

**Group: Marshal Service Month/Year of Report: October 2021  
 Executive Director: Shannon Buhl Phone: 918-207-3800  
 Email: [shannon-buhl@cherokee.org](mailto:shannon-buhl@cherokee.org)**

- 1. Budget Highlights-Please Refer to Monthly Financial Report**
- 2. Program Highlights for September 2021:**

<u>District 1</u>	<u>412 North</u>	<u>District 2</u>	<u>412 South</u>	<u>Total</u>
Assists	20	Assists	25	45
Cases	15	Cases	66	81
Citations	1	Citations	7	8
EDO	1 (Sam Hider Health Ctr)	EDO	26 (Hastings)	27
Community Patrols	20	Community Patrols	49	69
Warnings	16	Warnings	22	38
Warrants Served	14	Warrants Served	10	24
Community Events	1	Community Events	7	8

**There is no clear way to calculate the number of Tribal Agency assists we deal with, suffice to say, it's in the 100s if not 1000s at this point.**

**3. Special Operations:**

Special applications branch planned and executed:  
 Less Lethal Training- instructors x2  
 Dirt Bike Training.  
 Two days of Dive Training.  
 NTOA Training- Five Marshals attended the National Conference.  
 Three Marshals were recertified as Breachers.  
 Purchased new SOT van.  
 Two days of SWAT Training.  
 Marshals conducted a deer count in preparation for the hunting season and turned the numbers into the Oklahoma Department of Wildlife.  
 Casino Requests (24)

**4. Accomplishments:**

Explosive Breaching Re Certification: **T.E.E.S**

NTOA Conference Legal/Tactical Updates: 5 Marshals attended

**New Hires:** Deputy Jimmie Robertson CNMS,  
Ryan Tiger A.G. Special Officer Probation, Jackie Smithson A.G.  
Investigator Special Officer.

**5. Security:**

Security Violations (13)

Vehicle Assists (5)

Incident Reports (14)

Events: (4)

**6. Health Facilities:**

Hastings (26)

Redbird Smith (0)

Three Rivers (0)

Cooweescoowee Ocheleta (0)

Wilma P Mankiller (0)

Washington Co (0)

Stroud (0)

Sam Hider Heath Center ( 1) EDO

**Total: 27**

**7. Community:**

Community Policing Events: 1

**8. Court Transports throughout 14 counties**

#78 transports

**9. Emergency Manager:**

1. Military IRT Deployment Completed FY21, they will return March 2022
2. Utilized equipment to support CN departments and programs
3. Assisted Administration, partner tribes and agencies with COVID operations
4. Tailholt and Chewey storm safe shelters bids received, evaluating qualified bids
5. Communicating with FEMA on response to COVID-19
6. Finalizing with FEMA in regards to the May 2019 storms and floods response
7. Attended meetings with local agencies to build partnerships and resource information for COVID-19
8. Assisted CN Marshal Service operations

**10. Health Services:**

1. Supporting the COVID-19 response.
2. Developing Operational Period Incident Action Plans.
3. Developing After-Action Reports for the COVID-19 Response and vaccination efforts.





**OCTOBER 2021**

**I. Budget Highlights**

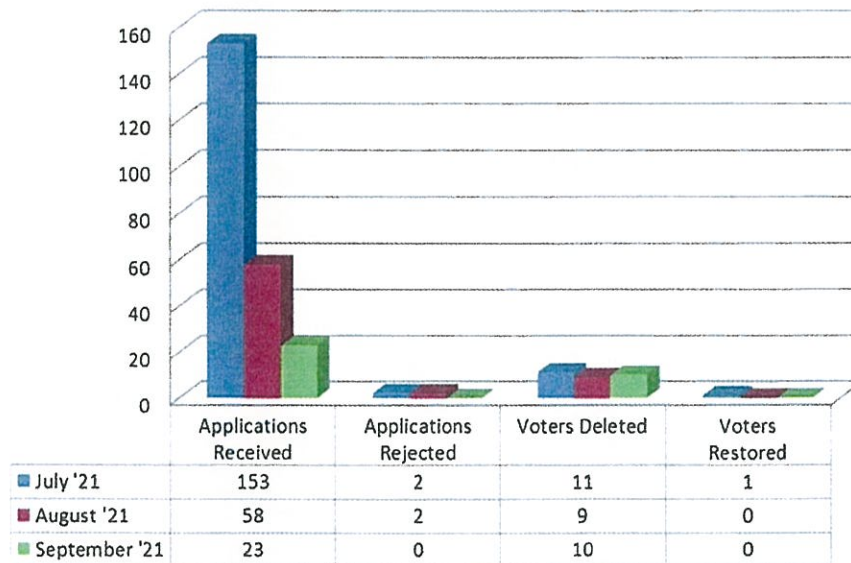
a.) FY22 is on target.

**II. Program Highlights**

a.) **Voter Processing:** As of 10/01/2021

*75,840 Total Registered Voters; 43,626 In-District; 32,214 At-Large*

**Voter Registration Statistics**



b.) **Statistical Report:**

\*Detailed Data by District and Precinct is attached.

**III. Accomplishments**

a.) **Deceased/Relinquished Status:**

The Election Commission Staff are continuing to review each voter's file to ensure our computer database has all documents scanned into the system that are in a voter's file.



The Election Commission has stayed current with monthly Tribal Registration Deceased and Relinquished citizen listings.

#### **IV. Future Plans and Initiatives**

- a.) Continue to actively update and correct voter's addresses in the Election Commission database.
- b.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. My email and our number are listed at the top of this report.
- c.) The Election Commission is ready to work alongside the Tribal Council on Election Reform.

**Chronicle- Voter Registration by District and Precinct**

10/1/2021 10:37 AM

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
Dist No. 1 Hulbert	Hulbert	1,240
	Okay	301
	Tahlequah (1)	1,545
<b>Total for District</b>		<b>3,086</b>
Dist No. 2 Tahlequah	Briggs	292
	Lowrey	267
	Tahlequah (2)	2,503
<b>Total for District</b>		<b>3,062</b>
Dist No. 3 Tenkiller	Keys	956
	Tahlequah (3)	1,808
<b>Total for District</b>		<b>2,764</b>
Dist No. 4 Three Rivers	Ft. Gibson	1,090
	Muskogee	581
	Warner	776
<b>Total for District</b>		<b>2,447</b>
Dist No. 5 Redbird	Gore	408
	Sallisaw (5)	632
	Vian	1,204
<b>Total for District</b>		<b>2,244</b>
Dist No. 6 Sequoyah	Belfonte	118
	Marble City	172
	Muldrow	1,646
	Sallisaw (6)	1,662
<b>Total for District</b>		<b>3,598</b>
Dist No. 7 Flint	Cave Springs	298
	Chewey	103
	Stilwell (7)	2,675
	Westville (7)	716
<b>Total for District</b>		<b>3,792</b>
Dist No. 8 Goingsnake	Bell	269
	Stilwell (8)	1,075
	Westville (8)	481
<b>Total for District</b>		<b>1,825</b>
Dist No. 9 Saline	Jay (9)	736
	Kansas	1,463

**Chronicle- Voter Registration by District and Precinct**

10/1/2021 10:37 AM

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
Dist No. 9 Saline	Kenwood	187
	Salina (9)	547
<b>Total for District</b>		<b>2,933</b>
Dist No. 10 Delaware	Afton	631
	Grove	764
	Jay (10)	907
	Pryor (10)	552
	Salina (10)	203
	Spavinaw	181
<b>Total for District</b>		<b>3,238</b>
Dist No. 11 Cooweescoowee - North	S. Coffeyville	488
	Vinita	1,952
	Welch	140
<b>Total for District</b>		<b>2,580</b>
Dist No. 12 Cooweescoowee - West	Bartlesville	1,677
	Nowata	720
	Skiatook	133
<b>Total for District</b>		<b>2,530</b>
Dist No. 13 Gadusi	Catoosa	351
	Collinsville	963
	Tulsa	1,844
<b>Total for District</b>		<b>3,158</b>
Dist No. 14 Cooweescoowee - Central	Chelsea	566
	Claremore (14)	2,552
	Collinsville	8
	Oologah	430
<b>Total for District</b>		<b>3,556</b>
Dist No. 15 Cooweescoowee - South	Claremore (15)	865
	Locust Grove	943
	Pryor (15)	953
	Salina (15)	52
<b>Total for District</b>		<b>2,813</b>
At Large	At Large	32,214
<b>Total for District</b>		<b>32,214</b>
<b>Grand Total</b>		<b>75,840</b>

vr2120

Page 2 of 2





# CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

+  
**Group:** Tax Commission                      **Month/Year of Report:** October, 2021

**Group Leader:** Sharon Swepston    **Phone:** 918-453-5377                      **E-mail:** Sharon-swepston@cherokee.org

## I. Budget Highlights

a.) Please refer to the monthly financial report from Finance.

## II. Program Highlights

### a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY21 compared to FY20 as of August 31st 2021 & August 31st 2020, had an overall increase of 20.53%.
2. The month to month revenue comparison for August 2020 (FY20) compared to August 2021 (FY21) shows an increase of 28.24%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY21 new tags issued in the Extended Jurisdictional Boundary for October 839, November 1,321, December 719, January 708, February 522, March 935, April 962, May 1,826, June 879, July 976, August 935.

### b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY21 compared to FY20 as of August 31st 2021 & August 31st 2020, had an overall decrease of 12.84%.
2. A month to month revenue comparison for August 2020 (FY20) compared to August 2021 (FY21) shows an increase of 47.81%.
3. The detail for all areas of tax is shown on the attached graphs.

### c.) Future Plans/New Initiatives

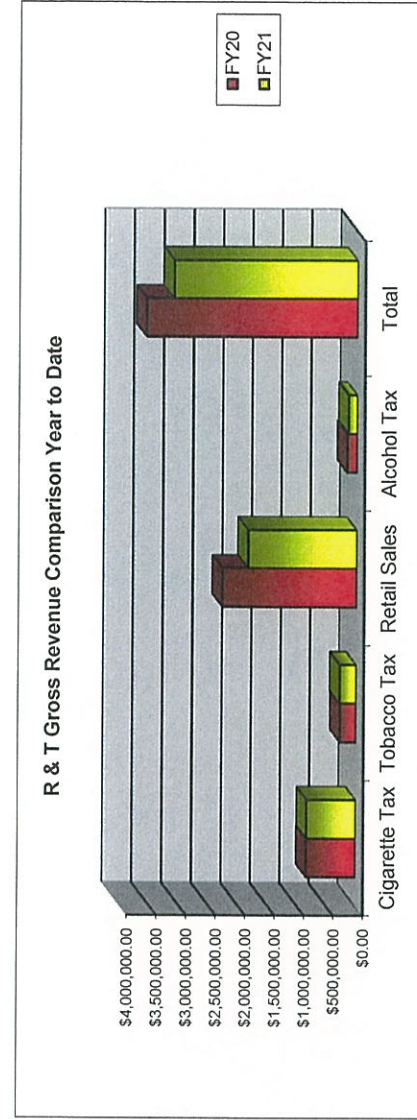
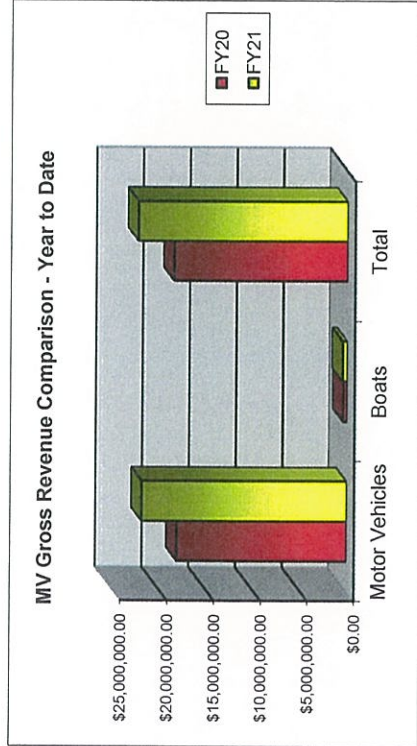
1. The next Tax Commission meeting is scheduled for December 8, 2021 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of September 30, 2021 we have mailed out 434 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for August 2021 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before October 15, 2021.



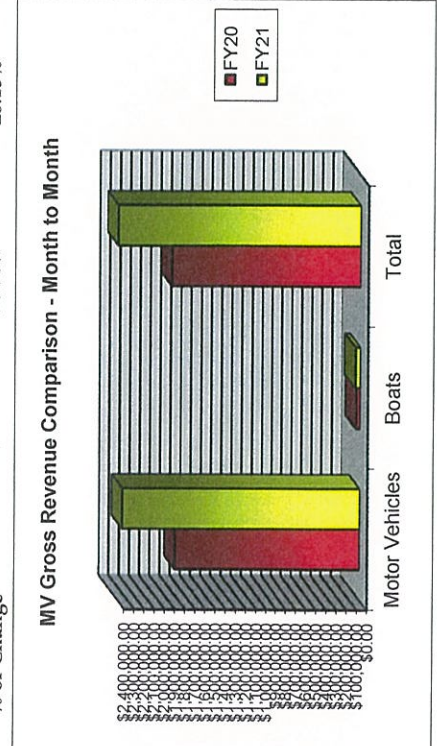
CHEROKEE NATION TAX COMMISSION

AUGUST, 2021

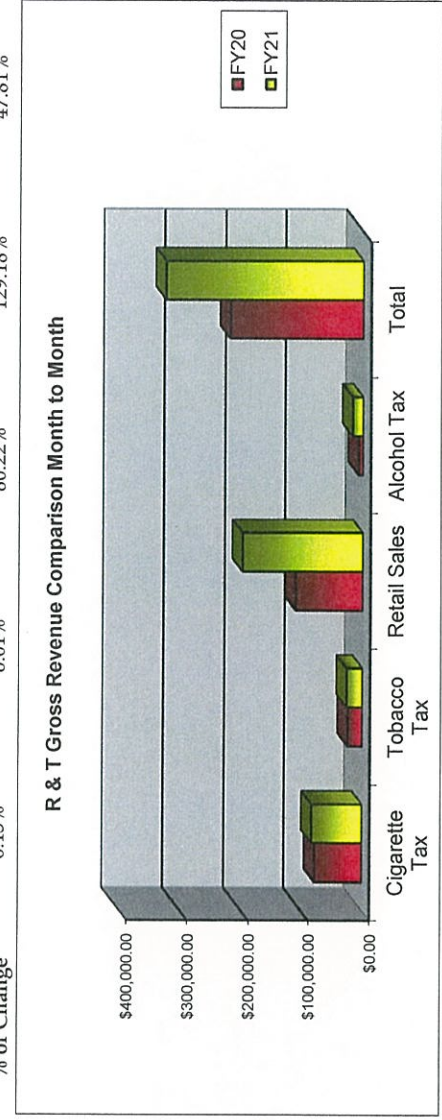
	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY20	\$845,806.32	\$275,364.87	\$2,289,919.44	\$169,332.99	\$3,580,423.62
FY21	\$839,334.97	\$280,418.30	\$1,855,837.51	\$145,236.58	\$3,120,827.36
% of Change	-0.77%	1.84%	-18.96%	-14.23%	-12.84%



	Motor Vehicles	Boats	Total
FY20	\$1,831,448.11	\$40,601.91	\$1,872,050.02
FY21	\$2,348,685.91	\$50,339.51	\$2,399,025.42
% of Change	28.24%	23.98%	28.15%



	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY20	\$78,285.84	\$24,044.66	\$110,830.03	\$7,691.77	\$220,852.30
FY21	\$83,100.64	\$25,970.73	\$199,736.41	\$17,627.66	\$326,435.44
% of Change	6.15%	8.01%	80.22%	129.18%	47.81%



**I. Budget Highlights – please refer to Monthly Financial Report.**

Description of budget exceptions: No budget exceptions to report.

**II. Program Highlights**

**a. Tribal Transportation Self-Governance Program**

On June 9, Cherokee Nation received notice that we were deemed eligible to participate in the U.S. Department of Transportation’s Tribal Transportation Self-Governance Program. The goal of the Tribal Transportation Self-Governance Program is to offer greater control, flexibility, and decision-making authority over federal funds used to carry out tribal transportation programs, functions, services, and activities (PFSAs) in tribal communities. Since the June 9 determination, Cherokee Nation’s negotiating team has worked diligently to draft a compact and funding agreement. Cherokee Nation has been working with the U.S. Department of Transportation’s negotiating team to come to an agreement. We are awaiting additional feedback from the U.S. Department of Transportation before we move forward.

**b. 2021 Virtual Broadcast Tribal Self-Governance Conference**

Cherokee Nation hosted the virtual Tribal Self-Governance Conference on September 14 through 16. It was a success, and Cherokee Nation enjoyed the opportunity to engage. We look forward to continuing to work with the Self-Governance Communication and Education Tribal Consortium to highlight the important and innovative work Self-Governance tribes are doing across Indian Country, including some of our own efforts.

**c. Public Law 102-477 Updates**

Public Law 102-477 allows tribes to seamlessly integrate federal employment, training, and related services to maximize efficiency and ensure our tribal citizens receive as many services as possible. We are currently working across departments to ensure everyone is coordinated in our efforts. In mid-August, we received notification of approval on a Plan Amendment related to childcare. We also recently submitted an additional Plan Amendment, and the Bureau of Indian Affairs Division of Workforce Development has 90 days to respond to our request. We anticipate that the amendment will be approved.

As a result of our successes with our PL 102-477 Plan and programs, we have begun receiving requests for technical assistance from other tribal governments. In conjunction with Career Services, we work to fulfill these requests and work with other tribes. We recently worked with the Muckleshoot Tribe and the Lummi Nation to assist them in integrating some of the workforce development programs into their Plan.

We are also working to maximize our opportunities in this space, and we continue to engage our federal partners and other tribes to learn from their work.

**d. Reports**

We have not received any reporting requests from the Office of Self-Governance this month. We will soon be receiving a request to complete our Financial Assistance and Social Service Report (FASSR), and will soon begin work on our annual P.L. 102-477 narrative and financial report. We continue to track our reports closely and submit them when the Bureau of Indian Affairs Division of Workforce Development and the Office of Self Governance request them.

**e. Funding Updates**

To date, Cherokee Nation has received a total of \$8,557,160.75 in CARES Act dollars for our Self-Governance programs under the Department of the Interior and \$51,364,059 in CARES Act dollars for our PL 102-477 programs. We have also received 17,757,154 in American Rescue Plan Act (ARPA) funds for our Self-Governance programs and \$165,631,972 in ARPA funds for our PL 102-477 programs.

**f. Tribal Consultations, Trainings, and Calls**

We continue to stay engaged with trainings and calls. We have engaged in several meetings with our federal partners in recent weeks. We participated in the National Indian and Native American Employment / Public Law 102-477 Training in September, as well as the Tribal Self-Governance Conference. Additionally, we participated in the P.L. 102-477 Annual Federal Partners meeting, which included Assistant Secretary for Indian Affairs Brian Newland and several other federal officials. We also participated in the Fall 2022 Oklahoma Self-Governance Coalition Meeting, which brings together Self-Governance tribes in Oklahoma to share best practices and updates.

RULES COMMITTEE REPORT  
CHEROKEE NATION GAMING COMMISSION  
OCTOBER 2021 REPORT

Submitted on October 7, 2021 By:

Janice Walters Purcell

Executive Director, Cherokee Nation Gaming Commission

The Cherokee Nation Gaming Commission issued forty-two (42) permits, forty-one (41) suitability determinations, sixty-two (62) orders and ninety-four renewals at the September 29, 2021 Commission Meeting for October 2021 for approval (Employee Licensing)

The Cherokee Nation Gaming Commission also issued licenses for seven (7) individuals Orders for September 2021, also fifteen (15) companies for Commission renewal for October 2021 and sixty-three (63) individual vendor representatives for renewal for October 2021. (Vendor and Vendor Representative Licensing)

Cherokee Nation Gaming Commission approved the following new electronic themes, new gaming cabinets, new main programs, new gaming components. The Cherokee Nation Gaming Commission also affirmed Executive Director Approval items.

Electronic Game Themes:

Electronic Game Themes

- Aruze 4
- AGS 13
- Gaming Arts 2
- Novomatic 6
- Everi 8

Platforms

- Castle Hill 2

New Gaming Components

- VGT 1

Main Program

- Gaming Arts 1

Gaming Cabinet

- Gaming Arts 1

Executive Director Approval Items:

- JCM ICB 3.0 Upgrade
- Patron Management Change Request

These software upgrades were submitted for approval after a comprehensive review by the Cherokee Nation Gaming Commission Compliance Department.

The Audit Department also presented the 2022 Proposed Audit Plan which was approved by the Commissioners.

The Gaming Commission staff will attend a virtual training on Title 31 requirements as required by the NIGC and the State Compact.

Staff will also attend the NIGC National Virtual Training Conference which will discuss Division of Compliance, Division of Technology, Audit checklist, and Updates from the NIGC.

October 15, 2021 is the date for the next Gaming Commission meeting which will be held at the Hard Rock Casino. Thank you.

## HUMAN RESOURCES

September 2021

ALANA CASTEEL, INTERIM EXECUTIVE DIRECTOR  
Extension 5243

As of September 29, 2021, the total number of Employees is 4201. Of those employees, 3469 are Cherokee and 254 are members of another Federally recognized tribe.

### EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	57	466
% of Cherokees Hired	86	82
% of Indians Hired	4	5
% of All Others Hired	10	13
# of Applications Received	404	4567
# of Interview Panels Sent	164	1313

### COMPENSATION

Processed	Monthly	YTD
# of Terminations	72	404
# of Voluntary Terminations	69	360
# of Involuntary Terminations	3	44

### BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	3	37
401(k) Distributions	50	442
401(k) Loans	12	103
401(k) Hardship	4	25
FMLA	44	390
COBRA	86	491
Short Term Disability	10	122

### EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	30	269



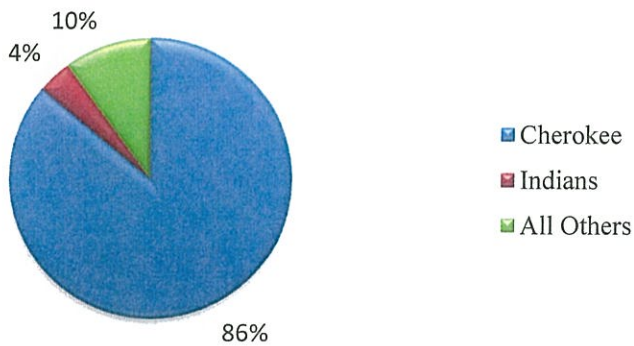


## Human Resources

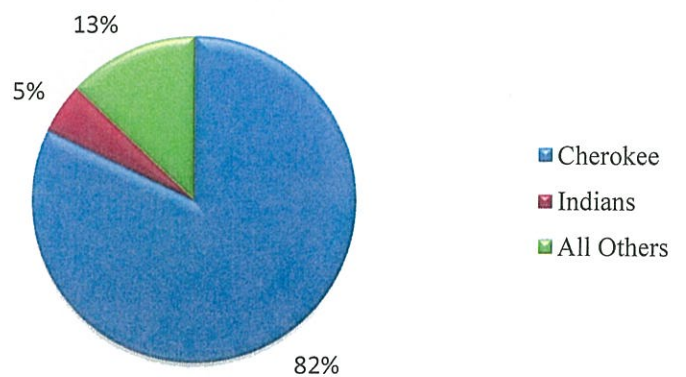
### ONBOARDING/BACKGROUND/COMPENSATION/BENEFITS EMPLOYEE RELATIONS & DEVELOPMENT

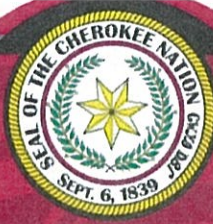
Monthly Report  
**September 2021**

#### Monthly Number of Employees Hired: **57**

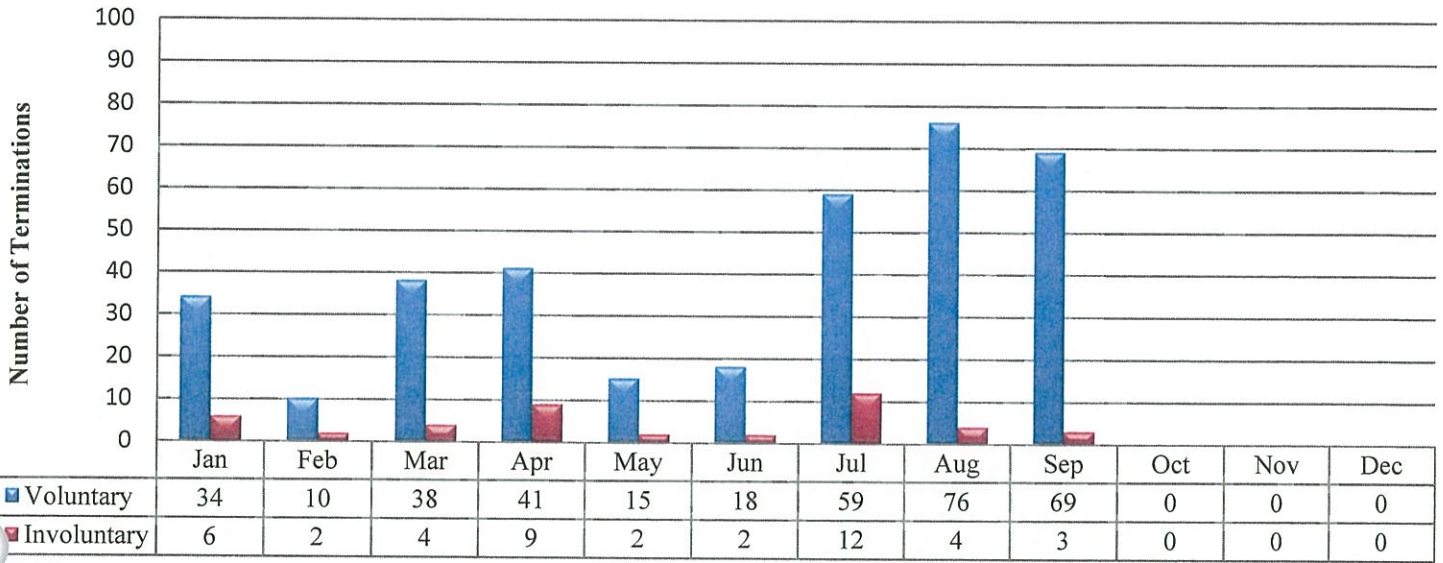


#### YTD Number of Employees Hired: **466**

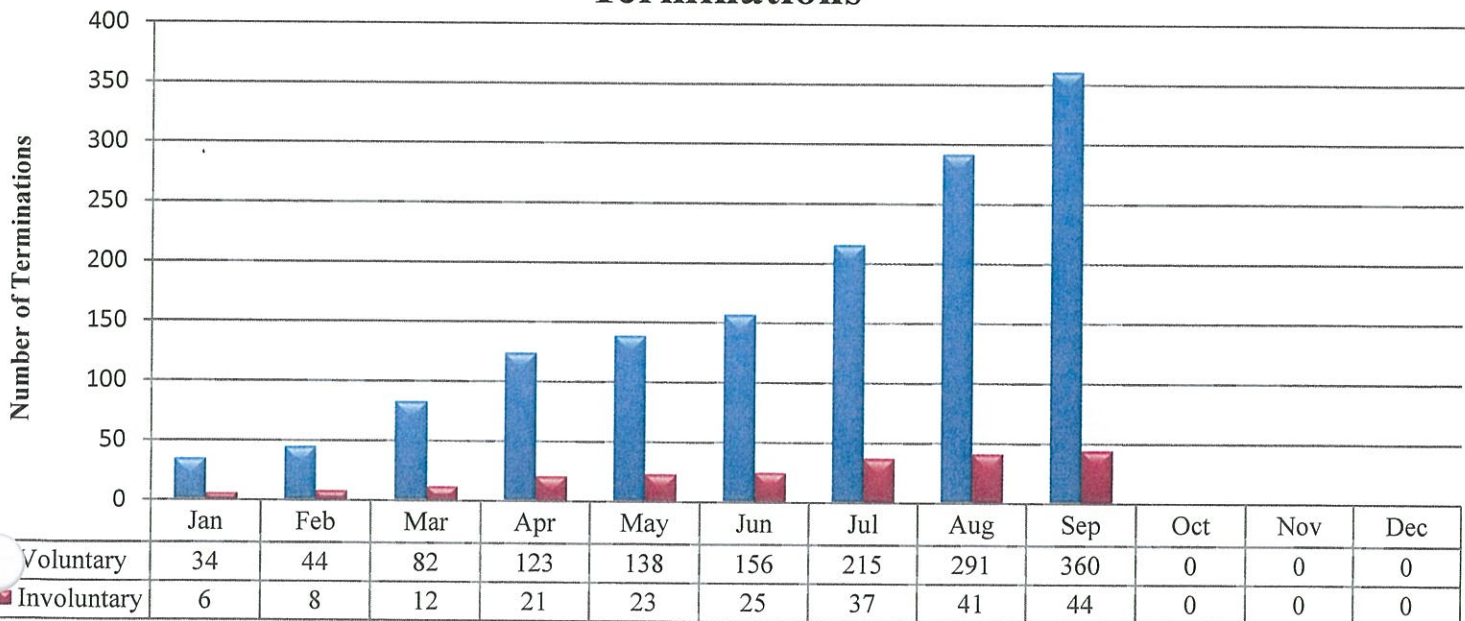


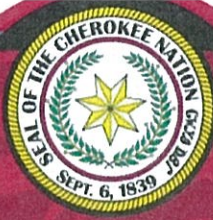


## Monthly Terminations

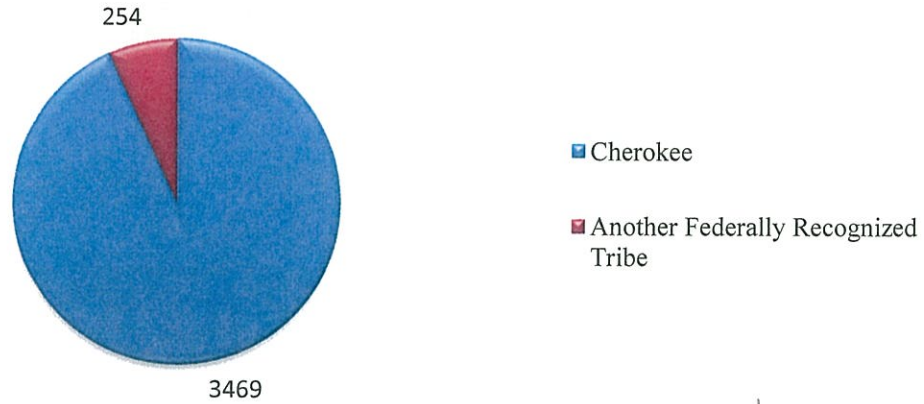


## YTD Terminations



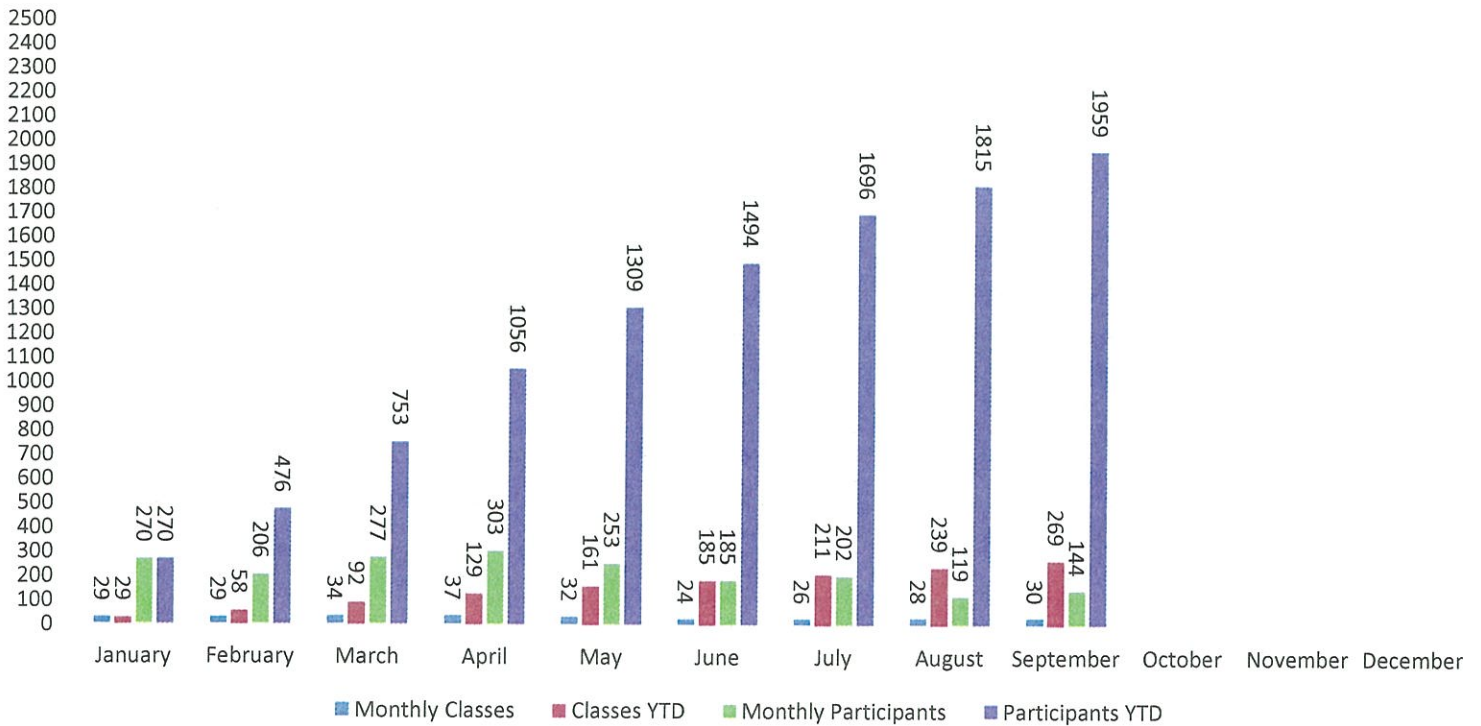


## Cherokee Nation Employees: 4201



## EMPLOYEE RELATIONS & DEVELOPMENT

### Summary of PassPort Training Classes & Participants - Monthly & YTD

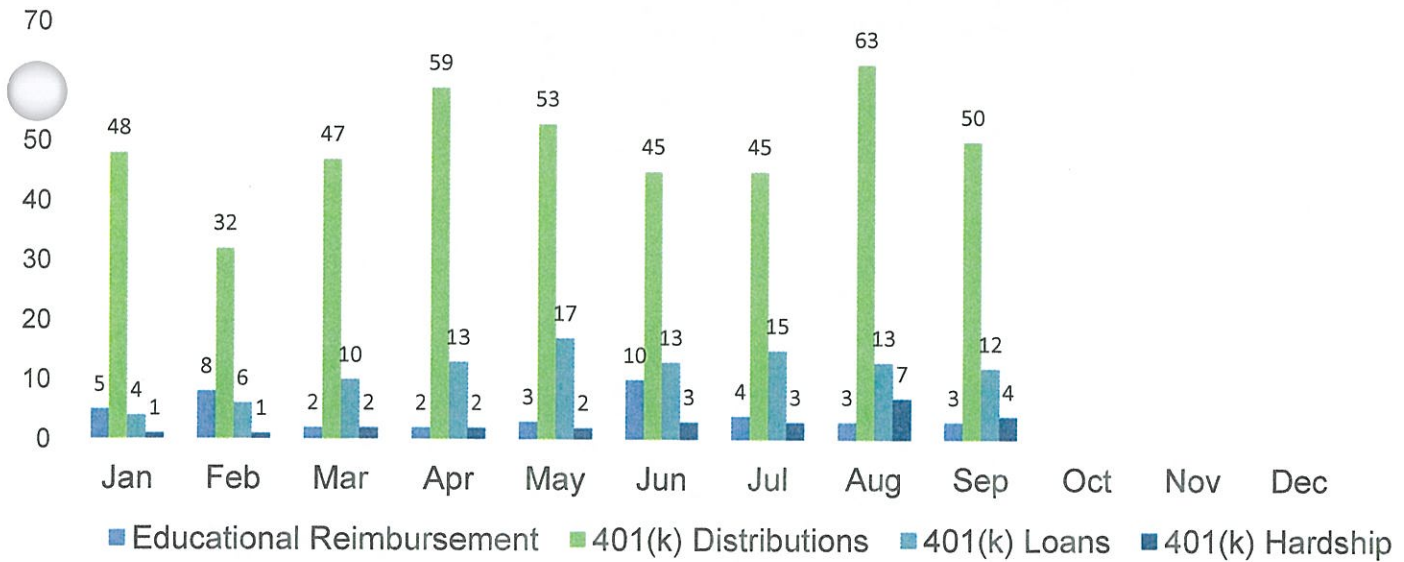


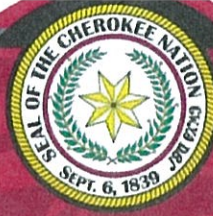


## BENEFITS

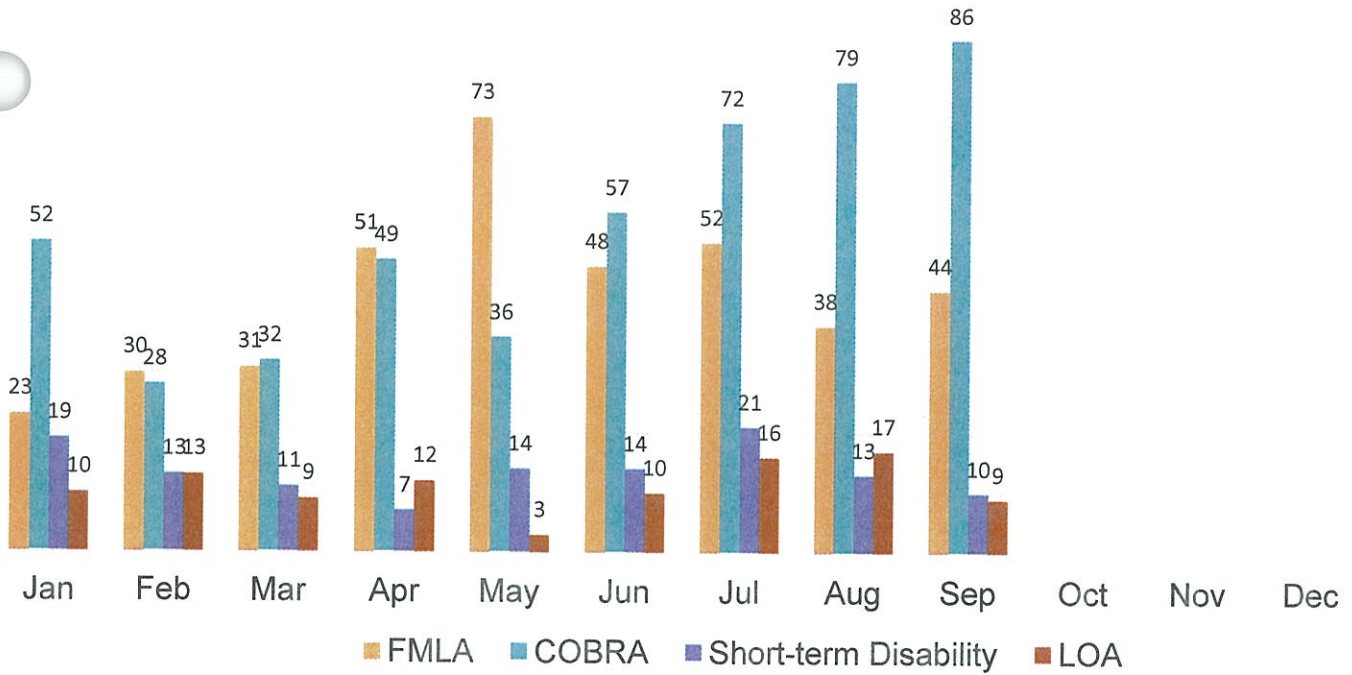
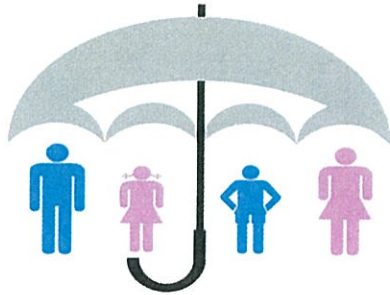


## 2021 MONTHLY REPORTS





CHEROKEE NATION  
©2014



# CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

## RISK MANAGEMENT September 2021

**SAMANTHA HENDRICKS, EXECUTIVE DIRECTOR**  
**Extension 5682**

### PROPERTY INSPECTIONS:

- PACE Elder Care (4 buildings)
- HACN Tahlequah Office
- Housing Rehab
- Education Foundation
- Tribal Complex
- Financial Resources
- Tribal Facilities Administration
- Tribal Facilities Shop
- Human Resources (both buildings)
- Shipping and Receiving Warehouse
- Tahlequah Food Dist.
- Comm. Service Annex
- Roads Annex
- Roads Testing Lab
- Security Office
- TEC Building
- Gaming Commission
- Tahlequah Tag Office
- Patrick Property



### SAFETY TRAININGS

- Fire Extinguisher Training – Hazwoper Training  
Environmental Programs  
– 48 attendees

## **SAFETY POLICIES DRAFTED for RM MANUAL:**

- Fleet Safety – **Complete**
- PPE – **Complete**
- Forklift Safety – **Complete**
- Fall Protection – **Complete**
- Hearing Conservation – **Complete**
- Trenching and Excavation – **Complete**
- Heavy Equipment – **Complete**
- Electrical Safety – **Complete**
- Walking and Working Surfaces – **Final Complete**
- Accident Investigation – **Complete**
- Scaffolding Safety – **Complete**
- Fire Prevention – **Complete**
- Aerial Lifts – **Complete**
- Respiratory Protection
- Material Handling
- Lead Protection - **Complete**
- Department Safety Officer
- Facility Safety Inspections – **Complete**
- Boiler Safety Facility Inspections – **Complete**
- Fire Drills/Emergency Evacuation - **Complete**
- Ergonomics
- Hazard Communication
- First Aid
- Confined Space with Permit
- Ladder Safety
- Lock Out / Tag Out
- Evacuation Plan Policy
- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Mold Safety – **Complete**
- Stairways and Walkways - **Complete**
- Fire Extinguisher Training Policy - **Complete**
- Asbestos Policy – **Complete**
- Occupational Safety – **Complete**
- Pesticide Handling – **Complete**
- Transportation – **Complete**



## CONSTRUCTION SAFETY:

- Wilma P. Mankiller Clinic – Construction is ongoing
- Durbin Feeling Language Center
- Jay Cares Act Courts Remodel
- Art Pathway – Tahlequah - Construction is coming to close.
- Kansas Cares Act Building – Waiting for final occupancy
- Vinita Attucks Property – Phase II started
- Stilwell Blackjack Property – Waiting for final occupancy
- Meat Processing Plant
- Hastings Hospital Remodel Projects – Exterior and Interior
- Barrett/Bufington Building – Vinita
- Catoosa Tag Office

## STATUS of CONSTRUCTION PROJECTS:

