

# An Act

## LEGISLATIVE ACT 25-16

### AN ACT AMENDING LEGISLATIVE ACT #23-16 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2017 – Mod. 2; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

#### SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #23-16 Authorizing the Comprehensive Operating Budget for FY 2017 – Mod. 2**”.

#### SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2017” or subsequent amendment. The cumulative total of the budget is increased by **\$ 2,503,530** for a total budget authority of **\$ 664,377,626**. The following items are identified as components of such change:

Grants Received & Authorized per LA-23-16 (detail attached)	\$ 2,443,616
Modification Request (see Section 4 below)	<u>59,914</u>
<b>Cumulative change in budget authority</b>	<b><u>\$ 2,503,530</u></b>

#### SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #23-16 are applicable to this amendment.

#### SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by a decrease of **\$ 59,914** to wit:

- A. An increase in the **General Fund** budget authority of **\$ 59,914**.

**SECTION 5. PROVISIONS AS CUMULATIVE**

The provisions of this Act shall be cumulative to existing law.

**SECTION 6. SEVERABILITY**

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

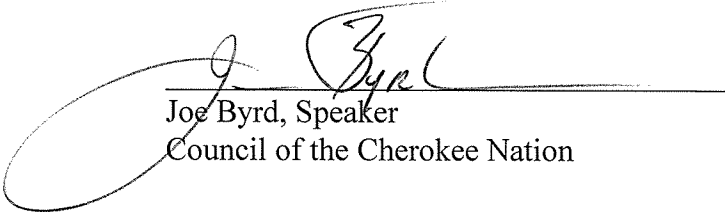
**SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED**

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

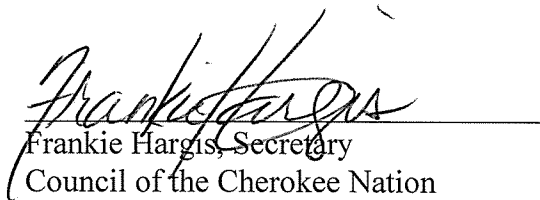
**SECTION 8. SELF-HELP CONTRIBUTIONS**

To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

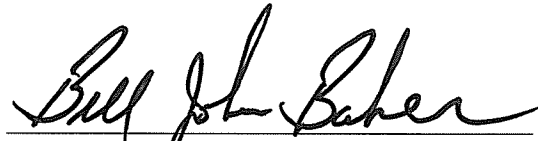
Enacted by the Council of the Cherokee Nation on the 12th day of December, 2016.

  
\_\_\_\_\_  
Joe Byrd, Speaker  
Council of the Cherokee Nation

ATTEST:

  
\_\_\_\_\_  
Frankie Hargis, Secretary  
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 13<sup>th</sup> day of December, 2016



Bill John Baker, Principal Chief  
Cherokee Nation

ATTEST:



Chuck Hoskin, Jr., Secretary of State  
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>YEA</u>	Harley Buzzard	<u>YEA</u>
Joe Byrd	<u>YEA</u>	Victoria Vazquez	<u>YEA</u>
David Walkingstick	<u>YEA</u>	Dick Lay	<u>YEA</u>
Don Garvin	<u>YEA</u>	Buel Anglen	<u>YEA</u>
David W. Thornton, Sr.	<u>YEA</u>	Keith Austin	<u>YEA</u>
Bryan Warner	<u>YEA</u>	Janees Taylor	<u>YEA</u>
Frankie Hargis	<u>YEA</u>	Jack D. Baker	<u>YEA</u>
Shawn Crittenden	<u>YEA</u>	Wanda Hatfield	<u>YEA</u>
Curtis Snell	<u>YEA</u>		

CHEROKEE NATION  
PROPOSED FY 2017 AMENDMENT  
Sorted by Funding Source

Funding Source	Ref # by FS	Program/Purpose	FY 2017 Prior LA	Data		
				Amend. Change to Sources	Amend. Expenses Total Change	Net Change
20-DOI - General	1	3200020 SHS 21 CCLC Tt1 IVB	new	58,865	58,865	\$ -
	2	3200160 SHS Emergency Op Plan	new	1,631	1,631	\$ -
<b>20-DOI - General Total</b>				<b>\$ 60,496</b>	<b>\$ 60,496</b>	<b>\$ -</b>
40-DHHS-General	3	3401150 Medicare Access CHIP Reauthori	new	492,674	492,674	\$ -
	4	3401170 Native Connections	new	199,999	199,999	\$ -
	5	3401180 SPF-RX	new	743,232	743,232	\$ -
	6	3401190 OSCTR	new	50,431	50,431	\$ -
	7	3408200 Prevention Trial in CN	new	47,795	47,795	\$ -
	8	3409100 Partnership Improv Comm Health	23-16	135,000	135,000	\$ -
<b>40-DHHS-General Total</b>				<b>\$ 1,669,131</b>	<b>\$ 1,669,131</b>	<b>\$ -</b>
45-USDA	9	3453510 BF PEER COUNSELING	23-16	2,407	2,407	\$ -
	10	3454800 TBAG 2017	new	5,000	5,000	\$ -
<b>45-USDA Total</b>				<b>\$ 7,407</b>	<b>\$ 7,407</b>	<b>\$ -</b>
50-US Department of Education	11	3506000 NACTEP	23-16	7,635	7,635	\$ -
	12	3508000 Charter School Impact Aid	new	21,875	21,875	\$ -
<b>50-US Department of Education Total</b>				<b>\$ 29,510</b>	<b>\$ 29,510</b>	<b>\$ -</b>
70-US Department of Labor	13	3701500 TLJC CAPITAL PROJECTS	new	84,060	84,060	\$ -
<b>70-US Department of Labor Total</b>				<b>\$ 84,060</b>	<b>\$ 84,060</b>	<b>\$ -</b>
75-Federal Other	14	3755500 TRGP COPS EQUIPMENT	new	322,662	322,662	\$ -
	15	3755600 TRGP EQUIPMENT	23-16	40,933	40,933	\$ -
	16	3756100 Tribal Historic Preservation Office	23-16	20,000	20,000	\$ -
	17	3757000 VOCA One Fire	new	168,063	168,063	\$ -
<b>75-Federal Other Total</b>				<b>\$ 551,658</b>	<b>\$ 551,658</b>	<b>\$ -</b>
80-Oklahoma	18	3802405 School Improvement Charter Sch	new	20,600	20,600	\$ -
	19	3802410 TITLE IA Charter Schol 84 010A	new	20,754	20,754	\$ -
<b>80-Oklahoma Total</b>				<b>\$ 41,354</b>	<b>\$ 41,354</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 2,443,616</b>	<b>\$ 2,443,616</b>	<b>\$ -</b>

## Grants - Reporting Only

CHEROKEE NATION  
 PROPOSED FY 2017 AMENDMENT  
 Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2017 Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010563 Economic Development	LA 23-16	59,914	59,914	\$ -
<b>01-Cherokee Nation Total</b>				<b>\$ 59,914</b>	<b>\$ 59,914</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 59,914</b>	<b>\$ 59,914</b>	<b>\$ -</b>

## Operating Mod #2 Request

**COMPREHENSIVE BUDGET  
FOR FISCAL YEAR 2017**

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	92,217,594	1,491,430	93,709,024	77,268,480	4,279,156	12,161,388	93,709,024	0
Motor Fuels Tax Funding Srce	9,094,252	17,299,025	26,393,277	18,360,434	91,332	7,941,511	26,393,277	0
Motor Vehicle Tax Funding Srce	24,803,219	1,126,604	25,929,823	23,417,717	475,929	2,036,177	25,929,823	0
Permanent Fund Funding Source	10,100	0	10,100	10,100	0	0	10,100	0
DOI General Funding Source	10,392,025	0	10,392,025	9,492,530	899,495	0	10,392,025	0
DOI Self Gov Funding Source	14,567,470	79,600	14,647,070	13,511,924	1,131,646	3,500	14,647,070	0
DOI Self Gov Roads Funding Srce	9,386,614	0	9,386,614	9,253,572	112,841	20,201	9,386,614	0
Dept of Transportation Fnd Src	71,971,377	0	71,971,377	71,680,480	191,054	99,843	71,971,377	0
DOI PL102-477 Funding Source	23,923,581	0	23,923,581	23,154,868	768,713	0	23,923,581	0
IHS Self Gov Health Funding Sr	283,690,939	1,300,439	284,991,378	266,358,892	18,539,262	93,224	284,991,378	0
IHS Self Gov TEH Funding Srce	4,761,450	0	4,761,450	4,502,295	259,155	0	4,761,450	0
IHS Self Gov Offic Funding Srce	322,788	0	322,788	291,326	31,462	0	322,788	0
IHS Discretionary Funding Srce	40,000	0	40,000	35,000	0	5,000	40,000	0
DHHS General Funding Source	40,661,729	557,804	41,219,533	37,065,006	2,891,053	1,263,474	41,219,533	0
USDA Funding Source	19,306,570	818,085	20,124,655	19,431,320	693,335	0	20,124,655	0
Dept of Education Funding Srce	1,075,546	63,957	1,139,503	1,088,296	51,207	0	1,139,503	0
HUD Funding Source	41,573,581	1,199,190	42,772,771	40,955,793	717,239	1,099,739	42,772,771	0
Housing Proceeds Funding Srce	0	0	0	0	0	0	0	0
EPA Funding Source	1,758,050	0	1,758,050	1,583,819	174,231	0	1,758,050	0
Dept of Labor Funding Source	10,229,719	0	10,229,719	9,416,859	812,860	0	10,229,719	0
Federal Other Funding Source	3,637,320	0	3,637,320	3,230,327	156,993	250,000	3,637,320	0
State of Oklahoma Funding Srce	1,414,284	0	1,414,284	1,319,285	94,999	0	1,414,284	0
Private Funding Source	348,447	159,738	508,185	459,949	48,236	0	508,185	0
Indirect Cost Pool Funding Srce	46,575,174	27,900	46,603,074	46,603,074	0	0	46,603,074	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Sr	4,617,237	0	4,617,237	4,617,237	0	0	4,617,237	0
Enterprise Funding Source	3,222,404	934,739	4,157,143	4,023,957	133,186	0	4,157,143	0
Other Funding Source	276,590	17,000	293,590	277,000	16,590	0	293,590	0
Debt Service Funding Source	186,456	12,253,224	12,439,680	12,439,680	0	0	12,439,680	0
Capital Projects Funding Sourc	179,740,643	483,035	180,223,678	167,381,485	4,480	12,837,713	180,223,678	0
<b>Total</b>	<b>\$ 899,805,159</b>	<b>\$ 37,811,770</b>	<b>\$ 937,616,929</b>	<b>\$ 867,230,705</b>	<b>\$ 32,574,454</b>	<b>\$ 37,811,770</b>	<b>\$ 937,616,929</b>	<b>\$ -</b>

**Non Grant Requests**

Oper Mod #1 Req	4,455,419	11/14 Council
Oper Mod #2 Req	59,914	11/14 E&F

**CAPITAL RECONCILIATION**

LA-22-16	\$ 277,754,636
Capital Mod #	-

<b>Total Capital</b>	<b>\$ 277,754,636</b>
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**Total after pending Mod's**

<b>\$ 942,132,262</b>
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Operating (LA23-16)	\$ 664,377,626	Cumulative Oper
Capital (LA-22-16)	277,754,636	Cumulative Cap
<b>Grand Total</b>	<b>\$ 942,132,262</b>	





# CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight

## Mem o

**To:** Janees Taylor, Chairman, Executive & Finance Committee  
**From:** Jody S. Reece  
**CC:** Executive & Finance Committee  
**Date:** 10/28/2016  
**Re:** Review of Operating Budget Modification #2 – Total \$ 2,503,530

Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

### A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets - Reason</u>	<u>Amount</u>
20 – DOI General	2 – Carryover reconciliation and new awards	\$ 60,496
40 – DHHS General	6 – Carryover reconciliations and new awards	1,669,131
45 – U.S.D.A.	2 – Carryover reconciliation and new awards	7,407
50 – US Dept of Education	2 – Carryover reconciliations and new award	29,510
70 – US Dept of Labor	1 – Carryover reconciliation	84,060
75 – Federal Other	4 – Carryover reconciliations	551,658
80 – Oklahoma	2 – Carryover reconciliations	41,354
<b>TOTAL GRANTS</b>		<b>\$ 2,443,616</b>

General Fund Cash Match for Grants (1010315) – The original budget of \$2,686,072 included \$2,033,774 in Cash Out: Grant Required and \$652,298 in Appropriated for Cash Match (future grants).

