

An Act

LEGISLATIVE ACT 14-18

AN ACT AMENDING LEGISLATIVE ACT #26-17 AUTHORIZING THE COMPREHENSIVE OPERATING BUDGET FOR FISCAL YEAR 2018 – Mod. 8A; AND DECLARING AN EMERGENCY

BE IT ENACTED BY THE CHEROKEE NATION:

SECTION 1. TITLE AND CODIFICATION

This legislative act shall be titled and codified as “An Act Amending Legislative Act #26-17 Authorizing the Comprehensive Operating Budget for FY 2018 – Mod. 8A”.

SECTION 2. PURPOSE

The purpose of this amendment is to authorize and approve the use of funds, subject to the availability of such funds, in accordance with Section 4, changing the amounts of certain cost centers approved in the “Comprehensive Budget Act for Fiscal Year 2018” or subsequent amendment. The cumulative total of the budget is increased by \$ 5,970,629 for a total budget authority of \$ 693,113,475. The following items are identified as components of such change:

Grants Received & Authorized per LA-26-17 (detail attached)	\$ 5,308,940
Modification Request (see Section 4 below)	<u>661,689</u>
Cumulative change in budget authority	<u>\$ 5,970,629</u>

SECTION 3. LEGISLATIVE HISTORY

The provisions of compliance, policy of accountability, authorities and severability provided in Legislative Act #26-17 are applicable to this amendment.

SECTION 4. FUNDING AUTHORIZATIONS

The changes reflect increases to cost centers set forth in the program budget justifications incorporated herein. This modification request changes the total amount of the comprehensive budget authorization by an increase of \$ 661,689 to wit:

- A. An increase in the **General Fund** budget authority of \$ 15,200.
- B. An increase in the **Indirect Cost Pool** budget authority of \$ 192,139.
- C. An increase in the **Motor Vehicle Tax** budget authority of \$ 42,800.
- D. An increase in the **IHS Self Governance Health** budget authority of \$ 411,550.

SECTION 5. PROVISIONS AS CUMULATIVE

The provisions of this Act shall be cumulative to existing law.

SECTION 6. SEVERABILITY

The provisions of this Act are severable and if any part or provision hereof shall be held void the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this Act.

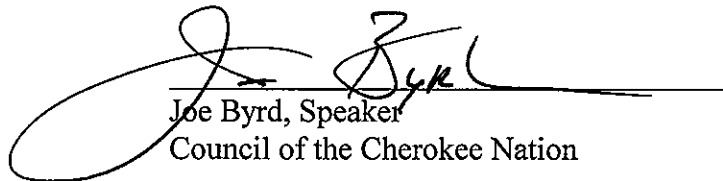
SECTION 7. EFFECTIVE DATE: EMERGENCY DECLARED

It being immediately necessary for the welfare of the Cherokee Nation, the Council hereby declares that an emergency exists, by reason whereof this Act shall take effect immediately upon its approval and signatures.

SECTION 8. SELF-HELP CONTRIBUTIONS

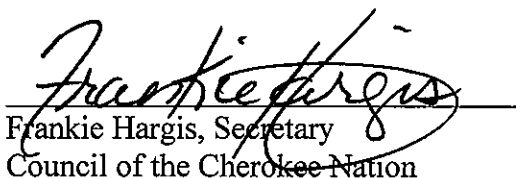
To the extent that this Act involves programs or services to citizens of the Nation or others, self-help contributions shall be required, unless specifically prohibited by the funding agency, or a waiver is granted due to physical or mental incapacity of the participant to contribute.

Enacted by the Council of the Cherokee Nation on the 14th day of May, 2018



Joe Byrd, Speaker
Council of the Cherokee Nation

ATTEST:



Frankie Hargis, Secretary
Council of the Cherokee Nation

Approved and signed by the Principal Chief this 16th day of May, 2018



Bill John Baker, Principal Chief
Cherokee Nation

ATTEST:



Chuck Hoskin, Jr., Secretary of State
Cherokee Nation

YEAS AND NAYS AS RECORDED:

Rex Jordan	<u>Yea</u>	Janees Taylor	<u>Yea</u>
Joe Byrd	<u>Yea</u>	Dick Lay	<u>Yea</u>
David Walkingstick	<u>Yea</u>	Buel Anglen	<u>Yea</u>
Shawn Crittenden	<u>Yea</u>	Harley Buzzard	<u>Yea</u>
Bryan Warner	<u>Yea</u>	Keith Austin	<u>Yea</u>
E.O. "Jr." Smith	<u>Yea</u>	Victoria Vazquez	<u>Yea</u>
Mike Dobbins	<u>Yea</u>	Wanda Hatfield	<u>Yea</u>
Frankie Hargis	<u>Yea</u>	Mary Baker Shaw	<u>Yea</u>
Mike Shambaugh	<u>Yea</u>		

CHEROKEE NATION
 PROPOSED FY 2018 AMENDMENT
 Sorted by Funding Source

Funding Source	Ref # by FS	Program/Purpose	FY 2018 Prior LA	Data		
				Amend. Change to Sources	Amend. Expenses Total Change	Net Change
40-DHHS-General	1	3402110 Comprehensive Cancer Control	LA 26-17	(78,431)	(78,431)	\$ -
	2	3402600 Diabetes Grant	LA 26-17	4,565,196	4,565,196	\$ -
	3	3402605 Diabetes Special Grant	LA 26-17	(29,032)	(29,032)	\$ -
	4	3402610 Diabetes Grant Health Ed	LA 26-17	79,706	79,706	\$ -
	5	3402630 Diabetes Grant Stilwell	LA 26-17	121,080	121,080	\$ -
	6	3402640 Diabetes Grant Sallisaw	LA 26-17	119,862	119,862	\$ -
	7	3402650 Diabetes Grant Jay	LA 26-17	113,609	113,609	\$ -
	8	3402660 Diabetes Grant Salina	LA 26-17	123,132	123,132	\$ -
	9	3402665 Diabetes Grant Wings	Dec. Grants	(250,219)	(250,219)	\$ -
	10	3402670 Diabetes Grant Nowata	LA 26-17	96,762	96,762	\$ -
	11	3402675 Diabetes Program Contract Health	LA 26-17	5,997	5,997	\$ -
	12	3402680 Diabetes Grant Muskogee	LA 26-17	96,212	96,212	\$ -
	13	3402685 Diabetes Grant Vinita	LA 26-17	128,120	128,120	\$ -
	14	3402695 Diabetes Grant Ochelata	LA 26-17	70,287	70,287	\$ -
	15	3404900 AIDS Education Training Center	New	30,000	30,000	\$ -
40-DHHS-General Total				\$ 5,192,281	\$ 5,192,281	\$ -
70-US Department of Labor	16	3701600 TLJC OACTS	Feb Grants	116,659	116,659	\$ -
70-US Department of Labor Total				\$ 116,659	\$ 116,659	\$ -
Grand Total				\$ 5,308,940	\$ 5,308,940	\$ -

April Operating Grants - Reporting Only

CHEROKEE NATION
 PROPOSED FY 2018 AMENDMENT
 Sorted by Funding Source

				Data		
Funding Source	Ref # by FS	Program/Purpose	FY 2018 Prior LA	Amend. Change to Sources	Amend. Expenses Total Change	Net Change
01-Cherokee Nation	1	1010423 Kawi Café GF Pilot	LA 33-17	15,200	15,200	\$ -
01-Cherokee Nation Total				\$ 15,200	\$ 15,200	\$ -
04-Indirect Cost Pool	2	2040000 Indirect Cost Pool Recovery	Mod 7	192,139	-	\$ 192,139
	3	2041095 Accounting	LA 26-17	-	169,111	\$ (169,111)
	4	2041177 Emergency Management IDC	LA 26-17	-	23,028	\$ (23,028)
04-Indirect Cost Pool Total				\$ 192,139	\$ 192,139	\$ -
05-Vehicle Tax	5	1050041 Get Out The Vote	LA 26-17	42,800	42,800	\$ -
05-Vehicle Tax Total				\$ 42,800	\$ 42,800	\$ -
32-IHS - Self Governance Health	6	3325400 Health Administration	Mod 7	411,550	411,550	\$ -
32-IHS - Self Governance Health Total				\$ 411,550	\$ 411,550	\$ -
Grand Total				\$ 661,689	\$ 661,689	\$ -

Operating Mod #8A Request

**COMPREHENSIVE BUDGET
FOR FISCAL YEAR 2018**

Funding Source	Revenues	Transfers In	Total	Direct Exp.	Indir. Exp.	Transfers Out	Total	NET
Tribally Funded Funding Source	99,278,201	714,873	99,993,074	82,157,124	4,980,076	12,855,874	99,993,074	0
Motor Fuels Tax Funding Srce	9,288,770	17,324,706	26,613,476	18,534,885	107,899	7,970,692	26,613,476	0
Motor Vehicle Tax Funding Srce	28,489,341	1,126,604	29,615,945	27,775,383	550,204	1,290,358	29,615,945	0
Permanent Fund Funding Source	10,100	0	10,100	10,100	0	0	10,100	0
DOI General Funding Source	11,498,218	371,591	11,869,809	10,216,689	1,653,120	0	11,869,809	0
DOI Self Gov Funding Source	13,415,569	79,600	13,495,169	12,305,138	1,144,117	45,914	13,495,169	0
DOI Self Gov Roads Funding Srce	8,312,217	0	8,312,217	8,162,149	129,867	20,201	8,312,217	0
Dept of Transportation Fnd Srce	72,048,214	0	72,048,214	71,786,009	162,362	99,843	72,048,214	0
DOI PL102-477 Funding Source	26,756,697	0	26,756,697	25,711,458	1,045,239	0	26,756,697	0
IHS Self Gov Health Funding Sr	290,158,411	206,647	290,365,058	269,645,206	20,719,852	0	290,365,058	0
IHS Self Gov TEH Funding Srce	8,972,850	0	8,972,850	8,677,485	295,365	0	8,972,850	0
IHS Self Gov Office Funding Srce	322,788	0	322,788	288,476	34,312	0	322,788	0
IHS Discretionary Funding Srce	75,000	0	75,000	35,000	0	40,000	75,000	0
DHHS General Funding Source	43,171,879	557,804	43,729,683	40,636,673	3,093,010	0	43,729,683	0
USDA Funding Source	20,428,347	867,521	21,295,868	20,010,266	785,602	500,000	21,295,868	0
Dept of Education Funding Srce	1,130,919	67,222	1,198,141	1,140,593	57,548	0	1,198,141	0
HUD Funding Source	33,142,745	630,073	33,772,818	32,976,295	512,543	283,980	33,772,818	0
Housing Proceeds Funding Srce	0	0	0	0	0	0	0	0
EPA Funding Source	1,942,805	0	1,942,805	1,725,139	217,666	0	1,942,805	0
Dept of Labor Funding Source	10,509,976	0	10,509,976	9,540,875	969,101	0	10,509,976	0
Federal Other Funding Source	9,328,711	129,488	9,458,199	5,961,990	296,209	3,200,000	9,458,199	0
State of Oklahoma Funding Srce	1,200,970	0	1,200,970	1,094,825	106,145	0	1,200,970	0
Private Funding Source	1,511,733	152,987	1,664,720	1,619,399	45,321	0	1,664,720	0
Indirect Cost Pool Funding Srce	47,229,321	4,500	47,233,821	47,233,821	0	0	47,233,821	0
Fringe Pool Funding Source	0	0	0	0	0	0	0	0
Internal Lease Pool Funding Sr	5,554,424	0	5,554,424	5,554,424	0	0	5,554,424	0
Enterprise Funding Source	3,401,289	1,367,313	4,768,602	4,567,138	201,464	0	4,768,602	0
Other Funding Source	225,000	17,000	242,000	234,124	7,876	0	242,000	0
Debt Service Funding Source	0	0	0	0	0	0	0	0
Capital Projects Funding Source	149,627,298	3,000,000	152,627,298	152,420,651	0	206,647	152,627,298	0
Total	\$ 897,031,793	\$ 26,617,929	\$ 923,649,722	\$ 860,021,315	\$ 37,114,898	\$ 26,513,509	\$ 923,649,722	\$ -

Non Grant Requests

Oper Mod #7	20,874,989	04/16 Council
Cap Mod #4	156,541	04/16 Council
Oper Mod #8A	661,689	04/26 E&F

CAPITAL RECONCILIATION

LA 25-17	\$ 246,713,097
Cap Mod #1	2,000,000
Cap Mod #2	2,359,828
Cap Mod #3	1,000,000
Cap Mod #4	156,541
Total Capital	\$ 252,229,466

Total after pending Mod's

\$ 945,342,941

Operating (LA 26-17)	693,113,475	Cumulative Oper
Capital (LA 25-17)	252,229,466	Cumulative Cap
Grand Total	\$ 945,342,941	



CHEROKEE NATION TRIBAL COUNCIL

Jody S. Reece, CPA, CIA, CMA

Executive Director of Financial Oversight

Memo

To: Janees Taylor, Chairman, Executive & Finance Committee
From: Jody S. Reece
CC: Executive & Finance Committee
Date: 04/11/2018
Re: Review of Operating Budget Modification #8A – Total \$ 5,970,629

Per your request, I have reviewed the administration's budget modification request for this month's Executive & Finance Committee Meeting. Below is a summary of my review:

A. Grant Reporting:

<u>Funding Source</u>	<u># of Budgets - Reason</u>	<u>Amount</u>
40 – DHHS General	15 – Carryover reconciliations and new awards	\$ 5,192,281
70 – US Dept of Labor	1 – Carryover reconciliation	116,659
TOTAL GRANTS		<u>\$ 5,308,940</u>

General Fund Cash Match for Grants (1010315)

Cash Out: Grant Required	\$ 1,977,583
Appropriated for Cash Match (future grants)	<u>708,489</u>
Original Total Budget	<u>\$ 2,686,072</u>

Original Appropriated for Cash Match (future grants)	\$ 708,489	
Used: 3453458 – Nutrition Education Grant	(16,102)	November reporting
3552600 – ICDBG Retail Incubator	(50,984)	December mod

Balance Available For Future Grant Matching	<u>\$ 641,403</u>
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B. MOD #8A Request - (6 budgets) Increase in budget authority - \$ 661,689

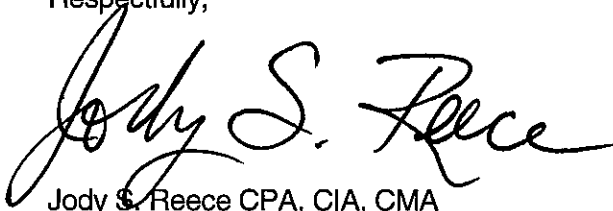
1. Kawi Café GF Pilot – 1010423 – General Fund: Modification requesting an increase in expenditure authorization of \$15,200 for increased food costs and supplies. The funding is provided by increased sales income based on year to date revenue. The new expenditure total is \$56,000 with the net remaining at \$0. Note: This budget only covers general operating expenditures while space costs and salaries continue to be covered by the SBA Prime grant.
2. Added – Get Out The Vote – 1050041 – Motor Vehicle Tax: Modification requesting an increase in expenditure authorization of \$42,800 for increased political donations for a new total of \$442,800. The funding is provided by motor vehicle tax unassigned carryover. The new expenditure total is \$492,800.

3. Indirect Cost Pool Recovery – 2040000 – Indirect Cost Pool: Modification requesting an increase in IDC recovery revenue of \$192,139 to cover the increases in Accounting (item 4) and Emergency Management (item 5).
4. Accounting – 2041095 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$169,111. The main areas increased include \$55K in building maintenance, \$20K in equipment, and a new full time General Counsel (attorney) position for 5/12 of the year. The funding is provided by Indirect Cost Pool Recovery (item 3). The new expenditure total is \$5,464,287.
5. Emergency Management IDC – 2041177 – Indirect Cost Pool: Modification requesting an increase in expenditure authorization of \$23,028 that adds a new emergency manager position for the partial year that is split with the health administration in item 6. The funding is provided by the Indirect Cost Pool Recovery (item 3). The new expenditure total is \$136,575.
6. Health Administration – 3325400 – IHS Self Governance Health: Modification requesting an increase in expenditure authorization of \$411,550. The increase is for the partial funding of the emergency manager position that is split with the budget in item 4, funding for a marshal position, and funding for some other positions that are moving off of grant budgets that have not renewed. Funding is provided by IHS Self Governance Health compact revenue. The new expenditure total is \$2,189,663.

Summary:

After reviewing the submission of the operating modification by administration, I find no technical issues surrounding these requests, nor do I have any unmentioned concerns related to their respective carryover estimates. If I can provide any additional information, please do not hesitate to contact me.

Respectfully,



Jody S. Reece CPA, CIA, CMA
Executive Director of Financial Oversight
Office: 918-453-5573
Cell: 918-525-2017
Email: jody-reece@cherokee.org

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5285
Contract Period:		Name:	Mary Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	1-General Fund	Name:	Shay Smith
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 5532
AU Description:	Kawi Café GF Pilot	Name:	Anna Knight
Accounting Unit:	1010423	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	10-1074
Date/Time Printed:	23-Mar-18 03:57 PM		

Notes: Space Cost and Salary covered by SBA Prime Grant.
Increase in sales income based on year to date revenue.

PART-2

Staffing Summary:		FY 2018 REVISION 2	FY 2018 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:		0.00	0.00	-
# of Regular Part-Time Employee Equivalents:				-
# of Temp. Full-Time Employee Equivalents:				-
# of Temp. Part-Time Employee Equivalents:				-
# of Other Employee Equivalents:				-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS				

PART-3

Revenues:	(Show as positive #)	Account #			Incr \ (Decr)
Sales income		410010	\$56,000	\$40,800	\$ 15,200
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Total Revenues			\$ 56,000	\$ 40,800	\$ 15,200

PART-4

Expenditures:		Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
			YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!							
Salaries & wages		600000	\$0		\$0		\$ -
Fringe benefits		610000	\$0		\$0		\$ -
Travel-staff		630000	\$500		\$500		\$ -
Contract services < \$5K		640000	\$1,835		\$1,835		\$ -
Supplies		680000	\$1,027		\$0		\$ 1,027
Direct billed: telephone expense		690080	\$1,200		\$1,200		\$ -
Direct billed: cell/mobile phone		690090	\$1,539		\$1,539		\$ -
Direct billed: insurance cost		710080	\$1,000		\$1,000		\$ -
Food		760012	\$42,000		\$30,000		\$ 12,000
Please enter a valid account number - >>>							\$ -
Please enter a valid account number - >>>							\$ -
Please enter a valid account number - >>>							\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!							
Expenditures NOT Subject to IDC			\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC			\$ 49,101		\$ 36,074		\$ 13,027
Indirect Cost Rate (If blank or zero, must explain in Notes above)			14.05%		13.10%		
Indirect Cost Allocation		970000	\$ 6,899		\$ 4,726		\$ 2,173
Total Expenditures			\$ 56,000		\$ 40,800		\$ 15,200

Revenues OVER \ (UNDER) Expenditures			\$ -		\$ -		\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN							
Other financing sources	900000						\$ -
Cash in: tribally required	900010						\$ -
Cash in: grant required	900020						\$ -
Cash in: motor fuel tax	900040						\$ -
Cash in: vehicle tax	900050						\$ -
Cash in: interprogram contract	900060						\$ -
Cash in: debt service	900070						\$ -

Operating Transfers OUT							
Other financing uses	900001						\$ -
Cash out: tribally required	900011						\$ -
Cash out: grant required	900021						\$ -
Cash out: motor fuel tax	900041						\$ -
Cash out: vehicle tax	900051						\$ -
Cash out: interprogram contract	900061						\$ -
Cash out: debt service	900071						\$ -

Transfers In/Out - Net			\$ -		\$ -		\$ -
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Take to Narrative ==>			\$ 56,000		\$ 40,800		
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Excess(Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -		\$ -
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GL Commitment Analysis Report

GL298 Date 03/26/18
Time 09:25

Company 1 Cherokee Nation
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 12
Year 2018

USD
Page

Acct Unit	1010423	Kawi Cafe GF Pilot	Budget 1 FY 2018 Approved Budget	Total	Budget	Budget Balance
Account	Expenditures	Encumbrances	Commitments			
410000 0000	208.79-	0.00	0.00	208.79-	0.00	208.75
Charges for Goods and Services						
410010 0000	28,323.73-			28,990.70-	40,800.00-	11,809.30
Sales income		666.97-				
440010 0000	11.58-	0.00	0.00	11.58-	0.00	11.58
Interest income						
499000 0000	784.08-	14.50-	0.00	798.58-	0.00	798.58
Other Income						
610000 0000	126.15	0.00	0.00	126.15	0.00	126.15
Fringe benefits						
630000 0000	0.00	0.00	0.00	0.00	500.00	500.00
Travel-staff						
640000 0000	250.00	0.00	0.00	250.00	1,835.00	1,585.00
Contract services < \$5K						
680000 0000	917.83	1,221.57	0.00	2,139.40	0.00	2,139.40
Supplies						
690080 0000	155.49	0.00	0.00	155.49	1,200.00	1,044.51
Direct billed: telephone expense						
690090 0000	200.05	0.00	0.00	200.05	1,539.00	1,338.95
Direct billed: cell/Mifi/Ipad						
690110 0000	273.04	0.00	0.00	273.04	0.00	273.04
Direct billed: internet						
710080 0000	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Direct billed: insurance cost						
720040 0000	272.29	0.00	0.00	272.29	0.00	272.29
Employee mileage reimbursement						
730040 0000	214.06	0.00	0.00	300.00	0.00	300.00
R & m equipment		85.94				
740000 0000	631.50	0.00	0.00	631.50	0.00	631.50
Advertising						
760010 0000	784.08	14.50	0.00	798.58	0.00	798.58
Other operational						
760012 0000	20,982.00	7,981.97	0.00	28,963.97	30,000.00	1,036.03
Food						
760020 0000	238.16	0.00	0.00	238.16	0.00	238.16
Bank service charge						
760024 0000	335.00	0.00	0.00	335.00	0.00	335.00
License/notary fees						

Handwritten annotations: A star symbol and the number 30,010 are written over the Budget and Budget Balance columns for the first few rows.

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 918-982-4201
Accounting Fund:	1-General Fund	Name:	Kimberly Teehee
Funding Source:	05-Vehicle Tax	Executive Director	Phone: 918-982-4201
AJ Description:	Get Out the Vote	Name:	Kimberly Teehee
Accounting Unit:	1050041	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	602
Date/Time Printed:	26-Apr-18 08:18 AM		

Notes: Requesting PAC increase of \$42,800

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	-	-	-

PART-3

Revenues:	Account #			Incr \ (Decr)
Carryover: "appropriated" PY	490000	\$42,800		\$ 42,800
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 42,800	\$ -	\$ 42,800

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Travel-staff	630000	\$10,000		\$10,000		\$ -
Contract services >=\$5K	650000		\$8,615		\$8,615	\$ -
Supplies	680000	\$4,591		\$4,591		\$ -
Direct billed: mailing cost	690120	\$6,000		\$6,000		\$ -
Direct billed: printing/copying	690130	\$1,000		\$1,000		\$ -
Contributions & donations	750000		\$442,800		\$400,000	\$ 42,800
Other operational	760010	\$4,696		\$5,000		\$ (304)
Food	760012	\$10,000		\$10,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ 36,287	\$ 451,415	\$ 36,591	\$ 408,615	\$ 42,800
Expenditures SUBJECT to IDC						\$ (304)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ 5,098		\$ 4,794		\$ 304
Total Expenditures		\$ 492,800	\$ 492,800	\$ 450,000	\$ 450,000	\$ 42,800

Revenues OVER \ (UNDER) Expenditures	\$ (450,000)	\$ (450,000)	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050		\$450,000		\$450,000	\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In/Out - Net		\$ 450,000	\$ 450,000	\$ -
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Take to Narrative ==>	\$ 492,800	\$ 450,000	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
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CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5305
Contract Period:		Name:	Jamie Cole
Contract Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	2-Internal Service	Name:	Jamie Cole
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 3902
AU Description:	Indirect Cost Pool Recovery	Name:	Lacey A. Horn
Accounting Unit:	2040000	1st Person Responsible	
Date/Time Printed: 06-Apr-18 02:56 PM		Employee #	101613

Notes:

PART-2

Staffing Summary:	FY 2018 REVISION 2	FY 2018 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
IDC recovery	410285	\$35,799,890	\$35,607,751	\$ 192,139
Carryover: "unappropriated" PY	490010	\$3,731,532	\$3,731,532	\$ -
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 39,531,422	\$ 39,339,283	\$ 192,139

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0		\$0		\$ -
Fringe benefits	610000	\$0		\$0		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		\$ -
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures		\$ -		\$ -		\$ -
Revenues OVER \ (UNDER) Expenditures		\$ 39,531,422		\$ 39,339,283		\$ 192,139

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ -		\$ -		\$ -
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ 39,531,422		\$ 39,339,283		\$ 192,139

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone: 5305
Contract Period:		Name:	Jamie Cole
Contract Number:		Accounting Unit Director/Manager	Phone: 5305
Accounting Fund:	2-Internal Service	Name:	Jamie Cole
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone: 3902
AU Description:	Accounting	Name:	Lacey A. Horn
Accounting Unit:	2041095	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	108243
Date/Time Printed:	06-Apr-18 02:09 PM		

