

Group: Office of the Marshal Month/Year of Report: January 2023  
 Marshal: Shannon Buhl Phone: 918-207-3800  
 Email: [shannon-buhl@cherokee.org](mailto:shannon-buhl@cherokee.org)

1. Budget Highlights-Please Refer to Monthly Financial Report
2. Marshal Service Program Highlights for December 2022:

	<u>District 1 412</u>	<u>District 2 412</u>	
	<u>North</u>	<u>South</u>	<u>Total</u>
Assists	23	49	72
Cases	15	34	49
Citations	1	3	4
EDO	0	0	0
Community Patrols	12	11	23
Verbal Warnings	16	8	24
Warnings	0	3	3
Warrants Served	4	10	14
Community Events	13	24	37

There is no clear way to calculate the number of Tribal Agency assists we deal with, suffice to say, it's in the 100s if not 1000s at this point.

a. Accomplishments

- Deputies attended Taser training
- Captain level interviews for new hires
- Deputies attended veterans Christmas Party
- Assisted several other agencies
- Dignitary Protection

b. Special Operations

- Agency assist – 13 calls
- SOT Team – 6 high risk warrants served
- High Risk Fugitive Apprehension - 6
- Community events – 8 calls
- Training (Dive, SAR, SOT, PT, Range, Medical) – 80 hours
- Conservation Dept. – 4 calls
- Dignitary protection details – 2 calls

c. **Casino Requests**

- Information Requests (26)

d. **Patrol Division**

- Deputies attended wrap restraint training.
- Deputies assisted with dive callout in Adair County.
- Helped with opening of new shelter in Adair County.
- Worked new shelter when occupied.
- Deputies attended Veterans Christmas Party.
- Deputies attended multiple CLEET accredited courses.
- Assisted with missing Adair Co missing person.
- Captains level interviews for Deputy Marshal new hires.
- Deputies attended SOT training.
- Deputies attended multiple Christmas parades.
- Deputies attended Taser Training.

e. **Community**

- Community Policing Events (37)
- **Franky Dreadfulwater**
  - SHS Duties

**f. Health Facilities: Assistance with Transport**

- Hastings (0)
- Redbird Smith (0)
- Three Rivers (0)
- Cooweescoowee Ocheleta (0)
- Wilma P Mankiller (0)
- Washington Co (0)
- Stroud (0)
- Sam Hider Heath Center (0)

**Total - 0**

**3. Justice Services Program Highlights for December 2022**

**a. Accomplishments**

**a. Transports throughout 14 Counties**

- Tribal Court Transports (55)
- Medical Transport (30)

**Total Transports - 85**

**b. Adult Probation Services**

- New Cases (11)
- Active Cases (328)
- Violation Reports (8)
- Failure to Report ( 5)
- Advanced Terminations (13)
- Closures (0)
- Domestic Violence Review Hearings (22)

**c. Department of Juvenile Justice**

- Referrals (1,018)
- Truancies (440)
- Petitions (223)

**d. Security:**

- Security Violations (1)
- Vehicle Assists (2)
- Incident Reports (3)
- Events: (28)

**4. Department of Public Safety Program Highlights December 2022**

**a. Emergency Management**

- Finalizing EOP, HazMit and Winter Weather Plans
- Assisted with winter storm operations
- Assisted Cherokee Nation Marshal Service with Special Operations
- Developing a Cherokee County Active Shooter Full-scale exercise
- Participated in Community events
- Aided Emergency Response to communities
- Supporting the Covid-19 response

**b. Emergency Medical Services (EMS)**

- Total Call for October = 473
- Total persons trained = 200
- Number of Inter-facility transports = 113 or 23.8% of the total call volume
- Zero Status = 2.8 hours of zero status documented for Nov.
- Inter-agency assists- 6

**c. Emergency Communications (ECOMM)**

<b>STAT</b>	<b>TOTAL</b>
• Calls for service	1979
• Citizenship Checks	328







**January 2023**

**I. Budget Highlights**

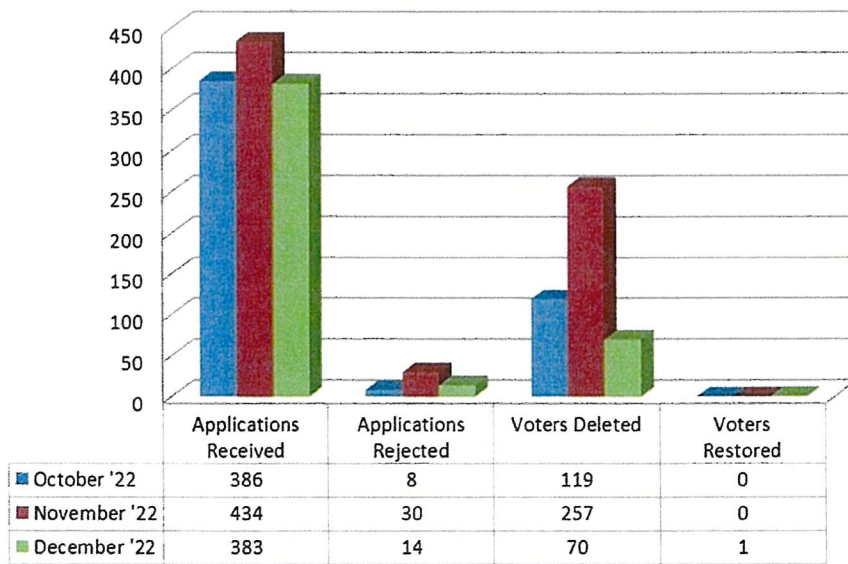
a.) FY23 is on target

**II. Program Highlights**

a.) **Voter Processing:** As of 01/05/2023

**74,629** Total Registered Voters; **42,433** In-District; **32,196** At-Large

**Voter Registration Statistics**



b.) **Statistical Report:**

i. \*Detailed Data by District and Precinct is attached.

c.) **2022 Year End Data**

- i. Applications Received – 2,154
- ii. Applications Rejected – 73
- iii. Voters Deleted (Deceased/Relinquished) -2,067
- iv. Voters Restored - 2

**III. Accomplishments**

a.) **Deceased/Relinquished Status:**



## **CHEROKEE NATION ELECTION COMMISSION**

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

### **January 2023 RULES REPORT**

Marcus Fears Administrator  
election-commission@cherokee.org

- i. The Election Commission has stayed current with monthly Tribal Registration Deceased and Relinquished citizen listings.
  - ii. The Election Commission Staff continues to review each voter's file to ensure our computer database has all documents scanned into the system that are in a voter's file.
- b.) Stay up-to-date by visiting our website, <https://election.cherokee.org/>. I will keep it current with timely information and available downloadable forms.

#### **IV. Future Plans and Initiatives**

- a.) Candidate Filing will be February 6, 7, 8 & 9.
- b.) Voter Registration Deadline is March 31, 2023.
- c.) Absentee Ballot Request Deadline is April 10, 2023.
- d.) Continue to actively update and correct voter's addresses in the Election Commission database.
- e.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. Our email and our number are listed at the top of this report.

