00%			\$0	\$0
44									0.00%			\$0	\$0
45									0.00%			\$0	\$0
46									0.00%			\$0	\$0
47									0.00%			\$0	\$0
48									0.00%			\$0	\$0
49									0.00%			\$0	\$0
50									0.00%			\$0	\$0
51 Anticipated Turnover												\$0	\$0
52 Adjustment to Fringe Benefits												\$0	\$0
53 AU 3% Merit Increase												\$0	\$0
54 Shift Differential												\$0	\$0
55 Christmas Bonus - Regular Full Time												\$13,770	\$4,372
56 Christmas Bonus - Regular Part Time												\$0	\$0
Totals									13.10%			\$472,774	\$150,092

Please input these totals on the Budget Request Form!

CHEROKEE NATION AUDIT WORKSHEET

COMPONENT NAME: DHHS IHS SG Total Compact  
 COMPONENT NUMBER: 33XXXX  
 GRANT NUMBER: 60G930002  
 GRANT PERIOD: 10/01/16 09/30/17  
 GRANT AGENCY: DHHS- IHS SG  
 ACCOUNTANT: Bonnie Cookson  
 PREPARED BY: Bonnie Cookson  
 REVIEWED BY: Ashley Canoe

CFDA No: 93.210

30300  
 COMPACT Env Health  
 AFA 4,985,528.37  
 M&M adjustment 0.00  
 Overpayment  
 Total Amount of Compact 4,985,528.37

AMOUNT RECEIVED:  
 Prior Years:  
 Current Year: 4,985,528.37  
 Total Amount Received 4,985,528.37  
 Amount Remaining 0.00

FUNDING AVAILABLE:  
 Unexpended Balance per Audit: 4,590,371.67  
 Current Year Award: 4,985,528.37  
 Third Party Revenue: 0.00  
 Other: 0.00  
 Interest Income  
 Amount Available: 9,575,900.04  
 Amount Rev (Exp) Rolled to FB: 0.00

EXPENDITURES:  
 30200 Health & Human Services:  
 30300 Community Development: 4,838,597.49  
 30400 Self Governance Office:  
 30500 Tribal Solid Waste  
 30100 Interest  
 Total expenditures: 4,838,597.49  
 UNEXPENDED BALANCE AT 4,737,302.55  
 GRANT RECEIVABLE / (PAYABLE): (4,737,302.55)

#4,737,302.55  
 - 55,110.57 c/o  
 3331000  
 4,186,191.98 c/o  
 3332000

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 4148
Contract Period:	10/01/2017 - 09/30/2018	Name:	Jackie Johnson-Roese
Contract Number:		Accounting Unit Director/Manager	Phone: 5347
Accounting Fund:	3-Special Revenue	Name:	Pam Bakke
Funding Source:	56-NAHASDA	Executive Director	Phone: 5248
AU Description:	Community Services Youth Development	Name:	Ron Qualls
Accounting Unit:	3566048	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	108639
Date/Time Printed:	14-Mar-18 06:01 PM		

PART-2

Staffing Summary:		FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		3.00	3.00	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>3.00</b>	<b>3.00</b>	<b>-</b>

PART-3

Revenues:	(Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue		400000	\$183,987	\$127,065	\$ 56,922
Please enter a valid account number - >>>				\$ -	\$ -
Please enter a valid account number - >>>				\$ -	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
<b>Total Revenues</b>			<b>\$ 183,987</b>	<b>\$ 127,065</b>	<b>\$ 56,922</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$102,843		\$82,203		\$ 20,640
Fringe benefits	610000	\$34,554		\$27,619		\$ 6,935
Client services	670000	\$1,156		\$0		\$ 1,156
Supplies	680000	\$3,708		\$2,525		\$ 1,183
Direct billed: telephone expense	690080	\$500		\$0		\$ 500
Direct billed: cell/mobile phone	690090	\$5,220		\$0		\$ 5,220
Direct billed: mailing cost	690120	\$1,440		\$0		\$ 1,440
Lease/rent: furniture & equip	690500	\$1,500		\$0		\$ 1,500
Electric	700020	\$0		\$0		\$ -
Direct billed: space cost	700080	\$8,500		\$0		\$ 8,500
Direct billed: auto insurance	710100	\$800		\$0		\$ 800
R & m vehicle	720030	\$500		\$0		\$ 500
Direct billed: gas cards	720070	\$800		\$0		\$ 800
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 161,321		\$ 112,347		\$ 48,974
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 22,666		\$ 14,718		\$ 7,948
<b>Total Expenditures</b>			<b>\$ 183,987</b>	<b>\$ 127,065</b>		<b>\$ 56,922</b>

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 183,987		\$ 127,065	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ -		\$ -	\$ -



0 PAYROLL WORKSHEET

Accounting Unit Description: Community Services Youth Development For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 14-Mar-18  
 Accounting Unit Name: 3566048 Prepared by: Jackie Johnson-Reese Printed Time: 06:02 PM

Job Title	Position Vacant-V New-N Existing-E	Salary Class: Salary = S Hourly = H MOA/IPA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime						
1 Community Youth Development & Adult Reser	E	S	M05	107925	2,080		Full Time	33.60%	50%	HX	\$23,536	\$7,908
2 Residential Organization Coordinator	E	H	A08	101273	2,080		Full Time	33.60%	50%	HX	\$14,531	\$4,983
3 Residential Organization Coordinator	E	H	A08	104608	2,080		Full Time	33.60%	50%	HX	\$14,594	\$4,836
4 Residential Organization Coordinator	E	H	A08	105084	2,080		Full Time	33.60%	50%	HX	\$13,978	\$4,697
5 Residential Organization Coordinator	E	H	A08	103912	2,080		Full Time	33.60%	50%	X	\$14,394	\$4,836
6 Residential Organization Coordinator	E	H	A08	105546	2,080		Full Time	33.60%	50%	X	\$14,831	\$4,983
7								0.00%			\$0	\$0
8								0.00%			\$0	\$0
9								0.00%			\$0	\$0
10								0.00%			\$0	\$0
11								0.00%			\$0	\$0
12								0.00%			\$0	\$0
13								0.00%			\$0	\$0
14								0.00%			\$0	\$0
15								0.00%			\$0	\$0
16								0.00%			\$0	\$0
17								0.00%			\$0	\$0
18								0.00%			\$0	\$0
19								0.00%			\$0	\$0
20								0.00%			\$0	\$0
21								0.00%			\$0	\$0
22								0.00%			\$0	\$0
23								0.00%			\$0	\$0
24								0.00%			\$0	\$0
25								0.00%			\$0	\$0
26								0.00%			\$0	\$0
27								0.00%			\$0	\$0
28								0.00%			\$0	\$0
29								0.00%			\$0	\$0
30								0.00%			\$0	\$0
31								0.00%			\$0	\$0
32								0.00%			\$0	\$0
33								0.00%			\$0	\$0
34								0.00%			\$0	\$0
35								0.00%			\$0	\$0
36								0.00%			\$0	\$0
37								0.00%			\$0	\$0
38								0.00%			\$0	\$0
39								0.00%			\$0	\$0
40								0.00%			\$0	\$0
41								0.00%			\$0	\$0
42								0.00%			\$0	\$0
43								0.00%			\$0	\$0
44								0.00%			\$0	\$0
45								0.00%			\$0	\$0
46								0.00%			\$0	\$0
47								0.00%			\$0	\$0
48								0.00%			\$0	\$0
49								0.00%			\$0	\$0
50								0.00%			\$0	\$0
51 Anticipated Turnover											\$0	\$0
52 Adjustment to Fringe Benefits											\$0	\$0
53 IAU 3% Merit Increase											\$0	\$0
54 Shift Differential											\$0	\$0
55 Christmas Bonus - Regular Full Time							Full Time	33.60%			\$2,879	\$967
56 Christmas Bonus - Regular Part Time							Part Time	33.60%			\$0	\$0
								13.10%			\$4,000	\$1,344
Totals											\$102,843	\$34,554

Please input these totals on  
on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5285
Contract Period:		Name:	Mary Campbell	
Contract Number:		Accounting Unit Director/Manager	Phone:	5534
Accounting Fund:	3-Special Revenue	Name:	Shay Smith	
Funding Source:	\$6-NAHASDA	Executive Director	Phone:	5532
AU Description:	Self-Sufficiency Counseling	Name:	Anna Knight	
Accounting Unit:	3566049	1st Person Responsible		
Place IDC Rate In Part 4 Below		Employee #	10-1074	
Date/Time Printed:	14-Mar-18 04:36 PM			

