

# An Act

## LEGISLATIVE ACT 04-19

### AN ACT AMENDING LEGISLATIVE ACT #22-18 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2019 – Mod. 5; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

#### SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “An Act Amending Legislative Act #22-18 Authorizing the Comprehensive Operating Budget for FY 2019 – Mod. 5”.

#### SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2019” or subsequent amendment. The cumulative total of the budget is increased by \$ 3,447,014 for a total budget authority of \$ 753,762,397. The following items are identified as components of such change:

Grants Received & Authorized per LA-22-18 (detail attached)	\$ 3,303,433
Modification Request (see Section 4 below)	<u>143,581</u>
<b>Cumulative change in budget authority</b>	<b><u>\$ 3,447,014</u></b>

#### SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #22-18 are applicable to this amendment.

#### SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 143,581 to wit:

- A. An increase in the **General Fund** budget authority of \$ 45,393.
- B. An increase in the **Indirect Cost Pool** budget authority of \$ 61,877.
- C. An increase in the **Enterprise** budget authority of \$ 36,311.

**SECTION 5. PROVISIONS AS CUMULATIVE**

The provisions of this Act shall be cumulative to existing law.

**SECTION 6. SEVERABILITY**

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

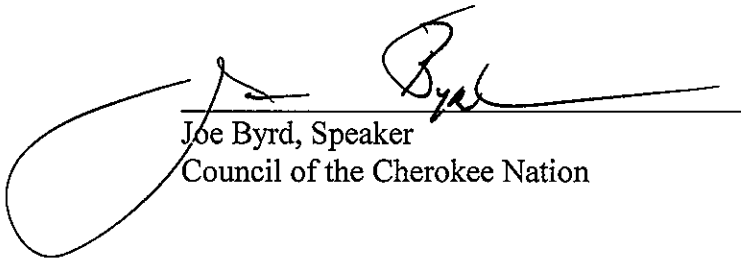
**SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED**

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

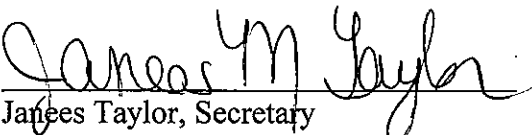
**SECTION 8. SELF-HELP CONTRIBUTIONS**

To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 11<sup>th</sup> day of March, 2019

  
\_\_\_\_\_  
Joe Byrd, Speaker  
Council of the Cherokee Nation

ATTEST:

  
\_\_\_\_\_  
James Taylor, Secretary  
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 14th day of March, 2019



Bill John Baker, Principal Chief  
Cherokee Nation

ATTEST:



~~Chuck Hoskin, Jr., Secretary of State~~  
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>Yea</u>	Harley Buzzard	<u>Yea</u>
Joe Byrd	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
David Walkingstick	<u>Yea</u>	Dick Lay	<u>Yea</u>
Dr. Mike Dobbins	<u>Yea</u>	Buel Anglen	<u>Absent</u>
E.O. "Jr." Smith	<u>Yea</u>	Keith Austin	<u>Yea</u>
Bryan Warner	<u>Yea</u>	Janees Taylor	<u>Yea</u>
Canaan Duncan	<u>Yea</u>	Mary Baker Shaw	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Wanda Hatfield	<u>Yea</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION  
PROPOSED FY 2019 AMENDMENT  
Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2019 Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010315 Cash Match for Grants	Jan Grants	-	-	\$ -
<b>01-Cherokee Nation Total</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
40-DHHS-General	2	3404900 Aids Education Training Center	LA 22-18	5,000	5,000	\$ -
<b>40-DHHS-General Total</b>				<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>
45-USDA	3	3455300 RBDG - SBAC Training	New	150,816	150,816	\$ -
	4	3455400 RBDG Stilwell Access Road	New	2,129,459	2,129,459	\$ -
<b>45-USDA Total</b>				<b>\$ 2,280,275</b>	<b>\$ 2,280,275</b>	<b>\$ -</b>
50-US Department of Education	5	3508000 Charter School Impact Aid	LA 22-18	56,882	56,882	\$ -
	6	3509000 School Improvement Charter 515	LA 22-18	10,365	10,365	\$ -
	7	3509020 Charter School Special Education	LA 22-18	3,334	3,334	\$ -
	8	3509050 Charter PreSchool Special Education	LA 22-18	20	20	\$ -
<b>50-US Department of Education Total</b>				<b>\$ 70,601</b>	<b>\$ 70,601</b>	<b>\$ -</b>
75-Federal Other	9	3758500 SHS School Violence Prevention SVPP	New	630,934	630,934	\$ -
<b>75-Federal Other Total</b>				<b>\$ 630,934</b>	<b>\$ 630,934</b>	<b>\$ -</b>
80-Oklahoma	10	3802400 Cherokee Charter School	New	593,048	593,048	\$ -
<b>80-Oklahoma Total</b>				<b>\$ 593,048</b>	<b>\$ 593,048</b>	<b>\$ -</b>
85-Private	11	3855200 Red Star Target	New	2,684	2,684	\$ -
	12	3855300 Hepatitis C in Native Oklahoma	LA 22-18	(282,109)	(282,109)	\$ -
	13	3855800 Emergency Savings Account	New	3,000	3,000	\$ -
<b>85-Private Total</b>				<b>\$ (276,425)</b>	<b>\$ (276,425)</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 3,303,433</b>	<b>\$ 3,303,433</b>	<b>\$ -</b>