**Chronicle- Voter Registration by District and Precinct**

1/5/2023 11:03 AM

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
Dist No. 1 Hulbert	Hulbert	1,214
	Okay	281
	Tahlequah (1)	1,522
	<b>Total for District</b>	<b>3,017</b>
Dist No. 2 Tahlequah	Briggs	282
	Lowrey	259
	Tahlequah (2)	2,464
	<b>Total for District</b>	<b>3,005</b>
Dist No. 3 Tenkiller	Keys	930
	Tahlequah (3)	1,758
	<b>Total for District</b>	<b>2,688</b>
Dist No. 4 Three Rivers	Ft. Gibson	1,052
	Muskogee	566
	Warner	743
	<b>Total for District</b>	<b>2,361</b>
Dist No. 5 Redbird	Gore	401
	Sallisaw (5)	619
	Vian	1,176
	<b>Total for District</b>	<b>2,196</b>
Dist No. 6 Sequoyah	Belfonte	119
	Marble City	164
	Muldrow	1,608
	Sallisaw (6)	1,600
	<b>Total for District</b>	<b>3,491</b>
Dist No. 7 Flint	Cave Springs	291
	Chewey	102
	Stilwell (7)	2,541
	Westville (7)	684
	<b>Total for District</b>	<b>3,618</b>
Dist No. 8 Goingsnake	Bell	257
	Stilwell (8)	1,040
	Westville (8)	471
	<b>Total for District</b>	<b>1,768</b>
Dist No. 9 Saline	Jay (9)	705
	Kansas	1,417

## **2023 General Election Timeline**

Dec-01	Candidate Packets Available
Dec-03	Candidate can accept Campaign Contributions S44 A
<u>Jan-02</u>	Absentee Ballot Requests Accepted S73 A
<u>Feb-6, 7, 8, 9</u>	Candidate Filing Period S36 A
<u>Feb-6, 7, 8, 9</u>	Designation of Financial Agent S42 A; S41 C
<u>Feb-6, 7, 8, 9</u>	Submit Watchers S53 C
Feb-10 to 16	Candidate Contest of Eligibility S37 A ( <u>5</u> business days)
Feb-10 to 27	Commission Certification of Candidates S36 C ( <u>12</u> business days)
Mar-15	December 3, 2022 to February 28, 2023 Financial Due, S46 B
<u>Mar-31</u>	Voter Registration Closes S21 A2
<u>Apr-10</u>	Absentee Ballot Request Deadline S73 A; CNEC RR1.06
Apr-17	March 1, 2023 to March 31, 2023 Financial Due, S46 B; CNEC RR1.06
Apr-25 & 26	Mail Out Absentee Ballots S73 A
May-15	April 1, 2023 to April 30, 2023 Financial Due
<u>May-27, 30, 31, Jun 1</u>	Early Walk-In Voting S62 D; Absentee Drop Box Available 7am-7pm
May 30-Done	Verify Absentee Ballots S91 A
May-30	Last day to request replacement Absentee Ballot S80 A
<b><u>Jun-03</u></b>	<b>General Election</b> S51 A; Absentee Drop Box Available 7am-7pm
Jun-5, 6, 7	Request for Recount S93 C (Deadline June 7)
Jun-	Submit Watchers for Run-Off S53 B ( <u>5</u> business days from Certification)
Jun-09	Recount S93 F
Jun-12	Election Appeals Deadline S101 D
Jun-12	Absentee Request for Run-Off Election Deadline S73 B
Jun-13, 14, 15	CN Supreme Court Hearing S101 E (Deadline June 15)
Jun-15	May 1, 2023 to May 31, 2023 Financial Due, S46 B
Jun-19 & 20	Mail Run-Off Absentee Ballots S73 B
Jul-1, 4, 5, 6	Early Walk-In Voting S62 D; Absentee Drop Box Available 7am-7pm
Jul-3-Done	Verify Absentee Ballots S91 A
Jul-04	Last day to request replacement Absentee Ballot S80 A
<b><u>Jul-08</u></b>	<b>Run-Off Election</b> (S51 B); Absentee Drop Box Available 7am-7pm
Jul-10, 11, 12	Request for Recount S93 C (Deadline July 12)
Jul-14	Recount S93 F
Jul-17	June 1, 2023 to June 30, 2023 Financial Due, S46 B; CNEC RR1.06
Jul-17	Election Appeals Deadline S101 D
Jul-18, 19, 20	CN Supreme Court Hearing S101 E (Deadline July 20)
<b>Aug-09</b>	<b>Final Financial Report Due for ALL Candidates S46 C</b>
<u>Aug-14</u>	Swearing in of Elected Officials S51 E
February 1, 2024	Last day for Revised Final Financial S46D

**Chronicle- Voter Registration by District and Precinct**

1/5/2023 11:03 AM

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
Dist No. 9 Saline	Kenwood	179
	Salina (9)	531
<b>Total for District</b>		<b>2,832</b>
Dist No. 10 Delaware	Afton	604
	Grove	739
	Jay (10)	864
	Pryor (10)	537
	Salina (10)	200
	Spavinaw	181
<b>Total for District</b>		<b>3,125</b>
Dist No. 11 Cooweescoowee - North	S. Coffeyville	496
	Vinita	1,894
	Welch	139
<b>Total for District</b>		<b>2,529</b>
Dist No. 12 Cooweescoowee - West	Bartlesville	1,651
	Nowata	675
	Skiatook	132
<b>Total for District</b>		<b>2,458</b>
Dist No. 13 Gadusi	Catoosa	348
	Collinsville	975
	Tulsa	1,833
<b>Total for District</b>		<b>3,156</b>
Dist No. 14 Cooweescoowee - Central	Chelsea	549
	Claremore (14)	2,488
	Oologah	432
<b>Total for District</b>		<b>3,469</b>
Dist No. 15 Cooweescoowee - South	Claremore (15)	842
	Locust Grove	900
	Pryor (15)	928
	Salina (15)	50
<b>Total for District</b>		<b>2,720</b>
At Large	At Large	32,196
<b>Total for District</b>		<b>32,196</b>
<b>Grand Total</b>		<b>74,629</b>



# CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

+  
**Group:** Tax Commission      **Month/Year of Report:** January, 2023

**Group Leader:** Sharon Swepston      **Phone:** 918-453-5377      **E-mail:** Sharon-sweepston@cherokee.org

## **I. Budget Highlights**

- a.) Please refer to the monthly financial report from Finance.

## **II. Program Highlights**

### **a.) Motor Vehicle**

1. Year to Date Motor Vehicle revenue for FY23 compared to FY22 as of November 30th 2022 & November 30th 2021, had an overall decrease of 2.89%.
2. The month to month revenue comparison for November 2021 (FY22) compared to November 2022 (FY23) shows an decrease of 4.29%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY23 new tags issued in the Extended Jurisdictional Boundary for October 725, November 620.

