

# Cherokee Nation Tribal Council

## Community Services Committee Report

Department: **Human Services** Report For: **January for March 2013 Meeting**

Executive Director of Human Services: **Marsha Lamb**

Contact Info: 453-5355 or [marsha-lamb@cherokee.org](mailto:marsha-lamb@cherokee.org)

Employees: 362 Vacancies: 24  
Day Workers: 49

### Program Highlights for January 2013

1. **Indian Child Welfare Child Protective Services (CPS):** There were 146 referrals of Cherokee child maltreatment from 19 Oklahoma Counties and 0 out of state. In January, there were a total of: 66 referrals for neglect only, 52 referrals for physical abuse, 55 substance abuse, and 28 referrals for sexual abuse.
  - a. **ICW Court Advocacy and Permanency (CAPS) Units:** There are 1464 Cherokee children with assigned ICW workers. ICW workers were involved in 382 hearings regarding these children in January.
  - b. **ICW for Guardianships and Private Adoptions:** There were 9 placements made in January. As for requests filled, we had 1 adoption, 2 foster/adopt, and 6 foster care. This last month we had 4 new homes open up as well as 8 homes close and 9 get recertified.
  - c. **ICW Family Protection Services:** We have 39 children receiving services and 21 adults. This is a new program offering prevention and parenting services to families in the court system to assist in reunification with the children. Also this unit is working with at risk families in an effort to maintain children in the home safely.
  - d. **John Ketcher Youth Shelter:** 13 youth spent time at the John Ketcher Youth Shelter this last month.
    - i. **Juvenile first time offender program:** There were a total of 12 participants, 3 referrals, and 0 successful completions. We had 30 community service hours this month and 12 volunteers.
  - e. **ICW Family & Employee Development:** We had 5 trainings with 39 attendees and 0 staff members who attended these trainings during the month.
2. **Child Support Services:** The distribution for January was \$227,697. Child Supports Year-to-Date economic impact on our community is \$831,526. There are a total of 2,800 child support cases and there are an additional 1475 that are either in transfer, new application status or are inactive status that our office must review on a daily basis. There were over 2050 contacts made with citizens needing assistance on their child support cases. Coat Voucher Update: Child Support has updated the final distribution of coat vouchers and we gave out a total of 5,354 vouchers which amounted to \$240,930. There are still approximately 200 gift cards still available for anyone who did not receive a coat voucher. If the remaining coat vouchers are not utilized by the end of February then Child Support will ensure that the money is transferred to the clothing voucher program for their use during the program in July.
3. **Family Assistance (Food Distribution):** There were 9,758 individuals served in January. Year-to-Date Individuals Served: 38,701 throughout the 14 county jurisdictional boundaries.

# Cherokee Nation Tribal Council

## Community Services Committee Report

- a. **Family Assistance (Elderly Nutrition):** There were 2,545 hot meals served at Elderly Nutrition Sites and 1,394 Elder Nutrition Home Deliveries in January. Year-to-Date: Hot Meals Served 35,111; Year-to-Date: Home Deliveries: 12,335.
- b. **Family Assistance (LIHEAP):** There were 873 households served for Heating Assistance during the month of January. LIHEAP YTD Served of all types; 1,987. We are currently 102% of our projected to serve to date.
- c. **Family Assistance (NAHASDA):** There were a total of 277 Transitional, 76 Residential, and 24 Elderly households served this month within the NAHASDA Program and we have served 1,034 YTD households served.
- d. **Family Assistance (General & Burial Assistance):** 256 individuals were helped within General Assistance and YTD 1,014 has been served through this program. There were 36 Families helped within Burial Assistance in January and Year-to-Date we have assisted 125 families.
- e. **Elders in Need Program:** This program has been designed for our elders age 60 and older on fixed incomes who are in need of assistance. In the month of January we served a total of 0 Elders in our 14 county jurisdictions.
- f. **Elder Advocacy Program:** In the month of January we were able to serve 18 of our Elders with this program. Our YTD Elders In Need served is 68.

4. **Child Care & Development (Child Care Centers):** The Child Care Development Center is rated three stars, the highest possible in Oklahoma. There are a total of 122 children attending our Child Care Development Centers.

- a. **CC&D (Subsidy):** 1900 Children received subsidy in January 2013 for the entire Cherokee Nation jurisdiction and over \$409,000 was distributed last month alone.
- b. **CC&D (Resource & Referral):** There were 131 information calls received, 29 parent calls for referrals, 5 community events, and 80 home visits for technical assistance. There were 7 trainings held in January.
- c. **CC&D (Licensing & Monitoring):** Visits Made in January: 24 with a relative provider, 44 with child care centers, and 22 in child care homes.

5. **Special Programs - Office of Veterans Affairs:** The Tribal Veteran's Representative received 38 calls for information and made 108 in person visits with Veterans in January. The Veteran's Office has also helped many Veterans seek help with counseling and health related issues during the month as well. T.V.R. met with Veterans in Tahlequah, Stilwell, Jay, Grove, Muskogee, Kansas, and Colcord.

