

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 982-4201
Accounting Fund:	1-General Fund	Name:	Kimberly Teehee
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 982-4201
AU Description:	Charitable Contributions	Name:	Kimberly Teehee
Accounting Unit:	1010042	1st Person Responsible	
Date/Time Printed: 23-Oct-17 12:12 PM		Employee #	602

Notes: Carryforward \$37,500 unused FY17 Special Projects funding.

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number ->>>		\$ -
Please enter a valid account number ->>>		\$ -
Please enter a valid account number ->>>		\$ -
Please enter a valid account number ->>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contributions & donations	750000		\$1,607,450		\$1,569,950	\$ 37,500
Please enter a valid account number ->>>						\$ -
Please enter a valid account number ->>>						\$ -
Please enter a valid account number ->>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,607,450		\$ 1,569,950	\$ 37,500
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 1,607,450		\$ 1,569,950	\$ 37,500
Revenues OVER \ (UNDER) Expenditures			\$ (1,607,450)		\$ (1,569,950)	\$ (37,500)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 1,607,450		\$ 1,569,950	
Excess \ (Deficit) of Revenues, Expenditures and Net Transfers			\$ (1,607,450)		\$ (1,569,950)	\$ (37,500)

Charitable Contributions/Donations 1010042

	FY 17	FY 18	Difference
Youth			
Native American Student Association (OUv38144, OSU29612, NSUv13, RSUv75)	\$10,000	\$10,000	\$0
Special Olympics v9638	\$25,000	\$25,000	\$0
CNICW Angel Tree JE	\$5,250	\$5,250	\$0
Muskogee Murrow Indian Children's Home v18808	\$15,000	\$15,000	\$0
Youth Achievement Celebrations	\$11,000	\$11,000	\$0
All Tribes Education Consortium v16889	\$10,000	\$10,000	\$0
14 County Fairboards	\$42,000	\$42,000	\$0
Boys & Girls Clubs	\$195,000	\$195,000	\$0
Backpack Programs	\$75,200	\$75,200	\$0
Total for Youth	\$388,450	\$388,450	\$0
Historical			
Friends of the Murrell Home v23211	\$10,000	\$10,000	\$0
Trail of Tears Association v1577	\$10,000	\$10,000	\$0
CN Color Guard v46290 11/1/16	\$10,000	\$10,000	\$0
Cherokee Adult Choir 1 v24867	\$5,000	\$5,000	\$0
Cherokee Adult Choir 2 "Cherokee Baptist Choir" v33367	\$5,000	\$5,000	\$0
Red Clay State Historic Park	\$7,500	\$7,500	\$0
Total Historical	\$47,500	\$47,500	\$0
Crisis Intervention			
Domestic Violence Shelters V4076-4413-4557-5017-5019-19994 6 shelters	\$90,000	\$90,000	\$0
Court Appointed Special Advocates (CASA) V11023, V24334	\$47,000	\$47,000	\$0
Delaware County Children's Special Advocate Network (DCCSAN) v13673	\$16,000	\$16,000	\$0
Wm. Bames Children's Advocacy Center v34548	\$12,000	\$12,000	\$0
American Red Cross v47866	\$10,000	\$10,000	\$0
Miracle House of Pryor (Women's Outreach) v42723	\$10,000	\$10,000	\$0
Zoe Institute v16858	\$10,000	\$10,000	\$0
Hope House of Cherokee Co. V15411	\$5,000	\$5,000	\$0
Total Crisis Intervention	\$200,000	\$200,000	\$0
Sports			
Indian Rodeo	\$5,000	\$5,000	\$0
Green Country Giggers Association v28020 7	\$2,000	\$2,000	\$0
Total Sports	\$7,000	\$7,000	\$0
Other			
Will Rogers Heritage Center v45662	\$25,000	\$25,000	\$0
War Pony v15185 4 pymts \$3,750	\$15,000	\$15,000	\$0
J.M. Davis Museum v22308	\$10,000	\$10,000	\$0
Habitat for Humanity 20217	\$10,000	\$10,000	\$0
OK Drug & Alcohol Professional Counselors Association (ODAPCA) v2849	\$2,000	\$2,000	\$0
Tahlequah Hospital Gala v21861	\$2,500	\$2,500	\$0
Food Pantries:	\$80,000	\$80,000	\$0
Sr. Nutrition Sites:	\$28,000	\$28,000	\$0
Pocahontas Club v34460	\$7,500	\$7,500	\$0
Delaware Indian Pow Wow 39275	\$2,000	\$2,000	\$0
Ok Indian Summer Pow Wow v18110	\$3,000	\$3,000	\$0
Bell Pow Wow	\$3,000	\$3,000	\$0
Adair County Park v2074	\$10,000	\$10,000	\$0
OK Center for NonProfits v17724	\$25,000	\$25,000	\$0
Special Projects	\$600,000	\$637,500	\$37,500
At Large Scholarships - CNF donation	\$30,000	\$20,000	(\$10,000)
At Large Phoenix subscriptions	\$0	\$10,000	\$10,000
Community Centers	\$74,000	\$74,000	\$0
Other Total	\$927,000	\$964,500	\$37,500

Total Earmarked Contributions

\$1,569,950

\$1,607,450

\$37,500

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5613
Contract Period:		Name:	Gaylon Thompson
Contract Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3902
AU Description:	Unappropriated Reserves	Name:	Lacey A. Horn
Accounting Unit:	1010296	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	101613
Date/Time Printed:	23-Oct-17 12:22 PM		

Notes: Carryover of \$37,500 for AU 1010042, Charitable Contributions. Funding for AU 1010423, Kawi Café, reduced by \$85,253.

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Carryover: "unappropriated" PY	490010	\$11,667,610	\$11,667,610	\$ -
Carryover: "appropriated" PY	490000	\$37,500		\$ 37,500
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 11,705,110	\$ 11,667,610	\$ 37,500

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Reserved by appropriation	760060		\$2,033,712		\$1,948,459	\$ 85,253
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 2,033,712		\$ 1,948,459	\$ 85,253
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		11.85%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 2,033,712		\$ 1,948,459	\$ 85,253
Revenues OVER \ (UNDER) Expenditures			\$ 9,671,398		\$ 9,719,151	\$ (47,753)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 2,033,712		\$ 1,948,459	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ 9,671,398		\$ 9,719,151	\$ (47,753)

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5285
Contract Period:		Name:	Mary Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	1-General Fund	Name:	Shay Smith
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5532
AU Description:	Kawi Cafe	Name:	Anna Knight
Accounting Unit:	1010423	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	10-1074
Date/Time Printed:	23-Oct-17 11:50 AM		

