

CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2013 - 09/30/2014	Budget Preparer	Phone: 453-5573
Contract Period:	10/01/2013 - 09/30/2014	Name:	Jody S. Reece, Exec Dir of Financial Oversight
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	1-General Fund	Name:	
Funding Source:	01-Cherokee Nation	Executive Director	Phone: 453-7503
AU Description:	Tribal Council	Name:	Tina Glory-Jordan, Tribal Council Speaker
Accounting Unit:	1010700	1st Person Responsible	Employee # 10-3597
Date/Time Printed:	03-Oct-13 04:20 PM		

Notes: Revision 1 = Transfer an additional \$5,000 to the Angels of the Cherokees for a total transfer of \$17,000.

PART-2

Staffing Summary:	FY 2014 REVISION 1	FY 2014 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	11.50	11.50	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	11.50	11.50	-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Carryover: "appropriated" PY	490000	\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$645,455		\$645,455		\$ -
Fringe benefits	610000	\$171,423		\$171,423		\$ -
Staff development & training	620000	\$25,000		\$25,000		\$ -
Travel-staff	630000	\$75,000		\$75,000		\$ -
Contract services < \$5K	640000	\$5,000		\$5,000		\$ -
Contract services >=\$5K	650000		\$150,000		\$150,000	\$ -
Legal services >=\$5K	650010		\$50,000		\$50,000	\$ -
Client services	670000	\$75,000		\$75,000		\$ -
General assistance	670050		\$255,000		\$255,000	\$ -
Supplies	680000	\$15,000		\$15,000		\$ -
Cellular/mobile phone	690020	\$35,000		\$35,000		\$ -
Mailing cost	690060	\$35,000		\$35,000		\$ -
Direct billed: telephone expense	690080	\$3,000		\$3,000		\$ -
Direct billed: cell/mobile phone	690090	\$500		\$500		\$ -
Direct billed: mailing cost	690120	\$5,000		\$5,000		\$ -
Direct billed: printing/copying	690130	\$1,000		\$1,000		\$ -
Lease/rent: furniture & equip	690500	\$18,000		\$18,000		\$ -
Direct billed: space cost	700080	\$21,240		\$21,240		\$ -
Direct billed: general liab ins	710120	\$14,000		\$14,000		\$ -
Employee mileage reimbursement	720040	\$1,000		\$1,000		\$ -
Elected officials - car allowance	720045	\$77,000		\$77,000		\$ -
R & m equipment	730040	\$1,000		\$1,000		\$ -
Advertising	740000	\$5,000		\$5,000		\$ -
Contributions & donations	750000		\$15,000		\$20,000	\$ (5,000)
Other operational	760010	\$122,667		\$122,667		\$ -
Food	760012	\$25,000		\$25,000		\$ -
Capital acquisitions >=\$5K	770000		\$25,000		\$25,000	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 495,000		\$ 500,000	\$ (5,000)
Expenditures SUBJECT to IDC		\$ 1,376,285		\$ 1,376,285		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.23%		14.23%		
Indirect Cost Allocation	970000	\$ 195,845		\$ 195,845		\$ -
Total Expenditures		\$ 2,067,130		\$ 2,072,130		\$ (5,000)
Revenues OVER \ (UNDER) Expenditures		\$ (2,067,130)		\$ (2,072,130)		\$ 5,000

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011		\$17,000		\$12,000	\$ 5,000
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In\Out - Net			\$ (17,000)		\$ (12,000)	\$ (5,000)
Take to Narrative ==>			\$ 2,084,130		\$ 2,084,130	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ (2,084,130)		\$ (2,084,130)	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: **Tribal Council** 100112013 - 09/30/2014 Printed Date: **03-Oct-13**
 Accounting Unit Name: **Jody S. Reece, Exec Dir of Financial Oversight** Printed Time: **04:21 PM**

Job Title	Position Vacant=V News=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 COUNCIL MEMBERS	E	S	EX1	120042	\$67,380.79	2.080		\$67,381	Tribal Council/Supreme Court	24.00%	50%	\$33,691	\$8,086
2 COUNCIL MEMBERS	E	S	EX1	120051	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
3 COUNCIL MEMBERS	E	S	EX1	120047	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
4 COUNCIL MEMBERS	E	S	EX1	120039	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
5 COUNCIL MEMBERS	E	S	EX1	120043	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
6 COUNCIL MEMBERS	E	S	EX1	120050	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
7 COUNCIL MEMBERS	E	S	EX1	120014	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
8 COUNCIL MEMBERS	E	S	EX1	120037	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
9 COUNCIL MEMBERS	E	S	EX1	120004	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
10 COUNCIL MEMBERS	E	S	EX1	120022	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
11 COUNCIL MEMBERS	E	S	EX1	120038	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
12 COUNCIL MEMBERS	E	S	EX1	120048	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
13 COUNCIL MEMBERS	E	S	EX1	120016	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
14 COUNCIL MEMBERS	E	S	EX1	120020	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
15 COUNCIL MEMBERS	E	S	EX1	120049	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
16 COUNCIL MEMBERS	E	S	EX1	120027	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
17 COUNCIL MEMBERS	E	S	EX1	120035	\$50,535.60	2.080		\$50,536	Tribal Council/Supreme Court	24.00%	50%	\$25,268	\$6,064
18 LEGISLATIVE SPEC ASST	E	S	P05	101073	\$54,193.36	2.080		\$54,193	Regular FT	32.50%	50%	\$27,097	\$8,807
19 COORD LEGAL LEGISLATIVE	E	S	U02	101877	\$52,647.01	2.080		\$52,647	Regular FT	32.50%	50%	\$26,324	\$8,555
20 EXEC DIR FINAN OVER	E	S	EX6	106356	\$120,000.00	2.080		\$120,000	Regular FT	32.50%	50%	\$60,000	\$19,500
21 CLERK II	V	H	A03		\$55,557.80	2.080		\$55,557	Regular FT	32.50%	50%	\$27,779	\$9,028
22 COOR MEDIA COM RELATIONS	V	S	CM5		\$67,600.00	2.080		\$67,600	Regular FT	32.50%	50%	\$33,800	\$10,985
23 SYSTEM ADMIN	V	S	IS5									\$0	\$0
24												\$0	\$0
25												\$0	\$0
26												\$0	\$0
27												\$0	\$0
28												\$0	\$0
29												\$0	\$0
30												\$0	\$0
31												\$0	\$0
32												\$0	\$0
33												\$0	\$0
34												\$0	\$0
35												\$0	\$0
36												\$0	\$0
37												\$0	\$0
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39												\$0	\$0
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41												\$0	\$0
42												\$0	\$0
43												\$0	\$0
44												\$0	\$0
45												\$0	\$0
46												\$0	\$0
47												\$0	\$0
48												\$0	\$0
49												\$0	\$0
50												\$0	\$0
51 Anticipated Turnover												\$18,800	\$4,993
52 AU 3% Merit Increase												\$845,485	\$171,423
Totals For This Accounting Unit												\$845,485	\$171,423

Please input these totals on
on the Budget Request Form!

PART-1

Budget Period:	10/01/2013 - 9/30/2014	Budget Preparer	Phone:	5306
Contract Period:	10/01/2013 - 09/30/14	Name:	Laura Adair	
Contract Number:		Accounting Unit Director/Manager	Phone:	5644
Accounting Fund:	1-General Fund	Name:	Tom Elkins	
Funding Source:	01-Cherokee Nation	Executive Director	Phone:	5340
AU Description:	Water Planning	Name:	Bruce Davis	
Accounting Unit:	1011062	1st Person Responsible	Employee #	105344
Date/Time Printed:	10-Oct-13 12:43 PM			

Reallocation to budget dollars in the account for contributions to provide funds to STIR for portable restroom facilities along the Illinois River during peak tourist months.

PART-2

Staffing Summary:

	FY 2014 REVISION 2	FY 2014 REVISION 1	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.55	0.55	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	0.55	0.55	-

PART-3

Revenues: (Show as positive #)	Account #	Incr \ (Decr)
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
Please enter a valid account number - >>>		\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!		\$ -
Total Revenues		\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$35,574		\$35,574		\$ -
Fringe benefits	610000	\$11,562		\$11,562		\$ -
Staff development & training	620000	\$4,500		\$4,500		\$ -
Travel-staff	630000	\$6,000		\$6,000		\$ -
Contract services < \$5K	640000	\$2,000		\$2,000		\$ -
Contract services >=\$5K	650000		\$14,600		\$16,600	\$ (2,000)
Supplies	680000	\$4,593		\$4,842		\$ (249)
Direct billed: cell/mobile phone	690090	\$500		\$500		\$ -
Direct billed: mailing cost	690120	\$800		\$800		\$ -
Direct billed: printing/copying	690130	\$100		\$100		\$ -
Building rent/lease	700000	\$2,000		\$2,000		\$ -
Utilities	700010	\$1,000		\$1,000		\$ -
Direct billed: auto insurance	710100	\$1,000		\$1,000		\$ -
Direct billed: GSA vehicle	720050	\$4,000		\$4,000		\$ -
Direct billed: gas cards	720070	\$100		\$100		\$ -
Building maintenance	730000	\$2,500		\$2,500		\$ -
Testing: environmental	760040	\$4,000		\$4,000		\$ -
Food	760012	\$1,000		\$1,000		\$ -
Contributions & donations	750000	\$2,000				\$ 2,000
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 14,600		\$ 16,600	\$ (2,000)
Expenditures SUBJECT to IDC		\$ 83,229		\$ 81,478		\$ 1,751
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.23%		14.23%		
Indirect Cost Allocation	970000	\$ 11,843		\$ 11,594		\$ 249
Total Expenditures			\$ 109,672		\$ 109,672	\$ -

Revenues OVER (UNDER) Expenditures		\$ (109,672)		\$ (109,672)	\$ -
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010				\$ -
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -
Cash in: debt service	900070				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -
Cash out: debt service	900071				\$ -

Transfers In/Out - Net		\$ -		\$ -	\$ -
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Take to Narrative ==>		\$ 109,672		\$ 109,672	
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Excess/(Deficit) of Revenues, Expenditures and Net Transfers		\$ (109,672)		\$ (109,672)	\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: **Water Planning** 10/01/2013 - 9/30/2014 Printed Date: **10-Oct-13**
 Accounting Unit Name: **1011062** Laura Adair Printed Time: **12:44 PM**

Job Title	Position Vacant=V Existing=E	Salary Class: Hourly = S MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 ENVIR PROTECT COMM ADMIN	E	S	EX1	105344	\$76,386.93	2,080		\$76,387	Regular FT	32.50%	20%	\$15,277	\$4,965
2 DIR ENVIRONMENTAL PGRM	E	S	EV8	105468	\$61,682.09	2,080		\$61,682	Regular FT	32.50%	10%	\$6,168	\$2,005
3 ENVIR SPEC III	E	S	EV6	107084	\$52,731.75	2,080		\$52,732	Regular FT	32.50%	15%	\$7,910	\$2,571
4 ENVIR SPEC III	E	S	EV6	107871	\$51,826.32	2,080		\$51,826	Regular FT	32.50%	10%	\$5,183	\$1,684
5										32.50%		\$0	\$0
6										32.50%		\$0	\$0
7										32.50%		\$0	\$0
8										32.50%		\$0	\$0
9										32.50%		\$0	\$0
10										32.50%		\$0	\$0
11										32.50%		\$0	\$0
12										32.50%		\$0	\$0
13										32.50%		\$0	\$0
14										32.50%		\$0	\$0
15										32.50%		\$0	\$0
16										32.50%		\$0	\$0
17										32.50%		\$0	\$0
18										32.50%		\$0	\$0
19										32.50%		\$0	\$0
20										32.50%		\$0	\$0
21										32.50%		\$0	\$0
22										32.50%		\$0	\$0
23										32.50%		\$0	\$0
24										32.50%		\$0	\$0
25										32.50%		\$0	\$0
26										32.50%		\$0	\$0
27										32.50%		\$0	\$0
28										32.50%		\$0	\$0
29										32.50%		\$0	\$0
30										32.50%		\$0	\$0
31										32.50%		\$0	\$0
32										32.50%		\$0	\$0
33										32.50%		\$0	\$0
34										32.50%		\$0	\$0
35										32.50%		\$0	\$0
36										32.50%		\$0	\$0
37										32.50%		\$0	\$0
38										32.50%		\$0	\$0
39										32.50%		\$0	\$0
40										32.50%		\$0	\$0
41										32.50%		\$0	\$0
42										32.50%		\$0	\$0
43										32.50%		\$0	\$0
44										32.50%		\$0	\$0
45										32.50%		\$0	\$0
46										32.50%		\$0	\$0
47										32.50%		\$0	\$0
48										32.50%		\$0	\$0
49										32.50%		\$0	\$0
50										32.50%		\$0	\$0
51 Anticipated Turnover										32.50%		\$0	\$0
52 AU 3% Merit Increase										32.50%		\$0	\$0
Totals For This Accounting Unit												\$1,036	\$337
Totals												\$35,574	\$11,562

Please input these totals on
on the Budget Request Form!

Memo

To: Financial Resources
From: Laura Adair, Mgr., Admin Ops, Environmental Programs
Thru: Tom Elkins, Administrator, Environmental Programs
Date: October 8, 2013
Re: Save The Illinois River (STIR) Donation Budget Reallocation

Adair
TE

This memorandum serves as documentation for the budget reallocation for Water Planning, AU 1011062 for a \$2,000 donation to Save The Illinois River (STIR), Inc. STIR is the only private, not-for-profit organization chartered exclusively for the preservation of the Illinois River (Upper and Lower), Flint Creek, Barren Fork Creek, Tenkiller Lake, and their tributaries. Due to continued cuts of state funding supporting the Oklahoma Scenic Rivers Commission, they are unable to fund the portable bathrooms located along the Illinois River. There are twelve (2) pit bathrooms, which will hold 1300 gallons of liquid, that have been built for river guests, but sadly, most guests will not walk more than 50-100 steps in order to utilize these facilities. In addition to the permanent facilities, OSRC have utilized eleven (11) portable facilities, 4 in Delaware County and 7 in Cherokee County for 113 days annually (May through September) at a cost of approximately \$8,000 and hope to increase this amount to a total of 17-20 units with the additional units placed in high use areas but there is no funding for any facilities at this time. Each portable unit is cleaned twice a week and on average produces 80 gallons of raw sewage which will go into the scenic Illinois River if these units are not funded. Water is one of our most precious commodities and Tahlequah and surrounding municipalities rely heavily on tourism dollars generated by Illinois River businesses.

Cherokee's Nation Environmental Policy is to encourage productive and enjoyable harmony between human beings and their environment; to promote efforts which will prevent or eliminate damage to natural resources and the environment and to enrich the understanding of the ecological systems and natural resources important to the Cherokee Nation. It is our belief that this donation supports the environmental policy of the Cherokee Nation.

If you need additional information and/or justification, please do not hesitate to contact me.



CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/13-09/30/14	Budget Preparer	Phone: 4138
Contract Period:		Name:	Lillian Pratt
Contract Number:		Accounting Unit Director/Manager	Phone: 3908
Accounting Fund:	2-Internal Service	Name:	Taylor Alsenay
Funding Source:	13-Leases-Internal	Executive Director	Phone: 5430
AU Description:	Internal Lease	Name:	Bruce Davis
Accounting Unit:	2131000	1st Person Responsible	
	Place IDC Rate in Part 4 Below	Employee #	Lillian Pratt
Date/Time Printed:	10-Oct-13 10:42 AM		

PART-2

Staffing Summary: Notes: Increase Space Recovery and expenses for buildings added to the Lease Pool - Cort Mall and the Munson House. The \$204,629 balance of Space Recovery will support Lease Pool budget: Facilities Operations AU 2132000 which includes expenses associated with maintaining internal lease buildings and surrounding grounds.			
		FY 2014 REVISION 1	FY 2014 ORIG REQUEST
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues:	(Show as positive #)	Account #			Incr \ (Decr)
Other Income		499000	\$11,000	\$11,000	\$ -
Space recovery		410230	\$4,301,283	\$4,069,254	\$ 232,029
Please enter a valid account number - >>>					
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					
Total Revenues			\$ 4,312,283	\$ 4,080,254	\$ 232,029

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0	\$0			\$ -
Fringe benefits	610000	\$0	\$0			\$ -
Utilities	700010		\$640,500		\$622,000	\$ 18,500
Recovered: space cost	700081		\$0		\$0	\$ -
Property taxes	710000		\$20,650		\$15,750	\$ 4,900
Direct billed: property insurance	710090		\$103,000		\$99,000	\$ 4,000
Depreciation expense	780000		\$500,089		\$500,089	\$ -
Debt service pmt-S/T interest	790030					\$ -
Please enter a valid account number - >>>						
Please enter a valid account number - >>>						
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 1,264,239		\$ 1,236,839	\$ 27,400
Expenditures SUBJECT to IDC			\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)			14.23%		14.15%	
Indirect Cost Allocation		970000				\$ -
Total Expenditures			\$ 1,264,239		\$ 1,236,839	\$ 27,400

Revenues OVER \ (UNDER) Expenditures		\$ 3,048,044		\$ 2,843,415	\$ 204,629
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In\Out - Net		\$ -		\$ -	\$ -
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Take to Narrative ==>		\$ 1,264,239		\$ 1,236,839	
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ 3,048,044		\$ 2,843,415	\$ 204,629
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PART-1

Budget Period:	10/01/13-09/30/14	Budget Preparer	Phone: 4138
Contract Number:		Name:	Lillian Pratt
Accounting Fund:	2-Internal Service	Accounting Unit Director/Manager	Phone: 3908
Funding Source:	13-Leases-Internal	Name:	Taylor Aisenay
AU Description:	Facilities Operations	Executive Director	Phone: 5430
Accounting Unit:	2132000	Name:	Bruce Davis
Place IDC Rate in Part 4 Below		1st Person Responsible	
Date/Time Printed:	10-Oct-13 12:54 PM	Employee #	Lillian Pratt

Notes: This budget is part of the Internal Lease Pool and is supported by Internal Lease 2131000 through the recovery of space cost. Lease Pool Space Recovery increased due to the addition of two buildings and provided this budget \$204,629 to balance the Pool. Salaries increased for two additional employees to allow for the additional buildings. Building and Grounds Maintenance increased for maintenance and beautification.

PART-2

Staffing Summary:

	FY 2014 REVISION 1	FY 2014 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	58.95	57.70	1.25
# of Regular Part-Time Employee Equivalents:	1.50	1.50	-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	60.45	59.20	1.25

PART-3

Revenues:

(Show as positive #)

Account #	Incr \ (Decr)
Inter-program revenue 496000	\$ 78,000
Maintenance recovery 410280	\$ 10,000
Please enter a valid account number - >>>	\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!	\$ -
Total Revenues	\$ 88,000

PART-4

Expenditures:

Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
	YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!					
Salaries & wages 600000		\$ 1,575,154		\$ 1,549,861	\$ 25,293
Fringe benefits 610000		\$ 506,012		\$ 497,793	\$ 8,219
Staff development & training 620000		\$ 3,000		\$ 3,000	\$ -
Travel-staff 630000		\$ 6,393		\$ 6,393	\$ -
Contract services < \$5K 640000		\$ 15,000		\$ 15,000	\$ -
Contract services >=\$5K 650000		\$ 80,000		\$ 80,000	\$ -
Supplies 680000		\$ 222,261		\$ 222,261	\$ -
Direct billed: telephone expense 690080		\$ 1,080		\$ 1,080	\$ -
Direct billed: cell/mobile phone 690090		\$ 15,000		\$ 15,000	\$ -
Direct billed: mailing cost 690120		\$ 100		\$ 100	\$ -
Direct billed: printing/copying 690130		\$ 100		\$ 100	\$ -
Building rent/lease 700000		\$ 2,880		\$ 2,880	\$ -
Trash 700070		\$ 25,000		\$ 25,000	\$ -
Direct billed: space cost 700080		\$ 110,292		\$ 110,292	\$ -
Direct billed: property insurance 710090		\$ 3,200		\$ 3,200	\$ -
Direct billed: auto insurance 710100		\$ 12,000		\$ 12,000	\$ -
Direct billed: contractor eqp ins 710140		\$ 1,500		\$ 1,500	\$ -
Fuel, oil 720020		\$ 10,000		\$ 10,000	\$ -
R & m vehicle 720030		\$ 2,000		\$ 2,000	\$ -
Direct billed: GSA vehicle 720050		\$ 73,120		\$ 73,120	\$ -
Direct billed: gas cards 720070		\$ 18,900		\$ 18,900	\$ -
Building maintenance 730000		\$ 134,294		\$ 113,177	\$ 21,117
Recovered: maintenance costs 730010		\$ 0		\$ 0	\$ -
Grounds maintenance 730020		\$ 200,000		\$ 50,000	\$ 150,000
R & m equipment 730040		\$ 64,621		\$ 64,621	\$ -
Depreciation expense 780000		\$ 54,137		\$ 54,137	\$ -
Please enter a valid account number - >>>					\$ -
Please enter a valid account number - >>>					\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!					\$ -
Expenditures NOT Subject to IDC		\$ 3,136,044		\$ 2,931,415	\$ 204,629
Expenditures SUBJECT to IDC		\$ -		\$ -	\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)	14.15%		14.15%		
Indirect Cost Allocation 970000					\$ -
Total Expenditures		\$ 3,136,044		\$ 2,931,415	\$ 204,629

Revenues OVER \ (UNDER) Expenditures	\$ (3,048,044)	\$ (2,843,415)	\$ (204,629)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN

Other financing sources 900000				\$ -
Cash in: Inbally required 900010				\$ -
Cash in: grant required 900020				\$ -
Cash in: motor fuel tax 900040				\$ -
Cash in: vehicle tax 900050				\$ -
Cash in: interprogram contract 900060				\$ -
Cash in: debt service 900070				\$ -

Operating Transfers OUT

Other financing uses 900001				\$ -
Cash out: Inbally required 900011				\$ -
Cash out: grant required 900021				\$ -
Cash out: motor fuel tax 900041				\$ -
Cash out: vehicle tax 900051				\$ -
Cash out: interprogram contract 900061				\$ -
Cash out: debt service 900071				\$ -

Transfers In/Out - Net

		\$ -	\$ -	\$ -
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Take to Narrative ==>

	\$ 3,136,044	\$ 2,931,415	
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Excess/(Deficit) of Revenues, Expenditures and Net Transfers

	\$ (3,048,044)	\$ (2,843,415)	\$ (204,629)
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0 PAYROLL WORKSHEET

Accounting Unit Description
Accounting Unit Name

1001113-0020014
Lillian Pratt

Facilities Operations
2132000

Printed Date
09-Oct-13

Printed Time
01:17 PM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: New=N MOA/PA = N	Hourly = H MOM/PA = N	Grade Range	Emp. #	TOTAL PERSONNEL COST FOR EMPLOYEE			Series-Status	Fringe Rate%	% Perc.	Totals For This Accounting Unit		
						Expected Hours To Pay Regular	Expected Hours To Pay Overtime	Expected Wages (Gross)				Expected Fringe Benefits		
CUSTODIAN	E	H		G05	102135	\$8.00	2,080	0	18,720	Regular FT	32.50%	100%	\$18,720	\$6,084
CUSTODIAN	E	H		G05	106387	\$11.12	2,080	0	\$24,256	Regular FT	32.50%	100%	\$24,256	\$7,867
CUSTODIAN	E	H		G05	10-9864	\$10.27	2,080	0	\$21,362	Regular FT	32.50%	100%	\$21,362	\$6,783
LEAD CUSTODIAN	E	H		G06	10-5993	\$12.15	2,080	0	\$25,276	Regular FT	32.50%	100%	\$25,276	\$8,019
CUSTODIAN	E	H		CW2	10-6723	\$14.72	2,080	0	\$30,422	Regular FT	32.50%	100%	\$30,422	\$9,577
LABORER	E	H		G05	100929	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,711
CUSTODIAN	E	H		G05	10-5937	\$10.14	2,080	0	\$21,295	Regular FT	32.50%	100%	\$21,295	\$6,655
MAINT WORKER	E	H		G06	10-9685	\$10.14	2,080	0	\$21,295	Regular FT	32.50%	100%	\$21,295	\$6,655
SKILLED LABORER	E	H		G05	10-0719	\$17.18	2,080	0	\$35,734	Regular FT	32.50%	85%	\$35,734	\$10,872
CUSTODIAN	E	H		M6	10-2855	\$10.30	2,080	0	\$21,464	Regular FT	32.50%	100%	\$21,464	\$6,582
FACILITY ADMIN	E	S		G06	10-2987	\$61,697.26	1,111	0	\$66,808.42	Regular FT	32.50%	100%	\$66,808.42	\$20,052
CUSTODIAN	E	H		G06	10-3507	\$15.02	2,080	0	\$33,242	Regular FT	32.50%	100%	\$33,242	\$10,275
MAINT TECHNICIAN	E	H		EL1	10-0503	\$10.14	2,080	0	\$21,295	Regular FT	32.50%	85%	\$21,295	\$6,631
CUSTODIAN	E	H		G05	10-9853	\$14.14	2,080	0	\$29,411	Regular FT	32.50%	100%	\$29,411	\$9,125
MAINT WORKER	E	H		G05	10-9853	\$14.14	2,080	0	\$29,411	Regular FT	32.50%	100%	\$29,411	\$9,125
SKILLED LABORER	E	H		G05	10-1277	\$9.27	2,080	0	\$18,282	Regular FT	32.50%	85%	\$18,282	\$5,683
CARPENTER	E	H		CW1	10-3442	\$14.98	2,080	0	\$31,158	Regular FT	32.50%	85%	\$31,158	\$9,607
APPRENTICE PLUMBER	E	H		G4	10-0762	\$17.73	2,080	0	\$37,082	Regular FT	32.50%	85%	\$37,082	\$11,243
CUSTODIAN	E	H		G05	10-2468	\$12.20	2,080	0	\$25,376	Regular FT	32.50%	100%	\$25,376	\$7,817
SKILLED LABORER	E	H		M02	10-0786	\$15.38	2,080	0	\$31,989	Regular FT	32.50%	85%	\$31,989	\$9,817
LEAD CARPENTER	E	H		CW2	10-3342	\$19.35	2,080	0	\$40,438	Regular FT	32.50%	85%	\$40,438	\$12,433
LEAD GROUNDS TECH	E	H		G05	10-9845	\$12.70	2,080	0	\$26,416	Regular FT	32.50%	85%	\$26,416	\$8,083
MAINT WORKER	E	H		G05	10-9844	\$11.63	2,080	0	\$24,180	Regular FT	32.50%	85%	\$24,180	\$7,517
CUSTODIAN	E	H		G05	102169	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
CUSTODIAN	E	H		G05	10-8535	\$10.10	2,080	0	\$21,295	Regular FT	32.50%	100%	\$21,295	\$6,631
CUSTODIAN	E	H		CW3	10-2278	\$10.01	2,080	0	\$21,215	Regular FT	32.50%	100%	\$21,215	\$6,534
LABORER	E	H		G05	102504	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
LABORER	E	H		G05	106927	\$9.84	2,080	0	\$20,467	Regular FT	32.50%	100%	\$20,467	\$6,352
HEAVY EQUIP OPR	E	H		G05	10-7260	\$10.36	2,080	0	\$21,349	Regular FT	32.50%	100%	\$21,349	\$6,652
CUSTODIAN	E	H		G05	10-1638	\$9.27	2,080	0	\$18,282	Regular FT	32.50%	100%	\$18,282	\$5,683
CUSTODIAN	E	H		G05	10-7709	\$10.45	2,080	0	\$21,528	Regular FT	32.50%	100%	\$21,528	\$6,622
CUSTODIAN	E	H		CW1	10-8181	\$10.29	2,080	0	\$21,215	Regular FT	32.50%	100%	\$21,215	\$6,534
MAINT WORKER	E	H		EL4	10-5501	\$12.33	2,080	0	\$25,646	Regular FT	32.50%	85%	\$25,646	\$7,885
MAINT WORKER	E	H		G06	10-6721	\$24.99	2,080	0	\$51,979	Regular FT	32.50%	85%	\$51,979	\$14,359
CUSTODIAN	E	H		G05	10-4724	\$12.14	2,080	0	\$25,015	Regular FT	32.50%	100%	\$25,015	\$7,767
LABORER	E	H		G05	10-8328	\$7.74	2,080	0	\$16,056	Regular FT	32.50%	85%	\$16,056	\$5,030
LABORER	E	H		G05	10-9180	\$9.84	2,080	0	\$20,467	Regular FT	32.50%	85%	\$20,467	\$6,352
CUSTODIAN	E	H		G05	10-8088	\$10.35	2,080	0	\$21,528	Regular FT	32.50%	100%	\$21,528	\$6,622
CUSTODIAN	E	H		G05	102161	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
CUSTODIAN	E	H		M04	10-1658	\$9.27	2,080	0	\$18,282	Regular FT	32.50%	100%	\$18,282	\$5,683
GR HOUSEKEEPING	E	S		G05	10-3295	\$40,828.06	2,080	0	\$40,828.06	Regular FT	32.50%	100%	\$40,828.06	\$13,269
CUSTODIAN	E	H		G05	10-0422	\$9.55	2,080	0	\$20,867	Regular FT	32.50%	100%	\$20,867	\$6,462
CUSTODIAN	E	H		G05	10-9847	\$10.14	2,080	0	\$21,528	Regular FT	32.50%	100%	\$21,528	\$6,622
MAINT WORKER	E	H		EL1	10-7409	\$10.48	2,080	0	\$21,798	Regular FT	32.50%	85%	\$21,798	\$6,622
MAINT WORKER ELECTRICIAN	E	H		G05	107945	\$18.09	2,080	0	\$37,627	Regular FT	32.50%	85%	\$37,627	\$11,394
CUSTODIAN	E	H		G05	10-6751	\$10.66	2,080	0	\$22,588	Regular FT	32.50%	85%	\$22,588	\$6,924
CUSTODIAN	E	H		G05	10-2927	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
CUSTODIAN	E	H		G05	109725	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
MAINT WORKER	E	H		M03	10-2418	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
MAINT WORKER	E	H		G06	10-6698	\$38,684.36	2,080	0	\$38,684.36	Regular FT	32.50%	85%	\$38,684.36	\$11,228
MAINT GRUNDS BLDG	E	S		G06	10-6951	\$10.89	2,080	0	\$22,552	Regular FT	32.50%	85%	\$22,552	\$6,924
SKILLED LABORER	E	H		G05	10-4150	\$10.14	2,080	0	\$21,528	Regular FT	32.50%	100%	\$21,528	\$6,622
LABORER	E	S		M03	10-2312	\$9.84	2,080	0	\$20,467	Regular FT	32.50%	100%	\$20,467	\$6,352
SPECIAL PROJECTS OFFICER	E	S		M03	10-0622	\$9.84	2,080	0	\$20,467	Regular FT	32.50%	100%	\$20,467	\$6,352
LABORER	E	S		G05	10-8420	\$13,843.07	2,080	0	\$13,843.07	Regular FT	32.50%	100%	\$13,843.07	\$4,159
ADMIN OFFICER	E	H		G05	106229	\$12.66	2,080	0	\$26,374	Regular FT	32.50%	100%	\$26,374	\$8,172
ACCOUNT CLERK III	E	H		G06	107122	\$9.27	2,080	0	\$18,282	Regular FT	32.50%	100%	\$18,282	\$5,683
CUSTODIAN	E	H		G06	107122	\$9.27	2,080	0	\$18,282	Regular FT	32.50%	100%	\$18,282	\$5,683
MAINT TECHNICIAN	V	H		G05	10-6556	\$15.35	2,080	0	\$33,928	Regular FT	32.50%	85%	\$33,928	\$10,320
CLERK I	V	H		G05	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
CUSTODIAN	V	H		G05	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
MAINT WORKER	V	H		G05	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	100%	\$18,720	\$5,817
LABORER	V	H		G05	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
SKILLED LABORER	N	H		G06	10-0000	\$12.89	2,080	0	\$26,811	Regular FT	32.50%	85%	\$26,811	\$8,083
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
SKILLED LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817
LABORER	N	H		G06	10-0000	\$9.00	2,080	0	\$18,720	Regular FT	32.50%	85%	\$18,720	\$5,817

Totals \$1,576,154 \$500,012
Anticipated Turnover
AU 3% Merit Increase
Please input these totals on
on the Budget Request Form!

CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2013 - 09/30/2014	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 5704
Accounting Fund:	3-Special Revenue	Name:	Pat Gwin
Funding Source:	22-DOI-Self Governance	Executive Director	Phone:
AU Description:	FORESTRY	Name:	
Accounting Unit:	3221085	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	103722
Date/Time Printed:	03-Oct-13 09:55 AM		

Notes: This AU split with new AU 3221105 under Risk and Emergency Management

PART-2

Staffing Summary:	FY 2014 REVISION 1	FY 2014 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.80	1.46	(0.66)
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	0.80	1.46	(0.66)

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$105,303	\$180,000	\$ (74,697)
Other Income	499000	\$14,500	\$14,500	\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 119,803	\$ 194,500	\$ (74,697)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$43,882		\$75,570		\$ (31,688)
Fringe benefits	610000	\$14,262		\$24,561		\$ (10,299)
Contract services >=\$5K	650000		\$14,500		\$14,500	\$ -
Supplies	680000	\$20,091		\$32,576		\$ (12,485)
Direct billed: telephone expense	690080			\$0		\$ -
Direct billed: cell/mobile phone	690090	\$1,150		\$1,150		\$ -
Direct billed: space cost	700080	\$1,800		\$1,800		\$ -
Direct billed: auto insurance	710100			\$720		\$ (720)
Direct billed: gas cards	720070	\$1,000		\$7,200		\$ (6,200)
R & m equipment	730040	\$10,000		\$14,000		\$ (4,000)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 14,500		\$ 14,500	\$ -
Expenditures SUBJECT to IDC		\$ 92,185		\$ 167,577		\$ (65,392)
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.23%		14.23%		
Indirect Cost Allocation	970000	\$ 13,118		\$ 22,423		\$ (9,305)
Total Expenditures			\$ 119,803		\$ 194,500	\$ (74,697)

Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -
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Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In\Out - Net		\$ -		\$ -		\$ -
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Take to Narrative ==>		\$ 119,803		\$ 194,500		
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Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -
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0 PAYROLL WORKSHEET

Accounting Unit Description: FORESTRY 10/01/2013 - 09/30/2014 Printed Date: 03-Oct-13
 Accounting Unit Name: 3221085 Mary Hicks Printed Time: 09:54 AM

Job Title	Position Vacant=V Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime					
						TOTAL PERSONNEL COST FOR EMPLOYEE						
1 ADMINISTRATIVE LIAISON	E	S	M08	103722	\$76,911.12	2,080	2,080	Regular FT	32.50%	30%	\$23,073	\$7,499
2												
3 NATURAL RESOURCES SPEC	E	H	P08	108904	\$18.78	2,080	2,080	Regular FT	32.50%	50%	\$19,531	\$6,348
4												
5												
6												
7												
8												
9												
10												
11												
12 Anticipated Turnover												
13 AU 3% Merit Increase												
Totals											\$1,278	\$415
Totals											\$43,802	\$14,282

Please input these totals on
on the Budget Request Form!

Cherokee Nation FY 2014 Comprehensive Budget Narrative

Department		Executive Director		Phone	
Admin. Support		Chuck Hoskin Jr.		918/453-5670	
Accounting Unit		Accounting Unit Description			
3221085		ASD Forestry			
Program Manager			Phone		Period Budget Covers
Pat Gwin			918/453-5704		10/01/13 - 09/30/14
FY 2014 Approved Budget		FY 2014 Budget Revision	\$ Increase/(Decrease) Requested – Approved		% Increase/(Decrease) (Requested – Approved)/Approved
\$194,500		\$119,803	(\$74,697)		(38%)
Staffing Plan (FTEs)		FY 2014(revision)	FY 2014 (approved)		Net Change in Staffing
Regular Full-Time		0.80	1.46		-0.66
Regular Part-Time		-	-		-
Temporary Full-Time		-	-		-
Temporary Part-Time		-	-		-
IPA/MOA		-	-		-
Total		0.80	1.46		-0.66
PROGRAM NARRATIVE					

Description: This budget was created in FY12 for ASD to retain a certain amount of NRD Forestry funds (AU3221080) for the purpose of conducting certain BIA-related forestry activities related to administration, Forest Management Plans, forest development projects, and wildland fire activities (as NRD no longer retained the staff to conduct such activities). Staff under this AU provides for GPRA, FMP, project development, and wildland fire suppression activities as require by the CN/BIA Self Governance Compact. For FY2014, all wildland fire suppression activities/funds (and corresponding staff, equipment, and supplies) have been removed from this Budget and moved to the new "Preparedness" budget (AU-XXXXXXX). This budget is an internal/CN Executive Branch enabling function. This budget is tied directly/indirectly to service delivery for CN Tribal Resources...not people.

Eligibility: Program participation is limited to Cherokee Nation Trust resources (ie Tribal Trust and Individually Restricted resources).

Service Area: TJSA, Chilocco, and other areas containing trust resources.

Specific Outcomes: These activities are CN/BIA SG Compact TPA and non-TPA line items. They require the CN conduct certain forest/forest development activities as funding levels allow. Current forest/forest dev. levels require certain reporting and administrative activities with only minimal development costs). The primary outcome of choice is "no findings of imminent jeopardy" to trust resources during DOI trust reviews. Additionally, preservation, maintenance, and enhancement of Cherokee Nation trust resources (as such relates to CN/BIA SG Compact functions).

Evaluation/metrics/success rates: These budgets levels fluctuate and the activities therein fluctuate accordingly. The primary outcome of choice is "no findings of imminent jeopardy) to trust resources during DOI trust reviews. Additionally these funds are tied to CN Tribal Trust resources and not citizenry.

Participants/# of Cherokees & non-Cherokees served: This budget is earmarked by the DOI for CN forest and forest-related Tribal Trust resources; it is not connected to CN Citizen service delivery.

Cherokee Nation FY 2014 Comprehensive Budget Narrative

External Collaboration: This budget partners with numerous CN Governmental entities/departments/subsidiaries, other federally recognized Tribes, educational institutions, and scientific research facilities.

Cost Saving Measures: The budget remains unchanged from FY13.

SIGNIFICANT CHANGES

\$74,697 removed from this budget and transferred to the new "Preparedness" budget (AU-3221105).

CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/2013 - 09/30/2014	Budget Preparer	Phone: 5670
Contract Period:		Name:	Mary Hicks
Contract Number:		Accounting Unit Director/Manager	Phone: 5404
Accounting Fund:	3-Special Revenue	Name:	Tamara Copeland
Funding Source:	22-DOI-Self Governance	Executive Director	Phone: 5340
AU Description:	BIA Preparedness	Name:	Bruce Davis
Accounting Unit:	3221105	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	101836
Date/Time Printed:	09-Oct-13 10:26 AM		

Notes: New AU created from transfer of funds from Forestry 3221085

PART-2

Staffing Summary:

	FY 2014 ORIG REQUEST	FY 2013 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	0.66		0.66
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	0.66	-	0.66

PART-3

Revenues: (Show as positive #)	Account #		Incr \ (Decr)
Grants / contracts revenue	400000	\$74,697	\$ 74,697
Other Income	499000		\$ -
Please enter a valid account number - >>>			\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues		\$ 74,697	\$ - \$ 74,697

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$31,688				\$ 31,688
Fringe benefits	610000	\$10,299				\$ 10,299
Contract services >=\$5K	650000					\$ -
Supplies	680000	\$12,485				\$ 12,485
Direct billed: telephone expense	690080					\$ -
Direct billed: cell/mobile phone	690090					\$ -
Direct billed: space cost	700080					\$ -
Direct billed: auto insurance	710100	\$720				\$ 720
Direct billed: gas cards	720070	\$6,200				\$ 6,200
R & m equipment	730040	\$4,000				\$ 4,000
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC		\$ -		\$ -		\$ -
Expenditures SUBJECT to IDC		\$ 65,392		\$ -		\$ 65,392
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.23%		14.23%		
Indirect Cost Allocation	970000	\$ 9,305		\$ -		\$ 9,305
Total Expenditures		\$ 74,697		\$ -		\$ 74,697
Revenues OVER \ (UNDER) Expenditures		\$ -		\$ -		\$ -

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In\Out - Net		\$ -		\$ -		\$ -
Take to Narrative ==>		\$ 74,697		\$ -		\$ -
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers		\$ -		\$ -		\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: BIA Preparedness 10/01/2013 - 09/30/2014 Printed Date: 09-Oct-13
 Accounting Unit Name: Mary Hicks 3221105 Printed Time: 10:27 AM

TOTAL PERSONNEL COST FOR EMPLOYEE										Totals For This Accounting Unit		
Job Title	Position Vacant=N Existing=E	Salary Class: Salary = S Hourly = H MOA/PA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime					
1 NATURAL RESOURCES SPEC	E	H	P08	103851	\$22.41	2,080		\$46,613	32.50%	66%	\$30,765	\$9,899
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19 Anticipated Turnover												
20 AU 3% Merit Increase												
Totals											\$31,688	\$10,299

Please input these totals on
on the Budget Request Form!

Cherokee Nation FY 2014 Comprehensive Budget Narrative

Department		Executive Director		Phone	
Risk & Emergency Mgmt.		Bruce Davis		918/453-5340	
Accounting Unit		Accounting Unit Description			
3221105		BIA Preparedness			
Program Manager		Phone		Period Budget Covers	
Tamara Copeland		918/453-5404		10/01/13 – 09/30/14	
FY 2013 Approved Budget	FY 2014 Budget Request	% Increase/(Decrease) Requested – Approved		% Increase/(Decrease) Requested – Approved	
NA – new budget	\$74,697	NA – new budget		na	
Staffing Plan (FTEs)	FY 2014	FY 2013		Net Change in Staffing	
Regular Full-Time	0.66	NA – new budget		na	
Regular Part-Time	-	-		-	
Temporary Full-Time	-	-		-	
Temporary Part-Time	-	-		-	
IPA/MOA	-	-		-	
Total	0.66	NA – new budget		na	
PROGRAM NARRATIVE					

Description: This is a new budget created via division of the 2014 Administration Support Department Forestry Budget (3221085). The ASD Forestry Budget is comprised of 5 BIA AFA line items. This budget will be derived from 2 of those line items (“Preparedness” and “Preparedness IDC”). This “Preparedness Budget” will be utilized for conduct of the BIA Preparedness program responsible for wildland fire presuppression and prevention activities. This budget will include line items for staffing and related equipment/supplies as required by the CN-BIA Self Governance Compact. This budget is an internal/CN Executive Branch enabling function. This budget is tied directly/indirectly to service delivery for CN Tribal Resources...not people.

Eligibility: Program participation is limited to Cherokee Nation Trust resources (ie Tribal Trust and Individually Restricted resources).

Service Area: TJSA, Chilocco, and other areas containing trust resources.

Specific Outcomes: These activities are CN/BIA SG Compact non-TPA line items. They require the CN conduct certain wildland fire activities and maintain certain wildland fire certified staff/required equipment as funding levels allow. Current wildland fire related levels correspond to 1 staffer and equipping of 1 type 6 engine. CN maintains the staffer (to a higher cert. than required) and fields/equips 2 type 6 engines. The primary outcome of choice is “no findings of imminent jeopardy” to trust resources during DOI trust reviews. Additionally, preservation, maintenance, and enhancement of Cherokee Nation trust resources (as such relates to CN/BIA SG Compact functions).

Evaluation/metrics/success rates: These budgets levels fluctuate and the activities therein fluctuate accordingly. The primary outcome of choice is “no findings of imminent jeopardy” to trust resources during DOI trust reviews. Additionally these funds are tied to CN Tribal Trust resources and not citizenry.

Cherokee Nation FY 2014 Comprehensive Budget Narrative

Participants/# of Cherokees & non-Cherokees served: This budget is earmarked by the DOI for CN wildland fire presuppression activities for Tribal Trust resources; it is not connected to CN Citizen service delivery.

External Collaboration: This budget partners with numerous CN Governmental entities/departments/subsidiaries, other federally recognized Tribes, educational institutions, and scientific research facilities.

Cost Saving Measures: This is a new budget split from AU 3221085. The new organizational location for this budget, Risk and Emergency Mgmt., conducts activities of a similar nature to this AU. Thus, there will be certain cost saving measures derived via eliminating such services within ASD.

SIGNIFICANT CHANGES

This budget amt. of \$74,697 is derived from the transfer of \$74,697 from AU 3221085. AU 3221085 will be amended to show an amt. that is exactly less this \$74,697 figure.



CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/13 - 09/30/14	Budget Preparer	Phone: 5285
Contract Period:	08/05/13 - 08/04/16	Name:	Mary Campbell
Contract Number:	B13SR400578	Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	3-Special Revenue	Name:	Shay Smith
Funding Source:	55-HUD	Executive Director	Phone: 5532
AU Description:	ICDBG Retail Incubator	Name:	Anna Knight
Accounting Unit:	3552600	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-1074
Date/Time Printed:	09-Oct-13 11:57 AM		

Notes: ICDBG Award \$800,000, CN Cash Match \$266,667. CN's match rate is 39.4% of the \$450,000 for loans and 84.7% of space costs. Cash in from AU 1010315. Cash out of \$450,000 to AU 4109095 for the loan pool.

PART-2

Staffing Summary:	FY 2014 REVISION 1	FY 2014 ORIG REQUEST	Incr \ (Decr)
staffing Summary:	2.80	2.80	-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	2.80	2.80	-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Grants / contracts revenue	400000	\$509,040	\$59,040	\$ 450,000
Please enter a valid account number - >>>				\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 509,040	\$ 59,040	\$ 450,000

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$100,303		\$100,303		\$ -
Fringe benefits	610000	\$32,600		\$32,600		\$ -
Contract services < \$5K	640000	\$4,400		\$4,400		\$ -
Internet expense	690050	\$750		\$750		\$ -
Direct billed: space cost	700080	\$36,370		\$36,370		\$ -
Building improvements < \$5K	730060	\$3,600		\$3,600		\$ -
Building improvements >= \$5K	770030		\$50,000		\$50,000	\$ -
Equipment < \$5K	680070	\$12,068		\$12,068		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 50,000		\$ 50,000	\$ -
Expenditures SUBJECT to IDC		\$ 190,091		\$ 190,091		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.23%		14.23%		
Indirect Cost Allocation	970000	\$ 27,050		\$ 27,050		\$ -
Total Expenditures			\$ 267,141		\$ 267,141	\$ -
Revenues OVER \ (UNDER) Expenditures			\$ 241,899		\$ (208,101)	\$ 450,000

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020		\$208,101		\$208,101	\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021		\$450,000			\$ 450,000
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ (241,899)		\$ 208,101	\$ (450,000)
Take to Narrative ==>			\$ 717,141		\$ 267,141	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: ICDBG Retail Incubator
 Accounting Unit Name: 3552600
 10/01/13 - 09/30/14
 Mary Campbell
 Printed Date: 03-Oct-13
 Printed Time: 09:14 AM

Job Title	Position Vacant=V New=N Existing=E	Salary Class: Hourly = H MOA/JPA = N	Grade Range	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime						
1 BID ANALYST	V	H	P07	000000	\$19.80	2.080	0	\$41,184	Regular FT	32.50%	100%	\$41,184	\$13,385
2 ADMIN ASST	V	H	A05	000000	\$10.41	2.080	0	\$21,653	Regular FT	32.50%	100%	\$21,653	\$7,037
3 BID ANALYST	E	H	P07	101150	\$18.17	2.080	0	\$37,794	Regular FT	32.50%	50%	\$18,897	\$6,142
4 MGR PORTFOLIO	E	S	M05	107655	\$52,158.55	2.080	0	\$52,159	Regular FT	32.50%	30%	\$15,648	\$5,086
5										32.50%		\$0	\$0
6										32.50%		\$0	\$0
7										32.50%		\$0	\$0
8										32.50%		\$0	\$0
9										32.50%		\$0	\$0
10										32.50%		\$0	\$0
11										32.50%		\$0	\$0
12										32.50%		\$0	\$0
13										32.50%		\$0	\$0
50										32.50%		\$0	\$0
51 Anticipated Turnover												\$0	\$0
52 AU 3% Merit Increase												\$2,921	\$950
Totals For This Accounting Unit												\$100,303	\$32,600

TOTAL PERSONNEL COST FOR EMPLOYEE

Please input these totals on
 on the Budget Request Form



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 Oklahoma City Field Office, Region VI
 Southern Plains Office of Native American Programs
 301 N.W. 6th Street, Suite 200
 Oklahoma City, Oklahoma 73102-2807
 Phone (405) 609-8520 - Fax (405) 609-8403

RECEIVED
 Gov. Resources

AUG 13 2013

Certified Mail - Return Receipt Requested

8 2013

Self Governance
 Administration
 By:

The Honorable Bill John Baker
 Principal Chief
 Cherokee Nation
 PO Box 948
 Tahlequah, OK 74465

Dear Principal Chief Baker:

SUBJECT: Indian Community Development Block Grant (ICDBG) Program
 Project Number: B13SR400578
 Grant Approval Notification

The Southern Plains Office of Native American Programs (SPONAP) is pleased to inform you that the following projects included in your ICDBG application has been selected for funding:

Project	Points Awarded	Amount Requested	Amount Allocated
Microenterprise	97	\$800,000.00	\$800,000.00

As a result, a Grant Agreement in the amount of \$800,000.00 has been authorized for your ICDBG projects. Your implementation schedule approved with your application may need to be amended and submitted to SPONAP for approval.

Two signed copies of the Grant Agreement are enclosed. Please acknowledge your receipt and acceptance of the Grant Agreement by signing all copies and returning **ONE** to this office.

Please return all required documents no later than 14 days from the date of this letter.

Please note the reference in the Grant Agreement for an environmental review pursuant to the regulations at 24 CFR Part 58. Contact your assigned Grants Management Specialist if you are not familiar with the environmental review process for your funded activity.

Other special conditions may have been included in block 7 of form HUD-52734, Funding Approval/Agreement. Please be aware of these conditions.



The Grant Agreement incorporates the enclosed conditions and other information included in your application. HUD must approve any changes to the agreement. The Implementation Schedule submitted in your application will be the basis for monitoring the Tribe's progress in completing the grant activities. Adherence to the Implementation Schedule is an aspect of program performance that will be used to evaluate your Tribe's administrative capacity should you submit future applications for ICDBG funds. The Implementation Schedule may be revised with SPONAP's concurrence for well-justified and documented reasons outside the control of the tribe.

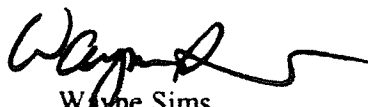
You will be able to access the funds for the ICDBG program through the Line of Credit Control System (LOCCS) after you have completed and returned to our office the following documents. Funds may only be drawn for activities that are exempt until you have completed your environmental review and have obtained a Release of Grant Conditions, HUD 7015.16.

- Voice Response System, Access Authorization, Form HUD-27054 – This form must be completed if you have not already been set up in LOCCS through participation in other HUD programs. If you do not have LOCCS access, but have not yet been processed for ICDBG access, then ICDBG should be added to 5a of this form. The program code for ICDBG that needs to be entered in block 5a is CDB1.
- Direct Deposit Sign-up, Standard Form 1199A – to be completed if you wish to establish a new account for your 2013 ICDBG money with your present financial institution.

We congratulate your Tribe and hope this program will be initiated as expeditiously as possible. Our office will conduct an Implementation Training Workshop to review ICDBG requirements in the near future. A separate notice will be issued regarding the date and location of this workshop.

SPONAP pledges its support in assisting you to achieve the goals and objectives set forth in the ICDBG application. If there are any further questions, please contact Everett E. Schierenbeck, Grants Management Specialist, at (405) 609-8531 or by e-mail at Everett.E.Schierenbeck@HUD.GOV.

Sincerely,


Wayne Sims
Administrator

Enclosures

cc:

Mr. Ron Qualls
Executive Director

✓

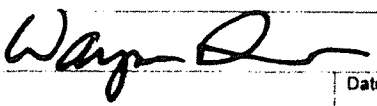
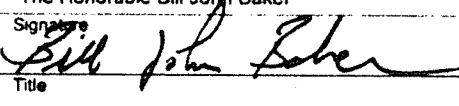
Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 93-383)
Section 106(a)(1)

U.S. Department of Housing and Urban Development
Office of Native American Programs

1 Name of Recipient (as shown in item 5 of standard form 424) Cherokee Nation of Oklahoma/ DUNS #: 077345494		3 Recipient's 9-digit Tax Identification No. 73-0757033	4 Date use of Funds may begin (mm/dd/yyyy)
2 Recipient's Complete Address (as shown in item 5 of standard form 424) PO Box 948 Tahlequah, Oklahoma 74465		5 Project/Grant Number B13SR400578	6 Amount Approved 800,000.00

This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Recipient is made pursuant to the authority of Section 106(a)(1) of Title I of the Housing and Community Development Act of 1974, as amended, (42 U.S.C. 5301 et seq). The Recipient's submissions for Title I assistance, the HUD regulations at 24 CFR Part 1003 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Recipient upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Recipient agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Recipient further acknowledges its responsibility for adherence to the Agreement by subrecipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development		Recipient	
Name Wayne Sims Signature 		Name The Honorable Bill John Baker Signature 	
Title Administrator, Southern Plains ONAP		Title Principal Chief, Cherokee Nation of Oklahoma	
Date (mm/dd/yyyy) 08/05/2013		Date (mm/dd/yyyy) 8/15/13	
7 Special conditions (check applicable box) a <input checked="" type="checkbox"/> Not applicable b <input type="checkbox"/> See attachment(s)	8a Date HUD Received Submission (mm/dd/yyyy) 8b Date Recipient Notified (mm/dd/yyyy) 8c Date of Start of Program Year (mm/dd/yyyy)	9 (check one) a <input checked="" type="checkbox"/> Orig. funding aprvl. b <input type="checkbox"/> Amendment c Amendment Number	10. Amount of Community Development Block Grant a. Funds Reserved for this Recipient 800,000.00 b. Funds Now Being Approved 800,000.00 c. Reservation to be Cancelled (a minus b)

HUD Accounting Use Only (Show all dates as mm/dd/yyyy)

Batch	TAC	Program	Y	A	Reg	Area	Document No	Project No	Category	Amount	Effective Date
	1,5,3										
	1,7,6										

Date Entered PAS	Date Entered LOCCS, Batch No.	Transaction Code	Entered by	Verified by
------------------	-------------------------------	------------------	------------	-------------



Cost Summary

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 1/30/2015)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Cherokee Nation		2. Application/Grant Number (to be assigned by HUD upon submission)	
3. <input checked="" type="checkbox"/> Original (check here if this is the first submission to HUD)		<input type="checkbox"/> Revision (check here if submitted with implementation schedule as part of pre-award requirements)	
<input type="checkbox"/> Amendment (check here if submitted after HUD approval of grant)		Date (mm/dd/yyyy) 03/18/2013	
4. Project Name & Project Category (see instructions on back)	ICDBG Amount Requested for each activity b	Program Funds (in thousands of \$)	
		Other Source Amount for each activity c	Other Source of Other Funds for each activity d
Microenterprise Retail Incubator Program	\$	\$	
Salaries Plus Fringe	383,153.02	0.00	
Business and Technical Equipment	16,417.60	0.00	
Loan Funds	272,703.90	177,296.11	Tribal Match Funds 450,000
Space Costs - ICDBG Program Staff & Incubator	14,160.00	78,292.50	Tribal Match Funds
Building Renovations - Section 504 24 CFR Part 8	50,000.00	0.00	
Contracts	4,400.00	0.00	
5. Administration			
a. General Management and Oversight			
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.	59,165.48	11,078.39	IDC Rate 14.15%
c. Audit: Enter estimated cost of Program share of A-133 audits.			
Administration Total *	59,165.48	11,078.39	
6. Planning: The Project description must address the proposed use of these funds.			
7. Technical Assistance: Enter total amount of ICDBG funds requested for technical assistance. **			
8. Sub Total: Enter totals of columns b. and c.	\$ 800,000.00	\$ 266,667.00	
9. Grand Total: Enter sum of column b. plus column c.			\$ 1,066,667.00

* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).



CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/13 - 09/30/14	Budget Preparer	Phone:	5375
Contract Period:	10/01/13 - 09/30/14	Name:	Penny Norseworthy/Stephen Walker	
Contract Number:		Accounting Unit Director/Manager	Phone:	6939
Accounting Fund:	3-Special Revenue	Name:	Linda Woodward	
Funding Source:	90-Other	Executive Director	Phone:	5355
AU Description:	ICW Angels of the Cherokees	Name:	Marsha Lamb (13)	
Accounting Unit:	3902010	1st Person Responsible		
Place IDC Rate in Part 4 Below		Employee #	103718	
Date/Time Printed:	03-Oct-13 04:19 PM			

Notes:

PART-2

Staffing Summary:

	FY 2014 REVISION 1	FY 2014 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Contributions & donations	480010	\$40,000	\$40,000	\$ -
Carryover: "appropriated" PY	490000	\$10,000	\$10,000	\$ -
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 50,000	\$ 50,000	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Client services - Human Svcs	670005		\$63,573		\$58,573	\$ 5,000
Client food	670230	\$3,000		\$3,000		\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 63,573		\$ 58,573	\$ 5,000
Expenditures SUBJECT to IDC		\$ 3,000		\$ 3,000		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		14.23%		14.23%		
Indirect Cost Allocation	970000	\$ 427		\$ 427		\$ -
Total Expenditures			\$ 67,000		\$ 62,000	\$ 5,000
Revenues OVER \ (UNDER) Expenditures			\$ (17,000)		\$ (12,000)	\$ (5,000)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010		\$17,000		\$12,000	\$ 5,000
Cash in: grant required	900020					\$ -
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -
Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -
Transfers In/Out - Net			\$ 17,000		\$ 12,000	\$ 5,000
Take to Narrative ==>			\$ 67,000		\$ 62,000	
Excess\ (Deficit) of Revenues, Expenditures and Net Transfers			\$ -		\$ -	\$ -

CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/13 - 09/30/14	Budget Preparer	Phone: 5285
Contract Period:		Name:	Mary Campbell
Contract Number:		Accounting Unit Director/Manager	Phone: 5534
Accounting Fund:	4-Enterprise	Name:	Shay Smith
Funding Source:	10-Enterprise	Executive Director	Phone: 5532
AU Description:	2013 ICDBG Loan Fund	Name:	Anna Knight
Accounting Unit:	4109095	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	10-1074
Date/Time Printed:	03-Oct-13 09:56 AM		

Notes: Cash in from AU 3552600 (ICDBG Retail Incubator). The cash in amount of \$450,000 is the balance of the ICDBG loan pool.

PART-2

Staffing Summary:	FY 2014 ORIG REQUEST	FY 2013 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Interest income	440010	\$300		\$ 300
Interest income - loans/notes	441000	\$300		\$ 300
Loan processing fee income	499021	\$100		\$ 100
Late fee income	499023	\$100		\$ 100
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				
Total Revenues		\$ 800		\$ 800

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!						
Salaries & wages	600000	\$0				\$ -
Fringe benefits	610000	\$0				\$ -
Bank service charge	760020		\$120			\$ 120
Bad debts	760050		\$22,500			\$ 22,500
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 22,620		\$ -	\$ 22,620
Expenditures SUBJECT TO IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.23%		14.15%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 22,620		\$ -	\$ 22,620

Revenues OVER \ (UNDER) Expenditures		\$ (21,820)		\$ -	\$ (21,820)
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Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN						
Other financing sources	900000					\$ -
Cash in: tribally required	900010					\$ -
Cash in: grant required	900020		\$450,000			\$ 450,000
Cash in: motor fuel tax	900040					\$ -
Cash in: vehicle tax	900050					\$ -
Cash in: interprogram contract	900060					\$ -
Cash in: debt service	900070					\$ -

Operating Transfers OUT						
Other financing uses	900001					\$ -
Cash out: tribally required	900011					\$ -
Cash out: grant required	900021					\$ -
Cash out: motor fuel tax	900041					\$ -
Cash out: vehicle tax	900051					\$ -
Cash out: interprogram contract	900061					\$ -
Cash out: debt service	900071					\$ -

Transfers In/Out - Net		\$ 450,000		\$ -	\$ 450,000
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Take to Narrative ==>		\$ 22,620		\$ -	
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Excess \ (Deficit) of Revenues, Expenditures and Net Transfers		\$ 428,180		\$ -	\$ 428,180
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Cherokee Nation FY 2014 Comprehensive Budget Narrative

Department		Executive Director		Phone	
12 – Commerce Services		Anna Knight		5532	
Accounting Unit			Accounting Unit Description		
4109095			2013 ICDBG Loan Fund		
Program Manager		Phone		Period Budget Covers	
Shay Smith		5534		10/01/13 – 09/30/14	
FY 2013 Approved Budget	FY 2014 Budget Request	\$ Increase/(Decrease) Requested – Approved		% Increase/(Decrease) (Requested – Approved)/Approved	
\$0	\$22,620	\$22,620		100%	
Staffing Plan (FTEs)	FY 2014	FY 2013		Net Change in Staffing	
Regular Full-Time	0	0		0	
Regular Part-Time	0	0		0	
Temporary Full-Time					
Temporary Part-Time					
IPA/MOA					
Total	0	0		0	

PROGRAM NARRATIVE

Program Description: This budget is used to record the revenue and expenses incurred by the 2013 ICDBG Loan Fund. This \$450,000 loan pool is funded by the 2013 ICDBG award of \$272,704 and CN matching funds of \$177,296.

Eligibility Criteria: Loan recipients must be:
 18 years of age or older
 Low to moderate income
 Member of a federally recognized tribe
 Meet 3 of these 5 criteria: 1) credit worthiness, 2) positive cash flow as evidenced by a business plan, 3) collateral, 4) equity contribution, 5) applicable experience/training

Service Area: Cherokee Nation's 14 county jurisdictional area

SIGNIFICANT CHANGES



CHEROKEE NATION - FY2014 BUDGET REQUEST FORM

PART-1			
Budget Period:	10/1/2013 - 9/30/2014	Budget Preparer	Name: Sharon Swepton Phone: 918-453-5377
Contract Number:		Accounting Unit Director/Manager	Name: Sharon Swepton Phone: 918-453-5377
Accounting Fund:	1-General Fund	Executive Director	Name: Sharon Swepton Phone: 918-453-5377
Funding Source:	05-Vehicle Tax	1st Person Responsible	Employee # 10-2293
AU Description:	Tax Commission		
Accounting Unit:	1050000		
Date/Time Printed:	24-Oct-13 12:03 PM		

Notes: The increase in staff is to accommodate the new CN/State MV In-Jurisdiction Compact as it expands the jurisdictional area by including all of Tulsa, Muskogee, Wagoner, Rogers and Mayes counties. Staff will be added for processing, auditing, imaging and compliance.

PART-2 Staffing Summary:			
	FY 2014 REVISION 1	FY 2014 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:	53.25	38.25	15.00
# of Regular Part-Time Employee Equivalents:	0.00	2.00	(2.00)
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS	53.25	40.25	13.00

PART-3 Revenues: (Show as positive #)			
	Account #		Incr \ (Decr)
Motor vehicle tag revenue	431000	\$872,162	\$427,162 \$ 445,000
Motor vehicle registration fee	431010	\$4,837,414	\$3,837,414 \$ 1,000,000
Motor vehicle registration tax	431020	\$5,302,338	\$4,302,338 \$ 1,000,000
Motor vehicle title fee	431030	\$180,237	\$180,237 \$ -
Motor vehicle reg-penalties	431040	\$234,787	\$234,787 \$ -
Boat/motor tag revenue	431060	\$3,059	\$3,059 \$ -
Boat registration fee	431070	\$7,545	\$7,545 \$ -
Boat registration tax	431080	\$44,230	\$44,230 \$ -
Boat/motor penalties	431090	\$3,921	\$3,921 \$ -
Boat title fee	431100	\$3,727	\$3,727 \$ -
Interest income	440010	\$7,292	\$7,292 \$ -
Other income	499000	\$3,087	\$3,087 \$ -
Please enter a valid account number - >>>			
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Total Revenues		\$ 11,499,799	\$ 9,054,799 \$ 2,445,000

PART-4 Expenditures:			
	Account #	Subject to IDC ?	Incr \ (Decr)
		YES NO	
DO NOT COPY TO, COPY ABOVE, OR REMOVE THIS LINE!			
Salaries & wages	600000	\$1,517,930	\$1,275,449 \$ 242,481
Fringe benefits	610000	\$493,320	\$404,346 \$ 88,974
Staff development & training	620000	\$2,500	\$2,500 \$ -
Recruitment	620500	\$750	\$750 \$ -
Travel-staff	630000	\$10,000	\$10,000 \$ -
Contract services < \$5K	640000	\$20,000	\$20,000 \$ -
Contract services >=\$5K	650000	\$250,000	\$250,000 \$ -
Supplies	680000	\$50,000	\$50,000 \$ -
Office supplies	680010	\$40,000	\$40,000 \$ -
Equipment < \$5K	680070	\$35,000	\$20,000 \$ 15,000
Direct billed: warehouse supplies	680080	\$1,000	\$1,000 \$ -
Printing cost	690070	\$100,000	\$100,000 \$ -
Direct billed: telephone expense	690080	\$15,000	\$15,000 \$ -
Direct billed: cell/mobile phone	690090	\$6,000	\$6,000 \$ -
Direct billed: internet	690110	\$25,000	\$25,000 \$ -
Direct billed: mailing cost	690120	\$60,000	\$50,000 \$ 10,000
Direct billed: printing/copying	690130	\$2,500	\$2,500 \$ -
Lease/rent: furniture & equip	690500	\$50,000	\$50,000 \$ -
Building rent/lease	700000	\$40,000	\$40,000 \$ -
Utilities	700010	\$2,500	\$2,500 \$ -
Electric	700020	\$2,500	\$2,500 \$ -
Gas - Nat/LP	700040	\$1,000	\$1,000 \$ -
Direct billed: space cost	700080	\$175,000	\$100,000 \$ 75,000
Direct billed: property insurance	710090	\$750	\$750 \$ -
Direct billed: auto insurance	710100	\$750	\$750 \$ -
R & m vehicle	720030	\$5,000	\$5,000 \$ -
Employee mileage reimbursement	720040	\$3,000	\$3,000 \$ -
Direct billed: gas cards	720070	\$3,000	\$3,000 \$ -
Building maintenance	730000	\$1,500	\$1,500 \$ -
Grounds maintenance	730020	\$1,500	\$1,500 \$ -
Advertising	740000	\$1,500	\$1,500 \$ -
Other operational	760010	\$5,000	\$5,000 \$ -
Food	760012	\$1,000	\$1,000 \$ -
Bank service charge	760020		\$80,000 \$ -
Reserved by appropriation	760060	\$6,838,006	\$4,885,857 \$ 1,952,149
Please enter a valid account number - >>>			
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!			
Expenditures NOT Subject to IDC		\$ 7,168,006	\$ 5,215,857 \$ 1,952,149
Expenditures SUBJECT to IDC		\$ 2,673,000	\$ 2,241,545 \$ 431,455
Indirect Cost Rate (If blank or zero, must explain in Notes above)		14.23%	
Indirect Cost Allocation	970000	\$ 380,368	\$ 318,972 \$ 61,396
Total Expenditures		\$ 10,221,374	\$ 7,776,374 \$ 2,445,000