- a. **Healing to Wellness Court Program:** There were 7 youth participating in the voluntary Reclaiming Futures and Healing to Wellness Court Programs. There were 59 home visits with or about clients and 13 home visits concerning referrals in January. There were 21 drug tests administered, 3 calls for resource information and 32 contacts regarding participant treatments this month.
- b. **Bright Futures (Truancy Prevention):** The Bright Futures program had 2 new referrals in the month of January and we had 6 short term intervention cases. There were a total of 6 youth served.

# Cherokee Nation Tribal Council Community Services Committee Report

## **6. Administration Initiatives:**

a.

**Group:** Community Services      **Month/Year of Report:** February 2013  
**Dir.:** Ron Qualls      **Phone:** 453-5248      **E-mail:** ron-qualls@cherokee.org

## ACCOMPLISHMENTS:

### Water & Sanitation

- FY12 IHS Scattered Housing Funds Approx 57% expended
- FY 12 Individual Tribal Funds Approx 43% expended
- FY 12 Tribal Community Water and Sewer Funds Approx 21% expended.
- Attended FACT (Funding Agency Coordination Team) Meeting in OKC to discuss Oaks and Southern Delaware Co. Regional Water Project
- Purchased new master meters for Kansas/Delaware 11 connection
- Completed Fourkiller waterline @ Piney
- Signed 3 MOA's: Elm Grove WL Extension (Cherokee Co RWD # 3), Turpin Lane Sewer Ext (TPWA), Engineering MOA Amendment (Delaware RWD # 11)
- Attended IHS consultation in OKC
- Engineering for West Siloam Springs 95% complete
- Feasibility Study for Southern Delaware Co Water Authority approx 50% complete
- Engineering for Elm Grove WL extension 90% complete
- Engineering for Kenwood WTP approx 95% complete
- Engineering for Cherokee RWD # 1 100% complete

### Youth Development

Due to the holiday and weather Cherokee Heights had 3 youth activities in January the 8<sup>th</sup>, 15<sup>th</sup> & 22<sup>nd</sup>; where they made beaded flag wall hanging and key chains for veterans, bone bead chokers and valentine's for vets. There were from 13 - 17 youth at each meeting for a total of 41 youth, 2 parents, & 4 CYD staff in attendance.

Kenwood has asked to put their youth activities on hold until they can find out if there is an interest in the community for them as it has been several months since any youth have showed up for activities.

Greasy had one youth activity scheduled for Thursday, January 10<sup>th</sup>. Staff went to Greasy but no youth showed up.

Tailholt had one youth activity on Monday, January 28<sup>th</sup>, where they made lizard pouches and had 13 youth, 4 parents/community members and 4 CYD staff in attendance.

Lost City had their first youth activity on Thursday, January 17, where they made leather pouches and had 8 youth, 5 parents/community members and 4 CYD staff in attendance.

Marryetta Boys & Girls club hosted a community youth event on Monday, January 14<sup>th</sup>, where the youth made key chains. There were 33 youth, 2 B&G club staff members and 4 CYD staff members in attendance.

Cave Springs Boys & Girls club did not host a community youth event in January due to Martin Luther King Day and school was out.

Keys Boys & Girls club hosted a youth activity on Monday, January 7<sup>th</sup> where they made key chains, there were 31 youth, 3 club staff and 4 CYD staff in attendance.

Mailed & handed out 113 copies of flyers about February youth activities to residents, community organizations & participants in Cherokee Heights, Greasy & Tailholt; also e-mailed flyers about February youth activities to Lost City and to the B&G clubs in Keys, Marryetta and Cave Springs for them to post.

### Cherokee First/Community Youth

- Assisted approximately 1367 clients through walk in and phone calls
- Processed 1 sports teams, 1 live stock
- Number of tours 0

#### 1287 Community Youth Fund Applications Funded FY2013

#### 149 Adult Applications Funded 2013

Adair County—411	Nowata County—22	Adair County—38	Nowata County—3
Cherokee County—485	Ottawa County -14	Cherokee County—78	Ottawa County-0
Craig County—21	Rogers County-14	Craig County—0	Rogers County-2
Delaware County—126	Sequoyah County-105	Delaware County—8	Sequoyah County-7
Mayes County—51	Tulsa County-9	Mayes County—5	Tulsa County-0
Muskogee County—19	Wagoner County-7	Muskogee County—1	Wagoner County-1
McIntosh County—0	Washington County-3	McIntosh County—0	Washington County-6

#### 49 Youth Fund Applications Handed Out FY2013

#### 8 Adult Fund Application Handed Out 2013

Adair County-7	Nowata County-0	Adair County-2	Nowata County-0
Cherokee County-28	Ottawa County-4	Cherokee County-5	Ottawa County-0
Craig County-0	Rogers County-0	Craig County-0	Rogers-0
Delaware County-2	Sequoyah County-2	Delaware County-0	Sequoyah County-0
Mayes County-5	Tulsa County-0	Mayes County-0	Tulsa County-0
Muskogee County-1	Wagoner County-0	Muskogee County-1	Wagoner County-0
McIntosh County-0	Washington County-0	McIntosh County-0	Washington County-0

### Cotta:

#### 2013 COTTA Sub-Award

- Interviews were conducted with all Sub-award organizations
- Contracts for funding have been signed by the organizations

#### Technical Assistance

- 44 Community groups requested technical assistance in November
- 1 group new to COTTA asked for assistance

Adair County Resource Center	Lyons Community Association
Bell Community Building	Marble City Community Org
Brent Community	Marble City Food Pantry and Youth Services
Briggs Community and Neighbors	Marble City Historical Society
Briggs Rural Water Dist.*	Muldrow Cherokee community
Cherokee Co. Pay It Forward	Neighborhood Association of Chewey
Cherokee Elders Council	Oaks Sr Citizens
Cherokee Eye, Inc.	Okay Area Senior Citizens Center
Cherokee National Treasurers Assn	Orchard Road Community Org
Chewey Community Organization	Rocky Ford Community Assoc.
Christie	Rocky Mountain Community Org.
DD Etchinson	Rural Smallholders Association
Evening Shade	Spavinaw Community Center
Fairfield Community Organization	Stilwell Public Library Friends Society
Family Friends of Oaks	Stilwell Senior Citizens Center

Family support cent of Oaks	Three Rivers Area Comm. Enrichment
Friends of Catoosa Library	Tri Community Association
Friends of the Hulbert Library	Vian Peace Center and Youth Services
Indian Women's Pocahontas Club	Victory Cherokee Organization
Long Community	Washington County Cherokee Assn
Lost City Community Organization	Watts Community Organization
Loyal Shawnee Cultural Center	Webbers Falls Historical Museum

- 630 Hours of Technical Assistance provided in January
- The large percentage of Funding Source hours are due to the month of the year. January was a time for COTTA staff to meet with organizations and discuss their grant proposals
- A COTTA Community Training was also hosted in January

**COTTA staff member presented a day long training for our community leaders on the Oklahoma Open Meetings Act**

81 community organizations leaders representing 30 different communities attended.

Topics covered included how to use the OOMA to:

- Improve communication
- Recruit new Board members
- Motivate volunteers
- Head off potential disruption

Cherokee community organizations participated in the training those, only 19% did not have or had not filed for their tax exemption status with the IRS

**Training attendee evaluation responses:**

- 94% indicated that the instructors communicated Very Well.
- 98% indicated that the instructors exhibited mastery of the subject At A High Level.

**Volunteer Program**

- Volunteers groups representing Kansas State University and Missouri Methodist Missions were hosted
- These groups served Cherokees in Adair and Muskogee counties

**The volunteer groups from the Missouri Methodist Mission and Kansas State University were asked to complete a satisfaction survey after Thursday night's cultural meal. The following slides report the data from the 52 surveys completed.**

**How satisfied are you with your service from the Cherokee Nation Volunteer program**

- 96% reported being very to extremely satisfied with their experience
- Overall I am very satisfied with the project and experience
- 100% agreed or strongly agreed with this statement
- I enjoyed the interaction between the Community and the Volunteer group
- 96% agreed or strongly agreed with this statement
- Compared to how you felt before this project, what would you say is the likelihood of completing another project with the Cherokee Nation Volunteer Program
- $\frac{2}{3}$  reported feeling better about completing another Vol Prog project
- Would you recommend this experience to a friend
- 100% would recommend volunteering for the Cherokee Nation

### **Community Work/Building Program**

- Reviewed and signed contracts for 7 new community projects
- There are currently 5 community projects being carried over from 2012

### **Roads:**

The Federal Transit Administration (FTA) has awarded \$350,000 for the continuation of existing services of the Cherokee Transit Program.

### **Future Plans/New Initiatives – Stimulus Projects are in progress:**

- Cedar Crest Bridge – Mayes – Designer: Holloway Updike & Bellen. Paradigm Construction has been selected as the contractor for this project. Contract for this project is \$1,989,277.28. Construction began on June 12, 2012. Construction is 98% completed.

### **Status on Other Projects:**

#### **ADAIR COUNTY PROJECTS:**

1. Chewey Road – Designer: Red Plains Engineering. 60% Review Plans were submitted April 2, 2012.
2. Dhalonegah South – Designer: Holloway Updike & Bellen 60% plans were checked and sent back to HUB Engineering on 7/12/12 for revisions. R/W has submitted the 2<sup>nd</sup> check to HUB and we are waiting for their revised exhibits and easements.
3. Bell North – Designer: Red Plains Engineering. 30% Review and Plan in Hand was complete on 9/19/11. Contract modifications were done to include low water crossings, and changes to the BOP and EOP. Preliminary Community Meeting was held on July 23, 2012 at 6 p.m. at the Bell Community Building. Red Plains submitted 60% plans for check on 10/5/2012.
4. CNI Industrial Access – Designer: Don Moore and J. Shehi. Preliminary design alignment have been submitted for check. Plans were returned to the Designer on 8/17/2012 for corrections to the hydrology report. These corrections may alter the proposed vertical alignment. Designer resubmitted 60% plans for check on 10/19/2012.
5. Dhalonegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. Met on site to discuss design concerns with the Engineer on July 26, 2012.
6. Lyon Switch – Designer: J. Shehi. Project was turned in for a 30% review on 8/20/12. Currently in check.
7. Malloy Hollow– Designer: D. Moore. Nicut South – Designer: Don Moore. A 30% set of plans was submitted July 18, 2012.
8. North Salem (Bethel Road) – Designer: Red Plains. It was decided to stay with the original alignment. Red Plains submitted 60% plans for check on 10/05/2012.
9. Smith Hollow – Designer: Red Plains Engineering. Red Plains submitted revised 60% on August 22, 2012. Submitted RW documents on 8/17/12. R/W is currently checking the R/W exhibits and easements. The Categorical Exclusion was approved 11/27/12.
10. The following projects are still pending design –
  - Bell School South – Survey is complete
  - Bunch Road
  - Chance Road
  - Greasy Rehab – repair to damaged areas due to the heavy trucks hauling building material to the Greasy School during its construction
  - Oak Ridge Road – survey is complete. R/W finished research 7/29/11
  - Oak Ridge East Extension

- Rocky Mountain School Loop-Survey is complete
- Sally Bull Hollow – Pending design. Right of Way research is complete

### **CHEROKEE COUNTY PROJECTS:**

1. Barber Road- Designer: Andy Harris. Project is awarded to Glover & Associates. Construction is 98% complete. The punch list submitted to the contractor on October 1, 2012 remains incomplete despite numerous notifications
2. Cedar Hollow I & II – Designer: Native American Consulting Engineers (NACE). R/W is waiting 30% set of plans be checked to schedule a Preliminary Design meeting with the community. Petition to stop the road was submitted by landowners on November 14, 2011. Meeting with NACE on January 12, 2012 to discuss design options and landowner's petition against the project. 30% Preliminary plans have been resubmitted for review on December 26, 2012.
3. Dreadfulwater Road – Designer: Andy Harris. No change
4. Hulbert-Lost City – Designer: Andy Harris. Hydrology Report was completed and the project has been imported into new software to allow the design to progress. Coordination with utility companies are underway. Project submitted for 60% check on 9/19/2012.
5. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Preliminary survey complete. 30% set of plans received 12/27/2011 for review. 30% plan review was completed and submitted to HUB on October 16, 2012.
6. Tenkiller School –Designer: Red Plains. Plans are complete. Acquisition has started and R/W has 34 property owners signed out of 40 property owners at this time. R/W is acquiring R/W on the North and West side of the road project to help expedite the new waterline for that area. Waiting on Archeological Report on Cemetery found on project to know how to proceed with the area of the Cemetery.
7. Ross Street- Designer: Don Moore - Survey is complete. Preliminary design is started.
8. The following projects are still pending design:
  - Job Corps Access Road

### **DELAWARE COUNTY PROJECTS:**

1. D0525 Road – the engineering and design of this project has been awarded to Scott & Associates, TERO certified.
2. Jay-Kenwood Road – Service agreement between Northeast Oklahoma Electric Coop is in place and electric services will be connected to the new water system. Final design plans are complete. Waiting on NEPA clearance to begin Right of Way and Utility Relocations.
3. Kansas-Bull Hollow – Designer: Scott & Associates. 60% review was completed on 8/17/2012. Once the 30-60% plans are revised R/W will schedule a community meeting.
4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. Right of Way exhibits and easements are being worked on by Holloway Updike & Bellen. 60% check was completed on 10/12/2012. Waiting for revisions.
5. Leach/Kenwood Road – Designer: D. Moore. Proposed realignment for structure replacement was approved. 60% review was completed August 1, 2012. Waiting for revisions.
6. Twin Oaks/Bull Hollow Road- Designer: D. Moore. Pre-Construction meeting and dinner was held on August 9, 2012 at 6 p.m. at the Bull Hollow Community building. Construction started August 1, 2012 Construction is 25% complete



## **MAYES COUNTY PROJECTS:**

1. Cedar Crest Road – Designer: Holloway Updike & Bellen. Roscco Construction has been selected as the contractor for this project. Contract for this project is \$2,244,835.46. Contractor early start began clearing on 7/9/2012 Construction is 50% complete working on cross drains and subgrade.
2. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Final Plans are complete. NEPA was approved 7/26/12. It was decided that the County Commissioner Mr. Ryan Ball will be acquiring the R/W. CN R/W has found in their research that Nancy Soldier’s property is individual Restricted land. Guy Engineering has completed easements and exhibits using the research provided and returned documents to CN R/W for approval. CN R/W has completed the Restricted package and sent it to Real Estate Services to process to the BIA for their approval.
3. The following project is still pending design –
  - Chimney Rock Hollow I&II

## **MUSKOGEE COUNTY PROJECTS:**

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. ABB’s were found on the project. The project is on hold until informed otherwise. There is no mitigation for this issue at this time.
2. Ross Road Rehab – Designer: Don Moore . Preliminary survey complete. Began preliminary design.

## **SEQUOYAH COUNTY PROJECTS:**

1. Moonshine Road – Designer: Joyce Shehi. Preliminary survey complete. Began preliminary design
2. Nicut South Rehab- Adair – Designer: Don Moore. Final Review was completed January 10, 2013. Awaiting necessary changes.

## **c) CHEROKEE TRANSIT SYSTEM:**

Ridership on all five current routes for the month of December are:

1. Sallisaw to Tahlequah – 174 rides
2. Pryor to Catoosa – 771 rides
3. Salina to Tahlequah - 369 rides
4. Stilwell to Tahlequah – 134 rides
5. Muskogee to Tahlequah – 146 rides
6. Tahlequah to Claremore – 258 rides
7. Jay to Tahlequah – 151 rides
8. Individual Demand Response Trips – 95

Note: Ridership reports run 1 month behind. Waiting on demand response report from Grand Gateway (Pelivan).

## **FUTURE PLANS/NEW INITIATIVES**

### **Youth Development:**

We will have activities on Tuesday afternoons in Cherokee Heights on February 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, & 26<sup>th</sup>, 4 p.m. – 6 p.m.; Keys Boys and Girls Club will host a community youth activity on Monday, February 4<sup>th</sup>, from 4 p.m. – 6 p.m.; Marryetta Boys and Girls Club will host a community youth activity on Monday, February 11<sup>th</sup>; from 4 p.m. – 6 p.m.; Cave Springs Boys and Girls Club will not host a community youth activity February due to the President's Day Holiday; Tailholt will have a youth activity on Monday, February 25<sup>th</sup>; Greasy will have a youth activity on Thursday, February 14<sup>th</sup>, from 6 p.m. – 8 p.m.; and Lost City will have a youth activity on Thursday, February 21<sup>st</sup> from 6 p.m. – 8 p.m. at the community building.

We are still waiting to hear from Kenwood to see if they want to continue to try to have youth activities. They have canceled the last three of months due to play-offs and holidays and we did not have any youth show up for activities for several months before that. Rodney Sapp is supposed to let me know what they would like to do.

### **COTTA:**

- COTTA Sub-Award grants are ready for administrative approval
- A COTTA Community leaders training will be held March 2<sup>nd</sup> covering Back to the Basics at the Vinita Health Center
- Community Work/Building grant recipients will begin project work  
Volunteer Program will host 5 groups in March

## **CHEROKEE NATION COMMUNITY SERVICES SELF HELP HOUSING AND BUILDING PACKAGES**

### **BUILDING PACKAGES**

#### **CHEROKEE COUNTY:**

ALL HOMES COMPLETED

#### **ADAIR COUNTY:**

ALL HOMES COMPLETED BUT ONE

200-4 – applicant has not provided proper documentation to proceed.

#### **SEQUOYAH COUNTY:**

ALL HOMES COMPLETED

#### **MUSKOGEE COUNTY:**

ALL HOMES COMPLETED

#### **DELAWARE COUNTY:**

ALL HOMES COMPLETED

#### **MAYES COUNTY:**

ALL HOMES COMPLETED

#### **ROGERS COUNTY:**

ALL HOMES COMPLETED

WASHINGTON COUNTY:

800-1(WASHINGTON)– (start date 06/09) NO CHANGE, this month still waiting on homeowner to get water meter. House is ready to start punch list items. House is at 98 % complete. Home is on hold.

09 HOUSING

- Project 1 - Bid awarded, utilities on site. Footing is dug and poured. 60% complete
- Project 2 – Home Complete
- Project 3 - Pad built, contract awarded. 85% complete
- Project 4 – Site assessment complete.

