

Cherokee Nation Tribal Council Community Services Committee Report

Group: **Human Services**
(361 Employees)

Report For: **January 2011 for March 2011 Meeting**

Group

Leader: **Norma Merriman**

Contact Info: **453-5787** or nmerriman@cherokee.org

Program Highlights for January 2011

- 1. Office of Veterans Affairs:** The Tribal Veteran's Representative received 44 calls for services in January. He also met with 76 veterans in person and had 1387 outreach with other providers. This includes the Pre-Mobilization Meeting with the 45th Brigade of the National Guard, conducted by the DOD, and the Tulsa Vet Center. (Readjustment Counselor)
- 2. Healing to Wellness Court Program:** 4 youth are participating in the voluntary Reclaiming Futures program. There were 4 participants, 1 was from Sequoyah High School, client is out of the age range of the program, however we are helping her with case management services. There were 11 home visits. January 4 we met with Delaware County Court Officials to discuss moving forward on referring youth to the Healing to Wellness Court.
- 3. Bright Futures (Truancy Prevention):** The Bright Futures program is serving 16 youth in the month of January. It has demonstrated improvement in attendance. We have served 15 families through referral, information, etc. (may not have agreed to service). Two students from Westville who had severe truancy problems last year attended court and the Judge praised them for their excellent attendance record this year.
- 4. Child Care & Development:** We had 228 resource and referral calls for January. 315 providers in training. 3 community play groups that served 35 children and 26 adults. Dr. Stuart Shanker presented training for Child Care Providers and Cherokee Nation employees on Brain Development. Marsha White and Phyllis Yargee participated with the JOM Program in Cherokee Cultural Curriculum Development and provided input for Early Childhood and Age Appropriate activities that will be included in a final curriculum later this year.
- 5. ICW Child Protective Services (CPS):** There were 99 referrals. Of these, 4 were on Indian Country. All of them were for neglect. Three have been ruled out and one is ongoing. There were 42 Families First referrals. There were 2 conjoint investigations conducted with Delaware County. There was one child placed in a C.N. Foster home.
- 6. ICW Court Advocacy and Permanency (CAPS) Units:** There are 536 Cherokee children with assigned ICW workers. ICW workers were in court 83 times in December. These children and cases are from the Tribal, State, and Out-Of-District Units.
- 7. ICW Mayes County Prevention Program:** The MCPP provided services to 55 children and 38 adults in January. 26 families received services. More than 800 people attended group parenting services.
- 8. John Ketcher Youth Shelter:** 16 youth spent time at the John Ketcher Youth Shelter in January. 11 were new admissions and 5 were carried over from December. Out of 16 youth 16 were successfully placed back in the home or remained in home/safe placements.
- 9. Juvenile First Time Offender program.** 8 carried over from December. 6 sessions to a total of 7 participants. 1 successful completion, 18 hours of Community Services by 3 participants. 1 referral. 7 expected to complete in January.

Cherokee Nation Tribal Council

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- 10. Family Assistance (Food Distribution):** 9,478 served this month.
- 11. Family Assistance (Elderly Nutrition):** 2,254 hot meals were served at Elderly Nutrition Sites
- 12. Family Assistance (LIHEAP):** 665 households served for heating assistance.
- 13. Child Support Services:** Distribution for December was 201,870.00. There is a total of 2,700 child support cases. Clothing Voucher update: Placed a request for bids to determine the optimum merchant for this year's program to utilize. The ideal merchant will be accessible to all citizens in the jurisdictional boundaries of Cherokee Nation. The locations include, Tahlequah, Nowata, Ft. Gibson area, Jay, Stilwell, Ramona, Sallisaw, Gore, and Claremore area. Continued information will be forthcoming as things are secured.
- 14. Success Stories:** a family with a special needs child, after receiving multiple services (including home management skills) was able to purchase a mobile home. The MCPP worker assisted the self-referred with the process and they were most appreciative. In fact, they wrote a letter to MCPP expressing their gratitude.

Group: Community Services

Month/Year of Report:

February 2011

Group Leader: Charlie Soap

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ACCOMPLISHMENTS

Water & Sanitation

- Leach WL—Delaware County; final inspection scheduled for February 22, 2011; self-help portion starting in March
- CN crews completing installation of water lines at Fairfield housing addition and waterline at Redbird Smith housing addition
- Tahlequah PWA Tenkiller WTP project approximately 1.5 months ahead of schedule
- Cherokee RWD #8 Briggs—Cherokee County; project scheduled to begin work on February 18, 2011 weather permitting
- Cherokee RWD #3 Water Treatment Plant—Cherokee County; tentative open house March 8, 2011

Youth Development

- Cherokee Heights had activities; reviewed the Cherokee language, made mandelas, leather pouches, drum rattles and Valentines for Veterans. Fifty-two youth that participated, five parents and two CYD staff in attendance

Cherokee First/Community Youth

- Assisted approximately 273 clients through walk in or phone calls
- Processed 64 youth applications, 45 adult applications

COTTA

- Twenty-nine sub award proposals have been reviewed

Community Buildings

- Brent Community Building—safe room completed and exterior walls being installed. 15% complete
- Rocky Mountain Community Building—interior walls are being erected, rough-in plumbing and electric has begun. 40% complete
- D.D. Etchieson Community Building—slab is complete, metal being installed, building should be dried in before the end of the month. 25% complete
- Vian Community Building—dried in and most first floor framing has been completed; preparing to run three phase service to the building. 40% complete
- Cherokee Elder's Rainbow House—near completion of dried in stage, metal should be complete before the end of the month. 20% complete
- Lyons Community Building—sheetrock complete with the exception of the ceiling in the common area, installation of cabinets and fixtures to begin soon. CNE donated old restaurant lobby cabinets and countertops to the community building. 75% complete
- Eucha Community Building—most interior work complete, cabinets and countertops to be installed. Working with PSO to run service from pole to building. 90% complete
- Kenwood Community Building—porch overhangs, exterior trim painting, landscaping and signage still remaining. Minor interior touch-ups and hardware to be completed very soon. 97% complete

FUTURE PLANS/NEW INITIATIVES

Youth Development

- Continue working with Cherokee Heights and Kenwood youth activities

Water & Sanitation

- Colcord—Delaware County; working to improve drinking water system

STATUS ON REMAINING ROADS PROJECTS:

Cherokee County Projects:

- Cedar Hollow I & II—Native American Consulting Engineers has been selected as the Engineer
- Lost City Road—Holloway Updike and Bellen has been selected as the Engineer

Deleware County Projects:

- Jay/Kenwood Road—Environmental assessment is underway. MOU between Delaware County and the Nation is in place to coordinate with the county engineer for bridge design and construction
- Twin Oaks/Bull Hollow Road—Plans and Right of Way acquisition is complete. NEO Electric is acquiring Right of Way for utility relocation. Telephone relocation is 50% complete

Mayes County Projects:

- Cedar Crest Road—The Roads Program and Fairpoint Communications are negotiating language on MOA and MOA attachments for the telephone relocation
- Cedar Crest Bridge—All utilities have been relocated with the exception of a waterline and telephone. Agreement with Fairpoint Communication (telephone) is expected to be executed in December
- Salina/Kenwood Road—MOU between Mayes County and the Nation is in place to coordinate with the county engineer for Wickliffe bridge design and construction

Muskogee County Projects:

- Northeast Fort Gibson—In right of way process; right of way acquisition meeting is tentatively scheduled for April 14, 2011. Location and time undetermined at this time

Cherokee Transit System: Ridership on the five current routes for December were: (report runs one month behind)
Sallisaw to Tahlequah—135 rides, Pryor to Catoosa—281 rides, Salina to Tahlequah—401 rides, Stilwell to Tahlequah—246 rides, Muskogee to Tahlequah—185 rides

CHEROKEE NATION COMMUNITY SERVICES SELF HELP HOUSING AND BUILDING PACKAGES 02/14/2011

District 1—CHEROKEE

- Project 100-3 (start date 04/2010) Floor coverings are installed, cabinets are set, plumbing, electrical and HVAC trim outs are complete, water meter is being set this week and septic system is scheduled for installation. House is at 93% complete
- Project 100-4 (start date 05/2010) Floor coverings have been installed and cabinets installation are near completion. House is at 81% complete
- Project 100-5 (start date 07/2010) Taping, mudding and interior painting are complete, doors and trim are on site and being installed. House is at 68% complete
- Project 100-6 (start date 03/2010) *House is complete*
- Project 100-7 Title work near completion; applicant will sign construction documents soon
- Project 100-8 In development

District 2—ADAIR

- Project 200-2 Waiting on access road construction and land tenure issue to be resolved
- Project 200-4 Development and title work is underway
- Project 200-5 Electrical, plumbing and HVAC top outs are complete and sheet rocking has started. House is at 57% complete
- Project 200-6 Applicant proceeding with program; document signing is being scheduled
- Project 200-7 (start date 06/2010) No progress on this house, still mudding a taping. House is at 58% complete
- Project 200-9 In development

District 5—DELAWARE

- Project 500-2 (start date 06/2010) Interior painting, window trim, floor coverings in kitchen and bath are complete, cabinets are being installed. House is at 74% complete
- Project 500-3 (start date 06/2010) Interior doors and trim are being installed. House is at 71% complete
- Project 500-4 (start date 08/2010) House is currently on hold due to land tenure problems with BIA. House is at 65% complete
- Project 500-5 In development

District 6—MAYES

- Project 600-2 (start date 11/09) Working on well pump installation and punch list items. House is at 98% complete
- Project 600-3 (start date 12/09) Working on well pump installation and punch list items. House is at 98% complete

District 7—ROGERS

- Project 700-1 (start date 03/07) Applicant is being removed from the program for failure to meet program objectives. House is at 53% complete
- Project 700-2 (start date 03/07) Applicant is being removed from the program for failure to meet program objectives. House is at 55% complete

District 8—WASHINGTON

- Project 800-1 (start date 06/09) Awaiting water meter set so rural water can be installed. House is ready to start punch list items. House is at 98% complete

District 9—CRAIG

- Project 500-5 In development

We have 15 applications for self help housing that we are determining eligibility on at this time

Redbird Smith Project

- Site 20 – Exterior is complete, sheet rock has been installed, taping and mudding is near completion
- Site 21 – Exterior is complete, sheet rock has been installed, taping and mudding is underway
- Site 13 – Exterior is complete and sheet rock has been installed
- Site 19 – Exterior is complete and sheet rock has been installed
- Site 22 – Exterior is complete and sheet rock has been installed
- Site 23 – Exterior is complete and sheet rock has been installed
- Site 24 – Exterior is complete and sheet rock has been installed
- Site 25 – Exterior is complete, plumbing and electrical rough ins are complete
- Site 26 – House is dried in
- Site 27 – House is nearly dried in
- Site 14 – Floor is poured and ready for framing
- Site 17 – Pad is complete and passed compaction test and footing is poured
- Site 18 – Floor is poured
- Site 16 – Pad is built and has passed the compaction test
- Site 15 – Pad is complete and passed compaction
- Road contractor has installed the aggregate base for the road
- The water line is currently being brought from the water towers towards the RBS site

**CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT**

Group: Housing Services **Month/Year of Report:** March 15, 2011

Group Leader: David Southerland **Phone:** (918) 453-5248

I. Budget Highlights

Housing Services Employees:

10	Administrative
57	Housing Management
44	Low Rent
64	Rehab
Total	175

Housing Authority Board meeting is March 11, 2011 in the Alyene Hogner Conference Room. The meeting will be at noon.

II. Program Highlights

a.) Foreclosure Report

	COUNTY	FORECLOSURE NOTICE RECEIVED	DATE ASSISTANCE RECEIVED	TYPE OF ASSISTANCE	AMOUNT DUE CHEROKEE NATION
	Adair	09/27/10	08/13/08	MAP	\$ 11,888.00
New	Adair	01/03/11	10/01/01	MAP	\$ 1,013.00
	Cherokee	08/12/10	04/23/08	MAP	\$ 11,513.00
	Cherokee	10/12/10	03/13/08	MAP	\$ 11,125.00
	Cherokee	07/13/10	10/21/08	MAP	\$ 12,362.00
New	Cherokee	11/10/10	01/01/08	MAP	\$ 10,500.00
	Delaware	11/02/10	12/11/07	MAP	\$ 10,638.00
New	Delaware	01/28/11	05/01/05	MAP	\$ 4,263.00
New	Delaware	02/18/11	11/01/01	MAP	\$ 896.00
	Mayes	10/01/10	07/05/07	MAP	\$ 10,138.00
New	Mayes	12/09/10	04/10/06	MAP	\$ 5,346.00
New	Mayes	12/21/10	08/01/06	MAP	\$ 5,583.00
New	McIntosh	01/25/11	11/01/01	MAP	\$ 1,259.00
New	Nowata	12/20/10	05/01/06	MAP	\$ 5,295.00
New	Ottawa	11/24/10	04/01/09	MAP	\$ 12,513.00
	Rogers	11/15/10	12/13/06	MAP	\$ 9,013.00
New	Rogers	01/19/11	09/13/07	MAP	\$ 9,263.00
	Sequoyah	10/27/2010	12/1/2007	MAP	\$ 10,638.00
New	Sequoyah	1/20/2011	7/5/0001	MAP	\$ 1,335.00
New	Sequoyah	2/4/2011	11/1/2006	MAP	\$ 8,513.00
New	Sequoyah	2/10/2011	7/7/2006	MAP	\$ 5,249.00
	Tulsa	10/27/2010	12/1/2006	MAP	\$ 9,138.00
	Tulsa	8/4/2010	1/1/2009	MAP	\$ 12,513.00

**CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT**

b.) Accomplishments/Current Events

<i>Program</i>	<i>Families Participating at October 1, 2010</i>	<i>New Participants in FY 2011</i>	<i>New Participants this Month</i>	<i>Total Families Served in FY 2011</i>
Community Shield	2,289	48	24	2,361
Mutual Help	1,415	17	5	1,437
Low Rent	908	45	11	964
Title VI	275		-	275
Assumable Mortgage	23		-	23
Total	4,910	110	40	5,060

Rehab/Emergency/Handicap Assessability/LBP

<i>County</i>	<i>Projected FY 2011</i>	<i>Completed Since October 1, 2010</i>	<i>Completed this Month</i>	<i>Total Completed FY 2011</i>
Adair	34	18	3	21
Cherokee	56	21	5	26
Craig	13	4	0	4
Delaware	34	13	4	17
Mayes	27	19	6	25
McIntosh	3	0	0	0
Muskogee	17	6	1	7
Nowata	8	4	1	5
Ottawa	3	3	1	4
Rogers	36	6	0	6
Sequoyah	36	29	6	35
Tulsa	39	3	0	3
Wagoner	7	1	0	1
Washington	23	2	0	2
Total	336	129	27	156

III. PUBLIC DISCLOSURE

As required by 24 CFR part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the

**CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT**

Native American Housing Assistance and Self-Determination Act of 1996, shall be publicly disclosed.

HOME REHABILITATION:

The following employee and/or relatives were chosen to receive services for Home Rehabilitation pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

EMERGENCY ASSISTANCE/HANDICAP ACCESSIBILITY:

The following employee and/or relatives were chosen to receive services for Emergency Assistance pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

Tracy Heble cousin of Roy Poteet, Housing Services Employee

MORTGAGE ASSISTANCE

The following employee and/or relatives were chosen to receive services for Mortgage Assistance pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

Dala Kelley Mother is Diane Kelley

LOW RENT APARTMENT

The following employee and/or relatives were chosen to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation and/or the Housing Authority of the Cherokee Nation.

HOMEOWNERSHIP

The following employee and/or relatives were chosen to receive services for Homeownership pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation and/or the Housing Authority of the Cherokee Nation.

RENTAL ASSISTANCE

The following employee and/or relatives were chosen to receive services for Homeownership pursuant to guidelines set

**CHEROKEE NATION TRIBAL COUNCIL
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forth in the Rental Assistance Policy as approved by the Principal
Chief of the Cherokee Nation.
Cherokee Nation.

Group: Commerce

Month/Year of Report: March 2011

Group Leader: Anna Knight

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Budget Highlights

None

Program Highlights

a. Balanced Scorecard Measures

Objective	Metric	2010 Goal	Year to Date Achievement Notes/Comments
Families Housed	# of Families Obtaining Homeownership	300 Housed	45 families have been housed
Homeownership Training	a. # of Families Attending Homeownership Training	a. 800	a. 125
	b. % satisfaction	b. 95%	b. 100%
Families Increasing Financial Management Skills	a. # of Families Increasing Skills	a. 450	a. 227
	b. % satisfaction	b. 95%	b. 99.95%
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	750 Families	421 Families
		a. Actively Pursuing	a. 403 families actively pursuing goals <ul style="list-style-type: none">• 13% mortgage ready• 8% short-term• 67% long-term• 4% AMP• 7% credit counseling
		b. Achieved Goals	b. 18 families have completed self sufficiency counseling and obtained a non-predatory mortgage
Attrition Rate	% of Families Abandoning Counseling	< 20% Attrition Rate	17.68% Attrition Rate
Market Rate Qualifiers	% of Families Qualifying for Market Rate Loans	75% Market Rate	85.37% Market Rate Qualifiers – does not include mobile home purchases
Families Housed	MAP Foreclosure Rate in Relation to CN Jurisdiction Foreclosure Rate	Within 3%	State of OK 2.0% (Q3 2010) MAP foreclosure rate 2.0% Foreclosure rate is based on the % of active foreclosure filings/proceedings
Match Savings Program	# active participants	200	110

b. Notable accomplishments

1. Program to date, **297 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
2. YTD, Self Sufficiency Staff are currently **working with 15 clients facing foreclosure**. All of these families are still in the process of trying to save their homes.
3. Self Sufficiency staff met with 85 lenders and realtors in Tahlequah, Sallisaw, Jay, Bartlesville and Claremore to provide an opportunity for them to learn and ask questions about MAP.
4. Self Sufficiency staff are coordinating the Volunteer Income Tax Assistance (VITA) Program again this year. Volunteers are providing free tax preparation and electronic filing for taxpayers in multiple locations throughout Cherokee Nation's jurisdiction. We have submitted over 1,127 returns year to date and have received over \$2 million in refunds with over \$747,000 for Earned Income Tax Credit.

c. Future plans/new initiatives

Workshops and Classes

Date	Location	Time	Workshop
March 1, 2 & 3, 2011	Claremore Housing Offices	4 pm to 8 pm	Homeownership Training
March 7 & 8, 2011	Jay Housing Offices	10 am to 5 pm	Homeownership Training
March 8 & 10, 2011	Tahlequah Housing Offices	9 am to 4 pm	Homeownership Training
14-Mar	Sallisaw Housing Offices	1 pm to 2:30 pm	Money Management
15-Mar	Cherokee Nation O-Si-Yo	11 am to 12 pm	Retirement Workshop
March 21 & 22, 2011	Sallisaw Housing Offices	10 am to 5 pm	Homeownership Training
22-Mar	Claremore Housing Offices	1 pm to 2:30 pm	Money Management
24-Mar	Tahlequah Housing Offices	1 pm to 2:30 pm	Money Management
29-Mar	Jay Housing Offices	1 pm to 2:30 pm	Money Management
29-Mar	Maryetta School	6 pm to 7 pm	ECU Parent Budget Training
31-Mar	Bartlesville Housing	5 pm to 6 pm	Money Management
April 4, 5, & 6 2011	Claremore Housing Offices	4 pm to 8 pm	Homeownership Training
5-Apr	Claremore Housing Offices	1 pm to 2:30 pm	Money Management
April 11, 12, & 13, 2011	Tahlequah Housing Offices	4 pm to 8 pm	Homeownership Training
April 16 & 17, 2011	Sallisaw Housing Offices	10 am to 5 pm	Homeownership Training
18-Apr	Tahlequah Housing Offices	1 pm to 2:30 pm	Money Management
26-Apr	Sallisaw Housing Offices	1 pm to 2:30 pm	Money Management

- d. Foreclosure information: Tulsa is currently ranked 6th on the list of cities with the fastest growing rate of foreclosures. Fortunately for Tulsa, the foreclosures are being purchased quickly; in other parts of the country that have been hard hit in the foreclosure crisis, the impact is much more severe because there are no buyers to purchase the housing over stock. According to an economist with the Tulsa Metro Chamber, the economy is still doing pretty well and they anticipate 2-3% job growth in 2011.