Notes: AU 3566059 (MAP Area Office) is being combined with this AU

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	7.00	9.15	(2.15)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>7.00</b>	<b>9.15</b>	<b>(2.15)</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$511,696	\$640,818	\$ (129,122)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 511,696</b>	<b>\$ 640,818</b>	<b>\$ (129,122)</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$282,755		\$371,595		\$ (88,840)
Fringe benefits	610000	\$95,005		\$124,856		\$ (29,851)
Contract services < \$5K	640000	\$5,100		\$5,100		\$ -
Supplies	680000	\$12,800		\$12,800		\$ -
Communication & reproduction	690000	\$2,400		\$2,400		\$ -
Direct billed: telephone expense	690080	\$4,454		\$4,454		\$ -
Direct billed: cell/mobile phone	690090	\$2,300		\$2,300		\$ -
Direct billed: internet	690110	\$1,755		\$1,500		\$ 255
Direct billed: mailing cost	690120	\$3,500		\$3,500		\$ -
Direct billed: printing/copying	690130	\$1,165		\$1,165		\$ -
Direct billed: space cost	700080	\$26,743		\$26,743		\$ -
Direct billed: property insurance	710090	\$100		\$100		\$ -
Direct billed: auto insurance	710100	\$3,000		\$3,000		\$ -
Employee mileage reimbursement	720040	\$1,500		\$1,000		\$ 500
Direct billed: GSA vehicle	720050	\$3,082		\$3,082		\$ -
Direct billed: gas cards	720070	\$1,000		\$1,000		\$ -
R & m equipment	730040	\$2,000		\$2,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 448,659</b>		<b>\$ 566,595</b>		<b>\$ (117,936)</b>
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 63,037		\$ 74,223		\$ (11,186)
<b>Total Expenditures</b>		<b>\$ 511,696</b>		<b>\$ 640,818</b>		<b>\$ (129,122)</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
<b>Transfers In/Out - Net</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Take to Narrative ==>		\$ 511,696	\$ 640,818	
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<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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**PAYROLL WORKSHEET**

Accounting Unit Description: Self-Sufficiency Counseling  
 Accounting Unit Name: 3566049  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared By: Mary Campbell  
 Printed Date: 14-Mar-18  
 Printed Time: 04:45 PM

