

Group: Career Services- Education Month/Year of Report: March, 2013

Group Leader: Diane Kelley Phone: 453-5628 Email: dkelley@cherokee.org

**I. Budget Highlights – Please refer to Monthly Financial Report**

None

**II. Program Highlights**

**a. Balanced Scorecard Measures**

	<i>February</i>	<i>YTD</i>	<i>Goal</i>	<i>% of Goal</i>
<i>GED Completions</i> – includes individuals completing and receiving a GED or High School Diploma from Talking Leaves Job Corps and Career Literacy.	21	127	250	50.8%
<i>Training Completions</i> – includes individuals receiving a nationally-recognized certification, credential, or degree while enrolled in one of 11 different vocational training programs.	26	183	450	40.7%
<i>Employment Completions</i> – includes individuals who completed a Work Experience or TERO OJT assignment.	19	38	300	12.7%
<i>Unsubsidized Placement</i> – includes all individuals who entered unsubsidized employment (they got a job!) while enrolled in one of 15 different programs, both employment and vocational.	118	389	500	77.8%
<i>Retention</i> – includes individuals who were retained in their unsubsidized employment through assistance from a Career Services Program.	17	156	200	78%
<i>Job Readiness Training</i> – includes individuals who completed the Life/Employment Skills Training.	8	122	500	24.4%
<i>WorkKey Credentialing</i> – includes individuals who received a bronze, silver, gold, or platinum WorkKeys credential.	52	195	500	39%
<i>Job Bank</i> – includes the number of new individuals	18	119	1,000	11.9%

entering the TERO Job Bank.				
<i>Indian Owned Businesses</i> – includes the number of businesses newly certified as an Indian Owned Business.	9	46	100	46%
<i>Job Fairs</i> – includes the number of Job Fairs held by Career Services.	2	6	15	40%
<i>Community Service Projects</i> – this is the number of Community Service Projects completed by youth, both through the Summer Youth Employment Program and Talking Leaves Job Corps.	6	22	50	44%

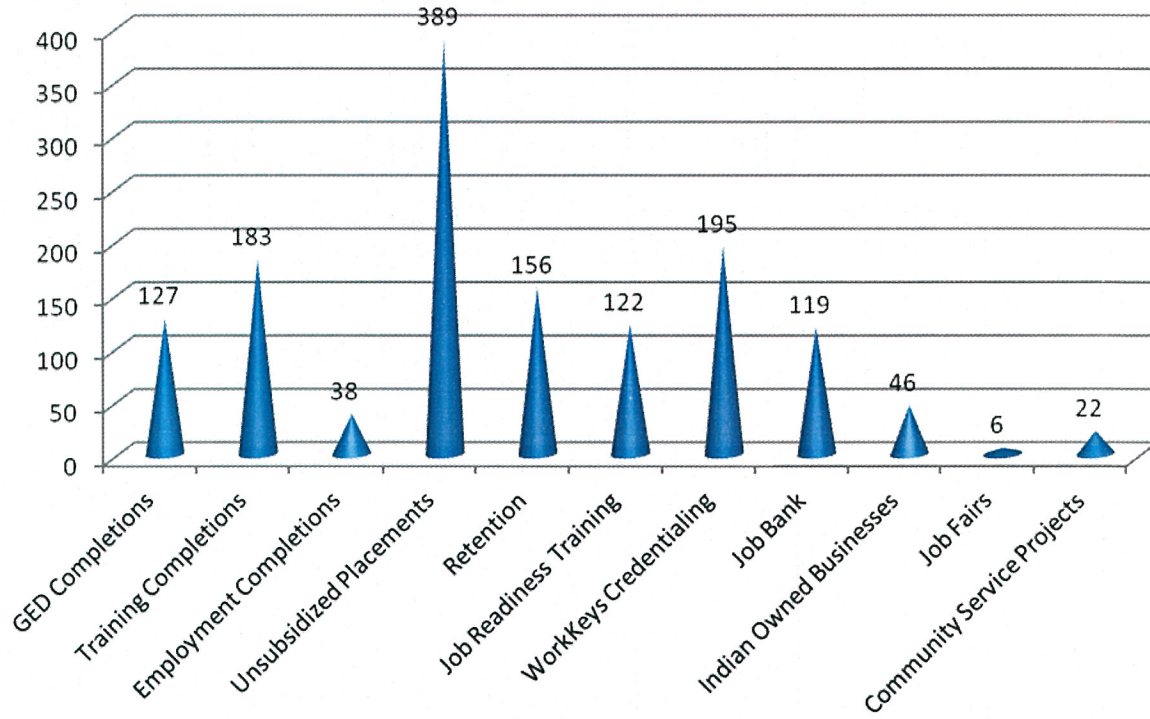
**b. Accomplishments**

1. Daryl Legg, Director Vocational Programs, has been representing Cherokee Nation in the development of an Inter-Tribal Coalition for Re-Entry. The Coalition includes the following tribal nations: Cherokee, Creek, Chickasaw, Potawatomi, Comanche, and Seminole.
2. Claremore VR staff (Mary Ross and Cheryl Adams) gave Tribal VR presentation to Oklahoma Department of Rehab Services High School Transition Counselors.

**c. Initiatives**

1. Daryl Legg, Director Vocational Programs has been invited to participate on a panel at the National Indian and Native American Employment and Training Conference the end of April. The Panel is on Tribal Re-Entry and how the Inter-Tribal Coalition works together in assisting individuals from all tribes that are released from prison in our jurisdictions.
2. Additionally, Daryl Legg, Director Vocational Programs; Ben Buckskin, Vocational Education Specialist; and Kim Carroll, Director Grants & Compliance have been asked to present a workshop at the National Indian and Native American Employment and Training Conference the end of April on our NACTEP and how it promotes career ladders.
3. Disability Awareness Day at State Capital, sponsored by Oklahoma Department of Rehab Services, VR Counselor Mary Ross will coordinate display booth for the Oklahoma Tribal Vocational Rehabilitation Council (OKTVR) (April 2<sup>nd</sup> – 3<sup>rd</sup>).

## Year To Date February 2013



**College Resource Center**

Activity February/ March

# of students funded for SP13	2230
# of Promise students	57
# of Directed Studies students	14
# of off-site visits/presentations	5
# of participants-Outreach	200
# of concurrent students funded	250

**Accomplishments:**

1. Hosted an 8<sup>th</sup> grade transition workshop for Sequoyah County 8<sup>th</sup> graders
2. Funded Concurrent students to 14 Co. Public Schools
3. New contract for online application and student database (Inter-tribal software)
4. Hosted a FAFSA workshop at the College Resource Center

**Future Plans/New Initiatives:**

1. FAFSA workshops
2. Implementation of the new software and online application
3. Outreach programs in schools
4. Transition workshops for k-8<sup>th</sup> graders going to high school (Adair Co. April 29)

**Cherokee Language Programs (CLP)**

Activity February/March YTD

# of off-site presentations	21	21
# of participants-Outreach	0	0
# of on-site classes	2	5
# of participants in on-line class	0	0

**Accomplishments:**

1. Two (2) Employee Immersion Classes were delivered at Cherokee Nation Behavioral Health Offices to nine (9) participants and a class is currently in progress in Tahlequah.
2. Eleven (11) Community Language Classes are in progress and a total of 21 hours of instruction have been provided at this time at nine (9) class sites. Those sites are Bartlesville, Broken Arrow, Catoosa, Evening Shade, Fort Gibson, Jay, Porum, Rocky Mountain and South Coffeyville with a class to be added in Peavine in April. This number includes the Shawnee language class that is taught in Tahlequah.
3. One hundred twenty-six (126) books were distributed to community language class students.

**Future Plans/New Initiatives:**

1. Two (2) Employee Immersion Classes are planned for March/April.
2. Peavine Cherokee Language Community Class beginning April 8.
3. Online Cherokee classes will begin registration on April 8 with classes starting April 22.
4. Creation of group of Community Language Teachers to meet and share ideas and curriculum.

## CLP - Language Technology

### Accomplishments:

1. Began translation of WAC (web authored content) for the Microsoft Office system.
2. Kicked off the Windows 9 upgrade.
3. 4,000 translations for Microsoft WAC completed by translation team.
4. Conducted four conference calls with Microsoft WAC team, four conference calls with Windows 9 team and two meetings with translation team for discussion of ongoing projects.
5. Presentation on Language Technology at Tulsa JOM Conference.
6. Interview with Ft. Smith City Wire newspaper on Language Technology accomplishments.

### Future Plans/New Initiatives

1. First round of translations for Microsoft WAC to be completed April 30, 2013. Full project to be completed by July 30, 2013.
2. Windows 9 upgrade to be completed May 31, 2013.
3. Upgrades to Google Search and Gmail to be completed March 31, 2013.

## CLP - Translation

Activity	February/March	YTD
# of internal requests completed	5,769	20,607
# of external requests completed	5	311
# tested for Certification/Proficiency	0-Proficiency 0-Cerification	0-Proficiency 0-Cerification
# of interviews completed	0	0

### Accomplishments:

1. Two meetings were held to plan for the Language Consortium meeting.
2. Working closely with Language Technology to complete translation projects.

### Future Plans/New Initiatives:

1. Next Speakers Bureau March 14, 2013, 12:30pm – 4:00 pm, Sequoyah Schools Recreation Room.
2. Language Consortium Meeting April 11 – 12, 2013 at the Tahlequah Armory.

## Head Start

Activity	Feb/Mar	YTD
# of students enrolled	680 HS 210 EHS	680 HS 210 EHS
# of classrooms/sites	63 classrooms 23 sites	63 classrooms 23 sites
# of parent meetings conducted	20	332
# of site visits by HS/ECU staff	88	1734
# of PD hours completed	24 hours offered	1181 hours offered

**Accomplishments:**

1. Developed a proposed budget reflecting a 5.3% reduction that will result in minimal impact to direct services.
2. Several sites received inspection reports from Environmental Health resulting in Full Compliance.
3. 7 staff members were certified as trainers for Early Learning Guidelines.

**Future Plans/New Initiatives:**

1. The quarterly Education Advisory Meeting will be held on March 14, 2013.
2. The Jay playground project to be completed in March.
3. Three Alternative Spring Break groups from Texas, Massachusetts and Washington, DC will be here in March to volunteer in the classroom and complete various projects.
4. Pre-Enrollment is scheduled for April at the Public School sites.

**Sequoyah Schools**

Activity	February/March	YTD
Student GPA	3.42	3.42
ADA	96.60%	96.99%
EOI Pass Rate	76% (winter 2011 test administration) 65% (spring 2012 test administration)	70% (2011-2012 school year)
ACT Average	17.39 (avg of December 2012 ACT tests) 17.49 (avg of February 2013 ACT tests)	17.68 (avg of all test scores for all current students) 18.35 (avg of highest scores for all current students)

**Accomplishments:**

- Sequoyah senior Grant Neugin placed first in the State Powerlifting Tournament. In addition, senior Greyden Elrod was state runner up and senior Jordan Colburn placed third.
- We have been awarded a 21st Century Community Learning Centers Grant. The grant will provide \$200,000 per year for three years and will be used among other things for summer school classes, enrichment classes, and will also allow us to add to our after-school program.
- A total of 14 students have been notified that they are semi-finalists for the Gates Millennium scholarship. The final recipients will be announced in April.
- An induction ceremony was held March 12 for the National Honor Society. A total of 40 students were inducted.

**Future Plans/New Initiatives:**

- Spring End of Instruction tests will be administered April 23 - May 7.
- April 16-21 we will be hosting the Vietnam War Memorial travelling wall. The wall will be on display at the football field.

There will be an assembly Friday, March 15 at The Place Where They Play to re-present the state softball trophy to the girls' softball team.

## JOM/ Johnson O'Malley Program

Activity	Feb/March 2013	YTD
# of students on JOM program	23,015 (1/18/13)	
# of schools participating	68	
# of communities participating	5	
# of special events	3	27
# participants students/adults	167/418	8904/1444
# of schools on MVT grant	14	14
% complete of all MVT Grant	95%	95%

### Accomplishments:

- 2013 Oklahoma JOM Conference** – Tulsa, OK. Honored Jay Community JOM Program who received the Cherokee Nation Exemplary program award—Kudos to Jay's JOM Parent Committee. Impact: **38 parents, 22** JOM contacts and **9** JOM staff attended JOM's annual professional development training. Special Projects staff presented 7 workshops during conference to **310** JOM staff, parents and administrators.
- Cherokee Challenge Bowl Competition:** Division (K-2) – 10 teams; 6 schools; **50** students; **10** school sponsors (Collinsville, Grove, Hulbert, Salina, Tahlequah, Vinita) and **26** parents.
- JOM in-school cultural presentations:** Catoosa-Basket weaving class (**34**) students; Verdigris – Cornhusk dolls (**37**) students; Pryor – Traditional foods (**21**) students & basket making classes (**21**) students.
- 23 JOM schools were visited by their Field Specialist who **distributed USBs** to be used for their Annual Report 2012-13.
- MVT monitoring:** Maryetta, Ketchum, Oaks, Tenkiller, Zion, Grandview, Hulbert and Rocky Mt.
- On-site Technical Assistance** provided to Tulsa, Okay and Marble City for training on the JOM on-line enrollment process.
- Cultural program monitoring** at Stilwell: **4** students – **3** adults.

### Future Plans/New Initiatives:

- Cherokee Challenge Bowl: March Madness! : Division II – March 14; Division III – March 26; Division IV – March 28, 2013.
- Spring JOM Count Week: April 8 – 13, 2013
- MVT Grant Closeout
- Monitor JOM Cultural programs throughout CN JOM service area during the months of March, April & May.

## Education Liaison Support (ELS)

Activity	February/ March	YTD
TEDNA	Monthly Board Meeting (See attached agenda)	
Public School Outreach	0	5
Techniques of Successful Superintendents (TOSS)	1 Meeting-- (See attached agenda for January)	5 Meetings
Institutional Review Board (IRB)	Evaluation of Parent Child Interaction Therapy and the Emotional Availability Intervention: Mitigating Toxic Stress Among American Indian Children in Early Head Start	5 Meetings  This research proposal was approved with conditions.  This proposal was tabled; to be revisited when an updated

	Cherokee Leadership Styles	proposal is submitted
Community Meetings	0	2

**Accomplishments:**

1. **TEDNA**— The Board discussed the impact of sequestration on tribal nations’ education departments.
2. **TOSS**— Discussed the need for the formula to be adjusted in the A-F Report Card System.
3. **IRB**—Evaluation of Parent Child Interaction Therapy and the Emotional Availability Intervention: Mitigating Toxic Stress among American Indian Children in Early Head Start. Approved with conditions. The researchers will work with Misty Boyd.  
Cherokee Leadership Styles Among Women and Men was tabled until an updated proposal is submitted.
4. **Public School Outreach**—Preparing for the teacher institute in late July  
Teacher Curriculum Resource Workgroup---Participated in a teleconference with other educators across Oklahoma to develop teaching resources for the Classroom teachers. These resources are to address the history, language, and lifeways of individual tribes.

**Future Plans/New Initiatives:**

1. Design a standardized data management procedure for Education Services—Staff met with the Choctaw Nation Education Director and staff. Choctaw Nation is piloting software to track students on a daily basis.
2. Culture Site—Develop a proposal for a culture site and walking trail.

**(ELS) Tribal Youth Council**

Activity	February/March	YTD
# of participating	8/10	
# of communities participating	5	
# of special events	3	

**Accomplishments:**

1. Assisted with VEX robotics completion at Sequoyah High School as judges and volunteers.
2. Clearing RSE Nature Reserve trails for fifteen hours (with Verdigris Science Club)
3. MLK day at NSU
4. Tahlequah City Hospital Gala
5. Canned food drive and coat drive.
6. Adopted a highway cleaning up trash
7. Collecting supplies for missionaries in Singapore
8. Young Scientists Adventure Night.

**Future Plans/New Initiatives:**

1. Hosting a Stickball tournament, tentatively planned for late June
2. Reorganized under Education Services
3. Take part in a week-long educational tour of the State Capitol, Cherokee Nation Businesses to learn about economic impact of the Cherokee Nation and future job opportunities for youth in the TJSA
4. Planning to redistrict according to the new fifteen District Map and hold elections to fill vacant seats

**Special Project:**

1. Trail of Tears Awards for Excellence
2. Camp Cherokee
3. Remember the Removal Bike Ride



**(ELS) Program Liaison****Accomplishments:**

1. Assisted work group with STEM outreach efforts and continue to do so
2. Ongoing, answering various inquires regarding Education Services via email, phone, Facebook, etc.
3. Assisting with Language Programs Projects
4. Assist various programs with editing documents, and continue to do so

**Future Plans/New Initiatives:**

1. Event Planning for Education Services
  - TBA – Public School Appreciation Day (MVT check distribution)
  - TBA – CN Day at the Capitol
2. Develop New Promotional Materials for Education Services and programs as needed.

**(ELS) Lang Tech support****Accomplishments:**

1. Planetarium content creation work
  - a. Researching full dome the technology for the Planetarium
  - b. Fixed the Hard Drive on the Mac computer for the Planetarium
  - c. Designing Educational Cherokee Material for the Planetarium
  - d. Creating Storyboard of traditional material for the community
  - e. Working on designing work in 3d Software for Animation of Planetarium.

**(ELS) Cultural Resource**

Activity

Feb/Mar

YTD

# of off-site presentations	33	291
# of participants-Outreach	4516	28693
# of on-site classes	3	14
# of participants in on-line class	512	2000

District 5 – 11, District 4 – 11, District 3 – 1, District 2 – 4, District 1 - 6

**Accomplishments:**

1. 2012 National Treasure's Luncheon
2. Robotics event at Sequoyah High School
3. Voice Recital at the Chapel on Sequoyah's Camp

**Future Plans/New Initiatives:**

1. Reference Library
2. Camp Cherokee (2013)
3. Nature Reserve for Education