Notes:

PART-2

Staffing Summary:	FY 2018 REVISION 1	FY 2018 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	61.92	61.50	0.42
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:	0.50	0.50	-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	62.42	62.00	0.42

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	60000		\$3,136,457		\$3,095,350	\$ 41,097
Fringe benefits	610000		\$1,051,511		\$1,037,702	\$ 13,809
Staff development & training	620000		\$20,000		\$15,000	\$ 5,000
Recruitment	620500		\$500		\$500	\$ -
Travel-staff	630000		\$18,000		\$13,000	\$ 5,000
Contract services >=\$5K	650000		\$265,789		\$265,789	\$ -
Accounting/auditing >=\$5K	650020		\$375,000		\$375,000	\$ -
Supplies	680000		\$52,500		\$37,785	\$ 14,715
Equipment < \$5K	680070		\$20,000		\$0	\$ 20,000
Direct billed: telephone expense	690080		\$13,000		\$5,750	\$ 7,250
Direct billed: cell/mobile phone	690090		\$12,000		\$9,000	\$ 3,000
Direct billed: mailing cost	690120		\$30,000		\$28,531	\$ 1,469
Direct billed: printing/copying	690130		\$2,500		\$2,250	\$ 250
Lease/rent: furniture & equip	690500		\$19,500		\$19,500	\$ -
Direct billed: space cost	700080		\$230,000		\$227,479	\$ 2,521
Direct billed: auto insurance	710100		\$930		\$930	\$ -
Employee mileage reimbursement	720040		\$2,000		\$2,000	\$ -
Direct billed: GSA vehicle	720050		\$6,600		\$6,600	\$ -
Building maintenance	730000		\$55,000		\$0	\$ 55,000
Food	760012		\$500		\$500	\$ -
Bank service charge	760020		\$150,000		\$150,000	\$ -
Depreciation expense	780000		\$2,500		\$2,500	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 5,464,287		\$ 5,295,176	\$ 169,111
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		13.10%		11.85%		
Indirect Cost Allocation	970000		\$ -		\$ -	\$ -
Total Expenditures			\$ 5,464,287		\$ 5,295,176	\$ 169,111

Revenues OVER \ (UNDER) Expenditures		\$ (5,464,287)	\$ (5,295,176)	\$ (169,111)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In/Out - Net		\$ -	\$ -	\$ -
Take to Narrative ==>		\$ 5,464,287	\$ 5,295,176	\$ -

Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ (5,464,287)	\$ (5,295,176)	\$ (169,111)
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PAYROLL WORKSHEET

Accounting Unit Description: Accounting
 Accounting Unit Name: 2041095
 For Budget Period: 10/01/2017 - 09/30/2018
 Printed Date: 05-Aug-18
 Printed Time: 02:10 PM
 Prepared by: Jamie Coile

