

Group:	Management Resources	Month/Year of Report:	FY22 Report for November Mtg.	
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I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

Distributing PPE, disinfectant and other supplies for our return to work. (ongoing)

PLANNING & DEVELOPMENT

a.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Mankiller Clinic (CNB)	January 2020	80%	See below comments
Catoosa Tag Office	September 2021	Civil & footings	Mid 2022
Durbin Feeling Language Center	October 2021	Site Demo	Late 2022
Pryor CDC	Late 2021	Design 65% CD's	TBD
New Hospital	Early-Mid 2022	Concept Design	TBD
New Salina Clinic	Mid 2022	Space Programing	TBD
Mary L. (Holland) Carson Wellness Ctr. (Stilwell)	Mid 2022	Concept Design	TBD
Konrad Holmes Walking Trail	October 2021	Design	TBD
Woody Hair Community Ctr. (Kenwood)	Early-Mid 2022	Concept Design	TBD
Continue Planning for FRF Funding	Ongoing		

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Stilwell CDC (Safe Room)	Late 2021		TBD
Tahlequah CDC (Safe Room)	Late 2021	Drawings 100% review	TBD
Jay Court Remodel	October 2021	90%%	December 2021
Ochelata Clinic Expansion	Dec. 2021	100%CD's del. Nov.	Sept. 2022
Nowata Clinic Expansion	Dec. 2021	100% CD,s del. Nov.	Sept. 2022
Three Rivers Clinic Expansion	Nov. 2021	100% CD's delivered	June 2022
Vinita Imaging	Dec. 2021	100% CD's delivered	Feb. 2022

Catoosa Tag Office:

Civil – ongoing
Site concrete - ongoing

WP Mankiller Clinic:

Flooring – ongoing
Civil - ongoing
Fire alarm inspection - ongoing
Elevator inspection - ongoing
Lobby wood ceiling install – ongoing
Pharmacy coiling door install - ongoing
MEP - ongoing
Millwork - ongoing

Tahlequah Meat Processing:

Sanitary sewer waiting on tank delivery

Durbin Feeling Language Center:

Demo – ongoing
West building pad complete
East building pad 90% complete
MEP - ongoing

➤ **FACILITIES MANAGEMENT**

a.) **Accomplishments**

WORK ORDERS

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	10/20 – 11/21	128 Total	Approx 70%

PROJECTS

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing	Ongoing	Unknown
New Flooring at Southgate H	9/1/21	25%	
New Roof – Learning Center	11/22/21	50%	12/03/21
Install 15 touchless fountains	8/16/21	20%	12/10/21
Set 7.5 ton condenser at Veteran's Ctr.	9/9/21	80%	12/10/21

Continued work on developing a preventative maintenance schedule. Roof repairs are in progress.

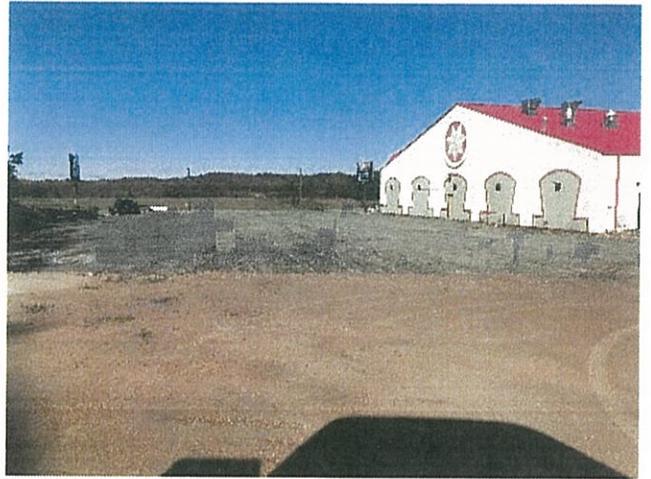
FLEET SERVICE CENTER

d.) **Accomplishments**

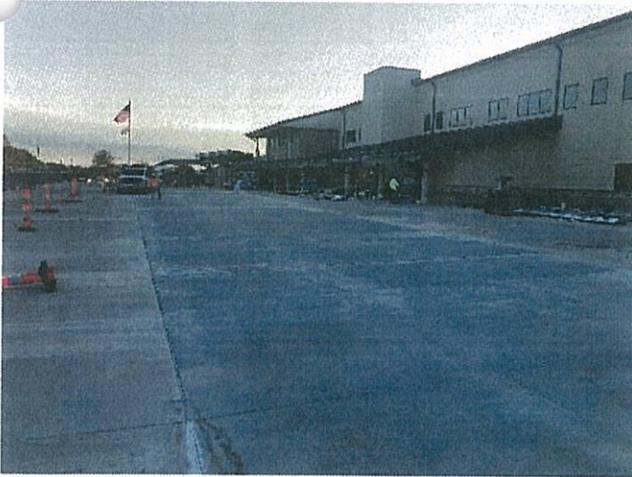
➤ Facility fully open. Serving GSA and Tribal Vehicles



Catoosa Tag Office



Durbin Feeling – site preparation



WP Mankiller Clinic – new parking area



Electrical Repairs –Facilities Mgmt

UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

PLANNING & DEVELOPMENT

f.) Future Plans/New Initiatives

- **Mankiller Clinic** – Ongoing flooring, MEP, Civil, Fire alarm inspection, Mill work, Pharmacy coiling door installation, Lobby wood ceiling installation.
- **Durbin Feeling Language Center** – Demo ongoing, West building pad completed, East building pad 90% complete, MEP - ongoing
- **Processing Plant** –Sanitary sewer ongoing – waiting on tank delivery
- **Master Planning** for FRF Funding
- **Catoosa Tag Office** – Civil – ongoing; Site concrete - ongoing
- **New Hastings Hospital**
- **New Salina Clinic**
- **Three Rivers Clinic Expansion**
- **Ochelata Clinic Expansion**
- **Nowata Clinic Expansion**
- **Vinita Imaging**
- **New Pryor CDC/Head Start**
- **Konrad Holmes Walking trail**
- **Mary L. (Holland) Carson Wellness Ctr. (Stilwell)**
- **Woody Hair Community Ctr. (Kenwood)**

FACILITIES MANAGEMENT

Cleaning, sanitizing and general maintenance of properties

Performing PM (preventive maintenance) duties

g.) Future Plans/New Initiatives

- Continued implementation of new sanitizing procedures
- Continuing to complete work orders
- Constructing new road for firing range

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: November 2021

Executive Director: Tina Glory Jordan

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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Purchases. Since the last report, no purchases were made.

2. Last Will and Testaments. Four LW&T were prepared and endorsed; one was a District Court approval. Two additional interviews were taken.
3. Quiet Title Notices. Six quiet title notices were received from the Solicitor's office, researched and returned.
4. Inventory/Heirships. Three inventory/heirships were requested, researched and returned.
5. Rights of Way/Easements/Service Line Agreements. 32 restricted ROWs were submitted to BIA and awaiting approval. Also, one Service Line Agreement is pending.
6. Rights of Entry. 13 rights of entry were requested and prepared.
7. Hunting leases. Four new restricted hunting leases were submitted; nine have been approved.
8. On-Site Inspections. Ten on-site inspections were requested and completed.
9. Trespass issues. One trespass issue was addressed.
10. Maps/platting. 21 requests for maps/platting assistance were received and completed.
11. Land status calls. 45 land status verification calls were completed during the month, with 13 after hours. One boundary-related memo was requested and completed.
12. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
13. Stats. 74 client sign-ins; 78 phone inquiries, 64 obituaries were processed.
14. Financial transactions. During the month of November \$250,067.34 was processed as lease payments and \$188,249.29 was processed through lockbox.
15. Impact Aid. One request for impact aid verification was received and processed.
16. Research. Two staffers are performing multi-county research. During the month, 167 tracts of land were researched.
17. TAAMS. Encoding for the TAAMS project is awaiting re-opening of EORO on a full-time basis. Currently, three staffers are performing final review and updates.

Cherokee Nation Environmental Programs (CNEP)

Monthly Report
November - 2021

Cherokee Nation Environmental Programs' Mission Statement:

The Cherokee Nation Environmental Programs is committed to protect, preserve, and restore in a sustainable manner our Nation's naturally diverse ecosystems for the health and benefit of future generations.

Clean Air Program:

Staff is currently collecting samples from the National Atmospheric Deposition Program (NADP) litterfall samplers near Dahlenegah School on November 23. These four "samplers" are tubs that accumulate litterfall, which will be collected every four weeks and analyzed for mercury at Wisconsin State Laboratory of Hygiene (WSLH). This will complement the Mercury Deposition Network (MDN) sampling, which collects weekly rainfall and analyzes it for mercury.

Staff conducted the monthly audit of a mobile monitor for the Muscogee Nation.

Clean Water Program:

Staff sampled Baron Fork Creek for water quality. Samples will be analyzed for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN. Awaiting lab results.

General Assistance Program (GAP):

Staff is working with CN Communications to develop an environmental video training library that will be accessible through the CN YouTube site.

COVID-19 Sampling Activities:

Staff sampled the CDC in Stilwell twice this month. Currently, awaiting the lab results.

National Environmental Policy Act Compliance Program:

<i>Program Highlights</i>	<i># this month</i>	<i>Year to date</i>
Environmental Review Records	90	162
Lead-Based Paint Activities	24	51
Asbestos Activities	18	36
Mold/Indoor Air Inspections	1	2
Meth Lab Assessments	0	3

NEPA Project Work Ongoing:

CNEP Staff continue/begin to work on Native American Housing Assistance and Self-Determination Act (NAHASDA) Environmental Assessment (EA) for Housing Authority of the Cherokee Nation (HACN).

- HACN 4th Street Project – project includes – Purchase of 17 acres of land and an office building in Tahlequah the project will also include new construction of a 2 story office building & a warehouse.
- HACN Collinsville Property – project includes – New construction of 20 homes on 20 acres of HACN owned land
- Autumn Woods Addition – project includes – New construction of 16 homes on 16 parcels within a HACN owner housing addition in Tahlequah

CNEP Staff began work on NEPA Reports for Special Projects for Cherokee Nation those projects include:

- Kenwood Community Bldg – project includes – New construction of a Community Center and Elder Housing
- Marble City Cultural Arts Center – project includes – Demolition of existing structures and new construction of a Cultural Arts Center

CNEP Staff completed 12 Environmental Screens for housing rehab and replacement projects funded by CN Tribal Funds.

Superfund:

Staff conducted a site inspection at the Pine Street Preliminary Assessment Project in Catoosa, Oklahoma. This project is a former machine shop/salvage yard located in a residential neighborhood.

Brownfields:

Staff has completed the environmental review for the Adamson Property, located in Sequoyah County for Cherokee Nation Real Estate Services to expand property to one of the Community Centers. This report has been submitted to Cherokee Nation Real Estate Services.

THE INTER-TRIBAL ENVIRONMENTAL COUNCIL

Inter-Tribal Environmental Council (ITEC) is a consortium of Native American tribes from Oklahoma, Louisiana, Texas, and New Mexico. *CNEP serves the consortia as the lead environmental agency.* In this capacity, CNEP provides technical assistance, data analysis, multi-media sampling, and training opportunities to the 44 member tribes. These efforts are funded under the following programs:

ITEC Underground Storage Tanks Program (UST):

Staff conducted an inspection/training for the following tribes:

- Caddo Nation
- Kickapoo Nation
- Seminole Nation
- Iowa Tribe

ITEC Brownfields:

Staff worked with the following tribes on their efforts to address Brownfield sites within their communities:

- Thlopthlocco Tribal Town
- Peoria Tribe
- Kaw Nation

NOTE:

- *ITEC Programs* - are programs that serve both the Cherokee Nation and the other 44 ITEC member tribes.
- U.S. EPA Region 6 consists of the following states – Oklahoma, New Mexico, Texas, Louisiana, and Arkansas.