

Group: Marshal Service Month/Year of Report: November 2021
Executive Director: Shannon Buhl Phone: 918-207-3800
Email: shannon-buhl@cherokee.org

1. Budget Highlights-Please Refer to Monthly Financial Report

2. Program Highlights for October 2021:

<u>District 1</u>	<u>412 North</u>	<u>District 2</u>	<u>412 South</u>	<u>Total</u>
Assists	26	Assists	21	47
Cases	13	Cases	59	72
Citations	0	Citations	0	0
EDO	0	EDO	15 (Hastings)	15
Community Patrols	17	Community Patrols	64	81
Warnings	18	Warnings	16	34
Warrants Served	9	Warrants Served	26	35
Community Events	3	Community Events	1	4

There is no clear way to calculate the number of Tribal Agency assists we deal with, suffice to say, it's in the 100s if not 1000s at this point.

3. Special Operations:

- Oct 4 - SOT callout in Foyil, Ok, High risk warrant
- Oct – 6 SOT night training, at Tulsa Co shoot house
- Oct 12 – Interviewed for EM SOP position
- Oct 13 – Mental health training, required for CLEET
- Oct 16-17 – Youth deer hunt
- Oct 18-22 – Dive/tender training
- Oct 23-24 – Veterans deer hunt
- Oct 25-29 – High risk fugitive apprehension training
- Oct 30-31 – Elder deer hunt

Casino Requests: (19 Information Requests)

4. Accomplishments:

- 6 deputies graduated FLETC Indian Police Academy
- 1 new hire deputy
- Lifeguard System trained 12 deputies in aquatic death investigation And Blackwater Dive Certifications
- US Marshals instructed High risk warrant apprehension training to 13 deputies
- Viking Consulting Group LLC trained 12 deputies in High Risk Fugitive Apprehension

5. Security:

Security Violations (13)
Vehicle Assists (10)
Incident Reports (12)
Events: (0)

6. Health Facilities:

Hastings (15)
Redbird Smith (0)
Three Rivers (0)
Cooweescoowee Ocheleta (0)
Wilma P Mankiller (0)
Washington Co (0)
Stroud (0)
Sam Hider Heath Center (0)
Total: 15

7. Community:

Community Policing Events: 5

1. Woodall Elementary -2 deputies
2. Hero Night at Cherokee Elementary - 6 deputies
3. CN Trunk or Treat at the CDC- 4 deputies
4. Franky Dreadfulwater
Check on schools Adair County/ Sequoyah County
Court / Paper service
5. John Timothy
SHS Duties

8. Court Transports throughout 14 counties

#61 Prisoner Transports

9. Emergency Manager:

1. Beginning Military IRT FY22 Mige-Glory Veteran Housing meetings
2. Utilized equipment to support CN departments and programs
3. Assisted Administration, partner tribes and agencies with COVID operations and PPE
4. Tailholt and Chewey storm safe shelters re-bid for more applicants
5. Waiting on FEMA survey completion on Greasy community request to move location of shelter
6. Hulbert storm safe shelter will be placed to bid after award of Tailholt and Chewey
7. Communicating with FEMA on response to COVID-19
8. Attended meetings with local agencies to build partnerships and resource information for COVID19
9. Assisted CN Marshal Service Operations

10. Health Services:

1. Supporting the COVID-19 response.
2. Developing Operational Period Incident Action Plans.
3. Developing After-Action Reports for the COVID-19 Response and vaccination efforts.





CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: November, 2021

Group Leader: Sharon Swepston
Phone: 918-453-5377

E-mail: Sharon-swepston@cherokee.org

I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY21 compared to FY20 as of September 30th 2021 & September 30th 2020, had an overall increase of 19.42%.
2. The month to month revenue comparison for September 2020 (FY20) compared to September 2021 (FY21) shows an increase of 9.56%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY21 new tags issued in the Extended Jurisdictional Boundary for October 839, November 1,321, December 719, January 708, February 522, March 935, April 962, May 1,826, June 879, July 976, August 935, September 770.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY21 compared to FY20 as of September 30th 2021 & September 30th 2020, had an overall decrease of 9.95%.
2. A month to month revenue comparison for September 2020 (FY20) compared to September 2021 (FY21) shows an increase of 34.88%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

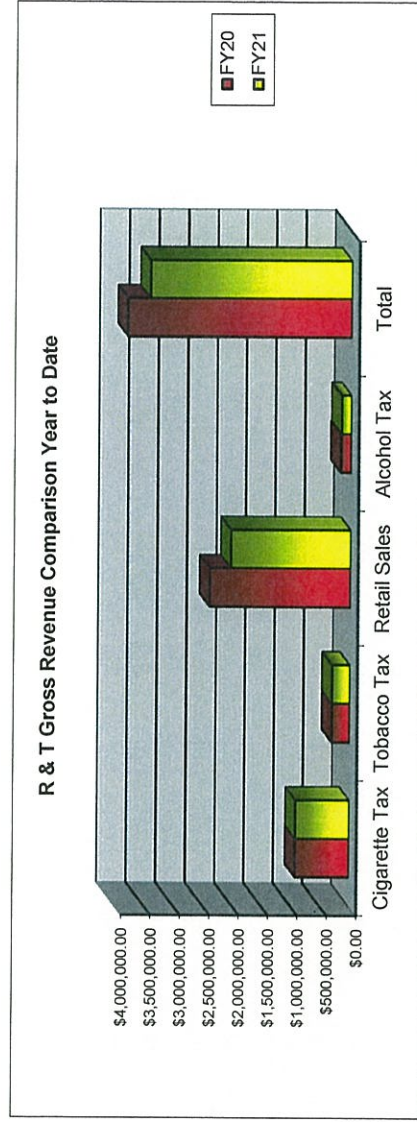
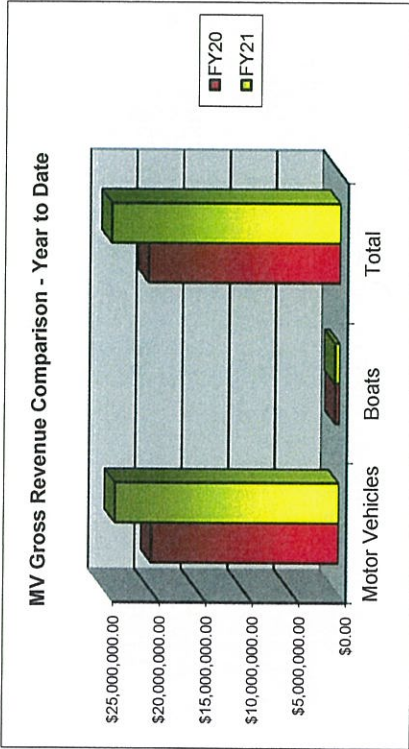
1. The next Tax Commission meeting is scheduled for December 8, 2021 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of October 29, 2021 we have mailed out 435 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for September 2021 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before November 15, 2021.



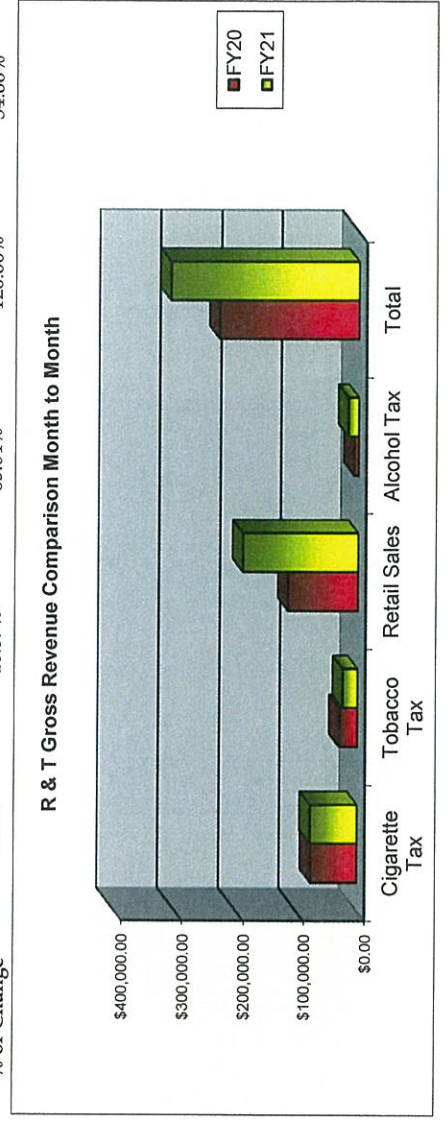
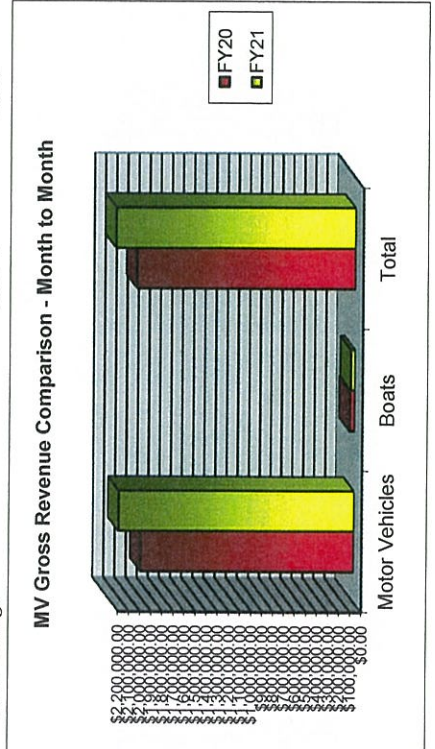
CHEROKEE NATION TAX COMMISSION

SEPTEMBER 2021		Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY20		\$922,839.76	\$305,588.11	\$2,405,940.73	\$177,018.53	\$3,811,387.13
FY21		\$917,324.65	\$305,028.87	\$2,047,317.21	\$162,672.08	\$3,432,342.81
% of Change		-0.60%	-0.18%	-14.91%	-8.10%	-9.95%

SEPTEMBER 2021		Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY20		\$922,839.76	\$305,588.11	\$2,405,940.73	\$177,018.53	\$3,811,387.13
FY21		\$917,324.65	\$305,028.87	\$2,047,317.21	\$162,672.08	\$3,432,342.81
% of Change		-0.60%	-0.18%	-14.91%	-8.10%	-9.95%



SEPTEMBER 2021		Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY20		\$77,033.44	\$30,223.24	\$116,021.29	\$7,685.54	\$230,963.51
FY21		\$77,989.68	\$24,610.57	\$191,479.70	\$17,435.50	\$311,515.45
% of Change		1.24%	-18.57%	65.04%	126.86%	34.88%



RULES COMMITTEE REPORT
CHEROKEE NATION GAMING COMMISSION
NOVEMBER 2021 REPORT

Submitted on November 2, 2021 By:

Janice Walters Purcell

Executive Director, Cherokee Nation Gaming Commission

The Cherokee Nation Gaming Commission issued Fifty-one (51) Individual(s) for Temporary Permits

Thirty-seven (37) Individual(s) for Suitability Determinations

Forty-one (41) License Order and One hundred fifty-three (153) Renewals for approval.

(Employee Licensing)

the Cherokee Nation Gaming Commission also issued licenses for Four (4) Company orders, Fifty (50) Individuals orders, Four (4) Company Renewals, Thirty-eight (38) Individual Renewals (Vendor and Vendor Representative Licensing)

The Licensing Department of the CNGC performs background checks of the potential employee or employee for a Gaming License before the applicants (employee and vendor) are presented to the Commissioners for a vote at the Gaming Commission Meeting.

Cherokee Nation Gaming Commission approved the following new electronic themes, new gaming cabinets, new main programs, new gaming components. The Cherokee Nation Gaming Commission also affirmed Executive Director Approval items.

Electronic Game Themes:

The Compliance Department presented 4 new electronic game themes and 5 items that received Executive Director Approval. SG Gaming 3 items approved by Executive Director on 9 October 2021, Konami 1 theme approved by Executive Director on 16 October 2021 and 1 IGT theme approved by Executive Director 1 October 2021 and recommended approval.

Electronic Game Themes

☐☐Gaming Arts 1

☐☐Ainsworth 3

Platforms

☐☐Empire 1

Executive Director Approved Items

➤ Scientific Games 3

➤ Konami 1

➤ IGT 1

These software upgrades were submitted for approval after a comprehensive review by the Cherokee Nation Gaming Commission Compliance Department.

The Audit Department also presented the following;

The 21-07AP Drop and Count Final Audit Report (FAR) and requested approval to release to the National Indian Gaming Commission (NIGC); there were no findings

during this audit. The Commissioners approved the Release.

November 18, 2021 is the date for the next Gaming Commission meeting which will be held at the Chota Center Tahlequah Casino at 9:30 a.m. Thank you.

HUMAN RESOURCES

October 2021

ALANA CASTEEL, INTERIM EXECUTIVE DIRECTOR
Extension 5243

As of October 29, 2021, the total number of Employees is 4194. Of those employees, 3470 are Cherokee and 251 are members of another Federally recognized tribe.

EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	60	526
% of Cherokees Hired	85	82
% of Indians Hired	7	5
% of All Others Hired	8	13
# of Applications Received	396	4963
# of Interview Panels Sent	153	1466

COMPENSATION

Processed	Monthly	YTD
# of Terminations	67	471
# of Voluntary Terminations	52	412
# of Involuntary Terminations	15	59

BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	1	38
401(k) Distributions	68	510
401(k) Loans	10	113
401(k) Hardship	4	29
FMLA	47	437
LOA	4	103
COBRA	56	547
Short Term Disability	7	129

EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	32	301

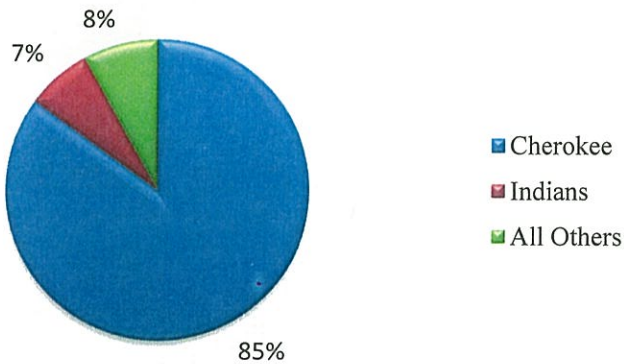


Human Resources

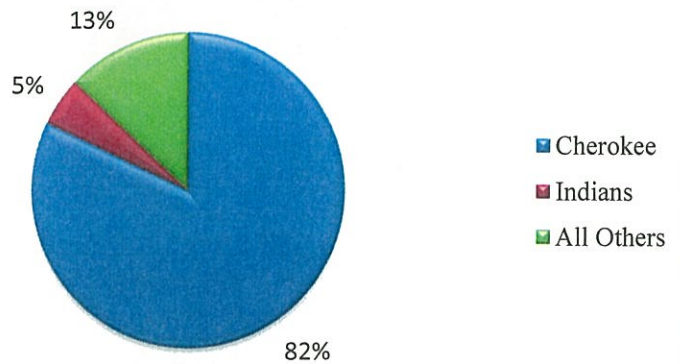
ONBOARDING/BACKGROUND/COMPENSATION/BENEFITS EMPLOYEE RELATIONS & DEVELOPMENT

Monthly Report
October 2021

Monthly Number of Employees Hired: 60

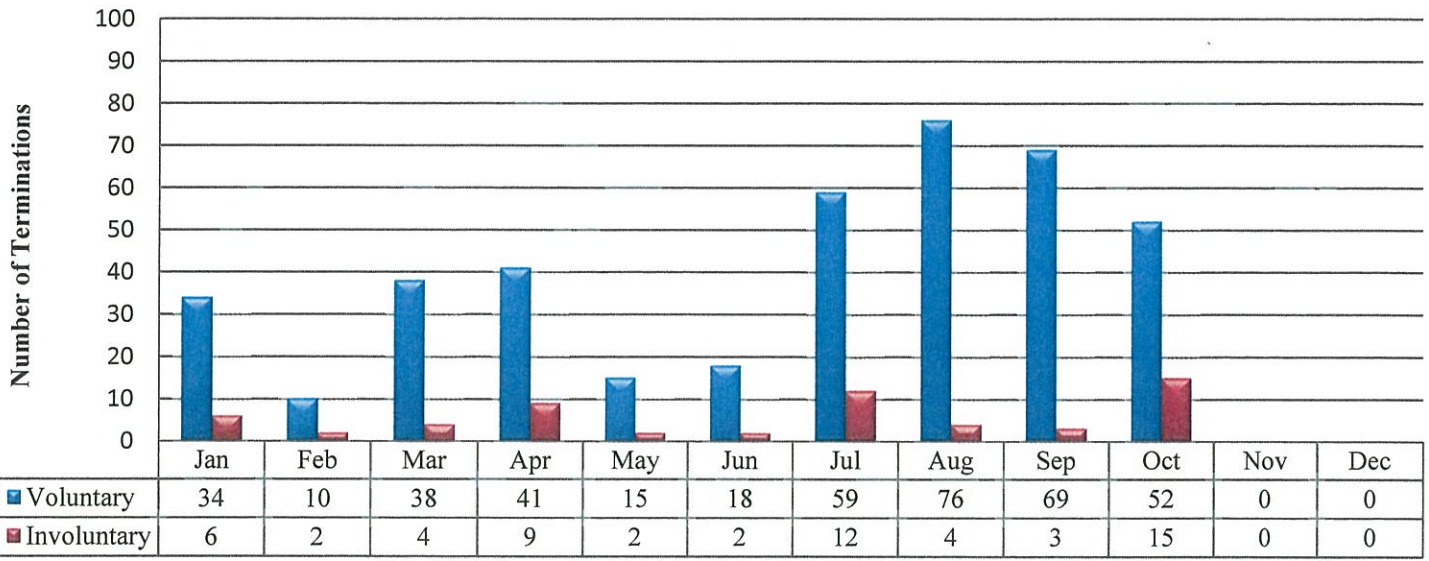


YTD Number of Employees Hired: 526

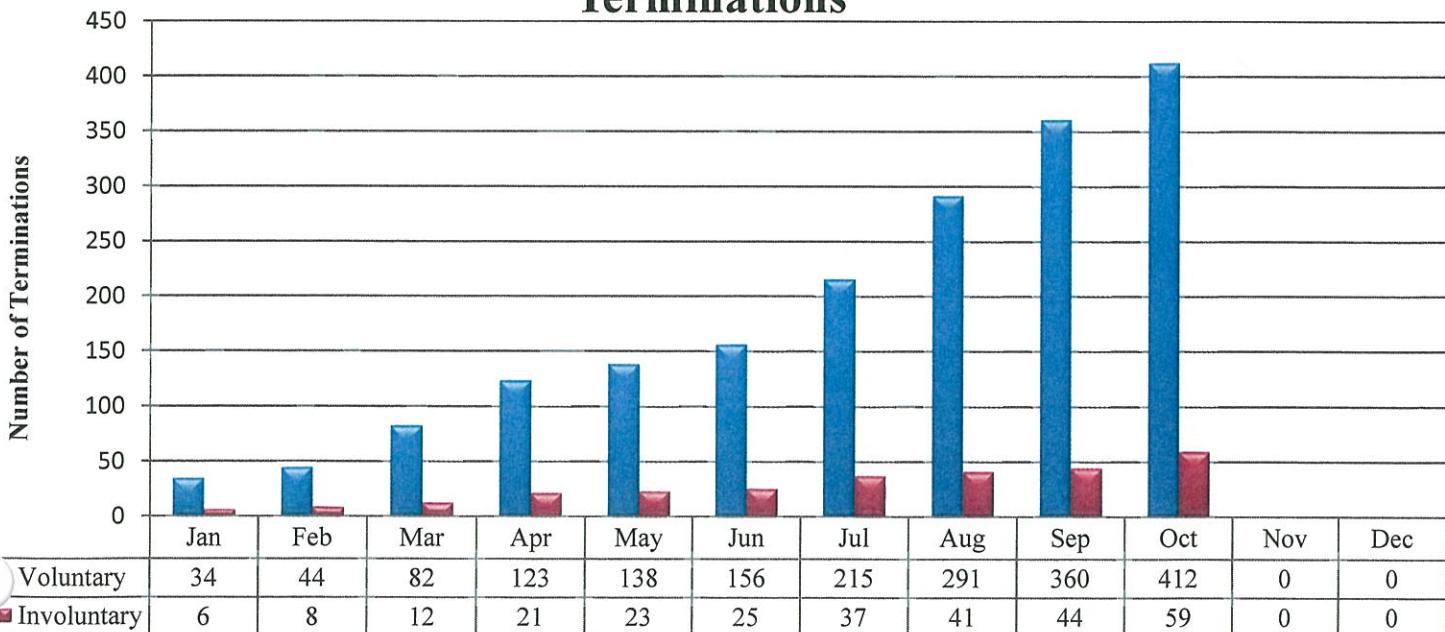


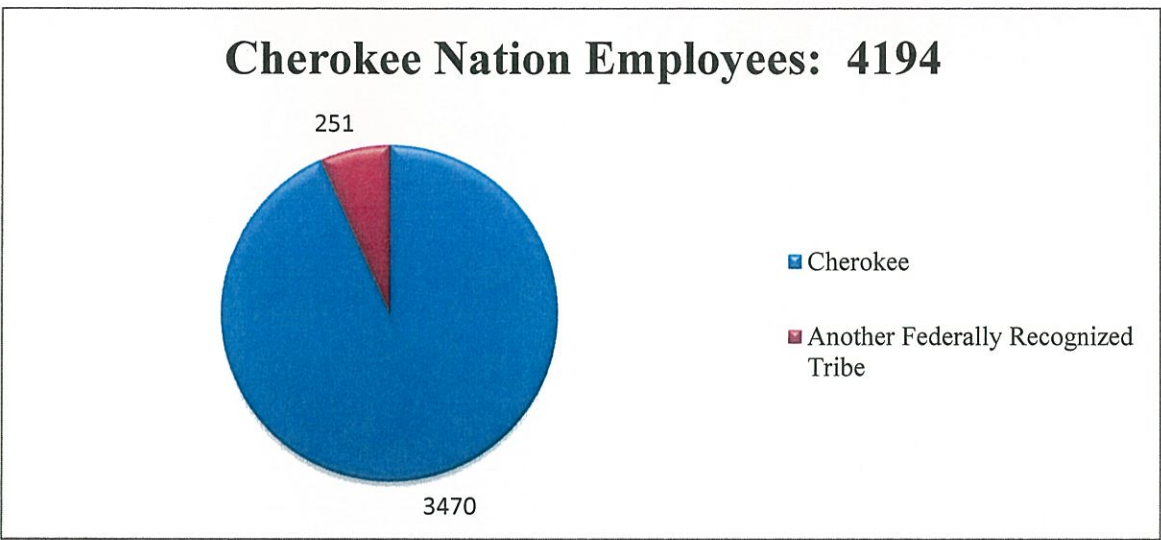


Monthly Terminations



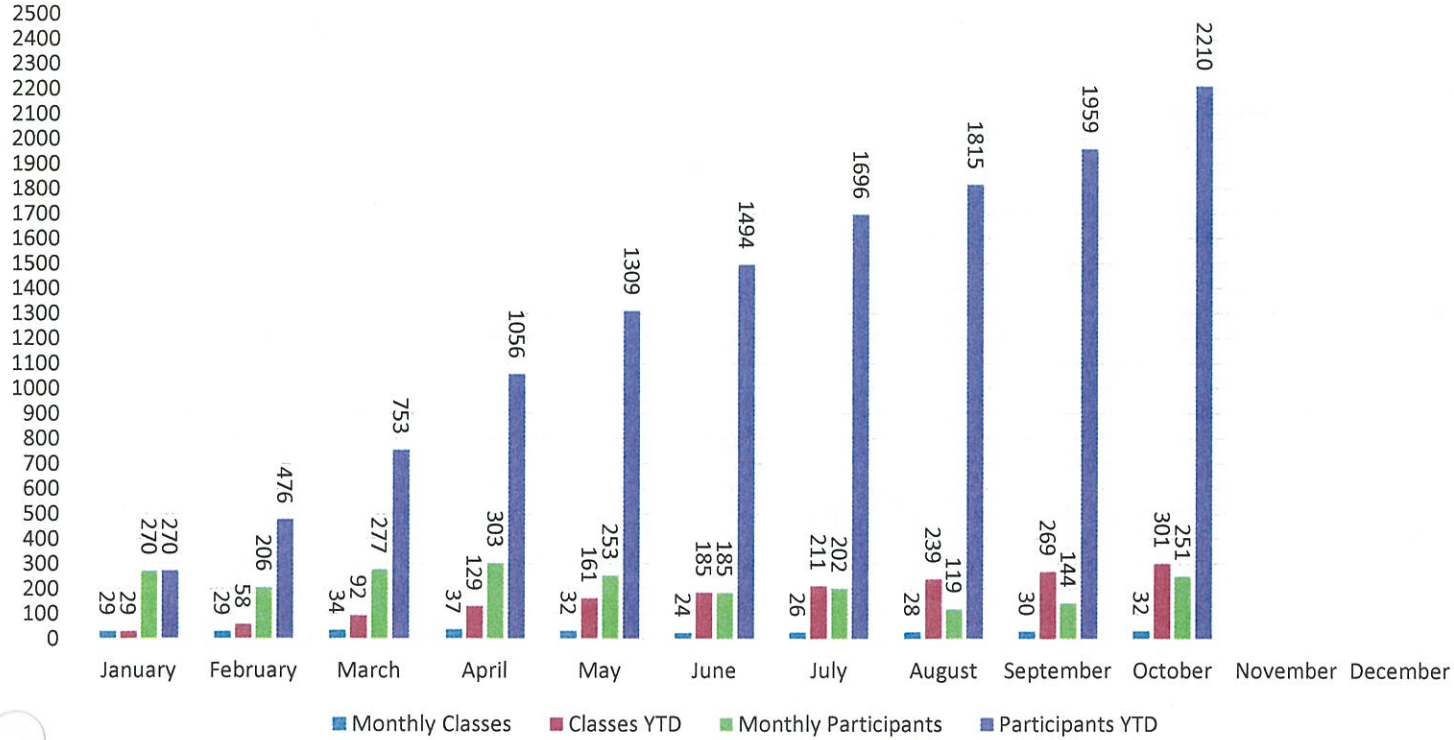
YTD Terminations





EMPLOYEE RELATIONS & DEVELOPMENT

Summary of PassPort Training Classes & Participants - Monthly & YTD

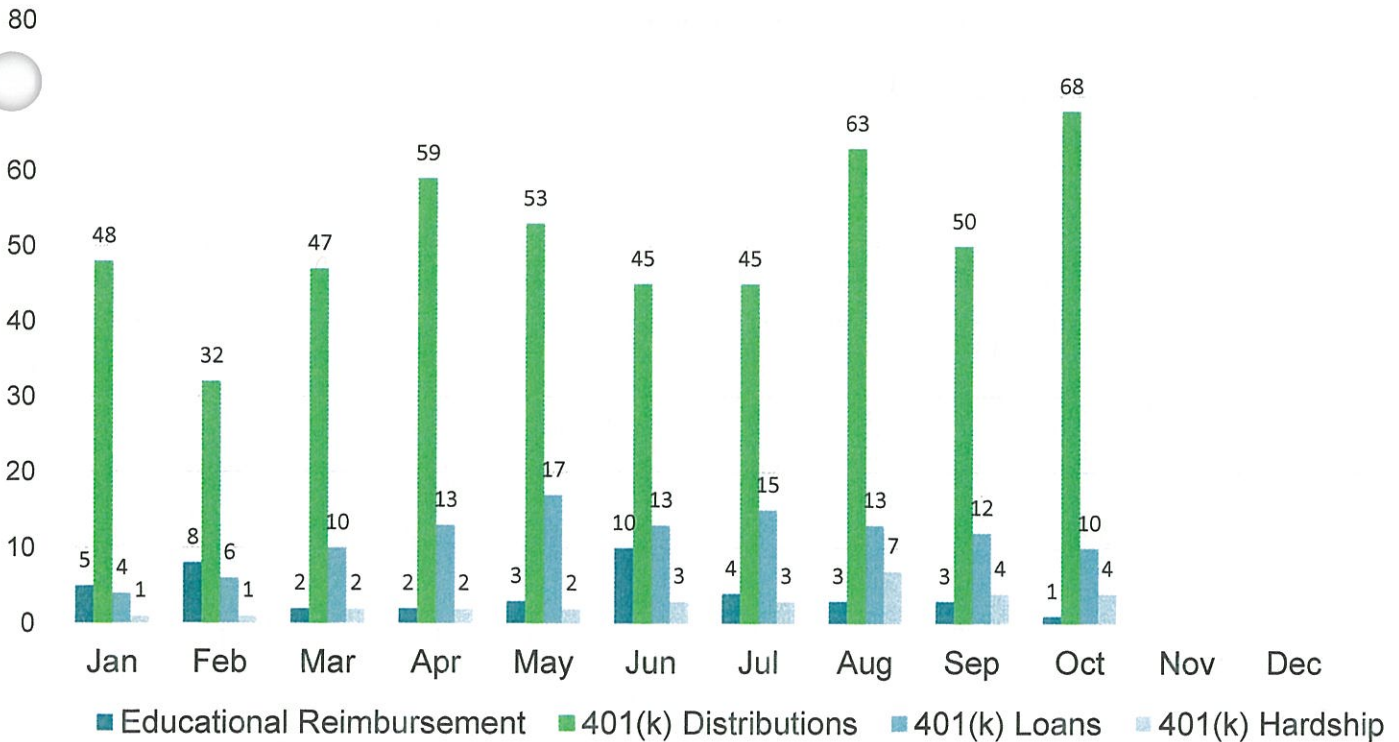


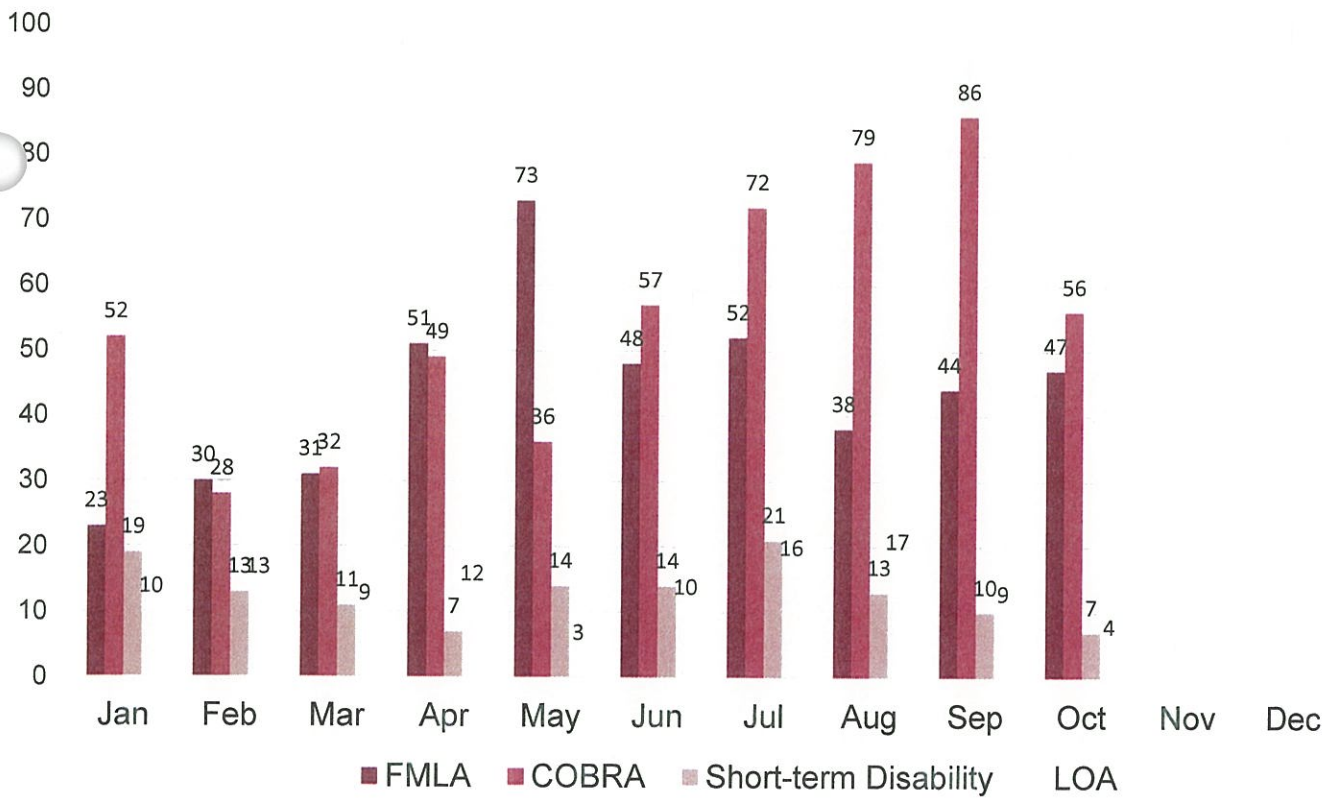


BENEFITS



2021 MONTHLY REPORTS





CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

RISK MANAGEMENT October 2021

SAMANTHA HENDRICKS, EXECUTIVE DIRECTOR
Extension 5682

PROPERTY INSPECTIONS:

- ICW – Water Damage Inspection
- PACE Elder Care (4 buildings)
- HACN Tahlequah Ofc
- Housing Rehab
- Tribal Complex
- Financial Resources



SAFETY TRAININGS

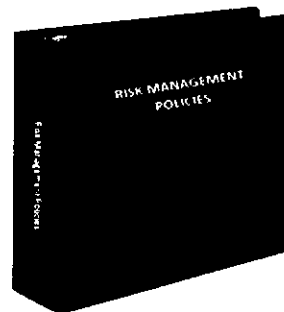
- Fire Extinguisher Training – Sallisaw Clinic
– 45 attendees

TECHNICAL ASSISTANCE

- All Employee emails sent during Fire Prevention Week
- Tax Commission–provide updated Evacuation Plans for all locations.
- Provide CCO Community Building Information
- Ergonomic Assessment – Public Health Employee
- Accident Investigation – PACE employee
- Transportation signage discussion for vehicle lettering
- Staff Completed 30 Hour OSHA Class
- Preparing End of Year Audit Work sheets

SAFETY POLICIES DRAFTED for RM MANUAL:

- Fleet Safety – **Complete**
- PPE – **Complete**
- Forklift Safety – **Complete**
- Fall Protection – **Complete**
- Hearing Conservation – **Complete**
- Trenching and Excavation – **Complete**
- Heavy Equipment – **Complete**
- Electrical Safety – **Complete**
- Walking and Working Surfaces – **Final Complete**
- Accident Investigation – **Complete**
- Scaffolding Safety – **Complete**
- Fire Prevention – **Complete**
- Aerial Lifts – **Complete**
- Respiratory Protection
- Material Handling
- Lead Protection - **Complete**
- Department Safety Officer
- Facility Safety Inspections – **Complete**
- Boiler Safety Facility Inspections – **Complete**
- Fire Drills/Emergency Evacuation - **Complete**
- Ergonomics
- Hazard Communication
- First Aid
- Confined Space with Permit
- Ladder Safety
- Lock Out / Tag Out
- Evacuation Plan Policy
- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Mold Safety – **Complete**
- Stairways and Walkways - **Complete**
- Fire Extinguisher Training Policy - **Complete**
- Asbestos Policy – **Complete**
- Occupational Safety – **Complete**
- Pesticide Handling – **Complete**
- Transportation – **Complete**



CONSTRUCTION SAFETY:

- Wilma P. Mankiller Clinic – Life Safety for Temp Occupancy – November 4th
- Durbin Feeling Language Center
- Jay Cares Act Courts Remodel
- Art Pathway – Tahlequah – Final Punch – October 29th
- Kansas Cares Act Building – Waiting for final occupancy
- Vinita Attucks Property – Phase II started
- Stilwell Blackjack Property – Waiting for final occupancy
- Meat Processing Plant
- Hastings Hospital Remodel Projects – Exterior and Interior
- Barrett/Bufington Building – Vinita
- Catoosa Tag Office

STATUS of CONSTRUCTION PROJECTS:

