

# An Act

## LEGISLATIVE ACT 07-19

### AN ACT AMENDING LEGISLATIVE ACT #22-18 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2019 – Mod. 7; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

#### SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “An Act Amending Legislative Act #22-18 Authorizing the Comprehensive Operating Budget for FY 2019 – Mod. 7”.

#### SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2019” or subsequent amendment. The cumulative total of the budget is increased by **\$ 16,181,150** for a total budget authority of **\$ 775,654,948**. The following items are identified as components of such change:

|   |                             |
|---|-----------------------------|
| Grants Received & Authorized per LA-22-18 (detail attached) | \$ 183,442                  |
| Modification Request (see Section 4 below)                  | <u>15,997,708</u>           |
| <b>Cumulative change in budget authority</b>                | <b><u>\$ 16,181,150</u></b> |

#### SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #22-18 are applicable to this amendment.

#### SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of **\$ 15,997,708** to wit:

- A. An increase in the **General Fund** budget authority of **\$ 15,319,206**.
- B. An increase in the **Indirect Cost Pool** budget authority of **\$ 728,502**.
- C. A decrease in the **NAHASDA** budget authority of **\$ ( 50,000)**.

**SECTION 5. PROVISIONS AS CUMULATIVE**

The provisions of this Act shall be cumulative to existing law.

**SECTION 6. SEVERABILITY**

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

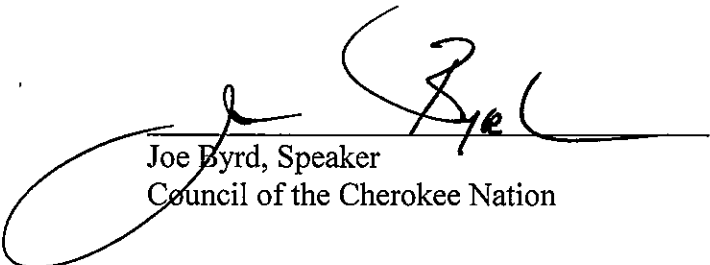
**SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED**

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

**SECTION 8. SELF-HELP CONTRIBUTIONS**

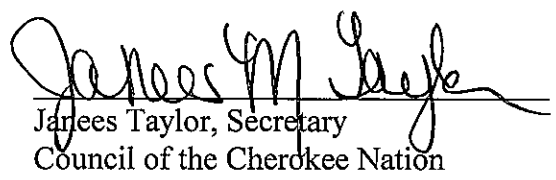
To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 13<sup>th</sup> day of May, 2019



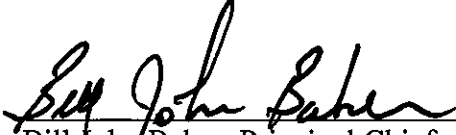
Joe Byrd, Speaker  
Council of the Cherokee Nation

ATTEST:

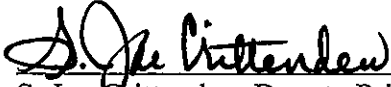


James Taylor, Secretary  
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 15th day of May, 2019

  
Bill John Baker, Principal Chief  
Cherokee Nation

ATTEST:

 5/15/19  
S. Joe Crittenden, Deputy Principal Chief  
Cherokee Nation

YEAS AND NAYS AS RECORDED:

|                    |            |                  |            |
|--------------------|------------|------------------|------------|
| Rex Jordan         | <u>Yea</u> | Harley Buzzard   | <u>Yea</u> |
| Joe Byrd           | <u>Yea</u> | Victoria Vazquez | <u>Yea</u> |
| David Walkingstick | <u>Yea</u> | Dick Lay         | <u>Yea</u> |
| Dr. Mike Dobbins   | <u>Yea</u> | Buel Anglen      | <u>Yea</u> |
| E.O. "Jr" Smith    | <u>Yea</u> | Keith Austin     | <u>Yea</u> |
| Bryan Warner       | <u>Yea</u> | Janees Taylor    | <u>Yea</u> |
| Canaan Duncan      | <u>Yea</u> | Mary Baker Shaw  | <u>Yea</u> |
| Shawn Crittenden   | <u>Yea</u> | Wanda Hatfield   | <u>Yea</u> |
| Mike Shambaugh     | <u>Yea</u> |                  |            |

CHEROKEE NATION  
 PROPOSED FY 2019 AMENDMENT  
 Sorted by Funding Source

|                              |             |                                 |                  | Data                     |                              |             |
|------------------------------|-------------|---------------------------------|------------------|--------------------------|------------------------------|-------------|
| Funding Source               | Ref # by FS | Program/Purpose                 | FY 2019 Prior LA | Amend. Change to Sources | Amend. Expenses Total Change | Net Change  |
| 40-DHHS-General              | 1           | 3401180 SPF RX                  | LA 22-18         | (6,111)                  | (6,111)                      | \$ -        |
|                              | 2           | 3401320 CN Zero Suicide Project | LA 22-18         | 25,000                   | 25,000                       | \$ -        |
| <b>40-DHHS-General Total</b> |             |                                 |                  | <b>\$ 18,889</b>         | <b>\$ 18,889</b>             | <b>\$ -</b> |
| 55-HUD                       | 3           | 3553000 HUD ROSS                | New              | 169,553                  | 169,553                      | \$ -        |
| <b>55-HUD Total</b>          |             |                                 |                  | <b>\$ 169,553</b>        | <b>\$ 169,553</b>            | <b>\$ -</b> |
| 62-EPA                       | 4           | 3622416 GAP-Core                | LA 22-18         | (5,000)                  | (5,000)                      | \$ -        |
| <b>62-EPA Total</b>          |             |                                 |                  | <b>\$ (5,000)</b>        | <b>\$ (5,000)</b>            | <b>\$ -</b> |
| <b>Grand Total</b>           |             |                                 |                  | <b>\$ 183,442</b>        | <b>\$ 183,442</b>            | <b>\$ -</b> |

## April Operating Grants - Reporting Only

CHEROKEE NATION  
 PROPOSED FY 2019 AMENDMENT  
 Sorted by Funding Source

| Funding Source                     | Ref # by FS | Program/Purpose                          | FY 2019- Prior LA | Data                     |                              |              |
|------------------------------------|-------------|--|-------------------|--------------------------|------------------------------|--------------|
|                                    |             |  |                   | Amend. Change to Sources | Amend. Expenses Total Change | Net Change   |
| 01-Cherokee Nation                 | 1           | 1010110 Litigation                       | LA 22-18          | -                        | 300,000                      | \$ (300,000) |
|                                    | 2           | 1010296 Unappropriated Reserve           | LA 24-18          | 15,299,306               | 14,729,785                   | \$ 569,521   |
|                                    | 3           | 1010370 Burial Assistance                | LA 22-18          | -                        | 20,000                       | \$ (20,000)  |
|                                    | 4           | 1010450 Senior Nutrition Sites           | LA 22-18          | 19,900                   | 66,400                       | \$ (46,500)  |
|                                    | 5           | 1010451 Community Family Advocates       | LA 22-18          | -                        | 20,000                       | \$ (20,000)  |
|                                    | 6           | 1010461 Human Services Emergency Asst.   | LA 22-18          | -                        | 50,000                       | \$ (50,000)  |
|                                    | 7           | 1010805 District Court                   | LA 22-18          | -                        | 133,021                      | \$ (133,021) |
| <b>01-Cherokee Nation Total</b>    |             |  |                   | <b>\$ 15,319,206</b>     | <b>\$ 15,319,206</b>         | <b>\$ -</b>  |
| 04-Indirect Cost Pool              | 8           | 2040000 Indirect Cost Pool Recovery      | LA 04-19          | 728,502                  | -                            | \$ 728,502   |
|                                    | 9           | 2041006 Grant Services                   | LA 22-18          | -                        | 117,459                      | \$ (117,459) |
|                                    | 10          | 2041095 Accounting                       | LA 22-18          | -                        | 283,472                      | \$ (283,472) |
|                                    | 11          | 2041137 Records Management               | LA 22-18          | -                        | 28,269                       | \$ (28,269)  |
|                                    | 12          | 2041140 Acquisition Management           | LA 22-18          | -                        | 33,739                       | \$ (33,739)  |
|                                    | 13          | 2041170 Support Services                 | LA 22-18          | -                        | 152,006                      | \$ (152,006) |
|                                    | 14          | 2041175 Risk Management                  | LA 04-19          | -                        | 113,557                      | \$ (113,557) |
| <b>04-Indirect Cost Pool Total</b> |             |  |                   | <b>\$ 728,502</b>        | <b>\$ 728,502</b>            | <b>\$ -</b>  |
| 56-NAHASDA                         | 15          | 3564020 NAHASDA Individual Water & Sewer | LA 22-18          | (50,000)                 | (50,000)                     | \$ -         |
|                                    | 16          | 3564048 CS Youth Development PI          | New               | 50,000                   | 50,000                       | \$ -         |
|                                    | 17          | 3566048 CS Youth Development             | LA 22-18          | (50,000)                 | (50,000)                     | \$ -         |
| <b>56-NAHASDA Total</b>            |             |  |                   | <b>\$ (50,000)</b>       | <b>\$ (50,000)</b>           | <b>\$ -</b>  |
| <b>Grand Total</b>                 |             |  |                   | <b>\$ 15,997,708</b>     | <b>\$ 15,997,708</b>         | <b>\$ -</b>  |

## Operating Mod #7 Request

# COMPREHENSIVE BUDGET FOR FISCAL YEAR 2019

| Funding Source                  | Revenues              | Transfers In         | Total                   | Direct Exp.           | Indir. Exp.          | Transfers Out        | Total                   | NET              |
|---------------------------------|-----------------------|----------------------|-------------------------|-----------------------|----------------------|----------------------|-------------------------|------------------|
| Tribally Funded Funding Source  | 101,645,321           | 1,267,372            | 102,912,693             | 83,374,627            | 5,375,085            | 14,108,374           | 102,858,086             | 54,607           |
| Motor Fuels Tax Funding Srce    | 9,295,674             | 17,338,610           | 26,634,284              | 18,549,398            | 107,290              | 7,977,596            | 26,634,284              | 0                |
| Motor Vehicle Tax Funding Srce  | 32,369,030            | 1,126,604            | 33,495,634              | 31,285,997            | 623,976              | 1,585,661            | 33,495,634              | 0                |
| Permanent Fund Funding Source   | 10,100                | 0                    | 10,100                  | 10,100                | 0                    | 0                    | 10,100                  | 0                |
| DOI General Funding Source      | 10,815,869            | 446,691              | 11,262,560              | 10,172,997            | 1,089,563            | 0                    | 11,262,560              | 0                |
| DOI Self Gov Funding Source     | 14,228,384            | 79,600               | 14,307,984              | 12,961,454            | 1,293,795            | 52,735               | 14,307,984              | 0                |
| DOI Self Gov Roads Funding Srce | 5,861,281             | 0                    | 5,861,281               | 5,695,592             | 111,257              | 54,432               | 5,861,281               | 0                |
| Dept of Transportation Fnd Srce | 78,319,668            | 0                    | 78,319,668              | 78,027,881            | 191,944              | 99,843               | 78,319,668              | 0                |
| DOI PL102-477 Funding Source    | 32,206,606            | 0                    | 32,206,606              | 30,934,319            | 1,272,287            | 0                    | 32,206,606              | 0                |
| IHS Self Gov Health Funding Sr  | 373,330,199           | 0                    | 373,330,199             | 320,214,342           | 26,115,857           | 27,000,000           | 373,330,199             | 0                |
| IHS Self Gov TEH Funding Srce   | 17,006,563            | 296,000              | 17,302,563              | 17,018,061            | 284,502              | 0                    | 17,302,563              | 0                |
| IHS Self Gov Offic Funding Srce | 381,515               | 0                    | 381,515                 | 337,586               | 43,929               | 0                    | 381,515                 | 0                |
| IHS Discretionary Funding Srce  | 175,000               | 0                    | 175,000                 | 45,000                | 0                    | 130,000              | 175,000                 | 0                |
| DHHS General Funding Source     | 42,856,245            | 572,688              | 43,428,933              | 39,975,186            | 3,453,747            | 0                    | 43,428,933              | 0                |
| USDA Funding Source             | 22,229,426            | 995,583              | 23,225,009              | 22,390,404            | 834,605              | 0                    | 23,225,009              | 0                |
| Dept of Education Funding Srce  | 1,265,101             | 67,222               | 1,332,323               | 1,246,869             | 85,454               | 0                    | 1,332,323               | 0                |
| HUD Funding Source              | 33,599,346            | 316,667              | 33,916,013              | 32,960,898            | 638,448              | 316,667              | 33,916,013              | 0                |
| Housing Proceeds Funding Srce   | 0                     | 0                    | 0                       | 0                     | 0                    | 0                    | 0                       | 0                |
| EPA Funding Source              | 2,086,552             | 0                    | 2,086,552               | 1,862,404             | 224,148              | 0                    | 2,086,552               | 0                |
| Dept of Labor Funding Source    | 15,479,107            | 0                    | 15,479,107              | 14,259,218            | 1,219,889            | 0                    | 15,479,107              | 0                |
| Federal Other Funding Source    | 11,269,299            | 278,098              | 11,547,397              | 10,523,047            | 424,250              | 600,100              | 11,547,397              | 0                |
| State of Oklahoma Funding Srce  | 1,519,970             | 0                    | 1,519,970               | 1,393,240             | 126,730              | 0                    | 1,519,970               | 0                |
| Private Funding Source          | 1,366,649             | 200,550              | 1,567,199               | 1,501,611             | 65,588               | 0                    | 1,567,199               | 0                |
| Indirect Cost Pool Funding Srce | 50,045,940            | 9,184                | 50,055,124              | 50,055,124            | 0                    | 0                    | 50,055,124              | 0                |
| Fringe Pool Funding Source      | 0                     | 0                    | 0                       | 0                     | 0                    | 0                    | 0                       | 0                |
| Internal Lease Pool Funding Sr  | 5,635,685             | 0                    | 5,635,685               | 5,635,685             | 0                    | 0                    | 5,635,685               | 0                |
| Enterprise Funding Source       | 3,497,434             | 1,375,098            | 4,872,532               | 4,653,133             | 219,399              | 0                    | 4,872,532               | 0                |
| Other Funding Source            | 216,768               | 17,000               | 233,768                 | 225,408               | 8,360                | 0                    | 233,768                 | 0                |
| Debt Service Funding Source     | 0                     | 0                    | 0                       | 0                     | 0                    | 0                    | 0                       | 0                |
| Capital Projects Funding Sourc  | 126,318,186           | 27,538,441           | 153,856,627             | 153,856,627           | 0                    | 0                    | 153,856,627             | 0                |
| <b>Total</b>                    | <b>\$ 993,030,918</b> | <b>\$ 51,925,408</b> | <b>\$ 1,044,956,326</b> | <b>\$ 949,166,208</b> | <b>\$ 43,810,103</b> | <b>\$ 51,925,408</b> | <b>\$ 1,044,901,719</b> | <b>\$ 54,607</b> |

### Non Grant Requests

|                                  |                         |               |
|----------------------------------|-------------------------|---------------|
| Oper Mod #6A                     | 2,326,105               | 04/15 Council |
| Cap Mod #4                       | 789,705                 | 04/15 Council |
| Oper Mod #7                      | 15,997,708              | 04/25 E&F     |
| <b>Total after pending Mod's</b> | <b>\$ 1,064,015,237</b> |               |

### CAPITAL RECONCILIATION

|                      |                       |  |
|----------------------|-----------------------|--|
| LA 21-18             | \$ 167,732,803        |  |
| Cap Mod #1           | 111,808,391           |  |
| Cap Mod #2           | 952,003               |  |
| Cap Mod #3           | 805,933               |  |
| Cap Mod #4           | 7,061,159             |  |
| <b>Total Capital</b> | <b>\$ 288,360,289</b> |  |

Operating Mod-7 request Apr-May      Operating (LA 22-18)      775,654,948      Cumulative Oper  
 Capital (LA 21-18)      288,360,289      Cumulative Cap  
**Grand Total \$ 1,064,015,237**

Jody Reece: 4/10/2019

**CHEROKEE NATION TRIBAL COUNCIL**

**Jody S. Reece, CPA, CIA, CMA**

**Executive Director of Financial Oversight**



**M e m o**

**To:** Janees Taylor, Chairman, Executive & Finance Committee  
**From:** Jody S. Reece  
**CC:** Executive & Finance Committee  
**Date:** 04/11/2019  
**Re:** Review of Operating Budget Modification #7 – Total \$ 16,181,150

Per your request, I have reviewed the administration’s budget modification request for this month’s Executive & Finance Committee Meeting. Below is a summary of my review:

**A. Grant Reporting:**

| <u>Funding Source</u>        | <u># of Budgets</u> | <u>Amount</u>            |
|------------------------------|---------------------|--------------------------|
| DHHS General                 | 2                   | \$ 18,889                |
| HUD                          | 1                   | 169,553                  |
| EPA                          | 1                   | ( 5,000)                 |
| <b>Total Grant Reporting</b> |                     | <b><u>\$ 183,442</u></b> |

General Fund Cash Match for Grants (1010315) – Start of Year

|   |                     |
|---|---------------------|
| Cash Out: Grant Required                    | \$ 1,878,362        |
| Appropriated for Cash Match (future grants) | <u>1,807,710</u>    |
| Original Total Budget                       | <u>\$ 3,686,072</u> |

|  |                     |        |
|--|---------------------|--------|
| Original Appropriated for Cash Match (future grants) | \$ 1,807,710        |        |
| Used: 3758200 Pre-Disaster Mitigation Grant          | ( 82,630)           | Mod #2 |
| 3453458 Nutrition Ed Grant                           | ( 7,232)            | Mod #3 |
| 3405100 Child Support Services – reduced match       | 13,822              | Mod #4 |
| 3758500 SHS School Violence Prevention (SVPP)        | ( 157,733)          | Mod #5 |
| 3753300 Federal Transit Program – reduced match      | 35,729              | Mod #5 |
| Balance Available for Future Grant Matching          | <u>\$ 1,609,666</u> |        |

**B. MOD #7 Request - (17 budgets) Increase in budget authority - \$ 15,997,708**

1. Litigation – 1010110 – General Fund: Modification requesting an increase in expenditure authorization of \$300,000 for the ICW case in Texas. The funding is provided by general fund carryover appropriated in item 2. The new expenditure total is \$913,046.

2. Unappropriated Reserve – 1010296 – General Fund: Modification requesting an increase in expenditure authorization of \$14,729,785 by placing in reserved by appropriation. The additional general fund carryover is \$15,299,306 with \$569,521 available to budgets in items 1, 3, 4, 5, 6, and 7. The \$14.7 million will be reduced in later modifications by the final higher education scholarships final number of probably \$2 to \$3 million, by the final Sequoyah High School supplement amount, and by any other requirements between now and the end of the year. As a comparison we brought in over \$14.9 million into the beginning 2019 comprehensive budget. As a total we are behind last year but for regular carryover we are ahead because the \$14.9 million included \$8.2 million contract support settlement.
3. Burial Assistance – 1010306 – General Fund: Modification requesting an increase in expenditure authorization of \$20,000. The funding is provided by carryover in item 2. The new expenditure total is \$238,000.
4. Senior Nutrition Sites – 1010450 – General Fund: Modification requesting an increase in expenditure authorization of \$66,400. The funding is provided by three sources: \$46,500 general fund carryover from item 2, \$15,900 current year donations, and \$4,000 donation carryover from last year. The new expenditure total is \$490,896 with a new net expenditure total of \$470,996.
5. Community Family Advocates – 1010451 – General Fund: Modification requesting an increase in expenditure authorization of \$20,000. The funding is provided by carryover in item 2. The new expenditure total is \$325,076.
6. Human Service Emergency Assistance – 1010461 – General Fund: Modification requesting an increase in expenditure authorization of \$50,000. The funding is provided by carryover in item 2. The new expenditure total is \$225,750.
7. District Court – 1010805 – General Fund: Modification requesting an increase in expenditure authorization of \$133,021. There is a justification memo attached behind the budget. The funding is provided by carryover in item 2. The new net expenditure total is \$656,998.
8. Indirect Cost Pool Recovery – 2040000 – Indirect Cost Pool: Modification requesting an increase in IDC recovery revenue to fund items 9 – 14. The new IDC recovery revenue is \$41,205,028.
9. Grant Services – 2041006 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$117,459 for pay scale adjustments and an addition 0.5 FTE. The funding is provided by IDC recovery in item 8. The new expenditure total is \$1,052,210.
10. Accounting – 2041095 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$283,472 for pay scale adjustments and an additional 1.5 FTE. The funding is provided by IDC recovery in item 8. The new expenditure total is \$6,041,927.
11. Records Management – 2041137 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$28,269 for pay scale adjustments. The funding is provided by IDC recovery in item 8. The new expenditure total is \$313,218.



12. Acquisition Management – 2041140 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$33,739 for pay scale adjustments and an additional 0.5 FTE. The funding is provided by IDC recovery in item 8. The new expenditure total is \$1,450,112.
13. Support Services – 2041170 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$152,006 for some pay scale adjustments but mainly for additional warehouse space costs. The funding is provided by IDC recovery in item 8. The new expenditure total is \$1,054,556.
14. Risk Management – 2041175 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$113,557 for an additional 0.41 FTE but mainly for additional excess liability insurance costs. The funding is provided by IDC recovery in item 8. The new expenditure total is \$1,018,129.
15. NAHASDA Individual Water & Sewer – 3564020 - NAHASDA: Modification requesting a decrease in expenditure authorization of \$50,000 by doing away with the transfer out of program income to the Youth Development budget in item 17. This frees up the program income to create the new Youth Development budget in item 16. The actual expenditure total for Individual Water & Sewer remains at \$50,000.
16. CS Youth Development PI – 3564048 – NAHASDA: New budget requesting expenditure authorization of \$50,000. The funding is provided by program income that is available due to the changes in items 15 and 17. This budget is for the same purpose as the budget in item 17 but helps with the separate tracking of program income and grant funding.
17. CS Youth Development – 3566048 – NAHASDA: Modification requesting a decrease in expenditure authorization of \$50,000 and removing the transfer in from item 15 so that this budget is totally grant funded. The new budgeted expenditure total is \$183,987.

**Summary:**

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA  
Executive Director of Financial Oversight  
Office: 918-453-5573  
Cell: 918-525-2017  
Email: jody-reece@cherokee.org

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

**PART-1**

|                                |                         |                                  |                      |        |              |
|--------------------------------|-------------------------|----------------------------------|----------------------|--------|--------------|
| Budget Period:                 | 10/01/2018 - 09/30/2019 | Name:                            | Sonja R. Glory       | Phone: | 918-453-5255 |
| Contract Period:               |                         | Accounting Unit Director/Manager | Sonja R. Glory       | Phone: | 918-453-5255 |
| Contract Number:               |                         | Name:                            | Sonja R. Glory       | Phone: | 918-453-5652 |
| Accounting Fund:               | 1-General Fund          | Executive Director               | Michael Todd Hembree | Phone: | 918-453-5652 |
| Funding Source:                | 01-Cherokee Nation      | Name:                            | Michael Todd Hembree | Phone: | 918-453-5652 |
| AU Description:                | Litigation              | 1st Person Responsible           |                      |        |              |
| Accounting Unit:               | 1010110                 | Employee #                       | 108447               |        |              |
| Place IDC Rate in Part 4 Below |                         |                                  |                      |        |              |
| Date/Time Printed:             | 09-Mar-19               | 02:20 PM                         |                      |        |              |

Notes: FY2019 request for carryover funding to cover litigation expenses for the case of Brackeen v. Zinke, U.S. District Court for the Northern District of Texas Fort Worth Division, Case No. 4:17-cv-00868-O, which is currently on appeal through the U.S. Court of Appeals for the Fifth Circuit, Case No. 18-11479. This case is challenging the constitutionality of the Indian Child Welfare Act.