## February Operating Grants - Reporting Only

CHEROKEE NATION  
 PROPOSED FY 2019 AMENDMENT  
 Sorted by Funding Source

			Data		
Funding Source	Ref # by FS	Program/Purpose	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010151 Marshal Service CNE Contract	100,000	100,000	\$ -
	2	1010211 Cherokee Charter School	-	(593,048)	\$ 593,048
	3	1010280 General Fund Operations	-	538,441	\$ (538,441)
<b>01-Cherokee Nation Total</b>			<b>\$ 100,000</b>	<b>\$ 45,393</b>	<b>\$ 54,607</b>
04-Indirect Cost Pool	4	2040000 Indirect Cost Pool Recovery	61,877	-	\$ 61,877
	5	2041175 Risk Management	-	61,877	\$ (61,877)
<b>04-Indirect Cost Pool Total</b>			<b>\$ 61,877</b>	<b>\$ 61,877</b>	<b>\$ -</b>
10-Enterprise	6	4109050 Intermediary Relending Program	36,311	36,311	\$ -
<b>10-Enterprise Total</b>			<b>\$ 36,311</b>	<b>\$ 36,311</b>	<b>\$ -</b>
<b>Grand Total</b>			<b>\$ 198,188</b>	<b>\$ 143,581</b>	<b>\$ 54,607</b>

## Operating Mod #5 Request

**COMPREHENSIVE BUDGET  
FOR FISCAL YEAR 2019**

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	101,343,251	1,261,646	102,604,897	83,613,430	5,431,944	13,559,523	102,604,897	0
Motor Fuels Tax Funding Srce	9,295,674	17,338,610	26,634,284	18,543,727	112,961	7,977,596	26,634,284	0
Motor Vehicle Tax Funding Srce	30,630,014	1,126,604	31,756,618	29,536,751	634,206	1,585,661	31,756,618	0
Permanent Fund Funding Source	10,100	0	10,100	10,100	0	0	10,100	0
DOI General Funding Source	10,815,869	446,691	11,262,560	10,172,997	1,089,563	0	11,262,560	0
DOI Self Gov Funding Source	14,228,384	79,600	14,307,984	12,969,805	1,285,444	52,735	14,307,984	0
DOI Self Gov Roads Funding Srce	5,861,281	0	5,861,281	5,695,592	111,257	54,432	5,861,281	0
Dept of Transportation Fnd Srce	72,048,214	0	72,048,214	71,756,427	191,944	99,843	72,048,214	0
DOI PL102-477 Funding Source	32,206,606	0	32,206,606	30,934,319	1,272,287	0	32,206,606	0
IHS Self Gov Health Funding Sr	373,330,199	0	373,330,199	320,462,758	25,867,441	27,000,000	373,330,199	0
IHS Self Gov TEH Funding Srce	17,302,563	296,000	17,602,563	17,018,061	284,502	0	17,302,563	0
IHS Self Gov Offic Funding Srce	381,515	0	381,515	337,586	43,929	0	381,515	0
IHS Discretionary Funding Srce	175,000	0	175,000	45,000	0	130,000	175,000	0
DHHS General Funding Source	41,968,680	572,688	42,541,368	39,100,235	3,441,133	0	42,541,368	0
USDA Funding Source	22,210,846	995,583	23,206,429	22,366,468	839,961	0	23,206,429	0
Dept of Education Funding Srce	1,258,063	67,222	1,325,285	1,240,465	84,820	0	1,325,285	0
HUD Funding Source	33,429,793	316,667	33,746,460	32,787,747	642,046	316,667	33,746,460	0
Housing Proceeds Funding Srce	0	0	0	0	0	0	0	0
EPA Funding Source	2,091,552	0	2,091,552	1,866,048	225,504	0	2,091,552	0
Dept of Labor Funding Source	13,480,273	0	13,480,273	12,330,824	1,149,449	0	13,480,273	0
Federal Other Funding Source	10,887,633	278,098	11,165,731	10,161,949	403,682	600,100	11,165,731	0
State of Oklahoma Funding Srce	1,479,509	0	1,479,509	1,356,458	123,051	0	1,479,509	0
Private Funding Source	1,296,608	200,550	1,497,158	1,436,751	60,407	0	1,497,158	0
Indirect Cost Pool Funding Srce	49,984,063	4,500	49,988,563	49,988,563	0	0	49,988,563	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Sr	5,635,685	0	5,635,685	5,635,685	0	0	5,635,685	0
Enterprise Funding Source	3,461,123	1,375,098	4,836,221	4,616,822	219,399	0	4,836,221	0
Other Funding Source	216,768	17,000	233,768	225,408	8,360	0	233,768	0
Debt Service Funding Source	0	0	0	0	0	0	0	0
Capital Projects Funding Sourc	126,318,186	27,000,000	153,318,186	153,318,186	0	0	153,318,186	0
<b>Total</b>	<b>\$ 981,051,452</b>	<b>\$ 51,376,557</b>	<b>\$ 1,032,428,009</b>	<b>\$ 937,528,162</b>	<b>\$ 43,523,290</b>	<b>\$ 51,376,557</b>	<b>\$ 1,032,428,009</b>	<b>\$ -</b>