### **b.) Revenue and Taxation Division**

1. Year to Date Revenue and Taxation (Tobacco) for FY23 compared to FY22 as of November 30th 2022 & November 30th 2021, had an overall increase of 22.53%.
2. A month to month revenue comparison for November 2021 (FY22) compared to November 2022 (FY23) shows an increase of 19.43%.
3. The detail for all areas of tax is shown on the attached graphs.

### **c.) Future Plans/New Initiatives**

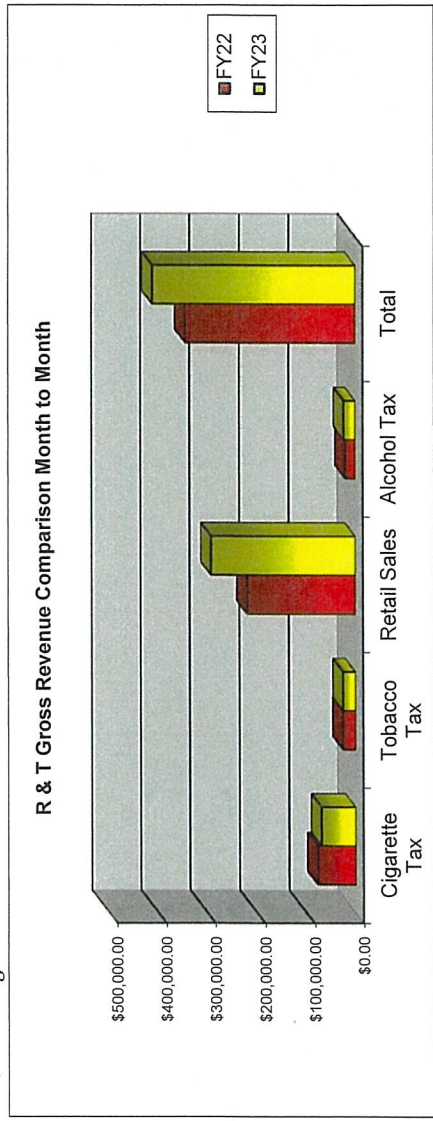
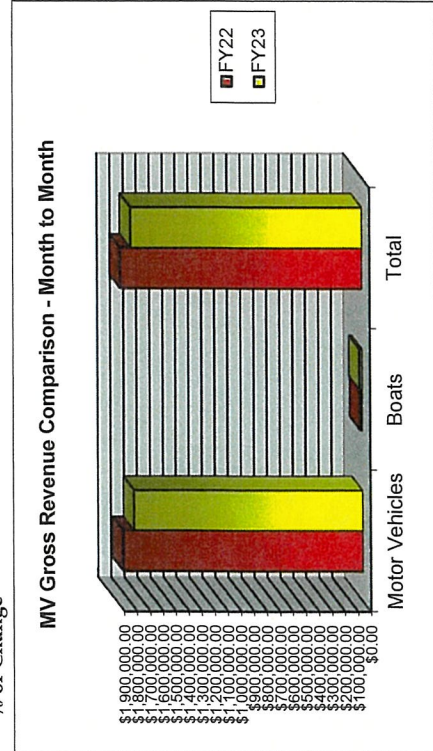
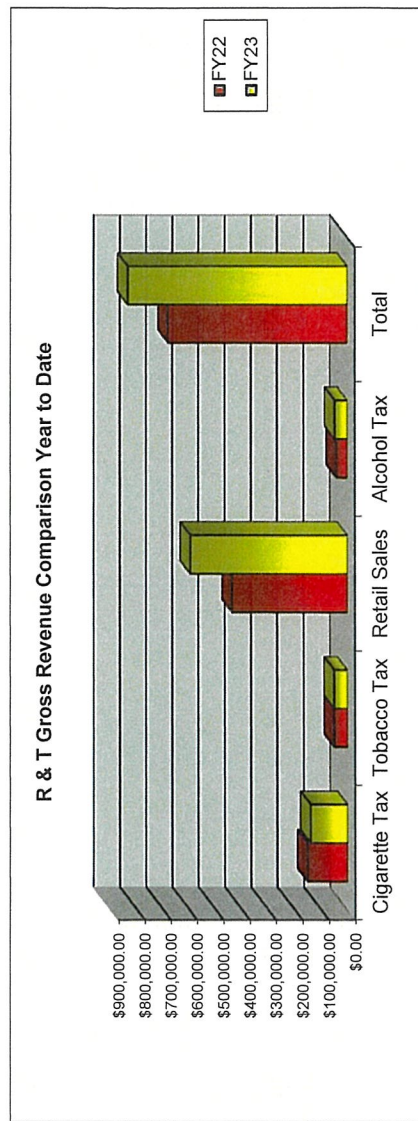
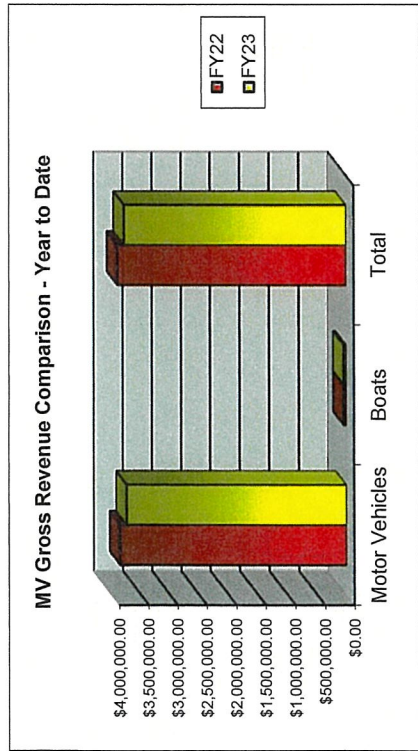
1. The next Tax Commission meeting is scheduled for March 8, 2023 at 4:30 am in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of January 4, 2023 we have mailed out 443 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for November 2022 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before January 15, 2023.



CHEROKEE NATION TAX COMMISSION

NOVEMBER, 2022

	FY22	FY23	% of Change	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
	\$152,258.24	\$140,534.32	-7.70%	\$50,633.53	\$50,366.69	\$437,958.70	\$41,357.74	\$682,208.21
	\$140,534.32	\$50,366.69	-0.53%	\$596,976.98			\$48,055.86	\$835,933.85
						36.31%	16.20%	22.53%





Group: Self-Governance Month/Year of Report: January 2023

Reporter: Ashawna Miles Phone: 918-316-0549 Email: Ashawna-miles@cherokee.org

**I. Budget Highlights – please refer to Monthly Financial Report.**

Description of budget exceptions: No budget exceptions to report.

**II. Program Highlights-477 Program Update:**



**a. Reports**

Cherokee Nations Annual P.L. 102-477 report was submitted for approval on December 30, 2022. The Annual report is a reflection of accomplishments of P.L. 102-477 during the 2022 year. Many accomplishments were made including the opening of Durbin Feeling Language Center.

**b. Funding Updates**

There are no funding updates at this time.

**c. Tribal Consultations, Trainings, and Calls**

Self-Governance continues to have bi-weekly calls with our Federal Agencies to ask questions ensuring continued compliance with all policies and procedures.

RULES COMMITTEE REPORT  
CHEROKEE NATION GAMING COMMISSION  
JANUARY 2023 REPORT

Submitted on December 29, 2022

Janice Walters Purcell

Executive Director, Cherokee Nation Gaming Commission

The Cherokee Nation Gaming Commission Commissioners held a Commission Meeting on December 16, 2022 at the Chota Center at the Cherokee Casino in Tahlequah, Oklahoma.

The Commissioners deliberate and vote on the issues presented on the Cherokee Nation Gaming Commission Agenda. Several of the items on the Agenda are provided as information only to provide an update to CNGC business and events. The items heard during the December 2022 were as follows;

#### Individual Employee Licenses

##### 1. EMPLOYEES

- Sixty-four (64) Individual Temporary Permits;
- Sixty (60) Individual Suitability Determinations;
- Thirty-seven (37) Orders
- Eighty-three (83) individual Renewals.

The Licensing Department of the CNGC performs background checks of the potential employee(s) or employee(s) for a Gaming License if the job position requires a Gaming License in accordance with NIGC, Tribal-State Compact, or the Cherokee Nation Tribal Gaming Ordinance before the applicants (employee and vendor) are presented to the Commissioners for a vote at the Gaming Commission Meeting. IF the position is classified KE (key) or PMO (primary management official) fingerprinting and a Criminal history background check is required under NIGC requirements for Licensing. The fingerprinting takes place at nine of the Cherokee Nation Casinos. Tahlequah Casino employees come to the Water Street location for fingerprinting.

##### 2. Companies and Individual Vendors:

- zero (0) Company Orders
- twenty-nine (29) Individual Orders
- three (3) company renewals
- forty-nine (49) Individual Renewals

In accordance with the Cherokee Nation Gaming Ordinance and the Tribal State Compact, CNGC establishes and regulates Gaming Vendors.

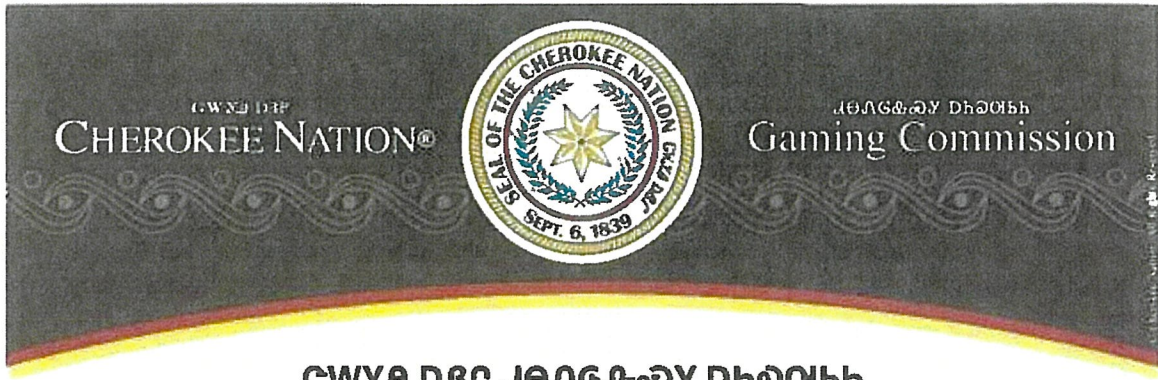
CNGC approved the Facility licenses for the Cherokee Nation Casinos after the annual inspections based on regulations set forth by the NIGC.

Cherokee Nation Gaming Commission approved new electronic themes, new gaming cabinets, new main programs, new gaming components which consisted of fifty five (55) new electronic game themes and two (2) new gaming cabinets.

CNGC held an all employee Staff training in Tahlequah on December 2, 2022. NIGC provided training via live stream on Licensing regulations and Electronic Game Machines (EGM). CNGC Staff members were able to submit questions which were answered in real time during the training. Individual Staff members also brought toys to the training which were presented to Toys for Tots. Individual Staff members also presented approximately four (4) hundred dollars for Elder Angel Tree. This money is raised during the year by paying a dollar each time jeans are worn by the CNGC Employees at the Water Street location.

Other items discussed included CNE System of Internal Control Standards (SICS), Promotions and Tournaments.

The next Commission meeting will be January 13, 2022 at the Hard Rock Casino, Catoosa, at 9:30 a.m. If there are any questions, please contact the Gaming Commission at 918.453.5611. Thank you.



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CHEROKEE NATION GAMING  
COMMISSION

2023 MEETING SCHEDULE

January 13<sup>th</sup>

July 28<sup>th</sup>

February 10<sup>th</sup>

August 25<sup>th</sup>

March 10<sup>th</sup>

September 22<sup>nd</sup>

April 6<sup>th</sup>

October 20<sup>th</sup>

May 5<sup>th</sup>

November 17<sup>th</sup>

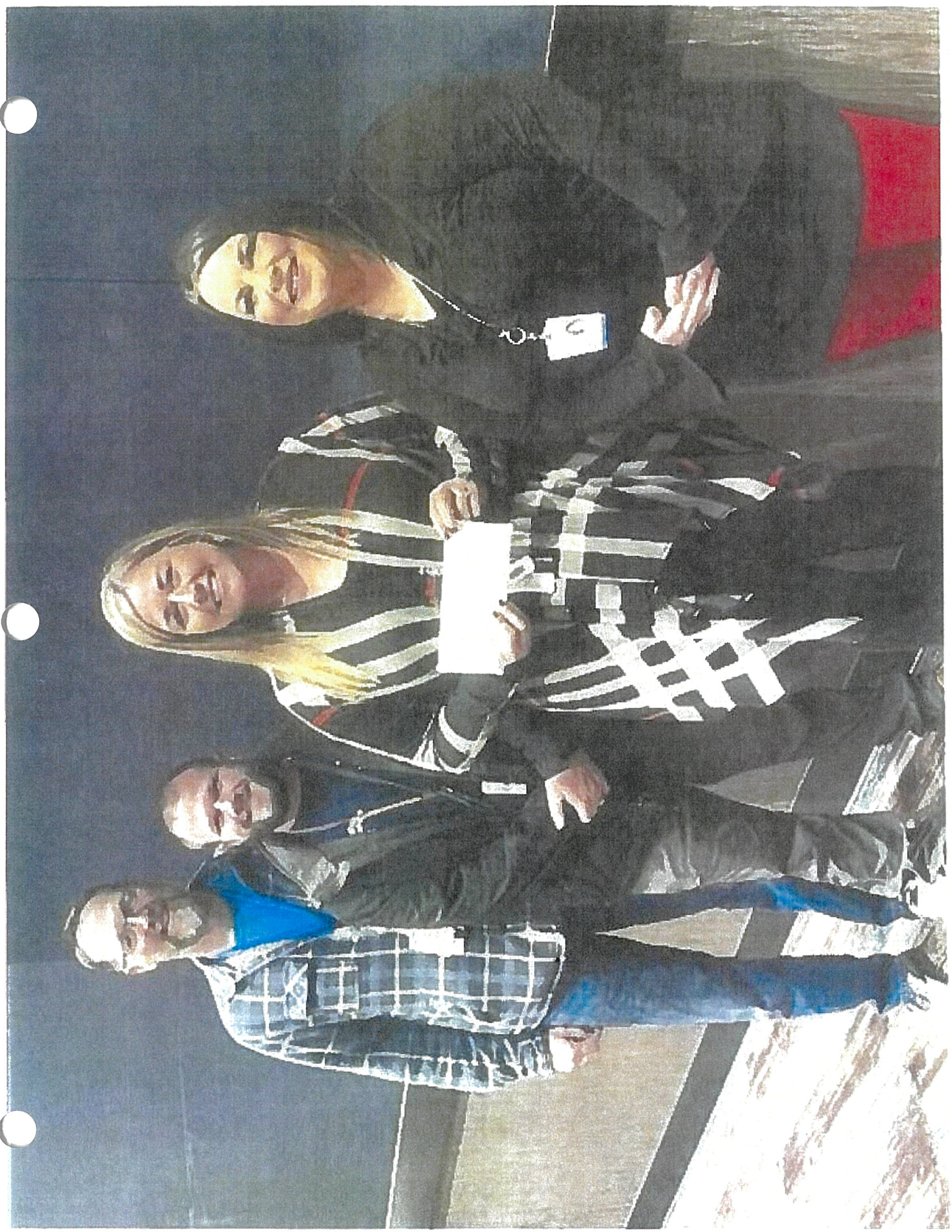
June 2<sup>nd</sup>

December 15<sup>th</sup>

June 30<sup>th</sup>

All meetings will begin at 9:30 a.m. unless otherwise specified. The meetings marked in blue will be held at the Chota Center at the Tahlequah Casino and the meetings marked in black will be held at the Hard Rock Casino property in Catoosa. Meeting dates, times, and locations are subject to change and/or cancellation at the discretion of the Commission. The Commission may also hold special and/or emergency meetings, as it deems necessary.











**HUMAN RESOURCES**  
**December 2022**  
**SAMANTHA HENDRICKS EXECUTIVE DIRECTOR**  
**Extension 5682**

As of December 29, 2022, the total number of Employees is 4494. Of those employees, 3735 are Cherokee and 246 are members of another federally recognized tribe.

<b>EMPLOYMENT</b>		
<b>Processed</b>	<b>Monthly</b>	<b>YTD</b>
Number of Employees Hired	105	920
% of Cherokees Hired	86	83
% of Other Natives Hired	0	4
% of All Others Hired	14	13
# of Applications Received	388	4895
# of Interview Panels Sent	186	2100

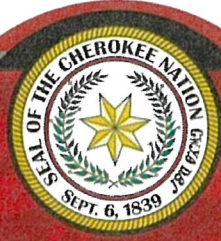
<b>COMPENSATION</b>		
<b>Processed</b>	<b>Monthly</b>	<b>YTD</b>
# of Terminations	58	657
# of Voluntary Terminations	45	551
# of Involuntary Terminations	13	106

<b>BENEFITS</b>		
<b>Processed</b>	<b>Monthly</b>	<b>YTD</b>
Educational Reimbursement Requests	2	46
401(k) Distributions	83	592
401(k) Loans	17	251
401(k) Hardship	4	42
FML	18	488
LOA	11	84
COBRA	88	746
Short Term Disability	12	138

<b>EMPLOYEE ENGAGEMENT</b>		
<b>Orientations/Trainings Presented</b>	<b>Monthly</b>	<b>YTD</b>
Trainings Presented	26	257
Otsoliga Portal Courses Completed	2,671	39,768
Otsoliga Portal Courses Training Hours	3,174	26,226

<b>RECRUITMENT</b>		
<b>Average Days to Fill</b>	<b>Monthly</b>	<b>YTD</b>
Selection to Hire	9	9
Requisition Approval to Hire	139	139





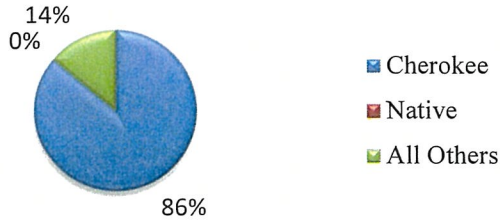
# Human Resources

## ONBOARDING/BACKGROUND/COMPENSATION/BENEFITS EMPLOYEE ENGAGEMENT

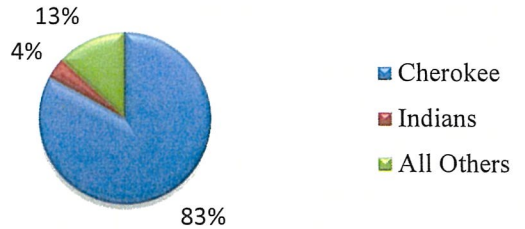
Monthly Report

**December 2022**

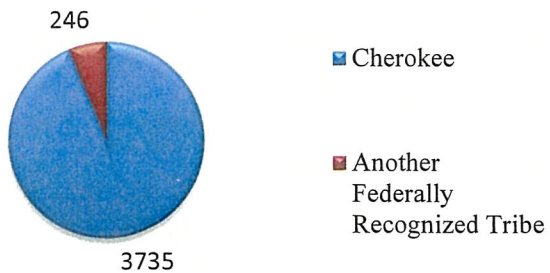
### Monthly Number of Employees Hired: 105

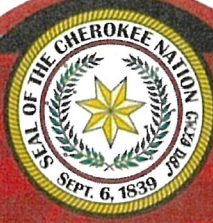


### YTD Number of Employees Hired: 920

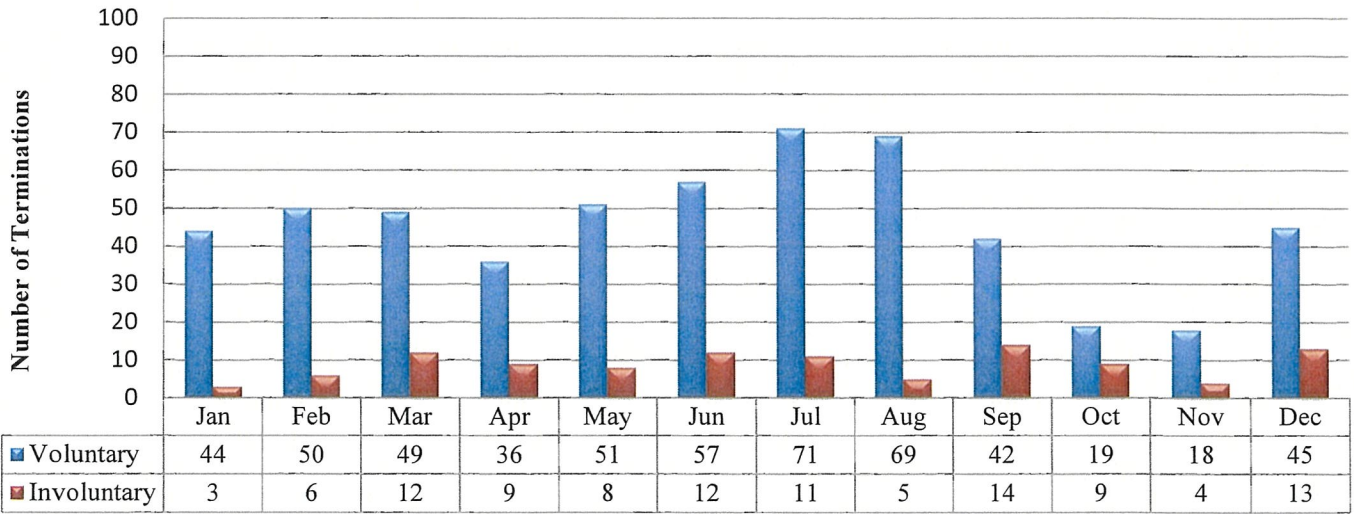


### Cherokee Nation Employees: 4494

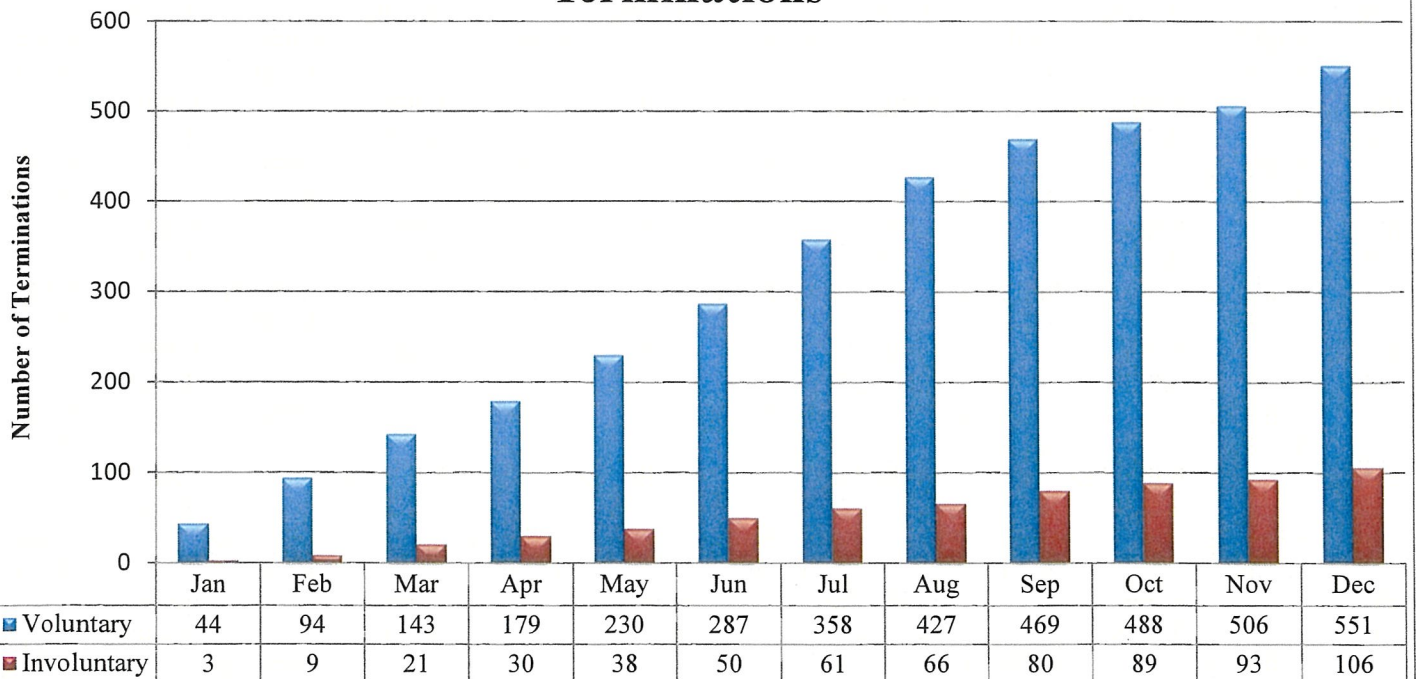




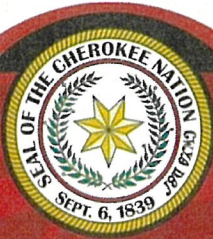
## Monthly Terminations



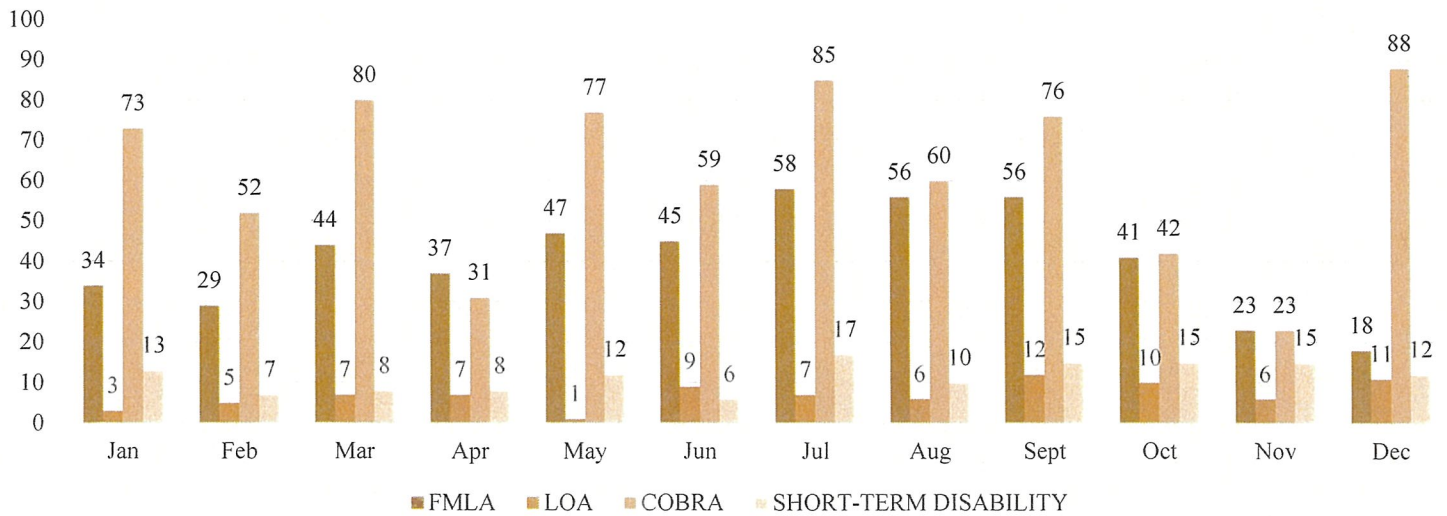
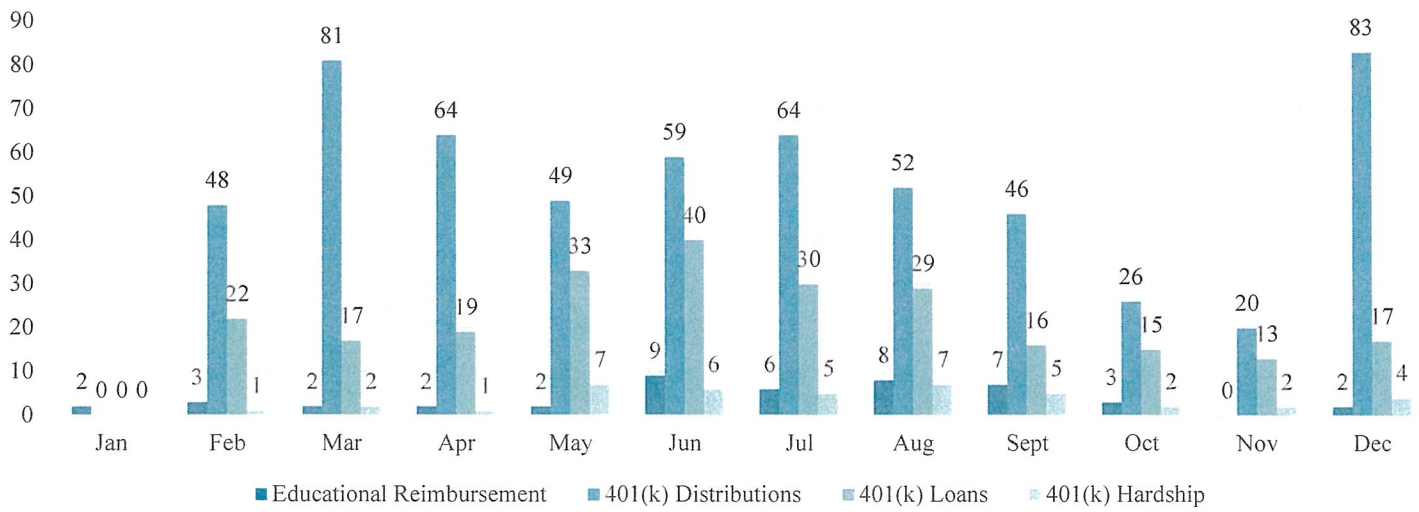
## YTD Terminations





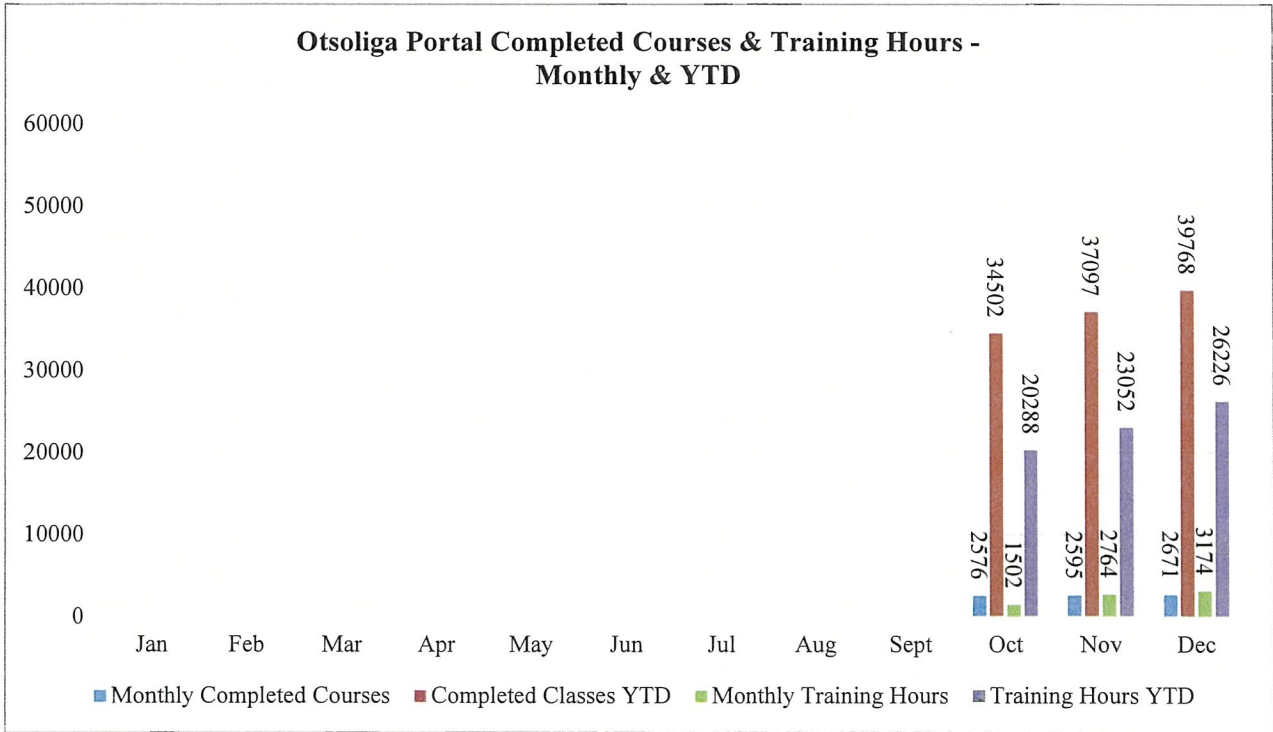


## BENEFITS





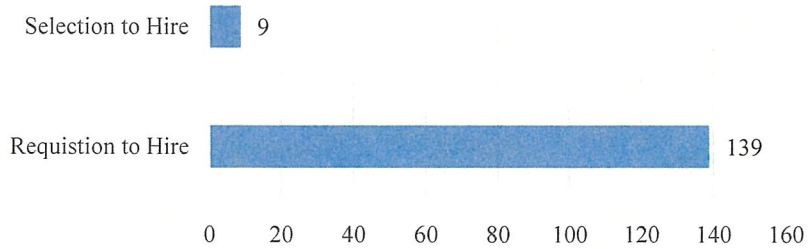
# TRAINING



• Information provided in October & November reflect a compounding monthly total as opposed to individual monthly status.

## STAFFING AND RECRUITMENT

### Average Days





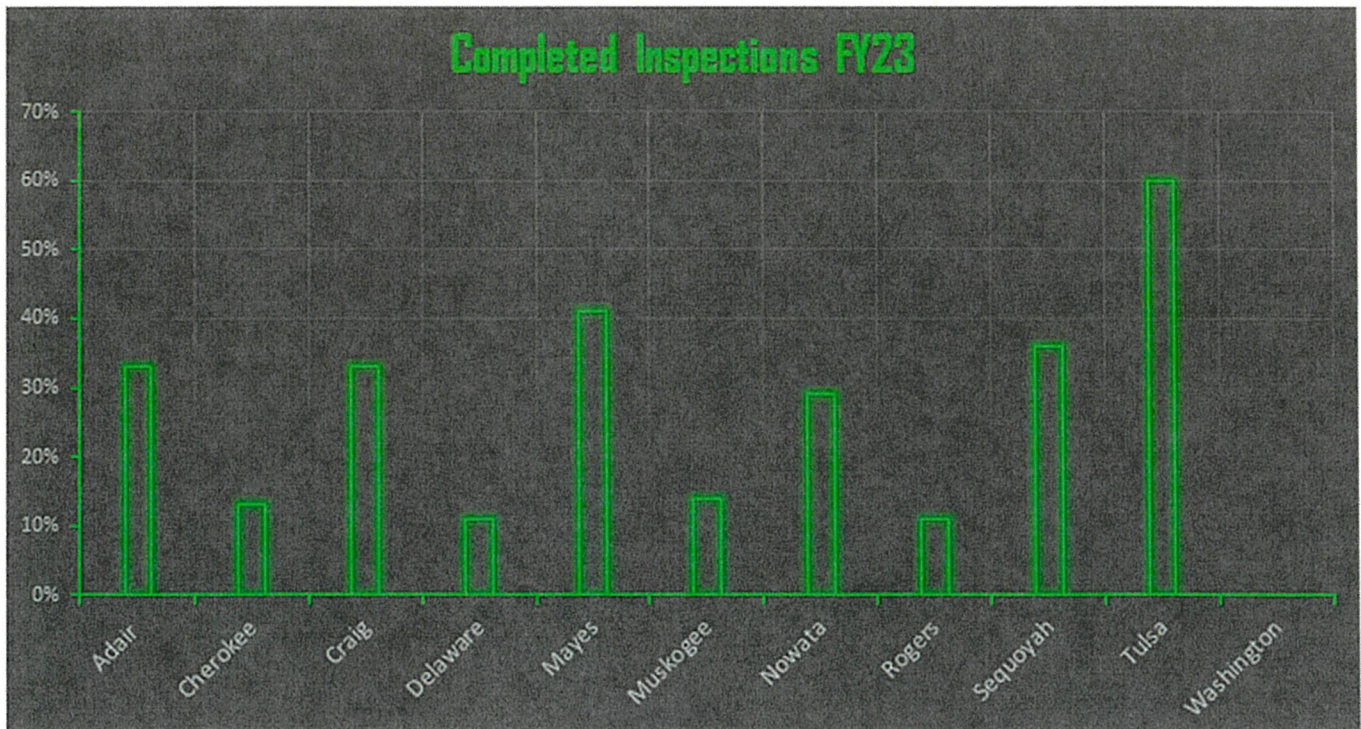
# Cherokee Nation Tribal Council Rules Committee Report

## Risk Management December 2022

Samantha Hendricks  
Extension 5682

### PROPERTY INSPECTIONS:

- Tahlequah Earley Learning Academy
- TEC Building
- Markoma Gym
- Markoma Library
- Community Services Annex
- Markoma Boys Dorm
- Markoma Mechanical
- Roads Annex
- Roads Lab
- Three Rivers Addition – Evac. Plan
- Ochelata Addition – Evac. Plan
- Nowata Addition – Evac. Plan
- All Construction Sites
- New Property across from Complex - Report Sent



### Safety Trainings:

- Tailgate Safety Trainings – Construction Sites
- Fire Extinguisher and Safety Training – Stilwell CDC
- Fire Extinguisher Training – Nowata Clinic

### Technical Assistance:

- Follow-Up Recommendation – Greasy School – Fire Alarm Complete / Evacuation Plan
- Facilities Email – Property Protection Weather Preperation
- Code Questions from Architect – New Hospital, Durbin, Salina and Safe Rooms
- Community Organization Coverage – recommendation to Administration
- Accident Investigations – Multiple
- Owner Control Insurance Program Review for Construction – New Hospital
- New Salina Clinic Meetings

### Safety Policies drafted for RM Manual:

#### **\*Reviewing policies for Completion of Manual.**

- Fleet Safety – **Complete**
- PPE – **Complete**
- Forklift Safety – **Complete**
- Fall Protection – **Complete**
- Hearing Conservation – **Complete**
- Trenching and Excavation – **Complete**
- Heavy Equipment – **Complete**
- Electrical Safety – **Complete**
- Walking and Working Surfaces – **Final Complete**
- Accident Investigation – **Complete**
- Scaffolding Safety – **Complete**
- Fire Prevention – **Complete**
- Aerial Lifts – **Complete**
- Respiratory Protection
- Material Handling
- Lead Protection – **Complete**
- Department Safety Officer
- Facility Safety Inspections – **Complete**
- Boiler Safety Facility Inspections – **Complete**
- Fire Drills/Emergency Evacuation – **Complete**
- Ergonomics
- Hazard Communication
- First Aid
- Confined Space with Permit
- Ladder Safety
- Lock Out / Tag Out
- Evacuation Plan Policy
- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Mold Safety – **Complete**
- Stairways and Walkways – **Complete**
- Fire Extinguisher Training Policy – **Complete**
- Asbestos Policy – **Complete**
- Occupational Safety – **Complete**
- Pesticide Handling – **Complete**
- Transportation – **Complete**

**Construction Safety:**

- New Hospital
- New Kenwood Building
- New Marble City Building - Pre-Bid Meetings
- Durbin Feeling Language Center - Final Life Safety – Certificate of Occupancy Issued
- Kansas Cares Act Building – Waiting for final occupancy
- Hastings Hospital Remodel Projects – Exterior and Interior
- Barrett/Buffington Building – Vinita
- Three Rivers Clinic Expansion – Complete - Certificate of Occupancy Issued
- Ochelata Clinic Expansion – Complete – Certificate of Occupancy Issued
- Nowata Clinic Expansion – Complete – Certificate of Occupancy Issued
- Tahlequah CDC Safe Room Addition
- Stilwell CDC Safe Room Addition
- Strip Mall Remodel – Tahlequah
- Tahlequah and Nowata Head Start Meetings
- New Health Warehouse
- Walking Trails – Three Rivers and Tahlequah

**Construction Project status:**

