

HUMAN SERVICES

Tribal Council Monthly Report

January 2015

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HUMAN SERVICES

Tribal Council Monthly Report

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HUMAN SERVICES

Number of Employees	253
Number of Vacancies	30
Number of Volunteers	28

Administration Comments:

Human Services Staff would like to wish everyone a Happy New Year and many blessings in the year to come!

Council Notes:



YOUTH SERVICES & SPECIAL PROJECTS

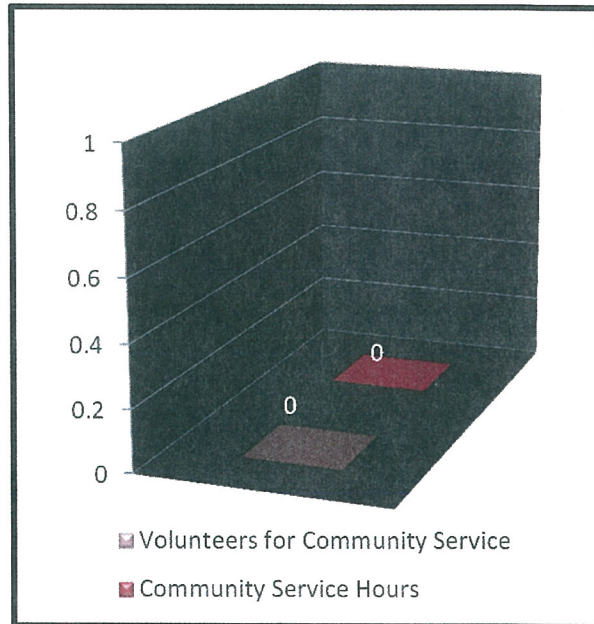
Director - Jennifer Kirby

Number of Employees	26
Number of Vacancies	4
Number of Volunteers	0

Programs
John A. Ketcher Youth Services Center
Youth Services
Cherokee PARENTS
Veteran's Center

John A. Ketcher Youth Services Center :

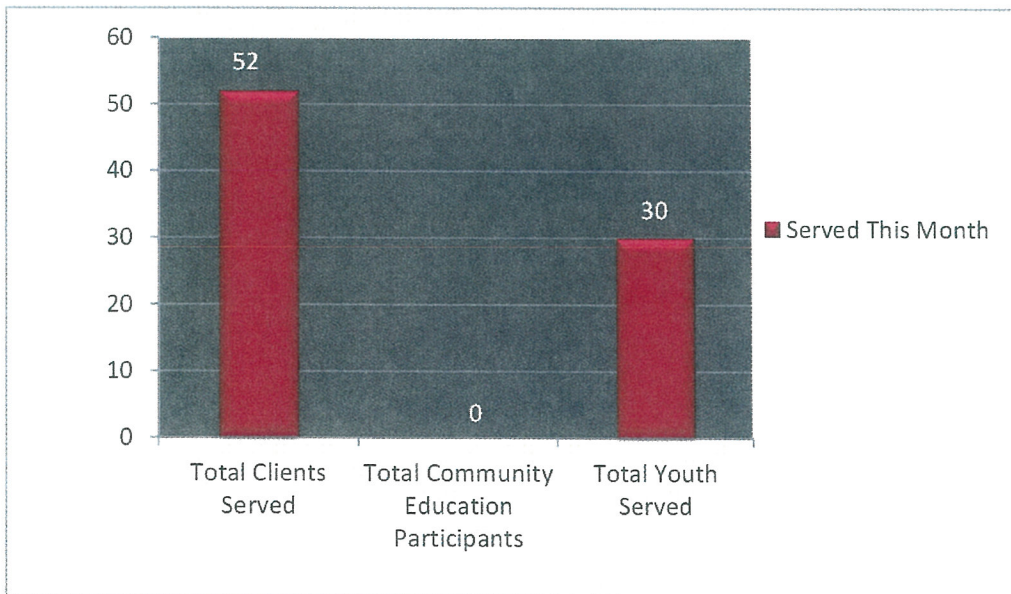
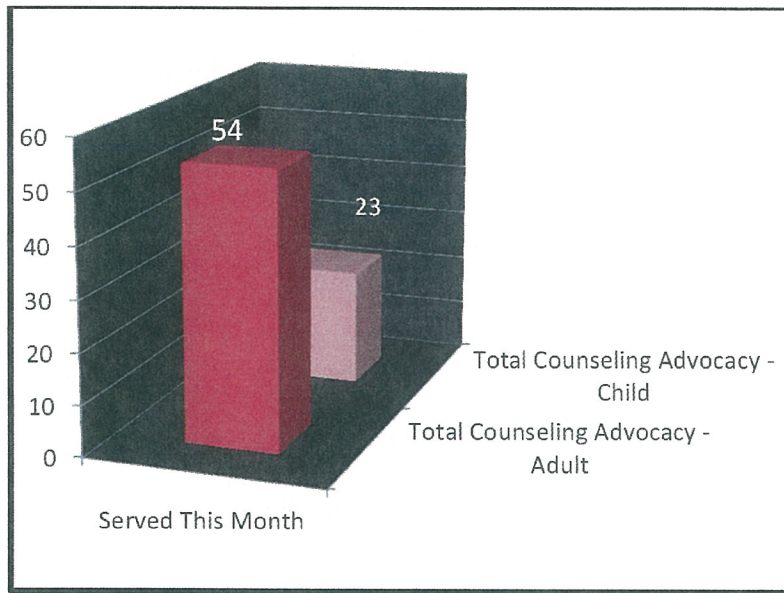
Young people served	7
Admissions	3



YOUTH SERVICES & SPECIAL PROJECTS

Youth Services :

Total Community Events & Presentations **0**

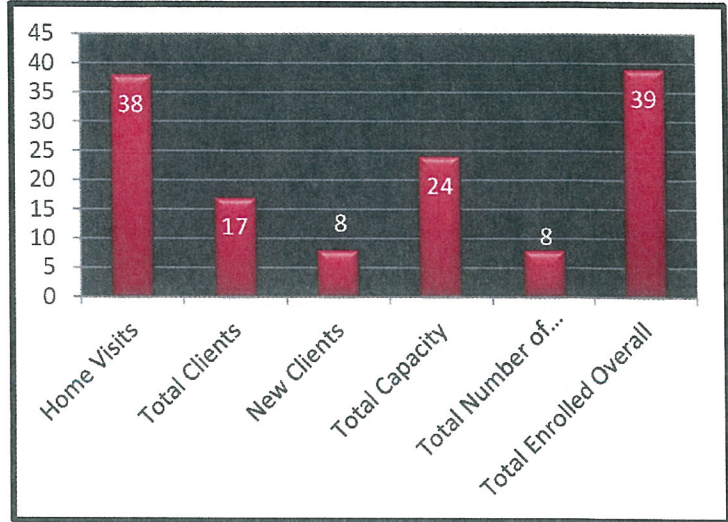


YOUTH SERVICES & SPECIAL PROJECTS

Cherokee PARENTS :

Total Clients	17
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We had 15 graduates of the new parenting program so far!



Veteran's Center :

Calls for information	430
In Person Visits	283
Transportation	3
other services- home visits	0



CHILD CARE & CHILD DEVELOPMENT

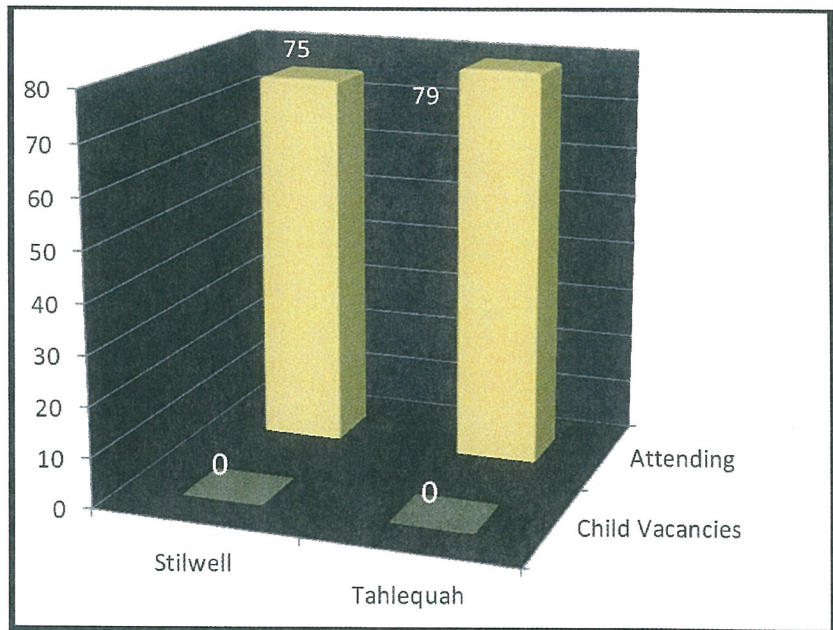
Director - Tricia Peoples

Number of Employees	94
Number of Vacancies	17
Number of Volunteers	0

Programs
Child Care Development Centers
Subsidy
Resource & Referral
Licensing & Monitoring

Child Care Development Centers :

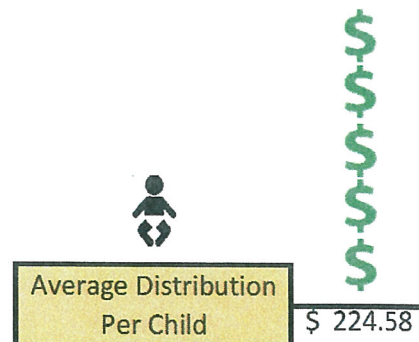
Stilwell: Has no child vacancies with the current staff. We have 3 staff openings. **Highlights:** The children returned January 4th after Christmas break. We have 16 new children in our center, with plans to enroll 9 more. We have 14 children enrolled for Summer Care. The Fire and Tornado Drill were conducted on January 28th; the center was evacuated in 1 minute 17 seconds. **Challenges:** maintaining our staff and filling vacant positions.



Tahlequah: Has no vacancies at this time. We have 10 current staff vacancies. **Challenges:** Staffing is difficult at this time due to vacant positions. **Subsidy:** We will be changing to monthly billing on January 1, 2016. **Licensing:** Staff have been working on the new DHS requirements effective January 1, 2016. Implemented the new automated sign-in system for clients. The system will maintain data for client visits to various Child Care Programs.

Subsidy :

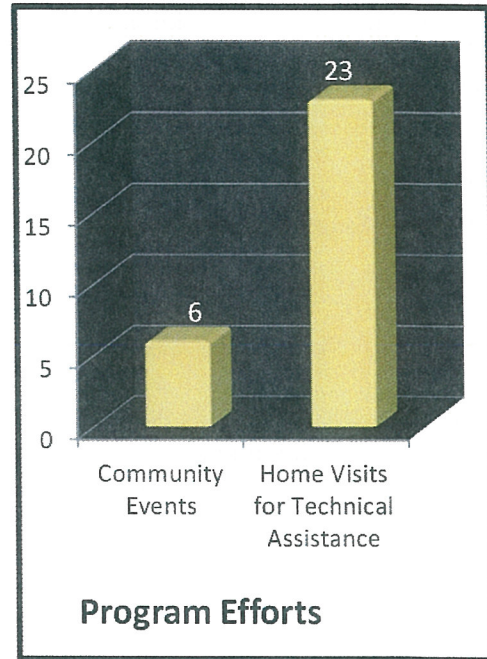
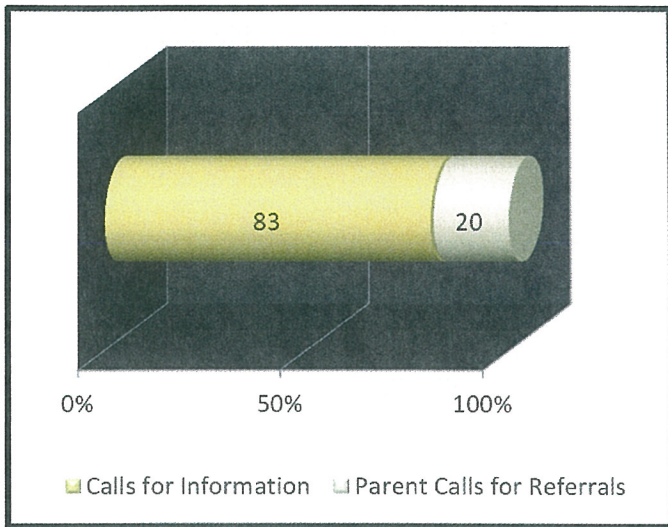
Children Receiving	1,325
Amount Distributed	\$ 297,561.90



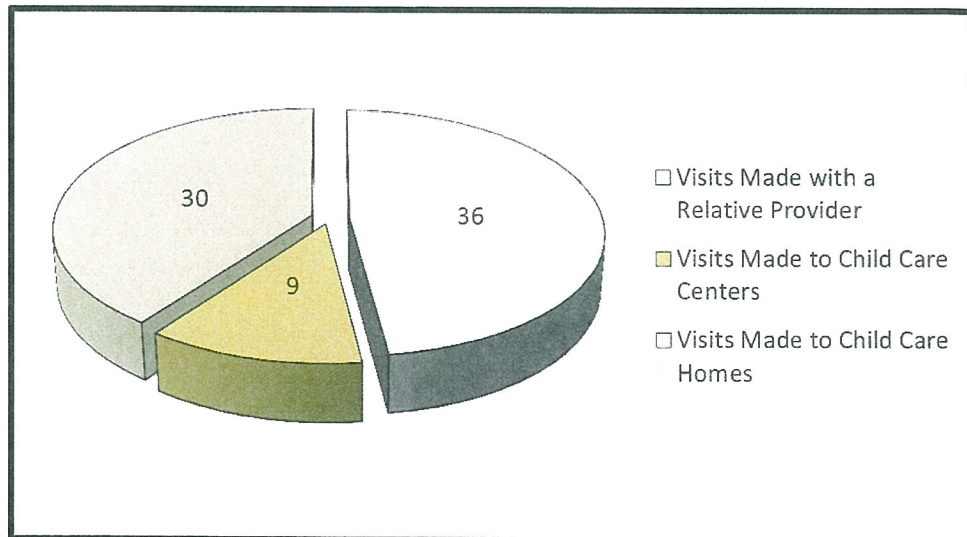
CHILD CARE & CHILD DEVELOPMENT

Resource & Referral :

Trainings for the Month	11
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Licensing & Monitoring :



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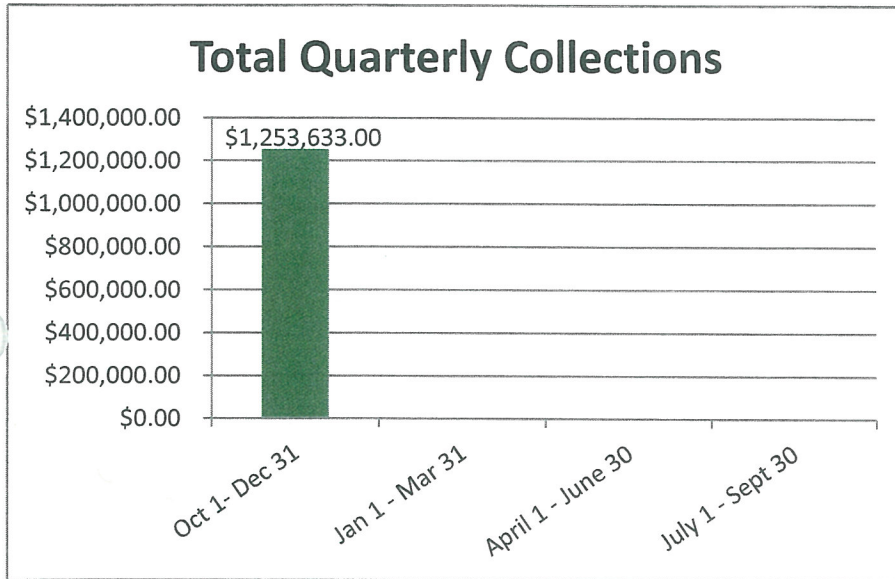
OFFICE OF CHILD SUPPORT

Director - Kara Whitworth

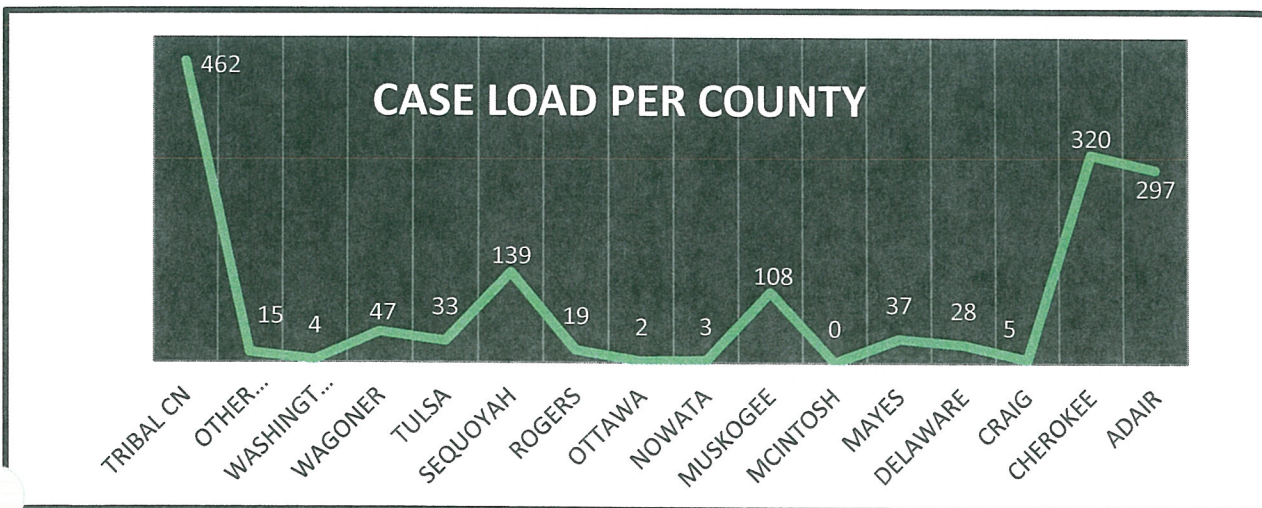
Number of Employees	28
Number of Vacancies	4
Number of Volunteers	0

Collections for the month of January:	\$ 252,434.00
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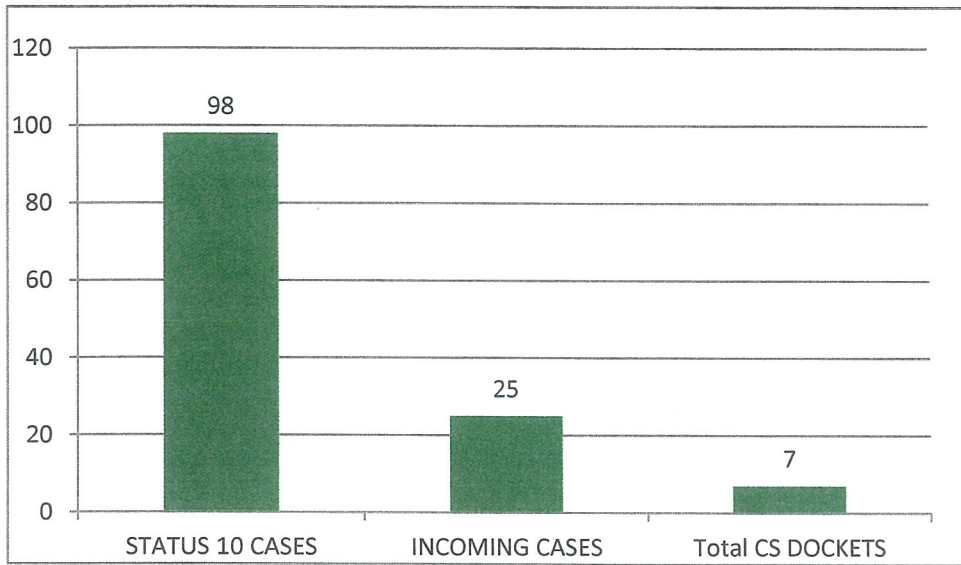
Total Client Contacts	1494
Total Court Hearings	53
Total Active Efforts Case	270
Total Case Assessments for Service	9
Total Applications Distributed	16



*Includes payment center collections, tax intercepts, and other special collections



OFFICE OF CHILD SUPPORT



Child Support:

The program, as part of the internal reorganization, currently has 4 positions open, 2 case specialists, 2 clerical staff. The goal for the program is to start up state dockets in 3 additional counties by the end of FY2016. Those counties include Delaware, Rogers, and Washington County with the goal of establishing first new docket in Rogers County by May 2016.



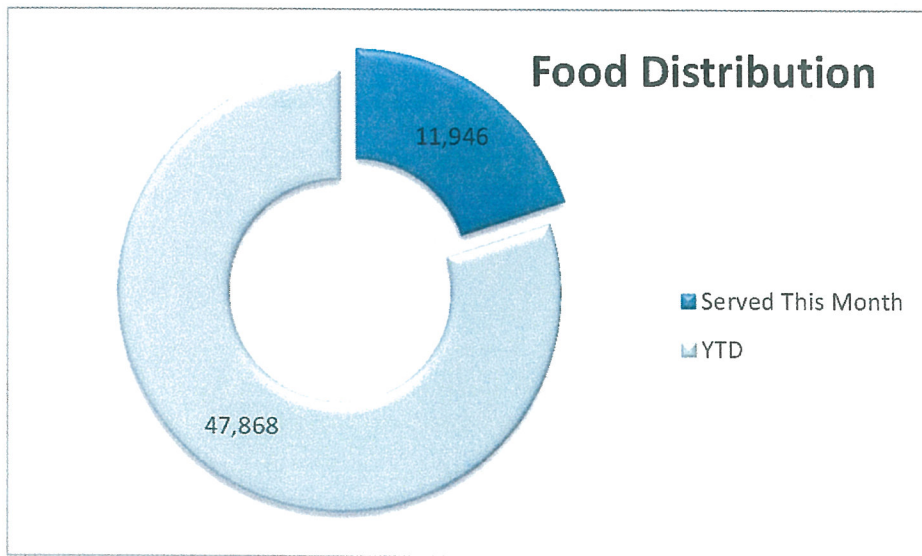
FAMILY ASSISTANCE DEPARTMENT

Director - Jerry Snell

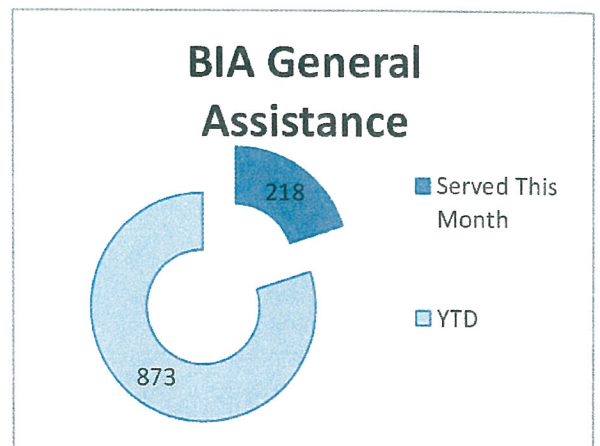
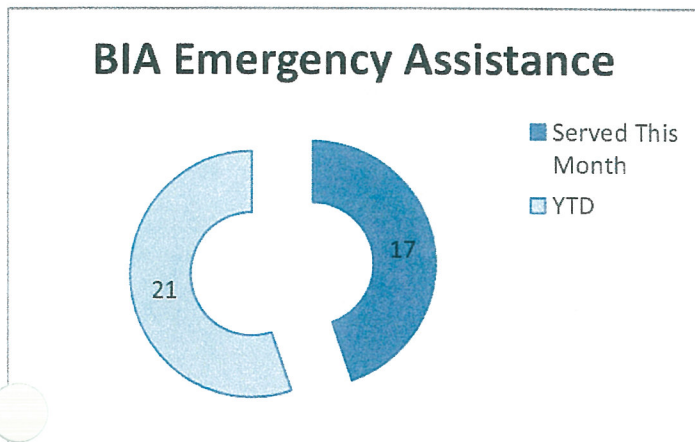
Number of Employees	105
Number of Vacancies	5
Number of Volunteers	28

Programs
Food Distribution
Social Services
Burial Assistance
Elder Care
Family Assistance
LIHEAP
NAHASDA
CITGO

Food Distribution :

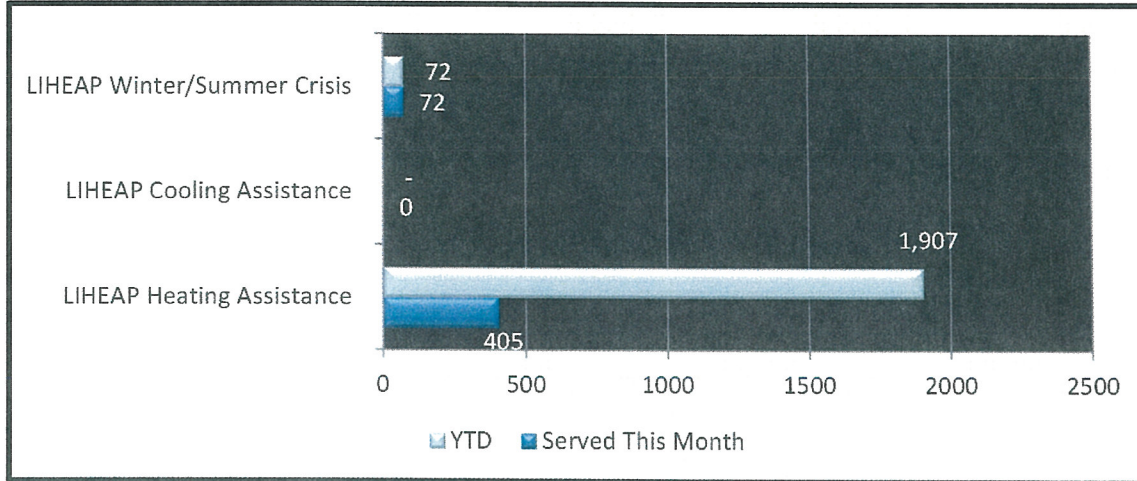


BIA Social Services :



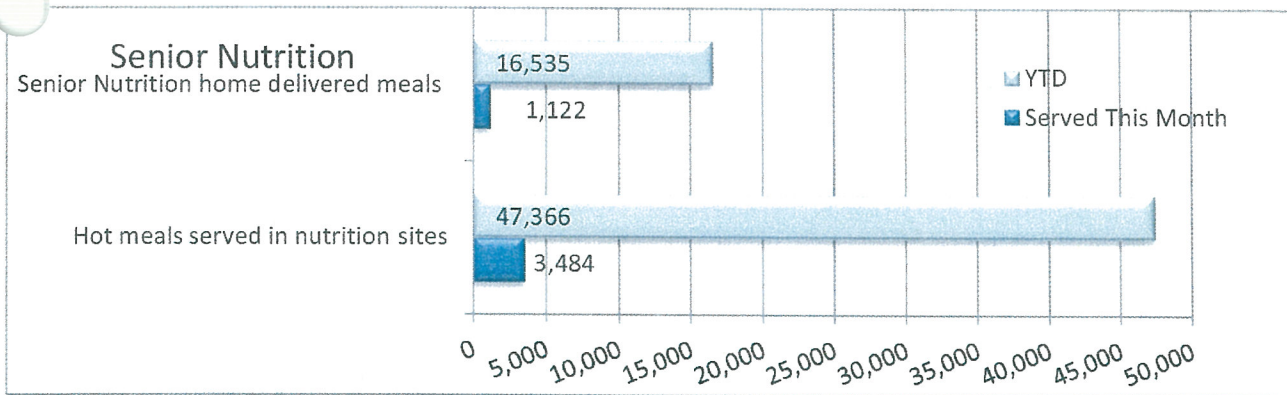
FAMILY ASSISTANCE DEPARTMENT

LIHEAP:

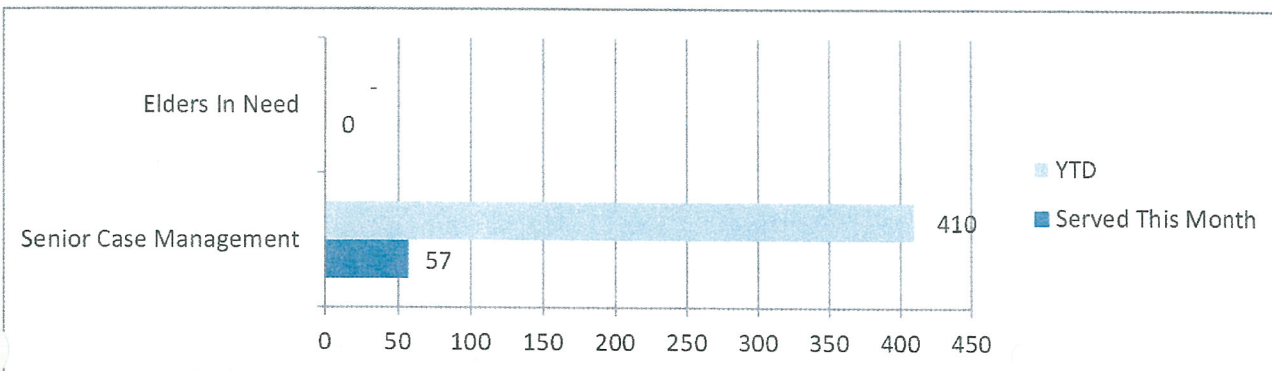


*(LIHEAP COOLING ASSISTANCE) Program starts in December and ends in February

Elder Services :



*Program starts in April

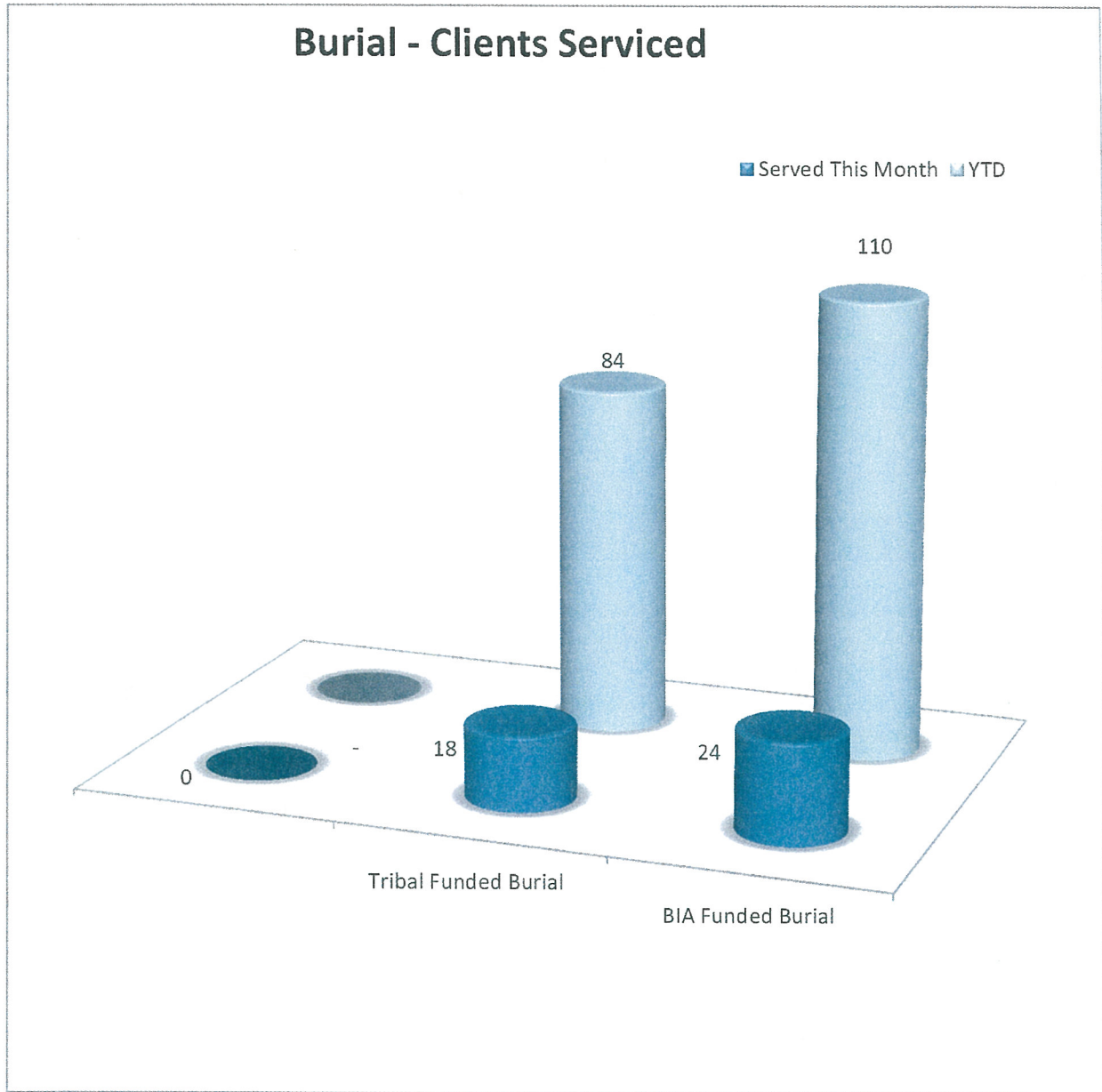


*Elders In Need Monies are dispersed in February and August.



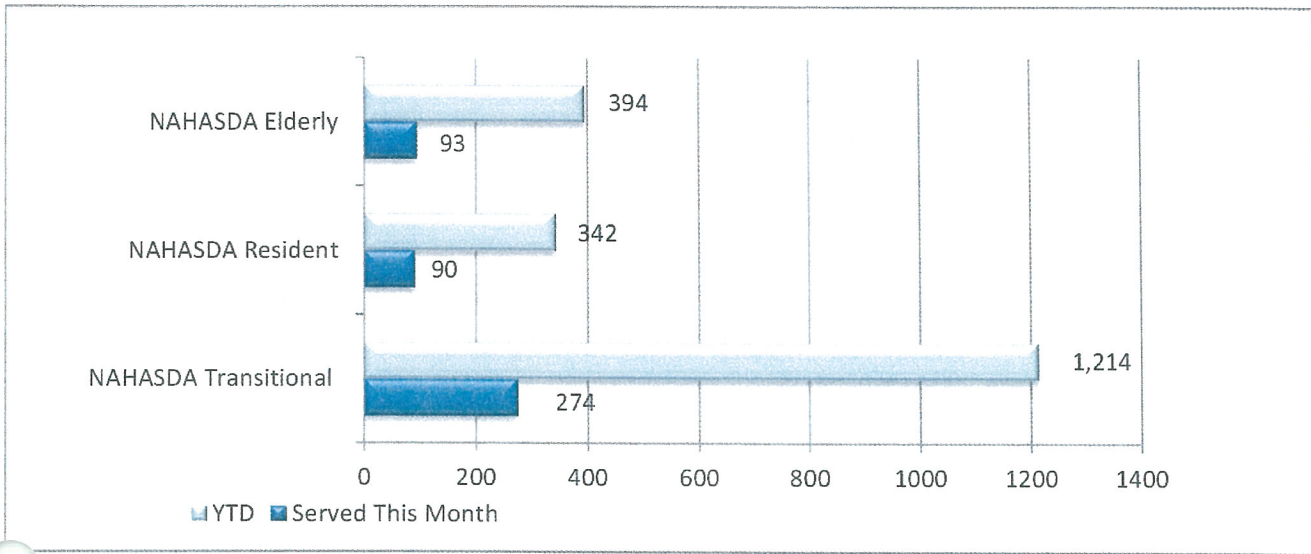
FAMILY ASSISTANCE DEPARTMENT

Burial Assistance :

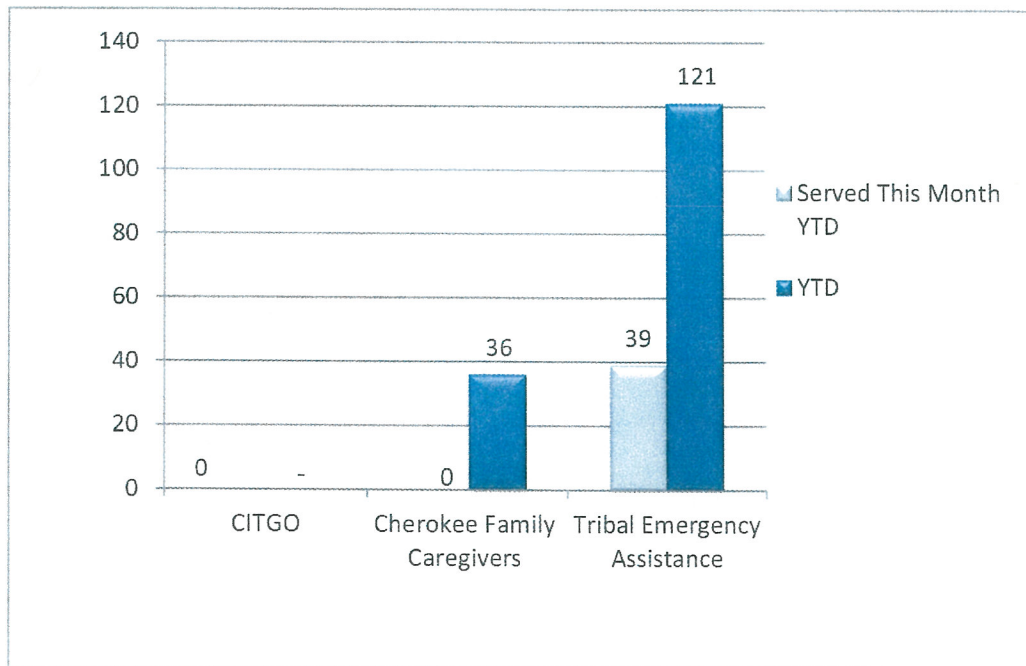


FAMILY ASSISTANCE DEPARTMENT

NAHASDA :

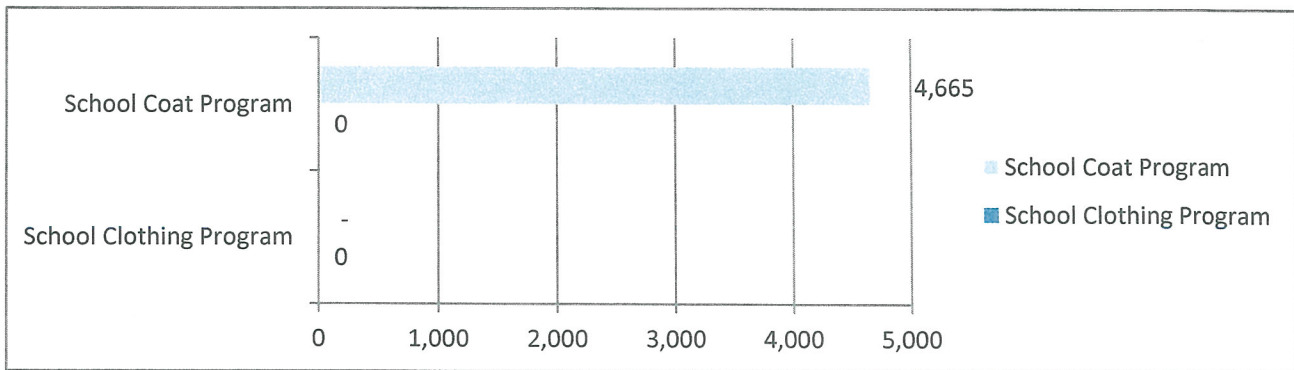


Family Assistance :



FAMILY ASSISTANCE DEPARTMENT

School Clothing Assistance Programs :



*School Clothing Program starts in July, before the school year begins.

Family Assistance:



CHEROKEE FIRST

Deputy Executive Director - Barbara Foreman

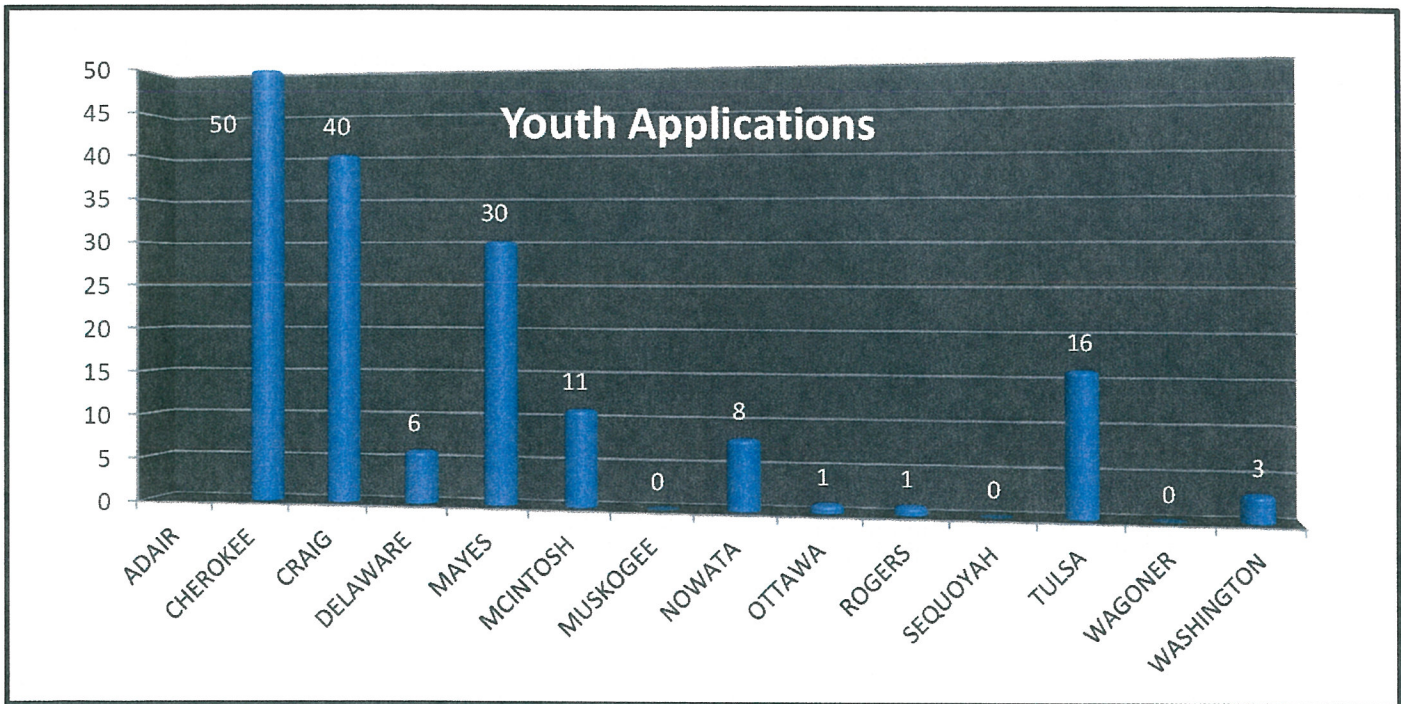
Number of Employees	3
Number of Vacancies	0
Number of Volunteers	0

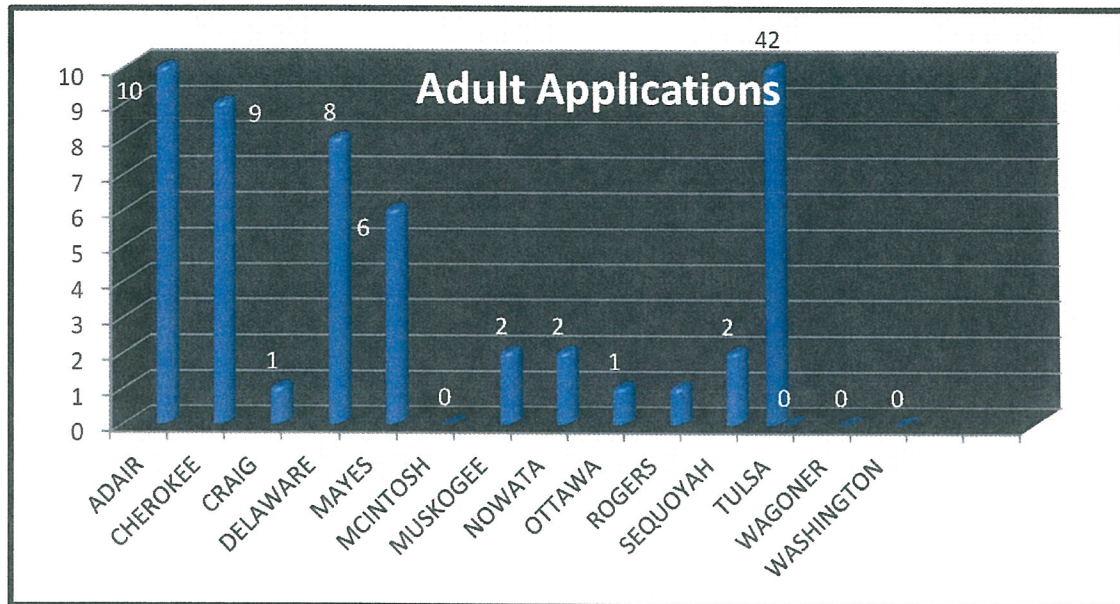
Programs
Reception
Community Youth

Reception :

Total Walk Ins/Phone Calls Taken	1,867
Total Applications Taken	166

Community Youth :





Overview of Community Leadership Program Applications

Total Youth	166
Total Adult	42

Monthly Total Amount Distributed

January	\$ 41,600.00
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CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services **Month/Year of Report:** February 2016

Executive Director: Ron Qualls **Phone:** **E-mail:**

I. Budget Highlights

1. After an initial indication that IHS HQ had given OKC a funding amount they withdrew that notification in order to reevaluate how they had divided the funding among the area offices. OKC hasn't received an updated amount and as of this report they are still waiting on that number from HQ so they can begin funding projects.
2. FY2015 Scattered Project is closed.
3. FY2016 Tribal Individual Funds are 44% expended.
4. FY2016 Tribal Community Funds are 50% expended. We anticipate a large amount of remaining Tribal funds will be needed as matching funds for IHS projects.

II. Program Highlights

a.) Balanced Scorecard Measures

1. Trained 125 food handlers
2. Repaired sewer and/or water facilities for 7 homes
3. Installed sewer and/or water facilities for 16 homes

b.) Accomplishments

1. Cherry Tree Lift Station project complete.
2. Contractor submitting materials for approval on Marble City Lift Station Project.
3. Cherokee Co. RWD # 7 waterline replacement for Welling bridge crossing is complete. Final Inspection held on January 2014.
4. Attended bid opening for Cherokee RWD # 3 new water storage tank. Project is on IHS list for funding but we do not know if funding will come through.
5. Attended meetings in Kenwood, Cherokee Co RWD # 2, Cherokee Co RWD # 3, Delaware Co RWD # 11, Pettit Mountain Water District.
6. Received final invoice on Ramona Lift Station project.

c.) Future Plans

1. Beginning work on projects for FY16 submittal to IHS for FY17 funding.
2. Hydraulic analysis of Oaks water distribution system.
3. Working on EDA grant to connect Cherry Tree Sewer to Stilwell

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

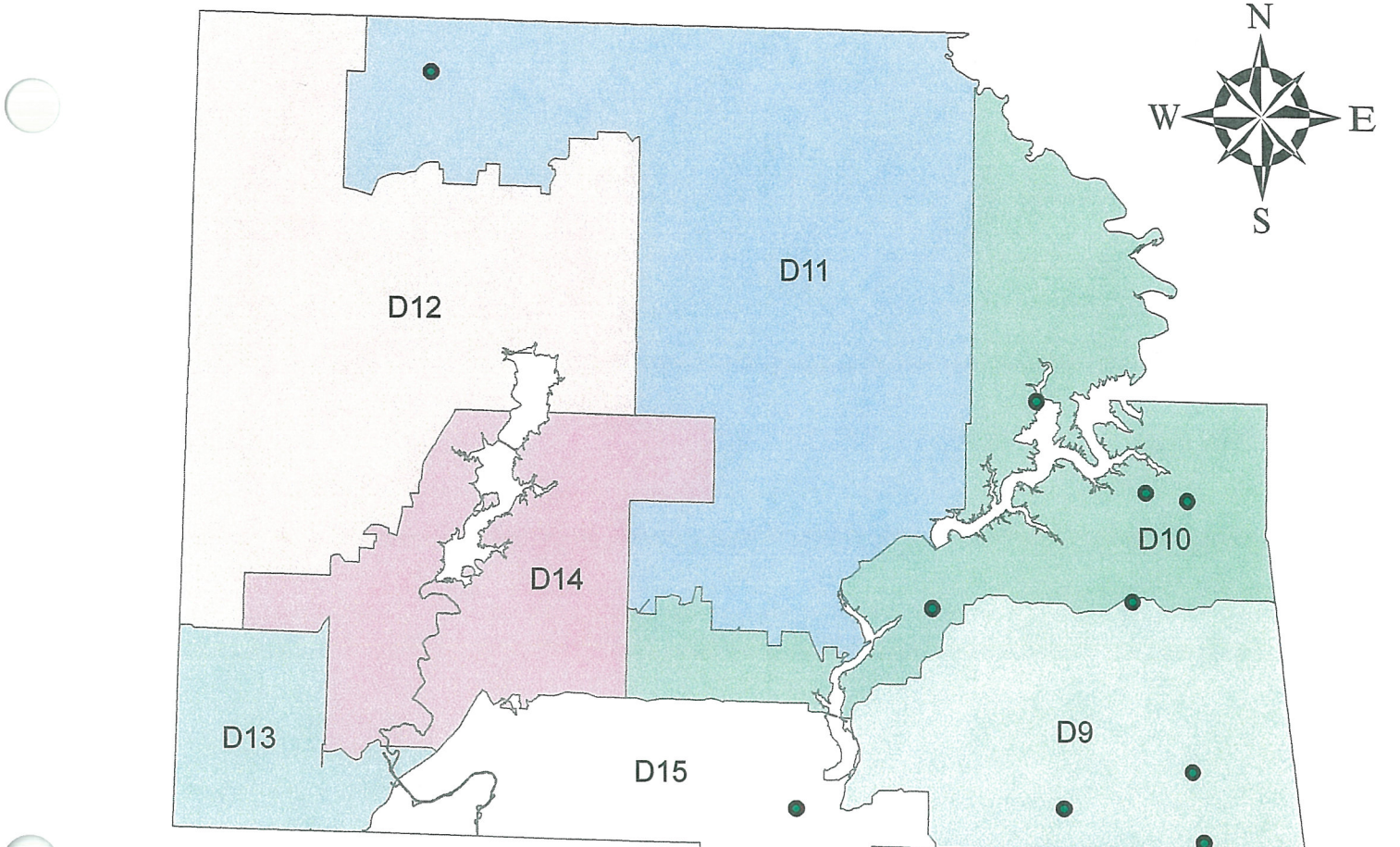


New Lift Station at Duck Lane, Cherry Tree, Adair Co.



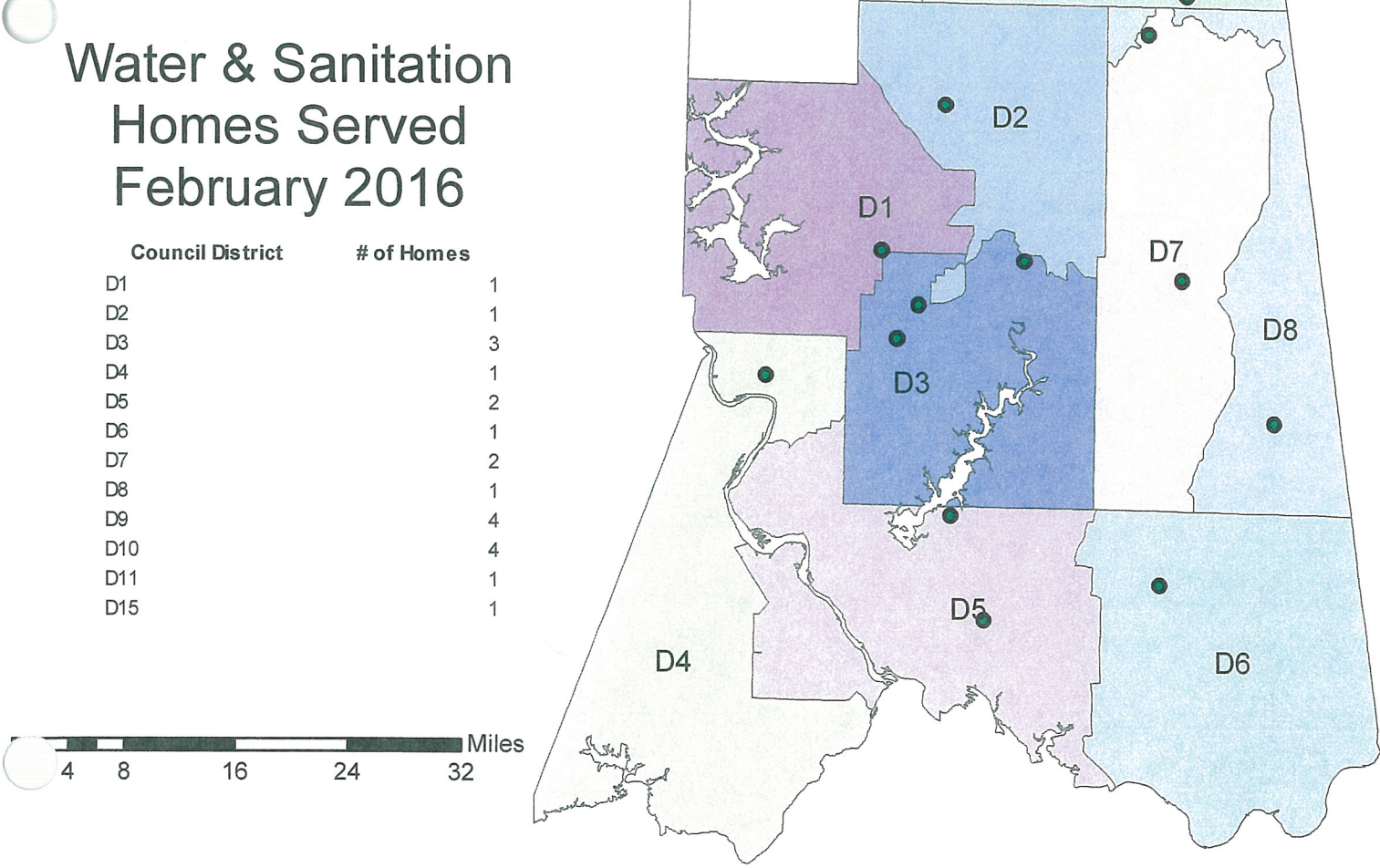
New Water Line across Barren Fork Creek – Cherokee RWD 7 Welling, OK

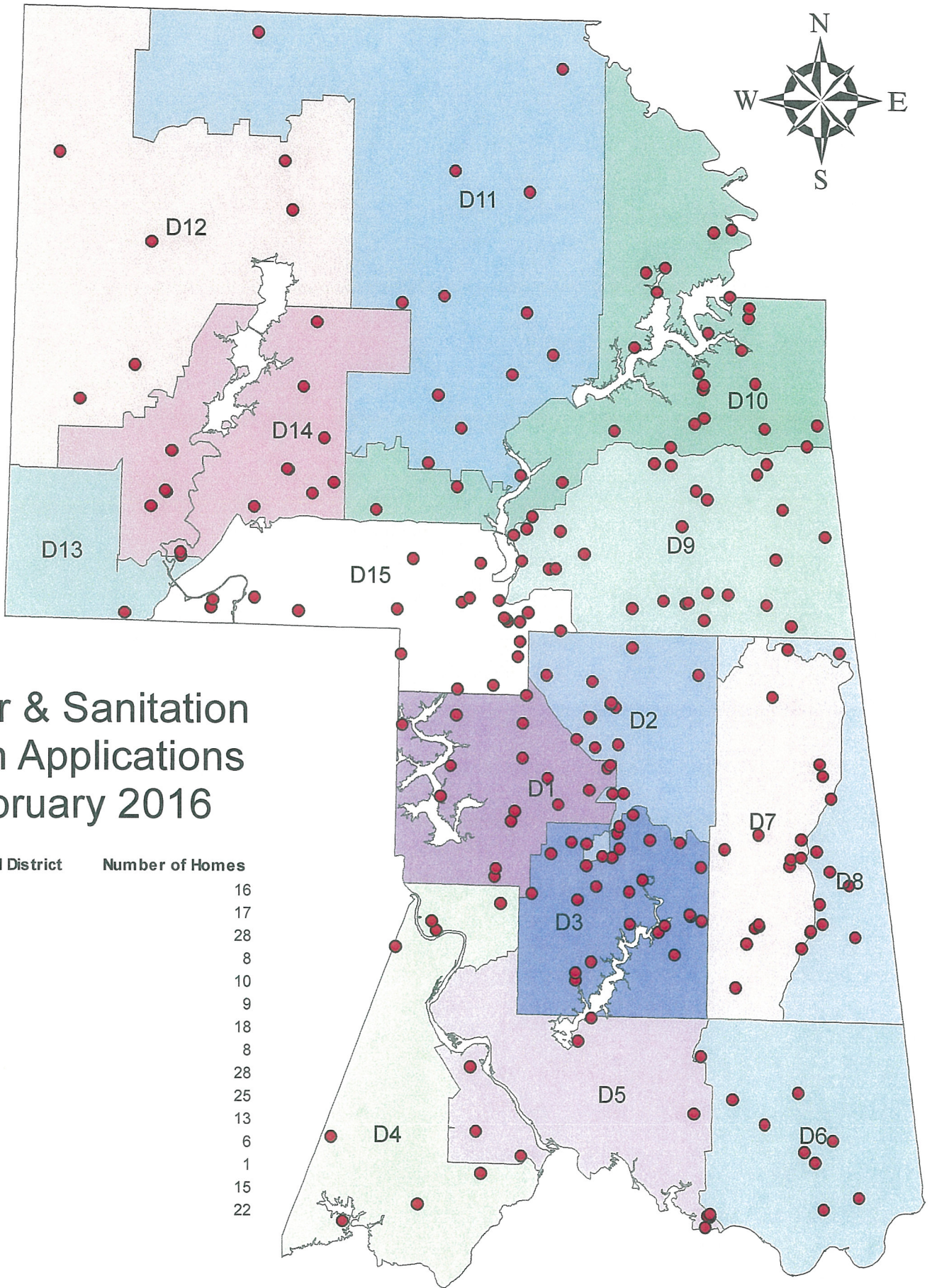
Rehab/Emergency/Handicap Accessibility/LBP				
Month/Year of Report: October 01, 2015 Thru February 29, 2016				
County	Incomplete Application Submitted	Completed Applications Submitted	Completed Jobs this Month	Total Jobs Completed FY 2016
Adair	10	29	9	39
Cherokee	10	26	14	30
Craig	1	3	0	5
Delaware	4	10	2	13
Mayes	2	24	3	8
McIntosh	0	0	0	0
Muskogee	4	5	3	7
Nowata	2	3	1	3
Ottawa	0	0	0	2
Rogers	3	0	0	3
Sequoyah	9	13	11	34
Tulsa	5	9	1	5
Wagoner	0	4	1	2
Washington	11	8	0	2
Total	61	134	45	153



Water & Sanitation Homes Served February 2016

Council District	# of Homes
D1	1
D2	1
D3	3
D4	1
D5	2
D6	1
D7	2
D8	1
D9	4
D10	4
D11	1
D15	1





Water & Sanitation Open Applications February 2016

Council District	Number of Homes
D1	16
D2	17
D3	28
D4	8
D5	10
D6	9
D7	18
D8	8
D9	28
D10	25
D11	13
D12	6
D13	1
D14	15
D15	22

0 4 8 16 24 32 Miles

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group:	<u>Housing Authority</u>	Month/Year of Report:	<u>March, 2016</u>
Executive Director:	<u>Gary J. Cooper</u>	Phone:	<u>918-456-5482</u>
Deputy Director:	<u>Erna Reeves</u>		

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Samantha Thornburg, daughter of Sonya Hall of HACN
Casandra Chavez, niece of Tribal Councilor David Walkingstick
Kimberly Lack, daughter of Debra Lack of CN Career Services
Natalie Sams, daughter of Chris Sams of CN Community Svcs
Brian Slover, stepson of Jodie Slover of CN Education
Scott Crossley, son of Cynthia Scott of HACN

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: (Non-NAHASDA Program)

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report



Keys to a brighter future

Announcements

Board of Commissioners Meeting:

Mar 24 February BOC Meeting at 5:30 PM at HACN

Office Closures:

Mar 25 Good Friday

All offices and staff of the HACN may be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Housing Authority of the Cherokee Nation
Month Ending: January, 2016

Current Program Participants:

County	Rental Assistance			Homeownership		Loans			Totals		
	Community Shield Insurance	Low Rent Apartments	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable/Other Mtg. Program	Total Housing Participants	% of Participants
Adair	477	149	147	5	22	118	40	18	1	977	14%
Cherokee	579	172	390	14	27	275	91	63	6	1,617	23%
Craig	40	53	51	0	5	11	7	2	0	169	2%
Delaware	344	114	127	2	19	83	38	22	0	749	11%
McIntosh	13	N/A	0	0	1	6	2	0	0	22	0%
Maries	237	120	110	3	18	66	28	16	0	598	9%
Muskogee	125	43	99	5	0	55	27	18	0	372	5%
Nowata	33	40	34	0	3	8	16	2	0	136	2%
Ottawa	24	N/A	5	0	3	7	2	5	0	46	1%
Rogers	141	67	225	8	10	86	21	43	5	606	9%
Sequoyah	547	N/A	259	10	19	178	43	58	3	1,117	16%
Tulsa	61	N/A	128	8	5	24	2	3	0	231	3%
Wagoner	15	N/A	8	0	2	86	1	1	0	113	2%
Washington	33	38	50	1	0	26	7	3	0	158	2%
Total:	2,669	796	1,633	56	134	1,029	325	254	15	6,911	100%
				1,823		1,354		269			

Current Applications:

County	Mortgage Assistance	NAHASDA Home-ownership	Community Shield Insurance	Low Rent Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	0	22	15	263	98	154	8%	552	13%
Cherokee	0	25	24	329	257	428	23%	1,063	25%
Craig	0	3	1	30	18	38	2%	90	2%
Delaware	0	32	11	122	78	222	12%	465	11%
McIntosh	0	0	0	N/A	0	13	1%	13	0%
Maries	0	26	5	80	77	153	8%	341	8%
Muskogee	0	26	5	22	46	145	8%	244	6%
Nowata	0	0	1	30	15	42	2%	88	2%
Ottawa	0	1	0	N/A	9	22	1%	32	1%
Rogers	0	31	9	92	125	148	8%	405	9%
Sequoyah	0	51	24	N/A	138	295	16%	508	12%
Tulsa	0	32	2	N/A	146	148	8%	328	8%
Wagoner	0	2	0	N/A	9	23	1%	34	1%
Washington	0	24	4	52	42	46	2%	168	4%
Total:	0	275	101	1,020	1,058	1,877	100%	4,331	100%

Mortgage Assistance applications transferred to CN Commerce in April, 2014

**New Construction Homeownership Program
Development Files Processing**

Month of:
Jan, 2016

County	Applications		Processing							Construction		Land Development	Under Construction	Construction Complete	
	Waiting List	App Problem	App Processing	Stg I	Stg II		Stg III		Stg IV	Under/Ready Const	Construction Complete				
				Prelim Review	Site Inspect	Problem Files	Survey Pending	Survey Rec'd	Process Closing						
Adair	78	0	26	3	4	2	3	1	7	19	40	26	20	19	40
Cherokee	268	4	19	2	10	1	3	2	32	40	91	23	50	40	91
Craig	18	0	3	0	0	0	0	0	9	0	7	3	9	0	7
Delaware	107	1	17	2	3	1	2	0	17	45	38	18	25	45	38
McIntosh	10	0	0	0	0	0	0	0	2	0	2	0	2	0	2
Mayes	76	1	16	3	4	0	0	0	18	9	28	17	25	9	28
Muskogee	102	0	1	0	0	0	2	0	4	14	27	1	6	14	27
Nowata	22	0	2	1	1	0	0	0	6	5	16	2	8	5	16
Ottawa	8	0	8	0	1	0	0	0	1	4	2	8	2	4	2
Rogers	118	0	5	1	0	2	0	1	7	13	21	5	11	13	21
Sequoyah	198	0	2	3	1	1	1	0	15	40	43	2	21	40	43
Tulsa	137	0	3	0	0	0	0	0	5	2	2	3	5	2	2
Wagoner	13	0	3	0	0	0	0	0	1	2	1	3	1	2	1
Washington	36	0	2	1	0	0	0	0	2	3	7	2	3	3	7
Total:	1,191	6	107	16	24	7	11	4	126	196	325	113	188	196	325
			113				188				521				

STAGE I:
Copies of Deed(s), etc.
Check Floodmaps/Floodplain
Identify Utility Companies
Contact for Site Inspection

STAGE II:
Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

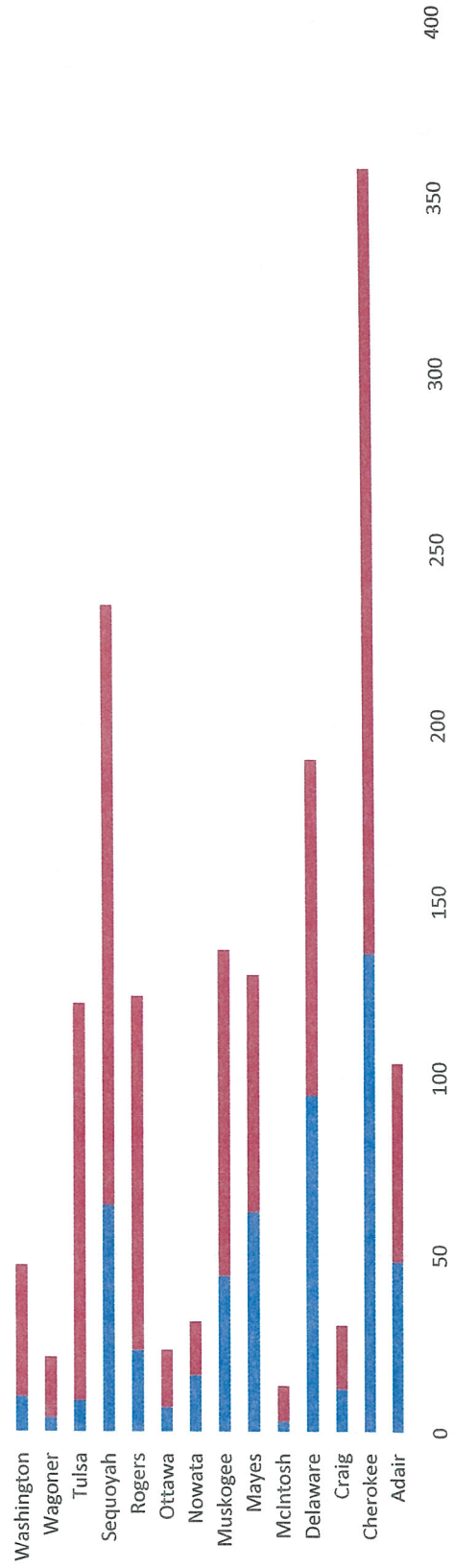
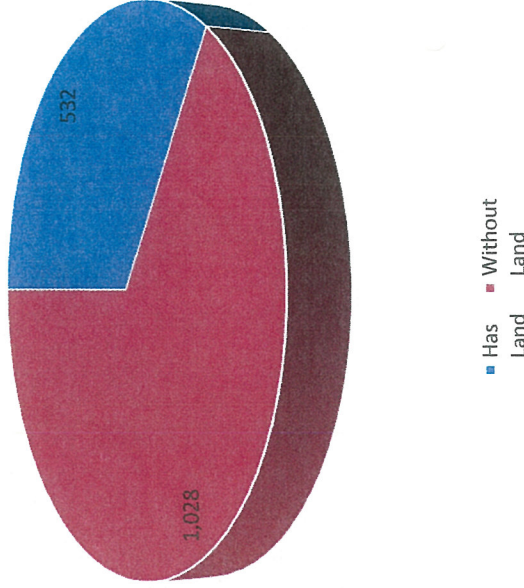
STAGE III:
Order/Receive Survey
Order/Receive Perc Test
Receive Utility Assurance
Receive Abstract from participant

STAGE IV:
Survey Review / Identify Barriers / Process for Closing

New Construction Homeownership Program Application Data

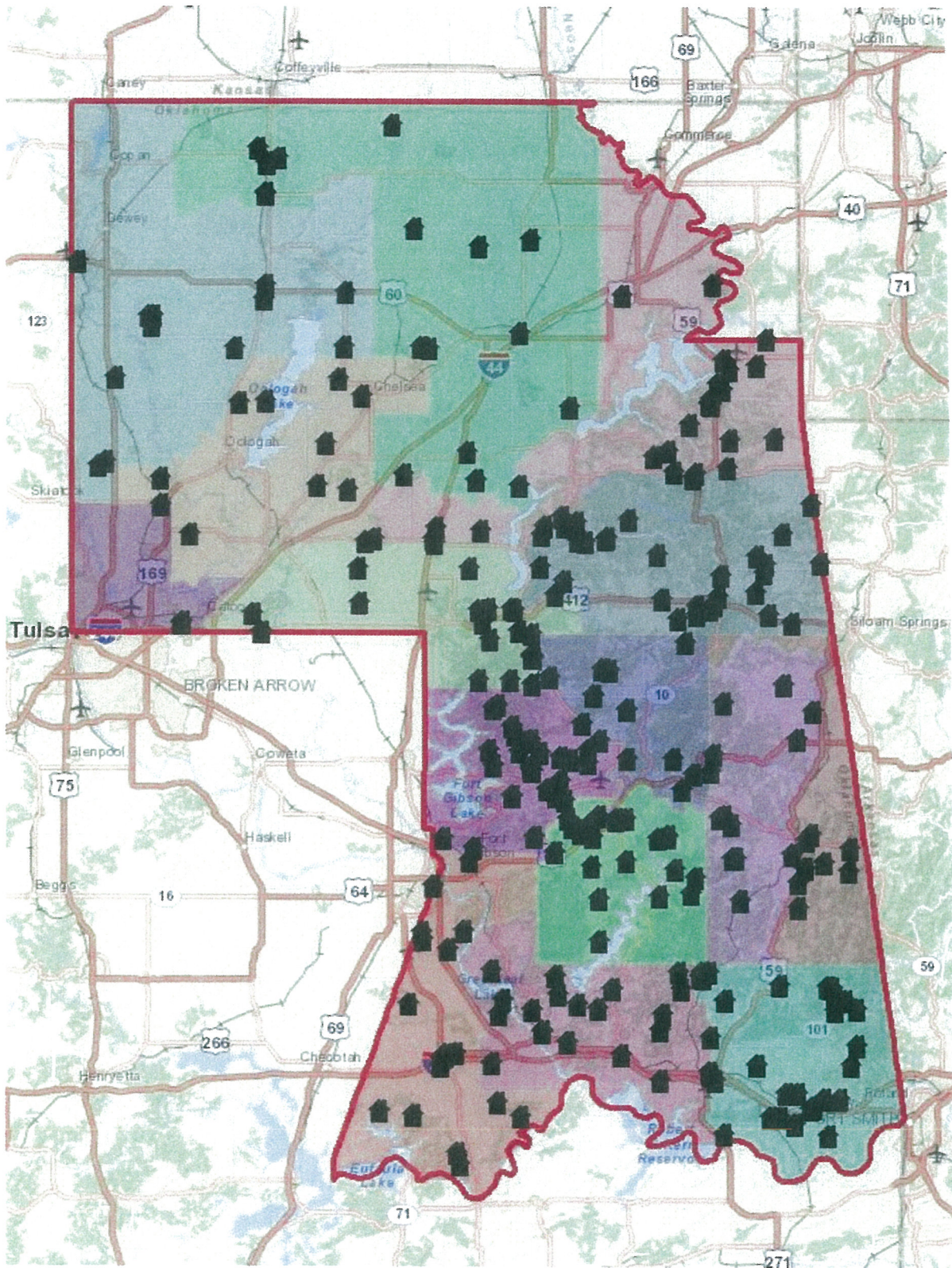
By Has Land/Does not have land:

County	Has Land	Without Land	% With Land	% W/O Land	Total Apps
Adair	48	56	46%	54%	104
Cherokee	135	223	38%	62%	358
Craig	12	18	40%	60%	30
Delaware	95	95	50%	50%	190
McIntosh	3	10	23%	77%	13
Mayes	62	67	48%	52%	129
Muskogee	44	92	32%	68%	136
Nowata	16	15	52%	48%	31
Ottawa	7	16	30%	70%	23
Rogers	23	100	19%	81%	123
Sequoyah	64	170	27%	73%	234
Tulsa	9	112	7%	93%	121
Wagoner	4	17	19%	81%	21
Washington	10	37	21%	79%	47
Total:	532	1,028	34%	66%	1,560



Statistics as of: August 31, 2015

HACN New Construction Program



The above map is a representation of locations that the HACN has inspected sites for and/or built new homes on the New Home Construction Program.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/Road and Transit Dept. **Month/Year of Report:** March 2016

Group Leader: Ron Qualls **Phone:** 918-453-5248 **E-mail:** ron-qualls@cherokee.org

I. Budget Highlights:

- a)
- b)

II. Department Highlights

- a) **Accomplishments:**
- b) **Future Plans/New Initiatives**
- c) **Status on Other Projects:**

ADAIR COUNTY PROJECTS:

1. Chewey Road – Designer: Red Plains Engineering. RP working on 90% completion. R/W will submit for appraisals as needed.
2. Dahlongegah South – Designer: Holloway Updike & Bellen HUB. 90% checked plans were returned for revisions on 5/14/14. I met with Adair county commissioner Dale Dandridge February 8, about the acquisition and he told me he would be responsible for the acquisition of the fee property.
3. Bell North – Designer: Red Plains Engineering. RP working on 90% plans. R/W received easements and exhibits 8/27/15 and is currently performing the first check of the documents.
4. CNI Industrial Access – Designer: D. Moore Contractor: Glover & Associates. Contract amount \$1,633,194.81. Construction underway working - light pole installation in progress --95% complete
5. Dahlongegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. 30% plans submitted on 8/28/15.
6. Lyon Switch – Designer: J. Shehi and D. Moore. Plans have been submitted for revised alignment 45% check. East loop was removed from the project because of RW and environmental restraints at homes and historical structures.
7. Malloy Hollow– Designer: D. Moore. Plans are complete. Environmental review and negotiations with ODWC are still in progress.
8. North Salem (Bethel Road) – Designer: Red Plains. RP are working on 90% Plans. R/W received the R/W documents 11/9/15 for first check.
9. Smith Hollow – Designer: Red Plains Engineering. RP are working on 90% Plans. R/W received the appraisals 2/16/16. Notice of interest letters were mailed out 9/28/2015 to landowners.

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10. Bell School South – Designer: A. Harris - Project is approximately 80% complete. Waiting on Guy Engineering to design a three sided box to replace a double box that will only carry a 2 year flood.
11. Rocky Mountain School Loop- Designer: D. Moore - Project is 90% complete. Waiting on CE approval.
12. Honey Hill Phase I – Designer: HUB Engineering – Design plans are complete. Utility letters were sent out for estimates for relocation. ADA Mike Ashworth informed John Compelube 1/27/16 that the condemnation cases have been dismissed. CN Roads department can now proceed with construction. Michael Lynn and John Compelube attended the February 8, county commissioner meeting to confirm that CN Roads is ready to proceed with construction. Waiting on CE approval.
13. Bunch Road – Designer: Nickle & Associates - R/W has completed ownership research and sent it to Nickle & Associates 7/11/14. Decision was made to only do the portion from the BOP and stopping before the first railroad crossing. New task order was issued on 9-18-14 for the revised length of project. 30% plans were submitted on 2/19/16.
14. Oak Ridge Road and Oak Ridge Extension – Designer: CGA Engineering. R/W has completed ownership research for Oak Ridge and mailed it 2/28/14. CGA will be doing the research for Oak Ridge Extension.. Completed 30% check and returned to CGA on 5/12/15. A community meeting was conducted on December 8, 2015 at 6:00 PM at the Bell school cafeteria.
15. Sally Bull Hollow – Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13. 30% plans were submitted on 10/8/15.
16. The following projects are pending design –
 - Chance Road
 - Bidding Springs Road
 - Lyon South Road

CHEROKEE COUNTY PROJECTS:

1. Dreadfulwater Road – Designer: A. Harris. After the Preliminary Community Meeting held on September 18, 2014 the Roads department received one comment form from a concerned landowner. Plans are approximately 75 % complete.
2. Hulbert-Lost City – Designer: A. Harris. Coordination with utility companies are underway. In house final review of revisions are being conducted. R/W exhibits and easements has been started for this project.
3. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Plans are 75% complete. Had meeting with utility companies to confirm easement placement on 1/12/16.

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4. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Plans 98% complete. ABB survey was negative. R/W started acquisition 7/8/14, out of 129 parcels we have 1 parcels left to acquire. One parcel is in Muskogee county. Cherokee county acquisition is complete. Had utility relocation meeting on 1/12/16 to ask for relocation plans, estimates, and proposed beginning day of construction.
5. Tenkiller School –Designer: Red Plains. Contractor: Glover & Associates. Contract amount \$3,747,954.02. Construction: clearing and grubbing fencing 8% Complete. Glover has moved off of the project very little being done for last several weeks project time is at 107 calender days used 220 cal. Days total for job.
6. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share their knowledge of site issues. Still waiting to know where Hasting plans for driveway entrance. Waiting for Pavement design and hydrology from CGA.
7. Mud Valley Road – Began preliminary design criteria. An exception will be submitted for narrower pavement width. R/W has started ownership research for this project 11/18/15. Project is being flown by Quantum Spatial. Aerial targets are being set by survey crew.
8. The following projects are pending design:
 - 4-Mile Road

CRAIG COUNTY PROJECTS:

1. NS-4340 Road - Designer: Guy Engineering (Contracted through the county). Held preliminary community meeting for the project 4/15/14 at the White Oak school cafeteria. R/W videoed the project and sent a copy of the video to Guy Engineering. 7/8/2015 – R/W received Trust & Restricted documents from Guy Engineering for check. Currently preparing a list of corrections needed on the documents. Received Geotechnical Report on 8/4/14. Project design 85% complete. Field meeting for utility relocation will be May 5, 2015.
2. NS-4410 Road (7th Street/Turnpike Bridge) – Designer: Guy Engineering (Contracted through the county). Cherokee Nation has signed the agreement between Cherokee Nation, Craig County, and ODOT.

DELAWARE COUNTY PROJECTS:

1. D0525 Road – Designer: Scott & Associates. Submitted 30% plans, hydrology, and geotechnical report. Had 30% plan in hand on April 8, 2015. Revisions were submitted on 7/14/2015.

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2. Jay/Kenwood Bridges (Bridges 53, 67, 68, and 71) - Designer: Rose & McCrary, P.C. Contractor: Paradigm. Contract Amount \$5,592,242.85. Construction began June 9 2014 project-97%.
3. Kenwood Jay Road Rehab - Plans are 100% complete. CE is approved. This project will be bid out the same time as Leach Kenwood as soon as utilities are relocated.
4. Kansas-Bull Hollow – Designer: Scott & Associates. 60% Plan in Hand was conducted on April 8, 2015. R/W finished checking all other documents and returned them to Scott & Associates January, 7 2016 for them to revise. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. 90% plans were submitted for review on 5/10/2013. Meeting was held with HUB and Flood Plain Administrator on December 17, 2014 about Zone A issues. Still working on resolving this problem. R/W will submit for appraisals as needed.
5. Leach/Kenwood Road – Designer: D. Moore. R/W acquisition complete. Floodplain permit has been approved. Final plans are complete and preparing contract for bid. CE approved. Utility relocations in progress.

MAYES COUNTY PROJECTS:

1. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Contractor Bronze Oak. Project is complete with a construction cost of \$1,697,243.59. Ribbon Cutting ceremony is scheduled for March 01, 2016 at 11:30am.
2. Chimney Rock Hollow I & II – Designer: Guy Engineering (Contracted through the county). Received 30% plans on 3/10/14.

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Sent 90% check to HUB for revisions and final plans. ABB survey was negative. R/W started acquisition 7/8/14, out of 129 parcels. we have 1 parcel left to acquire. One parcel is in Muskogee county. Cherokee county acquisition is complete. Utility relocation meeting was held on 1/12/16.
2. Texanna Road – Designer: D. Moore. Project is being surveyed and aerial flown.

ROGERS COUNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

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1. Moonshine Road – Designer: J. Shehi. Project is 90% complete. Submitted for final check.
2. Dwight Mission/Sequoyah Landing Road – Designer: Guy Engineering

III. CHEROKEE TRANSIT SYSTEM:

Ridership on all five current routes for the month of January 2016 are:

1. Sallisaw to Tahlequah – 127 rides
2. Pryor to Catoosa – 733 rides
3. Salina to Tahlequah – 120 rides
4. Stilwell to Tahlequah – 28 rides
5. Muskogee to Tahlequah – 108 rides
6. Tahlequah to Claremore – 145 rides
7. Jay to Tahlequah – 139 rides
8. Tahlequah to Catoosa – 329 rides
9. Stilwell to West Siloam Springs – 242 rides
10. Tahlequah to Muskogee – 69 rides
11. Individual Demand Response Trips: 5,590

Note: Ridership reports run 2 month behind.

a. Program highlights

1. Mortgage Assistance Program Activity:

MAP Applicants	
Received MAP and purchased a home	58
Applications under review (application received, verifying applicant's eligibility)	104
Applicants capable of purchasing a home within the next 90 days	106
Applicants in short term financial coaching (applicant working on minor credit issues and/or small debt reduction; may be ready to purchase a home within 12 months)	109
Applicants in long term financial coaching (applicant working on significant credit issues and or major debt reduction; may be ready to purchase a home in 1 to 3 years)	335

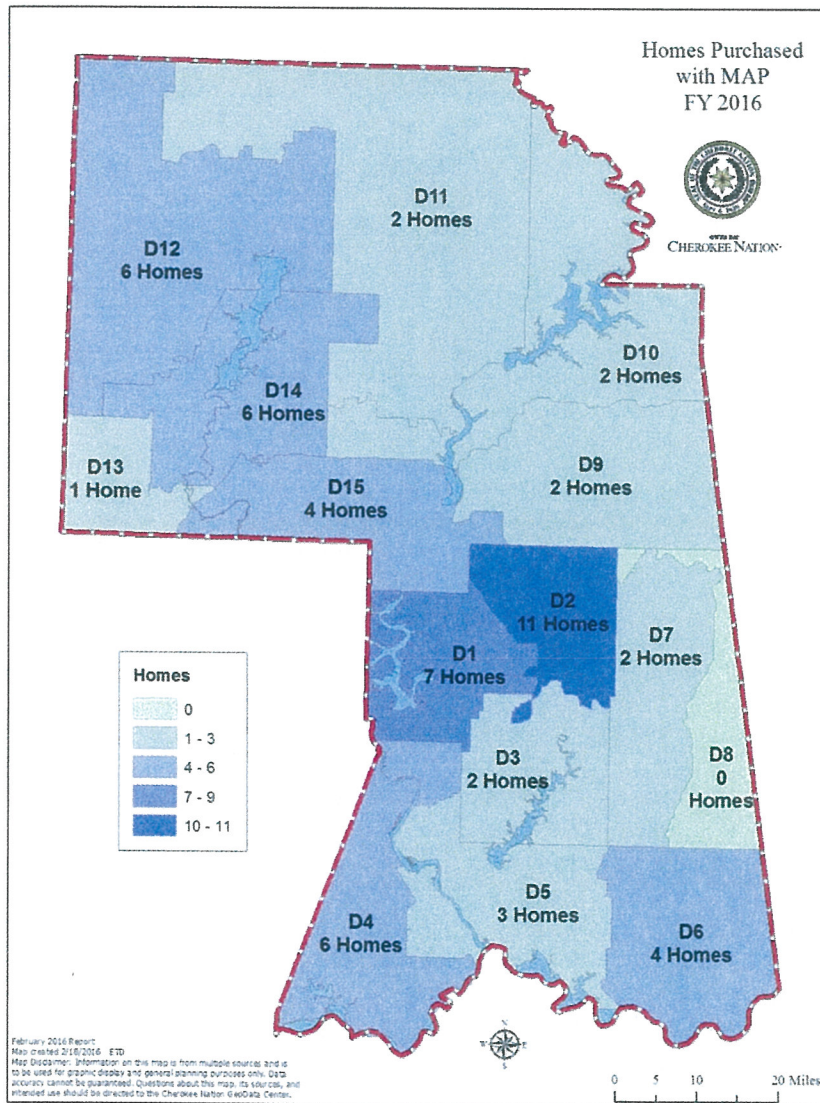
2. Commerce Services will host a **home ownership fair** in early summer, more details will be forthcoming.
3. Commerce Services is once again partnering with the IRS to provide **free tax preparation** and filing services for low to moderate income families (under \$54,000); services are available until April 15th.
4. Since FY07, **661 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
5. YTD, Self Sufficiency staff members have worked with **9 families facing foreclosure**. Three families received a modification which includes one family receiving a foreclosure prevention loan and one additional family received a foreclosure prevention loan from the Small Business Assistance Center; two families are currently working with SBAC staff to save their home; one family was referred out for further assistance and unfortunately two families were unable to receive foreclosure prevention.
6. **612 consumer loans totaling \$756,224.98** have been made through the Small Business Assistance Center as of February 15th. Two of these were **Foreclosure Prevention loans totaling \$9,939.85**.
6. **58 families have used Mortgage Assistance** to purchase a home this fiscal year.

MAP used in conjunction with a HUD 184 loan	41
MAP used with other loan products	17
Families Housed with Mortgage Assistance	58

7. MAP recipient snapshot:

Household Averages	
Household income	\$35,365.38
Increase in Credit Score	40 points
Debt to income including mortgage	28.7%
Debt to income reduction after coaching	3.0%
Home Price	\$96,887.57

8. Mortgage Assistance usage by district:



I didn't have enough savings to cover even half of all the things that really need to be done to maintain my house. This program has helped greatly, I am very grateful!

**Matthew G.
iSave Program
recipient**

b. Annual Progress

Objective	Metric	Year to Date Achievement Notes/Comments
Homeownership Training	# of Families Attending Homeownership Training	267
Families Increasing Financial Management Skills	# of Families Increasing Skills	628
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	587 Families a. 558 families actively pursuing goals <ul style="list-style-type: none"> • 2% financial prosperity • 17% financial success • 19% financially stable • 61% financially instable 29 families have completed self- sufficiency counseling and obtained a non-predatory mortgage
Matched Savings Program	# Active Participants	443

c. Training Schedule

Workshops and Classes			
Date	Location	Time	Workshop
March 7, 8 & 9	Claremore	5:30 pm to 10 pm	Homeownership Training
March 16 & 23	Sallisaw	10 am to 5 pm	Homeownership Training
March 19-20	Tahlequah	10 am to 5 pm	Homeownership Training
March 30-31	Jay	10 am to 5 pm	Homeownership Training
April 6-7	Sallisaw	10 am to 5 pm	Homeownership Training
April 14	Tahlequah	1 pm to 4 pm	Money Management
April 16-17	Claremore	10 am to 5 pm	Homeownership Training
April 19, 20 & 21	Tahlequah	5:30 pm to 10 pm	Homeownership Training
April 25	Claremore	1 pm to 4 pm	Money Management