**Non Grant Requests**

Oper Mod #4	999,493	02/18 Council
Cap Mod #2	952,003	02/18 Council
Oper Mod #5	143,581	02/28 E&F
Cap Mod #3	538,441	02/28 E&F

**Total after pending Mod's**      **\$ 1,035,061,527**

**CAPITAL RECONCILIATION**

LA 21-18	\$ 167,732,803
Cap Mod #1	111,808,391
Cap Mod #2	952,003
Cap Mod #3	805,933

**Total Capital**      **\$ 281,299,130**

Operating (LA 22-18)	753,762,397	Cumulative Oper
Capital (LA 21-18)	281,299,130	Cumulative Cap
<b>Grand Total</b>	<b>\$ 1,035,061,527</b>	

# CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight



## M e m o

**To:** Janees Taylor, Chairman, Executive & Finance Committee  
**From:** Jody S. Reece  
**CC:** Executive & Finance Committee  
**Date:** 02/11/2019  
**Re:** Review of Operating Budget Modification #5 – **Total \$ 3,447,014**

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Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

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### A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets</u>	<u>Amount</u>
DHHS General	1	\$ 5,000
U.S.D.A.	2	2,280,275
US Dept of Educ	4	70,601
Federal Other	1	630,934
Oklahoma	1	593,048
Private	3	( 276,425)
<b>Total Grant Reporting</b>		<b>\$ 3,303,433</b>

#### General Fund Cash Match for Grants (1010315) – Start of Year

Cash Out: Grant Required	\$ 1,878,362
Appropriated for Cash Match (future grants)	<u>1,807,710</u>
Original Total Budget	<u>\$ 3,686,072</u>

Original Appropriated for Cash Match (future grants)	\$ 1,807,710	
Used: 3758200 Pre-Disaster Mitigation Grant	( 82,630)	Mod #2
3453458 Nutrition Ed Grant	( 7,232)	Mod #3
3405100 Child Support Services – reduced match	13,822	Mod #4
3758500 SHS School Violence Prevention (SVPP)	( 157,733)	Mod #5
3753300 Federal Transit Program – reduced match	35,729	Mod #5

Balance Available for Future Grant Matching	<u>\$ 1,609,666</u>
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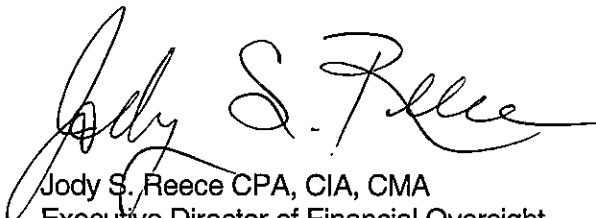
**B. MOD #5 Request - (6 budgets) Increase in budget authority - \$ 143,581**

1. Marshal Service CNE Contract – 1010151 – General Fund: Modification requesting an increase in expenditure authorization of \$100,000. Funding is provided by the correction of the amount of the contract with CNE from \$1.5 million to \$1.6 million. The new expenditure total is \$2,228,957 with the net expenditure total remaining at \$628,957.
2. Cherokee Charter School - 1010211 – General Fund: Modification requesting a decrease in expenditure authorization of \$593,048 for this general fund budget due to the receipt of Oklahoma award shown in the grant accounting unit. The new expenditure total is \$1,923,559.
3. General Fund Operations – 1010280 – General Fund: Modification requesting an increase in expenditure authorization of \$538,441 for the transfer out to the Catoosa Tax Commission Building capital budget. The funding is provided by the reduction of Cherokee Charter School budget in item 2. There will be a net amount of \$54,607 in General Fund revenue.
4. Indirect Cost Pool Recovery – 2040000 – Indirect Costs: Modification requesting an increase in IDC recovery revenue of \$61,877 to provide the funding for the increased expenditure authorization in item 5. The new IDC recovery amount is \$40,159,576 with the carryover remaining at \$1,779,654.
5. Risk Management – 2041175 – Indirect Costs: Modification requesting an increase in expenditure authorization of \$61,877 to remove the position of Claims Specialist and adding a Special Projects Officer along with associated training costs. The new expenditure total is \$904,572.
6. Intermediary Relending Program – 4109050 – Enterprise: Modification requesting an increase in expenditure authorization of \$36,311 that is funded by carryover within this budget. The new expenditure total is \$111,146.

**Summary:**

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA  
Executive Director of Financial Oversight  
Office: 918-453-5573  
Cell: 918-525-2017  
Email: jody-reece@cherokee.org



**CHEROKEE NATION - FY2019 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Phone: 4976
Contract Period:		Name:	Suzanne Drywater
Contract Number:		Accounting Unit Director/Manager	Phone: 3813
Accounting Fund:	1-General Fund	Name:	Scott Craig
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3816
AU Description:	Marshal Service CNE Contract	Name:	Shannon Buhl
Accounting Unit:	1010151	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	107195
Date/Time Printed:	10-Jan-19 05:01 PM		

Notes: Correction to the FY 2019 budget for a CNE contract between CN, CNMS and CNE increasing to the contract amount of \$1,600,000 per FY 2019 MOU. See attached.

**PART-2**

Staffing Summary:	FY 2019 REVISION 2	FY 2019 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	19.96	19.96	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>19.96</b>	<b>19.96</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other Income	499000	\$1,600,000	\$1,500,000	\$ 100,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 1,600,000</b>	<b>\$ 1,500,000</b>	<b>\$ 100,000</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$1,225,819		\$1,225,819		\$ -
Fringe benefits	610000	\$414,326		\$414,326		\$ -
Staff development & training	620000	\$50,000		\$26,402		\$ 23,598
Travel-staff	630000	\$50,000		\$30,800		\$ 19,200
Supplies	680000	\$66,539		\$66,539		\$ -
Direct billed: cell/mobile phone	690000	\$5,500				\$ 6,500
Direct billed: space cost	700080	\$20,000				\$ 20,000
Direct billed: gas cards	720070	\$36,107		\$30,000		\$ 6,107
Other operational	760010	\$3,000		\$3,000		\$ -
Capital acquisitions >= \$5K	770000		\$93,609		\$79,609	\$ 14,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 93,609		\$ 79,609	\$ 14,000
Expenditures SUBJECT to IDC		\$ 1,872,291		\$ 1,796,888		\$ 75,405
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 263,057		\$ 252,462		\$ 10,595
<b>Total Expenditures</b>			<b>\$ 2,228,957</b>		<b>\$ 2,128,957</b>	<b>\$ 100,000</b>

Revenues OVER \ (UNDER) Expenditures		\$ (628,957)	\$ (628,957)	\$ -
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**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	906010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In/Out - Net</b>		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 2,228,957	\$ 2,128,957	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (628,957)</b>	<b>\$ (628,957)</b>	<b>\$ -</b>
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**PAYROLL WORKSHEET**

Accounting Unit Description: Marshal Service CNE Contract  
 Accounting Unit Name: 1010151  
 For Budget Period: 10/01/2018 - 09/30/2019  
 Prepared by: Suzanne Onyiah  
 Printed Date: 10-Jan-19  
 Printed Time: 03:48 PM

Job Title	Position Status Vacant/V New/N Existing/E	Salary Class: Hourly = H MO/PA = N	Position Code	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime							
1 Investigation Captain	E	S	2281	350	107195	\$48.92	2,080		\$103,823	Full Time	33.80%	100%	\$103,823	\$35,032	
2 Investigation Criminal Investigator	E	H	2258	257	109871	\$33.10	2,080		\$69,548	Full Time	33.80%	100%	\$69,548	\$23,271	
3 Investigation Deputy Marshal	E	H	565	166	109442	\$23.00	2,080	100	\$51,260	Full Time	33.80%	100%	\$51,260	\$17,336	
4 Patrol A Marshal	E	S	564	166	102337	\$21.38	2,080	100	\$44,677	Full Time	33.80%	100%	\$44,677	\$16,115	
5 Patrol A Sergeant	E	S	567	228	109546	\$31.35	2,080	100	\$69,398	Full Time	33.80%	100%	\$69,398	\$23,446	
6 Patrol B Deputy Marshal a	E	H	567	166	101456	\$21.75	2,080	100	\$45,221	Full Time	33.80%	100%	\$45,221	\$15,594	
7 Patrol B Deputy Marshal b	E	H	565	166	103383	\$20.68	2,080	100	\$46,133	Full Time	33.80%	100%	\$46,133	\$15,748	
8 Patrol A Sergeant B	E	S	581	257	108871	\$30.11	2,080	100	\$62,626	Full Time	33.80%	100%	\$62,626	\$21,178	
9 Investigation Criminal Investigator	E	H	2256	257	104234	\$35.53	2,080		\$73,902	Full Time	33.80%	100%	\$73,902	\$24,579	
10 Investigation Sergeant	E	S	2263	257	106376	\$33.38	2,080		\$69,430	Full Time	33.80%	100%	\$69,430	\$23,467	
11 Patrol A Sergeant	E	S	562	257	109133	\$27.51	2,080	100	\$57,223	Full Time	33.80%	100%	\$57,223	\$19,241	
12 Patrol D Deputy Marshal a	E	H	2259	166	102138	\$21.12	2,080	100	\$47,098	Full Time	33.80%	75% X	\$35,324	\$11,940	
13 Patrol D Deputy Marshal b	E	S	2259	166	109394	\$35.76	2,080		\$74,381	Full Time	33.80%	100%	\$74,381	\$25,141	
14 Patrol A Deputy Marshal a	E	H	568	166	102174	\$23.68	2,080	100	\$45,938	Full Time	33.80%	100%	\$45,938	\$15,527	
15 Patrol A Deputy Marshal b	E	H	567	166	101632	\$22.28	2,080	100	\$45,280	Full Time	33.80%	100%	\$45,280	\$17,296	
16 Investigation Deputy Marshal	E	H	567	166	101632	\$22.28	2,080	100	\$45,280	Full Time	33.80%	100%	\$45,280	\$17,296	
17 Patrol Community Resource Officer	E	S	2268	166	103302	\$31.70	2,080	100	\$65,932	Full Time	33.80%	100%	\$65,932	\$22,282	
18 Patrol B Deputy Marshal	E	H	565	166	104540	\$21.75	2,080	100	\$48,503	Full Time	33.80%	100%	\$48,503	\$18,384	
19 Patrol A Deputy Marshal	E	H	564	166	106588	\$24.16	2,080	100	\$50,634	Full Time	33.80%	37% X	\$16,634	\$5,622	
20 Patrol A Deputy Marshal	E	H	564	166	000000	\$19.00	2,080	100	\$42,370	Full Time	33.80%	100%	\$42,370	\$14,321	
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76															
<b>Totals</b>														\$1,235,819	\$414,326