**PART-2**

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: |                    |                      | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |                    |                      | -             |

**PART-3**

| Revenues: (Show as positive #)                          | Account # | Incr \ (Decr) |
|---|-----------|---------------|
| Please enter a valid account number - >>>               |           | \$ -          |
| Please enter a valid account number - >>>               |           | \$ -          |
| Please enter a valid account number - >>>               |           | \$ -          |
| Please enter a valid account number - >>>               |           | \$ -          |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b> |           |               |
| <b>Total Revenues</b>                                   |           | \$ -          |

**PART-4**

| Expenditures:  | Account # | Subject to IDC ? |              | Subject to IDC ? |              | Incr \ (Decr) |
|--|-----------|------------------|--------------|------------------|--------------|---------------|
|  |           | YES              | NO           | YES              | NO           |               |
| <b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>            |           |                  |              |                  |              |               |
| Salaries & wages   | 600000    | \$0              |              |                  |              | \$ -          |
| Fringe benefits  | 610000    | \$0              |              |                  |              | \$ -          |
| Contract services >=\$5K   | 650000    |                  | \$913,046    |                  | \$613,046    | \$ 300,000    |
| Please enter a valid account number - >>>                          |           |                  |              |                  |              | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |              |                  |              | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |              |                  |              | \$ -          |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>            |           |                  |              |                  |              |               |
| <b>Expenditures NOT Subject to IDC</b>                             |           |                  | \$ 913,046   |                  | \$ 613,046   | \$ 300,000    |
| <b>Expenditures SUBJECT to IDC</b>                                 |           | \$ -             |              | \$ -             |              | \$ -          |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |              | 14.05%           |              |               |
| Indirect Cost Allocation   | 970000    | \$ -             |              | \$ -             |              | \$ -          |
| <b>Total Expenditures</b>  |           |                  | \$ 913,046   |                  | \$ 613,046   | \$ 300,000    |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |           |                  | \$ (913,046) |                  | \$ (613,046) | \$ (300,000)  |

**Transfers In/Out - (Show ALL as Positive Numbers)**

| <b>Operating Transfers IN</b>  |        |  |              |  |              |              |
|--|--------|--|--------------|--|--------------|--------------|
| Other financing sources  | 900000 |  |              |  |              | \$ -         |
| Cash in: tribally required   | 900010 |  |              |  |              | \$ -         |
| Cash in: grant required  | 900020 |  |              |  |              | \$ -         |
| Cash in: motor fuel tax  | 900040 |  |              |  |              | \$ -         |
| Cash in: vehicle tax   | 900050 |  |              |  |              | \$ -         |
| Cash in: interprogram contract                                       | 900060 |  |              |  |              | \$ -         |
| Cash in: debt service  | 900070 |  |              |  |              | \$ -         |
| <b>Operating Transfers OUT</b>                                       |        |  |              |  |              |              |
| Other financing uses   | 900001 |  |              |  |              | \$ -         |
| Cash out: tribally required  | 900011 |  |              |  |              | \$ -         |
| Cash out: grant required   | 900021 |  |              |  |              | \$ -         |
| Cash out: motor fuel tax   | 900041 |  |              |  |              | \$ -         |
| Cash out: vehicle tax  | 900051 |  |              |  |              | \$ -         |
| Cash out: interprogram contract                                      | 900061 |  |              |  |              | \$ -         |
| Cash out: debt service   | 900071 |  |              |  |              | \$ -         |
| <b>Transfers In/Out - Net</b>  |        |  | \$ -         |  | \$ -         | \$ -         |
| <b>Take to Narrative ==&gt;</b>                                      |        |  | \$ 913,046   |  | \$ 613,046   |              |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |        |  | \$ (913,046) |  | \$ (613,046) | \$ (300,000) |

**CHEROKEE NATION - FY2019 BUDGET REQUEST FORM**

**PART-1**

|                    |                         |                                  |            |               |        |      |
|--------------------|-------------------------|----------------------------------|------------|---------------|--------|------|
| Budget Period:     | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Name:      | Jamie Cole    | Phone: | 5305 |
| Contract Period:   |                         | Accounting Unit Director/Manager | Name:      | Jamie Cole    | Phone: | 5305 |
| Contract Number:   |                         | Executive Director               | Name:      | Lacey A. Horn | Phone: | 3902 |
| Accounting Fund:   | 1-General Fund          | 1st Person Responsible           | Employee # | 101613        |        |      |
| Funding Source:    | 01-Cherokee Nation      |                                  |            |               |        |      |
| AU Description:    | Unappropriated Reserves |                                  |            |               |        |      |
| Accounting Unit:   | 1010296                 |                                  |            |               |        |      |
| Date/Time Printed: | 08-Apr-19 06:22 PM      |                                  |            |               |        |      |

Notes: Bring in FY 2018 carryover of \$15,299,306.

**PART-2**

| Staffing Summary:                            | FY 2019 REVISION 2 | FY 2019 REVISION 1 | Incr \ (Decr) |
|--|--------------------|--------------------|---------------|
| # of Regular Full-Time Employee Equivalents: |                    |                    | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                    | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                    | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                    | -             |
| # of Other Employee Equivalents:             |                    |                    | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |                    |                    | -             |

**PART-3**

| Revenues:   | (Show as positive #)                      | Account # |                      |                      | Incr \ (Decr)        |
|---|---|-----------|----------------------|----------------------|----------------------|
| Carryover: "appropriated" PY                            |   | 490000    | \$5,522,604          | \$5,522,604          | \$ -                 |
| Carryover: "unappropriated" PY                          |   | 490010    | \$23,535,207         | \$8,235,901          | \$ 15,299,306        |
|   | Please enter a valid account number - >>> |           |                      | \$                   | \$ -                 |
|   | Please enter a valid account number - >>> |           |                      | \$                   | \$ -                 |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b> |   |           |                      |                      |                      |
|   | <b>Total Revenues</b>                     |           | <b>\$ 29,057,811</b> | <b>\$ 13,758,505</b> | <b>\$ 15,299,306</b> |

**PART-4**

| Expenditures:   | Account #  | Subject to IDC ? |                      | Subject to IDC ? |             | Incr \ (Decr)        |
|---|--|------------------|----------------------|------------------|-------------|----------------------|
|   |  | YES              | NO                   | YES              | NO          |                      |
| <b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b> |  |                  |                      |                  |             |                      |
| Salaries & wages  | 800000   | \$0              |                      | \$0              |             | \$ -                 |
| Fringe benefits   | 610000   | \$0              |                      | \$0              |             | \$ -                 |
| Reserved by appropriation                               | 760050   |                  | \$14,729,785         |                  | \$0         | \$ 14,729,785        |
|   | Please enter a valid account number - >>>                          |                  |                      |                  |             | \$ -                 |
|   | Please enter a valid account number - >>>                          |                  |                      |                  |             | \$ -                 |
|   | Please enter a valid account number - >>>                          |                  |                      |                  |             | \$ -                 |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b> |  |                  |                      |                  |             |                      |
|   | <b>Expenditures NOT Subject to IDC</b>                             |                  | <b>\$ 14,729,785</b> |                  | <b>\$ -</b> | <b>\$ 14,729,785</b> |
|   | <b>Expenditures SUBJECT to IDC</b>                                 |                  | <b>\$ -</b>          |                  | <b>\$ -</b> | <b>\$ -</b>          |
|   | Indirect Cost Rate (If blank or zero, must explain in Notes above) | 14.05%           |                      | 14.05%           |             |                      |
|   | Indirect Cost Allocation   | 970000           | \$ -                 | \$ -             |             | \$ -                 |
|   | <b>Total Expenditures</b>  |                  | <b>\$ 14,729,785</b> |                  | <b>\$ -</b> | <b>\$ 14,729,785</b> |

|   |  |                      |  |                      |                   |
|---|--|----------------------|--|----------------------|-------------------|
| <b>Revenues OVER \ (UNDER) Expenditures</b> |  | <b>\$ 14,328,026</b> |  | <b>\$ 13,758,505</b> | <b>\$ 569,521</b> |
|---|--|----------------------|--|----------------------|-------------------|

**Transfers In\Out - (Show ALL as Positive Numbers)**

| <b>Operating Transfers IN</b>  |        |  |  |  |  |      |
|--------------------------------|--------|--|--|--|--|------|
| Other financing sources        | 900000 |  |  |  |  | \$ - |
| Cash in: tribally required     | 900010 |  |  |  |  | \$ - |
| Cash in: grant required        | 900020 |  |  |  |  | \$ - |
| Cash in: motor fuel tax        | 900040 |  |  |  |  | \$ - |
| Cash in: vehicle tax           | 900050 |  |  |  |  | \$ - |
| Cash in: interprogram contract | 900060 |  |  |  |  | \$ - |
| Cash in: debt service          | 900070 |  |  |  |  | \$ - |

| <b>Operating Transfers OUT</b>  |        |  |           |  |           |      |
|---------------------------------|--------|--|-----------|--|-----------|------|
| Other financing uses            | 900001 |  |           |  |           | \$ - |
| Cash out: tribally required     | 900011 |  | \$446,691 |  | \$446,691 | \$ - |
| Cash out: grant required        | 900021 |  |           |  |           | \$ - |
| Cash out: motor fuel tax        | 900041 |  |           |  |           | \$ - |
| Cash out: vehicle tax           | 900051 |  |           |  |           | \$ - |
| Cash out: interprogram contract | 900061 |  |           |  |           | \$ - |
| Cash out: debt service          | 900071 |  |           |  |           | \$ - |

|                               |  |                     |  |                     |             |
|-------------------------------|--|---------------------|--|---------------------|-------------|
| <b>Transfers In\Out - Net</b> |  | <b>\$ (446,691)</b> |  | <b>\$ (446,691)</b> | <b>\$ -</b> |
|-------------------------------|--|---------------------|--|---------------------|-------------|

|                                 |  |                      |  |                   |  |
|---------------------------------|--|----------------------|--|-------------------|--|
| <b>Take to Narrative ==&gt;</b> |  | <b>\$ 15,176,476</b> |  | <b>\$ 446,691</b> |  |
|---------------------------------|--|----------------------|--|-------------------|--|

|  |  |                      |  |                      |                   |
|--|--|----------------------|--|----------------------|-------------------|
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |  | <b>\$ 13,881,335</b> |  | <b>\$ 13,311,814</b> | <b>\$ 569,521</b> |
|--|--|----------------------|--|----------------------|-------------------|

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                         |                                  |                   |        |
|--------------------------------|-------------------------|----------------------------------|-------------------|--------|
| Budget Period:                 | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Phone:            | 5375   |
| Contract Period:               |                         | Name:                            | Penny Norseworthy |        |
| Contract Number:               |                         | Accounting Unit Director/Manager | Phone:            | 5150   |
| Accounting Fund:               | 1-General Fund          | Name:                            | Jennifer Kirby    |        |
| Funding Source:                | 01-Cherokee Nation      | Executive Director               | Phone:            | 5355   |
| AU Description:                | Burial Assistance       | Name:                            | Marsha Lamb (13)  |        |
| Accounting Unit:               | 1010370                 | 1st Person Responsible           | Employee #        | 109145 |
| Place IDC Rate in Part 4 Below |                         |                                  |                   |        |
| Date/Time Printed:             | 08-Apr-19               | 01:23 PM                         |                   |        |

Notes: To request additional funds due to projected costs through the end of the fiscal year.

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: |                    |                      | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |                    |                      | -             |

PART-3

| Revenues: (Show as positive #)                   | Account # | Incr \ (Decr) |
|--|-----------|---------------|
| Please enter a valid account number ->>>         |           | \$ -          |
| Please enter a valid account number ->>>         |           | \$ -          |
| Please enter a valid account number ->>>         |           | \$ -          |
| Please enter a valid account number ->>>         |           | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |               |
| <b>Total Revenues</b>                            |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |              | Subject to IDC ? |              | Incr \ (Decr) |
|--|-----------|------------------|--------------|------------------|--------------|---------------|
|  |           | YES              | NO           | YES              | NO           |               |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |              |                  |              |               |
| Salaries & wages   | 600000    | \$0              |              |                  |              | \$ -          |
| Fringe benefits  | 610000    | \$0              |              |                  |              | \$ -          |
| Burial assistance  | 670055    |                  | \$238,000    |                  | \$218,000    | \$ 20,000     |
| Please enter a valid account number ->>>                           |           |                  |              |                  |              | \$ -          |
| Please enter a valid account number ->>>                           |           |                  |              |                  |              | \$ -          |
| Please enter a valid account number ->>>                           |           |                  |              |                  |              | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |              |                  |              |               |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 238,000   |                  | \$ 218,000   | \$ 20,000     |
| Expenditures SUBJECT to IDC  |           | \$ -             |              | \$ -             |              | \$ -          |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |              | 14.05%           |              |               |
| Indirect Cost Allocation   | 970000    | \$ -             |              | \$ -             |              | \$ -          |
| <b>Total Expenditures</b>  |           |                  | \$ 238,000   |                  | \$ 218,000   | \$ 20,000     |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |           |                  | \$ (238,000) |                  | \$ (218,000) | \$ (20,000)   |

Transfers In\Out - (Show ALL as Positive Numbers)

| Operating Transfers IN   |        |  |              |  |              |             |
|--|--------|--|--------------|--|--------------|-------------|
| Other financing sources  | 900900 |  |              |  |              | \$ -        |
| Cash in: tribally required   | 900010 |  |              |  |              | \$ -        |
| Cash in: grant required  | 900020 |  |              |  |              | \$ -        |
| Cash in: motor fuel tax  | 900040 |  |              |  |              | \$ -        |
| Cash in: vehicle tax   | 900050 |  |              |  |              | \$ -        |
| Cash in: interprogram contract                                       | 900060 |  |              |  |              | \$ -        |
| Cash in: debt service  | 900070 |  |              |  |              | \$ -        |
| Operating Transfers OUT  |        |  |              |  |              |             |
| Other financing uses   | 900001 |  |              |  |              | \$ -        |
| Cash out: tribally required  | 900011 |  |              |  |              | \$ -        |
| Cash out: grant required   | 900021 |  |              |  |              | \$ -        |
| Cash out: motor fuel tax   | 900041 |  |              |  |              | \$ -        |
| Cash out: vehicle tax  | 900051 |  |              |  |              | \$ -        |
| Cash out: interprogram contract                                      | 900061 |  |              |  |              | \$ -        |
| Cash out: debt service   | 900071 |  |              |  |              | \$ -        |
| <b>Transfers In\Out - Net</b>  |        |  | \$ -         |  | \$ -         | \$ -        |
| Take to Narrative ==>  |        |  | \$ 238,000   |  | \$ 218,000   |             |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |        |  | \$ (238,000) |  | \$ (218,000) | \$ (20,000) |

**CHEROKEE NATION - FY2019 BUDGET REQUEST FORM**

**PART-1**

|                    |                         |                                  |                   |
|--------------------|-------------------------|----------------------------------|-------------------|
| Budget Period:     | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Phone: 5375       |
| Contract Period:   |                         | Name:                            | Penny Norseworthy |
| Contract Number:   |                         | Accounting Unit Director/Manager | Phone: 5150       |
| Accounting Fund:   | 1-General Fund          | Name:                            | Jennifer Kirby    |
| Funding Source:    | 01-Cherokee Nation      | Executive Director               | Phone: 6355       |
| AU Description:    | Senior Nutrition Sites  | Name:                            | Marsha Lamb (13)  |
| Accounting Unit:   | 1010450                 | 1st Person Responsible           | Employee # 109145 |
| Date/Time Printed: | 09-Apr-19 10:24 AM      |                                  |                   |

Notes: Adjusted Cooks hours to include hours worked so far and increase in hours for the rest of the year. This is not increasing services but rather allow the cooks the hours they need to clean in order to keep the nutrition sites up to the Environmental Health standards. Includes payment for Porum from FY 2018 carryover.

**PART-2**

|  |  |                           |                           |                      |
|--|--|---------------------------|---------------------------|----------------------|
| <b>Staffing Summary:</b>                     |  | <b>FY 2019 REVISION 2</b> | <b>FY 2019 REVISION 1</b> | <b>Incr \ (Decr)</b> |
| # of Regular Full-Time Employee Equivalents: |  | 5.58                      | 3.43                      | 2.15                 |
| # of Regular Part-Time Employee Equivalents: |  | 2.92                      | 5.89                      | (2.97)               |
| # of Temp. Full-Time Employee Equivalents:   |  |                           |                           | -                    |
| # of Temp. Part-Time Employee Equivalents:   |  |                           |                           | -                    |
| # of Other Employee Equivalents:             |  |                           |                           | -                    |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |  | <b>8.50</b>               | <b>9.32</b>               | <b>(0.82)</b>        |

**PART-3**

|   |                  |                  |             |                      |
|---|------------------|------------------|-------------|----------------------|
| <b>Revenues:</b> (Show as positive #)                   | <b>Account #</b> |                  |             | <b>Incr \ (Decr)</b> |
| Contributions & donations                               | 480010           | \$15,900         |             | \$ 15,900            |
| Carryover: "unappropriated" PY                          | 490010           | \$4,000          |             | \$ 4,000             |
| Please enter a valid account number - >>>               |                  |                  |             | \$ -                 |
| Please enter a valid account number - >>>               |                  |                  |             | \$ -                 |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b> |                  |                  |             |                      |
| <b>Total Revenues</b>                                   |                  | <b>\$ 19,900</b> | <b>\$ -</b> | <b>\$ 19,900</b>     |

**PART-4**

|  |                  |                         |           |                         |           |                      |
|--|------------------|-------------------------|-----------|-------------------------|-----------|----------------------|
| <b>Expenditures:</b>   | <b>Account #</b> | <b>Subject to IDC ?</b> |           | <b>Subject to IDC ?</b> |           | <b>Incr \ (Decr)</b> |
|  |                  | <b>YES</b>              | <b>NO</b> | <b>YES</b>              | <b>NO</b> |                      |
| <b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>            |                  |                         |           |                         |           |                      |
| Salaries & wages   | 600000           | \$190,039               |           | \$188,162               |           | \$ 1,877             |
| Fringe benefits  | 610000           | \$50,665                |           | \$37,338                |           | \$ 13,327            |
| Client food  | 670230           | \$136,129               |           | \$129,202               |           | \$ 6,927             |
| Supplies   | 680000           | \$28,522                |           | \$2,000                 |           | \$ 26,522            |
| Equipment < \$5K   | 680070           | \$6,000                 |           |                         |           | \$ 6,000             |
| Direct billed: telephone expense                                   | 690080           | \$800                   |           | \$800                   |           | \$ -                 |
| Direct billed: mailing cost  | 690120           | \$500                   |           | \$500                   |           | \$ -                 |
| Direct billed: printing/copying                                    | 690130           | \$1,000                 |           | \$1,000                 |           | \$ -                 |
| Utilities  | 700010           | \$4,566                 |           | \$4,000                 |           | \$ 566               |
| Direct billed: space cost  | 700080           | \$0                     |           | \$4,700                 |           | \$ (4,700)           |
| Property insurance   | 710010           | \$1,000                 |           | \$1,000                 |           | \$ -                 |
| Direct billed: auto insurance                                      | 710100           | \$500                   |           | \$500                   |           | \$ -                 |
| Employee mileage reimbursement                                     | 720040           | \$5,000                 |           | \$500                   |           | \$ 4,500             |
| Direct billed: GSA vehicle   | 720050           | \$5,201                 |           | \$2,000                 |           | \$ 3,201             |
| R & m equipment  | 730040           | \$500                   |           | \$500                   |           | \$ -                 |
| Please enter a valid account number - >>>                          |                  |                         |           |                         |           | \$ -                 |
| Please enter a valid account number - >>>                          |                  |                         |           |                         |           | \$ -                 |
| Please enter a valid account number - >>>                          |                  |                         |           |                         |           | \$ -                 |
| Please enter a valid account number - >>>                          |                  |                         |           |                         |           | \$ -                 |
| Please enter a valid account number - >>>                          |                  |                         |           |                         |           | \$ -                 |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>            |                  |                         |           |                         |           |                      |
| <b>Expenditures NOT Subject to IDC</b>                             |                  |                         | \$ -      |                         | \$ -      | \$ -                 |
| <b>Expenditures SUBJECT to IDC</b>                                 |                  | \$ 430,422              |           | \$ 372,202              |           | \$ 58,220            |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |                  | 14.05%                  |           | 14.05%                  |           |                      |
| Indirect Cost Allocation   | 970000           | \$ 60,474               |           | \$ 52,294               |           | \$ 8,180             |
| <b>Total Expenditures</b>  |                  | <b>\$ 490,896</b>       |           | <b>\$ 424,496</b>       |           | <b>\$ 66,400</b>     |

|   |  |                     |                     |                    |
|---|--|---------------------|---------------------|--------------------|
| <b>Revenues OVER \ (UNDER) Expenditures</b> |  | <b>\$ (470,996)</b> | <b>\$ (424,496)</b> | <b>\$ (46,500)</b> |
|---|--|---------------------|---------------------|--------------------|

**Transfers In\Out - (Show ALL as Positive Numbers)**

|                                 |        |  |  |  |      |
|---------------------------------|--------|--|--|--|------|
| <b>Operating Transfers IN</b>   |        |  |  |  |      |
| Other financing sources         | 900000 |  |  |  | \$ - |
| Cash in: tribally required      | 900010 |  |  |  | \$ - |
| Cash in: grant required         | 900020 |  |  |  | \$ - |
| Cash in: motor fuel tax         | 900040 |  |  |  | \$ - |
| Cash in: vehicle tax            | 900050 |  |  |  | \$ - |
| Cash in: interprogram contract  | 900060 |  |  |  | \$ - |
| Cash in: debt service           | 900070 |  |  |  | \$ - |
| <b>Operating Transfers OUT</b>  |        |  |  |  |      |
| Other financing uses            | 900001 |  |  |  | \$ - |
| Cash out: tribally required     | 900011 |  |  |  | \$ - |
| Cash out: grant required        | 900021 |  |  |  | \$ - |
| Cash out: motor fuel tax        | 900041 |  |  |  | \$ - |
| Cash out: vehicle tax           | 900051 |  |  |  | \$ - |
| Cash out: interprogram contract | 900061 |  |  |  | \$ - |
| Cash out: debt service          | 900071 |  |  |  | \$ - |
| <b>Transfers In\Out - Net</b>   |        |  |  |  | \$ - |

|                                 |  |                   |                   |  |
|---------------------------------|--|-------------------|-------------------|--|
| <b>Take to Narrative ==&gt;</b> |  | <b>\$ 490,896</b> | <b>\$ 424,496</b> |  |
|---------------------------------|--|-------------------|-------------------|--|

|  |  |                     |                     |                    |
|--|--|---------------------|---------------------|--------------------|
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |  | <b>\$ (470,996)</b> | <b>\$ (424,496)</b> | <b>\$ (46,500)</b> |
|--|--|---------------------|---------------------|--------------------|

**PAYROLL WORKSHEET**

Accounting Unit Description: Senior Nutrition Sites  
Accounting Unit Name: 1010450

Fiscal Year Period: 10/01/2018 - 09/30/2019  
Prepared By: Penny Maczarski

Printed Date: 01-Apr-19  
Printed Time: 04:35 PM

| Job Title   | Position Status<br>Vacant=V<br>New=N<br>Existing=E | Salary Class:<br>Hourly = H<br>MO/PA = N | Grade Range | Emp. # | Pay Rate | Expected Hours To Pay |          | Expected Wages (Gross) | Series-Status | Fringe Rate % | Fringe % | On Multiple AUs | Expected Fringe Benefits |
|---|--|--|-------------|--------|----------|-----------------------|----------|------------------------|---------------|---------------|----------|-----------------|--------------------------|
|   |  |  |             |        |          | Regular               | Overtime |                        |               |               |          |                 |                          |
| 1 COOK I  | E  | H  | 1209        | 500222 | \$10.27  | 804                   | 0        | \$8,284                | Part Time     | 12.0%         | X        | \$9,068         |                          |
| 2 COOK I  | E  | H  | 1209        | 100409 | \$9.89   | 1,854                 | 0        | \$18,465               | Full Time     | 33.60%        | X        | \$24,124        |                          |
| 3 COOK I  | E  | H  | 1209        | 102723 | \$10.34  | 2,080                 | 0        | \$21,507               | Full Time     | 33.60%        | X        | \$28,512        |                          |
| 4 COOK I  | E  | H  | 1209        | 500304 | \$9.27   | 837                   | 0        | \$8,086                | Part Time     | 12.0%         | X        | \$10,512        |                          |
| 5 COOK I  | E  | H  | 1209        | 102838 | \$9.71   | 857                   | 0        | \$8,283                | Part Time     | 12.0%         | X        | \$10,832        |                          |
| 6 COOK I  | E  | H  | 1209        | 106074 | \$10.84  | 1,250                 | 0        | \$13,225               | Part Time     | 12.0%         | X        | \$17,568        |                          |
| 7 COOK I  | E  | H  | 1209        | 103063 | \$11.32  | 1,250                 | 0        | \$14,151               | Part Time     | 12.0%         | X        | \$18,624        |                          |
| 8 COOK I  | E  | H  | 1209        | 500985 | \$8.50   | 1,250                 | 0        | \$10,625               | Part Time     | 33.60%        | X        | \$14,064        |                          |
| 9 COOK I  | V  | H  | 1209        | 108847 | \$11.22  | 1,000                 | 0        | \$11,220               | Full Time     | 12.0%         | X        | \$14,880        |                          |
| 10 COOK I   | E  | H  | 1209        | 100000 | \$11.22  | 1,000                 | 0        | \$11,220               | Full Time     | 12.0%         | X        | \$14,880        |                          |
| 11 COOK I   | V  | H  | 1209        | 100000 | \$8.53   | 1,500                 | 0        | \$12,795               | Full Time     | 33.60%        | X        | \$17,088        |                          |
| 12 COOK I   | V  | H  | 1209        | 100000 | \$8.53   | 1,500                 | 0        | \$12,795               | Full Time     | 33.60%        | X        | \$17,088        |                          |
| 13  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 14 Family Assistance Cook Foreman                   | E  | H  | 2161        | 102825 | \$15.60  | 2,080                 | 0        | \$32,448               | Full Time     | 33.60%        | X        | \$42,816        |                          |
| 15 Tahlequah Family Assistance Family Advocate II-A | E  | H  | 1782        | 100417 | \$18.25  | 2,080                 | 0        | \$37,960               | Full Time     | 33.60%        | X        | \$49,536        |                          |
| 16 Tahlequah Family Assistance Family Advocate I    | E  | H  | 2154        | 103895 | \$14.61  | 2,080                 | 0        | \$30,389               | Full Time     | 33.60%        | X        | \$39,840        |                          |
| 17 Family Assistance Elder Services Advocate        | E  | H  | 2154        | 103895 | \$14.61  | 2,080                 | 0        | \$30,389               | Full Time     | 33.60%        | X        | \$39,840        |                          |
| 18 Family Assistance Administrative Secretary       | E  | S  | 2156        | 104378 | \$17.18  | 2,080                 | 0        | \$35,734               | Full Time     | 33.60%        | X        | \$46,464        |                          |
| 19 Family Assistance Assistant Manager I            | E  | S  | 2150        | 107818 | \$22.41  | 0                     | 0        | \$0                    | Full Time     | 33.60%        | X        | \$43,680        |                          |
| 20 Tahlequah Food Distribution Nutrition Aide       | V  | H  | 2169        | 100000 | \$11.00  | 1,940                 | 0        | \$21,440               | Full Time     | 33.60%        | X        | \$28,128        |                          |
| 21  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 22  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 23  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 24  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 25  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 26  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 27  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 28  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 29  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 30  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 31  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 32  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 33  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 34  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 35  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 36  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 37  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 38  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 39  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 40  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 41  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 42  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 43  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 44  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 45  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 46  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 47  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 48  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 49  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 50  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 51  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 52  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 53  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 54  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 55  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 56  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 57  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 58  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 59  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 60  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 61  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 62  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 63  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 64  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 65  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 66  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 67  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 68  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 69  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 70  |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 71 Anticipated Turnover                             |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 72 Adjustment to Fringe Benefits                    |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 73 AU 5% Merit Increase                             |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 74 Shift Differential                               |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 75 Christmas Bonus - Regular Full Time              |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| 76 Christmas Bonus - Regular Part Time              |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
| <b>Totals</b>                                       |  |  |             |        |          |                       |          |                        |               |               |          |                 |                          |
|   |  |  |             |        |          |                       |          |                        |               |               |          | \$190,038       |                          |
|   |  |  |             |        |          |                       |          |                        |               |               |          | \$55,500        |                          |
|   |  |  |             |        |          |                       |          |                        |               |               |          | \$50,885        |                          |

Please Input these totals on the Budget Request Form!

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                            |  |                   |        |      |
|--------------------------------|----------------------------|--|-------------------|--------|------|
| Budget Period:                 | 10/01/2018 - 09/30/2019    | Budget Preparer Name:                  | Penny Norseworthy | Phone: | 5375 |
| Contract Period:               |                            | Accounting Unit Director/Manager Name: | Jennifer Kirby    | Phone: | 5150 |
| Contract Number:               |                            | Executive Director Name:               | Marsha Lamb (13)  | Phone: | 5355 |
| Accounting Fund:               | 1-General Fund             | 1st Person Responsible Employee #:     | 109145            |        |      |
| Funding Source:                | 01-Cherokee Nation         |  |                   |        |      |
| AU Description:                | Community Family Advocates |  |                   |        |      |
| Accounting Unit:               | 1010451                    |  |                   |        |      |
| Place IDC Rate in Part 4 Below |                            |  |                   |        |      |
| Date/Time Printed:             | 08-Apr-19                  | 01:26 PM                               |                   |        |      |

Notes: Increased to maintain services.

PART-2

| Staffing Summary:                            | FY 2019 REVISION 2 | FY 2019 REVISION 1 | Incr \ (Decr) |
|--|--------------------|--------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 5.25               | 5.25               | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                    | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                    | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                    | -             |
| # of Other Employee Equivalents:             |                    |                    | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>5.25</b>        | <b>5.25</b>        | <b>-</b>      |

PART-3

| Revenues:   | Account # | Incr \ (Decr) |
|---|-----------|---------------|
| Please enter a valid account number - >>>               |           | \$ -          |
| Please enter a valid account number - >>>               |           | \$ -          |
| Please enter a valid account number - >>>               |           | \$ -          |
| Please enter a valid account number - >>>               |           | \$ -          |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b> |           |               |
| <b>Total Revenues</b>                                   |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |            | Subject to IDC ? |            | Incr \ (Decr) |
|--|-----------|------------------|------------|------------------|------------|---------------|
|  |           | YES              | NO         | YES              | NO         |               |
| <b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>            |           |                  |            |                  |            |               |
| Salaries & wages   | 600000    | \$143,700        |            | \$143,700        |            | \$ -          |
| Fringe benefits  | 610000    | \$48,571         |            | \$48,571         |            | \$ -          |
| Staff development & training                                       | 620000    | \$1,200          |            | \$600            |            | \$ 600        |
| Travel-staff   | 630000    | \$9,084          |            |                  |            | \$ 9,084      |
| Client services - Human Svcs                                       | 670005    |                  | \$5,385    |                  | \$5,385    | \$ -          |
| Client food  | 670230    | \$300            |            | \$300            |            | \$ -          |
| Supplies   | 680000    | \$4,000          |            | \$2,000          |            | \$ 2,000      |
| Communication & reproduction                                       | 690000    | \$400            |            | \$400            |            | \$ -          |
| Direct billed: telephone expense                                   | 690080    | \$7,601          |            | \$7,601          |            | \$ -          |
| Direct billed: cell/mobile phone                                   | 690090    | \$3,000          |            | \$2,000          |            | \$ 1,000      |
| Lease/rent: furniture & equip                                      | 690500    | \$3,000          |            | \$2,400          |            | \$ 600        |
| Building rent/lease  | 700000    | \$29,700         |            | \$29,700         |            | \$ -          |
| Utilities  | 700010    | \$3,000          |            | \$2,000          |            | \$ 1,000      |
| Direct billed: space cost  | 700080    | \$9,752          |            | \$6,500          |            | \$ 3,252      |
| Direct billed: GSA vehicle   | 720050    | \$16,000         |            | \$16,000         |            | \$ -          |
| Food   | 760012    | \$1,000          |            | \$1,000          |            | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |            |                  |            | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |            |                  |            | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |            |                  |            | \$ -          |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>            |           |                  |            |                  |            |               |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 5,385   |                  | \$ 5,385   | \$ -          |
| Expenditures SUBJECT to IDC  |           | \$ 280,308       |            | \$ 262,772       |            | \$ 17,536     |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |            | 14.05%           |            |               |
| Indirect Cost Allocation   | 970000    | \$ 39,383        |            | \$ 36,919        |            | \$ 2,464      |
| <b>Total Expenditures</b>  |           |                  | \$ 325,076 |                  | \$ 305,076 | \$ 20,000     |

|   |  |              |  |              |             |
|---|--|--------------|--|--------------|-------------|
| <b>Revenues OVER \ (UNDER) Expenditures</b> |  | \$ (325,076) |  | \$ (305,076) | \$ (20,000) |
|---|--|--------------|--|--------------|-------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN          |        |  |  |  |      |
|---------------------------------|--------|--|--|--|------|
| Other financing sources         | 900000 |  |  |  | \$ - |
| Cash in: tribally required      | 900010 |  |  |  | \$ - |
| Cash in: grant required         | 900020 |  |  |  | \$ - |
| Cash in: motor fuel tax         | 900040 |  |  |  | \$ - |
| Cash in: vehicle tax            | 900050 |  |  |  | \$ - |
| Cash in: interprogram contract  | 900060 |  |  |  | \$ - |
| Cash in: debt service           | 900070 |  |  |  | \$ - |
| Operating Transfers OUT         |        |  |  |  |      |
| Other financing uses            | 900001 |  |  |  | \$ - |
| Cash out: tribally required     | 900011 |  |  |  | \$ - |
| Cash out: grant required        | 900021 |  |  |  | \$ - |
| Cash out: motor fuel tax        | 900041 |  |  |  | \$ - |
| Cash out: vehicle tax           | 900051 |  |  |  | \$ - |
| Cash out: interprogram contract | 900061 |  |  |  | \$ - |
| Cash out: debt service          | 900071 |  |  |  | \$ - |

|                               |  |      |  |      |      |
|-------------------------------|--|------|--|------|------|
| <b>Transfers In/Out - Net</b> |  | \$ - |  | \$ - | \$ - |
|-------------------------------|--|------|--|------|------|

|                                 |  |            |  |            |  |
|---------------------------------|--|------------|--|------------|--|
| <b>Take to Narrative ==&gt;</b> |  | \$ 325,076 |  | \$ 305,076 |  |
|---------------------------------|--|------------|--|------------|--|

|  |  |              |  |              |             |
|--|--|--------------|--|--------------|-------------|
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |  | \$ (325,076) |  | \$ (305,076) | \$ (20,000) |
|--|--|--------------|--|--------------|-------------|

**PAYROLL WORKSHEET**

Accounting Unit Description: Community Family Advocates  
 Accounting Unit Name: 1010451  
 For Budget Period: 10/01/2016 - 09/30/2019  
 Prepared By: Penny Roseworthy  
 Printed Date: 07-Mar-19  
 Printed Time: 03:43 PM

| Job Title                               | Position Status | Salary Class | Vacant-V | New-N | Existing-E | Hourly = S<br>MO/MPA = N | Position Code | Grade Range | Emp. # | Pay Rate | Expected Hours to Pay |          | Expected Wages (Gross) | Series-Status | Fringe Percent | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |  |
|---|-----------------|--------------|----------|-------|------------|--------------------------|---------------|-------------|--------|----------|-----------------------|----------|------------------------|---------------|----------------|----------------------|-----------------|------------------------|--------------------------|--|
|   |                 |              |          |       |            |                          |               |             |        |          | Regular               | Overtime |                        |               |                |                      |                 |                        |                          |  |
| 1. Anticipated Turnover                 |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 2. Adjustment to Filing Benefits        |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 3. 50% Merit Increase                   |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 4. Christmas Bonus - Regular Full Time  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 5. Christmas Bonus - Regular Part Time  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 6. Anticipated Turnover                 |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 7. Adjustment to Filing Benefits        |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 8. 50% Merit Increase                   |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 9. Christmas Bonus - Regular Full Time  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 10. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 11. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 12. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 13. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 14. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 15. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 16. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 17. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 18. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 19. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 20. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 21. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 22. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 23. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 24. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 25. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 26. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 27. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 28. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 29. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 30. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 31. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 32. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 33. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 34. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 35. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 36. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 37. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 38. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 39. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 40. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 41. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 42. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 43. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 44. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 45. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 46. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 47. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 48. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 49. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 50. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 51. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 52. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 53. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 54. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 55. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 56. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 57. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 58. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 59. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 60. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 61. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 62. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 63. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 64. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 65. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 66. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 67. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 68. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 69. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 70. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 71. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 72. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 73. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 74. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 75. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 76. Anticipated Turnover                |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 77. Adjustment to Filing Benefits       |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 78. 50% Merit Increase                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 79. Christmas Bonus - Regular Full Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| 80. Christmas Bonus - Regular Part Time |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |
| Totals                                  |                 |              |          |       |            |                          |               |             |        |          |                       |          |                        |               |                |                      |                 |                        |                          |  |

Please input these totals on the Budget Request Form!



CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                               |                                  |                   |      |
|--------------------------------|-------------------------------|----------------------------------|-------------------|------|
| Budget Period:                 | 10/01/2018 - 09/30/2019       | Budget Preparer                  | Phone:            | 5375 |
| Contract Period:               |                               | Name:                            | Penny Norseworthy |      |
| Contract Number:               |                               | Accounting Unit Director/Manager | Phone:            | 5150 |
| Accounting Fund:               | 1-General Fund                | Name:                            | Jennifer Kirby    |      |
| Funding Source:                | 01-Cherokee Nation            | Executive Director               | Phone:            | 5355 |
| AU Description:                | Human Service Emergency Asst. | Name:                            | Marsha Lamb (13)  |      |
| Accounting Unit:               | 1010461                       | 1st Person Responsible           |                   |      |
| Place IDC Rate in Part 4 Below |                               | Employee #                       | 109145            |      |
| Date/Time Printed:             | 08-Apr-19 01:27 PM            |                                  |                   |      |

Notes: To request additional funds to be able to provide these services though out the fiscal year.

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: |                    |                      | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |                    |                      | -             |

PART-3

| Revenues: (Show as positive #)                   | Account # | Incr \ (Decr) |
|--|-----------|---------------|
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |               |
| <b>Total Revenues</b>                            |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |            | Subject to IDC ? |            | Incr \ (Decr) |
|--|-----------|------------------|------------|------------------|------------|---------------|
|  |           | YES              | NO         | YES              | NO         |               |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |            |                  |            |               |
| Salaries & wages   | 600000    | \$0              |            |                  |            | \$ -          |
| Fringe benefits  | 610000    | \$0              |            |                  |            | \$ -          |
| Client services - Human Svcs                                       | 670005    |                  | \$112,500  |                  | \$87,500   | \$ 25,000     |
| Emergency assistance-Human Svcs                                    | 670065    |                  | \$113,250  |                  | \$68,250   | \$ 25,000     |
| Please enter a valid account number - >>>                          |           |                  |            |                  |            | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |            |                  |            | \$ -          |
| Please enter a valid account number - >>>                          |           |                  |            |                  |            | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |            |                  |            |               |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 225,750 |                  | \$ 175,750 | \$ 50,000     |
| Expenditures SUBJECT TO IDC  |           | \$ -             |            | \$ -             |            | \$ -          |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |            | 14.05%           |            |               |
| Indirect Cost Allocation   | 970000    | \$ -             |            | \$ -             |            | \$ -          |
| <b>Total Expenditures</b>  |           |                  | \$ 225,750 |                  | \$ 175,750 | \$ 50,000     |

|                                      |  |              |              |             |
|--------------------------------------|--|--------------|--------------|-------------|
| Revenues OVER \ (UNDER) Expenditures |  | \$ (225,750) | \$ (175,750) | \$ (50,000) |
|--------------------------------------|--|--------------|--------------|-------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN          |        |      |  |      |      |
|---------------------------------|--------|------|--|------|------|
| Other financing sources         | 900000 |      |  |      | \$ - |
| Cash in: tribally required      | 900010 |      |  |      | \$ - |
| Cash in: grant required         | 900020 |      |  |      | \$ - |
| Cash in: motor fuel tax         | 900040 |      |  |      | \$ - |
| Cash in: vehicle tax            | 900050 |      |  |      | \$ - |
| Cash in: interprogram contract  | 900060 |      |  |      | \$ - |
| Cash in: debt service           | 900070 |      |  |      | \$ - |
| Operating Transfers OUT         |        |      |  |      |      |
| Other financing uses            | 900001 |      |  |      | \$ - |
| Cash out: tribally required     | 900011 |      |  |      | \$ - |
| Cash out: grant required        | 900021 |      |  |      | \$ - |
| Cash out: motor fuel tax        | 900041 |      |  |      | \$ - |
| Cash out: vehicle tax           | 900051 |      |  |      | \$ - |
| Cash out: interprogram contract | 900061 |      |  |      | \$ - |
| Cash out: debt service          | 900071 |      |  |      | \$ - |
| <b>Transfers In/Out - Net</b>   |        | \$ - |  | \$ - | \$ - |

|                       |  |            |            |  |
|-----------------------|--|------------|------------|--|
| Take to Narrative ==> |  | \$ 225,750 | \$ 175,750 |  |
|-----------------------|--|------------|------------|--|

|   |  |              |              |             |
|---|--|--------------|--------------|-------------|
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers |  | \$ (225,750) | \$ (175,750) | \$ (50,000) |
|---|--|--------------|--------------|-------------|

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                    |                         |  |                   |        |              |
|--------------------|-------------------------|--|-------------------|--------|--------------|
| Budget Period:     | 10/01/2018 - 09/30/2019 | Budget Preparer Name:                  | Lisa Fields       | Phone: | 918-207-3900 |
| Contract Period:   |                         | Accounting Unit Director/Manager Name: | Lisa Fields       | Phone: | 918-207-3900 |
| Contract Number:   |                         | Executive Director Name:               | James G. Wilcoxon | Phone: | 918-207-3900 |
| Accounting Fund:   | 1-General Fund          | 1st Person Responsible Employee #:     | 100086            |        |              |
| Funding Source:    | 01-Cherokee Nation      |  |                   |        |              |
| AU Description:    | District Court          |  |                   |        |              |
| Accounting Unit:   | 1010805                 |  |                   |        |              |
| Date/Time Printed: | 04-Apr-19 01:28 PM      |  |                   |        |              |

Place IDC Rate in Part 4 Below  
SEE ATTACHED JUSTIFICATION NARRATIVE

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 3.00               | 3.50                 | (0.50)        |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             | 2.00               | 1.00                 | 1.00          |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>5.00</b>        | <b>4.50</b>          | <b>0.50</b>   |

PART-3

| Revenues: (Show as positive #)            | Account # |                  |                  | Incr \ (Decr) |
|---|-----------|------------------|------------------|---------------|
| Other Income                              | 499000    | \$50,000         | \$50,000         | \$ -          |
| Please enter a valid account number - >>> |           |                  |                  | \$ -          |
| Please enter a valid account number - >>> |           |                  |                  | \$ -          |
| Please enter a valid account number - >>> |           |                  |                  | \$ -          |
| <b>Total Revenues</b>                     |           | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ -</b>   |

PART-4

| Expenditures:  | Account # | Subject to IDC ?  |                   | Subject to IDC ?  |                   | Incr \ (Decr)       |
|--|-----------|-------------------|-------------------|-------------------|-------------------|---------------------|
|  |           | YES               | NO                | YES               | NO                |                     |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                   |                   |                   |                   |                     |
| Salaries & wages   | 600000    | \$326,289         |                   | \$304,900         |                   | \$ 21,389           |
| Fringe benefits  | 610000    | \$96,950          |                   | \$100,069         |                   | \$ (3,119)          |
| Staff development & training                                       | 620000    | \$2,500           |                   | \$250             |                   | \$ 2,250            |
| Travel-staff   | 630000    | \$5,000           |                   | \$250             |                   | \$ 4,750            |
| Mileage-travel exp stmt  | 630020    | \$20,000          |                   | \$0               |                   | \$ 20,000           |
| Contract services < \$5K   | 640000    | \$129,800         |                   | \$0               |                   | \$ 129,800          |
| Contract services >=\$5K   | 650000    |                   | \$7,200           |                   | \$110,000         | \$ (102,800)        |
| Supplies   | 680000    | \$15,000          |                   | \$500             |                   | \$ 14,500           |
| Communication & reproduction                                       | 690000    | \$15,000          |                   | \$500             |                   | \$ 14,500           |
| Auto insurance   | 710020    | \$1,000           |                   | \$0               |                   | \$ 1,000            |
| Direct billed: gas cards   | 720070    | \$700             |                   | \$0               |                   | \$ 700              |
| Advertising  | 740000    | \$1,000           |                   | \$0               |                   | \$ 1,000            |
| Food   | 760012    | \$350             |                   | \$350             |                   | \$ -                |
| Please enter a valid account number - >>>                          |           |                   |                   |                   |                   | \$ -                |
| Please enter a valid account number - >>>                          |           |                   |                   |                   |                   | \$ -                |
| Please enter a valid account number - >>>                          |           |                   |                   |                   |                   | \$ -                |
| <b>Total Expenditures</b>  |           | <b>\$ 613,589</b> | <b>\$ 7,200</b>   | <b>\$ 406,819</b> | <b>\$ 110,000</b> | <b>\$ (102,800)</b> |
| Expenditures NOT Subject to IDC                                    |           |                   |                   |                   |                   |                     |
| Expenditures SUBJECT to IDC  |           |                   |                   |                   |                   |                     |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%            |                   | 14.05%            |                   |                     |
| Indirect Cost Allocation   | 970000    | \$ 86,209         |                   | \$ 57,158         |                   | \$ 29,051           |
| <b>Total Expenditures</b>  |           | <b>\$ 706,998</b> | <b>\$ 706,998</b> | <b>\$ 573,977</b> | <b>\$ 573,977</b> | <b>\$ 133,021</b>   |

|                                      |  |              |              |              |
|--------------------------------------|--|--------------|--------------|--------------|
| Revenues OVER \ (UNDER) Expenditures |  | \$ (656,998) | \$ (523,977) | \$ (133,021) |
|--------------------------------------|--|--------------|--------------|--------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN          |        |  |  |      |
|---------------------------------|--------|--|--|------|
| Other financing sources         | 900000 |  |  | \$ - |
| Cash in: tribally required      | 900010 |  |  | \$ - |
| Cash in: grant required         | 900020 |  |  | \$ - |
| Cash in: motor fuel tax         | 900040 |  |  | \$ - |
| Cash in: vehicle tax            | 900050 |  |  | \$ - |
| Cash in: interprogram contract  | 900060 |  |  | \$ - |
| Cash in: debt service           | 900070 |  |  | \$ - |
| Operating Transfers OUT         |        |  |  |      |
| Other financing uses            | 900001 |  |  | \$ - |
| Cash out: tribally required     | 900011 |  |  | \$ - |
| Cash out: grant required        | 900021 |  |  | \$ - |
| Cash out: motor fuel tax        | 900041 |  |  | \$ - |
| Cash out: vehicle tax           | 900051 |  |  | \$ - |
| Cash out: interprogram contract | 900061 |  |  | \$ - |
| Cash out: debt service          | 900071 |  |  | \$ - |

|                       |  |            |            |  |
|-----------------------|--|------------|------------|--|
| Take to Narrative ==> |  | \$ 706,998 | \$ 573,977 |  |
|-----------------------|--|------------|------------|--|

|   |  |              |              |              |
|---|--|--------------|--------------|--------------|
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers |  | \$ (656,998) | \$ (523,977) | \$ (133,021) |
|---|--|--------------|--------------|--------------|