Job Title	Position Vacancy #	Salary Class	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay on this AU		Series-Status	Fringe Rate %	% Charged to this AU	On Multiple AUs	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 Accounting Assistant II	E	H	AM1	100010	\$22.50	2,080		F, Full Time	33.60%	100%		\$46,925	\$15,767
2 Accounting Finance Supervisor	E	H	AM1	100049	\$39.12	2,080		F, Full Time	33.60%	100%		\$82,650	\$27,950
3 Accounting Assistant II	E	H	AM3	100065	\$16.24	2,080		F, Full Time	33.60%	100%		\$33,719	\$11,391
4 Director of Accounting	E	H	AM3	100128	\$33.87	2,080		F, Full Time	33.60%	100%		\$70,459	\$23,593
5 Accounting Assistant II	E	H	AM3	100255	\$16.54	2,080		F, Full Time	33.60%	100%		\$34,403	\$11,546
6 Account Clerk III	E	H	AM6		\$14.08	2,080		F, Full Time	33.60%	100%		\$29,265	\$9,800
7 Accounting Finance Supervisor	E	H	AM1	100639	\$19.91	2,080		F, Full Time	33.60%	100%		\$41,413	\$13,915
8 Accountant II	E	S	AM3	100452	\$17.69	2,080		F, Full Time	33.60%	100%		\$36,798	\$12,364
9 Accountant I	E	S	AM3	100009	\$16.81	2,080		F, Full Time	33.60%	100%		\$35,045	\$11,663
10 Accounting Assistant II	E	H	AM3	100175	\$20.12	2,080		F, Full Time	33.60%	100%		\$41,855	\$13,848
11 Accounting Assistant II	E	H	AM3	100175	\$14.08	2,080		F, Full Time	33.60%	100%		\$29,265	\$9,800
12 Accounting Assistant II	E	H	AM3	100175	\$29.37	2,080		F, Full Time	33.60%	100%		\$60,208	\$19,848
13 Accounting Assistant II	E	H	AM3	100141	\$29.40	2,080		F, Full Time	33.60%	100%		\$60,208	\$19,848
14 Treasurer	E	H	AM3	100141	\$37.40	2,080		F, Full Time	33.60%	100%		\$78,252	\$25,752
15 Financial Executive Assistant	E	S	AM5	101748	\$20.87	2,080		F, Full Time	33.60%	75%	X	\$42,956	\$14,316
16 Accounting Clerk III	E	H	AM6	500025	\$11.58	2,080		F, Full Time	33.60%	50%	X	\$24,086	\$7,938
17 Accounting Finance Supervisor	E	H	AM1	102149	\$22.56	2,080		F, Full Time	33.60%	100%		\$46,925	\$15,767
18 Accounting Assistant II	E	H	AM3	100267	\$17.93	2,080		F, Full Time	33.60%	100%		\$37,287	\$12,322
19 Accounting Finance Supervisor	E	H	AM1	100230	\$18.51	2,080		F, Full Time	33.60%	100%		\$39,287	\$12,928
20 Financial Analyst	E	S	AM2	100267	\$19.13	2,080		F, Full Time	33.60%	100%		\$40,744	\$13,650
21 Financial Analyst	E	S	AM2	100336	\$32.07	2,080		F, Full Time	33.60%	100%		\$67,101	\$22,378
22 Manager Accounting Finance	E	H	AM2	100336	\$32.07	2,080		F, Full Time	33.60%	100%		\$67,101	\$22,378
23 Accounting Assistant II	E	H	AM3	100855	\$17.74	2,080		F, Full Time	33.60%	100%		\$36,899	\$12,193
24 Accounting Assistant II	E	H	AM3	100855	\$18.44	2,080		F, Full Time	33.60%	100%		\$39,355	\$12,887
25 Accounting Assistant II	E	H	AM3	100855	\$18.44	2,080		F, Full Time	33.60%	100%		\$39,355	\$12,887
26 Accounting Assistant II	E	H	AM3	100855	\$18.44	2,080		F, Full Time	33.60%	100%		\$39,355	\$12,887
27 Vehicle Coordinator	E	H	AM3	100855	\$18.44	2,080		F, Full Time	33.60%	100%		\$39,355	\$12,887
28 Account Clerk III	E	H	AM6	100330	\$17.42	2,080		F, Full Time	33.60%	100%		\$36,234	\$11,715
29 Accountant I	E	S	AM3	100330	\$18.59	2,080		F, Full Time	33.60%	100%		\$39,287	\$12,928
30 Accounting Assistant II	E	H	AM3	100330	\$19.81	2,080		F, Full Time	33.60%	100%		\$42,426	\$14,145
31 Accounting Assistant II	E	H	AM3	100330	\$19.81	2,080		F, Full Time	33.60%	100%		\$42,426	\$14,145
32 Accounting Assistant II	E	H	AM3	100330	\$19.81	2,080		F, Full Time	33.60%	100%		\$42,426	\$14,145
33 Manager Accounting Finance	E	H	AM2	100555	\$34.06	2,080		F, Full Time	33.60%	100%		\$72,717	\$24,433
34 Manager Accounting Finance	E	H	AM2	100555	\$34.06	2,080		F, Full Time	33.60%	100%		\$72,717	\$24,433
35 Accounting Finance Supervisor	E	H	AM2	100555	\$34.06	2,080		F, Full Time	33.60%	100%		\$72,717	\$24,433
36 Accounting II	E	S	AM1	100840	\$28.23	2,080		F, Full Time	33.60%	100%		\$58,504	\$19,329
37 Accounting Finance Supervisor	E	H	AM1	107312	\$29.87	2,080		F, Full Time	33.60%	100%		\$62,921	\$20,739
38 Accounting II	E	S	AM1	107312	\$19.02	2,080		F, Full Time	33.60%	100%		\$39,528	\$12,928
39 Controller	E	S	AM1	106333	\$21.54	2,080		F, Full Time	33.60%	100%		\$45,311	\$14,976
40 Assistant Indian Monies Coordinator	E	S	AM6	106333	\$22.72	2,080		F, Full Time	33.60%	100%		\$47,559	\$15,656
41 Accounting Assistant II	E	H	AM3	106333	\$13.67	2,080		F, Full Time	33.60%	100%		\$28,826	\$9,544
42 Accounting Assistant II	E	H	AM3	106333	\$13.67	2,080		F, Full Time	33.60%	100%		\$28,826	\$9,544
43 Accounting Assistant II	E	H	AM3	106333	\$13.67	2,080		F, Full Time	33.60%	100%		\$28,826	\$9,544
44 Financial Analyst	E	H	AM3	106333	\$20.98	2,080		F, Full Time	33.60%	100%		\$44,811	\$14,976
45 Accounting Assistant II	E	H	AM3	106333	\$20.98	2,080		F, Full Time	33.60%	100%		\$44,811	\$14,976
46 Accounting Assistant II	E	H	AM3	106333	\$20.98	2,080		F, Full Time	33.60%	100%		\$44,811	\$14,976
47 Director Finance	E	H	AM5	107963	\$21.66	2,080		F, Full Time	33.60%	100%		\$45,666	\$15,244
48 Accounting Assistant II	E	H	AM3	107963	\$21.66	2,080		F, Full Time	33.60%	100%		\$45,666	\$15,244
49 Director Finance	E	H	AM5	107969	\$24.84	2,080		F, Full Time	33.60%	100%		\$52,280	\$17,478
50 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
51 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
52 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
53 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
54 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
55 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
56 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
57 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
58 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
59 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
60 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
61 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
62 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
63 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
64 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
65 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
66 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
67 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
68 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
69 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
70 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
71 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720
72 Accounting Assistant II	E	H	AM3	108343	\$30.84	2,080		F, Full Time	33.60%	100%		\$65,128	\$21,720

TOTAL PERSONNEL COST FOR EMPLOYEE

Expected Wages (Gross) \$1,031,811

Expected Fringe Benefits \$338,449

Totals \$1,370,260

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2017 - 09/30/2018	Budget Preparer	Phone:	3823
Contract Period:		Name:	Bobbi Jones	
Contract Number:		Accounting Unit Director/Manager	Phone:	3830
Accounting Fund:	2-Internal Service	Name:	Jeremie Fisher	
Funding Source:	04-Indirect Cost Pool	Executive Director	Phone:	3816
AU Description:	Emergency Management IDC	Name:	Shannon Buhl	
Accounting Unit:	2041177	1st Person Responsible		
	Place IDC Rate in Part 4 Below	Employee #	106002	
Date/Time Printed:	06-Apr-18	02:15 PM		

Notes: Adding an additional Emergency Manager salary and fringe to be split with Health AU 3325400 at 25% for the remainder of FY 2018.

PART-2

Staffing Summary:

	FY 2018 REVISION 2	FY 2018 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	1.25	1.00	0.25
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	1.25	1.00	0.25

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000		\$72,011		\$54,775	\$ 17,236
Fringe benefits	610000		\$24,196		\$18,404	\$ 5,792
Staff development & training	620000		\$3,475		\$3,475	\$ -
Travel-staff	630000		\$3,500		\$3,500	\$ -
Contract services < \$5K	640000		\$1,813		\$1,813	\$ -
Supplies	680000		\$3,310		\$3,310	\$ -
Direct billed: telephone expense	690080		\$600		\$600	\$ -
Direct billed: cell/mobile phone	690090		\$1,800		\$1,800	\$ -
Direct billed: internet	690110		\$100		\$100	\$ -
Direct billed: mailing cost	690120		\$100		\$100	\$ -
Direct billed: printing/copying	690130		\$100		\$100	\$ -
Building rent/lease	700000		\$1,850		\$1,850	\$ -
Direct billed: space cost	700080		\$13,000		\$13,000	\$ -
Direct billed: auto insurance	710100		\$2,281		\$2,281	\$ -
Direct billed: contractor eqp ins	710140		\$2,000		\$2,000	\$ -
R & m vehicle	720030		\$2,500		\$2,500	\$ -
Direct billed: gas cards	720070		\$1,687		\$1,687	\$ -
R & m equipment	730040		\$1,000		\$1,000	\$ -
Depreciation expense	780000		\$1,252		\$1,252	\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 136,575		\$ 113,547	\$ 23,028
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		13.10%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 136,575		\$ 113,547	\$ 23,028
Revenues OVER \ (UNDER) Expenditures			\$ (136,575)		\$ (113,547)	\$ (23,028)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In/Out - Net			\$ -		\$ -
Take to Narrative ==>			\$ 136,575		\$ 113,547
Excess/(Deficit) of Revenues, Expenditures and Net Transfers			\$ (136,575)		\$ (113,547)

PAYROLL WORKSHEET

Accounting Unit Description: **Emergency Management IDC** For Budget Period: **10/01/2017 - 09/30/2018** Printed Date: **28-Mar-18**
 Accounting Unit Name: **2041177** Prepared by: **Bobbi Jones** Printed Time: **11:39 AM**

Job Title	Position Vacant-V New=N Existing=E	Salary Class: Hourly = S MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit	
						Regular	Overtime						Expected Wages (Gross)	Expected Fringe Benefits
1 Marshal Services Emergency Management Manager	E	S	POB	106002	\$32.96	2,080		\$68,657	Full Time	33.60%	50%	X	\$68,657	\$11,518
2 Special Projects Officer S	E	S	POB	103141	\$17.24	2,080		\$35,859	Full Time	33.60%	50%	X	\$35,859	\$6,024
3 Marshal Services Emergency Management Manager	N	S	MOB		\$32.18	2,080		\$68,934	Full Time	33.60%	25%		\$16,734	\$5,623
4										0.00%			\$0	\$0
5										0.00%			\$0	\$0
6										0.00%			\$0	\$0
7										0.00%			\$0	\$0
8										0.00%			\$0	\$0
9										0.00%			\$0	\$0
10										0.00%			\$0	\$0
11										0.00%			\$0	\$0
12										0.00%			\$0	\$0
13										0.00%			\$0	\$0
14										0.00%			\$0	\$0
15										0.00%			\$0	\$0
16										0.00%			\$0	\$0
17										0.00%			\$0	\$0
18										0.00%			\$0	\$0
19										0.00%			\$0	\$0
20										0.00%			\$0	\$0
21										0.00%			\$0	\$0
22										0.00%			\$0	\$0
23										0.00%			\$0	\$0
24										0.00%			\$0	\$0
25										0.00%			\$0	\$0
26										0.00%			\$0	\$0
27										0.00%			\$0	\$0
28										0.00%			\$0	\$0
29										0.00%			\$0	\$0
30										0.00%			\$0	\$0
31										0.00%			\$0	\$0
32										0.00%			\$0	\$0
33										0.00%			\$0	\$0
34										0.00%			\$0	\$0
35										0.00%			\$0	\$0
36										0.00%			\$0	\$0
37										0.00%			\$0	\$0
38										0.00%			\$0	\$0
39										0.00%			\$0	\$0
40										0.00%			\$0	\$0
41										0.00%			\$0	\$0
42										0.00%			\$0	\$0
43										0.00%			\$0	\$0
44										0.00%			\$0	\$0
45										0.00%			\$0	\$0
46										0.00%			\$0	\$0
47										0.00%			\$0	\$0
48										0.00%			\$0	\$0
49										0.00%			\$0	\$0
50										0.00%			\$0	\$0
51 Anticipated Turnover													\$0	\$0
52 Adjustment to Fringe Benefits													\$0	\$0
53 AU 3% Merit Increase													\$0	\$0
54 Shift Differential													\$0	\$0
55 Christmas Bonus - Regular Full Time										33.60%			\$2,068	\$685
56 Christmas Bonus - Regular Part Time										33.60%			\$1,000	\$336
Totals										13.10%			\$72,011	\$24,198

Please input these totals on the Budget Request Form!

CHEROKEE NATION - FY2018 BUDGET REQUEST FORM

PART-1		Budget Preparer		Phone:	453-5636
Budget Period:	10/01/2017 - 09/30/2018	Name:	AMI SAMS		
Contract Period:	10/01/2017 - 09/30/2018	Accounting Unit Director/Manager	Name: CHARLES GRIM Phone: 453-5680		
Contract Number:	3-Special Revenue	Executive Director	Name: CHARLES GRIM Phone: 453-5680		
Accounting Fund:	32-IHS-Self Governance-Health	1st Person Responsible	Employee # 110227		
Funding Source:	HEALTH ADMINISTRATION				
AU Description:	3325400				
Accounting Unit:	Place IDC Rate In Part 4 Below				
Date/Time Printed:	06-Apr-18 03:08 PM				

Notes:

PART-2	FY 2018 REVISION 2	FY 2018 REVISION 1	Incr \ (Decr)
Staffing Summary:			
# of Regular Full-Time Employee Equivalents:	22.75	18.30	4.45
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	22.75	18.30	4.45

PART-3	Account #	Incr \ (Decr)
Revenues: (Show as positive #)		
Grants / contracts revenue	400000	\$ 411,550
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ 411,550

PART-4	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Expenditures:						
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$1,084,196		\$814,099		\$ 270,097
Fringe benefits	610000	\$364,291		\$273,538		\$ 90,753
Staff development & training	620000	\$5,000		\$5,000		\$ -
Travel-staff	630000	\$20,000		\$20,000		\$ -
Contract services >=\$5K	650000		\$115,336		\$115,336	\$ -
Wings activities	670130	\$200,000		\$200,000		\$ -
Supplies	680000	\$35,000		\$35,000		\$ -
Direct billed: telephone expense	690080	\$2,000		\$2,000		\$ -
Direct billed: cell/mobile phone	690090	\$15,000		\$15,000		\$ -
Direct billed: mailing cost	690120	\$1,500		\$1,500		\$ -
Lease/rent: furniture & equip	690500	\$10,000		\$10,000		\$ -
Utilities	700010	\$20,000		\$20,000		\$ -
Direct billed: space cost	700080	\$50,000		\$50,000		\$ -
Direct billed: property insurance	710090	\$800		\$800		\$ -
Employee mileage reimbursement	720040	\$5,000		\$5,000		\$ -
Direct billed: GSA vehicle	720050	\$6,000		\$6,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 115,336		\$ 115,336	\$ -
Expenditures SUBJECT to IDC		\$ 1,818,787		\$ 1,457,937		\$ 360,850
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.05%		14.05%		
Indirect Cost Allocation	970000	\$ 255,540		\$ 204,840		\$ 50,700
Total Expenditures			\$ 2,189,663		\$ 1,778,113	\$ 411,550

