

# An Act

## LEGISLATIVE ACT 06-18

### AN ACT AMENDING LEGISLATIVE ACT #26-17 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2018 – Mod. 6A; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

#### SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “**An Act Amending Legislative Act #26-17 Authorizing the Comprehensive Operating Budget for FY 2018 – Mod. 6A**”.

#### SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2018” or subsequent amendment. The cumulative total of the budget is increased by \$ 5,654,023 for a total budget authority of \$ 666,992,123. The following items are identified as components of such change:

Grants Received & Authorized per LA-26-17 (detail attached)	\$ 2,130,360
Modification Request (see Section 4 below)	<u>3,523,663</u>
<b>Cumulative change in budget authority</b>	<b><u>\$ 5,654,023</u></b>

#### SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #26-17 are applicable to this amendment.

#### SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 3,523,663 to wit:

- A. An increase in the **General Fund** budget authority of \$ 2,180,388.
- B. An increase in the **DOI – General** budget authority of \$ 371,591.
- C. An increase in the **IHS Self Governance Health** budget authority of \$ 500,000.
- D. An increase in the **Federal Other** budget authority of \$ 471,684.

**SECTION 5. PROVISIONS AS CUMULATIVE**

The provisions of this Act shall be cumulative to existing law.

**SECTION 6. SEVERABILITY**

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

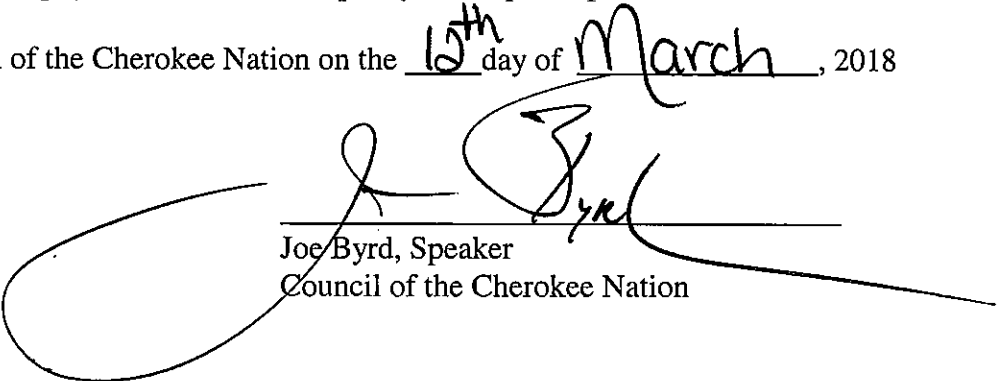
**SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED**

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

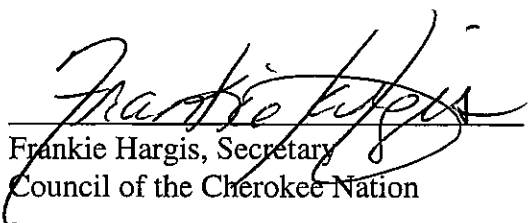
**SECTION 8. SELF-HELP CONTRIBUTIONS**

To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

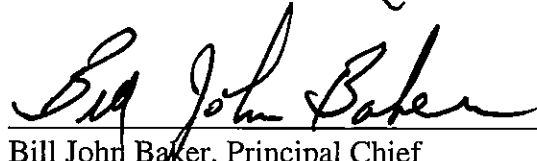
Enacted by the Council of the Cherokee Nation on the 15<sup>th</sup> day of March, 2018

  
\_\_\_\_\_  
Joe Byrd, Speaker  
Council of the Cherokee Nation

ATTEST:

  
\_\_\_\_\_  
Frankie Hargis, Secretary  
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 12th day of March, 2018



Bill John Baker, Principal Chief  
Cherokee Nation

ATTEST:



Chuck Hoskin, Jr., Secretary of State  
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>Absent</u>	Harley Buzzard	<u>Yea</u>
Joe Byrd	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
David Walkingstick	<u>Yea</u>	Dick Lay	<u>Yea</u>
Dr. Mike Dobbins	<u>Yea</u>	Buel Anglen	<u>Yea</u>
E.O. "Jr" Smith	<u>Yea</u>	Keith Austin	<u>Yea</u>
Bryan Warner	<u>Yea</u>	Janees Taylor	<u>Nay</u>
Frankie Hargis	<u>Yea</u>	Mary Baker Shaw	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Wanda Hatfield	<u>Absent</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION  
PROPOSED FY 2018 AMENDMENT  
Sorted by Funding Source

Funding Source	Ref # by FS	Program/Purpose	FY 2018 Pri	Data		
				Amend. Change to Sources	Amend. Expenses Total Change	Net Change
62-EPA	1	3622195 Clean Air Monitoring	LA 26-17	54,958	54,958	\$ -
	2	3622265 Clean Water 106	LA 26-17	(3,800)	(3,800)	\$ -
	3	3622370 Superfund	LA 26-17	(56,082)	(56,082)	\$ -
	4	3622415 GAP - ITEC	LA 26-17	22,258	22,258	\$ -
	5	3622416 GAP - Core	LA 26-17	30,467	30,467	\$ -
	6	3622460 Brownfield Tribal Res Program	LA 26-17	39,831	39,831	\$ -
<b>62-EPA Total</b>				<b>\$ 87,632</b>	<b>\$ 87,632</b>	<b>\$ -</b>
70-US Department of Labor	7	3701600 TLJC	LA 26-17	36,849	36,849	\$ -
<b>70-US Department of Labor Total</b>				<b>\$ 36,849</b>	<b>\$ 36,849</b>	<b>\$ -</b>
75-Federal Other	8	3757900 FEMA THSG 2017	New	797,431	797,431	\$ -
<b>75-Federal Other Total</b>				<b>\$ 797,431</b>	<b>\$ 797,431</b>	<b>\$ -</b>
85-Private	9	3855300 Hepatitis C in Native Oklahoma	New	1,208,448	1,208,448	\$ -
<b>85-Private Total</b>				<b>\$ 1,208,448</b>	<b>\$ 1,208,448</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 2,130,360</b>	<b>\$ 2,130,360</b>	<b>\$ -</b>

## February Operating Grants - Reporting Only

CHEROKEE NATION  
 PROPOSED FY 2018 AMENDMENT  
 Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2018 Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010211 Cherokee Charter School	LA 26-17	-	110,725	\$ (110,725)
	2	1010296 Unappropriated Reserves	LA 33-17	-	(110,725)	\$ 110,725
	3	1010910 Emergency Reserve Fund Dividend	New	2,158,000	2,158,000	\$ -
	4	1012350 Land Development Land Ops	LA 26-17	22,388	22,388	\$ -
<b>01-Cherokee Nation Total</b>				<b>\$ 2,180,388</b>	<b>\$ 2,180,388</b>	<b>\$ -</b>
20-DOI - General	5	3200000 SHS Education Admin	LA 26-17	371,591	371,591	\$ -
<b>20-DOI - General Total</b>				<b>\$ 371,591</b>	<b>\$ 371,591</b>	<b>\$ -</b>
32-IHS - Self Governance Health	6	3329020 Health IT System	LA 26-17	500,000	500,000	\$ -
<b>32-IHS - Self Governance Health Total</b>				<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
75-Federal Other	7	3756100 Tribal Historic Preservation Office	LA 33-17	471,684	471,684	\$ -
<b>75-Federal Other Total</b>				<b>\$ 471,684</b>	<b>\$ 471,684</b>	<b>\$ -</b>
<b>Grand Total</b>				<b>\$ 3,523,663</b>	<b>\$ 3,523,663</b>	<b>\$ -</b>

## Operating Mod #6A Request

# COMPREHENSIVE BUDGET FOR FISCAL YEAR 2018

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	96,905,913	661,398	97,567,311	80,190,036	4,900,992	12,476,283	97,567,311	0
Motor Fuels Tax Funding Src	9,288,770	17,324,706	26,613,476	18,538,315	104,469	7,970,692	26,613,476	0
Motor Vehicle Tax Funding Src	25,351,689	1,126,604	26,478,293	24,670,459	517,476	1,290,358	26,478,293	0
Permanent Fund Funding Source	10,100	0	10,100	10,100	0	0	10,100	0
DOI General Funding Source	11,490,357	0	11,490,357	9,917,546	1,572,811	0	11,490,357	0
DOI Self Gov Funding Source	13,379,515	79,600	13,459,115	12,283,686	1,129,515	45,914	13,459,115	0
DOI Self Gov Roads Funding Src	8,312,217	0	8,312,217	8,162,149	129,867	20,201	8,312,217	0
Dept of Transportation Fnd Src	72,048,214	0	72,048,214	71,786,009	162,362	99,843	72,048,214	0
DOI PL102-477 Funding Source	26,756,697	0	26,756,697	25,711,458	1,045,239	0	26,756,697	0
IHS Self Gov Health Funding Src	289,658,411	206,647	289,865,058	269,180,135	20,684,923	0	289,865,058	0
IHS Self Gov TEH Funding Src	8,972,850	0	8,972,850	8,677,485	295,365	0	8,972,850	0
IHS Self Gov Offic Funding Src	322,788	0	322,788	288,476	34,312	0	322,788	0
IHS Discretionary Funding Src	75,000	0	75,000	35,000	0	40,000	75,000	0
DHHS General Funding Source	38,404,967	557,804	38,962,771	35,787,646	3,175,125	0	38,962,771	0
USDA Funding Source	20,428,347	867,521	21,295,868	20,010,266	785,602	500,000	21,295,868	0
Dept of Education Funding Src	1,130,919	67,222	1,198,141	1,140,593	57,548	0	1,198,141	0
HUD Funding Source	33,142,745	630,073	33,772,818	32,976,295	512,543	283,980	33,772,818	0
Housing Proceeds Funding Src	0	0	0	0	0	0	0	0
EPA Funding Source	1,942,805	0	1,942,805	1,725,139	217,666	0	1,942,805	0
Dept of Labor Funding Source	10,379,802	0	10,379,802	9,415,864	963,938	0	10,379,802	0
Federal Other Funding Source	8,896,682	74,143	8,970,825	6,480,050	290,775	2,200,000	8,970,825	0
State of Oklahoma Funding Src	1,491,843	0	1,491,843	1,374,089	117,754	0	1,491,843	0
Private Funding Source	1,511,733	152,987	1,664,720	1,619,399	45,321	0	1,664,720	0
Indirect Cost Pool Funding Src	47,229,321	900	47,230,221	47,230,221	0	0	47,230,221	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Src	5,427,293	0	5,427,293	5,427,293	0	0	5,427,293	0
Enterprise Funding Source	3,401,289	1,367,313	4,768,602	4,567,138	201,464	0	4,768,602	0
Other Funding Source	225,000	17,000	242,000	234,124	7,876	0	242,000	0
Debt Service Funding Source	0	0	0	0	0	0	0	0
Capital Projects Funding Source	149,627,298	2,000,000	151,627,298	151,420,651	0	206,647	151,627,298	0
<b>Total</b>	<b>\$ 885,812,565</b>	<b>\$ 25,133,918</b>	<b>\$ 910,946,483</b>	<b>\$ 848,859,622</b>	<b>\$ 36,952,943</b>	<b>\$ 25,133,918</b>	<b>\$ 910,946,483</b>	<b>\$ -</b>

### Non Grant Requests

Cap Mod #2 Req	2,359,828	02/12 Council
Oper Mod #5 Req	1,235,074	02/12 Council
Cap Mod #3 Req	1,000,000	03/12 Council
Oper Mod #6A Req	3,523,663	03/12 Council
<b>Total after pending Mod's</b>	<b>\$ 919,065,048</b>	

### CAPITAL RECONCILIATION

LA 25-17	\$ 246,713,097
Cap Mod #1	2,000,000
Cap Mod #2	2,359,828
Cap Mod #3	1,000,000
<b>Total Capital</b>	<b>\$ 252,072,925</b>

Operating (LA 26-17)	666,992,123	Cumulative Oper
Capital (LA 25-17)	252,072,925	Cumulative Cap
<b>Grand Total</b>	<b>\$ 919,065,048</b>	



# CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight

## Mem o

**To:** Janees Taylor, Chairman, Executive & Finance Committee  
**From:** Jody S. Reece  
**CC:** Executive & Finance Committee  
**Date:** 03/12/2018  
**Re:** Review of Operating Budget Modification #6A – Total \$ 5,654,023

Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

### A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets - Reason</u>	<u>Amount</u>
62 – EPA	6 – Carryover reconciliations and new awards	\$ 87,632
70 – US Dept of Labor	1 – Carryover reconciliation	36,849
75 – Federal Other	1 – New award	797,431
85 – Private	1 – Carryover reconciliations and new award	1,208,448
<b>TOTAL GRANTS</b>		<b><u>\$ 2,130,360</u></b>

#### General Fund Cash Match for Grants (1010315)

Cash Out: Grant Required	\$ 1,977,583
Appropriated for Cash Match (future grants)	<u>708,489</u>
Original Total Budget	<u>\$ 2,686,072</u>

Original Appropriated for Cash Match (future grants)	\$ 708,489	
Used: 3453458 – Nutrition Education Grant	( 16,102)	November reporting
3552600 – ICDBG Retail Incubator	( 50,984)	December mod

Balance Available For Future Grant Matching	<u>\$ 641,403</u>
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### B. MOD #6A Request - (7 budgets) Increase in budget authority - \$ 3,523,663

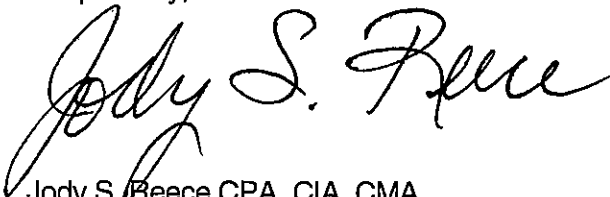
- NEW Cherokee Charter School – 1010211 – General Fund: Modification requesting an increase in expenditure authorization of \$110,725. This increase will fund \$5,000 lump sum payments to ten certified teachers to be paid in March 2018 and a prorated share of the \$5,000 increase for the next school year (July through September 2018) that falls in are fiscal budget year. The funding is provided from General Fund unappropriated carryover in item 2. The new expenditure total is \$1,993,881.
- NEW Unappropriated Reserves – 1010296 – General Fund: Modification requesting a decrease in expenditure authorization of \$110,725 (item 1) and for a transfer out of \$371,591 (item 5). The total decrease to the Reserved by Appropriation account is \$482,316 and leaves an unappropriated balance of \$1,551,396.

3. Emergency Reserve Fund Dividend – 1010910 – General Fund: New budget requesting to set up the budgeted reserve of \$2,158,000 and is based on the new 2% dividend for 10/12ths of the fiscal year. This is placed in the reserved by appropriation account and as per LA 35-17 will require a 2/3rds approval vote of the Council and approval by the Chief to appropriate the actual funds.
4. Land Development Land Operations – 1012350 – General Fund: Modification requesting an increase in expenditure authorization of \$22,388. Funding is provided other income and donations already received in this budget. The new expenditure total is \$1,093,666.
5. NEW SHS Education Admin – 3200000 – DOI - General: Modification requesting an increase in expenditure authorization of \$371,591. This increase will fund \$5,000 lump sum payments to thirty-five certified teachers to be paid in March 2018 and a prorated share of the \$5,000 increase for the next school year (July through September 2018) that falls in are fiscal budget year. The funding is provided by a transfer in from General Fund unappropriated carryover in item 2. The new expenditure total is \$9,782,123.
6. Health IT System – 3329020 – IHS Self Governance Health: Modification requesting expenditure authorization of \$500,000. The funding is provided by an amendment to the IHS funding agreement whereas we will now receive 100% of the tribal shares related to the old RPMS functions and Office of Information Technology for a total of \$855,779. The carryover funds are also reduced by \$355,779 bringing the net change in funding to the \$500,000 expenditure increase. This budget pays for ongoing support and maintenance of the Cerner system as well as ongoing one time projects and upgrades. The new expenditure total is \$4,000,000.
7. Tribal Historic Preservation Office – 3756100 – Federal Other: Modification requesting an increase in expenditure authorization of \$471,684 related to this amount of reconciled additional year end carryover revenue brought into the budget. The reserved by appropriation account is reduced by \$529,376 and will not have a remaining balance of \$375,727 in reserve. These changes and the adjustment for the new IDC rate allow a \$1,000,000 transfer out to the Registration Department Vault Expansion budget shown in the capital mod.

**Summary:**

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA  
Executive Director of Financial Oversight  
Office: 918-453-5573  
Cell: 918-525-2017  
Email: jody-reece@cherokee.org



CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

<b>PART-1</b>		<b>Budget Period:</b> 10/01/2017 - 09/30/2018		<b>Budget Preparer</b>		<b>Phone:</b> x5367	
<b>Contract Period:</b>				<b>Name:</b>		Jennifer Pigeon	
<b>Contract Number:</b>				<b>Accounting Unit Director/Manager</b>		<b>Phone:</b> x5914	
<b>Accounting Fund:</b> 1-General Fund				<b>Name:</b>		Holly Davis	
<b>Funding Source:</b> 01-Cherokee Nation				<b>Executive Director</b>		<b>Phone:</b> x5153	
<b>AU Description:</b> Cherokee Charter School				<b>Name:</b>		Ron Etheridge	
<b>Accounting Unit:</b> 1010211				<b>1st Person Responsible</b>			
<b>Date/Time Printed:</b> 09-Mar-18 03:52 PM		<b>Place IDC Rate in Part 4 Below</b>		<b>Employee #</b>		100809	

Notes: Award lump sum Incentive to 10 Certified Teachers to be paid March 2018; Proposed Certified Teacher Pay \$5,000 annually for 10 Certified Teachers effective July 2018 through end of Fiscal Year; increase for IDC adjustment provided also

<b>PART-2</b>				
<b>Staffing Summary:</b>		<b>FY 2018 REVISION 1</b>	<b>FY 2018 ORIG REQUEST</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:		22.10	22.10	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>22.10</b>	<b>22.10</b>	<b>-</b>

<b>PART-3</b>			
<b>Revenues:</b> (Show as positive #)	<b>Account #</b>		<b>Incr \ (Decr)</b>
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
<b>Total Revenues</b>		\$ -	\$ -

<b>PART-4</b>						
<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$1,075,291		\$1,012,791		\$ 62,500
Fringe benefits	610000	\$361,298		\$340,298		\$ 21,000
Staff development & training	620000	\$500		\$500		\$ -
Travel-staff	630000	\$5,500		\$5,500		\$ -
Contract services < \$5K	640000	\$5,500		\$5,500		\$ -
Contract services >=\$5K	650000		\$35,000		\$35,000	\$ -
Student activities	670110		\$3,000		\$3,000	\$ -
Client food	670230	\$123,237		\$123,237		\$ -
Client Food Recovered (Contra)	670235	(\$40,000)		(\$40,000)		\$ -
Supplies	680000	\$9,000		\$9,000		\$ -
Equipment < \$5K	680070	\$3,500		\$3,500		\$ -
Direct billed: telephone expense	690080	\$1,057		\$1,057		\$ -
Direct billed: cell/mobile phone	690090	\$4,300		\$4,300		\$ -
Direct billed: mailing cost	690120	\$450		\$450		\$ -
Direct billed: printing/copying	690130	\$150		\$150		\$ -
Direct billed: space cost	700080	\$120,907		\$120,907		\$ -
Direct billed: property insurance	710090	\$18,000		\$18,000		\$ -
Direct billed: auto insurance	710100	\$2,900		\$2,900		\$ -
Direct billed: general liab ins	710120	\$850		\$850		\$ -
R & m vehicle	720030					\$ -
Direct billed: GSA vehicle	720050	\$19,000		\$19,000		\$ -
Direct billed: gas cards	720070	\$2,467		\$2,467		\$ -
Food	760012	\$500		\$500		\$ -
Bank service charge	760020		\$500		\$600	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
<b>Expenditures NOT Subject to IDC</b>			\$ 38,600		\$ 38,600	\$ -
<b>Expenditures SUBJECT to IDC</b>		\$ 1,714,407		\$ 1,630,907		\$ 83,500
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation 970000		\$ 240,874		\$ 213,649		\$ 27,225
<b>Total Expenditures</b>			\$ 1,993,881		\$ 1,883,156	\$ 110,725

<b>Revenues OVER \ (UNDER) Expenditures</b>		\$ (1,993,881)		\$ (1,883,156)		\$ (110,725)
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<b>Transfers In\Out - (Show ALL as Positive Numbers)</b>						
<b>Operating Transfers IN</b>						
Other financing sources						
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses						
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			\$ -		\$ -	\$ -
<b>Take to Narrative ==&gt;</b>			\$ 1,993,881		\$ 1,883,156	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			\$ (1,993,881)		\$ (1,883,156)	\$ (110,725)

0 PAYROLL WORKSHEET

Accounting Unit Description: Cherokee Charter School  
 Accounting Unit Name: 1010211

For Budget Period: 10/01/2017 - 09/30/2018  
 Prepared by: Jennifer Pigeon

Printed Date: 09-Mar-18  
 Printed Time: 01:36 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Hourly = S MO/IFA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 Cherokee Imm Charter School CR2 Cert Eaf	E	S	BA2	106568	\$21.84	2,080		Full Time	33.60%	100%		\$45,011	\$15,124
2 Cherokee Imm Teacher Assistant I	E	H	C03	107679	\$23.71	2,080		Full Time	33.60%	100%		\$49,317	\$16,571
3 Cherokee Imm Teacher Assistant I	E	H	C01	109839	\$20.22	2,080		Full Time	33.60%	100%		\$42,058	\$14,131
4 Cherokee Imm Teacher Assistant I	E	H	C01	102889	\$18.35	2,080		Full Time	33.60%	100%		\$38,168	\$12,824
5 Cherokee Imm Teacher Assistant II	E	H	C03	108674	\$22.61	2,080		Full Time	33.60%	100%		\$47,029	\$15,802
6 Elementary Principal	E	S	C13	100809	\$39.67	2,080		Full Time	33.60%	100%		\$82,514	\$27,725
7 Cherokee Imm Teacher Assistant I	E	H	C03	103780	\$22.29	2,080		Full Time	33.60%	100%		\$46,363	\$15,578
8 Cherokee Imm Teacher Assistant II	E	H	C03	109732	\$18.87	2,080		Full Time	33.60%	100%		\$39,250	\$13,188
9 Cherokee Imm Charter School CR2 Cert Eaf	E	S	BA2	106569	\$22.08	2,080		Full Time	33.60%	100%		\$45,926	\$15,431
10 Language Curriculum Specialist	E	H	C09	107568	\$27.06	2,080		Full Time	33.60%	100%		\$56,285	\$18,912
11 Clerk II	E	H	A03	101985	\$10.27	2,080		Full Time	33.60%	100%		\$21,362	\$7,178
12 Cherokee Imm Teacher Assistant II	E	H	C03	103647	\$18.87	2,080		Full Time	33.60%	100%		\$39,250	\$13,188
13 Bus Driver	E	H	G05	103384	\$14.85	2,080		Full Time	33.60%	100%		\$30,888	\$10,378
14 Translation Specialist	E	H	ED5	109010	\$24.20	2,080		Full Time	33.60%	100%		\$50,336	\$16,913
15 Cherokee Imm Teacher Assistant II	E	H	C03	108032	\$23.08	2,080		Full Time	33.60%	100%		\$48,006	\$16,130
16 Cherokee Imm Charter School CR2 Cert Eaf	E	H	C01	101684	\$12.36	2,080		Full Time	33.60%	100%		\$25,709	\$8,638
17 Language Program Assistant	E	S	MA2	101468	\$17.99	2,080		Full Time	33.60%	100%		\$37,419	\$12,573
18 Food Service Worker	E	H	C15	108675	\$17.22	2,080		Full Time	33.60%	100%		\$35,818	\$12,035
19 Cherokee Imm Charter School Academic Cot	E	H	G05	120236	\$9.27	1,760		Full Time	33.60%	100%		\$16,315	\$5,482
20 Cherokee Imm Teacher Assistant I	E	S	MA1	000000	\$22.27	2,080		Full Time	33.60%	100%		\$46,322	\$15,564
21 SHS Superintendent	E	H	C03	105949	\$22.61	2,080		Full Time	33.60%	100%	X	\$46,821	\$15,732
22 Certified Secondary Education Teacher	E	S	EX6	109322	\$92.53	2,080		Full Time	33.60%	25%	X	\$109,262	\$9,178
23			BA1	103194	\$21.37	2,080		Full Time	33.60%	100%	X	\$44,450	\$14,935
24									0.00%			\$0	\$0
25									0.00%			\$0	\$0
26									0.00%			\$0	\$0
27 Lum Sum Incentives 10 Certified teachers	E				\$5,000.00	10		Full Time	33.60%	100%		\$50,000	\$16,800
28									0.00%			\$0	\$0
29									0.00%			\$0	\$0
30									0.00%			\$0	\$0
31									0.00%			\$0	\$0
32									0.00%			\$0	\$0
33									0.00%			\$0	\$0
34									0.00%			\$0	\$0
35									0.00%			\$0	\$0
36									0.00%			\$0	\$0
37									0.00%			\$0	\$0
38									0.00%			\$0	\$0
39									0.00%			\$0	\$0
40									0.00%			\$0	\$0
41									0.00%			\$0	\$0
42									0.00%			\$0	\$0
43									0.00%			\$0	\$0
44									0.00%			\$0	\$0
45									0.00%			\$0	\$0
46									0.00%			\$0	\$0
47									0.00%			\$0	\$0
48									0.00%			\$0	\$0
49									0.00%			\$0	\$0
50									0.00%			\$0	\$0
51 Anticipated Turnover												\$0	\$0
52 Adjustment to Fringe Benefits												\$0	\$0
53 AU 3% Merit Increase												\$28,858	\$9,656
54 Teacher pay increase for 10 certified teachers (July - September 2018)												\$12,500	\$4,200
55 Christmas Bonus - Regular Full Time												\$22,000	\$7,992
56 Christmas Bonus - Regular Part Time												\$0	\$0
<b>Totals</b>												\$1,075,291	\$361,298

Please input these totals on the Budget Request Form!

**CHEROKEE NATION - FY2018 BUDGET REQUEST FORM**

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name:	Gaylon Thompson	Phone:	5613
Contract Period:		Accounting Unit Director/Manager	Name:	Jamie Cole	Phone:	5305
Contract Number:		Executive Director	Name:	Lacey A. Horn	Phone:	3902
Accounting Fund:	1-General Fund	1st Person Responsible	Employee #	101613		
Funding Source:	01-Cherokee Nation					
AU Description:	Unappropriated Reserves					
Accounting Unit:	1010296					
	Place IDC Rate In Part 4 Below					
Date/Time Printed:	09-Mar-18					

Notes: Transfer out to AU 3200000 in the amount of \$371,591 for 35 Certified Teachers' lump sum incentives and annual pay raise plus IDC adjustment; reduction in reserve by appropriation to cover AU 1010211 in the amount of \$110,725 for 10 Certified Teachers' lump sum incentives and annual pay raise plus IDC adjustment;

**PART-2**

<b>Staffing Summary:</b>		<b>FY 2018 REVISION 2</b>	<b>FY 2018 REVISION 1</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:				-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>				-

**PART-3**

<b>Revenues:</b>	<i>(Show as positive #)</i>	<b>Account #</b>			<b>Incr \ (Decr)</b>
Carryover: "appropriated" PY		490000	\$37,500	\$37,500	\$ -
Carryover: "unappropriated" PY		490010	\$11,667,610	\$11,667,610	\$ -
	Please enter a valid account number ->>>				\$ -
	Please enter a valid account number ->>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>					
	<b>Total Revenues</b>		<b>\$ 11,705,110</b>	<b>\$ 11,705,110</b>	<b>\$ -</b>

**PART-4**

<b>Expenditures:</b>	<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Reserved by appropriation	760060		\$1,551,396		\$2,033,712	\$ (482,316)
	Please enter a valid account number ->>>					\$ -
	Please enter a valid account number ->>>					\$ -
	Please enter a valid account number ->>>					\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
Expenditures NOT Subject to IDC			\$ 1,551,396		\$ 2,033,712	\$ (482,316)
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 1,551,396</b>		<b>\$ 2,033,712</b>	<b>\$ (482,316)</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ 10,153,714</b>		<b>\$ 9,671,398</b>	<b>\$ 482,316</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$371,591			\$ 371,591
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
<b>Transfers In\Out - Net</b>			<b>\$ (371,591)</b>		<b>\$ -</b>	<b>\$ (371,591)</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 1,922,987</b>		<b>\$ 2,033,712</b>	
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ 9,782,123</b>		<b>\$ 9,671,398</b>	<b>\$ 110,725</b>

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	5305
Contract Period:		Name:	Jamie Cole	
Contract Number:		Accounting Unit Director/Manager	Phone:	5305
Accounting Fund:	1-General Fund	Name:	Jamie Cole	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	3902
AU Description:	Emergency Reserve Fund Dividend	Name:	Lacey A. Horn	
Accounting Unit:	1010910	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	101613	
Date/Time Printed:	29-Jan-18	03:49 PM		

Notes:

**PART-2**

Staffing Summary:	FY 2018 ORIG REQUEST	FY 2017 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			-

**PART-3**

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Dividends from Component Units	460000	\$ 2,158,000	\$ 2,158,000
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
Please enter a valid account number - >>>			\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>			
<b>Total Revenues</b>		<b>\$ 2,158,000</b>	<b>\$ - \$ 2,158,000</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Reserved by appropriation	760060		\$ 2,158,000			\$ 2,158,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 2,158,000</b>		<b>\$ -</b>	<b>\$ 2,158,000</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		12.61%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 2,158,000</b>		<b>\$ -</b>	<b>\$ 2,158,000</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**Transfers In\Out - (Show ALL as Positive Numbers)**

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010			\$ -
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Cash in: debt service	900070			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Cash out: debt service	900071			\$ -
<b>Transfers In\Out - Net</b>			<b>\$ -</b>	<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 2,158,000</b>	<b>\$ -</b>
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>			<b>\$ -</b>	<b>\$ -</b>

<b>Department/Program</b>		<b>Executive Director</b>		<b>ED Phone #</b>	
08 - Financial Resources		Lacey A. Horn		3902	
<b>Accounting Unit</b>			<b>Accounting Unit Name</b>		
1010910			Emergency Reserve Fund Dividend		
<b>Program Director/Manager</b>			<b>Pgm Dir/Mgr Phone #</b>		<b>Period Budget Covers</b>
Jamie Cole			5305		10/01/2017 - 09/30/2018
<b>FY2017 Budget Approved</b>		<b>FY2018 Budget Request</b>		<b>\$ Increase/(Decrease) Requested - Approved</b>	<b>% Increase/(Decrease) (Request - Approved) / Approved</b>
\$ -		\$ 2,158,000		\$ 2,158,000	100.00%
<b>Staffing Plan (FTE)</b>		<b>FY2018 Budget Request</b>		<b>FY2017</b>	<b>Net Change in Staffing</b>
Regular Full-Time		-		-	-
Regular Part-Time		-		-	-
Temporary Full-Time		-		-	-
Temporary Part-Time		-		-	-
IPA/MOA/Other		-		-	-
Total		-		-	-

**PROGRAM NARRATIVE:**

LA 35-17 establishes within the Sovereign Wealth Fund an Emergency Reserve Fund a direct and continuing appropriation from those for-profit corporations in which Cherokee Nation is the sole or majority shareholder and that are incorporated under the laws of the Cherokee Nation. Those corporations shall issue a monthly cash dividend in the amount of two percent (2%) of the net income of such corporations, which shall be in addition to any other dividend required to be paid by such corporation under the laws of the Cherokee Nation, including any dividend provided for under Title 18, Article 3, Section 18, of the Cherokee Nation Code.

Any dividend payment required by this Section shall be conditioned upon such corporation remaining in compliance with any financial covenant or guaranty and not otherwise in default of any credit agreement.

The corporations described in this Section shall have authority to declare any special dividend into the Reserve Fund that such corporation may deem appropriate from time to time.

A distribution from the Reserve Fund may only be made in the event that a financial emergency exists, the severity of which threatens the life, property, or financial stability of the Nation. A distribution may be made from the Fund if approved by two-thirds (2/3) majority vote of the entire Tribal Council and approved by the Principal Chief.

**SIGNIFICANT CHANGES:**

New budget to comply with LA 35-17.

FAK1-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5671
Contract Period:		Name:	Kathy Nelson
Contract Number:		Accounting Unit Director/Manager	Phone: 7069
Accounting Fund:	1-General Fund	Name:	Gunter Gulager
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5340
AU Description:	Land Development Land Ops	Name:	Bruce Davis
Accounting Unit:	1012350	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	102220
Date/Time Printed:	23-Jan-18 01:58 PM		

Notes: Budget mod to move funds from Donations and Other Income to expenses. Corrections for vacant employees and changed idc %.

**PART-2  
Staffing Summary:**

	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	16.20	16.20	-
# of Regular Part-Time Employee Equivalents:	1.40	1.40	-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>17.60</b>	<b>17.60</b>	<b>-</b>

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Property Rentals	420000	\$600,000	\$600,000	\$ -
Contributions & donations	480010	\$186		\$ 186
Other Income	499000	\$22,202		\$ 22,202
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 622,388</b>	<b>\$ 600,000</b>	<b>\$ 22,388</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$619,654		\$619,654		\$ -
Fringe benefits	610000	\$201,297		\$201,297		\$ -
Staff development & training	620000	\$500		\$500		\$ -
Travel-staff	630000	\$3,000		\$3,000		\$ -
Contract services < \$5K	640000	\$18,500				\$ 18,500
Contract services >=\$5K	650000		\$11,491			\$ 11,491
Supplies	680000	\$15,450		\$15,395		\$ 55
Feed	680055	\$11,219		\$11,219		\$ -
Direct billed: telephone expense	690080	\$1,102		\$1,102		\$ -
Direct billed: cell/mobile phone	690090	\$5,274		\$5,274		\$ -
Direct billed: internet	690110	\$1,000		\$1,000		\$ -
Utilities	700010	\$23,100		\$23,100		\$ -
Direct billed: space cost	700080	\$3,566		\$3,566		\$ -
Property taxes	710000		\$12,657		\$16,000	\$ (3,343)
Direct billed: property insurance	710090	\$4,500		\$4,500		\$ -
Direct billed: auto insurance	710100	\$1,300		\$1,300		\$ -
Direct billed: contractor eqp ins	710140	\$2,500		\$2,500		\$ -
Fuel, oil	720020	\$6,000		\$6,000		\$ -
R & m vehicle	720030	\$2,000		\$2,000		\$ -
Employee mileage reimbursement	720040	\$2,000		\$2,000		\$ -
Direct billed: gas cards	720070	\$6,000		\$6,000		\$ -
Building maintenance	730000	\$1,200		\$1,200		\$ -
Grounds maintenance	730020	\$2,000		\$15,842		\$ (13,842)
R & m equipment	730040	\$5,500		\$5,500		\$ -
Advertising	740000	\$100		\$100		\$ -
Other operational	760010	\$0		\$0		\$ -
Food	760012	\$1,000		\$1,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 24,148		\$ 16,000	\$ 8,148
Expenditures SUBJECT TO IDC		\$ 937,762		\$ 933,049		\$ 4,713
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 131,756		\$ 122,229		\$ 9,527
<b>Total Expenditures</b>			<b>\$ 1,093,666</b>		<b>\$ 1,071,278</b>	<b>\$ 22,388</b>

Revenues OVER \ (UNDER) Expenditures		\$ (471,278)		\$ (471,278)	\$ -
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**Transfers In/Out - (Show ALL as Positive Numbers)**

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In/Out - Net		\$ -		\$ -	\$ -
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Take to Narrative ==>		\$ 1,093,666		\$ 1,071,278	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ (471,278)		\$ (471,278)	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: Land Development Land Ops  
Accounting Unit Name: 1012350

For Budget Period: 10/01/2017 - 09/30/2018  
Prepared by: Kathy Nelson

Printed Date: 23-Jan-18  
Printed Time: 01:59 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Changed to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Special Projects Officer, S	E	S	P09	108477	\$24.26	2,080		\$50,470	Full Time	33.60%	100%	\$50,470	\$16,958	
2 Natural Resources Technician	V	H	T04	107492	\$18.56	2,080		\$38,605	Full Time	33.60%	9%	\$3,474	\$1,187	
3 Skilled Laborer	E	H	G06	107939	\$12.38	2,080		\$25,750	Full Time	33.60%	100%	\$25,750	\$6,652	
4 Natural Resources Specialist	E	H	P08	108904	\$20.52	2,080		\$42,682	Full Time	33.60%	100%	\$42,682	\$14,341	
5 Skilled Laborer	E	H	G06	500189	\$9.30	2,080		\$19,344	Full Time	33.60%	100%	\$19,344	\$6,500	
6 Natural Resources Specialist	E	H	P08	104453	\$26.89	2,080		\$55,931	Full Time	33.60%	100%	\$55,931	\$18,791	
7 Special Projects Officer, S	E	S	P09	108195	\$21.80	2,080		\$45,344	Full Time	33.60%	100%	\$45,344	\$14,341	
8 Maintenance Construction Technician	E	H	T04	106326	\$12.51	2,080		\$26,021	Full Time	33.60%	100%	\$26,021	\$8,743	
9 Natural Resources Director	E	S	M08	102220	\$32.02	2,080		\$66,612	Full Time	33.60%	15%	\$9,992	\$3,357	
10 Maintenance Worker	E	H	G05	102886	\$12.77	2,080		\$26,962	Part Time	33.60%	100%	\$15,937	\$2,088	
11 Maintenance Construction Technician	E	H	T04	108967	\$11.78	2,080		\$24,502	Full Time	33.60%	100%	\$24,502	\$8,233	
12 Natural Resources Field Supervisor	E	S	M05	107618	\$26.37	2,080		\$54,848	Full Time	33.60%	20%	\$10,970	\$3,686	
13 Heavy Equipment Operator	V	H	CW3	106123	\$12.52	2,080		\$26,042	Full Time	33.60%	9%	\$2,344	\$788	
14 Natural Resources Field Supervisor	E	S	M05	108518	\$19.91	2,080		\$41,413	Full Time	33.60%	100%	\$41,413	\$13,915	
15 Heavy Equipment Operator	E	H	CW3	104062	\$17.23	2,080		\$35,838	Full Time	33.60%	100%	\$35,838	\$12,042	
16 Maintenance Technician	E	H	G06	104617	\$15.35	2,080		\$31,928	Full Time	33.60%	100%	\$31,928	\$10,728	
17 Maintenance Construction Technician	E	H	T04	102210	\$11.25	2,080		\$23,400	Full Time	33.60%	100%	\$23,400	\$7,862	
18 Maintenance Construction Technician	E	H	T04	103177	\$11.25	2,080		\$23,400	Full Time	33.60%	100%	\$23,400	\$7,862	
19 Forestry Technician	E	H	T03	103059	\$17.37	2,080		\$36,130	Full Time	33.60%	100%	\$36,130	\$11,804	
20 Maintenance Technician	E	H	G06	103047	\$15.35	2,080		\$31,928	Full Time	33.60%	50%	\$18,065	\$6,070	
21 Maintenance Worker	V	H	G05	103054	\$9.50	2,080		\$19,760	Part Time	33.60%	100%	\$19,760	\$6,728	
22 Lead Heavy Equipment Operator	E	H	T07	103054	\$20.32	2,080		\$42,656	Full Time	33.60%	39%	\$7,706	\$1,009	
23 Natural Resources Technician	V	H	T04		\$18.56	2,080		\$38,605	Full Time	33.60%	25%	\$10,567	\$3,551	
24 Heavy Equipment Operator	V	H	CW3		\$12.52	2,080		\$26,042	Full Time	33.60%	91%	\$9,131	\$1,804	
25 Maintenance Worker	V	H	G05		\$9.50	2,080		\$19,760	Part Time	33.60%	91%	\$7,863	\$1,804	
26										13.10%	41%	\$8,102	\$1,061	
27										0.00%		\$0	\$0	
28										0.00%		\$0	\$0	
29										0.00%		\$0	\$0	
30										0.00%		\$0	\$0	
31										0.00%		\$0	\$0	
32										0.00%		\$0	\$0	
33										0.00%		\$0	\$0	
34										0.00%		\$0	\$0	
35										0.00%		\$0	\$0	
36										0.00%		\$0	\$0	
37										0.00%		\$0	\$0	
38										0.00%		\$0	\$0	
39										0.00%		\$0	\$0	
40										0.00%		\$0	\$0	
41										0.00%		\$0	\$0	
42										0.00%		\$0	\$0	
43										0.00%		\$0	\$0	
44										0.00%		\$0	\$0	
45										0.00%		\$0	\$0	
46										0.00%		\$0	\$0	
47										0.00%		\$0	\$0	
48										0.00%		\$0	\$0	
49										0.00%		\$0	\$0	
50										0.00%		\$0	\$0	
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time														
56 Christmas Bonus - Regular Part Time														
Totals														
													\$619,654	\$201,297

Please input these totals on  
the Budget Request Form!

# GL Commitment Analysis Report

Acct Unit	1012350	Land Development Land Ops	Budget	1 FY 2018	Approved Budget	Budget	Budget Balance
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
420000 0000	402,808.29-	0.00	0.00	402,808.29-	600,000.00-	197,191.71-	
Property Rentals							
480010 0000	186.00-	0.00	0.00	186.00-	0.00	186.00	
Contributions & donations							
499000 0000	22,202.09-	0.00	0.00	22,202.09-	0.00	22,202.09	
Other Income							
600000 0000	149,514.41	0.00	0.00	149,514.41	619,654.00	470,139.59	
Salaries & wages							
610000 0000	87,115.66	0.00	0.00	87,115.66	201,297.00	114,181.34	
Fringe benefits							
610160 0000	14,914.10-	0.00	0.00	14,914.10-	0.00	14,914.10	
Annual leave used (contra)							
610180 0000	13,021.48	0.00	0.00	13,021.48	0.00	13,021.48-	
Full time vacation taken							
610185 0000	1,892.62	0.00	0.00	1,892.62	0.00	1,892.62-	
Vacation sell back							
610200 0000	4,830.83	0.00	0.00	4,830.83	0.00	4,830.83-	
Sick leave							
610210 0000	4,830.83-	0.00	0.00	4,830.83-	0.00	4,830.83	
Sick leave used (contra)							
610260 0000	11,797.72-	0.00	0.00	11,797.72-	0.00	11,797.72	
Holiday leave used (contra)							
610270 0000	11,797.72	0.00	0.00	11,797.72	0.00	11,797.72-	
Holiday observance: full-time							
620000 0000	50.00	0.00	0.00	50.00	500.00	450.00	
Staff development & training							
620530 0000	86.78	0.00	0.00	86.78	0.00	86.78-	
Motor vehicle reports							
630000 0000	0.00	0.00	0.00	0.00	3,000.00	3,000.00	
Travel-staff							
630020 0000	143.92	0.00	0.00	143.92	0.00	143.92-	
Mileage-travel exp stmt							
630040 0000	110.13	0.00	0.00	110.13	0.00	110.13-	
Tolls/parking-travel							
630050 0000	448.00	0.00	0.00	448.00	0.00	448.00-	
Per diem							
630070 0000	542.40	0.00	0.00	542.40	0.00	542.40-	
Lodging							



CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: x5367
Contract Period:		Name:	Jennifer Pigeon
Contract Number:		Accounting Unit Director/Manager	Phone: x5172
Accounting Fund:	3-Special Revenue	Name:	Leroy Qualls
Funding Source:	20-DDT-General	Executive Director	Phone: x5153
AU Description:	SHS Education Admin	Name:	Ron Etheridge
Accounting Unit:	J200000	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	105322
Date/Time Printed:	09-Mar-18 03:53 PM		

Notes: Award lump sum incentive to 35 Certified Teachers to be paid March 2018; Proposed Certified Teacher Pay \$5,000 annually for 35 Certified Teachers effective July 2018 through end of Fiscal Year; Increase for IDC adjustment provided also

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	81.41	55.70	5.71
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:	1.44	2.50	(1.08)
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>	<b>82.85</b>	<b>58.20</b>	<b>4.65</b>

PART-3

Revenues:	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$4,699,712	\$4,699,712	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
<b>Total Revenues</b>		<b>\$ 4,699,712</b>	<b>\$ 4,699,712</b>	<b>\$ -</b>

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$2,787,199		\$2,568,449		\$ 218,750
Fringe benefits	610000	\$928,336		\$854,836		\$ 73,500
Staff development & training	620000	\$1,500		\$1,500		\$ -
Recruitment	620500	\$500		\$500		\$ -
Background checks	620510	\$300		\$300		\$ -
Motor vehicle reports	620530	\$450		\$450		\$ -
Travel-staff	630000	\$5,000		\$5,000		\$ -
Contract services < \$5K	640000	\$35,000		\$35,000		\$ -
Contract services >=\$5K	650000		\$75,000		\$75,000	\$ -
Client services	670000	\$1,000		\$1,000		\$ -
Student activities	670110		\$67,390		\$67,390	\$ -
Client food	670230	\$290,000		\$290,000		\$ -
Client Food Recovered (Contra)	670235	(\$265,000)		(\$265,000)		\$ -
Supplies	680000	\$55,000		\$55,000		\$ -
Equipment < \$5K	680070	\$9,480		\$9,480		\$ -
Direct billed: telephone expense	690080	\$22,000		\$22,000		\$ -
Direct billed: cell/mobile phone	690080	\$20,000		\$20,000		\$ -
Direct billed: internet	690110	\$39,327		\$39,327		\$ -
Direct billed: mailing cost	690120	\$7,000		\$7,000		\$ -
Direct billed: printing/copying	690130	\$1,500		\$1,500		\$ -
Utilities	700010	\$125,000		\$125,000		\$ -
Direct billed: space cost	700080	\$80,000		\$80,000		\$ -
Direct billed: property insurance	710090	\$1,500		\$1,500		\$ -
Direct billed: auto insurance	710100	\$7,500		\$7,500		\$ -
Direct billed: general liab ins	710120	\$50,000		\$50,000		\$ -
Direct billed: contractor eqp ins	710140	\$300		\$300		\$ -
R & m vehicle	720030	\$8,500		\$8,500		\$ -
Employee mileage reimbursement	720040	\$1,500		\$1,500		\$ -
Direct billed: GSA vehicle	720050	\$91,000		\$91,000		\$ -
Direct billed: gas cards	720070	\$15,340		\$15,340		\$ -
R & m equipment	730040	\$15,000		\$15,000		\$ -
Advertising	740000	\$2,500		\$2,500		\$ -
Food	760012	\$5,000		\$5,000		\$ -
Recovered: internal services	780090	(\$20,000)		(\$20,000)		\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 142,390		\$ 142,390	\$ -
Expenditures SUBJECT to IDC		\$ 4,321,712		\$ 4,029,482		\$ 292,250
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 607,201		\$ 527,860		\$ 79,341
<b>Total Expenditures</b>			<b>\$ 5,071,303</b>		<b>\$ 4,699,712</b>	<b>\$ 371,591</b>

Revenues OVER \ (UNDER) Expenditures		\$ (371,591)		\$ -	\$ (371,591)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010		\$371,591		\$ 371,591
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
<b>Transfers In/Out - Net</b>			<b>\$ 371,591</b>		<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>			<b>\$ 5,071,303</b>		<b>\$ 4,699,712</b>

<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
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0 PAYROLL WORKSHEET

Accounting Unit Description: SHS Education Admin For Budget Period: 10/01/2017 - 09/30/2018 Printed Date: 09-Mar-18  
Accounting Unit Name: 32000900 Prepared by: Jennifer Pigeon Printed Time: 01:10 PM

Job Title	Position Vacant=N New=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU			Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit		
					Pay Rate	Regular						Expected Wages (Gross)	Expected Wages (Gross)	Expected Fringe Benefits
						Overtime	Over							
1 Certified Secondary Education Teacher	E	S	BA1	106848	\$19.22	2,080	2,080	Full Time	\$39,979	33.60%	69%	\$27,588	\$3,269	
2 Certified Secondary Education Teacher	E	S	BA1	108578	\$24.58	2,080	2,080	Full Time	\$51,135	33.60%	92%	\$47,044	\$15,807	
3 Certified Secondary Education Teacher	E	S	BA1	106411	\$19.86	2,080	2,080	Full Time	\$41,318	33.60%	92%	\$38,013	\$12,772	
4 Cook I	E	H	G05	108245	\$11.37	1,760	1,760	Full Time	\$19,955	33.60%	100%	\$19,835	\$6,665	
5 Residential Asst.	E	H	A03	102909	\$10.09	1,760	1,760	Full Time	\$17,758	33.60%	100%	\$17,758	\$5,967	
6 Certified Secondary Education Teacher	E	S	BA1	102438	\$23.69	2,080	2,080	Full Time	\$48,275	33.60%	92%	\$44,913	\$15,081	
7 Certified Secondary Education Teacher	E	S	BA1	101782	\$23.47	2,080	2,080	Full Time	\$48,818	33.60%	92%	\$47,288	\$15,879	
8 Special Assistant - H	E	H	P06	100914	\$22.72	2,080	2,080	Full Time	\$47,258	33.60%	100%	\$47,258	\$6,742	
9 Cook II	E	H	G05	108109	\$11.40	1,760	1,760	Full Time	\$20,064	33.60%	100%	\$20,064	\$6,742	
10 Certified Secondary Education Teacher	E	S	BA1	120254	\$21.37	2,080	2,080	Full Time	\$44,450	33.60%	100%	\$40,894	\$13,740	
11 SHS Principal	E	S	EX1	102010	\$44.55	2,080	2,080	Full Time	\$92,892	33.60%	100%	\$87,882	\$31,208	
12 Food Service Worker	E	H	G05	120275	\$9.27	1,760	1,760	Full Time	\$16,315	33.60%	100%	\$16,315	\$5,482	
13 Certified Secondary Education Teacher	E	S	BA1	102638	\$17.92	2,080	2,080	Full Time	\$37,275	33.60%	69%	\$25,720	\$6,642	
14 Account Clerk II	E	S	A05	104656	\$16.76	2,080	2,080	Full Time	\$34,861	33.60%	100%	\$34,861	\$11,773	
15 Certified Secondary Education Teacher	E	S	BA1	105846	\$20.08	2,080	2,080	Full Time	\$41,764	33.60%	92%	\$38,423	\$12,910	
16 Substitute Teacher	E	H	P02	103552	\$11.87	500	500	Temp FT or PT	\$5,935	9.40%	100%	\$5,935	\$548	
17 Athletic Director	E	S	ED2	102012	\$36.06	2,080	2,080	Full Time	\$75,000	33.60%	100%	\$75,000	\$25,200	
18 Education Academic Counselor	E	S	MA1	109895	\$25.35	2,080	2,080	Full Time	\$52,733	33.60%	100%	\$47,718	\$17,718	
19 Accounting Finance Supervisor	E	S	AM1	108784	\$22.90	2,080	2,080	Full Time	\$47,633	33.60%	100%	\$47,633	\$16,005	
20 Certified Secondary Education Teacher	E	S	BA1	103033	\$22.62	2,080	2,080	Full Time	\$47,050	33.60%	23%	\$10,822	\$3,636	
21 Residential Asst.	E	H	A03	107560	\$12.65	1,760	1,760	Full Time	\$22,264	33.60%	100%	\$22,264	\$7,481	
22 Residential Asst.	E	H	A03	103542	\$16.38	1,760	1,760	Full Time	\$28,829	33.60%	100%	\$28,829	\$9,687	
23 Certified Secondary Education Teacher	E	S	BA1	104854	\$23.28	2,080	2,080	Full Time	\$48,419	33.60%	69%	\$33,409	\$11,225	
24 Certified Secondary Education Teacher	E	S	BA1	103018	\$22.62	2,080	2,080	Full Time	\$47,040	33.60%	92%	\$42,458	\$10,906	
25 Certified Secondary Education Teacher	E	S	BA1	100818	\$22.44	2,080	2,080	Full Time	\$46,673	33.60%	92%	\$42,939	\$14,428	
26 Residential Asst.	E	H	A03	108264	\$11.77	1,760	1,760	Full Time	\$30,715	33.60%	100%	\$28,715	\$8,960	
27 Certified Secondary Education Teacher	E	S	BA1	108337	\$20.94	2,080	2,080	Full Time	\$43,549	33.60%	92%	\$40,065	\$13,462	
28 Lead Recreation Specialist	E	H	M03	102439	\$17.14	2,080	2,080	Full Time	\$35,651	33.60%	92%	\$33,651	\$10,958	
29 Administrative Assistant	E	H	A05	102786	\$15.68	2,080	2,080	Full Time	\$32,614	33.60%	100%	\$32,614	\$13,843	
30 Administrative Officer	E	H	M03	102234	\$19.81	2,080	2,080	Full Time	\$41,198	33.60%	100%	\$41,198	\$5,951	
31 Substitute Teacher	E	H	P02	108130	\$11.93	500	500	Temp FT or PT	\$5,965	9.40%	100%	\$5,965	\$561	
32 Certified Secondary Education Teacher	E	S	BA1	100865	\$17.11	2,080	2,080	Full Time	\$35,596	33.60%	69%	\$24,561	\$8,252	
33 SHS Supervisor Food Srv	E	S	M03	108124	\$14.69	2,080	2,080	Full Time	\$30,971	33.60%	100%	\$30,971	\$10,406	
34 Substitute Teacher	E	H	P02	500118	\$10.96	500	500	Temp FT or PT	\$5,480	9.40%	100%	\$5,480	\$515	
35 Secretary	E	H	A03	120116	\$11.29	2,080	2,080	Full Time	\$23,483	33.60%	100%	\$23,483	\$7,890	
36 Lead Cook	E	H	G07	185241	\$10.42	1,760	1,760	Full Time	\$18,339	33.60%	100%	\$18,339	\$6,152	
37 Recreation Specialist	E	H	G06	100745	\$15.22	1,760	1,760	Full Time	\$25,787	33.60%	100%	\$25,787	\$9,000	
38 Residential Asst.	E	H	A03	102355	\$13.37	1,760	1,760	Full Time	\$23,355	33.60%	100%	\$23,355	\$7,847	
39 Certified Secondary Education Teacher	E	S	BA1	104628	\$20.88	2,080	2,080	Full Time	\$43,024	33.60%	100%	\$39,582	\$13,300	
40 SHS Director School Operations	E	S	M08	100405	\$36.98	2,080	2,080	Full Time	\$76,911	33.60%	50%	\$38,456	\$12,921	
41 Certified Secondary Education Teacher	E	S	BA1	102183	\$17.72	2,080	2,080	Full Time	\$36,855	33.60%	92%	\$33,907	\$11,393	
42 Residential Asst.	E	H	A03	105068	\$9.27	1,760	1,760	Full Time	\$16,315	33.60%	100%	\$16,315	\$5,482	
43 Certified Secondary Education Teacher	E	S	BA1	100317	\$24.55	2,080	2,080	Full Time	\$51,036	33.60%	69%	\$35,229	\$11,857	
44 Certified Secondary Education Teacher	E	S	BA1	109342	\$20.29	2,080	2,080	Full Time	\$42,210	33.60%	69%	\$29,125	\$9,786	
45 Certified Secondary Education Teacher	E	S	BA1	107631	\$19.01	2,080	2,080	Full Time	\$39,533	33.60%	92%	\$36,370	\$12,220	
46 Youth Care Nurse	E	S	N06	104644	\$30.43	2,080	2,080	Full Time	\$63,294	33.60%	100%	\$63,294	\$21,267	
47 Residential Asst.	E	H	A03	103590	\$14.86	1,760	1,760	Full Time	\$25,154	33.60%	100%	\$25,154	\$8,788	
48 SHS Superintendent	E	S	EX6	105922	\$52.53	2,080	2,080	Full Time	\$105,273	33.60%	75%	\$81,955	\$27,557	
49 Substitute Teacher	E	H	P02	102544	\$9.50	500	500	Temp FT or PT	\$4,760	9.40%	100%	\$4,760	\$447	
50 Performing Arts Instrutor S	E	H	ED1	109376	\$29.46	2,080	2,080	Full Time	\$61,267	33.60%	69%	\$42,274	\$14,204	
51 Certified Secondary Education Teacher	E	S	BA1	102512	\$18.36	2,080	2,080	Full Time	\$36,184	33.60%	92%	\$33,138	\$11,806	
52 Certified Secondary Education Teacher	E	S	BA1	108577	\$18.36	2,080	2,080	Full Time	\$36,184	33.60%	92%	\$33,138	\$11,806	
53 Certified Secondary Education Teacher	E	S	BA1	106672	\$17.13	2,080	2,080	Full Time	\$35,621	33.60%	92%	\$32,771	\$11,011	
54 Lead Cook	E	H	G07	100281	\$11.27	1,760	1,760	Full Time	\$19,835	33.60%	100%	\$19,835	\$6,665	
55 Clerk I	E	H	A03	102894	\$10.08	2,080	2,080	Full Time	\$20,966	33.60%	100%	\$20,966	\$7,045	
56 Administrative Assistant	E	H	A05	108333	\$13.85	2,080	2,080	Full Time	\$28,808	33.60%	100%	\$28,808	\$9,678	
57 Residential Asst.	E	H	A03	107100	\$9.79	2,080	2,080	Full Time	\$20,363	33.60%	100%	\$20,363	\$6,842	
58 Substitute Teacher	E	H	P02	105211	\$11.93	500	500	Temp FT or PT	\$5,965	9.40%	100%	\$5,965	\$561	

59	Bus Driver	E	H	G05	103144	\$13.69	2,080	\$28,475	Full Time	33.60%	100%	\$28,475	\$9,568	59
60	Certified Secondary Education Teacher	E	S	BA1	100864	\$17.92	2,080	\$37,275	Full Time	33.60%	92%	\$34,293	\$11,522	60
61	Bus Driver	E	H	G05	106638	\$13.03	2,080	\$27,102	Full Time	33.60%	100%	\$27,102	\$9,106	61
62	Clark I	E	H	A03	106065	\$10.50	2,080	\$21,840	Full Time	33.60%	100%	\$21,840	\$7,338	62
63	Residential Asst	E	H	A03	100465	\$12.25	2,080	\$25,480	Full Time	33.60%	100%	\$25,480	\$8,561	63
64	Lead Residential Advisor	E	H	M03	101068	\$20.55	1,760	\$38,186	Full Time	33.60%	100%	\$38,186	\$12,158	64
65	Food Service Worker	E	H	G05	120284	\$9.27	2,080	\$19,282	Full Time	33.60%	100%	\$19,282	\$6,479	65
66	Residential Asst	E	H	A03	100467	\$11.87	1,760	\$20,891	Full Time	33.60%	100%	\$20,891	\$7,019	66
67	Substitute Teacher	E	H	P02	102548	\$9.50	500	\$4,750	Temp FT or PT	9.40%	100%	\$4,750	\$447	67
68	Certified Secondary Education Teacher	E	S	BA1	104675	\$21.37	2,080	\$44,441	Full Time	33.60%	92%	\$40,888	\$13,738	68
69	Food Service Worker	E	H	G05	101455	\$9.50	1,760	\$16,720	Full Time	33.60%	100%	\$16,720	\$5,618	69
70	Certified Secondary Education Teacher	E	S	BA1	105426	\$18.86	2,080	\$41,318	Full Time	33.60%	92%	\$38,013	\$12,772	70
71	Certified Secondary Education Teacher	E	S	BA1	108339	\$18.01	2,080	\$39,533	Full Time	33.60%	92%	\$36,370	\$12,220	71
72	Dorm Administrator	E	S	M04	100483	\$18.50	2,080	\$38,484	Full Time	33.60%	100%	\$38,484	\$12,931	72
73	Sergeant	E	S	S05	107631	\$33.12	2,080	\$68,890	Full Time	33.60%	100%	\$68,890	\$23,147	73
74	Certified Secondary Education Teacher	E	S	BA1	100657	\$19.18	2,080	\$39,894	Full Time	33.60%	23%	\$9,176	\$3,083	74
75	Supervisor Transportation Training Specialist	E	S	M03	103780	\$22.14	2,080	\$46,044	Full Time	33.60%	100%	\$46,044	\$15,471	75
76	Bus Driver	E	H	G05	100775	\$11.29	2,080	\$23,483	Full Time	33.60%	100%	\$23,483	\$7,890	76
77		E						\$0		0.00%		\$0	\$0	77
78	Lump Sum Incentives 35 Certified Teachers	E				\$5,000.00	35	\$175,000	Full Time	33.60%	100%	\$175,000	\$58,800	78
79								\$0		0.00%		\$0	\$0	79
80	Anticipated Turnover							\$0				\$0	\$0	80
81	Adjustment to Fringe Benefits							\$0				\$0	\$0	81
82	AU 3% Merit Increase							\$0				\$0	\$0	82
83	Teacher pay increase for 35 certified teachers ( July - September 2018)							\$72,741	Full Time	33.60%		\$72,741	\$24,203	83
84	Christmas Bonus - Regular Full Time							\$43,750	Full Time	33.60%		\$43,750	\$14,700	84
85	Christmas Bonus - Regular Part Time							\$71,000	Part Time	13.10%		\$71,000	\$23,856	85
86											Totals	\$2,787,199	\$928,336	86

Please input these totals on  
on the Budget Request Form!

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	453-5636
Contract Period:		Name:	AMI SAMS	
Contract Number:		Accounting Unit Director/Manager	Phone:	453-5680
Accounting Fund:	3-Special Revenue	Name:	CHARLES GRIM	
Funding Source:	32-IHS-Self Governance-Health	Executive Director	Phone:	453-5680
AU Description:	HEALTH IT SYSTEM	Name:	CHARLES GRIM	
Accounting Unit:	3329020	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	105287	
Date/Time Printed:	22-Jan-18	09:41 AM		

Notes:

**PART-2**

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>			

**PART-3**

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$855,779		\$ 855,779
Carryover: "appropriated" PY	490000	\$3,144,221	\$3,500,000	\$ (355,779)
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>				
<b>Total Revenues</b>		<b>\$ 4,000,000</b>	<b>\$ 3,500,000</b>	<b>\$ 500,000</b>

**PART-4**

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
<b>DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!</b>						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Contract services >=\$5K	650000		\$4,000,000		\$3,500,000	\$ 500,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>						
<b>Expenditures NOT Subject to IDC</b>			<b>\$ 4,000,000</b>		<b>\$ 3,500,000</b>	<b>\$ 500,000</b>
<b>Expenditures SUBJECT to IDC</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
<b>Total Expenditures</b>			<b>\$ 4,000,000</b>		<b>\$ 3,500,000</b>	<b>\$ 500,000</b>
<b>Revenues OVER \ (UNDER) Expenditures</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**Transfers In/Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
<b>Operating Transfers OUT</b>						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

<b>Transfers In/Out - Net</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Take to Narrative ==&gt;</b>		<b>\$ 4,000,000</b>		<b>\$ 3,500,000</b>		<b>\$ -</b>
<b>Excess\ (Deficit) of Revenues, Expenditures and Net Transfers</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

**AMENDMENT NUMBER 14**  
**to the FY 2017 Funding Agreement**  
**between the**  
**Cherokee Nation**  
**and the**  
**United States of America**  
**Department of Health and Human Services**

The Funding Agreement 60G930002, pursuant to Title V, Section 505 (e), Subsequent Funding Agreements, the Cherokee Nation and the United States of America, Department of Health and Human Services, is hereby amended as follows:

Remarks: THIS OTSGFM SYSTEM-GENERATED AMENDMENT IS TO DOCUMENT THE ATTACHED AMENDMENT, SIGNED BY THE PARTIES.

Amendment #14, states, in part, "Sections 1.3 RPMS Functions and 3.1.15.7 Management Information Systems have been amended to transfer all available tribal shares at the IHS Headquarters level associated with the Office of Information Technology lines 126 and 137. 100% of Line 126 is \$483,712 and Line 137 is \$372,067 for a total assumption of \$855,779."

Funds in the amount of \$855,779 were received in a separate AM10/PAY14 dated 7/7/17. A Payment document is not associated with this Amendment 14.

Effective Date: August 10, 2017

Cherokee Nation

Tribal signature is not required for this action per FA Sections 4.5.2;  
By: 4.10.1; and 7.5.2.

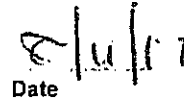
Date

United States of America  
Department of Health and Human Services

By:

  
Director, Indian Health Service

Date

  
8/10/17

**Cherokee Nation: Headquarters Tribal Shares of the Office of Information Technology (OIT)**

HQ TOTAL CN SHARE available:106(e)(1)	Current Amount CN to FA	Total % taken	Current Amount to NETHS	Total % to NETHS	Total eligible CN less Claremore	Total eligible 106(e)(1) x 69.12%	Current CN FA Amount	NETHS FA Amount	Total to be Amended to FA for FY 2017	Total HQ OIT FA amount
H&C line 126	\$1,818,611	40.73%	\$32,590	1.79%	69.12%	\$1,257,024	\$740,722	\$32,590	\$483,712	\$1,224,434
H&C line 137	\$609,467	6.38%	\$10,313	1.69%	69.12%	\$421,264	\$38,884	\$10,313	\$372,067	\$410,951
Direct Ops line 1301	\$192,958	69.12%	\$0	0.00%	69.12%	\$133,363	\$133,363	\$0	\$0	\$133,363
			\$42,903			\$1,811,651	\$912,969	\$42,903	\$855,779	\$1,768,748

ACCT-UNIT	VALUE-NAME	Budget Description	ACCOUNT	BUDGET-DTL			
							3329020 Total Budget
					Adjustments	New FY18 Totals	
3329020	Health IT System	FY 2018 Approved Budget	400000	-	(855,779.00)	(855,779.00)	(4,000,000.00)
3329020	Health IT System	FY 2018 Approved Budget	490000	(3,500,000.00)	355,779.00	(3,144,221.00)	

**PART-1**

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Name:	Mary Hicks	Phone:	5670
Contract Period:		Accounting Unit Director/Manager	Name:	Pat Gwin	Phone:	5704
Contract Number:		Executive Director	Name:	Sara Hill	Phone:	3836
Accounting Fund:	3-Special Revenue	1st Person Responsible	Employee #	103722		
Funding Source:	75-Federal Other					
AU Description:	Tribal Historic Preservation Office					
Accounting Unit:	3756100					
Place IDC Rate in Part 4 Below						
Date/Time Printed:	05-Feb-18	10:27 AM				

Notes: Grant P17AF00213 budgeted. Anticipated Tower Construction Notification System revenue is being budgeted at \$750,000. Transfer \$2,000,000 to AU 7965600, Heritage Center Archives. \$110,000 for Rose Cottage contract. REVISION 2: Transfer \$1,000,000 to AU 7965700 for Registration Dept. Vault Expansion.

**PART-2**

<b>Staffing Summary:</b>		<b>FY 2018 REVISION 2</b>	<b>FY 2018 REVISION 1</b>	<b>Incr \ (Decr)</b>
# of Regular Full-Time Employee Equivalents:		1.00	1.00	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
<b>TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS</b>		<b>1.00</b>	<b>1.00</b>	<b>-</b>

**PART-3**

<b>Revenues:</b>	(Show as positive #)	<b>Account #</b>			<b>Incr \ (Decr)</b>
Grants / contracts revenue		400000	\$61,612	\$61,612	\$ -
Carryover: "appropriated" PY		490000	\$2,801,325	\$2,329,641	\$ 471,684
Other Income		499000	\$750,000	\$750,000	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>					
<b>Total Revenues</b>			<b>\$ 3,612,937</b>	<b>\$ 3,141,253</b>	<b>\$ 471,684</b>

**PART-4**

<b>Expenditures:</b>		<b>Account #</b>	<b>Subject to IDC ?</b>		<b>Subject to IDC ?</b>		<b>Incr \ (Decr)</b>
	DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>	
Salaries & wages		600000	\$52,503		\$52,503		\$ -
Fringe benefits		610000	\$17,641		\$17,641		\$ -
Staff development & training		620000	\$1,200		\$1,200		\$ -
Travel-staff		630000	\$8,494		\$8,494		\$ -
Contract services >=\$5K		650000		\$110,000		\$110,000	\$ -
Supplies		680000	\$10,000		\$10,000		\$ -
Equipment < \$5K		680070	\$500		\$500		\$ -
Direct billed: cell/mobile phone		690090	\$3,000		\$3,000		\$ -
Direct billed: mailing cost		690120	\$2,000		\$2,000		\$ -
Direct billed: space cost		700080	\$6,000		\$6,000		\$ -
Direct billed: auto insurance		710100	\$600		\$600		\$ -
Direct billed: GSA vehicle		720050	\$7,200		\$7,200		\$ -
Direct billed: gas cards		720070	\$2,400		\$2,400		\$ -
Reserved by appropriation		760060		\$375,727		\$905,103	\$ (529,376)
Please enter a valid account number - >>>							\$ -
Please enter a valid account number - >>>							\$ -
Please enter a valid account number - >>>							\$ -
<b>DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!</b>							
<b>Expenditures NOT Subject to IDC</b>				\$ 485,727		\$ 1,015,103	\$ (529,376)
<b>Expenditures SUBJECT to IDC</b>			\$ 111,538		\$ 111,538		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)			14.05%		13.10%		
Indirect Cost Allocation 970000			\$ 15,672		\$ 14,612		\$ 1,060
<b>Total Expenditures</b>				\$ 612,937		\$ 1,141,253	\$ (528,316)
<b>Revenues OVER \ (UNDER) Expenditures</b>				\$ 3,000,000		\$ 2,000,000	\$ 1,000,000

**Transfers In\Out - (Show ALL as Positive Numbers)**

<b>Operating Transfers IN</b>							
Other financing sources	900000						\$ -
Cash in: tribally required	900010						\$ -
Cash in: grant required	900020						\$ -
Cash in: motor fuel tax	900040						\$ -
Cash in: vehicle tax	900050						\$ -
Cash in: interprogram contract	900060						\$ -
Cash in: debt service	900070						\$ -
<b>Operating Transfers OUT</b>							
Other financing uses	900001						\$ -
Cash out: tribally required	900011		\$3,000,000		\$2,000,000		\$ 1,000,000
Cash out: grant required	900021						\$ -
Cash out: motor fuel tax	900041						\$ -
Cash out: vehicle tax	900051						\$ -
Cash out: interprogram contract	900061						\$ -
Cash out: debt service	900071						\$ -
<b>Transfers In\Out - Net</b>				\$ (3,000,000)		\$ (2,000,000)	\$ (1,000,000)
<b>Take to Narrative ==&gt;</b>				\$ 3,612,937		\$ 3,141,253	
<b>Excess(Deficit) of Revenues, Expenditures and Net Transfers</b>				\$ -		\$ -	\$ -



0 PAYROLL WORKSHEET

Accounting Unit Description: Tribal Historic Preservation Office  
 Accounting Unit Name: 3756100  
 For Budget Period: 10/1/2017 - 09/30/2018  
 Prepared by: Mary Hicks  
 Printed Date: 05-Feb-18  
 Printed Time: 10:27 AM

Job Title	Position	Salary Class: Vacant=V New=N Existing=E	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime							
1 Special Projects Officer, S	E	S	PO9	500263	\$24.04	2,080		\$50,003	Full Time	33.60%	100%		\$50,003	\$16,801
2														
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50														
51 Anticipated Turnover														
52 Adjustment to Fringe Benefits														
53 AU 3% Merit Increase														
54 Shift Differential														
55 Christmas Bonus - Regular Full Time														
56 Christmas Bonus - Regular Part Time														
Totals													\$62,503	\$17,641

Please input these totals on the Budget Request Form!

# Cherokee Nation Act/Resolution Proposal Form

Act       Resolution

## ADMINISTRATIVE CLEARANCE

Dept/Program:

Signature/Initial      Date

**Executive Director:**

Signature/Initial      Date

**Treasurer:** (Required:  
Grants/Contracts/Budgets)

*ARC for LAH 2/5/18*  
Signature/Initial      Date

**Government Resources:**

Signature/Initial      Date

**Administration Approval:**

*A. J. Bettendorf 2/7/2018*  
Signature/Initial      Date

## LEGISLATIVE CLEARANCE:

**Legal & Legislative Coordinator:**

Signature/Initial      Date

**Standing Committee & Date:**

**Chairperson:**

Signature/Initial      Date

**Returned to Presenter:** \_\_\_\_\_  
Date

**TITLE:** AN ACT AMENDING LEGISLATIVE ACT #26-17 AUTHORIZING  
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2018  
OPERATING - MOD 06 ; AND DECLARING AN EMERGENCY

**DEPARTMENT CONTACT:** Gaylon Thompson

**RESOLUTION PRESENTER:** \_\_\_\_\_

**COUNCIL SPONSOR:** \_\_\_\_\_

## NARRATIVE:

02-1-18 PM 1:22 RCVD