

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2011-09/30/2012	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	1-General Fund	Name:	
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5483
AU Description:	Get Out The Vote	Name:	Jim Gray
Accounting Unit:	1010041	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	106365
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	02-Apr-12 05:20 PM		
Notes:			

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Contributions & donations	750000		\$300,000			\$ 300,000
Other operational	760010	\$21,982		\$21,982		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 300,000			\$ 300,000
Expenditures SUBJECT to IDC		\$ 21,982		\$ 21,982		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		\$ -
Indirect Cost Allocation	970000	\$ 3,018		\$ 3,018		\$ -
Total Expenditures			\$ 325,000		\$ 25,000	\$ 300,000
Revenues OVER \ (UNDER) Expenditures			\$ (325,000)		\$ (25,000)	\$ (300,000)
Transfers In/Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Transfers In/Out - Net						\$ -
Take to Narrative =>			\$ 325,000		\$ 25,000	\$ -
Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ (325,000)		\$ (25,000)	\$ (300,000)

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/2011 - 09/30/2012	Budget Preparer	Phone: 9184535255
Contract Period:		Name:	Sonja Glory
Contract Number:		Accounting Unit Director/Manager	Phone: 9184535686
Accounting Fund:	1-General Fund	Name:	Ernestine Pumpkin
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 9184535282
AU Description:	Attorney General	Name:	Todd Hembree
Accounting Unit:	1010100	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	Ernestine Pumpkin
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed:	03-Apr-12 02:43 PM
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PART-2

Notes: Increase budget by one Attorney General II; Supplies/equipment; Emp local mileage; renegotiated Attorney General contract; overtime for 2 support staff; upgraded 2 positions; changed 1 AAG funding; and moved budgeted income to two line items.

Staffing Summary:	FY 2012 REVISION 2	FY 2012 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other income	499000	\$500	\$2,500	\$(2,000)
NSF fee income	499020	\$1,500	\$3,500	\$(2,000)
Please enter a valid account number - >>>				
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 2,000	\$ 6,000	\$(4,000)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$598,305	\$0	\$586,829	\$11,876	\$ 11,876
Fringe benefits	610000	\$173,183	\$0	\$171,883	\$1,280	\$ 1,280
Staff development & training	820000	\$31,858		\$31,658	\$	\$ -
Recruitment	820500	\$882		\$882	\$	\$ -
Travel-staff	630000	\$38,198		\$38,198	\$	\$ -
Contract services < \$5K	840000	\$5,250		\$5,250	\$	\$ -
Contract services >=\$5K	850000	\$0	\$78,750	\$0	\$78,750	\$ -
Supplies	680000	\$13,807		\$8,807	\$5,000	\$ 5,000
Allocated: telephone expense	690080	\$5,250		\$5,250	\$	\$ -
Allocated: cell/mobile phone	690090	\$11,340		\$11,340	\$	\$ -
Allocated: mailing cost	890120	\$3,938		\$3,938	\$	\$ -
Allocated: printing/copying	690130	\$4,050		\$4,050	\$	\$ -
Lease/rent: furniture & equip	690500	\$1,200		\$1,200	\$	\$ -
Allocated: space cost	700080	\$45,515		\$45,515	\$	\$ -
Allocated: auto insurance	710100	\$1,500		\$1,500	\$	\$ -
Employee mileage reimbursement	720040	\$8,200		\$4,200	\$2,000	\$ 2,000
Allocated: GSA vehicle	720050	\$7,875		\$7,875	\$	\$ -
Direct billed: gas cards	720070	\$2,000		\$1,000	\$1,000	\$ 1,000
Other operational	760010	\$8,508		\$8,508	\$	\$ -
Food	760012	\$1,000		\$1,000	\$	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 78,750	\$ 78,750	\$	\$ -
Expenditures SUBJECT to IDC		\$ 957,619		\$ 936,883	\$ 20,956	\$ 20,956
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 131,481		\$ 128,604	\$ 2,877	\$ 2,877
Total Expenditures		\$ 1,187,850		\$ 1,144,017	\$ 23,833	\$ 23,833

Revenues OVER \ (UNDER) Expenditures	\$ (1,185,850)	\$ (1,138,017)	\$ (27,833)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900080		\$ -

Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900081		\$ -

Transfers In\Out - Net	\$ -	\$ -	\$ -
Take to Narrative ==>	\$ 1,187,850	\$ 1,144,017	

Excess\Deficit) of Revenues, Expenditures and Net Transfers	\$ (1,185,850)	\$ (1,138,017)	\$ (27,833)
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0 PAYROLL WORKSHEET

Accounting Unit Description: Attorney General
 Accounting Unit Name: 1010100
 For Budget Period: 10/1/2011 - 09/30/2012
 Prepared by: Sonja Glory
 Printed Date: 03-Apr-12
 Printed Time: 02:43 PM

Job Title	Position Vacant New Existing	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate	Expected Hours To Play		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime					
1 Victim Witness Coordinator	E	N	P07	\$24.63	10-0560	\$15.68	2,088		11-R-FT	29.30%	74%	\$32,740	\$7,059
2 Secretary	E	N	A03	\$18.56	10-1403	\$10.96	2,088		11-R-FT	29.30%	50%	\$22,864	\$1,442
3 Attorney General	E	N	LR9	\$200.00	10-1684	\$86.21	2,088		11-R-FT	29.30%	50%	\$180,006	\$3,353
4 Paralegal II	E	N	P08	\$26.71	10-1718	\$16.19	2,088	24	11-R-FT	29.30%	50%	\$34,388	\$6,371
5 Office Manager	E	E	M04	\$27.03	10-2423	\$24.99	2,088		11-R-FT	29.30%	50%	\$52,179	\$5,038
6 Sr. Assistant Attorney General	E	N	LR8	\$49.82	10-4846	\$38.71	2,088		11-R-FT	29.30%	47%	\$80,826	\$7,186
7 AG Investigator/Marshal	E	N	P08	\$28.45	10-7632	\$21.95	2,088		11-R-FT	29.30%	50%	\$45,832	\$11,841
8 Paralegal II	E	N	P08	\$26.71	10-8268	\$20.78	2,088	24	11-R-FT	29.30%	50%	\$44,137	\$6,714
9 Sr Assistant Attorney General	E	E	LR8	\$49.82	10-8281	\$35.15	2,088		11-R-FT	29.30%	50%	\$73,383	\$6,466
10 Sr Assistant Attorney General	E	E	LR8	\$49.82	10-8447	\$38.71	2,088		11-R-FT	29.30%	50%	\$80,826	\$10,752
11 Executive Assistant	E	N	P08	\$26.71	10-8447	\$21.82	2,088		11-R-FT	29.30%	47%	\$45,560	\$6,675
12 Victim Advocate	E	N	P08	\$26.71	10-8769	\$16.86	2,088		11-R-FT	29.30%	50%	\$35,204	\$11,130
13 Betterer's Facilitator	E	N	P08	\$26.71	10-9064	\$18.47	2,088		11-R-FT	29.30%	26%	\$38,153	\$2,682
14 Paralegal II	E	N	P08	\$26.71	10-9199	\$18.58	2,088		11-R-FT	29.30%	6%	\$38,795	\$678
15 Assistant Attorney General II	E	E	LR6	\$45.23	10-9330	\$35.15	2,088		11-R-FT	29.30%	50%	\$73,383	\$5,684
16 Assistant Attorney General	E	E	LR3	\$40.65	10-9704	\$31.59	2,088		11-R-FT	29.30%	47%	\$65,960	\$10,107
17 Assistant Attorney General II	E	E	LR6	\$45.23	10-9716	\$33.26	2,088		11-R-FT	29.30%	37%	\$69,447	\$9,083
18 Assistant Attorney General II	E	E	LR6	\$45.23	10-9736	\$33.26	2,088		11-R-FT	29.30%	37%	\$69,447	\$7,529
19 Assistant Attorney General II	V	E	LR6	\$45.23		\$33.26	2,088		11-R-FT	29.30%	47%	\$69,447	\$9,564
20 Assistant Attorney General	V	E	LR3	\$40.65		\$32.89	2,088		11-R-FT	29.30%	50%	\$68,410	\$10,174
21 Legal Intern	V	N	LR1	\$20.63		\$12.50	400		10-R-PT	8.50%	100%	\$5,000	\$9,143
22 Legal Intern	V	N	LR1	\$20.63		\$12.50	400		10-R-PT	8.50%	100%	\$5,000	\$4,225
23												\$0	\$0
24												\$0	\$0
Totals For This Accounting Unit												\$598,305	\$173,163

Please Input these totals on
on the Budget Request Form!



OFFICE OF THE ATTORNEY GENERAL

M E M O R A N D U M

DATE: March 26, 2012
TO: Budget Submittals
FROM: Ernie Pumpkin, Office Manager
THROUGH: Todd Hembree, Attorney General
RE: Office Budget Modifications

Budget modification/revision increase requests:

- Overtime for support staff to work on tribal code updating and file management updating
- Renegotiated Attorney General contract
- Upgraded two Attorney Generals to Attorney General II's
- Add one Attorney General II
- Eliminated one Attorney General funded through another department
- Increase supplies to upgrade electronics and add work station set-ups

Moved income revenues to assist with supplies, employee mileage reimbursement, and gas cards.

	General Fund ★ 1010100	Indirect Cost 2041025	Total of Budgets
Original Budget ★	1,138,017.00	720,907.00	\$ 1,858,924.00
Budget Modification ★	1,165,850.00	873,331.00	2,039,181.00
	Budget	Increase	\$ 180,257.00

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2011-09/30/2012	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone: 5566
Accounting Fund:	1-General Fund	Name:	Jody Reace
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 3902
AU Description:	Unappropriated Revenues	Name:	Lacey Hom
Accounting Unit:	1010290	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	101813
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	04-Apr-12 05:50 PM		

PART-2

Staffing Summary:

Notes: March E & F Meeting Mod 7 Transfer Out \$58,865 for AU 1023065, CN Cemeterlea Preservation, and reduce \$50,000 of available General Funds for AU 1010700, Tribal Council. Mod 6: Proposed carryover funds of \$4,978,000.

	FY 2012 REVISION 5	FY 2012 REVISION 4	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Carryover: "appropriated" PY	
490000	\$ 4,978,000
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
Total Revenues	\$ 4,978,000

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
Reserved by appropriation					
760060		\$0		\$0	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Total Expenditures		\$ -		\$ -	\$ -

Revenues OVER \ (UNDER) Expenditures	\$ 10,812,457	\$ 5,834,457	\$ 4,978,000
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011	\$441,865	\$441,865	\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -

Transfers In\Out - Net	\$ (441,865)	\$ (441,865)	\$ -
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Take to Narrative ==>	\$ 441,865	\$ 441,865	\$ -
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Excess(Deficit) of Revenues, Expenditures and Net Transfers	\$ 10,170,592	\$ 5,192,592	\$ 4,978,000
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CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2011-09/30/2012	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	1-General Fund	Name:	Jerry Snell
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5355
AU Description:	Elders In Need	Name:	Marsha Lamb
Accounting Unit:	1010452	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	100187
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	05-Apr-12 08:15 AM		
Notes:			

PART-2

Staffing Summary:	FY 2012 ORIG REQUEST	FY 2011 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Client services - Human Services	670005		\$250,000			\$ 250,000
Supplies	680000	\$300				\$ 300
Communication & reproduction	690000	\$7,293				\$ 7,293
Allocated: mailing cost	690120	\$1,200				\$ 1,200
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 250,000		\$ -	\$ 250,000
Expenditures SUBJECT to IDC		\$ 8,793		\$ -		\$ 8,793
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 1,207		\$ -		\$ 1,207
Total Expenditures			\$ 260,000		\$ -	\$ 260,000

Revenues OVER \ (UNDER) Expenditures		\$ (260,000)	\$ -	\$ (260,000)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -

Transfers In\Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 260,000	\$ -	\$ -
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (260,000)	\$ -	\$ (260,000)
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FAMILY ASSISTANCE

POLICY CHAPTER:		CHAPTER#:	
SUBJECT:	Elders In Need	SECTION-SUBSECTION:	
EFFECTIVE DATE:	5-15-2012	SUPERSEDED MATERIAL DATED:	
APPROVED BY:		DATE: 5-8-12	

PURPOSE

The purpose of the Elders In Need program is to provide financial assistance to low income Cherokee Nation Elders in the form of a utility payment paid directly to their utility vendor. This assistance will offset some of the financial burdens that many of our Cherokee Nation tribal elders are forced to live with while on an inadequate fixed income.

POLICY

It shall be the policy of the Cherokee Nation to provide financial assistance to low income Cherokee Elder households in the form of residential utility assistance.

PROCEDURES

The first step in the process will be to determine the eligibility of the applicant.

Eligibility:

1. Applicant must be a registered citizen of the Cherokee Nation.
2. Applicant must be sixty five (65) years of age or older.
3. The applicant must reside within the jurisdictional boundaries of the Cherokee Nation.
4. Household income cannot exceed 150% of the national poverty level income guideline. (Household will consist of applicant and spouse if applicable, and any other elder residing in household.)
5. Applicant must have a utility service in their name or their spouse's name.

APPLICATION PROCESS

A. Mail in Applicants

1. Elder applicants who are current recipients of existing Family Assistance programs that meet 150% of the national poverty income guidelines will be identified.

2. Those applicants identified above will be mailed an application form and a self-addressed stamped envelope.
3. The applicant will complete the application form and attach documents requested to determine eligibility:
 - a. A Copy of the current utility bill to which the applicant wants the payment applied.
4. Applicant signs the application.
5. Applicant returns the signed application form and current utility bill in the self-addressed stamped envelope provided.

B. Walk In Applicants

1. Elders who may be eligible for this program but do not have a current application on file with the Family Assistance Department may "walk in" to any Family Assistance Department Office to begin the application process.
2. Applicants who "walk in" must provide necessary documentation to determine eligibility. The document list below is examples of acceptable documents, but documentation is not limited to this list only.
 - a. Proof of Cherokee Nation citizenship
 - i. Cherokee Nation Tribal Citizenship Card
 - ii. Statement from the Cherokee Nation Registration Department
 - b. Proof of age and identification
 - i. State identification
 - ii. Driver's License
 - iii. Veterans Affairs Identification
 - c. Social Security Cards for applicant and spouse if applicable
 - i. Social Security Cards
 - ii. Award Letters
 - iii. Print out from DHS
 - iv. Tax Return
 - d. Proof of current income for applicant or spouse if applicable
 - i. Current Bank Statement
 - ii. Current Copy of Checks
 - iii. Current Benefit Award Letters
 - iv. Notarized Unverifiable Income form
 - v. Check stubs (if they are working)
 - e. Proof of physical residence.
 - i. Current utility bill with physical address listed
 - ii. Statement from local 911 Office
 - iii. Statement from the local Post Office
 - iv. Agency Letter
 - f. Provide proof of the utility bill to be paid.
 - i. Utility bill
 - ii. Letter from the utility vendor

3. Applicant must sign the application
4. The Application and support documents will be forwarded to management for administrative review.
5. Application will only be accepted for two weeks for each disbursement period.

Administrative Review Process

1. Management will review the application and make a determination based on policy and procedures established for the program.
2. A letter of notification is then mailed out to the client informing them of their eligibility and benefit payment if applicable.

Payment Process

1. Payments will be made directly to the vendors in the amount of \$200 per approved household.
2. Only one payment will be made per household each disbursement period.
3. There will be two disbursement periods each year (subject to available funding).
4. Vendors will be sent a letter of notification, a client list and a check attached instructing vendors to credit the recipients account.

Appeal Process

1. Clients are informed of their appeal rights during the time of the initial application process. Appeal rights are included in the application and all denial letters.
2. Should an applicant, of the Elders In Need program, be denied services or receive services that are not acted upon with reasonable promptness, they may request an administrative hearing.
3. The clients must request a hearing in writing within ten (10) days upon receipt of the denial letter by U.S. Mail or hand delivery to one of the Cherokee Nation Family Assistance field office or Family Assistance Department located at the Tribal Complex in Tahlequah, Oklahoma.
4. The hearing will take place within ten (10) working days after receipt of the request. All hearings are conducted in the Family Assistance Department of the Cherokee Nation Human Services Division located at the Tribal Complex in Tahlequah, Oklahoma. The participants of the hearing will include:
 - a. The person making the request and any support person they bring.
 - b. The Tribal staff person responsible for taking the application.
 - c. The Manager of the Family Assistance.
5. A complete review of the facts surrounding the request and a complete review of the appropriate section of the program policy will take place during the hearing. After all the facts are presented and reviewed, the Department Director shall make a decision. Reasons for the decision will be explained to all parties concerned. If the client is still dissatisfied with the decision, then they may appeal to the Executive Director of the Human Services Division, which will be the last and final decision.

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2011-09/30/2012	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	1-General Fund	Name:	
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 3602
AU Description:	Employee Performance Incentive	Name:	Lacey Hom
Accounting Unit:	1010480	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108243
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	05-Apr-12 08:14 AM		
Notes:			

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$10,000		\$10,000		\$ -
Fringe benefits	610000	\$2,930		\$2,930		\$ -
Contract services >=\$5K	650000		\$207,389		\$190,000	\$ 17,389
Supplies	680000	\$15,000				\$ 15,000
Food	760012	\$59,068		\$0		\$ 59,068
Please enter a valid account number - >>>				\$0		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 207,389		\$ 190,000	\$ 17,389
Expenditures SUBJECT to IDC		\$ 86,988		\$ 12,930		\$ 74,068
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		3.11%		
Indirect Cost Allocation	970000	\$ 11,845		\$ 402		\$ 11,543
Total Expenditures			\$ 306,332		\$ 203,332	\$ 103,000
Revenues OVER \ (UNDER) Expenditures			\$ (306,332)		\$ (203,332)	\$ (103,000)
Transfers In\Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources						
Cash in: tribally required	900000					\$ -
Cash in: grant required	900010					\$ -
Cash in: motor fuel tax	900020					\$ -
Cash in: vehicle tax	900040					\$ -
Cash in: interprogram contract	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Operating Transfers OUT						
Other financing uses						
Cash out: tribally required	900001					\$ -
Cash out: grant required	900011					\$ -
Cash out: motor fuel tax	900021					\$ -
Cash out: vehicle tax	900041					\$ -
Cash out: interprogram contract	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Transfers In\Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 306,332		\$ 203,332	\$ -
Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ (306,332)		\$ (203,332)	\$ (103,000)

PART-1

Budget Period:	10/1/2011 - 09/30/2012	Budget Preparer	Name:	Phone:	9184535255
Contract Period:		Name:	Sonja Glory		
Contract Number:		Accounting Unit Director/Manager	Name:	Phone:	9184535866
Accounting Fund:	2 - Internal Service	Name:	Ernestine Pumpkin		
Funding Source:	04-Indirect Cost Pool	Group Leader	Name:	Phone:	9184535652
AU Description:	Attorney General IDC Fund	Name:	Todd Hembre		
Accounting Unit:	2041025	1st Person Responsible	Employee #	Ernestine Pumpkin	
Place IDC Rate in Part 4 Below		SBC Agreement:	Name:	Phone:	
Date/Time Printed:	04-Apr-12 07:37 AM				

PART-2 Staffing Summary:

Notes: Increased budget by one Attorney General II; renegotiated Attorney General contract; added overtime for support staff; upgraded 2 positions; and changed 1 AAG funding.

	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues:	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$0	\$578,691	\$0	\$459,979	\$ 118,712
Fringe benefits	810000	\$0	\$168,486	\$0	\$134,774	\$ 33,712
Staff development & training	820000		\$18,005		\$18,005	\$ -
Recruitment	820500		\$840		\$840	\$ -
Travel-staff	830000		\$7,506		\$7,506	\$ -
Contract services < \$5K	840000		\$5,250		\$5,250	\$ -
Supplies	880000		\$23,171		\$23,171	\$ -
Allocated: telephone expense	690080		\$1,300		\$1,300	\$ -
Allocated: cell/mobile phone	690090		\$7,480		\$7,480	\$ -
Allocated: mailing cost	690120		\$573		\$573	\$ -
Allocated: printing/copying	890130		\$1,274		\$1,274	\$ -
Lease/rent: furniture & equip	890500		\$5,000		\$5,000	\$ -
Allocated: space cost	700080		\$45,515		\$45,515	\$ -
Allocated: auto insurance	710100		\$1,500		\$1,500	\$ -
Employee mileage reimbursement	720040		\$5,500		\$5,500	\$ -
Allocated: GSA vehicle	720050		\$1,050		\$1,050	\$ -
Direct billed: gas cards	720070		\$2,000		\$2,000	\$ -
Other operational	780010		\$210		\$210	\$ -
Please enter a valid account number - >>>			\$ -		\$ -	\$ -
Please enter a valid account number - >>>			\$ -		\$ -	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			\$ -		\$ -	\$ -
Expenditures NOT Subject to IDC			\$ 873,331		\$ 720,907	\$ 152,424
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 873,331		\$ 720,907	\$ 152,424
Revenues OVER \ (UNDER) Expenditures			\$ (873,331)		\$ (720,907)	\$ (152,424)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Operating Transfers OUT					\$ -
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -

Take to Narrative ==>		\$ 873,331		\$ 720,907	
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ (873,331)		\$ (720,907)	\$ (152,424)

0 PAYROLL WORKSHEET

Accounting Unit Description: Attorney General IDC Fund For Budget Period: 10/1/2011 - 09/30/2012 Printed Date: 04-Apr-12
 Accounting Unit Name: 2041025 Prepared by: Sojia Glory Printed Time: 07:37 AM

Job Title	Position Vacant/V New/N Existing/E	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate		Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime	Regular	Overtime						
1 Secretary	E	N	A03	\$18.56	10-1403	\$10.96	24	2,088	0	\$23,279	11-R-FT	29.30%	50%	\$11,640	\$3,411
2 Attorney General	E	N	LR9	\$200.00	10-1664	\$66.21	0	2,088	0	\$180,006	11-R-FT	29.30%	50%	\$90,003	\$26,371
3 Paralegal II	E	N	P08	\$26.71	10-1718	\$16.19	0	2,088	0	\$33,805	11-R-FT	29.30%	50%	\$16,903	\$4,953
4 Office Manager	E	E	M04	\$27.03	10-2423	\$24.99	0	2,088	0	\$52,179	11-R-FT	29.30%	50%	\$26,090	\$7,644
5 Sr. Assistant Attorney General	E	E	LR8	\$49.82	10-4646	\$36.71	0	2,088	0	\$80,826	11-R-FT	29.30%	50%	\$40,413	\$11,841
6 AG Investigator/Marshal	E	E	P09	\$28.45	10-7632	\$21.95	0	2,088	0	\$43,832	11-R-FT	29.30%	50%	\$22,916	\$6,714
7 Paralegal II	E	N	P08	\$26.71	10-8268	\$20.78	0	2,088	0	\$43,389	11-R-FT	29.30%	50%	\$21,695	\$6,357
8 Sr. Assistant Attorney General	E	E	LR8	\$49.82	10-8281	\$35.15	0	2,088	0	\$73,393	11-R-FT	29.30%	50%	\$36,697	\$10,752
9 Sr. Assistant Attorney General	E	E	LR8	\$49.82	10-8362	\$36.71	0	2,088	0	\$80,826	11-R-FT	29.30%	50%	\$40,413	\$11,841
10 Executive Assistant	E	N	P08	\$26.71	10-8447	\$21.82	0	2,088	0	\$45,560	11-R-FT	29.30%	50%	\$22,780	\$6,675
11 Paralegal II	E	N	P08	\$26.71	10-9199	\$18.58	24	2,088	0	\$39,464	11-R-FT	29.30%	50%	\$19,732	\$5,781
12 Assistant Attorney General II	E	E	LR6	\$45.23	10-9330	\$35.15	0	2,088	0	\$65,960	11-R-FT	29.30%	50%	\$32,980	\$9,653
13 Assistant Attorney General	E	E	LR3	\$40.65	10-9704	\$31.59	0	2,088	0	\$69,447	11-R-FT	29.30%	50%	\$34,724	\$10,174
14 Assistant Attorney General II	E	E	LR6	\$45.23	10-9718	\$33.26	0	2,088	0	\$69,447	11-R-FT	29.30%	50%	\$34,724	\$10,174
15 Assistant Attorney General II	E	E	LR6	\$45.23	10-9736	\$33.26	0	2,088	0	\$69,447	11-R-FT	29.30%	50%	\$34,724	\$10,174
16 Assistant Attorney General II	V	E	LR6	\$45.23	10-9736	\$33.26	0	2,088	0	\$69,447	11-R-FT	29.30%	50%	\$34,724	\$10,174
17 Assistant Attorney General	V	E	LR3	\$40.65	10-9736	\$29.89	0	2,088	0	\$62,410	11-R-FT	29.30%	50%	\$31,205	\$9,143
18 Legal Intern	V	N	LR1	\$20.63	10-9736	\$12.50	400	400	0	\$5,000	10-R-PT	8.50%	50%	\$2,500	\$733
19 Legal Intern	V	N	LR1	\$20.63	10-9736	\$12.50	400	400	0	\$5,000	10-R-PT	8.50%	50%	\$2,500	\$733
20 Legal Intern	V	N	LR1	\$20.63	10-9736	\$12.50	400	400	0	\$5,000	10-R-PT	8.50%	50%	\$2,500	\$733
21 Legal Intern	V	N	LR1	\$20.63	10-9736	\$12.50	400	400	0	\$5,000	10-R-PT	8.50%	50%	\$2,500	\$733
22								400		\$0				\$0	\$0
23															
24															
25															
26 AU 3% Merit Increase														\$16,855	\$4,907
Totals													\$578,691	\$168,486	

Please input these totals on the Budget Request Form!



OFFICE OF THE ATTORNEY GENERAL

M E M O R A N D U M

DATE: March 26, 2012
TO: Budget Submittals
FROM: Ernie Pumpkin, Office Manager
THROUGH: Todd Hembree, Attorney General
RE: Office Budget Modifications

Budget modification/revision increase requests:

- Overtime for support staff to work on tribal code updating and file management updating
- Renegotiated Attorney General contract
- Upgraded two Attorney Generals to Attorney General II's
- Add one Attorney General II
- Eliminated one Attorney General funded through another department
- Increase supplies to upgrade electronics and add work station set-ups

Moved income revenues to assist with supplies, employee mileage reimbursement, and gas cards.

	General Fund 1010100	Indirect Cost 2041025 ^{dx}	Total of Budgets
Original Budget	1,138,017.00	720,907.00	\$ 1,858,924.00
Budget Modification	1,165,850.00	873,331.00	2,039,181.00
	Budget	Increase	\$ 180,257.00



CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/17/2011-09/30/2012	Budget Preparer	Name: Jo Rumbley	Phone: 918-456-5482
Contract Period:		Accounting Unit Director/Manager	Name: Dennis Fine	Phone: 918-456-5482
Contract Number:		Group Leader	Name: David Southerland	Phone: 918-453-5248
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	109574
Funding Source:	08-Housing Proceeds	SBC Agreement:	Name:	Phone:
AU Description:	Proceeds of Sale			
Accounting Unit:	1082400			
Place IDC Rate in Part 4 Below				
Date/Time Printed:	29-Mar-12 07:49 AM	Modification: Increase to fund the development as approved by HACN Board of Commissioners		

PART-2

Staffing Summary:

	FY 2012 REVISION 6	FY 2012 REVISION 4	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	9.20	9.20	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	9.20	9.20	-

PART-3

Revenues: (Show as positive #)

Account #			Incr \ (Decr)
Insurance Income	470120	\$100,000	\$
Carryover: "appropriated" PY	490000	\$1,145,619	\$
Other Income	498000	\$0	\$
Income received from HACN	499040	\$1,003,445	\$
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$800,000	\$ 203,445
Total Revenues		\$ 2,249,064	\$ 203,445

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
Salaries & wages	600000	\$330,245	\$314,007		\$ 16,238
Fringe benefits	610000	\$96,782	\$92,005		\$ 4,777
Staff development & training	620000	\$0	\$0		\$ -
Travel-staff	630000	\$0	\$0		\$ -
Contract services < \$5K	640000	\$15,000	\$15,000		\$ -
Legal services <\$5K	640010	\$2,500	\$2,500		\$ -
Contract services >=\$5K	650000				\$ -
Client services	670000	\$105,882	\$48,000	\$1,375,122	\$ -
Supplies	680000	\$29,000	\$26,000		\$ 3,000
Equipment <\$5K	680070	\$4,000	\$500		\$ 4,000
Communication & reproduction	690000	\$15,500	\$15,500		\$ -
Mailing Costs	690080	\$300	\$300		\$ -
Allocated: telephone expense	690080	\$2,400	\$1,400		\$ 1,000
Allocated: cell/mobile phone	690090	\$1,000	\$2,000		\$ 1,000
Allocated: mailing cost	690120	\$23,750	\$300		\$ -
Allocated: printing/copying	690130	\$300	\$479		\$ -
Utilities	700010	\$300	\$300		\$ -
Electric	700020	\$25,000	\$25,000		\$ -
Water	700030	\$99,000	\$14,998		\$ 84,002
Gas Nat/Lp	700040	\$1,005	\$1,000		\$ 5
Sewer	700060	\$1,918	\$918		\$ 1,000
Property insurance	710010	\$2,800	\$800		\$ 2,000
Allocated: auto insurance	710100	\$3,800	\$3,800		\$ -
R & m Vehicle	720030	\$1,800	\$1,800		\$ -
Direct billed gas cards	720070	\$1,500	\$1,500		\$ -
Building maintenance	730000	\$200	\$200		\$ -
Grounds Maintenance	730020				\$ -
Advertising	740000				\$ -
Bank service charge	780020				\$ -
Filing fees	780025				\$ -
Cash over & short	780030				\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
Expenditures NOT Subject to IDC		\$ 1,376,822	\$ 1,376,822		\$ -
Expenditures SUBJECT to IDC		\$ 766,941	\$ 688,067		\$ 178,874
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%	13.73%		\$ -
Indirect Cost Allocation	970000	\$ 106,301	\$ 80,740		\$ 24,561
Total Expenditures		\$ 2,249,064	\$ 2,046,619		\$ 203,445
Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -		\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources				
Cash in tribally required	900000			\$ -
Cash in grant required	900010			\$ -
Cash in motor fuel tax	900020			\$ -
Cash in vehicle tax	900040			\$ -
Cash in interprogram contract	900050			\$ -
Cash in interprogram contract	900060			\$ -
Operating Transfers OUT				\$ -
Other financing uses				
Cash out tribally required	900011			\$ -
Cash out grant required	900021			\$ -
Cash out motor fuel tax	900041			\$ -
Cash out vehicle tax	900051			\$ -
Cash out interprogram contract	900061			\$ -
Transfers In/Out - Net				\$ -
Take to Narrative ==>		\$ 2,249,064	\$ 2,046,619	\$ -
Excess/(Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: 1082400
 Accounting Unit Name: 1082400
 For Budget Period: 10/1/2011-09/30/2012
 Prepared by: Jo Rumbly
 Printed Date: 27-Mar-12
 Printed Time: 02:42 PM

Job Title	Position Vacant=V New=N Existing=E	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate		Expected Hours To Pay		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime	Regular	Overtime					
1 CLERK III	E	N	A1	\$15.68	10-9550	\$15.68	2,088	2,088		11-R-FT	29.30%	100%	\$32,740	\$9,593
2 CLERK I	E	N	A1	\$9.00	10-1010	\$9.00	2,088	2,088		11-R-FT	29.30%	100%	\$18,792	\$5,595
3 OFFICE MANAGER	E	N	A1	\$19.92	10-5291	\$19.92	2,088	2,088		11-R-FT	29.30%	100%	\$41,583	\$12,187
4 LABORER	E	N	A1	\$9.97	10-9599	\$9.97	2,088	2,088		11-R-FT	29.30%	10%	\$2,082	\$610
5 LABORER	E	N	A1	\$9.64	10-9531	\$9.64	2,088	2,088		11-R-FT	29.30%	10%	\$2,013	\$590
6 DIRECTOR OF DEVELOPMENT	E	E	A1	\$40.87	10-1587	\$40.87	2,088	2,088		11-R-FT	29.30%	100%	\$85,337	\$25,004
7 MGR ADMINISTRATIVE OPERATIONS	E	E	A1	\$22.67	10-7186	\$22.67	2,088	2,088		11-R-FT	29.30%	100%	\$47,335	\$13,869
8 SPECIAL ASST	V	N	A1	\$17.18	10-8586	\$17.18	2,088	2,088		11-R-FT	29.30%	100%	\$36,498	\$10,694
9 SPECIAL ASST	V	N	A1	\$14.85		\$14.85	1,044	1,044		11-R-FT	29.30%	100%	\$14,376	\$4,212
10 PROJECT INSPECTOR	V	N	A1	\$13.21		\$13.21	1,044	1,044		11-R-FT	29.30%	100%	\$13,791	\$4,041
11 CONSTRUCTION MANAGER	V	E	A1	\$24.97		\$24.97	1,044	1,044		11-R-FT	29.30%	100%	\$26,069	\$7,638
12											1.00%		\$0	\$0
13											1.00%		\$0	\$0
14											1.00%		\$0	\$0
15											1.00%		\$0	\$0
16											1.00%		\$0	\$0
17											1.00%		\$0	\$0
18											1.00%		\$0	\$0
19											1.00%		\$0	\$0
20											1.00%		\$0	\$0
21											1.00%		\$0	\$0
22											1.00%		\$0	\$0
23											1.00%		\$0	\$0
24											1.00%		\$0	\$0
25											1.00%		\$0	\$0
26											1.00%		\$0	\$0
27											1.00%		\$0	\$0
28											1.00%		\$0	\$0
29											1.00%		\$0	\$0
30											1.00%		\$0	\$0
31											1.00%		\$0	\$0
32											1.00%		\$0	\$0
33											1.00%		\$0	\$0
34											1.00%		\$0	\$0
35											1.00%		\$0	\$0
36											1.00%		\$0	\$0
37											1.00%		\$0	\$0
38											1.00%		\$0	\$0
39											1.00%		\$0	\$0
40											1.00%		\$0	\$0
41											1.00%		\$0	\$0
42											1.00%		\$0	\$0
43											1.00%		\$0	\$0
44											1.00%		\$0	\$0
45											1.00%		\$0	\$0
46											1.00%		\$0	\$0
47											1.00%		\$0	\$0
48											1.00%		\$0	\$0
49											1.00%		\$0	\$0
50 AU 3% Merit Increase											1.00%		\$9,619	\$2,818
Totals													\$330,245	\$96,762

Please input these totals on the Budget Request Form!

RESOLUTION 2012-12

HOUSING AUTHORITY OF THE CHEROKEE NATION

A RESOLUTION AUTHORIZING UNRESTRICTED FUNDS BE ADDED TO ACCOUNTING UNIT 1082400 TO BE USED FOR SALARY AND BENEFITS FOR CONSTRUCTION ACTIVITIES

WHEREAS, The Housing Authority of the Cherokee Nation continues to own property and perform housing activities through a Memorandum of Agreement with the Cherokee Nation, and

WHEREAS, The Housing Authority of the Cherokee Nation continues to develop programs that are beneficial to Low Income Cherokee Tribal Members, and

WHEREAS, The Cherokee Nation Administration has requested the Housing Authority of the Cherokee Nation to construct new homes using Housing Authority Non-Restricted Funds for the development of the new homes, and

WHEREAS, Once the homes are completed, the Housing Authority of the Cherokee Nation will obtain a loan from a lending institution to cover a portion of the construction costs with the proceeds of the loan reimbursing the Housing Authority Non-Restricted Funds, and

WHEREAS, The remaining construction costs will be reimbursed to the Housing Authority with funds from either the Indian Housing Block Grant or with Program Income from the Cherokee Nation, and

WHEREAS, The Housing Authority of the Cherokee Nation Board of Commissioners has approved Resolution 2012-05 on January 23, 2012, and

WHEREAS, Resolution 2012-05 identifies vacant positions needed in the construction process which need filled in order to proceed with construction of new homes, and


WHEREAS, Approval of this resolution will allow solicitation of those needed positions along with paying existing salaries of those staff already performing construction activities.

NOW THEREFORE BE IT RESOLVED, The Housing Authority of the Cherokee Nation Board of Commissioners approves this resolution which adds an additional amount to accounting unit 1082400, and


BE IT FURTHER RESOLVED, The Housing Authority of the Cherokee Nation Board of Commissioners authorizes the Executive Director execute the funding change and orders the same to be spread upon the minutes of this meeting.

Dated this 22th day of March, 2012.

HOUSING AUTHORITY OF THE CHEROKEE NATION


CHAIRMAN: James Simmons

ATTEST:


SECRETARY: Ron Amos

✓



Housing Authority of the Cherokee Nation

1500 Hensley Drive

P.O. Box 1007

Tahlequah, OK 74465-1007

Phone 918-456-5482 Fax 918-458-5018

www.cherokeehousing.com

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CHEROKEE NATION
HELD ON MARCH 22, 2012

PRAYER:

Chairman James Simmons asked Mary James to lead all present with prayer before proceeding with business.

ROLL CALL:

Commissioners Present:

James Simmons, Chairman
Tony Yates, Vice-Chairman
Ron Amos, Secretary

Others Present:

David Southerland	Amy Woodruff	Mary James
Cora Hammer	Gary Cooper	Tony Barrow

DECLARATION OF QUORUM:

There being a quorum present, the special meeting of the Board of Commissioners of the Housing Authority of the Cherokee Nation was called to order by Chairman Simmons at 2:00 p.m. on March 22, 2012.

APPROVAL OF AGENDA:

Commissioner Amos made a motion to approve the agenda. Commissioner Yates seconded the motion. Commissioner votes were recorded by roll call.

Roll Call votes:	Tony Yates	yes
	Ron Amos	yes

The motion carried unanimously.

INTRODUCTION OF GUESTS:

David introduced guests: David Southerland, Cora Hammer, Mary James, Gary Cooper and Tony Barrow.

ITEMS FOR DISCUSSION & POSSIBLE APPROVAL (if necessary):

- 1) Resolution 2012-12: A resolution authorizing unrestricted funds be added to accounting unit 1082400 to be used for salary and benefits for construction activities.

✓

2 MINUTES/BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE CHEROKEE NATION
MARCH 22, 2012

Commissioner Yates made a motion to approve Resolution 2012-12: A resolution authorizing unrestricted funds for the amount of \$203, 445.00 to be added to accounting unit 1082400 to be used for salary and benefits for construction activities.

Commissioner votes were recorded by roll call.

Roll Call votes:	Ron Amos	yes
	Tony Yates	yes

The motion carried unanimously.

ADJOURN:

There being no further business to come before the Board, Commissioner Amos made a motion to adjourn. Commissioner Yates seconded the motion. Commissioner votes were recorded by roll call.

Roll Call votes:	Tony Yates	yes
	Ron Amos	yes

The motion carried unanimously.

The Chairman thereupon declared the meeting adjourned at 2:05 p.m.

RESPECTFULLY SUBMITTED:

SECRETARY: Ron Amos

HOUSING AUTHORITY OF THE CHEROKEE NATION

CHAIRMAN: James Simmons

✓

PART-1

Budget Period:	10/01/11 - 09/30/12	Budget Preparer	Phone: ext. 5534
Contract Period:		Name:	K. Shay Smith
Contract Number:		Accounting Unit Director/Manager	Phone: ext. 5534
Accounting Fund:	4-Enterprise	Name:	K. Shay Smith
Funding Source:	10-Enterprise	Group Leader	Phone: ext. 5532
AU Description:	Commercial Loan Fund	Name:	Anna Knight
Accounting Unit:	4109030	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	21-Mar-12 09:59 AM		

PART-2 Staffing Summary: Notes: Acct 900010 cash in of \$723,385 is from AU 4109080, adult micro enterprise loan fund. Cash in of \$725,000 is from AU 3753207 for the 2011 CDFI Award. AU 4109080 is being combined with this AU to make one commercial loan fund AU.			
		FY 2012 REVISION 2	FY 2012 REVISION 1
			Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues:	(Show as positive #)	Account #				Incr \ (Decr)
Interest Income		440010		\$1,500	\$10,900	\$ (9,400)
Interest Income - loans/notes		441000		\$42,648	\$30,648	\$ 12,000
Loan processing fee income		499021		\$8,000	\$2,748	\$ 5,252
Late fee Income		499023		\$650	\$0	\$ 650
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Total Revenues				\$ 52,798	\$ 44,296	\$ 8,502

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Bad debts	760050		\$240,539		\$135,539	\$ 105,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 240,539		\$ 135,539	\$ 105,000
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 240,539		\$ 135,539	\$ 105,000
Revenues OVER \ (UNDER) Expenditures			\$ (187,741)		\$ (91,243)	\$ (96,498)

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$723,385			\$ 723,385
Cash in: grant required	900020		\$725,000		\$725,000	\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Transfers In\Out - Net			\$ 1,448,385		\$ 725,000	\$ 723,385
Take to Narrative ==>			\$ 240,539		\$ 135,539	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ 1,260,844		\$ 633,757	\$ 626,897

Final Balance

GL291 - Date 03/21/12
Time 10:31

Company 1 - Cherokee Nation
Trial Balance
For Period 1 Ending October 31, 2011

USD

Base Currency Page 1
Amounts
Fiscal Year 2012

Account Mbr	Description	ICDBG_MENTLF	ICDBG Micro-Enter Loan Fund	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
10980							
100637-0000	Adult MEOF Loan Fund - 806695			103,142.69	12,371.50	6,100.00	109,414.19
100970-0000	Cash in transit			350.00		350.00	0.00
140000-0000	Notes receivable - current			172,837.29	607.77	5,153.94	168,291.12
140010-0000	Reserve for bad notes rec			53,506.81			53,506.81
170000-0000	Notes receivable - long term			440,450.53			440,450.53
200500-0000	Auto due to/from			60,119.97			60,119.97
230003-0000	Unapplied Note Receipts			9.65			9.65
310000-0000	Retained Earnings Unreserved			53,305.01			53,305.01
340000-0000	Fund Balance Reserved			670,079.01			670,079.01
440010-0000	Interest income			0.00		27.34	27.34
441000-0000	Interest income - loans/notes			0.00	205.42	1,456.11	1,250.69
499000-0000	Other Income			0.00		.69	.69
499023-0000	Late fee income			0.00		97.28	97.28
760010-0000	Other operational			0.00	.67		.67
*** Totals				0.00	13,185.36	13,185.36	0.00

> 723,384.02 - *

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/11 - 09/30/12	Budget Preparer	Phone: ext. 5534
Contract Period:		Name:	K. Shay Smith
Contract Number:		Accounting Unit Director/Manager	Phone: ext. 5534
Accounting Fund:	4-Enterprise	Name:	K. Shay Smith
Funding Source:	10-Enterprise	Group Leader	Phone: ext. 5532
AU Description:	Adult ICDBG Micro Loan Fund	Name:	Anna Knight
Accounting Unit:	4109080	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	21-Mar-12 11:11 AM		

PART-2

Notes: Funds are being combined with the Commercial Loan Fund, AU 4109030. Cash out to AU 4109030 in the amount of \$723,384.02.

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Interest Income	440010	\$0	\$80	\$ (80)
Interest Income - loans/notes	441000	\$0	\$12,000	\$ (12,000)
Loan Processing Fee Income	499021	\$0	\$2,000	\$ (2,000)
Late Fee Income	499023	\$0	\$650	\$ (650)
Carryover: "appropriated" PY	490000	\$723,385	\$0	\$ 723,385
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 723,385	\$ 14,730	\$ 708,655

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Bad Debts	760050		\$0		\$105,000	\$ (105,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ 105,000	\$ (105,000)
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ -		\$ 105,000	\$ (105,000)
Revenues OVER \ (UNDER) Expenditures			\$ 723,385		\$ (90,270)	\$ 813,655

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011	\$723,385			\$ 723,385
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Transfers In/Out - Net		\$ (723,385)		\$ -	\$ (723,385)
Take to Narrative ==>		\$ 723,385		\$ 105,000	
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ (90,270)	\$ 90,270

Trial Balance

GL291 - Date 03/21/12
Time 10:31

Company 1 - Cherokee Nation
Trial Balance
For Period 1 Ending October 31, 2011

USD
Base Currency Page 1
Amounts
Fiscal Year 2012

10980

ICDBG_MENTLF ICDBG Micro-Enter Loan Fund

Account Nbr	Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
100637-0000	Adult MEOF Loan Fund - 806695	103,142.69	12,371.50	6,100.00	109,414.19
100970-0000	Cash in transit	350.00		350.00	0.00
140000-0000	Notes receivable - current	172,837.29	607.77	5,153.94	168,291.12
140010-0000	Reserve for bad notes rec	53,506.81			53,506.81
170000-0000	Notes receivable - long term	440,450.53			440,450.53
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340000-0000	Fund Balance Reserved	670,079.01		1,456.11	670,079.01
440010-0000	Interest income	0.00	205.42		27.34
441000-0000	Interest income - loans/notes	0.00			1,250.69
499000-0000	Other Income	0.00		.69	.69
499023-0000	Late fee income	0.00		97.28	97.28
760010-0000	Other operational	0.00			.67
*** Totals		0.00	13,185.36	13,185.36	0.00

*> 723,384.02 - **



CHEROKEE NATION TRIBAL COUNCIL

Doug Evans, C.P.A.,
Executive Director, Financial Oversight

M e m o

To: Jodie Fishinghawk, Chair, Executive & Finance Committee &
Chuck Hoskin, Jr., Co-Chair, Executive & Finance Committee

From: Doug Evans

CC: Executive & Finance Committee

Date: 4/23/2012

Re: Mod-8 Amendment request

Councilors,

Please see attached documentation and budget request related to a recently approved Water Management Program from Department of Interior. The project was funded for \$80,000 and Administration is requesting the attached budget be added to Mod-8 to be considered in this month's Executive & Finance Committee on the 26th.

After reviewing the information, I would recommend the Committee consider approving the requested amendment to Mod-8. If you have any questions or need additional information, please feel free to contact me.

Respectfully,

Doug Evans

Attachments

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/11-09/30/12	Budget Preparer	Phone:	Ext. 5306
Contract Period:	10/1/11-09/30/12	Name:	Laura Adair	
Contract Number:		Accounting Unit Director/Manager	Phone:	Ext. 5237
Accounting Fund:	3-Special Revenue	Name:	Tom Elkins	
Funding Source:	22-DOI-Self Governance	Group Leader	Phone:	Ext. 5340
AU Description:	Water Planning Grant	Name:	Bruce Davis	
Accounting Unit:	3225000	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	Tom Elkins	
		SBC Agreement:	Phone:	
		Name:		

Date/Time Printed:	23-Apr-12	11:05 AM
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Notes: New grant - if funding is not expended this fiscal year, funds will carryover into FY13 until project is complete or funds are expended on the project via planning phases.

PART-2

Staffing Summary:	FY 2012 ORIG REQUEST	FY 2011 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	0.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	-	-	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$80,000	\$0	\$ 80,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 80,000	\$ -	\$ 80,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000					\$ -
Fringe benefits	610000					\$ -
Staff development & training	620000					\$ -
Travel-staff	630000					\$ -
Contract services < \$5K	640000					\$ -
Contract services >=\$5K	650000		\$80,000			\$ 80,000
Supplies	680000					\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 80,000		\$ -	\$ 80,000
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 80,000		\$ -	\$ 80,000

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -

Transfers In\Out - Net		\$ -		\$ -	\$ -
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Take to Narrative ==>		\$ 80,000		\$ -	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -	\$ -
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IN REPLY REFER TO:

United States Department of the Interior
BUREAU OF INDIAN AFFAIRS
Eastern Oklahoma Region
Eastern Oklahoma Regional Office
P.O. Box 8002
Muskogee, OK 74402-8002



Division of Environmental,
Safety and Cultural Resources Management

Honorable Bill John Baker
Principal Chief, Cherokee Nation
P.O. Box 948
Tahlequah, OK 74465

APR 05 2012

Dear Principal Chief Baker:

The Bureau of Indian Affairs (Bureau), Eastern Oklahoma Regional Office has received funding under the Water Management, Pre-Development, and Planning Program for the Cherokee Nation (Nation) for Fiscal Year 2012 for your Water Management Program Plan. The project was funded for the full \$80,000 as requested by the Nation. The funds will be made available through the Office of Self Governance.

Notification inviting proposals for the Fiscal Year 2013 Water Program will be sent out later this year and the Bureau would encourage the Tribe to apply.

If additional information is required, please contact Mr. Mosby Halterman, Regional Hydrologist, Division of Environmental, Safety and Cultural Resources Management, EORO, at (918) 781-4660.

Respectfully,

ACTING

Regional Director



GWX8 D&F
CHEROKEE NATION®

Office of the Chief

S. Joe Crittenden
Acting Principal Chief

Meredith A. Frailey
Acting Deputy Principal Chief

Melanie Knight
Secretary of State

Diane Hammons
Attorney General

Callie Catcher
Treasurer

Sharon Wright
Marshal

August 29, 2011

Mosby Halterman, Hydrologist
Bureau of Indian Affairs
Eastern Oklahoma Regional Office
3100 West Peak Boulevard
Muskogee, OK 74401

RE: Application for FY2012 Funding for Development of Water Management Program

Dear Mr. Halterman:

With this letter, I am enclosing an application for FY2012 funding to retain the services of a consultant to assist the Cherokee Nation in developing a draft water management program.

