

**CHEROKEE NATION TRIBAL COUNCIL
RESOURCES COMMITTEE REPORT**

Group: Management Resources

Month/Year of Report: June 2012

Executive Director: Bruce Davis
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Phone: 453-5340

Interim Director: Erica Hart
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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. This office is operated under a Self-Governance Compact with the Secretary of the Interior.

We provide advice and assistance in the following areas:

- Sale or Purchase of Restricted Land
- Deed Exchange
- Partitions
- Patents-in-fee
- Rights-of-way
- Removal of Restrictions
- Leasing:
 1. Business
 2. Hunting
 3. Grazing
 4. Housing
 5. Land
 6. Agricultural
- Restricted Mineral Interests
- Last Will & Testament
- Probates
- Cherokee/English Interpreter
- Notary Services

I. Budget Highlights: None

II. Program Highlights:

a.) Balanced Scorecard Measures

b.) Accomplishments

1. Held 4 weekly all-staff meetings
2. Held 4 weekly TAAMS meetings
3. Attended bi-weekly meeting with Secretary of State Charles Head and Bruce Davis Executive Director of Management Resources
4. Attended NR/RES monthly meeting
5. Organized and attended 9in-house training on RES activities
6. Met with Chickasaw Nation regarding TDE
7. Closed on 2 properties (Issacs and Herndon)

c.) Additional Highlights

- Received and/or returned 736 phone calls
- Met with 110 individual clients
- Completed 38 Site Inspections
- Completed 2 Inventories
- Completed 21 Reports for Distribution
- Conducted 1 Home Visit
- Completed 8 Jurisdictional Calls
- Completed 10 Right of Entries
- Completed 4 Quiet Titles
- Completed 146 County Researches
- Filed 159 Documents in Title Plant
- Made/Indexed 1028 Certified copies
- Indexed 308 Tracts
- Reviewed 546 Tracts for TAAMS
- Conducted 9 Will Interviews
- Prepared 5 Wills
- 2 Wills Signed
- 1 District Court Approved Will
- Scanned 20 Files containing 2,614 pages
- 44 additional documents were scanned into files

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Group: Environmental Programs Month/Year of Report: June (FY 2012)

Group Leader: Tom Elkins Phone: 453-5237 email: tom-elkins@cherokee.org

I. Program Highlights

a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	72	735	82%
6 ERR (Roads)	1	2	33%

b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	27	156	62%

c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	10	32	64%

d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	15	128	85%

e.) Home Energy Audits

Goal Requirement	# this month	Year to date	% of annual goal
300 Energy Audits	26	282	94%

f.) Landfill Inspection Dates/ Results

Purpose	Date	Leachate Pond Freeboard
Weekly Inspection	5/21/2012	25 inches
Unannounced Visit	5/25/2012	26 inches
Weekly Inspection	5/29/2012	26 inches
Unannounced Visit	6/1/2012	26 inches
Weekly Inspection	6/4/2012	25 inches
Unannounced Visit	6/8/2012	26 inches
Weekly Inspection	6/11/2012	26 inches
Gas Vents Sampled	6/13/2012	
Unannounced Visit	6/15/2012	27 inches

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II. Highlights:

- a) Completed monthly sampling and lab analysis for Saline Creek, Spring Creek, Spavinaw Creek and Flint Creek. Quarterly sampling was also completed on Fourteen Mile, Little Lee, Sallisaw and Caney. The parameters include: bacteria, nitrate/nitrite, phosphorus, fluoride, sulfate, nitrogen, nitrogen as ammonia, alkalinity, hardness, pH, dissolved oxygen, temperature, flow, turbidity, conductivity, salinity, cyanide, heavy metals and total chlorine.
- b) The Staff completed fish shocking events on Spring Creek and Dirty Creek. Tasks include identifying fish, weighing fish and taking samples from the fish. The sampling started the last week in May and was finished the first week in June. Approximately seven species were collected during the event. We anticipate conducting possibly one more shocking event if time permits. This will allow us to add a larger sample group.
- c) Staff completed the third month of sampling on Lake Tenkiller. A sampling boat was utilized to sample five locations. The sampling will be continued for six months. The parameters that were sampled include: bacteria, nitrate/nitrite, phosphorus, cyanide, metals, fluoride, sulfate, nitrogen, nitrogen as ammonia, alkalinity, hardness, pH, dissolved oxygen, temperature, flow, turbidity, conductivity, salinity and total chlorine.
- d) Hastings Hospital- CNEP is working with the BIA, IHS, CN Planning and Development, and CN Health Facilities to address the lead-based paint, asbestos and underground storage tank issues.
- e) Compliance issues- The leachate pond freeboard was above the required 24 inches. It has been above the required 24 inches since November 2011. As of this week the last level check was 24 inches. The #6 perimeter gas well is above LEL for methane. The methane limits for the perimeter gas wells is less than LEL which is 5%. The methane emissions at the Landfill are not meeting Title 5 regulations.
- f) Staff is currently working with CNB to help with the Outpost #2 redevelopment issues with the above ground storage tanks and the new underground storage tanks they will be installing when the new convenience store is built. Removal of the above ground tanks will be in June.
- g) Lead outreach activities at: Hastings Hospital, Tahlequah CDC, Tahlequah Early Learning Academy, the Jay Muskogee Clinic, and the CNEP set up a booth at the CN Job Fair. The CNEP participated in Cherokee Nation Youth Summer Camps (Ketchum and Colcord).