

Group:	Management Resources	Month/Year of Report:	FY18 Report for NOVEMBER Mtg.		
Executive Director:	Bruce Davis	Phone:	453-5340	E-mail:	bruce-davis@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

NATURAL RESOURCES

a.) Accomplishments

OBJECTIVE	ACTUAL	YTD
Acres acquired that enables jobs, language, or community		60 ac
Chemical Brush/Weed Control (spray)		1,390 ac
Lease Compliance/Tribal land inspections	8	8
Mechanical Weed/Brush Control		3,232 ac
Provide Technical Assistance to Communities	9	100
Hay baled (30 from 2018 fall cut)	436	2,060
Crops for families from Jay Community Garden	29	1827

- **Community Assistance Projects**

- Mowed at Saline courthouse
- Mowed at Rocky Ford Park
- Completed ground maintenance at Bellfonte Comm. Building
- Continue work on Hulbert project
- Mowed at Jay Food Dist. Site

- **Resources Projects**

- Equipment maintenance
- Community Meeting & Luncheon on 10/15/2018 Dahlenegah Shop
- Completed 8 site inspections visits
- Repaired fence on CMS-2
- Attended a ITBC Meeting in Las Vegas
- Jay Community Garden
 - Garden maintenance
 - Tilled watermelon patch
 - Harvested turnip greens, mustard greens, kale, peppers and radishes
 - Provided for 13 Cherokee families
- Bison Project
 - Fed bison
 - Fill out weekly checklist
 - Bison headcount is 111

GROUND'S MAINTENANCE

- | | | | |
|------------------------------|-------------------------------------|-------------------------|-------------------------------------|
| Beaver Property (by Yonkers) | <input type="checkbox"/> | Garland, Texas Property | <input type="checkbox"/> |
| Belfonte | <input checked="" type="checkbox"/> | Greenhaw Tract | <input type="checkbox"/> |
| Bull Hollow Com. Bldg. | <input checked="" type="checkbox"/> | Jay Food Distribution | <input checked="" type="checkbox"/> |
| Bull Hollow Shop | <input checked="" type="checkbox"/> | Kenwood Trailer Park | <input type="checkbox"/> |
| Candy Mink Springs | <input checked="" type="checkbox"/> | Locust Grove Property | <input checked="" type="checkbox"/> |
| Catoosa Truck Stop | <input type="checkbox"/> | Murphy | <input type="checkbox"/> |
| Cherry Tree | <input type="checkbox"/> | Rocky Ford Park | <input checked="" type="checkbox"/> |
| Dahlonegah Park | <input type="checkbox"/> | Saline Courthouse | <input checked="" type="checkbox"/> |
| Dahlonegah Shop | <input checked="" type="checkbox"/> | Tahlonteeskee | <input checked="" type="checkbox"/> |
| Flint Courthouse | <input checked="" type="checkbox"/> | Taylor Ferry | <input checked="" type="checkbox"/> |

PLANNING & DEVELOPMENT

a.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
WW Hastings New Building	April 2017		

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date

FACILITIES MANAGEMENT

b.) Accomplishments

- c.) Replaced water heater at Berry House
- d.) Unstopped sewer line at Stilwell Complex
- e.) Added two new receipts, conduit and wire at the Dahlonegah Shop
- f.) Prepared parade float for Indigenous Day parade in Tulsa
- g.) Hauled dirt for backfill around sewer tank at the KATS building
- h.) Hauled dirt for backfill around sewer tank at Southgate
- i.) Worked flower beds at Berry Property
- j.) Changed out furnace at Berry Property
- k.) Repaired gas leak in Roads Building
- l.) Delivered tables and chairs at Bull Hollow
- m.) Delivered tables at Sequoyah Gym
- n.) Set up stage at Job corps
- o.) Cut out flooring and repaired supply line, added external vents for air circulation at Cort Mall

- p.) Cleaned out tin horns on east end entrance of Ballfields
- q.) Scheduled guttering at Markoma Properties
- r.) Set up 20x40 & 20x30 tents, tables and chairs at the Franklin Castle for a Breast Cancer event, tear down after event
- s.) Set up tables and chairs at Peace Pavilion
- t.) Delivered tables and chairs at Dahlongah Shop
- u.) Repaired condensation line in Health Admin Main Complex

GROUNDS KEEPING/MAINTENANCE

Locust Grove, Green Space	<input type="checkbox"/>	Male Seminary	<input checked="" type="checkbox"/>
Complex	<input checked="" type="checkbox"/>	Munson Property	<input checked="" type="checkbox"/>
Cort Mall	<input checked="" type="checkbox"/>	Old Homeland Bldg.	<input type="checkbox"/>
Holiday Strip	<input checked="" type="checkbox"/>	Pow Wow Grounds	<input checked="" type="checkbox"/>
Immersion	<input checked="" type="checkbox"/>	Stilwell Complex	<input checked="" type="checkbox"/>
Keetoowah Duplexes	<input checked="" type="checkbox"/>	Southgate	<input checked="" type="checkbox"/>

