

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
09 - Community Services	Ron Qualls	5248

Accounting Unit	Accounting Unit Name
1010039	Roads Transit Program

Program Manager	Phone	Period Budget Covers
Michael Lynn	5396	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ -	\$ 75,000	\$ 75,000	100.00%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA	-	-	-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

Demand Response Budget Request: Started as a pilot in FY12 with KATS and Pelivan Transit: Combined with fixed-route contracts(60k each), provided 5,973 rides to tribal members, and funds depleted after 10 1/2 months. FY13 ridership has exceeded expectations: Smaller budget than FY12, 4 areas instead of 2(KATS, Pelivan Transit, Muskogee County Transit and Cimarron Transit), Pelivan's funds depleted after 5 months, Muskogee County pilot project came online January 2013 with only \$15,000 available for the balance of FY13, Washington County pilot project expected to come online March 2013 with only \$15,000. Tribal Transit Program needs approximately \$75,000 for the remainder of FY13 to avoid any potential lapse in services. FY14 projections: Only \$100,000 available for FY14, need \$200,000 for the 4 Area Providers: \$100,000 Pelivan, \$50,000 KATS, \$25,000 Muskogee County and \$25,000 Cimarron.

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2012-9/30/2013	Budget Preparer	Phone: 3851
Contract Period:	10/01/2012-9/30/2013	Name:	Ashley Cance
Contract Number:		Accounting Unit Director/Manager	Phone: 5396
Accounting Fund:	1-General Fund	Name:	Michael Lynn
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5248
AU Description:	Roads Transit Program	Name:	Ron Qualls
Accounting Unit:	1010039	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	104869
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	21-Feb-13 09:11 AM		
Notes: Request for additional funding			

**PART-2**

Staffing Summary:	FY 2013 ORIG REQUEST	FY 2012 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						\$ -
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$75,000			\$ 75,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 75,000			\$ 75,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.15%		13.73%		\$ -
Indirect Cost Allocation	970000					\$ -
<b>Total Expenditures</b>			\$ 75,000			\$ 75,000
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (75,000)			\$ (75,000)

Transfers In\Out - (Show ALL as Positive Numbers)						
Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -			\$ -
<b>Take to Narrative ==&gt;</b>			\$ 75,000			\$ -
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (75,000)			\$ (75,000)

CHEROKEE NATION - FY2013 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2012-09/30/2013	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 5652
Accounting Fund:	1-General Fund	Name:	Todd Hembree
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5652
AU Description:	Charitable Contributions	Name:	Todd Hembree
Accounting Unit:	1010042	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	106365
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	03-Apr-13 11:30 AM		

Notes: Increase of \$30,000 for the Shriner's Van and \$7,500 for the Pocahontas Club.

PART-2

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

PART-3

Revenues:	(Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
<b>Total Revenues</b>		\$ -	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contributions & donations	750000		\$805,450		\$767,950	\$ 37,500
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			\$ 805,450		\$ 767,950	\$ 37,500
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 805,450		\$ 767,950	\$ 37,500

<b>Revenues OVER \ (UNDER) Expenditures</b>	\$ (805,450)	\$ (767,950)	\$ (37,500)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In\Out - Net</b>	\$ -	\$ -	\$ -
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<b>Take to Narrative ==&gt;</b>	\$ 805,450	\$ 767,950	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (805,450)	\$ (767,950)	\$ (37,500)
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## Contributions/Donations 1010042

For Internal Purposes Only Not for Distribution

<b>YOUTH</b>	
Native American Student Associations (OU, OSU, NSU, RSU)	\$ 10,000
Special Olympics	\$ 25,000
<b>UNITY</b>	
Boys & Girls Clubs	\$195,000
CN ICW Angel Tree	\$ 5,250
Muskogee Murrow Indian Children's Home	\$ 10,000
Backpack Programs	\$ 50,000
Youth Achievement Celebrations (generic)	\$ 5,000
All Tribes Education Consortium	\$ 10,000
14 County Fair Boards (\$3k each)	\$ 42,000
<b>Total Youth</b>	<b>\$362,250</b>
<b>HISTORICAL</b>	
Will Rogers Museum	\$ 25,000
Friends of the Murrell Home	\$ 10,000
Trail of Tears Association	\$ 10,000
CN Color Guard	\$ 10,000
Cherokee Adult Choir (1)	\$ 5,000
Cherokee Adult Choir (2) "Cherokee Baptist Choir"	\$ 5,000
Sequoyah Home restoration	\$ 36,200
<b>Total Historical</b>	<b>\$ 101,200</b>
<b>CRISIS INTERVENTION</b>	
Domestic Violence Shelters	\$ 80,000
Court Appointed Special Advocates (CASA) (CASA of Cherokee Country, 13 <sup>th</sup> Judicial CASA, Tri-County CASA)	\$ 47,000
DCCSAN (Delaware County Childrens Special Advocate Network)	\$ 16,000
Wm. Barnes Childrens Advocacy Center	\$ 10,000
American Red Cross	\$ 10,000
Post Adjudication Review Board	\$ 10,000
Incarcerated Homeless	\$ 20,000
Miracle House, Pryor	\$ 10,000
<b>Total Crisis Intervention</b>	<b>\$203,000</b>
<b>SPORTS</b>	
Indian Rodeo	\$ 5,000
Green Country Giggers Ass'n	\$ 2,000
<b>Total Sports</b>	<b>\$ 7,000</b>
<b>OTHER</b>	
Habitat for Humanity	\$ 10,000
ODAPCA (OK Drug & Alcohol Professional Counselors Assn)	\$ 2,000
Tahlequah Hospital Gala	\$ 2,500
Food Pantries	\$ 80,000
<b>Total Other</b>	<b>\$94,500</b>
<b>Total Earmarked Contributions</b>	<b>\$767,950</b>



Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
05 - Attorney General	Todd Hembree	918-453-5652

Accounting Unit	Accounting Unit Name
1010110	Litigation

Program Manager	Phone	Period Budget Covers
Todd Hembree	918-453-5652	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 313,046	\$ 1,113,046	\$ 800,000	255.55%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA	-	-	-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

Pursuant to Article VII, Section 13, of the Cherokee Nation Constitution, the Attorney General "shall represent the Cherokee Nation in all criminal cases in the courts of the Nation, and in all civil actions wherein the Cherokee Nation is named as a party... The Litigation Budget (AU 1010110) was established in order to assist the Attorney General in representing the Cherokee Nation in all civil actions wherein the Cherokee Nation is named as a party. The Litigation Budget enables the Attorney General to contract with outside attorneys who have been selected by the Attorney General to represent the Cherokee Nation in matters wherein the scope of law requires expertise outside of that which can be found within the Attorney General's Office or within other courts of which the Attorney General's Office has not been admitted to practice.

This budget is not service oriented; it does not assist individuals directly but instead assists in the defense and safeguards issues that could affect the general welfare of the Cherokee Nation and its people. This budget is used to defend the Nation's sovereignty and its resources.

Most recently the Cherokee Nation is facing an issue in the U.S. Supreme Court that will affect all of Indian Country throughout the United States. This issue deals with the Indian Child Welfare Act. It is essential that the Cherokee Nation have in place the resources to fight this issue at the level of the U.S. Supreme Court.

**SIGNIFICANT CHANGES:**

Increased litigation responsibilities.

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2012 - 09/30/2013	Budget Preparer	Phone:	918 453-5255
Contract Period:	10/01/2012 - 09/30/2013	Name:	Sonja Glory	
Contract Number:		Accounting Unit Director/Manager	Phone:	918 453-5686
Accounting Fund:	1-General Fund	Name:	Ernestine Pumpkin	
Funding Source:	01-Cherokee Nation	Group Leader	Phone:	918 453-5652
AU Description:	Litigation	Name:	Todd Hembree	
Accounting Unit:	1010110	1st Person Responsible	Employee #	Sonja Glory
Place IDC Rate in Part 4 Below		SBC Agreement:	Name:	Phone:
Date/Time Printed:	21-Feb-13 08:02 AM			

Notes: Carryover request to increase the budget due to increased litigation responsibilities.

**PART-2**

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$1,113,046		\$313,046	\$ 800,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 1,113,046		\$ 313,046	\$ 800,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 1,113,046		\$ 313,046	\$ 800,000
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (1,113,046)		\$ (313,046)	\$ (800,000)
<b>Transfers In/Out - (Show ALL as Positive Numbers)</b>						
<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 1,113,046		\$ 313,046		
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (1,113,046)		\$ (313,046)		\$ (800,000)

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
05 - Attorney General	Todd Hembree	918-453-5652

Accounting Unit	Accounting Unit Name
1010115	Advocacy Initiative

Program Manager	Phone	Period Budget Covers
Todd Hembree	918-453-5652	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 400,000	\$ 1,200,000	\$ 800,000	200.00%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA	-	-	-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

Pursuant to Article VII, Section 13, of the Cherokee Nation Constitution, the Attorney General "shall represent the Cherokee Nation in all criminal cases in the courts of the Nation, and in all civil actions wherein the Cherokee Nation is named as a party... The Advocacy Initiative Budget (AU 1010115) was established in order to assist the Attorney General in representing the Cherokee Nation in all civil actions involving the Freedmen group. This budget is not service oriented; it does not assist individuals directly but instead assists in the defense and safeguards issues that could affect the general welfare of the Cherokee Nation and its people. This budget is used to defend the Nation's sovereignty and its resources. There have been several civil suits filed over the last several years relating to the Freedmen. There are currently two pending cases, one in the Northern District of Oklahoma and one before the U.S. District Court of the District of Columbia. Most recently the Cherokee Nation is facing the remand of the U.S. District Court case. This, in short, means that litigation regarding this matter will start over in this court and billing will increase as it has in the past. It is essential that the Cherokee Nation again have in place the resources to fight this issue at the level of the DC District Court and beyond.

**SIGNIFICANT CHANGES:**

Increased litigation responsibilities.

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2012 - 09/30/2013	Budget Preparer	Phone:	918 453-5255
Contract Period:	10/01/2012 - 09/30/2013	Name:	Sonja Glory	
Contract Number:		Accounting Unit Director/Manager	Phone:	918 453-5686
Accounting Fund:	1-General Fund	Name:	Ernestine Pumpkin	
Funding Source:	01-Cherokee Nation	Group Leader	Phone:	918 453-5652
AU Description:	Advocacy Initiative	Name:	Todd Hembree	
Accounting Unit:	1010115	1st Person Responsible	Employee #	108447
Place IDC Rate in Part 4 Below		SBC Agreement:	Name:	Phone:
Date/Time Printed:	21-Feb-13 07:54 AM			

Notes: Carryover request to increase budget due to increased litigation responsibilities.

**PART-2**

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$1,200,000		\$400,000	\$ 800,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 1,200,000		\$ 400,000	\$ 800,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 1,200,000		\$ 400,000	\$ 800,000

<b>Revenues OVER \ (UNDER) Expenditures</b>	\$ (1,200,000)	\$ (400,000)	\$ (800,000)
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**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>						\$ -

<b>Take to Narrative ==&gt;</b>	\$ 1,200,000	\$ 400,000	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (1,200,000)	\$ (400,000)	\$ (800,000)

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
05 - Attorney General	Todd Hembree, Attorney General	(918) 453-5652

Accounting Unit	Accounting Unit Name
1010116	Cherokee Nation Water Plan

Program Manager	Phone	Period Budget Covers
Ernestine Pumpkin	(918) 453-5686	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 295,000	\$ 610,000	\$ 315,000	106.78%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time			-
Regular Part-Time			-
Temporary Full-Time			-
Temporary Part-Time			-
IPA/MOA			-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

(1) The requested funding in the amount of \$75,000 will enable the Attorney General to secure a contract extension for Natural Resources Consultant Engineers ("NRCE") in order to perform the final task (groundwater quantification) in Phase 2.1 ("Natural Flow Assessment") of the development of the Cherokee Nation water plan. The Nation has already appropriated tribal funds for FY 2013 in the amount of \$270,000 for NRCE's performance of the first three tasks (hydrologic overview, reservoir analysis, and surface water quantification), which are expected to be completed by mid-year. The Nation has also appropriated an additional \$25,000 in tribal funds toward funding for groundwater quantification; the additional \$75,000 requested is needed for completion of this task.

(2) An additional \$240,000 is requested to enable the Attorney General to secure a contract extension for NRCE performance of certain tasks for Phase 2.2 ("Water Supply Apportionment") of the Water Plan development. Phase 2.2 will build upon the Natural Flow Assessment completed in Phase 2.1 through study of the Nation's water demands and water use possibilities. Phase 2.2 will include the following tasks: historical research, water quality analysis, water demand analysis, water supply apportionment, and water rights and regulation assessment. Additional funding for most of the remaining \$240,000 for Phase 2.2 costs (which will total \$480,000) may be provided through a requested BIA FY2013 water planning grant, or may be sought from some other outside funding sources (if any are identified) or from FY2014 tribal funds.

Eligibility: N/A  
 Service Area: Water resources within Cherokee Nation's fourteen-county jurisdictional boundaries  
 Specific Outcomes: The purpose of Phase 2.1, including the groundwater assessment, is to quantify the natural (undepleted) water resource conditions within the exterior boundaries of the Cherokee Nation. The purpose of Phase 2.2 is to develop a unique methodology to apportion the estimated natural water supplies of each river basin area between the Nation's water rights and current state water permit holders for planning purposes. The results will serve as a foundation for Phase 2.3 (Water Management Planning) and Phase 2.4 (Implementation) of the water plan development.  
 Participants: Cherokee Nation Administration Support, Cherokee Nation Office of the Attorney General, Cherokee Nation Office of Environmental Programs

**SIGNIFICANT CHANGES:**

\$75,000.00 to complete groundwater quantification. \$240,000.00 to enable and secure a contract extension with Natural Resources Consulting Engineers, Inc. (NRCE) to continue and complete Phase 2.1 of the Cherokee Nation Water Plan and continue without delays to Phase 2.2.

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/1/2012 - 9/30/2013	Budget Preparer	Phone: 5686
Contract Period:		Name:	Ernestine Pumpkin
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	1-General Fund	Name:	
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5652
AU Description:	CN Water Plan	Name:	Todd Hembree
Accounting Unit:	1010116	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	102423
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	22-Feb-13 08:15 AM		

**PART-2**

**Staffing Summary:** Notes: Carryover request to increase the budget to finalize Phase 2.1 of the plan and be able to continue with Phase 2.2 without delays. 100% of contract to be with Engineering Firm to do necessary studies.

	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

**Revenues: (Show as positive #)**

Account #	Incr \ (Decr)
Please enter a valid account number - >>>	\$0
Please enter a valid account number - >>>	\$0
Please enter a valid account number - >>>	\$
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	\$
<b>Total Revenues</b>	\$ -

**PART-4**

**Expenditures:**

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	600000	\$0			\$ -
Fringe benefits	610000	\$0			\$ -
Contract services >=\$5K	650000	\$610,000		\$295,000	\$ 315,000
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
<b>Expenditures NOT Subject to IDC</b>		\$ 610,000		\$ 295,000	\$ 315,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -	\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.15%		14.15%	
Indirect Cost Allocation	970000	\$ -		\$ -	\$ -
<b>Total Expenditures</b>		\$ 610,000		\$ 295,000	\$ 315,000

<b>Revenues OVER \ (UNDER) Expenditures</b>	\$ (610,000)	\$ (295,000)	\$ (315,000)
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**Transfers In\Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In\Out - Net</b>		\$ -		\$ -	\$ -

Take to Narrative ==>	\$ 610,000	\$ 295,000	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (610,000)	\$ (295,000)	\$ (315,000)

CHEROKEE NATION - FY2013 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/12 - 09/30/13	Budget Preparer	Phone: 5375
Contract Period:	10/01/12 - 09/30/13	Name:	Penny Norseworthy/Stephen Walker
Contract Number:		Accounting Unit Director/Manager	Phone: 6939
Accounting Fund:	1-General Fund	Name:	Linda Woodward (UB)
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5355
AU Description:	ICW Child Protection	Name:	Marsha Lamb (13)
Accounting Unit:	1010147	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	103718
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	03-Apr-13 11:28 AM		
Notes:			

PART-2

Staffing Summary:	FY 2013 REVISION 2	FY 2013 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	19.88	21.00	(1.12)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>19.88</b>	<b>21.00</b>	<b>(1.12)</b>

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$673,969		\$673,969		\$ -
Fringe benefits	610000	\$202,197		\$202,197		\$ -
Background checks	620510	\$15,000		\$10,000		\$ 5,000
Travel-staff	630000	\$60,000		\$25,000		\$ 35,000
Contract services >=\$5K	650000		\$100,001		\$100,001	\$ -
Client services - Human Svcs	670005		\$250,000		\$250,000	\$ -
Supplies	680000	\$117,112		\$86,300		\$ 30,812
Direct billed: telephone expense	690080	\$30,000		\$10,000		\$ 20,000
Direct billed: cell/mobile phone	690090	\$20,000		\$10,000		\$ 10,000
Direct billed: printing/copying	690130	\$20,000		\$10,000		\$ 10,000
Building rent/lease	700000	\$250,000		\$250,000		\$ -
Utilities	700010	\$60,000		\$12,000		\$ 48,000
Direct billed: property insurance	710090	\$20,000		\$5,000		\$ 15,000
Direct billed: auto insurance	710100	\$20,000		\$6,000		\$ 14,000
Employee mileage reimbursement	720040	\$125,000		\$100,000		\$ 25,000
Direct billed: GSA vehicle	720050	\$85,000		\$40,000		\$ 45,000
Food	760012	\$10,000		\$5,000		\$ 5,000
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			\$ 350,001		\$ 350,001	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 1,708,278		\$ 1,445,466		\$ 262,812
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation 970000		\$ 241,721		\$ 204,533		\$ 37,188
<b>Total Expenditures</b>			\$ 2,300,000		\$ 2,000,000	\$ 300,000

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (2,300,000)		\$ (2,000,000)	\$ (300,000)
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In\Out - Net</b>		\$ -		\$ -	\$ -
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<b>Take to Narrative ==&gt;</b>		\$ 2,300,000		\$ 2,000,000	
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<b>Excess\Deficit of Revenues, Expenditures and Net Transfers</b>		\$ (2,300,000)		\$ (2,000,000)	\$ (300,000)
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**0 PAYROLL WORKSHEET**

Accounting Unit Description:	Meth Reduct Family Init	10/01/12 - 09/30/13	Printed Date:	02-Apr-13
Accounting Unit Name:	1010147	Penny Norseworthy/Stephen Walker	Printed Time:	04:12 PM

TOTAL PERSONNEL COST FOR EMPLOYEE													Totals For This Accounting Unit	
Job Title	Position Vacant=V Existing=N	Salary Class: Salary = S Hourly = H MOA/IPA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay			Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 CHILD WELFARE SPEC II	E	S	P07	109287	\$34,411.50	2,080	0	\$34,412	Regular FT	30.00%	77%	\$26,497	\$7,949	
2 MGR ICW PGRM	E	S	M07	104051	\$62,513.07	2,080	0	\$62,514	Regular FT	30.00%	77%	\$48,136	\$14,441	
3 CUSTOMER SVC REP	E	H	A05	100805	\$14.20	2,080	0	\$29,536	Regular FT	30.00%	17%	\$4,876	\$1,463	
4 CHILD WELFARE SPEC I	E	H	P06	100709	\$14.61	2,080	0	\$30,389	Regular FT	30.00%	77%	\$23,400	\$7,020	
5 CHILD WELFARE SPEC III	E	S	M05	108927	\$42,655.18	2,080	0	\$42,655	Regular FT	30.00%	77%	\$32,844	\$9,853	
6 CHILD WELFARE SPEC I	E	H	P06	104276	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	77%	\$22,710	\$6,813	
7 CHILD WELFARE SPEC II	E	S	P07	100705	\$31,986.03	2,080	0	\$31,986	Regular FT	30.00%	77%	\$24,629	\$7,389	
8 CHILD WELFARE SPEC I	E	H	P06	101404	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	77%	\$22,710	\$6,813	
9 MGR YOUTH SHELTER	E	S	M06	108133	\$47,153.80	2,080	0	\$47,154	Regular FT	30.00%	77%	\$36,309	\$10,893	
10 CHILD WELFARE SPEC II	E	S	P07	101772	\$60,885.02	2,080	0	\$60,885	Regular FT	30.00%	77%	\$46,950	\$13,935	
11 CHILD WELFARE SPEC III	E	S	M05	108018	\$46,850.46	2,080	0	\$46,850	Regular FT	30.00%	77%	\$36,152	\$10,688	
12 CHILD WELFARE SPEC I	E	H	P06	100323	\$15.12	2,080	0	\$31,450	Regular FT	30.00%	77%	\$24,217	\$7,265	
13 CHILD WELFARE SPEC I	E	H	P06	101983	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	77%	\$22,710	\$6,813	
14 DIR EDUCATION HUMAN SVCS	E	S	M08	103718	\$76,585.54	2,080	0	\$76,586	Regular FT	30.00%	100%	\$76,586	\$22,976	
15										30.00%		\$0	\$0	
16										30.00%		\$0	\$0	
17 ADMIN ASST	E	H	A05	105885	\$12.12	2,080	0	\$25,210	Regular FT	30.00%	1%	\$252	\$76	
18 ADMIN OFFICER	E	S	M03	104506	\$39,136.86	2,080	0	\$39,137	Regular FT	30.00%	23%	\$9,002	\$2,701	
19 ADMIN OFFICER	E	S	M03	107630	\$42,301.83	2,080	0	\$42,302	Regular FT	30.00%	1%	\$423	\$127	
20 ADMIN OFFICER	E	S	M03	107712	\$39,263.39	2,080	0	\$39,293	Regular FT	30.00%	1%	\$0	\$0	
21 ASSOC DIR YOUTH SVCS	E	S	M07	100409	\$67,432.63	2,080	0	\$67,433	Regular FT	30.00%	1%	\$674	\$202	
22 CHILD WELFARE ASST	E	H	P04	100635	\$11.44	2,080	0	\$23,795	Regular FT	30.00%	1%	\$238	\$71	
23 CHILD WELFARE ASST	E	H	P04	100872	\$11.76	2,080	0	\$24,502	Regular FT	30.00%	1%	\$245	\$74	
24 CHILD WELFARE SPEC I	E	H	P06	100823	\$14.89	2,080	0	\$30,534	Regular FT	30.00%	1%	\$305	\$92	
25 CHILD WELFARE SPEC I	E	H	P06	100842	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
26 CHILD WELFARE SPEC I	E	H	P06	100901	\$14.61	2,080	0	\$30,389	Regular FT	30.00%	1%	\$304	\$91	
27 CHILD WELFARE SPEC I	E	H	P06	100959	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
28 CHILD WELFARE SPEC I	E	H	P06	101482	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
29 CHILD WELFARE SPEC I	E	H	P06	101493	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
30 CHILD WELFARE SPEC I	E	H	P06	101858	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	23%	\$6,784	\$2,035	
31 CHILD WELFARE SPEC I	E	H	P06	101919	\$14.18	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
32 CHILD WELFARE SPEC I	E	H	P06	106862	\$14.61	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
33 CHILD WELFARE SPEC I	E	H	P06	108728	\$14.18	2,080	0	\$30,389	Regular FT	30.00%	1%	\$304	\$91	
34 CHILD WELFARE SPEC I	E	H	P06	108940	\$14.95	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
35 CHILD WELFARE SPEC I	E	H	P06	109000	\$15.06	2,080	0	\$31,096	Regular FT	30.00%	1%	\$311	\$93	
36 CHILD WELFARE SPEC I	E	H	P06	109009	\$14.57	2,080	0	\$31,387	Regular FT	30.00%	1%	\$314	\$94	
37 CHILD WELFARE SPEC I	E	H	P06	109236	\$14.18	2,080	0	\$30,306	Regular FT	30.00%	1%	\$303	\$91	
38 CHILD WELFARE SPEC II	E	S	P07	100660	\$31,986.03	2,080	0	\$29,494	Regular FT	30.00%	1%	\$295	\$89	
39 CHILD WELFARE SPEC II	E	S	P07	100722	\$31,986.03	2,080	0	\$31,986	Regular FT	30.00%	1%	\$320	\$96	
40 CHILD WELFARE SPEC II	E	S	P07	100746	\$32,845.61	2,080	0	\$31,986	Regular FT	30.00%	1%	\$320	\$96	
41 CHILD WELFARE SPEC II	E	S	P07	101558	\$31,054.40	2,080	0	\$32,846	Regular FT	30.00%	23%	\$7,578	\$2,273	
42 CHILD WELFARE SPEC II	E	S	P07	101622	\$31,986.03	2,080	0	\$31,054	Regular FT	30.00%	1%	\$311	\$93	
43 CHILD WELFARE SPEC II	E	S	P07	102343	\$40,187.43	2,080	0	\$31,986	Regular FT	30.00%	1%	\$320	\$96	
44 CHILD WELFARE SPEC II	E	S	P07	105541	\$38,774.93	2,080	0	\$40,197	Regular FT	30.00%	1%	\$402	\$121	
45 CHILD WELFARE SPEC II	E	S	P07	106835	\$46,985.12	2,080	0	\$38,775	Regular FT	30.00%	1%	\$388	\$116	
46 CHILD WELFARE SPEC II	E	S	P07	107729	\$33,522.97	2,080	0	\$46,985	Regular FT	30.00%	1%	\$470	\$141	
47 CHILD WELFARE SPEC II	E	S	P07	107814	\$36,561.11	2,080	0	\$33,523	Regular FT	30.00%	1%	\$335	\$101	
48 CHILD WELFARE SPEC II	E	S	P07	108963	\$33,105.54	2,080	0	\$36,561	Regular FT	30.00%	1%	\$366	\$110	
49 CHILD WELFARE SPEC II	E	S	P07	109274	\$33,917.35	2,080	0	\$33,106	Regular FT	30.00%	1%	\$331	\$99	
50 CHILD WELFARE SPEC III	E	S	M05	106663	\$43,721.56	2,080	0	\$33,917	Regular FT	30.00%	1%	\$339	\$102	
51 CHILD WELFARE SPEC III	E	S	M05	106754	\$47,108.69	2,080	0	\$43,722	Regular FT	30.00%	1%	\$437	\$131	
52 CHILD WELFARE SPEC III	E	S	M05	107596	\$52,622.23	2,080	0	\$47,109	Regular FT	30.00%	1%	\$471	\$141	
53 CHILD WELFARE SPEC III	E	S	M05	108038	\$44,323.71	2,080	0	\$52,622	Regular FT	30.00%	23%	\$12,103	\$3,631	
54 CHILD WELFARE SPEC III	E	S	M05	108308	\$42,655.18	2,080	0	\$44,324	Regular FT	30.00%	23%	\$10,195	\$3,059	
55 CHILD WELFARE SPEC III	E	S	M05	108412	\$48,055.38	2,080	0	\$42,655	Regular FT	30.00%	23%	\$9,811	\$2,943	
56 CHILD WELFARE SPEC III	E	S	M05	108428	\$45,286.81	2,080	0	\$48,055	Regular FT	30.00%	1%	\$481	\$144	
57 CHILD WELFARE SPEC III	E	S	M05	108767	\$44,813.53	2,080	0	\$45,287	Regular FT	30.00%	1%	\$453	\$136	
58 CLERK I	E	H	A03	105394	\$9.74	2,080	0	\$44,814	Regular FT	30.00%	1%	\$448	\$134	
59 COOK I	E	H	G05	100619	\$9.62	2,080	0	\$20,259	Regular FT	30.00%	1%	\$203	\$61	
60 MGR ICW PGRM	E	S	M07	103126	\$62,680.25	2,080	0	\$20,010	Regular FT	30.00%	1%	\$200	\$60	
61 MGR ICW PGRM	E	S	M07	104136	\$60,870.78	2,080	0	\$62,690	Regular FT	30.00%	23%	\$14,419	\$4,326	
62 MGR ICW PGRM	E	S	M07	104180	\$67,183.60	2,080	0	\$60,871	Regular FT	30.00%	12%	\$7,317	\$2,195	
63 MGR ICW PGRM	E	S	M07	106108	\$58,596.37	2,080	0	\$67,184	Regular FT	30.00%	23%	\$15,455	\$4,637	
64 MGR ICW PGRM	E	S	M07	106306	\$68,011.69	2,080	0	\$58,596	Regular FT	30.00%	23%	\$13,477	\$4,043	
65 MGR YOUTH SHELTER	E	S	M06	107132	\$60,003.21	2,080	0	\$68,012	Regular FT	30.00%	23%	\$15,183	\$4,555	
66 PARA-PROF CASE AIDE	E	H	A04	108090	\$11.87	2,080	0	\$60,003	Regular FT	30.00%	1%	\$600	\$180	
67 PARENTING PARAPROFESSIONAL	E	H	A05	101976	\$10.72	2,080	0	\$24,898	Regular FT	30.00%	1%	\$249	\$75	
68 PARENTING PARAPROFESSIONAL	E	H	A05	104398	\$12.21	2,080	0	\$22,298	Regular FT	30.00%	1%	\$223	\$67	
69 PARENTING PARAPROFESSIONAL	E	H	A05	107496	\$11.32	2,080	0	\$25,397	Regular FT	30.00%	1%	\$254	\$76	
70 PARENTING PARAPROFESSIONAL	E	H	A05	108134	\$11.88	2,080	0	\$23,546	Regular FT	30.00%	1%	\$235	\$71	
71 PARENTING PARAPROFESSIONAL	E	H	A05	108237	\$12.18	2,080	0	\$24,170	Regular FT	30.00%	1%	\$242	\$73	
72 PARENTING PARAPROFESSIONAL	E	H	A05	108848	\$10.84	2,080	0	\$24,710	Regular FT	30.00%	1%	\$247	\$74	
73 PARENTING PARAPROFESSIONAL	E	H	A05	108974	\$12.18	2,080	0	\$25,334	Regular FT	30.00%	1%	\$253	\$76	
74 SUPV ICW DATA ENTRY	E	S	M03	102753	\$49,521.22	2,080	0	\$22,755	Regular FT	30.00%	13%	\$2,958	\$887	
75 TRANSPORT SPEC	E	H	G05	107515	\$13.43	2,080	0	\$49,521	Regular FT	30.00%	1%	\$495	\$149	
76 TRIBAL CASE MGR I	E	S	P09	106825	\$39,462.39	2,080	0	\$27,934	Regular FT	30.00%	1%	\$279	\$84	
77 TRIBAL CASE MGR I	E	S	P09	107815	\$40,825.47	2,080	0	\$39,462	Regular FT	30.00%	1%	\$395	\$119	
78 YOUTH SHELTER RESIDENT ASST I	E	H	A03	107896	\$10.39	2,080	0	\$40,825	Regular FT	30.00%	1%	\$408	\$122	
79 YOUTH SHELTER RESIDENT ASST I	E	H	A03	109732	\$9.48	2,080	0	\$21,811	Regular FT	30.00%	1%	\$216	\$65	
80										30.00%		\$0	\$0	
81 PARENTING PARAPROFESSIONAL	V	H	A05	100000	\$9.54	2,080	0	\$19,843	Regular FT	30.00%	77%	\$15,279	\$4,584	
82 PARENTING PARAPROFESSIONAL	V	H	A05	100000	\$9.54	2,080	0	\$19,843	Regular FT	30.00%	77%	\$15,279	\$4,584	
83 PARENTING PARAPROFESSIONAL	V	H	A05	100000	\$9.54	2,080	0	\$19,843	Regular FT	30.00%	77%	\$15,279	\$4,584	
84 CHILD WELFARE SPEC I	E	H	P06	100000	\$13.77	2,080	0	\$28,642	Regular FT	30.00%	77%	\$22,054	\$6,616	
85 CHILD WELFARE SPEC I	E	H	P06	100000	\$13.77	2,080	0	\$28,642	Regular FT	30.00%	77%	\$22,054	\$6,616	
86 CHILD WELFARE SPEC I	E	H	P06	100000	\$13.77	2,080	0	\$28,642	Regular FT	30.00%	77%	\$22,054	\$6,616	
87 TRIBAL CASE MGR I	V	S	P09	100000	\$35,859.20	2,080	0	\$35,859	Regular FT	30.00%	77%	\$27,811	\$8,283	
88 TRIBAL CASE MGR I	V	S	P09	100000	\$35,859.20	2,080	0	\$35,859	Regular FT	30.00%	77%	\$27,811	\$8,283	
89										30.00%		\$0	\$0	
90 Anticipated Turnover										30.00%		\$0	\$0	
91 AU 3% Merit Increase												(\$74,886)	(\$22,466)	
Totals												\$673,969	\$202,197	

Please input these totals on the Budget Request Form!



Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
06 - Education Services	Bill Andoe	x5153

Accounting Unit	Accounting Unit Name
1010177	Concurrent Enrollment

Program Manager	Phone	Period Budget Covers
Mandy Scott	x3841	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 150,000	\$ 200,000	\$ 50,000	33.33%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time			-
Regular Part-Time			-
Temporary Full-Time			-
Temporary Part-Time			-
IPA/MOA			-
Total			-

**PROGRAM NARRATIVE (add additional pages as necessary):**

LA23-11 established a scholarship for Cherokee high school students who are concurrently enrolled in college. This has been the first year of funding for the program with the Fall 2012 (108 students) and Spring 2013 (106 students) to date semesters.

The February 11, 2013 Education Committee revised the legislation to include a tuition payment for Juniors who are not provided a tuition waiver from the State.

Funding estimates are as follows: SENIORS 3 hours \$250; 6+ hours \$500 per semester JUNIORS 3 hours \$700; 6+ hours \$1,400 per semester.

Students must reside in 14 county area and contiguous counties. Additional funding will begin with Fall 2013 semester.

**SIGNIFICANT CHANGES:**

Request for additional funds to assist increase in student enrollment and additional funds to include tuition for Juniors.

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/1/12-9/30/13	Budget Preparer	Phone: x5367
Contract Period:		Name:	Jennifer Pigeon
Contract Number:		Accounting Unit Director/Manager	Phone: x3841
Accounting Fund:	1-General Fund	Name:	Mandy Scott
Funding Source:	01-Cherokee Nation	Group Leader	Phone: x5153
AU Description:	Concurrent Enrollment	Name:	Bill Andoe
Accounting Unit:	1010177	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	106665
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	07-Mar-13 11:23 AM		

**PART-2**

Notes: Request for increase. Additional funding for tuition for Juniors and anticipated increase in # of participants applying for Fall 2013 semester.

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	
<b>Total Revenues</b>	\$ -

**PART-4**

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	\$0		\$0		\$ -
Fringe benefits	\$0		\$0		\$ -
Tuition/scholarships		\$200,000		\$150,000	\$ 50,000
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
<b>Expenditures NOT Subject to IDC</b>		\$ 200,000		\$ 150,000	\$ 50,000
<b>Expenditures SUBJECT to IDC</b>	\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)	14.15%		14.15%		
Indirect Cost Allocation 970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>		\$ 200,000		\$ 150,000	\$ 50,000

<b>Revenues OVER \ (UNDER) Expenditures</b>	\$ (200,000)	\$ (150,000)	\$ (50,000)
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**Transfers In\Out - (Show ALL as Positive Numbers)**

**Operating Transfers IN**

Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -

**Operating Transfers OUT**

Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -

<b>Transfers In\Out - Net</b>	\$ -	\$ -	\$ -
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<b>Take to Narrative ==&gt;</b>	\$ 200,000	\$ 150,000	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (200,000)	\$ (150,000)	\$ (50,000)
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Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
07 - Health Services	Connie Davis	Ext 5557

Accounting Unit	Accounting Unit Name
1010249	Community Rec Center

Program Manager	Phone	Period Budget Covers
Bunner Gray	Ext 5615	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request Revision	\$ Increase / (Decrease) Requested - Approved	% Increase / (Decrease) (Request - Approved) / Approved
\$ 440,000	\$ 880,000	\$ 440,000	100.00%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	8.00	4.00	4.00
Regular Part-Time	5.00	2.50	2.50
Temporary Full-Time			-
Temporary Part-Time			-
IPA/MOA			-
Total	13.00	6.50	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

This budget mod will bring the Community Rec Center budget back up to the original amount requested in FY13. During the budget hearings, this budget was cut with the intention of Health submitting a modification mid year to bring the budget back to the original funding level. The number of staff is not changing. The positions were budgeted for 1/2 a year in the original budget, or .5 FTE. This budget shows the current staffing level for a full year. This request also increases the amount of revenue for fees based on current collections.

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/1/12 - 9/30/13	Budget Preparer	Phone: 5636
Contract Period:		Name:	Ami Sams
Contract Number:		Accounting Unit Director/Manager	Phone: 5616
Accounting Fund:	1-General Fund	Name:	Lisa Pivec
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5557
AU Description:	Community Recreation Center	Name:	Connie Davis
Accounting Unit:	1010249	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-8067 - Bunner Gray
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	21-Feb-13 08:36 AM		
Notes:			

**PART-2 Staffing Summary:**

	FY 2013 REVISION 2	FY 2013 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	8.00	4.00	4.00
# of Regular Part-Time Employee Equivalents:	5.00	2.50	2.50
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>13.00</b>	<b>6.50</b>	<b>6.50</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000			
Customer fees	410020	\$80,000	\$40,000	\$ 40,000
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
<b>Total Revenues</b>		<b>\$ 80,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$324,904		\$162,454		\$ 162,450
Fringe benefits	610000	\$87,209		\$43,605		\$ 43,604
Contract services >=\$5K	650000		\$50,001		\$50,000	\$ 1
Supplies	680000	\$44,000		\$22,000		\$ 22,000
Direct billed: telephone expense	690080	\$500		\$500		\$ -
Direct billed: cell/mobile phone	690090	\$2,000		\$2,000		\$ -
Direct billed: internet	690110	\$400		\$400		\$ -
Direct billed: space cost	700080	\$268,100		\$110,697		\$ 157,403
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 50,001		\$ 50,000	\$ 1
<b>Expenditures SUBJECT to IDC</b>		\$ 727,113		\$ 341,656		\$ 385,457
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ 102,886		\$ 48,344		\$ 54,542
<b>Total Expenditures</b>			<b>\$ 880,000</b>		<b>\$ 440,000</b>	<b>\$ 440,000</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (800,000)		\$ (400,000)	\$ (400,000)
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**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In\Out - Net</b>		\$ -		\$ -	\$ -
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<b>Take to Narrative ==&gt;</b>		\$ 880,000		\$ 440,000	
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<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (800,000)		\$ (400,000)	\$ (400,000)
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0 PAYROLL WORKSHEET

Accounting Unit Description: 10/112 - 9/30/13 Printed Date: 21-Feb-13  
 Accounting Unit Name: AmI Sams Printed Time: 08:36 AM  
 Community Recreation Center 1010249

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime					
1 COORD HPDP	E	S	M06	108067	\$64,505.03	2,080		Regular FT	30.00%	100%	\$64,505	\$19,352
2 BABYSITTER	E	H	G05	101099	\$9.27	1,044		Regular PT	9.00%	100%	\$9,678	\$871
3 BABYSITTER	E	H	G05	100893	\$9.18	1,044		Regular PT	9.00%	100%	\$9,584	\$863
4 BABYSITTER	E	H	G05	101820	\$9.00	1,044		Regular PT	9.00%	100%	\$9,396	\$846
5 BABYSITTER	E	H	G05	109908	\$9.00	1,044		Regular PT	9.00%	100%	\$9,396	\$846
6 BABYSITTER	V	H	G05		\$9.00	1,044		Regular PT	9.00%	100%	\$9,396	\$846
7 LEAD RECREATION SPEC	E	H	M03	104634	\$16.59	2,080		Regular FT	30.00%	100%	\$34,507	\$10,352
8 SUPV PRIMARY PREV PROJ	E	S	M06	105844	\$47,153.60	2,080		Regular FT	30.00%	100%	\$47,154	\$14,146
9 PHYSICAL ACTIVITY SPECIALIST	E	S	P07	109110	\$31,054.40	2,080		Regular FT	30.00%	100%	\$31,054	\$9,316
10 RECREATION SPEC	E	H	G06	101177	\$9.30	2,080		Regular FT	30.00%	100%	\$19,344	\$5,803
11 CLERK I	E	H	A03	109911	\$9.90	2,080		Regular FT	30.00%	100%	\$20,592	\$6,178
12 CLERK I	E	H	A03	109200	\$9.51	2,080		Regular FT	30.00%	100%	\$19,781	\$5,934
13 PHYSICAL ACTIVITY SPECIALIST	E	H			\$31,054.40	2,080		Regular FT	30.00%	100%	\$31,054	\$9,316
14											\$0	\$0
48											\$0	\$0
49											\$0	\$0
50											\$0	\$0
51 Anticipated Turnover											\$0	\$0
52 AU 3% Merit Increase											\$9,463	\$2,540
<b>Totals</b>											<b>\$324,904</b>	<b>\$87,209</b>

Please input these totals on  
on the Budget Request Form!

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
07 - Health Services	Connie Davis	Ext 5557

Accounting Unit	Accounting Unit Name
1010264	Contract Health GF

Program Manager	Phone	Period Budget Covers
Bret Hayes	Ext 5290	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase / (Decrease) Requested - Approved	% Increase / (Decrease) (Request - Approved) / Approved
\$ 1,500,000	\$ 1,900,000	\$ 400,000	26.67%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time			-
Regular Part-Time			-
Temporary Full-Time			-
Temporary Part-Time			-
IPA/MOA			-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

This budget funds the Return to Work Program and MERP (Medical Emergency Resource Program). This budget was originally submitted for FY13 for \$1,900,000, the same level as FY12. During budget hearings, this budget was reduced by \$400,000 to allow funding for the Community Rec Center. The intent was for Health to request the \$400,000 be replenished to the budget once General Fund Carryover was determined.

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/12 to 09/30/13	Budget Preparer	Phone: 453-5636
Contract Period:		Name:	Ami Sams
Contract Number:		Accounting Unit Director/Manager	Phone: 453-5290
Accounting Fund:	1-General Fund	Name:	Bret Hayes
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 453-5557
AU Description:	Contract Health GF	Name:	Connie Davis
Accounting Unit:	1010264	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	105602
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	11-Mar-13 08:34 AM		
Notes:			

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2013 REVISION 1</b>	<b>FY 2013 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>	<b>Incr \ (Decr)</b>
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract health service >= \$5K	650050		\$1,900,000		\$1,500,000	\$ 400,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 1,900,000		\$ 1,500,000	\$ 400,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>		\$ 1,900,000		\$ 1,500,000		\$ 400,000

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (1,900,000)		\$ (1,500,000)		\$ (400,000)
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<b>Transfers In/Out - (Show ALL as Positive Numbers)</b>						
<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>		\$ -		\$ -		\$ -
<b>Take to Narrative ==&gt;</b>		\$ 1,900,000		\$ 1,500,000		\$ -
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (1,900,000)		\$ (1,500,000)		\$ (400,000)

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2012-09/30/2013	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3902
AU Description:	General Fund Operations	Name:	Lacey Horn
Accounting Unit:	1010280	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	101613
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	02-Apr-13 03:58 PM		

Notes: Mod 1 to bring forward Carryover: "appropriated" PY funds of \$445,000 to cover AU 1010116, CN Water Plan, for \$295,000; and AU 1010275, Secretary of State, for \$150,000 for CN Landfill feasibility study. Mod 7 Budget modification will bring forward \$14,284,000 in carryover funds and Transfer Out \$150,000 to AU 3221000.

**PART-2**

<b>Staffing Summary:</b>		<b>FY 2013 REVISION 2</b>	<b>FY 2013 REVISION 1</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:				-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>				

**PART-3**

<b>Revenues:</b>	<i>(Show as positive #)</i>	<b>Account #</b>			<b>Incr \ (Decr)</b>
Investment Revenue		440000	\$100,000	\$100,000	\$ -
Dividends from Component Units		460000	\$37,500,000	\$37,500,000	\$ -
Carryover: "appropriated" PY		490000	\$15,615,047	\$1,331,047	\$ 14,284,000
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
<b>Total Revenues</b>			<b>\$ 53,215,047</b>	<b>\$ 38,931,047</b>	<b>\$ 14,284,000</b>

**PART-4**

<b>Expenditures:</b>		<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
			<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!							
Salaries & wages		600000	\$0		\$0		\$ -
Fringe benefits		610000	\$0		\$0		\$ -
Contract services >=\$5K		650000		\$6,300		\$6,300	\$ -
Property taxes		710000		\$15,000		\$15,000	\$ -
Property insurance		710010	\$90,000		\$90,000		\$ -
General liability insurance		710040	\$0		\$0		\$ -
Direct billed: general liab ins		710120	\$30,000		\$30,000		\$ -
Bank service charge		760020		\$25,000		\$25,000	\$ -
Reserved by appropriation		760060		\$5,015,000		\$15,000	\$ 5,000,000
Unallowable costs		760070		\$154,000		\$154,000	\$ -
Please enter a valid account number - >>>							
Please enter a valid account number - >>>							
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!							
<b>Expenditures NOT Subject to IDC</b>				<b>\$ 5,215,300</b>		<b>\$ 215,300</b>	<b>\$ 5,000,000</b>
<b>Expenditures SUBJECT to IDC</b>			<b>\$ 120,000</b>		<b>\$ 120,000</b>		<b>\$ -</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)			<b>14.15%</b>		<b>14.15%</b>		
Indirect Cost Allocation		970000	<b>\$ 16,980</b>		<b>\$ 16,980</b>		<b>\$ -</b>
<b>Total Expenditures</b>			<b>\$ 5,352,280</b>		<b>\$ 352,280</b>		<b>\$ 5,000,000</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>				<b>\$ 47,862,767</b>		<b>\$ 38,578,767</b>	<b>\$ 9,284,000</b>

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>							
Other financing sources		900000					\$ -
Cash in: tribally required		900010		\$963,651		\$963,651	\$ -
Cash in: grant required		900020					\$ -
Cash in: motor fuel tax		900040					\$ -
Cash in: vehicle tax		900050		\$646,539		\$646,539	\$ -
Cash in: interprogram contract		900060					\$ -
Cash in: debt service		900070					\$ -
<b>Operating Transfers OUT</b>							
Other financing uses		900001					\$ -
Cash out: tribally required		900011		\$5,566,381		\$5,416,381	\$ 150,000
Cash out: grant required		900021					\$ -
Cash out: motor fuel tax		900041					\$ -
Cash out: vehicle tax		900051					\$ -
Cash out: interprogram contract		900061					\$ -
Cash out: debt service		900071					\$ -
<b>Transfers In/Out - Net</b>				<b>\$ (3,956,191)</b>		<b>\$ (3,806,191)</b>	<b>\$ (150,000)</b>
<b>Take to Narrative ==&gt;</b>				<b>\$ 10,918,661</b>		<b>\$ 5,768,661</b>	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>				<b>\$ 43,906,576</b>		<b>\$ 34,772,576</b>	<b>\$ 9,134,000</b>



Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
08 - Financial Resources	Lacey Horn	3902

Accounting Unit	Accounting Unit Name
1010310	Indirect Cost Shortfall

Program Manager	Phone	Period Budget Covers
Lacey Horn	3902	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 400,000	\$ 600,000	\$ 200,000	50.00%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA	-	-	-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

The Indirect Cost Shortfall budget is used to cover the discrepancy between the amount of IDC a program is allowed to charge based on the award documents under the negotiated IDC rate is for the year. Based on the Fy 2012 shortfall of \$588,641, this budget modification is requesting an increase to \$600,000.

