

CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/11-09/30/12	Budget Preparer	Phone: 918-207-3819
Contract Period:	10/01/11-09/30/12	Name:	Deana Jacobs
Contract Number:		Accounting Unit Director/Manager	Phone: 918-453-5045
Accounting Fund:	7-Capital Projects Fund	Name:	Laurie Hand
Funding Source:	96-Capital Projects	Group Leader	Phone: 918-453-5388
AU Description:	Stilwell Child Development Ctr	Name:	Marsha Lamb
Accounting Unit:	7965100	1st Person Responsible	Employee # 108455
Place IDC Rate in Part 4 Below		SBC Agreement:	Phone:
		Name:	

Date/Time Printed: 06-Mar-12 08:34 AM
 Notes: Transfer In of \$5,135,863 from AU 3230000.

PART-2 Staffing Summary:

	FY 2012 ORIG REQUEST	FY 2011 BUDGET	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)

Account #	Incr \ (Decr)
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
Please enter a valid account number - >>>	\$ -
Total Revenues	\$ -

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Salaries & wages	600000	\$1,181				\$ 1,181
Fringe benefits	610000	\$346				\$ 346
Staff development & training	620000					\$ -
Travel-staff	630000					\$ -
Contract services < \$5K	640000	\$25,000				\$ 25,000
Contract services >=\$5K	650000		\$285,660			\$ 285,660
Subgrants >=\$5K	660050					\$ -
Client services	670000					\$ -
Office supplies	680010	\$571				\$ 571
Equipment <\$5K	680070	\$439,181				\$ 439,181
Building rent/lease	700000					\$ -
Property taxes	710000					\$ -
Vehicle lease	720000					\$ -
Land improvements < \$5K	730070	\$70,500				\$ 70,500
Advertising	740000	\$75				\$ 75
Food	760012					\$ -
Capital acquisitions >= \$5K	770000		\$439,182			\$ 439,182
Land improvements > \$5K	770060		\$70,500			\$ 70,500
Building construction projects	770040		\$3,729,957			\$ 3,729,957
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						
Expenditures NOT Subject to IDC			\$ 4,525,299		\$ -	\$ 4,525,299
Expenditures SUBJECT TO IDC		\$ 536,854		\$ -		\$ 536,854
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation 970000		\$ 73,710		\$ -		\$ 73,710
Total Expenditures			\$ 5,135,863		\$ -	\$ 5,135,863

Revenues OVER \ (UNDER) Expenditures \$ (5,135,863) \$ - \$ (5,135,863)

Transfers In/Out - (Show ALL as Positive Numbers)

Operating Transfers IN				
Other financing sources	900000			\$ -
Cash in: tribally required	900010		\$5,135,863	\$ 5,135,863
Cash in: grant required	900020			\$ -
Cash in: motor fuel tax	900040			\$ -
Cash in: vehicle tax	900050			\$ -
Cash in: interprogram contract	900060			\$ -
Operating Transfers OUT				
Other financing uses	900001			\$ -
Cash out: tribally required	900011			\$ -
Cash out: grant required	900021			\$ -
Cash out: motor fuel tax	900041			\$ -
Cash out: vehicle tax	900051			\$ -
Cash out: interprogram contract	900061			\$ -
Transfers In/Out - Net			\$ 5,135,863	\$ - \$ 5,135,863

Take to Narrative ==> \$ 5,135,863 \$ - \$ 5,135,863
 Excess/(Deficit) of Revenues, Expenditures and Net Transfers \$ - \$ - \$ -

0 PAYROLL WORKSHEET

Accounting Unit Description: Stillwell Child Development Ctr- or Budget Period: 10/01/11-09/30/12 Printed Date: 05-Mar-12
 Accounting Unit Name: 7965100 Deana Jacobs Prepared by: Printed Time: 10:12 AM

Job Title	Position Vacant-V New-N Existing-E	Status: Exempt = E Non = N	Salary Range Class	Range Maximum	Emp. #	Hourly Rate	Expected Hours To Pay		Expected Wages (Gross)	Series-Status	Fringe Rate%	% Perc.	Expected Wages (Gross)	Expected Fringe Benefits
							Regular	Overtime						
1 Environmental Specialist II	E	E	EV4	\$27.77	10-9100	\$24.10	49		\$1,181	10-R-FT	29.30%	100%	\$1,181	\$346
2													\$0	\$0
3													\$0	\$0
4													\$0	\$0
5													\$0	\$0
6													\$0	\$0
7													\$0	\$0
8													\$0	\$0
9													\$0	\$0
10													\$0	\$0
11													\$0	\$0
12													\$0	\$0
13													\$0	\$0
14													\$0	\$0
15													\$0	\$0
16													\$0	\$0
17													\$0	\$0
18													\$0	\$0
19													\$0	\$0
20													\$0	\$0
21													\$0	\$0
22													\$0	\$0
23													\$0	\$0
24													\$0	\$0
25													\$0	\$0
26													\$0	\$0
27													\$0	\$0
28													\$0	\$0
29													\$0	\$0
30													\$0	\$0
31													\$0	\$0
32													\$0	\$0
33													\$0	\$0
34													\$0	\$0
35													\$0	\$0
36													\$0	\$0
37													\$0	\$0
38													\$0	\$0
39													\$0	\$0
40													\$0	\$0
41													\$0	\$0
42													\$0	\$0
43													\$0	\$0
44													\$0	\$0
45													\$0	\$0
46													\$0	\$0
47													\$0	\$0
48													\$0	\$0
49													\$0	\$0
50	AU 3% Merit Increase												\$0	\$0
Totals For This Accounting Unit													\$1,181	\$346

Please input these totals on
on the Budget Request Form!



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
370 L'Enfant Promenade, S.W.
Washington, D.C. 20447

JUL 21 2011

Mr. Stephan Manydeeds
Acting Chief
Division of Workforce Development
Office of Indian Energy and Economic Development
U.S. Department of the Interior
1951 Constitution Avenue, N.W.
Mail Stop 20 SIB
Washington, D.C. 20240

Dear Mr. Manydeeds:

This letter is to inform you that the Office of Child Care in the Administration for Children and Families (ACF) has approved the Cherokee Nation's request to use Child Care and Development Funds (CCDF) for construction of a child care facility. The approval is based on the application and the supporting documents that were submitted through the ACF Regional Office. Enclosed is a copy of the grant award and a copy of the Tribe's approved construction application.

This approval allows the Tribes to spend the following CCDF funds on construction:

<u>Fiscal Year</u>	<u>Tribal Mandatory Funds</u>	<u>Discretionary</u>
FY2011	\$3,000,000	
FY2012	\$2,135,863	

The award of funds in future fiscal years is subject to the availability of funds.

Given that the Tribe has consolidated CCDF with employment, training, and related services programs under Public Law 102-477, the Tribe cannot use CCDF funds for construction or renovation until the U.S. Department of Interior notifies the Tribe that the scope of its grant/compact has been modified to include the approved construction project.

The Tribe cannot use other CCDF funds (beyond the approved amount) for construction or major renovation activities. In order to make any material changes in the scope, nature, or projected costs of the project, the Tribe must submit an amended application that describes the proposed changes. ACF must approve the amended application and the Department of Interior must modify the scope of work before the Tribe can implement the changes.

CCDF funds must be spent in accordance with the requirements of 45 CFR 98.84 and related Program Instructions. The Tribe may spend CCDF funds only on the Stillwell, Oklahoma



Page 2 - Mr. Stephan Manydeeds, Acting Chief

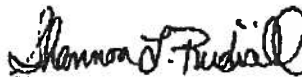
project described in the application that was approved by ACF. The Federal government assumes no liability for projects constructed or renovated with CCDF funds.

Based on the environmental assessment in the Tribe's application (copy attached), ACF finds that the approved Stillwell, Oklahoma project will not have a significant impact on the human environment (in accordance with the National Environmental Policy Act of 1969 (42 U.S.C. §4332(2)(C))).

The Tribe must comply with ACF administrative procedures for construction/renovation projects, including submitting necessary information and documents after the application is approved as well as after the construction/renovation project is completed, as required by Program Instruction. This documentation includes, for example, a final inspection report and a Notice of Federal Interest.

We appreciate your collaboration efforts with the Office of Child Care staff and look forward to future collaboration on this and other projects. If you have any questions or concerns, please contact Lisa Blackmon-Hansard, Child Care Program Specialist, at (214) 767-5577.

Sincerely,



Shannon L. Rudisill
Director
Office of Child Care

cc: The Honorable Chad Smith, Principal Chief, Cherokee Nation of Oklahoma
Vickie Hanvey, Director, Self Governance, Cherokee Nation
Laurie Hand, Director, Child Care & Development, Cherokee Nation
Gwendolyn Jones, Regional Program Manager, Office of Child Care, Dallas, TX
Kenneth Akwuole, Program Specialist, Office of Child Care
James Henry, Tribal Child Care Specialist, Office of Child Care



CHEROKEE NATION - FY2012 BUDGET REQUEST FORM

PART-1

Budget Period:	10/01/11 to 09/30/12	Budget Preparer	Phone:
Contract Period:	10/01/11 to 09/30/12	Name:	Ami Sams
Contract Number:		Accounting Unit Director/Manager	Phone:
Accounting Fund:	7-Capital Projects Fund	Name:	George Long
Funding Source:	96-Capital Projects	Group Leader	Phone:
AU Description:	Vinita Clinic Construction	Name:	Connie Davis
Accounting Unit:	7966000	1st Person Responsible	
Place IDC Rate in Part 4 Below		Employee #	
		SBC Agreement:	Phone:
		Name:	

Date/Time Printed: 02-Mar-12 10:54 AM

Notes: Modification to adjust to actual carryover plus add \$5 million in Healthcarryover to fund furniture, fixtures and equipment for new facility. Transfer in is coming from AU 3329040 Health M&I Projects.

PART-2

Staffing Summary:	FY 2012 REVISION 1	FY 2012 ORIG REQUEST	Incr \ (Decr)
# of Regular Full-Time Employee Equivalents:			-
# of Regular Part-Time Employee Equivalents:			-
# of Temp. Full-Time Employee Equivalents:			-
# of Temp. Part-Time Employee Equivalents:			-
# of Other Employee Equivalents:			-
TOTAL NUMBER OF EMPLOYEE-EQUIVALENTS			-

PART-3

Revenues: (Show as positive #)	Account #			Incr \ (Decr)
Please enter a valid account number - >>>	440010			\$ -
Carryover: "appropriated" PY	490000	\$24,036,158	\$26,000,000	\$ (1,963,842)
Please enter a valid account number - >>>				\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!				\$ -
Total Revenues		\$ 24,036,158	\$ 26,000,000	\$ (1,963,842)

PART-4

Expenditures:	Account #	Subject to IDC ?		Subject to IDC ?		Incr \ (Decr)
		YES	NO	YES	NO	
Capital acquisitions >= \$5K	770000		\$8,000,000		\$4,942,308	\$ 3,057,692
Building construction projects	770040		\$300,000		\$20,757,692	\$ (20,457,692)
Land Improvements >=\$5k	770060		\$20,500,569			\$ 20,500,569
Artwork: CWY citizens >=\$5k	770065		\$235,589		\$300,000	\$ (64,411)
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
Please enter a valid account number - >>>						\$ -
DO NOT COPY TO, COPY BELOW, OR REMOVE THIS LINE!						\$ -
Expenditures NOT Subject to IDC			\$ 29,036,158		\$ 26,000,000	\$ 3,036,158
Expenditures SUBJECT to IDC		\$ -		\$ -		\$ -
Indirect Cost Rate (if blank or zero, must explain in Notes above)		13.73%		13.73%		
Indirect Cost Allocation	970000	\$ -		\$ -		\$ -
Total Expenditures			\$ 29,036,158		\$ 26,000,000	\$ 3,036,158

Revenues OVER \ (UNDER) Expenditures	\$ (5,000,000)	\$ -	\$ (5,000,000)
---	----------------	------	----------------

Transfers In\Out - (Show ALL as Positive Numbers)

Operating Transfers IN					
Other financing sources	900000				\$ -
Cash in: tribally required	900010		\$5,000,000		\$ 5,000,000
Cash in: grant required	900020				\$ -
Cash in: motor fuel tax	900040				\$ -
Cash in: vehicle tax	900050				\$ -
Cash in: interprogram contract	900060				\$ -

Operating Transfers OUT					
Other financing uses	900001				\$ -
Cash out: tribally required	900011				\$ -
Cash out: grant required	900021				\$ -
Cash out: motor fuel tax	900041				\$ -
Cash out: vehicle tax	900051				\$ -
Cash out: interprogram contract	900061				\$ -

Transfers In\Out - Net	\$ 5,000,000	\$ -	\$ 5,000,000
-------------------------------	--------------	------	--------------

Take to Narrative ==>	\$ 29,036,158	\$ 26,000,000	
---------------------------------	---------------	---------------	--

Excess\ (Deficit) of Revenues, Expenditures and Net Transfers	\$ -	\$ -	\$ -
--	------	------	------

CHEROKEE NATION
CAPITAL PROJECTS COMBINING BALANCE SHEET
November 30, 2011

COMBALCAP
01/09/12
07:54

LIABILITIES AND FUND EQUITY	MUSKOGEE CLINIC	VINITA CLINIC	HASTINGS WAREHOUSE	WMH PHYSICAL THERAPY BLDG	SALINA DENTAL	JACK BROWN CENTER	TOTAL
LIABILITIES							
AP and accrued liabilities	0	0	0	0	0	0	0
Auto due to/due from	(1,048,322)	(4,845,072)	(843,366)	(1,904,683)	(69,627)	(2,114,288)	(10,825,358)
Due to other funds - Int Bal	0	0	0	0	0	0	0
Deferred revenue	0	0	0	0	0	0	0
Current portion of LTD	0	0	0	0	0	0	0
Current portion of Cap leases	0	0	0	0	0	0	0
Current portion of Bonds pay	0	0	0	0	0	0	0
Other current liabilities	0	0	0	0	0	0	0
Long-term deferred revenue	0	0	0	0	0	0	0
Long-term debt	0	0	0	0	0	0	0
Capital leases	0	0	0	0	0	0	0
Bonds payable	0	0	0	0	0	0	0
Due to component unit	0	0	0	0	0	0	0
Compensated absences	0	0	0	0	0	0	0
Commitment and contingencies	0	0	0	0	0	0	0
Other long term liabilities	0	0	0	0	0	0	0
Total liabilities	(1,048,322)	(4,845,072)	(843,366)	(1,904,683)	(69,627)	(2,114,288)	(10,825,358)
FUND EQUITY:							
Investment in GFA	0	0	0	0	0	0	0
Retained earnings unreserved	0	0	0	0	0	0	0
Retained earnings reserved	0	0	0	0	0	0	0
Fund balance:							
Unreserved	0	24,036,157	1,058,883	1,942,455	85,641	2,114,288	30,285,746
Reserved	0	(23,783)	(215,517)	(37,772)	(16,014)	0	(293,086)
Current year revenue over exp	1,048,322	24,012,374	843,366	1,904,683	69,627	2,114,288	29,992,660
Total fund equity	1,048,322	24,012,374	843,366	1,904,683	69,627	2,114,288	29,992,660
Total liabilities and equity	0	19,167,302	0	0	0	0	19,167,302

Cherokee Nation Act/Resolution Proposal Form

Act Resolution

AN ACT AMENDING LEGISLATIVE ACT #21-11
AUTHORIZING THE COMPREHENSIVE BUDGET FOR
FISCAL YEAR 2012 CAPITAL - Mod. 3
: AND DECLARING AN EMERGENCY

TITLE: _____

DEPARTMENT CONTACT: Gaylon Thompson

RESOLUTION PRESENTER: _____

SPONSOR: _____

NARRATIVE: (See Attached Outline for Information If Outline is Required)

**ADMINISTRATIVE
CLEARANCE**

Program/Project Manager:

Signature/Initial _____ Date _____

Department Director:

Signature/Initial _____ Date _____

Executive Director:

Signature/Initial _____ Date _____

Controller: (if needed) 3-8-12

[Handwritten Signature]

Signature/Initial _____ Date _____

Government Resources:

Signature/Initial _____ Date _____

Administration Approval:

[Handwritten Signature] 3-9-12

Signature/Initial _____ Date _____

LEGISLATIVE CLEARANCE:

Legislative Aide:

[Handwritten Signature] 3/9/12

Signature/Initial _____ Date _____

Standing Committee & Date:

Executive + Finance
3/29/12

Chairperson:

[Handwritten Signature]

Signature/Initial _____ Date _____

Returned to Presenter: _____

Date _____

03-09-12P12:29 RCVD