

Cherokee Nation Tribal Council

Community Services Committee Report

Department: **Human Services** Report For: **May for July 2013 Meeting**

Executive Director of Human Services: **Marsha Lamb**

Contact Info: 453-5355 or marsha-lamb@cherokee.org

Employees: 378 Vacancies: 34

Volunteers: 4

Program Highlights for May 2013

1. **Indian Child Welfare Child Protective Services (CPS):** There were 189 referrals of Cherokee child maltreatment from 17 Oklahoma Counties and 2 out of state. In May, there were a total of: 117 referrals for neglect only, 46 referrals for physical abuse, 77 substance abuse, and 16 referrals for sexual abuse.
 - a. **ICW Court Advocacy and Permanency (CAPS) Units:** There are 1434 Cherokee children with assigned ICW workers. ICW workers were involved in 332 hearings regarding these children in May.
 - b. **ICW for Guardianships and Private Adoptions:** There were 8 placements made in May. This last month we had 8 new homes open up as well as 3 homes close and 16 get recertified. There were a total of 35 children unable to be placed in May.
 - c. **ICW Family Protection Services:** We have 47 children receiving services and 31 adults. This is a new program offering prevention and parenting services to families in the court system to assist in reunification with the children.
 - d. **John Ketcher Youth Shelter:** 18 youth spent time at the John Ketcher Youth Shelter this last month.
 - i. **Juvenile first time offender program:** There were a total of 7 participants, 4 referrals, and 0 successful completions. We had 16 community service hours this month and 0 volunteers.
 - e. **ICW Family & Employee Development:** We had 5 trainings with 37 attendees and 2 staff trainings during the month.
2. **Child Support Services:** The distribution for May was \$226,113. Child Supports Year-to-Date economic impact on our community is \$1,695,074. This is a \$21,551 increase from May 2012. There are a total of 2,702 child support cases and there are an additional 1457 that are either in transfer, new application status or are inactive status that our office must review on a daily basis. There were over 800 contacts made with citizens needing assistance on their child support cases. We are planning our annual Clothing Voucher Program in this in July at several locations throughout the Cherokee Nation jurisdictions. Please contact Child Support Office for more info regarding the locations at our hotline 918-772-4144. We will be providing over 6500 gift cards to Stage for Cherokee students who meet eligibility requirements.
3. **Family Assistance (Food Distribution):** There were 8,740 individuals served in May. Year-to-Date Individuals Served: 73,032 throughout the 14 county jurisdictional boundaries.
 - a. **Family Assistance (Elderly Nutrition):** There were 4,916 hot meals served at Elderly Nutrition Sites and 1,623 Elder Nutrition Home Deliveries in May. Year-to-Date: Hot Meals Served 9,642; Year-to-Date: Home Deliveries: 2,872. ***This programs year begins in April.

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- b. **Family Assistance (LIHEAP):** There were 0 households served for Heating Assistance, and 4 households served for Winter/Summer Crisis during the month of May. LIHEAP YTD Served of all types; 2,631.
 - c. **Family Assistance (NAHASDA):** There were a total of 288 Transitional, 62 Residential, and 24 Elderly households served this month within the NAHASDA Program and we have served 2,040 YTD households served.
 - d. **Family Assistance (General & Burial Assistance):** 266 individuals were helped within General Assistance and YTD 2,061 has been served through this program. There were 10 Families helped within Burial Assistance in May and Year-to-Date we have assisted 285 families.
 - e. **Elders in Need Program:** This program has been designed for our elders age 60 and older on fixed incomes who are in need of assistance. In the month of May we served a total of 29 Elders in our 14 county jurisdictions and YTD we have served 1,284 households which is 103% of our annual projection.
 - f. **Elder Advocacy Program:** In the month of May we were able to serve 23 of our Elders with this program. Our YTD Elders In Need served is 160.
4. **Child Care & Development (Child Care Centers):** The Child Care Development Center is rated three stars, the highest possible in Oklahoma. There are a total of 140 children attending our Child Care Development Centers and there are 5 vacancies.
- a. **CC&D (Subsidy):** 1745 Children received subsidy in May 2013 for the entire Cherokee Nation jurisdiction and over \$456,107.10 was distributed last month alone.
 - b. **CC&D (Resource & Referral):** There were 232 information calls received, 30 parent calls for referrals, 10 community events, 37 home visits for technical assistance, and 100 children receiving home visits. There were 6 trainings held in May.
 - c. **CC&D (Licensing & Monitoring):** Visits Made in May: 25 with a relative provider, 36 with child care centers, and 22 in child care homes.
5. **Special Programs –**
- a. **Office of Veterans Affairs:** The Tribal Veteran's Representative received 4 calls for information and made 87 in person visits with Veterans in May. To insure we have a representative to assist the Veterans, Matt Tiger is here various times throughout the week and is reachable by phone (918-822-2563), if needed.
 - b. **Healing to Wellness Court Program:** There were 20 youth participating in the voluntary Reclaiming Futures and Healing to Wellness Court Programs. There were 98 home visits with or about clients and 30 home visits concerning referrals in May. There were 35 drug tests administered, 5 calls for resource information and 6 contacts regarding participant treatments this month.
 - c. **Bright Futures (Truancy Prevention):** The Bright Futures program had 24 new cases worked in the month of May. We had 1 referral to the program last month and there were 4 additional new families agree to services.

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6. Administration –

- a. The Child Development Center had their first site visit with Federal Grant Representatives for the ACA Tribal Maternal, Infant, and Early Childhood Home Visiting Grant Program. We are currently in the first year's planning stage of this new program. If this grant is approved it will allow us to go into our citizens homes to do individual trainings. We feel confident after our visit with the Federal Grant Representatives that things will move forward in the near future.

Group: Community Services

Month/Year of Report:

June 2013

Ex. Dir.: Ron Qualls

Phone: 453-5248

E-mail: ron-qualls@cherokee.org

ACCOMPLISHMENTS:

Water & Sanitation

- FY12 IHS Scattered Housing Funds Approx 82% expended
- FY 12 Individual Tribal Funds Approx 73% expended
- FY 12 Tribal Community Water and Sewer Funds Approx 63% expended.
- Repaired sewer and/or water facilities for 21 homes
- Installed sewer and/or water facilities for 16 homes
- Signed 2 MOA's for projects
- Met with DEQ and Delaware Co. RWD # 11 in OKC to discuss Colcord and Phase II expansion projects

Youth Development

Youth Activities: Total attendance at May youth activities was 360 youth, 29 parents/community members/B&G Club staff & 4 CYD staff.

- Cherokee Heights had 2 youth activities in May the 7th & 21st; where they made Mother's Day Cards and Hand Cream for Mother's Day presents and made leather mystery braid bracelets. There were from 5-14 youth at each meeting for a total of 19 youth, 2 parents, & 4 CYD staff in attendance.
- Greasy had a youth activity scheduled for Thursday, May 9th, which was cancelled due to the bomb threat evacuation and we could not get into the building to get our supplies.
- Lost City had one youth activity on Thursday, May 16th, where they made seed bead necklaces and had 6 youth, 3 parents/community members and 4 CYD staff in attendance.
- Tailholt had one youth activity on Thursday, May 30th, where they made played Cherokee Marbles and made bouncy balls and had 14 youth, 4 parents/community members and 4 CYD staff in attendance.
- Chewey had one youth activity on Tuesday, May 14th, where they made leather pouches and put seed beads around the edge and had 17 youth, 12 parents/community members and 4 CYD staff in attendance.
- Keys Boys & Girls club hosted a youth activity on Monday, May 6st where 5th – 8th grades made key chains and bouncy balls, there were 31 youth, 2 club staff and 4 CYD staff in attendance.
- Marryetta Boys & Girls club did not host a community youth event in May as school was out and there was no Boys & Girls club on their regular date of May 13th.
- Cave Springs Boys & Girls club did not host a community youth event in May as school was out and there was no Boys & Girls club on their regular date of May 20th.
- Community Youth Development went to Kansas Middle School and High School Heritage Day on Friday, May 10th and the youth made corn husk dolls and seed bead necklaces and there were 204 youth and 3 CYD staff who participated.
- Community Youth Development went to Cherokee Children's Mission on Saturday, May 25th and the youth made single wall baskets and there were 22 youth, 1 adult mission worker, 2 volunteers and 1 CYD staff who participated.
- Community Youth Development went to Briggs Summer School on Wednesday, May 29th and the youth made single wall baskets and there were 47 youth, 5 school staff/volunteers and 4 CYD staff who participated.
- Mailed & handed out 160 copies of flyers about June youth activities to residents, community organizations & participants in Cherokee Heights, Greasy, Chewey, Lost City & Tailholt; also e-mailed flyers about June youth activities to the B&G club in Marryetta.

Cherokee First/Community Youth

- Assisted approximately 1887 clients through walk in and phone calls

1671 Community Youth Fund Applications Funded FY2013

186 Adult Applications Funded 2013

Adair County—494	Nowata County—22	Adair County—51	Nowata County—6
Cherokee County—628	Ottawa County -32	Cherokee County—91	Ottawa County-0
Craig County—25	Rogers County-19	Craig County—0	Rogers County-3
Delaware County—161	Sequoyah County-136	Delaware County—11	Sequoyah County-10
Mayes County—80	Tulsa County-16	Mayes County—6	Tulsa County-0
Muskogee County—40	Wagoner County-10	Muskogee County—1	Wagoner County-1
McIntosh County—5	Washington County-3	McIntosh County—0	Washington County-6

Cotta:

COTTA Technical Assistance Program

Staff provided technical assistance to 22 community groups which included one new organization pertaining to various topics including assisting organization board members in completing IRS 990-E Postcard, submission of proper documentation with financial reports to ensure accountability and assisting in inventory preparation. May 28 Staff presented two sessions (morning & evening) of Curriculum Module 6 – Communicating and Connecting with emphasis on the importance of communicating to the community and the various methods and techniques to enhance communications to the communities. The sessions were attended by 24 individuals representing 13 community organizations throughout the jurisdictional service area. This training session was the first to be videoed for production of on-line training modules for communities both inside the 14 counties as well as the at-large communities.

Volunteer Program

Volunteer staff identified 16 projects for the 90 volunteers that are scheduled to be here the week of June 10. In preparation for the group staff made arrangements for portable showers at Brushy School where the volunteers will be lodged, prepared necessary financial documents to ensure supplies/materials are available to complete the projects, maintenance performed on equipment and tools, scheduling of staff to project sites and yet maintain office coverage. Staff continued to work with Vian Community organizations and others to solicit applications for the 490 volunteers scheduled for July. Attempts are being made to partner with Housing Rehab on projects within a 30 mile radius of Vian.

Community Work/Building Program

The 2013 Community Work grant awards Progress as follows:

- (1) Vian Peace Center, Food Pantry – Sheetrock still in progress
- (2) Cherokee Elders, Community Building – Pouring parking lot
- (3) Watts, Community Building – Completing flooring & base trim
- (4) Orchard Road Community Organization, Outreach Center Parking lot – Beginning remodel on kitchen.
- (5) Fairfield, Pavilion – Completed
- (6) Marble City, Walk-in freezer & Dock – Purchasing and scheduling of freezer installation
- (7) Oaks Sr. Citizen, Parking lot lights – Still awaiting permit from Oaks City Council.
- (8) South Coffeyville, Classroom/Office – At a standstill until Water and Sanitation complete their portion of running the waterline.

Staff provided inventory list and pictures to Risk Management for 29 community organizations for insurance purposes. To date, twelve projects have been identified as incomplete. Facilities and staff teamed up to do site visits on two of the unfinished projects to assess and make written estimates of cost to complete. Facilities staff is currently working on written estimates. Work is ongoing to compile documentation on Community Buildings/projects in which the Nation has a vested interest. The information includes the following: (1) Name of Community Organization (2) whether it is active or inactive (3) the Nation's investment in each of the buildings and the accounting unite (4) location and ownership whether it lies with the Nation, organization, private lease, tribal lease etc. (5) inventories (6) Brief synopsis of each organization and project.

Cemetery Fund

Staff processed 31 Cemetery Restoration Assistance applications during the month of May.

Roads:**Future Plans/New Initiatives – Stimulus Projects are in progress:**

1. Cedar Crest Bridge – Mayes – Designer: Holloway Updike & Bellen. Due to severe flooding this project sustained damages that are being addressed with Paradigm Construction, Design Engineer and landowner.

Status on Other Projects:**ADAIR COUNTY PROJECTS:**

1. Chewey Road – Designer: Red Plains Engineering. Revised 60% drawings received 3/22/13. RP working on 90% completion. R/W is currently checking all exhibits and easements.
2. Dahlongegah South – Designer: Holloway Updike & Bellen HUB submitted 90% plans on 5/10/13. R/W is currently checking exhibits and easements.
3. Bell North – Designer: Red Plains Engineering. 30% Review and Plan in Hand was complete on 9/19/11. Contract modifications were done to include low water crossings, and changes to the BOP and EOP. Preliminary Community Meeting was held on July 23, 2012 at 6 p.m. at the Bell Community Building. Red Plains submitted 60% plans for check on 10/5/2012.
4. CNI Industrial Access – Designer: D. Moore Designer resubmitted 60% plans for check on 1/29/2013. Public notice was published in the Stilwell Democrat on January 23, 2013.
5. Dahlongegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. Met on site to discuss design concerns with the Engineer on July 26, 2012. Awaiting 30% set of plans.
6. Lyon Switch – Designer: J. Shehi. Project was turned in for a 30% review on 8/20/12. Sent back to designer for revisions on 4/26/13.
7. Malloy Hollow– Designer: D. Moore. 60% plans submitted on 6/06/13. Getting clearance from ODWC for design on their land.
8. North Salem (Bethel Road) – Designer: Red Plains. It was decided to stay with the original alignment. Red Plains submitted 60% plans for check on 10/05/2012.
9. Smith Hollow – Designer: Red Plains Engineering. Red Plains submitted revised 60% on August 22, 2012. R/W is currently checking exhibits and easements. The Categorical Exclusion was approved 11/27/12.
10. Bell School South – (Designer: A. Harris) - Survey is complete. Preliminary Design began 04/2013.
11. Rocky Mountain School Loop-(Designer: A. Harris) -Survey is complete. Preliminary Design began 04/2013.
12. Honey Hill Phase I – (HUB Engineering) – Final check completed and returned for revisions on 5/21/2013. The condemnation monies of \$16,310.00 has been found and is being deposited in the proper court escrow account. Once the monies have been deposited in its proper account, CN Roads Department can proceed with the bid process for construction.
13. The following projects are still pending design –
 - Bunch Road
 - Chance Road
 - Greasy Rehab – repair to damaged areas due to the heavy trucks hauling building material to the Greasy School during its construction

- Oak Ridge Road – survey is complete. R/W finished research 7/29/11
- Oak Ridge East Extension
- Sally Bull Hollow – Pending design. Right of Way research is complete

CHEROKEE COUNTY PROJECTS:

1. Barber Road- Designer: A. Harris. Project complete
2. Cedar Hollow I & II – Designer: Native American Consulting Engineers (NACE). R/W is waiting 30% set of plans be checked to schedule a Preliminary Design meeting with the community. Petition to stop the road was submitted by landowners on November 14, 2011. Meeting with NACE on January 12, 2012 to discuss design options and landowner's petition against the project. 30% Preliminary plans have been resubmitted for review on December 26, 2012.
3. Dreadfulwater Road – Designer: A. Harris. 30% Plans were submitted for review on 02/14/2013.
4. Hulbert-Lost City – Designer: A. Harris. Hydrology Report was completed and the project has been imported into new software to allow the design to progress. Coordination with utility companies are underway. Project submitted for 60% check on 9/19/2012. HUB Engineering check was received on 3/18/2013. Designer is making revisions. Plan and Hand was conducted on May 29, 2013. ODOT was having a field inspection of 51 hwy where they are going to shift 51 approximately 80 feet North which will encroach approximately 350 feet into our project. This will change the drainage and stationing of our project. After driving the job and seeing the changed sight conditions the engineer determined that an overlay and replacing all cross drains would be the most cost effective and beneficial option for the project.
5. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Preliminary survey complete. 30% set of plans received 12/27/2011 for review. 30% plan review was completed and submitted to HUB on October 16, 2012. Plan in Hand was conducted on May 29, 2013. HUB is to write up Design Certification with exceptions to be turned into the FHWA for approval.
6. Tenkiller School –Designer: Red Plains. Plans are complete. Acquisition has started and R/W has 39 property owners signed out of 40 property owners at this time. R/W is acquiring R/W on the North and West side of the road project to help expedite the new waterline for that area. The last landowner to acquire was turned over to the county commissioner Mike Ballard 5/2/13. R/W is waiting for Mr. Ballards report to see how to proceed. Received Archeological Report. Received clearance of Utility Easement for Electric to remain on South side of Road. No underground utilities will be allowed in the area of the gravesites. Archeologies to be on site during excavation. Sent out letter to utilities companies to obtain estimates for utility relocations.
7. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started.
8. The following projects are still pending design:
 - Job Corps Access Road

DELAWARE COUNTY PROJECTS:

1. D0525 Road – the engineering and design of this project has been awarded to Scott & Associates, TERO certified.
2. Jay-Kenwood Bridges – The new water system is complete and operational with the exception of the future water treatment expansion. Final design plans are complete. Received NEPA clearance on January 16, 2013. Michael Lynn, John and Regina Compelube had a meeting with County Commissioner Danny Duncan, Councilman Curtis Snell, and the Engineer, Tim McCrary to discuss utility relocations on February 7, 2013.

R/W is in the process of preparing, getting signatures and submitting them to CN Real Estate Services. Utilities are in the process of sending in estimates for utility relocations.

3. Kansas-Bull Hollow – Designer: Scott & Associates. 60% review was completed on 8/17/2012.
4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. Right of Way exhibits and easements are being worked on by Holloway Updike & Bellen. 90% plans were submitted for review on 5/10/2013.
5. Leach/Kenwood Road – Designer: D. Moore. Proposed realignment for structure replacement was approved. 60% review was completed August 1, 2012. Waiting for revisions. Public notice was published in the Delaware County Journal on January 20, 2013. HUB Engineering sent back review on 4/12/2013. Designer is making revisions. R/W is currently trying to make an appointment with the property owner. Some major washouts occurred in storms in April. Revisions are being made to plans to repair damages.
6. Twin Oaks/Bull Hollow Road- Designer: D. Moore. Construction started August 1, 2012. Construction is 60% complete

MAYES COUNTY PROJECTS:

1. Cedar Crest Road – Designer: Holloway Updike & Bellen. Roscco Construction has been selected as the contractor for this project. Contract for this project is \$2,244,835.46. Contractor early start began clearing on 7/9/2012 Construction is 993% complete -- Asphalt complete signs, stripe and mailboxes installed currently seeding and shouldering.
2. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Final Plans are complete. NEPA was approved 7/26/12. It was decided that the County Commissioner Mr. Ryan Ball will be acquiring the R/W. Guy Engineering needed to add a 10 ft. strip of Temporary Construction Easement for a slope. They asked if it could be added to the previous documents. I told them that we had already submitted those documents and the temporary construction easement they wanted to add will need to be done as a new request. Utility relocation has been approved to begin. Relocation will be coordinated by the County and reimbursed by the Nation. Utility relocations are in progress.
3. The following project is still pending design –
 - Chimney Rock Hollow I&II

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. ABB's were found on the project. The project is on hold until informed otherwise. There is no mitigation for this issue at this time. Plans were submitted for 90% review on 5/10/2013. CNEP informed us that some of the ABB survey units had been disturbed during the last survey. R/W was asked to help and we mailed out letters 6/11/13 to all the community to ask their help in not disturbing the ABB survey going on.
2. Ross Road Rehab – Designer: D. Moore . Preliminary survey complete. Began preliminary design. . Borings for pavement design were completed on Friday, February 8, 2013.

SEQUOYAH COUNTY PROJECTS:

1. Moonshine Road – Designer: J. Shehi. Preliminary survey complete. Began preliminary design
2. Nicut South Rehab- Adair – Designer: D. Moore. Plans are complete. Waiting on Engineers Signature. RW is being acquired.

c) **CHEROKEE TRANSIT SYSTEM:**

Ridership on all five current routes for the month of May are:

1. Sallisaw to Tahlequah – 372 rides
2. Pryor to Catoosa – 928 rides
3. Salina to Tahlequah - 336 rides
4. Stilwell to Tahlequah – 153 rides
5. Muskogee to Tahlequah – 214 rides
6. Tahlequah to Claremore – 272 rides
7. Jay to Tahlequah – 148 rides
8. Individual Demand Response Trips: 1154

FUTURE PLANS/NEW INITIATIVES

WATER & SANITATION:

- Working on IHS/EPA Funding Request for FY14.
- Working on 5 year spending/project plan for IHS/Tribal funds for water/wastewater projects
- Preparing to bid the following projects in the next few weeks:
 - Titanic WL- Adair Co.
 - Hungry Mtn WL – Cherokee Co.
 - Kenwood RWD WTP – Delaware Co.
 - Phillips WL – Nowata Co.

YOUTH DEVELOPMENT:

Items scheduled in the future: We have 8 youth activities scheduled for June 2013.

We will have activities on the 1st and 3rd Tuesday afternoons in Cherokee Heights on June 4th, & 18th, 1:30 p.m. – 3:30 p.m.; Chewey will have a youth activity on Tuesday, June 11th, from 5 p.m. – 7 p.m.; Greasy will have a youth activity on Thursday, June 13th, from 6 p.m. – 8 p.m.; Lost City will have a youth activity on Thursday, June 20th from 6 p.m. – 8 p.m. at the community building; Tailholt will have a youth activity on Monday, June 24th; Keys Boys and Girls Club will not be open in the summer so we will resume their youth activities in September; Marryetta Boys and Girls Club will host a community youth activity on Monday, June 10th; from 9:30 a.m. – 11:30 a.m.; and Cave Springs Boys and Girls Club will not be open in the summer so we will resume their youth activities in August.

We will be going to Briggs Summer School and working with the youth again on Wednesday, June 12th, 1 p.m. – 3 p.m.

We will also be working with ICW on their Foster Family Camp on Saturday, June 22nd in Kenwood, 10 a.m. – 2 p.m.

CHEROKEE NATION COMMUNITY SERVICES SELF HELP HOUSING AND BUILDING PACKAGES

BUILDING PACKAGES

CHEROKEE COUNTY:

ALL HOMES COMPLETED

ADAIR COUNTY:

ALL HOMES COMPLETED BUT ONE

200-4 – applicant has not provided proper documentation to proceed.

SEQUOYAH COUNTY:

ALL HOMES COMPLETED

MUSKOGEE COUNTY:

ALL HOMES COMPLETED

DELAWARE COUNTY:

ALL HOMES COMPLETED

MAYES COUNTY:

ALL HOMES COMPLETED

ROGERS COUNTY:

ALL HOMES COMPLETED

WASHINGTON COUNTY:

800-1(WASHINGTON)– (start date 06/09) NO CHANGE, this month still waiting on homeowner to get water meter. House is ready to start punch list items. House is at 98 % complete. Home is on hold.

09 HOUSING

Project 4 – Bid Awarded

Repairing all aerobic systems at Redbird and addressing the drainage problems. 100% Complete

Rehab/Emergency/Handicap Accessibility/LBP

Month/Year of Report: October 2012 thru June 18, 2013

County	Projected FY 2013	Completed since October 1, 2012	Completed this Month	Total Completed FY 2013
Adair	32	65	5	65
Cherokee	54	87	10	87
Craig	1	9	0	9
Delaware	5	34	3	34
Mayes	25	31	7	31
McIntosh	2	0	0	0
Muskogee	16	26	4	26
Nowata	6	5	0	5
Ottawa	2	3	1	3
Rogers	34	7	0	7
Sequoyah	34	81	12	81
Tulsa	37	5	1	5
Wagoner	5	9	1	9
Washington	21	13	0	13
Total	274	375	44	375

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Housing Services

Month/Year
of Report: July, 2013

Executive Director: Gary J. Cooper

Phone: 918-456-5482

Foreclosure Report

Case Number	County	Foreclosure Notice Received	Date Assistance Received	Type of Assistance	Amount Due HACN
CJ-2012-144	Adair	12/27/12	6/17/05	MAP	\$2,214.97
CJ-2013-22	Adair	3/25/12	7/1/05	MAP	\$6,388.00
CJ-2012-265	Cherokee	10/31/12	11/2/06	MAP	\$6,013.00
CJ-2012.272	Cherokee	11/9/12	6/30/08	MAP	\$8,388.00
CJ-2012.303	Cherokee	12/18/12	4/30/08	MAP	\$8,013.00
CJ-2012-261	Cherokee	11/1/12	12/11/07	MAP	\$7,638.00
CJ-2012-254	Cherokee	1/23/13	5/27/07	MAP	\$6,513.00
CJ-2013-77	Cherokee	4/12/13	1/1/08	MAP	\$6,888.00
CJ-2012-086	Craig	11/7/12	11/1/07	MAP	\$8,300.00
CJ-2010-36	Craig	12/27/12	3/2/06	MAP	\$2,194.67
CJ-2009-298	Mayes	2/25/13	1/1/07	MAP	\$5,388.00
CJ-2012-507	Muskogee	12/7/12	3/2/06	MAP	\$4,888.00
CJ-2012-550	Muskogee	12/19/12	3/21/08	MAP	\$7,888.00
CJ-2009-274	Ottawa	1/7/13	6/1/07	MAP	\$6,013.00
CJ-2012-613	Rogers	10/19/12	9/29/04	MAP	\$2,000.00
CJ-2012-608	Rogers	10/25/12	10/12/07	MAP	\$8,333.00
CJ-2012-636	Rogers	10/31/12	4/30/08	MAP	\$8,138.00
CJ-2012-218	Sequoyah	10/18/12	3/15/07	MAP	\$6,638.00
CJ-2012-226	Sequoyah	10/18/12	11/22/06	MAP	\$6,013.00
CJ-2012-240	Sequoyah	10/30/12	7/7/12	MAP	\$5,429.67
CJ-2013-114	Tulsa	1/17/13	11/20/07	MAP	\$7,263.00
CJ-2013-812	Tulsa	3/1/13	6/1/07	MAP	\$7,625.00
CJ-2012-307	Washington	10/19/12	3/31/06	MAP	\$5,138.00
CJ-2012-322	Washington	11/4/12	5/26/05	MAP	\$2,513.00
CJ-2012-336	Washington	11/9/12	5/25/07	MAP	\$9,416.29

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

MORTGAGE ASSISTANCE:

The following employee and/or relatives were approved as eligible to receive services for Mortgage Assistance pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation.

Brenda Ellis; sister of Daryl Legg, Career Services
Lisa Deen; relative of Lacy Graffs, Family Services (ICW)

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Lauren Osment; niece of Betty Gray, HACN

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: (Non-NAHASDA Program)

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report

Housing Services

Month Ending: May, 2013

Current Program Participants:

County	Rental Assistance			Homeownership		Loans			Totals		
	Community Shield Insurance	Low Rent Apartments	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable Mortgage Program	Total Housing Participants	% of Participants
Adair	461	145	100	3	4	136	6	22	0	877	15%
Cherokee	461	180	324	15	23	344	13	65	3	1,428	25%
Craig	40	56	40	0	0	13	0	2	0	151	3%
Delaware	317	110	15	1	11	105	0	25	0	584	10%
McIntosh	10	N/A	0	0	0	6	0	3	0	19	0%
Mayes	230	120	79	0	8	77	0	15	0	529	9%
Muskogee	137	43	42	0	1	66	7	22	0	318	5%
Nowata	19	45	22	0	3	10	0	2	0	101	2%
Ottawa	12	N/A	5	0	2	7	0	6	0	32	1%
Rogers	118	67	120	4	3	96	0	48	5	461	8%
Sequoyah	509	N/A	134	2	10	229	0	44	3	931	16%
Tulsa	49	N/A	56	1	0	27	0	5	0	138	2%
Wagoner	13	N/A	8	0	0	70	0	3	0	94	2%
Washington	33	45	32	0	1	29	0	3	0	143	2%
Total:	2,409	811	977	26	66	1,215	26	265	11	5,806	100%
			1,069			1,241			276		

Current Applications:

County	Mortgage Assistance	NAHASDA Home-ownership	Community Shield Insurance	Low Rent Apartments	Rental Assistance	New Home Construction	% NHCPC	Total Apps	% of Total
Adair	43	21	30	87	76	179	12%	436	11%
Cherokee	115	77	28	211	361	400	26%	1,192	29%
Craig	12	4	2	14	12	20	1%	64	2%
Delaware	51	7	15	110	74	162	11%	419	10%
McIntosh	5	0	0	N/A	1	8	1%	14	0%
Mayes	56	26	20	68	74	126	8%	370	9%
Muskogee	38	5	5	16	45	127	8%	236	6%
Nowata	11	2	2	9	9	29	2%	62	2%
Ottawa	11	2	2	N/A	6	11	1%	32	1%
Rogers	83	11	5	21	89	127	8%	336	8%
Sequoyah	73	26	28	N/A	168	204	13%	499	12%
Tulsa	62	3	1	N/A	97	91	6%	254	6%
Wagoner	10	7	0	N/A	6	19	1%	42	1%
Washington	27	5	5	27	18	28	2%	110	3%
Total:	597	196	143	563	1,036	1,531	100%	4,066	100%

**New Construction Homeownership Program
Application Status**

By Has Land/Does not have land:

County	Has Land	Will Accept HACN Land	Neither	% With Land	% W/O Land	Total Apps
Adair	90	82	8	50%	50%	180
Cherokee	121	249	30	30%	70%	400
Craig	9	10	1	45%	55%	20
Delaware	73	34	56	45%	55%	163
McIntosh	2	4	1	29%	71%	7
Mayes	54	57	20	41%	59%	131
Muskogee	38	82	12	29%	71%	132
Nowata	13	14	2	45%	55%	29
Ottawa	4	6	2	33%	67%	12
Rogers	23	84	21	18%	82%	128
Sequoyah	74	105	29	36%	64%	208
Tulsa	5	53	18	7%	93%	76
Wagoner	7	9	3	37%	63%	19
Washington	5	15	5	20%	80%	25
Total:	518	804	208	34%	66%	1,530

By Date Ranges:

County	Self-Help Referred	April-June 2012	July-Sep 2012	Oct-Dec 2012	Jan-Mar 2013	Apr-May 2013	Totals
Adair	24	75	38	24	18	1	180
Cherokee	42	209	78	42	29	0	400
Craig	2	4	9	2	2	1	20
Delaware	9	90	26	17	15	6	163
McIntosh	0	2	3	2	0	0	7
Mayes	2	61	29	16	18	5	131
Muskogee	2	58	30	13	11	18	132
Nowata	5	7	9	2	5	1	29
Ottawa	0	3	4	1	1	3	12
Rogers	6	57	22	15	15	13	128
Sequoyah	3	93	48	22	18	24	208
Tulsa	0	17	18	14	12	15	76
Wagoner	0	5	4	5	2	3	19
Washington	2	8	6	4	1	4	25
Total:	97	689	324	179	147	94	1,530
% of Total:	6%	45%	21%	12%	10%	6%	100%

Group: Commerce

Month/Year of Report: June 2013

Group Leader: Anna Knight

Phone: 453-5532

Email: aknight@cherokee.org

Budget Highlights

None

Program Highlights

a. Balanced Scorecard Measures

Objective	Metric	2013 Goal	Year to Date Achievement Notes/Comments
Families Housed	# of Families Obtaining Homeownership with MAP	255 families	81
Homeownership Training	a. # of Families Attending Homeownership Training	a. 800	a. 388
	b. % satisfaction	b. 100%	b. 100%
Families Increasing Financial Management Skills	a. # of Families Increasing Skills	a. 2,500	a. 1,325
	b. % satisfaction	b. 100%	b. 100%
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	750 Families	440 Families
		a. Actively Pursuing	a. 401 families actively pursuing goals <ul style="list-style-type: none"> • 5% mortgage ready • 20% short-term • 59% long-term • 2% AMP • 12% credit counseling
		b. Achieved Goals	b. 39 families have completed self sufficiency counseling and obtained a non-predatory mortgage
Debt to Income Ratio Reduction	% of Families Reducing non-housing debt to income ratio	> 10%	13.21%
Attrition Rate	% of Families Abandoning Counseling	< 20% Attrition Rate	26.57% Attrition Rate
Families Housed	MAP Foreclosure Rate in Relation to CN Jurisdiction Foreclosure Rate	Within 3% of the low range based on Federal Reserve data	CN jurisdiction foreclosure rate range 2% – 8% (Q1 2013) MAP foreclosure rate 3.4% Foreclosure rate is based on the % of active foreclosure filings/proceedings for MAP distributions made after 05/01/08.
Match Savings Program	# active participants	240	93

b. Notable events

1. The Oklahoma Attorney General’s Office has begun disbursing financial settlements from the **Oklahoma Mortgage Relief Settlement** reached with the five big banks. The AG’s Office received approximately **700 applications from Oklahomans** who believed they were harmed by their lender; as of June 28, 2013, **373 of those applications had been approved and financial settlements were being made. Financial settlements range from \$5,000 to \$20,000 with an average settlement of \$11,107.** The remaining applications are still under review and updates will be provided as additional information is released.

2. Program to date, **436 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
3. YTD, Self Sufficiency staff members have worked with 26 families facing foreclosure. **Staff helped 5 families save their home from foreclosure.** 10 families are still in the process of trying to save their homes; 1 family has been referred to outside sources for assistance; 10 families have dropped out of the program.

c. Future plans/new initiatives

Workshops and Classes			
Date	Location	Time	Workshop
July 1 – July 3	Claremore Housing Office	4 pm to 8 pm	Homebuyers Training
July 9 – July 10	Jay Housing Office	10 am to 5 pm	Homebuyers Training
July 10	Talking Leaves Job Corp	All Day	Summer Youth
July 23 – July 25	Sallisaw Housing Office	4 pm to 8 pm	Homebuyers Training
July 25	Foreclosure Intervention	4 pm to 8 pm	Zarrow Library, Tulsa
July 30 – July 31	Tahlequah O-Si-Yo Room	10 am to 5 pm	Homebuyers Training
August 12 – 14	Tahlequah O-Si-Yo Room	4 pm to 8 pm	Homebuyers Training
August 19 – 20	Claremore Housing Office	10 am to 5 pm	Homebuyers Training
August 27 – 28	Sallisaw Housing Office	10 am to 5 pm	Homebuyers Training
September 9 -10	Tahlequah O-Si-Yo Room	9 am to 4 pm	Homebuyers Training
September 16 – 18	Claremore Housing Office	4 pm to 8 pm	Homebuyers Training
September 4 – 11	Jay Housing Office	9:30 am to 4:30 pm	Homebuyers Training

1. A **foreclosure intervention workshop will be held July 25th** in conjunction with HUD and mortgage loan servicers at the Tulsa Zarrow Public Library from 4 to 8 pm. The workshop is targeted at families in the midst of foreclosure; Self Sufficiency Counselors, Credit Counselors, HUD representatives and loan servicers will be available to help homeowners communicate with lenders and attempt to find some resolution to their housing situation.
2. A **bank fair will be held at the Rogers County Building in Claremore August 6th** from 10 am to 2 pm. Bank representatives will be on hand to discuss account options and products and to answer general questions.

d. Foreclosure information

1. The Federal Reserve periodically updates mortgage delinquency data by state and county; below is the most recent Serious Delinquency data, all mortgage types, available from the Federal Reserve.

Serious Delinquency (120 + days) rate by county Q1 2013			
County	Percentage Range	County	Percentage Range
Adair	>8%	Nowata	6% - 8%
Cherokee	4% - 6%	Ottawa	2% - 4%
Craig	6% - 8%	Rogers	6% - 8%
Delaware	6% - 8%	Sequoyah	6% - 8%
Mayes	6% - 8%	Tulsa	4% - 6%
McIntosh	4% - 6%	Wagoner	4% - 6%
Muskogee	6% - 8%	Washington	2% - 4%