

Group:	Management Resources	Month/Year of Report:	FY21 Report for September Mtg.	
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I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

Distributing PPE, disinfectant and other supplies for our return to work. (ongoing)

PLANNING & DEVELOPMENT

a.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Mankiller Clinic (CNB)	January 2020	70%	See below comments
Catoosa Tag Office	September 21	Paving demo started	Mid-Late 2022
Durbin Feeling Language Center	Sept/Oct 21	Awarded	TBD
Pryor CDC	Early 2022	Design Phase	TBD
Planning Phase for FRF Funding	Ongoing		
New WW Hastings Hospital	Design Phase		
New Head Starts	Planning		
Kenwood Community/Head Start	Planning		

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Stilwell CDC (Safe Room)	Early 2022		TBD
Tahlequah CDC (Safe Room)	Early 2022	Drawings 100% review	TBD

Catoosa Tag Office:

Parking lot demo ongoing



WP Mankiller Clinic:

- Elevator Install ongoing
- Flooring ongoing
- Sheet rock ongoing
- Civil ongoing
- EFIS ongoing
- Roofing panel install ongoing
- Fire sprinkler system ongoing
- Med gas install ongoing
- Fire alarm install ongoing
- Window Install ongoing
- Painting ongoing
- MEP ongoing
- Millwork ongoing



Tahlequah Meat Processing:

- Punch list ongoing
- Sanitary sewer waiting on tank delivery

➤ **FACILITIES MANAGEMENT**

a.) **Accomplishments**

WORK ORDERS

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	8/26 – 9/21	109 Total	Approx 75%

PROJECTS

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing	Ongoing	Unknown
Set 3 ton unit at Southgate	9/1/21	100%	10/1/21
Parking lot & curb striping CN Comp	9/9/21	65%	9/30/21
Install 15 touchless fountains	8/16/21	20%	October 21
Set 4 ton unit at Markoma Gym	9/9/21	60%	9/30/21

Continued work on developing a preventative maintenance schedule. Roof repairs are in progress. End of year accounting and close outs in progress.

FLEET SERVICE CENTER

d.) **Accomplishments**

- Facility fully open. Serving GSA and Tribal Vehicles

UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

PLANNING & DEVELOPMENT

f.) **Future Plans/New Initiatives**

- **CN/OSU Osteopathic Medical School** – Complete
- **Mankiller Clinic** – Framing ongoing, Sheet rock ongoing, Civil ongoing, EFIS ongoing MEP ongoing, Roofing panel install ongoing, Med gas install ongoing, Fire sprinkler system ongoing, Fire alarm install ongoing, Painting ongoing, Millwork ongoing,
- **Durbin Feeling Language Center** – Awarded – construction soon
- **Processing Plant** –Sanitary sewer ongoing, Punch list
- **Master Planning** for FRF Funding
- **Catoosa Tag Office** – Parking lot demo ongoing

FACILITIES MANAGEMENT

Cleaning, sanitizing and general maintenance of properties
 Performing PM (preventive maintenance) duties

g.) **Future Plans/New Initiatives**

- Continued implementation of new sanitizing procedures
- Continuing to complete work orders
- Constructing new road for firing range

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: September 2021

Executive Director: Tina Glory Jordan

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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Purchases. Since the last report, one tract was purchased in Sequoyah County containing 7.46 acres.

2. Last Will and Testaments. One LW&T was prepared and endorsed. One additional interview was taken.
3. Quiet Title Notices. Six received from the Solicitor's office, researched and returned.
4. Inventory/Heirships. Ten inventory/heirships were requested, researched and returned.
5. Administrative Law Judgments. Two ALJs were completed and sent to BIA for processing.
6. Rights of Way/Easements/Service Line Agreements. One restricted ROW is pending with the BIA. One tribal easement was submitted and approved.
7. Rights of Entry. 11 rights of entry were requested and prepared.
8. Hunting leases. One new restricted hunting lease was submitted; four have been approved; three are pending.
9. On-Site Inspections. Three on-site inspections were requested and completed.
10. Trespass issues. One trespass issue was addressed.
11. Maps/platting. 17 requests for maps/platting assistance were received and completed.
12. Land status calls. 31 land status verification calls were completed during the month, with 10 after hours. One boundary-related memo was requested.
13. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
14. Stats. 58 client sign-ins; 94 phone inquiries, 117 obituaries were processed.
15. Financial transactions. During the month of September \$90,242.34 was processed as lease payments and \$196,017.72 was processed through lockbox.
16. TAAMS. Encoding for the TAAMS project has been suspended again, awaiting re-opening of EORO on a full-time basis. Currently, three staffers are performing final review and updates, two staffers are performing multi-county research.

Cherokee Nation Environmental Programs (CNEP)

Monthly Report
September - 2021

Cherokee Nation Environmental Programs' Mission Statement:

The Cherokee Nation Environmental Programs is committed to protect, preserve, and restore in a sustainable manner our Nation's naturally diverse ecosystems for the health and benefit of future generations.

Clean Air Program:

Staff installed the National Atmospheric Deposition Program (NADP) litterfall samplers near Dahlonega School on September 3. These four "samplers" are tubs that will accumulate litterfall, which will be collected every four weeks and analyzed for mercury at Wisconsin State Laboratory of Hygiene (WSLH). This will complement the Mercury Deposition Network (MDN) sampling, which collects weekly rainfall and analyzes it for mercury.

The independent semi-annual audit for Kaw Nation was performed on September 22.

The independent quarterly audits will be performed for the Fort Sill Apache Tribe on September 23 and Quapaw Nation on September 29.

Pesticide Program:

Staff joined a conference call with EPA R6 and Eight Northern on September 7; the EPA R6 Enforcement and Compliance Division is putting together an inspection plan for Indian Country for FY22. They asked us to identify some inspection targets; their goals are to conduct inspections of producer establishments and review marketplace and worker protection standards.

Clean Water Program:

Staff sampled Lake Tenkiller on September 22 for water quality. Samples will be sent to Green Country Testing for water quality testing for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, permit metals, and TKN.

Staff will be sampling Lake Hudson on September 23 for water quality. Samples will be sent to Green Country Testing for water quality testing for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.

General Assistance Program (GAP):

Staff has completed plans, registration and a schedule with the City of Tahlequah for a Town Branch Litter Clean-up on September 24, 2021. The event has 26 staff members from SNOR division listed to participate.

Staff completed FAA Part 107 Knowledge Test Prep for Drone Pilots classes and scheduled an FAA UAS 107 Drone Pilot test for September 28, 2021.

COVID-19 Sampling Activities:

Staff is only conducting sampling activities after they have received a request from a department/program. There are no new requests to report.

Superfund:

Staff working with EPA on the Winganon/Lake Oologah Oil Well Closures. There are 4 abandoned oil wells scheduled for closure and Cherokee Nation Environmental Staff will observe and meet with EPA and their on-scene contractors during the last week of September.

Cherokee Nation Housing Authority (HACN):

Staff began work on an Environmental Assessment (EA) for the HACN 4th Street Project. The overall project includes the purchase of 17 acres of land with an office building in Tahlequah. The project will also include the new construction of a two-story office building and a new warehouse facility.

National Environmental Policy Act Compliance Program (NEPA):

<i>Program Highlights</i>	<i># this month</i>	<i>Year to date</i>
Environmental Review Records	133	980
Lead-Based Paint Activities	12	196
Asbestos Activities	11	179
Mold/Indoor Air Inspections	3	41
Meth Lab Assessments	4	13

Natural Resource Damage Assessment and Restoration (NRDAR):

National Zinc - Staff participated in one conference call with the Osage Nation and Delaware Tribe to discuss Tribal Restoration Projects. This site is located in Bartlesville.

Tulsa County Smelter Complex - Staff participated in a conference call with US Fish and Wildlife Service Staff to discuss the upcoming Tulsa County Smelter Complex Meeting. This site is located just south of Collinsville.

Tribal Food Sustainability Grant:

Staff organized and worked with all the speakers for the Sustainability Webinar #3. Staff participated in a Sustainability Webinar that included remarks from Principal Chief Chuck Hoskin, Jr, Conserving the Magic; Disney's Approach to Sustainability with JD Fritzsims and Chef Gary Jones with Walt Disney World, and Osage Nation's Step to Food Security, with Jann

Hayman, and Craig Walker with Osage Nation. There were 83 participants participating in this webinar.

Miscellaneous Activities:

Staff completed Phase One of the Secretary of Natural Resources' Battery Recycling Pilot Initiative. A collection station was placed in the hallway next to the entrance to Cherokee First, in the Tribal Administration Building. Data collected from this initial placement will aid in determining when/if Phase Two will be implemented. Phase Two consists of the placement of collection sites at multiple locations.

Staff participated in the Operation Clean House Event with the City of Bartlesville that took place on 9/18/2021. CNEP, through a household hazardous waste grant, was able to donate \$5,000 to the city of Bartlesville for the operation of the event. The grant period will end on 9/30/2021.

THE INTER-TRIBAL ENVIRONMENTAL COUNCIL

Inter-Tribal Environmental Council (ITEC) is a consortium of Native American tribes from Oklahoma, Louisiana, Texas, and New Mexico. *CNEP serves the consortia as the lead environmental agency.* In this capacity, CNEP provides technical assistance, data analysis, multi-media sampling, and training opportunities to the 44 member tribes. These efforts are funded under the following programs:

ITEC Underground Storage Tanks Program (UST):

Staff performed the UST Class A & B Operator Training for Muskogee Nation at the Muskogee Casino and Travel Plaza on September 13; two employees received their class A/B certificates, then performed an inspection of the Muskogee Travel Plaza.

Staff performed the bi-weekly inspection of the Cherokee Nation's Outpost #1 and Roland Travel Plaza on September 16.

ITEC Superfund:

Staff began working on the DRD Preliminary Assessment Report for the Caddo Nation. This abandoned business is located outside of Binger, Oklahoma and is requested by Caddo Nation. Staff re-inspected the site and collected additional photo documentation of the site.

NOTE:

- ***ITEC Programs*** - are programs that serve both the Cherokee Nation and the other 44 ITEC member tribes.
- U.S. EPA Region 6 consists of the following states – Oklahoma, New Mexico, Texas, Louisiana, and Arkansas.