

Group: Marshal Service Month/Year of Report: December 2019
Executive Director: Shannon Buhl Phone: 918-207-3800
Email: shannon-buhl@chokeee.org

1. Budget Highlights-Please Refer to Monthly Financial Report

2. Program Highlights for November:

<u>District 1</u>	<u>412 North</u>	<u>District 2</u>	<u>412 South</u>
Information Report (6)		Information Report (14)	
Warrants (1)		Warrants (3)	
Other Agency Assists (5)		Other Agency Assists (14)	
Warnings (2)		Warnings (2)	
Citations (0)		Citations (0)	
Alcohol/Drug Arrests (0)		Alcohol/Drug Arrests (1)	
A&B/DV (2)		A&B /DV (3)	
Burglary/Theft/Larceny (2)		Burglary/Theft/Larceny (3)	
Traffic/ collision (2)		Fire / Arson (1)	

3. Special Operations:

Dive/Swift Water (1) Search Tenkiller Lake and pond for missing person
SWAT (2) TPD DV Hostage situation / High risk warrant Mayes Co.
Casino Requests (34)

4. Accomplishments:

Jon Ketcher Graduated Criminal Investigator CLEET Academy
DEMA: Shannon Buhl, Danny Tanner, Mike Roach
Basic SWAT School Picher 42 hrs Philip Manes, Dusty Wolf completed.

5. Security:

Security Violations (3)
Vehicle Assists (15)
Incident Reports (11)

6. Facilities:

Hastings (6) EDO
Redbird Smith (0)
Three Rivers (0)
Cooweescoowee Ocheleta (0)
Wilma P Mankiller (0)

7. Community:

Community Report

Dreadfulwater

November 2019

Schools:

Bell Elementary, Cave Springs, Dahlonega Schools

REAL Program (middle school version, from DARE Program)

9th week.

4th, Special Presentation on Anti-Bullying for Bell 3rd/4th graders.

Community:

7th Assist with Dahlonega Fall Carnival.

7th, Assist w/ Cave Springs High School Football Game

15th, Meet w/ parent @ Hogner Heights(Adair County), regarding Youth Services from Cherokee Nation for her teens, ect.

18th, 19th, 20th Zion School, Adair County. Superintendent requested extra security detailed at the game and welfare checks during the tournament.

Event:

Cave Springs, Bell, Marble City and Zion School requested welfare checks at ball games and fall events..

Others:

1. Truancy Citation written for Cave Springs High School.

John Timothy Sequoyah High

Week Day	Date	Time	Hour s	Event/Additional Duties
Sunday	11-10- 2019			
Monday	11-11- 2019	0800-1600	8	Veterans Day
Tuesday	11-12- 2019	0749-1600 1755-2226		Freshman Basketball Tournament
Wednesday	11-13- 2019	0756-2015		After School Programs Open Mic Night-Library
Thursday	11-14- 2019	0900-1530 1815-2245		Freshman Basketball Tournament
Friday	11-15- 2019	0725-1625		Student Late Pick Up
Saturday	11-16- 2019			

Sunday	11-17-2019			
Monday	11-18-2019	0754-1515 1754-2025		Echo Knights Basketball Case #19-0591 Contraband
Tuesday	11-19-2019	0758-1810		Diver Medic Training After School Programs
Wednesday	11-20-2019	0759-1600		Diver Medic Training After School Programs Case #19-0589 Contraband
Thursday	11-21-2019	0740-1802		Diver Medic Training After School Programs
Friday	11-22-2019	0730-1745		Friday School Absence Make Up Time Student Late Pick Up
Saturday	11-23-2019			

8. Emergency Management:

Emergency Manager

1. Hosted the RMPC (Regional Medical Preparedness Coalition) Meeting
2. Interviewed RMRS Special Project Officer and referred to hire best candidate.
3. MERC: WebEOC and Redundant Communications Exercises Completed
4. Worked as the RMRS with partnering agencies on emergency operation plan, preparedness plan and updated governance for the RMRS.
5. Emergency Manager traveled to Palm Springs CA to a FEMA workshop for THIRA/SPR.
6. Coordinate with FEMA Tribal Liaison on Tribal Training Officer and application approval for tribal employees.
7. Diver Medic Training

Operations

Completed and submitted FEMA requirements for possible reimbursements of expenses during the May storms and floods.