0 PAYROLL WORKSHEET

Accounting Unit Description: District Court  
 Accounting Unit Name: 1010005  
 For Budget Period: 1001/2018 - 09/30/2019  
 Prepared By: Lisa Fields  
 Printed Date: 04-Apr-18  
 Printed Time: 01:28 PM

| Job Title                              | Position Status | Vacancy-<br>New=N<br>Existing=E | Salary Class<br>Hourly = H<br>MO/PA = N | Position<br>Code | Grade<br>Range | Emp. #  | PW<br>Rate | Expected Hours To Pay<br>on this AU |          | Expected<br>Wages<br>(Gross) | Fringe<br>Benefits | On<br>Multiple<br>AUs | Charged<br>to this<br>AU | Fringe<br>Rate % | Totals For This Accounting Unit |
|--|-----------------|---------------------------------|---|------------------|----------------|---------|------------|-------------------------------------|----------|------------------------------|--------------------|-----------------------|--------------------------|------------------|---------------------------------|
|  |                 |                                 |   |                  |                |         |            | Regular                             | Overtime |                              |                    |                       |                          |                  |                                 |
| 1 Court Administrator                  | E               |                                 | S                                       | 883              | 243            | 1000266 | \$34.60    | 2,080                               |          | \$71,668                     | \$17,163           |                       | 50%                      | \$88,831         |                                 |
| 2 District Court - Court Clerk         | E               |                                 | H                                       | 885              | 145            | 1092202 | \$25.00    | 2,080                               | 4        | \$52,000                     | \$12,480           |                       | 100%                     | \$64,480         |                                 |
| 3 Sheriff Probation Officer            | E               |                                 | H                                       | 885              | 145            | 1070700 | \$27.82    | 2,080                               |          | \$57,866                     | \$13,644           |                       | 100%                     | \$71,510         |                                 |
| 4 Justice                              | E               |                                 | S                                       | 878              | 384            | 1500124 | \$18.18    | 2,080                               |          | \$37,814                     | \$8,644            |                       | 100%                     | \$46,458         |                                 |
| 5 District Court - Court Clerk         | E               |                                 | S                                       | 885              | 243            | 1000266 | \$34.60    | 2,080                               |          | \$72,368                     | \$17,163           |                       | 100%                     | \$89,531         |                                 |
| 6 District Court - Court Clerk         | N               |                                 | H                                       | 885              | 145            | 1092202 | \$25.00    | 1,940                               |          | \$48,500                     | \$11,646           |                       | 100%                     | \$60,146         |                                 |
| 7                                      |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 8                                      |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 9                                      |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 10                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 11                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 12                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 13                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 14                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 15                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 16                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 17                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 18                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 19                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 20                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 21                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 22                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 23                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 24                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 25                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 26                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 27                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 28                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 29                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 30                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 31                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 32                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 33                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 34                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 35                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 36                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 37                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 38                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 39                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 40                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 41                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 42                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 43                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 44                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 45                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 46                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 47                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 48                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 49                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 50                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 51                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 52                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 53                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 54                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 55                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 56                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 57                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 58                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 59                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 60                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 61                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 62                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 63                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 64                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 65                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 66                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 67                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 68                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 69                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 70                                     |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 71 Anticipated Turnover                |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 72 Adjustment to Fringe Benefits       |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 73 AU 3% Merit Increase                |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 74 Shift Differential                  |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 75 Christmas Bonus - Regular Full Time |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| 76 Christmas Bonus - Regular Part Time |                 |                                 |   |                  |                |         |            |                                     |          |                              |                    |                       |                          |                  |                                 |
| <b>Totals</b>                          |                 |                                 |   |                  |                |         |            |                                     |          | <b>\$326,289</b>             | <b>\$86,960</b>    |                       |                          | <b>\$413,249</b> |                                 |

Please Input these totals on  
 on the Budget Request Form!

JUSTIFICATION NARRATIVE  
DISTRICT COURT BUDGET REVISION 1

The attached 2019 budget revision 1 is being submitted for your consideration of the court's request for increased funding in the District Court budget. As you know, in the budget that was originally submitted in May 2018, many of the operating line items were either significantly reduced or completely zeroed out. These funds were moved to the salary line in order to fund a full time judge position. Our understanding at the time the funds were reduced was that funds previously utilized by the Administrative/Employee Appeals Board (AAB/EAB) may be available to replenish the District Court budget due to the AAB/EAB dissolution after which all cases that were previously heard through this entity now come directly to the District Court.

We submit the following as justification for the need to increase funding to this AU:

1. **ACTIVITY INCREASE.** The District Court has experienced an increase in activity over the past year coinciding with the court's first year in our new location on the Tribal Complex. During 2018 there were over one-thousand civil cases filed. Filings in the criminal and juvenile areas also increased. (See attached statistical report) We expect that the court's activity will only continue to increase. In addition to the judges' two regular dockets each per month, both judges are setting cases on a special setting more and more often. This is due of course to the increase in the filing of cases in all areas as well as hearing the cases formerly heard by the AAB. In general there has been an increase in cases being filed with the Court since the establishment of the full time judicial position, in part, because citizens and attorneys know there will be a judge anytime they are in need. Most contested matters are now placed for hearing on a day other than the regular docket day. Additionally, since we have a full time judge, special settings are scheduled throughout the week which allows for moving the cases in a more timely manner.
2. **NEED FOR ADDITIONAL STAFF.** The increased activity with regard to filings and special settings, has resulted in a tremendously increased workload in the court clerk's office, and it has become no longer feasible for one clerk to handle the work load alone. We now find it necessary to request funding for a deputy court clerk to alleviate some of the work load of the district court clerk's office. At entry level, the total cost to fund the salary and fringe benefits of this position is \$21,389. Additionally, funds to cover an increase in pay for the court clerk who will be taking on supervisory duties is requested.
3. **JURY TRIALS.** The Court currently holds two jury dockets per year requiring a jury pool of 150 Cherokee citizens to be requested from the Registration Department for the selection of potential jurors. Those who report for jury duty receive a stipend plus mileage per each day that they are required to appear. On average the cost for each jury docket is approximately \$3,200.000. We anticipate needing \$6,400.00 to cover two jury trial dockets, but are requesting \$12,800 so that we can increase to four jury trial dockets per year to better serve our citizens. We have not increased the number of jury trial dockets in decades and the increase will allow cases to be closed faster and in certain cases allow much needed permanency for children and families.

4. COURT APPOINTED ATTORNEYS. The court currently utilizes 12 attorneys who are members of the Cherokee Bar Association who are placed on a rotation for court appointments. Many parents in Juvenile deprived cases qualify for a court appointed attorney. Attorneys are also appointed to represent the minor children, sometimes as guardian ad litem. In some instances depending on the circumstances each parent is appointed a separate attorney. Attorneys are also appointed for defendants who qualify in criminal matters. So our need to increase the line item that covers services of the attorneys has become necessary. Based on the current average expended per month, we anticipate needing \$114,000 to cover the cost of the court appointed attorneys this budget year.
5. COURT REPORTERS. A court reporter's services are necessary during the jury trials and in matters that may potentially be appealed. Based on the current average spent per month, we anticipate \$3,000 will be expended to cover court reporter fees.
6. CASE MANAGEMENT. The case management system (Kellpro) utilized by the Court costs \$7,200.00 per year.

**Items 3 through 5 are items funded in the less than \$5k contractual line. Item 6 is funded in the greater than \$5k line.**

7. COMMUNICATION AND REPRODUCTION. This line was reduced to \$500. We request this line be restored to the original requested amount of \$15,000, to cover the automatic internal billing items such as mail, telephone, internet, cell, etc.
8. VEHICLE INS and GAS CARD. These lines were reduced to \$0. Cost to operate the court's tribal vehicle is approximately \$700.00 and \$1,000.00 respectively for insurance and gas card. We request this amount is restored these line items.
9. ADVERTISING. This line also reduced to \$0 was for legal publications. We would ask that \$1000.00 be restored to this line item.
10. STAFF DEVELOPMENT and TRAVEL. We request that funding for staff development and travel be restored to the original amounts of \$2500 and \$5000 respectively in order that staff and judges may attend training and seminars.
11. OFFICE SUPPLIES. We request that funding for office supplies be restored to the original requested amount of \$15,000 to cover various office supplies and equipment including file folders, copier paper, printer, xerox ink, file cabinets, other misc office supplies and equipment, etc.
12. JUDICIAL RESPONSIBILITY FUNDS.

- a. With the establishment of a Presiding District Court Judge position came added, judicial and non-judicial, responsibilities for the Presiding Judge. These responsibilities include but are not limited to serving as a liaison between the District Court and tribal, state, and federal bar associations; the federal, state, and local judiciaries. Building strong working relationships between the court and the other court systems are important because of the many jurisdictional issues that arise daily between Cherokee Nation Court and the other court systems within and outside of the Cherokee Nation's boundaries.
- b. The Presiding District Court Judge was also made liaison between the Court and schools. This allows for the Court to attend local schools at the request of teachers to inform students of the Court's history and current status. The Court being one of our separate but equal branches of government it is important to educate our young citizens on the functions of our Court.
- c. With the increase of general judicial activity and caseloads previously stated above there is an increase in cases being specially set throughout each week which in turn increases the mileage travelled by each judge.

We request this line be established at \$20,000, to cover mileage traveled by the judiciary for the purpose of educating students, presiding over cases, judicial education, and maintaining relationships with federal, state, and local judiciary, and bar associations, etc.

**The Cherokee Nation and its sovereignty is divided by our Constitution into three separate but equal parts, and the Court is one of those parts. It is mandated and extremely important to adequately fund a healthy Court system. Anytime the Court is underfunded it is a slight to the Court, our sovereignty, and the Cherokee Nation as a whole. When citizens are forced to proceed in the state court system due to our Court being underfunded it diminishes our sovereignty by giving authority to the state to decide Cherokee matters whether family, civil, criminal, or other.**

Based on the above, the total additional amount requested for this budget cycle which will allow the District Court to properly and effectively function is **\$133,021**.

Thank you for your consideration.

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                    |                             |                                  |               |        |
|--------------------|-----------------------------|----------------------------------|---------------|--------|
| Budget Period:     | 10/01/2018 - 09/30/2019     | Budget Preparer                  | Phone:        | 5305   |
| Contract Period:   |                             | Name:                            | Jamie Cole    |        |
| Contract Number:   |                             | Accounting Unit Director/Manager | Phone:        | 5305   |
| Accounting Fund:   | 2-Internal Service          | Name:                            | Jamie Cole    |        |
| Funding Source:    | 04-Indirect Cost Pool       | Executive Director               | Phone:        | 3902   |
| AU Description:    | Indirect Cost Pool Recovery | Name:                            | Lacey A. Horn |        |
| Accounting Unit:   | 2040000                     | 1st Person Responsible           | Employee #    | 101513 |
| Date/Time Printed: | 09-Apr-19 10:05 AM          |                                  |               |        |

Notes:

PART-2

|  |  |                    |                    |               |
|--|--|--------------------|--------------------|---------------|
| Staffing Summary:                            |  | FY 2019 REVISION 3 | FY 2019 REVISION 2 | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: |  |                    |                    | -             |
| # of Regular Part-Time Employee Equivalents: |  |                    |                    | -             |
| # of Temp. Full-Time Employee Equivalents:   |  |                    |                    | -             |
| # of Temp. Part-Time Employee Equivalents:   |  |                    |                    | -             |
| # of Other Employee Equivalents:             |  |                    |                    | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |  |                    |                    | -             |

PART-3

|  |           |                      |                      |                   |
|--|-----------|----------------------|----------------------|-------------------|
| Revenues: (Show as positive #)                   | Account # |                      |                      | Incr \ (Decr)     |
| IDC recovery                                     | 410285    | \$41,205,028         | \$40,476,526         | \$ 728,502        |
| Carryover: "unappropriated" PY                   | 490010    | \$1,779,654          | \$1,779,654          | \$ -              |
| Please enter a valid account number - >>>        |           |                      |                      | \$ -              |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |                      |                      |                   |
| <b>Total Revenues</b>                            |           | <b>\$ 42,984,682</b> | <b>\$ 42,256,180</b> | <b>\$ 728,502</b> |

PART-4

|  |           |                  |                      |                      |      |                   |
|--|-----------|------------------|----------------------|----------------------|------|-------------------|
| Expenditures:  | Account # | Subject to IDC ? |                      | Subject to IDC ?     |      | Incr \ (Decr)     |
|  |           | YES              | NO                   | YES                  | NO   |                   |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |                      |                      |      |                   |
| Salaries & wages   | 600000    | \$0              |                      | \$0                  |      | \$ -              |
| Fringe benefits  | 610000    | \$0              |                      | \$0                  |      | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                      |                      |      | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                      |                      |      | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                      |                      |      | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                      |                      |      | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                      |                      |      | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                      |                      |      | \$ -              |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |                      |                      |      |                   |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ -                 |                      | \$ - | \$ -              |
| Expenditures SUBJECT to IDC  |           | \$ -             |                      | \$ -                 |      | \$ -              |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |                      | 13.10%               |      |                   |
| Indirect Cost Allocation   | 970000    | \$ -             |                      | \$ -                 |      | \$ -              |
| <b>Total Expenditures</b>  |           |                  | \$ -                 | \$ -                 |      | \$ -              |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |           |                  | <b>\$ 42,984,682</b> | <b>\$ 42,256,180</b> |      | <b>\$ 728,502</b> |

Transfers In\Out - (Show ALL as Positive Numbers)

|  |        |  |                      |                      |      |                   |
|--|--------|--|----------------------|----------------------|------|-------------------|
| <b>Operating Transfers IN</b>  |        |  |                      |                      |      |                   |
| Other financing sources  | 900000 |  |                      |                      |      | \$ -              |
| Cash in: tribally required   | 900010 |  |                      |                      |      | \$ -              |
| Cash in: grant required  | 900020 |  |                      |                      |      | \$ -              |
| Cash in: motor fuel tax  | 900040 |  |                      |                      |      | \$ -              |
| Cash in: vehicle tax   | 900050 |  |                      |                      |      | \$ -              |
| Cash in: interprogram contract                                       | 900060 |  |                      |                      |      | \$ -              |
| Cash in: debt service  | 900070 |  |                      |                      |      | \$ -              |
| <b>Operating Transfers OUT</b>                                       |        |  |                      |                      |      |                   |
| Other financing uses   | 900001 |  |                      |                      |      | \$ -              |
| Cash out: tribally required  | 900011 |  |                      |                      |      | \$ -              |
| Cash out: grant required   | 900021 |  |                      |                      |      | \$ -              |
| Cash out: motor fuel tax   | 900041 |  |                      |                      |      | \$ -              |
| Cash out: vehicle tax  | 900051 |  |                      |                      |      | \$ -              |
| Cash out: interprogram contract                                      | 900061 |  |                      |                      |      | \$ -              |
| Cash out: debt service   | 900071 |  |                      |                      |      | \$ -              |
| <b>Transfers In\Out - Net</b>  |        |  | \$ -                 |                      | \$ - | \$ -              |
| Take to Narrative ==>  |        |  | \$ -                 |                      | \$ - | \$ -              |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |        |  | <b>\$ 42,984,682</b> | <b>\$ 42,256,180</b> |      | <b>\$ 728,502</b> |

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                         |                                  |               |
|--------------------------------|-------------------------|----------------------------------|---------------|
| Budget Period:                 | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Phone: 5305   |
| Contract Period:               |                         | Name:                            | Jamie Cole    |
| Contract Number:               |                         | Accounting Unit Director/Manager | Phone: 5305   |
| Accounting Fund:               | 2-Internal Service      | Name:                            | Jamie Cole    |
| Funding Source:                | 04-Indirect Cost Pool   | Executive Director               | Phone: 3902   |
| AU Description:                | Grant Services          | Name:                            | Lacey A. Horn |
| Accounting Unit:               | 2041006                 | 1st Person Responsible           |               |
| Place IDC Rate in Part 4 Below |                         | Employee #                       | 108243        |
| Date/Time Printed:             | 09-Apr-19 09:55 AM      |                                  |               |

Notes:

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 12.50              | 12.00                | 0.50          |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>12.50</b>       | <b>12.00</b>         | <b>0.50</b>   |

PART-3

| Revenues: (Show as positive #)                   | Account # | Incr \ (Decr) |
|--|-----------|---------------|
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |               |
| <b>Total Revenues</b>                            |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |                | Subject to IDC ? |              | Incr \ (Decr) |
|--|-----------|------------------|----------------|------------------|--------------|---------------|
|  |           | YES              | NO             | YES              | NO           |               |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |                |                  |              |               |
| Salaries & wages   | 600000    |                  | \$659,310      |                  | \$571,522    | \$ 87,788     |
| Fringe benefits  | 610000    |                  | \$222,845      |                  | \$193,174    | \$ 29,671     |
| Staff development & training                                       | 620000    |                  | \$7,000        |                  | \$7,000      | \$ -          |
| Travel-staff   | 630000    |                  | \$9,000        |                  | \$9,000      | \$ -          |
| Contract services >=\$5K   | 650000    |                  | \$59,036       |                  | \$59,036     | \$ -          |
| Supplies   | 680000    |                  | \$7,188        |                  | \$7,188      | \$ -          |
| Equipment < \$5K   | 680070    |                  | \$1,000        |                  | \$1,000      | \$ -          |
| Direct billed: telephone expense                                   | 690080    |                  | \$3,039        |                  | \$3,039      | \$ -          |
| Direct billed: cell/mobile phone                                   | 690090    |                  | \$9,900        |                  | \$9,900      | \$ -          |
| Direct billed: mailing cost  | 690120    |                  | \$501          |                  | \$501        | \$ -          |
| Direct billed: printing/copying                                    | 690130    |                  | \$1,000        |                  | \$1,000      | \$ -          |
| Direct billed: space cost  | 700080    |                  | \$71,547       |                  | \$71,547     | \$ -          |
| Employee mileage reimbursement                                     | 720040    |                  | \$594          |                  | \$594        | \$ -          |
| Food   | 760012    |                  | \$250          |                  | \$250        | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |                |                  |              |               |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 1,052,210   |                  | \$ 934,751   | \$ 117,459    |
| Expenditures SUBJECT to IDC  |           | \$ -             |                | \$ -             |              | \$ -          |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |                | 14.05%           |              |               |
| Indirect Cost Allocation   | 970000    | \$ -             |                | \$ -             |              | \$ -          |
| <b>Total Expenditures</b>  |           |                  | \$ 1,052,210   |                  | \$ 934,751   | \$ 117,459    |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |           |                  | \$ (1,052,210) |                  | \$ (934,751) | \$ (117,459)  |

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN   |        |  |                |  |              |
|--|--------|--|----------------|--|--------------|
| Other financing sources  | 900000 |  |                |  | \$ -         |
| Cash in: tribally required   | 900010 |  |                |  | \$ -         |
| Cash in: grant required  | 900020 |  |                |  | \$ -         |
| Cash in: motor fuel tax  | 900040 |  |                |  | \$ -         |
| Cash in: vehicle tax   | 900050 |  |                |  | \$ -         |
| Cash in: interprogram contract                                       | 900060 |  |                |  | \$ -         |
| Cash in: debt service  | 900070 |  |                |  | \$ -         |
| Operating Transfers OUT  |        |  |                |  |              |
| Other financing uses   | 900001 |  |                |  | \$ -         |
| Cash out: tribally required  | 900011 |  |                |  | \$ -         |
| Cash out: grant required   | 900021 |  |                |  | \$ -         |
| Cash out: motor fuel tax   | 900041 |  |                |  | \$ -         |
| Cash out: vehicle tax  | 900051 |  |                |  | \$ -         |
| Cash out: interprogram contract                                      | 900061 |  |                |  | \$ -         |
| Cash out: debt service   | 900071 |  |                |  | \$ -         |
| <b>Transfers In/Out - Net</b>  |        |  | \$ -           |  | \$ -         |
| Take to Narrative ==>  |        |  | \$ 1,052,210   |  | \$ 934,751   |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |        |  | \$ (1,052,210) |  | \$ (934,751) |



0 PAYROLL WORKSHEET

Accounting Unit Description: Grant Services  
Accounting Unit Name: 2041006

For Budget Period: 10/01/2018 - 09/30/2019  
Prepared By: Jamin Cole

Printed Date: 09-Apr-19  
Printed Time: 02:55 AM

| Job Title                                      | Position Status:<br>Vacant-V<br>New-N<br>Existing-E | Salary Class:<br>Hourly - H<br>MDA/WPA - M | Position<br>Code | Grade<br>Range | Emp. # | Pay<br>Rate | Expected Hours To Pay<br>on this AU |          | Expected<br>Wages<br>(Gross) | Series-Status | Fringe<br>Rate-% | %<br>Charged<br>to this<br>AU | On<br>Multiple<br>AUs | Expected<br>Pages<br>(Gross) | Expected<br>Fringe<br>Benefits |
|--|---|--|------------------|----------------|--------|-------------|-------------------------------------|----------|------------------------------|---------------|------------------|-------------------------------|-----------------------|------------------------------|--------------------------------|
|  |   |  |                  |                |        |             | Regular                             | Overtime |                              |               |                  |                               |                       |                              |                                |
| 1 Grant Development Specialist II              | E   | H  | 557              | 76             | 101933 | \$21.64     | 2,080                               |          | \$45,011                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 2 Grant Development Supervisor                 | E   | S  | 2238             | 194            | 104055 | \$30.84     | 2,080                               |          | \$64,147                     | Full Time     | 33.80%           | X                             | 50                    | \$18,282                     |                                |
| 3 Grant Development Specialist II              | E   | S  | 3150             | 141            | 104411 | \$21.47     | 2,080                               |          | \$44,658                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 4 Grant Development Manager                    | E   | S  | 2237             | 244            | 108269 | \$34.90     | 2,080                               |          | \$72,592                     | Full Time     | 33.80%           | X                             | 50                    | \$18,282                     |                                |
| 5 Grant Development Specialist II              | E   | S  | 3150             | 141            | 500107 | \$19.39     | 2,080                               |          | \$40,331                     | Full Time     | 33.80%           | X                             | 50                    | \$13,274                     |                                |
| 6 Grant Development Specialist I               | E   | H  | 3178             | 98             | 500558 | \$17.71     | 2,080                               |          | \$36,837                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 7 Grant Development Specialist I               | E   | S  | 2435             | 70             | 108729 | \$18.28     | 2,080                               |          | \$38,421                     | Full Time     | 33.80%           | X                             | 50                    | \$13,274                     |                                |
| 8 Grant Development Specialist II              | E   | S  | 2442             | 85             | 104145 | \$19.75     | 2,080                               |          | \$41,863                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 9 Grant Management Specialist I                | E   | S  | 2801             | 141            | 108666 | \$15.75     | 2,080                               |          | \$32,496                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 10 Grant Management Specialist Project Officer | E   | S  | 2236             | 244            | 103929 | \$32.96     | 2,080                               |          | \$68,527                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 11 Grant Management Manager                    | E   | S  | 2240             | 76             | 103929 | \$30.28     | 2,080                               |          | \$64,147                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 12 Grant Management Specialist I               | E   | H  | 2238             | 194            | 000000 | \$30.84     | 2,080                               |          | \$64,147                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 13 Grant Development Supervisor                | V   | S  | 2238             | 194            | 000000 | \$30.84     | 2,080                               |          | \$64,147                     | Full Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 14 Grant Development Specialist I              | N   | H  | 3176             | 98             | 000000 | \$17.264    | 1,040                               |          | \$17,984                     | Part Time     | 33.80%           |                               | 50                    | \$13,274                     |                                |
| 15   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 16   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 17   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 18   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 19   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 20   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 21   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 22   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 23   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 24   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 25   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 26   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 27   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 28   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 29   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 30   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 31   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 32   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 33   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 34   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 35   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 36   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 37   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 38   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 39   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 40   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 41   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 42   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 43   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 44   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 45   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 46   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 47   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 48   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 49   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 50   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 51   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 52   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 53   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 54   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 55   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 56   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 57   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 58   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 59   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 60   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 61   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 62   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 63   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 64   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 65   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 66   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 67   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 68   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 69   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 70   |   |  |                  |                |        |             |                                     |          |                              |               | 0.00%            |                               | 50                    | \$0                          |                                |
| 71 Anticipating Turnover                       |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               |                       |                              |                                |
| 72 Adjustment to Fringe Benefits               |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               |                       |                              |                                |
| 73 Shift Differential                          |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               |                       |                              |                                |
| 74 Christmas Bonus - Regular Full Time         |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               |                       |                              |                                |
| 75 Christmas Bonus - Regular Part Time         |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               |                       |                              |                                |
| 76 Christmas Bonus - Regular Part Time         |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               |                       |                              |                                |
| Totals   |   |  |                  |                |        |             |                                     |          |                              |               |                  |                               | \$53,510              | \$22,845                     |                                |

Please input these totals on  
the Budget Request Form!

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                         |                                  |               |
|--------------------------------|-------------------------|----------------------------------|---------------|
| Budget Period:                 | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Phone: 5305   |
| Contract Period:               |                         | Name:                            | Jamie Cole    |
| Contract Number:               |                         | Accounting Unit Director/Manager | Phone: 5305   |
| Accounting Fund:               | 2-Internal Service      | Name:                            | Jamie Cole    |
| Funding Source:                | 04-Indirect Cost Pool   | Executive Director               | Phone: 3902   |
| AU Description:                | Accounting              | Name:                            | Lacey A. Horn |
| Accounting Unit:               | 2041095                 | 1st Person Responsible           |               |
| Place IDC Rate in Part 4 Below |                         | Employee #                       | 108243        |
| Date/Time Printed:             | 09-Apr-19 09:47 AM      |                                  |               |

Notes:

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 66.02              | 64.52                | 1.50          |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   | 0.50               | 0.50                 | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>66.52</b>       | <b>65.02</b>         | <b>1.50</b>   |

PART-3

| Revenues: (Show as positive #)                   | Account # | Incr \ (Decr) |
|--|-----------|---------------|
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |               |
| <b>Total Revenues</b>                            |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |                     | Subject to IDC ? |                     | Incr \ (Decr)     |
|--|-----------|------------------|---------------------|------------------|---------------------|-------------------|
|  |           | YES              | NO                  | YES              | NO                  |                   |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |                     |                  |                     |                   |
| Salaries & wages   | 600000    |                  | \$3,569,570         |                  | \$3,357,764         | \$ 211,806        |
| Fringe benefits  | 610000    |                  | \$1,204,038         |                  | \$1,132,372         | \$ 71,666         |
| Staff development & training                                       | 620000    |                  | \$20,000            |                  | \$20,000            | \$ -              |
| Recruitment  | 620500    |                  | \$500               |                  | \$500               | \$ -              |
| Travel-staff   | 630000    |                  | \$25,000            |                  | \$25,000            | \$ -              |
| Contract services >=\$5K   | 650000    |                  | \$265,789           |                  | \$265,789           | \$ -              |
| Accounting/auditing >=\$5K   | 650020    |                  | \$375,000           |                  | \$375,000           | \$ -              |
| Supplies   | 680000    |                  | \$52,500            |                  | \$52,500            | \$ -              |
| Equipment < \$5K   | 680070    |                  | \$20,000            |                  | \$20,000            | \$ -              |
| Direct billed: telephone expense                                   | 690080    |                  | \$13,000            |                  | \$13,000            | \$ -              |
| Direct billed: cell/mobile phone                                   | 690090    |                  | \$12,000            |                  | \$12,000            | \$ -              |
| Direct billed: mailing cost  | 690120    |                  | \$30,000            |                  | \$30,000            | \$ -              |
| Direct billed: printing/copying                                    | 690130    |                  | \$2,500             |                  | \$2,500             | \$ -              |
| Lease/rent: furniture & equip                                      | 690500    |                  | \$19,500            |                  | \$19,500            | \$ -              |
| Direct billed: space cost  | 700080    |                  | \$230,000           |                  | \$230,000           | \$ -              |
| Direct billed: auto insurance                                      | 710100    |                  | \$930               |                  | \$930               | \$ -              |
| Employee mileage reimbursement                                     | 720040    |                  | \$2,000             |                  | \$2,000             | \$ -              |
| Direct billed: GSA vehicle   | 720050    |                  | \$6,600             |                  | \$6,600             | \$ -              |
| Building maintenance   | 730000    |                  | \$40,000            |                  | \$40,000            | \$ -              |
| Food   | 760012    |                  | \$500               |                  | \$500               | \$ -              |
| Bank service charge  | 760020    |                  | \$150,000           |                  | \$150,000           | \$ -              |
| Depreciation expense   | 780000    |                  | \$2,500             |                  | \$2,500             | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                     |                  |                     | \$ -              |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |                     |                  |                     |                   |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 6,041,927        |                  | \$ 5,758,455        |                   |
| Expenditures SUBJECT to IDC  |           |                  | \$ -                |                  | \$ -                | \$ -              |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |                     | 14.05%           |                     |                   |
| Indirect Cost Allocation   | 970000    |                  | \$ -                |                  | \$ -                | \$ -              |
| <b>Total Expenditures</b>  |           |                  | <b>\$ 6,041,927</b> |                  | <b>\$ 5,758,455</b> | <b>\$ 283,472</b> |

|                                      |  |                |                |              |
|--------------------------------------|--|----------------|----------------|--------------|
| Revenues OVER \ (UNDER) Expenditures |  | \$ (6,041,927) | \$ (5,758,455) | \$ (283,472) |
|--------------------------------------|--|----------------|----------------|--------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN          |        |  |      |      |
|---------------------------------|--------|--|------|------|
| Other financing sources         | 900000 |  |      | \$ - |
| Cash in: tribally required      | 900010 |  |      | \$ - |
| Cash in: grant required         | 900020 |  |      | \$ - |
| Cash in: motor fuel tax         | 900040 |  |      | \$ - |
| Cash in: vehicle tax            | 900050 |  |      | \$ - |
| Cash in: interprogram contract  | 900060 |  |      | \$ - |
| Cash in: debt service           | 900070 |  |      | \$ - |
| Operating Transfers OUT         |        |  |      |      |
| Other financing uses            | 900001 |  |      | \$ - |
| Cash out: tribally required     | 900011 |  |      | \$ - |
| Cash out: grant required        | 900021 |  |      | \$ - |
| Cash out: motor fuel tax        | 900041 |  |      | \$ - |
| Cash out: vehicle tax           | 900051 |  |      | \$ - |
| Cash out: interprogram contract | 900061 |  |      | \$ - |
| Cash out: debt service          | 900071 |  |      | \$ - |
| <b>Transfers In/Out - Net</b>   |        |  | \$ - | \$ - |

|  |  |                       |                       |                     |
|--|--|-----------------------|-----------------------|---------------------|
| Take to Narrative ==>  |  | \$ 6,041,927          | \$ 5,758,455          |                     |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |  | <b>\$ (6,041,927)</b> | <b>\$ (5,758,455)</b> | <b>\$ (283,472)</b> |

PAYROLL WORKSHEET

Accounting Unit Description: 20411055  
Accounting Unit Name: Accounting Unit Name: 20411055

For Budget Period: 10012015 - 09/30/2015  
Prepared by: Jamie Cole

Printed Date: 09-Apr-19  
Printed Time: 09:47 AM

Table with columns: Position Status, Job Title, Position Code, Salary Class, Grade Range, Emp. #, Pay Rate, Expected Hours To Pay (Regular, Overtime), Expected Wages (Gross), Series-Status, Finge Rate, % Charged to this AU, On Multiple AUs, Expected Fringe Benefits, Expected Wages (Gross). Rows include various Accounting Unit positions like Payroll Accounting Assistant II, Accounts Payable Accounting Assistant II, etc.

Totals For This Accounting Unit  
Please Print These Totals on the Budget Request Form

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                    |                                |                                  |               |      |
|--------------------|--------------------------------|----------------------------------|---------------|------|
| Budget Period:     | 10/01/2018 - 09/30/2019        | Budget Preparer                  | Phone:        | 5305 |
| Contract Period:   |                                | Name:                            | Jamie Cole    |      |
| Contract Number:   |                                | Accounting Unit Director/Manager | Phone:        | 5305 |
| Accounting Fund:   | 2-Internal Service             | Name:                            | Jamie Cole    |      |
| Funding Source:    | 04-Indirect Cost Pool          | Executive Director               | Phone:        | 3902 |
| AU Description:    | Records Management             | Name:                            | Lacey A. Horn |      |
| Accounting Unit:   | 2041137                        | 1st Person Responsible           |               |      |
|                    | Place IDC Rate in Part 4 Below | Employee #                       | 108243        |      |
| Date/Time Printed: | 09-Apr-19 09:49 AM             |                                  |               |      |

PART-2

|  |  |                    |                      |               |
|--|--|--------------------|----------------------|---------------|
| Staffing Summary:                            |  | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: |  | 3.50               | 3.50                 | -             |
| # of Regular Part-Time Employee Equivalents: |  |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |  |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |  |                    |                      | -             |
| # of Other Employee Equivalents:             |  |                    |                      | -             |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS         |  | 3.50               | 3.50                 | -             |

PART-3

|  |                      |           |      |               |
|--|----------------------|-----------|------|---------------|
| Revenues:  | (Show as positive #) | Account # |      | Incr \ (Decr) |
| Please enter a valid account number - >>>        |                      |           |      |               |
| Please enter a valid account number - >>>        |                      |           |      |               |
| Please enter a valid account number - >>>        |                      |           |      |               |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |                      |           |      |               |
| Total Revenues                                   |                      |           | \$ - | \$ -          |

PART-4

|  |           |                  |                  |                      |
|--|-----------|------------------|------------------|----------------------|
| Expenditures:  | Account # | Subject to IDC ? | Subject to IDC ? | Incr \ (Decr)        |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |                  |                      |
| Salaries & wages   | 600000    |                  | \$157,139        | \$136,011 \$ 21,128  |
| Fringe benefits  | 610000    |                  | \$53,112         | \$46,971 \$ 7,141    |
| Staff development & training                                       | 620000    |                  | \$2,000          | \$2,000 \$ -         |
| Travel-staff   | 630000    |                  | \$2,500          | \$2,500 \$ -         |
| Supplies   | 680000    |                  | \$4,302          | \$4,302 \$ -         |
| Office supplies  | 680010    |                  | \$2,385          | \$2,385 \$ -         |
| Direct billed: telephone expense                                   | 690080    |                  | \$1,250          | \$1,250 \$ -         |
| Direct billed: cell/mobile phone                                   | 690090    |                  | \$1,200          | \$1,200 \$ -         |
| Direct billed: mailing cost  | 690120    |                  | \$200            | \$200 \$ -           |
| Lease/rent: furniture & equip                                      | 690500    |                  | \$3,500          | \$3,500 \$ -         |
| Direct billed: space cost  | 700080    |                  | \$85,000         | \$85,000 \$ -        |
| Direct billed: property insurance                                  | 710090    |                  | \$301            | \$301 \$ -           |
| R & m equipment  | 730040    |                  | \$329            | \$329 \$ -           |
| Please enter a valid account number - >>>                          |           |                  |                  |                      |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |                  |                      |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 313,218       | \$ 284,949 \$ 28,269 |
| Expenditures SUBJECT TO IDC  |           |                  | \$ -             | \$ -                 |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |                  | 14.05%               |
| Indirect Cost Allocation   | 970000    |                  | \$ -             | \$ -                 |
| Total Expenditures   |           |                  | \$ 313,218       | \$ 284,949 \$ 28,269 |

|                                      |              |              |             |
|--------------------------------------|--------------|--------------|-------------|
| Revenues OVER \ (UNDER) Expenditures | \$ (313,218) | \$ (284,949) | \$ (28,269) |
|--------------------------------------|--------------|--------------|-------------|

Transfers In/Out - (Show ALL as Positive Numbers)

|                                |        |  |  |      |
|--------------------------------|--------|--|--|------|
| Operating Transfers IN         |        |  |  |      |
| Other financing sources        | 900000 |  |  | \$ - |
| Cash in: tribally required     | 900010 |  |  | \$ - |
| Cash in: grant required        | 900020 |  |  | \$ - |
| Cash in: motor fuel tax        | 900040 |  |  | \$ - |
| Cash in: vehicle tax           | 900050 |  |  | \$ - |
| Cash in: interprogram contract | 900060 |  |  | \$ - |
| Cash in: debt service          | 900070 |  |  | \$ - |

|                                 |        |  |  |      |
|---------------------------------|--------|--|--|------|
| Operating Transfers OUT         |        |  |  |      |
| Other financing uses            | 900001 |  |  | \$ - |
| Cash out: tribally required     | 900011 |  |  | \$ - |
| Cash out: grant required        | 900021 |  |  | \$ - |
| Cash out: motor fuel tax        | 900041 |  |  | \$ - |
| Cash out: vehicle tax           | 900051 |  |  | \$ - |
| Cash out: interprogram contract | 900061 |  |  | \$ - |
| Cash out: debt service          | 900071 |  |  | \$ - |

|                        |  |      |      |      |
|------------------------|--|------|------|------|
| Transfers In/Out - Net |  | \$ - | \$ - | \$ - |
|------------------------|--|------|------|------|

|                       |            |            |  |
|-----------------------|------------|------------|--|
| Take to Narrative ==> | \$ 313,218 | \$ 284,949 |  |
|-----------------------|------------|------------|--|

|   |              |              |             |
|---|--------------|--------------|-------------|
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | \$ (313,218) | \$ (284,949) | \$ (28,269) |
|---|--------------|--------------|-------------|

**PAYROLL WORKSHEET**

Accounting Unit Description: Records Management  
 Accounting Unit Name: 2041137  
 For Budget Period: 10/01/2018 - 09/30/2019  
 Prepared By: Jaming Cole  
 Printed Date: 05-Apr-19  
 Printed Time: 09:59 AM

| Job Title  | Position Status                     | Vacant-V<br>New=N<br>Existing=E | Salary Class:<br>Hourly = H<br>MO/PA = N | Position Code | Grade Range | Emp. # | Pay Rate | Expected Hours To Pay on this AU |          | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Changed to 10% AU | On Multiple AUs | Totals For This Accounting Unit |                          |
|--|-------------------------------------|---------------------------------|--|---------------|-------------|--------|----------|----------------------------------|----------|------------------------|---------------|--------------|---------------------|-----------------|---------------------------------|--------------------------|
|  |                                     |                                 |  |               |             |        |          | Regular                          | Overtime |                        |               |              |                     |                 | Expected Wages (Gross)          | Expected Fringe Benefits |
| 1 Records Management Analyst                             | E                                   | H                               | H  | 2427          | 46          | 100659 | \$21.53  | 2,080                            |          | \$44,782               | Full Time     | 33.00%       | 100%                |                 | \$44,782                        | \$15,136                 |
| 2 Records Management Analyst                             | V                                   | H                               | H  | 2427          | 46          | 000000 | \$18.82  | 2,080                            |          | \$39,145               | Full Time     | 33.00%       | 100%                |                 | \$39,145                        | \$13,231                 |
| 3 Records Management Analyst                             | V                                   | H                               | H  | 2427          | 46          | 000000 | \$18.82  | 2,080                            |          | \$39,145               | Full Time     | 33.00%       | 100%                |                 | \$39,145                        | \$13,231                 |
| 4 Financial Resources Administration Executive Assistant | E                                   | S                               | S  | 2418          | 194         | 191748 | \$29.87  | 2,080                            |          | \$62,130               | Full Time     | 56%          | X                   |                 | \$31,065                        | \$10,520                 |
| 5  |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 6  |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 7  |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 8  |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 9  |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 10   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 11   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 12   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 13   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 14   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 15   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 16   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 17   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 18   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 19   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 20   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 21   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 22   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 23   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 24   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 25   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 26   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 27   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 28   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 29   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 30   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 31   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 32   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 33   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 34   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 35   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 36   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 37   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 38   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 39   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 40   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 41   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 42   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 43   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 44   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 45   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 46   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 47   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 48   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 49   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 50   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 51   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 52   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 53   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 54   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 55   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 56   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 57   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 58   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 59   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 60   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 61   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 62   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 63   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 64   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 65   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 66   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 67   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 68   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 69   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 70   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 71   |                                     |                                 |  |               |             |        |          |                                  |          |                        |               | 0.00%        |                     |                 | \$0                             | \$0                      |
| 72   | Anticipated Turnover                |                                 |  |               |             |        |          |                                  |          |                        |               |              |                     |                 | \$0                             | \$0                      |
| 73   | Adjustment to Fringe Benefits       |                                 |  |               |             |        |          |                                  |          |                        |               |              |                     |                 | \$0                             | \$0                      |
| 74   | Shift Differential                  |                                 |  |               |             |        |          |                                  |          |                        |               |              |                     |                 | \$0                             | \$0                      |
| 75   | Christmas Bonus - Regular Full Time |                                 |  |               |             |        |          |                                  |          |                        |               |              |                     |                 | \$3,000                         | \$1,014                  |
| 76   | Christmas Bonus - Regular Part Time |                                 |  |               |             |        |          |                                  |          |                        |               |              |                     |                 | \$0                             | \$0                      |
| <b>Totals</b>  |                                     |                                 |  |               |             |        |          |                                  |          |                        |               |              |                     |                 | \$157,139                       | \$55,112                 |

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                    |                                |                                  |                  |
|--------------------|--------------------------------|----------------------------------|------------------|
| Budget Period:     | 10/01/2018 - 09/30/2019        | Budget Preparer                  | Phone: 453-5215  |
| Contract Period:   |                                | Name:                            | Rebecca Mitchell |
| Contract Number:   |                                | Accounting Unit Director/Manager | Phone: 453-5215  |
| Accounting Fund:   | 2-Internal Service             | Name:                            | Rebecca Mitchell |
| Funding Source:    | 04-Indirect Cost Pool          | Executive Director               | Phone: 3902      |
| AU Description:    | ACQUISITION MANAGEMENT         | Name:                            | Lacey Horn       |
| Accounting Unit:   | 2041140                        | 1st Person Responsible           |                  |
|                    | Place IDC Rate in Part 4 Below | Employee #                       | 102194           |
| Date/Time Printed: | 09-Apr-19 09:51 AM             |                                  |                  |

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 21.50              | 21.00                | 0.50          |
| # of Regular Part-Time Employee Equivalents: |                    |                      |               |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      |               |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      |               |
| # of Other Employee Equivalents:             |                    |                      |               |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>21.50</b>       | <b>21.00</b>         | <b>0.50</b>   |

PART-3

| Revenues:  | Account # | Incr \ (Decr) |
|--|-----------|---------------|
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |               |
| <b>Total Revenues</b>                            |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |                       | Subject to IDC ? |                       | Incr \ (Decr)      |
|--|-----------|------------------|-----------------------|------------------|-----------------------|--------------------|
|  |           | YES              | NO                    | YES              | NO                    |                    |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |                       |                  |                       |                    |
| Salaries & wages   | 600000    |                  | \$987,451             |                  | \$962,235             | \$ 25,216          |
| Fringe benefits  | 610000    |                  | \$333,760             |                  | \$325,237             | \$ 8,523           |
| Staff development & training                                       | 620000    |                  | \$3,000               |                  | \$3,000               | \$ -               |
| Travel-staff   | 630000    |                  | \$3,000               |                  | \$3,000               | \$ -               |
| Supplies   | 680000    |                  | \$40,000              |                  | \$40,000              | \$ -               |
| Communication & reproduction                                       | 690000    |                  | \$700                 |                  | \$700                 | \$ -               |
| Direct billed: telephone expense                                   | 690080    |                  | \$1,500               |                  | \$1,500               | \$ -               |
| Direct billed: cell/mobile phone                                   | 690090    |                  | \$1,500               |                  | \$1,500               | \$ -               |
| Direct billed: mailing cost  | 690120    |                  | \$500                 |                  | \$500                 | \$ -               |
| Direct billed: printing/copying                                    | 690130    |                  | \$500                 |                  | \$500                 | \$ -               |
| Lease/rent: furniture & equip                                      | 690500    |                  | \$5,000               |                  | \$5,000               | \$ -               |
| Direct billed: space cost  | 700080    |                  | \$72,000              |                  | \$72,000              | \$ -               |
| Direct billed: property insurance                                  | 710090    |                  | \$700                 |                  | \$700                 | \$ -               |
| R & m equipment  | 730040    |                  | \$501                 |                  | \$501                 | \$ -               |
| Please enter a valid account number - >>>                          |           |                  |                       |                  |                       | \$ -               |
| Please enter a valid account number - >>>                          |           |                  |                       |                  |                       | \$ -               |
| Please enter a valid account number - >>>                          |           |                  |                       |                  |                       | \$ -               |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |                       |                  |                       |                    |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 1,450,112          |                  | \$ 1,416,373          | \$ 33,739          |
| Expenditures SUBJECT to IDC  |           |                  | \$ -                  |                  | \$ -                  | \$ -               |
| Indirect Cost Rate (if blank or zero, must explain in Notes above) |           | 14.05%           |                       | 14.05%           |                       |                    |
| Indirect Cost Allocation   | 970000    |                  | \$ -                  |                  | \$ -                  | \$ -               |
| <b>Total Expenditures</b>  |           |                  | <b>\$ 1,450,112</b>   |                  | <b>\$ 1,416,373</b>   | <b>\$ 33,739</b>   |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |           |                  | <b>\$ (1,450,112)</b> |                  | <b>\$ (1,416,373)</b> | <b>\$ (33,739)</b> |

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN   |        |  |                       |  |                       |
|--|--------|--|-----------------------|--|-----------------------|
| Other financing sources  | 900000 |  |                       |  | \$ -                  |
| Cash in: tribally required   | 900010 |  |                       |  | \$ -                  |
| Cash in: grant required  | 900020 |  |                       |  | \$ -                  |
| Cash in: motor fuel tax  | 900040 |  |                       |  | \$ -                  |
| Cash in: vehicle tax   | 900050 |  |                       |  | \$ -                  |
| Cash in: interprogram contract                                     | 900060 |  |                       |  | \$ -                  |
| Cash in: debt service  | 900070 |  |                       |  | \$ -                  |
| Operating Transfers OUT  |        |  |                       |  |                       |
| Other financing uses   | 900001 |  |                       |  | \$ -                  |
| Cash out: tribally required  | 900011 |  |                       |  | \$ -                  |
| Cash out: grant required   | 900021 |  |                       |  | \$ -                  |
| Cash out: motor fuel tax   | 900041 |  |                       |  | \$ -                  |
| Cash out: vehicle tax  | 900051 |  |                       |  | \$ -                  |
| Cash out: interprogram contract                                    | 900061 |  |                       |  | \$ -                  |
| Cash out: debt service   | 900071 |  |                       |  | \$ -                  |
| <b>Transfers In/Out - Net</b>                                      |        |  | \$ -                  |  | \$ -                  |
| Take to Narrative ==>  |        |  | \$ 1,450,112          |  | \$ 1,416,373          |
| <b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b> |        |  | <b>\$ (1,450,112)</b> |  | <b>\$ (1,416,373)</b> |

**PAYROLL WORKSHEET**

Accounting Unit: Acquisition Management  
 Account Name: 2041140  
 For Budget Period: 10/01/2018 - 09/30/2019  
 Prepared By: Rebecca Mitchell  
 Printed Date: 09-Apr-19  
 Printer Time: 09:52 AM

| Job Title  | Position Status                     | Vacant/ New/H | Existing/E | Salary Class: Hourly = S MOAR/PA = N | Position Code | Grade Range | Emp. # | Pay Rate | Expected Hours To Pay on this AU |          | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Chgd to this AU | On Multiple AUs | Totals For This Accounting Unit |                          |
|--|-------------------------------------|---------------|------------|--------------------------------------|---------------|-------------|--------|----------|----------------------------------|----------|------------------------|---------------|--------------|-------------------|-----------------|---------------------------------|--------------------------|
|  |                                     |               |            |                                      |               |             |        |          | Regular                          | Overtime |                        |               |              |                   |                 | Expected Wages (Gross)          | Expected Fringe Benefits |
| 1 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 100120 | \$21.37  | 2,080                            |          | \$44,450               | Full Time     | 33.80%       | 100%              |                 | \$44,450                        | \$15,073                 |
| 2 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 100774 | \$18.07  | 2,080                            |          | \$37,566               | Full Time     | 33.80%       | 100%              |                 | \$37,566                        | \$12,751                 |
| 3 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 100805 | \$18.14  | 2,080                            |          | \$37,731               | Full Time     | 33.80%       | 100%              |                 | \$37,731                        | \$12,751                 |
| 4 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 104974 | \$18.07  | 2,080                            |          | \$37,566               | Full Time     | 33.80%       | 100%              |                 | \$37,566                        | \$12,751                 |
| 5 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 104982 | \$18.14  | 2,080                            |          | \$37,731               | Full Time     | 33.80%       | 100%              |                 | \$37,731                        | \$12,751                 |
| 6 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 104988 | \$18.14  | 2,080                            |          | \$37,731               | Full Time     | 33.80%       | 100%              |                 | \$37,731                        | \$12,751                 |
| 7 Acquisition Management Procurement Specialist III  | E                                   | H             | H          | H                                    | 2423          | 74          | 104998 | \$18.14  | 2,080                            |          | \$37,731               | Full Time     | 33.80%       | 100%              |                 | \$37,731                        | \$12,751                 |
| 8 Acquisition Management Procurement Specialist II   | E                                   | H             | H          | H                                    | 2422          | 60          | 107315 | \$18.07  | 2,080                            |          | \$37,566               | Full Time     | 33.80%       | 100%              |                 | \$37,566                        | \$12,751                 |
| 9 Acquisition Management Procurement Specialist II   | E                                   | H             | H          | H                                    | 2422          | 60          | 107316 | \$18.07  | 2,080                            |          | \$37,566               | Full Time     | 33.80%       | 100%              |                 | \$37,566                        | \$12,751                 |
| 10 CU CLERK II s                                     | E                                   | S             | S          | S                                    | 2414          | 244         | 105588 | \$18.07  | 2,080                            |          | \$37,566               | Full Time     | 33.80%       | 100%              |                 | \$37,566                        | \$12,751                 |
| 11 SPECIAL ASST I                                    | V                                   | H             | H          | H                                    | 1182          | 2           | 000000 | \$11.18  | 2,080                            |          | \$23,254               | Full Time     | 33.80%       | 100%              |                 | \$23,254                        | \$7,860                  |
| 12 Acquisition Management Director                   | E                                   | S             | S          | S                                    | 2413          | 410         | 102194 | \$43.42  | 2,080                            |          | \$90,314               | Full Time     | 33.80%       | 100%              |                 | \$90,314                        | \$30,323                 |
| 13 Acquisition Management Contract Analyst           | E                                   | H             | H          | H                                    | 2418          | 18          | 102730 | \$14.68  | 2,080                            |          | \$30,534               | Full Time     | 33.80%       | 100%              |                 | \$30,534                        | \$10,320                 |
| 14 Acquisition Management Contract Clerk II          | V                                   | H             | H          | H                                    | 2454          | 2           | 000000 | \$12.52  | 2,080                            |          | \$26,026               | Full Time     | 33.80%       | 100%              |                 | \$26,026                        | \$8,662                  |
| 15 Acquisition Management Contract Officer           | E                                   | H             | H          | H                                    | 2417          | 194         | 101695 | \$27.63  | 2,080                            |          | \$57,470               | Full Time     | 33.80%       | 100%              |                 | \$57,470                        | \$19,425                 |
| 16 Acquisition Management Contract Specialist III    | E                                   | H             | H          | H                                    | 2421          | 74          | 104075 | \$24.64  | 2,080                            |          | \$51,251               | Full Time     | 33.80%       | 100%              |                 | \$51,251                        | \$17,323                 |
| 17 Acquisition Management Contract Specialist III    | E                                   | H             | H          | H                                    | 2421          | 74          | 104080 | \$19.71  | 2,080                            |          | \$40,997               | Full Time     | 33.80%       | 100%              |                 | \$40,997                        | \$13,657                 |
| 18 Acquisition Management Contract Specialist III    | E                                   | H             | H          | H                                    | 2421          | 74          | 104072 | \$25.01  | 2,080                            |          | \$49,976               | Full Time     | 33.80%       | 100%              |                 | \$49,976                        | \$16,650                 |
| 19 Acquisition Management Contract Specialist III    | E                                   | H             | H          | H                                    | 2421          | 74          | 104073 | \$25.01  | 2,080                            |          | \$49,976               | Full Time     | 33.80%       | 100%              |                 | \$49,976                        | \$16,650                 |
| 20 Acquisition Management Contract Specialist III    | E                                   | H             | H          | H                                    | 2421          | 74          | 104023 | \$19.70  | 2,080                            |          | \$40,976               | Full Time     | 33.80%       | 100%              |                 | \$40,976                        | \$13,650                 |
| 21 Acquisition Management Procurement Specialist III | E                                   | H             | H          | H                                    | 2423          | 74          | 000000 | \$16.65  | 2,080                            |          | \$34,632               | Full Time     | 33.80%       | 100%              |                 | \$34,632                        | \$11,765                 |
| 22 Acquisition Management Procurement Specialist III | N                                   | H             | H          | H                                    | 2421          | 74          | 000000 | \$18.04  | 1,040                            |          | \$18,762               | Full Time     | 33.80%       | 100%              |                 | \$18,762                        | \$6,272                  |
| 23   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 24   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 25   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 26   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 27   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 28   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 29   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 30   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 31   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 32   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 33   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 34   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 35   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 36   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 37   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 38   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 39   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 40   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 41   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 42   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 43   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 44   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 45   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 46   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 47   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 48   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 49   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 50   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 51   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 52   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 53   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 54   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 55   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 56   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 57   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 58   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 59   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 60   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 61   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 62   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 63   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 64   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 65   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 66   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 67   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 68   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 69   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 70   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 71   | Participated Tuition                |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 72   | Adjustment to Fringe Benefits       |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 73   | AU 3% Merit Increase                |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 74   | Shift Differential                  |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 75   | Christmas Bonus - Regular Full Time |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| 76   | Christmas Bonus - Regular Part Time |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 |                                 |                          |
| Totals   |                                     |               |            |                                      |               |             |        |          |                                  |          |                        |               |              |                   |                 | \$97,463                        | \$33,780                 |

Please input these totals from the Budget Request Form

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                         |                                  |               |
|--------------------------------|-------------------------|----------------------------------|---------------|
| Budget Period:                 | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Phone: 5305   |
| Contract Number:               |                         | Name:                            | Jamia Cole    |
| Accounting Fund:               | 2-Internal Service      | Accounting Unit Director/Manager | Phone: 5305   |
| Funding Source:                | 04-Indirect Cost Pool   | Name:                            | Jamia Cole    |
| AU Description:                | Support Services        | Executive Director               | Phone: 3902   |
| Accounting Unit:               | 2041170                 | Name:                            | Lacey A. Horn |
| Place IDC Rate in Part 4 Below |                         | 1st Person Responsible           |               |
| Date/Time Printed:             | 09-Apr-19 09:53 AM      | Employee #                       | 108243        |

Notes: Obtaining a Hwy 51 Warehouse for Surplus and Other Storage so Space Cost increasing.

PART-2

| Staffing Summary:                            | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 13.00              | 13.00                | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>13.00</b>       | <b>13.00</b>         | <b>-</b>      |

PART-3

| Revenues: (Show as positive #)                   | Account # | Incr \ (Decr) |
|--|-----------|---------------|
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| Please enter a valid account number - >>>        |           | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |               |
| <b>Total Revenues</b>                            |           | \$ -          |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |                       | Subject to IDC ? |                     | Incr \ (Decr)       |
|--|-----------|------------------|-----------------------|------------------|---------------------|---------------------|
|  |           | YES              | NO                    | YES              | NO                  |                     |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |                       |                  |                     |                     |
| Salaries & wages   | 600000    |                  | \$419,038             |                  | \$400,922           | \$ 18,116           |
| Fringe benefits  | 610000    |                  | \$141,635             |                  | \$135,510           | \$ 6,125            |
| Staff development & training                                       | 620000    |                  | \$500                 |                  | \$500               | \$ -                |
| Travel-staff   | 630000    |                  | \$500                 |                  | \$500               | \$ -                |
| Supplies   | 680000    |                  | \$10,002              |                  | \$10,002            | \$ -                |
| Direct billed: telephone expense                                   | 690080    |                  | \$2,000               |                  | \$2,000             | \$ -                |
| Direct billed: cell/mobile phone                                   | 690090    |                  | \$3,500               |                  | \$3,500             | \$ -                |
| Direct billed: mailing cost  | 690120    |                  | \$50                  |                  | \$50                | \$ -                |
| Direct billed: printing/copying                                    | 690130    |                  | \$100                 |                  | \$100               | \$ -                |
| Direct billed: space cost  | 700080    |                  | \$455,281             |                  | \$327,516           | \$ 127,765          |
| Direct billed: property insurance                                  | 710090    |                  | \$1,000               |                  | \$1,000             | \$ -                |
| Direct billed: auto insurance                                      | 710100    |                  | \$4,500               |                  | \$4,500             | \$ -                |
| Direct billed: contractor eqp ins                                  | 710140    |                  | \$200                 |                  | \$200               | \$ -                |
| Fuel, oil  | 720020    |                  | \$750                 |                  | \$750               | \$ -                |
| Direct billed: GSA vehicle   | 720050    |                  | \$11,000              |                  | \$11,000            | \$ -                |
| Direct billed: gas cards   | 720070    |                  | \$2,000               |                  | \$2,000             | \$ -                |
| R & m equipment  | 730040    |                  | \$750                 |                  | \$750               | \$ -                |
| Hazmat/Landfill Fees   | 760045    |                  | \$500                 |                  | \$500               | \$ -                |
| Depreciation expense   | 780000    |                  | \$1,250               |                  | \$1,250             | \$ -                |
| Please enter a valid account number - >>>                          |           |                  |                       |                  |                     | \$ -                |
| Please enter a valid account number - >>>                          |           |                  |                       |                  |                     | \$ -                |
| Please enter a valid account number - >>>                          |           |                  |                       |                  |                     | \$ -                |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |                       |                  |                     |                     |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 1,054,556          |                  | \$ 902,550          | \$ 152,006          |
| Expenditures SUBJECT to IDC  |           |                  | \$ -                  |                  | \$ -                | \$ -                |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           |                  | 14.05%                |                  | 14.05%              |                     |
| Indirect Cost Allocation   | 970000    |                  | \$ -                  |                  | \$ -                | \$ -                |
| <b>Total Expenditures</b>  |           |                  | <b>\$ 1,054,556</b>   |                  | <b>\$ 902,550</b>   | <b>\$ 152,006</b>   |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |           |                  | <b>\$ (1,054,556)</b> |                  | <b>\$ (902,550)</b> | <b>\$ (152,006)</b> |

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN   |        |  |                       |                     |
|--|--------|--|-----------------------|---------------------|
| Other financing sources  | 900000 |  |                       | \$ -                |
| Cash in: tribally required   | 900010 |  |                       | \$ -                |
| Cash in: grant required  | 900020 |  |                       | \$ -                |
| Cash in: motor fuel tax  | 900040 |  |                       | \$ -                |
| Cash in: vehicle tax   | 900050 |  |                       | \$ -                |
| Cash in: interprogram contract                                     | 900060 |  |                       | \$ -                |
| Cash in: debt service  | 900070 |  |                       | \$ -                |
| Operating Transfers OUT  |        |  |                       |                     |
| Other financing uses   | 900001 |  |                       | \$ -                |
| Cash out: tribally required  | 900011 |  |                       | \$ -                |
| Cash out: grant required   | 900021 |  |                       | \$ -                |
| Cash out: motor fuel tax   | 900041 |  |                       | \$ -                |
| Cash out: vehicle tax  | 900051 |  |                       | \$ -                |
| Cash out: interprogram contract                                    | 900061 |  |                       | \$ -                |
| Cash out: debt service   | 900071 |  |                       | \$ -                |
| <b>Transfers In/Out - Net</b>                                      |        |  | \$ -                  | \$ -                |
| Take to Narrative ==>  |        |  | \$ 1,054,556          | \$ 902,550          |
| <b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b> |        |  | <b>\$ (1,054,556)</b> | <b>\$ (902,550)</b> |



**PAYROLL WORKSHEET**

Accounting Unit Description: Support Services  
Accounting Unit Name: 2041170

For Budget Period: 10/1/2018 - 9/30/2019  
Prepared by: Jamie Goff

Printed Date: 09-Apr-19  
Printed Time: 08:55 AM

| Job Title  | Position Status<br>Vacant-V<br>New-N<br>Expiring-E | Salary Class:<br>Salary = S<br>Hourly = H<br>MOA/PA = N | Position<br>Code | Grade<br>Range | Emp. # | Pay<br>Rate | Expected Hours To Pay<br>on this AU |          | Expected<br>Wages<br>(Gross) | Series-Status | Rate  | Charged<br>to this<br>AU | On<br>Multiple<br>AUs | Totals For This Accounting Unit |                                |
|--|--|---|------------------|----------------|--------|-------------|-------------------------------------|----------|------------------------------|---------------|-------|--------------------------|-----------------------|---------------------------------|--------------------------------|
|  |  |   |                  |                |        |             | Regular                             | Overtime |                              |               |       |                          |                       | Expected<br>Wages<br>(Gross)    | Expected<br>Priming<br>Balance |
| 1 Materials Management - Receiving Technician    | E  | H   | 2869             | 18             | 101457 | \$14.80     | 2,080                               | \$30,984 | Full Time                    | 33.80%        | 100%  |                          | \$30,984              | \$0.00                          |                                |
| 2 Assets Management Property Maint Spec          | E  | H   | 2430             | 2              | 105650 | \$11.91     | 2,080                               | \$24,773 | Full Time                    | 33.80%        | 100%  |                          | \$24,773              | \$0.00                          |                                |
| 3 Assets Management Property Maint Spec          | E  | H   | 2430             | 2              | 105650 | \$11.71     | 2,080                               | \$24,357 | Full Time                    | 33.80%        | 100%  |                          | \$24,357              | \$0.00                          |                                |
| 4 Assets Management Property Maint Spec          | E  | H   | 2428             | 85             | 106557 | \$20.21     | 2,080                               | \$42,037 | Full Time                    | 33.80%        | 100%  |                          | \$42,037              | \$14,209                        |                                |
| 5 Materials Management - Support Materials Asses | E  | S   | 2425             | 194            | 106870 | \$28.22     | 2,080                               | \$58,694 | Full Time                    | 33.80%        | 100%  |                          | \$58,694              | \$19,840                        |                                |
| 6 Materials Management - Support Materials Asses | E  | S   | 2433             | 90             | 109415 | \$19.70     | 2,080                               | \$40,976 | Full Time                    | 33.80%        | 100%  |                          | \$40,976              | \$13,650                        |                                |
| 7 Assets Management Property Maint Spec          | E  | H   | 2435             | 6              | 106225 | \$13.16     | 2,080                               | \$27,380 | Full Time                    | 33.80%        | 100%  |                          | \$27,380              | \$8,224                         |                                |
| 8 Materials Management - Clerk III               | E  | S   | 2435             | 6              | 106511 | \$17.84     | 2,080                               | \$37,113 | Full Time                    | 33.80%        | 100%  |                          | \$37,113              | \$8,338                         |                                |
| 9 Special Project Officer                        | E  | S   | 307              | 141            | 106559 | \$17.84     | 2,080                               | \$37,113 | Full Time                    | 33.80%        | 100%  |                          | \$37,113              | \$8,338                         |                                |
| 10 Assets Management Property Maint Spec         | E  | H   | 2430             | 2              | 105650 | \$11.96     | 2,080                               | \$24,877 | Full Time                    | 33.80%        | 100%  |                          | \$24,877              | \$7,570                         |                                |
| 11 Materials Management - Distribution Tech      | E  | H   | 2438             | 2              | 500384 | \$13.14     | 2,080                               | \$27,331 | Full Time                    | 33.80%        | 100%  |                          | \$27,331              | \$8,338                         |                                |
| 12 Materials Management - Clerk III              | V  | H   | 2435             | 6              | 100000 | \$10.50     | 2,080                               | \$21,840 | Full Time                    | 33.80%        | 100%  |                          | \$21,840              | \$7,382                         |                                |
| 13 Materials Management - Clerk III              | V  | H   | 2435             | 6              | 100000 | \$10.50     | 2,080                               | \$21,840 | Full Time                    | 33.80%        | 100%  |                          | \$21,840              | \$7,382                         |                                |
| 14   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 15   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 16   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 17   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 18   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 19   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 20   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 21   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 22   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 23   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 24   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 25   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 26   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 27   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 28   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 29   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 30   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 31   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 32   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 33   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 34   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 35   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 36   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 37   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 38   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 39   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 40   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 41   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 42   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 43   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 44   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 45   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 46   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 47   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 48   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 49   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 50   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 51   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 52   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 53   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 54   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 55   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 56   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 57   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 58   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 59   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 60   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 61   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 62   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 63   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 64   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 65   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 66   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 67   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 68   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 69   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 70   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 71   |  |   |                  |                |        |             |                                     |          |                              | 0.00%         | 0.00% |                          | \$0                   | \$0                             |                                |
| 72 Anticipated Turnover                          |  |   |                  |                |        |             |                                     |          |                              |               |       |                          | \$0                   | \$0                             |                                |
| 73 Adjustment to Employee Benefits               |  |   |                  |                |        |             |                                     |          |                              |               |       |                          | \$0                   | \$0                             |                                |
| 74 Shift Differential                            |  |   |                  |                |        |             |                                     |          |                              |               |       |                          | \$0                   | \$0                             |                                |
| 75 Christmas Bonus - Regular Full Time           |  |   |                  |                |        |             |                                     |          |                              |               |       |                          | \$0                   | \$0                             |                                |
| 76 Christmas Bonus - Regular Part Time           |  |   |                  |                |        |             |                                     |          |                              |               |       |                          | \$0                   | \$0                             |                                |
| Totals   |  |   |                  |                |        |             |                                     |          |                              |               |       |                          | \$19,038              | \$14,635                        |                                |

Please print these totals on  
the Budget Request Form

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                         |                                  |                 |
|--------------------------------|-------------------------|----------------------------------|-----------------|
| Budget Period:                 | 10/01/2018 - 09/30/2019 | Budget Preparer                  | Phone: 5668     |
| Contract Period:               |                         | Name:                            | DONNA WACOCHÉ   |
| Contract Number:               |                         | Accounting Unit Director/Manager | Phone: 5404     |
| Accounting Fund:               | 2-Internal Service      | Name:                            | TAMARA COPELAND |
| Funding Source:                | 04-Indirect Cost Pool   | Executive Director               | Phone: 5682     |
| AU Description:                | Risk Management         | Name:                            | NASON MORTON    |
| Accounting Unit:               | 2041175                 | 1st Person Responsible           |                 |
| Place IDC Rate in Part 4 Below |                         | Employee #                       | 101836          |
| Date/Time Printed:             | 09-Apr-19 11:02 AM      |                                  |                 |

Notes: Adding Risk Compliance Officer to Risk Financing area; and adding account for cost of Excess Liability coverage \$15Mx\$10M; and, \$75Mx\$25M.