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2012-09/30/2013	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3902
AU Description:	Indirect Cost Shortfall	Name:	Lacey Horn
Accounting Unit:	1010310	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	101613
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	15-Feb-13 11:17 AM		

Notes: Based on the FY 2012 shortfall of \$588,641, this budget modification is requesting an increase to \$600,000.

**PART-2**  
**Staffing Summary:**

	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	
<b>Total Revenues</b>	\$ -

**PART-4**

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	600000	\$0	\$0		\$ -
Fringe benefits	610000	\$0	\$0		\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Expenditures NOT Subject to IDC		\$ -	\$ -		\$ -
Expenditures SUBJECT to IDC		\$ -	\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%	14.15%		
Indirect Cost Allocation	970000	\$ 600,000	\$ 400,000		\$ 200,000
<b>Total Expenditures</b>		\$ 600,000	\$ 400,000		\$ 200,000
<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (600,000)	\$ (400,000)		\$ (200,000)

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>		\$ -	\$ -		\$ -
Take to Narrative ==>		\$ 600,000	\$ 400,000		
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (600,000)	\$ (400,000)		\$ (200,000)

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
08 - Financial Resources	Lacey Horn	3902

Accounting Unit	Accounting Unit Name
1010315	Cash Match for Grants

Program Manager	Phone	Period Budget Covers
Lacey Horn	3902	10/01/2012 - 09/30/2013

FY2013 Budget Modification - Revision 2	FY2013 Budget Request - Revision 3	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 1,566,267	\$ 3,066,267	\$ 1,500,000	95.77%

Staffing Plan (FTE)	FY2013 Revision 3	FY2013 Revision 2	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA	-	-	-
Total	-	-	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

The Cash Match for Grants budget maintains the balance of funds used to leverage Federal, State, Private and other grant awards. This budget modification is increasing Reserved by Appropriation by \$1,500,000.

**SIGNIFICANT CHANGES:**

All cash matches for grants are recorded out of this AU instead of being spread over multiple AUs including 1010280 General Fund Ops.

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/12 - 09/30/13	Budget Preparer	Phone: 5613
Contract Period:		Name:	Gaylon Thompson
Contract Number:		Accounting Unit Director/Manager	Phone: 3902
Accounting Fund:	1-General Fund	Name:	Lacey Horn
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 3902
AU Description:	Cash Match For Grants	Name:	Lacey Horn
Accounting Unit:	1010315	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	101613
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	12-Mar-13 09:10 AM		

Notes: Budget Modification of \$1,500,000 to increase Reserved by Appropriation.

**PART-2**

Staffing Summary:	FY 2013 REVISION 3	FY 2013 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	-	-	-

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Reserved by appropriation	760060		\$ 1,524,905		\$ 24,905	\$ 1,500,000
Please enter a valid account number - >>>					\$ -	\$ -
Please enter a valid account number - >>>					\$ -	\$ -
Please enter a valid account number - >>>					\$ -	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -	\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 1,524,905		\$ 24,905	\$ 1,500,000
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 1,524,905		\$ 24,905	\$ 1,500,000
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (1,524,905)		\$ (24,905)	\$ (1,500,000)

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021		\$ 1,541,362		\$ 1,541,362	\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
<b>Transfers In\Out - Net</b>			\$ (1,541,362)		\$ (1,541,362)	\$ -
<b>Take to Narrative ==&gt;</b>			\$ 3,066,267		\$ 1,566,267	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (3,066,267)		\$ (1,566,267)	\$ (1,500,000)

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
13 - Human Services	Marsha Lamb	453-5355

Accounting Unit	Accounting Unit Name
1010380	Office of Veteran Affairs

Program Manager	Phone	Period Budget Covers
Jennifer Kirby	453-5150	10/01/2012 - 09/30/2013

FY2013 Budget Reallocation - Revision 1	FY2013 Budget Request - Revision 2	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 110,000	\$ 131,917	\$ 21,917	19.92%

Staffing Plan (FTE)	FY2013 Revision 2	FY2013 Revision 1	Net Change in Staffing
Regular Full-Time	2.00	2.00	-
Regular Part-Time			-
Temporary Full-Time			-
Temporary Part-Time			-
IPA/MOA			-
Total	2.00	2.00	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

The increase in this budget is to furnish the new Veterans Center. Included are some couches for the day room, office furniture, copy, scanner and fax machine. There is also a small amount for some recreational items such as playing cards, dominos, and books for the library.

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/12 - 09/30/13	Budget Preparer	Phone: 5375
Contract Period:	10/01/12 - 09/30/13	Name:	Penny Norseworthy/Stephen Walker
Contract Number:		Accounting Unit Director/Manager	Phone: 5346
Accounting Fund:	1-General Fund	Name:	Jerry Snell
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5355
AU Description:	Office of Veterans Affairs	Name:	Marsha Lamb (13)
Accounting Unit:	1010380	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-9145
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	12-Feb-13 03:52 PM		
Notes:			

**PART-2**

Staffing Summary:	FY 2013 REVISION 2	FY 2013 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.00	2.00	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$52,767		\$52,969		\$ (202)
Fringe benefits	610000	\$15,831		\$15,891		\$ (60)
Staff development & training	620000	\$2,000		\$2,000		\$ -
Travel-staff	630000	\$2,000		\$2,000		\$ -
Client food	670230	\$2,000		\$2,000		\$ -
Supplies	680000	\$8,267		\$3,304		\$ 4,963
Equipment < \$5K	680070	\$9,500				\$ 9,500
Communication & reproduction	690000	\$500		\$500		\$ -
Direct billed: telephone expense	690080	\$2,000		\$2,000		\$ -
Direct billed: cell/mobile phone	690090	\$2,000		\$2,000		\$ -
Direct billed: mailing cost	690120	\$1,500		\$1,500		\$ -
Direct billed: printing/copying	690130	\$1,500		\$1,500		\$ -
Building rent/lease	700000	\$700		\$700		\$ -
Utilities	700010	\$5,000				\$ 5,000
Direct billed: space cost	700080	\$5,000		\$5,000		\$ -
Direct billed: GSA vehicle	720050	\$5,000		\$5,000		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>						
<b>Expenditures SUBJECT to IDC</b>		\$ 115,565		\$ 96,364		\$ 19,201
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ 16,352		\$ 13,636		\$ 2,716
<b>Total Expenditures</b>			\$ 131,917		\$ 110,000	\$ 21,917
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (131,917)		\$ (110,000)	\$ (21,917)
<b>Transfers In\Out - (Show ALL as Positive Numbers)</b>						
<b>Operating Transfers IN</b>						
Other financing sources	900000					
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>						
Take to Narrative ==>			\$ 131,917		\$ 110,000	
<b>Excess\Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ (131,917)</b>		<b>\$ (110,000)</b>	<b>\$ (21,917)</b>

0 PAYROLL WORKSHEET

Accounting Unit Description: Office of Veterans Affairs  
 Accounting Unit Name: 1010380  
 1001112 - 09/30/13  
 Penny Norseworthy/Stephen Walker  
 Printed Date: 12-Feb-13  
 Printed Time: 03:54 PM

TOTAL PERSONNEL COST FOR EMPLOYEE													Totals For This Accounting Unit		
Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits	Expected Wages (Gross)	Expected Fringe Benefits	
						Regular	Overtime								
1 ADMIN OFFICER	E	S	M03	102763	\$40,071.99	2,080	0	Regular FT	30.00%	100%	\$12,022	\$40,072	\$12,022		
2 COMM INVOLVE SPEC	N	H	A05	100000	\$10.41	1,040	0	Regular FT	30.00%	100%	\$3,248	\$10,826	\$3,248		
3 CUSTOMER SVC REP	E	H	A05	106262	\$14.87	520	0	Regular FT	30.00%	100%	\$2,320	\$7,732	\$2,320		
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45															
46															
47															
48															
49															
50															
51 Anticipated Turnover															
52 AU 3% Merit Increase															
<b>Totals</b>												\$52,767	\$15,831		

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2013 Comprehensive Budget Narrative

<b>Group</b>		<b>Executive Director</b>		<b>Phone</b>
13 - Human Services		Marsha Lamb		453-5355
<b>Accounting Unit</b>		<b>Accounting Unit Name</b>		
1010452		Elders In Need		
<b>Program Manager</b>		<b>Phone</b>	<b>Period Budget Covered</b>	
Jerry Snell		453-5346	10/01/2012 - 09/30/2013	
<b>FY2013 Original Approved Budget</b>	<b>FY2013 Budget Request Revision</b>	<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>	
\$ 520,000	\$ 620,000	\$ 100,000	19.23%	
<b>Staffing Plan (FTE)</b>		<b>FY2013 Revised</b>	<b>FY2013 Beginning</b>	<b>Net Change in Staffing</b>
Regular Full-Time		-	-	-
Regular Part-Time		-	-	-
Temporary Full-Time		-	-	-
Temporary Part-Time		-	-	-
IPA/MOA		-	-	-
Total		-	-	-

**PROGRAM NARRATIVE (Add additional pages as necessary)**

This program is designed to make payments of \$200 twice a year to qualifying elders. In FY13 we budgeted enough to provide payments to 1,250 elders. With the elders from last year and clients from LiHEAP who would qualify, estimates indicate we should have 1,500 clients to serve.

**SIGNIFICANT CHANGES:**



**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/12 - 09/30/13	Budget Preparer	Phone: 5375
Contract Period:	10/01/12 - 09/30/13	Name:	Penny Norseworthy/Stephen Walker
Contract Number:		Accounting Unit Director/Manager	Phone: 5346
Accounting Fund:	1-General Fund	Name:	Jerry Snell
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5355
AU Description:	Elders In Need	Name:	Marsha Lamb (13)
Accounting Unit:	1010452	1st Person Responsible	Employee # 10-0167
Place IDC Rate in Part 4 Below		SBC Agreement:	Phone:
		Name:	

Date/Time Printed:	12-Feb-13 03:53 PM
Notes:	

**PART-2**

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000					\$ -
Client services - Human Svcs	670005		\$600,000		\$500,000	\$ 100,000
Supplies	680000	\$535		\$535		\$ -
Communication & reproduction	690000	\$14,586		\$14,586		\$ -
Direct billed: mailing cost	690120	\$2,400		\$2,400		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 600,000		\$ 500,000	\$ 100,000
<b>Expenditures SUBJECT to IDC</b>		\$ 17,521		\$ 17,521		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		\$ -
Indirect Cost Allocation	970000	\$ 2,479		\$ 2,479		\$ -
<b>Total Expenditures</b>			\$ 620,000		\$ 520,000	\$ 100,000

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (620,000)		\$ (520,000)	\$ (100,000)
---	--	--------------	--	--------------	--------------

**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources					
Cash in: tribally required	900000				\$ -
Cash in: grant required	900010				\$ -
Cash in: motor fuel tax	900020				\$ -
Cash in: vehicle tax	900040				\$ -
Cash in: interprogram contract	900050				\$ -
Cash in: debt service	900060				\$ -
	900070				\$ -
Operating Transfers OUT					
Other financing uses					
Cash out: tribally required	900001				\$ -
Cash out: grant required	900011				\$ -
Cash out: motor fuel tax	900021				\$ -
Cash out: vehicle tax	900041				\$ -
Cash out: interprogram contract	900051				\$ -
Cash out: debt service	900061				\$ -
	900071				\$ -

<b>Take to Narrative ==&gt;</b>		\$ 620,000		\$ 520,000	\$ -
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (620,000)		\$ (520,000)	\$ (100,000)

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
08 - Financial Resources	Lacey Horn	3902

Accounting Unit	Accounting Unit Name
1010480	Employee Performance Incentive

Program Manager	Phone	Period Budget Covers
Lacey Horn	3902	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 291,099	\$ 497,099	\$ 206,000	70.77%

Staffing Plan (FTE)	FY2013	FY2012	Net Change in Staffing
Regular Full-Time	0.30	0.30	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA	-	-	-
Total	0.30	0.30	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

The Employee Performance Incentive program has two purposes. This program is where the Employee Appreciation Day budget is located. The program is also used to cover performance incentives for those programs who cannot fund the amounts from their own budget.

This budget modification is increasing Employee Performance Incentive in the amount of \$206,000.

**SIGNIFICANT CHANGES:**

No significant changes are expected for FY 13.

CHEROKEE NATION - FY2013 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2012-09/30/2013	Budget Preparer	Phone: 5774
Contract Period:		Name:	Connie Chandler
Contract Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3902
AU Description:	Employee Performance Incentive	Name:	Lacey Horn
Accounting Unit:	1010480	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108243
		SBC Agreement:	Phone:
		Name:	
Date/Time Printed:	11-Mar-13 12:06 PM		
Notes:			

PART-2

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
<b>Total Revenues</b>		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$10,000		\$10,000		\$ -
Fringe benefits	610000	\$3,000		\$3,000		\$ -
Contract services >=\$5K	650000		\$397,711		\$191,711	\$ 206,000
Supplies	680000	\$15,000		\$15,000		\$ -
Food	760012	\$59,068		\$59,068		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 397,711		\$ 191,711	\$ 206,000
Expenditures SUBJECT to IDC		\$ 87,068		\$ 87,068		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ 12,320		\$ 12,320		\$ -
<b>Total Expenditures</b>			\$ 497,099		\$ 291,099	\$ 206,000

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (497,099)		\$ (291,099)	\$ (206,000)
---	--	--------------	--	--------------	--------------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In/Out - Net</b>		\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 497,099		\$ 291,099	

<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ (497,099)		\$ (291,099)	\$ (206,000)
--	--	--------------	--	--------------	--------------

0 PAYROLL WORKSHEET

Accounting Unit Description: Employee Performance Incentive 10/01/2012-09/30/2013 Printed Date: 07-Mar-13  
 Accounting Unit Name: 1010480 Connie Chandler Printed Time: 11:27 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Fringe Rate%	Series-Status	Totals For This Accounting Unit			
						Regular	Overtime			Expected Wages (Gross)	Expected Wages (Gross)	% Perc.	Expected Fringe Benefits
Employee Performance Incentive				000000	\$10,000.00			30.00%	Regular FT	\$10,000		100%	\$3,000
1													
2													
3													
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41													
42													
43													
44													
45													
46													
47													
48													
49													
50													
51	Anticipated Turnover												
52	AU 3% Merit Increase												
Totals										\$10,000			\$3,000

Please input these totals on  
on the Budget Request Form!

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
19 - Career Services	S. Diane Kelley	918-453-5628

Accounting Unit	Accounting Unit Name
1010555	Cherokee Day Training

Program Manager	Phone	Period Budget Covers
Jeff Vance	918-453-5698	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 1,611,064	\$ 2,711,064	\$ 1,100,000	68.28%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	18.25	18.25	-
Regular Part-Time			-
Temporary Full-Time	0.50	0.50	-
Temporary Part-Time			-
IPA/MOA			-
<b>Total</b>	<b>18.75</b>	<b>18.75</b>	<b>-</b>

**PROGRAM NARRATIVE (add additional pages as necessary):**

Day Training Program

The Day Training Program began, in earnest, October, 2009 and has undergone numerous changes over the past three years. We have served thousands of Cherokee citizens and hundreds have gotten jobs because of their participation. During a recent Staff Development meeting, a workgroup was put together to develop needed improvements to the program. We have identified the following proposed changes to further assist our citizens and to counter various issues identified over the years.

From previous years, we know that Day Training applicants have the following barriers to employment:

- Over half (51%) have no high school diploma or GED.
- Over a third (35%) have a criminal background.
- Almost a fifth (18%) have a felony.
- 16% have outstanding warrants.
- One in ten has no reliable transportation or is lacking a driver's license.

The Day Training Program would still be available for those individuals. However, proposed changes would only allow participants to receive \$1,500.00 (6 weeks x \$250.00) per year. Additionally, participants will not be compensated for attending GED class, but would be offered incentives for completion.

We will utilize a system of incentives with our participants for specific accomplishments:

Attaining a Certification/Credential/Degree < one year \$100; Attaining a Certification/Credential/Degree > one year \$200; Acquiring a GED \$250; Entering Unsubsidized Employment \$250; Others to be considered on an individual basis \$50 to \$100 \*\*Based on individual accomplishment.

In order to encourage individuals to test for the CRC, we will provide an incentive payment based on the level achieved: Platinum \$200; Gold \$100; Silver \$50; Bronze \$25

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/1/2012 - 9/30/2013	Budget Preparer	Phone:	5310
Contract Period:	10/1/2012 - 9/30/2013	Name:	Debra Lack	
Contract Number:		Accounting Unit Director/Manager	Debra Lack	
Accounting Fund:	1-General Fund	Name:	Jeff Vance	Phone: 5698
Funding Source:	01-Cherokee Nation	Executive Director	S. Diane Kelley	
AU Description:	Cherokee Day Training Program	Name:	S. Diane Kelley	
Accounting Unit:	1010555	1st Person Responsible	Employee #	10-4885
Place IDC Rate in Part 4 Below		SBC Agreement:	Phone:	
Date/Time Printed:	07-Mar-13 11:25 AM	Name:		
Notes: Budget increase requesting carry over.				

**PART-2**

Staffing Summary:	FY 2013 REVISION 3	FY 2013 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	18.25	18.25	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:	0.50	0.50	-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>18.75</b>	<b>18.75</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other Income	499000	\$1,025,000	\$1,025,000	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				\$ -
<b>Total Revenues</b>		<b>\$ 1,025,000</b>	<b>\$ 1,025,000</b>	<b>\$ -</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$380,529		\$380,529		\$ -
Fringe benefits	610000	\$112,135		\$112,135		\$ -
Client services - Human Svcs	670005		\$2,545,954		\$1,445,954	\$ 1,100,000
Supplies	680000	\$25,000		\$25,000		\$ -
Communication & reproduction	690000	\$9,500		\$9,500		\$ -
Building rent/lease	700000	\$74,400		\$74,400		\$ -
Food	760012	\$3,000		\$3,000		\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						\$ -
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 2,545,954</b>		<b>\$ 1,445,954</b>	<b>\$ 1,100,000</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ 604,564</b>		<b>\$ 604,564</b>		<b>\$ -</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		\$ -
Indirect Cost Allocation	970000	\$ 85,546		\$ 85,546		\$ -
<b>Total Expenditures</b>			<b>\$ 3,236,064</b>		<b>\$ 2,136,064</b>	<b>\$ 1,100,000</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ (2,211,064)</b>		<b>\$ (1,111,064)</b>	<b>\$ (1,100,000)</b>

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 3,236,064</b>		<b>\$ 2,136,064</b>	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ (2,211,064)</b>		<b>\$ (1,111,064)</b>	<b>\$ (1,100,000)</b>

**0 PAYROLL WORKSHEET**

Accounting Unit Description: Cherokee Day Training Program  
 Accounting Unit Name: 1010555

10/1/2012 - 9/30/2013  
 Debra Lack

Printed Date: 07-Mar-13  
 Printed Time: 11:25 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/IPA = N	Grade Range	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
					Pay Rate	Expected Hours To Pay						
						Regular	Overtime					
1 EMP TRNG PGRM SPEC	V	H	P05	100436	\$12.70	2,080		30.00%	30%	\$7,925	\$2,378	
2 EMP TRNG PGRM SPEC	V	H	P05	100553	\$21.33	2,080		30.00%	30%	\$7,694	\$2,308	
3 EMP TRNG PGRM SPEC	E	H	P05	100653	\$20.34	2,080		30.00%	15%	\$6,346	\$1,904	
4 EMP TRNG PGRM SPEC	E	H	P05	102713	\$20.01	2,080		30.00%	15%	\$6,243	\$1,873	
5 EMP TRNG PGRM SPEC	E	H	P05	103108	\$20.34	2,080		30.00%	25%	\$10,577	\$3,173	
6 EMP TRNG PGRM SPEC	E	H	P05	103776	\$13.61	2,080		30.00%	35%	\$9,908	\$2,972	
7 EMP TRNG PGRM SPEC	E	H	P05	105087	\$20.34	2,080		30.00%	25%	\$10,577	\$3,173	
8 EMP TRNG PGRM SPEC	E	H	P05	100701	\$58,417.34	2,080		30.00%	30%	\$9,984	\$2,995	
9 DIR EMPLOY JOB PGRMS	E	S	M07	103812	\$9.00	2,080		30.00%	30%	\$17,525	\$5,258	
10 CLERK I	E	H	A03	100000	\$10.03	2,080		30.00%	50%	\$9,360	\$2,808	
11 CLERK I	E	H	A03	106660	\$9.36	2,080		30.00%	50%	\$10,431	\$3,129	
12 CLERK I	E	H	A03	100732	\$9.23	2,080		30.00%	100%	\$19,469	\$5,841	
13 CLERK I	E	H	A03	101262	\$9.23	2,080		30.00%	100%	\$19,198	\$5,759	
14 CLERK I	E	H	A03	100734	\$9.64	2,080		30.00%	100%	\$20,051	\$6,015	
15 BUDGET ANALYST	E	H	P06	109121	\$15.38	2,080		30.00%	100%	\$31,990	\$9,597	
16 EMP TRNG PGRM SPEC	E	H	P05	100000	\$12.33	2,080		30.00%	0%	\$0	\$0	
17 COORD JOBS BUSINESS DEV	E	H	P07	10-8611	\$16.32	2,080		30.00%	100%	\$33,946	\$10,184	
18 SPECIAL ASST	E	H	P06	102710	\$22.18	2,080		30.00%	10%	\$4,613	\$1,384	
19 PROPERTY MGMT SPEC	E	H	A03	109399	\$10.73	2,080		30.00%	20%	\$4,464	\$1,339	
20 ADMIN OFFICER	E	H	M03	100000	\$14.33	2,080		30.00%	55%	\$16,393	\$4,918	
21 CLERK I	E	H	A03	10-1436	\$9.27	2,080		9.00%	50%	\$9,641	\$868	
22 ADMIN ASST	E	H	A05	100480	\$11.15	2,080		30.00%	50%	\$11,596	\$3,479	
23 EMP TRNG PGRM SPEC	E	H	P05	102724	\$20.34	2,080		30.00%	25%	\$10,577	\$3,173	
24 EMP TRNG PGRM SPEC	E	H	P05	100731	\$13.73	2,080		30.00%	40%	\$11,423	\$3,427	
25 EMP TRNG PGRM SPEC	E	H	P05	100760	\$13.67	2,080		30.00%	85%	\$24,169	\$7,251	
26 EMP TRNG PGRM SPEC	E	H	P05	104089	\$18.60	2,080		30.00%	30%	\$11,606	\$3,482	
27 EMP TRNG PGRM SPEC	E	H	P05	106731	\$17.35	2,080		30.00%	30%	\$10,826	\$3,248	
28 CLERK I	E	H	A03	101823	\$9.27	2,080		30.00%	100%	\$19,282	\$5,785	
29 SUPV ACCOUNTING FINANCE	E	S	AM1	104885	\$50,946.89	2,080		30.00%	5%	\$2,547	\$764	
30 CLERK I	E	H	A03	102136	\$9.00	2,080		30.00%	65%	\$12,168	\$3,650	
31										\$0	\$0	
32										\$0	\$0	
51 Anticipated Turnover										\$0	\$0	
52 AU 3% Merit Increase										\$0	\$0	
<b>Totals</b>											<b>\$380,529</b>	<b>\$112,135</b>

Please input these totals on  
 the Budget Request Form!

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/1/2012 - 9/30/2013	Budget Preparer	Phone:	5310
Contract Period:	10/1/2012 - 9/30/2013	Name:	Debra Lack	
Contract Number:		Accounting Unit Director/Manager	Phone:	3832
Accounting Fund:	1-General Fund	Name:	Daryl Legg	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5628
AU Description:	Vocational Assistance	Name:	S. Diane Kelley	
Accounting Unit:	1010569	1st Person Responsible	Employee #	10-4885
<b>Place IDC Rate in Part 4 Below</b>		SBC Agreement:	Name:	Phone:
Date/Time Printed:	02-Apr-13 03:59 PM			
Notes: Carry Over Request				

**PART-2  
Staffing Summary:**

	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.55	1.55	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>1.55</b>	<b>1.55</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>		
<b>Total Revenues</b>		<b>\$ -</b>

**PART-4  
Expenditures:**

	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$58,752		\$58,769		\$ (17)
Fringe benefits	610000	\$17,624		\$17,628		\$ (4)
Client services - Human Svcs	670005		\$453,685		\$109,265	\$ 344,420
Supplies	680000	\$8,000		\$8,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 453,685		\$ 109,265	\$ 344,420
<b>Expenditures SUBJECT to IDC</b>		\$ 84,376		\$ 84,397		\$ (21)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ 11,939		\$ 11,942		\$ (3)
<b>Total Expenditures</b>			<b>\$ 550,000</b>		<b>\$ 205,604</b>	<b>\$ 344,396</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ (550,000)</b>		<b>\$ (205,604)</b>	<b>\$ (344,396)</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

**Transfers In\Out - Net**

<b>Take to Narrative ==&gt;</b>		\$ 550,000		\$ 205,604		
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (550,000)</b>		<b>\$ (205,604)</b>		<b>\$ (344,396)</b>



0 PAYROLL WORKSHEET

Accounting Unit Description: Vocational Assistance 10/1/2012 - 9/30/2013 Printed Date: 02-Apr-13  
 Accounting Unit Name: 1010569 Debra Lack Printed Time: 03:59 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate		Expected Hours To Pay Regular Overtime	Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
					Pay Rate	Overtime							
					TOTAL PERSONNEL COST FOR EMPLOYEE								
1 EMP TRNG PGRM SPEC	E	H	P05	103108	\$20.34	2,080	2,080	\$42,307	Regular FT	30.00%	20%	\$8,461	\$2,538
2 EMP TRNG PGRM SPEC	E	H	P05	103776	\$13.61	2,080	2,080	\$28,309	Regular FT	30.00%	10%	\$2,831	\$849
3 EMP TRNG PGRM SPEC	E	H	P05	105087	\$20.34	2,080	2,080	\$42,307	Regular FT	30.00%	10%	\$4,231	\$1,269
4 EMP TRNG PGRM SPEC	E	H	P05	104481	\$13.88	2,080	2,080	\$28,870	Regular FT	30.00%	25%	\$7,218	\$2,165
5 EMP TRNG PGRM SPEC	E	H	P05	10-0436	\$12.70	2,080	2,080	\$26,416	Regular FT	30.00%	25%	\$6,604	\$1,981
6 EMP TRNG PGRM SPEC	E	H	P05	100653	\$20.34	2,080	2,080	\$42,307	Regular FT	30.00%	10%	\$4,231	\$1,269
7 EMP TRNG PGRM SPEC	E	H	P05	100000	\$19.43	2,080	2,080	\$40,414	Regular FT	30.00%	10%	\$4,041	\$1,212
8 EMP TRNG PGRM SPEC	E	H	P05	104069	\$18.60	2,080	2,080	\$38,688	Regular FT	30.00%	10%	\$3,869	\$1,161
9 EMP TRNG PGRM SPEC	E	H	P05	106731	\$17.35	2,080	2,080	\$36,088	Regular FT	30.00%	10%	\$3,609	\$1,083
10 MGR VOCATION PGRMS	E	S	M06	108918	\$54,627.58	2,080	2,080	\$54,628	Regular FT	30.00%	25%	\$13,657	\$4,097
11										30.00%		\$0	\$0
12										30.00%		\$0	\$0
13										30.00%		\$0	\$0
14										30.00%		\$0	\$0
15										30.00%		\$0	\$0
51 Anticipated Turnover												\$0	\$0
52 AU 3% Merit Increase												\$0	\$0
<b>Totals</b>												<b>\$58,752</b>	<b>\$17,624</b>

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2013 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2012-9/30/2013	Budget Preparer	Name:	Jody Reece	Phone:	x 5573
Contract Period:	10/01/2012-9/30/2013	Accounting Unit Director/Manager	Name:		Phone:	
Contract Number:		Group Leader	Name:	Tina Glory Jordan, Speaker	Phone:	
Accounting Fund:	1-General Fund	1st Person Responsible	Employee #			
Funding Source:	01-Cherokee Nation	SBC Agreement:	Name:		Phone:	
AU Description:	Tribal Council					
Accounting Unit:	1010700					
Place IDC Rate in Part 4 Below						
Date/Time Printed:	02-Apr-13 03:59 PM					

Notes: \$67,000 Carryover of unused FY 2012 Elective Travel to Community Assistance per Legislative Policy 01-09 and additional amount required to cover this year's Tri-Council meeting.

PART-2

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	11.50	11.50	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>11.50</b>	<b>11.50</b>	<b>-</b>

PART-3

Revenues:	Account #		Incr \ (Decr)
Carryover: "appropriated" PY	490000	\$87,000	\$ 87,000
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 87,000</b>	<b>\$ 87,000</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$596,506		\$596,506		\$ -
Fringe benefits	610000	\$162,702		\$162,702		\$ -
Staff development & training	620000	\$20,000		\$20,000		\$ -
Travel-staff	630000	\$75,000		\$75,000		\$ -
Contract services < \$5K	640000	\$15,000		\$15,000		\$ -
Contract services >=\$5K	650000		\$100,000		\$100,000	\$ -
Legal services >=\$5K	650010		\$100,000		\$100,000	\$ -
Client services	670000	\$37,500		\$37,500		\$ -
General assistance	670050		\$322,000		\$255,000	\$ 67,000
Supplies	680000	\$20,000		\$20,000		\$ -
Cellular/mobile phone	690020	\$30,000		\$30,000		\$ -
Mailing cost	690060	\$65,000		\$65,000		\$ -
Direct billed: telephone expense	690080	\$3,000		\$3,000		\$ -
Direct billed: cell/mobile phone	690090	\$250		\$250		\$ -
Direct billed: mailing cost	690120	\$2,000		\$2,000		\$ -
Direct billed: printing/copying	690130	\$2,000		\$2,000		\$ -
Lease/rent: furniture & equip	690500	\$15,000		\$15,000		\$ -
Direct billed: space cost	700080	\$23,000		\$23,000		\$ -
Direct billed: general liab ins	710120	\$14,000		\$14,000		\$ -
Employee mileage reimbursement	720040	\$72,500		\$72,500		\$ -
R & m equipment	730040	\$1,000		\$1,000		\$ -
Advertising	740000	\$6,400		\$6,400		\$ -
Contributions & donations	750000		\$20,000		\$20,000	\$ -
Other operational	760010	\$140,521		\$123,000		\$ 17,521
Food	760012	\$12,000		\$12,000		\$ -
Capital acquisitions >=\$5K	770000		\$25,072		\$25,072	\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 567,072		\$ 500,072	\$ 67,000
<b>Expenditures SUBJECT to IDC</b>		\$ 1,313,379		\$ 1,295,858		\$ 17,521
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ 185,843		\$ 183,364		\$ 2,479
<b>Total Expenditures</b>		<b>\$ 2,066,294</b>		<b>\$ 1,979,294</b>		<b>\$ 87,000</b>

<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ (1,979,294)</b>		<b>\$ (1,979,294)</b>	<b>\$ -</b>
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011		\$12,000		\$12,000
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In/Out - Net</b>		<b>\$ (12,000)</b>		<b>\$ (12,000)</b>	<b>\$ -</b>
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Take to Narrative ==>		\$ 2,078,294		\$ 1,991,294	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ (1,991,294)</b>		<b>\$ (1,991,294)</b>	<b>\$ -</b>

# PAYROLL WORKSHEET

Accounting Unit Description: Tribal Council 10/01/2012-9/30/2013 Printed Date: 02-Apr-13  
 Accounting Unit Name: 1010700 Jody Reese Printed Time: 04:00 PM

Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/IPA = N	Grade Range	Emp. #	Pay		Series-Status	Fringe Rate%	Expected Wages (Gross)	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
					Regular	Overtime						
					Rate	Hours						
1 COUNCIL MEMBERS	E	S	EX1	120042	\$60,703.42	2,080	Tribal Council/JAT	26.00%	\$60,703	50%	\$30,352	\$7,892
2 COUNCIL MEMBERS	E	S	EX1	120051	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
3 COUNCIL MEMBERS	E	S	EX1	120047	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
4 COUNCIL MEMBERS	E	S	EX1	120039	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
5 COUNCIL MEMBERS	E	S	EX1	120043	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
6 COUNCIL MEMBERS	E	S	EX1	120050	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
7 COUNCIL MEMBERS	E	S	EX1	120014	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
8 COUNCIL MEMBERS	E	S	EX1	120037	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
9 COUNCIL MEMBERS	E	S	EX1	120004	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
10 COUNCIL MEMBERS	E	S	EX1	120022	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
11 COUNCIL MEMBERS	E	S	EX1	120038	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
12 COUNCIL MEMBERS	E	S	EX1	120048	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
13 COUNCIL MEMBERS	E	S	EX1	120016	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
14 COUNCIL MEMBERS	E	S	EX1	120020	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
15 COUNCIL MEMBERS	E	S	EX1	120049	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
16 COUNCIL MEMBERS	E	S	EX1	120027	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
17 COUNCIL MEMBERS	E	S	EX1	120035	\$45,527.50	2,080	Tribal Council/JAT	26.00%	\$45,528	50%	\$22,764	\$5,919
18 LEGISLATIVE SPEC ASST	E	S	P05	101073	\$50,648.00	2,080	Regular FT	30.00%	\$50,648	50%	\$25,324	\$7,597
19 COORD LEGAL LEGISLATIVE	E	S	U02	107877	\$50,140.00	2,080	Regular FT	30.00%	\$50,140	50%	\$25,070	\$7,521
20 EXEC DIR FINAN OVER	E	S	EX6	106356	\$117,813.00	2,080	Regular FT	30.00%	\$117,813	50%	\$58,907	\$17,672
21 CLERK II	V	H	A03		\$13.15	2,080	Regular FT	30.00%	\$27,352	50%	\$13,676	\$4,103
22 COOR MEDIA COM RELATIONS	V	S	CM5		\$55,556.80	2,080	Regular FT	30.00%	\$55,557	50%	\$27,779	\$8,334
23 SYSTEM ADMINISTRATOR	V	S	IS5		\$67,600.00	2,080	Regular FT	30.00%	\$67,600	50%	\$33,800	\$10,140
Anticipated Turnover											\$0	\$0
AU 3% Merit Increase											\$17,374	\$4,739
<b>Totals</b>											\$596,506	\$162,702

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
07 - Health Services	Connie Davis	Ext 5557

Accounting Unit	Accounting Unit Name
1010900	Contract Health Servi Dividend

Program Manager	Phone	Period Budget Covers
Bret Hayes	Ext 5290	10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 6,250,000	\$ 12,733,824	\$ 6,483,824	103.74%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time			-
Regular Part-Time			-
Temporary Full-Time			-
Temporary Part-Time			-
IPA/MOA			-
Total			-

**PROGRAM NARRATIVE (add additional pages as necessary):**

This budget brings forward the carryover from FY12 for the Contract Health Service 5% Dividend. These funds are to be used for Contract Health Services for Tribal members who reside within the 14 county jurisdiction.

**SIGNIFICANT CHANGES:**

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/12 to 09/30/13	Budget Preparer	Phone: 453-5636
Contract Period:		Name:	AMI SAMS
Contract Number:		Accounting Unit Director/Manager	Phone: 453-5290
Accounting Fund:	1-General Fund	Name:	BRET HAYES
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 453-5557
AU Description:	CONTRACT HEALTH SERVI DIVIDEND	Name:	CONNIE DAVIS
Accounting Unit:	1010900	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	105602
		SBC Agreement:	Phone:
Date/Time Printed:	21-Feb-13 08:53 AM	Name:	
Notes:			

**PART-2**

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Dividends from Component Units	460000	\$6,250,000	\$6,250,000	\$ -
Carryover: "appropriated" PY	490000	\$6,483,824		\$ 6,483,824
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
<b>Total Revenues</b>		\$ 12,733,824	\$ 6,250,000	\$ 6,483,824

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						\$ -
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract health service >= \$5K	650050		\$12,733,824		\$6,250,000	\$ 6,483,824
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ 12,733,824		\$ 6,250,000	\$ 6,483,824
<b>Expenditures SUBJECT to IDC</b>		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.15%		14.15%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			\$ 12,733,824		\$ 6,250,000	\$ 6,483,824

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ -		\$ -	\$ -
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**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

<b>Operating Transfers OUT</b>					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

<b>Transfers In/Out - Net</b>		\$ -		\$ -	\$ -
Take to Narrative ==>		\$ 12,733,824		\$ 6,250,000	\$ -
<b>Excess \ (Deficit) of Revenues, Expenditures and Net Transfers</b>		\$ -		\$ -	\$ -

# Trial Balance

GL291 - Date 02/25/13  
Time 09:55

Company 1 - Cherokee Nation  
Trial Balance  
For Period 12 Ending September 30, 2013

USD  
Base Currency Page 1  
Amounts  
Fiscal Year 2013

01090

CHS\_DIVIDEND Contract Health Servi Dividend

Account Nbr	Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
132010-0000	Due from component units	957,658.15			957,658.15
200460-0000	Accrued expenses - other	191,219.79			191,219.79
200500-0000	Auto due to/from	6,851,080.59			6,851,080.59
340000-0000	Fund Balance Reserved	6,483,823.17			6,483,823.17
460000-0000	Dividends from Component Units	1,226,283.40			1,226,283.40
650050-0000	Contract health service >= \$5K	92,587.62			92,587.62
*** Totals		0.00	0.00	0.00	0.00



Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
04 - Other Boards & Commissions	Bryan Pollard	5548

Accounting Unit	Accounting Unit Name
1011070	Cherokee Publications GF

Program Manager	Phone	Period Budget Covers
		10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 440,604	\$ 504,985	\$ 64,381	14.61%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	10.00	10.00	-
Regular Part-Time			-
Temporary Full-Time	3.00	3.00	-
Temporary Part-Time			-
IPA/MOA			-
Total	13.00	13.00	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

CN Publications/Cherokee Phoenix Program Narrative –

The Publications Department received a budget reduction of \$244,550 in fiscal year 2013 – a nearly 25 percent reduction from the previous year. The challenge for the department in FY13 was to mitigate the funding reduction by implementing a business plan that would increase revenues and decrease expenses. The plan, developed in conjunction with Tribal Councilors, was implemented in November 2012 and first quarter progress was reported to the Tribal Council Rules Committee on January 29, 2013.

Although significant progress has been made due to the plan, it appears that the funding allocated to the Publications Department for FY13 will not be enough to sustain the department through the end of the fiscal year, based on projections extrapolated from first quarter results.

Therefore, the Publications Department is requesting an additional overall funding amount of \$85,981 from tribal carryover funds.

The requested amount is based on the following revenue and expense projections resulting from the new business plan (amounts rounded up).

Amount cut from budget as submitted by department: -\$245,000  
 New subscription revenue: +\$52,000  
 New sponsored distribution revenue: +\$26,000  
 Additional advertising revenue: +\$9,000  
 Reduced printing/mailing expense: +\$110,000

Total needed to compensate for cut: -\$48,000

The department has also needed to encumber additional costs associated with soliciting readers to purchase subscriptions to the newspaper. In order to maintain subscription revenue projections, the department will need to send three solicitation mailings, one in each remaining fiscal quarter, at an estimated cost of \$10,000 each.

Amount needed to compensate for cut: \$48,000  
 Three quarterly mailings: +\$30,000

Total necessary to complete FY13: \$78,000

IDC allocation increase due to increased funding: +\$7,981

Total carryover request: \$85,981

**SIGNIFICANT CHANGES:**

CHEROKEE NATION - FY2013 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/12 - 09/30/2013	Budget Preparer	Phone: 5324
Contract Period:	10/1/12 - 09/30/2013	Name:	Dena Tucker
Contract Number:		Accounting Unit Director/Manager	Phone: 5548
Accounting Fund:	1-General Fund	Name:	Bryan Pollard
Funding Source:	01-Cherokee Nation	Group Leader	Phone: 5644
AU Description:	Cherokee Publications GF	Name:	
Accounting Unit:	1011070	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-7979
		SBC Agreement:	Phone: 5548
		Name:	Bryan Pollard
Date/Time Printed:	28-Feb-13 05:40 PM		
Notes: Request for funds from FY12 carryover funds.			

PART-2

<b>Staffing Summary:</b>		<b>FY 2013 REVISION 3</b>	<b>FY 2013 REVISION 2</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:		10.00	10.00	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:		3.00	3.00	-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>13.00</b>	<b>13.00</b>	<b>-</b>

PART-3

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
Other income	499000			\$ -
Subscription income	410150			\$ -
Advertising income	410160	\$6,800	\$6,800	\$ -
Distribution income	410155	\$62,150	\$62,150	\$ -
Please enter a valid account number - >>>		\$13,860	\$13,860	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
<b>Total Revenues</b>		<b>\$ 82,610</b>	<b>\$ 82,610</b>	<b>\$ -</b>

PART-4

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
Salaries & wages	600000	\$244,258		\$244,258		\$ -
Fringe benefits	610000	\$68,088		\$68,088		\$ -
Staff development & training	620000	\$0		\$0		\$ -
Recruitment	620500	\$0		\$0		\$ -
Travel-staff	630000	\$0		\$0		\$ -
Meals	630060	\$0		\$0		\$ -
Contract services < \$5K	640000	\$12,671		\$5,521		\$ 7,150
Supplies	680000	\$0		\$0		\$ -
Equipment < \$5K	680070	\$0		\$0		\$ -
Mailing cost	690060	\$75,681		\$26,431		\$ 49,250
Direct billed: telephone expense	690080	\$2,400		\$2,400		\$ -
Direct billed: cell/mobile phone	690090	\$0		\$0		\$ -
Direct billed: mailing cost	690120	\$1,000		\$1,000		\$ -
Direct billed: printing/copying	690130	\$1,500		\$1,500		\$ -
Direct billed: space cost	700080	\$24,409		\$24,409		\$ -
Direct billed: auto insurance	710100	\$230		\$230		\$ -
Direct billed: GSA vehicle	720050	\$2,600		\$2,600		\$ -
R & m equipment	730040	\$0		\$0		\$ -
Advertising	740000	\$0		\$0		\$ -
Other operational	760010	\$9,550		\$9,550		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
<b>Expenditures NOT Subject to IDC</b>			\$ -		\$ -	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 442,387		\$ 385,987		\$ 56,400
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.15%		14.15%		
Indirect Cost Allocation	970000	\$ 62,598		\$ 54,617		\$ 7,981
<b>Total Expenditures</b>		<b>\$ 504,985</b>		<b>\$ 440,604</b>		<b>\$ 64,381</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>		<b>\$ (422,375)</b>		<b>\$ (357,994)</b>		<b>\$ (64,381)</b>

Transfers In/Out - (Show ALL as Positive Numbers)

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$1,100		\$1,100	\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ 1,100</b>		<b>\$ 1,100</b>	<b>\$ -</b>
Take to Narrative ==>			<b>\$ 504,985</b>		<b>\$ 440,604</b>	
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ (421,275)</b>		<b>\$ (356,894)</b>	<b>\$ (64,381)</b>



CN Publications/Cherokee Phoenix Program Narrative –

The Publications Department received a budget reduction of \$244,550 in fiscal year 2013 – a nearly 25 percent reduction from the previous year. The challenge for the department in FY13 was to mitigate the funding reduction by implementing a business plan that would increase revenues and decrease expenses. The plan, developed in conjunction with Tribal Councilors, was implemented in November 2012 and first quarter progress was reported to the Tribal Council Rules Committee on January 29, 2013.

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Therefore, the Publications Department is requesting an additional funding amount of \$85,981 from tribal carryover funds.

The requested amount is based on the following revenue and expense projections resulting from the new business plan (amounts rounded up).

Amount cut from budget as submitted by department:	-\$245,000
New subscription revenue:	+\$52,000
New sponsored distribution revenue:	+\$26,000
Additional advertising revenue:	+\$9,000
Reduced printing/mailing expense:	+\$110,000
<b>Total needed to compensate for cut:</b>	<b>-\$48,000</b>

The department has also needed to encumber additional costs associated with soliciting readers to purchase subscriptions to the newspaper. In order to maintain subscription revenue projections, the department will need to send three solicitation mailings, one in each remaining fiscal quarter, at an estimated cost of \$10,000 each.

Amount needed to compensate for cut:	\$48,000
Three quarterly mailings:	+\$30,000
<b>Total necessary to complete FY13:</b>	<b>\$78,000</b>
IDC allocation increase due to increased funding:	+\$7,981
<b>Total carryover request:</b>	<b>\$85,981</b>

Cherokee Nation FY 2013 Comprehensive Budget Narrative

Group	Executive Director	Phone
04 - Other Boards & Commissions	Bryan Pollard	5548

Accounting Unit	Accounting Unit Name
2041030	Cherokee Publications <i>GF IDC</i>

Program Manager	Phone	Period Budget Covers
		10/01/2012 - 09/30/2013

FY2013 Original Approved Budget	FY2013 Budget Request - Revision	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ 330,241	\$ 351,841	\$ 21,600	6.54%

Staffing Plan (FTE)	FY2013 Revised	FY2013 Beginning	Net Change in Staffing
Regular Full-Time	10.00	10.00	-
Regular Part-Time			-
Temporary Full-Time	3.00	3.00	-
Temporary Part-Time			-
IPA/MOA			-
Total	13.00	13.00	-

**PROGRAM NARRATIVE (add additional pages as necessary):**

CN Publications/Cherokee Phoenix Program Narrative –

The Publications Department received a budget reduction of \$244,550 in fiscal year 2013 – a nearly 25 percent reduction from the previous year. The challenge for the department in FY13 was to mitigate the funding reduction by implementing a business plan that would increase revenues and decrease expenses. The plan, developed in conjunction with Tribal Councilors, was implemented in November 2012 and first quarter progress was reported to the Tribal Council Rules Committee on January 29, 2013.

Although significant progress has been made due to the plan, it appears that the funding allocated to the Publications Department for FY13 will not be enough to sustain the department through the end of the fiscal year, based on projections extrapolated from first quarter results.

Therefore, the Publications Department is requesting an additional over all funding amount of \$85,981 from tribal carryover funds.

The requested amount is based on the following revenue and expense projections resulting from the new business plan (amounts rounded up).

- Amount cut from budget as submitted by department: -\$245,000
- New subscription revenue: +\$52,000
- New sponsored distribution revenue: +\$26,000
- Additional advertising revenue: +\$9,000
- Reduced printing/mailing expense: +\$110,000
- 
- Total needed to compensate for cut: -\$48,000

The department has also needed to encumber additional costs associated with soliciting readers to purchase subscriptions to the newspaper. In order to maintain subscription revenue projections, the department will need to send three solicitation mailings, one in each remaining fiscal quarter, at an estimated cost of \$10,000 each.

- Amount needed to compensate for cut: \$48,000
- Three quarterly mailings: +\$30,000

Total necessary to complete FY13: \$78,000

IDC allocation increase due to increased funding: +\$7,981

Total carryover request: \$85,981

**SIGNIFICANT CHANGES:**

CHEROKEE NATION - FY2013 BUDGET REQUEST FORM

PART-1

Budget Period:	10/1/12 - 09/30/2013	Budget Preparer	Phone: 5324
Contract Period:	10/1/12 - 09/30/2013	Name:	Dena Tucker
Contract Number:		Accounting Unit Director/Manager	Phone: 5548
Accounting Fund:	2-Internal Service	Name:	Bryan Pollard
Funding Source:	04-Indirect Cost Pool	Group Leader	Phone: 5644
AU Description:	Cherokee Publications IDC	Name:	Charles Head
Accounting Unit:	2041030	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-7979
		SBC Agreement:	Phone: 5548
		Name:	Bryan Pollard
Date/Time Printed:	28-Feb-13 05:42 PM		
Notes: Request for funds from FY12 carryover funds.			

PART-2

Staffing Summary:		FY 2013 REVISION 3	FY 2013 REVISION 2	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		10.00	10.00	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:		3.00	3.00	-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>13.00</b>	<b>13.00</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other Income	499000			\$ -
Subscription Income	410150			\$ -
Advertising Income	410160	\$5,400	\$5,400	\$ -
Distribution Income	410155	\$50,850	\$50,850	\$ -
Please enter a valid account number - >>>		\$11,340	\$11,340	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
<b>Total Revenues</b>		<b>\$ 67,590</b>	<b>\$ 67,590</b>	<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!		YES	NO	YES	NO	
Salaries & wages	600000		\$199,849		\$199,849	\$ -
Fringe benefits	610000		\$55,712		\$55,712	\$ -
Staff development & training	620000		\$0		\$0	\$ -
Recruitment	620500		\$0		\$0	\$ -
Travel-staff	630000		\$0		\$0	\$ -
Contract services < \$5K	640000		\$10,350		\$4,500	\$ 5,850
Supplies	680000		\$0		\$0	\$ -
Equipment < \$5K	680070		\$0		\$0	\$ -
Mailing cost	690080		\$62,579		\$46,829	\$ 15,750
Direct billed: telephone expense	690080		\$600		\$600	\$ -
Direct billed: cell/mobile phone	690090		\$0		\$0	\$ -
Direct billed: mailing cost	690120		\$1,300		\$1,300	\$ -
Direct billed: printing/copying	690130		\$1,000		\$1,000	\$ -
Direct billed: space cost	700080		\$17,751		\$17,751	\$ -
Direct billed: auto insurance	710100		\$200		\$200	\$ -
Direct billed: GSA vehicle	720050		\$2,000		\$2,000	\$ -
R & m equipment	730040		\$0		\$0	\$ -
Other operational	760010		\$500		\$500	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 351,841		\$ 330,241	\$ 21,600
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.15%		13.73%		\$ -
Indirect Cost Allocation	970000					\$ -
<b>Total Expenditures</b>			<b>\$ 351,841</b>		<b>\$ 330,241</b>	<b>\$ 21,600</b>

Revenues OVER \ (UNDER) Expenditures		\$ (284,251)		\$ (262,651)	\$ (21,600)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010		\$900		\$900
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>			<b>\$ 900</b>		<b>\$ 900</b>

Take to Narrative ==>		\$ 351,841		\$ 330,241	
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ (283,351)		\$ (261,751)	\$ (21,600)

**PART-1**

Budget Period:	10/1/2012 - 9/30/2013	Budget Preparer	Phone: 4138
Contract Period:		Name:	Lillian Pratt
Contract Number:		Accounting Unit Director/Manager	Phone: 3908
Accounting Fund:	2-Internal Service	Name:	Taylor Aisenay
Funding Source:	13-Leases-Internal	Group Leader	Phone: 5430
AU Description:	Internal Lease	Name:	Bruce Davis
Accounting Unit:	2131000	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	Salena Wynn
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed: 01-Mar-13 08:30 AM

Notes: Add recovered space cost and expenses for buildings added to the Lease Pool - WPA Bldg, Patrick House, Immersion III, SIP House, Southgate G and the Recycle Center. Recovered: space cost supports Facilities Operations AU 2132000 which includes staff, vehicles, supplies, building maintenance and other costs associated with maintaining internal lease buildings and surrounding grounds.

**PART-2**

**Staffing Summary:**

	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Other Income	
Please enter a valid account number - >>>	\$ 3,000
Please enter a valid account number - >>>	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	\$ -
<b>Total Revenues</b>	\$ 3,000

**PART-4**

Expenditures: DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
Salaries & wages					
Fringe benefits	\$0				\$ -
Contract services >=\$5K	\$0				\$ -
Utilities				\$0	\$ -
Recovered: space cost		\$822,000		\$580,000	\$ 42,000
Property taxes		(\$3,924,523)		(\$3,746,987)	\$ (177,536)
Direct billed: property insurance		\$15,750		\$15,750	\$ -
Direct billed: auto insurance		\$99,000		\$89,000	\$ 10,000
Depreciation expense					\$ -
Debt service pmt-S/T interest		\$477,900		\$477,900	\$ -
Please enter a valid account number - >>>		\$15,000		\$15,000	\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
<b>Expenditures NOT Subject to IDC</b>					
<b>Expenditures SUBJECT to IDC</b>		\$ (2,694,873)		\$ (2,569,337)	\$ (125,536)
Indirect Cost Rate (If blank or zero, must explain in Notes above)	14.15%				\$ -
Indirect Cost Allocation	970000		13.73%		\$ -
<b>Total Expenditures</b>		\$ (2,694,873)		\$ (2,569,337)	\$ (125,536)
<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ 2,705,873		\$ 2,577,337	\$ 128,536

**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN				
Other financing sources	900000			
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
<b>Operating Transfers OUT</b>				
Other financing uses	900001			
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -

**Transfers In/Out - Net**

Take to Narrative ==>	\$ -	\$ -	\$ -
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>	\$ (2,694,873)	\$ (2,569,337)	\$ 128,536
	\$ 2,705,873	\$ 2,577,337	\$ 128,536

INTERNAL LEASE POOL CHANGES FOR BUDGET MOD 1

ORIGINAL REQUEST

Sq. Ft	Security Bldg	WPA Building	Patrick House	SIP House	Immersion Classroom III	Recycle Center	TOTAL
Office Space	1,039.14						1,039.14
Warehouse Space	61.90						61.90
Unbillable							
<b>Amount</b>							
Office Space	16,189.80	0.00	0.00	0.00	0.00	0.00	16,189.80
Warehouse Space	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unbillable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Amount</b>	16,189.80	0.00	0.00	0.00	0.00	0.00	16,189.80

MOD 1

Sq. Ft	Security Bldg	WPA Building	Patrick House	SIP House	Immersion Classroom III	Recycle Center	TOTAL
Office Space	1,101.04	6,068.13	1,298.00	1,232.00	1,152.00	143.00	9,893.13
Warehouse Space		304.56	56.00		88.00	7,886.71	7,886.71
Unbillable						70.29	1,619.89
<b>Amount</b>							
Office Space	0.00	94,541.47	20,222.84	19,194.56	17,948.16	2,227.94	154,134.97
Warehouse Space	0.00	0.00	0.00	0.00	0.00	39,591.28	39,591.28
Unbillable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Amount</b>	0.00	94,541.47	20,222.84	19,194.56	17,948.16	41,819.22	193,726.25

TOTAL CHANGE 16,189.80 (94,541.47) (20,222.84) (19,194.56) (17,948.16) (41,819.22) (177,536.45)

Departments affected Security Commerce Reva's Program Security Immersion Facilities Mgmt

**PART-1**

Budget Period:	10/1/12 - 9/30/13	Budget Preparer	Name:	Lillian Pratt	Phone:	5670
Contract Period:		Accounting Unit Director/Manager	Name:	Taylor Alsenay	Phone:	3908
Contract Number:		Group Leader	Name:	Bruce Davis	Phone:	5430
Accounting Fund:	2-Internal Service	1st Person Responsible	Employee #			
Funding Source:	13-Leases-Internal	SBC Agreement:	Name:	Salena Wynn	Phone:	
AU Description:	Facilities Operations					
Accounting Unit:	2132000					
Place IDC Rate in Part 4 Below						
Date/Time Printed:	01-Mar-13	08:30 AM				

Notes: Increase expenditures and staff due to the addition of six building including the Recycle Center to the Internal Lease Pool. Staff increase is projected for six months this FY. This budget is supported by Internal Lease 2131000 through the recovery of space cost for buildings included in the Internal Lease Pool.

**PART-2**

Staffing Summary:	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	58.70	53.70	3.00
# of Regular Part-Time Employee Equivalents:	3.00	1.00	2.00
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>61.70</b>	<b>54.70</b>	<b>5.00</b>

**PART-3**

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Inter-program revenue	496000	\$78,000	\$78,000
Please enter a valid account number - >>>			
Please enter a valid account number - >>>			
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
<b>Total Revenues</b>		<b>\$ 78,000</b>	<b>\$ 78,000</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	800000					
Fringe benefits	810000		\$1,498,898		\$1,450,494	\$48,204
Staff development & training	820000		\$443,278		\$432,867	\$10,411
Travel-staff	830000		\$3,000		\$1,000	\$2,000
Contract services < \$5K	840000		\$8,383		\$1,383	\$5,000
Contract services >=\$5K	850000		\$15,000		\$15,000	
Supplies	860000		\$80,000		\$80,000	
Equipment < \$5K	880070		\$197,814		\$199,299	\$(1,685)
Direct billed: telephone expense	890080				\$1,080	
Direct billed: cell/mobile phone	890090		\$1,080		\$1,080	
Direct billed: mailing cost	890120		\$15,000		\$12,250	\$2,750
Direct billed: printing/copying	890130		\$100		\$100	
Building rent/lease	700000		\$100		\$100	
Utilities	700010		\$2,880		\$2,880	
Trash	700070					
Direct billed: space cost	700080		\$20,000		\$20,000	
Direct billed: property insurance	710090		\$110,292		\$51,136	\$59,156
Direct billed: auto insurance	710100		\$3,200		\$3,200	
Direct billed: contractor eqp ins	710140		\$12,000		\$12,000	
Fuel, oil	720020		\$1,500		\$1,500	
Direct billed: GSA vehicle	720050		\$5,000		\$5,000	
Direct billed: gas cards	720070		\$73,120		\$70,420	\$2,700
Building maintenance	730000		\$18,900		\$18,900	
Recovered: maintenance costs	730010		\$113,177		\$113,177	
Grounds maintenance	730020		\$(20,000)		\$(20,000)	
R & m equipment	730040		\$30,000		\$30,000	
Capital acquisitions >= \$5K	770000		\$84,821		\$84,821	
Depreciation expense	780000					
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			\$86,920		\$86,920	
<b>Expenditures NOT Subject to IDC</b>						
<b>Expenditures SUBJECT to IDC</b>			\$ 2,783,873		\$ 2,856,337	\$ 128,536
Indirect Cost Rate (if blank or zero, must explain in Notes above)						
Indirect Cost Allocation	970000		14.18%		13.73%	
<b>Total Expenditures</b>			\$ 2,783,873		\$ 2,856,337	\$ 128,536
<b>Revenues OVER \ (UNDER) Expenditures</b>			\$ (2,706,873)		\$ (2,677,337)	\$ (128,536)
<b>Transfers In\Out - (Show ALL as Positive Numbers)</b>						
<b>Operating Transfers IN</b>						
Other financing sources						
Cash in: tribally required	900000					
Cash in: grant required	900010					
Cash in: motor fuel tax	900020					
Cash in: vehicle tax	900040					
Cash in: interprogram contract	900050					
Cash in: debt service	900060					
<b>Operating Transfers OUT</b>						
Other financing uses						
Cash out: tribally required	900001					
Cash out: grant required	900011					
Cash out: motor fuel tax	900021					
Cash out: vehicle tax	900041					
Cash out: interprogram contract	900051					
Cash out: debt service	900061					
<b>Transfers In\Out - Net</b>						
<b>Take to Narrative ==&gt;</b>						
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ 2,783,873		\$ 2,856,337	\$ (128,536)
			\$ (2,706,873)		\$ (2,677,337)	\$ (128,536)

**CHEROKEE NATION - FY2013 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2012-09/30/2013	Budget Preparer	Name:	Stacy Woolard	Phone:	453-5457
Contract Period:	10/01/2012-09/30/2013	Accounting Unit Director/Manager	Name:	Erica Hart	Phone:	316-4480
Contract Number:		Executive Director	Name:	Bruce Davis	Phone:	453-5340
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	104786		
Funding Source:	22-DOI-Self Governance	SBC Agreement:	Name:	10-4786	Phone:	453-5340
AU Description:	SG Real Estate Services					
Accounting Unit:	3221000					
<b>Place IDC Rate in Part 4 Below</b>						

Date/Time Printed:	02-Apr-13 04:00 PM
Notes:	Mod 7: Transfer In of \$150,000 from AU 1010280.

**PART-2**

<b>Staffing Summary:</b>	<b>FY 2013 REVISION 1</b>	<b>FY 2013 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:	11.50	11.50	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>11.50</b>	<b>11.50</b>	<b>-</b>

**PART-3**

<b>Revenues:</b> (Show as positive #)	<b>Account #</b>				<b>Incr \ (Decr)</b>
Grants / contracts revenue	400000	\$1,027,202		\$1,027,202	\$ -
Property Rentals	420000	\$5,000		\$5,000	\$ -
Please enter a valid account number - >>>	499900				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>					
<b>Total Revenues</b>		<b>\$ 1,032,202</b>		<b>\$ 1,032,202</b>	<b>\$ -</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
Salaries & wages	600000	\$555,619		\$555,619		\$ -
Fringe benefits	610000	\$166,687		\$166,687		\$ -
Staff development & training	620000	\$6,000		\$6,000		\$ -
Travel-staff	630000	\$5,522		\$5,522		\$ -
Contract services < \$5K	640000	\$7,400		\$7,400		\$ -
Legal services < \$5K	640010	\$5,000		\$5,000		\$ -
Contract services >=\$5K	650000		\$220,000		\$70,000	\$ 150,000
Supplies	680000	\$6,000		\$6,000		\$ -
Direct billed: warehouse supplies	680080	\$500		\$500		\$ -
Communication & reproduction	690000	\$1,400		\$1,400		\$ -
Direct billed: telephone expense	690080	\$2,500		\$2,500		\$ -
Direct billed: cell/mobile phone	690090	\$10,000		\$10,000		\$ -
Direct billed: mailing cost	690120	\$2,200		\$2,200		\$ -
Direct billed: printing/copying	690130	\$1,000		\$1,000		\$ -
Direct billed: space cost	700080	\$57,000		\$57,000		\$ -
Property insurance	710010	\$2,000		\$2,000		\$ -
Employee mileage reimbursement	720040	\$1,000		\$1,000		\$ -
Direct billed: GSA vehicle	720050	\$12,000		\$12,000		\$ -
R & m equipment	730040	\$500		\$500		\$ -
Advertising	740000	\$600		\$600		\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			\$ 220,000		\$ 70,000	\$ 150,000
<b>Expenditures SUBJECT to IDC</b>		\$ 842,928		\$ 842,928		\$ -
<b>Indirect Cost Rate (if blank or zero, must explain in Notes above)</b>		14.15%		14.15%		
<b>Indirect Cost Allocation</b> 970000		\$ 119,274		\$ 119,274		\$ -
<b>Total Expenditures</b>			<b>\$ 1,182,202</b>		<b>\$ 1,032,202</b>	<b>\$ 150,000</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ (150,000)</b>		<b>\$ -</b>	<b>\$ (150,000)</b>

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$150,000			\$ 150,000
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In/Out - Net</b>			<b>\$ 150,000</b>		<b>\$ -</b>	<b>\$ 150,000</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 1,182,202</b>		<b>\$ 1,032,202</b>	
<b>Excess/(Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**PAYROLL WORKSHEET**

Accounting Unit Description: **SG Real Estate Services** 10/01/2012-09/30/2013 Printed Date: **02-Apr-13**  
 Accounting Unit Name: **3221000 Stacy Woolfard** Printed Time: **04:00 PM**

For Internal Purposes Only Not for Distribution

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Wages Fringe Benefits
					Regular	Overtime					
					Pay Rate	Expected Wages (Gross)					
1 DIR REAL ESTATE SVCS	V	S	M09	1000000	2,080		Regular FT	30.00%	100%	\$70,684	\$70,684
2 ASST ATTORNEY GENERAL I	N	S	LR3	100240	2,080		Regular FT	30.00%	80%	\$78,395	\$62,716
3 OFFICE MGR	E	H	M02	104786	2,080		Regular FT	30.00%	90%	\$32,631	\$29,278
4 ADMIN ASST	E	H	A05	108514	2,080		Regular FT	30.00%	100%	\$23,421	\$23,421
5 REALTY SPEC I	E	H	RS1	109724	2,080		Regular FT	30.00%	100%	\$28,246	\$28,246
6 REALTY SPEC II	E	H	RS1	107796	2,080		Regular FT	30.00%	100%	\$28,787	\$28,787
7 REALTY SPEC III	E	H	RS3	108040	2,080		Regular FT	30.00%	100%	\$53,352	\$53,352
8 REALTY SPEC III	E	H	RS3	108042	2,080		Regular FT	30.00%	100%	\$50,773	\$50,773
9 REALTY SPEC III	E	H	RS3	107975	2,080		Regular FT	30.00%	50%	\$53,726	\$26,863
10 REALTY SPEC III	E	H	RS3	106351	2,080		Regular FT	30.00%	100%	\$53,019	\$53,019
11 REALTY SPEC III	E	H	RS3	104274	2,080		Regular FT	30.00%	100%	\$53,602	\$53,602
12 REALTY SPEC III	E	H	RS3	104037	2,080		Regular FT	30.00%	100%	\$52,686	\$52,686
13 CLERK I	E	H	A03	108318	2,080		Regular FT	30.00%	30%	\$20,030	\$6,009
14								30.00%		\$0	\$0
15								30.00%		\$0	\$0
16								30.00%		\$0	\$0
17								30.00%		\$0	\$0
18								30.00%		\$0	\$0
19								30.00%		\$0	\$0
20								30.00%		\$0	\$0
21								30.00%		\$0	\$0
22								30.00%		\$0	\$0
23								30.00%		\$0	\$0
24								30.00%		\$0	\$0
25								30.00%		\$0	\$0
26								30.00%		\$0	\$0
27								30.00%		\$0	\$0
28								30.00%		\$0	\$0
29								30.00%		\$0	\$0
30								30.00%		\$0	\$0
31								30.00%		\$0	\$0
32								30.00%		\$0	\$0
33								30.00%		\$0	\$0
34								30.00%		\$0	\$0
35								30.00%		\$0	\$0
36								30.00%		\$0	\$0
37								30.00%		\$0	\$0
38								30.00%		\$0	\$0
39								30.00%		\$0	\$0
40								30.00%		\$0	\$0
41								30.00%		\$0	\$0
42								30.00%		\$0	\$0
43								30.00%		\$0	\$0
44								30.00%		\$0	\$0
45								30.00%		\$0	\$0
46								30.00%		\$0	\$0
47								30.00%		\$0	\$0
48								30.00%		\$0	\$0
49								30.00%		\$0	\$0
50								30.00%		\$0	\$0
51 Anticipated Turnover								30.00%		\$0	\$0
52 AU 3% Merit Increase								30.00%		\$0	\$0
<b>Totals</b>										\$16,183	\$4,855
<b>Totals</b>										\$555,619	\$166,687

Please input these totals on the Budget Request Form!



**PART-1**

Budget Period:	10/01/12 - 09/30/13	Budget Preparer	Name:	Pat Bark	Phone:	453-5001
Contract Period:	10/01/04 - 09/30/13	Accounting Unit Director/Administrator	Name:	Nancy John - Tom Elkins	Phone:	453-5102 / 5237
Contract Number:		Executive Director	Name:	Bruce Davis	Phone:	
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	105355		
Funding Source:	22-DOI-Self Governance	SBC Agreement:	Name:		Phone:	
AU Description:	BIA COMPETITIVE PROJECTS					
Accounting Unit:	3221900					
Place IDC Rate in Part 4 Below						
Date/Time Printed:	26-Feb-13	11:08 AM				
Notes: Budget modification to reflect actual balance of funding received for Tar Creek & Nat'l Zinc Damage Assessment.						

**PART-2**

**Staffing Summary:**

	FY 2013 REVISION 1	FY 2013 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			
# of Regular Part-Time Employee Equivalents:	0.55	0.24	0.31
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>0.55</b>	<b>0.24</b>	<b>0.31</b>

**PART-3**

**Revenues:** (Show as positive #)

Account #			Incr \ (Decr)
400000	\$83,540	\$44,072	\$39,468
Please enter a valid account number - >>>			
Please enter a valid account number - >>>			
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
<b>Total Revenues</b>	<b>\$ 83,540</b>	<b>\$ 44,072</b>	<b>\$ 39,468</b>

**PART-4**

**Expenditures:**

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages	800000	\$26,508			
Fringe benefits	810000	\$7,952	\$13,921		\$12,587
Staff development & training	820000	\$2,276	\$4,177		\$3,775
Travel-staff	830000	\$14,740	\$1,278		\$1,000
Supplies	680000	\$7,000	\$9,427		\$5,313
Direct billed: mailing cost	690120	\$350	\$4,000		\$3,000
Direct billed: printing/copying	690130	\$750	\$200		\$150
Direct billed: auto insurance	710100	\$1,808	\$500		\$250
Direct billed: GSA vehicle	720050	\$9,000	\$1,108		\$500
Direct billed: gas cards	720070	\$3,000	\$4,000		\$5,000
Please enter a valid account number - >>>					
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
<b>Expenditures NOT Subject to IDC</b>					
<b>Expenditures SUBJECT to IDC</b>					
Indirect Cost Rate (if blank or zero, must explain in Notes above)		\$ 73,184	\$ 38,609		\$ 34,575
Indirect Cost Allocation	970000	14.15%	14.15%		
<b>Total Expenditures</b>		<b>\$ 10,366</b>	<b>\$ 5,483</b>		<b>\$ 4,893</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>					
		\$ 83,540	\$ 44,072		\$ 39,468
<b>Transfers In/Out - (Show ALL as Positive Numbers)</b>					
<b>Operating Transfers IN</b>					
Other financing sources					
Cash in: tribally required	900000				\$ -
Cash in: grant required	900010				\$ -
Cash in: motor fuel tax	900020				\$ -
Cash in: vehicle tax	900040				\$ -
Cash in: interprogram contract	900050				\$ -
Cash in: debt service	900060				\$ -
	900070				\$ -
<b>Operating Transfers OUT</b>					
Other financing uses					
Cash out: tribally required	900001				\$ -
Cash out: grant required	900011				\$ -
Cash out: motor fuel tax	900021				\$ -
Cash out: vehicle tax	900041				\$ -
Cash out: interprogram contract	900051				\$ -
Cash out: debt service	900061				\$ -
	900071				\$ -
<b>Transfers In/Out - Net</b>					
Take to Narrative ==>					
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>					
		\$ 83,540	\$ 44,072		\$ -
		\$ -	\$ -		\$ -

**PATKULL WUKKSHEET**

Accounting Unit Description: 1001/12 - 09/30/13 Printed Date: 26-Feb-13  
 Accounting Unit Name: 3221900 Pat Bark Printed Time: 11:08 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class:		Grade Range	Emp. #	Expected Hours To Pay		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
		Salary = S	Hourly = H			Regular	Overtime					
		MOA/PA = N				Pay Rate	Expected Wages (Gross)					
DIR ENVIRONMENTAL PGRM	E	S		EV8	104126	2,080		Regular FT	30.00%	10%	\$64,836.66	\$1,945
ENVIR SPEC II	E	S		EV4	105355	2,080		Regular FT	30.00%	25%	\$52,054.97	\$3,904
SPECIAL ASST	E	H		P06	103260	2,080		Regular FT	30.00%	20%	\$16,85	\$2,103
<b>Totals</b>											<b>\$26,508</b>	<b>\$7,852</b>

55%  
 Please input these totals on  
 on the Budget Request Form!

TAR CREEK/NAT'L ZINC

SUMMARY OF EXPENDITURES

ACCOUNT	ACCOUNT CATEGORY	FY-2007	FY-2008	FY-2009	FY-2010	FY-2011	FY-2012	TOTAL
600000	SALARIES & WAGES	11,884.90	3,736.77	6,164.83	7,062.44	6,177.63	6,942.53	41,969.10
610000	FRINGE BENEFITS	6,380.30	1,995.68	2,962.32	3,561.16	3,169.25	3,380.88	21,449.59
620000	STAFF DEV. & TRAINING	95.00	100.00	0.00	100.00	0.00	0.00	295.00
630000	TRAVEL	2,872.68	2,643.82	2,142.32	2,274.96	2,575.86	150.08	12,659.72
640000	CONTRACT SERVICES <\$5K	0.00	63.32	0.00	0.00	0.00	0.00	63.32
650000	CONTRACT SERVICES >=\$5K	34,529.97	666.24	8,030.10	0.00	20,333.00	0.00	63,559.31
680000	SUPPLIES	856.45	0.00	0.00	0.00	0.00	0.00	856.45
690120	MAILING COST	0.00	11.69	2.06	1.76	0.00	6.05	21.56
690130	PRINTING/COPYING EXPENSE	0.00	0.00	4.07	10.59	0.00	1.72	16.38
710100	AUTO INSURANCE	0.00	0.00	59.65	163.72	164.67	108.68	496.72
720050	GSA VEHICLE	0.00	390.48	634.36	1,160.45	1,145.97	992.66	4,323.92
720070	GAS CARDS	0.00	0.00	0.00	0.00	0.00	102.55	102.55
970000	INDIRECT COST (IDC)	3,556.38	1,405.46	1,827.76	2,044.18	1,816.94	1,653.45	12,304.17
		<b>60,175.68</b>	<b>11,013.46</b>	<b>21,422.97</b>	<b>16,179.26</b>	<b>35,303.32</b>	<b>19,338.60</b>	<b>158,117.79</b>

TOTAL-FUNDING-TO-DATE: \$ 192,062.00  
 EXPENDITURES: \$ 158,117.79  
 BALANCE: \$ 33,944.21

TOTAL-FUNDING-TO-DATE

FY	TarCreek	Nat'l Zinc	TOTAL
2005	\$ 6,000	\$ -	\$ 6,000
2006	\$ 6,000	\$ -	\$ 6,000
2007	\$ 8,000	\$ -	\$ 8,000
2008	\$ 17,230	\$ -	\$ 17,230
2009	\$ 15,000	\$ 10,000	\$ 25,000
2010	\$ 35,333	\$ -	\$ 35,333
2011	\$ 30,000	\$ 20,000	\$ 50,000
2012	\$ 19,118	\$ 25,381	\$ 44,499
	<b>\$ 136,681</b>	<b>\$ 55,381</b>	<b>\$ 192,062</b>

EXPENDITURES PER FY

FY	TarCreek	Nat'l Zinc
2005	\$ -	\$ -
2006	\$ -	\$ -
2007	\$ 11,263.54	\$ -
2008	\$ 10,332.23	\$ -
2009	\$ 19,272.91	\$ 2,552.20
2010	\$ 12,607.72	\$ 3,771.56
2011	\$ 32,061.11	\$ 3,322.29
2012	\$ 8,309.91	\$ 5,028.72
	<b>\$ 93,867.42</b>	<b>\$ 14,674.77</b>

BALANCE FOR ACTIVITIES LISTED BELOW

Tar Creek \$ 42,833.58  
 Nat'l Zinc \$ 40,706.23  
 BALANCE \$ 83,539.81



# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

AN ACT AMENDING LEGISLATIVE ACT #37-12 AUTHORIZING  
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2013  
OPERATING – MOD 7; AND DECLARING AN EMERGENCY

**TITLE:**

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: \_\_\_\_\_

COUNCIL SPONSOR: \_\_\_\_\_

**NARRATIVE:**

**ADMINISTRATIVE  
CLEARANCE**

Dept/Program:

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Executive Director:**

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Treasurer: (Required:  
Grants/Contracts/Budgets)**

*Gaylon Thompson* 3-11-13  
Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Government Resources:**

*[Signature]* 03/13/13  
Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Administration Approval:**

Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**LEGISLATIVE CLEARANCE:**

**Legal & Legislative Coordinator:**

*[Signature]* 3/13/13  
Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Standing Committee & Date:**

*Executive + Finance*  
*3/28/13*

**Chairperson:**

*Fushinhawk*  
Signature/Initial \_\_\_\_\_ Date \_\_\_\_\_

**Returned to Presenter:**

\_\_\_\_\_ Date \_\_\_\_\_

03-13-13P12:38 RCVD