

An Act

LEGISLATIVE ACT 11-22

AN ACT AMENDING LEGISLATIVE ACT #44-21 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2022 – Mod. 6A; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #44-21 Authorizing the Comprehensive Operating Budget for FY 2022 – Mod. 6A**”.

SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2022” or subsequent amendment. The cumulative total of the budget is increased by **\$ 17,164,300** for a total budget authority of **\$ 3,045,141,850**. The following items are identified as components of such change:

| | |
|---|-----------------------------|
| Grants Received & Authorized per LA 44-21 (detail attached) | \$ 10,709,481 |
| Modification Request (see Section 4 below) | <u>6,454,819</u> |
| Cumulative change in budget authority | <u>\$ 17,164,300</u> |

SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #44-21 are applicable to this amendment.

SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of **\$ 6,454,819** to wit:

- A. An increase in the **Tribally Funded** budget authority of **\$ 35,076**.
- B. An increase in the **Indirect Cost Pool** budget authority of **\$ 605,487**.
- C. An increase in the **Internal Leases** budget authority of **\$ 79,029**.
- D. An increase in the **DOI Self Governance** budget authority of **\$ 239,919**.
- E. An increase in the **IHS Self Governance** budget authority of **\$ 5,495,308**.

SECTION 5. PROVISIONS AS CUMULATIVE

The provisions of this Act shall be cumulative to existing law.

SECTION 6. SEVERABILITY

The provisions of this Act are severable and if any part or provision hereof shall be held void, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.


SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.


SECTION 8. SELF-HELP CONTRIBUTIONS

To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

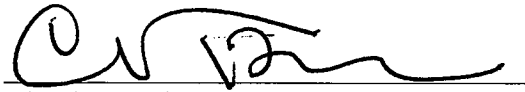
Enacted by the Council of the Cherokee Nation on the 11th day of April, 2022


Mike Shambaugh, Speaker
Council of the Cherokee Nation

ATTEST:

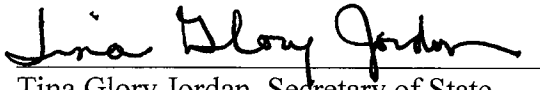

Dora Patzkowski, Secretary
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 14 day of April, 2022



Chuck Hoskin Jr., Principal Chief
Cherokee Nation

ATTEST:



Tina Glory Jordan, Secretary of State
Cherokee Nation

YEAS AND NAYS AS RECORDED:

| | | | |
|------------------|------------|-------------------|------------|
| Rex Jordan | <u>YEA</u> | Melvina Shotpouch | <u>YEA</u> |
| Candessa Tehee | <u>YEA</u> | Victoria Vazquez | <u>YEA</u> |
| Wes Nofire | <u>YEA</u> | Dora Patzkowski | <u>YEA</u> |
| Dr. Mike Dobbins | <u>YEA</u> | Joe Deere | <u>YEA</u> |
| E.O. "Jr" Smith | <u>YEA</u> | Keith Austin | <u>YEA</u> |
| Daryl Legg | <u>YEA</u> | Danny Callison | <u>YEA</u> |
| Josh Sam | <u>YEA</u> | Johnny Kidwell | <u>YEA</u> |
| Shawn Crittenden | <u>YEA</u> | Julia Coates | <u>YEA</u> |
| Mike Shambaugh | <u>YEA</u> | | |

CHEROKEE NATION
 PROPOSED FY 2022 AMENDMENT
 Sorted by Funding Source

| | | | Data | | |
|--|-------------|--|--------------------------|------------------------------|-------------|
| Funding Source | Ref # by FS | Program/Purpose | Amend. Change to Sources | Amend. Expenses Total Change | Net Change |
| 40-DHHS-General | 1 | 3401180 SPF RX | 74,878 | 74,878 | \$ - |
| | 2 | 3401220 Restoring Life Network | (177,078) | (177,078) | \$ - |
| | 3 | 3401700 LIHEAP | (159,723) | (159,723) | \$ - |
| | 4 | 3401710 LIHEAP Administration | (17,747) | (17,747) | \$ - |
| | 5 | 3402600 Diabetes Grant | 487,151 | 487,151 | \$ - |
| | 6 | 3402605 Diabetes Special Grant | (1) | (1) | \$ - |
| | 7 | 3402675 Diabetes Progr Contract Health | 75,000 | 75,000 | \$ - |
| | 8 | 3404360 Expanding Public Hlth Wrkforce | 22,652 | 22,652 | \$ - |
| | 9 | 3405340 Emory | (311,210) | (311,210) | \$ - |
| | 10 | 3405350 Connecting Kids to Coverage | 14,838 | 14,838 | \$ - |
| | 11 | 3405390 CN Emergency COVID 19 Project | 90,824 | 90,824 | \$ - |
| 40-DHHS-General Total | | | \$ 99,584 | \$ 99,584 | \$ - |
| 62-EPA | 12 | 3622480 Hazardous Waste Management | (100,000) | (100,000) | \$ - |
| | 13 | 3622490 2020 Exchange Network | 136,568 | 136,568 | \$ - |
| | 14 | 3622510 319 Training Grant | 20,000 | 20,000 | \$ - |
| 62-EPA Total | | | \$ 56,568 | \$ 56,568 | \$ - |
| 70-US Department of Labor | 15 | 3702600 NDWG Disaster Recovery | (77,042) | (77,042) | \$ - |
| 70-US Department of Labor Total | | | \$ (77,042) | \$ (77,042) | \$ - |
| 75-Federal Other | 16 | 3753300 Federal Transit Program | 544,506 | 544,506 | \$ - |
| | 17 | 3755612 DOT Emergency Utility Assist | 10,000,000 | 10,000,000 | \$ - |
| | 18 | 3759740 Tribal Healing Wellness Court | 85,865 | 85,865 | \$ - |
| 75-Federal Other Total | | | \$ 10,630,371 | \$ 10,630,371 | \$ - |
| Grand Total | | | \$ 10,709,481 | \$ 10,709,481 | \$ - |

March Grants - Reporting Only

CHEROKEE NATION
 PROPOSED FY 2022 AMENDMENT
 Sorted by Funding Source

| | | | | Data | | |
|--|-------------|---------------------------------------|-------------------|--------------------------|------------------------------|--------------|
| Funding Source | Ref # by FS | Program/Purpose | FY 2022- Prior LA | Amend. Change to Sources | Amend. Expenses Total Change | Net Change |
| 01-Cherokee Nation | 1 | 1011070 Cherokee Publications GF | LA 44-21 | 19,765 | 19,765 | \$ - |
| | 2 | 1011071 CN Publications Sub Donations | LA 44-21 | 15,311 | 15,311 | \$ - |
| 01-Cherokee Nation Total | | | | \$ 35,076 | \$ 35,076 | \$ - |
| 04-Indirect Cost Pool | 3 | 2040000 Indirect Cost Pool Recovery | LA 6-22 | 589,316 | - | \$ 589,316 |
| | 4 | 2041030 Cherokee Publications IDC | LA 44-21 | 16,171 | 16,171 | \$ - |
| | 5 | 2041070 Human Resources | LA 44-21 | - | 589,316 | \$ (589,316) |
| 04-Indirect Cost Pool Total | | | | \$ 605,487 | \$ 605,487 | \$ - |
| 13-Leases-Internal | 6 | 2131000 Internal Lease Buildings | LA 44-21 | 99,029 | (45,720) | \$ 144,749 |
| | 7 | 2132000 Facilities Operations | LA 44-21 | (20,000) | 124,749 | \$ (144,749) |
| 13-Leases-Internal Total | | | | \$ 79,029 | \$ 79,029 | \$ - |
| 22-DOI - Self Governance | 8 | 3222190 SG Tribal Services | LA 44-21 | 239,919 | 239,919 | \$ - |
| 22-DOI - Self Governance Total | | | | \$ 239,919 | \$ 239,919 | \$ - |
| 32-IHS - Self Governance Health | 9 | 3324400 Dental | LA 6-22 | 288,232 | 288,232 | \$ - |
| | 10 | 3326300 HIV Elimination Program | LA 44-21 | 207,076 | 207,076 | \$ - |
| | 11 | 3329040 Health M and I Projects | LA 44-21 | 5,000,000 | 5,000,000 | \$ - |
| 32-IHS - Self Governance Health Total | | | | \$ 5,495,308 | \$ 5,495,308 | \$ - |
| Grand Total | | | | \$ 6,454,819 | \$ 6,454,819 | \$ - |

Operating Mod #6A Request

COMPREHENSIVE BUDGET FOR FISCAL YEAR 2022

| Funding Source | Revenues | Transfers In | Total | Direct Exp. | Indir. Exp. | Transfers Out | Total | NET |
|---------------------------------|-------------------------|-----------------------|-------------------------|-------------------------|----------------------|-----------------------|-------------------------|-------------|
| Tribally Funded Funding Source | 179,815,480 | 5,025,718 | 184,841,198 | 159,684,017 | 5,704,666 | 19,452,515 | 184,841,198 | - |
| Motor Fuels Tax Funding Src | 11,309,014 | 19,348,346 | 30,657,360 | 21,082,013 | 72,347 | 9,503,000 | 30,657,360 | - |
| Motor Vehicle Tax Funding Src | 35,237,192 | 1,499,449 | 36,736,641 | 34,851,214 | 654,900 | 1,230,527 | 36,736,641 | - |
| Permanent Fund Funding Source | 9,100 | 0 | 9,100 | 9,100 | 0 | 0 | 9,100 | - |
| DOI General Funding Source | 22,368,530 | 0 | 22,368,530 | 20,791,728 | 1,576,802 | 0 | 22,368,530 | - |
| DOI Self Gov Funding Source | 37,037,512 | 79,600 | 37,117,112 | 35,373,970 | 1,733,142 | 10,000 | 37,117,112 | - |
| DOI Self Gov Roads Funding Src | 3,357,804 | 0 | 3,357,804 | 3,322,499 | 32,305 | 3,000 | 3,357,804 | - |
| Dept of Transportation Fnd Src | 97,616,429 | 0 | 97,616,429 | 97,275,146 | 241,283 | 100,000 | 97,616,429 | - |
| DOI PL102-477 Funding Source | 212,363,929 | 0 | 212,363,929 | 173,451,011 | 2,412,738 | 36,500,180 | 212,363,929 | - |
| IHS Self Gov Health Funding Sr | 870,797,509 | 0 | 870,797,509 | 644,172,446 | 39,125,063 | 187,500,000 | 870,797,509 | - |
| IHS Self Gov TEH Funding Src | 21,187,582 | 0 | 21,187,582 | 20,904,854 | 282,728 | 0 | 21,187,582 | - |
| IHS Self Gov Offic Funding Src | 386,587 | 0 | 386,587 | 350,877 | 35,710 | 0 | 386,587 | - |
| IHS Discretionary Funding Src | 100,500 | 0 | 100,500 | 75,000 | 0 | 25,500 | 100,500 | - |
| DHHS General Funding Source | 87,322,209 | 678,560 | 88,000,769 | 82,463,045 | 5,537,724 | 0 | 88,000,769 | - |
| USDA Funding Source | 27,234,766 | 336,703 | 27,571,469 | 26,699,681 | 871,788 | 0 | 27,571,469 | - |
| Dept of Education Funding Src | 1,183,075 | 82,222 | 1,265,297 | 1,165,956 | 84,341 | 15,000 | 1,265,297 | - |
| HUD Funding Source | 60,968,643 | 300,000 | 61,268,643 | 59,527,887 | 240,756 | 1,500,000 | 61,268,643 | - |
| Housing Proceeds Funding Src | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - |
| EPA Funding Source | 2,300,402 | 0 | 2,300,402 | 2,087,191 | 213,211 | 0 | 2,300,402 | - |
| Dept of Labor Funding Source | 15,409,339 | 0 | 15,409,339 | 14,380,907 | 1,028,432 | 0 | 15,409,339 | - |
| Dept of Treasury Funding Source | 1,359,106,919 | 0 | 1,359,106,919 | 1,177,713,377 | 6,143,542 | 175,250,000 | 1,359,106,919 | - |
| Federal Other Funding Source | 17,099,622 | 198,360 | 17,297,982 | 16,513,212 | 653,620 | 131,150 | 17,297,982 | - |
| State of Oklahoma Funding Src | 775,563 | 0 | 775,563 | 738,954 | 36,609 | 0 | 775,563 | - |
| Private Funding Source | 2,780,791 | 0 | 2,780,791 | 2,768,296 | 12,495 | 0 | 2,780,791 | - |
| Indirect Cost Pool Funding Src | 63,712,963 | 4,500 | 63,717,463 | 63,717,463 | 0 | 0 | 63,717,463 | - |
| Fringe Pool Funding Source | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - |
| Internal Lease Pool Funding Sr | 5,470,223 | 0 | 5,470,223 | 5,470,223 | 0 | 0 | 5,470,223 | - |
| Enterprise Funding Source | 2,436,773 | 1,531,150 | 3,967,923 | 3,836,814 | 131,109 | 0 | 3,967,923 | - |
| Other Funding Source | 268,000 | 17,000 | 285,000 | 280,134 | 4,866 | 0 | 285,000 | - |
| Debt Service Funding Source | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - |
| Capital Projects Funding Sourc | 60,009,304 | 227,119,264 | 287,128,568 | 287,087,248 | 41,320 | 0 | 287,128,568 | - |
| Total | \$ 3,197,665,760 | \$ 256,220,872 | \$ 3,453,886,632 | \$ 2,955,794,263 | \$ 66,871,497 | \$ 431,220,872 | \$ 3,453,886,632 | \$ - |

Non Grant Requests

| | | |
|--------------|-----------|---------------|
| Oper Mod #5 | 3,327,810 | 03/14 Council |
| Capl Mod #1 | 1,181,059 | 03/14 Council |
| Cap Mod #2 | 5,021,217 | 03/30 E&F |
| Oper Mod #6A | 6,454,819 | 03/30 E&F |

Total after pending Mod's **\$ 3,469,871,537**

CAPITAL RECONCILIATION

| | |
|------------|----------------|
| LA 43-21 | \$ 418,527,411 |
| Cap Mod #1 | 1,181,059 |
| Cap Mod #2 | 5,021,217 |

Total Capital **\$ 424,729,687**

| | | |
|----------------------|-------------------------|-----------------|
| Operating (LA 44-21) | 3,045,141,850 | Cumulative Oper |
| Capital (LA 43-21) | 424,729,687 | Cumulative Cap |
| Grand Total | \$ 3,469,871,537 | |

CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight



M e m o

To: Keith Austin, Chairman, Executive & Finance Committee
From: Jody S. Reece
CC: Executive & Finance Committee
Date: 03/30/2022
Re: Review of Operating Budget Mod #6A – Total \$ 17,164,300

Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

A. Grant Reporting:

| <u>Funding Source</u> | <u># of Budgets</u> | <u>Amount</u> |
|------------------------------|---------------------|-----------------------------|
| DHHS General | 11 | \$ 99,584 |
| EPA | 3 | 56,568 |
| US Dept of Labor | 1 | (77,042) |
| Federal Other | 3 | <u>10,630,371</u> |
| Total Grant Reporting | | <u>\$ 10,709,481</u> |

General Fund Cash Match for Grants (1010315) – Start of Year

| | |
|---|---------------------|
| Cash Out: Grant Required | \$ 1,196,336 |
| Appropriated for Cash Match (future grants) | <u>1,520,179</u> |
| Original Total Budget | <u>\$ 2,716,515</u> |

| | | |
|---|---------------------|--------|
| Original Appropriated for Cash Match – for future grants | \$ 1,520,179 | |
| Used: Reduction used to fund increase in AG budget | (192,095) | Mod#2 |
| Reduction used to fund CTT donation and comp. committee | (68,378) | Mod#3 |
| Cash Match for SHS School Violence Prevention Program grant | (52,025) | Mod#5 |
| Reduction used to fund increase in Charitable Donations | (125,000) | Mod#5A |
| Balance Available for Future Grant Matching | <u>\$ 1,082,681</u> | |

B. MOD #6A Request - Increase in budget authority - \$ 1,476,036

1. Cherokee Publications GF – 1011070 – Tribally Funded: Modification requesting an increase in expenditure authorization of \$19,765 to add three new position titles and eliminate one for the partial year. \$11,344 additional distribution income and \$8,421 transfer in from the Sub

Donations budget in item 2 provide funding. Publications is funded 55% from this budget and 45% from IDC in budget 4. The budget net expenditure total remains at \$543,135.

2. CN Publications Sub Donations – 1011071 – Tribally Funded: Modification requesting an increase in expenditure authorization of \$15,311 for transfer out to budgets in items 1 and 4. Funding provided by additional donations and carryover within the budget. The new budget transfer total is \$25,311.

What was 3. Land Acquisition & Improvement – 1012505 – Tribally Funded: **Moved to Capital Mod.**

3. Indirect Cost Pool Recovery – 2040000 – Indirect Cost Pool: Modification requesting an increase in IDC Recovery of \$589,316 to fund the increase in Human Resources in item 6. The new budget IDC recovery total is \$55,944,582.
4. Cherokee Publications IDC – 2041030 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$16,171 to add three new position titles and eliminate one for the partial year. \$9,281 additional distribution income and \$6,890 transfer in from the Sub Donations budget in item 2 provide funding. Publications is funded 45% from this budget and 55% from General Fund in budget 1. The budget net expenditure total remains at \$393,845.
5. Human Resources – 2041070 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$589,316 to fund seven new positions for the partial year and contract services for background checks and digital software. Funding is provided by additional IDC collections in item 4. The new budget expenditure total is \$5,395,942.
6. Internal Lease Buildings – 2131000 – Internal Lease Pool: Modification requesting a decrease in expenditure authorization of \$ (45,720) and increased revenue of \$99,029. Expenditures are adjusted to align with actual and anticipated expenditures and revenue is increased for the occupancy of the One Stop Center in Stilwell occupied by Career Services. The \$144,749 increase of budget net revenue is used to fund the increased expenditures in Facilities Operation in item 7.
7. Facilities Operations – 2132000 – Internal Lease Pool: Modification requesting an increase in expenditure authorization of \$124,749 and decreased maintenance recovery of \$20,000 based on actual and anticipated amounts for the remainder of the year. The \$144,749 increase in net expenditure is funded by the net increase in revenue in item 6.
8. SG Tribal Services – 3222190 – DOI Self Governance: Modification requesting an increase in expenditure authorization of \$239,919 for the administrative processes of the Welfare Assistance Program. Additional staffing is added for the partial year and other expenditures are adjusted as needed. Funding is provided by additional funds through Authority To Obligate “ATO” No. 2. The new budget expenditure total is \$1,373,144.
9. Dental – 3324400 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$288,232 to add Nowata for the last quarter of the fiscal year. The new budget expenditure total is \$27,928,558.

10. HIV Elimination Program – 3326300 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$207,076 to adjust to actual carryover funds. The new budget expenditure total is \$807,076.
11. NEW Health M and I Projects – 3329040 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$5,000,000 to transfer the funds to a new Capital budget for the Salina Clinic construction. At this time, funding is from IHS Self Governance Health carryover. However, most likely the funding will eventually be from either ARPA or loan funds.

Summary:

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA
Executive Director of Financial Oversight
Office: 918-453-5573
Cell: 918-525-2017
Email: jody-reece@cherokee.org

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | | |
|---------------------------------|---------------------------|--|--|-------------------|
| Department/Program | | Executive Director | | ED Phone # |
| 25 - Cherokee Publications | | Tina Glory-Jordan, Secretary of State | | 5101 |
| Accounting Unit | | Accounting Unit Name | | |
| 1011070 | | Cherokee Publications GF | | |
| Program Director/Manager | | Pgm Dir/Mgr Phone # | Period Budget Covers | |
| Tyler Thomas, Executive Editor | | 3997 | 10/01/2021 - 09/30/2022 | |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved | % Increase/(Decrease) (Request – Approved) / Approved | |
| \$ 639,320 | \$ 659,085 | \$ 19,765 | 3.09% | |

ACCOUNTING UNIT PURPOSE

The Accounting Unit purpose is to fund the day to day operation, production, maintenance, and distribution of the Cherokee Phoenix Newspaper and Cherokee Phoenix digital news platforms.

PROGRAM NARRATIVE:

The Publications Department is responsible for the publication and distribution of the Cherokee Phoenix newspaper as well as the development, maintenance, marketing and distribution of the Cherokee Phoenix website, video production, daily e-newsletter and social media sites. The intended outcome for the FY'22 is to maintain the progress made under the 2012 business plan, enhance the production and distribution of the Cherokee Phoenix and its other products under this plan, as well as develop new revenue opportunities in order to move the department toward financial sustainability. We measure the effectiveness of the business plan through newspaper subscription database numbers and news rack distribution numbers, online apps that measure website visitor numbers, daily e-newsletter subscription registrations, and social media analytics provided by the social media hosts. We measure the revenue development goals by dividing the distinct revenue streams into categories (i.e. subscriptions, print display ads, website display ads, video ads, etc.) and tracking the sales performance of each category.

FY'20 - Monthly

Newspaper subscribers: 1,765
 Newspaper distribution: 7,900
 E-newsletter subscribers: 20,672
 Social Media Followers: 37,991

FY'21 - Monthly

Newspaper subscribers: 1,500
 Newspaper Distribution: 7,200
 Monthly Website visitors: 54,791
 E-newsletter subscribers: 17,275
 Social Media Followers: 41,913

FY'22 - Projected

Newspaper subscribers (Paid): 800
 Newspaper subscribers (GaDuGi Portal Free Subs): 180,000
 Newspaper Distribution: 7,300
 Monthly Website visitors: 60,000
 E-newsletter subscribers: 20,000
 Social Media Followers: 42,500

SIGNIFICANT CHANGES:

CN Publications, Revision 1 adds 3 position titles (CSR, Special Projects Officer and Visual Presentation Editor) and eliminates 1 Asst Editor. FYI, Regarding Cash In: AU1011071 adds \$8,421 of unappropriated carryover donation funds from the previous fiscal year.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | | | | |
|---------------------------------------|--------------------------|----------------------------------|------------|---|--------|------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Name: | Dena Tucker, Manager, Admin. Operations | Phone: | 5324 |
| Award Period: | | Accounting Unit Director/Manager | Name: | Tyler Thomas, Executive Editor | Phone: | 3997 |
| Award Number: | | Executive Director | Name: | Tina Glory-Jordan, Secretary of State | Phone: | 5101 |
| Accounting Fund: | 1-General Fund | 1st Person Responsible | Employee # | 104064 | | |
| Funding Source: | 01-Cherokee Nation | | | | | |
| AU Description: | Cherokee Publications GF | | | | | |
| Accounting Unit: | 1011070 | | | | | |
| Place IDC Rate in Part 4 Below | | | | | | |
| Date/Time Printed: | 09-Mar-22 | 01:32 PM | | | | |

Notes: FY 2022 Budget-CN Publications, Revision 1. Department is funded through CN Publications IDC-2041030 (45%) and CN Publication GF-1011070 (55%). Revision 1 adds 3 positions (CSR, Special Projects Officer and Visual Presentation Editor) and eliminates 1 Assistant Editor position. Cash In: AU1011071 adds \$8,421.

PART-2

Staffing Summary:

| | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
|---|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 8.32 | 7.70 | 0.62 |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | 8.32 | 7.70 | 0.62 |

PART-3

| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
|--|-----------|-------------------|------------------|------------------|
| Merchandise sales | 410040 | \$4,500 | \$4,500 | \$ - |
| Subscription income | 410150 | \$6,370 | \$6,370 | \$ - |
| Royalty payments | 410152 | \$110 | \$110 | \$ - |
| Other newspaper sales | 410154 | \$55 | \$55 | \$ - |
| Distribution income | 410155 | \$25,864 | \$14,520 | \$ 11,344 |
| Advertising income | 410160 | \$64,900 | \$64,900 | \$ - |
| Interest income | 440010 | \$230 | \$230 | \$ - |
| Please enter a valid account number - >>> | | | | |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 102,029 | \$ 90,685 | \$ 11,344 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|---|-----------|-------------------|--------------------|-------------------|---------------------|-------------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$361,048 | | \$348,351 | | \$ 12,697 |
| Fringe benefits | 610000 | \$116,980 | | \$112,866 | | \$ 4,114 |
| Staff development & training | 620000 | \$1,000 | | \$1,000 | | \$ - |
| Contract services < \$5K | 640000 | \$4,290 | | \$4,290 | | \$ - |
| Contract services >=\$5K | 650000 | | \$26,554 | | \$26,554 | \$ - |
| Supplies | 680000 | \$1,150 | | \$1,150 | | \$ - |
| Equipment < \$5K | 680070 | \$825 | | \$825 | | \$ - |
| Mailing cost | 690060 | \$32,681 | | \$32,681 | | \$ - |
| Direct billed: telephone expense | 690080 | \$2,850 | | \$2,850 | | \$ - |
| Direct billed: cell/mobile phone | 690090 | \$5,325 | | \$5,325 | | \$ - |
| Direct billed: internet | 690110 | \$235 | | \$235 | | \$ - |
| Direct billed: mailing cost | 690120 | \$825 | | \$825 | | \$ - |
| Direct billed: printing/copying | 690130 | \$1,700 | | \$1,700 | | \$ - |
| Direct billed: space cost | 700080 | \$27,525 | | \$27,525 | | \$ - |
| Direct billed: auto insurance | 710100 | \$600 | | \$600 | | \$ - |
| Direct billed: GSA vehicle | 720050 | \$6,500 | | \$6,500 | | \$ - |
| Other operational | 760010 | \$2,000 | | \$2,000 | | \$ - |
| Bank service charge | 760020 | | \$830 | | \$830 | \$ - |
| Please enter a valid account number - >>> | | | | | | |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 27,384 | | \$ 27,384 | \$ - |
| Expenditures SUBJECT to IDC | | \$ 565,634 | | \$ 548,723 | | \$ 16,911 |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | | 970000 | \$ 66,167 | \$ 63,213 | | \$ 2,954 |
| Total Expenditures | | | \$ 659,085 | | \$ 639,320 | \$ 19,765 |
| Revenues OVER \ (UNDER) Expenditures | | | \$ (57,056) | | \$ (548,635) | \$ (8,421) |

Transfers In\Out - (Show ALL as Positive Numbers)

| Operating Transfers IN | | | | | |
|--|--------|--|---------------------|---------------------|-----------------|
| Other financing sources | 900000 | | | | \$ - |
| Cash in: tribally required | 900010 | | \$13,921 | \$5,500 | \$ 8,421 |
| Cash in: grant required | 900020 | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | |
| Other financing uses | 900001 | | | | \$ - |
| Cash out: tribally required | 900011 | | | | \$ - |
| Cash out: grant required | 900021 | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In\Out - Net | | | \$ 13,921 | \$ 5,500 | \$ 8,421 |
| Take to Narrative ==> | | | \$ 659,085 | \$ 639,320 | |
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | | | \$ (543,135) | \$ (543,135) | \$ - |

PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Publications GF For Budget Period: 10/01/2021 - 09/30/2022 Printed Date: 09-Mar-22
 Accounting Unit Name: 1011070 Prepared by: Dena Tucker, Manager, Admin. Operations Printed Time: 01:32 PM

| Job Title | Position Status Vacant=V New=N Existing=E | Salary Class: Hourly = H MOA/PA = N | Position Code | Emp. # | TOTAL PERSONNEL COST FOR EMPLOYEE | | | Totals For This Accounting Unit | | | | | | |
|--|--|---|---------------|--------|-----------------------------------|----------------------------------|----------|---------------------------------|---------------|--------------|----------------------|-----------------|------------------------|--------------------------|
| | | | | | Pay Rate | Expected Hours To Pay on this AU | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |
| | | | | | | Regular | Overtime | | | | | | | |
| 1 Executive Editor Cherokee Publications | E | S | 1059 | 102056 | \$40.80 | 2080 | | \$84,872 | Full Time | 32.40% | 55% | \$48,680 | \$15,124 | 1 |
| 2 Assistant Editor | E | S | 1582 | 104423 | \$24.79 | 2080 | | \$51,568 | Full Time | 32.40% | 55% | \$28,361 | \$9,189 | 2 |
| 3 Assistant Editor | V | S | 1582 | | \$26.82 | 2080 | | \$55,790 | Full Time | 32.40% | 10% | \$5,523 | \$1,789 | 3 |
| 4 Manager Administrative Operations | E | S | 1159 | 104064 | \$29.83 | 2080 | | \$62,047 | Full Time | 32.40% | 55% | \$34,126 | \$11,057 | 4 |
| 5 Administrative Assistant | E | H | 1863 | 107571 | \$15.52 | 2080 | | \$32,282 | Full Time | 32.40% | 55% | \$17,755 | \$5,753 | 5 |
| 6 Multimedia Reporter | E | H | 2427 | 102211 | \$20.28 | 2080 | | \$42,203 | Full Time | 32.40% | 55% | \$23,212 | \$7,521 | 6 |
| 7 Multimedia Specialist | V | H | 2332 | | \$14.48 | 2080 | | \$30,139 | Full Time | 32.40% | 55% | \$16,576 | \$5,371 | 7 |
| 8 Senior Reporter | E | H | 1640 | 501004 | \$29.29 | 2080 | | \$42,203 | Full Time | 32.40% | 55% | \$23,212 | \$7,521 | 8 |
| 9 Reporter | E | H | 1323 | 500980 | \$18.84 | 2080 | | \$39,187 | Full Time | 32.40% | 55% | \$21,553 | \$6,883 | 9 |
| 10 Reporter | E | H | 1323 | 120235 | \$18.84 | 2080 | | \$39,187 | Full Time | 32.40% | 55% | \$21,553 | \$6,883 | 10 |
| 11 Advertising Specialist | E | H | 1336 | 103582 | \$16.07 | 2080 | | \$33,426 | Full Time | 32.40% | 55% | \$18,384 | \$5,856 | 11 |
| 12 Advertising Representative | E | H | 1468 | 500737 | \$12.89 | 2080 | | \$26,811 | Full Time | 32.40% | 55% | \$14,748 | \$4,778 | 12 |
| 13 Coordinator Digital Media | E | H | 2422 | 106882 | \$25.16 | 2080 | | \$52,333 | Full Time | 32.40% | 51% | \$28,697 | \$9,713 | 13 |
| 14 Distribution Specialist | E | H | 1416 | 502630 | \$11.30 | 2080 | | \$23,504 | Full Time | 32.40% | 55% | \$12,927 | \$4,188 | 14 |
| 15 Customer Service Representative | N | H | 1419 | | \$11.45 | 2080 | | \$23,816 | Full Time | 32.40% | 37% | \$8,812 | \$2,855 | 15 |
| 16 Special Projects Officer | N | S | 1364 | | \$17.76 | 2080 | | \$36,941 | Full Time | 32.40% | 37% | \$13,688 | \$4,428 | 16 |
| 17 Assistant Editor | N | S | 1582 | | \$25.16 | 2080 | | \$52,333 | Full Time | 32.40% | 37% | \$19,363 | \$6,274 | 17 |
| 18 | | | | | | | | | | 0.00% | | | | 18 |
| 19 | | | | | | | | | | 0.00% | | | | 19 |
| 20 | | | | | | | | | | 0.00% | | | | 20 |
| 21 | | | | | | | | | | 0.00% | | | | 21 |
| 22 | | | | | | | | | | 0.00% | | | | 22 |
| 23 | | | | | | | | | | 0.00% | | | | 23 |
| 24 | | | | | | | | | | 0.00% | | | | 24 |
| 25 | | | | | | | | | | 0.00% | | | | 25 |
| 26 | | | | | | | | | | 0.00% | | | | 26 |
| 27 | | | | | | | | | | 0.00% | | | | 27 |
| 28 | | | | | | | | | | 0.00% | | | | 28 |
| 29 | | | | | | | | | | 0.00% | | | | 29 |
| 30 | | | | | | | | | | 0.00% | | | | 30 |
| 31 | | | | | | | | | | 0.00% | | | | 31 |
| 32 | | | | | | | | | | 0.00% | | | | 32 |
| 33 | | | | | | | | | | 0.00% | | | | 33 |
| 34 | | | | | | | | | | 0.00% | | | | 34 |
| 35 | | | | | | | | | | 0.00% | | | | 35 |
| 36 | | | | | | | | | | 0.00% | | | | 36 |
| 37 | | | | | | | | | | 0.00% | | | | 37 |
| 38 | | | | | | | | | | 0.00% | | | | 38 |
| 39 | | | | | | | | | | 0.00% | | | | 39 |
| 40 | | | | | | | | | | 0.00% | | | | 40 |
| 41 | | | | | | | | | | 0.00% | | | | 41 |
| 42 | | | | | | | | | | 0.00% | | | | 42 |
| 43 | | | | | | | | | | 0.00% | | | | 43 |
| 44 | | | | | | | | | | 0.00% | | | | 44 |
| 45 | | | | | | | | | | 0.00% | | | | 45 |
| 46 | | | | | | | | | | 0.00% | | | | 46 |
| 47 | | | | | | | | | | 0.00% | | | | 47 |
| 48 | | | | | | | | | | 0.00% | | | | 48 |
| 49 | | | | | | | | | | 0.00% | | | | 49 |
| 50 | | | | | | | | | | 0.00% | | | | 50 |
| 51 | | | | | | | | | | 0.00% | | | | 51 |
| 52 | | | | | | | | | | 0.00% | | | | 52 |
| 53 | | | | | | | | | | 0.00% | | | | 53 |
| 54 | | | | | | | | | | 0.00% | | | | 54 |
| 55 | | | | | | | | | | 0.00% | | | | 55 |
| 56 | | | | | | | | | | 0.00% | | | | 56 |
| 57 | | | | | | | | | | 0.00% | | | | 57 |
| 58 | | | | | | | | | | 0.00% | | | | 58 |
| 59 | | | | | | | | | | 0.00% | | | | 59 |
| 60 | | | | | | | | | | 0.00% | | | | 60 |
| 61 Anticipated Turnover | | | | | | | | | | | | \$0 | \$0 | 61 |
| 62 Adjustment to Fringe Benefits | | | | | | | | | | | | \$0 | \$0 | 62 |
| 63 Shift Differential | | | | | | | | | Full Time | 32.40% | | \$0 | \$0 | 63 |
| 64 AU 3% Merit Increase | | | | | | | | | | | | \$0 | \$0 | 64 |
| 65 Christmas Bonus - Regular Full Time | | | | | | | | | Full Time | 32.40% | | \$ 7,700 | \$2,495 | 65 |
| 66 Christmas Bonus - Regular Part Time | | | | | | | | | Part Time | 12.30% | | \$ | \$0 | 66 |
| Totals | | | | | | | | | | | | \$351,048 | \$116,980 | |

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| Department/Program | | Executive Director | | ED Phone # |
|--|--------------------|---|---|------------|
| 25 - Cherokee Publications | | Tina Glory-Jordan, Secretary of State | | 5101 |
| Accounting Unit | | Accounting Unit Name | | |
| 1011071 | | CN Publications Sub Donations | | |
| Program Director/Manager | | Pgm Dir/Mgr Phone # | Period Budget Covers | |
| Tyler Thomas, Executive Editor | | 3997 | 10/01/2021 - 09/30/2022 | |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved | % Increase/(Decrease) (Request – Approved) / Approved | |
| \$ 10,000 | \$ 25,311 | \$ 15,311 | 153.11% | |
| ACCOUNTING UNIT PURPOSE | | | | |
| <p>AU1011071 is funded through donations. Cash out: Tribally Required - funds in this account are distributed between AU2041030 (Cherokee Nation (CN) Publications – Indirect Costs (IDC)) and AU1011070 (CN Publications GF) to cover the expense of 1 year subscriptions for Cherokee Nation tribal elders and Cherokee Nation tribal citizens that are Armed Forces Veterans.</p> | | | | |
| PROGRAM NARRATIVE: | | | | |
| <p>The Publications Department is responsible for the publication and distribution of the Cherokee Phoenix newspaper as well as the development, maintenance, marketing and distribution of the Cherokee Phoenix website, weekly newsletter, weekly radio show and podcast, mobile app and internet-based social media sites. The Cherokee Phoenix website, weekly newsletter, mobile app and social media pages are available internationally via the World Wide Web. The CN Publications Department experienced a decrease in funding during the FY13 budget cycle. Due to this decrease the department implemented an all pay subscription system for the Cherokee Phoenix newspaper as well as a paid newspaper rack distribution system in an attempt make up some of the difference in funding that was lost. Subscriptions and distribution were previously free of charge to CN Citizens. It is a concern of the Department as well as the Cherokee Phoenix Editorial Board that a paid subscription system may prohibit Cherokee Nation tribal elders and Cherokee Nation veterans from receiving the newspaper and remaining informed about their tribal government, tribal services and tribal news and events due to various factors that many tribal elders face such as a fixed income, lack of transportation to newspaper rack sites, and lack of knowledge in regards to technology. The CN Publications Department established a fund which would allow individuals and organizations to donate proceeds that enable Cherokee Nation tribal elders and Cherokee Nation veterans who are usually on a fixed income to receive free 1 year subscription.</p> | | | | |
| SIGNIFICANT CHANGES: | | | | |
| <p>This revision includes an increase of \$15,211 over the original FY22 budget due to unappropriated carry-over funds from the previous fiscal year.</p> | | | | |

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | |
|--------------------------------|-------------------------------|----------------------------------|--|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: 5324 |
| Award Period: | | Name: | Dena Tucker, Manager Admin. Operations |
| Award Number: | | Accounting Unit Director/Manager | Phone: 3997 |
| Accounting Fund: | 1-General Fund | Name: | Tyler Thomas, Executive Editor |
| Funding Source: | 01-Cherokee Nation | Executive Director | Phone: 5101 |
| AU Description: | CN Publications Sub Donations | Name: | Tina Glory-Jordan, Secretary of State |
| Accounting Unit: | 1011071 | 1st Person Responsible | |
| Place IDC Rate in Part 4 Below | | Employee # | 104064 |
| Date/Time Printed: | 09-Mar-22 01:16 PM | | |

Notes: AU1011071 is funded through donations. Cash out: Tribally Required - funds in this account are distributed between AU2041030 (CN Publications - IDC) and AU1011070 (CN Publications GF) to cover the expense of 1 year subscriptions for at-large tribal citizen subscriptions. Also, includes carryover unappropriated funds for at-large tribal citizen, elder citizen and veteran subscriptions.

PART-2

| Staffing Summary: | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
|---|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | | | - |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | | - |

PART-3

| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
|---|-----------|------------------|------------------|------------------|
| Contributions & donations | 480010 | \$10,100 | \$10,000 | \$ 100 |
| Carryover: "unappropriated" PY | 490010 | \$15,211 | | \$ 15,211 |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 25,311 | \$ 10,000 | \$ 15,311 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|-----------|------------------|----|------------------|----|------------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$0 | | | | \$ - |
| Fringe benefits | 610000 | \$0 | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | \$ - | | \$ - | | \$ - |
| Expenditures SUBJECT to IDC | | \$ - | | \$ - | | \$ - |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | 970000 | \$ - | | \$ - | | \$ - |
| Total Expenditures | | \$ - | | \$ - | | \$ - |
| Revenues OVER \ (UNDER) Expenditures | | \$ 25,311 | | \$ 10,000 | | \$ 15,311 |

| Transfers In/Out - (Show ALL as Positive Numbers) | | | | | | |
|--|--------|--------------------|--|--------------------|--|--------------------|
| Operating Transfers IN | | | | | | |
| Other financing sources | 900000 | | | | | \$ - |
| Cash in: tribally required | 900010 | | | | | \$ - |
| Cash in: grant required | 900020 | | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | | \$ - |
| Cash in: debt service | 900070 | | | | | \$ - |
| Operating Transfers OUT | | | | | | |
| Other financing uses | 900001 | | | | | \$ - |
| Cash out: tribally required | 900011 | \$25,311 | | \$10,000 | | \$ 15,311 |
| Cash out: grant required | 900021 | | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | | \$ - |
| Cash out: debt service | 900071 | | | | | \$ - |
| Transfers In/Out - Net | | \$ (25,311) | | \$ (10,000) | | \$ (15,311) |
| Take to Narrative ==> | | \$ 25,311 | | \$ 10,000 | | |
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | | \$ - | | \$ - | | \$ - |

GL Commitment Analysis Report

GL298 Date 03/09/22
Time 13:11

Company 1 Cherokee Nation
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 12
Year 2021

USD

Page 1

| Acct Unit | 1011071 | CN Publications Sub Donations | Budget | 1 FY 2021 | Approved Budget | Budget | Budget Balance |
|-----------------------------|--------------|-------------------------------|-------------|------------|-----------------|----------------|----------------|
| Account | Expenditures | Encumbrances | Commitments | Total | Budget | Budget Balance | |
| 480010 0000 | 25,211.00- | 0.00 | 0.00 | 25,211.00- | 10,000.00- | 15,211.00 | |
| Contributions & donations | | | | | | | |
| 900011 0000 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 | |
| Cash out: tribally required | | | | | | | |
| Acct Unit Total | 15,211.00- | 0.00 | 0.00 | 15,211.00- | 0.00 | 15,211.00 | |
| Company Total | 15,211.00- | 0.00 | 0.00 | 15,211.00- | 0.00 | 15,211.00 | |
| Report Total | 15,211.00- | 0.00 | 0.00 | 15,211.00- | 0.00 | 15,211.00 | |

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | |
|---------------------------------|-----------------------------|--|--|
| Department/Program | Executive Director | | ED Phone # |
| 08 - Financial Resources | Janees Taylor | | 5052 |
| Accounting Unit | Accounting Unit Name | | |
| 2040000 | Indirect Cost Pool Recovery | | |
| Program Director/Manager | | Pgm Dir/Mgr Phone # | Period Budget Covers |
| Jamie Cole | | 5305 | 10/01/2021 - 09/30/2022 |
| FY 2022 REVISION 2 | FY 2022 REVISION 3 | \$ Increase/(Decrease) Requested – Approved | % Increase/(Decrease) (Request – Approved) / Approved |
| \$ - | \$ - | \$ - | |

ACCOUNTING UNIT PURPOSE

Recovery for all Indirect Cost Accounting Units/Budgets for Cherokee Nation.

PROGRAM NARRATIVE:

This budget is the recovery accounting unit for the Indirect Cost Pool.

SIGNIFICANT CHANGES:

FY22 Carryover estimate is the FY20 ending estimated under-recovery.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | | |
|---------------------------------------|-----------------------------|----------------------------------|---------------|--------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: | 5305 |
| Award Period: | | Name: | Jamie Cole | |
| Award Number: | | Accounting Unit Director/Manager | Phone: | 5305 |
| Accounting Fund: | 2-Internal Service | Name: | Jamie Cole | |
| Funding Source: | 04-Indirect Cost Pool | Executive Director | Phone: | 5052 |
| AU Description: | Indirect Cost Pool Recovery | Name: | Janees Taylor | |
| Accounting Unit: | 2040000 | 1st Person Responsible | Employee # | 106333 |
| Place IDC Rate in Part 4 Below | | | | |
| Date/Time Printed: | 07-Mar-22 | 01:08 PM | | |

Notes: To fund AU 2041070 increase

PART-2

| Staffing Summary: | FY 2022 REVISION 3 | FY 2022 REVISION 2 | Incr \ (Decr) |
|---|--------------------|--------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | | | - |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | | - |

PART-3

| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
|--|-----------|----------------------|----------------------|-------------------|
| IDC recovery | 410285 | \$55,944,582 | \$55,355,266 | \$ 589,316 |
| Carryover: "unappropriated" PY | 490010 | (\$483,298) | (\$483,298) | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | \$ - |
| Total Revenues | | \$ 55,461,284 | \$ 54,871,968 | \$ 589,316 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|-----------|----------------------|----------------------|-------------------|-------------|---------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$0 | \$0 | | | \$ - |
| Fringe benefits | 610000 | \$0 | \$0 | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | \$ - |
| Expenditures NOT Subject to IDC | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expenditures SUBJECT to IDC | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.70% | | \$ - |
| Indirect Cost Allocation | 970000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Expenditures | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Revenues OVER \ (UNDER) Expenditures | | \$ 55,461,284 | \$ 54,871,968 | \$ 589,316 | | |

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN | | | | | | |
|---------------------------------|--------|------|------|------|------|------|
| Other financing sources | 900000 | | | | | \$ - |
| Cash in: tribally required | 900010 | | | | | \$ - |
| Cash in: grant required | 900020 | | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | | \$ - |
| Cash in: debt service | 900070 | | | | | \$ - |
| Operating Transfers OUT | | | | | | |
| Other financing uses | 900001 | | | | | \$ - |
| Cash out: tribally required | 900011 | | | | | \$ - |
| Cash out: grant required | 900021 | | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | | \$ - |
| Cash out: debt service | 900071 | | | | | \$ - |
| Transfers In/Out - Net | | \$ - | \$ - | \$ - | \$ - | \$ - |

Take to Narrative ==>

| | | | | |
|--|--|----------------------|----------------------|-------------------|
| Excess(Deficit) of Revenues, Expenditures and Net Transfers | | \$ 55,461,284 | \$ 54,871,968 | \$ 589,316 |
|--|--|----------------------|----------------------|-------------------|

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | |
|---------------------------------|---------------------------------------|--|--|
| Department/Program | Executive Director | | ED Phone # |
| 25 - Cherokee Publications | Tina Glory-Jordan, Secretary of State | | 5101 |
| Accounting Unit | Accounting Unit Name | | |
| 2041030 | Cherokee Publications IDC | | |
| Program Director/Manager | Pgm Dir/Mgr Phone # | Period Budget Covers | |
| Tyler Thomas, Executive Editor | 3997 | 10/01/2021 - 09/30/2022 | |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved | % Increase/(Decrease) (Request – Approved) / Approved |
| \$ 468,860 | \$ 485,031 | \$ 16,171 | 3.45% |

ACCOUNTING UNIT PURPOSE

The Accounting Unit purpose is to fund the day to day operation, production, maintenance, and distribution of the Cherokee Phoenix Newspaper and Cherokee Phoenix digital news platforms.

PROGRAM NARRATIVE:

The Publications Department is responsible for the publication and distribution of the Cherokee Phoenix newspaper as well as the development, maintenance, marketing and distribution of the Cherokee Phoenix website, video production, daily e-newsletter and social media sites. The intended outcome for the FY'22 is to maintain the progress made under the 2012 business plan, enhance the production and distribution of the Cherokee Phoenix and its other products under this plan, as well as develop new revenue opportunities in order to move the department toward financial sustainability. We measure the effectiveness of the business plan through newspaper subscription database numbers and news rack distribution numbers, online apps that measure website visitor numbers, daily e-newsletter subscription registrations, and social media analytics provided by the social media hosts. We measure the revenue development goals by dividing the distinct revenue streams into categories (i.e. subscriptions, print display ads, website display ads, video ads, etc.) and tracking the sales performance of each category.

FY'20 - Monthly

Newspaper subscribers: 1,765
 Newspaper distribution: 7,900
 E-newsletter subscribers: 20,672
 Social Media Followers: 37,991

FY'21 - Monthly

Newspaper subscribers: 1,500
 Newspaper Distribution: 7,200
 Monthly Website visitors: 54,791
 E-newsletter subscribers: 17,275
 Social Media Followers: 41,913

FY'22 - Projected

Newspaper subscribers (Paid): 800
 Newspaper subscribers (GaDuGi Portal Free Subs): 180,000
 Newspaper Distribution: 7,300
 Monthly Website visitors: 60,000
 E-newsletter subscribers: 20,000
 Social Media Followers: 42,500

SIGNIFICANT CHANGES:

CN Publications, Revision 1 adds 3 positions (CSR, Special Projects Officer and Visual Presentation Editor) and eliminates 1 Assistant Editor. Cash In: AU1011071 adds \$6,890 in unappropriated carryover donation funds from the previous fiscal year.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | |
|--------------------------------|---------------------------|----------------------------------|---------------------------------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: 5324 |
| Award Period: | | Name: | Dena Tucker |
| Award Number: | | Accounting Unit Director/Manager | Phone: 3997 |
| Accounting Fund: | 2-Internal Service | Name: | Tyler Thomas, Executive Editor |
| Funding Source: | 04-Indirect Cost Pool | Executive Director | Phone: 5101 |
| AU Description: | Cherokee Publications IDC | Name: | Tina Glory-Jordan, Secretary of State |
| Accounting Unit: | 2041030 | 1st Person Responsible | |
| Place IDC Rate in Part 4 Below | | Employee # | 104064 |
| Date/Time Printed: | 09-Mar-22 09:42 AM | | |

Notes: FY 2022 Budget-CN Publications, Revision 1. Department is funded through CN Publications IDC-2041030 (45%) and CN Publication GF-1011070 (55%). Revision 1 adds 3 positions (CSR, Special Projects Officer and Visual Presentation Editor) and eliminates 1 Assistant Editor position. Cash In: AU1011071 adds \$6,890 from FY21 carryover. Distribution Income increased due to increased contracts written in FY22.

PART-2

| Staffing Summary: | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
|---|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 6.83 | 6.30 | 0.53 |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | 6.83 | 6.30 | 0.53 |

PART-3

| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
|---|-----------|------------------|------------------|-----------------|
| Subscription income | 410150 | \$5,300 | \$5,300 | \$ - |
| Royalty payments | 410152 | \$90 | \$90 | \$ - |
| Other newspaper sales | 410154 | \$45 | \$45 | \$ - |
| Distribution income | 410155 | \$21,161 | \$11,880 | \$ 9,281 |
| Advertising income | 410160 | \$53,100 | \$53,100 | \$ - |
| Interest income | 440010 | \$100 | \$100 | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 79,796 | \$ 70,515 | \$ 9,281 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|---|---------------|------------------|-------------------|------------------|-------------------|------------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | | \$296,582 | | \$285,011 | \$ 11,571 |
| Fringe benefits | 610000 | | \$96,091 | | \$92,344 | \$ 3,747 |
| Staff development & training | 620000 | | \$500 | | \$500 | \$ - |
| Contract services < \$5K | 640000 | | \$3,510 | | \$3,510 | \$ - |
| Contract services >=\$5K | 650000 | | \$21,726 | | \$21,726 | \$ - |
| Supplies | 680000 | | \$450 | | \$450 | \$ - |
| Equipment < \$5K | 680070 | | \$675 | | \$675 | \$ - |
| Mailing cost | 690060 | | \$27,522 | | \$26,669 | \$ 853 |
| Direct billed: telephone expense | 690080 | | \$1,650 | | \$1,650 | \$ - |
| Direct billed: cell/mobile phone | 690090 | | \$4,355 | | \$4,355 | \$ - |
| Direct billed: internet | 690110 | | \$200 | | \$200 | \$ - |
| Direct billed: mailing cost | 690120 | | \$675 | | \$675 | \$ - |
| Direct billed: printing/copying | 690130 | | \$1,400 | | \$1,400 | \$ - |
| Direct billed: space cost | 700080 | | \$22,520 | | \$22,520 | \$ - |
| Direct billed: auto insurance | 710100 | | \$500 | | \$500 | \$ - |
| Direct billed: GSA vehicle | 720050 | | \$5,000 | | \$5,000 | \$ - |
| Other operational | 760010 | | \$1,000 | | \$1,000 | \$ - |
| Bank service charge | 760020 | | \$675 | | \$675 | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 485,031 | | \$ 468,860 | \$ 16,171 |
| Expenditures SUBJECT to IDC | | | \$ - | | \$ - | \$ - |
| Indirect Cost Rate (if blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | 970000 | | \$ - | | \$ - | \$ - |
| Total Expenditures | | | \$ 485,031 | | \$ 468,860 | \$ 16,171 |

| | | | | | |
|---|--|---------------------|--|---------------------|-------------------|
| Revenues OVER \ (UNDER) Expenditures | | \$ (405,235) | | \$ (398,345) | \$ (6,890) |
|---|--|---------------------|--|---------------------|-------------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN | | | | | |
|---|--------|--|---------------------|---------------------|-----------------|
| Other financing sources | 900000 | | | | \$ - |
| Cash in: tribally required | 900010 | | \$11,390 | \$4,500 | \$ 6,890 |
| Cash in: grant required | 900020 | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | |
| Other financing uses | 900001 | | | | \$ - |
| Cash out: tribally required | 900011 | | | | \$ - |
| Cash out: grant required | 900021 | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In/Out - Net | | | \$ 11,390 | \$ 4,500 | \$ 6,890 |
| Take to Narrative ==> | | | \$ 485,031 | \$ 468,860 | |
| Excess/(Deficit) of Revenues, Expenditures and Net Transfers | | | \$ (393,845) | \$ (393,845) | \$ - |

PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Publications IDC
 Accounting Unit Name: 2041030

For Budget Period: 10/01/2021 - 09/30/2022
 Prepared by: Dena Tucker

Printed Date: 09-Mar-22
 Printed Time: 09:42 AM

| Job Title | Position Status Vacant=V New=H Existing=E | Salary Class: Hourly = H MOA/IFA = N | Position Code | Emp. # | TOTAL PERSONNEL COST FOR EMPLOYEE | | | Totals For This Accounting Unit | | | | | | | |
|--|--|--|---------------|--------|-----------------------------------|----------------------------------|----------|---------------------------------|---------------|--------------|----------------------|------------------|------------------------|--------------------------|----|
| | | | | | Pay Rate | Expected Hours To Pay on this AU | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits | |
| | | | | | | Regular | Overtime | | | | | | | | |
| 1 Executive Editor Cherokee Publications | E | S | 1059 | 102056 | \$40.80 | 2080 | | \$84,072 | Full Time | 32.40% | 45% | | \$38,192 | \$12,374 | 1 |
| 2 Assistant Editor | E | S | 1582 | 104423 | \$24.79 | 2080 | | \$51,566 | Full Time | 32.40% | 45% | | \$23,205 | \$7,518 | 2 |
| 3 Assistant Editor | V | S | 1582 | | \$26.82 | 2080 | | \$55,790 | Full Time | 32.40% | 8% | | \$4,463 | \$1,446 | 3 |
| 4 Manager, Administrative Operations | E | S | 1159 | 104064 | \$26.83 | 2080 | | \$55,790 | Full Time | 32.40% | 45% | | \$27,921 | \$9,046 | 4 |
| 5 Administrative Assistant | E | H | 1683 | 102571 | \$15.52 | 2080 | | \$32,282 | Full Time | 32.40% | 45% | | \$14,527 | \$4,707 | 5 |
| 6 Multimedia Reporter | E | H | 2427 | 102211 | \$20.28 | 2080 | | \$42,203 | Full Time | 32.40% | 45% | | \$18,991 | \$6,153 | 6 |
| 7 Multimedia Specialist | V | H | 2332 | | \$14.49 | 2080 | | \$30,139 | Full Time | 32.40% | 45% | | \$13,563 | \$4,394 | 7 |
| 8 Senior Reporter | E | H | 1840 | 301004 | \$20.29 | 2080 | | \$42,203 | Full Time | 32.40% | 45% | | \$18,991 | \$6,153 | 8 |
| 9 Reporter | E | H | 1323 | 500980 | \$18.84 | 2080 | | \$39,187 | Full Time | 32.40% | 45% | | \$17,634 | \$5,713 | 9 |
| 10 Reporter | E | H | 1323 | 120235 | \$18.84 | 2080 | | \$39,187 | Full Time | 32.40% | 45% | | \$17,634 | \$5,713 | 10 |
| 11 Advertising Specialist | E | H | 1336 | 103562 | \$16.07 | 2080 | | \$33,426 | Full Time | 32.40% | 45% | | \$15,042 | \$4,874 | 11 |
| 12 Advertising Representative | E | H | 1485 | 300737 | \$12.89 | 2080 | | \$26,811 | Full Time | 32.40% | 45% | | \$12,065 | \$3,909 | 12 |
| 13 Coordinator Digital Media | E | H | 2422 | 108692 | \$25.16 | 2080 | | \$52,333 | Full Time | 32.40% | 45% | | \$23,550 | \$7,630 | 13 |
| 14 Distribution Specialist | E | H | 1416 | 502830 | \$11.30 | 2080 | | \$23,504 | Full Time | 32.40% | 45% | | \$10,577 | \$3,427 | 14 |
| 15 Customer Service Representative | N | H | 1419 | | \$11.45 | 2080 | | \$23,816 | Full Time | 32.40% | 30% | | \$7,145 | \$2,315 | 15 |
| 16 Special Projects Officer | N | S | 1384 | | \$17.78 | 2080 | | \$36,841 | Full Time | 32.40% | 30% | | \$11,062 | \$3,591 | 16 |
| 17 Assistant Editor | V | S | 1582 | | \$25.16 | 2080 | | \$52,333 | Full Time | 32.40% | 30% | | \$15,700 | \$5,087 | 17 |
| 18 | | | | | | | | | | 0.00% | | | | | 18 |
| 19 | | | | | | | | | | 0.00% | | | | | 19 |
| 20 | | | | | | | | | | 0.00% | | | | | 20 |
| 21 | | | | | | | | | | 0.00% | | | | | 21 |
| 22 | | | | | | | | | | 0.00% | | | | | 22 |
| 23 | | | | | | | | | | 0.00% | | | | | 23 |
| 24 | | | | | | | | | | 0.00% | | | | | 24 |
| 25 | | | | | | | | | | 0.00% | | | | | 25 |
| 26 | | | | | | | | | | 0.00% | | | | | 26 |
| 27 | | | | | | | | | | 0.00% | | | | | 27 |
| 28 | | | | | | | | | | 0.00% | | | | | 28 |
| 29 | | | | | | | | | | 0.00% | | | | | 29 |
| 30 | | | | | | | | | | 0.00% | | | | | 30 |
| 31 | | | | | | | | | | 0.00% | | | | | 31 |
| 32 | | | | | | | | | | 0.00% | | | | | 32 |
| 33 | | | | | | | | | | 0.00% | | | | | 33 |
| 34 | | | | | | | | | | 0.00% | | | | | 34 |
| 35 | | | | | | | | | | 0.00% | | | | | 35 |
| 36 | | | | | | | | | | 0.00% | | | | | 36 |
| 37 | | | | | | | | | | 0.00% | | | | | 37 |
| 38 | | | | | | | | | | 0.00% | | | | | 38 |
| 39 | | | | | | | | | | 0.00% | | | | | 39 |
| 40 | | | | | | | | | | 0.00% | | | | | 40 |
| 41 | | | | | | | | | | 0.00% | | | | | 41 |
| 42 | | | | | | | | | | 0.00% | | | | | 42 |
| 43 | | | | | | | | | | 0.00% | | | | | 43 |
| 44 | | | | | | | | | | 0.00% | | | | | 44 |
| 45 | | | | | | | | | | 0.00% | | | | | 45 |
| 46 | | | | | | | | | | 0.00% | | | | | 46 |
| 47 | | | | | | | | | | 0.00% | | | | | 47 |
| 48 | | | | | | | | | | 0.00% | | | | | 48 |
| 49 | | | | | | | | | | 0.00% | | | | | 49 |
| 50 | | | | | | | | | | 0.00% | | | | | 50 |
| 51 | | | | | | | | | | 0.00% | | | | | 51 |
| 52 | | | | | | | | | | 0.00% | | | | | 52 |
| 53 | | | | | | | | | | 0.00% | | | | | 53 |
| 54 | | | | | | | | | | 0.00% | | | | | 54 |
| 55 | | | | | | | | | | 0.00% | | | | | 55 |
| 56 | | | | | | | | | | 0.00% | | | | | 56 |
| 57 | | | | | | | | | | 0.00% | | | | | 57 |
| 58 | | | | | | | | | | 0.00% | | | | | 58 |
| 59 | | | | | | | | | | 0.00% | | | | | 59 |
| 60 | | | | | | | | | | 0.00% | | | | | 60 |
| 61 Anticipated Turnover | | | | | | | | | | | | | \$0 | \$0 | 61 |
| 62 Adjustment to Fringe Benefits | | | | | | | | | | | | | \$0 | \$0 | 62 |
| 63 Shift Differential | | | | | | | | | Full Time | 32.40% | | | \$0 | \$0 | 63 |
| 64 AU 3% Merit Increase | | | | | | | | | | | | | \$0 | \$0 | 64 |
| 65 Christmas Bonus - Regular Full Time | | | | | | | | | Full Time | 32.40% | | | \$ 6,300 | \$2,041 | 65 |
| 66 Christmas Bonus - Regular Part Time | | | | | | | | | Part Time | 12.30% | | | | \$0 | 66 |
| Totals | | | | | | | | | | | | \$296,682 | \$96,091 | | |

Please input these totals on
 on the Budget Request Form!

Cherokee Nation FY 2022
Comprehensive Budget Narrative

| | | |
|---------------------------------|-----------------------------|--|
| Department/Program | Executive Director | ED Phone # |
| 10 - Human Resources | Samantha Hendricks | 918.453.5682 |
| Accounting Unit | Accounting Unit Name | |
| 2041070 | Human Resources | |
| Program Director/Manager | Pgm Dir/Mgr Phone # | Period Budget Covers |
| Debra Moore | 918.453.5741 | 10/01/2021 - 09/30/2022 |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved |
| \$ 4,806,626 | \$ 5,395,942 | \$ 589,316 |
| | | % Increase/(Decrease) (Request – Approved) / Approved |
| | | 12.26% |

ACCOUNTING UNIT PURPOSE

Human Resources (HR) is a resource to the entire Cherokee Nation. HR provides services in the following areas; Employee Relations and Development, Employment, Compensation, and Employee Benefits.

PROGRAM NARRATIVE:

Employee Relations and Development: HR Routinely advises Cherokee Nation (CN) Management on Cherokee Nation Human Resources Policies including application of disciplinary policies, discipline appeals, employee complaints and EthicsPoint Complaints. Provides information and learning experiences to employees, for the purpose of strengthening individuals, teams and the overall effectiveness of the Cherokee Nation. Our vision is to improve the performance, well-being and the quality of work-life of our customers; thus strengthening and enhancing their ability to serve the Cherokee people. Employee Development is responsible for New Employee Orientation, Educating Employees, Employee Engagement Surveys, Employee ID Badges, and numerous other projects as assigned.

Employment: Human Resources provides on-boarding to all groups within the Cherokee Nation, including advertising and recruitment, applicant screening and referral, applicant references and background investigations (also included is the adjudication process for "youth sensitive" and law enforcement positions). Employment is responsible for receiving and reviewing all applications for employment, creating and maintaining all employee files and for meeting with audit agencies to ensure Cherokee Nation remains in compliance.

Compensation: The Compensation team plays a pivotal role within HR. Not only does the team provide direct support to current employees, they also propose solutions to attracting potential candidates and retaining current staff through various compensation metrics. Currently Compensation houses over 2,000 active job descriptions in their library. They are required to be marketed regularly to ensure the Cherokee Nation is competitive in setting salary ranges. In addition to job descriptions, the Compensation library has 83 active Salary Schedules and 121 active Career Ladders that all must be maintained.

Employee Benefits: Periodic review of Cherokee Nation employee benefits plans is conducted. These include the following insurance coverage: health, life, dental, vision, short and long term disability, and various specialized voluntary products. Annual Benefits Open Enrollment is conducted to allow employees to make benefits coverage changes. Periodic review of 401K plans is performed as well. quest for changes are:

Added seven (7) New Positon TBNs that will become Employee Engagement Director, two (2) Talent Management Specialist, two (2) HR Business Partner, HR Data Analyst, two HR Analyst.Increased Contract Services >=\$5K by 208K for increase to American Checked contract and for digital software

SIGNIFICANT CHANGES:

Added seven (7) New Positon TBNs that will become Employee Engagement Director, two (2) Talent Management Specialist, two (2) HR Business Partner, HR Data Analyst, two HR Analyst.Increased Contract Services >=\$5K by 208K for increase to American Checked contract and for digital software

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

| PART-1 | | | |
|--------------------------------|-------------------------|----------------------------------|---------------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: 918.453.5741 |
| Award Period: | | Name: | Debra Moore |
| Award Number: | | Accounting Unit Director/Manager | Phone: 918.453.5741 |
| Accounting Fund: | 2-Internal Service | Name: | Debra Moore |
| Funding Source: | 04-Indirect Cost Pool | Executive Director | Phone: 918.453.5682 |
| AU Description: | Human Resources | Name: | Samantha Hendricks |
| Accounting Unit: | 2041070 | 1st Person Responsible | |
| Place IDC Rate in Part 4 Below | | Employee # | 103486 |
| Date/Time Printed: | 07-Mar-22 03:13 PM | | |
| Notes: | | | |

| PART-2 | | | |
|---|--------------------|----------------------|---------------|
| Staffing Summary: | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: | 58.00 | 55.00 | 3.00 |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | 58.00 | 55.00 | 3.00 |

| PART-3 | | | |
|--|-----------|------|---------------|
| Revenues: (Show as positive #) | Account # | | Incr \ (Decr) |
| Please enter a valid account number - >>> | | | \$ - |
| Please enter a valid account number - >>> | | | \$ - |
| Please enter a valid account number - >>> | | | \$ - |
| Please enter a valid account number - >>> | | | \$ - |
| Please enter a valid account number - >>> | | | \$ - |
| Please enter a valid account number - >>> | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | \$ - |
| Total Revenues | | \$ - | \$ - |

| PART-4 | | | | | | |
|--|-----------|------------------|--------------|------------------|--------------|---------------|
| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | | \$3,327,028 | | \$3,039,025 | \$ 288,003 |
| Fringe benefits | 610000 | | \$1,077,956 | | \$984,643 | \$ 93,313 |
| Staff development & training | 620000 | | \$21,750 | | \$21,750 | \$ - |
| Recruitment | 620500 | | \$2,000 | | \$2,000 | \$ - |
| Background checks | 620510 | | \$1,000 | | \$1,000 | \$ - |
| Motor vehicle reports | 620530 | | \$500 | | \$500 | \$ - |
| Travel-staff | 630000 | | \$7,000 | | \$7,000 | \$ - |
| Contract services >=\$5K | 650000 | | \$438,000 | | \$230,000 | \$ 208,000 |
| MOA/IPA contracts >= \$5K | 650030 | | \$142,500 | | \$142,500 | \$ - |
| Supplies | 680000 | | \$48,000 | | \$48,000 | \$ - |
| Equipment < \$5K | 680070 | | \$21,150 | | \$21,150 | \$ - |
| Direct billed: telephone expense | 690080 | | \$12,000 | | \$12,000 | \$ - |
| Direct billed: cell/mobile phone | 690090 | | \$10,000 | | \$10,000 | \$ - |
| Direct billed: internet | 690110 | | \$1,150 | | \$1,150 | \$ - |
| Direct billed: mailing cost | 690120 | | \$10,000 | | \$10,000 | \$ - |
| Direct billed: printing/copying | 690130 | | \$20,000 | | \$20,000 | \$ - |
| Direct billed: space cost | 700080 | | \$227,934 | | \$227,934 | \$ - |
| Direct billed: property insurance | 710090 | | \$1,000 | | \$1,000 | \$ - |
| Direct billed: auto insurance | 710100 | | \$1,220 | | \$1,220 | \$ - |
| Employee mileage reimbursement | 720040 | | \$100 | | \$100 | \$ - |
| Direct billed: GSA vehicle | 720050 | | \$10,144 | | \$10,144 | \$ - |
| Building maintenance | 730000 | | \$510 | | \$510 | \$ - |
| Other operational | 760010 | | \$15,000 | | \$15,000 | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 5,395,942 | | \$ 4,806,626 | \$ 589,316 |
| Expenditures SUBJECT to IDC | | | \$ - | | \$ - | \$ - |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.70% | | |
| Indirect Cost Allocation | 970000 | | \$ - | | \$ - | \$ - |
| Total Expenditures | | | \$ 5,395,942 | | \$ 4,806,626 | \$ 589,316 |

| | | | | | |
|---|--|----------------|--|----------------|--------------|
| Revenues OVER \ (UNDER) Expenditures | | \$ (5,395,942) | | \$ (4,806,626) | \$ (589,316) |
|---|--|----------------|--|----------------|--------------|

| Transfers In\Out - (Show ALL as Positive Numbers) | | | | | |
|--|--------|----------------|------|----------------|--------------|
| Operating Transfers IN | | | | | |
| Other financing sources | 900000 | | | | \$ - |
| Cash in: tribally required | 900010 | | | | \$ - |
| Cash in: grant required | 900020 | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | |
| Other financing uses | 900001 | | | | \$ - |
| Cash out: tribally required | 900011 | | | | \$ - |
| Cash out: grant required | 900021 | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In\Out - Net | | \$ - | \$ - | \$ - | \$ - |
| Take to Narrative ==> | | \$ 5,395,942 | | \$ 4,806,626 | |
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | | \$ (5,395,942) | | \$ (4,806,626) | \$ (589,316) |

PAYROLL WORKSHEET

| | | |
|---|---|--------------------------------|
| Accounting Unit Description: Human Resources | For Budget Period: 10/01/2021 - 09/30/2022 | Printed Date: 07-Mar-22 |
| Accounting Unit Name: 2041070 | Prepared by: Debra Moore | Printed Time: 03:13 PM |

| TOTAL PERSONNEL COST FOR EMPLOYEE | | | | | | | | | | | | | Totals For This Accounting Unit | |
|--|---|--|----------|--------|----------|----------------------------------|-----------|------------------------|---------------|--------------|----------------------|-----------------|---------------------------------|--------------------------|
| Job Title | Position Status Vacant=V Existing=E | Salary Class: New=N Hourly=H MOANPA=N | Job Code | Emp. # | Pay Rate | Expected Hours To Pay on this AU | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |
| | | | | | | Regular | Overtime | | | | | | | |
| 1 Performance Incentive Award | E | H | PIA | | \$52.88 | 2080 | | \$109,990 | Full Time | 32.40% | 100% | \$109,990 | \$36,637 | |
| 2 Executive Director Human Resources | E | S | 1020 | 502579 | \$46.86 | 2080 | \$97,469 | Full Time | 32.40% | 100% | \$97,469 | \$31,580 | | |
| 3 Director Human Resources | E | S | 1021 | 100361 | \$67.31 | 2080 | \$140,005 | Full Time | 32.40% | 100% | \$140,005 | \$45,362 | | |
| 4 Administrative Assistant | E | H | 1863 | 103486 | \$16.07 | 2080 | \$33,426 | Full Time | 32.40% | 100% | \$33,426 | \$10,830 | | |
| 5 Manager Employment | E | S | 1023 | 104105 | \$42.40 | 2080 | \$88,192 | Full Time | 32.40% | 100% | \$88,192 | \$28,574 | | |
| 6 Account Clerk I | E | H | 1864 | 502198 | \$11.47 | 2080 | \$23,858 | Full Time | 32.40% | 100% | \$23,858 | \$7,730 | | |
| 7 Supervisor Human Resources | E | S | 1220 | 101094 | \$34.90 | 2080 | \$72,592 | Full Time | 32.40% | 100% | \$72,592 | \$23,520 | | |
| 8 Human Resources Analyst I | E | H | 1024 | 502656 | \$26.10 | 2080 | \$54,288 | Full Time | 32.40% | 100% | \$54,288 | \$17,589 | | |
| 9 Human Resources Analyst II | E | H | 2199 | 107425 | \$24.57 | 2080 | \$51,106 | Full Time | 32.40% | 100% | \$51,106 | \$16,558 | | |
| 10 Human Resources Analyst I | E | H | 1024 | 108311 | \$21.67 | 2080 | \$45,074 | Full Time | 32.40% | 100% | \$45,074 | \$14,604 | | |
| 11 Human Resources Analyst I | E | H | 1024 | 501714 | \$21.67 | 2080 | \$45,074 | Full Time | 32.40% | 100% | \$45,074 | \$14,604 | | |
| 12 Human Resources Analyst I | E | H | 1024 | 501953 | \$21.67 | 2080 | \$45,074 | Full Time | 32.40% | 100% | \$45,074 | \$14,604 | | |
| 13 Human Resources Analyst II | E | H | 2199 | 108147 | \$25.98 | 2080 | \$54,038 | Full Time | 32.40% | 100% | \$54,038 | \$17,508 | | |
| 14 Human Resources Analyst II | E | H | 2199 | 108147 | \$23.40 | 2080 | \$48,672 | Full Time | 32.40% | 100% | \$48,672 | \$15,770 | | |
| 15 Human Resources Liaison | E | H | 1027 | 103563 | \$21.75 | 2080 | \$45,240 | Full Time | 32.40% | 100% | \$45,240 | \$14,658 | | |
| 16 Human Resources Assistant | E | H | 2201 | 502310 | \$15.04 | 2080 | \$31,283 | Full Time | 32.40% | 100% | \$31,283 | \$10,136 | | |
| 17 Clerk I | E | H | 1418 | 100569 | \$12.73 | 2080 | \$26,478 | Full Time | 32.40% | 100% | \$26,478 | \$8,579 | | |
| 18 Human Resources Analyst I | E | H | 1024 | 501856 | \$21.67 | 2080 | \$45,074 | Full Time | 32.40% | 100% | \$45,074 | \$14,604 | | |
| 19 Manager Compensation | E | S | 2200 | 104750 | \$40.32 | 2080 | \$83,866 | Full Time | 32.40% | 100% | \$83,866 | \$27,173 | | |
| 20 Supervisor Human Resources | E | S | 1220 | 500991 | \$34.82 | 2080 | \$72,426 | Full Time | 32.40% | 100% | \$72,426 | \$23,466 | | |
| 21 Compensation Specialist I | E | H | 2581 | 103100 | \$16.61 | 2080 | \$34,549 | Full Time | 32.40% | 100% | \$34,549 | \$11,194 | | |
| 22 Compensation Analyst I | E | H | 1029 | 101825 | \$24.63 | 2080 | \$51,230 | Full Time | 32.40% | 100% | \$51,230 | \$16,599 | | |
| 23 HRIT Analyst II | E | S | 2300 | 501538 | \$28.13 | 2080 | \$60,590 | Full Time | 32.40% | 100% | \$60,590 | \$19,631 | | |
| 24 Clerk II | E | H | 1865 | 502245 | \$11.47 | 2080 | \$23,858 | Full Time | 32.40% | 100% | \$23,858 | \$7,730 | | |
| 25 Compensation Analyst II | E | S | 1030 | 102212 | \$26.60 | 2080 | \$55,328 | Full Time | 32.40% | 100% | \$55,328 | \$17,925 | | |
| 26 Human Resources Technician | E | H | 1031 | 100942 | \$20.56 | 2080 | \$42,765 | Full Time | 32.40% | 100% | \$42,765 | \$13,856 | | |
| 27 Compensation Specialist I | E | H | 2581 | 104516 | \$16.88 | 2080 | \$35,110 | Full Time | 32.40% | 100% | \$35,110 | \$11,376 | | |
| 28 Compensation Analyst I | E | H | 1029 | 100702 | \$26.80 | 2080 | \$55,744 | Full Time | 32.40% | 100% | \$55,744 | \$18,061 | | |
| 29 Compensation Analyst I | E | H | 1029 | 503102 | \$24.81 | 2080 | \$51,605 | Full Time | 32.40% | 100% | \$51,605 | \$16,720 | | |
| 30 Supervisor Human Resources | E | S | 1220 | 500346 | \$33.69 | 2080 | \$70,075 | Full Time | 32.40% | 100% | \$70,075 | \$22,704 | | |
| 31 Human Resources Background Technician II | E | H | 2057 | 109127 | \$24.90 | 2080 | \$51,792 | Full Time | 32.40% | 100% | \$51,792 | \$16,781 | | |
| 32 Human Resources Background Technician I | E | H | 1026 | 101275 | \$15.93 | 2080 | \$33,134 | Full Time | 32.40% | 100% | \$33,134 | \$10,735 | | |
| 33 Human Resources Background Technician I | E | H | 1026 | 500322 | \$19.43 | 2080 | \$40,414 | Full Time | 32.40% | 100% | \$40,414 | \$13,084 | | |
| 34 Human Resources Background Technician I | E | H | 1026 | 500388 | \$15.93 | 2080 | \$33,134 | Full Time | 32.40% | 100% | \$33,134 | \$10,735 | | |
| 35 Human Resources Background Technician I | E | H | 1026 | 109670 | \$15.93 | 2080 | \$33,134 | Full Time | 32.40% | 100% | \$33,134 | \$10,735 | | |
| 36 Human Resources Background Technician I | E | H | 1026 | 502344 | \$15.93 | 2080 | \$33,134 | Full Time | 32.40% | 100% | \$33,134 | \$10,735 | | |
| 37 Human Resources Background Technician I | E | H | 1026 | 103577 | \$16.41 | 2080 | \$34,133 | Full Time | 32.40% | 100% | \$34,133 | \$11,059 | | |
| 38 Human Resources Background Technician I | E | H | 1026 | 501193 | \$15.93 | 2080 | \$33,134 | Full Time | 32.40% | 100% | \$33,134 | \$10,735 | | |
| 39 Human Resources Background Technician I | E | H | 1026 | 100694 | \$16.41 | 2080 | \$34,133 | Full Time | 32.40% | 100% | \$34,133 | \$11,059 | | |
| 40 Manager Employee Relations and Development | E | S | 1946 | 120269 | \$37.76 | 2080 | \$78,541 | Full Time | 32.40% | 100% | \$78,541 | \$25,447 | | |
| 41 Employee Relations and Development Specialist | E | H | 1808 | 102397 | \$31.80 | 2080 | \$65,728 | Full Time | 32.40% | 100% | \$65,728 | \$21,286 | | |
| 42 Employee Development Specialist | V | H | 1332 | T8N | \$27.85 | 2080 | \$57,928 | Full Time | 32.40% | 100% | \$57,928 | \$18,769 | | |
| 43 Employee Relations and Development Specialist | E | H | 1808 | 102529 | \$31.60 | 2080 | \$65,728 | Full Time | 32.40% | 100% | \$65,728 | \$21,296 | | |
| 44 Employee Relations Specialist | E | H | 1797 | 103553 | \$26.44 | 2080 | \$54,995 | Full Time | 32.40% | 100% | \$54,995 | \$17,818 | | |
| 45 Secretary | E | H | 1453 | 104164 | \$31.60 | 2080 | \$65,728 | Full Time | 32.40% | 100% | \$65,728 | \$21,296 | | |
| 46 Supervisor Human Resources | E | S | 1220 | 100070 | \$33.69 | 2080 | \$70,075 | Full Time | 32.40% | 100% | \$70,075 | \$22,704 | | |
| 47 Manager Benefits | E | S | 1155 | 104146 | \$41.81 | 2080 | \$86,965 | Full Time | 32.40% | 100% | \$86,965 | \$28,177 | | |
| 48 Supervisor Human Resources | E | S | 1220 | 108533 | \$33.69 | 2080 | \$70,075 | Full Time | 32.40% | 100% | \$70,075 | \$22,704 | | |
| 49 Clerk I | E | H | 1418 | 502666 | \$11.00 | 2080 | \$22,880 | Full Time | 32.40% | 100% | \$22,880 | \$7,413 | | |
| 50 Benefits Specialist | E | H | 1471 | 102095 | \$17.63 | 2080 | \$36,670 | Full Time | 32.40% | 100% | \$36,670 | \$11,881 | | |
| 51 Benefits Specialist | E | H | 1471 | 500324 | \$17.63 | 2080 | \$36,670 | Full Time | 32.40% | 100% | \$36,670 | \$11,881 | | |
| 52 Benefits Analyst I | E | H | 1028 | | \$21.59 | 2080 | \$44,907 | Full Time | 32.40% | 100% | \$44,907 | \$14,550 | | |
| 53 Benefits Analyst II | E | H | 2042 | | \$23.54 | 2080 | \$48,963 | Full Time | 32.40% | 100% | \$48,963 | \$15,864 | | |
| 54 Benefits Analyst I | E | H | 1028 | 109678 | \$21.59 | 2080 | \$44,907 | Full Time | 32.40% | 100% | \$44,907 | \$14,550 | | |
| 55 Benefits Specialist | E | H | 1471 | 102647 | \$17.63 | 2080 | \$36,670 | Full Time | 32.40% | 100% | \$36,670 | \$11,881 | | |
| 56 Clerk III | N | H | 1817 | | \$25.00 | 2080 | \$52,000 | Full Time | 32.40% | 50% | \$26,000 | \$8,424 | | |
| 57 Human Resources Analyst II | N | H | 2199 | | \$25.00 | 2080 | \$52,000 | Full Time | 32.40% | 50% | \$26,000 | \$8,424 | | |
| 58 New Position TBD | N | S | 0 | | \$69.71 | 2080 | \$144,997 | Full Time | 32.40% | 50% | \$72,499 | \$23,490 | | |
| 59 New Position TBD | N | H | 0 | | \$26.44 | 2080 | \$54,995 | Full Time | 32.40% | 50% | \$27,498 | \$8,909 | | |
| 60 New Position TBD | N | H | 0 | | \$31.60 | 2080 | \$65,728 | Full Time | 32.40% | 50% | \$32,864 | \$10,648 | | |
| 61 Human Resources Analyst I | N | H | 1024 | | \$24.00 | 2080 | \$49,920 | Full Time | 32.40% | 50% | \$24,960 | \$8,087 | | |

| | | | | | | | | | | | | | | | | |
|---------------|-------------------------------------|---|---|------|--|---------|------|--|----------|-----------|--------|-----|--------------------|--------------------|----------|----|
| 62 | Human Resources Analyst I | N | H | 1024 | | \$24.00 | 2080 | | \$49,920 | Full Time | 32.40% | 50% | | \$24,960 | \$8,087 | 62 |
| 63 | Employee Development Specialist | N | H | 1332 | | \$26.44 | 2080 | | \$54,995 | Full Time | 32.40% | 50% | | \$27,498 | \$8,909 | 63 |
| 64 | | | | | | | | | | | | | | | | 64 |
| 65 | Anticipated Turnover | | | | | | | | | | | | | \$0 | \$0 | 65 |
| 66 | Adjustment to Fringe Benefits | | | | | | | | | | | | | \$0 | \$0 | 66 |
| 67 | Shift Differential | | | | | | | | | Full Time | 32.40% | | | \$0 | \$0 | 67 |
| 68 | AU 3% Merit Increase | | | | | | | | | | | | | \$95,098 | \$30,812 | 68 |
| 69 | Christmas Bonus - Regular Full Time | | | | | | | | | Full Time | 32.40% | | | \$62,000 | \$20,088 | 69 |
| 70 | Christmas Bonus - Regular Part Time | | | | | | | | | Part Time | 12.30% | | | \$0 | \$0 | 70 |
| Totals | | | | | | | | | | | | | \$3,327,028 | \$1,077,956 | | |

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | | | |
|--|--|---------------------------|-----------------------------|--|-----------------------------|
| Department/Program | | Executive Director | | ED Phone # | |
| 11 - Management Resources | | David Moore | | 4137 | |
| Accounting Unit | | | Accounting Unit Name | | |
| 2131000 | | | Internal Lease Buildings | | |
| Program Director/Manager | | | Pgm Dir/Mgr Phone # | | Period Budget Covers |
| David Moore | | | 4137 | | 10/01/2021 - 09/30/2022 |
| FY 2022 ORIG REQUEST | | FY 2022 REVISION 1 | | \$ Increase/(Decrease) Requested - Approved | |
| \$ 2,195,761 | | \$ 2,150,041 | | \$ (45,720) | |
| % Increase/(Decrease) (Request - Approved) / Approved | | | | | |
| -2.08% | | | | | |

ACCOUNTING UNIT PURPOSE

The Internal Lease program supports overhead costs and maintenance operations for 40 internal lease buildings and the surrounding grounds.

PROGRAM NARRATIVE:

This program and Facilities Operations 2132000 make up the Internal Lease Pool. Cherokee Nation (CN) Programs occupy 474,365 SF of office and warehouse space in buildings within the Internal Lease Pool. The Pool operates on the recovery of space costs. The Space Cost Rate is provided by Financial Resources based on a historical cost formula.

The Internal Lease program supports overhead costs and maintenance operations for 40 internal lease buildings and the surrounding grounds. This budget provides the overhead costs for the Internal Lease Pool which includes: utilities, property taxes, property insurance, contract services and building maintenance for major repairs.

This program coordinates with utility vendors, Financial Resources, IT, Space Management, Environment Program and Risk Management.

SIGNIFICANT CHANGES:

Space Recovery increased for the occupancy of the One Stop Center - Stilwell. The building will be occupied by Career Services. Expenses were ~~increased~~ *adjusted* to align with actual and future expenditures.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | |
|--------------------------------|--------------------------|----------------------------------|---------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: 4138 |
| Award Period: | | Name: | Lillian Pratt |
| Award Number: | | Accounting Unit Director/Manager | Phone: 4137 |
| Accounting Fund: | 2-Internal Service | Name: | David Moore |
| Funding Source: | 13-Leases-Internal | Executive Director | Phone: 4137 |
| AU Description: | Internal Lease Buildings | Name: | David Moore |
| Accounting Unit: | 2131000 | 1st Person Responsible | |
| Place IDC Rate in Part 4 Below | | Employee # | 101999 |
| Date/Time Printed: | 08-Mar-22 09:04 AM | | |

Notes: This budget mod request is to increase Space Recovery for the occupancy of the One Stop Center - Stilwell. The building will be occupied by Career Services. Expenses were adjusted to align with actual and future expenditures.

PART-2

| | | | |
|---|---------------------------|-----------------------------|----------------------|
| Staffing Summary: | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: | | | - |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | | - |

PART-3

| | | | | |
|--|------------------|---------------------|---------------------|----------------------|
| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
| Space recovery | 410230 | \$5,274,647 | \$5,185,048 | \$ 89,599 |
| Carryover: "appropriated" PY | 490000 | \$140,175 | \$140,175 | \$ - |
| Gain/loss - disposal of assets | 491020 | \$9,430 | \$0 | \$ 9,430 |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 5,424,252 | \$ 5,325,223 | \$ 99,029 |

PART-4

| | | | | | | |
|--|------------------|-------------------------|---------------------|-------------------------|---------------------|----------------------|
| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | | \$0 | | \$0 | \$ - |
| Fringe benefits | 610000 | | \$0 | | \$0 | \$ - |
| Contract services >=\$5K | 650000 | | \$140,175 | | 140,175 | \$ - |
| Utilities | 700010 | | \$656,282 | | 646,682 | \$ 9,600 |
| Trash | 700070 | | \$4,230 | | 4,230 | \$ - |
| Property taxes | 710000 | | \$28,192 | | 27,785 | \$ 407 |
| Direct billed: property insurance | 710090 | | \$157,644 | | 155,144 | \$ 2,500 |
| Building maintenance | 730000 | | \$200,500 | | 268,727 | \$ (68,227) |
| Grounds maintenance | 730020 | | \$22,500 | | 27,500 | \$ (5,000) |
| Depreciation expense | 780000 | | \$940,518 | | 925,518 | \$ 15,000 |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 2,150,041 | | \$ 2,195,761 | \$ (45,720) |
| Expenditures SUBJECT to IDC | | | \$ - | | \$ - | \$ - |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | 970000 | | | | | |
| Total Expenditures | | | \$ 2,150,041 | | \$ 2,195,761 | \$ (45,720) |
| Revenues OVER \ (UNDER) Expenditures | | | \$ 3,274,211 | | \$ 3,129,462 | \$ 144,749 |

Transfers In/Out - (Show ALL as Positive Numbers)

| | | | | | | |
|--|--------|--|---------------------|--|---------------------|-------------------|
| Operating Transfers IN | | | | | | |
| Other financing sources | 900000 | | | | | \$ - |
| Cash in: tribally required | 900010 | | | | | \$ - |
| Cash in: grant required | 900020 | | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | | \$ - |
| Cash in: debt service | 900070 | | | | | \$ - |
| Operating Transfers OUT | | | | | | |
| Other financing uses | 900001 | | | | | \$ - |
| Cash out: tribally required | 900011 | | | | | \$ - |
| Cash out: grant required | 900021 | | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | | \$ - |
| Cash out: debt service | 900071 | | | | | \$ - |
| Transfers In/Out - Net | | | \$ - | | \$ - | \$ - |
| Take to Narrative ==> | | | \$ 2,150,041 | | \$ 2,195,761 | |
| Excess(Deficit) of Revenues, Expenditures and Net Transfers | | | \$ 3,274,211 | | \$ 3,129,462 | \$ 144,749 |

Cherokee Nation FY 2022
Comprehensive Budget Narrative

| | | | |
|---------------------------------|-----------------------------|--|--|
| Department/Program | Executive Director | | ED Phone # |
| 11 - Management Resources | David Moore | | 4137 |
| Accounting Unit | Accounting Unit Name | | |
| 2132000 | Facilities Operations | | |
| Program Director/Manager | | Pgm Dir/Mgr Phone # | Period Budget Covers |
| David Moore | | 4137 | 10/01/2021 - 09/30/2022 |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved | % Increase/(Decrease) (Request – Approved) / Approved |
| \$ 3,274,462 | \$ 3,399,211 | \$ 124,749 | 3.81% |

ACCOUNTING UNIT PURPOSE

The Facilities Operations program provides the maintenance, housekeeping and costs associated with the upkeep of 40 internal lease buildings and the surrounding grounds. These buildings provide a total of 436,430.78 sq. ft. of office, warehouse and common space for CN Programs.

PROGRAM NARRATIVE:

This program and Internal Leases 2131000 make up the Internal Lease Pool. CN Programs occupy office and warehouse space in buildings within the Internal Lease Pool. The Pool operates on the recovery of space costs. The Space Cost Rate is provided by Financial Resources based on a historical cost formula.

The Facilities Operations program provides the maintenance, housekeeping and costs associated with the upkeep of 40 internal lease buildings and the surrounding grounds. These buildings provide a total of 385,834.36 sq. ft. of office, warehouse and common space for CN Programs.

Facilities Operations coordinates with many CN Programs, TERO vendors and local businesses to provide clean, safe and functional facilities for CN Employees, Cherokee Citizens and visitors to the Cherokee Nation.

SIGNIFICANT CHANGES:

Expenses were increased to align with actual and historical data.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | |
|--------------------|--------------------------------|----------------------------------|---------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: 4138 |
| Award Period: | | Name: | Lillian Pratt |
| Award Number: | | Accounting Unit Director/Manager | Phone: 4137 |
| Accounting Fund: | 2-Internal Service | Name: | David Moore |
| Funding Source: | 13-Leases-Internal | Executive Director | Phone: 4137 |
| AU Description: | Facilities Operations | Name: | David Moore |
| Accounting Unit: | 2132000 | 1st Person Responsible | |
| | Place IDC Rate in Part 4 Below | Employee # | 101999 |
| Date/Time Printed: | 08-Mar-22 12:21 PM | | |

Notes: This budget is part of the Internal Lease Pool and is supported by Internal Lease AU 2131000 through Space Recovery. Expenses were increased to align with actual and historical data.

PART-2

| | | | | |
|---|--|--------------------|----------------------|---------------|
| Staffing Summary: | | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: | | 56.08 | 59.80 | (3.72) |
| # of Regular Part-Time Employee Equivalents: | | 0.60 | 1.00 | (0.40) |
| # of Temp. Full / Part Time Employee Equivalents: | | | | - |
| # of Other Employee Equivalents: | | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | 56.68 | 60.80 | (4.12) |

PART-3

| | | | | |
|--|-----------|-------------------|-------------------|--------------------|
| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
| Maintenance recovery | 410280 | \$80,000 | \$100,000 | \$ (20,000) |
| Inter-program revenue | 496000 | \$35,000 | \$35,000 | \$ - |
| Other Income | 499000 | \$10,000 | \$10,000 | \$ - |
| Please enter a valid account number ->>> | | | | \$ - |
| Please enter a valid account number ->>> | | | | \$ - |
| Please enter a valid account number ->>> | | | | \$ - |
| Please enter a valid account number ->>> | | | | \$ - |
| Please enter a valid account number ->>> | | | | \$ - |
| Please enter a valid account number ->>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | \$ - |
| Total Revenues | | \$ 125,000 | \$ 145,000 | \$ (20,000) |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|-----------|------------------|---------------------|------------------|---------------------|-------------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | | \$1,732,308 | | \$1,924,799 | \$ (192,491) |
| Fringe benefits | 610000 | | \$559,784 | | \$620,601 | \$ (60,817) |
| Staff development & training | 620000 | | \$0 | | \$1,000 | \$ (1,000) |
| Motor vehicle reports | 620530 | | \$200 | | \$200 | \$ - |
| Tolls/parking-travel | 630040 | | \$100 | | \$100 | \$ - |
| Contract services < \$5K | 640000 | | \$1,000 | | \$6,000 | \$ (5,000) |
| Contract services >=\$5K | 650000 | | \$150,000 | | \$80,000 | \$ 70,000 |
| Supplies | 680000 | | \$180,000 | | \$84,863 | \$ 95,137 |
| Equipment < \$5K | 680070 | | \$6,000 | | \$2,000 | \$ 4,000 |
| COVID 19 | 680999 | | \$200 | | \$500 | \$ (300) |
| Direct billed: telephone expense | 690080 | | \$6,500 | | \$6,500 | \$ - |
| Direct billed: cell/mobile phone | 690090 | | \$21,000 | | \$21,000 | \$ - |
| Direct billed: internet | 690110 | | | | \$250 | \$ (250) |
| Direct billed: mailing cost | 690120 | | \$25 | | \$25 | \$ - |
| Direct billed: printing/copying | 690130 | | \$25 | | \$25 | \$ - |
| Building rent/lease | 700000 | | \$3,500 | | \$3,500 | \$ - |
| Utilities | 700010 | | \$4,000 | | \$4,000 | \$ - |
| Trash | 700070 | | \$33,999 | | \$25,000 | \$ 8,999 |
| Direct billed: space cost | 700080 | | \$202,111 | | \$202,111 | \$ - |
| Direct billed: property insurance | 710090 | | \$30,000 | | \$15,000 | \$ 15,000 |
| Direct billed: auto insurance | 710100 | | \$20,000 | | \$20,000 | \$ - |
| Direct billed: general liab ins | 710120 | | \$100 | | \$100 | \$ - |
| Direct billed: contractor eqp ins | 710140 | | \$500 | | \$500 | \$ - |
| Fuel, oil | 720020 | | \$5,000 | | \$5,000 | \$ - |
| R & m vehicle | 720030 | | \$25,000 | | \$5,000 | \$ 20,000 |
| Direct billed: GSA vehicle | 720050 | | \$75,300 | | \$75,300 | \$ - |
| Direct billed: gas cards | 720070 | | \$15,000 | | \$15,000 | \$ - |
| Building maintenance | 730000 | | \$161,471 | | \$80,000 | \$ 81,471 |
| Grounds maintenance | 730020 | | \$50,000 | | \$20,000 | \$ 30,000 |
| R & m equipment | 730040 | | \$80,000 | | \$20,000 | \$ 60,000 |
| Depreciation expense | 780000 | | \$36,088 | | \$36,088 | \$ - |
| Please enter a valid account number ->>> | | | | | | \$ - |
| Please enter a valid account number ->>> | | | | | | \$ - |
| Please enter a valid account number ->>> | | | | | | \$ - |
| Please enter a valid account number ->>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | \$ - |
| Expenditures NOT Subject to IDC | | | \$ 3,399,211 | | \$ 3,274,462 | \$ 124,749 |
| Expenditures SUBJECT to IDC | | | \$ - | | \$ - | \$ - |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | 970000 | | | | | |
| Total Expenditures | | | \$ 3,399,211 | | \$ 3,274,462 | \$ 124,749 |

| | | | | | |
|---|--|-----------------------|--|-----------------------|---------------------|
| Revenues OVER \ (UNDER) Expenditures | | \$ (3,274,211) | | \$ (3,129,462) | \$ (144,749) |
|---|--|-----------------------|--|-----------------------|---------------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| | | | | | |
|---------------------------------|--------|--|-------------|--|-------------|
| Operating Transfers IN | | | | | |
| Other financing sources | 900000 | | | | \$ - |
| Cash in: tribally required | 900010 | | | | \$ - |
| Cash in: grant required | 900020 | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | |
| Other financing uses | 900001 | | | | \$ - |
| Cash out: tribally required | 900011 | | | | \$ - |
| Cash out: grant required | 900021 | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In/Out - Net | | | \$ - | | \$ - |

| | | | | | |
|-----------------------|--|---------------------|--|---------------------|--|
| Take to Narrative ==> | | \$ 3,399,211 | | \$ 3,274,462 | |
|-----------------------|--|---------------------|--|---------------------|--|

| | | | | | |
|--|--|-----------------------|--|-----------------------|---------------------|
| Excess(Deficit) of Revenues, Expenditures and Net Transfers | | \$ (3,274,211) | | \$ (3,129,462) | \$ (144,749) |
|--|--|-----------------------|--|-----------------------|---------------------|

PAYROLL WORKSHEET

Accounting Unit Description: **Facilities Operations** For Budget Period: **10/01/2021 - 09/30/2022** Printed Date: **09-Mar-22**
 Accounting Unit Name: **2152000** Prepared by: **Lillian Pratt** Printed Time: **04:18 PM**

| TOTAL PERSONNEL COST FOR EMPLOYEE | | | | | | | | | | | | | Totals For This Accounting Unit | | |
|--|-----------------|--------------------------------------|------------|----------|---------|----------------------------------|----------|-----------|------------------------|---------------|--------------|----------------------|---------------------------------|------------------------|--------------------------|
| Job Title | Position Status | Salary Class: New/H Existing=E | MOA/PA = N | Job Code | Emp. # | Expected Hours To Pay on this AU | | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |
| | | | | | | Pay Rate | Regular | Overtime | | | | | | | |
| 1 Custodian I | E | H | 1686 | 100785 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 1 |
| 2 Custodian I | E | H | 1686 | 109725 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 2 |
| 3 Manager Housekeeping | E | S | 2145 | 104185 | 22.15 | 2080 | | \$48,072 | Full Time | 32.40% | 100% | | \$48,072 | \$14,923 | 3 |
| 4 Custodian I | E | H | 1686 | 101302 | 14.71 | 2080 | | \$30,597 | Full Time | 32.40% | 100% | | \$30,597 | \$9,913 | 4 |
| 5 Laborer | E | H | 1683 | 502493 | \$12.54 | 2080 | | \$26,083 | Full Time | 32.40% | 80% | X | \$20,866 | \$6,761 | 5 |
| 6 HVACR Unlimited Contractor | E | H | 2113 | 109160 | 24.89 | 2080 | | \$51,771 | Full Time | 32.40% | 80% | X | \$41,417 | \$13,419 | 6 |
| 7 Custodian I | E | H | 1686 | 105918 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 7 |
| 8 Maintenance Skilled Laborer | E | H | 1447 | 108651 | 15.24 | 2080 | | \$31,699 | Full Time | 32.40% | 80% | X | \$25,359 | \$8,216 | 8 |
| 9 Carpenter | E | H | 1672 | 105501 | 15.29 | 2080 | | \$31,803 | Full Time | 32.40% | 80% | X | \$25,442 | \$8,243 | 9 |
| 10 Supervisor Custodian | E | H | 1631 | 500999 | 17.16 | 2080 | | \$35,693 | Full Time | 32.40% | 100% | | \$35,693 | \$11,565 | 10 |
| 11 Custodian I | E | H | 1686 | 102161 | 13.65 | 2080 | | \$28,392 | Full Time | 32.40% | 100% | | \$28,392 | \$9,199 | 11 |
| 12 Laborer | E | H | 1683 | 501952 | 11.48 | 2080 | | \$23,878 | Full Time | 32.40% | 80% | X | \$19,102 | \$6,189 | 12 |
| 13 Maintenance Skilled Laborer | E | H | 1447 | 120237 | 12.22 | 2080 | | \$25,418 | Full Time | 32.40% | 80% | X | \$20,334 | \$6,588 | 13 |
| 14 Apprentice Plumber | E | H | 1439 | 500925 | 14.49 | 2080 | | \$30,139 | Full Time | 32.40% | 80% | X | \$24,111 | \$7,812 | 14 |
| 15 Special Projects Officer | E | S | 1364 | 103295 | 12.39 | 2080 | | \$25,771 | Full Time | 32.40% | 100% | | \$25,771 | \$8,350 | 15 |
| 16 Maintenance Worker | E | H | 1678 | 106751 | 14.05 | 2080 | | \$29,245 | Full Time | 32.40% | 80% | X | \$23,396 | \$7,580 | 16 |
| 17 Maintenance Worker | E | H | 1678 | 501109 | 13.90 | 2080 | | \$24,752 | Full Time | 32.40% | 80% | X | \$19,802 | \$6,416 | 17 |
| 18 Apprentice Electrician | E | H | 1434 | 102169 | 14.37 | 2080 | | \$29,890 | Full Time | 32.40% | 80% | X | \$23,912 | \$7,747 | 18 |
| 19 Carpenter | E | H | 1672 | 502730 | 14.27 | 2080 | | \$29,682 | Full Time | 32.40% | 60% | X | \$17,809 | \$5,770 | 19 |
| 20 Maintenance Technician I | E | H | 1446 | 108620 | 15.43 | 2080 | | \$32,094 | Full Time | 32.40% | 80% | X | \$25,875 | \$8,319 | 20 |
| 21 Custodian I | E | H | 1686 | 104285 | 11.55 | 2080 | | \$24,024 | Full Time | 32.40% | 100% | | \$24,024 | \$7,784 | 21 |
| 22 Custodian I | E | H | 1686 | 101658 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 22 |
| 23 Lead Grounds Technician | E | H | 1445 | 102849 | 14.85 | 2080 | | \$30,909 | Full Time | 32.40% | 80% | X | \$24,727 | \$8,012 | 23 |
| 24 Custodian I | E | H | 1686 | 502150 | 11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 100% | | \$24,752 | \$8,020 | 24 |
| 25 Lead Carpenter | E | H | 1433 | 109345 | 16.40 | 2080 | | \$34,112 | Full Time | 32.40% | 80% | X | \$27,280 | \$8,842 | 25 |
| 26 Custodian I | E | H | 1686 | 109937 | 12.22 | 2080 | | \$25,418 | Full Time | 32.40% | 100% | | \$25,418 | \$8,235 | 26 |
| 27 Laborer | E | H | 1683 | 501070 | 11.48 | 2080 | | \$23,878 | Full Time | 32.40% | 80% | X | \$19,102 | \$6,189 | 27 |
| 28 Maintenance Worker | E | H | 1678 | 103583 | 11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 80% | X | \$19,802 | \$6,416 | 28 |
| 29 Maintenance Worker | E | H | 1678 | 101867 | 11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 29 |
| 30 Heavy Equipment Operator | E | H | 1438 | 102377 | 17.21 | 2080 | | \$35,797 | Full Time | 32.40% | 80% | X | \$28,638 | \$9,279 | 30 |
| 31 Apprentice Electrician | E | H | 1434 | 500157 | 14.37 | 2080 | | \$29,890 | Full Time | 32.40% | 80% | X | \$23,912 | \$7,747 | 31 |
| 32 Custodian I | E | H | 1686 | 501395 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 32 |
| 33 Manager Maintenance Grounds Buildings | E | S | 2146 | 106998 | 23.37 | 2080 | | \$48,610 | Full Time | 32.40% | 80% | X | \$38,888 | \$12,600 | 33 |
| 34 Maintenance Worker | E | H | 1678 | 102538 | 11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 34 |
| 35 Custodian I | E | H | 1686 | 108457 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 35 |
| 36 Custodian I | E | H | 1686 | 108781 | 12.15 | 2080 | | \$25,272 | Full Time | 32.40% | 100% | | \$25,272 | \$8,188 | 36 |
| 37 Custodian I | E | H | 1686 | 500900 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 37 |
| 38 HVACR Apprentice | E | H | 1673 | 100179 | 19.92 | 2080 | | \$41,434 | Full Time | 32.40% | 80% | X | \$33,147 | \$10,740 | 38 |
| 39 Custodian I | E | H | 1686 | 107709 | 13.54 | 2080 | | \$28,163 | Full Time | 32.40% | 100% | | \$28,163 | \$9,125 | 39 |
| 40 HVACR Journeyman | E | H | 1436 | 104721 | 26.46 | 2080 | | \$55,037 | Full Time | 32.40% | 80% | X | \$44,030 | \$14,266 | 40 |
| 41 Lead Custodian | E | H | 1450 | 105993 | 17.00 | 2080 | | \$35,360 | Full Time | 32.40% | 100% | | \$35,360 | \$11,457 | 41 |
| 42 Custodian I | E | H | 1686 | 109086 | 12.21 | 2080 | | \$25,397 | Full Time | 32.40% | 100% | | \$25,397 | \$8,229 | 42 |
| 43 Laborer | E | H | 1683 | 106723 | 15.67 | 2080 | | \$32,594 | Full Time | 32.40% | 80% | X | \$26,075 | \$8,448 | 43 |
| 44 Custodian I | E | H | 1686 | 108535 | 11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 44 |
| 45 Custodian II | E | H | 2142 | 102489 | 12.51 | 2080 | | \$26,021 | Full Time | 32.40% | 100% | | \$26,021 | \$8,431 | 45 |
| 46 Maintenance Technician I | E | H | 1446 | 103507 | 16.28 | 2080 | | \$33,862 | Full Time | 32.40% | 80% | X | \$27,090 | \$8,777 | 46 |
| 47 Custodian I | E | H | 1686 | 500923 | 11.00 | 2080 | | \$22,880 | Full Time | 32.40% | 100% | | \$22,880 | \$7,413 | 47 |
| 48 Custodian II | E | H | 2142 | 500924 | 11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 100% | | \$23,566 | \$7,635 | 48 |
| 49 Maintenance Worker | E | H | 1678 | 103239 | 12.51 | 2080 | | \$26,021 | Full Time | 32.40% | 80% | X | \$20,817 | \$6,745 | 49 |
| 50 Custodian I | E | H | 1686 | 501789 | 11.00 | 2080 | | \$22,880 | Full Time | 32.40% | 58% | | \$13,339 | \$4,322 | 50 |
| 51 Account Clerk III | E | H | 1866 | 102914 | 16.38 | 2080 | | \$34,070 | Full Time | 32.40% | 100% | | \$34,070 | \$11,039 | 51 |
| 52 Custodian I | E | H | 1686 | 107260 | 12.67 | 2080 | | \$26,354 | Full Time | 32.40% | 100% | | \$26,354 | \$8,539 | 52 |
| 53 Custodian I | E | H | 1686 | 120223 | 11.48 | 2080 | | \$23,878 | Full Time | 32.40% | 100% | | \$23,878 | \$7,736 | 53 |
| 54 Lead Heavy Equipment Finish Operator | E | H | 2111 | 500335 | 17.77 | 2080 | | \$36,962 | Full Time | 32.40% | 80% | X | \$29,570 | \$9,581 | 54 |
| 55 Custodian I | E | H | 1686 | 102878 | 11.48 | 2080 | | \$23,878 | Full Time | 32.40% | 100% | | \$23,878 | \$7,736 | 55 |
| 56 Custodian I | E | H | 1686 | 500906 | 11.48 | 2080 | | \$23,878 | Full Time | 32.40% | 100% | | \$23,878 | \$7,736 | 56 |
| 57 Custodian I | E | H | 1686 | 102287 | 13.13 | 2080 | | \$27,310 | Full Time | 32.40% | 100% | | \$27,310 | \$8,848 | 57 |
| 58 Custodian I | E | H | 1686 | 100422 | 11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 58 |
| 59 Skilled Laborer | E | H | 1679 | 501666 | 12.41 | 2080 | | \$25,813 | Full Time | 32.40% | 80% | X | \$20,650 | \$6,991 | 59 |
| 60 Special Projects Officer | E | S | 1364 | 104152 | 22.88 | 2080 | | \$47,590 | Full Time | 32.40% | 100% | | \$47,590 | \$15,419 | 60 |
| 61 Custodian I | E | H | 1686 | 11.00 | 2080 | | \$22,880 | Full Time | 32.40% | 50% | | \$11,440 | \$3,707 | 61 | |
| 62 Custodian I | E | H | 1686 | 11.00 | 2080 | | \$22,880 | Part Time | 12.30% | 30% | | \$6,854 | \$844 | 62 | |
| 63 Facility Administrator | E | S | 1074 | 24.88 | 2080 | | \$51,771 | Full Time | 32.40% | 50% | | \$25,886 | \$8,387 | 63 | |
| 64 Journeyman Electrician | E | H | 1435 | 21.65 | 2080 | | \$45,032 | Full Time | 32.40% | 40% | X | \$18,013 | \$5,836 | 64 | |
| 65 Laborer | E | H | 1683 | 11.15 | 2080 | | \$23,192 | Full Time | 32.40% | 40% | X | \$9,277 | \$3,005 | 65 | |
| 66 Lead Carpenter | E | H | 1433 | 16.39 | 2080 | | \$34,091 | Full Time | 0.00% | | X | \$13,636 | \$4,418 | 66 | |
| 67 | | | | | | | | | | | | | | | 67 |
| 68 Anticipated Turnover | | | | | | | | | | | | | \$0 | \$0 | 68 |
| 69 Adjustment to Fringe Benefits | | | | | | | | | | | | | \$0 | \$0 | 69 |
| 70 Shift Differential | | | | | | | | | | | | | \$0 | \$0 | 70 |
| 71 AU 3% Merit Increase | | | | | | | | | | | | | \$0 | \$0 | 71 |
| 72 Christmas Bonus - Regular Full Time | | | | | | | | | | | | | \$65,000 | \$21,060 | 72 |
| 73 Christmas Bonus - Regular Part Time | | | | | | | | | | | | | \$500 | \$62 | 73 |
| Totals | | | | | | | | | | | | | \$1,732,308 | \$559,724 | |

Please input these totals on the Budget Request Form!

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | |
|---------------------------------|-----------------------------|--|--|
| Department/Program | Executive Director | | ED Phone # |
| 13 - Human Services | Jennifer Kirby | | 5150 |
| Accounting Unit | Accounting Unit Name | | |
| 3222190 | SG Tribal Services | | |
| Program Director/Manager | | Pgm Dir/Mgr Phone # | Period Budget Covers |
| Jennifer Kirby | | 5150 | 10/01/2021 - 09/30/2022 |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved | % Increase/(Decrease) (Request – Approved) / Approved |
| \$ 1,133,225 | \$ 1,373,144 | \$ 239,919 | 21.17% |

ACCOUNTING UNIT PURPOSE

This budget provides funding for salaries, staff development and training, travel, supplies, and administrative expenses for the program.

PROGRAM NARRATIVE:

These are administrative funds that are appropriated through the BIA Self Governance Compact. They are designed to meet all operation expenses associated with administering the BIA welfare assistance program.

The successful operation of this program depends upon having enough advocates, support staff and management staff to run the program successfully.

SIGNIFICANT CHANGES:

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | | |
|--------------------------------|-------------------------|----------------------------------|----------------|------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: | 5240 |
| Award Period: | | Name: | Amanda Rains | |
| Award Number: | | Accounting Unit Director/Manager | Phone: 5150 | |
| Accounting Fund: | 3-Special Revenue | Name: | Jennifer Kirby | |
| Funding Source: | 22-DOI-Self Governance | Executive Director | Phone: 5150 | |
| AU Description: | SG Tribal Services | Name: | Jennifer Kirby | |
| Accounting Unit: | 3222190 | 1st Person Responsible | | |
| Place IDC Rate in Part 4 Below | | Employee # | 109145 | |
| Date/Time Printed: | 04-Mar-22 08:28 AM | | | |

Notes: Obligating \$239,919 in revenue, adding 4 positions (1 existing, and 3 vacant at 50% due to hiring in the middle of the fiscal year), and adjusting expenses as needed.

PART-2

| | | | |
|---|---------------------------|-----------------------------|----------------------|
| Staffing Summary: | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: | 20.10 | 18.35 | 1.75 |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employee Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | 20.10 | 18.35 | 1.75 |

PART-3

| | | | | |
|--|------------------|---------------------|---------------------|----------------------|
| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
| Grants / contracts revenue | 400000 | \$1,373,144 | \$1,133,225 | \$ 239,919 |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 1,373,144 | \$ 1,133,225 | \$ 239,919 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|------------------|-------------------------|-----------|-------------------------|-----------|----------------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$704,774 | | \$620,719 | | \$ 84,055 |
| Fringe benefits | 610000 | \$228,346 | | \$201,114 | | \$ 27,232 |
| Staff development & training | 620000 | \$500 | | \$500 | | \$ - |
| Travel-staff | 630000 | \$2,000 | | \$2,000 | | \$ - |
| Tolls/parking-travel | 630040 | \$1,500 | | \$1,500 | | \$ - |
| Contract services < \$5K | 640000 | \$4,200 | | \$0 | | \$ 4,200 |
| Contract services >=\$5K | 650000 | | \$0 | \$4,200 | | \$ (4,200) |
| Client services - Human Svcs | 670005 | | \$20,000 | \$20,000 | | \$ - |
| Supplies | 680000 | \$50,380 | | \$15,000 | | \$ 35,380 |
| Direct billed: telephone expense | 690080 | \$10,000 | | \$10,000 | | \$ - |
| Direct billed: cell/mobile phone | 690090 | \$10,000 | | \$10,000 | | \$ - |
| Direct billed: internet | 690110 | \$4,000 | | \$4,000 | | \$ - |
| Direct billed: mailing cost | 690120 | \$4,909 | | \$4,909 | | \$ - |
| Direct billed: printing/copying | 690130 | \$250 | | \$250 | | \$ - |
| Lease/rent: furniture & equip | 690500 | \$9,000 | | \$9,000 | | \$ - |
| Building rent/lease | 700000 | \$28,000 | | \$28,000 | | \$ - |
| Utilities | 700010 | \$2,100 | | \$2,100 | | \$ - |
| Direct billed: space cost | 700080 | \$125,000 | | \$56,421 | | \$ 68,579 |
| Direct billed: property insurance | 710090 | \$250 | | \$250 | | \$ - |
| Direct billed: auto insurance | 710100 | \$6,000 | | \$6,000 | | \$ - |
| Employee mileage reimbursement | 720040 | \$100 | | \$100 | | \$ - |
| Direct billed: GSA vehicle | 720050 | \$20,000 | | \$20,000 | | \$ - |
| Building maintenance | 730000 | \$100 | | \$100 | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 20,000 | | \$ - | \$ 20,000 |
| Expenditures SUBJECT to IDC | | \$ 1,211,409 | | \$ 1,016,163 | | \$ 195,246 |
| Indirect Cost Rate (if blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | 970000 | \$ 141,735 | | \$ 117,062 | | \$ 24,673 |
| Total Expenditures | | \$ 1,373,144 | | \$ 1,133,225 | | \$ 239,919 |
| Revenues OVER \ (UNDER) Expenditures | | \$ - | | \$ - | | \$ - |

Transfers In\Out - (Show ALL as Positive Numbers)

| | | | | | | |
|--|--------|---------------------|--|---------------------|--|-------------|
| Operating Transfers IN | | | | | | |
| Other financing sources | 900000 | | | | | \$ - |
| Cash in: tribally required | 900010 | | | | | \$ - |
| Cash in: grant required | 900020 | | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | | \$ - |
| Cash in: debt service | 900070 | | | | | \$ - |
| Operating Transfers OUT | | | | | | |
| Other financing uses | 900001 | | | | | \$ - |
| Cash out: tribally required | 900011 | | | | | \$ - |
| Cash out: grant required | 900021 | | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | | \$ - |
| Cash out: debt service | 900071 | | | | | \$ - |
| Transfers In\Out - Net | | \$ - | | \$ - | | \$ - |
| Take to Narrative ==> | | \$ 1,373,144 | | \$ 1,133,225 | | \$ - |
| Excess(Deficit) of Revenues, Expenditures and Net Transfers | | \$ - | | \$ - | | \$ - |

PAYROLL WORKSHEET

Accounting Unit Description: **SO Tribal Services** For Budget Period: **10/01/2021 - 09/30/2022** Printed Date: **04-Mar-22**
 Accounting Unit Name: **322190** Prepared by: **Amanda Rains** Printed Time: **08:28 AM**

| Job Title | Position Status Vacant=V New=H Existing=E | Salary Class: Hourly = H MOA/IPA = N | Position Code | Emp. # | TOTAL PERSONNEL COST FOR EMPLOYEE | | | | Totals For This Accounting Unit | | | | | |
|--|--|--|---------------|--------|-----------------------------------|----------------------------------|----------|------------------------|---------------------------------|--------------|----------------------|-----------------|------------------------|--------------------------|
| | | | | | Pay Rate | Expected Hours To Pay on this AU | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |
| | | | | | | Regular | Overtime | | | | | | | |
| 1 Clerk III | E | H | 1817 | 100688 | \$13.96 | 2080 | | \$28,037 | Full Time | 32.40% | 40% | x | \$11,615 | \$3,763 |
| 2 Administrative Secretary | E | H | 1454 | 102800 | \$12.93 | 2080 | | \$26,894 | Full Time | 32.40% | 100% | | \$26,894 | \$8,714 |
| 3 Clerk III | E | H | 1817 | 500810 | \$11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 50% | x | \$12,376 | \$4,010 |
| 4 Family Advocate I | E | H | 1632 | 102854 | \$23.91 | 2080 | | \$48,733 | Full Time | 32.40% | 50% | x | \$24,867 | \$9,057 |
| 5 Clerk I | E | H | 1418 | 501525 | \$11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 50% | x | \$11,783 | \$3,818 |
| 6 Family Advocate II | E | H | 1271 | 100587 | \$27.52 | 2080 | | \$57,242 | Full Time | 32.40% | 50% | x | \$28,621 | \$9,273 |
| 7 Clerk III | E | H | 1817 | 501491 | \$11.64 | 2080 | | \$24,211 | Full Time | 32.40% | 100% | | \$24,211 | \$7,844 |
| 8 Clerk III | E | H | 1817 | 107401 | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 50% | x | \$12,262 | \$3,973 |
| 9 Family Advocate II | E | H | 1271 | 103860 | \$20.31 | 2080 | | \$42,245 | Full Time | 32.40% | 50% | x | \$21,123 | \$6,844 |
| 10 Family Advocate II | E | H | 1271 | 103895 | \$17.18 | 2080 | | \$35,734 | Full Time | 32.40% | 50% | x | \$17,867 | \$5,789 |
| 11 Manager Family Assistance | E | S | 1149 | 103354 | \$35.60 | 2080 | | \$74,048 | Full Time | 32.40% | 20% | x | \$14,610 | \$4,798 |
| 12 Clerk I | E | H | 1418 | 501330 | \$11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 65% | x | \$16,089 | \$5,213 |
| 13 Clerk III | E | H | 1817 | 104989 | \$11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 50% | x | \$12,376 | \$4,010 |
| 14 Family Advocate I | E | H | 1632 | 506820 | \$14.92 | 2080 | | \$31,034 | Full Time | 32.40% | 50% | x | \$15,517 | \$5,028 |
| 15 Manager Family Assistance | E | S | 1149 | 103376 | \$30.84 | 2080 | | \$64,147 | Full Time | 32.40% | 40% | x | \$25,659 | \$8,314 |
| 16 Family Advocate II | E | H | 1271 | 109100 | \$19.02 | 2080 | | \$39,562 | Full Time | 32.40% | 50% | x | \$19,781 | \$6,409 |
| 17 Clerk | E | H | 1418 | 120233 | \$11.84 | 2080 | | \$24,211 | Full Time | 32.40% | 50% | x | \$12,106 | \$3,922 |
| 18 Family Advocate II | E | H | 1271 | 103702 | \$17.02 | 2080 | | \$35,402 | Full Time | 32.40% | 50% | x | \$17,701 | \$5,755 |
| 19 Clerk I | E | H | 1418 | 107783 | \$14.16 | 2080 | | \$29,453 | Full Time | 32.40% | 50% | x | \$14,727 | \$4,772 |
| 20 Supervisor Family Advocate | E | S | 1202 | 108818 | \$23.94 | 2080 | | \$48,795 | Full Time | 32.40% | 50% | x | \$24,898 | \$8,067 |
| 21 Family Advocate II | E | H | 1271 | 103781 | \$18.59 | 2080 | | \$40,747 | Full Time | 32.40% | 50% | x | \$20,374 | \$6,601 |
| 22 Supervisor Administrative Services | E | S | 2430 | 103455 | \$23.55 | 2080 | | \$48,816 | Full Time | 32.40% | 50% | x | \$24,909 | \$8,070 |
| 23 Family Advocate I | E | H | 1632 | 501559 | \$14.92 | 2080 | | \$31,034 | Full Time | 32.40% | 50% | x | \$15,517 | \$5,028 |
| 24 Supervisor Certification | E | H | 1195 | 108881 | \$14.26 | 2080 | | \$29,661 | Full Time | 32.40% | 50% | x | \$14,831 | \$4,805 |
| 25 Family Advocate II | E | H | 1271 | 100447 | \$17.24 | 2080 | | \$35,859 | Full Time | 32.40% | 50% | x | \$17,930 | \$5,809 |
| 26 Assistant Manager I Family Assistance | E | S | 1623 | 107818 | \$23.72 | 2080 | | \$48,338 | Full Time | 32.40% | 20% | x | \$9,868 | \$3,197 |
| 27 Clerk I | E | H | 1418 | 502267 | \$11.00 | 2080 | | \$22,880 | Full Time | 32.40% | 100% | | \$22,880 | \$7,413 |
| 28 Family Advocate I | E | H | 1632 | 107496 | \$16.39 | 2080 | | \$34,091 | Full Time | 32.40% | 50% | x | \$17,046 | \$5,523 |
| 29 Clerk I | E | H | 1418 | 104333 | \$16.63 | 2080 | | \$34,590 | Full Time | 32.40% | 100% | | \$34,590 | \$11,207 |
| 30 Manager Family Assistance | E | S | 1149 | 107923 | \$30.84 | 2080 | | \$63,731 | Full Time | 32.40% | 50% | x | \$31,866 | \$10,325 |
| 31 Clerk III | E | H | 1817 | 102316 | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 40% | x | \$9,809 | \$3,178 |
| 32 Family Advocate I | E | H | 1632 | 501041 | \$16.52 | 2080 | | \$34,362 | Full Time | 32.40% | 50% | x | \$17,181 | \$5,567 |
| 33 Elder Services Advocate | E | H | 1268 | 103976 | \$18.23 | 2080 | | \$37,918 | Full Time | 32.40% | 50% | x | \$18,959 | \$6,143 |
| 34 Clerk I | E | H | 1418 | 501520 | \$11.33 | 2080 | | \$23,566 | Full Time | 32.40% | 60% | x | \$14,140 | \$4,581 |
| 35 Director Family Assistance | V | S | 1085 | VACANT | \$36.09 | 2080 | | \$62,857 | Full Time | 32.40% | 50% | | \$31,294 | \$10,136 |
| 36 Family Advocate II | V | H | 1271 | VACANT | \$16.68 | 2080 | | \$34,694 | Full Time | 32.40% | 50% | | \$17,347 | \$5,620 |
| 37 Family Advocate II | V | H | 1271 | VACANT | \$16.68 | 2080 | | \$34,694 | Full Time | 32.40% | 50% | | \$17,347 | \$5,620 |
| 38 Executive Director Human Services | E | S | 2288 | 109145 | \$46.91 | 2080 | | \$97,573 | Full Time | 32.40% | 25% | x | \$24,393 | \$7,903 |
| 39 | | | | | | | | | | 0.00% | | | | |
| 40 | | | | | | | | | | 0.00% | | | | |
| 41 | | | | | | | | | | 0.00% | | | | |
| 42 | | | | | | | | | | 0.00% | | | | |
| 43 | | | | | | | | | | 0.00% | | | | |
| 44 | | | | | | | | | | 0.00% | | | | |
| 45 | | | | | | | | | | 0.00% | | | | |
| 46 | | | | | | | | | | 0.00% | | | | |
| 47 | | | | | | | | | | 0.00% | | | | |
| 48 | | | | | | | | | | 0.00% | | | | |
| 49 | | | | | | | | | | 0.00% | | | | |
| 50 | | | | | | | | | | 0.00% | | | | |
| 51 | | | | | | | | | | 0.00% | | | | |
| 52 | | | | | | | | | | 0.00% | | | | |
| 53 | | | | | | | | | | 0.00% | | | | |
| 54 | | | | | | | | | | 0.00% | | | | |
| 55 | | | | | | | | | | 0.00% | | | | |
| 56 | | | | | | | | | | 0.00% | | | | |
| 57 | | | | | | | | | | 0.00% | | | | |
| 58 | | | | | | | | | | 0.00% | | | | |
| 59 | | | | | | | | | | 0.00% | | | | |
| 60 | | | | | | | | | | 0.00% | | | | |
| 61 Anticipated Turnover | | | | | | | | | | | | | (\$72,556) | (\$23,509) |
| 62 Adjustment to Fringe Benefits | | | | | | | | | | | | | \$0 | \$0 |
| 63 Shift Differential | | | | | | | | | | | | | \$0 | \$0 |
| 64 AU 3% Merit Increase | | | | | | | | | | | | | \$21,767 | \$7,052 |
| 65 Christmas Bonus - Regular Full Time | | | | | | | | | | | | | \$0,000 | \$9,720 |
| 66 Christmas Bonus - Regular Part Time | | | | | | | | | | | | | \$0 | \$0 |
| Totals | | | | | | | | | | | | | \$704,774 | \$228,348 |

Please input these totals on the Budget Request Form!

DEPARTMENT OF THE INTERIOR
SELF-GOVERNANCE COMPACT/FUNDING AGREEMENT AND AMENDMENTS
AUTHORITY TO OBLIGATE

COMPACT NO.: GT-OSGT905-22

DOC REQUEST NO.: 2

COMPACT TRIBE/TRIBAL CONSORTIUM: CHEROKEE NATION

COMPACT PERIOD: Fiscal Year 2022

Award NO: A22AV00098

DATE: Tuesday, December 28, 2021

DUNS NO: 077345494

| ACCT Line | BFY | Program | Description | Current Authority | Increase Decrease | Total Authority |
|-----------|-------|---------|--|-------------------|-------------------|-----------------|
| 1 | 22-23 | T9240 | S/G OPERATION OF INDIAN PROGRAMS (OIP) | \$1,556,406.00 | \$367,036.00 | \$1,923,442.00 |
| 10 | 22-23 | F0000 | S/G DOI - WILDLAND FIRE MANAGEMENT | \$0.00 | \$34,920.00 | \$34,920.00 |
| 13 | 2022 | 95400 | S/G HHS-CHILDCARE DEVELOP | \$0.00 | \$13,837,593.00 | \$13,837,593.00 |
| 14 | 2022 | 95800 | S/G HHS-CHILDCARE BLOCK | \$0.00 | \$38,399,149.00 | \$38,399,149.00 |
| Total: | | | | \$1,556,406.00 | \$52,638,698.00 | \$54,195,104.00 |

Authority to Obligate: All conditions and restrictions contained in 42 BIAM Supplement 4 apply to this agreement. You may not exceed this limitation without additional authority signed by the allottee of these funds.



Signature of Authorizing Official
Director, Office of Self-Governance

December 28, 2021

Date

This Funding Agreement/Amendment is offered under authority of Title IV, P.L. 100-472, P.L. 102-184, and P.L. 93-638 as amended, the Indian Self-Determination and Education Assistance Act.

Listing of Increases/Decreases

| Cost Code | Description | Amount |
|------------------|--|-----------------|
| 95400 NON TPA | Child Care Development Fund (Mandatory) FY2022 Distribution of the 1st Allocation of Child Care Development fund (Mandatory) funds for Tribes with approved 477 plans. 22CCDFM01 | \$13,837,593.00 |
| | ROLLUP 95400 Total: | \$13,837,593.00 |
| 95800 NON TPA | Child Care Development Fund (Discretionary) FY2022 Distribution of the 1st Allocation of Child Care Development fund (Discretionary) funds for Tribes with approved 477 plans. 22CCDFD1 | \$38,399,149.00 |
| | ROLLUP 95800 Total: | \$38,399,149.00 |
| F1002 NON TPA | Preparedness FY 2022 Distribution of CR1 Wildland Fire Preparedness funds representing 17.53% of target funding. This is a one-time distribution of funds. 22FIR006 | \$4,320.00 |
| F102T NON TPA | Wildland Fire Prevention FY2022 Distribution of CR#1 Wildland Fire Prevention funds. This is a one-time distribution of funds. 22FIR003 | \$30,600.00 |
| | ROLLUP F0000 Total: | \$34,920.00 |
| H9130 TPA/Tribal | Welfare Assistance FY2022 Distribution of CR#1 Welfare Assistance Funds provided pursuant to the National Welfare Assistance Funding Distribution Methodology, 70 IAM 3. The funding meets approximately 17.61% of each Tribe's 2022 estimated need based on reported need, carryover adjustment & enacted appropriations. 22OIP006 | \$239,919.00 |
| J3035 NON TPA | Law Enforcement - 638 Tribal FY2022 Distribution of base funding to tribally operated Criminal Investigation & Police Services programs under Public Law 117-43, Extending Funding and Emergency Assistance Act through 12/3/2021. Amount represents approximately 17.53% of the FY2021 base funding level. 22OIP004 | \$127,117.00 |
| | ROLLUP T9240 Total: | \$367,036.00 |
| | COMPACT TOTAL: | \$52,638,698.00 |

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | | | |
|--|--|---------------------------|-----------------------------|--|-----------------------------|
| Department/Program | | Executive Director | | ED Phone # | |
| 07 - Health Services | | STEPHEN JONES | | 539-234-2722 | |
| Accounting Unit | | | Accounting Unit Name | | |
| 3324400 | | | DENTAL | | |
| Program Director/Manager | | | Pgm Dir/Mgr Phone # | | Period Budget Covers |
| JOSHUA LOONEY | | | 539-234-2810 | | 10/01/2021 - 09/30/2022 |
| FY 2022 REVISION 1 | | FY 2022 REVISION 2 | | \$ Increase/(Decrease) Requested – Approved | |
| \$ 27,640,326 | | \$ 27,928,558 | | \$ 288,232 | |
| % Increase/(Decrease) (Request – Approved) / Approved | | | | | |
| 1.04% | | | | | |

ACCOUNTING UNIT PURPOSE

To ensure allocated funds are utilized for dental. All funds are used to cover all aspects of the dental budget i.e salaries, supplies, benefits, trainings, etc.

PROGRAM NARRATIVE:

Detailed description of the program:

The Cherokee Nation Dental program is a full service program addressing all areas of oral health. Prevention, restorative, specialty care, all within the Cherokee population.

Specific intended outcomes of the program:

The intended outcomes of the Cherokee Nation Dental program is to improve the quality of life for the Cherokee population, by improving oral health.

Metrics used to evaluate the effectiveness of the program:

Quality of care and total number of visits per rear are used to measure the effectiveness of the program.

Numbers of participants served:

This is reported in patient visits
 FY 18 81,100
 FY 19 82,360
 FY 20 54,898
 Projection FY 21 64,158

Projection for FY 21 decreased due to only treating emergencies for the first 5 months of the fiscal year due to COVID-19 Pandemic. We resumed normal services beginning March 15th. We are at about 75% of our normal scheduling due to Binax Testing every patient receiving treatment.

Number of Cherokees Served:

FY 18 87% Cherokee
 FY 19 86% Cherokee
 FY 20 84% Cherokee
 Projection FY 21 86% Cherokee

Number of Non-Cherokees Served:

FY 18 13% Non-Cherokee
 FY 19 14% Non-Cherokee
 FY 20 16% Non-Cherokee
 Projection FY 21 14% Non-Cherokee

SIGNIFICANT CHANGES:

Eliminated one position. Added Nowata for the last quarter of the year

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | | | | |
|--------------------|-------------------------------|----------------------------------|------------|---------------|--------|--------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Name: | AMI SAMS | Phone: | 539-234-2713 |
| Award Number: | | Accounting Unit Director/Manager | Name: | JOSHUA LOONEY | Phone: | 539-234-2810 |
| Accounting Fund: | 3-Special Revenue | Executive Director | Name: | STEPHEN JONES | Phone: | 539-234-2722 |
| Funding Source: | 32-IHS-Self Governance-Health | 1st Person Responsible | Employee # | 110135 | | |
| AU Description: | DENTAL | | | | | |
| Accounting Unit: | 3324400 | | | | | |
| Date/Time Printed: | | 10-Mar-22 | | 08:01 AM | | |

Notes: Transfer out to PHWF per LA 12-21. Eliminated Doctor position. Added position.

PART-2

| Staffing Summary: | FY 2022 REVISION 2 | FY 2022 REVISION 1 | Incr \ (Decr) |
|---|--------------------|--------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | 224.00 | 220.00 | 4.00 |
| # of Regular Part-Time Employee Equivalents: | 0.70 | 1.20 | (0.50) |
| # of Temp. Full / Part Time Employee Equivalents: | 0.95 | 0.90 | 0.05 |
| # of Other Employee Equivalents: | 4.00 | 4.00 | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | 229.65 | 226.10 | 3.55 |

PART-3

| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
|---|-----------|----------------------|----------------------|-------------------|
| Grants / contracts revenue | 400000 | \$22,298,558 | \$22,010,326 | \$ 288,232 |
| Health services income | 470010 | \$130,000 | \$130,000 | \$ - |
| Medicaid restricted | 470020 | \$3,000,000 | \$3,000,000 | \$ - |
| Insurance dental | 470140 | \$2,500,000 | \$2,500,000 | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 27,928,558 | \$ 27,640,326 | \$ 288,232 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|-----------|------------------|----------------------|------------------|----------------------|-------------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$16,392,510 | | \$16,222,320 | | \$ 170,190 |
| Fringe benefits | 610000 | \$5,213,765 | | \$5,125,914 | | \$ 87,851 |
| Staff development & training | 620000 | \$49,000 | | \$49,000 | | \$ - |
| CME Training | 620300 | \$70,000 | | \$70,000 | | \$ - |
| Travel-staff | 630000 | \$20,000 | | \$20,000 | | \$ - |
| Contract services >=\$5K | 650000 | | \$20,000 | | \$20,000 | \$ - |
| MOA/PA contracts >= \$5K | 650030 | | \$355,000 | | \$355,000 | \$ - |
| Supplies on agreement: medical | 680020 | | \$503,000 | | \$503,000 | \$ - |
| Supplies | 680000 | \$2,329,619 | | \$2,329,619 | | \$ - |
| Direct billed: telephone expense | 690080 | \$10,000 | | \$10,000 | | \$ - |
| Direct billed: cell/mobile phone | 690090 | \$15,000 | | \$15,000 | | \$ - |
| Direct billed: mailing cost | 690120 | \$2,000 | | \$2,000 | | \$ - |
| Lease/rent: furniture & equip | 690500 | \$10,000 | | \$10,000 | | \$ - |
| Employee mileage reimbursement | 720040 | \$15,000 | | \$15,000 | | \$ - |
| Food | 760012 | \$1,000 | | \$1,000 | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 878,000 | | \$ 878,000 | \$ - |
| Expenditures SUBJECT to IDC | | \$ 24,127,894 | | \$ 23,869,853 | | \$ 258,041 |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.70% | | |
| Indirect Cost Allocation | 970000 | \$ 2,822,964 | | \$ 2,792,773 | | \$ 30,191 |
| Total Expenditures | | | \$ 27,828,858 | | \$ 27,540,626 | \$ 288,232 |
| Revenues OVER \ (UNDER) Expenditures | | | \$ 99,700 | | \$ 99,700 | \$ - |

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN | | | | | |
|--|--------|--|-----------------------|--|-----------------------|
| Other financing sources | 900000 | | | | \$ - |
| Cash in: tribally required | 900010 | | | | \$ - |
| Cash in: grant required | 900020 | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | |
| Other financing uses | 900001 | | | | \$ - |
| Cash out: tribally required | 900011 | | \$99,700 | | \$99,700 |
| Cash out: grant required | 900021 | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | \$ - |
| Cash out: interprogram contract | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In/Out - Net | | | \$ (99,700.00) | | \$ (99,700.00) |
| Take to Narrative ==> | | | \$ 27,928,558 | | \$ 27,640,326 |
| Excess(Deficit) of Revenues, Expenditures and Net Transfers | | | \$ - | | \$ - |

PAYROLL WORKSHEET

| | | |
|-------------------------------------|--|-------------------------|
| Accounting Unit Description: DENTAL | For Budget Period: 10/01/2021 - 09/30/2022 | Printed Date: 10-Mar-22 |
| Accounting Unit Name: 3324400 | Prepared by: AMI SAMS | Printed Time: 08:01 AM |

| Job Title | Position Status Vacant=V New=N Existing=E | Salary Class: Salary = S Hourly = H MOA/PA = N | Job Code | Emp. # | TOTAL PERSONNEL COST FOR EMPLOYEE | | | | Totals For This Accounting Unit | | | | | |
|-----------------------------------|--|---|----------|--------|-----------------------------------|----------------------------------|----------|------------------------|---------------------------------|--------------|----------------------|-----------------|------------------------|--------------------------|
| | | | | | Pay Rate | Expected Hours To Pay on this AU | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Expected Wages (Gross) | Expected Fringe Benefits |
| | | | | | | Regular | Overtime | | | | | | | |
| Dental Assistant | E | H | 1690 | 501361 | \$11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 100% | \$24,752 | \$8,020 | |
| Dental Assistant | E | H | 1690 | 120276 | \$18.53 | 2080 | | \$38,542 | Full Time | 32.40% | 100% | \$38,542 | \$12,488 | |
| Dental Assistant | E | H | 1690 | 502284 | \$11.48 | 2080 | | \$23,878 | Full Time | 32.40% | 100% | \$23,878 | \$7,736 | |
| Dental Assistant | E | H | 1690 | 103919 | \$21.86 | 2080 | | \$45,469 | Full Time | 32.40% | 100% | \$45,469 | \$14,732 | |
| Dental Assistant | E | H | 1690 | 103864 | \$15.91 | 2080 | | \$33,993 | Full Time | 32.40% | 100% | \$33,993 | \$10,722 | |
| Dental Assistant | E | H | 1690 | 501418 | \$14.28 | 2080 | | \$29,702 | Full Time | 32.40% | 100% | \$29,702 | \$9,623 | |
| Dental Assistant | E | H | 1690 | 104442 | \$20.16 | 2080 | | \$41,933 | Full Time | 32.40% | 100% | \$41,933 | \$13,586 | |
| Dental Assistant | E | H | 1690 | 502313 | \$11.86 | 2080 | | \$24,669 | Full Time | 32.40% | 100% | \$24,669 | \$7,993 | |
| Dental Assistant | E | H | 1690 | 500762 | \$14.38 | 2080 | | \$29,910 | Full Time | 32.40% | 100% | \$29,910 | \$9,691 | |
| Dental Assistant | E | H | 1690 | 502248 | \$11.86 | 2080 | | \$24,669 | Full Time | 32.40% | 100% | \$24,669 | \$7,993 | |
| Dental Assistant | E | H | 1690 | 102347 | \$11.86 | 2080 | | \$24,669 | Full Time | 32.40% | 100% | \$24,669 | \$7,993 | |
| Dental Assistant | E | H | 1690 | 109781 | \$26.21 | 2080 | | \$54,517 | Full Time | 32.40% | 100% | \$54,517 | \$17,664 | |
| Dental Assistant | E | N | 0 | 489 | | 2080 | | | Full Time | 32.40% | 100% | | | |
| Dental Assistant | E | H | 1690 | 502056 | \$13.86 | 2080 | | \$28,829 | Full Time | 32.40% | 100% | \$28,829 | \$9,341 | |
| Dental Assistant | E | H | 1690 | 500959 | \$16.01 | 2080 | | \$33,301 | Full Time | 32.40% | 100% | \$33,301 | \$10,790 | |
| Dental Assistant | E | N | 0 | 477 | | 2080 | | | Full Time | 32.40% | 100% | | | |
| Dental Assistant | E | H | 1690 | 103096 | \$18.00 | 2080 | | \$37,440 | Full Time | 32.40% | 100% | \$37,440 | \$12,131 | |
| Dental Assistant | E | H | 1690 | 104971 | \$13.48 | 2080 | | \$28,038 | Full Time | 32.40% | 100% | \$28,038 | \$9,084 | |
| Dental Assistant | E | H | 1690 | 501175 | \$13.44 | 2080 | | \$27,955 | Full Time | 32.40% | 100% | \$27,955 | \$9,057 | |
| Dental Assistant | E | H | 1690 | 501569 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | \$27,560 | \$8,929 | |
| Dental Assistant | E | H | 1690 | 501446 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | \$27,560 | \$8,929 | |
| Dental Assistant | E | N | 0 | 546 | | 2080 | | | Full Time | 32.40% | 100% | | | |
| Dental Assistant | E | H | 1690 | 501517 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | \$27,560 | \$8,929 | |
| Dental Assistant | E | H | 1690 | 501223 | \$14.25 | 2080 | | \$29,640 | Full Time | 32.40% | 100% | \$29,640 | \$9,603 | |
| Dental Assistant | E | H | 1690 | 101311 | \$19.07 | 2080 | | \$39,666 | Full Time | 32.40% | 100% | \$39,666 | \$12,852 | |
| Dental Assistant | E | H | 1690 | 500917 | \$15.19 | 2080 | | \$31,595 | Full Time | 32.40% | 100% | \$31,595 | \$10,237 | |
| Dental Assistant | E | H | 1690 | 501514 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | \$27,560 | \$8,929 | |
| Dental Assistant | E | H | 1690 | 501569 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | \$27,560 | \$8,929 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | \$31,200 | \$10,109 | |
| Dental Hygienist | E | S | 1553 | 501267 | \$35.26 | 2080 | | \$73,337 | Full Time | 32.40% | 100% | \$73,337 | \$23,761 | |
| Dental Hygienist | E | S | 1553 | 110488 | \$47.19 | 2080 | | \$98,165 | Full Time | 32.40% | 100% | \$98,165 | \$31,805 | |
| Dental Hygienist | E | S | 1553 | 102534 | \$39.62 | 2080 | | \$82,404 | Full Time | 32.40% | 100% | \$82,404 | \$26,699 | |
| Dental Hygienist | E | S | 1553 | 500584 | \$38.08 | 2080 | | \$79,206 | Full Time | 32.40% | 100% | \$79,206 | \$25,663 | |
| Dental Hygienist | E | S | 1553 | 109858 | \$48.42 | 2080 | | \$100,714 | Full Time | 32.40% | 100% | \$100,714 | \$32,631 | |
| Dentist | E | S | 1559 | 110220 | \$103.04 | 2080 | | \$214,323 | Part Time | 12.30% | 50% | \$107,162 | \$13,181 | |
| Dentist | E | S | 1559 | 501348 | \$76.03 | 2080 | | \$158,140 | Full Time | 32.40% | 100% | \$158,140 | \$51,237 | |
| Dentist | E | S | 1559 | 501612 | \$75.77 | 2080 | | \$157,600 | Full Time | 32.40% | 100% | \$157,600 | \$51,062 | |
| Dentist | E | S | 1559 | 502016 | \$173.08 | 2080 | | \$360,000 | Full Time | 32.40% | 100% | \$360,000 | \$116,640 | |
| Dentist | E | S | 1559 | 500141 | \$133.59 | 2080 | | \$277,872 | Full Time | 32.40% | 100% | \$277,872 | \$90,031 | |
| Dentist | E | N | 0 | 614 | | 2080 | | | Full Time | 32.40% | 100% | | | |
| Dentist | E | S | 1559 | 110256 | \$107.16 | 2080 | | \$222,893 | Full Time | 32.40% | 100% | \$222,893 | \$72,217 | |
| Dentist | E | S | 1559 | 110249 | \$107.24 | 2080 | | \$223,067 | Full Time | 32.40% | 100% | \$223,067 | \$72,274 | |
| Dentist | V | S | 1559 | | \$173.08 | 2080 | | \$360,006 | Full Time | 32.40% | 100% | \$360,006 | \$116,642 | |
| Dentist | V | S | 1559 | | \$100.00 | 2080 | | \$208,000 | Full Time | 32.40% | 100% | \$208,000 | \$67,392 | |
| Dentist | V | S | 1559 | | \$111.54 | 2080 | | \$232,000 | Full Time | 32.40% | 100% | \$232,000 | \$75,168 | |
| Dentist Hry | E | H | 2315 | 110500 | \$20.19 | 2080 | | \$42,995 | Part Time | 12.30% | 20% | \$49,999 | \$6,150 | |
| Health Administrative Coordinator | V | H | 2336 | 500614 | \$21.08 | 2080 | | \$43,846 | Full Time | 32.40% | 100% | \$43,846 | \$14,206 | |
| Office Manager | V | H | 1126 | | \$14.92 | 2080 | | \$31,034 | Full Time | 32.40% | 100% | \$31,034 | \$10,055 | |
| Patient Access Representative | V | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 100% | \$27,976 | \$9,054 | |
| Patient Access Representative | V | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 100% | \$27,976 | \$9,054 | |

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|-----|--------------------------------|---|---|------|--------|----------|------|--|-----------|-----------|--------|------|--|-----------|-----------|-----|
| 57 | Patient Access Representative | V | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 100% | | \$27,976 | \$9,064 | 57 |
| 58 | Patient Access Representative | V | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 100% | | \$27,976 | \$9,064 | 58 |
| 59 | Patient Access Representative | V | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 100% | | \$27,976 | \$9,064 | 59 |
| 60 | Senior Director Dental | E | S | 1581 | 110135 | \$152.38 | 2080 | | \$316,942 | Full Time | 32.40% | 100% | | \$316,942 | \$102,689 | 60 |
| 61 | Supervisor Dental Assistant | E | H | 1224 | 101231 | \$25.40 | 2080 | | \$52,832 | Full Time | 32.40% | 100% | | \$52,832 | \$17,118 | 61 |
| 62 | Supervisor Dental Clinic | V | S | 1242 | | \$102.36 | 2080 | | \$212,908 | Full Time | 32.40% | 100% | | \$212,908 | \$66,982 | 62 |
| 63 | Dental Assistant | E | H | 1690 | 105055 | \$11.86 | 2080 | | \$24,669 | Full Time | 32.40% | 100% | | \$24,669 | \$7,993 | 63 |
| 64 | Dental Assistant | E | H | 1690 | 501626 | \$14.92 | 2080 | | \$31,034 | Full Time | 32.40% | 100% | | \$31,034 | \$10,055 | 64 |
| 65 | Dental Assistant | E | H | 1690 | 103706 | \$17.20 | 2080 | | \$35,776 | Full Time | 32.40% | 100% | | \$35,776 | \$11,591 | 65 |
| 66 | Dental Assistant | E | H | 1690 | 105384 | \$20.30 | 2080 | | \$42,224 | Full Time | 32.40% | 100% | | \$42,224 | \$13,681 | 66 |
| 67 | Dental Assistant | E | H | 1690 | 501406 | \$12.22 | 2080 | | \$25,418 | Full Time | 32.40% | 100% | | \$25,418 | \$8,235 | 67 |
| 68 | Dental Assistant | E | H | 1690 | 103118 | \$16.34 | 2080 | | \$33,987 | Full Time | 32.40% | 100% | | \$33,987 | \$11,012 | 68 |
| 69 | Dental Assistant | E | H | 1690 | 104368 | \$20.20 | 2080 | | \$42,016 | Full Time | 32.40% | 100% | | \$42,016 | \$13,613 | 69 |
| 70 | Dental Assistant | E | H | 1690 | 103608 | \$14.92 | 2080 | | \$31,034 | Full Time | 32.40% | 100% | | \$31,034 | \$10,055 | 70 |
| 71 | Dental Hygienist | E | S | 1553 | 501908 | \$33.65 | 2080 | | \$70,000 | Full Time | 32.40% | 100% | | \$70,000 | \$22,680 | 71 |
| 72 | Dental Hygienist | E | S | 1553 | 501037 | \$44.82 | 2080 | | \$93,228 | Full Time | 32.40% | 100% | | \$93,228 | \$30,205 | 72 |
| 73 | Dentist | E | S | 1559 | 501911 | \$99.04 | 2080 | | \$206,000 | Full Time | 32.40% | 100% | | \$206,000 | \$66,744 | 73 |
| 74 | Health Registration Specialist | E | H | 1641 | 102280 | \$13.75 | 2080 | | \$28,600 | Full Time | 32.40% | 100% | | \$28,600 | \$9,266 | 74 |
| 75 | Health Registration Specialist | V | H | 1641 | | \$12.38 | 2080 | | \$25,750 | Full Time | 32.40% | 100% | | \$25,750 | \$8,343 | 75 |
| 76 | Office Manager | E | H | 1126 | 107771 | \$17.04 | 2080 | | \$35,443 | Full Time | 32.40% | 100% | | \$35,443 | \$11,484 | 76 |
| 77 | Supervisor Dental Assistant | E | H | 1224 | 103342 | \$23.13 | 2080 | | \$48,110 | Full Time | 32.40% | 100% | | \$48,110 | \$15,588 | 77 |
| 78 | Supervisor Dental Clinic | E | S | 1242 | 501356 | \$108.89 | 2080 | | \$226,500 | Full Time | 32.40% | 100% | | \$226,500 | \$73,386 | 78 |
| 79 | Dental Assistant | E | H | 1690 | 501938 | \$18.40 | 2080 | | \$38,272 | Full Time | 32.40% | 100% | | \$38,272 | \$12,400 | 79 |
| 80 | Dental Assistant | E | H | 1690 | 102170 | \$18.04 | 2080 | | \$37,523 | Full Time | 32.40% | 100% | | \$37,523 | \$12,157 | 80 |
| 81 | Dental Assistant | E | H | 1690 | 103128 | \$18.20 | 2080 | | \$37,856 | Full Time | 32.40% | 100% | | \$37,856 | \$12,265 | 81 |
| 82 | Dental Assistant | E | H | 1690 | 120068 | \$17.01 | 2080 | | \$35,381 | Full Time | 32.40% | 100% | | \$35,381 | \$11,463 | 82 |
| 83 | Dental Assistant | E | H | 1690 | 501839 | \$13.22 | 2080 | | \$27,498 | Full Time | 32.40% | 100% | | \$27,498 | \$8,909 | 83 |
| 84 | Dental Assistant | E | H | 1690 | 501689 | \$13.22 | 2080 | | \$27,498 | Full Time | 32.40% | 100% | | \$27,498 | \$8,909 | 84 |
| 85 | Dental Assistant | E | H | 1690 | 102720 | \$18.04 | 2080 | | \$37,523 | Full Time | 32.40% | 100% | | \$37,523 | \$12,157 | 85 |
| 86 | Dental Assistant | E | H | 1690 | 101840 | \$15.91 | 2080 | | \$33,093 | Full Time | 32.40% | 100% | | \$33,093 | \$10,722 | 86 |
| 87 | Dental Assistant | E | H | 1690 | 500658 | \$16.97 | 2080 | | \$35,298 | Full Time | 32.40% | 100% | | \$35,298 | \$11,437 | 87 |
| 88 | Dental Assistant | E | H | 1690 | 500507 | \$17.48 | 2080 | | \$36,358 | Full Time | 32.40% | 100% | | \$36,358 | \$11,780 | 88 |
| 89 | Dental Assistant | E | H | 1690 | 500708 | \$15.14 | 2080 | | \$31,491 | Full Time | 32.40% | 100% | | \$31,491 | \$10,203 | 89 |
| 90 | Dental Assistant | E | H | 1690 | 500787 | \$14.47 | 2080 | | \$30,098 | Full Time | 32.40% | 100% | | \$30,098 | \$9,752 | 90 |
| 91 | Dental Assistant | E | H | 1690 | 501985 | \$16.34 | 2080 | | \$33,987 | Full Time | 32.40% | 100% | | \$33,987 | \$11,012 | 91 |
| 92 | Dental Assistant | E | H | 1690 | 102239 | \$18.04 | 2080 | | \$37,523 | Full Time | 32.40% | 100% | | \$37,523 | \$12,157 | 92 |
| 93 | Dental Assistant | E | H | 1690 | 102199 | \$18.58 | 2080 | | \$38,646 | Full Time | 32.40% | 100% | | \$38,646 | \$12,521 | 93 |
| 94 | Dental Assistant | E | H | 1690 | 105477 | \$18.04 | 2080 | | \$37,523 | Full Time | 32.40% | 100% | | \$37,523 | \$12,157 | 94 |
| 95 | Dental Assistant | E | H | 1690 | 108591 | \$21.17 | 2080 | | \$44,034 | Full Time | 32.40% | 100% | | \$44,034 | \$14,267 | 95 |
| 96 | Dental Assistant | E | H | 1690 | 100078 | \$20.16 | 2080 | | \$41,933 | Full Time | 32.40% | 100% | | \$41,933 | \$13,586 | 96 |
| 97 | Dental Assistant | E | H | 1690 | 108327 | \$15.86 | 2080 | | \$32,989 | Full Time | 32.40% | 100% | | \$32,989 | \$10,688 | 97 |
| 98 | Dental Assistant | V | H | 1690 | | \$13.44 | 2080 | | \$27,955 | Full Time | 32.40% | 100% | | \$27,955 | \$9,057 | 98 |
| 99 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 99 |
| 100 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 100 |
| 101 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 101 |
| 102 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 102 |
| 103 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 103 |
| 104 | Dental Hygienist | E | S | 1553 | 110461 | \$40.63 | 2080 | | \$84,507 | Full Time | 32.40% | 100% | | \$84,507 | \$27,380 | 104 |
| 105 | Dental Hygienist | E | S | 1553 | 110466 | \$45.38 | 2080 | | \$94,390 | Full Time | 32.40% | 100% | | \$94,390 | \$30,582 | 105 |
| 106 | Dental Hygienist | E | S | 1553 | 100063 | \$47.13 | 2080 | | \$98,036 | Full Time | 32.40% | 100% | | \$98,036 | \$31,764 | 106 |
| 107 | Dental Hygienist | E | S | 1553 | 500081 | \$33.65 | 2080 | | \$70,000 | Full Time | 32.40% | 100% | | \$70,000 | \$22,680 | 107 |
| 108 | Dental Hygienist | E | S | 1553 | 110460 | \$40.79 | 2080 | | \$84,839 | Full Time | 32.40% | 100% | | \$84,839 | \$27,488 | 108 |
| 109 | Dentist | E | S | 1559 | 110376 | \$98.44 | 2080 | | \$204,762 | Full Time | 32.40% | 100% | | \$204,762 | \$66,343 | 109 |
| 110 | Dentist | E | S | 1559 | 500890 | \$78.88 | 2080 | | \$164,075 | Full Time | 32.40% | 100% | | \$164,075 | \$53,160 | 110 |
| 111 | Dentist | E | S | 1559 | 110513 | \$87.30 | 2080 | | \$181,580 | Full Time | 32.40% | 100% | | \$181,580 | \$58,832 | 111 |
| 112 | Dentist | E | S | 1559 | 110337 | \$95.71 | 2080 | | \$199,082 | Full Time | 32.40% | 100% | | \$199,082 | \$64,503 | 112 |
| 113 | Dentist | E | S | 1559 | 110409 | \$92.47 | 2080 | | \$192,338 | Full Time | 32.40% | 100% | | \$192,338 | \$62,318 | 113 |
| 114 | Dentist | E | S | 1559 | 110364 | \$141.25 | 2080 | | \$293,798 | Full Time | 32.40% | 100% | | \$293,798 | \$95,191 | 114 |
| 115 | Health Registration Specialist | E | H | 1641 | 501735 | \$14.36 | 2080 | | \$29,869 | Full Time | 32.40% | 100% | | \$29,869 | \$9,678 | 115 |
| 116 | Health Registration Specialist | E | H | 1641 | 101949 | \$15.14 | 2080 | | \$31,491 | Full Time | 32.40% | 100% | | \$31,491 | \$10,203 | 116 |
| 117 | Health Registration Specialist | E | H | 1641 | 500969 | \$12.93 | 2080 | | \$26,894 | Full Time | 32.40% | 100% | | \$26,894 | \$8,714 | 117 |
| 118 | Health Registration Specialist | E | H | 1641 | 103365 | \$14.62 | 2080 | | \$30,202 | Full Time | 32.40% | 100% | | \$30,202 | \$9,785 | 118 |
| 119 | Office Manager | E | H | 1126 | 108876 | \$16.96 | 2080 | | \$35,277 | Full Time | 32.40% | 100% | | \$35,277 | \$11,430 | 119 |
| 120 | Supervisor Dental Assistant | V | H | 1224 | | \$23.28 | 2080 | | \$48,422 | Full Time | 32.40% | 100% | | \$48,422 | \$15,689 | 120 |
| 121 | Supervisor Dental Clinic | E | S | 1242 | 110331 | \$114.62 | 2080 | | \$238,210 | Full Time | 32.40% | 100% | | \$238,210 | \$77,180 | 121 |
| 122 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$8,760 | \$2,190 | 122 |

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|-----|--------------------------------|---|---|------|--------|----------|------|--|-----------|-----------|--------|------|--|-----------|----------|-----|
| 123 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 123 |
| 124 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 124 |
| 125 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 125 |
| 126 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 126 |
| 127 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 127 |
| 128 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 128 |
| 129 | Dental Assistant | N | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 25% | | \$6,760 | \$2,190 | 129 |
| 130 | Dental Hygienist | N | S | 1553 | | \$40.00 | 2080 | | \$83,200 | Full Time | 32.40% | 25% | | \$20,800 | \$6,739 | 130 |
| 131 | Dental Hygienist | N | S | 1553 | | \$40.00 | 2080 | | \$83,200 | Full Time | 32.40% | 25% | | \$20,800 | \$6,739 | 131 |
| 132 | Dentist | N | S | 1559 | | \$85.00 | 2080 | | \$176,800 | Full Time | 32.40% | 25% | | \$44,200 | \$14,321 | 132 |
| 133 | Dentist | N | S | 1559 | | \$85.00 | 2080 | | \$176,800 | Full Time | 32.40% | 25% | | \$44,200 | \$14,321 | 133 |
| 134 | Office Manager | N | H | 1126 | | \$14.92 | 2080 | | \$31,034 | Full Time | 32.40% | 25% | | \$7,759 | \$2,514 | 134 |
| 135 | Patient Access Representative | N | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 25% | | \$6,994 | \$2,266 | 135 |
| 136 | Patient Access Representative | N | H | 2602 | | \$13.45 | 2080 | | \$27,976 | Full Time | 32.40% | 25% | | \$6,994 | \$2,266 | 136 |
| 137 | Supervisor Dental Assistant | N | H | 1224 | | \$20.00 | 2080 | | \$41,600 | Full Time | 32.40% | 25% | | \$10,400 | \$3,370 | 137 |
| 138 | Dental Assistant | E | H | 1690 | 500416 | \$15.31 | 2080 | | \$31,845 | Full Time | 32.40% | 100% | | \$31,845 | \$10,318 | 138 |
| 139 | Dental Assistant | E | H | 1690 | 500504 | \$15.14 | 2080 | | \$31,491 | Full Time | 32.40% | 100% | | \$31,491 | \$10,203 | 139 |
| 140 | Dental Assistant | E | H | 1690 | 502082 | \$12.86 | 2080 | | \$26,749 | Full Time | 32.40% | 100% | | \$26,749 | \$8,667 | 140 |
| 141 | Dental Assistant | V | H | 1690 | 501698 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | | \$27,560 | \$8,929 | 141 |
| 142 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 142 |
| 143 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 143 |
| 144 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 144 |
| 145 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 145 |
| 146 | Dental Hygienist | E | S | 1553 | 110498 | \$43.74 | 2080 | | \$90,985 | Full Time | 32.40% | 100% | | \$90,985 | \$29,479 | 146 |
| 147 | Dental Hygienist | V | S | 1553 | | \$40.00 | 2080 | | \$83,200 | Full Time | 32.40% | 100% | | \$83,200 | \$26,957 | 147 |
| 148 | Dentist | V | S | 1559 | | \$85.00 | 2080 | | \$176,800 | Full Time | 32.40% | 100% | | \$176,800 | \$57,283 | 148 |
| 149 | Health Registration Specialist | V | H | 1641 | | \$11.45 | 2080 | | \$23,816 | Full Time | 32.40% | 100% | | \$23,816 | \$7,716 | 149 |
| 150 | Health Registration Specialist | V | H | 1641 | | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 150 |
| 151 | Office Manager | V | H | 1126 | | \$19.46 | 2080 | | \$40,477 | Full Time | 32.40% | 100% | | \$40,477 | \$13,115 | 151 |
| 152 | Supervisor Dental Assistant | V | H | 1224 | | \$20.00 | 2080 | | \$41,600 | Full Time | 32.40% | 100% | | \$41,600 | \$13,478 | 152 |
| 153 | Supervisor Dental Clinic | E | S | 1242 | 110526 | \$92.29 | 2080 | | \$191,959 | Full Time | 32.40% | 100% | | \$191,959 | \$62,195 | 153 |
| 154 | Dental Assistant | E | H | 1690 | 103152 | \$13.44 | 2080 | | \$27,955 | Full Time | 32.40% | 100% | | \$27,955 | \$9,057 | 154 |
| 155 | Dental Assistant | E | H | 1690 | 104521 | \$17.37 | 2080 | | \$36,130 | Full Time | 32.40% | 100% | | \$36,130 | \$11,708 | 155 |
| 156 | Dental Assistant | E | H | 1690 | 103407 | \$17.37 | 2080 | | \$36,130 | Full Time | 32.40% | 100% | | \$36,130 | \$11,708 | 156 |
| 157 | Dental Assistant | E | H | 1690 | 103408 | \$18.40 | 2080 | | \$38,272 | Full Time | 32.40% | 100% | | \$38,272 | \$12,400 | 157 |
| 158 | Dental Assistant | E | H | 1690 | 103649 | \$16.17 | 2080 | | \$33,634 | Full Time | 32.40% | 100% | | \$33,634 | \$10,897 | 158 |
| 159 | Dental Assistant | E | H | 1690 | 101264 | \$19.07 | 2080 | | \$39,666 | Full Time | 32.40% | 100% | | \$39,666 | \$12,852 | 159 |
| 160 | Dental Assistant | E | H | 1690 | 101852 | \$16.94 | 2080 | | \$35,235 | Full Time | 32.40% | 100% | | \$35,235 | \$11,416 | 160 |
| 161 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 161 |
| 162 | Dental Hygienist | E | S | 1553 | 110462 | \$44.47 | 2080 | | \$92,500 | Full Time | 32.40% | 100% | | \$92,500 | \$29,970 | 162 |
| 163 | Dental Hygienist | E | S | 1553 | 500101 | \$44.83 | 2080 | | \$93,238 | Full Time | 32.40% | 100% | | \$93,238 | \$30,209 | 163 |
| 164 | Dentist | E | S | 1559 | 110431 | \$88.99 | 2080 | | \$185,102 | Full Time | 32.40% | 100% | | \$185,102 | \$58,973 | 164 |
| 165 | Health Registration Specialist | E | H | 1641 | 109869 | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 165 |
| 166 | Office Manager | E | H | 1126 | 100102 | \$18.75 | 2080 | | \$39,000 | Full Time | 32.40% | 100% | | \$39,000 | \$12,636 | 166 |
| 167 | Supervisor Dental Assistant | E | H | 1224 | 102079 | \$26.51 | 2080 | | \$55,141 | Full Time | 32.40% | 100% | | \$55,141 | \$17,868 | 167 |
| 168 | Supervisor Dental Clinic | E | S | 1242 | 509 | \$110.67 | 2080 | | \$230,186 | Full Time | 32.40% | 100% | | \$230,186 | \$74,580 | 168 |
| 169 | Dental Assistant | E | H | 1690 | 109439 | \$21.17 | 2080 | | \$44,034 | Full Time | 32.40% | 100% | | \$44,034 | \$14,267 | 169 |
| 170 | Dental Assistant | E | H | 1690 | 500433 | \$17.87 | 2080 | | \$37,378 | Full Time | 32.40% | 100% | | \$37,378 | \$12,110 | 170 |
| 171 | Dental Assistant | E | H | 1690 | 102951 | \$19.10 | 2080 | | \$39,728 | Full Time | 32.40% | 100% | | \$39,728 | \$12,872 | 171 |
| 172 | Dental Assistant | E | H | 1690 | 501566 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | | \$27,560 | \$8,929 | 172 |
| 173 | Dental Assistant | E | H | 1690 | 501477 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | | \$27,560 | \$8,929 | 173 |
| 174 | Dental Assistant | E | H | 1690 | 103279 | \$18.00 | 2080 | | \$37,440 | Full Time | 32.40% | 100% | | \$37,440 | \$12,131 | 174 |
| 175 | Dental Assistant | E | H | 1690 | 120285 | \$16.91 | 2080 | | \$35,173 | Full Time | 32.40% | 100% | | \$35,173 | \$11,386 | 175 |
| 176 | Dental Assistant | E | H | 1690 | 103411 | \$16.34 | 2080 | | \$33,987 | Full Time | 32.40% | 100% | | \$33,987 | \$11,012 | 176 |
| 177 | Dental Assistant | E | H | 1690 | 501228 | \$13.22 | 2080 | | \$27,498 | Full Time | 32.40% | 100% | | \$27,498 | \$8,909 | 177 |
| 178 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 178 |
| 179 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 179 |
| 180 | Dental Hygienist | E | S | 1553 | 501865 | \$33.65 | 2080 | | \$70,000 | Full Time | 32.40% | 100% | | \$70,000 | \$22,680 | 180 |
| 181 | Dental Hygienist | E | S | 1553 | 107548 | \$47.26 | 2080 | | \$98,295 | Full Time | 32.40% | 100% | | \$98,295 | \$31,848 | 181 |
| 182 | Dentist | E | S | 1559 | 110520 | \$108.96 | 2080 | | \$222,481 | Full Time | 32.40% | 100% | | \$222,481 | \$72,084 | 182 |
| 183 | Dentist | E | S | 1559 | 500849 | \$79.82 | 2080 | | \$166,024 | Full Time | 32.40% | 100% | | \$166,024 | \$53,732 | 183 |
| 184 | Health Registration Specialist | E | H | 1641 | 500941 | \$11.90 | 2080 | | \$24,752 | Full Time | 32.40% | 100% | | \$24,752 | \$8,020 | 184 |
| 185 | Health Registration Specialist | E | H | 1641 | 501704 | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 185 |
| 186 | Office Manager | E | H | 1126 | 103305 | \$16.90 | 2080 | | \$35,152 | Full Time | 32.40% | 100% | | \$35,152 | \$11,389 | 186 |
| 187 | Supervisor Dental Assistant | E | H | 1224 | 109216 | \$26.46 | 2080 | | \$55,037 | Full Time | 32.40% | 100% | | \$55,037 | \$17,832 | 187 |
| 188 | Supervisor Dental Clinic | E | S | 1242 | 500490 | \$113.82 | 2080 | | \$236,754 | Full Time | 32.40% | 100% | | \$236,754 | \$76,708 | 188 |

| | | | | | | | | | | | | | | | | |
|---------------|-------------------------------------|---|---|------|--------|----------|------|--|-----------|---------------|--------|------|---------------------|--------------------|-----------|-----|
| 189 | Dental Assistant | E | H | 1690 | 104937 | \$20.25 | 2080 | | \$42,120 | Full Time | 32.40% | 100% | | \$42,120 | \$13,647 | 189 |
| 190 | Dental Assistant | E | H | 1690 | 101551 | \$16.39 | 2080 | | \$34,091 | Full Time | 32.40% | 100% | | \$34,091 | \$11,045 | 190 |
| 191 | Dental Assistant | E | H | 1690 | 103948 | \$21.86 | 2080 | | \$45,469 | Full Time | 32.40% | 100% | | \$45,469 | \$14,732 | 191 |
| 192 | Dental Assistant | E | H | 1690 | 501923 | \$13.22 | 2080 | | \$27,498 | Full Time | 32.40% | 100% | | \$27,498 | \$8,909 | 192 |
| 193 | Dental Assistant | E | H | 1690 | 501443 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | | \$27,560 | \$8,929 | 193 |
| 194 | Dental Assistant | E | H | 1690 | 104284 | \$21.86 | 2080 | | \$45,469 | Full Time | 32.40% | 100% | | \$45,469 | \$14,732 | 194 |
| 195 | Dental Assistant | E | H | 1690 | 500500 | \$17.48 | 2080 | | \$36,358 | Full Time | 32.40% | 100% | | \$36,358 | \$11,780 | 195 |
| 196 | Dental Assistant | E | H | 1690 | 104908 | \$21.86 | 2080 | | \$45,469 | Full Time | 32.40% | 100% | | \$45,469 | \$14,732 | 196 |
| 197 | Dental Assistant | V | H | 1690 | | \$20.46 | 2080 | | \$42,557 | Full Time | 32.40% | 100% | | \$42,557 | \$13,788 | 197 |
| 198 | Dental Assistant | V | H | 1690 | | \$21.86 | 2080 | | \$45,469 | Full Time | 32.40% | 100% | | \$45,469 | \$14,732 | 198 |
| 199 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 199 |
| 200 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 200 |
| 201 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 201 |
| 202 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 202 |
| 203 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 203 |
| 204 | Dental Assistant | V | H | 1690 | | \$13.00 | 2080 | | \$27,040 | Full Time | 32.40% | 100% | | \$27,040 | \$8,761 | 204 |
| 205 | Dental Hygienist | E | S | 1553 | 100270 | \$44.18 | 2080 | | \$91,890 | Full Time | 32.40% | 100% | | \$91,890 | \$29,772 | 205 |
| 206 | Dental Hygienist | E | S | 1553 | 110547 | \$36.54 | 2080 | | \$76,000 | Full Time | 32.40% | 100% | | \$76,000 | \$24,624 | 206 |
| 207 | Dental Hygienist | V | S | 1553 | | \$40.00 | 2080 | | \$83,200 | Full Time | 32.40% | 100% | | \$83,200 | \$26,957 | 207 |
| 208 | Dentist | E | S | 1559 | 500777 | \$79.18 | 2080 | | \$164,702 | Full Time | 32.40% | 100% | | \$164,702 | \$53,363 | 208 |
| 209 | Dentist | V | S | 1559 | | \$97.12 | 2080 | | \$202,010 | Full Time | 32.40% | 100% | | \$202,010 | \$65,451 | 209 |
| 210 | Dentist | V | S | 1559 | | \$85.00 | 2080 | | \$176,800 | Full Time | 32.40% | 100% | | \$176,800 | \$57,283 | 210 |
| 211 | Deputy Dental Director | E | S | 2362 | 110509 | \$102.36 | 2080 | | \$212,908 | Full Time | 32.40% | 100% | | \$212,908 | \$68,982 | 211 |
| 212 | Health Registration Specialist | E | H | 1641 | 501397 | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 212 |
| 213 | Health Registration Specialist | E | H | 1641 | 501399 | \$13.06 | 2080 | | \$27,165 | Full Time | 32.40% | 100% | | \$27,165 | \$8,801 | 213 |
| 214 | Office Manager | E | H | 1126 | 106806 | \$17.99 | 2080 | | \$37,419 | Full Time | 32.40% | 100% | | \$37,419 | \$12,124 | 214 |
| 215 | Supervisor Dental Assistant | E | H | 1224 | 100637 | \$21.48 | 2080 | | \$44,678 | Full Time | 32.40% | 100% | | \$44,678 | \$14,476 | 215 |
| 216 | Dental Assistant | E | H | 1690 | 108440 | \$16.86 | 2080 | | \$35,069 | Full Time | 32.40% | 100% | | \$35,069 | \$11,362 | 216 |
| 217 | Dental Assistant | E | H | 1690 | 105672 | \$15.14 | 2080 | | \$31,491 | Full Time | 32.40% | 100% | | \$31,491 | \$10,203 | 217 |
| 218 | Dental Assistant | E | H | 1690 | 106930 | \$19.66 | 2080 | | \$41,309 | Full Time | 32.40% | 100% | | \$41,309 | \$13,384 | 218 |
| 219 | Dental Assistant | E | H | 1690 | 501490 | \$13.25 | 2080 | | \$27,560 | Full Time | 32.40% | 100% | | \$27,560 | \$8,929 | 219 |
| 220 | Dental Assistant | E | H | 1690 | 500098 | \$18.51 | 2080 | | \$38,501 | Full Time | 32.40% | 100% | | \$38,501 | \$12,474 | 220 |
| 221 | Dental Assistant | E | H | 1690 | 500204 | \$16.17 | 2080 | | \$33,634 | Full Time | 32.40% | 100% | | \$33,634 | \$10,897 | 221 |
| 222 | Dental Assistant | E | H | 1690 | 106989 | \$15.91 | 2080 | | \$33,093 | Full Time | 32.40% | 100% | | \$33,093 | \$10,722 | 222 |
| 223 | Dental Assistant | E | H | 1690 | 500877 | \$14.44 | 2080 | | \$30,035 | Full Time | 32.40% | 100% | | \$30,035 | \$9,731 | 223 |
| 224 | Dental Assistant | E | H | 1690 | 500089 | \$16.94 | 2080 | | \$35,235 | Full Time | 32.40% | 100% | | \$35,235 | \$11,416 | 224 |
| 225 | Dental Assistant | E | H | 1690 | 102372 | \$18.04 | 2080 | | \$37,523 | Full Time | 32.40% | 100% | | \$37,523 | \$12,157 | 225 |
| 226 | Dental Assistant | V | H | 1690 | | \$14.47 | 2080 | | \$30,098 | Full Time | 32.40% | 100% | | \$30,098 | \$9,752 | 226 |
| 227 | Dental Assistant | V | H | 1690 | | \$14.47 | 2080 | | \$30,098 | Full Time | 32.40% | 100% | | \$30,098 | \$9,752 | 227 |
| 228 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 228 |
| 229 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 229 |
| 230 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 230 |
| 231 | Dental Assistant | V | H | 1690 | | \$15.00 | 2080 | | \$31,200 | Full Time | 32.40% | 100% | | \$31,200 | \$10,109 | 231 |
| 232 | Dental Hygienist | E | S | 1553 | 500492 | \$39.59 | 2080 | | \$82,341 | Full Time | 32.40% | 100% | | \$82,341 | \$26,678 | 232 |
| 233 | Dental Hygienist | E | S | 1553 | 110472 | \$42.14 | 2080 | | \$87,647 | Full Time | 32.40% | 100% | | \$87,647 | \$28,398 | 233 |
| 234 | Dental Hygienist | E | S | 1553 | 101990 | \$47.43 | 2080 | | \$98,657 | Full Time | 32.40% | 100% | | \$98,657 | \$31,965 | 234 |
| 235 | Dentist | E | S | 1559 | 502017 | \$72.12 | 2080 | | \$150,000 | Full Time | 32.40% | 100% | | \$150,000 | \$48,600 | 235 |
| 236 | Dentist | E | S | 1559 | 110430 | \$87.35 | 2080 | | \$181,690 | Full Time | 32.40% | 100% | | \$181,690 | \$58,868 | 236 |
| 237 | Dentist | E | S | 1559 | 110456 | \$102.61 | 2080 | | \$213,420 | Full Time | 32.40% | 100% | | \$213,420 | \$69,148 | 237 |
| 238 | Deputy Dental Director | E | S | 2362 | 110157 | \$130.09 | 2080 | | \$270,591 | Full Time | 32.40% | 100% | | \$270,591 | \$87,671 | 238 |
| 239 | Health Registration Specialist | E | H | 1641 | 501972 | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 239 |
| 240 | Health Registration Specialist | V | H | 1641 | | \$11.79 | 2080 | | \$24,523 | Full Time | 32.40% | 100% | | \$24,523 | \$7,945 | 240 |
| 241 | Office Manager | E | H | 1126 | 101656 | \$16.41 | 2080 | | \$34,133 | Full Time | 32.40% | 100% | | \$34,133 | \$11,059 | 241 |
| 242 | Supervisor Dental Assistant | E | H | 1224 | 102025 | \$26.43 | 2080 | | \$54,974 | Full Time | 32.40% | 100% | | \$54,974 | \$17,812 | 242 |
| 243 | Dentist Hry | E | H | 2315 | 502182 | \$130.00 | 2080 | | \$270,400 | Temp FT or PT | 8.00% | 25% | | \$87,600 | \$5,408 | 243 |
| 244 | Dentist Hry | V | H | 2315 | | \$130.00 | 2080 | | \$270,400 | Temp FT or PT | 8.00% | 25% | | \$87,600 | \$5,408 | 244 |
| 245 | Dentist Hry | V | H | 2315 | | \$130.00 | 2080 | | \$270,400 | Temp FT or PT | 8.00% | 25% | | \$87,600 | \$5,408 | 245 |
| 246 | Dentist Hry | V | H | 2315 | | \$130.00 | 2080 | | \$270,400 | Temp FT or PT | 8.00% | 20% | | \$54,080 | \$4,326 | 246 |
| 247 | | | | | | | | | | | 0.00% | | | | | 247 |
| 248 | Anticipated Turnover | | | | | | | | | | | | | \$0 | \$0 | 248 |
| 249 | Adjustment to Fringe Benefits | | | | | | | | | | | | | \$0 | \$0 | 249 |
| 250 | Shift Differential | | | | | | | | | Full Time | 32.40% | | | \$0 | \$0 | 250 |
| 251 | AU 3% Merit Increase | | | | | | | | | | | | | \$471,000 | \$149,776 | 251 |
| 252 | Christmas Bonus - Regular Full Time | | | | | | | | | Full Time | 32.40% | | | \$220,000 | \$71,280 | 252 |
| 253 | Christmas Bonus - Regular Part Time | | | | | | | | | Part Time | 12.30% | | | \$1,500 | \$185 | 253 |
| Totals | | | | | | | | | | | | | \$16,392,510 | \$5,213,765 | | |

| FISCAL-YEAR | ACCT-UNIT-LIT | ACCT-UNIT | VALUE-NAME | Budget Description | ACCOUNT | BUDGET-DTL | Increase | Total |
|-------------|---------------|-----------|------------|-------------------------|---------|----------------|------------|---------------|
| 2022 | Acct Unit | 3324400 | Dental | FY 2022 Approved Budget | 400000 | 22,010,326.00 | 288,232.00 | 22,298,558.00 |
| 2022 | Acct Unit | 3324400 | Dental | FY 2022 Approved Budget | 470010 | (130,000.00) | | |
| 2022 | Acct Unit | 3324400 | Dental | FY 2022 Approved Budget | 470015 | - | | |
| 2022 | Acct Unit | 3324400 | Dental | FY 2022 Approved Budget | 470020 | (3,000,000.00) | | |
| 2022 | Acct Unit | 3324400 | Dental | FY 2022 Approved Budget | 470130 | - | | |
| 2022 | Acct Unit | 3324400 | Dental | FY 2022 Approved Budget | 470140 | (2,500,000.00) | | |

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| Department/Program | Executive Director | ED Phone # |
|---|-------------------------|---|
| 07 - Health Services | STEPHEN JONES | 539-234-2722 |
| Accounting Unit | Accounting Unit Name | |
| 3326300 | HIV ELIMINATION PROGRAM | |
| Program Director/Manager | Pgm Dir/Mgr Phone # | Period Budget Covers |
| JORGE MERA | 918-525-2194 | 10/01/2021 - 09/30/2022 |
| FY 2022 REVISION 1 | FY 2022 REVISION 2 | \$ Increase/(Decrease) Requested – Approved |
| \$ 600,000 | \$ 807,076 | \$ 207,076 |
| % Increase/(Decrease) (Request – Approved) / Approved | | |
| 34.51% | | |

ACCOUNTING UNIT PURPOSE

The purpose of this AU is to account for special funding received from IHS for the purpose of HIV Elimination. The funds were received in prior periods and have not fully been expended. The FY22 budget is funded by estimated carryover of these funds which must be spent for this purpose.

PROGRAM NARRATIVE:

Infection with the human immunodeficiency virus (HIV) has no cure, however, it can be controlled with antiretroviral medication and prevented with multiple interventions including the use of antiretroviral medications. While the rate of diagnosis for HIV in the United States has remained stable from 2010-2014, the rate of diagnosis in the American Indian/Alaska Native (AI/AN) population has increased. HIV incidence among AI/AN patients has increased by more than 20% from a rate of 7.8 per 100,000 in 2010 to 9.5 per 100,000 in 2014. Additionally, survival of AI/AN patients at 12, 24 and 36 months after diagnosis with HIV was the lowest of all race/ethnicity groups. Between 2012 and 2016, HIV diagnoses increased by 34% among American Indians and Alaska Natives (AI/ANs), with a 58% increase in HIV diagnoses among AI/AN gay and bisexual men. (Department of Health and Human Services; Indian Health Service, 2016). A study examining national data found that only 46.6% of AI/ANs diagnosed with HIV were retained in care; and just 45.1% achieved viral suppression (Mitsch, Surendera, Seneca, Whiteside, & Warne, 2017).

In 2014, AI/ANs accounted for 8.2% (807) of the 9,783 cumulative HIV/ AIDS cases in Oklahoma. Of the 311 newly diagnosed cases in Oklahoma in 2014; the majority were male (81.4%), over half (56.3%) of the new cases self-reported as being men who have sex with men (MSM), and more than 60% were ages 20-39. Of these 311 newly diagnosed HIV cases, AI/ANs accounted for 10.0% (31) (HIV/STD Service and Surveillance and Analysis, 2014). Of the newly diagnosed cases among AI/ANs, 83.9% (26) were diagnosed with HIV and 16.1% (5) were diagnosed with AIDS (HIV/STD Service and Surveillance and Analysis, 2014) (Mitsch, Surendera, Seneca, Whiteside, & Warne, 2017). Across Oklahoma, there are gaps in the HIV care continuum. Of the 317 HIV cases diagnosed in Oklahoma in 2015, 73.5% (233) were linked to care. Of the 5,756 persons living with HIV in Oklahoma at the end of 2015, 65.1% (3,747) were retained in care and 46.8% (2,696) were virally suppressed (HIV/STD Service and Surveillance and Analysis, 2014).

Status of HIV at the Cherokee Nation: At Cherokee Nation Health Services 108,401 individuals ages 13-64 accessed the health service between August 2015 and December 2018, of these 35,751 (32.9%) have been screened of which 50 (0.14%) individuals had a confirmed positive HIV infection. Based on this data (0.14% prevalence) it is estimated that 182 individuals out of the 108,401 are expected to have an HIV infection of which only 64 have been diagnosed (35%), 58 of these are engaged in care (90%) of which 53 (91%) are virally suppressed. Thus, the majority of individuals who are diagnosed access care and are virally suppressed, the major gap is in the identification of infected individuals. There is a need to improve screening and identify the estimated 118 HIV infected individuals who are not in care. There is also a need to educate the community and medical providers to promote the delivery of Pre- and Post- Exposure Prophylaxis (PEP/PrEP) services. These activities combined will provide better care to those with HIV/AIDS, improve the HIV care continuum within Cherokee Nation Health Services and eliminate all new HIV diagnoses within Cherokee Nation within the next 10 years.

SIGNIFICANT CHANGES:

This modification corrects the carryover balance.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | | |
|--------------------------------|-------------------------------|----------------------------------|---------------|--------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Phone: | 539-234-2671 |
| Award Number: | | Name: | LAURA DUVAL | |
| Accounting Fund: | 3-Special Revenue | Accounting Unit Director/Manager | Phone: | 918-525-2194 |
| Funding Source: | 32-IHS-Self Governance-Health | Name: | JORGE MERA | |
| AU Description: | HIV ELIMINATION PROGRAM | Executive Director | Phone: | 539-234-2722 |
| Accounting Unit: | 3326300 | Name: | STEPHEN JONES | |
| Place IDC Rate in Part 4 Below | | 1st Person Responsible | | |
| Date/Time Printed: | 07-Mar-22 | Employee # | 110344 | |
| Notes: | | | | |

PART-2

| | | | | |
|---|--|---------------------------|---------------------------|----------------------|
| Staffing Summary: | | FY 2022 REVISION 2 | FY 2022 REVISION 1 | Incr \ (Decr) |
| # of Regular Full-Time Employee Equivalents: | | 2.60 | 2.60 | - |
| # of Regular Part-Time Employee Equivalents: | | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | | - |
| # of Other Employee Equivalents: | | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | 2.60 | 2.60 | - |

PART-3

| | | | | |
|--|------------------|-------------------|-------------------|----------------------|
| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
| Carryover: "appropriated" PY | 490000 | \$807,076 | \$600,000 | \$ 207,076 |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | \$ - |
| Total Revenues | | \$ 807,076 | \$ 600,000 | \$ 207,076 |

PART-4

| | | | | | | |
|--|------------------|-------------------------|------------|-------------------------|------------|----------------------|
| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$190,596 | | \$190,596 | | \$ - |
| Fringe benefits | 610000 | \$61,753 | | \$61,753 | | \$ - |
| Travel-staff | 630000 | \$1,000 | | \$1,000 | | \$ - |
| Contract services >=\$5K | 650000 | | \$396,553 | | \$289,477 | \$ 107,076 |
| Supplies | 680000 | \$114,174 | | \$24,648 | | \$ 89,526 |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | \$ - |
| Expenditures NOT Subject to IDC | | | \$ 396,553 | | \$ 289,477 | \$ 107,076 |
| Expenditures SUBJECT to IDC | | \$ 367,523 | | \$ 277,997 | | \$ 89,526 |
| Indirect Cost Rate (If blank or zero, must explain in Notes above) | | 11.70% | | 11.70% | | |
| Indirect Cost Allocation | 970000 | \$ 43,000 | | \$ 32,526 | | \$ 10,474 |
| Total Expenditures | | \$ 807,076 | | \$ 600,000 | | \$ 207,076 |

| | | | | |
|---|--|------|------|------|
| Revenues OVER \ (UNDER) Expenditures | | \$ - | \$ - | \$ - |
|---|--|------|------|------|

| | | | | |
|--|--------|------------|------------|------|
| Transfers In\Out - (Show ALL as Positive Numbers) | | | | |
| Operating Transfers IN | | | | |
| Other financing sources | 900000 | | | \$ - |
| Cash in: tribally required | 900010 | | | \$ - |
| Cash in: grant required | 900020 | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | \$ - |
| Cash in: vehicle tax | 900050 | | | \$ - |
| Cash in: interprogram contract | 900060 | | | \$ - |
| Cash in: debt service | 900070 | | | \$ - |
| Operating Transfers OUT | | | | |
| Other financing uses | 900001 | | | \$ - |
| Cash out: tribally required | 900011 | | | \$ - |
| Cash out: grant required | 900021 | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | \$ - |
| Cash out: vehicle tax | 900051 | | | \$ - |
| Cash out: interprogram contract | 900061 | | | \$ - |
| Cash out: debt service | 900071 | | | \$ - |
| Transfers In\Out - Net | | \$ - | \$ - | \$ - |
| Take to Narrative ==> | | \$ 807,076 | \$ 600,000 | |
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | | \$ - | \$ - | \$ - |

PAYROLL WORKSHEET

Accounting Unit Description: HIV ELIMINATION PROGRAM For Budget Period: 10/01/2021 - 09/30/2022 Printed Date: 07-Mar-22
 Accounting Unit Name: 3326300 Prepared by: LAURA DUVAL Printed Time: 01:17 PM

| Job Title | Position Status Vacant=V New=N Existing=E | Salary Class: Hourly = H MOA/IPA = N | Position Code | Emp. # | Pay Rate | Expected Hours To Pay on this AU | | Expected Wages (Gross) | Series-Status | Fringe Rate% | % Charged to this AU | On Multiple AUs | Totals For This Accounting Unit | |
|--|--|--|---------------|--------|----------|----------------------------------|----------|------------------------|---------------|--------------|----------------------|------------------|---------------------------------|--------------------------|
| | | | | | | Regular | Overtime | | | | | | Expected Wages (Gross) | Expected Fringe Benefits |
| | | | | | | | | | | | | | | |
| 1 Advanced Practice Registered Nurse | E | S | 1567 | 500759 | \$50.00 | 2080 | | \$124,800 | Full Time | 32.40% | 8% | | \$11,232 | \$3,839 |
| 2 Advanced Practice Registered Nurse | E | S | 1587 | 110365 | \$50.00 | 2080 | | \$124,800 | Full Time | 32.40% | 28% | | \$34,944 | \$11,322 |
| 3 Manager Administrative Operations | E | S | 1159 | 501498 | \$28.96 | 2080 | | \$60,237 | Full Time | 32.40% | 100% | | \$60,237 | \$19,517 |
| 4 Phlebotomist I | E | H | 1482 | 501515 | \$13.87 | 2080 | | \$28,850 | Full Time | 32.40% | 100% | | \$28,850 | \$9,347 |
| 5 Physician | E | S | 1581 | 110344 | \$100.00 | 2080 | | \$208,000 | Full Time | 32.40% | 23% | | \$47,840 | \$15,500 |
| 6 | | | | | | | | | | 0.00% | | | | |
| 7 | | | | | | | | | | 0.00% | | | | |
| 8 | | | | | | | | | | 0.00% | | | | |
| 9 | | | | | | | | | | 0.00% | | | | |
| 10 | | | | | | | | | | 0.00% | | | | |
| 11 | | | | | | | | | | 0.00% | | | | |
| 12 | | | | | | | | | | 0.00% | | | | |
| 13 | | | | | | | | | | 0.00% | | | | |
| 14 | | | | | | | | | | 0.00% | | | | |
| 15 | | | | | | | | | | 0.00% | | | | |
| 16 | | | | | | | | | | 0.00% | | | | |
| 17 | | | | | | | | | | 0.00% | | | | |
| 18 | | | | | | | | | | 0.00% | | | | |
| 19 | | | | | | | | | | 0.00% | | | | |
| 20 | | | | | | | | | | 0.00% | | | | |
| 21 | | | | | | | | | | 0.00% | | | | |
| 22 | | | | | | | | | | 0.00% | | | | |
| 23 | | | | | | | | | | 0.00% | | | | |
| 24 | | | | | | | | | | 0.00% | | | | |
| 25 | | | | | | | | | | 0.00% | | | | |
| 26 | | | | | | | | | | 0.00% | | | | |
| 27 | | | | | | | | | | 0.00% | | | | |
| 28 | | | | | | | | | | 0.00% | | | | |
| 29 | | | | | | | | | | 0.00% | | | | |
| 30 | | | | | | | | | | 0.00% | | | | |
| 31 | | | | | | | | | | 0.00% | | | | |
| 32 | | | | | | | | | | 0.00% | | | | |
| 33 | | | | | | | | | | 0.00% | | | | |
| 34 | | | | | | | | | | 0.00% | | | | |
| 35 | | | | | | | | | | 0.00% | | | | |
| 36 | | | | | | | | | | 0.00% | | | | |
| 37 | | | | | | | | | | 0.00% | | | | |
| 38 | | | | | | | | | | 0.00% | | | | |
| 39 | | | | | | | | | | 0.00% | | | | |
| 40 | | | | | | | | | | 0.00% | | | | |
| 41 | | | | | | | | | | 0.00% | | | | |
| 42 | | | | | | | | | | 0.00% | | | | |
| 43 | | | | | | | | | | 0.00% | | | | |
| 44 | | | | | | | | | | 0.00% | | | | |
| 45 | | | | | | | | | | 0.00% | | | | |
| 46 | | | | | | | | | | 0.00% | | | | |
| 47 | | | | | | | | | | 0.00% | | | | |
| 48 | | | | | | | | | | 0.00% | | | | |
| 49 | | | | | | | | | | 0.00% | | | | |
| 50 | | | | | | | | | | 0.00% | | | | |
| 51 | | | | | | | | | | 0.00% | | | | |
| 52 | | | | | | | | | | 0.00% | | | | |
| 53 | | | | | | | | | | 0.00% | | | | |
| 54 | | | | | | | | | | 0.00% | | | | |
| 55 | | | | | | | | | | 0.00% | | | | |
| 56 | | | | | | | | | | 0.00% | | | | |
| 57 | | | | | | | | | | 0.00% | | | | |
| 58 | | | | | | | | | | 0.00% | | | | |
| 59 | | | | | | | | | | 0.00% | | | | |
| 60 | | | | | | | | | | 0.00% | | | | |
| 61 Anticipated Turnover | | | | | | | | | | | | | \$0 | \$0 |
| 62 Adjustment to Fringe Benefits | | | | | | | | | | | | | \$0 | \$0 |
| 63 Shift Differential | | | | | | | | | Full Time | 32.40% | | | \$0 | \$0 |
| 64 AU 3% Merit Increase | | | | | | | | | | | | | \$5,483 | \$1,780 |
| 65 Christmas Bonus - Regular Full Time | | | | | | | | | Full Time | 32.40% | | | \$ 2,000 | \$648 |
| 66 Christmas Bonus - Regular Part Time | | | | | | | | | Part Time | 12.30% | | | | \$0 |
| Totals | | | | | | | | | | | | \$190,586 | \$61,753 | |

Please input these totals on the Budget Request Form!

| ACCT UNIT | AU DESCRIPTION | GROUP | ACCT | ACCOUNT DESCRIPTION | SOURCE/USE | FY22 ACTUALS | FY22 BUDGET | FY21 ACTUALS | FY21 BUDGET | FY20 ACTUALS | FY20 BUDGET | FY19 ACTUALS | FY19 BUDGET |
|-----------|-------------------------|-----------------|--------|-------------------------------------|------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|
| 3326300 | HIV Elimination Program | HEALTH SERVICES | 400000 | Grants / contracts revenue | SOURCE | (92,502) | | (430,719) | (225,000) | (481,262) | (1,499,927) | (5,870) | (1,499,927) |
| 3326300 | HIV Elimination Program | HEALTH SERVICES | 490000 | Carryover: appropriated" PY" | SOURCE | | (600,000) | | (1,000,596) | | | | |
| 3326300 | HIV Elimination Program | HEALTH SERVICES | | Total Uses | USE | 92,502 | 600,000 | 418,519 | 1,225,596 | 493,462 | 1,499,927 | 5,870 | 1,499,927 |
| | | | | Total Available to Carryover | | | | 807,076 | 1,225,596 | 1,000,596 | | 1,494,057 | |

Cherokee Nation FY 2022 Comprehensive Budget Narrative

| | | | | |
|---------------------------------|---------------------------|--|--|--|
| Department/Program | | Executive Director | | ED Phone # |
| 07 - Health Services | | STEPHEN JONES | | 539-234-2722 |
| Accounting Unit | | Accounting Unit Name | | |
| 3329040 | | HEALTH M AND I PROJECTS | | |
| Program Director/Manager | | Pgm Dir/Mgr Phone # | | Period Budget Covers |
| GEORGE LONG | | 918-458-7662 | | 10/01/2021 - 09/30/2022 |
| FY 2022 ORIG REQUEST | FY 2022 REVISION 1 | \$ Increase/(Decrease) Requested – Approved | | % Increase/(Decrease) (Request – Approved) / Approved |
| \$ 12,000,000 | \$ 17,000,000 | \$ 5,000,000 | | 41.67% |

ACCOUNTING UNIT PURPOSE

The purpose of this Accounting Unit is to fund Maintenance and Improvement Projects throughout the Health System. Generally, these projects are related to maintaining the facility's appearance and working condition or remodel/renovation projects.

PROGRAM NARRATIVE:

In FY21, Health Services established a Capital Projects and Equipment Committee. The committee is charged with reviewing all requests for capital projects and equipment for the Health System, evaluating necessity, priority, consistency with system wide standardization and/or overall mission. The committee is comprised of Health Leadership and discipline advisors. This budget will fund capital projects approved by the committee where specific funding for the project does not exist through other funding streams.

For the past few years, the funding in this budget was set aside for the Wilma P. Mankiller project, specifically for the costs associated with the modular buildings certain clinic operations had to relocate to during the expansion project as well as a contingency fund for additional equipment dollars in the event the costs increased over original anticipated costs. That project is scheduled to be complete around the end of FY21.

SIGNIFICANT CHANGES:

This budget is being increased to fund maintenance and improvement projects across the health system as they arise. As our buildings age, the need for these projects increase. This budget is set up as a fund for this purpose as the needs arise in FY22. Revision 1 - \$5M Transfer Out to AU 7967100 for the initial funding for FY22 for the Salina Clinic Construction.

CHEROKEE NATION - FY2022 BUDGET REQUEST FORM

PART-1

| | | | | | | |
|--------------------|-------------------------------|----------------------------------|------------|---------------|--------|--------------|
| Budget Period: | 10/01/2021 - 09/30/2022 | Budget Preparer | Name: | Jamie Cole | Phone: | 5305 |
| Award Period: | | Accounting Unit Director/Manager | Name: | GEORGE LONG | Phone: | 918-458-7662 |
| Award Number: | | Executive Director | Name: | STEPHEN JONES | Phone: | 539-234-2722 |
| Accounting Fund: | 3-Special Revenue | 1st Person Responsible | Employee # | 100007 | | |
| Funding Source: | 32-IHS-Self Governance-Health | | | | | |
| AU Description: | HEALTH M AND I PROJECTS | | | | | |
| Accounting Unit: | 3329040 | | | | | |
| Date/Time Printed: | | 29-Mar-22 | | 08:56 AM | | |

Notes: Revision 1 - Additional of \$5M of Carryover funds being included to fund \$5M of the Salina Clinic Construction. Transfer Out to 7967100.

PART-2

| Staffing Summary: | FY 2022 REVISION 1 | FY 2022 ORIG REQUEST | Incr \ (Decr) |
|---|--------------------|----------------------|---------------|
| # of Regular Full-Time Employee Equivalents: | | | - |
| # of Regular Part-Time Employee Equivalents: | | | - |
| # of Temp. Full / Part Time Employee Equivalents: | | | - |
| # of Other Employees Equivalents: | | | - |
| TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS | | | - |

PART-3

| Revenues: (Show as positive #) | Account # | | | Incr \ (Decr) |
|--|-----------|----------------------|----------------------|---------------------|
| Carryover: "appropriated" PY | 490000 | \$17,000,000 | \$12,000,000 | \$ 5,000,000 |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| Please enter a valid account number - >>> | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | |
| Total Revenues | | \$ 17,000,000 | \$ 12,000,000 | \$ 5,000,000 |

PART-4

| Expenditures: | Account # | Subject to IDC ? | | Subject to IDC ? | | Incr \ (Decr) |
|--|-----------|------------------|----------------------|------------------|----------------------|---------------|
| | | YES | NO | YES | NO | |
| DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE! | | | | | | |
| Salaries & wages | 600000 | \$0 | | \$0 | | \$ - |
| Fringe benefits | 610000 | \$0 | | \$0 | | \$ - |
| Contract services >=\$5K | 650000 | | \$3,996,400 | | \$4,000,000 | \$ (3,600) |
| Building maintenance | 730000 | \$2,000,000 | | \$2,000,000 | | \$ - |
| Capital acquisitions >= \$5K | 770000 | | \$1,769,600 | | \$1,769,600 | \$ - |
| Building improvements >= \$5K | 770030 | | \$4,000,000 | | \$4,000,000 | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| Please enter a valid account number - >>> | | | | | | \$ - |
| DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE! | | | | | | |
| Expenditures NOT Subject to IDC | | | \$ 9,766,000 | | \$ 9,769,600 | \$ (3,600) |
| Expenditures SUBJECT to IDC | | \$ 2,000,000 | | \$ 2,000,000 | | \$ - |
| Indirect Cost Rate (if blank or zero, must explain in Notes above) | | 11.70% | | 11.52% | | |
| Indirect Cost Allocation | 970000 | \$ 234,000 | | \$ 230,400 | | \$ 3,600 |
| Total Expenditures | | | \$ 12,000,000 | | \$ 12,000,000 | \$ - |

| | | | | | |
|---|--|--------------|--|------|--------------|
| Revenues OVER \ (UNDER) Expenditures | | \$ 5,000,000 | | \$ - | \$ 5,000,000 |
|---|--|--------------|--|------|--------------|

Transfers In/Out - (Show ALL as Positive Numbers)

| Operating Transfers IN | | | | | |
|--------------------------------|--------|----|--------------------|----|----------------------|
| Other financing sources | 900000 | | | | \$ - |
| Cash in: tribally required | 900010 | | | | \$ - |
| Cash in: grant required | 900020 | | | | \$ - |
| Cash in: motor fuel tax | 900040 | | | | \$ - |
| Cash in: vehicle tax | 900050 | | | | \$ - |
| Cash in: interprogram contract | 900060 | | | | \$ - |
| Cash in: debt service | 900070 | | | | \$ - |
| Operating Transfers OUT | | | | | |
| Other financing uses | 900001 | | | | \$ - |
| Cash out: tribally required | 900011 | | \$5,000,000 | | \$ 5,000,000 |
| Cash out: grant required | 900021 | | | | \$ - |
| Cash out: motor fuel tax | 900041 | | | | \$ - |
| Cash out: vehicle tax | 900051 | | | | \$ - |
| Cash out interprogram contract | 900061 | | | | \$ - |
| Cash out: debt service | 900071 | | | | \$ - |
| Transfers In/Out - Net | | \$ | (5,000,000) | \$ | - (5,000,000) |

| | | | | | |
|---------------------------------|--|---------------|--|---------------|--|
| Take to Narrative ==> | | \$ 17,000,000 | | \$ 12,000,000 | |
|---------------------------------|--|---------------|--|---------------|--|

| | | | | | |
|--|--|------|--|------|------|
| Excess\ (Deficit) of Revenues, Expenditures and Net Transfers | | \$ - | | \$ - | \$ - |
|--|--|------|--|------|------|

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

AN ACT AMENDING LEGISLATIVE ACT #44-21 AUTHORIZING
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2022
TITLE: OPERATING – MOD 6; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Daniel Stroup

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: Keith Austin

NARRATIVE:

| | |
|--|------|
| <u>ADMINISTRATIVE CLEARANCE</u> | |
| Dept/Program: _____ | |
| Signature/Initial | Date |
| Executive Director: | |
| Signature/Initial | Date |
| Treasurer: (Required: Grants/Contracts/Budgets) | |
| <u>James M. Taylor 3-10-22</u> | |
| Signature/Initial | Date |
| Government Resources: | |
| Signature/Initial | Date |
| Administration Approval: | |
| <u>Jim [Signature] 3/15/22</u> | |
| Signature/Initial | Date |
| <u>[Signature]</u> | |
| <u>LEGISLATIVE CLEARANCE:</u> | |
| Legal & Legislative Coordinator: | |
| <u>Stoke 3/15/22</u> | |
| Signature/Initial | Date |
| Standing Committee & Date: | |
| <u>Executive + Finance 3/21/22</u> | |
| Chairperson: | |
| <u>Austin</u> | |
| Signature/Initial | Date |
| Returned to Presenter: _____ | |
| Date | |

MAR 15 '22 PM 2:27