The Cherokee Nation has made tremendous progress in outlining the legal framework for our water rights claims and increased our knowledge of the types and quality of our water resources through development of a preliminary inventory of water resources. However, the development of a final water management program will be critical in identifying the Nation's priorities related to use, development, and protection of its waters in working toward a negotiated settlement with the State of Oklahoma.

As outlined in the attached proposal, it is important for the Cherokee Nation to proceed with this project quickly, due to a variety of circumstances that could negatively impact the ability of the Nation and the United States to fully protect its legal rights. We look forward to the opportunity of working with the Department of the Interior in this endeavor.

Sincerely,

S. Joe Crittenden
Acting Principal Chief

CHEROKEE NATION

FY 2012 FUNDING PROPOSAL

TO

BUREAU OF INDIAN AFFAIRS

FOR

**WATER MANAGEMENT, PLANNING AND PRE-
DEVELOPMENT PROGRAMS**

Project Director:

Diane Hammons
Attorneys General, Cherokee Nation
P.O. Box 948
Tahlequah, Oklahoma 74465
(918) 453-5282
diane-hammons@cherokee.org

Preparers/Contacts:

Sara Hill and Susan Work
Assistant Attorneys General, Cherokee Nation
P.O. Box 948
Tahlequah, Oklahoma 74465
(918) 453-5726 or 453-3836
sara-hill@cherokee.org
susan-work@cherokee.org

1. DATE OF REQUEST: September 2, 2011

2. TRIBE AND RESERVATION NAME: Cherokee Nation

3. PROJECT NAME & PURPOSE: The purpose of the Cherokee Nation Water Management Program is to develop a Water Management Program Plan that will:

- (a) Quantify and qualify the Cherokee Nation's trust assets as to the Nation's water resources and associated resources within the Nation's territorial jurisdiction as defined by the Cherokee Nation Constitution (see Attachment 2, Map of Project Location/Reservation Boundaries);
- (b) Delineate/evaluate current encroachments upon these resources and initiate protection of tribal regulatory authority and conservation of these resources; and
- (c) Determine management strategies necessary for the use of these assets, including intergovernmental cooperation, consultation, and coordination designed to conserve water and associated resources.

4. FUNDING AMOUNT REQUESTED: \$ 80,000

5. TYPE OF REQUEST:

A. Congressional & Court Mandates: Not applicable.

B. Indian Water Rights Litigation/Adjudication Support: Not applicable.

C. Indian Water Rights Negotiation Support: Not applicable.

D. Indian Water Rights Litigation/Adjudication/Negotiation Feasibility: (Explain the need to prepare for litigation or to request initiation of formal negotiations.) In 2009 a federal court found that Cherokee Nation has "substantial interests in lands, water and other natural resources" in the Illinois River Watershed, in State v. Tyson Foods, Inc., et al., 05-CIV-0329-GKF-PJC (U.S. D.C. N.D. Okla.), but denied the Nation's motion to intervene based on the timing of the motion. The Choctaw and Chickasaw Nations filed suit against the Oklahoma Water Resources Board ("OWRB") on August 18, 2011. The suit challenges the OWRB's failure to initiate any general adjudication proceedings in Oklahoma, and seeks declaratory and injunctive relief recognizing the two tribes' interests in Sardis Lake and a related watershed in southeastern Oklahoma. The suit asserts the unique "Five Tribes" legal theory concerning water rights. The suit's outcome, including any potential settlement, will directly impact the Cherokee Nation's water rights. The Nation's water management planning activities described in item 3 above and items 5.E and 8 below will be critical to the Nation's ability to protect its interests with regard to resource management, state encroachments, and conservation and protection of its water and related resources.

E. Water Management-/ Planning / Pre-development: It is essential that the Nation be fully prepared to protect its water resources due to the following circumstances: (1) the pending Choctaw/Chickasaw case (see 5.D above), (2) the OWRB's ongoing efforts to obtain state legislative approval of its proposed 2012 Oklahoma Comprehensive Water Plan ("OCWP") encroaching on Cherokee Nation management of its water resources; and (3) ongoing issues

concerning state assertions of authority over waters in eastern Oklahoma, including a pending third party permit for water storage in Lake Tenkiller within the Cherokee Nation. The Cherokee Nation intends to fulfill the purposes described in Item 3 above in order to ultimately develop a final Water Management Program Plan to be used for protection of the Cherokee Nation's water, including regulatory activities, resource conservation, possible litigation, and negotiations with the State of Oklahoma.

6. PROJECT MANAGER NAME AND CONTACT INFORMATION: See Cover Sheet.

7. NAME AND CONTACT INFORMATION OF PERSON PREPARING THE REQUEST: See Cover Sheet.

8. PROJECT DESCRIPTION: The Cherokee Nation has already: (1) conducted legal research resulting in an exhaustive research document in support of its ownership of water resources within its territorial jurisdiction; (2) prepared a preliminary 2004 inventory of Cherokee Nation water resources, including a determination of type and scope of additional information needed; and (3) utilized a university summer internship program to prepare a preliminary draft Water Management Program Plan. The Cherokee Nation Environmental Department will allocate \$20,000 in tribal funds to continue this work for the next several months in order to eliminate delays in progress that would otherwise be caused by the BIA grant application consideration process, as a supplement to funding received as a result of this grant application. These supplemental tribal funds will be used primarily for obtaining the services of a hydrologist or other expert in the field to assist in development of the Water Management Program Plan's initial design and identification of information to be added to the draft plan. The additional work/tasks to be performed utilizing the BIA grant, the project deliverables, the timelines, and costs are as follows:

PROJECT DESCRIPTION

Priority Order	Work/Tasks	Project Deliverables	Timelines
1	Develop matrix summarizing Cherokee communities and population centers ("Community Matrix"), and review of initial design of draft Water Management Program Plan ("Plan") and list of identified additional information needed for the Plan	Discussion of review and conclusions with Cherokee staff in order to jointly finalize Plan design and to finalize list of additional information needed	Months 1 - 2
2	Finalize initial Plan design; prepare detailed lists of water infrastructure for irrigation, water supply, and additional beneficial uses; determine amount of water diverted or depleted and locations of diversion and depletion; and identify current and potential uses	Written report summarizing identification and listing of infrastructures, diversions, depletions, uses and related analysis	Months 3 - 6

3	Identification of state water permits affecting Cherokee Nation waters and review of draft OCWP to identify current and potential encroachments on Cherokee Nation water resources, with emphasis on Community Matrix	Written report , including relevant data and independent analysis of potential effect of encroachments on Cherokee resources, and recommendations re: tribal strategies	Months 3 - 6
4	Organization of data for draft Plan, including determination of cultural water uses and fish and wildlife needs, and preparation of rough draft of Plan	Draft Plan and meeting with Project Director and legal staff to discuss	Months 3-6
5	Schedule and conduct Cherokee community meetings concerning uses, needs, and development of water resources	Written report summarizing information and recommendations obtained through community outreach	3-9
6	Add additional data into draft Plan as needed, including results and recommendations from community outreach	Final Plan	Months 9-12
7	Determine strategies for Plan implementation, including identification of potential water development projects, intergovernmental cooperation, consultation, and coordination for water and other resource conservation.	Written summary of strategy for Plan implementation and use in negotiations with state and federal government	Month 12

9. BUDGET JUSTIFICATION:

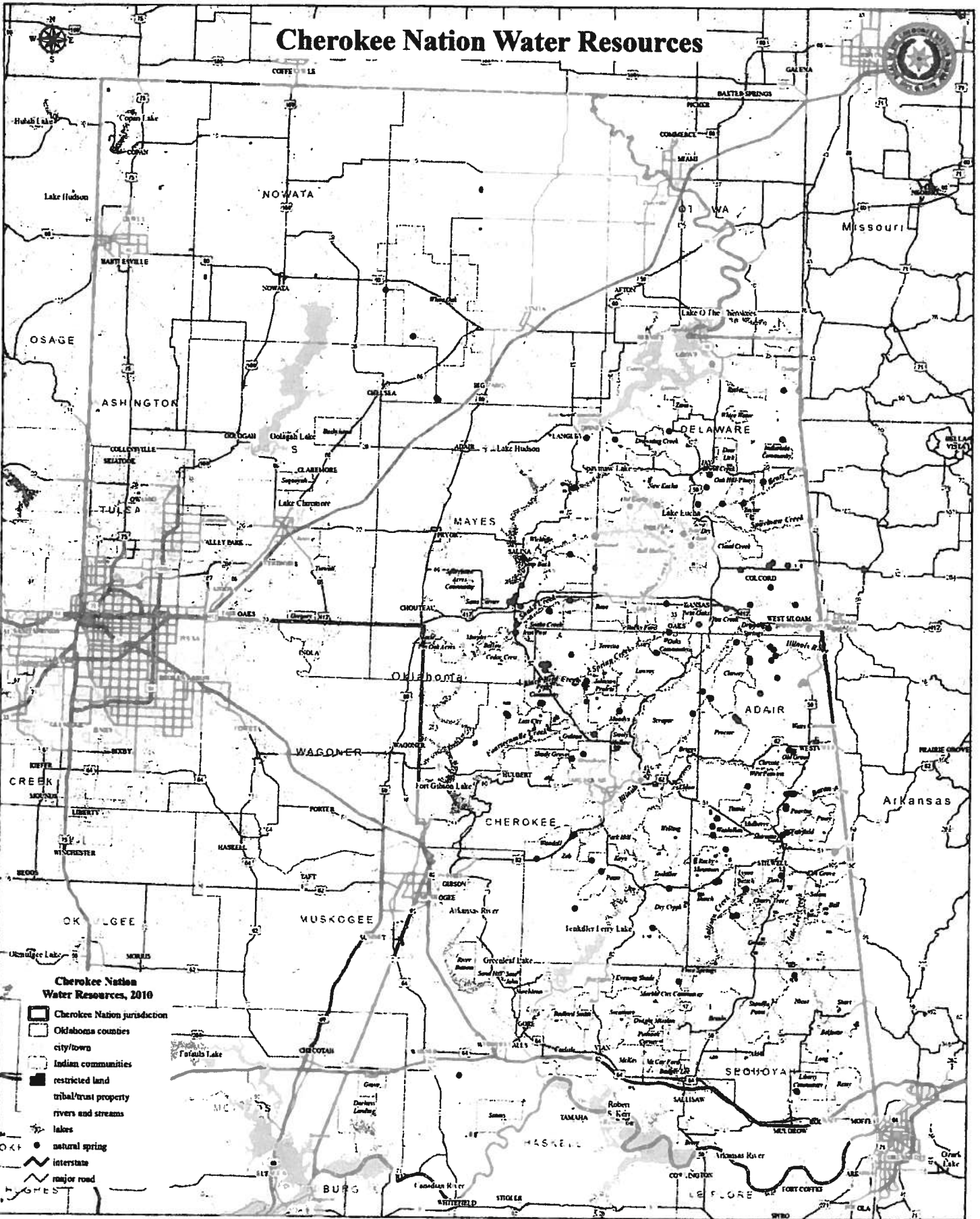
Hydrologist/expert technical consultant services related to initial Plan design and needed information	\$20,000 (Tribal)
Hydrologist/expert technical consultant services	\$80,000 (Grant request)
Equipment costs:	-0-
Total requested:	\$ 80,000
Project total:	\$100,000

10. HISTORY OF FUNDING: The Cherokee Nation has received no funding awards from the Water Rights Negotiation/Litigation or Water Management, Planning and Pre-development Programs during the past three years. The Cherokee Nation utilized earlier Program grants for development of its water rights research document and for the 2004 preliminary inventory of water resources that will be used as the foundations for development of its Plan and negotiations with the State of Oklahoma.

11. WATER RIGHTS FUNDING REQUEST INFORMATION: Information regarding DOI and DOJ attorneys and the Federal Indian Water Rights Negotiation Team Chair is not currently applicable. However, the case filed by the Choctaw Nation and the Chickasaw Nation will almost certainly have a legal impact on Cherokee Nation's water rights. See 5.D above. In addition, any legislative approval of the 2012 Oklahoma Comprehensive Water Plan will represent a significant state encroachment upon the Cherokee Nation's ability to manage its own resources for the benefit of its citizens. See 5.E above.

ATTACHMENT "A"

Cherokee Nation Water Resources



Cherokee Nation Water Resources, 2010

- Cherokee Nation jurisdiction
- Oklahoma counties
- city/town
- Indian communities
- restricted land
- tribal/trust property
- rivers and streams
- lakes
- natural spring
- interstate
- major road

Map Disclaimer: Information displayed on this map is from multiple sources and is to be used for graphic display and general planning purposes only. Data accuracy cannot be guaranteed. Corrections about this map, its sources, and standards used should be directed to the Cherokee Nation's GeoData Center. Also created 4 October 2010 ERM, CH GeoData Data Services, Census Bureau, H&D, ESRI, CHS, CH GeoData. 21_Project/WaterResources/MapInfo_CN_CP_EMA_20101011.mxd, HY_Map, Chas, Report, Presentation Layer\1 Map\4 14-Congressional/MapInfo/CHS/CP_EMA_20101025

PART-1

Budget Period:	10/01/11 - 09/30/11	Budget Preparer	Phone: 7190
Contract Period:	10/01/11 - 09/30/11	Name:	Bill Beck/Joyce Bunch
Contract Number:		Accounting Unit Director/Manager	Phone: 7181
Accounting Fund:	3-Special Revenue	Name:	BJ Boyd, Ph. D
Funding Source:	32-IHS-Self Governance-Health	Group Leader	Phone:
AU Description:	SANS	Name:	
Accounting Unit:	3324050	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	11-0113 / BJ Boyd, Ph. D
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed: 02-Apr-12 04:19 PM

Notes:

PART-2

Staffing Summary:

	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.00	1.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.00	1.00	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$249,723	\$249,723	\$ -
Carryover: "appropriated" PY	490000	\$132,991		\$ 132,991
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 382,714	\$ 249,723	\$ 132,991

PART-4

Expenditures:

	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$45,289		\$48,325		\$ (3,036)
Fringe benefits	610000	\$13,270		\$14,159		\$ (889)
Staff development & training	620000	\$3,000				\$ 3,000
Travel-staff	630000	\$6,500				\$ 6,500
Contract services >=\$5K	650000		\$247,081		\$173,689	\$ 73,392
Supplies	680000	\$30,000		\$12,350		\$ 17,650
Allocated: cell/mobile phone	690090	\$1,200		\$1,200		\$ -
Employee mileage reimbursement	720040	\$1,000				\$ 1,000
Client services	670000	\$19,000				\$ 19,000
Indirect cost (Contra)	970002				(\$10,439)	\$ 10,439
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 247,081		\$ 163,250	\$ 83,831
Expenditures SUBJECT to IDC		\$ 119,259		\$ 76,034		\$ 43,225
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 16,374		\$ 10,439		\$ 5,935
Total Expenditures		\$ 382,714		\$ 249,723		\$ 132,991
Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900080					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 382,714		\$ 249,723	\$ -
Excess/(Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: **SANE** For Budget Period: **1000111 - 09/30/11** Printed Date: **02-Apr-12**
 Accountant Unit Name: **3324050** Prepared by: **Bill Beck/Joyce Bunch** Printed Time: **04:20 PM**

Job Title	Position Vacant=V New=N Existing=E	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Scheduled Hours To		Expected Wages (Gross)	Fringe Rate %	Series-Status	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Hourly Rate	Regular						
1 Behavior Hith Cinc	N	E	H20	\$28.13	10-8328	\$21.69	2,088	\$45,289	29.30%	10-R-FT	100%	\$45,289	\$13,270
2								\$0				\$0	\$0
3								\$0				\$0	\$0
4								\$0				\$0	\$0
5								\$0				\$0	\$0
6								\$0				\$0	\$0
7								\$0				\$0	\$0
8								\$0				\$0	\$0
9								\$0				\$0	\$0
10/AU 3% Merit Increase								\$0				\$0	\$0
Totals For This Accounting Unit												\$45,289	\$13,270

Totals
 Please input these totals on
 on the Budget Request Form!

AMENDMENT NUMBER 05
to the FY 2012 Funding Agreement
between the
Cherokee Nation
and the
United States of America
Department of Health and Human Services

The Funding Agreement, 60G930002 , pursuant to Title V, Section 505 (e), Subsequent Funding Agreements, effective October 1, 2008, between the Cherokee Nation and the United States of America, Department of Health and Human Services, is hereby amended as follows:

SUB-SUB ACTIVITY	Previous FA Total	Increase (Decrease)	Amended FA Total
Other (See Remarks)	\$2,859	\$249,723	\$252,582
EFFECT ON FA AMOUNT/PAYMENTS			
Total, FA Amount	\$137,937,226	\$249,723	\$138,186,949
Total, FA Retained Services	\$0	\$0	\$0
Total, Amount to be Rec'd	\$137,937,226	\$249,723	\$138,186,949

Remarks: The Funding Agreement is amended to add \$249,723 non-recurring program funds for Domestic Violence Initiative SANE SAFE, in accordance with the attached Amendment.

Effective Date: March 20, 2012

Cherokee Nation

By: Tribal signature not required for this action per FA Section 7.5.2
Principal Chief

Date

United States of America
Department of Health and Human Services

By: 

Director, Indian Health Service

3/23/12
Date

V

FY 2012 FUNDING AGREEMENT

between the

Cherokee Nation

and the

United States of America

Department of Health and Human Services

Obligation/Payment Authorization

Effective Date:	3/20/2012		Document Number:	60G93002-16-11		EIN #:	1730757033A1	
Sub-Sub Activity	Approp	CAN	Object Class	Previous Payments	Revised Payments	Increase (Decrease)		
Hospitals & Clinics	7520390	J507523	4182	70,754,865	70,754,865	0		
Dental	7520390	J507876	4182	8,503,727	8,503,727	0		
Mental Health	7520390	J507524	4182	2,903,964	2,903,964	0		
Alcohol & Substance Abuse	7520390	J507525	4182	3,344,424	3,344,424	0		
Public Health Nursing	7520390	J507722	4182	2,809,277	2,809,277	0		
Health Education	7520390	J507624	4182	583,320	583,320	0		
Community Health Reps.	7520390	J507529	4182	2,376,715	2,376,715	0		
Direct Operations	7520390	J505428	4182	1,479,358	1,479,358	0		
Contract Supp Costs - Direct	7520390	J50D805	4181	4,584,401	4,584,401	0		
Contract Supp Costs - indirect	7520390	J50N805	4185	12,336,615	12,336,615	0		
Self-Governance	7520390	J507948	4182	24,558	24,558	0		
TOTAL, Services (Annual)				109,701,224	109,701,224	0		
Contract Hlth Svs	75X0390	J50RK05	4182	17,796,202	17,796,202	0		
Medicare	75X0390	J50U86M	4182	208	208	0		
Other (See Remarks)	75X0390	J50D905	4182	2,859	252,582	249,723		
TOTAL, Services (No-year)				17,799,269	18,048,992	249,723		
Environmental Health Support	75X0391	J50E022	4182	1,296,660	1,296,660	0		
Facilities Support	75X0391	J50F020	4182	3,232,586	3,232,586	0		
OEHE Support	75X0391	J50H003	4182	133,908	133,908	0		
Maintenance & Improvement	75X0391	J50M015	4182	1,270,538	1,270,538	0		
Sanitation Facilities - Housing	75X0391	J5009IH	4182	1,043,000	1,043,000	0		
Sanitation Facilities - Regular	75X0391	J5009IR	4182	1,896,900	1,896,900	0		
Equipment	75X0391	J50Q920	4182	1,017,395	1,017,395	0		
TOTAL, Facilities				9,890,987	9,890,987	0		
Indian Hlth Facil (Prior Year)	75X0391	J50Q920	4182	318,878	318,878	0		
Others	75X0391	J50PYED	4182	12,000	12,000	0		
TOTAL, Other				330,878	330,878	0		
GRAND TOTAL				137,722,358	137,972,081	249,723		

Remarks: Obligate and pay funds under Amendment #05

Area Fund Certification:

n/a

Area Office

Date

HQ Financial Certification:

HQ Office of Finance and Accounting

Date

Recommendation for Approval:

Approved:

Office of Tribal Self-Governance

Date

Director, Indian Health Service

Date

GRANT PERIOD	10/1/010 09/30/11
GRANT AMOUNT	
FY 2011	249,723.00
FY 2012	249,723.00
TOTAL GRANT AMOUNT	499,446.00
AMOUNT RECEIVED	
FY 2011	249,723.00
TOTAL RECIEPTS	249,723.00
ENTITLEMENTS	249,723.00
OTHER RECEIPTS	
FY 2011	0.00
TOTAL OTHER RECEIPTS	0.00
EXPENDITURES	
FY 2011	116,732.92
FY 2012	
TOTAL EXPENDITURES	116,732.92
UNEXPENDED BALANCE	382,713.08
GRANT REC / (PAY)	(132,990.08)



PART-1

Budget Period:	10/01/11 to 09/30/12	Budget Preparer	Phone:
Contract Period:	10/01/11 to 09/30/12	Name:	Ami Sams
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	3-Special Revenue	Name:	Melissa Gower
Funding Source:	32-IHS-Self Governance-Health	Group Leader	Phone:
AU Description:	ES Maintenance and Improvement	Name:	Melissa Gower
Accounting Unit:	3329110	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	29-Mar-12 09:26 AM		
Notes:			

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Carryover: "appropriated" PY	490000	\$375,049	\$232,000	\$ 143,049
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 375,049	\$ 232,000	\$ 143,049

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Contract services >=\$5K	650000		\$375,049		\$232,000	\$ 143,049
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 375,049		\$ 232,000	\$ 143,049
Expenditures SUBJECT TO IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures		\$ 375,049		\$ 232,000		\$ 143,049

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900080					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Transfers In\Out - Net		\$ -		\$ -		\$ -

Take to Narrative ==>		\$ 375,049	\$ 232,000	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -

CHEROKEE NATION AUDIT WORKSHEET

GRANT NAME:	ARRA IHS Construction/Equipment		
ACCOUNTING UNIT	33291X0		
GRANT NUMBER:	Various		
GRANT PERIOD:	10/1/2008	9/30/2012	
GRANT AGENCY:	IHS		
ACCOUNTANT:	Sandra Snell		
PREPARED BY:	Sandra Snell		
REVIEWED BY:	Angie Taylor		
CFDA No	93.722		
FUND BALANCE AS OF:	10/01/11		11,187.49
AMOUNT RECEIVED:			
INTEREST INCOME:	567.20		
TOTAL REVENUE		567.20	
CURRENT YEAR EXPENDITURES		0.00	
NET INCOME/(LOSS)			567.20
FUND BALANCE AS OF:	09/30/12		11,754.69

Unexpended Balance

363,293.90

375,048.59



CHEROKEE NATION AUDIT WORKSHEET

GRANT NAME: ARRA IHS Construction/Equipment
 ACCOUNTING UNIT: 33291X0
 GRANT NUMBER: Various
 GRANT PERIOD: 10/01/08 12/31/11
 GRANT AGENCY: IHS
 ACCOUNTANT: Sandra Snell
 PREPARED BY: Sandra Snell
 REVIEWED BY: Angie Taylor
 CFDA No: 93.722

		60G930002	OKTHVH1	OKTHVH2
		Camera System	WWH Roof Replacement	WWH System Upgrade
GRANT PERIOD	TOTAL	10/01/08 09/30/11	10/01/08 12/31/11	10/01/08 12/31/11
New Awards: FY 09	1,571,290.00	58,990.00	522,500.00	989,800.00
TOTAL GRANT AMOUNT	1,571,290.00	58,990.00	522,500.00	989,800.00
AMOUNT RECEIVED				
FY 09	1,571,290.00	58,990.00	522,500.00	989,800.00
FY 10	0.00	0.00	0.00	0.00
FY 11	0.00	0.00	0.00	0.00
TOTAL RECIEPTS	1,571,290.00	58,990.00	522,500.00	989,800.00
OTHER RECEIPTS				
FY 09	857.35	0.00	0.00	857.35
FY09 Rolled to Fund Balance	(857.35)	0.00	0.00	(857.35)
FY 10	7,379.02	0.00	0.00	7,379.02
FY 10 Rolled to Fund Balance	(7,379.02)	0.00	0.00	(7,379.02)
FY 11	3,543.59	0.00	0.00	3,543.59
FY 11 Rolled to Fund Balance	(3,543.59)	0.00	0.00	(3,543.59)
TOTAL OTHER RECEIPTS	0.00	0.00	0.00	0.00
EXPENDITURES				
FY 09	0.00	0.00	0.00	0.00
FY 10	422,114.27	58,990.00	237,992.40	125,131.87
FY 10 Rolled to Fund Balance	(592.47)	0.00	0.00	(592.47)
FY 11	786,474.30	0.00	73,707.60	712,766.70
TOTAL EXPENDITURES	1,207,996.10	58,990.00	311,700.00	837,306.10
UNEXPENDED BALANCE	363,293.90	0.00	210,800.00	152,493.90
GRANT REC / (PAY)	(363,293.90)	0.00	(210,800.00)	(152,493.90)



CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/2011-9/30/2012	Budget Preparer	Phone: 918-456-5482
Contract Period:		Name: Jo Rumbley	
Contract Number:		Accounting Unit Director/Manager	Phone: 918-456-5482
Accounting Fund:	3-Special Revenue	Name: Dennis Fine	
Funding Source:	56-NAHASDA	Group Leader	Phone: 918-453-5248
AU Description:	Modernization	Name: David Southerland	
Accounting Unit:	3566000	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-9581
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed:	19-Mar-12 11:55 AM
Notes:	MOD - Adding additional funding for Demo/rebuild of 25 low rent apartments.

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	5.30	5.30	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	5.30	5.30	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$4,477,575	\$1,202,975	\$ 3,274,600
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 4,477,575	\$ 1,202,975	\$ 3,274,600

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$220,644		\$220,636		\$ 8
Fringe benefits	610000	\$64,647		\$64,647		\$ -
Contract services >=\$5K	650000		\$1,350,000		\$350,000	\$ 1,000,000
Client services	670000	\$2,400,053		\$400,061		\$ 1,999,992
Supplies	680000	\$61,950		\$61,950		\$ -
Vehicle lease	720000	\$2,708		\$2,708		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,350,000		\$ 350,000	\$ 1,000,000
Expenditures SUBJECT to IDC		\$ 2,750,000		\$ 750,000		\$ 2,000,000
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation 970000		\$ 377,575		\$ 102,975		\$ 274,600
Total Expenditures			\$ 4,477,575		\$ 1,202,975	\$ 3,274,600

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
---	--	------	------	------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -

Take to Narrative ==>		\$ 4,477,575	\$ 1,202,975	
---------------------------------	--	--------------	--------------	--

Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Modernization For Budget Period: 10/1/2011-9/30/2012 Printed Date: 19-Mar-12
 Accounting Unit Name: 3566000 Jo Rumbley Prepared by: Printed Time: 11:56 AM

Job Title	Position Vacant New Existing	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate		Scheduled Hours To Pay		Expected Wages (Gross)	Serilee-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime	Regular	Overtime						
						Rate	Rate	Hours	Hours						
1 DIRECTOR OF HOUSING	E	E	M08	\$36.98	10-9581	\$32.50		2,088		\$67,860	11-R-FT	29.30%	50%	\$33,930	\$9,941
2 HOUSING MANAGER	E	E	M05	\$29.87	10-9602	\$26.60		2,088		\$55,541	11-R-FT	29.30%	50%	\$27,771	\$6,137
3 CARPENTER	E	N	CW1	\$15.04	10-9719	\$11.28		2,088		\$23,553	11-R-FT	29.30%	90%	\$21,198	\$6,211
4 CARPENTER	E	N	CW1	\$15.04	10-9545	\$11.39		2,088		\$23,782	11-R-FT	29.30%	90%	\$21,404	\$6,271
5 PROJECT INSPECTOR	E	N	TO4	\$18.56	10-9565	\$18.56		2,088		\$38,753	11-R-FT	29.30%	50%	\$19,377	\$5,677
6 PLUMBER	E	N	PL2	\$25.46	10-9539	\$21.79		2,088		\$45,498	11-R-FT	29.30%	75%	\$34,124	\$9,998
7 HVAC CONTRACTOR	E	N	EL4	\$24.47	10-9542	\$22.87		2,088		\$47,753	11-R-FT	29.30%	75%	\$35,815	\$10,494
8 MAINT GRNDS BLDG MANAGER	E	E	M04	\$27.03	10-9541	\$19.75		2,088		\$41,196	11-R-FT	29.30%	50%	\$20,598	\$6,035
9												1.00%		\$0	\$0
10												1.00%		\$0	\$0
11												1.00%		\$0	\$0
12												1.00%		\$0	\$0
13												1.00%		\$0	\$0
14												1.00%		\$0	\$0
15												1.00%		\$0	\$0
16												1.00%		\$0	\$0
17												1.00%		\$0	\$0
18												1.00%		\$0	\$0
19												1.00%		\$0	\$0
20												1.00%		\$0	\$0
21												1.00%		\$0	\$0
22												1.00%		\$0	\$0
23												1.00%		\$0	\$0
24												1.00%		\$0	\$0
25												1.00%		\$0	\$0
26												1.00%		\$0	\$0
27												1.00%		\$0	\$0
28												1.00%		\$0	\$0
29												1.00%		\$0	\$0
30												1.00%		\$0	\$0
31												1.00%		\$0	\$0
32												1.00%		\$0	\$0
33												1.00%		\$0	\$0
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38												1.00%		\$0	\$0
39												1.00%		\$0	\$0
40												1.00%		\$0	\$0
41												1.00%		\$0	\$0
42												1.00%		\$0	\$0
43												1.00%		\$0	\$0
44												1.00%		\$0	\$0
45												1.00%		\$0	\$0
46												1.00%		\$0	\$0
47												1.00%		\$0	\$0
48												1.00%		\$0	\$0
49												1.00%		\$0	\$0
50 AU 3% Merit Increase												1.00%		\$0	\$0
Totals													\$0,427	\$1,893	
Totals													\$20,844	\$64,647	

Please input these totals on
on the Budget Request Form!

FY 2012 Budgeted Funds		Grant	Program Income	TOTAL	HADT 2009	HADT 2011	PROPOSED ADDITIONAL FUNDING	REVISED AMOUNT	Estimated IDC	Amount Subject to IDC
1937 Housing Act Assistance	3566000	\$ 1,100,000.00		\$ 1,100,000.00			\$ 3,000,000.00	\$ 4,100,000.00		
Modernization/Housing Services Low Rent	3566001						\$ 500,000.00	\$ 500,000.00	274,600.00	\$ 2,000,000.00
Modernization/Housing Services Homeownership	3566002	\$ 89,000.00		\$ 89,000.00	\$ 88,522.00	\$ 135,750.00		\$ 313,272.00	68,650.00	\$ 500,000.00
Modernization/HADT	3566003	\$ 2,600,000.00		\$ 2,600,000.00				\$ 2,600,000.00		
Operating Subsidy/Housing Services (HBG)	3566004	\$ 222,000.00		\$ 222,000.00				\$ 222,000.00		
Operating Subsidy/HADT		\$ 4,011,000.00		\$ 4,011,000.00	\$ 88,522.00	\$ 368,750.00	\$ 3,500,000.00	\$ 7,968,272.00		
Sub Total										
Development (Homeownership)										
Building Packages	3566023									
New Construction/Self-Help Construction	3566025	\$ 1,850,000.00		\$ 1,850,000.00				\$ 1,850,000.00		
Mortgage Assistance	3566029	\$ 4,320,000.00		\$ 4,320,000.00				\$ 4,320,000.00		
SJP Plant	3566030	\$ 170,000.00		\$ 170,000.00				\$ 170,000.00		
Land Acquisition	3566036	\$ 1,103,875.00	\$ 2,696,125.00	\$ 3,800,000.00			\$ (2,800,000.00)	\$ 1,000,000.00		
ERV & Repairs	3566043									
Rehabilitation	3566044	\$ 5,415,000.00		\$ 5,415,000.00			\$ 400,000.00	\$ 400,000.00	54,920.00	\$ 400,000.00
Environmental Reviews	3566085	\$ 685,000.00		\$ 685,000.00			\$ 2,500,000.00	\$ 7,915,000.00	274,600.00	\$ 2,000,000.00
New Home Construction	3566024	\$ 13,543,875.00	\$ 2,696,125.00	\$ 16,240,000.00			\$ 36,305.00	\$ 721,305.00	4,985.00	\$ 36,305.00
Sub Total							\$ 3,636,305.00	\$ 19,876,305.00		
Housing Services										
Youth Development / Community Services	3566048	\$ 210,000.00		\$ 210,000.00				\$ 210,000.00		
Self Sufficiency Counseling / Commerce Services	3566049	\$ 615,000.00		\$ 615,000.00				\$ 615,000.00		
Resident Services / Career Services	3566051	\$ 425,000.00		\$ 425,000.00				\$ 425,000.00		
Day Work Training / Career Services	3566052	\$ 475,000.00		\$ 475,000.00				\$ 475,000.00		
Learning Village NSU	3566053	\$ 700,000.00		\$ 700,000.00				\$ 700,000.00		
Temporary Rental Assistance	3566055	\$ 500,000.00		\$ 500,000.00				\$ 500,000.00		
Elder Hsg & Protective Svc / Human Services (Case Mgmt)										
Another Area Housing Office / Commerce Services	3566059	\$ 60,200.00		\$ 60,200.00				\$ 60,200.00		
Transitional Housing / Human Services	3566060	\$ 619,600.00		\$ 619,600.00				\$ 619,600.00		
Resident Services / Human Services (Case Mgmt)	3566063	\$ 239,200.00		\$ 239,200.00				\$ 239,200.00		
Complex One Stop / Human Services	3566064	\$ 45,000.00		\$ 45,000.00				\$ 45,000.00		
Families First / Human Services (Case Mgmt)	3566066	\$ 161,200.00		\$ 161,200.00				\$ 161,200.00		
Resident Services / HADT	3566067	\$ 38,500.00		\$ 38,500.00	\$ 2,208.00	\$ 36,250.00		\$ 36,250.00		
Individual Develop Accts / Commerce Services	3566069	\$ 253,600.00		\$ 253,600.00				\$ 253,600.00		
Rental Assistance	3566076	\$ 3,500,000.00		\$ 3,500,000.00				\$ 3,500,000.00		
Title VI Debt Subsidy	3566077	\$ 1,000,000.00		\$ 1,000,000.00				\$ 1,000,000.00		
Sub Total		\$ 8,842,300.00	\$ -	\$ 8,842,300.00	\$ 2,208.00	\$ 36,250.00	\$ -	\$ 8,880,756.00		
Housing Management Services										
Mortgage Assistance Program	3566072	\$ 639,000.00		\$ 639,000.00				\$ 639,000.00		

Rental Assistance Program	3566073	\$ 901,600.00	\$ 901,600.00							\$ 901,600.00			
Housing Management/HADT	3566074	\$ 50,000.00	\$ 50,000.00							\$ 50,000.00			
Housing Management/Housing Services IHBG	3566075	\$ 2,700,000.00	\$ 2,700,000.00							\$ 200,000.00	\$ 200,000.00	\$ 27,727.00	\$ 200,000.00
Sub Total		\$ 4,290,600.00	\$ 4,290,600.00							\$ 50,000.00	\$ 200,000.00	\$ 27,727.00	\$ 200,000.00
Crime Prevention & Safety	3566081	\$ 1,195,000.00	\$ 1,195,000.00										
Marshals Service / Legal Resources													
Planning & Administration													
Section 3/ Career Services	3568084	\$ 95,000.00	\$ 95,000.00										
Coordination / Community Services	3566087	\$ 420,000.00	\$ 420,000.00										
Evaluation and Compliance	3566090	\$ 200,000.00	\$ 200,000.00										
Regulatory Compliance / HADT	3566091	\$ 20,000.00	\$ 20,000.00										
Planning & Admin/HADT	3566092	\$ 91,500.00	\$ 91,500.00										
Housing Policy Office	3566093	\$ 200,000.00	\$ 200,000.00										
Sub Total		\$ 1,026,500.00	\$ 1,026,500.00							\$ 15,000.00	\$ 15,000.00		
unbudgeted		\$ 29,011.00	\$ 29,011.00										
IDC		\$ 2,370,989.00	\$ 68,650.00										
Total		\$ 35,309,275.00	\$ 2,784,775.00	\$ 38,074,050.00	\$ 93,567.00	\$ 470,000.00	\$ 9,050,326.00	\$ 47,687,943.00	\$ 705,482.00	\$ 5,136,305.00			

PART-1

Budget Period:	10/1/2011-9/30/2012	Budget Preparer	Phone: 918-456-5482
Contract Period:		Name:	Jo Rumbley
Contract Number:		Accounting Unit Director/Manager	Phone: 918-456-5482
Accounting Fund:	3-Special Revenue	Name:	Dennis Fine
Funding Source:	56-NAHASDA	Group Leader	Phone: 918-453-5248
AU Description:	Modernization Homeownership	Name:	David Southerland
Accounting Unit:	3566001	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-9516
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed: 19-Mar-12 11:58 AM
 Notes: Funding for active Mutual Help Homes for major repairs.

PART-2

Staffing Summary:	FY 2012 ORIG REQUEST	FY 2011 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.00		2.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	2.00	-	2.00

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$568,650	\$ 568,650
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues		\$ 568,650	\$ 568,650

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	800000	\$71,423				\$ 71,423
Fringe benefits	810000	\$20,927				\$ 20,927
Client services	870000	\$407,650				\$ 407,650
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC						\$ -
Expenditures SUBJECT to IDC		\$ 500,000		\$ -		\$ 500,000
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation		970000				\$ 68,650
Total Expenditures			\$ 568,650		\$ -	\$ 568,650

Revenues OVER \ (UNDER) Expenditures \$ - \$ - \$ -

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources						\$ -
Cash in: tribally required	900000					\$ -
Cash in: grant required	900010					\$ -
Cash in: motor fuel tax	900020					\$ -
Cash in: vehicle tax	900040					\$ -
Cash in: interprogram contract	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Operating Transfers OUT						
Other financing uses						\$ -
Cash out: tribally required	900001					\$ -
Cash out: grant required	900011					\$ -
Cash out: motor fuel tax	900021					\$ -
Cash out: vehicle tax	900041					\$ -
Cash out: interprogram contract	900051					\$ -
Cash out: interprogram contract	900061					\$ -

Take to Narrative ==> \$ - \$ - \$ -

Excess\ (Deficit) of Revenues, Expenditures and Net Transfers \$ - \$ - \$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: Modernization Homeownership For Budget Period: 10/1/2011-9/30/2012 Printed Date: 19-Mar-12
 Accounting Unit Name: 3566001 Prepared by: Jo Rumbley Printed Time: 11:59 AM

Job Title	Position Vacant=N Existing=E	Status: Exempt = E Non = N	Salary Range Class	Range Minimum	Emp. #	Hourly Rate	Scheduled Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	%	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime						
1 SPECIAL ASSISTANT	E	N	P06	\$22.72	10-8510	\$19.32	2,088		\$40,340	11-R-FT	29.30%	50%	\$20,170	\$3,910
2 SPECIAL ASSISTANT	E	N	P06	\$22.72	10-8508	\$12.11	2,088		\$25,286	11-R-FT	29.30%	50%	\$12,643	\$3,704
3 PROJECT INSPECTOR	E	N	T04	\$18.56	10-8614	\$16.83	2,088		\$35,141	11-R-FT	29.30%	50%	\$17,571	\$5,148
4 PROJECT INSPECTOR	E	N	T04	\$18.56	10-8560	\$18.16	2,088		\$37,918	11-R-FT	29.30%	50%	\$18,959	\$5,555
5											1.00%		\$0	\$0
6											1.00%		\$0	\$0
7											1.00%		\$0	\$0
8											1.00%		\$0	\$0
9											1.00%		\$0	\$0
10											1.00%		\$0	\$0
11											1.00%		\$0	\$0
12											1.00%		\$0	\$0
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19											1.00%		\$0	\$0
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21											1.00%		\$0	\$0
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26											1.00%		\$0	\$0
27											1.00%		\$0	\$0
28											1.00%		\$0	\$0
29											1.00%		\$0	\$0
30											1.00%		\$0	\$0
31											1.00%		\$0	\$0
32											1.00%		\$0	\$0
33											1.00%		\$0	\$0
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35											1.00%		\$0	\$0
36											1.00%		\$0	\$0
37											1.00%		\$0	\$0
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40											1.00%		\$0	\$0
41											1.00%		\$0	\$0
42											1.00%		\$0	\$0
43											1.00%		\$0	\$0
44											1.00%		\$0	\$0
45											1.00%		\$0	\$0
46											1.00%		\$0	\$0
47											1.00%		\$0	\$0
48											1.00%		\$0	\$0
49											1.00%		\$0	\$0
50 (AU 3% Merit Increase)											1.00%		\$2,080	\$610
Totals													\$71,423	\$20,527

Please Input these totals on
on the Budget Request Form!

CHEYENNE NATION - FY 2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/2011-9/30/2012	Budget Preparer	Phone:	918-456-5482
Contract Period:		Name:	Jo Rumbley	
Contract Number:		Accounting Unit Director/Manager	Dennis Fine	
Accounting Fund:	3-Special Revenue	Name:	Phone:	918-456-5482
Funding Source:	56-NAHASDA	Group Leader	David Southerland	
AU Description:	New Home Construction	Name:	Phone:	918-453-5248
Accounting Unit:	3566024	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #		
		SBC Agreement:		
		Name:	Phone:	
Date/Time Printed:	19-Mar-12 12:01 PM			
Notes: MOD - Available Block Grant Funding				

PART-2

Staffing Summary:		FY 2012 ORIG REQUEST	FY 2011 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:				-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS				-

PART-3

Revenues:	(Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue		400000	\$3,500,000		\$ 3,500,000
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Total Revenues			\$ 3,500,000	\$ -	\$ 3,500,000

PART-4

Expenditures:		Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
Contract services >=\$5K		650000	YES	NO	YES	NO	\$ 3,500,000
Please enter a valid account number - >>>				\$3,500,000			\$ -
Please enter a valid account number - >>>							\$ -
Please enter a valid account number - >>>							\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!							
Expenditures NOT Subject to IDC							
Expenditures SUBJECT to IDC				\$ 3,500,000		\$ -	\$ 3,500,000
Indirect Cost Rate (If blank or zero, must explain in Notes above)							\$ -
Indirect Cost Allocation		970000	13.73%		13.73%		\$ -
Total Expenditures				\$ 3,500,000		\$ -	\$ 3,500,000
Revenues OVER \ (UNDER) Expenditures				\$ -		\$ -	\$ -
Transfers In\Out - (Show ALL as Positive Numbers)							
Operating Transfers IN							
Other financing sources							
Cash In: tribally required		900000					\$ -
Cash In: grant required		900010					\$ -
Cash In: motor fuel tax		900020					\$ -
Cash In: vehicle tax		900040					\$ -
Cash In: interprogram contract		900050					\$ -
Cash In: interprogram contract		900060					\$ -
Operating Transfers OUT							
Other financing uses							
Cash out: tribally required		900001					\$ -
Cash out: grant required		900011					\$ -
Cash out: motor fuel tax		900021					\$ -
Cash out: vehicle tax		900041					\$ -
Cash out: interprogram contract		900051					\$ -
Cash out: interprogram contract		900061					\$ -
Transfers In\Out - Net				\$ -		\$ -	\$ -
Take to Narrative ==>				\$ 3,500,000		\$ -	\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers				\$ -		\$ -	\$ -

CHEROKEE NATION - FY 2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/2011-9/30/2012	Budget Preparer	Phone: 918-456-5482
Contract Period:		Name:	Jo Rumbley
Contract Number:		Accounting Unit Director/Manager	Phone: 918-456-5482
Accounting Fund:	3-Special Revenue	Name:	Dennis Fine
Funding Source:	56-NAHASDA	Group Leader	Phone: 918-453-5248
AU Description:	ERV & Repairs	Name:	David Southerland
Accounting Unit:	3566043	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	19-Mar-12 12:02 PM		
Notes: Repairs to Self Help Homes.			

PART-2

Staffing Summary:	FY 2012 ORIG REQUEST	FY 2011 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Grants / contracts revenue	400000	\$ 454,920
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Total Revenues		\$ 454,920

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Client services	670000	\$400,000				\$ 400,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Total Expenditures		\$ 400,000				\$ 400,000
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 54,920				\$ 54,920
Total Expenditures		\$ 454,920				\$ 454,920

Revenues OVER \ (UNDER) Expenditures	\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -

Transfers In\Out - Net	\$ -	\$ -	\$ -
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Take to Narrative ==>	\$ 454,920	\$ -	\$ -
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Excess(Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2011-09/30/2012	Budget Preparer	Phone: 918-456-6482
Contract Period:		Name:	Jo Rumbley
Contract Number:		Accounting Unit Director/Manager	Phone: 918-463-5998
Accounting Fund:	3-Special Revenue	Name:	Sharon Lay
Funding Source:	56-NAHASDA	Group Leader	Phone: 918-463-6248
AJ Description:	Housing Rehabilitation	Name:	David Southerland
Accounting Unit:	3566044	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	105540
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	19-Mar-12 12:05 PM		
Notes: Added funding for additional replacement homes and an addition to the office.			

PART-2

Staffing Summary:	FY 2012 REVISION 2	FY 2012 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	64.09	64.09	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	64.09	64.09	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$8,658,480	\$5,883,880	\$ 2,774,600
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 8,658,480	\$ 5,883,880	\$ 2,774,600

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$2,298,573		\$2,298,571		\$ 2
Fringe benefits	610000	\$673,486		\$673,484		\$ 2
Staff development & training	620000	\$8,000		\$8,000		\$ -
Travel-staff	630000	\$3,000		\$3,000		\$ -
Contract services < \$5K	640000	\$133,821		\$133,821		\$ -
Contract services >=\$5K	650000		\$2,500,000		\$2,000,000	\$ 500,000
Client services	670000	\$2,000,000				\$ 2,000,000
Supplies	680000	\$132,120		\$132,124		\$ (4)
Allocated: cell/mobile phone	690090	\$5,000		\$5,000		\$ -
Allocated: internet	690110					\$ -
Allocated: mailing cost	690120					\$ -
Allocated: printing/copying	690130					\$ -
Lease/rent: furniture & equip	690500					\$ -
Utilities	700010	\$1,000		\$1,000		\$ -
Allocated: space cost	700080	\$25,000		\$25,000		\$ -
Allocated: auto insurance	710100					\$ -
Allocated: general liab ins	710120					\$ -
Allocated: contractor eqp ins	710140					\$ -
Allocated: GSA vehicle	720050	\$50,000		\$50,000		\$ -
Direct Billed: Gas Cards	720070	\$75,000		\$75,000		\$ -
R & m equipment	730040	\$10,000		\$10,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 2,500,000		\$ 2,000,000	\$ 500,000
Expenditures SUBJECT to IDC		\$ 5,415,000		\$ 3,415,000		\$ 2,000,000
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 743,480		\$ 468,880		\$ 274,600
Total Expenditures		\$ 8,658,480		\$ 5,883,880		\$ 2,774,600

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
---	--	------	------	------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900080			\$ -

Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900061			\$ -
Cash out: interprogram contract	900081			\$ -

Transfers In/Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 8,658,480	\$ 5,883,880	
Excess \ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -

7

0 PAYROLL WORKSHEET

Accounting Unit Supervisor:
Accounting Unit Name

Monthly Remuneration
3/2004

Per Budget Period
10/01/01-03/31/02

Prepared By
J. Blum

Printed Date
10-Mar-12

Printed Time
12:08 PM

TOTAL PERSONNEL COST FOR EMPLOYEE

Table with columns: Position Vacancy/ Employment, Salary Range, Salary Change, Emp. #, Hourly Rate, Actual Hours To Pay, Overhead, Expected Volume (Dollars), Scheduling, % Pay, Expected Payroll (Dollars), Expected Fringe (Dollars), and Total. Rows list various roles like HOUSING COUNSELOR I, APPRENTICE PLUMBER, etc.

Please find these totals on the Budget Request Form!

CHEROKEE NATION - FY 2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/11 - 09/30/12	Budget Preparer	Phone: 5375
Contract Period:	10/01/11 - 09/30/12	Name:	Penny Norseworthy/Stephen Walker
Contract Number:		Accounting Unit Director/Manager	Phone: 5348
Accounting Fund:	3-Special Revenue	Name:	Jerry Snell (UD)
Funding Source:	56-NAHASDA	Group Leader	Phone: 5787
AU Description:	Transitional Housing	Name:	Marsha Lamb (13)
Accounting Unit:	3566060	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-0167
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	03-Apr-12 05:09 PM		
Notes: Funding increase for Client Services.			

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	4.00	4.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	4.00	4.00	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$1,045,799	\$645,799	\$ 400,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 1,045,799	\$ 645,799	\$ 400,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$138,231		\$138,141		\$ 90
Fringe benefits	610000	\$40,500		\$40,476		\$ 24
Staff development & training	620000	\$400		\$500		\$ (100)
Client services (non-subject to IDC)	670005		\$828,783		\$428,783	\$ 400,000
Supplies	680000	\$1,488		\$1,500		\$ (14)
Communication & reproduction	690000	\$100		\$100		-
Allocated: telephone expense	690080	\$1,000		\$1,000		-
Allocated: cell/mobile phone	690090	\$3,600		\$3,600		-
Allocated: mailing cost	690120	\$500		\$500		-
Lease/rent: furniture & equip	690500	\$5,000		\$5,000		-
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ 190,817	\$ 828,783	\$ 190,917	\$ 428,783	\$ 400,000
Expenditures SUBJECT to IDC						\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		-
Indirect Cost Allocation	970000	\$ 28,199		\$ 28,199		-
Total Expenditures		\$ 1,045,799		\$ 645,799		\$ 400,000

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -

Transfers In\Out - Net		\$ -		\$ -	\$ -
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Take to Narrative ==>		\$ 1,045,799		\$ 645,799	
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Excess\Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Transitional Housing For Budget Period: 10/01/11 - 09/30/12 Printed Date: 03-Apr-12
 Accounting Unit Name: 3566060 Penny Noreworthy/Stephan Walker Prepared by: Printed Time: 05:10 PM

Job Title	Position Vacant=V Existing=E	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Scheduled Hours To Pay		Hourly Rate	Expected Wages (Gross)	Series-Status	Fringe Rate-%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1/Advocate	E	N	P06		10-0447	2,010	0	\$14.58	\$29,306	10-R-FT	29.30%	32%	\$9,378	\$2,748
2/Advocate	E	E	P08		10-0587	2,010	0	\$22.67	\$45,567	10-R-FT	29.30%	32%	\$14,561	\$4,272
3/Advocate	E	N	P06		10-0622	2,010	0	\$14.57	\$29,286	10-R-FT	29.30%	32%	\$9,372	\$2,746
4/Advocate	E	N	P06		10-1186	2,010	0	\$14.18	\$28,502	10-R-FT	29.30%	32%	\$9,121	\$2,672
5/Manager	E	E	M07		10-3354	2,010	0	\$28.24	\$56,762	10-R-FT	29.30%	20%	\$11,352	\$3,326
6/Asst. Manager	E	E	M05		10-3376	2,008	0	\$22.76	\$45,702	10-R-FT	29.30%	32%	\$14,625	\$4,285
7/Advocate	E	N	P06		10-3702	2,010	0	\$14.97	\$30,090	10-R-FT	29.30%	32%	\$9,629	\$2,821
8/Advocate	E	N	P06		10-3976	2,010	0	\$18.52	\$37,225	10-R-FT	29.30%	32%	\$11,912	\$3,490
9/Advocate	E	N	P08		10-4333	2,010	0	\$19.12	\$38,431	10-R-FT	29.30%	32%	\$12,298	\$3,603
10/Administrative Asst.	E	N	A04		10-4378	2,010	0	\$14.01	\$28,160	10-R-FT	29.30%	20%	\$5,632	\$1,650
11/Clerk	E	N	A03		10-5396	2,010	0	\$12.06	\$24,241	10-R-FT	29.30%	20%	\$4,848	\$1,420
12/Advocate	E	N	P06		10-6571	2,010	0	\$15.20	\$30,562	10-R-FT	29.30%	32%	\$9,777	\$2,865
13/Clerk	E	N	A03		10-7783	2,010	0	\$10.19	\$20,482	10-R-FT	29.30%	20%	\$4,096	\$1,200
14/Advocate	E	E	P08		10-8618	2,010	0	\$18.05	\$36,281	10-R-FT	29.30%	32%	\$11,610	\$3,402
15													\$0	\$0
16													\$0	\$0
17													\$0	\$0
18													\$0	\$0
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45													\$0	\$0
46													\$0	\$0
47													\$0	\$0
48													\$0	\$0
49													\$0	\$0

Totals \$139,231 \$40,500
 Please input these totals on the Budget Request Form!

FY 2012 Budgeted Funds

1937 Housing Act Assistance	Grant	Program Income	TOTAL	HADT 2009	HADT 2011	PROPOSED ADDITIONAL FUNDING	REVISED AMOUNT
Modernization/Housing Services Low Rent	\$ 1,100,000.00		\$ 1,100,000.00			\$ 3,000,000.00	\$ 4,100,000.00
Modernization/Housing Services Homeownership	\$ 89,000.00		\$ 89,000.00	\$ 88,522.00	\$ 135,750.00	\$ 500,000.00	\$ 500,000.00
Operating Subsidy/HADT	\$ 2,600,000.00		\$ 2,600,000.00				\$ 313,272.00
Operating Subsidy/Housing Services IHBG	\$ 222,000.00		\$ 222,000.00				\$ 2,600,000.00
Operating Subsidy/HADT	\$ 4,011,000.00		\$ 4,011,000.00	\$ 88,522.00	\$ 368,750.00	\$ 3,500,000.00	\$ 455,000.00
Sub Total							\$ 7,968,272.00
Development (Homeownership)							
Building Packages							
3566023							
New Construction/Self-Help Construction	\$ 1,850,000.00		\$ 1,850,000.00				\$ 1,850,000.00
3566025	\$ 4,320,000.00		\$ 4,320,000.00				\$ 4,320,000.00
Mortgage Assistance	\$ 170,000.00		\$ 170,000.00				\$ 170,000.00
SIP Plan	\$ 1,103,875.00	\$ 2,696,125.00	\$ 3,800,000.00			\$ (2,800,000.00)	\$ 1,000,000.00
3566036							\$ 400,000.00
Land Acquisition	\$ 5,415,000.00		\$ 5,415,000.00				\$ 400,000.00
ERV & Repairs	\$ 685,000.00		\$ 685,000.00			\$ 2,500,000.00	\$ 7,915,000.00
3566044							\$ 36,305.00
Rehabilitation	\$ 13,543,875.00	\$ 2,696,125.00	\$ 16,240,000.00			\$ 3,500,000.00	\$ 3,500,000.00
3566095						\$ 3,636,305.00	\$ 19,876,305.00
Environmental Reviews							
New Home Construction							
3566048	\$ 210,000.00		\$ 210,000.00				\$ 210,000.00
3566049	\$ 615,000.00		\$ 615,000.00				\$ 615,000.00
Youth Development / Community Services	\$ 425,000.00		\$ 425,000.00				\$ 425,000.00
Self Sufficiency Counseling / Commerce Services	\$ 475,000.00		\$ 475,000.00				\$ 475,000.00
3566051	\$ 700,000.00		\$ 700,000.00				\$ 700,000.00
Resident Services / Career Services	\$ 500,000.00		\$ 500,000.00				\$ 500,000.00
3566052							
Day Work Training / Career Services							
3566053							
Learning Village NSU							
3566055							
Temporary Rental Assistance							
Elder Hsg & Protective Svc / Human Services							
(Case Mgmt)							
3566059	\$ 60,200.00		\$ 60,200.00				\$ 60,200.00
Neither Area Housing Office / Commerce Services	\$ 1,019,600.00		\$ 1,019,600.00				\$ 1,019,600.00
3566060	\$ 329,200.00		\$ 329,200.00				\$ 329,200.00
Transitional Housing / Human Services	\$ 45,000.00		\$ 45,000.00				\$ 45,000.00
3566063	\$ 161,200.00		\$ 161,200.00				\$ 161,200.00
Complex One Stop / Human Services (Case Mgmt)	\$ 38,500.00		\$ 38,500.00	\$ 2,206.00	\$ 36,250.00		\$ 76,956.00
3566064	\$ 253,600.00		\$ 253,600.00				\$ 253,600.00
Families First / Human Services (Case Mgmt)	\$ 3,500,000.00		\$ 3,500,000.00				\$ 3,500,000.00
3566066							
Resident Services /HADT	\$ 1,000,000.00		\$ 1,000,000.00				\$ 1,000,000.00
3566067							
Individual Develop Accts / Commerce Services	\$ 9,332,300.00		\$ 9,332,300.00	\$ 2,206.00	\$ 36,250.00		\$ 9,370,756.00
3566076							
Rental Assistance							
3566077							
Title VI Debt Subsidy							
Sub Total							

400000
900000

Housing Management Services																									
Mortgage Assistance Program	3566072	\$ 639,000.00							\$ 639,000.00																\$ 639,000.00
Rental Assistance Program	3566073	\$ 901,600.00							\$ 901,600.00																\$ 901,600.00
Housing Management/HADT	3566074	\$ 50,000.00							\$ 50,000.00																\$ 100,000.00
Housing Management/Housing Services IHBG	3566075	\$ 2,700,000.00							\$ 2,700,000.00														\$ 200,000.00		\$ 2,900,000.00
Sub Total		\$ 4,290,600.00						\$ 4,290,600.00		\$ 50,000.00				\$ 50,000.00								\$ 200,000.00		\$ 4,540,600.00	
Crime Prevention & Safety																									
Marshals Service / Legal Resources	3566081	\$ 1,195,000.00						\$ 1,195,000.00																	\$ 1,195,000.00
Planning & Administration																									
Section 3/Career Services	3598084	\$ 95,000.00						\$ 95,000.00																	\$ 95,000.00
Coordination / Community Services	3566087	\$ 420,000.00						\$ 420,000.00																	\$ 420,000.00
Evaluation and Compliance	3566090	\$ 200,000.00						\$ 200,000.00																	\$ 200,000.00
Regulatory Compliance / HADT	3566091	\$ 20,000.00						\$ 20,000.00																	\$ 20,000.00
Planning & Admin/HADT	3566092	\$ 91,500.00						\$ 91,500.00																	\$ 109,339.00
Housing Policy Office	3566093	\$ 200,000.00						\$ 200,000.00																	\$ 200,000.00
Sub Total		\$ 1,026,500.00						\$ 1,026,500.00		\$ 15,000.00				\$ 15,000.00											\$ 1,044,339.00
unbudgeted		\$ 29,011.00						\$ 29,011.00						\$ 510,061.00											\$ 539,072.00
IDC		\$ 2,370,989.00						\$ 2,370,989.00						\$ 713,960.00											\$ 3,153,599.00
Total		\$ 35,799,275.00					\$ 2,764,775.00	\$ 38,564,050.00		\$ 93,567.00	\$ 470,000.00	\$ 8,560,326.00		\$ 8,560,326.00										\$ 47,687,943.00	

need to budget

\$. \$

490,000.00

PART-1

Budget Period:	10/01/11 - 09/30/12	Budget Preparer	Phone: 5375
Contract Period:	10/01/11 - 09/30/12	Name:	Penny Norseworthy/Stephen Walker
Contract Number:		Accounting Unit Director/Manager	Phone: 5348
Accounting Fund:	3-Special Revenue	Name:	Jerry Snell (UD)
Funding Source:	56-NAHASDA	Group Leader	Phone: 5787
AU Description:	Resident Services	Name:	Marsha Lamb (13)
Accounting Unit:	3566063	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-0167
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	03-Apr-12 05:12 PM		
Notes: Funding Increase for Client Services.			

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.65		2.65
# of Regular Part-Time Employee Equivalents:		2.65	(2.65)
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	2.65	2.65	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$348,606	\$258,606	\$ 90,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 348,606	\$ 258,606	\$ 90,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$105,258		\$105,602		\$ (344)
Fringe benefits	610000	\$30,841		\$30,941		\$ (100)
Client services (non-subject to IDC)	670005		\$187,857		\$97,857	\$ 90,000
Allocated: cell/mobile phone	690090	\$2,744		\$2,500		\$ 244
Allocated: space cost	700080	\$2,500		\$2,300		\$ 200
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 187,857		\$ 97,857	\$ 90,000
Expenditures SUBJECT to IDC		\$ 141,343		\$ 141,343		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 19,406		\$ 19,406		\$ -
Total Expenditures			\$ 348,606		\$ 258,606	\$ 90,000

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900080					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900081					\$ -

Transfers In/Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 348,606	\$ 258,606	
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Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Resident Services For Budget Period: 1007/11 - 09/30/12 Printed Date: 03-Apr-12
 Accounting Unit Name: 3566063 Prepared by: Penny Norsworthy/Stephen Walker Printed Time: 05:12 PM

Job Title	Position Vacant(V) New(N) Existing(E)	Status: Exempt = E Non-Ex = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate	Scheduled Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime						
1 Asst. Manager	E	E	M05		10-7923	\$22.85	2,080	0	\$47,528	10-R-FT	29.30%	88%	\$41,825	\$12,255
2 Asst. Manager	E	E	M05		10-0617	\$19.91	2,080	0	\$41,413	10-R-FT	29.30%	88%	\$36,443	\$10,678
3 Advocate	E	N	P06		10-9100	\$14.58	2,080	0	\$30,326	10-R-FT	29.30%	89%	\$26,980	\$7,908
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Totals													\$105,258	\$30,841

Please input these totals on the Budget Request Form!

FY 2012 Budgeted Funds

	Grant	Program Income	TOTAL	HADT 2009	HADT 2011	PROPOSED ADDITIONAL FUNDING	REVISED AMOUNT
1937 Housing Act Assistance							
Modernization/Housing Services Low Rent	3566000 \$ 1,100,000.00		\$ 1,100,000.00			\$ 3,000,000.00	\$ 4,100,000.00
Modernization/Housing Services Homeownership	3566002 \$ 89,000.00		\$ 89,000.00	\$ 88,522.00	\$ 135,750.00	\$ 500,000.00	\$ 500,000.00
Operating Subsidy/Housing Services IHBG	3566003 \$ 2,600,000.00		\$ 2,600,000.00				\$ 2,600,000.00
Operating Subsidy/HADT	3566004 \$ 222,000.00		\$ 222,000.00				\$ 455,000.00
Sub Total	\$ 4,011,000.00	\$ -	\$ 4,011,000.00	\$ 88,522.00	\$ 368,750.00	\$ 3,500,000.00	\$ 7,968,272.00
Development (Homeownership)							
Building Packages	3566023						
New Construction/Self-Help Construction	3566025 \$ 1,850,000.00		\$ 1,850,000.00				\$ 1,850,000.00
Mortgage Assistance	3566029 \$ 4,320,000.00		\$ 4,320,000.00				\$ 4,320,000.00
SIP Plant	3566030 \$ 170,000.00		\$ 170,000.00				\$ 170,000.00
Land Acquisition	3566036 \$ 1,103,875.00	\$ 2,696,125.00	\$ 3,800,000.00			\$ (2,800,000.00)	\$ 1,000,000.00
ERV & Repairs							
Rehabilitation	3566044 \$ 5,415,000.00		\$ 5,415,000.00			\$ 400,000.00	\$ 400,000.00
Environmental Reviews	3566095 \$ 685,000.00		\$ 685,000.00			\$ 2,500,000.00	\$ 7,915,000.00
New Home Construction						\$ 36,305.00	\$ 721,305.00
Sub Total	\$ 13,543,875.00	\$ 2,696,125.00	\$ 16,240,000.00	\$ -	\$ -	\$ 3,636,305.00	\$ 3,500,000.00
Housing Services							
Youth Development / Community Services	3566048 \$ 210,000.00		\$ 210,000.00				\$ 210,000.00
Self Sufficiency Counseling / Commerce Services	3566049 \$ 615,000.00		\$ 615,000.00				\$ 615,000.00
Resident Services / Career Services	3566051 \$ 425,000.00		\$ 425,000.00				\$ 425,000.00
Day Work Training / Career Services	3566052 \$ 475,000.00		\$ 475,000.00				\$ 475,000.00
Learning Village NSU	3566053 \$ 700,000.00		\$ 700,000.00				\$ 700,000.00
Temporary Rental Assistance	3566055 \$ 500,000.00		\$ 500,000.00				\$ 500,000.00
Elder Hsg & Protective Svc / Human Services (Case Mgmt)							
Sub Total	\$ 60,200.00	\$ -	\$ 60,200.00			\$ -	\$ -
Other Area Housing Office / Commerce Services							
Transitional Housing / Human Services	3566059 \$ 1,019,600.00		\$ 1,019,600.00				\$ 1,019,600.00
Resident Services / Human Services (Case Mgmt)	3566063 \$ 329,200.00		\$ 329,200.00				\$ 329,200.00
Complex One Stop / Human Services	3566064 \$ 45,000.00		\$ 45,000.00				\$ 45,000.00
Families First / Human Services (Case Mgmt)	3566066 \$ 161,200.00		\$ 161,200.00				\$ 161,200.00
Resident Services /HADT	3566067 \$ 38,500.00		\$ 38,500.00	\$ 2,206.00	\$ 36,250.00		\$ 76,956.00
Individual Develop Accts / Commerce Services	3566069 \$ 253,600.00		\$ 253,600.00				\$ 253,600.00
Rental Assistance	3566076 \$ 3,500,000.00		\$ 3,500,000.00				\$ 3,500,000.00
Title VI Debt Subsidy	3566077 \$ 1,000,000.00		\$ 1,000,000.00				\$ 1,000,000.00
Sub Total	\$ 9,332,300.00	\$ -	\$ 9,332,300.00	\$ 2,206.00	\$ 36,250.00	\$ -	\$ 9,370,756.00

400000
90000

Housing Management Services										
	3566072									
Mortgage Assistance Program		\$ 639,000.00								\$ 639,000.00
Rental Assistance Program	3566073	\$ 901,600.00								\$ 901,600.00
Housing Management/HADT	3566074	\$ 50,000.00							\$ 50,000.00	
Housing Management/Housing Services IHBG	3566075	\$ 2,700,000.00							\$ 2,700,000.00	\$ 2,900,000.00
		\$ -								\$ 200,000.00
Sub Total		\$ 4,290,600.00	\$ -	\$ 4,290,600.00	\$ -	\$ 50,000.00	\$ 200,000.00	\$ 4,540,600.00	\$ 4,540,600.00	\$ 4,540,600.00
Crime Prevention & Safety										
Marshals Service / Legal Resources	3566081	\$ 1,195,000.00								\$ 1,195,000.00
Planning & Administration										
Section 3/Career Services	3588084	\$ 95,000.00								\$ 95,000.00
Coordination / Community Services	3566087	\$ 420,000.00								\$ 420,000.00
Evaluation and Compliance	3566090	\$ 200,000.00								\$ 200,000.00
Regulatory Compliance / HADT	3566091	\$ 20,000.00								\$ 20,000.00
Planning & Admin/HADT	3566092	\$ 91,500.00							\$ 2,839.00	\$ 109,339.00
Housing Policy Office	3566093	\$ 200,000.00							\$ 2,839.00	\$ 200,000.00
Sub Total		\$ 1,026,500.00	\$ -	\$ 1,026,500.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 1,044,339.00	\$ 1,044,339.00	\$ 1,044,339.00
unbudgeted		\$ 29,011.00							\$ 510,061.00	\$ 539,072.00
IDC		\$ 2,370,989.00	\$ 68,650.00	\$ 2,439,639.00					\$ 713,960.00	\$ 3,153,599.00
Total		\$ 35,799,275.00	\$ 2,764,775.00	\$ 38,564,050.00	\$ 93,567.00	\$ 470,000.00	\$ 8,560,326.00	\$ 47,687,943.00	\$ 47,687,943.00	\$ 47,687,943.00

* ↓ 490K

490,000.00

\$ - \$

need to budget

PART-1

Budget Period:	10/1/2011-9/30/2012	Budget Preparer	Phone: 918-456-5482
Contract Period:		Name:	Jo Rumbley
Contract Number:		Accounting Unit Director/Manager	Phone: 918-456-8374
Accounting Fund:		Name:	Anita Smith
Funding Source:	56-NAHASDA	Group Leader	Phone: 918-453-5248
AU Description:	Housing Management	Name:	David Southerland
Accounting Unit:	3566075	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed:	02-Apr-12 05:42 PM
Notes: Carryover funds from 2011.	

PART-2

Staffing Summary:	FY 2012 REVISION 4	FY 2012 REVISION 3	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	41.75	44.18	(2.43)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	41.75	44.18	(2.43)

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$3,229,520	\$3,002,060	\$ 227,460
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 3,229,520	\$ 3,002,060	\$ 227,460

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$1,255,399		\$1,186,715		\$ 68,684
Fringe benefits	610000	\$361,391		\$341,266		\$ 20,125
Staff development & training	620000	\$30,000		\$30,000		\$ -
Travel-staff	630000	\$30,000		\$30,000		\$ -
Contract services < \$5K	640000	\$166,342		\$166,342		\$ -
Contract services >=\$5K	650000		\$497,813		\$497,813	\$ -
Client services	670000	\$470,352		\$359,689		\$ 110,663
Supplies	680000	\$38,439		\$38,139		\$ 300
Communication & reproduction	690000	\$50,000		\$50,036		\$ (36)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 497,813		\$ 497,813	\$ -
Expenditures SUBJECT to IDC		\$ 2,401,923		\$ 2,202,187		\$ 199,736
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ 329,784		\$ 302,080		\$ 27,724
Total Expenditures			\$ 3,229,520		\$ 3,002,060	\$ 227,460

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
---	--	------	--	------	------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative =>>			\$ 3,229,520		\$ 3,002,060	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: Housing Management For Budget Period: 10/1/2011-9/30/2012 Printed Date: 02-Apr-12
 Accounting Unit Name: 3566075 Prepared by: Jo Rumbly Printed Time: 05:43 PM

Job Title	Position Vacant=V New=N Existing=E	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate		Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Hourly Rate	Emp. #	Regular	Overtime						
						Totals For This Accounting Unit									
1 PROJECT INSPECTOR	E	N	T04	\$18.56	109582	\$18.56	2,088	2,088		\$38,753	11-R-FT	29.30%	100%	\$38,753	\$11,355
2 SPECIAL ASST	E	N	P06	\$22.72	109510	\$19.32	2,088	2,088		\$40,340	11-R-FT	29.30%	50%	\$20,170	\$5,910
3 HOUSING COUNSELOR II	E	N	P05	\$20.34	109527	\$20.15	2,088	2,088		\$42,073	11-R-FT	29.30%	45%	\$18,933	\$5,547
4 LABORER	E	N	G05	\$14.85	109599	\$9.97	2,088	2,088		\$20,817	11-R-FT	29.30%	50%	\$10,409	\$3,050
5 CLERK II	E	N	A03	\$14.85	101085	\$9.00	2,088	2,088		\$18,792	11-R-FT	29.30%	70%	\$13,154	\$3,854
6 ADMIN ASST	E	N	A05	\$17.18	109526	\$15.95	2,088	2,088		\$33,304	11-R-FT	29.30%	70%	\$23,313	\$6,831
7 CUSTODIAN	E	N	G05	\$14.85	109608	\$9.65	2,088	2,088		\$20,149	11-R-FT	29.30%	100%	\$20,149	\$5,904
8 HOUSING INSPECTOR	E	N	A04	\$15.68	109659	\$12.83	2,088	2,088		\$26,789	11-R-FT	29.30%	100%	\$26,789	\$7,849
9 CONTRACTS/HOUSING MANAGER	E	E	M07	\$34.96	109595	\$27.01	2,088	2,088		\$56,392	11-R-FT	29.30%	100%	\$56,392	\$16,523
10 CLERK II	E	N	A03	\$14.85	101181	\$9.00	2,088	2,088		\$18,792	11-R-FT	29.30%	70%	\$13,154	\$3,854
11 HOUSING COUNSELOR II	E	N	P05	\$20.34	109571	\$14.84	2,088	2,088		\$30,986	11-R-FT	29.30%	45%	\$13,944	\$4,086
12 SPECIAL ASST	E	N	P06	\$22.72	109568	\$21.03	2,088	2,088		\$43,911	11-R-FT	29.30%	75%	\$32,933	\$9,649
13 HOUSING COUNSELOR II	E	N	A05	\$17.18	109567	\$13.58	2,088	2,088		\$28,355	11-R-FT	29.30%	45%	\$12,760	\$3,739
14 HOUSING COUNSELOR II	E	N	P05	\$20.34	105504	\$14.62	2,088	2,088		\$30,527	11-R-FT	29.30%	45%	\$13,737	\$4,025
15 HOUSING MANAGER	E	E	M05	\$29.87	109566	\$26.07	2,088	2,088		\$54,443	11-R-FT	29.30%	75%	\$40,832	\$11,964
16 OFFICE MANAGER	E	N	M02	\$19.82	109564	\$14.97	2,088	2,088		\$31,257	11-R-FT	29.30%	75%	\$23,443	\$6,869
17 HOUSING COUNSELOR I	E	N	A05	\$17.18	108470	\$12.45	2,088	2,088		\$25,996	11-R-FT	29.30%	50%	\$12,998	\$3,808
18 ADMIN ASST	E	N	A05	\$17.18	108497	\$14.96	2,088	2,088		\$31,236	11-R-FT	29.30%	100%	\$31,236	\$9,152
19 CARPENTER	E	N	CW1	\$15.04	109559	\$11.06	2,088	2,088		\$23,083	11-R-FT	29.30%	60%	\$13,856	\$4,060
20 CARPENTER	E	N	CW1	\$15.04	109556	\$11.51	2,088	2,088		\$24,053	11-R-FT	29.30%	60%	\$14,420	\$4,225
21 PROJECT INSPECTOR	E	N	T04	\$18.56	109560	\$18.16	2,088	2,088		\$37,918	11-R-FT	29.30%	25%	\$9,480	\$2,778
22 FIELD SUPERVISOR	E	E	M04	\$27.03	109554	\$20.57	2,088	2,088		\$42,954	11-R-FT	29.30%	50%	\$21,477	\$6,293
23 LABORER	E	N	G05	\$14.85	100815	\$9.00	2,088	2,088		\$18,792	11-Temp	8.50%	100%	\$18,792	\$1,597
24 CARPENTER	E	N	CW1	\$15.04	109553	\$12.14	2,088	2,088		\$25,348	11-R-FT	29.30%	60%	\$15,209	\$4,456
25 HOUSING COUNSELOR II	E	N	P05	\$20.34	109486	\$14.06	2,088	2,088		\$29,357	11-R-FT	29.30%	45%	\$13,211	\$3,871
26 CARPENTER	E	N	CW1	\$15.04	109549	\$11.73	2,088	2,088		\$24,492	11-R-FT	29.30%	60%	\$14,695	\$4,306
27 PLUMBER	E	N	PL2	\$25.46	109547	\$18.47	2,088	2,088		\$38,565	11-R-FT	29.30%	60%	\$23,139	\$6,780
28 HOUSING COUNSELOR II	E	N	P05	\$20.34	109051	\$12.58	2,088	2,088		\$26,267	11-R-FT	29.30%	45%	\$11,820	\$3,463
29 HOUSING COUNSELOR II	E	N	T04	\$18.56	108492	\$17.31	2,088	2,088		\$36,143	11-R-FT	29.30%	100%	\$36,143	\$10,590
30 PROJECT INSPECTOR	E	N	T04	\$18.56	108610	\$14.75	2,088	2,088		\$30,798	11-R-FT	29.30%	50%	\$15,399	\$4,512
31 CLERK II	E	N	A03	\$14.85	100611	\$9.60	2,088	2,088		\$20,045	11-R-FT	29.30%	70%	\$14,032	\$4,111
32 HOUSING COUNSELOR II	E	N	P05	\$20.34	101812	\$14.33	2,088	2,088		\$29,921	11-R-FT	29.30%	45%	\$13,464	\$3,945
33 PROJECT INSPECTOR	E	N	T04	\$18.56	108614	\$16.83	2,088	2,088		\$35,141	11-R-FT	29.30%	25%	\$9,785	\$2,574
34 CLERK II	E	N	A03	\$14.85	101055	\$9.00	1,044	1,044		\$9,396	11-R-PT	8.50%	70%	\$6,577	\$559
35 LEAD CARPENTER	E	N	CW2	\$17.78	109537	\$15.96	2,088	2,088		\$33,324	11-R-FT	29.30%	50%	\$16,662	\$4,882
36 PLUMBER APPRENTICE	E	N	PL1	\$21.07	109536	\$14.96	2,088	2,088		\$19,732	11-R-FT	29.30%	60%	\$11,742	\$3,491
37 CUSTODIAN	E	N	G05	\$14.85	100651	\$9.45	2,088	2,088		\$19,732	11-R-FT	29.30%	100%	\$19,732	\$5,781
38 LABORER	E	N	G05	\$14.85	109531	\$9.64	2,088	2,088		\$20,128	11-R-FT	29.30%	50%	\$10,064	\$2,949
39 LEAD CARPENTER	E	N	CW2	\$17.78	109530	\$14.47	2,088	2,088		\$30,213	11-R-FT	29.30%	60%	\$18,128	\$5,312
40 SPECIAL ASST	E	N	A05	\$17.18	109588	\$12.11	2,088	2,088		\$25,286	11-R-FT	29.30%	50%	\$12,843	\$3,704
41 CLERK III	E	N	A04	\$15.68	107914	\$9.60	2,088	2,088		\$20,045	11-R-FT	29.30%	70%	\$14,032	\$4,111
42 CLERK I	E	N	A03	\$14.85	10-4418	\$9.00	1,044	1,044		\$9,396	11-R-PT	8.50%	50%	\$4,698	\$399
43 CUSTODIAN	E	N	G05	\$14.85	10-1125	\$9.00	2,088	2,088		\$18,792	11-R-FT	29.30%	100%	\$18,792	\$5,506
44 DIRECTOR OF HOUSING	E	E	M08	\$36.98	10-9516	\$32.50	2,088	2,088		\$67,860	11-R-FT	29.30%	75%	\$50,895	\$14,912
45 CERTIFICATION SUPERVISOR	E	E	M02	\$19.92	109577	\$18.46	2,088	2,088		\$38,551	11-R-FT	29.30%	100%	\$38,551	\$11,295
46 CLERK I	E	N	A03	\$14.85	100788	\$9.27	2,088	2,088		\$19,356	11-R-FT	29.30%	100%	\$19,356	\$5,671
47 HOUSING COUNSELOR I	E	N	A03	\$14.85	109572	\$9.36	2,088	2,088		\$19,544	11-R-FT	29.30%	100%	\$19,544	\$5,726
48 HOUSING COUNSELOR I	E	N	A05	\$17.18	100111	\$10.83	2,088	2,088		\$22,613	11-R-FT	29.30%	100%	\$22,613	\$6,626
49 ADMIN ASST	E	N	P05	\$17.18	109463	\$10.93	2,088	2,088		\$22,822	11-R-FT	29.30%	100%	\$22,822	\$6,667
50 HOUSING COUNSELOR II	E	N	P05	\$20.34	109348	\$14.38	2,088	2,088		\$30,025	11-R-FT	29.30%	100%	\$30,025	\$8,797
51 HOUSING COUNSELOR I	E	N	A05	\$17.18	109543	\$13.45	2,088	2,088		\$28,084	11-R-FT	29.30%	100%	\$28,084	\$8,229
52 HOUSING COUNSELOR I	E	N	A05	\$17.18	107366	\$13.72	2,088	2,088		\$28,647	11-R-FT	29.30%	100%	\$28,647	\$8,394
53 CLERK II	E	N	A03	\$14.85	109540	\$12.05	2,088	2,088		\$25,160	11-R-FT	29.30%	100%	\$25,160	\$7,372
54 HOUSING COUNSELOR I	E	N	A05	\$17.18	108533	\$14.78	2,088	2,088		\$30,861	11-R-FT	29.30%	100%	\$30,861	\$9,042
55 HOUSING COUNSELOR I	E	N	A05	\$17.18	109583	\$13.65	2,088	2,088		\$28,501	11-R-FT	29.30%	100%	\$28,501	\$8,351

56	PROJECT INSPECTOR	V	N																				
57	HOUSING INSPECTOR	V	N	TD4	\$18.56	\$18.56	2.088	\$38,753	11-R-FT	29.30%	75%	\$29,065	\$8,516										
58	HOUSING COUNSELOR II	V	N	ADA	\$15.65	\$9.98	2.088	\$20,838	11-R-FT	29.30%	100%	\$20,838	\$6,106										
59		V	N	P05	\$20.34	\$17.86	2.088	\$37,292	11-R-FT	29.30%	45%	\$16,781	\$4,917										
60												\$0	\$0										
61	AU 3% Merit Increase											\$0	\$0										
												\$28,565	\$10,526										
Totals													\$1,253,399	\$361,391									

Please input these totals on
on the Budget Request Form!

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

AN ACT AMENDING LEGISLATIVE ACT #20-11
AUTHORIZING THE COMPREHENSIVE BUDGET FOR
FISCAL YEAR 2012 OPERATING - Mod. 8
: AND DECLARING AN EMERGENCY

TITLE:

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

SPONSOR: _____

NARRATIVE: (See Attached Outline for Information If Outline is Required)

**ADMINISTRATIVE
CLEARANCE**

Program/Project Manager:

Signature/Initial _____ Date _____

Department Director:

Signature/Initial _____ Date _____

Executive Director:

Signature/Initial _____ Date _____

Controller: (if needed)

Lucy Horn 4.5.12
Signature/Initial _____ Date _____

Government Resources:

Signature/Initial _____ Date _____

Administration Approval:

Charles R. Hood
Signature/Initial _____ Date 4-9-12

LEGISLATIVE CLEARANCE:

Legislative Aide:

William 4/10/12
Signature/Initial _____ Date _____

Standing Committee & Date:

Executive + Finance

Chairperson: 4/26/12

Fishinhawk
Signature/Initial _____ Date _____

Returned to Presenter: _____

_____ Date _____

04-10-12P02:20 RCVD