Original Appropriated for Cash Match (future grants)	\$ 652,298
Used:	0
Balance Available For Future Grant Matching	<u>\$ 652,298</u>

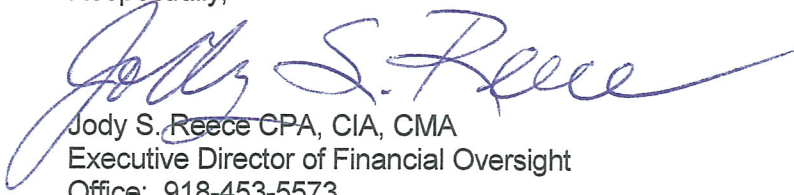
### B. MOD #2 Request - (1 budget) Increase in budget authority - \$ 59,914

1. Economic Development – 1010563 – General Fund: Modification requesting an increase in expenditure authorization of \$59,914 funded by an increase in the memorandum of understanding (MOU) with Cherokee Nation Businesses (CNB). The new MOU and budget expenditure total is \$1,110,059.

### Summary:

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any further information, please do not hesitate to contact me.

Respectfully,

A handwritten signature in blue ink that reads "Jody S. Reece". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jody S. Reece CPA, CIA, CMA  
Executive Director of Financial Oversight  
Office: 918-453-5573  
Cell: 918-525-2017  
Email: [jody-reece@cherokee.org](mailto:jody-reece@cherokee.org)



CHEROKEE NATION - FY2017 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2016 - 09/30/2017	Budget Preparer	Phone: 5310
Contract Period:		Name:	Debra Lack
Contract Number:		Accounting Unit Director/Manager	Phone: 3832
Accounting Fund:	1-General Fund	Name:	Daryl Legg
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5628
AU Description:	Economic Development	Name:	S. Diane Kelley
Accounting Unit:	1010563	1st Person Responsible	Employee # 104885
Date/Time Printed:	19-Oct-16 04:26 PM		

Notes: Increase per MOU with CNB.

PART-2

Staffing Summary:	FY 2017 REVISION 1	FY 2017 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	6.75	6.75	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>6.75</b>	<b>6.75</b>	<b>-</b>

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Other Income	499000	\$1,110,059	\$1,050,145	\$ 59,914
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				\$ -
<b>Total Revenues</b>		<b>\$ 1,110,059</b>	<b>\$ 1,050,145</b>	<b>\$ 59,914</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$252,049		\$266,325		\$ (14,276)
Fringe benefits	610000	\$84,690		\$89,487		\$ (4,797)
Staff development & training	620000	\$10,000		\$10,000		\$ -
Travel-staff	630000	\$10,000		\$10,000		\$ -
Client services	670000	\$60,000		\$60,000		\$ -
Client services - Human Svcs	670005		\$124,224		\$124,224	\$ -
Training cost:client/not staff	670030		\$248,849		\$188,935	\$ 59,914
Tuition/scholarships	670090		\$107,562		\$86,229	\$ 21,333
Supplies	680000	\$25,000		\$25,000		\$ -
Communication & reproduction	690000	\$10,000		\$10,000		\$ -
Building rent/lease	700000	\$18,000		\$18,000		\$ -
Vehicle lease	720000	\$18,000		\$18,000		\$ -
Advertising	740000	\$50,000		\$50,000		\$ -
Food	760012	\$25,000		\$25,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						\$ -
Expenditures NOT Subject to IDC			\$ 480,635		\$ 399,388	\$ 81,247
Expenditures SUBJECT to IDC		\$ 562,739		\$ 581,812		\$ (19,073)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		11.85%		11.85%		
Indirect Cost Allocation	970000	\$ 66,685		\$ 68,945		\$ (2,260)
<b>Total Expenditures</b>		<b>\$ 1,110,059</b>		<b>\$ 1,050,145</b>		<b>\$ 59,914</b>

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In\Out - Net		\$ -		\$ -	\$ -
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Take to Narrative ==>

		\$ 1,110,059		\$ 1,050,145	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Economic Development  
 Accounting Unit Name: 1010563  
 For Budget Period: 10/01/2016 - 09/30/2017  
 Prepared by: Debra Lack  
 Printed Date: 20-Oct-16  
 Printed Time: 03:41 PM

Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 CUSTOMER SVC REP	V	H	A05	100000	\$9.50	2,080		\$19,760	Full Time	33.60%	100%		\$19,760	\$6,639
2 CAREER SPECIALIST	E	H	P07	106660	\$15.38	2,080		\$31,990	Full Time	33.60%	100%		\$31,990	\$10,749
3 SPECIAL ASSISTANT	E	H	P06	100821	\$14.61	2,080		\$30,389	Full Time	33.60%	75%	X	\$22,792	\$7,658
4 DIR RE-ENTRY ECONOMIC DEV	E	S	M07	108918	\$27.05	2,080		\$56,264	Full Time	33.60%	100%		\$56,264	\$18,905
5 COORD JOBS BUSINESS DEV	E	H	P07	104481	\$16.23	2,080		\$33,758	Full Time	33.60%	100%		\$33,758	\$11,343
6 COORD JOBS BUSINESS DEV	E	H	P07	109432	\$15.38	2,080		\$31,990	Full Time	33.60%	100%		\$31,990	\$10,749
7 SPEC PROJECTS OFFICER H	V	H	P09	100000	\$20.00	2,080		\$41,600	Full Time	33.60%	100%		\$41,600	\$13,978
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
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25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
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29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48 Anticipated Turnover													\$0	\$0
49 Adjustment to Fringe Benefits													\$0	\$0
50 AU 3% Merit Increase													\$0	\$0
51 Shift Differential													\$0	\$0
52 Christmas Bonus - Regular Full Time													\$7,145	\$2,401
53 Christmas Bonus - Regular Part Time													\$6,750	\$2,268
Totals												\$252,049	\$84,690	

Please input these totals on the Budget Request Form!

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CHEROKEE NATION and  
CHEROKEE NATION BUSINESSES, LLC**

This Memorandum of Understanding ("MOU"), entered is made by and between Cherokee Nation, a federally recognized Indian tribe (hereinafter "CN"), and Cherokee Nation Businesses, LLC, a limited liability company wholly owned by the Cherokee Nation, (hereinafter "CNB").

WHEREAS, CN and CNB share a common interest in encouraging the economic development within the 14 counties, specifically the need to bring companies into the area and create well-paying jobs. This requires trained employees who are prepared to accept these jobs when they become available; and

WHEREAS, Cherokee Nation Career Services has the ability to facilitate economic development type activities; and

WHEREAS, in exchange for third party companies offering Cherokee hiring preference, CN desires to subsidize worker training and development for third party companies bringing well-paying jobs to the 14 counties within the CN jurisdiction for the overall purpose of increasing employment of Cherokees; and

WHEREAS, CNB is willing to provide funding to CN to facilitate the subsidizing of such programs as further described herein, as well as providing training for internal CN businesses, including CN Government, which may result in the hiring of Cherokees for new jobs; and

WHEREAS, CN and CNB desire to enter this MOU to delineate the parties' respective responsibilities;

NOW THEREFORE, in consideration of these desires, the parties agree as follows:

I. **Term:** the Term of this MOU shall be October 1, 2016 through September 30, 2017, unless earlier terminated or extended in writing by both parties.

**II. Statement of Purpose**

A. The parties enter into this MOU to bolster economic development within the 14 counties by enticing businesses into the 14 county area and creating well-paying jobs for Cherokees.

B. The parties shall accomplish this through facilitation by Cherokee Nation Career Services of economic development type activities as further described herein.

**III. Cherokee Nation's Responsibilities**

A. CN, through Cherokee Nation Career Services shall identify and facilitate economic development type activities.

B. These activities shall include, but are not limited to:

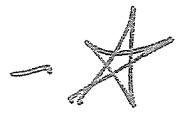
1. Meetings and activities with Inter-Tribal and governmental agencies to promote and increase CN's partnership and relationships, including, on occasion, other tribes' visitation and presentation of CN's programs;
2. Meetings with potential employers, in which Cherokee Nation Career Services' staff provide information on upcoming jobs, network, educate employers as to CN programs and services, and glean information on employer needs;
3. Conducting Job Fairs, in which Cherokee Nation Career Services' staff recruit individuals for internal and external jobs, provide employment and program information to individuals, and provide program information to businesses;
4. Conducting other economic development activities, such as meeting with area economic development agencies and groups, presentations to potential businesses and industries considering locating within our area, and developing economic development plans;
5. Meetings with the workforce partnerships, including pooling staff resources internally and externally for purposes of developing and increasing the employment availability of Tribal citizens.

C. The costs associated with these activities shall include, but are not limited to:

1. Salaries and wages for personnel conducting the above referenced activities;
2. Fringe benefits for personnel conducting the above referenced activities;
3. Staff development and training;
4. Travel expenses;
5. Client services;
6. Client training costs for demand occupations: including Specialized Training such as Class Room Training and/or On-the-Job Training;
7. Supplies;
8. Communication and reproduction;
9. Building rent/lease;
10. Vehicle lease;
11. Advertising;
12. Food;
13. Outreach and Network;
14. Administrative costs;
15. Indirect costs where applicable.

**IV. Cherokee Nation Businesses, LLC's Responsibilities**

- A. CNB shall provide funding to CN for the above referenced activities, up to \$1,110,059.00 during the Term of this MOU.
- B. CNB shall obtain all necessary approval to fund this MOU.
- C. No funding shall be provided above \$1,110,059.00 without CNB's prior written approval.




**V. Entire Agreement:** This MOU constitutes the entire agreement of the parties relative to the funding by CNB of the economic development activities of CN and supersedes all oral or written proposals or understandings concerning this subject matter.

**VI. Modification:** This MOU may be supplemented, amended, or modified only by the mutual agreement of the parties. No supplement, amendment, or modification of this MOU shall be binding unless it is in writing and signed by all parties.

Dated: 10/5/2016

S. Diane Kelley,  
Executive Director Career Services,  
Cherokee Nation

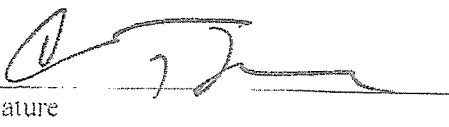
  
Signature

Name: Diane Kelley

Title: Executive Director  
Cherokee Nation  
Career Services

Dated: 10/10/2016

Bill John Baker,  
Principal Chief,  
Cherokee Nation

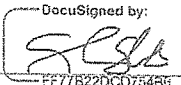
  
Signature

Name: Chuck Hoskin, Jr.

Title: Secretary of State

Dated: 10/3/2016 | 7:28 CDT

Shawn Slaton,  
CEO,  
Cherokee Nation Businesses

DocuSigned by:  
  
Signature FF77B22DC075486

Name: Shawn Slaton

Title: Ceo

# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

**TITLE:** AN ACT AMENDING LEGISLATIVE ACT #23-16 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2017 OPERATING - MOD 02 ; AND DECLARING AN EMERGENCY

**DEPARTMENT CONTACT:** Gaylon Thompson

**RESOLUTION PRESENTER:** \_\_\_\_\_

**COUNCIL SPONSOR:** \_\_\_\_\_

**NARRATIVE:**

<b><u>ADMINISTRATIVE CLEARANCE</u></b>	
<b>Dept/Program:</b>	
Signature/Initial	Date
<b>Executive Director:</b>	
Signature/Initial	Date
<b>Treasurer: (Required: Grants/Contracts/Budgets)</b>	
	10-24-16
Signature/Initial	Date
<b>Government Resources:</b>	
Signature/Initial	Date
<b>Administration Approval:</b>	
	12/24/16
Signature/Initial	Date

<b><u>LEGISLATIVE CLEARANCE:</u></b>	
<b>Legal &amp; Legislative Coordinator:</b>	
	10/27/16
Signature/Initial	Date
<b>Standing Committee &amp; Date:</b>	
<u>Executive + Finance</u>	
11/14/16	
<b>Chairperson:</b>	
	
Signature/Initial	Date
<b>Returned to Presenter:</b>	
	Date

10-27-16P01:55 RCVD