

Group:	Management Resources	Month/Year of Report:	FY18 Report for AUGUST Mtg.		
Executive Director:	Bruce Davis	Phone:	453-5340	E-mail:	bruce-davis@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

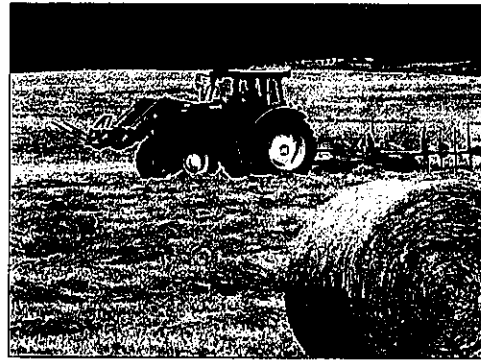
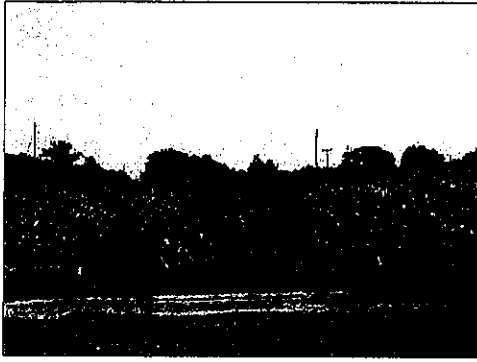
II. Program Highlights

NATURAL RESOURCES

a.) Accomplishments

OBJECTIVE	ACTUAL	YTD
Acres acquired that enables jobs, language, or community	60 ac	60 ac
Chemical Brush/Weed Control (spray)	200 ac	1,390 ac
Lease Compliance/Tribal land inspections	8	121
Mechanical Weed/Brush Control		3,204 ac
Provide Technical Assistance to Communities	3	88
Hay baled (30 from 2017 fall cut)	548	764
Crops for families from Jay Community Garden	79	152

- **Community Assistance Projects**
 - Mowed at Kenwood Baseball Field and Park
 - Cleanup at Fletcher Cemetery
 - Mowed at Bell Community Grounds
- **Tribal Land Projects**
 - Purchased 60 acres in Delaware County from Tran and Tran LLC
 - Cut, raked and baled 548 bales for the month
 - Sprayed 100 acres on KEN-14 and 100 acres on KEN-11
 - Completed site inspections on the following units:
 - Adair County – CMS-7, CMS-14, CMS-15
 - Sequoyah County – Tahlonteeskee
 - Muskogee County – Porum tract, Warner tract and Hancock property
- **Resources Projects**
 - Assisted with the USDA Outreach Meeting on June 28, 2018
 - Attended Conservation Commission Meeting in Delaware County
 - Attended EPC Meeting
 - Attended Employee Appreciation Day
 - Jay Community Garden
 - Garden maintenance
 - Provided for 79 Cherokee families
 - Bison Project
 - Hauled hay from Kenwood to Bull Hollow for bison
 - Bison headcount is 110



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PLANNING & DEVELOPMENT

a.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
WW Hastings New Building	April 2017		

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date

FACILITIES MANAGEMENT

b.) Accomplishments

- Built a wall to hang a new urinal on and plumbed in new drains
- Finished painting and installed new toilets in Keetoowah Apartment 116A
- Took down tents and cleaned up after all employee event at One Fire Field
- Installed tin horns at PowWow grounds
- Dug ditch for new water meter tap at Berry Property
- Replaced HVAC unit upstairs in breezeway in IT Room
- Helping with construction of new announcer stand at PowWow Grounds

- Began remodel of center restrooms in Main Complex
- Installed new sprinkler heads at Ballfields
- Clearing trees and brush for Tailholt Community Building Project
- Spread gravel at PowWow Grounds
- Continued work on Arbors at PowWow Grounds
- Began drain system and curb work behind Main Complex
- Set water meter at Berry Property
- Completed bathroom remodel of restrooms on east end of Complex
- New panel installed for breakroom remodel in FRB
- Added receipts in IT for closed circuit television
- Installed exhaust fans in restrooms at PowWow Grounds
- Replaced meter base at Sequoyah
- Fixed lights and cleaned out sewer at Stilwell Complex
- Repaired sprinklers and valves at the softball fields

GROUNDS KEEPING/MAINTENANCE

Locust Grove, Green Space	<input type="checkbox"/>	Male Seminary	<input checked="" type="checkbox"/>
Complex	<input checked="" type="checkbox"/>	Munson Property	<input checked="" type="checkbox"/>
Cort Mall	<input checked="" type="checkbox"/>	Old Homeland Bldg.	<input type="checkbox"/>
Holiday Strip	<input checked="" type="checkbox"/>	Pow Wow Grounds	<input checked="" type="checkbox"/>
Immersion	<input checked="" type="checkbox"/>	Stilwell Complex	<input checked="" type="checkbox"/>
Keetoowah Duplexes	<input checked="" type="checkbox"/>	Southgate	<input checked="" type="checkbox"/>

NATURAL RESOURCES

c.) Future Plans/New Initiatives

- Tribal Land Projects

PLANNING & DEVELOPMENT

b.) d.) Future Plans/New Initiatives

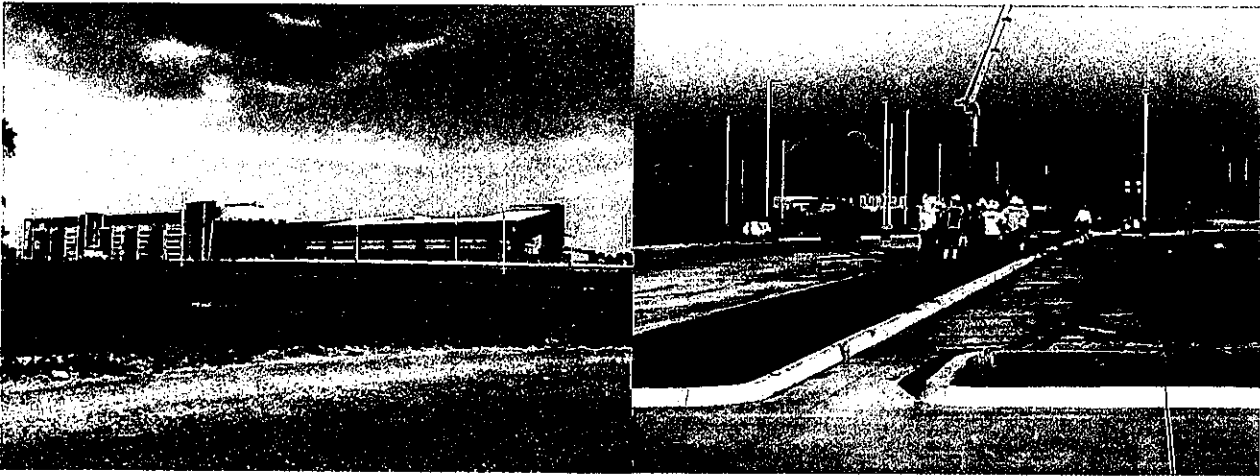
- **New WW Hastings Joint Venture; EXTERIOR:** Sanitary sewer ongoing; Light pole bases and setting poles ongoing; Miscellaneous steel ongoing; Decking ongoing; Exterior framing ongoing; EFIS ongoing; Roofing ongoing; Curb and gutter ongoing; Hospital Drive tie-in ongoing; Pulling electrical feeder cables in electrical yard; Installation of parapet cap ongoing; Area 22 agg base and curb prep ongoing; Area 22 sidewalk prep ongoing; Concrete placement in area 22 sidewalk scheduled for 7/25/18; Mod plant inter-connections ongoing; stone veneer install ongoing; Grading MEP area; Glazing install ongoing. . . **INTERIOR:** MEP ongoing; CMU walls ongoing; Fireproofing ongoing; Overhead fire suppression pipe rough –in ongoing; Framing ongoing; Setting door frames ongoing; Duct work ongoing; Drywall on going; In wall plumbing ongoing; Electrical feeder cable install ongoing; Electrical large and small conduit install ongoing; Electrical wire way conduit Electrical rooms ongoing; Pipe and duct hangers ongoing; MEP plant cement ongoing; stair install ongoing; Window install ongoing; In wall electrical ongoing; data tray install ongoing; Tiling in restrooms – ongoing; wood blocking restrooms ongoing; Aluminum store front install ongoing.
- **Three Rivers Clinic Parking Lot Paving Remediation** – 85% complete
- **Capitol Remodel** – demo complete; Geothermal well drilling complete; framing ongoing; drywall ongoing; MEP ongoing
- **Head-Start Storm Shelter & Waterline** – In planning stage

FACILITIES MANAGEMENT

e.) Future Plans/New Initiatives

- Re-surface walking trails
- Remodel exterior finish of Main Complex
- Install Dyson hand dryers in Main Complex
- Install sunscreens in Main Complex

**Exterior view – CN Outpatient Health Center
July, 24, 2018**



**– Parking lot island concrete pour – CN Outpatient Health Center
July 16, 2018**



**Interior – CN Capitol Building
July 19, 2018**

**CHEROKEE NATION TRIBAL COUNCIL
RESOURCES COMMITTEE REPORT**

Group: Government Resources

Month/Year of Report: July 2018

Executive Director: Chuck Hoskin, Jr.
Email: chuck-hoskin@cherokee.org

Phone: 918-453-5644

Director: Ginger Reeves
Email: ginger-reeves@cherokee.org

Phone: 918-453-5675

Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services is operated under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Restricted Mineral Interests
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Land acquisitions. One closing held on July 2 for the Oaks property in Delaware County.
2. Fee to Trust applications. There are seven applications that are either being processed for submission to BIA or awaiting decision.

3. Appraisals. 23 appraisals were ordered; three were approved during the month of July.
4. Environmental Reviews. Four environmental reviews were requested and received.
5. Quiet Titles. Two Quiet Title requests were received, researched and returned.
6. Inventory/Heirships, Administrative Law Judgments, Report for Distributions. 17 Inventory/Heirships were requested, completed and returned. 21 Report for Distributions were requested, prepared, submitted and returned.
7. Restriction Removal Applications. One new application has been processed. Five applications are awaiting approval from BIA.
8. Deed Approvals. One deed approval application is being processed.
9. Last Will and Testaments. Three LW&T were prepared and endorsed; four additional interviews were taken during the month of July.
10. Rights of Entry. Seven Rights of Entry were requested and prepared.
11. On-Site Inspections, Home visits, Trespass issues. Two on-site inspections were requested and completed. One home visit was requested and completed. Two trespass issues were addressed.
12. Leases. Two renewed restricted hunting leases were submitted to BIA and approved. Two tribal agriculture lease were submitted and pending.
13. Maps/platting. 30 requests for maps/platting assistance were received and completed.
14. Jurisdictional calls. 78 jurisdictional calls were completed during the month, with 37 after hours.
15. District Court Probates. All probates that were at paid status for court costs are completed through Real Estate Services, in preparation for filing with District Court in the respective county. Further, all probate applications are being researched in preparation for filing in District Court.
16. Stats. 60 client sign-ins (walk-ins), 66 phone inquiries, 25 obituaries processed.
17. Financial transactions. \$61,878.46 was processed through the lockbox and \$171,140.33 was processed as lease payments during the month of July.
18. TAAMS. Two staffers are currently encoding the allottee files into the TAAMS system at the BIA-EORO three days each week.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, June (FY18)

Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	62	544	60%
6 ERR (Roads)	0	1	17%

b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	7	103	41%

c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	1	14	28%

d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	6	66	44%

e.) Home Energy Audits

Goal Requirement	# this month	Year to date	% of annual goal
200 Energy Audits	2	68	45%

f.) Mold/IAQ Inspections

Goal Requirement	# this month	Year to date	% of annual goal
30 Mold/IAQ inspections	1	30	100%

g) Landfill Inspection Dates & Meetings:

June 20th, June 25th, June 27th, July 3rd, July 6th, July 13th, July 19th July 23rd

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

II Highlights:

a) Clean Air Program:

- Staff submitted the 2nd Quarter 2018 report to EPA Region 6.
- Mathew Cole with Alion Science and Technology will be performing National Performance Audit Program (NPAP) audits at the Roland and Pryor sites on July 25th and 26th. Twenty percent of all primary monitors in a network must be auditing every year.
- Iliia Potanin with the Inter-agency Monitoring of Protected Visual Environments (IMPROVE) Air Quality Group will be at the Stilwell air monitoring site for biennial maintenance and electronics upgrades on July 27th.

b) Clean Water Program:

- Staff participated in the Oklahoma Kill Response Management Team conference call June 14th that covered all the fish kill in the state.
- Staff sampled Lake Copan and Lake Eucha on June 19th and 20th. Samples were sent to Green Country Testing to be analyzed for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Nitrite, TDS and TKN.
- Staff sampled for macro-invertebrates on Sallisaw Creek June 26th; the samples were sent the macro samples to Eco Analysts June 27th to be sorted and identified.
- Staff responded to a fish kill at Will Rogers Downs race track on July 2nd. The fish kill occurred in the pond used for dust control on the track. Staff pulled samples and used the Eureka in-stream probe to check the health of the pond. Staff noticed nothing unusual during the initial investigation, but the BOD/COD numbers both indicate a little higher than normal rate of oxygen demand. The extra demand of oxygen is likely associated with the heavy rains, animal waste runoff, high temperatures, and lower than normal water level. This seems to be an uncommon occurrence with this pond but since the pond is only used for dust control on the track there is not any real danger to human health or pollution of another water body.
- Staff sampled for macro-invertebrates on Baron Fork Creek July 3rd; the macro samples were sent to Eco Analysts July 5th to be sorted and identified.

c) Pesticides Program:

- Staff responded to Natural Resources staff about the Red Imported Fire Ant treatment at the Sallisaw Park area.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Staff traveled to Espanola, NM with David Hayes to conduct 8-hour refresher training and give a short pesticides safety presentation.
- Staff joined the monthly Tribal Pesticide Program Council (TPPC) conference call on July 10th and discussed the agenda for the upcoming October meeting in Chandler, AZ.
- Staff joined the monthly Tick IPM working group conference call on July 11th.
- Staff continues to enter pesticides application notifications received for the current quarter.

e) Superfund Program

- Staff worked on and completed the Pre-CERCLA Screen Report for the Pawhuska Bird Creek Site for the Osage Nation. This project has been submitted to EPA and Osage Nation Environmental Department. This project is an abandoned manufacturing facility.

f) Natural Resource Damage Assessment and Restoration (NRDAR)

- Staff participated in the U.S. D.O.I and Tribes NRDAR Conference call on July 3rd. This conference call focused on US DOI updates and training opportunities.

Tar Creek:

- Staff attended the 6 Treaty Tribes Meeting in Miami, Oklahoma at the Ottawa Tribe's Environmental Office on June 21st. Focus of this meeting was Tribal updates, Budgets, Restoration Funding and Tribal Interviews. This meeting also had a TCTCIT Meeting and a conference call with Tribal NRDAR attorneys.
- Staff participated in the 6 Treaty Tribes Meeting at the Wyandotte Nation on July 6th. This meeting focused on Tribal Projects, Restoration Funds, Budgets and on-going case management activities.
- Staff reviewed the TCTCIT comments for Tar Creek Operable Unit #5 Human Health Risk Assessment Tables.
- Staff participated in the Tar Creek Trustee Council Indian Tribes (TCTCIT) conference call on July 3rd and July 13th. These conference calls focused on restoration funding request for the Tribes.
- Staff participated in the Tar Creek Trustee Council (TCTC) Meeting via conference call on June 20th. This meeting focused on Assessment Project updates, Restoration funding, OU/4 and OU/5 updates.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

National Zinc

No activities were conducted during this monthly timeframe.

Tulsa County Smelter Complex

- Staff met with Cherokee Nation Attorney General's Staff to discuss the Tulsa County Smelter NRDAR Case on June 21st.
- Staff attended the Tulsa County Smelter Complex NRDAR Meeting with Cyprus Amax on June 28th. This meeting focused on meeting with one of the Primary Responsible Parties (PRP) to discuss the Trustee's description of the claim.

g) Brownfields

- Staff attended the dedication of the Peace Pavilion in Tahlequah. This site was a Brownfields project and staff performed the environmental assessment on the property. This project will be forwarded to EPA as a Brownfields success story.
- Staff participated in the Oklahoma Brownfields Conference Committee meeting conference call. Topics of discussion included, email announcements, marketing ideas to promote the conference, and confirmation of keynote and break-out speakers.
- Staff continued putting together a new Brownfields Database that will be used for GIS purposes. The database will have both Cherokee Nation Realty and ITEC Brownfields Sites. Staff created a database that is compatible with the GIS software.

h) Realty

- Staff conducted a site visit and filed inspection for the Phase I ESA for the Sallisaw Food Distribution Center for Cherokee Nation Real Estate Services. Staff is currently writing the report. This is a "Fee to Trust" Request.

i) Lead-Based Paint (LBP):

- Staff visited the Ochelata and Salina Clinics to distribute LBP information to staff.
- Staff attended a community health fair event for residents of Stilwell Senior Center and the Sallisaw Clinic and presented on Lead Poisoning prevention.
- Staff completed and submitted to EPA the Lead Certification/Accreditation grant quarterly report.
- Staff participated on a conference call with EPA Region 6 Lead Program staff on the upcoming Childhood Lead Symposium scheduled for October in Catoosa.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Staff submitted to Cherokee Nation and ODEQ LBP quarterly reports for all LBP activities performed during the 3rd quarter by certified individuals.
- Staff continued working on the planning of the EPA Region 6 Lead Symposium that will be held on October 16-18, 2018 in Catoosa, OK. Staff worked with the hotel on the meeting specs. Staff worked with the hotel on the meeting contract. Staff worked on the design for the event flyer. Staff worked on the event flyer and the food/beverage & AV orders for the requisition for the event. Staff participated on conference call on Tuesday, July 10th; topics of discussion included the agenda, partnerships, and round table and future conference calls. Staff worked on the design of the event flyer.

j) General Assistance Program (GAP)

- Staff visited the ODEQ in OKC and meet with the Director of the Environmental Complaint/Local Services to discuss the methods used to file and follow up on Environmental Complaint/Inquiries. Staff is compiling information on Tribal contacts and methods to alert Tribes on environmental complaints/inquiries that could affect tribal citizens.
- Staff attended a community health fair event for residents of Lost City and presented on Lead and Radon.
- Staff attended a community health fair event for residents of Claremore Senior Center and presented on Lead and Radon.
- Staff visited the Cherokee Nation Vinita Health Clinic on Friday June 30th and provided an environmental activity for students.
- Staff continued working on the Hazardous Waste Management Grant Application. The Grant has been submitted to US EPA. Cherokee Nation Environmental Programs.

k) Assessment, Total Maximum Daily Load (TMDL) Tracking and Implementation System (ATTAINS) Environmental Exchange Network Grant:

- Staff participated in the Tribal ATTAINS Pilot Project conference call on June 26th. This call focused on Tribal ATTAINS updates, status of review project and next steps.

l) Home to School Asthma Grant

- Staff received a preliminary final report on the project from the TU Project Officer and is reviewing.

**CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE
REPORT**

Assessment, Total Maximum Daily Load (TMDL) Tracking and Implementation System
(ATTAINS)