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -	\$ -
Transfers In\Out - (Show ALL as Positive Numbers)					
Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -
Transfers In\Out - Net			\$ -		\$ -
Take to Narrative ==>		\$ 2,189,663		\$ 1,778,113	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -	\$ -

PAYROLL WORKSHEET

Accounting Unit Description: **HEALTH ADMINISTRATION** For Budget Period: **10/01/2017 - 09/30/2018** Printed Date: **06-Apr-18**
 Accounting Unit Name: **3325400** Prepared by: **AMI SAMS** Printed Time: **03:28 PM**

0	Job Title	Position Vacant=N Existing=E	Salary Class: Hourly = S MO/PA = N	Grade Range	Emp. #	Expected Hours To Pay on this AU		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Charged to this AU	On Multiple AUs	Totals For This Accounting Unit	
						Regular	Overtime						Expected Wages (Gross)	Expected Fringe Benefits
1	Administrative Assistant	E	H	A05	100384	2.080		\$23,982	Full Time	33.60%	100%		\$23,982	\$8,068
2	Ambulatory Services Senior Director	E	S	H82	104086	2.080		\$145,226	Full Time	33.60%	100%		\$145,226	\$48,796
3	CHP Program Liaison	E	S	M06	108617	2.080		\$68,370	Full Time	33.60%	80%	X	\$54,696	\$18,378
4	CHP Public Health Senior Director	E	S	H92	103522	2.080		\$111,654	Full Time	33.60%	100%		\$111,654	\$37,516
5	Clerk I	E	H	A03	107121	2.080		\$20,966	Full Time	33.60%	100%		\$20,966	\$7,045
6	Clerk II	E	H	A03	107886	2.080		\$22,922	Full Time	33.60%	100%		\$22,922	\$7,702
7	Clerk III	E	H	A04	103775	2.080		\$26,874	Full Time	33.60%	100%		\$26,874	\$8,930
8	Clerk III	E	H	A04	101117	2.080		\$24,294	Full Time	33.60%	100%		\$24,294	\$8,163
9	Clerk III	E	H	A04	109225	2.080		\$26,312	Full Time	33.60%	100%		\$26,312	\$8,841
10	Clerk III	E	H	A04	107177	2.080		\$22,006	Full Time	33.60%	100%		\$22,006	\$7,394
11	Clerk III	E	H	A04	109860	2.080		\$20,966	Full Time	33.60%	100%		\$20,966	\$7,045
12	Clerk III	V	H	A04		2.080		\$25,334	Full Time	33.60%	100%		\$25,334	\$8,512
13	Health Services Compliance Auditor	E	S	M07	103262	2.080		\$70,408	Full Time	33.60%	100%		\$70,408	\$23,657
14	Manager Admin Operations	E	S	M06	103674	2.080		\$60,944	Full Time	33.60%	100%		\$60,944	\$20,477
15	Office Manager	E	H	M02	102899	2.080		\$26,333	Full Time	33.60%	100%		\$26,333	\$8,848
16	Patient Benefits Coordinator	E	H	A05	100572	2.080		\$47,715	Full Time	33.60%	100%		\$47,715	\$16,032
17	Special Projects Officer S	E	S	P09	102814	2.080		\$26,374	Full Time	33.60%	100%		\$26,374	\$8,862
18	Special Projects Officer S	E	S	P09	102342	2.080		\$49,846	Full Time	33.60%	100%		\$49,846	\$16,632
19	Primary Prevention Project Supervisor	N	S	M06	103614	2.080		\$68,370	Full Time	33.60%	50%	X	\$29,973	\$10,071
20	Certified Prevention Specialist	N	S	BH3	100378	2.080		\$47,382	Full Time	33.60%	50%	X	\$34,185	\$11,486
21	Special Projects Officer H	N	H	P08	103200	2.080		\$32,282	Full Time	33.60%	100%		\$47,382	\$15,920
22	CHP Primary Prevention Project Coordinator	N	S	M06	104667	2.080		\$68,370	Full Time	33.60%	50%	X	\$16,141	\$5,423
23	Health IT Senior Systems Analyst	N	H	WB6	108685	2.080		\$77,251	Full Time	33.60%	20%	X	\$15,450	\$5,191
24	Health IT Senior Systems Analyst	N	S	M08		2.080		\$66,934	Full Time	33.60%	25%	X	\$16,734	\$5,623
25	Marshall Services Emergency Management Manager	N	S	S08	107715	2.080		\$57,221	Full Time	0.00%	100%		\$57,221	\$19,226
26	Investigation Captain	N	S	S08		2.080				0.00%				\$0
27										0.00%				\$0
28										0.00%				\$0
29										0.00%				\$0
30										0.00%				\$0
31										0.00%				\$0
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43										0.00%				\$0
44										0.00%				\$0
45										0.00%				\$0
46										0.00%				\$0
47										0.00%				\$0
48										0.00%				\$0
49										0.00%				\$0
50	Anticipated Turnover									0.00%				\$0
51	Anticipated Turnover									0.00%				\$0
52	Adjustment to Fringe Benefits									0.00%				\$0
53	AU 3% Merit Increase									0.00%				\$0
54	Shift Differential									0.00%				\$0
55	Christmas Bonus - Regular Full Time									33.60%			\$19,000	\$6,364
56	Christmas Bonus - Regular Part Time									13.10%			\$0	\$0
Totals													\$1,064,196	\$364,251

Please input these totals on the Budget Request Form!

**ADMINISTRATIVE
CLEARANCE**

Dept/Program:

Signature/Initial Date

Executive Director:

Signature/Initial Date

Treasurer: (Required:
Grants/Contracts/Budgets)

ARC for LAH 4/6/18

Signature/Initial Date

Government Resources:

Signature/Initial Date

Administration Approval:

Sup John Baker 4-9-18

Signature/Initial Date

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

Signature/Initial Date

Standing Committee & Date:

Chairperson:

Signature/Initial Date

Returned to Presenter: _____
Date

**Cherokee Nation
Act/Resolution Proposal Form**

Act Resolution

AN ACT AMENDING LEGISLATIVE ACT #26-17 AUTHORIZING
THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2018
TITLE: OPERATING – MOD 08 ; AND DECLARING AN EMERGENCY

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

COUNCIL SPONSOR: _____

NARRATIVE:

04-10-18P01:43