Please input these totals on  
 the Budget Request Form

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CHEROKEE NATION AND  
CHEROKEE NATION BUSINESSES, LLC**

**THIS MEMORANDUM OF UNDERSTANDING** (“Agreement”) is made and entered into by and between the **CHEROKEE NATION**, 17675 South Muskogee Avenue, Tahlequah, OK 74464 (hereinafter referred to as the “**NATION**”), and **CHEROKEE NATION BUSINESSES, L.L.C.**, a Cherokee Nation limited liability company wholly owned by the Cherokee Nation, 777 West Cherokee Street, Catoosa, OK 74015 (hereinafter referred to as “**CNB**”).

**WHEREAS**, CNB and the Nation share a common interest in the continual and effective provision of law enforcement services by the Nation to protect the assets and persons of the Nation and its citizens within the jurisdictional boundaries of the Nation;

**NOW, THEREFORE**, in consideration of the mutual covenants below, the parties intend to be legally bound and agree as follows:


1. The effective date of this Agreement shall be October 1, 2018 (“Effective Date”) and will continue thereafter for one (1) year (the “Term”). Upon the expiration of the Term, both parties may extend this Agreement by executing in writing an amendment evidencing the new term.
2. In the interest of the Nation, through the Cherokee Nation Marshal Service (“CNMS”), maintaining and continuing to provide exemplary and effective law enforcement services to the citizens of Cherokee Nation CNB agrees to make a one-time payment of **One Million Six Hundred Thousand Dollars and No Cents (\$1,600,000.00)** (“**Contribution Amount**”) to the Nation within thirty (30) days of execution of this Agreement for the Nation’s use toward sustaining such law enforcement services. The Contribution Amount shall be net of any funds paid by CNB to the Nation pursuant to a previous agreement between the parties from the Effective Date to the date of execution of this Agreement for anything related to the subject matter of this Agreement.
3. In being a part of the Nation in sustaining exemplary law enforcement services, CNMS by executing the Schedule of Services, attached hereto and incorporated herein as Schedule “A” (“Schedule”), acknowledges that, as part of its duties within the jurisdictional boundaries of the Cherokee Nation to serve and protect the property and persons of the citizens of Cherokee Nation including all property owned and/operated by CNB or any wholly-owned entity of CNB, CNMS will adhere to and perform in accordance with the conditions outlined in the Schedule. CNMS’ execution of the Schedule shall also evidence CNMS’ understanding that notwithstanding an executed MOU between CN and CNB with regard to law enforcement services, CNMS through its duties within the jurisdictional boundaries of the Cherokee Nation to protect the persons and property of the citizens of Cherokee Nation owes such duty to protect the persons and property of CNB located within

such jurisdictional boundaries; and that this duty to protect survives the termination of any agreement or understanding executed between CN and CNB.

4. The parties further agree that the Contribution Amount is intended to be a supplemental funding to CN for CN to utilize as CN determines to ensure that CNMS may fulfill its obligations and duties owed to the citizens of CN. The Contribution Amount shall be considered sufficient compensation to cover any incremental costs, direct or indirect, incurred by the Nation and/or CNMS in fulfilling its obligations under this Agreement including those defined in the Schedule and that CNMS nor the Nation shall be entitled to any additional funding for any services provided to CNB or any wholly-owned entity of CNB.
5. The parties assert that, to the best of their knowledge, no employee of CNB who exercises any responsibility in connection with this Agreement has any personal interest, direct or indirect, in this Agreement.
6. This Agreement contains the entire understanding of the parties. No oral or written modifications of the terms and conditions of this Agreement shall be effective unless in writing and executed by both parties.

The signature of each party's duly authorized representative below shall evidence the agreement of each party that this Agreement accurately summarizes its understanding with respect to the subject matter hereof.

**CHEROKEE NATION  
("NATION")**

  
\_\_\_\_\_  
Bill John Baker  
Principal Chief of the Cherokee Nation

**CHEROKEE NATION BUSINESSES,  
L.L.C., ("CNB")**

  
\_\_\_\_\_  
Shawn Slaton  
President and Chief Executive Officer

**CHEROKEE NATION - FY2019 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Phone: x5387
Contract Number:		Name:	Jennifer Pigeon
Accounting Fund:	1-General Fund	Accounting Unit Director/Manager	Phone: x5914
Funding Source:	01-Cherokee Nation	Name:	Holly Davis
AU Description:	Cherokee Charter School	Executive Director	Phone: x5153
Accounting Unit:	1010211	Name:	Ron Etheridge
	Place IDC Rate in Part 4 Below	1st Person Responsible	
Date/Time Printed:	31-Jan-19 09:42 AM	Employee #	100809

Notes: Reducing GF request, due to receipt of State award for Charter School.

