



# Council of the Cherokee Nation

Cherokee Nation Complex  
17675 S. Muskogee Ave.  
Tahlequah, OK 74464

## Meeting Minutes - Final EXECUTIVE AND FINANCE COMMITTEE

*Janees Taylor, Chair*

*Recording Secretary, Shelli Brittain Coke*  
*Phone: 1-800-995-9465,*  
*E-mail: council-public@cherokee.org*

---

Tuesday, December 17, 2019

9:00 AM

Tribal Council Offices

---

### CALL TO ORDER

Chair Taylor called the meeting to order at 9:02 a.m.

### INVOCATION

Councilor Smith gave the invocation.

### ROLL CALL

**Present** 15 - Janees Taylor; Victoria Vazquez; Harley Buzzard; E. O. "JR." Smith; Mary Baker Shaw; Mike Dobbins; Canaan Duncan ; Rex Jordan; Wes Nofire; Daryl Legg; Shawn Crittenden; Dora Patzkowski; Joe Deere; Keith Austin and Julia Coates

**Absent** 1 - Mike Shambaugh

**Late Arrival** 1 - Joe Byrd

### APPROVAL OF MINUTES

Councilor Jordan moved to approve the November regular session minutes as submitted. Councilor Duncan seconded the motion. The motion carried.

### REPORTS:

Cherokee Nation Businesses - Chuck Garrett

*Mr. Doug Evans reported on behalf of Mr. Garrett. He gave highlights from the month of October and offered to answer questions.*

Financial Report/Treasurer Report - Tralynna Scott

*Ms. Scott commented on the report provided. We again won awards on both the PAFR and CAFR reports. They are in the process of updating some policies. They are also working with information systems on electronic signatures to cut down on paper. They are also reviewing other ways to cut cost. She offered to answer questions from*

*the report provided. Councilor Shaw requested a list of the TERO vendors and non TERO vendors who received award as referred to in the report. Councilor Dobbins requested clarification on the employee merit pay and if it still can be received in a lump sum.*

Career Services/Employment - Diane Kelley

*Ms. Kelley announced they had eleven of their class participants hired over the last month. They have had another graduate from the OU Economic Development Program. She provided an update on the Re-entry and TANF programs. She provided information on the Lineman training program and announced other classes pertaining to the Career Readiness Program are scheduled. They received notification of a ribbon cutting and open house tomorrow at the old Sam Hider Clinic in Jay for Grand Lake Mental Health. Roy Poteet, Tony Butler and the Buildings Trades students have completed the ramps and stairs for the trailers at Wilma P. Mankiller Clinic.*

Commerce - Anna Knight

*Ms. Knight reported they have been very busy with employee loans this holiday season as usual. They applied again this year for the Community Development Financial Institution Grant and didn't receive this year due to the amount of loan money currently available. She offered to answer questions from the report provided. Councilor Shaw inquired about the interest rates. Further clarification was requested on the loans as to the interest rates, if they are reported to the credit bureau and the timeframe for processing. Councilor Vazquez inquired about the process for an artist to schedule and rent class space at the Spider Gallery. Councilor Buzzard requested clarification on un-bankable. Chair Taylor inquired about the VITA Program schedule.*

#### CONSENT ITEMS:

##### T.E.R.O. CERTIFICATIONS

**Councilor Duncan moved to approve. Councilor Jordan seconded the motion. The motion carried with Councilor Deere abstaining.**

##### COMMUNITY ASSISTANCE

**Councilor Duncan moved to approve the new list provided. Councilor Jordan seconded the motion. The motion carried. Councilor Dobbins requested to add \$1,000 to the Connors State Scholarship fund. Councilor Patzkowski moved to approve with Councilor Dobbins addition. Councilor Duncan seconded the motion. The motion carried.**

##### LAW ENFORCEMENT REQUESTS

**Councilor Duncan moved to approve. Councilor Patzkowski seconded the motion. The motion carried. Mr. Reece stated some of the items listed are being held until the new funds are available.**

ROADS

**Councilor Vazquez moved to approve. Councilor Duncan seconded the motion. The motion carried.**

SPORTS TEAMS APPLICATIONS

**Councilor Duncan moved to approve. Councilor Legg seconded the motion. The motion carried.**

**Mr. Reece commented we have had a recent issue with identify theft and will be changing the procedure to require identification when picking up the check.**

LIVESTOCK PREMIUM SHOW APPLICATIONS

**Councilor Jordan moved to approve. Councilor Duncan seconded the motion. The motion carried.**

SPECIAL PROJECTS

**Councilor Jordan moved to approve. Councilor Patzkowski seconded the motion. The motion carried.**

OLD BUSINESS

*None pending.*

NEW BUSINESS

1. [19-102](#) AN ACT AMENDING LEGISLATIVE ACT #15-19 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2020 - MOD. 4; AND DECLARING AN EMERGENCY

**Councilor Legg moved to approve. Councilor Duncan seconded the motion. The motion carried.**

ANNOUNCEMENTS

ADJOURNMENT

**Councilor Shaw moved to adjourn. Councilor Nofire seconded the motion. The motion carried at 9:35 a.m.**

STAFF PRESENT:

<i>Diane Kelley</i>	<i>Anna Knight</i>	<i>Jody Reece</i>
<i>Janice Purcell</i>	<i>Tralynna Scott</i>	<i>Todd Enlow</i>
<i>Jamie Cole</i>	<i>Taralee Montgomery</i>	<i>Rebecca Mitchell</i>
<i>Connie Chandler</i>	<i>Christina Carroll</i>	<i>Loretta Keener</i>

VISITORS PRESENT:

*Doug Evans*

*Tim Brown*

*Teddye Snell*