Notes: Space Cost and Salary covered by SBA Prime Grant

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Sales income	410010	\$40,800	\$40,800	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 40,800	\$ 40,800	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$37,935		\$ (37,935)
Fringe benefits	610000	\$0		\$12,746		\$ (12,746)
Staff development & training	620000	\$0		\$500		\$ (500)
Travel-staff	630000	\$500		\$500		\$ -
Contract services < \$5K	640000	\$1,835		\$2,000		\$ (165)
Supplies	680000	\$0		\$8,000		\$ (8,000)
Direct billed: telephone expense	690080	\$1,200		\$1,200		\$ -
Direct billed: cell/mobile phone	690090	\$1,539		\$1,539		\$ -
Internet expense	690050	\$0		\$1,000		\$ (1,000)
Direct billed: mailing cost	690120	\$0		\$25		\$ (25)
Direct billed: printing/copying	690130	\$0		\$1,000		\$ (1,000)
Direct billed: space cost	700080	\$0		\$11,008		\$ (11,008)
Direct billed: insurance cost	710080	\$1,000		\$1,000		\$ -
Advertising	740000	\$0		\$3,000		\$ (3,000)
Food	760012	\$30,000		\$30,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ -		\$ -	\$ -
Expenditures SUBJECT to IDC		\$ 36,074		\$ 111,453		\$ (75,379)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		13.10%		
Indirect Cost Allocation	970000	\$ 4,726		\$ 14,600		\$ (9,874)
Total Expenditures			\$ 40,800		\$ 126,053	\$ (85,253)
Revenues OVER \ (UNDER) Expenditures			\$ -		\$ (85,253)	\$ 85,253

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ 40,800		\$ 126,053	
Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ (85,253)	\$ 85,253

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 3836
Accounting Fund:	1-General Fund	Name:	Sara Hill
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 3836
AU Description:	Tribal Historic Preservation Office	Name:	Sara Hill
Accounting Unit:	1011064	1st Person Responsible	
	Place IDC Rate In Part 4 Below	Employee #	108687
Date/Time Printed:	17-Oct-17 12:16 PM		

Notes: Grant funding received and expenses for THPO office moved back to 3756100

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.00	1.00	(1.00)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS		1.00	(1.00)

PART-3

Revenues:	<i>(Show as positive #)</i>	Account #	Incr \ (Decr)
Other income		499000	\$ 132,150 \$ (132,150)
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues			\$ 132,150 \$ (132,150)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$52,503		\$ (52,503)
Fringe benefits	610000	\$0		\$17,641		\$ (17,641)
Staff development & training	620000	\$0		\$1,200		\$ (1,200)
Travel-staff	630000	\$0		\$8,494		\$ (8,494)
Contract services >=\$5K	650000		\$0		\$6,000	\$ (6,000)
Supplies	680000	\$0		\$10,000		\$ (10,000)
Equipment < \$5K	680070	\$0		\$500		\$ (500)
Direct billed: cell/mobile phone	690090	\$0		\$3,000		\$ (3,000)
Direct billed: mailing cost	690120	\$0		\$2,000		\$ (2,000)
Direct billed: space cost	700080	\$0		\$6,000		\$ (6,000)
Direct billed: auto insurance	710100	\$0		\$600		\$ (600)
Direct billed: GSA vehicle	720050	\$0		\$7,200		\$ (7,200)
Direct billed: gas cards	720070	\$0		\$2,400		\$ (2,400)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC					\$ 6,000	\$ (6,000)
Expenditures SUBJECT to IDC		\$ -		\$ 111,538		\$ (111,538)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.10%		13.10%		
Indirect Cost Allocation	970000	\$ -		\$ 14,612		\$ (14,612)
Total Expenditures		\$ -		\$ 132,150		\$ (132,150)
Revenues OVER \ (UNDER) Expenditures			\$ -		\$ -	\$ -

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ -		\$ -	\$ -
Take to Narrative ==>			\$ -		\$ 132,150	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

Cherokee Nation FY 2018 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #	
27 - Secretary of Natural Resources		Sara Hill		3836	
Accounting Unit			Accounting Unit Name		
1011064			Tribal Historic Preservation Office		
Program Director/Manager		Pgm Dir/Mgr Phone #		Period Budget Covers	
Sara Hill		3836		10/01/2017 - 09/30/2018	
FY2018 Budget Approved		FY2018 Budget Revision		\$ Increase/(Decrease) Requested - Approved	
\$ 132,150		\$ -		\$ (132,150)	
Staffing Plan (FTE)		FY2018 Budget Revision		FY2018	
Regular Full-Time		-		1.00	
Regular Part-Time		-		-	
Temporary Full-Time		-		-	
Temporary Part-Time		-		-	
IPA/MOA/Other		-		-	
Total		-		1.00	

PROGRAM NARRATIVE:

Description: This budget funds the Tribes Historic Preservation Office (THPO). Funding for this budget is derived from other revenue collected from cell tower review fees. The THPO will conduct Cherokee Nation (CN) government enabling functions related to 36CFR and associated rules/regulations/authorities. The THPO will provide technical, logistical, and administrative support to CN governmental entities, CN business entities, and private institutions regarding all pertinent aspects of historic preservation as per our Memorandum of Agreement (MOA) with the NPS.

Intended Outcome(s): Assist the CN Executive Administration in conducting its government enabling functions related to 36CRF and associated rules/regulations/authorities.

Evaluation metrics: N/A, government enabling function.

Success rate: N/A, government enabling function.

Number of participants/Cherokees/Non-Cherokees served: N/A, government enabling function.

Cost Saving Measures: The office is actively engaged in seeking external grant funding.

Staffing change rationale: Staffing moved from grant funded AU 3756100 since grant has not been funded so far for FY18.

Collaboration: This budget partners with numerous CN governmental entities/departments/subsidiaries, CN communities, CN community-related organizations, other federally recognized tribes, educational institutions/scientific research facilities, the US Government, private business/commercial entities, citizen groups, and individuals.

External Funding: Program will receive revenue from Federal Communication Commission regulated cell tower reviews.

SIGNIFICANT CHANGES:

This budget is being eliminated as explained during budget hearings since the program received grant funds. Operating expenditures and other revenues are now budgeted on AU 3756100.

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 5704
Accounting Fund:	3-Special Revenue	Name:	Pat Gwin
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 3836
AU Description:	DOI Climate Change	Name:	Sara Hill
Accounting Unit:	3221190	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	103722
Date/Time Printed:	18-Oct-17 12:58 PM		

Notes: Budgeting the remaining grant funds from FY 17, to provide adequate funding for the completion of Solar EV Charging Station

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000		\$32,500	\$ (32,500)
Carryover: "appropriated" PY	490000	\$48,350		\$ 48,350
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 48,350	\$ 32,500	\$ 15,850

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$48,350		\$32,500	\$ 15,850
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 48,350		\$ 32,500	\$ 15,850
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 48,350		\$ 32,500	\$ 15,850