**PART-2**

Staffing Summary:	FY 2019 REVISION 1	FY 2019 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	21.98	29.77	(7.79)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:	0.40		0.40
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>22.38</b>	<b>29.77</b>	<b>(7.39)</b>

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>		
<b>Total Revenues</b>		<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$1,018,022		\$1,409,295		\$ (393,273)
Fringe benefits	610000	\$341,833		\$478,342		\$ (134,709)
Staff development & training	620000	\$0		\$500		\$ (500)
Travel-staff	630000	\$5,500		\$5,500		\$ -
Contract services < \$5K	640000	\$7,000		\$5,500		\$ 1,500
Contract services >=\$5K	650000		\$10,000		\$35,000	\$ (25,000)
Student activities	670110		\$12,000		\$3,000	\$ 9,000
Client food	670230	\$105,000		\$123,237		\$ (18,237)
Client Food Recovered (Contra)	670235			(\$30,000)		\$ 30,000
Supplies	680000	\$1,000		\$8,282		\$ (7,282)
Equipment < \$5K	680070	\$3,500		\$3,500		\$ -
Direct billed: telephone expense	690060	\$1,057		\$1,057		\$ -
Direct billed: cell/mobile phone	690090	\$4,050		\$4,300		\$ (250)
Direct billed: mailing cost	690120	\$200		\$450		\$ (250)
Direct billed: printing/copying	690130	\$150		\$150		\$ -
Direct billed: space cost	700060	\$148,839		\$120,907		\$ 27,932
Direct billed: property insurance	710090	\$8,900		\$18,000		\$ (9,100)
Direct billed: auto insurance	710100	\$550		\$2,900		\$ (2,350)
Direct billed: general liab ins	710120	\$850		\$850		\$ -
Direct billed: GSA vehicle	720050	\$20,000		\$19,000		\$ 1,000
Direct billed: gas cards	720070	\$2,467		\$2,467		\$ -
Food	760012	\$120		\$500		\$ (380)
Bank service charge	760020		\$530		\$600	\$ (70)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 22,530		\$ 38,600	\$ (16,070)
<b>Expenditures SUBJECT to IDC</b>		\$ 1,666,838		\$ 2,172,737		\$ (505,899)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 234,191		\$ 305,270		\$ (71,079)
<b>Total Expenditures</b>		\$ 1,923,659		\$ 2,516,607		\$ (593,048)

<b>Revenues OVER \ (UNDER) Expenditures</b>	\$ (1,923,559)	\$ (2,516,607)	\$ 593,048
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**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -
Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -
<b>Transfers In/Out - Net</b>		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>		\$ 1,923,559	\$ 2,516,607
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (1,923,559)	\$ (2,516,607)

PAYROLL WORKSHEET

Accounting Unit: Cherokee Charter School - 100129318 - 09/30/2019 For Budget Period: 100129318 - 09/30/2019 Printed Date: 31-Jan-19

Accounting Unit Name: 100211 Prepare by: Jennifer Pippen Printed Time: 10:05 AM

Table with columns: Job Title, Position Status, Salary Class, Position Code, Grade Range, Emp. #, Pay Rate, Expected Hours, Wages, Fringe Rate, % Change, On Multiple, Expected Fringe, Expected Benefits, and Totals. Rows 1-76 list various staff members and their compensation details.

Totals: \$1,016,023. Please input these totals on the Budget Request Form!

**CHEROKEE NATION - FY2019 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Name:	Phone:	5305
Contract Period:		Name:	Jamie Cole		
Contract Number:		Accounting Unit	Director/Manager	Phone:	5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole		
Funding Source:	01-Cherokee Nation	Executive Director		Phone:	3902
AU Description:	General Fund Operations	Name:	Lacey A. Horn		
Accounting Unit:	1010280	1st Person Responsible			
	Place IDC Rate In Part 4 Below	Employee #			101613
Date/Time Printed:	05-Feb-19 04:55 PM				

Notes: Transfer Out to AU 7965800, Catoosa Tax Commission Building.

**PART-2**

Staffing Summary:	FY 2019 REVISION 1	FY 2019 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues:	Account #			Incr \ (Decr)
Interest income	440010	\$85,000	\$85,000	\$ -
Dividends from Component Units	460000	\$41,100,000	\$41,100,000	\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 41,185,000</b>	<b>\$ 41,185,000</b>	<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Contract services >=\$5K	650000		\$6,300		\$6,300	\$ -
Property taxes	710000		\$15,000		\$15,000	\$ -
Bank service charge	760020		\$25,000		\$25,000	\$ -
Reserved by appropriation	760060		\$403,182		\$403,182	\$ -
Unallowable costs	780070		\$454,000		\$454,000	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ 903,482		\$ 903,482	\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		\$ -
Indirect Cost Allocation	970000					\$ -
<b>Total Expenditures</b>			<b>\$ 903,482</b>		<b>\$ 903,482</b>	<b>\$ -</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ 40,281,518</b>		<b>\$ 40,281,518</b>	<b>\$ -</b>
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**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010		\$307,275		\$307,275
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050		\$459,057		\$459,057
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011		\$10,976,867		\$10,438,425
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>			<b>\$ (10,210,535)</b>		<b>\$ (9,672,094)</b>
Take to Narrative ==>			<b>\$ 11,880,349</b>		<b>\$ 11,341,908</b>

<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ 30,070,983</b>		<b>\$ 30,609,424</b>	<b>\$ (538,441)</b>
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**CHEROKEE NATION - FY2019 BUDGET REQUEST FORM**