Rehab/Emergency/Handicap Accessibility/LBP				
Month/Year of Report: November thru December 2012 Submitted 01/11/13				
County	Projected FY 2013	Completed since October 1, 2012	Completed this Month	Total Completed FY 2013
Adair	32	8	10	18
Cherokee	54	24	15	39
Craig	1	1	0	1
Delaware	5	13	4	17
Mayer	25	6	4	10
McIntosh	2	0	0	0
Muskogee	16	8	4	12
Nowata	6	2	0	2
Ottawa	2	3	0	3
Rogers	34	2	3	5
Sequoyah	34	18	11	29
Tulsa	37	1	0	1
Wagoner	5	2	1	3
Washington	21	11	11	11
Total	274	0	63	151

CHEROKEE NATION TRIBAL COUNCIL  
COMMUNITY SERVICES COMMITTEE REPORT

Group: Housing Services      Month/Year of Report: March, 2013

Executive Director: Gary J. Cooper      Phone: 918-456-5482 ext. 236

**Foreclosure Report**

Case Number	County	Foreclosure Notice Received	Date Assistance Received	Type of Assistance	Amount Due HACN
CJ-2012-144	Adair	12/27/12	6/17/05	MAP	\$2,214.97
CJ-2012-265	Cherokee	10/31/12	11/2/06	MAP	\$6,013.00
CJ-2012.272	Cherokee	11/9/12	6/30/08	MAP	\$8,388.00
CJ-2012.303	Cherokee	12/18/12	4/30/08	MAP	\$8,013.00
CJ-2012-261	Cherokee	11/1/12	12/11/07	MAP	\$7,638.00
CJ-2012-254	Cherokee	1/23/13	5/27/07	MAP	\$6,513.00
CJ-2012-086	Craig	11/7/12	11/1/07	MAP	\$8,300.00
CJ-2010-36	Craig	12/27/12	3/2/06	MAP	\$2,194.67
CJ-2012-507	Muskogee	12/7/12	3/2/06	MAP	\$4,888.00
CJ-2012-550	Muskogee	12/19/12	3/21/08	MAP	\$7,888.00
CJ-2012-613	Rogers	10/19/12	9/29/04	MAP	\$2,000.00
CJ-2012-608	Rogers	10/25/12	10/12/07	MAP	\$8,333.00
CJ-2012-636	Rogers	10/31/12	4/30/08	MAP	\$8,138.00
CJ-2012-218	Sequoyah	10/18/12	3/15/07	MAP	\$6,638.00
CJ-2012-226	Sequoyah	10/18/12	11/22/06	MAP	\$6,013.00
CJ-2012-240	Sequoyah	10/30/12	7/7/12	MAP	\$5,429.67
CJ-2013-114	Tulsa	1/17/13	11/20/07	MAP	\$7,263.00
CJ-2012-307	Washington	10/19/12	3/31/06	MAP	\$5,138.00
CJ-2012-322	Washington	11/4/12	5/26/05	MAP	\$2,513.00
CJ-2012-336	Washington	11/9/12	5/25/07	MAP	\$9,416.29

**Public Disclosures:**

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

*The following applicants have been determined eligible for participation.*

**MORTGAGE ASSISTANCE:**

The following employee and/or relatives were chosen to receive services for Mortgage Assistance pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

None to report

**LOW RENT APARTMENT:**

The following employee and/or relatives were chosen to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

None to report

**HOMEOWNERSHIP:**

The following employee and/or relatives were chosen to receive services for Homeownership pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

None to report

**RENTAL ASSISTANCE/COLLEGE HOUSING:**

The following employee and/or relatives were chosen to receive services for Rental Assistance/College Housing pursuant to guidelines set forth in the Housing Services Policy as approved by the Principal Chief of the Cherokee Nation.

Sarah Collins Farrar: Father is Mike Collins in Mgmt Res.  
Step-mother is Vicki Collins in Community Services.

Linda Christie: Employee of HACN

Candace Proctor: Mother is Norma Eli in RE Services

Housing Services  
Month Ending January, 2013

Current Program Participants:

County	Rental Assistance				Homeownership			Loans		Totals	
	Community Shield Insurance	Low Rent Apartments	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable Mortgage Program	Total Housing Participants	% of Participants
Adair	456	163	93	5	4	148	1	22	0	892	15%
Cherokee	474	196	332	42	17	353	2	65	3	1,484	25%
Craig	37	57	42	1	0	13	0	2	0	152	3%
Delaware	316	112	78	0	8	107	0	25	0	646	11%
McIntosh	9	N/A	0	0	0	6	0	3	0	18	0%
Mayes	225	117	77	0	7	78	0	15	0	519	9%
Muskogee	118	55	45	0	1	68	7	22	0	316	5%
Nowata	26	46	21	0	3	10	0	2	0	108	2%
Ottawa	19	N/A	5	0	2	7	0	6	0	39	1%
Rogers	108	46	129	1	3	96	0	48	5	436	7%
Sequoyah	510	N/A	138	11	13	234	0	45	3	954	16%
Tulsa	53	N/A	60	1	0	27	0	5	0	146	2%
Wagoner	14	N/A	7	1	0	70	0	3	0	95	2%
Washington	27	43	38	1	0	29	0	3	0	141	2%
Total:	2,392	835	1,065	63	58	1,246	10	266	11	5,946	100%
				1,186			1,256		277		

Current Applications:

County	Mortgage Assistance	NAHASDA Home-ownership	Community Shield Insurance	Low Rent Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	40	21	26	101	75	170	12%	433	12%
Cherokee	111	75	25	229	350	383	28%	1,173	32%
Craig	10	6	3	13	8	18	1%	58	2%
Delaware	46	12	9	55	66	149	11%	337	9%
McIntosh	4	0	1	0	0	9	1%	14	0%
Mayes	51	28	19	48	53	114	8%	313	8%
Muskogee	38	5	4	24	46	108	8%	225	6%
Nowata	11	6	2	5	6	27	2%	57	2%
Ottawa	7	2	2	0	5	9	1%	25	1%
Rogers	64	11	4	23	87	107	8%	296	8%
Sequoyah	73	10	26	N/A	142	179	13%	430	12%
Tulsa	55	4	0	N/A	92	68	5%	219	6%
Wagoner	8	7	0	N/A	10	17	1%	42	1%
Washington	21	11	2	21	23	23	2%	101	3%
Total:	539	198	123	519	963	1,381	100%	3,723	100%

**New Construction Homeownership Program  
Application Status**

**By Has Land/Does not have land:**

County	Has Land	Will Accept HACN Land	Neither	% With Land	% W/O Land	Total Apps
Adair	134	4	6	93%	7%	144
Cherokee	291	3	12	95%	5%	306
Craig	11	0	1	92%	8%	12
Delaware	85	2	14	84%	16%	101
McIntosh	6	3	0	67%	33%	9
Mayes	67	2	7	88%	12%	76
Muskogee	84	3	2	94%	6%	89
Nowata	15	0	3	83%	17%	18
Ottawa	5	0	2	71%	29%	7
Rogers	81	0	6	93%	7%	87
Sequoyah	123	3	6	93%	7%	132
Tulsa	53	0	4	93%	7%	57
Wagoner	13	0	2	87%	13%	15
Washington	16	2	1	84%	16%	19
<b>Total:</b>	<b>984</b>	<b>22</b>	<b>66</b>	<b>92%</b>	<b>8%</b>	<b>1,072</b>

**By Date Ranges:**

County	Self-Help Referred	April-May 2012	June-July 2012	Aug-Sep 2012	Oct-Nov 2012	Dec-12 Jan-13	2012 Totals
Adair	28	62	30	22	21	7	170
Cherokee	46	172	77	46	30	12	383
Craig	2	3	3	8	1	1	18
Delaware	10	86	18	18	11	6	149
McIntosh	0	4	1	2	2	0	9
Mayes	2	52	28	17	13	2	114
Muskogee	2	44	30	16	10	6	108
Nowata	5	5	6	5	3	3	27
Ottawa	0	2	2	4	1	0	9
Rogers	6	46	20	13	12	10	107
Sequoyah	4	73	39	33	18	12	179
Tulsa	0	17	17	15	8	11	68
Wagoner	0	5	4	5	1	2	17
Washington	2	9	6	4	0	2	23
<b>Total:</b>	<b>107</b>	<b>580</b>	<b>281</b>	<b>208</b>	<b>131</b>	<b>74</b>	<b>1,381</b>
<b>% of Total:</b>	<b>8%</b>	<b>42%</b>	<b>20%</b>	<b>15%</b>	<b>9%</b>	<b>5%</b>	<b>100%</b>

Group: Commerce

Month/Year of Report: March 2013

Group Leader: Anna Knight

Phone: 453-5532

Email: aknight@cherokee.org

**Budget Highlights**

None

**Program Highlights**

a. Balanced Scorecard Measures

Objective	Metric	2013 Goal	Year to Date Achievement Notes/Comments
Families Housed	# of Families Obtaining Homeownership with MAP	255 families	37
Homeownership Training	a. # of Families Attending Homeownership Training	a. 800	a. 195
	b. % satisfaction	b. 100%	b. 100%
Families Increasing Financial Management Skills	a. # of Families Increasing Skills	a. 2,500	a. 412
	b. % satisfaction	b. 100%	b. 100%
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	750 Families a. Actively Pursuing  b. Achieved Goals	416 Families a. 400 families actively pursuing goals • 7% mortgage ready • 15% short-term • 64% long-term • 3% AMP • 12% credit counseling  b. 16 families have completed self sufficiency counseling and obtained a non-predatory mortgage
Debt to Income Ratio Reduction	% of Families Reducing non-housing debt to income ratio	> 10%	13.21%
Attrition Rate	% of Families Abandoning Counseling	< 20% Attrition Rate	18.68% Attrition Rate
Families Housed	MAP Foreclosure Rate in Relation to CN Jurisdiction Foreclosure Rate	Within 3% of the low range based on Federal Reserve data	CN jurisdiction foreclosure rate range 4% – 8% (Q3 2012) MAP foreclosure rate 3.2% Foreclosure rate is based on the % of active foreclosure filings/proceedings for MAP distributions made after 05/01/08.
Match Savings Program	# active participants	240	130

b. Notable events

1. The Oklahoma Attorney General’s Office has begun disbursing financial settlements from the **Oklahoma Mortgage Relief Settlement** reached with the five big banks. The AG’s Office received approximately **700 applications from Oklahomans** who believed they were harmed by their lender; as of January 14<sup>th</sup> **222 of those applications had been approved and financial settlements were being made. Financial settlements range from \$5,000 to \$20,000 with an average settlement of \$11,000.** The remaining applications were still under review and updates will be provided as additional information is released.
2. The **Free Tax Preparation Program** began **January 28th** and will last through April 15.