Job Title	Position Vacant-V New=N Existing=E	Salary Class: Salary = S Hourly = H MO/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime							
1 Commerce Services Small Business Assistance Center Director	E	S	M09	106555	2,080	0	\$74,651	Full Time	33.60%	35%	X	\$28,128	\$8,779
2 Housing Assistance Supervisor	E	S	M04	104582	2,080	0	\$40,830	Full Time	33.60%	100%		\$40,830	\$13,719
3 Self-Sufficiency Counselor	E	H	P07	101518	2,080	0	\$32,947	Full Time	33.60%	100%		\$32,947	\$11,070
4 Self-Sufficiency Counselor	E	H	P07	108860	2,080	0	\$36,005	Full Time	33.60%	100%		\$36,005	\$12,098
5 Self-Sufficiency Counselor	E	H	P07	108519	2,080	0	\$34,882	Full Time	33.60%	100%		\$34,882	\$11,720
6 Self-Sufficiency Counselor	E	H	P07	108883	2,080	0	\$41,912	Full Time	33.60%	100%		\$41,912	\$14,082
7 Mortgage Loan Officer	E	H	P07	106362	2,080	0	\$45,685	Full Time	33.60%	65%	X	\$29,825	\$10,021
8 Self-Sufficiency Counselor	E	H	P07	106324	2,080	0	\$31,990	Full Time	33.60%	100%		\$31,990	\$10,749
9							\$0		0.00%			\$0	\$0
10							\$0		0.00%			\$0	\$0
11							\$0		0.00%			\$0	\$0
12							\$0		0.00%			\$0	\$0
13							\$0		0.00%			\$0	\$0
14							\$0		0.00%			\$0	\$0
15							\$0		0.00%			\$0	\$0
16							\$0		0.00%			\$0	\$0
17							\$0		0.00%			\$0	\$0
18							\$0		0.00%			\$0	\$0
19							\$0		0.00%			\$0	\$0
20							\$0		0.00%			\$0	\$0
21							\$0		0.00%			\$0	\$0
22							\$0		0.00%			\$0	\$0
23							\$0		0.00%			\$0	\$0
24							\$0		0.00%			\$0	\$0
25							\$0		0.00%			\$0	\$0
26							\$0		0.00%			\$0	\$0
27							\$0		0.00%			\$0	\$0
28							\$0		0.00%			\$0	\$0
29							\$0		0.00%			\$0	\$0
30							\$0		0.00%			\$0	\$0
31							\$0		0.00%			\$0	\$0
32							\$0		0.00%			\$0	\$0
33							\$0		0.00%			\$0	\$0
34							\$0		0.00%			\$0	\$0
35							\$0		0.00%			\$0	\$0
36							\$0		0.00%			\$0	\$0
37							\$0		0.00%			\$0	\$0
38							\$0		0.00%			\$0	\$0
39							\$0		0.00%			\$0	\$0
40							\$0		0.00%			\$0	\$0
41							\$0		0.00%			\$0	\$0
42							\$0		0.00%			\$0	\$0
43							\$0		0.00%			\$0	\$0
44							\$0		0.00%			\$0	\$0
45							\$0		0.00%			\$0	\$0
46							\$0		0.00%			\$0	\$0
47							\$0		0.00%			\$0	\$0
48							\$0		0.00%			\$0	\$0
49							\$0		0.00%			\$0	\$0
50							\$0		0.00%			\$0	\$0
51 Anticipated Turnover							\$0					\$0	\$0
52 Adjustment to Fringe Benefits							\$0					\$0	\$0
53 AU 3% Merit Increase							\$0					\$0	\$0
54 Shift Differential							\$0					\$0	\$0
55 Christmas Bonus - Regular Full Time							\$0					\$0	\$0
56 Christmas Bonus - Regular Part Time							\$0					\$0	\$0
Totals							\$282,755		33.60%			\$8,236	\$2,767
							\$282,755		33.60%			\$8,236	\$2,767
							\$282,755		13.10%			\$8,236	\$2,767

Please input these totals on the Budget Request Form!

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	4148
Contract Period:	10/01/2017 - 09/30/2018	Name:	Jackie Johnson-Reese	
Contract Number:		Accounting Unit Director/Manager	Phone:	5347
Accounting Fund:	3-Special Revenue	Name:	Pam Bakke	
Funding Source:	56-NAHASDA	Executive Director	Phone:	5248
AU Description:	Resident Adult Services	Name:	Ron Qualls	
Accounting Unit:	3566056	1st Person Responsible		
	Place IDC Rate in Part 4 Below	Employee #		
Date/Time Printed:	14-Mar-18	06:08 PM		

Notes:

**PART-2**

**Staffing Summary:**

	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	3.00	3.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$179,362	\$129,343	\$ 50,019
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 179,362</b>	<b>\$ 129,343</b>	<b>\$ 50,019</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$100,842		\$81,960		\$ 18,882
Fringe benefits	610000	\$33,882		\$27,537		\$ 6,345
Staff development & training	620000	\$0		\$0		\$ -
Client services	670000	\$4,037		\$0		\$ 4,037
Supplies	680000	\$2,585		\$4,865		\$ (2,280)
Direct billed: telephone expense	690080	\$350		\$0		\$ 360
Direct billed: cell/mobile phone	690090	\$2,040		\$0		\$ 2,040
Direct billed: mailing cost	690120	\$1,620		\$0		\$ 1,620
Direct billed: printing/copying	690130	\$0		\$0		\$ -
Lease/rent: furniture & equip	690500	\$1,500		\$0		\$ 1,500
Direct billed: space cost	700080	\$8,500		\$0		\$ 8,500
Direct billed: property insurance	710090	\$0		\$0		\$ -
Direct billed: auto insurance	710100	\$600		\$0		\$ 600
R & m vehicle	720030	\$500		\$0		\$ 500
Direct billed: gas cards	720070	\$800		\$0		\$ 800
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ -		\$ -	\$ -
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 157,266</b>		<b>\$ 114,362</b>		<b>\$ 42,904</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 22,098		\$ 14,981		\$ 7,115
<b>Total Expenditures</b>		<b>\$ 179,362</b>		<b>\$ 129,343</b>		<b>\$ 50,019</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ -		\$ -		\$ -
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**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In/Out - Net</b>		\$ -		\$ -		\$ -
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<b>Take to Narrative ==&gt;</b>		\$ 179,362		\$ 129,343		
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -		\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Resident Adult Services  
 Accounting Unit Name: 3566056  
 For Budget Period: 10/01/2017 - 09/30/2018  
 Printed Date: 14-Mar-18  
 Printed Time: 06:07 PM  
 Prepared by: Jackie Johnson-Reese

Job Title	Position Vacant=Y New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
					Pay Rate	Regular							
1 Community Youth Development & Adult Res	E	S	M05	107925	\$22.63	2,080	\$47,070	Full Time	33.60%	50%	X	\$23,533	\$7,908
2 Residential Organization Coordinator	E	H	A08	101273	\$14.26	2,080	\$29,661	Full Time	33.60%	50%	X	\$14,831	\$4,963
3 Residential Organization Coordinator	E	H	A08	103912	\$13.84	2,080	\$28,787	Full Time	33.60%	50%	HK	\$14,394	\$4,836
4 Residential Organization Coordinator	E	H	A08	105546	\$14.26	2,080	\$29,661	Full Time	33.60%	50%	HK	\$14,831	\$4,963
5 Residential Organization Coordinator	E	H	A08	105084	\$13.44	2,080	\$27,955	Full Time	33.60%	50%	X	\$13,978	\$4,697
6 Residential Organization Coordinator	E	H	A08	104608	\$13.84	2,080	\$28,787	Full Time	33.60%	50%	X	\$14,394	\$4,836
7									0.00%			\$0	\$0
8									0.00%			\$0	\$0
9									0.00%			\$0	\$0
10									0.00%			\$0	\$0
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48									0.00%			\$0	\$0
49									0.00%			\$0	\$0
50									0.00%			\$0	\$0
51 Anticipated Turnover												\$0	\$0
52 Adjustment to Fringe Benefits												\$0	\$0
53 AU 3% Merit Increase												\$2,870	\$967
54 Shift Differential												\$0	\$0
55 Christmas Bonus - Regular Full Time												\$2,000	\$672
56 Christmas Bonus - Regular Part Time												\$0	\$0
Totals												\$100,842	\$33,882

Please limit these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name:	Mary Campbell	Phone:	5285
Contract Period:		Accounting Unit	Director/Manager	Shay Smith	Phone:	5534
Contract Number:		Executive Director	Name:	Anna Knight	Phone:	5532
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	10-1074		
Funding Source:	56-NAHASDA					
AU Description:	Mortgage Assistance Program					
Accounting Unit:	3566072					
Date/Time Printed:	14-Mar-18 04:34 PM					

Notes:

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	10.15	10.15	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>10.15</b>	<b>10.15</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$573,157	\$550,976	\$ 22,181
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 573,157</b>	<b>\$ 550,976</b>	<b>\$ 22,181</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$344,108		\$332,586		\$ 11,520
Fringe benefits	610000	\$115,620		\$111,749		\$ 3,871
Supplies	680000	\$9,000		\$9,000		\$ -
Direct billed: telephone expense	690080	\$2,961		\$2,961		\$ -
Direct billed: cell/mobile phone	690090	\$2,190		\$2,190		\$ -
Direct billed: mailing cost	690120	\$100		\$100		\$ -
Direct billed: printing/copying	690130	\$2,664		\$2,664		\$ -
Direct billed: space cost	700080	\$21,655		\$21,655		\$ -
Direct billed: insurance cost	710080	\$1,000		\$1,000		\$ -
Employee mileage reimbursement	720040	\$2,000		\$2,000		\$ -
Direct billed: GSA vehicle	720050	\$500		\$500		\$ -
Direct billed: gas cards	720070	\$751		\$751		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>						
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 502,549</b>		<b>\$ 487,158</b>		<b>\$ 15,391</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 70,609		\$ 63,818		\$ 6,790
<b>Total Expenditures</b>		<b>\$ 573,157</b>		<b>\$ 550,976</b>		<b>\$ 22,181</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
<b>Transfers In/Out - Net</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>		<b>\$ 573,157</b>		<b>\$ 550,976</b>
<b>Excess \ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: Mortgage Assistance Program For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 14-Mar-18  
 Accounting Unit Name: 3566072 Prepared by: Mary Campbell Printed Time: 04:34 PM