Revenues OVER \ (UNDER) Expenditures		\$ 1,278,425	\$ 1,278,425 \$ -
Transfers In/Out - (Show ALL as Positive Numbers)			
Operating Transfers IN			
Other financing sources	900000		\$ -
Cash in: tribally required	900010		\$ -
Cash in: grant required	900020		\$ -
Cash in: motor fuel tax	900040		\$ -
Cash in: vehicle tax	900050		\$ -
Cash in: interprogram contract	900060		\$ -
Cash in: debt service	900070		\$ -
Operating Transfers OUT			
Other financing uses	900001		\$ -
Cash out: tribally required	900011		\$ -
Cash out: grant required	900021		\$ -
Cash out: motor fuel tax	900041		\$ -
Cash out: vehicle tax	900051		\$ -
Cash out: interprogram contract	900061	\$1,278,425	\$1,278,425
Cash out: debt service	900071		\$ -
Transfers In/Out - Net		\$ (1,278,425)	\$ (1,278,425) \$ -
Take to Narrative ==>		\$ 11,499,799	\$ 9,054,799
Excess(Deficit) of Revenues, Expenditures and Net Transfers		\$ -	\$ - \$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: 10/1/2013 - 9/30/2014 Tax Commission Printed Date: 24-Oct-13
 Accounting Unit Name: 1050000 Sharon Swepsten Printed Time: 12:03 PM

Job Title	Position	Salary Class:	Grade	Emp. #	Pay Rate	Expected Hours To Pay		Expected Wages (Gross)	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
						Regular	Overtime					
1 TAX COMM ADMIN	E	S	EX1	102293	\$89,975.34	2,080		\$89,975	32.50%	50%	\$44,988	\$14,621
2 SYSTEM ADMINISTRATOR	E	S	IS5	104403	\$70,526.82	2,080		\$70,529	32.50%	50%	\$35,265	\$11,461
3 SUPV TAX COMMISSION	E	S	M04	103103	\$56,267.56	2,080		\$56,267	32.50%	75%	\$28,134	\$13,715
4 SUPV TAX COMMISSION	E	H	M04	102511	\$49,746.12	2,080		\$49,746	32.50%	75%	\$24,873	\$12,126
5 TAX COMMISSION SPECIALIST	E	H	P09	107937	\$23.24	2,080		\$23.24	32.50%	100%	\$11.62	\$5.56
6 DIR MOTOR VEHICLE	E	S	M06	107448	\$61,165.80	2,080		\$61,166	32.50%	100%	\$30,583	\$15,710
7 SUPV TAX COMMISSION	E	S	M04	108524	\$44,758.99	2,080		\$44,759	32.50%	100%	\$22,380	\$19,879
8 SUPV TAX COMMISSION	E	S	M04	107716	\$49,156.86	2,080		\$49,157	32.50%	100%	\$24,579	\$15,976
9 SUPV TAX COMMISSION	E	S	M04	108550	\$41,705.51	2,080		\$41,706	32.50%	100%	\$20,853	\$13,554
10 TAX COMMISSION AGENT III	E	H	A07	108635	\$12.93	2,080		\$12.93	32.50%	100%	\$6.47	\$3.24
11 TAX COMMISSION AGENT II	E	H	A06	109413	\$12.16	2,080		\$12.16	32.50%	100%	\$6.08	\$3.04
12 TAX COMMISSION AGENT I	E	H	A05	102556	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
13 TAX COMMISSION AGENT I	E	H	A05	102556	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
14 TAX COMMISSION AGENT III	E	H	A07	108525	\$13.69	2,080		\$13.69	32.50%	100%	\$6.85	\$3.43
15 TAX COMMISSION AGENT I	E	H	A05	102314	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
16 TAX COMMISSION AGENT III	E	H	A07	108612	\$12.82	2,080		\$12.82	32.50%	100%	\$6.41	\$3.21
17 TAX COMMISSION AGENT III	E	H	A07	108329	\$14.39	2,080		\$14.39	32.50%	100%	\$7.20	\$3.60
18 TAX COMMISSION AGENT III	E	H	A07	104366	\$12.82	2,080		\$12.82	32.50%	100%	\$6.41	\$3.21
19 TAX COMMISSION AGENT III	E	H	A07	108329	\$12.82	2,080		\$12.82	32.50%	100%	\$6.41	\$3.21
20 TAX COMMISSION AGENT III	E	H	A07	108219	\$12.86	2,080		\$12.86	32.50%	100%	\$6.43	\$3.22
21 TAX COMMISSION AGENT I	E	H	A05	101574	\$10.72	2,080		\$10.72	32.50%	100%	\$5.36	\$2.68
22 TAX COMMISSION AGENT II	E	H	A06	100269	\$12.16	2,080		\$12.16	32.50%	100%	\$6.08	\$3.04
23 TAX COMMISSION AGENT I	E	H	A05	107984	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
24 TAX COMMISSION AGENT II	E	H	A06	100116	\$12.31	2,080		\$12.31	32.50%	100%	\$6.16	\$3.08
25 TAX COMMISSION AGENT I	E	H	A05	102232	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
26 TAX COMMISSION AGENT III	E	H	A07	108404	\$12.98	2,080		\$12.98	32.50%	100%	\$6.49	\$3.25
27 TAX COMMISSION AGENT I	E	H	A05	102551	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
28 TAX COMMISSION AGENT I	E	H	A05	102284	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
29 TAX COMMISSION AGENT III	E	H	A07	109691	\$12.98	2,080		\$12.98	32.50%	100%	\$6.49	\$3.25
30 TAX COMMISSION AGENT III	E	H	A07	109349	\$12.98	2,080		\$12.98	32.50%	100%	\$6.49	\$3.25
31 TAX COMMISSION AGENT I	E	H	A05	101588	\$10.72	2,080		\$10.72	32.50%	100%	\$5.36	\$2.68
32 TAX COMMISSION AGENT III	E	H	A07	108403	\$12.82	2,080		\$12.82	32.50%	100%	\$6.41	\$3.21
33 TAX COMMISSION AGENT I	E	H	A05	100792	\$10.94	2,080		\$10.94	32.50%	100%	\$5.47	\$2.74
34 TAX COMMISSION AGENT I	E	H	A05	102033	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
35 TAX COMMISSION AGENT I	E	H	A05	102553	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
36 TAX COMMISSION AGENT I	E	H	A05	102427	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
37 TAX COMMISSION AGENT I	E	H	A05	102597	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
38 TAX COMMISSION AGENT I	E	H	A05	102630	\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
39 TAX COMMISSION AGENT I	E	H	A05	102089	\$11.58	2,080		\$11.58	32.50%	100%	\$5.79	\$2.89
40 TAX COMMISSION AGENT I	E	H	A05	102089	\$11.58	2,080		\$11.58	32.50%	100%	\$5.79	\$2.89
41 SPECIAL PROJECTS OFFICER	V	S	P09		\$42,536.00	2,080		\$42,536	32.50%	100%	\$21,268	\$13,820
42 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
43 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
44 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
45 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
46 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
47 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
48 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
49 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
50 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
51 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
52 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
53 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
54 TAX COMMISSION AGENT I	N	H	A05		\$10.41	2,080		\$10.41	32.50%	100%	\$5.21	\$2.61
55												
56												
57 Anticipated Turnover												
58 AU 3% Merit Increase												
Totals For This Accounting Unit											\$44,212	\$14,389
Totals											\$1,517,930	\$493,320

Please input these totals on the Budget Request Form

304

Cherokee Nation Act/Resolution Proposal Form

ADMINISTRATIVE CLEARANCE

Act Resolution

Dept/Program:

AN ACT AMENDING LEGISLATIVE ACT #21-13 AUTHORIZING THE COMPREHENSIVE BUDGET FOR FISCAL YEAR 2014 OPERATING - MOD 2; AND DECLARING AN EMERGENCY

TITLE:

Signature/Initial Date

Executive Director:

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

Signature/Initial Date

Treasurer: (Required: Grants/Contracts/Budgets)

COUNCIL SPONSOR: _____

Gaylon Thompson 10.11.13
Signature/Initial Date

NARRATIVE:

Government Resources:

Signature/Initial Date

Administration Approval:

Gaylon Thompson 10.11.13
Signature/Initial Date

LEGISLATIVE CLEARANCE:

Legal & Legislative Coordinator:

Deborah 10/11/13
Signature/Initial Date

Standing Committee & Date:

Executive + Finance 10/31/13

Chairperson:

Fishinhawk
Signature/Initial Date

Returned to Presenter: _____

Date

10-11-13P12:55 RCVD