Revenues OVER \ (UNDER) Expenditures		\$ -	\$ -	\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In\Out - Net		\$ -	\$ -	\$ -
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Take to Narrative ==>		\$ 48,350	\$ 32,500	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ -	\$ -
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ORLID	TRAN-AMOUNT	POSTING-DATE	DESCRIPTION	ACCT-UNIT	ACCOUNT	ACTIVITY	SYSTEM	SOURCE-CODE	FISCAL-YEAR	ACCT-PERIOD	CONTROL-GROUP	ACCT-CATEGORY	STATUS	JE-TYPE	ACCOUNT-ACCT-DISC	ACTIVITY-DESCRIPTION
53280201	159.24	5/18/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2015	8	125 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53294441	167.41	5/18/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2015	8	137 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53264205	68.09	5/31/2015	Activity Burden Calculation	3221190	970000	221020201313	AC	BD	2015	8	122 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53767812	(0.03)	5/31/2015	FY15 MAY IDC Adjustment	3221190	970000	221020201313	GL	JE	2015	8	211 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53449592	187.05	6/5/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2015	9	31 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53600169	279.91	6/8/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2015	9	91 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53665197	338.27	6/24/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2015	9	120 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
53978420	0.62	6/30/2015	Activity Burden Calculation	3221190	970000	221020201313	AC	BD	2015	9	184 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
54181228	0.01	6/30/2015	FY15 JUNE IDC Adjustment	3221190	970000	221020201313	GL	JE	2015	9	303 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
54405085	200.35	7/31/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2015	10	190 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
54850489	(112.60)	8/31/2015	Summarized transaction	3221190	970000	221020201313	AC	XA	2015	11	197 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
55269954	0.04	8/31/2015	FY15 AUG IDC Adjustment	3221190	970000	221020201313	GL	JE	2015	11	211 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
55111514	24.60	9/28/2015	Activity Burden Calculation	3221190	970000	221020201313	AC	BD	2015	12	148 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
55661130	299.37	11/30/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2016	2	49 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
56498481	(0.02)	11/30/2015	NOV FY16 IDC Adjustment	3221190	970000	221020201313	GL	JE	2016	2	169 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
56496527	134.23	11/30/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2016	2	178 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
56834460	120.15	12/31/2015	Summarized transaction	3221190	970000	221020201313	AC	BD	2016	3	171 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
58521323	(71.61)	4/30/2016	Summarized transaction	3221190	970000	221020201313	AC	XA	2016	7	228 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change
58552466	0.01	4/30/2016	APR FY16 IDC Adjustment	3221190	970000	221020201313	GL	JE	2016	7	229 97000		9 N		Indirect cost (IDC); allocation	DOI Climate Change

1,675.09

214,149.49

FUNDING
ATO #20 FY13 32,500.00
ATO#25 FY14 225,000.00
ATO#26 FY15 5,000.00

262,500.00 TOTAL FUNDING THROUGH FY17
214,149.49 TOTAL EXPENDITURES THROUGH FY17
48,350.51 AMOUNT OF CARRYOVER FOR FY18

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5285
Contract Period:		Name:	Mary Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	3-Special Revenue	Name:	Shay Smith
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 5832
AU Description:	SG Small Bus Assistance Center	Name:	Anna Knight
Accounting Unit:	3222020	1st Person Responsible	Employee # 101074
Place IDC Rate in Part 4 Below			
Date/Time Printed:	19-Oct-17 01:54 PM		

Notes: Cash out to SBA Prime (3755800) for cash match.

PART-2

Staffing Summary:

	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	4.52	5.68	(1.16)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	4.52	5.68	(1.16)

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$546,982	\$546,982	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 546,982	\$ 546,982	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$197,459		\$242,709		\$ (45,250)
Fringe benefits	610000	\$66,347		\$81,552		\$ (15,205)
Staff development & training	620000	\$10,000		\$5,000		\$ 5,000
Travel-staff	630000	\$9,000		\$9,000		\$ -
Contract services < \$5K	640000	\$18,000		\$17,000		\$ 1,000
Contract services >=\$5K	650000		\$53,203		\$53,203	\$ -
Supplies	680000	\$26,510		\$10,500		\$ 16,010
Communication & reproduction	690000	\$5,000		\$5,000		\$ -
Direct billed: telephone expense	690080	\$3,000		\$3,000		\$ -
Direct billed: cell/mobile phone	690090	\$4,500		\$4,500		\$ -
Direct billed: internet	690110	\$5,000		\$5,000		\$ -
Direct billed: mailing cost	690120	\$2,000		\$2,000		\$ -
Direct billed: printing/copying	690130	\$3,000		\$3,000		\$ -
Building rent/lease	700000	\$600		\$600		\$ -
Utilities	700010	\$3,392		\$3,392		\$ -
Direct billed: space cost	700080	\$34,000		\$30,000		\$ 4,000
Direct billed: property insurance	710090	\$2,000		\$2,000		\$ -
Direct billed: auto insurance	710100	\$800		\$800		\$ -
Employee mileage reimbursement	720040	\$3,000		\$3,000		\$ -
Direct billed: GSA vehicle	720050	\$5,000		\$5,000		\$ -
Building maintenance	730000	\$1,514		\$1,033		\$ 481
R & m equipment	730040	\$2,500		\$2,500		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 53,203		\$ 53,203	\$ -
Expenditures SUBJECT to IDC		\$ 402,622		\$ 436,586		\$ (33,964)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.10%		13.10%		
Indirect Cost Allocation		970000		\$ 57,193		\$ (4,450)
Total Expenditures			\$ 508,568		\$ 546,982	\$ (38,414)

Revenues OVER \ (UNDER) Expenditures		\$ 38,414		\$ -	\$ 38,414
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021		\$38,414		\$ 38,414
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Take to Narrative ==>		\$ (38,414)		\$ -	\$ (38,414)
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ 546,982		\$ 546,982	
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PAYROLL WORKSHEET

Accounting Unit Name: 3222020
 Accounting Unit Description: SG Small Bus Assistance Center
 For Budget Period: 10/01/2017 - 09/30/2018
 Prepared By: Mary Campbell
 Printed Date: 19-Oct-17
 Printed Time: 01:57 PM

Line #	Job Title	Position	Salary Class:	Grade Range	Emp. #	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit		
						Regular	Overtime					Expected -Wages (Gross)	Expected Wages (Gross)	Expected Fringe Benefits
1	Commerce Services Small Business Assistance Center Director	E	S	M09	106555	2,080	0	Full Time	33.60%	50%	X	\$37,326	\$12,642	\$9,225
2	Entrepreneurial Development Manager	E	S	M06	101843	2,080	0	Full Time	33.60%	44%	X	\$27,456	\$9,225	\$5,094
3	Supervisor Portfolio	E	H	M04	107288	2,080	0	Full Time	33.60%	50%	X	\$16,136	\$5,094	\$2,861
4	Business Coach	E	H	P09	101750	2,080	0	Full Time	33.60%	100%	X	\$40,102	\$13,474	\$7,076
5	Business Coach	E	H	P09	102878	2,080	0	Full Time	33.60%	50%	X	\$21,060	\$7,076	\$3,835
6	Mortgage Loan Officer	E	H	P07	106352	2,080	0	Full Time	33.60%	15%	X	\$6,883	\$2,313	\$1,810
7	Cultural Specialist	E	H	C07	109741	2,080	0	Full Time	33.60%	28%	X	\$5,460	\$1,810	\$1,110
8	Clerk III	E	H	A03	500019	2,080	0	Full Time	33.60%	28%	X	\$5,460	\$1,810	\$1,110
9	Admin Assistant	E	H	A05	100431	2,080	0	Full Time	33.60%	70%	X	\$16,074	\$5,401	\$3,522
10	Admin Assistant	E	H	A05	104724	2,080	0	Full Time	33.60%	30%	X	\$7,026	\$2,361	\$1,459
11									0.00%			\$0	\$0	\$0
12									0.00%			\$0	\$0	\$0
13									0.00%			\$0	\$0	\$0
14									0.00%			\$0	\$0	\$0
15									0.00%			\$0	\$0	\$0
16									0.00%			\$0	\$0	\$0
17									0.00%			\$0	\$0	\$0
18									0.00%			\$0	\$0	\$0
19									0.00%			\$0	\$0	\$0
20									0.00%			\$0	\$0	\$0
21									0.00%			\$0	\$0	\$0
22									0.00%			\$0	\$0	\$0
23									0.00%			\$0	\$0	\$0
24									0.00%			\$0	\$0	\$0
25									0.00%			\$0	\$0	\$0
26									0.00%			\$0	\$0	\$0
27									0.00%			\$0	\$0	\$0
28									0.00%			\$0	\$0	\$0
29									0.00%			\$0	\$0	\$0
30									0.00%			\$0	\$0	\$0
31									0.00%			\$0	\$0	\$0
32									0.00%			\$0	\$0	\$0
33									0.00%			\$0	\$0	\$0
34									0.00%			\$0	\$0	\$0
35									0.00%			\$0	\$0	\$0
36									0.00%			\$0	\$0	\$0
37									0.00%			\$0	\$0	\$0
38									0.00%			\$0	\$0	\$0
39									0.00%			\$0	\$0	\$0
40									0.00%			\$0	\$0	\$0
41									0.00%			\$0	\$0	\$0
42									0.00%			\$0	\$0	\$0
43									0.00%			\$0	\$0	\$0
44									0.00%			\$0	\$0	\$0
45									0.00%			\$0	\$0	\$0
46									0.00%			\$0	\$0	\$0
47									0.00%			\$0	\$0	\$0
48									0.00%			\$0	\$0	\$0
49									0.00%			\$0	\$0	\$0
50									0.00%			\$0	\$0	\$0
51	Anticipated Turnover											\$0	\$0	\$0
52	Adjustment to Fringe Benefits											\$0	\$0	\$0
53	AU 3% Merit Increase											\$5,547	\$1,864	\$1,110
54	Shift Differential											\$0	\$0	\$0
55	Christmas Bonus - Regular Full Time								33.60%			\$7,000	\$2,352	\$1,459
56	Christmas Bonus - Regular Part Time								13.10%			\$0	\$0	\$0
Totals												\$197,459	\$66,347	\$0

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 4976
Contract Period:		Name:	Suzanne Drywater
Contract Number:		Accounting Unit Director/Manager	Phone: 3830
Accounting Fund:	3-Special Revenue	Name:	Jeremie Fisher
Funding Source:	55-RUD	Executive Director	Phone: 3816
AU Description:	ICD6B Storm Safe Shelters	Name:	Shannon Buhl
Accounting Unit:	3552900	1st Person Responsible	
Date/Time Printed:		Employee #	10-6002

Notes: This is a 2-year grant for storm safe shelters at 7 Head Start locations, updating sewer and water lines at the Tahlequah location and purchasing an alert system. This is funded 75% HUD and 25% Indian Housing Plan through Community Service department.

PART-2

Staffing Summary:	FY 2018 ORIG REQUEST	FY 2017 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$800,000	\$ 800,000
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues		\$ 800,000	\$ 800,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$1,066,667			\$ 1,066,667
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,066,667		\$ -	\$ 1,066,667
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		11.85%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 1,066,667		\$ -	\$ 1,066,667
Revenues OVER \ (UNDER) Expenditures			\$ (266,667)		\$ -	\$ (266,667)

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020		\$266,667		\$ 266,667
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In\Out - Net			\$ 266,667		\$ - \$ 266,667
Take to Narrative ==>			\$ 1,066,667		\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -

Cherokee Nation FY 2018 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #
15 - Marshal Services		Shannon Buhl		3816
Accounting Unit		Accounting Unit Name		
3552900		ICDGB Storm Safe Shelters		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers	
Jeremie Fisher		3830	10/01/2017 - 09/30/2018	
FY2017 Budget Approved	FY2018 Budget Request	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved	
\$ -	\$ 1,066,667	\$ 1,066,667	100.00%	
Staffing Plan (FTE)	FY2018 Budget Request	FY2017	Net Change in Staffing	
Regular Full-Time	-	-	-	
Regular Part-Time	-	-	-	
Temporary Full-Time	-	-	-	
Temporary Part-Time	-	-	-	
IPA/MOA/Other	-	-	-	
Total	-	-	-	

PROGRAM NARRATIVE:

This is a Grant for the Cherokee Nation Head Start program storm safe structures for seven (7) facilities situated throughout the Tribal Service Jurisdictional Area (TJSA). The safety of tribal children is an established priority of the Cherokee Nation. However, the weather response accommodations in the current structures are severely inadequate. Cherokee Nation proposes one standalone structure for the largest facility and the addition of attached safe rooms for six (6) smaller facilities. These structures will be multipurpose facilities. The above ground storm facilities will protect our children by equipping our Head Start programs with adequate shelter from tornado winds during school hours. The fact that our state is labeled Tornado alley emphasizes the likelihood that violent weather will occur in our TJSA. Our children, staff and parents should have a place to go while at Head Start so they will feel safe and secure during tornado activity. Currently Cherokee Nation Head Start programs use their existing facilities that are not adequate to withstand the wind force of straight winds or even a full blown tornado. At the Tahlequah facility infrastructure will be updated, sewer and water lines. Also, an electronic alert system will be contracted to be used throughout the Head Start programs.

The ICDBG program will coordinate with the Cherokee Nation Head Start Program for the best needs of the facilities, for location of the storm safe facilities, and work closely with the Head Start facilities maintenance for day- to day operations on the proposed project. The project manager for the ICDBG program will coordinate with tribal Environmental Services Program to provide environmental studies as needed. The day-to-day project manager will coordinate with additional tribal programs to provide information on other tribal programs that will benefit this project. Work will be contracted using the Nation's contracts and procurements office. This process will ensure that construction can happen faster. Work will commence immediately upon receipt of the grant award to advertise, screen and award contracts for the construction of the storm safe facilities. The visitation schedule to the work sites will assure compliance of contractors with hiring stipulation, such as the hiring of low income tribal members. Monitoring by the project manager and project consultant of work sites will ensure conformance to standards and a high quality of work.

Cherokee Nation anticipates completing all facilities in 24 months. Closeouts will take place immediately following completion of work. All Head Start facilities maintenance will sign a form acknowledging responsibility for maintenance of the facility on completion of construction.

SIGNIFICANT CHANGES:

New budget



RECEIVED Sep 18 2017

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Oklahoma City Field Office, Region V
Southern Plains Office of Native American Programs
301 N.W. 6th Street, Suite 200
Oklahoma City, Oklahoma 73102-2807
Phone (405) 609-8520 Fax (405) 609-8401

SEP 14 2017

Certified Mail - Return Receipt Requested

The Honorable Bill John Baker
Principal Chief
Cherokee Nation
PO Box 948
Tahlequah, OK 74465-0948

Dear Chief Baker:

SUBJECT: Indian Community Development Block Grant (ICDBG) Program
Project Number: B-17-SR-40-0575
Grant Approval Notification

The Southern Plains Office of Native American Programs (SPONAP) is pleased to inform you that the following project included in your ICDBG application has been selected for funding:

Project	Points Awarded	Amount Requested	Amount Allocated
Storm Safe Structures for Cherokee Nation Head Centers	93	\$800,000	\$800,000

As a result, a Grant Agreement in the amount of \$800,000 has been authorized for your ICDBG projects. Your implementation schedule approved with your application will need to be amended and submitted to SPONAP for approval.

One signed copy of the Grant Agreement is enclosed. Please sign and date the agreement and email a copy to Sherri.A.Coleman@HUD.gov **ONLY**. Please keep your signed copy on file.

Please return all required documents no later than 5 days from the date of this letter

- 1. An updated Code of Conduct is needed.

No Administration (for General Management and Oversight) is being charged to the project. As such, please be aware that Administration may not be charged to the project from project funds.

Please note the reference in the Grant Agreement for an environmental review pursuant to the regulations at 24 CFR Part 58. Contact your assigned Grants Management Specialist if you are not familiar with the environmental review process for your funded activity.

Other special conditions may have been included in block 7 of form HUD-52734, Funding Approval/Agreement. Please be aware of these conditions.

The Grant Agreement incorporates the enclosed conditions and other information included in your application. HUD must approve any changes to the agreement. The Implementation Schedule submitted in your application will be the basis for monitoring the Tribe's progress in completing the grant activities. Adherence to the Implementation Schedule is an aspect of program performance that will be used to evaluate your Tribe's administrative capacity should you submit future applications for ICDBG funds. The Implementation Schedule may be revised with SPONAP's concurrence for well-justified and documented reasons outside the control of the tribe.

You will be able to access the funds for the ICDBG program through the Line of Credit Control System (LOCCS) after you have completed and returned to our office the following documents. Funds may only be drawn for activities that are exempt until you have completed your environmental review and have obtained a Release of Grant Conditions, HUD 7015.16.

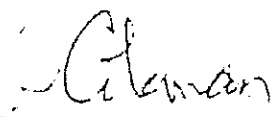
- Voice Response System, Access Authorization, Form HUD-2705-E – This form must be completed if you have not already been set up in LOCCS through participation in other HUD programs. If you do not have LOCCS access, but have not yet been processed for ICDBG access, then ICDBG should be added to 5a of this form. The program code for ICDBG that needs to be entered in block 5a is CDB1.
- Direct Deposit Sign-up, Standard Form 1199A to be completed if you wish to establish a new account for your 2017 ICDBG money with your present financial institution.

We congratulate your Tribe and hope this program will be initiated as expeditiously as possible. Our office will conduct an Implementation Training Workshop to review ICDBG requirements in the near future. A separate notice will be issued regarding the date and location of this workshop.

We are sending a copy of your 2017 ICDBG application received from grants.gov and a copy of our rating sheet to you under separate cover.

SPONAP pledges its support in assisting you to achieve the goals and objectives set forth in the ICDBG application. If there are any further questions, please contact Shannon Jones, Grants Management Specialist, at (405) 609-8545 or by e-mail at Shannon.N.Jones@hud.gov.

Sincerely,


Wanda Sims
Administrator

Enclosures

cc
Suzanne Drywater

RECEIVED SEP 1 1997

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 93-383) Section 106(a)(1)

U.S. Department of Housing and Urban Development
Office of Native American Programs

1 Name of Recipient (as shown in item 5 of standard form 424) CHEROKEE NATION	3 Recipient's 9-d (i) Tax Identification No. 73-0757033	4 Date use of Funds may begin (mm/dd/yyyy)
2 Recipient's Complete Address (as shown in item 5 of standard form 424) PO BOX 948 TAHLEQUAH OK. 74465-9904 DUNS #077345494	5 Project/Grant Number B-17-SR-40-0578	6 Amount Approved 800 000 00

This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Recipient is made pursuant to the authority of Section 106(a)(1) of Title I of the Housing and Community Development Act of 1974, as amended, (42 U.S.C. 5301 et seq.). The Recipient's submissions for Title I assistance, the HUD regulations at 24 CFR Part 1003 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Recipient upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Recipient agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Recipient further acknowledges its responsibility for adherence to the Agreement by subrecipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development

Recipient

Name
WAYNE SIMS
Signature

Wayne Sims
Date (mm/dd/yyyy)

Title
ADMINISTRATOR SOUTHERN PLAINS CNAP

Name
THE HONORABLE BILL JOHN BAKER
Signature
Bill John Baker
Title
PRINCIPAL CHIEF CHEROKEE NATION



7 Special conditions (check applicable box)	8a Date HUD Received Submission (mm/dd/yyyy)	9 (check one)	10 Amount of Community Development Block Grant
a <input checked="" type="checkbox"/> Not applicable	8b Date Recipient notified (mm/dd/yyyy)	a <input checked="" type="checkbox"/> Orig funding appl	a Funds Reserved for this Recipient 800 000 00
b <input type="checkbox"/> See attachment(s)	8c Date of Start of Program Year (mm/dd/yyyy)	b <input type="checkbox"/> Amendment	b Funds Now Being Approved 800 000 00
		c Amendment Number	c Reservation to be Canceled (a minus b)

HUD Accounting Use Only (Show all dates as mm/dd/yyyy)

Batch	TAC	Program	Yr	Page	Document No	Project No	Group	Amount	Effective Date
	1 5 3								
	1 7 6								
						Project No		Amount	
						Project No		Amount	
						Project No		Amount	

Date Entered: 0000 Batch No: Transaction Code Entered by Verified by

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5396
Contract Period:		Name:	Michael Lynn
Contract Number:		Accounting Unit Director/Manager	Phone: 5248
Accounting Fund:	3-Special Revenue	Name:	Ron Qualis
Funding Source:	56-NAHASDA	Executive Director	Phone: 5248
AU Description:	NAHASDA Revenue 60	Name:	Ron Qualis
Accounting Unit:	3566099	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	104825
Date/Time Printed:	17-Oct-17 10:17 AM		

Notes: Budget prepared by CN Accounting Department in order to satisfy the cash match requirement of the ICDBG Storm Safe Shelter grant that was recently awarded to the Nation.

PART-2

Staffing Summary:	FY 2018 ORIG REQUEST	FY 2017 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$266,667		\$ 266,667
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 266,667	\$ -	\$ 266,667

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringes benefits	610000	\$0				\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures SUBJECT to IDC		\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.10%		11.85%		
Indirect Cost Allocation	970000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -

Revenues OVER \ (UNDER) Expenditures	\$ 266,667	\$ -	\$ 266,667
---	------------	------	------------

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021		\$266,667			\$ 266,667
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net		\$ (266,667)		\$ -		\$ (266,667)
Take to Narrative ==>		\$ 266,667		\$ -		\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -

Cherokee Nation FY 2018 Comprehensive Budget Narrative
For Internal Purposes Only - Not For Distribution

Department/Program	Executive Director		ED Phone #
09 - Community Services	Ron Qualls		5248
Accounting Unit	Accounting Unit Name		
3566099	NAHASDA Revenue 60		
Program Director/Manager	Pgm Dir/Mgr Phone #	Period Budget Covers	
Ron Qualls	5248	10/01/2017 - 09/30/2018	
FY2017 Budget Approved	FY2018 Budget Request	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved
\$ -	\$ 266,667	\$ 266,667	100.00%
Staffing Plan (FTE)	FY2018 Budget Request	FY2017	Net Change in Staffing
Regular Full-Time	-	-	-
Regular Part-Time	-	-	-
Temporary Full-Time	-	-	-
Temporary Part-Time	-	-	-
IPA/MOA/Other	-	-	-
Total	-	-	-

PROGRAM NARRATIVE:

This is a new NAHASDA budget for FY 2018 furnishing a cash match requirement of \$266,667 for AU 3552900, ICDBG Storm Safe Shelters.

SIGNIFICANT CHANGES:

New budget for FY 2018.

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5285
Contract Period:	09/30/2017 - 09/29/2018	Name:	Mary Campbell	
Contract Number:	SBARQ-17-PR-0029	Accounting Unit Director/Manager	Phone:	5634
Accounting Fund:	3-Special Revenue	Name:	Shay Smith	
Funding Source:	75-Federal Other	Executive Director	Phone:	5532
AU Description:	SBA Prime	Name:	Anna Knight	
Accounting Unit:	3755800	1st Person Responsible		
Place IDC Rate In Part 4 Below		Employee #	101074	
Date/Time Printed:	23-Oct-17 02:45 PM			

Notes: Cash in from AU 3222020, SBAC. Budget for the Kawi Café entrepreneurial training. Vacant Business Coach position on the payroll worksheet will be in-kind contributions from employee numbers 106918, 100553, and 106650

PART-2

Staffing Summary:	FY 2018 ORIG REQUEST	FY 2017 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	2.05	3.00	(0.95)
# of Regular Part-Time Employee Equivalents:			
# of Temp. Full-Time Employee Equivalents:			
# of Temp. Part-Time Employee Equivalents:			
# of Other Employee Equivalents:			
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	2.05	3.00	(0.95)

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$150,000	\$149,923	\$ 77
Contributions: in-kind revenue	480030	\$38,414	\$46,941	\$ (8,527)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 188,414	\$ 196,864	\$ (8,450)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$91,041		\$98,507		\$ (7,466)
Fringe benefits	610000	\$30,282		\$32,685		\$ (2,403)
Salaries & wages: participants	600030		\$32,844		\$32,844	\$ -
Direct billed: space cost	700080	\$11,008		\$10,624		\$ 384
Advertising	740000	\$5,220		\$4,827		\$ 393
Contributions: in-kind	750020		\$38,414		\$46,941	\$ (8,527)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 71,258		\$ 79,785	\$ (8,527)
Expenditures SUBJECT to IDC		\$ 137,551		\$ 146,643		\$ (9,092)
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.10%		11.85%		
Indirect Cost Allocation	970000	\$ 18,019		\$ 17,377		\$ 642
Total Expenditures			\$ 226,828		\$ 243,805	\$ (16,977)
Revenues OVER \ (UNDER) Expenditures			\$ (38,414)		\$ (46,941)	\$ 8,527

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020		\$38,414		\$ (8,527)
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In\Out - Net			\$ 38,414		\$ 46,941
Take to Narrative ==>			\$ 226,828		\$ 243,805
Excess\Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: SBA Prime Printed Date: 23-Oct-17
 Accounting Unit Name: 3755800 Prepared by: Mary Campbell Printed Time: 03:00 PM

For Budget Period: 10/01/2017 - 09/30/2018
 TOTAL PERSONNEL COST FOR EMPLOYEE

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/JFA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Commerce Services Small Business Assistant	E	S	M08	106555	\$35.89	2,080	0	\$74,851	Full Time	33.60%	5%	\$3,733	\$1,254	
2 Entrepreneurial Development Manager	E	S	M06	101843	\$30.00	2,080	0	\$62,400	Full Time	33.60%	20%	\$12,480	\$4,193	
3 Business Coach	E	H	P09	102881	\$19.41	2,080	0	\$40,373	Full Time	33.60%	20%	\$8,076	\$2,713	
4 Business Coach	E	H	P09	500009	\$18.84	2,080	0	\$39,187	Full Time	33.60%	100%	\$39,187	\$13,187	
5 Business Coach	V	H	P09	0000000	\$17.24	1,248	0	\$21,516	Full Time	33.60%	100%	\$21,516	\$7,229	
6										0.00%		\$0	\$0	
7										0.00%		\$0	\$0	
8										0.00%		\$0	\$0	
9										0.00%		\$0	\$0	
10										0.00%		\$0	\$0	
11										0.00%		\$0	\$0	
12										0.00%		\$0	\$0	
13										0.00%		\$0	\$0	
14										0.00%		\$0	\$0	
15										0.00%		\$0	\$0	
16										0.00%		\$0	\$0	
17										0.00%		\$0	\$0	
18										0.00%		\$0	\$0	
19										0.00%		\$0	\$0	
20										0.00%		\$0	\$0	
21										0.00%		\$0	\$0	
22										0.00%		\$0	\$0	
23										0.00%		\$0	\$0	
24										0.00%		\$0	\$0	
25										0.00%		\$0	\$0	
26										0.00%		\$0	\$0	
27										0.00%		\$0	\$0	
28										0.00%		\$0	\$0	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48										0.00%		\$0	\$0	
49										0.00%		\$0	\$0	
50										0.00%		\$0	\$0	
51 Anticipated Turnover												\$0	\$0	
52 Adjustment to Fringe Benefits												\$2,550	\$857	
53 AU 3% Merit Increase												\$0	\$0	
54 Shift Differential												\$2,000	\$672	
55 Christmas Bonus - Regular Full Time												\$1,500	\$197	
56 Christmas Bonus - Regular Part Time												\$0	\$0	
Totals												\$91,041	\$30,292	

Please Input these totals on the Budget Request Form!

Cherokee Nation FY 2018 Comprehensive Budget Narrative

Department/Program		Executive Director		ED Phone #
12 - Commerce Services		Anna Knight		5532
Accounting Unit		Accounting Unit Name		
3755800		SBA Prime		
Program Director/Manager		Pgm Dir/Mgr Phone #	Period Budget Covers	
Shay Smith		5534	10/01/2017 - 09/30/2018	
FY2017 Budget Approved	FY2018 Budget Request	\$ Increase/(Decrease) Requested - Approved	% Increase/(Decrease) (Request - Approved) / Approved	
\$ 243,805	\$ 226,828	\$ (16,977)	-6.96%	
Staffing Plan (FTE)	FY2018 Budget Request	FY2017	Net Change in Staffing	
Regular Full-Time	2.05	3.00	(0.95)	
Regular Part-Time	-	-	-	
Temporary Full-Time	-	-	-	
Temporary Part-Time	-	-	-	
IPA/MOA/Other	-	-	-	
Total	2.05	3.00	(0.95)	

PROGRAM NARRATIVE:

This grant will allow the SBAC to partner with the Cherokee Nation Career Services Re-Entry Coming Home program. The Re-Entry program works with felons who are released from jail or will be released within three months and are determined to have a need for vocational training. The partnership would identify individuals who are interested in owning a business or interested in the food service industry and place them to work in the Kawi Café. The Kawi Café is an entrepreneurial training experience, where participants receive on-the-job training in a real life food service atmosphere. Participants will go through a six month training program in which they will attend 32-40 hours of training per week in the Café. Participants will be trained in business planning, payroll, inventory control, shift management, marketing, sales, and other skills important to owning, operating, or working within the food service industry.