PART-2

| Staffing Summary:                            | FY 2019 REVISION 2 | FY 2019 REVISION 1 | Incr \ (Decr) |
|--|--------------------|--------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 11.41              | 11.00              | 0.41          |
| # of Regular Part-Time Employee Equivalents: |                    |                    | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                    | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                    | -             |
| # of Other Employee Equivalents:             |                    |                    | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>11.41</b>       | <b>11.00</b>       | <b>0.41</b>   |

PART-3

| Revenues: (Show as positive #)                          | Account # |                 |                 | Incr \ (Decr) |
|---|-----------|-----------------|-----------------|---------------|
| Other Income  | 499000    | \$9,000         | \$9,000         | \$ -          |
| Please enter a valid account number - >>>               |           |                 |                 | \$ -          |
| Please enter a valid account number - >>>               |           |                 |                 | \$ -          |
| Please enter a valid account number - >>>               |           |                 |                 | \$ -          |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b> |           |                 |                 |               |
| <b>Total Revenues</b>                                   |           | <b>\$ 9,000</b> | <b>\$ 9,000</b> | <b>\$ -</b>   |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |                     | Subject to IDC ? |                   | Incr \ (Decr)     |
|--|-----------|------------------|---------------------|------------------|-------------------|-------------------|
|  |           | YES              | NO                  | YES              | NO                |                   |
| <b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>            |           |                  |                     |                  |                   |                   |
| Salaries & wages   | 600000    |                  | \$534,454           |                  | \$517,385         | \$ 17,069         |
| Fringe benefits  | 610000    |                  | \$180,645           |                  | \$174,876         | \$ 5,769          |
| Staff development & training                                       | 620000    |                  | \$11,500            |                  | \$10,300          | \$ 1,200          |
| Travel-staff   | 630000    |                  | \$3,700             |                  | \$3,200           | \$ 500            |
| Supplies   | 680000    |                  | \$26,092            |                  | \$19,417          | \$ 6,675          |
| Direct billed: telephone expense                                   | 690080    |                  | \$2,396             |                  | \$1,085           | \$ 1,311          |
| Direct billed: cell/mobile phone                                   | 690090    |                  | \$5,670             |                  | \$5,670           | \$ -              |
| Direct billed: mailing cost  | 690120    |                  | \$150               |                  | \$150             | \$ -              |
| Direct billed: printing/copying                                    | 690130    |                  | \$150               |                  | \$150             | \$ -              |
| Building rent/lease  | 700000    |                  | \$780               |                  | \$780             | \$ -              |
| Direct billed: space cost  | 700080    |                  | \$53,550            |                  | \$51,000          | \$ 2,550          |
| General liability insurance  | 710040    |                  | \$120,000           |                  | \$120,000         | \$ -              |
| Umbrella liability insurance                                       | 710050    |                  | \$78,483            |                  | \$0               | \$ 78,483         |
| Direct billed: property insurance                                  | 710090    |                  | \$300               |                  | \$300             | \$ -              |
| Direct billed: auto insurance                                      | 710100    |                  | \$750               |                  | \$750             | \$ -              |
| Direct billed: GSA vehicle   | 720050    |                  | \$4,009             |                  | \$4,009           | \$ -              |
| Direct billed: gas cards   | 720070    |                  | \$4,000             |                  | \$4,000           | \$ -              |
| Food   | 760012    |                  | \$500               |                  | \$500             | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                     |                  |                   | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                     |                  |                   | \$ -              |
| Please enter a valid account number - >>>                          |           |                  |                     |                  |                   | \$ -              |
| <b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>            |           |                  |                     |                  |                   |                   |
| Expenditures NOT Subject to IDC                                    |           |                  | \$ 1,027,129        |                  | \$ 913,572        | \$ 113,557        |
| Expenditures SUBJECT to IDC  |           |                  | \$ -                |                  | \$ -              | \$ -              |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |           | 14.05%           |                     | 14.05%           |                   |                   |
| Indirect Cost Allocation   | 970000    |                  | \$ -                |                  | \$ -              | \$ -              |
| <b>Total Expenditures</b>  |           |                  | <b>\$ 1,027,129</b> |                  | <b>\$ 913,572</b> | <b>\$ 113,557</b> |

|                                      |  |                |              |              |
|--------------------------------------|--|----------------|--------------|--------------|
| Revenues OVER \ (UNDER) Expenditures |  | \$ (1,018,129) | \$ (904,572) | \$ (113,557) |
|--------------------------------------|--|----------------|--------------|--------------|

Transfers In\Out - (Show ALL as Positive Numbers)

| Operating Transfers IN         |        |  |  |      |
|--------------------------------|--------|--|--|------|
| Other financing sources        | 900000 |  |  | \$ - |
| Cash in: tribally required     | 900010 |  |  | \$ - |
| Cash in: grant required        | 900020 |  |  | \$ - |
| Cash in: motor fuel tax        | 900040 |  |  | \$ - |
| Cash in: vehicle tax           | 900050 |  |  | \$ - |
| Cash in: interprogram contract | 900060 |  |  | \$ - |
| Cash in: debt service          | 900070 |  |  | \$ - |

| Operating Transfers OUT         |        |  |  |      |
|---------------------------------|--------|--|--|------|
| Other financing uses            | 900001 |  |  | \$ - |
| Cash out: tribally required     | 900011 |  |  | \$ - |
| Cash out: grant required        | 900021 |  |  | \$ - |
| Cash out: motor fuel tax        | 900041 |  |  | \$ - |
| Cash out: vehicle tax           | 900051 |  |  | \$ - |
| Cash out: interprogram contract | 900061 |  |  | \$ - |
| Cash out: debt service          | 900071 |  |  | \$ - |

|                        |  |      |      |      |
|------------------------|--|------|------|------|
| Transfers In\Out - Net |  | \$ - | \$ - | \$ - |
|------------------------|--|------|------|------|

|                       |  |              |            |  |
|-----------------------|--|--------------|------------|--|
| Take to Narrative ==> |  | \$ 1,027,129 | \$ 913,572 |  |
|-----------------------|--|--------------|------------|--|

|   |  |                |              |              |
|---|--|----------------|--------------|--------------|
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers |  | \$ (1,018,129) | \$ (904,572) | \$ (113,557) |
|---|--|----------------|--------------|--------------|

**PAYROLL WORKSHEET**

Accounting Unit Description: Risk Management  
 Accounting Unit Name: 2041175

For Budget Period: 10/01/2018 - 09/30/2019  
 Prepared By: DORNA WACOCHE

Printed Date: 04-Apr-19  
 Printed Time: 06:43 PM

| Job Title                                     | Position Status<br>Vacant/V<br>Existing/E | Salary Class:<br>Hourly = H<br>MOA/PA = N | Position<br>Code | Grade<br>Range | Emp. # | Pay<br>Rate | Expected Hours to Pay<br>on this AU |          | Expected<br>Wages<br>(Gross) | Series/Status | Fringe<br>Rate | %<br>Charged<br>to this<br>AU | On<br>Multiple<br>AUs | Expected<br>Wages<br>(Gross) | Fringe<br>Benefits |
|---|---|---|------------------|----------------|--------|-------------|-------------------------------------|----------|------------------------------|---------------|----------------|-------------------------------|-----------------------|------------------------------|--------------------|
|   |   |   |                  |                |        |             | Regular                             | Overtime |                              |               |                |                               |                       |                              |                    |
| 1 Risk Management Director                    | E   | S   | 2330             | 270            | 101835 | \$36.98     | 2,080                               |          | \$76,918                     | Full Time     | 33.66%         | 100%                          | \$76,918              | \$25,698                     |                    |
| 2 Risk Management Manager                     | E   | S   | 2331             | 244            | 104852 | \$34.43     | 2,080                               |          | \$71,718                     | Full Time     | 33.66%         | 100%                          | \$71,718              | \$24,231                     |                    |
| 3 Risk Management Claims Adjuster             | E   | H   | 1093             | 42             | 106031 | \$18.83     | 2,080                               |          | \$39,366                     | Full Time     | 33.66%         | 100%                          | \$39,366              | \$12,827                     |                    |
| 4 Risk Management Claims Adjuster             | E   | H   | 2332             | 123            | 104823 | \$22.84     | 2,080                               |          | \$47,507                     | Full Time     | 33.66%         | 100%                          | \$47,507              | \$15,405                     |                    |
| 5 Risk Management Claims Adjuster             | E   | H   | 2332             | 123            | 105802 | \$18.82     | 2,080                               |          | \$41,434                     | Full Time     | 33.66%         | 100%                          | \$41,434              | \$13,605                     |                    |
| 6 Accounting Clerk III                        | E   | H   | 365              | 36             | 105827 | \$17.82     | 2,080                               |          | \$37,266                     | Full Time     | 33.66%         | 100%                          | \$37,266              | \$12,113                     |                    |
| 7 Risk Management Loss Control Representative | E   | H   | 2333             | 123            | 103849 | \$17.73     | 2,080                               |          | \$36,816                     | Full Time     | 33.66%         | 100%                          | \$36,816              | \$11,944                     |                    |
| 8 Risk Management Loss Control Specialist I   | E   | H   | 2333             | 123            | 103837 | \$17.73     | 2,080                               |          | \$36,816                     | Full Time     | 33.66%         | 100%                          | \$36,816              | \$11,944                     |                    |
| 9 Risk Management Loss Control Specialist I   | E   | H   | 2333             | 123            | 103837 | \$17.73     | 2,080                               |          | \$36,816                     | Full Time     | 33.66%         | 100%                          | \$36,816              | \$11,944                     |                    |
| 10 Risk Management Loss Control Specialist I  | E   | H   | 2333             | 123            | 103837 | \$17.73     | 2,080                               |          | \$36,816                     | Full Time     | 33.66%         | 100%                          | \$36,816              | \$11,944                     |                    |
| 11 Special Project Officer                    | E   | S   | 807              | 141            | 106574 | \$33.84     | 2,080                               |          | \$69,375                     | Full Time     | 33.66%         | 100%                          | \$69,375              | \$22,482                     |                    |
| 12 Admin Officer a                            | N   | S   | 1053             | 95             | 000000 | \$19.36     | 856                                 |          | \$16,572                     | Full Time     | 33.66%         | 100%                          | \$16,572              | \$5,601                      |                    |
| 13  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 14  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 15  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 16  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 17  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 18  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 19  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 20  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 21  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 22  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 23  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 24  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 25  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 26  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 27  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 28  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 29  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 30  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 31  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 32  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 33  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 34  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 35  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 36  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 37  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 38  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 39  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 40  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 41  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 42  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 43  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 44  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 45  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 46  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 47  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 48  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 49  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 50  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 51  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 52  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 53  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 54  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 55  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 56  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 57  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 58  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 59  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 60  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 61  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 62  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 63  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 64  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 65  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 66  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 67  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 68  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 69  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 70  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 71 Anticipated Turnover                       |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 72 Adjustment to Fringe Benefits              |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 73 AU 3% Merit Increase                       |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 74 Shift Differential                         |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 75 Vacation Bonus - Regular Full Time         |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| 76 Christmas Bonus - Regular Full Time        |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       |                              |                    |
| Totals  |   |   |                  |                |        |             |                                     |          |                              |               |                |                               |                       | \$374,454                    | \$180,643          |

Please input these totals on  
 on the Budget Request Form!

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                                |                                  |                                  |                      |      |
|--------------------------------|----------------------------------|----------------------------------|----------------------|------|
| Budget Period:                 | 10/01/2018 - 09/30/2019          | Budget Preparer                  | Phone:               | 4148 |
| Contract Period:               |                                  | Name:                            | Jackie Johnson-Reese |      |
| Contract Number:               |                                  | Accounting Unit Director/Manager | Phone:               | 5126 |
| Accounting Fund:               | 3-Special Revenue                | Name:                            | Billy Hix            |      |
| Funding Source:                | 56-NAHASDA                       | Executive Director               | Phone:               | 5248 |
| AU Description:                | NARASDA Individual Water & Sewer | Name:                            | Manha Ketcher        |      |
| Accounting Unit:               | 3564020                          | 1st Person Responsible           |                      |      |
| Place IDC Rate in Part 4 Below |                                  | Employee #                       | 104364               |      |
| Date/Time Printed:             | 08-Apr-19 02:05 PM               |                                  |                      |      |

Notes:

PART-2

Staffing Summary:

|  | FY 2019 REVISION 1 | FY 2019 ORIG REQUEST | Incr \ (Decr) |
|--|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 0.40               | 0.40                 | -             |
| # of Regular Part-Time Employee Equivalents: |                    |                      | -             |
| # of Temp. Full-Time Employee Equivalents:   |                    |                      | -             |
| # of Temp. Part-Time Employee Equivalents:   |                    |                      | -             |
| # of Other Employee Equivalents:             |                    |                      | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>0.40</b>        | <b>0.40</b>          | <b>-</b>      |

PART-3

Revenues:

(Show as positive #)

| Account #  |   |                  | Incr \ (Decr)                 |
|--|---|------------------|-------------------------------|
| 499050   | Program income                            | \$50,000         | \$100,000 \$ (50,000)         |
|  | Please enter a valid account number - >>> |                  | \$ -                          |
|  | Please enter a valid account number - >>> |                  | \$ -                          |
|  | Please enter a valid account number - >>> |                  | \$ -                          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |   |                  |                               |
|  | <b>Total Revenues</b>                     | <b>\$ 50,000</b> | <b>\$ 100,000 \$ (50,000)</b> |

PART-4

Expenditures:

| Account #  | Subject to IDC ?          |                  | Subject to IDC ? |                  | Incr \ (Decr)      |
|--|---------------------------|------------------|------------------|------------------|--------------------|
|  | YES                       | NO               | YES              | NO               |                    |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |                           |                  |                  |                  |                    |
| 600000   | \$15,532                  |                  | \$15,532         |                  | \$ -               |
| 610000   | \$5,250                   |                  | \$5,250          |                  | \$ -               |
| 650000   |                           | \$15,806         |                  | \$15,806         | \$ -               |
| 670000   | \$8,000                   |                  | \$8,000          |                  | \$ -               |
| 680000   | \$1,200                   |                  | \$1,200          |                  | \$ -               |
|  |                           |                  |                  |                  | \$ -               |
|  |                           |                  |                  |                  | \$ -               |
|  |                           |                  |                  |                  | \$ -               |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |                           |                  |                  |                  |                    |
| Expenditures NOT Subject to IDC                                    |                           | \$ 15,806        |                  | \$ 15,806        | \$ -               |
| Expenditures SUBJECT to IDC  |                           | \$ 29,982        |                  | \$ 29,982        | \$ -               |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) |                           | 14.05%           |                  | 14.05%           |                    |
| 970000   | Indirect Cost Allocation  | \$ 4,212         |                  | \$ 4,212         | \$ -               |
|  | <b>Total Expenditures</b> | <b>\$ 50,000</b> |                  | <b>\$ 50,000</b> | <b>\$ -</b>        |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                        |                           |                  |                  | <b>\$ 50,000</b> | <b>\$ (50,000)</b> |

Transfers In\Out - (Show ALL as Positive Numbers)

| Operating Transfers IN   |        |        |           |                       |
|--|--------|--------|-----------|-----------------------|
| Other financing sources  |        | 900000 |           | \$ -                  |
| Cash in: tribally required   | 900010 |        |           | \$ -                  |
| Cash in: grant required  | 900020 |        |           | \$ -                  |
| Cash in: motor fuel tax  | 900040 |        |           | \$ -                  |
| Cash in: vehicle tax   | 900050 |        |           | \$ -                  |
| Cash in: interprogram contract                                       | 900060 |        |           | \$ -                  |
| Cash in: debt service  | 900070 |        |           | \$ -                  |
| Operating Transfers OUT  |        |        |           |                       |
| Other financing uses   |        | 900001 |           | \$ -                  |
| Cash out: tribally required  | 900011 |        | \$50,000  | \$ (50,000)           |
| Cash out: grant required   | 900021 |        |           | \$ -                  |
| Cash out: motor fuel tax   | 900041 |        |           | \$ -                  |
| Cash out: vehicle tax  | 900051 |        |           | \$ -                  |
| Cash out: interprogram contract                                      | 900061 |        |           | \$ -                  |
| Cash out: debt service   | 900071 |        |           | \$ -                  |
| <b>Transfers In\Out - Net</b>  |        |        | \$ -      | \$ (50,000) \$ 50,000 |
| Take to Narrative ==>  |        |        | \$ 50,000 | \$ 100,000            |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |        |        | \$ -      | \$ -                  |

0 PAYROLL WORKSHEET

Accounting Unit Description: NAHASDA Individual Water & Sewer  
 Accounting Unit Name: 3564020  
 For Budget Period: 10/01/2018 - 09/30/2019  
 Prepared By: Jackie Johnson-Reese  
 Printed Date: 08-Apr-19  
 Printed Time: 02:07 PM

| Job Title                              | Position Status | Salary Class:                          | Position Code | Grade Range | Emp. # | Pay Rate | Expected Hours To Pay on this AU |          | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |
|--|-----------------|--|---------------|-------------|--------|----------|----------------------------------|----------|------------------------|---------------|--------------|----------------------|-----------------|------------------------|--------------------------|
|  |                 |  |               |             |        |          | Regular                          | Overtime |                        |               |              |                      |                 |                        |                          |
| 1 Water Well Installation Specialist   | Vacant=N        | Salary = S<br>Hourly = H<br>MOA/PA = N | 1032          | 93          | 103441 | \$20.10  | 2,080                            |          | \$41,808               | Full Time     | 33.80%       | 20%                  | \$8,362         | \$2,828                |                          |
| 2 Water Well Installation Specialist   | Existing=E      | H                                      | 1032          | 93          | 106710 | \$16.15  | 2,080                            |          | \$33,592               | Full Time     | 33.80%       | 20%                  | \$6,718         | \$2,271                |                          |
| 3                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 4                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 5                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 6                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 7                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 8                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 9                                      |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 10                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 11                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 12                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 13                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 14                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 15                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 16                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 17                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 18                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 19                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 20                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 21                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 22                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 23                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 24                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 25                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 26                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 27                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 28                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 29                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 30                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 31                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 32                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 33                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 34                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 35                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 36                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 37                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 38                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 39                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 40                                     |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 41 Anticipated Turnover                |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 42 Adjustment to Fringe Benefits       |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 43 AU 3% Merit Increase                |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 44 Shift Differential                  |                 |  |               |             |        |          |                                  |          |                        |               |              |                      |                 |                        |                          |
| 45 Christmas Bonus - Regular Full Time |                 |  |               |             |        |          |                                  |          |                        |               |              |                      | \$452           | \$153                  |                          |
| 46 Christmas Bonus - Regular Part Time |                 |  |               |             |        |          |                                  |          |                        |               |              |                      | \$0             | \$0                    |                          |
| <b>Totals</b>                          |                 |  |               |             |        |          |                                  |          |                        |               | 12.10%       |                      | \$15,532        | \$5,250                |                          |

Please Input these totals on the Budget Request Form!

CHEROKEE NATION AUDIT WORKSHEET

04/08/19

COMPONENT NAME: 40 NAHASDA REVENUE  
 COMPONENT NUMBER: 3564099  
 GRANT NUMBER: 0.00  
 GRANT PERIOD: 10/01/12 END  
 GRANT AGENCY: HUD  
 ACCOUNTANT: Chris Campbell  
 PREPARED BY: Chris Campbell  
 REVIEWED BY: Ashley Cance

| GRANT HISTORY                      |                                      |
|------------------------------------|--------------------------------------|
| GRANT PERIOD                       | TOTAL                                |
| New Awards:                        |                                      |
| FY12                               | 0.00                                 |
| <b>TOTAL GRANT AMOUNT</b>          | <b>0.00</b>                          |
| AMOUNT RECEIVED                    |                                      |
| FY12                               | 0.00                                 |
| FY13                               | 0.00                                 |
| FY14                               | 0.00                                 |
| FY15                               | 0.00                                 |
| FY16                               | 0.00                                 |
| FY17                               | 0.00                                 |
| <b>TOTAL RECIEPTS</b>              | <b>0.00</b>                          |
| Amount Remaining:                  | 0.00                                 |
| OTHER RECEIPTS                     |                                      |
| FY 11 Fund Balance                 | 2,965,597.40                         |
| FY 12 Receipts                     | 3,274,694.44                         |
| FY 13                              | 210,265.03                           |
| FY14                               | 193,909.25                           |
| FY15                               | 97,754.38                            |
| FY16                               | 292,589.48                           |
| FY17                               | 458,622.21                           |
| FY18                               | 541,152.41                           |
| <b>TOTAL OTHER RECEIPTS</b>        | <b>8,034,584.60</b>                  |
| EXPENDITURES                       |                                      |
| FY12                               | 515,949.06                           |
| FY13                               | 147,389.24                           |
| FY14                               | 2,830,203.36                         |
| FY15                               | 2,571,190.60                         |
| FY16                               | 180,018.93                           |
| FY17                               | 198,640.30                           |
| FY18                               | 711,363.72                           |
| <b>TOTAL EXPENDITURES</b>          | <b>7,154,755.21</b>                  |
| Fund Balance<br>Unexpended Balance |                                      |
| <b>UNEXPENDED BALANCE</b>          | <b>879,829.39</b> Available for FY19 |
| Fund Balance<br>GRANT REC / (PAY)  | <b>(879,829.39)</b>                  |

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                    |                                |                        |                      |        |      |
|--------------------|--------------------------------|------------------------|----------------------|--------|------|
| Budget Period:     | 10/01/2018 - 09/30/2019        | Budget Preparer        | Phone:               | 5396   |      |
| Contract Period:   |                                | Name:                  | Jackie Johnson-Raese |        |      |
| Contract Number:   |                                | Accounting Unit        | Director/Manager     | Phone: | 5347 |
| Accounting Fund:   | 3-Special Revenue              | Name:                  | Pam Bakke            |        |      |
| Funding Source:    | 56-NAHASDA                     | Executive Director     | Phone:               | 5248   |      |
| AU Description:    | CS Youth Development PI        | Name:                  | Martha Ketcher       |        |      |
| Accounting Unit:   | 3564048                        | 1st Person Responsible |                      |        |      |
|                    | Place IDC Rate in Part 4 Below | Employee #             | 107925               |        |      |
| Date/Time Printed: | 08-Apr-19                      | 02:12 PM               |                      |        |      |

Notes:

PART-2

Staffing Summary:

|  | FY 2019 ORIG REQUEST | FY 2018 BUDGET | Incr \ (Decr) |
|--|----------------------|----------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 0.80                 | 0.00           | 0.80          |
| # of Regular Part-Time Employee Equivalents: |                      |                | -             |
| # of Temp. Full-Time Employee Equivalents:   |                      |                | -             |
| # of Temp. Part-Time Employee Equivalents:   |                      |                | -             |
| # of Other Employee Equivalents:             |                      |                | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  | <b>0.80</b>          | <b>-</b>       | <b>0.80</b>   |

PART-3

| Revenues:  | Account # |                  | Incr \ (Decr) |
|--|-----------|------------------|---------------|
| Program income                                   | 499050    | \$50,000         | \$ 50,000     |
| Please enter a valid account number - >>>        |           |                  | \$ -          |
| Please enter a valid account number - >>>        |           |                  | \$ -          |
| Please enter a valid account number - >>>        |           |                  | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |                  |               |
| <b>Total Revenues</b>                            |           | <b>\$ 50,000</b> | <b>\$ -</b>   |

PART-4

| Expenditures:  | Account # | Subject to IDC ? |      | Subject to IDC ? |      | Incr \ (Decr)    |
|--|-----------|------------------|------|------------------|------|------------------|
|  |           | YES              | NO   | YES              | NO   |                  |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                   |           |                  |      |                  |      |                  |
| Salaries & wages   | 600000    | \$29,526         |      |                  |      | \$ 29,526        |
| Fringe benefits  | 610000    | \$9,980          |      |                  |      | \$ 9,980         |
| Client food  | 670230    | \$4,334          |      |                  |      | \$ 4,334         |
| Please enter a valid account number - >>>                          |           |                  |      |                  |      | \$ -             |
| Please enter a valid account number - >>>                          |           |                  |      |                  |      | \$ -             |
| Please enter a valid account number - >>>                          |           |                  |      |                  |      | \$ -             |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                   |           |                  |      |                  |      |                  |
| Expenditures NOT Subject to IDC                                    |           | \$ -             | \$ - | \$ -             | \$ - | \$ -             |
| Expenditures SUBJECT to IDC  |           | \$ 43,840        |      | \$ -             |      | \$ 43,840        |
| Indirect Cost Rate (if blank or zero, must explain in Notes above) |           | 14.05%           |      | 14.05%           |      |                  |
| Indirect Cost Allocation   | 970000    | \$ 6,160         |      | \$ -             |      | \$ 6,160         |
| <b>Total Expenditures</b>  |           | <b>\$ 50,000</b> |      | <b>\$ -</b>      |      | <b>\$ 50,000</b> |
| Revenues OVER \ (UNDER) Expenditures                               |           | \$ -             |      | \$ -             |      | \$ -             |

