



Council of the Cherokee Nation

Cherokee Nation Complex
17675 S. Muskogee Ave.
Tahlequah, OK 74464

Agenda - Final

RULES COMMITTEE

Mike Shambaugh, Chair

Recording Secretary, Shelli Brittain Coke

Phone: 1-800-995-9465,

E-mail: council-public@cherokee.org

POSTED
2/10/23
[Signature]

Thursday, February 23, 2023

1:00 PM

Tribal Council Offices

CALL TO ORDER

INVOCATION

ROLL CALL

APPROVAL OF MINUTES

January 26, 2023 - Regular session

REPORTS:

Marshal Service - Shannon Buhl

Office of the Attorney General - Sara Hill

FOIA-GRA - Gwen Terrapin

Tax Commission - Sharon Swepston

Gaming Commission - Janice Purcell

Human Resources - Samantha Hendricks

OLD BUSINESS

1. [23-002](#) AN ACT AMENDING CHEROKEE NATION CODE ANNOTATED, TITLE 10, SECTION 5(A)-(C) - GRANDPARENTAL VISITATION RIGHTS
Sponsors: Candessa Tehee, Mike Shambaugh, Joshua Sam, Shawn Crittenden, Danny Callison, Johnny Kidwell and Melvina Shotpouch

NEW BUSINESS

1. [23-005](#) A RESOLUTION CONFIRMING THE NOMINATION OF COLTON MONTGOMERY AS GOVERNING BOARD MEMBER OF THE CHEROKEE NATION COMPREHENSIVE CARE AGENCY (PACE)
Sponsors: Rex Jordan, Joshua Sam, Shawn Crittenden, Daryl Legg, E. O. "JR." Smith, Mike Shambaugh, Victoria Vazquez, Keith Austin, Johnny Kidwell, Mike Dobbins and Danny Callison

2. [23-006](#) A RESOLUTION AUTHORIZING SUPREME COURT JUSTICE SHAWNA BAKER TO SERVE AS AN ASSOCIATE SUPREME COURT JUSTICE WIT THE KICKAPOO TRIBE OF OKLAHOMA
Sponsors: Victoria Vazquez, Dora Patzkowski, E. O. "JR." Smith, Joe Deere, Candessa Tehee and Mike Shambaugh

3. [23-007](#) A RESOLUTION AUTHORIZING A LIMITED CONSENT TO SUIT FOR THE PURCHASE OF PROPERTY FROM THE OKLAHOMA HISTORICAL SOCIETY
Sponsors: Keith Austin, Melvina Shotpouch, Mike Shambaugh, Victoria Vazquez and Dora Patzkowski

ANNOUNCEMENTS

The next meeting is tentatively scheduled for Thursday, March 30th at 1:00 p.m.

ADJOURNMENT



Council of the Cherokee Nation

Cherokee Nation Complex
17675 S. Muskogee Ave.
Tahlequah, OK 74464

Meeting Minutes - Draft

RULES COMMITTEE

Mike Shambaugh, Chair

Recording Secretary, Shelli Brittain Coke

Phone: 1-800-995-9465,

E-mail: council-public@cherokee.org

Thursday, January 26, 2023

1:00 PM

Tribal Council Offices

CALL TO ORDER

Chair Shambaugh called the meeting to order at 1:02 p.m.

INVOCATION

Councilor Shotpouch gave the invocation.

ROLL CALL

Councilor Coates attended remotely.

Present 16 - Rex Jordan; Wes Nofire; Daryl Legg; Shawn Crittenden; Dora Patzkowski; Joe Deere; Keith Austin; Julia Coates; Johnny Kidwell ; Candessa Tehee; Joshua Sam; Melvina Shotpouch; Mike Dobbins; E. O. "JR." Smith; Mike Shambaugh and Victoria Vazquez

Late Arrival 1 - Danny Callison

APPROVAL OF MINUTES

Councilor Jordan moved to approve as submitted. Councilor Patzkowski seconded the motion. The motion carried.

REPORTS:

Marshal Service - Shannon Buhl

Marshal Buhl reported they now have fifty Marshals, with many more needed to hire. They will be opening offices in Pryor and Stilwell and soon in Sequoyah County. Councilor Vazquez inquired if there is a plan to open an office further north. Councilor Deere inquired if they plan to utilize the JW Sam building in Catoosa. Councilor Callison requested clarification on how the area offices would work and what number to call if an emergency. Councilor Legg requested clarification on the hiring process and training. Chair Shambaugh commented on the large area to patrol and gave appreciation for the additional marshals.

Office of the Attorney General - Sara Hill

Ms. Hill gave an update on the 2022 numbers as well as the Brackeen, Hooper and Strobble cases. She announced they would be hosting the Oklahoma Bar Association's mock trials on Monday. She offered to answer questions from the report provided. Councilor Callison inquired about public defenders.

FOIA-GRA - Gwen Terrapin

Ms. Terrapin reported for 2022 there were a total of thirty-six FOIA requests with five of those outstanding. There are three FOIA requests for 2023 to date and all of those are outstanding. The website has been updated. She offered to answer questions from the report.

Election Commission - Marcus Fears

Mr. Fears announced the filing period for elected officials is February 6th through the 9th for the 2023 election cycle. He offered to answer questions from the report provided.

Tax Commission - Sharon Swepston

Ms. Swepston reported on the revenue and taxation. She offered to answer questions from the report provided. Chair Shambaugh inquired about the staffing at the Jay office and the total number of vacancies for all tag agencies.

Self-Governance - Ashawna Miles

Ms. Miles offered to answer questions from the report provided.

Gaming Commission - Janice Purcell

Ms. Purcell reported on the licensing approval justification. She announced the next board meeting is on the 10th of February at the Chota Center. She offered to answer questions from the report.

Human Resources - Samantha Hendricks

Ms. Hendricks announced they have released the option to text to apply for jobs. She offered to answer questions from the report provided. Councilor Tehee gave appreciation for the information provided in the meeting earlier today. She expressed the need for a question and answer session soon. Councilor Kidwell inquired if the new positions or re-directed positions in the budget modifications go through Human Resources.

OLD BUSINESS

None pending.

NEW BUSINESS

1. **23-001** PUBLIC HEALTH AND WELLNESS FUND ACT - 2023 PUBLIC HEALTH LITIGATION SETTLEMENT AMENDMENTS
Chief Hoskin gave an overview of the plans for the settlement funds. He offered to answer questions. Councilor Legg inquired about hiring a convicted felon as a drug counselor. Councilor Dobbins inquired if the programs just apply to the beneficiaries. Councilor Austin inquired about a plan for mental health. Councilor Coates inquired about non drug related treatments. Chair Shambaugh inquired as to the number of beds at the facility. Councilor Nofire inquired if any of the beds would be set aside for adolescents.
Councilor Patzkowski moved to approve. Councilor Jordan seconded the motion. The motion carried.

2. **23-002** AN ACT AMENDING CHEROKEE NATION CODE ANNOTATED, TITLE 10, SECTION 5(A)-(C) - GRANDPARENTAL VISITATION RIGHTS
Councilor Tehee moved to table to the February Rules Committee. Councilor Nofire seconded the motion. The motion carried.

ANNOUNCEMENTS

ADJOURNMENT

Councilor Legg moved to adjourn. Councilor Tehee seconded the motion. The motion carried at 2:03 p.m.

STAFF PRESENT:

<i>Taralee Montgomery</i>	<i>Marcus Fears</i>	<i>Sharon Swepston</i>
<i>Sara Hill</i>	<i>Brian Hail</i>	<i>Shannon Buhl</i>
<i>Gwen Terrapin</i>	<i>Samantha Hendricks</i>	<i>Ashawna Miles</i>
<i>Janees Taylor</i>	<i>Chuck Hoskin Jr.</i>	<i>Janice Randall</i>
<i>Julie Skinner</i>	<i>Camerin Fite James</i>	

VISITORS PRESENT:

<i>John Young</i>	<i>Teddy Snell</i>	<i>Rick Doherty</i>
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Group: Office of the Marshal Month/Year of Report: February 2023
 Marshal: Shannon Buhl Phone: 918-207-3800
 Email: shannon-buhl@cherokee.org

1. Budget Highlights-Please Refer to Monthly Financial Report
2. Marshal Service Program Highlights for January 2023:

	<u>District 1 412</u>	<u>District 2 412</u>	
	<u>North</u>	<u>South</u>	<u>Total</u>
Assists	16	44	60
Cases	8	31	39
Citations	4	0	4
EDO	0	0	0
Community Patrols	13	13	26
Verbal Warnings	7	12	19
Warnings	0	0	0
Warrants Served	0	2	2
Community Events	3	12	15

There is no clear way to calculate the number of Tribal Agency assists we deal with, suffice to say, it's in the 100s if not 1000s at this point.

a. Accomplishments

- 1 Deputy attended Red Dot Instructor School
- 1 Deputy attended OSU Fire
- 1 Deputy graduated from FLETC
- 1 Deputy attended FLETC Protective Services
- 1 Deputy attended Force Science
- 4 Deputies attended Condition One Group Training
- 5 Deputies attended TEES Dignitary Protection School

b. Special Operations

- Agency assist – 14 calls
- SOT Team – 2 high risk warrants served
- High Risk Fugitive Apprehension - 4
- Community events – 4 calls
- Training (Dive, SAR, SOT, PT, Range, Medical) – 236 hours
- Conservation Dept. – 1 calls

- Dignitary protection details – 0 call

c. Casino Requests

- Information Requests (41)

d. Patrol Division

- Deputies attended and conducted a dive operation.
- Deputies assisted with New Years at Hard Rock.
- Deputies assisted with Martin Luther King parade.
- Deputies Assisted with full scale active shooter operation.
- Helped with security of new shelter in Adair County.
- Deputies attended TEES Dignitary Protection School.
- Deputies attended Hathcock Sniper School
- Deputies attended multiple CLEET accredited courses.
- Captains level interviews for Deputy Marshal new hires.
- Deputies attended SOT training.
- Deputies made multiple Juvenile transports to Sac and Fox.
- Deputies renewed their Oath of Office.
- Deputies continue with FTO training.

e. Community

- Community Policing Events (15)
- Franky Dreadfulwater
 - SHS Duties

f. Health Facilities: Assistance with Transport

- Hastings (0)
- Redbird Smith (0)
- Three Rivers (0)
- Cooweescoowee Ocheleta (0)
- Wilma P Mankiller (0)
- Washington Co (0)
- Stroud (0)
- Sam Hider Heath Center (0)

Total - 0

3. Justice Services Program Highlights for January 2023

a. Accomplishments

- Justice Services now has locations in the Pryor and Stilwell areas which includes Probation, Tribal Officers, SORNA and Juvenile Justice.
- The Justice Services made an in person visit to the Limestone Correctional Prison January 18, 2023. The visit consists of in person meetings and a walk through visit of the prison.
- Justice Services and Probation received seven new police vehicles and were put into operation.
- New offices were setup in the new Cherokee Heights buildings that is being utilized by the Office of the Marshal. Probation and transport Officers will utilize these offices to better service the northern counties of the Cherokee Nation.

a. Transports throughout 14 Counties

- Tribal Court Transports (160)
- Medical Transport (60)

Total Transports - 220

b. Adult Probation Services

- Active Cases (369)
- Violation Reports (5)
- Advanced Terminations (13)
- Closures (98)
- Domestic Violence Review Hearings (38)

c. Department of Juvenile Justice

- Referrals (1,018)
- Truancies (440)
- Petitions (223)

d. Security:

- Security Violations (0)
- Vehicle Assists (2)
- Incident Reports (3)
- Events: (32)

4. Department of Public Safety Program Highlights January 2023

a. Emergency Management

- Facilitated and participated in the Cherokee County Active Shooter Full-scale exercise
- Delivered heaters to a Cherokee Family in Kenwood
- Monitored Winter Weather and sent out daily reports
- Emergency Operations Plan, Winter Weather Plan, and Hazard Mitigation Plan were updated and approved
- Participated in the Tailholt Community Shelter Meeting
- Aided Emergency Response to communities

b. Emergency Medical Services (EMS)

- Total Calls for January = 440
- Total persons trained = 320
- Number of Inter-facility transports = 106 or 24.09% of the total call volume
- Zero Status = 1.1 hours of zero status documented for No

c. Emergency Communications (ECOMM)

STAT	TOTAL
• Calls for service	1979
• Citizenship Checks	328
• Warrant Checks	328
• Entered Warrant NCIC	122
• ENTERED Juv warrants/pickup orders	2
• Entered Protective Orders NCIC	10
• Record Request	3
• NCIC VALIDATIONS	18
• MISSING PERSON NCIC	0
• TOTAL	2790

Group: Self-Governance Month/Year of Report: February 2023

Reporter: Ashawna Miles Phone: 918-316-0549 Email: Ashawna-miles@cherokee.org

I. Budget Highlights – please refer to Monthly Financial Report.

Description of budget exceptions: No budget exceptions to report. Two staffed positions in Self-Governance:

- Director of Self-Governance
- Self-Governance Specialist

II. Program Highlights-477 Program Update:

In January 2023, Durbin Feeling Language Center opened the doors for Immersion School students. Durbin Feeling Language Center will house all the tribe's language programs under one roof for the first time.



(Pictures of student items from Durbin Feeling)

a. Reports

Cherokee Nation received an engagement letter from Department of the Interior (DOI) for an upcoming Trust Evaluation. This evaluation will be a desk review, which is handled through email and/or phone calls. The last evaluation period conducted in 2019 concluded with no findings.

b. Funding Updates

There are no funding updates at this time.

c. Tribal Consultations, Trainings, and Calls

1. The Self-Governance Office attended the Inter-Tribal Council of 5 Civilized Tribes Conference in January. The sessions focused on and attendance included Governance Committee, Arkansas Riverbed Authority and Tribal Services. Inter-Tribal Council of the Five Civilized Tribes continues work that unites tribal governments.
2. The Office of Self-Governance & Cherokee Nation Early Childhood Task Force met with members of Citizens of Potawatomi Nation to tour CPN childcare facilities. In addition, discussed unmet needs regarding childcare within both tribes. The meeting focused on touring facilities and various childcare topics.



February 2023

I. Budget Highlights

a.) FY23 is on target

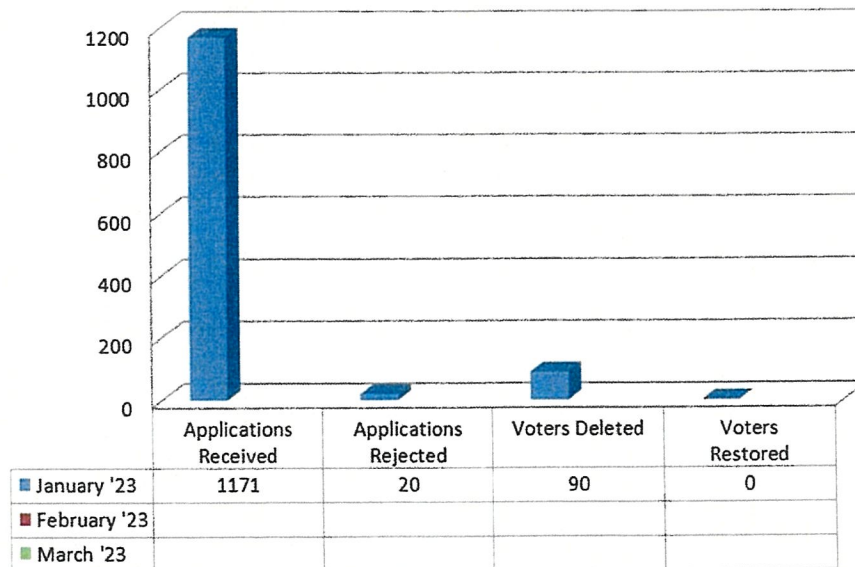
II. Program Highlights

a.) **Voter Processing:** As of 02/02/2023

75,111 Total Registered Voters; **42,570** In-District; **32,541** At-Large

Total Applications: 1,171; 757-Voter Registrations & 414-Absentee Requests

Voter Registration Statistics



b.) **Statistical Report:**

i. *Detailed Data by District and Precinct is attached.

III. Accomplishments

a.) **Deceased/Relinquished Status:**

i. The Election Commission has stayed current with monthly Tribal Registration Deceased and Relinquished citizen listings.



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

February 2023 RULES REPORT

Marcus Fears Administrator
election-commission@cherokee.org

- ii. The Election Commission Staff continues to review each voter's file to ensure our computer database has all documents scanned into the system that are in a voter's file.
- b.) Stay up-to-date by visiting our website, <https://election.cherokee.org/>. I will keep it current with timely information and available downloadable forms.

IV. Future Plans and Initiatives

- a.) Voter Registration Deadline is March 31, 2023. This is for NEW registrations and address changes. Voter Registrations submitted after the deadline of March 31st will be processed but not updated in our system until the election cycle is complete.
- b.) Absentee Ballot Request Deadline is April 10, 2023 for the General and June 12th for the Run-Off. Only ONE application is necessary for both the General and Run-Off. For the 2023 Election Period, the request must be made on the current 2023 form pursuant to §72.
- c.) Please remind constituents that updating their information in the Gadugi Portal does not update their information in our system.
- d.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. Our email and our number are listed at the top of this report.

Chronicle- Voter Registration by District and Precinct

2/2/2023 1:37 PM

District	Precinct	Voters
Dist No. 1 Hulbert	Hulbert	1,218
	Okay	282
	Tahlequah (1)	1,520
Total for District		3,020
Dist No. 2 Tahlequah	Briggs	283
	Lowrey	260
	Tahlequah (2)	2,461
Total for District		3,004
Dist No. 3 Tenkiller	Keys	933
	Tahlequah (3)	1,757
Total for District		2,690
Dist No. 4 Three Rivers	Ft. Gibson	1,056
	Muskogee	568
	Warner	743
Total for District		2,367
Dist No. 5 Redbird	Gore	400
	Sallisaw (5)	619
	Vian	1,178
Total for District		2,197
Dist No. 6 Sequoyah	Belfonte	119
	Marble City	164
	Muldrow	1,606
	Sallisaw (6)	1,603
Total for District		3,492
Dist No. 7 Flint	Cave Springs	291
	Chewey	102
	Stilwell (7)	2,541
	Westville (7)	684
Total for District		3,618
Dist No. 8 Goingsnake	Bell	262
	Stilwell (8)	1,041
	Westville (8)	471
Total for District		1,774
Dist No. 9 Saline	Jay (9)	703
	Kansas	1,417

Chronicle- Voter Registration by District and Precinct

2/2/2023 1:37 PM

District	Precinct	Voters
Dist No. 9 Saline	Kenwood	179
	Salina (9)	532
Total for District		2,831
Dist No. 10 Delaware	Afton	601
	Grove	738
	Jay (10)	863
	Pryor (10)	536
	Salina (10)	200
	Spavinaw	181
Total for District		3,119
Dist No. 11 Cooweescoowee - North	S. Coffeyville	498
	Vinita	1,867
	Welch	140
Total for District		2,505
Dist No. 12 Cooweescoowee - West	Bartlesville	1,764
	Nowata	699
Total for District		2,463
Dist No. 13 Gadusi	Catoosa	363
	Collinsville	980
	Tulsa	1,878
Total for District		3,221
Dist No. 14 Cooweescoowee - Central	Chelsea	548
	Claremore (14)	2,535
	Oologah	438
Total for District		3,521
Dist No. 15 Cooweescoowee - South	Claremore (15)	866
	Locust Grove	901
	Pryor (15)	931
	Salina (15)	50
Total for District		2,748
At Large	At Large	32,541
Total for District		32,541
Grand Total		75,111



CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: February, 2023

Group Leader: Sharon Swepston
Phone: 918-453-5377

E-mail: Sharon-sweepston@cherokee.org

I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY23 compared to FY22 as of December 31st 2022 & December 31st 2021, had an overall decrease of 4.19%.
2. The month to month revenue comparison for December 2021 (FY22) compared to December 2022 (FY23) shows an decrease of 6.77%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY23 new tags issued in the Extended Jurisdictional Boundary for October 725, November 620, December 637.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY23 compared to FY22 as of December 31st 2022 & December 31st 2021, had an overall increase of 23.02%.
2. A month to month revenue comparison for December 2021 (FY22) compared to December 2022 (FY23) shows an increase of 23.92%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

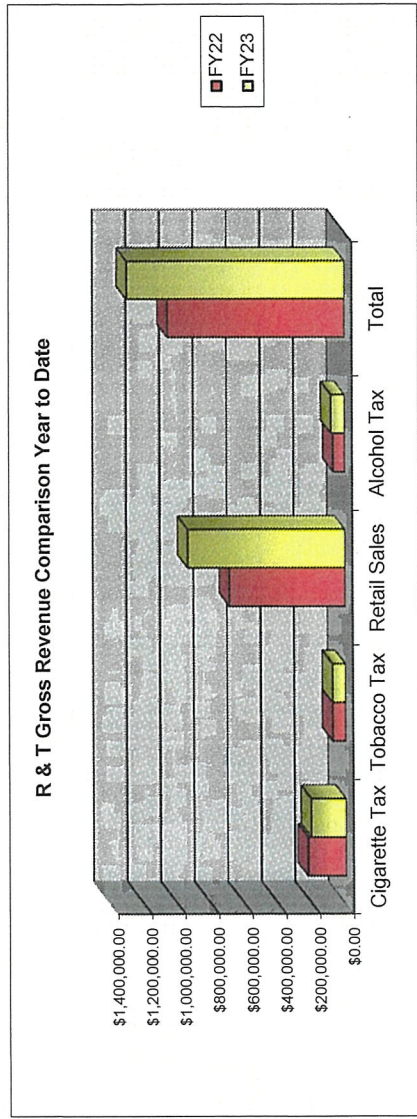
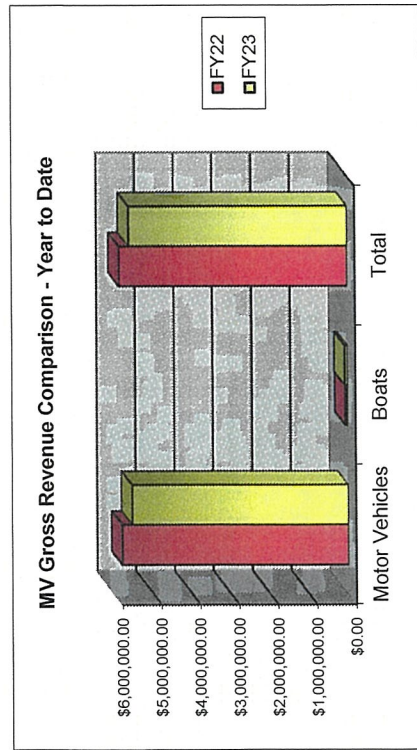
1. The next Tax Commission meeting is scheduled for March 8, 2023 at 4:30 am in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of February 6, 2023 we have mailed out 443 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for December 2022 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before February 15, 2023.



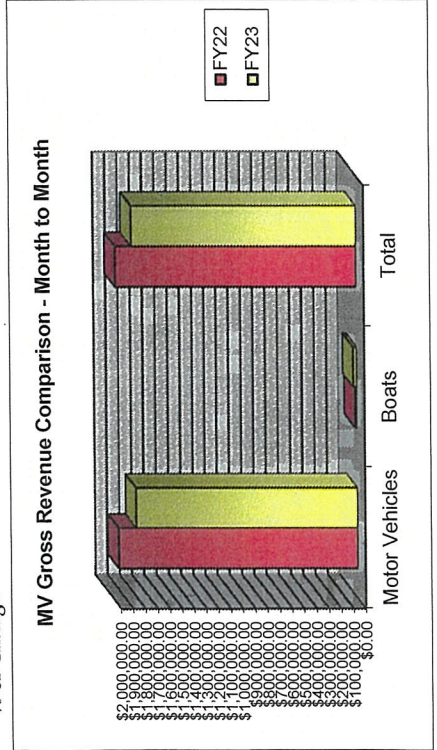
CHEROKEE NATION TAX COMMISSION

DECEMBER, 2022

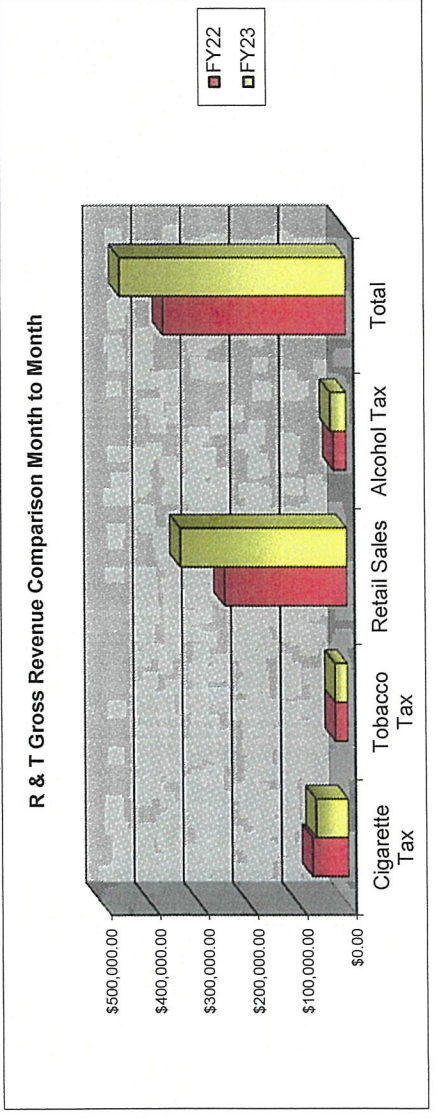
	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY22	\$225,098.96	\$75,755.15	\$686,213.85	\$67,405.84	\$1,054,473.80
FY23	\$205,960.80	\$75,433.47	\$935,530.99	\$80,307.60	\$1,297,232.86
% of Change	-8.50%	-0.42%	36.33%	19.14%	23.02%



	Motor Vehicles	Boats	Total
FY22	\$1,953,955.83	\$13,956.22	\$1,967,912.05
FY23	\$1,808,533.69	\$26,073.27	\$1,834,606.96
% of Change	-7.44%	86.82%	-6.77%



	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY22	\$72,840.72	\$25,121.62	\$248,255.15	\$26,048.10	\$372,265.59
FY23	\$65,426.48	\$25,066.48	\$338,584.01	\$32,251.74	\$461,328.71
% of Change	-10.18%	-0.22%	36.39%	23.82%	23.92%



**RULES COMMITTEE REPORT
CHEROKEE NATION GAMING COMMISSION
FEBRUARY 2023 REPORT**

Submitted on February 6, 2022 By:

Janice Walters Purcell

Executive Director, Cherokee Nation Gaming Commission

The Cherokee Nation Gaming Commission Commissioners held a Commission Meeting on January 13, 2023 at the Hard Rock Casino, Catoosa.

The Licensing Department of the CNGC performs background checks of the potential employee(s) or employee(s) for a Gaming License if the job position requires a Gaming License in accordance with NIGC, Tribal-State Compact, or the Cherokee Nation Tribal Gaming Ordinance before the applicants (employee and vendor) are presented to the Commissioners for a vote at the Gaming Commission Meeting.

Individual Employee Licensing:

1. Employees

- Fifty-one (51) Individual Temporary Permits.
- Sixty-four (64) Individual Suitability Determinations.
- Fifty eight (58) Orders
- Eighty-four (84) Renewals

Vendor Licenses for Companies and Individual Vendors:

- Zero (0) Company Order
- Seven (7) Individual Orders
- One (1) Company Renewals
- Twenty-eight (28) Individual Renewals

Cherokee Nation Gaming Commission approved the following new electronic themes, new gaming cabinets, new main programs, new gaming components. These included twenty-three (23) new electronic game themes and two (2) Executive Director approved items for affirmation of Executive Director's approval.

Electronic Game Themes

- 6 Aristocrat
- 4 VGT
- 11 AGS
- 1 Castle Hill Gaming
- 1 IGT

Executive Director Approvals

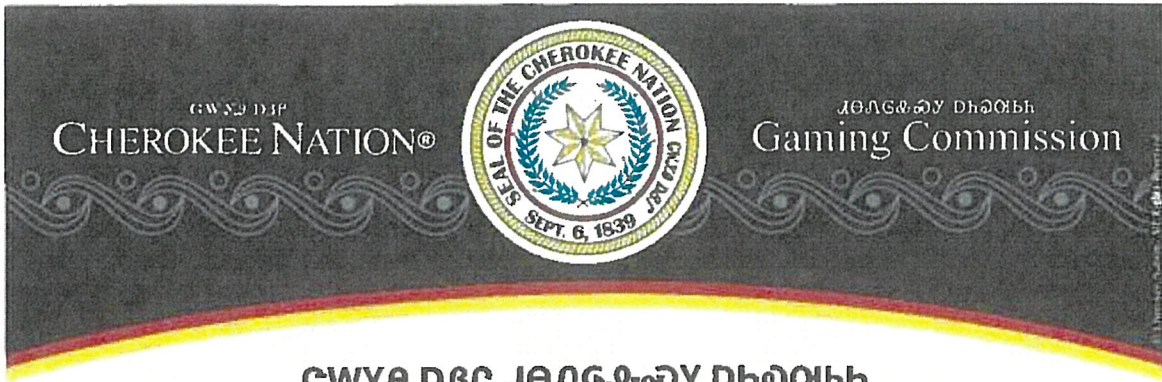
➤ 2 IGT

The Audit Department presented the TICS Player Tracking (information only) and Implementation Follow Up Memo (information only).

Discussion was also held on Promotions, Tournaments and IHP Transfer Requests.

The Commission Meeting schedule for the year 2023 is attached hereto.

February 10, 2023 is the date for the next Gaming Commission meeting which will be held at the Chota Center, Tahlequah Casino at 9:30 a.m. If there are any questions, please contact the Gaming Commission at 918.453.5611. Thank you.



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CHEROKEE NATION GAMING
COMMISSION

2023 MEETING SCHEDULE

January 13th

July 28th

February 10th

August 25th

March 10th

September 22nd

April 6th

October 20th

May 5th

November 17th

June 2nd

December 15th

June 30th

All meetings will begin at 9:30 a.m. unless otherwise specified. The meetings marked in blue will be held at the Chota Center at the Tahlequah Casino and the meetings marked in black will be held at the Hard Rock Casino property in Catoosa. Meeting dates, times, and locations are subject to change and/or cancellation at the discretion of the Commission. The Commission may also hold special and/or emergency meetings, as it deems necessary.

HUMAN RESOURCES
January 2023
SAMANTHA HENDRICKS EXECUTIVE DIRECTOR
Extension 5682

As of January 26, 2023, the total number of Employees is 4556. Of those employees, 3788 are Cherokee and 249 are members of another federally recognized tribe.

EMPLOYMENT		
Processed	Monthly	YTD
Number of Employees Hired	95	95
% of Cherokees Hired	88	88
% of Other Natives Hired	3	3
% of All Others Hired	9	9
# of Applications Received	448	448
# of Interview Panels Sent	215	215

COMPENSATION		
Processed	Monthly	YTD
# of Terminations	16	16
# of Voluntary Terminations	16	16
# of Involuntary Terminations	0	0

BENEFITS		
Processed	Monthly	YTD
Educational Reimbursement Requests	3	3
401(k) Distributions	37	37
401(k) Loans	12	12
401(k) Hardship	2	2
FML	26	26
LOA	7	7
COBRA	72	72
Short Term Disability	9	9

EMPLOYEE ENGAGEMENT		
Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	23	23
Otsoliga Portal Courses Completed	2,721	2,721
Otsoliga Portal Courses Training Hours	3,061.87	3061.87

RECRUITMENT		
Average Days to Fill	Monthly	YTD
Selection to Hire	9	9
Requisition Approval to Hire	139	139

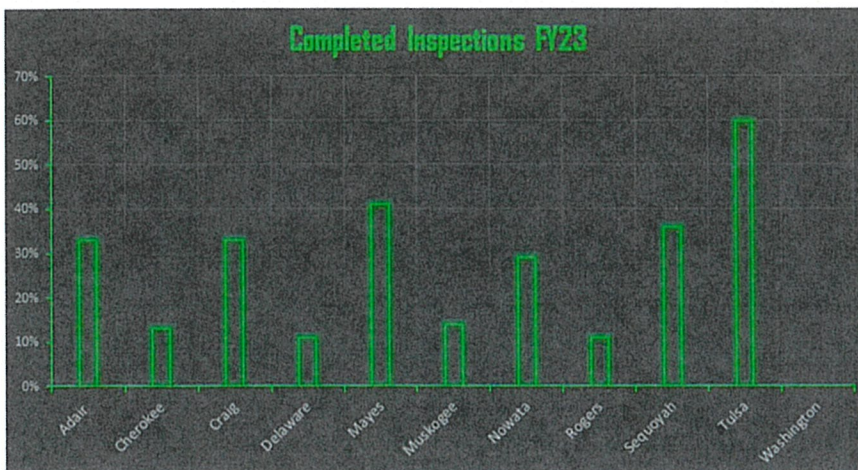
Cherokee Nation Tribal Council Rules Committee Report

Risk Management January 2023

Samantha Hendricks
Extension 5682

PROPERTY INSPECTIONS:

- Strip Mall – C of O
- Claremore Career Services
- Claremore Housing Authority
- PACE Elder Care (4 Bldgs.)
- Greasy School – evacuation plan
- Attucks Building
- Vinita Food Distribution
- Vinita Human and Career Services
- JW Sam – evacuation plan
- Claremore PRC – evacuation plan
- Gaming Inspections –
- Hard Rock Casino
- South Coffeyville
- Ramona Casino
- Tahlequah Casino
- Fort Gibson Casino
- Sallisaw Casino
- Rolland Casino
- West Siloam Casino
- Grove Casino
- Collinsville Food Distribution
- Sallisaw Human Services
- Tahlequah Food Distribution
- Hastings Annex
- Boiler Inspections – (6 Properties)
- Youth Shelter – water damage
- FRB – water damage
- Clinic in Woods – water damage
- All Construction Sites
- New Property across from Complex - Report Sent



Safety Trainings:

- Tailgate Safety Trainings – Construction Sites
- Sallisaw Clinic Trainings – scheduled

Technical Assistance:

- Speaker Homes – Flood Insurance Question and Quote for coverage on homes.
- Follow-Up Recommendation – Greasy School – Fire Alarm Complete / Evacuation Plan
- Career Services Training Center – Fire Protection issue – water pressure
- Code Questions from Architect – New Hospital, Salina and Safe Rooms
- Community Organization Coverage – recommendation to Attorney General
- Accident Investigations – Multiple
- TCIP Program – New Hospital – met w/Liberty Mutual Risk Control
- New Salina Clinic Meetings

Safety Policies drafted for RM Manual:

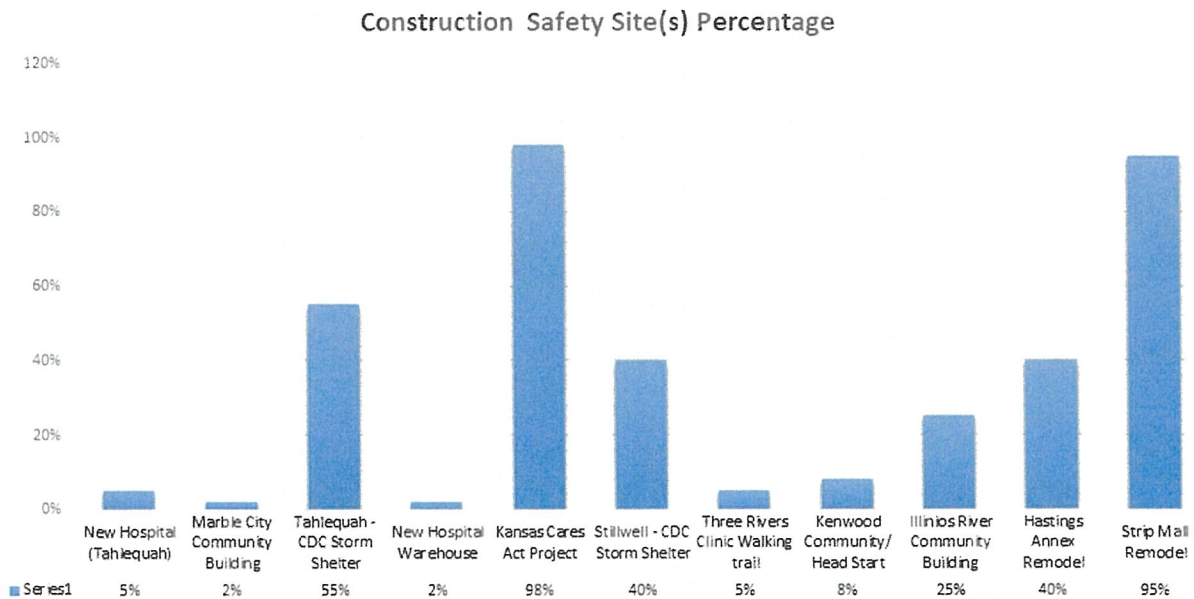
***Reviewing policies for Completion of Manual.**

- Fleet Safety – **Complete**
- PPE – **Complete**
- Forklift Safety – **Complete**
- Fall Protection – **Complete**
- Hearing Conservation – **Complete**
- Trenching and Excavation – **Complete**
- Heavy Equipment – **Complete**
- Electrical Safety – **Complete**
- Walking and Working Surfaces – **Final Complete**
- Accident Investigation – **Complete**
- Scaffolding Safety – **Complete**
- Fire Prevention – **Complete**
- Aerial Lifts – **Complete**
- Respiratory Protection
- Material Handling
- Lead Protection – **Complete**
- Department Safety Officer
- Facility Safety Inspections – **Complete**
- Boiler Safety Facility Inspections – **Complete**
- Fire Drills/Emergency Evacuation – **Complete**
- Ergonomics
- Hazard Communication
- First Aid
- Confined Space with Permit
- Ladder Safety
- Lock Out / Tag Out
- Evacuation Plan Policy
- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Mold Safety – **Complete**
- Stairways and Walkways – **Complete**
- Fire Extinguisher Training Policy – **Complete**
- Asbestos Policy – **Complete**
- Occupational Safety – **Complete**
- Pesticide Handling – **Complete**
- Transportation – **Complete**

Construction Safety:

- New Hospital
- New Kenwood Building
- New Marble City Building - Demo of old building complete
- Kansas Cares Act Building – Paving of parking lot
- Hastings Hospital Remodel Projects – Exterior and Interior
- Barrett/Buffington Building – Vinita
- Tahlequah CDC Safe Room Addition
- Stilwell CDC Safe Room Addition
- Strip Mall Remodel – Tahlequah - issued Certificate of Occupancy
- Strip Mall Vault Construction
- Tahlequah and Nowata Head Start Meetings
- New Health Warehouse - dirt work has begun
- Walking Trails – Three Rivers and Tahlequah
- Career Services Training Center
- Pryor CDC – Pre-Bid Meeting
- Stilwell Wellness Center – Pre-Bid Meeting

Construction Project status:





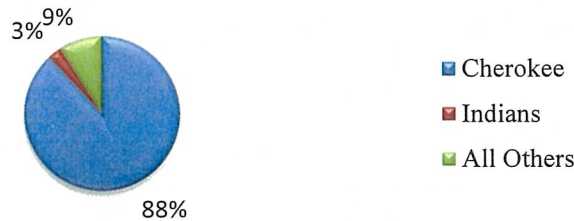
Human Resources

ONBOARDING/BACKGROUND/COMPENSATION/BENEFITS EMPLOYEE ENGAGEMENT

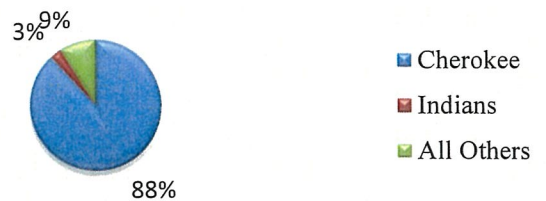
Monthly Report

January 2023

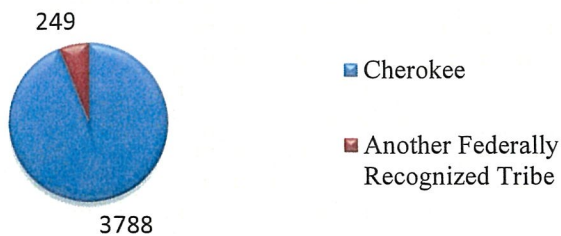
Monthly Number of Employees Hired: 95



YTD Number of Employees Hired: 95



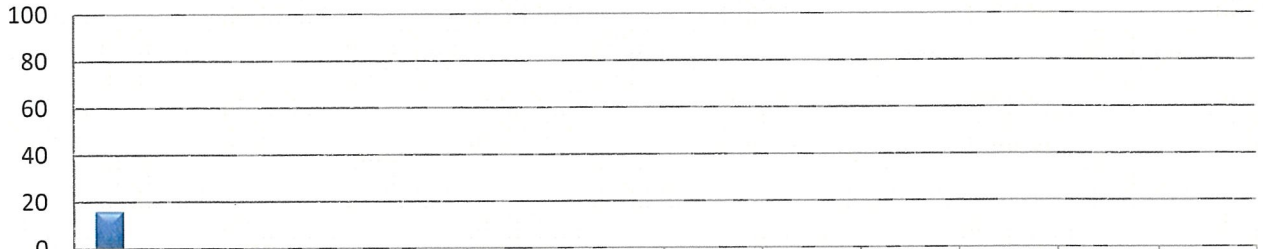
Cherokee Nation Employees: 4556





Monthly Terminations

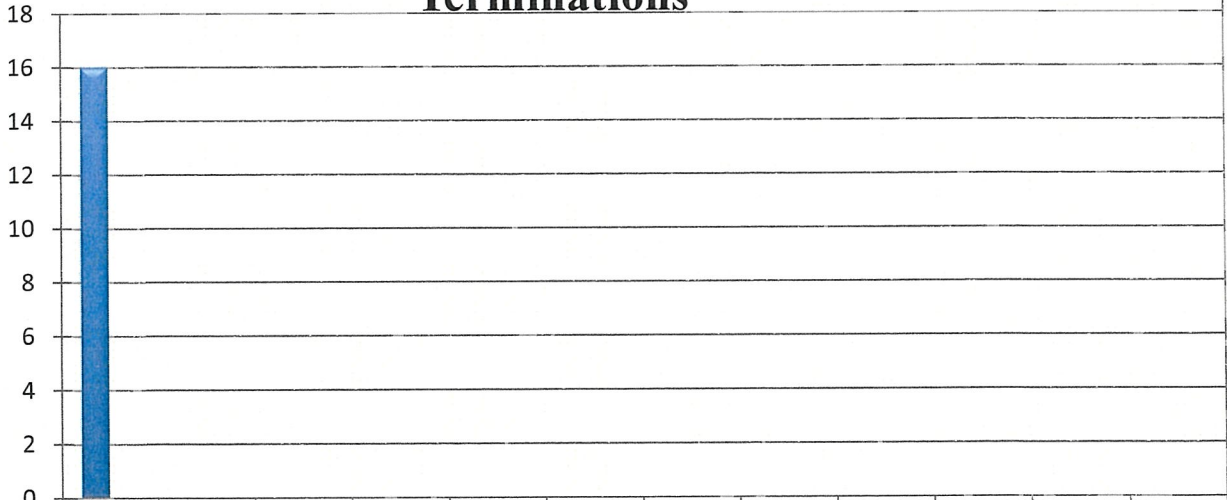
Number of Terminations



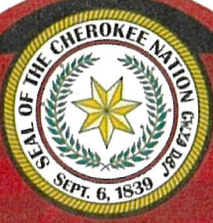
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
■ Voluntary	16	0	0	0	0	0	0	0	0	0	0	0
■ Involuntary	0	0	0	0	0	0	0	0	0	0	0	0

YTD Terminations

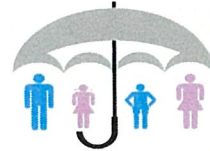
Number of Terminations



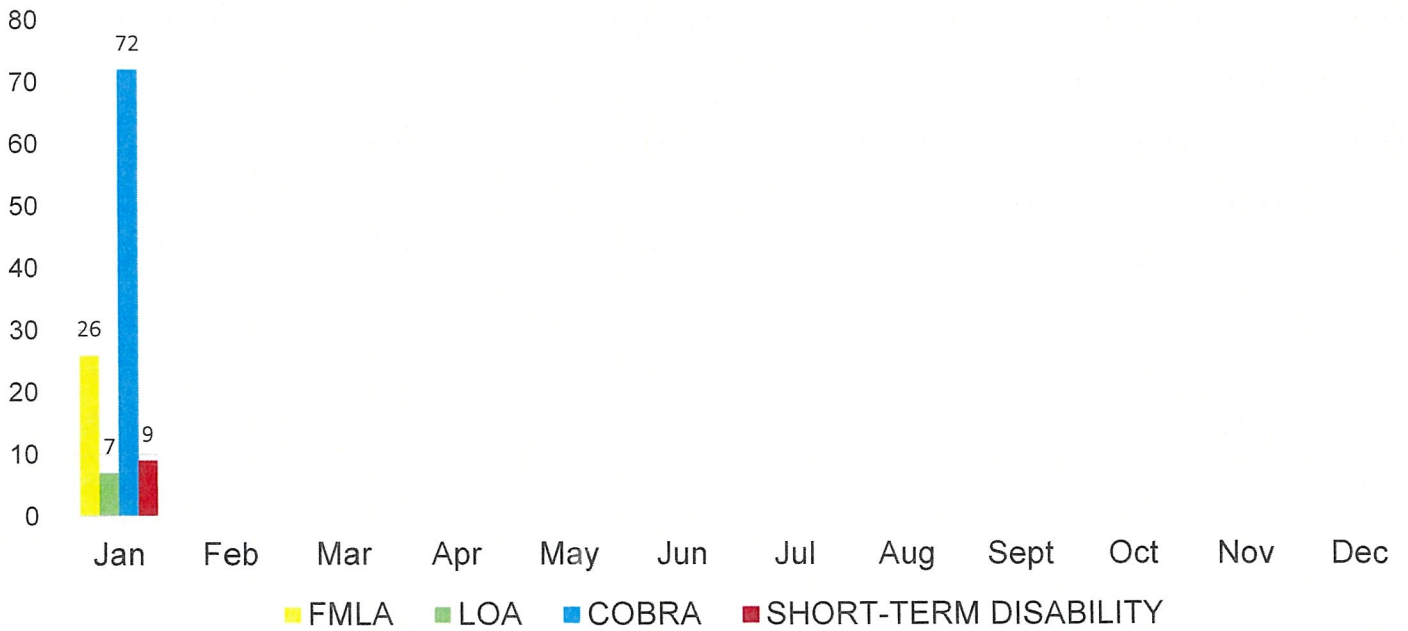
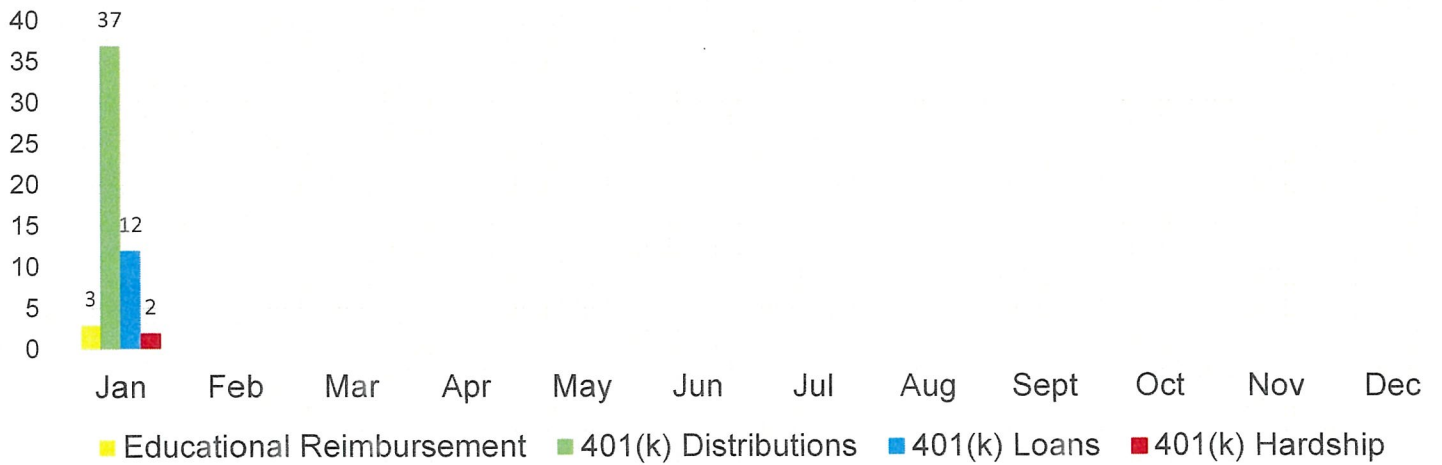
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
■ Voluntary	16	0	0	0	0	0	0	0	0	0	0	0
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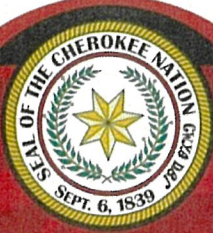


BENEFITS



2023 MONTHLY REPORTS





TRAINING