**476 taxpayers have taken advantage of this service and have received over \$1.3 million in refunds.**

Tax Year	2008	2009	2010	2011	2012	2013 YTD
Returns Filed	2,311	1,785	2,118	2,681	1,553	476
Total Refunds	\$1,541,835	\$1,946,918	\$2,650,028	\$3,574,658	\$2,251,918	\$1,360,806

3. The Cherokee Nation homepage now offers a link to a free tax preparation and filing site for individuals who earn less than \$57,000 and wish to prepare and file their own taxes. This service is made available through a partnership with the IRS and the United Way. To date, **43 taxpayers have utilized this link to prepare and file their taxes at no cost.**
4. Program to date, **413 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
5. YTD, Self Sufficiency staff members have worked with 23 families facing foreclosure. **Staff helped 3 families save their home from foreclosure.** 12 families are still in the process of trying to save their homes; 0 families have been referred to outside sources for assistance; 8 families have dropped out of the program.

c. Future plans/new initiatives

Workshops and Classes			
Date	Location	Time	Workshop
March 4-6	Jay Housing Offices	9 am to 4 pm	Homeownership Training
March 11-13	Tahlequah Housing Offices	9 am to 4 pm	Homeownership Training
March 14	Hard Rock Casino	9 am to 3 pm	Credit Counseling
March 18-20	Claremore Housing Offices	5 pm to 9 pm	Homeownership Training
March 25-27	Sallisaw Housing Offices	5 pm to 9 pm	Homeownership Training
Fridays in May	Cherokee Nation conference rooms	9 am to 4 pm	Resource Fair

1. Commerce Services is participating in the national **America Saves Week** campaign February 25 through March 2<sup>nd</sup>. A “Roll Your Change” challenge will be issued and email blasts will be sent.
2. **Commerce Services is partnering with Career Services and Human Services to host a resource fair targeting employees.** The goal of the resource fair is to ensure employees are aware of the services offered by all three groups in order to make better client referrals and help employees access needed services. The resource fair will be held each Friday throughout the month of May. More information will be provided as details are finalized.

d. Foreclosure information

1. Cumulative MAP foreclosure rate is 3.2%; this figure is based on the active foreclosure filings for MAP all MAP distributions (FY05 – FY13).

2. The Federal Reserve periodically updates mortgage delinquency data by state and county; below is the most recent Serious Delinquency data, all mortgage types, available from the Federal Reserve.

Serious Delinquency (120 + days) rate by county Q3 2012			
County	Percentage Range	County	Percentage Range
Adair	>8%	Nowata	6% - 8%
Cherokee	6% - 8%	Ottawa	>8%
Craig	6% - 8%	Rogers	6% - 8%
Delaware	6% - 8%	Sequoyah	6% - 8%
Mayes	6% - 8%	Tulsa	4% - 6%
McIntosh	4% - 6%	Wagoner	4% - 6%
Muskogee	6% - 8%	Washington	6% - 8%

### Oklahoma's Mortgage Settlement Update

*\*The information below is repeated from last month. The Oklahoma Attorney General's Office is preparing an updated report as of 02/22/13 that they hope to have completed by 02/29/13; information will be shared upon release of their data.*

- Oklahoma's state government received \$18.6 million in settlement funds. Oklahoma's Attorney General has stated all settlement funds will go directly to victims of abusive foreclosure practices.
- Direct financial payments are being made to troubled borrowers and as of January 14<sup>th</sup>, Oklahoma has paid 222 claims averaging around \$11,000 each.
- \$1.275 million has been committed from the settlement funds to Legal Aid of Oklahoma to provide legal representation to lower income persons with foreclosure related legal issues and \$15,000 to the Oklahoma Bar Association's Heroes program (<http://www.okbar.org/heroes/>) which provides legal assistance to Oklahoma veterans.
- \$50,000.00 has been committed to the Oklahoma Bankers Association to investigate and prosecute persons engaged in the unauthorized practice of law by falsely representing they can save Oklahomans from foreclosure.
- \$37,000.00 will be used to provide training to attorneys that will participate in a Voucher Program, which is intended to provide up to \$5,000 of legal assistance to families with foreclosure-related legal problems but who do not otherwise qualify for need-based assistance programs like Legal Aid. Voucher applications will be accepted through the summer of 2013, so it is unknown at this time exactly how much money will be used for that purpose.
- The Oklahoma Attorney General's Office is collecting data regarding refinances, lien forgiveness, modifications, principal reductions and forgiveness of arrearages provided to Oklahomans. At this point, the report has not been published.