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN  |        |             |  |             |             |
|---|--------|-------------|--|-------------|-------------|
| Other financing sources   | 900000 |             |  |             | \$ -        |
| Cash in: tribally required  | 900010 |             |  |             | \$ -        |
| Cash in: grant required   | 900020 |             |  |             | \$ -        |
| Cash in: motor fuel tax   | 900040 |             |  |             | \$ -        |
| Cash in: vehicle tax  | 900050 |             |  |             | \$ -        |
| Cash in: interprogram contract                                      | 900060 |             |  |             | \$ -        |
| Cash in: debt service   | 900070 |             |  |             | \$ -        |
| Operating Transfers OUT   |        |             |  |             |             |
| Other financing uses  | 900001 |             |  |             | \$ -        |
| Cash out: tribally required   | 900011 |             |  |             | \$ -        |
| Cash out: grant required  | 900021 |             |  |             | \$ -        |
| Cash out: motor fuel tax  | 900041 |             |  |             | \$ -        |
| Cash out: vehicle tax   | 900051 |             |  |             | \$ -        |
| Cash out: interprogram contract                                     | 900061 |             |  |             | \$ -        |
| Cash out: debt service  | 900071 |             |  |             | \$ -        |
| <b>Transfers In/Out - Net</b>                                       |        |             |  |             | <b>\$ -</b> |
| Take to Narrative ==>   |        | \$ 50,000   |  | \$ -        | \$ -        |
| <b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b> |        | <b>\$ -</b> |  | <b>\$ -</b> | <b>\$ -</b> |

**PAYROLL WORKSHEET**

Accounting Unit Description: CS Youth Development PI  
 Accounting Unit Name: 3164048  
 For Budget Period: 10/01/2018 - 09/30/2019  
 Prepared by: Jackie Johnson-Ross  
 Printed Date: 01-Apr-18  
 Printed Time: 10:24 AM

| Job Title   | Vacant/V<br>Existing/E | Salary Class:<br>Hourly = H<br>MOA/WA = N | Position<br>Code | Grade<br>Range | Emp. # | Pay<br>Rate | Expected Hours to be Paid<br>on this AU |          | Expected<br>(Gross)<br>(Gross) | Service-Status | Fringe<br>Rate% | %<br>Charged<br>to this<br>AU | On<br>Multiple<br>Allie | Expected<br>Wages<br>(Gross) | Expected<br>Fringe<br>Benefits |
|---|------------------------|---|------------------|----------------|--------|-------------|---|----------|--------------------------------|----------------|-----------------|-------------------------------|-------------------------|------------------------------|--------------------------------|
|   |                        |   |                  |                |        |             | Regular                                 | Overtime |                                |                |                 |                               |                         |                              |                                |
| 1 Community Youth Development & Adult Resident Svcs Manager 3 | N                      | S   | 880              | 145            | 10725  | \$23.31     | 2,080                                   |          | \$48,484                       | Full Time      | 33.80%          | 5%                            | \$2,424                 | \$819                        |                                |
| 2 Residential Organization Coordinator                        | N                      | H   | 891              | 70             | 10312  | \$14.63     | 2,080                                   |          | \$30,355                       | Full Time      | 33.80%          | 10%                           | \$3,056                 | \$1,031                      |                                |
| 3 Residential Organization Coordinator                        | N                      | H   | 891              | 70             | 10312  | \$14.63     | 2,080                                   |          | \$30,355                       | Full Time      | 33.80%          | 25%                           | \$7,197                 | \$2,433                      |                                |
| 4 Residential Organization Coordinator                        | N                      | H   | 891              | 70             | 10498  | \$14.26     | 2,080                                   |          | \$29,651                       | Full Time      | 33.80%          | 5%                            | \$0                     | \$0                          |                                |
| 5 Residential Organization Coordinator                        | N                      | H   | 891              | 70             | 10504  | \$13.84     | 2,080                                   |          | \$28,787                       | Full Time      | 33.80%          | 5%                            | \$0                     | \$0                          |                                |
| 6 Residential Organization Coordinator                        | N                      | H   | 891              | 70             | 10556  | \$14.69     | 2,080                                   |          | \$30,555                       | Full Time      | 33.80%          | 25%                           | \$7,197                 | \$2,433                      |                                |
| 7 Community Services Specialist/Assistant                     | N                      | H   | 898              | 76             | 10181  | \$26.54     | 2,080                                   |          | \$44,723                       | Full Time      | 33.80%          | 15%                           | \$5,409                 | \$1,771                      |                                |
| 8   |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 9   |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 10  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 11  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 12  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 13  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 14  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 15  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 16  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 17  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 18  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 19  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 20  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 21  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 22  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 23  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 24  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 25  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 26  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 27  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 28  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 29  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 30  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 31  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 32  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 33  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 34  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 35  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 36  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 37  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 38  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 39  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 40  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 41  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 42  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 43  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 44  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 45  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 46  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 47  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 48  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 49  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 50  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 51  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 52  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 53  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 54  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 55  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 56  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 57  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 58  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 59  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 60  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 61  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 62  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 63  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 64  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 65  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 66  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 67  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 68  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 69  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 70  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 71 Anticipated Turnover                                       |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 72 Adjustment to Fringe Benefits                              |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 73 Adjustment to Fringe Benefits                              |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 74 Staff Difference   |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 75 Christmas Bonus - Regular Full Time                        |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| 76 Christmas Bonus - Regular Part Time                        |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |
| Totals  |                        |   |                  |                |        |             |   |          |                                |                |                 |                               |                         |                              |                                |

Please input these totals on the Budget Request Form



Cherokee Nation FY 2019 Comprehensive Budget Narrative

|                                 |                              |  |  |
|---------------------------------|------------------------------|--|--|
| <b>Department/Program</b>       | <b>Executive Director</b>    |  | <b>ED Phone #</b>  |
| 09 - Community Services         | Martha Ketcher               |  | 5248   |
| <b>Accounting Unit</b>          | <b>Accounting Unit Name</b>  |  |  |
| 3564048                         | CS Youth Development PI      |  |  |
| <b>Program Director/Manager</b> |                              | <b>Pgm Dir/Mgr Phone #</b>                         | <b>Period Budget Covers</b>                                  |
| Pam Bakke                       |                              | 5347   | 10/01/2018 - 09/30/2019                                      |
| <b>FY2018 Budget Approved</b>   | <b>FY2019 Budget Request</b> | <b>\$ Increase/(Decrease) Requested – Approved</b> | <b>% Increase/(Decrease) (Request – Approved) / Approved</b> |
| \$ -                            | \$ 50,000                    | \$ 50,000  | 100.00%  |
| <b>Staffing Plan (FTE)</b>      | <b>FY2019 Budget Request</b> | <b>FY2018</b>                                      | <b>Net Change in Staffing</b>                                |
| Regular Full-Time               | 0.80                         | -  | 0.80   |
| Regular Part-Time               | -                            | -  | -  |
| Temporary Full-Time             | -                            | -  | -  |
| Temporary Part-Time             | -                            | -  | -  |
| IPA/MOA/Other                   | -                            | -  | -  |
| Total                           | 0.80                         | -  | 0.80   |

**PROGRAM NARRATIVE:**

Youth Community & Cultural Enrichment promotes community involvement, leadership development, language and cultural identity development in Housing resident youth & income qualified youth within the 14 county jurisdiction of the Cherokee Nation. We are a strictly NAHASDA funded program.

Staff members go out into Cherokee communities and work with youth ages 5 – 18, conduct youth activities and help them to learn about community organizations and the role they play in the community and in community development. We help the youth to form their own youth organizations, conduct meetings, develop leadership skills, plan, implement and complete community projects and activities within their communities.

Youth activities includes Cherokee language, history, cultural crafts, Cherokee games, gathering, preparing & cooking of natural and traditional foods thereby helping them to develop their cultural identity and helping them to realize they come from a strong resilient people so they can draw on this strength to become strong productive people who can make positive changes & improvements in their communities. Youth activities will also occasionally include a movie and fun/learning activity to help promote drug free youth and a drug free community.

Intended outcomes of the program are youth who know about community organizations and how they work, youth with a strong cultural identity, who have developed strong leadership skills and will make a difference in their families and communities, who will step up and help others and teach them about their culture and history.

We will use the number of youth who attend the youth activities, their actions and attitude toward stepping up and helping others, the number of other youth they bring to the activities and encourage to learn about the culture, and participation in community events to measure the effectiveness of our program.

|                     | Number of Participants Served |
|---------------------|-------------------------------|
| Actuals for FY 2014 | 1706                          |
| Actuals for FY 2015 | 1964                          |
| Actuals for FY 2016 | 2306                          |
| Actuals for FY 2017 | 2372                          |
| Actuals for FY 2018 | 2212                          |

We have several youth who as they are growing up come early to help set up, help the younger youth complete projects and help clean up and put things away when we are finished. Youth are inviting new residents and bringing them to activities with them. There is not a specific rate I can put on it but we feel that at least 75% of them are showing growth and leadership potential.

We are using recycled or repurposed items as much as possible for our crafts. we shop around for the best prices on all the items we use and reuse as many things as possible to save on costs. We gather and use as many natural goods as

## Cherokee Nation FY 2019 Comprehensive Budget Narrative

we can. We also partner with other departments, community organizations, schools and Boys & Girls clubs to use their facilities to hold youth activities so we don't have a cost for facilities.

The only changes in staff expected would be if someone takes a different job and then we would need to replace them as soon as possible to be able to conduct our activities with the supervision we feel is necessary at the level we have now.

---

**SIGNIFICANT CHANGES:**

New Budget.

CHEROKEE NATION AUDIT WORKSHEET

04/08/19

COMPONENT NAME: 40 NAHASDA REVENUE  
 COMPONENT NUMBER: 3564099  
 GRANT NUMBER: 0.00  
 GRANT PERIOD: 10/01/12 END  
 GRANT AGENCY: HUD  
 ACCOUNTANT: Chris Campbell  
 PREPARED BY: Chris Campbell  
 REVIEWED BY: Ashley Cance

| GRANT HISTORY               |                     |
|-----------------------------|---------------------|
| GRANT PERIOD                | TOTAL               |
| New Awards:                 |                     |
| FY12                        | 0.00                |
| <b>TOTAL GRANT AMOUNT</b>   | <b>0.00</b>         |
| AMOUNT RECEIVED             |                     |
| FY12                        | 0.00                |
| FY13                        | 0.00                |
| FY14                        | 0.00                |
| FY15                        | 0.00                |
| FY16                        | 0.00                |
| FY17                        | 0.00                |
| <b>TOTAL RECIEPTS</b>       | <b>0.00</b>         |
| Amount Remaining:           | 0.00                |
| OTHER RECEIPTS              |                     |
| FY 11 Fund Balance          | 2,965,597.40        |
| FY 12 Receipts              | 3,274,694.44        |
| FY 13                       | 210,265.03          |
| FY14                        | 193,909.25          |
| FY15                        | 97,754.38           |
| FY16                        | 292,589.48          |
| FY17                        | 458,622.21          |
| FY18                        | 541,152.41          |
| <b>TOTAL OTHER RECEIPTS</b> | <b>8,034,584.60</b> |
| EXPENDITURES                |                     |
| FY12                        | 515,949.06          |
| FY13                        | 147,389.24          |
| FY14                        | 2,830,203.36        |
| FY15                        | 2,571,190.60        |
| FY16                        | 180,018.93          |
| FY17                        | 198,640.30          |
| FY18                        | 711,363.72          |
| <b>TOTAL EXPENDITURES</b>   | <b>7,154,755.21</b> |
| Fund Balance                |                     |
| Unexpended Balance          |                     |
| <b>UNEXPENDED BALANCE</b>   | <b>879,829.39</b>   |
| Fund Balance                |                     |
| GRANT REC / (PAY)           | (879,829.39)        |

Available for FY19

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

|                    |                                |                                  |                      |
|--------------------|--------------------------------|----------------------------------|----------------------|
| Budget Period:     | 10/01/2018 - 09/30/2019        | Budget Preparer                  | Phone: 5396          |
| Contract Period:   |                                | Name:                            | Jackie Johnson-Reese |
| Contract Number:   |                                | Accounting Unit Director/Manager | Phone: 5347          |
| Accounting Fund:   | 3-Special Revenue              | Name:                            | Pam Bakke            |
| Funding Source:    | 56-NAHASDA                     | Executive Director               | Phone: 5248          |
| AU Description:    | CS Youth Development           | Name:                            | Martha Kelcher       |
| Accounting Unit:   | 3566048                        | 1st Person Responsible           |                      |
|                    | Place IDC Rate in Part 4 Below | Employee #                       | 107925               |
| Date/Time Printed: | 01-Apr-19 10:18 AM             |                                  |                      |

Notes:

PART-2

|  |  |                    |                    |               |
|--|--|--------------------|--------------------|---------------|
| Staffing Summary:                            |  | FY 2019 REVISION 2 | FY 2019 REVISION 1 | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: |  | 2.35               | 3.15               | (0.80)        |
| # of Regular Part-Time Employee Equivalents: |  |                    |                    | -             |
| # of Temp. Full-Time Employee Equivalents:   |  |                    |                    | -             |
| # of Temp. Part-Time Employee Equivalents:   |  |                    |                    | -             |
| # of Other Employee Equivalents:             |  |                    |                    | -             |
| <b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>  |  | <b>2.35</b>        | <b>3.15</b>        | <b>(0.80)</b> |

PART-3

|  |           |                   |                   |               |
|--|-----------|-------------------|-------------------|---------------|
| Revenues: (Show as positive #)                   | Account # |                   |                   | Incr \ (Decr) |
| Grants / contracts revenue                       | 400000    | \$183,987         | \$183,987         | \$ -          |
| Please enter a valid account number - >>>        |           |                   |                   | \$ -          |
| Please enter a valid account number - >>>        |           |                   |                   | \$ -          |
| Please enter a valid account number - >>>        |           |                   |                   | \$ -          |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! |           |                   |                   | \$ -          |
| <b>Total Revenues</b>                            |           | <b>\$ 183,987</b> | <b>\$ 183,987</b> | <b>\$ -</b>   |

PART-4

|  |           |                   |                    |                    |
|--|-----------|-------------------|--------------------|--------------------|
| Expenditures:  | Account # | Subject to IDC ?  | Subject to IDC ?   | Incr \ (Decr)      |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!                     |           | YES               | NO                 |                    |
| Salaries & wages   | 600000    | \$81,980          | \$110,428          | \$ (28,448)        |
| Fringe benefits  | 610000    | \$27,709          | \$37,325           | \$ (9,616)         |
| Client services  | 670000    | \$18,000          | \$21,000           | \$ (3,000)         |
| Client food  | 670230    | \$0               | \$1,000            | \$ (1,000)         |
| Supplies   | 680000    | \$6,922           | \$8,699            | \$ (1,777)         |
| Direct billed: telephone expense                                     | 690080    | \$500             | \$500              | \$ -               |
| Direct billed: cell/mobile phone                                     | 690090    | \$5,220           | \$5,220            | \$ -               |
| Direct billed: mailing cost  | 690120    | \$1,440           | \$1,440            | \$ -               |
| Lease/rent: furniture & equip  | 690500    | \$1,000           | \$1,000            | \$ -               |
| Electric   | 700020    | \$0               | \$0                | \$ -               |
| Direct billed: space cost  | 700080    | \$16,650          | \$16,650           | \$ -               |
| Direct billed: auto insurance  | 710100    | \$600             | \$600              | \$ -               |
| R & m vehicle  | 720030    | \$500             | \$500              | \$ -               |
| Direct billed: gas cards   | 720070    | \$800             | \$800              | \$ -               |
| Please enter a valid account number - >>>                            |           |                   |                    | \$ -               |
| Please enter a valid account number - >>>                            |           |                   |                    | \$ -               |
| Please enter a valid account number - >>>                            |           |                   |                    | \$ -               |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!                     |           |                   |                    | \$ -               |
| Expenditures NOT Subject to IDC                                      |           | \$ -              | \$ -               | \$ -               |
| Expenditures SUBJECT to IDC  |           | \$ 161,321        | \$ 205,162         | \$ (43,841)        |
| Indirect Cost Rate (if blank or zero, must explain in Notes above)   |           | 14.05%            | 14.05%             |                    |
| Indirect Cost Allocation   | 970000    | \$ 22,666         | \$ 28,825          | \$ (6,159)         |
| <b>Total Expenditures</b>  |           | <b>\$ 183,987</b> | <b>\$ 233,987</b>  | <b>\$ (50,000)</b> |
| <b>Revenues OVER \ (UNDER) Expenditures</b>                          |           | <b>\$ -</b>       | <b>\$ (50,000)</b> | <b>\$ 50,000</b>   |
| <b>Transfers In/Out - (Show ALL as Positive Numbers)</b>             |           |                   |                    |                    |
| <b>Operating Transfers IN</b>  |           |                   |                    |                    |
| Other financing sources  | 900000    |                   |                    | \$ -               |
| Cash in: tribally required   | 900010    |                   | \$50,000           | \$ (50,000)        |
| Cash in: grant required  | 900020    |                   |                    | \$ -               |
| Cash in: motor fuel tax  | 900040    |                   |                    | \$ -               |
| Cash in: vehicle tax   | 900050    |                   |                    | \$ -               |
| Cash in: interprogram contract                                       | 900060    |                   |                    | \$ -               |
| Cash in: debt service  | 900070    |                   |                    | \$ -               |
| <b>Operating Transfers OUT</b>                                       |           |                   |                    |                    |
| Other financing uses   | 900001    |                   |                    | \$ -               |
| Cash out: tribally required  | 900011    |                   |                    | \$ -               |
| Cash out: grant required   | 900021    |                   |                    | \$ -               |
| Cash out: motor fuel tax   | 900041    |                   |                    | \$ -               |
| Cash out: vehicle tax  | 900051    |                   |                    | \$ -               |
| Cash out: interprogram contract                                      | 900061    |                   |                    | \$ -               |
| Cash out: debt service   | 900071    |                   |                    | \$ -               |
| <b>Transfers In/Out - Net</b>  |           | <b>\$ -</b>       | <b>\$ 50,000</b>   | <b>\$ (50,000)</b> |
| Take to Narrative ==>  |           | \$ 183,987        | \$ 233,987         |                    |
| <b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b> |           | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>        |

**PAYROLL WORKSHEET**

For Internal Purposes Only - Not For Distribution  
 For Budget Period: 10/01/2018 - 09/30/2019  
 Accounting Unit Name: 358B048  
 CS Youth Development  
 Prepared by: Jackie Schwanke-Reese  
 Printed Date: 01-Apr-19  
 Printed Time: 10:18 AM

| Job Title   | Position Status<br>Vacant<br>New<br>Existing | Salary Class:<br>Hourly - H<br>MO/PA = N | Position<br>Code | Grade<br>Range | Emp. # | Pay<br>Rate | Expected Hours To Pay |          | Expected<br>Wages<br>(Gross) | Swaife-Status | Fringe<br>Rate% | %<br>Charged<br>to this<br>AU | On<br>Multiple<br>AU's | Expected<br>Fringe<br>Benefits |
|---|--|--|------------------|----------------|--------|-------------|-----------------------|----------|------------------------------|---------------|-----------------|-------------------------------|------------------------|--------------------------------|
|   |  |  |                  |                |        |             | Regular               | Overtime |                              |               |                 |                               |                        |                                |
| 1 Community Youth Development & Adult Resident Svcs Manager a | E  | S  | 580              | 145            | 107925 | \$72.31     | 2,080                 | \$49,488 | Full Time                    | 33.80%        | 40%             | X1                            | \$9,555                |                                |
| 2 Residential Organization Coordinator                        | E  | H  | 591              | 70             | 103912 | \$14.89     | 2,080                 | \$30,555 | Full Time                    | 33.80%        | 45%             | X1                            | \$7,384                |                                |
| 3 Residential Organization Coordinator                        | E  | H  | 591              | 70             | 103912 | \$14.89     | 2,080                 | \$30,555 | Full Time                    | 33.80%        | 45%             | X1                            | \$7,384                |                                |
| 4 Residential Organization Coordinator                        | E  | H  | 591              | 70             | 104599 | \$14.26     | 2,080                 | \$29,651 | Full Time                    | 33.80%        | 0%              | X1                            | \$0                    |                                |
| 5 Residential Organization Coordinator                        | E  | H  | 581              | 70             | 102894 | \$13.84     | 2,080                 | \$28,787 | Full Time                    | 33.80%        | 0%              | X1                            | \$0                    |                                |
| 6 Residential Organization Coordinator                        | E  | H  | 581              | 70             | 102894 | \$13.84     | 2,080                 | \$28,787 | Full Time                    | 33.80%        | 0%              | X1                            | \$0                    |                                |
| 7 Community Services Special Assistant                        | E  | H  | 588              | 70             | 101941 | \$22.94     | 2,080                 | \$47,723 | Full Time                    | 33.80%        | 0%              | X1                            | \$7,746                |                                |
| 8   |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 9   |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 10  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 11  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 12  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 13  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 14  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 15  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 16  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 17  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 18  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 19  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 20  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 21  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 22  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 23  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 24  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 25  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 26  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 27  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 28  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 29  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 30  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 31  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 32  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 33  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 34  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 35  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 36  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 37  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 38  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 39  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 40  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 41  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 42  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 43  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 44  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 45  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 46  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 47  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 48  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 49  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 50  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 51  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 52  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 53  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 54  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 55  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 56  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 57  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 58  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 59  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 60  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 61  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 62  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 63  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 64  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 65  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 66  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 67  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 68  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 69  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 70  |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 71 Anticipated Turnover                                       |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 72 Adjustment to Fringe Benefits                              |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 73 AU 3% Merit Increase                                       |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 74 Shift Differential   |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 75 Christmas Bonus - Regular Full Time                        |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| 76 Christmas Bonus - Regular Part Time                        |  |  |                  |                |        |             |                       |          |                              | 0.00%         |                 |                               | \$0                    |                                |
| Totals  |  |  |                  |                |        |             |                       |          |                              | 12.10%        |                 |                               | \$27,709               |                                |

Please input these totals on  
on the Budget Request Form!

# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

**TITLE:** AN ACT AMENDING LEGISLATIVE ACT #22-18 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2019 OPERATING - MOD 07 ; AND DECLARING AN EMERGENCY

**DEPARTMENT CONTACT:** Gaylon Thompson

**RESOLUTION PRESENTER:** \_\_\_\_\_

**COUNCIL SPONSOR:** \_\_\_\_\_

## NARRATIVE:

### ADMINISTRATIVE CLEARANCE

**Dept/Program:**

Signature/Initial      Date

**Executive Director:**

Signature/Initial      Date

**Treasurer: (Required: Grants/Contracts/Budgets)**

*ARC for LAH 4/9/19*  
Signature/Initial      Date

**Government Resources:**

Signature/Initial      Date

**Administration Approval:**

*Bill J. Baker 4/9/19*  
Signature/Initial      Date

### LEGISLATIVE CLEARANCE:

**Legal & Legislative Coordinator:**

*Stoke 4/9/19*  
Signature/Initial      Date

**Standing Committee & Date:**

*Executive Finance 4/25/19*

**Chairperson:**

*Taylor*  
Signature/Initial      Date

**Returned to Presenter:** \_\_\_\_\_  
Date

APR 9 '19 PM 2:28