Assisted Keys VFD, Cherokee Co. Sheriff Office and Oklahoma Wildlife Department with search and rescue of missing hunter in Cherokee Game Reserve near Zeb.

Assisted Adair Co. EM, Adair Co. Sheriff Office, Bell VFD and Oklahoma Wildlife Department with search and rescue of missing hunter in Adair Co near Oak Ridge.

Assisted CN Marshal Service operations.

9. Patrols:

District 1	203
District 2	<u>615</u>
Total	818

Concerns addressed from last Rules:



CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: December, 2019

Group Leader: Sharon Swepston
Phone: 918-453-5377

E-mail: Sharon-swepston@cherokee.org

I. Budget Highlights

a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY20 compared to FY19 as of October 31st 2019 & October 31st 2018, had an overall increase of 5.41%.
2. The month to month revenue comparison for October 2018 (FY19) compared to October 2019 (FY20) shows an increase of 5.41%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY20 new tags issued in the Extended Jurisdictional Boundary for October 783.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY20 compared to FY19 as of October 31st 2019 & October 31st 2018, had an overall increase of 14.04%.
2. A month to month revenue comparison for October 2018 (FY19) compared to October 2019 (FY20) shows an increase of 14.04%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

1. The next Tax Commission meeting is scheduled for December 11, 2019 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of November 30, 2019 we have mailed out 415 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for October 2019 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before December 15, 2019.

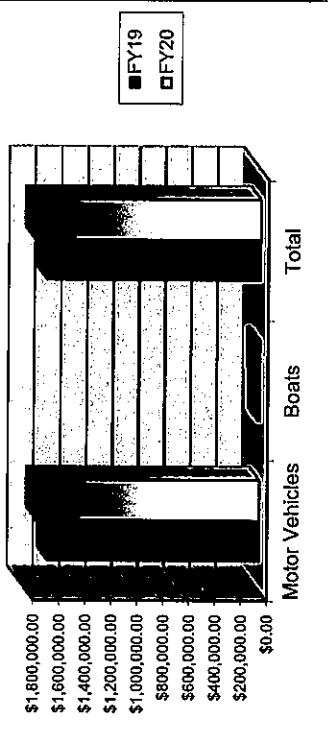


CHEROKEE NATION TAX COMMISSION

OCTOBER, 2019

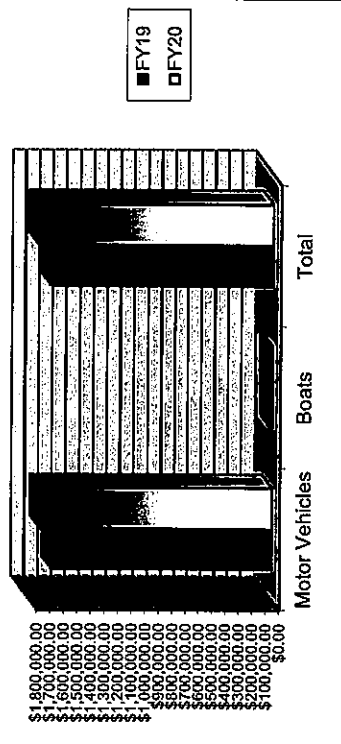
	Motor Vehicles	Boats	Total
FY19	\$1,632,578.83	\$16,151.68	\$1,648,730.51
FY20	\$1,718,348.50	\$19,604.30	\$1,737,952.80
% of Change	5.25%	21.38%	5.41%

MV Gross Revenue Comparison - Year to Date



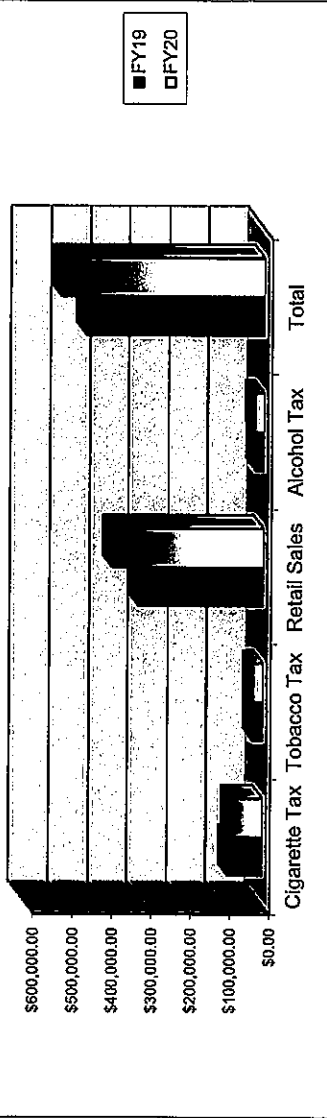
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MV Gross Revenue Comparison - Month to Month



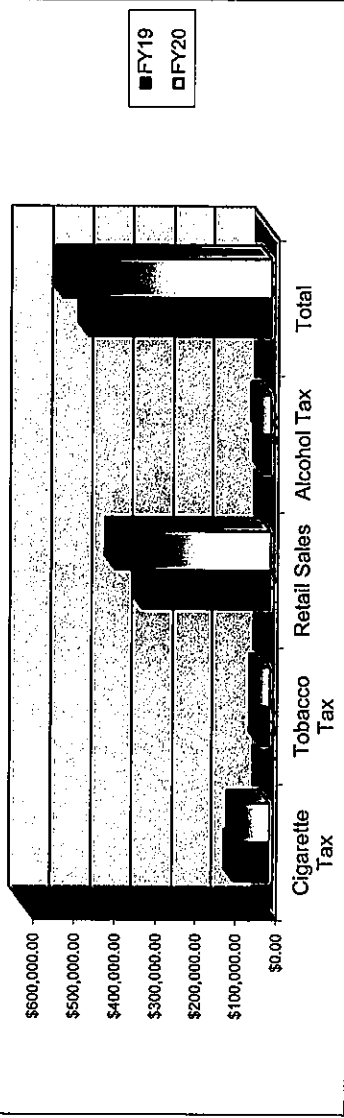
	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY19	\$88,006.72	\$25,784.03	\$318,696.64	\$20,932.12	\$453,419.51
FY20	\$80,655.92	\$26,062.18	\$385,857.92	\$24,500.59	\$517,076.61
% of Change	-8.35%	1.08%	21.07%	17.05%	14.04%

R & T Gross Revenue Comparison Year to Date



	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY19	\$88,006.72	\$25,784.03	\$318,696.64	\$20,932.12	\$453,419.51
FY20	\$80,655.92	\$26,062.18	\$385,857.92	\$24,500.59	\$517,076.61
% of Change	-8.35%	1.08%	21.07%	17.05%	14.04%

R & T Gross Revenue Comparison Month to Month



RULES COMMITTEE REPORT
CHEROKEE NATION GAMING COMMISSION

Submitted by:

Janice Walters Purcell, Executive Director of CNGC

This Committee report will focus on the licensing requirement and the issuance of gaming license by the Cherokee Nation Gaming Commission (CNGC).

Gaming licenses are required by the NIGC, IGRA, and Cherokee Nation Statutes Title 4 et seq. Cherokee Nation Statutes mandate that the Cherokee Nation Gaming Commission follow IGRA and any Tribal State Compact with respect to the gaming license requirements for CNGC staff, Gaming Commissioners, and CNE. Cherokee Nation Statutes, NIGC and Tribal Internal Control Policies state that certain jobs require gaming licenses. Some of these jobs include table game dealers, bartenders, security, surveillance officers, and slot department personnel to name a few positions and vendors. All information obtained by the CNGC Licensing department for an individual license shall remain confidential and shall not be disclosed to persons who are not directly involved in the licensing process, however; that nondisclosure does not apply to request for information or records from any Tribal, Federal, or State law enforcement or regulatory agency. The employee or potential employee or vendor must submit to a noncriminal FBI background investigation and the FBI charges the gaming commission a fee for fingerprint submissions. As of July 1, 2019, the National Indian Gaming Commission is updating requirements for processing fingerprints and disseminating criminal history record information. These updates are a result of a request by the Federal Bureau of Investigation (FBI). Tribes are permitted to submit fingerprints to the FBI through the NIGC to obtain and use Federal Criminal History Record Information (CHRI) if they have an executed Memorandum of Understanding with the NIGC. The process applies to Cherokee Nation Gaming Commission, therefore the CNGC must give the applicant the Noncriminal Justice Applicant's Privacy Rights Notice, This notice was updated by the FBI and now requires that applicants receive and acknowledge the FBI's Privacy Act Statement prior to submitting their fingerprints. Both the FBI Privacy Act Statement and the Noncriminal Justice

applicant's privacy rights must be provided to and acknowledged by a gaming license applicant prior to fingerprinting. The noncriminal justice applicant's privacy rights notice includes multiple requirements by the CNGC. The first requirement is that applicants must be provided written notification that their fingerprints will be used to check the criminal history records by the FBI. Second, if an applicant has a criminal history record then the Tribal Gaming Regulatory Authority must provide him or her the opportunity to complete or challenge the accuracy of this information in the record. Third the tribal gaming authority must advise applicants of the procedures for obtaining a change, correction, or update of a criminal history record as set forth in Title 28 Code of Federal Regulations section 16.34 and lastly if the applicant has a criminal history record the Tribal Gaming Regulatory Authority must afford him or her a reasonable amount of time to correct or complete the record or decline to do so before denying a gaming license based on information in the criminal history record. The applicant is also informed that officials receiving the results of the criminal history record check will only use it for authorized purposes and will not retain or disseminate it in violation of Federal, State, or Tribal regulation or Executive Order. This provision is also in the Cherokee Nation Statutes, which states that the Gaming Commission shall ensure that all records and information obtained as a result of background investigation shall remain confidential and shall not be disclosed to persons who are not directly involved in the gaming licensing process, under no circumstances will information obtained during the background investigation be disclosed to members of management, human resources personnel, or others employed by the gaming facility without a signed notarized release from the individual. The NIGC and the FBI is working and will continue to work over the next two years to include additional applicable standards and protocols established under the National Crime Prevention Privacy Compact of 1998 regarding access to CHRI in clarifying requirements under the

Memorandum of Understanding with the NIGC once the results of the background investigation are received by the Licensing division of the of the CNGC, the applicant is allowed to review them and is given information how to challenge those results this is very important since under Cherokee Nation law and the Tribal- State compact, any felony conviction will preclude a person from a Gaming license this means the person cannot work at the Gaming Commission or at the casinos in those positions that are designated by the CNGC as key positions or other jobs requiring a Gaming License, The applicant is further entitled to a hearing on the issuance of license at the CNGC Gaming Commission meetings. These Administrative Hearings occur monthly at the Gaming Commission meetings and if after deliberation at the hearing the applicant is denied a Gaming License, he or she may appeal that denial to the Cherokee Nation District Court. Another issue that the Licensing Division is that credit history of the applicant. The credit report may impact the ability to be issued a Gaming License. The Licensing division also reviews job descriptions of Employees at CNE and CNGC to determine if a Gaming License is required to be issued to that person. During the November 8, 2019, Gaming Commission meeting, 82 temporary permits were issued, 83 suitability determinations were made and 212 licenses were renewed.

HUMAN RESOURCES

November 2019

NASON MORTON, EXECUTIVE DIRECTOR
Extension 5682

Human Resources is currently working on the revision of Cherokee Nation Human Resources Policies and Procedures (CNHRPP), Chapter III, portions of Chapter II. As of November 21, 2019, the total number of Employees is 3867. Of those employees, 3179 are Cherokee and 255 are members of another Federally recognized tribe.

EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	50	626
% of Cherokees Hired	78%	78%
% of Indians Hired	4%	7%
% of All Others Hired	18%	15%
# of Applications Received	482	5727
# of Interview Panels Sent	108	1335

COMPENSATION

Processed	Monthly	YTD
# of Terminations	21	439
# of Voluntary Terminations	17	346
# of Involuntary Terminations	4	91

BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	0	53
401(k) Distributions	68	752
401(k) Loans	17	228
401(k) Hardship	3	54
FMLA	31	418
COBRA	45	541
Short Term Disability	16	149

EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	23	358

RISK MANAGEMENT
November 2019
NASON MORTON, EXECUTIVE DIRECTOR
Extension 5682

INSPECTIONS:

Life Safety Code and OSHA Regulation inspections were conducted on the below sites:

- Arts Center
- Building Trades
- Business Tech
- Child Development Center
- Election Commission
- Immersion Accident Investigation
- John Ross Museum
- Markoma
- New Health Outpatient Clinic
- OSU Medical School Construction
- PACE Facility
- Redbird Smith Health Clinic
- Sallisaw - Career Services
- Sallisaw - Food Distribution
- Sallisaw - Indian Child Welfare
- Sallisaw - Tag Office
- Southgate Building
- Surgical Tech
- TEC Building Roof
- W.W. Hastings Hospital

TRAININGS:

- Early Childhood Unit - Fire Extinguisher and Natural Disaster Training.
- Parent Training at TELA - Distracted Driving Presentation

I. Budget Highlights – please refer to Monthly Financial Report.

Description of budget exceptions: No budget exceptions to report.

II. Program Highlights

a. Tribal Interior Budget Council (TIBC) – November 12-14, 2019

Self-Governance Director attended the TIBC meeting in DC. Tribes expressed their concern regarding the lack of budget information at end of year and the process in general and the need to have Regional Budget Officers at the TIBC meetings. The lack of data profiling of Indian Country and the Labor Force Report were discussed. TIBC suggested the Data Management Sub-Committee identify a way to get re-energized and get new and updated data. TIBC ask what kind of collaboration was taking place between census and BIA. BIA will get back to the Committee on this topic. TIBC established a new sub-committee on Water, Land and Natural Resources to bring to the table the importance of protecting our natural resources. TIBC also asked Education how Title IV funds are being distributed and used in public schools since 93% of the funding goes to public schools. Education responded that those funds go directly to public schools but that establishing a good relationship with public schools would be a good start. TIBC asked that BIA make available to the Tribes how 2019 carry-over funds are being used. The BIA addressed 105(l) leasing and stated that the leasing process should start at the Regional Office and that Tribes should know what dollar amount they are requesting. Documents provided should include a lease and floor plans; justification for space cost, maintenance, housekeeping, insurance, water and sanitation, etc. Financial Resources is currently gathering this information to calculate a dollar amount.

b. JV Pre-Award and Start-Up cost meeting – November 15, 2019

The Director of Self-Governance and Ami Sams and Rick Kelly, Health Administration, met with the Oklahoma City Area Indian Health Service Lead Negotiator, Lindsay King, to discuss the pre-award and start-up cost associated with the JV. The Lead Negotiator discussed and helped identify eligible costs such as payroll and actual allocation of time as well as equipment for administration that could be included in the start-up costs. She advised that programs are not a part of the start-up costs for the JV.

c. FY 2022 Budget Formulation – November 21, 2019

Participated in the Eastern Oklahoma Region's webinar to discuss the FY 2022 budget Formulation Process. BIA staff went through the FY 2022 Budget Formulation Guidance and provided instructions on how to complete the Tribal Preferred Ranking Tool which allows the Tribes to outline their top funding preferences within eight different strategic funding categories. This report is due to the Regional Office by February 10, 2020.

d. Annual Pay Cost Report – November 22, 2019

The Self Governance Office coordinated with Financial Resources and provided to the BIA Regional Budget Officer the Annual Pay Cost Report. The total annual salaries excluding benefits for each BIA program operated by the Tribe under the Compact was provided to BIA. This dollar amount is used to calculate the pay-cost allocation for BIA programs for FY 2020.



December 2019

I. Budget Highlights

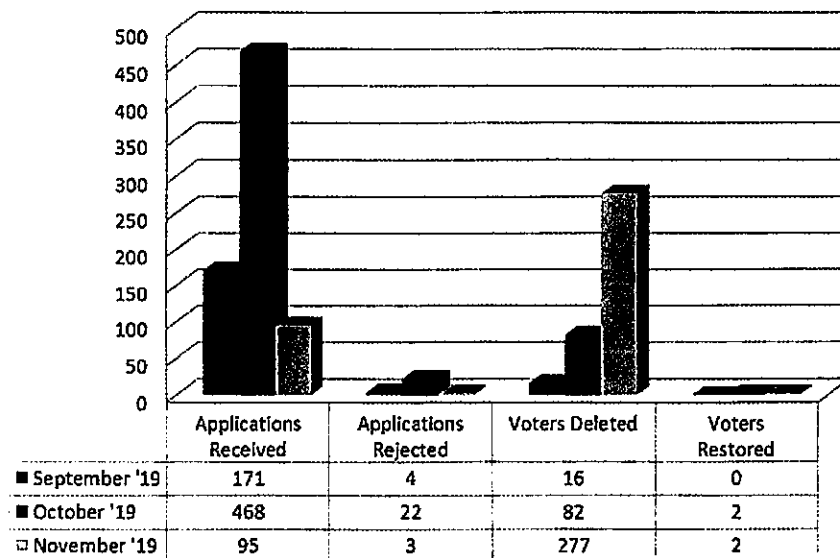
a.) FY20 is on target.

II. Program Highlights

a.) **Voter Processing:** As of 12/02/2019

74,652 Total Registered Voters; 42,652 In District; 32,014 At-Large

Voter Registration Statistics



b.) **Statistical Report:**

*Detailed Data by District and Precinct is attached.

III. Accomplishments

a.) **Voter Outreach:**

As the Election Commission attends Community Meetings and Outreach events, our primary focus is to provide citizen's with voter education, Voter Registrations and answer questions.

- November Events
 - November 7 – Districts 5 & 6, Sallisaw
 - November 14 – Districts 7 & 8, Stilwell
 - November 19 – District 3, Dry Creek



- December Events
 - December 3 – District 1, Hulbert
 - December 5 – District 1, Okay
 - December 9 – District 6, Belfonte
 - December 10 – District 11, Vinita

b.) Deceased/Relinquished Status:

The Election Commission Staff has begun reviewing each voter's file to ensure our computer database has all documents scanned into the system that are in a voter's file. This not only means we have an electronic copy backed up to our server in case of emergency but also ensures during election time any research can be done much more timely on the computer.

In doing this we are discovering many citizens that are deceased. We are working very closely with Tribal Registration to confirm that a citizen is truly deceased before removal.

The Election Commission has stayed current with monthly Tribal Registration deceased and relinquished citizen listings.

IV. Future Plans and Initiatives

- a.) The Election Commission looks forward to working collaboratively on election reform during this non-election cycle.
- b.) In 2020 the Election Commission plans on taking their Voter Outreach into schools to reach High School seniors who are eligible to vote.
- c.) Continue to actively update and correct voter's addresses in the Election Commission database.
- d.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. My email and our number are listed at the top of this report.

Chronicle- Voter Registration by District and Precinct

12/2/2019 9:12 AM

District	Precinct	Voters
District No. 1	Hulbert	1,264
	Okay	307
	Tahlequah (1)	1,580
Total for District		3,151
District No. 2	At Large	1
	Briggs	236
	Lowrey	245
	Tahlequah (2)	2,459
Total for District		2,941
District No. 3	Keys	966
	Tahlequah (3)	1,828
Total for District		2,794
District No. 4	Ft. Gibson	1,093
	Muskogee	542
	Warner	737
Total for District		2,372
District No. 5	Gore	332
	Sallisaw (5)	614
	Vian	1,152
Total for District		2,098
District No. 6	Belfonte	120
	Marble City	174
	Muldrow	1,668
	Sallisaw (6)	1,669
Total for District		3,631
District No. 7	Cave Springs	290
	Chewey	85
	Stilwell (7)	2,609
	Westville (7)	729
Total for District		3,713
District No. 8	Bell	274
	Stilwell (8)	1,101
	Westville (8)	488
Total for District		1,863
District No. 9	Jay (9)	695

District	Precinct	Voters
District No. 9	Kansas	1,325
	Kenwood	137
	Salina (9)	549
Total for District		2,706
District No. 10	Afton	616
	Grove	731
	Jay (10)	820
	Pryor (10)	555
	Salina (10)	202
	Spavinaw	168
Total for District		3,092
District No. 11	S. Coffeyville	465
	Vinita	1,797
	Welch	135
Total for District		2,397
District No. 12	Bartlesville	1,675
	Nowata	724
	Skiatook	130
Total for District		2,529
District No. 13	Catoosa	337
	Collinsville	952
	Tulsa	1,836
Total for District		3,125
District No. 14	Chelsea	563
	Claremore (14)	2,551
	Oologah	437
Total for District		3,551
District No. 15	Claremore (15)	852
	Locust Grove	884
	Pryor (15)	885
	Salina (15)	54
Total for District		2,675
At Large	At Large	32,014
Total for District		32,014
Grand Total		74,652