<b>PART-1</b>		<b>Budget Preparer</b>		Phone: 5305
Budget Period:	10/01/2018 - 09/30/2019	Name:	Jamie Cole	
Contract Period:		Accounting Unit Director/Manager	Jamie Cole	
Contract Number:	2-Internal Service	Name:	Jamie Cole	
Accounting Fund:	04-Indirect Cost Pool	Executive Director	Lacey A. Horn	
Funding Source:	Indirect Cost Pool Recovery	Name:	Lacey A. Horn	
AU Description:	2040000	1st Person Responsible	Lacey A. Horn	
Accounting Unit:		Employee #	101613	
Place IDC Rate In Part 4 Below				
Date/Time Printed:	05-Feb-19 09:44 AM			

Notes: To fund increase to AU 2041175, Risk Management.

<b>PART-2</b>			
<b>Staffing Summary:</b>		<b>FY 2019 REVISION 1</b>	<b>FY 2019 ORIG REQUEST</b>
# of Regular Full-Time Employee Equivalents:			
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

<b>PART-3</b>					
<b>Revenues:</b>	<i>(Show as positive #)</i>	<b>Account #</b>			<b>Incr \ (Decr)</b>
IDC recovery		410285	\$40,159,576	\$40,097,699	\$ 61,877
Carryover: "unappropriated" PY		480010	\$1,779,654	\$1,779,654	\$ -
	Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>					
<b>Total Revenues</b>			<b>\$ 41,939,230</b>	<b>\$ 41,877,353</b>	<b>\$ 61,877</b>

<b>PART-4</b>						
<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>	<b>Subject to IDC ?</b>			<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
	Please enter a valid account number - >>>					\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Indirect Cost Rate (If blank or zero, must explain in Notes above)</b>		14.05%		14.05%		
<b>Indirect Cost Allocation</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ 41,939,230</b>	<b>\$ 41,877,353</b>	<b>\$ 61,877</b>
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<b>Transfers In/Out - (Show ALL as Positive Numbers)</b>					
<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>					
		\$ -	\$ -	\$ -	\$ -
<b>Take to Narrative ==&gt;</b>		\$ -	\$ -	\$ -	\$ -
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>					
		<b>\$ 41,939,230</b>	<b>\$ 41,877,353</b>	<b>\$ 61,877</b>	



CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Phone: 5668
Contract Period:		Name:	DONNA WACOCHÉ
Contract Number:		Accounting Unit Director/Manager	Phone: 5404
Accounting Fund:	2-Internal Service	Name:	TAMARA COPELAND
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 5682
AU Description:	Risk Management	Name:	NASON MORTON
Accounting Unit:	2041175	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	101836
Date/Time Printed:	30-Jan-19 08:56 AM		

Notes: changes reflect removing the position of Claims Specialist and adding the position of Special Projects Officer, with associated training costs and equipment needs.

PART-2

Staffing Summary:	FY 2019 REVISION 1	FY 2019 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	11.00	11.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>11.00</b>	<b>11.00</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other Income	499000	\$9,000	\$9,000	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
<b>Total Revenues</b>		<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$517,385		\$484,876	\$ 32,509
Fringe benefits	610000		\$174,876		\$163,888	\$ 10,988
Staff development & training	620000		\$10,300		\$5,800	\$ 4,500
Travel-staff	630000		\$3,200		\$2,200	\$ 1,000
Supplies	680000		\$19,417		\$12,742	\$ 6,675
Direct billed: telephone expense	690080		\$1,085		\$900	\$ 185
Direct billed: cell/mobile phone	690090		\$5,670		\$4,750	\$ 920
Direct billed: mailing cost	690120		\$150		\$150	\$ -
Direct billed: printing/copying	690130		\$150		\$150	\$ -
Building rent/lease	700000		\$780		\$780	\$ -
Direct billed: space cost	700080		\$51,000		\$45,900	\$ 5,100
General liability insurance	710040		\$120,000		\$120,000	\$ -
Direct billed: property insurance	710090		\$300		\$300	\$ -
Direct billed: auto insurance	710100		\$750		\$750	\$ -
Direct billed: GSA vehicle	720050		\$4,009		\$4,009	\$ -
Direct billed: gas cards	720070		\$4,000		\$4,000	\$ -
Food	760012		\$500		\$500	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 913,572		\$ 851,695	\$ 61,877
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 913,572</b>		<b>\$ 851,695</b>	<b>\$ 61,877</b>

Revenues OVER \ (UNDER) Expenditures		\$ (904,572)	\$ (842,695)	\$ (61,877)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
<b>Transfers In/Out - Net</b>		\$ -	\$ -	\$ -
Take to Narrative ==>		\$ 913,572	\$ 851,695	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (904,572)</b>	<b>\$ (842,695)</b>	<b>\$ (61,877)</b>

**PAYROLL WORKSHEET**

Accounting Unit Description: Risk Management  
 Accounting Unit Name: 2041175  
 For Budget Period: 10/01/2016 - 09/30/2019  
 Prepared by: DONNA WALCOCHE  
 Printed Date: 30-Jan-19  
 Printed Time: 08:56 AM

0	Job Title	Position Status Vacant=N Existing=E	Salary Class Hourly=H MOA/PA=N	Position Code	Grade Range	Emp. #	PAW Rate	Expected Hours (to P37) on this AU		Expected Wages (Gross)	Series/Status	Fringe Rate %	% Changed to this AU	On Multiple AUs	Totals For This Accounting Unit	
								Regular	Overtime						Expected Fringe (Gross)	Expected Benefits
1	Risk Management Director	E	S	2330	270	101636	\$38.98	2,090		\$76,918	Full Time	33.80%	100%		\$76,918	\$25,698
2	Risk Management Manager	E	H	2331	244	104852	\$34.46	2,090		\$71,718	Full Time	33.80%	100%		\$71,718	\$23,598
3	Office Mgr	E	H	1093	42	106031	\$15.83	2,090		\$32,626	Full Time	33.80%	100%		\$32,626	\$11,120
4	Risk Management Claims Adjuster	E	H	2332	123	104823	\$22.84	2,090		\$47,507	Full Time	33.80%	100%		\$47,507	\$16,057
5	Risk Management Claims Adjuster	E	H	2337	123	106529	\$19.97	2,090		\$41,434	Full Time	33.80%	100%		\$41,434	\$14,005
6	Risk Management Loss Control Representative	E	H	2338	38	105921	\$22.82	2,090		\$47,507	Full Time	33.80%	100%		\$47,507	\$16,057
7	Risk Management Loss Control Representative	E	H	2339	38	105921	\$19.73	2,090		\$41,434	Full Time	33.80%	100%		\$41,434	\$14,005
8	Risk Management Loss Control Specialist I	E	H	2333	123	103537	\$17.70	2,090		\$36,816	Full Time	33.80%	100%		\$36,816	\$12,444
9	Risk Management Loss Control Specialist I	E	H	2333	123	104821	\$16.18	2,090		\$33,675	Full Time	33.80%	100%		\$33,675	\$11,092
10	Risk Management Loss Control Specialist I	E	H	2333	123	104821	\$16.18	2,090		\$33,675	Full Time	33.80%	100%		\$33,675	\$11,092
11	Special Project Officer	N	S	907	141	106624	\$31.68	2,090		\$65,813	Full Time	0.00%	100%		\$65,813	\$22,423
12																
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70	Anticipated Turnover															
71	Anticipated Turnover															
72	Anticipated Turnover															
73	AV-3% Merit Increase															
74	SHR Differential															
75	Christmas Bonus - Regular Full Time															
76	Christmas Bonus - Regular Part Time															
<b>Totals</b>															\$517,885	\$174,878

Please input these totals on the Budget Request Form

CHEROKEE NATION - FY2019 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2018 - 09/30/2019	Budget Preparer	Phone: 5285
Contract Period:		Name:	Mary A. Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	4-Enterprise	Name:	Shay Smith
Funding Source:	10-Enterprise	Executive Director	Phone: 5532
AU Description:	Intermediary Relending Program	Name:	Anna Knight
Accounting Unit:	4109050	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	101074
Date/Time Printed:	07-Feb-19 08:29 AM		

Notes: Amount budgeted in Carryover: unappropriated PY is the amount of fund balance needed to balance the budget.

PART-2

Staffing Summary:	FY 2019 REVISION 1	FY 2019 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Interest income	440010	\$150	\$150	\$ -
Interest income - loans/notes	441000	\$56,000	\$56,000	\$ -
Carryover: "unappropriated" PY	490010	\$52,496	\$16,185	\$ 36,311
Loan processing fee income	499021	\$2,000	\$2,000	\$ -
Late fee income	499023	\$500	\$500	\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		\$ 111,146	\$ 74,835	\$ 36,311

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Other operational	760010		\$6,311		\$0	\$ 6,311
Bad debts	760050		\$95,000		\$85,000	\$ 30,000
Debt service pmt-S/T interest	790030		\$9,835		\$9,835	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ 111,146		\$ 74,835	\$ 36,311
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>		\$ 111,146		\$ 74,835		\$ 36,311

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061		\$ -
Cash out: debt service	900071		\$ -

Transfers In/Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 111,146	\$ 74,835	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

<b><u>ADMINISTRATIVE CLEARANCE</u></b>	
Dept/Program: _____	
Signature/Initial	Date
<b>Executive Director:</b>	
Signature/Initial	Date
<b>Treasurer: (Required: Grants/Contracts/Budgets)</b>	
Signature/Initial	Date
<b>Government Resources:</b>	
Signature/Initial	Date
<b>Administration Approval:</b>	
Signature/Initial	Date

**TITLE:** AN ACT AMENDING LEGISLATIVE ACT #22-18 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2019 OPERATING – MOD 05 ; AND DECLARING AN EMERGENCY

**DEPARTMENT CONTACT:** Gaylon Thompson

**RESOLUTION PRESENTER:** \_\_\_\_\_

**COUNCIL SPONSOR:** \_\_\_\_\_

**NARRATIVE:**

<b><u>LEGISLATIVE CLEARANCE:</u></b>	
<b>Legal &amp; Legislative Coordinator:</b>	
Signature/Initial	Date
<b>Standing Committee &amp; Date:</b>	
<u>Executive Finance</u>	
<b>Chairperson:</b> <u>2/28/19</u>	
Signature/Initial	Date
<b>Returned to Presenter:</b> _____	
Date	

FEB 8 '19 AM 11:54