Many of the Re-Entry program participants could benefit from the entrepreneurship training but not all are eligible to participate in the Kawi Café program. In addition to the participants in the Kawi Café program, we will partner with the Re-Entry program to offer class room style entrepreneurship training to all participants in the Re-Entry program.

SIGNIFICANT CHANGES:

New Budget



NOTICE OF AWARD

U.S. Small Business Administration

1. AUTHORIZATION (Legislation/Regulation)
Program for Investment in
Microentrepreneurs Act of 1999 - "PRIME"
13 CFR Paragraph 119

2. Grant/Cooperative Agreement No.
SBAHQ-17-PR-0029

3. RECIPIENT: (Name, Organizational Unit, Address)
THE CHEROKEE NATION Attn:
LACEY HORN PO 1669

TAHLEQUAH OK 744651669

4. PROJECT PERIOD (Mo./Day/Yr.)
From 09/30/2017

(Mo./Day/Yr.)
Through 09/29/2018

5. BUDGET PERIOD (Mo./Day/Yr.)
From 09/30/2017

(Mo./Day/Yr.)
Through 09/29/2018

6. FEDERAL CATALOG NO.
59.050

7. ADMINISTRATIVE CODES
7503300EZ0161

8. TITLE OF PROJECT/PROGRAM (limit to 53 spaces)
PRIME

9. AWARD AMOUNT
Amount of SBA Financial Assistance

\$150,000.00

10. DIRECTOR OF PROJECT (Program or Center Director, Coordinator or Principal Investigator)

NAME Smith Kimberly S
Last First Initial
ADDRESS: PO Box 1669, ATTN Grant Services
Tahlequah, OK 74465-1669

11. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project)

BUDGET YEAR	TOTAL DIRECT COST	BUDGET YEAR	TOTAL DIRECT COST
a.	\$0.00	b.	\$0.00

12. Approved Budget (Excludes SBA Direct Assistance)
 SBA Funds Only Total project costs including all other financial participation.

13. Remarks (Other Terms & Conditions Attached) Yes No

	Federal Share	Non-Federal Share
a. Personal Service	66,946.47	49,594.68
b. Fringe Benefits	22,494.01	16,663.81
c. Consultants	0.00	0.00
d. Travel	0.00	0.00
e. Equipment	0.00	0.00
f. Supplies	0.00	0.00
g. Contractual	0.00	0.00
h. Other	48,147.39	2,429.50
I. TOTAL DIRECT COSTS	\$137,587.87	\$68,687.99
j. Indirect cost	12,412.13	8,139.53
(Rate). 11.85 % of S & W/TADC		
k. OTHER APPL. COSTS	0.00	0.00
I. TOTAL APPROVED BUDGET	\$150,000.00	\$76,827.52

14. THIS AWARD IS SUBJECT TO THE FOLLOWING COST PRINCIPLES AND OMB UNIFORM ADMINISTRATIVE REQUIREMENTS :

2 CFR Part 220 - Cost Principles for Educational Institutions

2 CFR Part 225 - Cost Principles for State and Local Governments

2 CFR Part 230 - Cost Principles for Non-Profit Organizations

FAR Subpart 31.2 - Principles for Determining Cost Applicable to Awards with For-Profit Organizations

13 C.F.R. Part 143 - Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments

2 CFR Part 215 - Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and other Non-Profit Organizations.

OMB Circular - A - 133 - Audits of States, Local Governments, and other Non-Profit Orga.

*Must meet all matching or cost participation requirements subject to adjustment in accordance with

15. THIS AWARD IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE

16. CRS - EIN 73-0757033		17. COUNTY NAME Cherokee		18. CONGRESSIONAL DISTRICT NO. OK-001	
19a. CITY CODE 72100	b. COUNTY CODE 021	c. STATE CODE 40	d. PROGRAM CODE 7003		
BUDGET CODE 20a. 1717.780400DB.503300.2016		DOCUMENT NO. b. SBAHQ-17-PR-0029		AMT. ACTION FIN. ASST. c. 150000	
Jazzmin Gayle 21. AGENCY OFFICIAL (Signature, Name and Title)		09/06/2017 22. DATE ISSUED (Mo./Day/Yr.)		d. Non-profit	
Lacey A. Horn, Treasurer 23. RECIPIENT OFFICIAL (Signature, Name and Title)		09/19/2017 24. DATE (Mo./Day/Yr.)			



CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit: Director/Manager	Phone: 3836
Accounting Fund:	3-Special Revenue	Name:	Pat Gwin
Funding Source:	75-Federal Other	Executive Director	Phone: 3836
AU Description:	Tribal Historic Preservation Office	Name:	Sara Hill
Accounting Unit:	3756100	1st Person Responsible	Employee # 103722
Date/Time Printed: 20-Oct-17 01:22 PM		Place IDC Rate in Part 4 Below	

Notes: Grant P17AF00213 budgeted. Anticipated Tower Construction Notification System revenue is being budgeted at \$750,000. Transfer \$2,000,000 to AU 7965600, Heritage Center Archives. \$110,000 for Rose Cottage contract.

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.00	0.00	1.00
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.00	-	1.00

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$61,612		\$ 61,612
Carryover: "appropriated" PY	490000	\$2,329,641	\$2,329,641	\$ -
Other Income	499000	\$750,000		\$ 750,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 3,141,263	\$ 2,329,641	\$ 811,612

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$52,503				\$ 52,503
Fringe benefits	610000	\$17,641				\$ 17,641
Staff development & training	620000	\$1,200				\$ 1,200
Travel-staff	630000	\$8,494				\$ 8,494
Contract services >=\$5K	650000		\$110,000			\$ 110,000
Supplies	680000	\$10,000				\$ 10,000
Equipment < \$5K	680070	\$500				\$ 500
Direct billed: cell/mobile phone	690090	\$3,000				\$ 3,000
Direct billed: mailing cost	690120	\$2,000				\$ 2,000
Direct billed: space cost	700080	\$6,000				\$ 6,000
Direct billed: auto insurance	710100	\$600				\$ 600
Direct billed: GSA vehicle	720050	\$7,200				\$ 7,200
Direct billed: gas cards	720070	\$2,400				\$ 2,400
Reserved by appropriation	760060		\$905,103		\$2,329,641	\$ (1,424,538)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,015,103		\$ 2,329,641	\$ (1,314,538)
Expenditures SUBJECT to IDC		\$ 111,538		\$ -		\$ 111,538
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		13.10%		
Indirect Cost Allocation	970000	\$ 14,612		\$ -		\$ 14,612
Total Expenditures			\$ 1,141,263		\$ 2,329,641	\$ (1,188,388)
Revenues OVER \ (UNDER) Expenditures			\$ 2,000,000		\$ -	\$ 2,000,000

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$2,000,000			\$ 2,000,000
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In\Out - Net			\$ (2,000,000)		\$ -	\$ (2,000,000)
Take to Narrative ==>			\$ 3,141,263		\$ 2,329,641	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