Job Title	Position	Salary Class: Hourly = S MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Housing Assistance Supervisor	E	S	M04	103464	\$24.28	2,080	0	\$50,502	Full Time	33.60%		\$50,502	\$16,963	
2 Supervisor Portfolio	E	H	M04	107268	\$17.44	2,080	0	\$36,275	Full Time	33.60%	X	\$18,138	\$6,084	
3 Housing Counselor II	E	H	P05	107922	\$19.20	2,080	0	\$39,936	Full Time	33.60%		\$39,936	\$13,418	
4 Housing Counselor I	E	H	A05	108763	\$10.41	2,080	0	\$21,653	Full Time	33.60%		\$21,653	\$7,275	
5 Housing Counselor I	E	H	A05	101058	\$11.67	2,080	0	\$24,274	Full Time	33.60%		\$24,274	\$8,156	
6 Trainer	E	H	P06	120263	\$17.41	2,080	0	\$36,213	Full Time	33.60%		\$36,213	\$12,168	
7 Mortgage Loan Officer	E	H	P07	108218	\$19.06	2,080	0	\$39,645	Full Time	33.60%		\$39,645	\$13,321	
8 Admin Assistant	E	H	A05	120268	\$10.68	2,080	0	\$22,214	Full Time	33.60%		\$22,214	\$7,464	
9 Budget Analyst H	E	H	P07	500189	\$14.93	2,080	0	\$31,054	Full Time	45%	X	\$13,974	\$4,665	
10 Mortgage Loan Officer	E	H	P07	106352	\$22.06	2,080	0	\$45,865	Full Time	20%	X	\$9,177	\$3,083	
11 Housing Counselor I	E	H	A05	100021	\$11.78	2,080	0	\$24,502	Full Time	33.60%		\$24,502	\$8,233	
12 Housing Counselor I	E	H	A05	108226	\$11.61	2,080	0	\$24,148	Full Time	33.60%		\$24,148	\$8,114	
13								\$0		0.00%		\$0	\$0	
14								\$0		0.00%		\$0	\$0	
15								\$0		0.00%		\$0	\$0	
16								\$0		0.00%		\$0	\$0	
17								\$0		0.00%		\$0	\$0	
18								\$0		0.00%		\$0	\$0	
19								\$0		0.00%		\$0	\$0	
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25								\$0		0.00%		\$0	\$0	
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31								\$0		0.00%		\$0	\$0	
32								\$0		0.00%		\$0	\$0	
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40								\$0		0.00%		\$0	\$0	
41								\$0		0.00%		\$0	\$0	
42								\$0		0.00%		\$0	\$0	
43								\$0		0.00%		\$0	\$0	
44								\$0		0.00%		\$0	\$0	
45								\$0		0.00%		\$0	\$0	
46								\$0		0.00%		\$0	\$0	
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49								\$0		0.00%		\$0	\$0	
50								\$0		0.00%		\$0	\$0	
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time												\$9,731	\$3,270	
56 Christmas Bonus - Regular Part Time												\$10,000	\$3,360	
Totals												\$344,108	\$115,620	

Please input these totals on the Budget Request Form!

# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

AN ACT AMENDING LEGISLATIVE ACT #26-17 AUTHORIZING  
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2018  
**TITLE:** OPERATING - MOD 07 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: \_\_\_\_\_

COUNCIL SPONSOR: \_\_\_\_\_

### NARRATIVE:

### ADMINISTRATIVE CLEARANCE

Dept/Program:

Signature/Initial      Date

Executive Director:

Signature/Initial      Date

**Treasurer:** (Required:  
Grants/Contracts/Budgets)

*ARC for LAH 3/14/18*  
Signature/Initial      Date

Government Resources:

Signature/Initial      Date

Administration Approval:

*S. Joe Cullender 3/14/18*  
Signature/Initial      Date

### LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

*[Signature] 3/14/18*  
Signature/Initial      Date

Standing Committee & Date:

*Executive Finance 3/29/18*

Chairperson:

*[Signature]*  
Signature/Initial      Date

Returned to Presenter: \_\_\_\_\_

Date

03-14-18 09:55 RCVD