NATURAL RESOURCES

v.) Future Plans/New Initiatives

- Fencing project on KEN-23
- Improvements at Warner and Ross Road properties

PLANNING & DEVELOPMENT

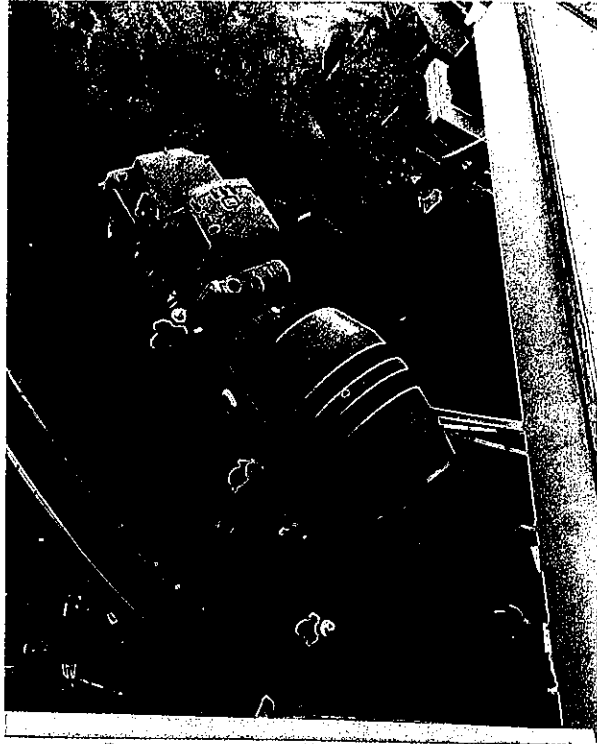
d.) Future Plans/New Initiatives

- **New WW Hastings Joint Venture; EXTERIOR:** Sanitary sewer ongoing; Light pole bases and setting poles ongoing; Miscellaneous steel ongoing; Exterior framing ongoing; EFIS ongoing; Curb and gutter ongoing; Hospital Drive tie-in ongoing; Pulling electrical feeder cables in electrical yard; Installation of parapet cap ongoing; Pulling electrical feeder cables in electrical yard; Caulking concrete joints and striping ongoing; Mod plant inter-connections ongoing; stone veneer install ongoing; Glazing install ongoing, glass installation ongoing. **INTERIOR:** MEP ongoing; Fireproofing ongoing; Overhead fire suppression ongoing; Framing ongoing; Setting door frames ongoing; Duct work ongoing; Drywall on going; Duct and pipe hangers install ongoing; In wall plumbing ongoing; Electrical feeder cable install ongoing; Electrical large and small conduit install ongoing; Electrical wire way conduit Electrical rooms ongoing; Pipe and duct hangers ongoing; MEP plant cement ongoing; stair install ongoing; Window install ongoing; In wall electrical ongoing; Data tray install ongoing; Tiling in restrooms – ongoing; Wood blocking restrooms ongoing; Aluminum store front install ongoing; Priming and first coat painting ongoing; MRI shielding ongoing; canopy framing ongoing; Stair 8 install ongoing; Elevator 7, 8, & 9 install ongoing; Misc steel ongoing.
- **Three Rivers Clinic Parking Lot Paving Remediation** – 85% complete
- **Head-Start Storm Shelter & Waterline** – In planning stage

FACILITIES MANAGEMENT

e.) Future Plans/New Initiatives

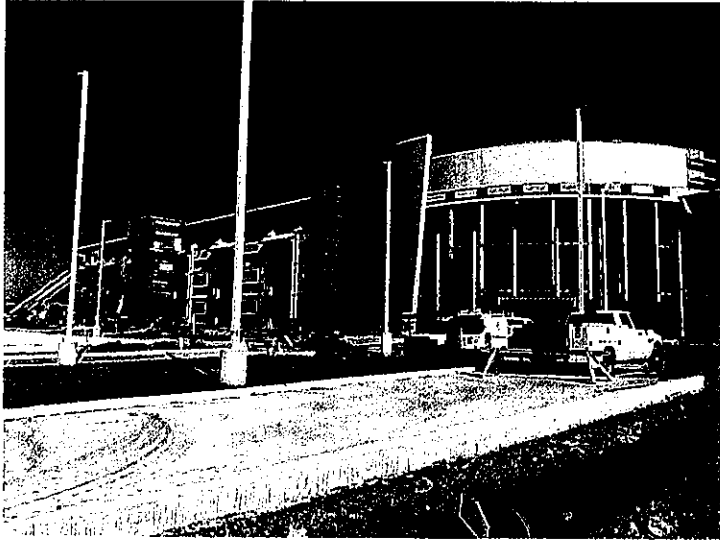
- Re-surface walking trails
- Install sunscreens in Main Complex



**Concrete truck – CN Outpatient Health Center
October 2, 2018**



**Exterior view – CN Outpatient Health Center
October 3, 2018**



**Exterior – CN Outpatient Health Center
September 20, 2018**

**CHEROKEE NATION TRIBAL COUNCIL
RESOURCES COMMITTEE REPORT**

Group: Government Resources

Month/Year of Report: October 2018

Executive Director: Chuck Hoskin, Jr.
Email: chuck-hoskin@cherokee.org

Phone: 918-453-5644

Director: Ginger Reeves
Email: ginger-reeves@cherokee.org

Phone: 918-453-5675

Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services is operated under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Restricted Mineral Interests
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Land acquisitions. None.
2. Fee to Trust applications. There are seven applications that are either being processed for submission to BIA or awaiting decision.

3. Appraisals. Three appraisals were ordered during the month of October; two received completed.
4. Environmental Reviews. Three environmental reviews were requested and received.
5. Quiet Titles. Four Quiet Title requests were received, researched and returned.
6. Inventory/Heirships, Administrative Law Judgments, Report for Distributions. Nine Inventory/Heirships were requested, completed and returned. One RFD was requested, prepared, submitted and returned.
7. Restriction Removal Applications. Three restriction removal applications have been submitted and are awaiting approval from BIA.
8. Deed Approvals. One deed approval application has been requested and awaiting approval from BIA.
9. Last Will and Testaments. One District Court approval was completed; six additional interviews were taken during the month of October.
10. Rights of Entry. Nine Rights of Entry were requested and prepared.
11. Rights of Way/Easements. 14 easements were submitted during the month of October; 16 are pending approval from BIA.
12. On-Site Inspections, Home visits, Trespass issues. Nine on-site inspections were requested and completed. Three home visits were requested and completed. Three trespass issues have been addressed; two are pending.
13. Leases. Four new hunting leases on restricted land was submitted to BIA; same are pending. One agriculture lease on trust land was approved. One oil and gas lease was submitted and approved.
14. Maps/platting. 34 requests for maps/platting assistance were received and completed.
15. Jurisdictional calls. 58 jurisdictional calls were completed during the month, with 25 after hours.
16. District Court Probates. All probate applications are being researched in preparation for filing in District Court.
17. Stats. 71 client sign-ins (walk-ins), 57 phone inquiries, 24 obituaries processed.
18. Financial transactions. \$161,469.54 was processed through the lockbox and \$13,425.14 was processed as lease payments during the month of October.

19. TAAMS. Two staffers are currently encoding the allottee files into the TAAMS system at the BIA-EORO.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, Oct. (FY19)
Senior Director: Wayne Isaacs

Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	26	26	3%
6 ERR (Roads)	0	0	0%

b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	4	4	2%

c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	0	0	0%

d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	4	4	3%

e.) Home Energy Audits

Goal Requirement	# this month	Year to date	% of annual goal
150 Energy Audits	2	2	1%

f.) Mold/IAQ Inspections

Goal Requirement	# this month	Year to date	% of annual goal
30 Mold/IAQ Inspections	2	2	7%

g) Landfill Inspection Dates & Meetings:

Sept 28th, Oct 1st, Oct 4th, Oct 15th, Oct 17th, Oct 22nd, Oct 24th

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

II Highlights:

a) Clean Air Program:

- Staff submitted the air monitoring 4th quarter and final report to EPA Region 6th on October 4th.
- On October 10th, staff replaced Module D and performed a flow adjustment for the IMPROVE (Interagency Monitoring of Protected Visual Environments) equipment. They also replaced the temperature sensor at the Roland site.
- Staff gave a presentation about the CNEP Air Monitoring Program to the Tribal Science Council on October 15th.
- Staff will attend the E-Enterprise 2018 meeting in Addison, TX October 23rd-26th.

b) Clean Water Program:

- Staff sampled Lake Copan on September 24th for water quality; samples were sent to Green Country Testing to be analyzed for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Nitrite, TDS and TKN.
- Staff sampled Eucha Lake on September 25th for water quality; samples were sent to Green Country Testing to be analyzed for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Permit Metals, Nitrite, TDS and TKN.
- Staff is currently working on reviewing, compiling, and entering 4th quarter data into STORET. After all the data has been reviewed and entered into STORET staff will assess the data and begin writing the Tribal Assessment Report (TAR) for EPA that is due 90 days after the fiscal year ends.
- Staff is working on the 4th Quarter and Final report that is due to EPA 60 days after the fiscal year ends.
- Staff will be attending the Oklahoma Kill Response Management Team meeting on October 25th at the Sac and Fox Training Center in Stroud, OK. Topics for the meeting will include: water quantity and quality below dams, fish kill app, advanced fish kill training, private urban pond management companies, water quality testing during fish kill events, NRDAR webinar training, and resolutions of 2018 fish kills across the state.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

c) Pesticides Program:

- Staff received the 2019 Pesticides grant award letter (X8-01F5421-0) for the amount of \$45,893.
- Staff is working on the Pesticides 2018 4th Quarter and Final report for EPA Region 6.
- Contacted CNEP on October 4th to answer questions about the herbicides they are using. Will follow up on this with the Natural Resources department this week.
- Staff attended the Tribal Pesticide Program Council (TPPC) face-to-face meeting held in Chandler, AZ October 9th – 12th.
- Staff continues to enter pesticides application notifications received for the current quarter.

d) Underground Storage Tank (UST) Program:

- Staff performed a UST training for the Cherokee Nation on September 19th; there were five employees present during the training. After the training, UST staff assisted the attendees in obtaining their Class A and B UST certifications.
- Staff performed monthly walk-through inspections at the Cherokee Nation Roland Travel Plaza and Cherokee Nation Outpost #1 on September 20th. An issue was discovered at OP1 and was relayed to Joseph Washum and Ronald Phillips of CNB. This issue is currently being rectified.

e) Natural Resource Damage Assessment and Restoration (NEDAR)

Tar Creek:

- Staff participated in the Tar Creek Trustee Council Indian Tribes (TCTCIT) conference calls on September 21st and October 12th.
- Staff attended the Tar Creek Trustee Council Meeting on October 3rd. This meeting focused on Trustee Council updates, Blue Tee Allocations, OU5 Sediment Updates, OU4 Terrestrial Updates, and Restoration Path Forward.
- Staff participated in the Tri-State Partnership Meetings on October 3rd and 4th in Pittsburg, Kansas. This meeting focused on EPA updates, Tri-State Superfund/NRDA updates, and case management discussions.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

National Zinc:

No activities were conducted during this monthly timeframe.

Tulsa County Smelter Complex:

No activities were conducted during this monthly timeframe.

f) Brownfields

- Staff participated in a Brownfields Inventory Tool (BIT) Webinar that included information on the uses of the BIT Mobile App.
- Staff updated information in the Brownfields Inventory Tool database.
- Staff attended the Oklahoma Brownfields Conference in Oklahoma City.
- Staff attended the EPA Region 6 and Region 7 128a State and Tribal Response Program Meeting in Oklahoma City. Staff led a discussion with Mel Pins with Iowa Department of Natural Resources on “Enhancing Your 128a Program” by “Exploring the flexibilities of 128a programs across state and tribal programs.” Tribal success stories were shared which ITEC Brownfields Response Programs that provided technical assistance by means of conducting Phase I and Phase II Environmental Site Assessments (ESA) and sampling on tribal properties.
- Staff completed the Brownfields 128a Bi-Annual Report and submitted it to Roger Hancock, EPA Brownfields Project Officer.

g) Cherokee Nation Real Estate Services:

- Staff traveled to Big Cabin, Oklahoma to conduct an update for the Craig County Phase I Environmental Site Assessment for Cherokee Nation Real Estate Services. Staff ordered new EDR reports and completed the update. This project has been submitted to Cherokee Nation Real Estate Services.

h) Lead-Based Paint:

- Staff attended the annual EPA Region 6 Lead Grant Program meeting in Dallas. Topics of discussion were Program updates, Enforcement, Local Office Reports and Updates from States and Tribes.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Staff attended the Tar Creek Conference and did a demo session on lead testing of consumer products that participants submitted to be tested.
- Staff submitted quarterly reports to Cherokee Nation and ODEQ for LBP.
- Staff completed the Quarterly Report for the Lead Certification/Accreditation Program for EPA.
- Staff completed a presentation on the Lead Certification/Accreditation Program and submitted to EPA for the Children's Health Symposium
- Staff continued to work on the planning of the Tribal Children's Environmental Health Symposium that will be held on October 16-18, 2018 at the Hard Rock Hotel & Casino in Catoosa, OK. Agenda topics include ABCs of Pediatric Environmental Health, Lead Based Paint, Teaching Children to Become Environmental Advocates, Swimming Advisories for Recreational Waters, Connecting Housing and Health in Tribal Areas, Field Experiences with Mold in Northeast Oklahoma, and Mosquito-Borne Illness.