PAYROLL WORKSHEET

Accounting Unit Description: Tribal Historic Preservation Office
 Accounting Unit Name: 3726100
 For Budget Period: 10/01/2017 - 09/30/2018
 Prepared by: Mary Hicks
 Printed Date: 17-Oct-17
 Printed Time: 12:17 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary=S Hourly=H MOA/PA=N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Special Projects Officer S	E	S	POB	500263	\$24.04	2.080		\$50,003	Full Time	33.60%	100%		\$50,003	\$16,801
2													\$0	\$0
3													\$0	\$0
4													\$0	\$0
5													\$0	\$0
6													\$0	\$0
7													\$0	\$0
8													\$0	\$0
9													\$0	\$0
10													\$0	\$0
11													\$0	\$0
12													\$0	\$0
13													\$0	\$0
14													\$0	\$0
15													\$0	\$0
16													\$0	\$0
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45													\$0	\$0
46													\$0	\$0
47													\$0	\$0
48													\$0	\$0
49													\$0	\$0
50													\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 Adjustment to Fringe Benefits													\$0	\$0
53 AU 3% Merit Increase													\$0	\$0
54 Shift Differential													\$0	\$0
55 Christmas Bonus - Regular Full Time													\$1,500	\$504
56 Christmas Bonus - Regular Part Time													\$1,000	\$336
Totals													\$52,503	\$17,641

Please Input these totals on
 on the Budget Request Form!

Grant and Cooperative Agreement

CHOOSE ONE:
 COOPERATIVE AGREEMENT
 GRANT

CHOOSE ONE EDUCATION FACILITIES RESEARCH SDCR TRAINING

1. GRANT/COOPERATIVE AGREEMENT NUMBER: P17AF00213 2. SUPPLEMENT NUMBER: 3. EFFECTIVE DATE: 09/08/2017 4. COMPLETION DATE: 09/30/2018

5. ISSUED TO: NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip)
 THE CHEROKEE NATION
 Attn: ATTN GOVERNMENT POC
 17675 SOUTH MUSKOGEE AVE
 TAHLEQUAH OK 74464-5492

6. ISSUED BY: State, Tribal, Local Plans & Grants
 Mailing Address: 1849 C Street, NW Mail Stop 7360
 National Park Service
 Washington DC 20240

7. TAXPAYER IDENTIFICATION NO. (TIN):
 8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO: 3M2J5

9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (Name & Phone):
 Tribal Historic Preservation Officer
 918-453-5389

10. RESEARCH, PROJECT OR PROGRAM TITLE:
 2017 HPF THPO - CHEROKEE NATION

11. PURPOSE:

12. PERIOD OF PERFORMANCE (Approximately):
 10/01/2016 through 09/30/2018

13A	AWARD HISTORY	13B	FUNDING HISTORY
PREVIOUS	\$0.00	PREVIOUS	\$0.00
THIS ACTION	\$61,612.00	THIS ACTION	\$61,612.00
CASH SHARE	\$61,612.00	TOTAL	\$61,612.00
NON-CASH SHARE	\$0.00		
RECIPIENT SHARE	\$0.00		
TOTAL	\$61,612.00		

14. ACCOUNTING AND APPROPRIATION DATA

PURCHASE REQUEST NO	JOB ORDER NO	AMOUNT	STATUS
0020136675			

15. POINTS OF CONTACT

NAME	MAIL STOP	TELEPHONE	E-MAIL ADDRESS
TECHNICAL OFFICER			
NEGOTIATOR			
ADMINISTRATOR			
PAYMENTS			

16. THIS AWARD IS MADE UNDER THE AUTHORITY OF:
 P.L. 114-223, 114 254

17. APPLICABLE STATEMENT(S), IF CHECKED:
 NO CHANGE IS MADE TO EXISTING PROVISIONS
 FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT

18. APPLICABLE ENCLOSURE(S), IF CHECKED:
 PROVISIONS SPECIAL CONDITIONS
 REQUIRED PUBLICATIONS AND REPORTS

UNITED STATES OF AMERICA

COOPERATIVE AGREEMENT RECIPIENT

CONTRACTING OFFICER: Meg Lacey DATE: SEP 20 2017 AUTHORIZED REPRESENTATIVE: *Jamie Cole* Lacey A. Horn, Treasurer DATE: 09/22/2017

CHEROKEE NATION AUDIT WORKSHEET

COMPONENT NAME: Tribal Historic Preservation Office
 Accounting Unit 3756100
 GRANT NUMBER: P17AF00213
 GRANT PERIOD: 10/01/16 09/30/18
 GRANT AGENCY: U.S. Dept of the Interior, National Parks Service
 ACCOUNTANT: Bonnie Cookson
 PREPARED BY: Bonnie Cookson
 REVIEWED BY: Ashley Canoe
 CFDA No 15.904

		P15AF00112	P16AF00118	P17AF00213
GRANT PERIOD	TOTAL	10/01/16 09/30/18	06/22/16 09/30/17	10/01/16 09/30/18
GRANT AMOUNT				
FY 2015	57,434.00	57,434.00		
FY 2016	60,607.00		60,607.00	
FY 2017	61,612.00			61,612.00
TOTAL GRANT AMOUNT	179,653.00	57,434.00	60,607.00	61,612.00
AMOUNT RECEIVED				
FY 2015	49,258.57	49,258.57		
FY 2016	22,977.05	8,175.43	14,801.62	
FY 2017	45,805.38		45,805.38	
TOTAL RECIEPTS	118,041.00	57,434.00	60,607.00	0.00
ENTITLEMENTS	61,612.00	0.00	0.00	61,612.00
OTHER RECEIPTS				
FY 2015	2,000.00	2,000.00		
FY 2016	1,009,350.00		1,009,350.00	
FY 2017	1,810,977.56		1,810,977.56	
Income Rolled to FB	0.00			
TOTAL OTHER RECEIPTS	2,822,327.56	2,000.00	2,820,327.56	0.00
EXPENDITURES				
FY 2015	55,417.98	55,417.98		
FY 2016	122,181.66	4,016.02	118,165.64	
FY 2017	154,787.98		154,787.98	
Expenses Rolled to FB	(154,787.98)		(154,787.98)	
TOTAL EXPENDITURES	177,599.64	59,434.00	118,165.64	0.00
UNEXPENDED BALANCE	2,824,380.92	0.00	2,762,768.92	61,612.00
GRANT REC / (PAY)	(2,762,768.92)	0.00	(2,762,768.92)	0.00

Grant Revenue 0.00
 Grant Expenditures 154,787.98
 (154,787.98)

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

<u>ADMINISTRATIVE CLEARANCE</u>	
Dept/Program:	
Signature/Initial	Date
Executive Director:	
Signature/Initial	Date
Treasurer: (Required: Grants/Contracts/Budgets)	
<i>[Signature]</i> 10-25-17	
Signature/Initial	Date
Government Resources:	
Signature/Initial	Date
Administration Approval:	
<i>[Signature]</i> 10/25/17	
Signature/Initial	Date
<u>LEGISLATIVE CLEARANCE:</u>	
Legal & Legislative Coordinator:	
<i>[Signature]</i> 10/25/17	
Signature/Initial	Date
Standing Committee & Date:	
Executive Finance 11/14/17	
Chairperson:	
<i>[Signature]</i>	
Signature/Initial	Date
Returned to Presenter:	
Date	

TITLE: AN ACT AMENDING LEGISLATIVE ACT #26-17 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2018 OPERATING - MOD 03 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE: