



# Council of the Cherokee Nation

Council House  
17763 S. Muskogee Ave.  
Tahlequah, OK 74464

## Meeting Minutes - Final COMMUNITY SERVICES COMMITTEE

*Recording Secretary, Shelli Brittain*  
*Phone: 1-800-995-9465,*  
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Tuesday, July 12, 2011

10:00 AM

Legislative Conference Room

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### CALL TO ORDER

**Chair Buzzard called the meeting to order at 10:10 a.m.**

### INVOCATION

**Councilor Garvin gave the invocation.**

### ROLL CALL

**Present** 13 - Bill John Baker; Buel Anglen; Cara Cowan Watts; Chris Soap; Curtis Snell; David Thornton Sr. ; Don Garvin; Harley Buzzard; Jack D. Baker; Julia Coates; Meredith Frailey; S. Joe Crittenden and Tina Glory Jordan

**Absent** 2 - Janelle Fullbright and Jodie Fishinghawk

**Late Arrival** 1 - Bradley Cobb

### APPROVAL OF MINUTES

**Councilor Jack D. Baker moved to approve the June 20th regular session minutes. Councilor Cowan Watts seconded the motion. The motion carried.**

### REPORTS:

1. Human Services Department - Norma Merriman

*Ms. Merriman announced the number reported for the ICW Permanency Unit it incorrect. She announced the clothing voucher program is doing very well this year although the numbers are down from last year. Chair Buzzard inquired about the status of the PACE center in Stilwell. Ms. Merriman stated they are interviewing for a new director, they need to find funding and determine if the best location is Stilwell or Muskogee.*

2. Community Services - Charlie Soap

*Ms. Ashley Canoe reported in the absence of Mr. Soap. Councilor Bill John Baker inquired how many homes have been framed since January and their locations. Ms. Canoe responded with three homes framed, one in Peggs, Lion Switch and Westville. Seven homes have been completed since September. Chair Buzzard inquired if a decision has been made on the homes that were started over two years ago and are*

*not complete. Ms. Canoe stated they are in the process of possibly getting those back. Councilor Glory-Jordan requested a sample copy of a contractual agreement with the families for these homes. Councilor Thornton stated the panel homes continue to sweat and they are showing mold, he inquired when the ventilation process would start to correct this problem. Ms. Canoe stated the process has began they are taking one house at a time. Councilor Thornton inquired who was on the list for the repairs and what order they will be addressed. Chair Buzzard stated he has received calls from participants who have taken possession of their homes and were told once the deed is signed they are on their own. They are experiencing issues with faulty equipment, he inquired if there is any kind of warranty.*

3. Roads & Transportation - Michael Lynn

*Mr. Barry Hood reported in the absence of Mr. Lynn. Chair Buzzard requested an update on the IRR projects. Mr. Hood stated there are three IRR projects currently close to going out to bid; Cedar Crest Road and Cedar Crest Bridge in Mayes County and Barber Road in Cherokee County. The Nicutt North Stimulus project is scheduled for completion at the end of this month. The Honey Hill Stimulus project is scheduled for completion by the end of August. Chair Buzzard inquired if there have been discussions as requested in regard to fencing contracts. Mr. Hood stated they have discussed and are still in that process of determining options. Councilor Cowan Watts requested the point system for vendor selection be emailed out prior to the next meeting. Councilor Glory-Jordan voiced concern for the parking situation the Barber road would create for the Barber Cemetery. Councilor Thornton stated the Redbird Smith Cemetery parking lot needs to be extended to create additional parking. Chair Buzzard inquired about the resolution for the spots in the Redbird Smith road. Mr. Hood stated they are currently looking into the situation.*

4. Public Comments: Road Issues - Michael Lynn

5. Housing Services - David Southerland

*Mr. Southerland gave the disclosures for the month. He announced the board meeting will be one week from today at noon. They are looking at the houses at Oaks inquired about last month. HUD is on site for their three-year assessment.*

6. Commerce Housing Report - Anna Knight

*Ms. Knight offered to answer questions from the written report provided. Councilor Cobb inquired about the 3% foreclosure rate. Ms. Knight stated that is the cumulative rate since 2005 and 3.3% is the current rate average for the fourteen counties on a regular market. Since the self-sufficiency counseling began the rate is 1.6%. Councilor Bill John Baker inquired if they still felt they would meet the goal of assisting 300 families by the end of this fiscal year when they have only assisted 96 to date. Ms. Knight stated no, they approximate 100 more families.*

OLD BUSINESS

*None pending.*

NEW BUSINESS

1. [11-087](#) A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING TO THE UNITED STATES DEPARTMENT OF AGRICULTURE FOR A FY2012 FOOD DISTRIBUTION PROGRAM  
**Councilor Bill John Baker moved to approve. Councilor Crittenden seconded the motion. Councilor Glory-Jordan requested to be added as a sponsor. The motion carried.**
  
2. [11-088](#) A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE UNITED STATES DEPARTMENT OF HEALTH & HUMAN SERVICES FOR FY2012 FUNDING FOR A LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)  
**Councilor Bill John Baker moved to approve. Councilor Glory-Jordan seconded the motion. Councilors Glory-Jordan, Bill John Baker and Crittenden requested to be added as sponsors. The motion to approve carried.**

ANNOUNCEMENTS

ADJOURNMENT

**Councilor Bill John Baker moved to adjourn. Councilor Thornton seconded the motion. The motion carried at 10:43 a.m.**

STAFF PRESENT:

*Norma Merriman  
Beverly Barr  
Jon Overacker  
Anna Knight*

*Jerry Snell  
Paula Ragsdale  
Barry Hood*

*Ashley Canoe  
David Southerland  
Doug Evans*

VISITORS PRESENT: